
City of Onkaparinga

Minutes of the ICT Reform Project Steering Committee meeting held on 30 May 2019

Venue:	Civic Centre, Meeting Room 1 Ramsay Place, Noarlunga Centre
Meeting commenced:	6.05pm
Present:	David Powell (Chair) Cr Greaves Cr McMahon Cr Olsen
Apologies:	Cr B Cowan Cr M Themeliotis
Leave of absence:	Nil
In attendance:	Peter Suchting and Louise McCann from Technology One

1. Opening of meeting

Mr Powell officially declared the meeting open at 6.05pm.

2. Reports of officers

2.1 Terms of Reference for the ICT Reform Project Steering Committee

MOVED Cr Olsen.

That the ICT Reform Project Steering Committee adopt the Terms of Reference adopted by Council on 11 December 2018, as attached to the agenda report.

Seconded by Cr McMahon.

CARRIED

2.2 Public ICT Reform OneCouncil Quarterly Report

Peter Suchting from Technology One presented an overview of the OneCouncil product.

MOVED Cr Greaves.

That the ICT Reform Steering Committee receive and note the agenda report.

Seconded by Cr McMahon.

CARRIED

Cr Greaves left the meeting at 7.03pm.

As there were insufficient members present to constitute a quorum, the Chairperson, Mr Powell declared the meeting adjourned at 7.03pm until the expected resumption after 8pm.

At 8.10pm the Chairperson, Mr Powell reconvened the meeting with all members present that were present before the adjournment with the addition of Cr Greaves.

3.1 Confidential ICT Reform Project OneCouncil Quarterly Report

MOVED Cr Greaves.

1. *That:*

- a. *under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.*
- b. *the ICT Reform Project Steering Committee (the Committee) is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Committee to consider the report at the meeting on the following grounds:*

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

and

Section 90(3)(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- (ii) would, on balance, be contrary to the public interest;*
- c. *accordingly, on this basis the principle that meetings of the Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

Seconded by Cr Olsen.

CARRIED

Recommendation 2 - Confidential

MOVED Cr Olsen.

3. *That the matter of the ICT Reform Project OneCouncil Quarterly report and its attachment, having been considered by the Committee in confidence under sections 90(2) and 90(3)(a) and (d) of the Local Government Act 1999 that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 that the minutes and the report and attachments of the Committee relating to discussion of the subject matter remain in confidence.*
4. *That, pursuant to section 91(9)(a) of the Local Government Act 1999, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.*
5. *That, pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub delegate.*

Seconded by Cr McMahon.

CARRIED

3. Closure

Mr Powell officially declared the meeting closed at 8.32pm.

Certified CorrectChair

/ /2019