



Contact for apologies: Sue Hammond  
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Contact number for meeting venue: 8384 0614

23 June 2017

## NOTICE OF MEETING

NOTICE IS HEREBY GIVEN in accordance with Section 83 of the *Local Government Act 1999* that an **Ordinary Meeting of Council** of the City of Onkaparinga will be held on **Tuesday 27 June 2017** at the Council Chamber at the Civic Centre, Ramsay Place, Noarlunga Centre at 7pm for the purpose of considering the items included on the attached agenda.

*We recognise that the land on which we meet has considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna.*

A handwritten signature in black ink, appearing to be "Mark Dowd", written over a large, stylized oval shape.

Mark Dowd  
**Chief Executive Officer**

Disclaimer: Please note that the contents of the Council Agendas have yet to be considered by Council and recommendations contained herein may be altered or changed by the Council in the process of formally making decisions of Council.



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**City of Onkaparinga**  
**Agenda for the Council meeting**  
**to be held on 27 June 2017**

**Venue:** Council Chamber, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced:**

**Present:**

**Apologies:** Cr G Kilby  
Cr P Schulze

**Leave of absence:**

**Absent:**

**Pledge:**

*We recognise this City's considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna, and the more recent contribution from people either born here or who have migrated here. As we meet together, we build on this heritage by respecting and listening to each other, thinking clearly, being receptive to new ideas, speaking honestly, and deciding wisely for the current and future well-being of those we serve.*

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<b>1.</b>	<b>Opening of meeting</b>	<b>7</b>
<b>2.</b>	<b>Confirmation of minutes</b>	<b>7</b>
<b>3.</b>	<b>Adjourned business</b>	<b>7</b>
<b>4.</b>	<b>Leave of absence</b>	<b>7</b>
4.1	Leave of absence – Cr Themeliotis	7
4.2	Leave of absence – Cr Schulze	7
<b>5.</b>	<b>Mayor’s Communication</b>	<b>7</b>
5.1	Mayors Report 27 June 2017	7
<b>6.</b>	<b>Presentation</b>	<b>25</b>
6.1	Certificate of Appreciation – Happy Valley Bowling Club	25
<b>7.</b>	<b>Deputation</b>	<b>25</b>
<b>8.</b>	<b>Presentation by Committee Chairpersons and reports to Council by Council Committees.</b>	<b>25</b>
<b>9.</b>	<b>Reports of officers</b>	<b>25</b>
9.1	Representation Review 2017 - oral submissions	25
9.2	Proposal to make application to bring land at Old Noarlunga & Old Reynella under the provisions of the Real Property Act 1886 & the issue of titles to City of Onkaparinga	51
9.3	Proposed 2017-18 tourism program and associated budget	75
9.4	Fees and charges 2017-18	85
9.5	Draft Annual Business Plan 2017-18 community engagement outcomes and budget balancing options	113
9.6	Draft Rating Policy and Rate Rebate Policy 2017-18	139
9.7	Council and Committee Reporting Schedule	171
<b>10.</b>	<b>Nominations to external bodies</b>	<b>175</b>
<b>11.</b>	<b>Questions on notice</b>	<b>175</b>
<b>12.</b>	<b>Motions</b>	<b>175</b>
12.1	Notice of Motion – Cr Deakin – A public response re golf club decision	175
12.2	Notice of Motion – Cr Deakin – Formation of a Section 41 committee	175
<b>13.</b>	<b>Petitions</b>	<b>177</b>
13.1	Petition - reducing number of councillors	177
<b>14.</b>	<b>Urgent business</b>	<b>181</b>
<b>15.</b>	<b>Confidential items</b>	<b>181</b>
15.1	Tier 1 Event	183
15.2	Leave of absence request	185
15.3	Questions on notice – Cr Chapman – Elector Representation Review	187
<b>16.</b>	<b>Closure</b>	<b>188</b>

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**1. Opening of meeting**

**2. Confirmation of minutes**

Confirmation of minutes of the Council meeting held on 23 May 2017 and the Special Council meeting held on 13 June 2017

**3. Adjourned business**

Nil.

**4. Leave of absence**

**4.1 Leave of absence – Cr Themeliotis**

Cr Themeliotis has requested leave of absence from 4 July 2017 to 28 July 2017 inclusive.

**4.2 Leave of absence – Cr Schulze**

Cr Schulze has requested leave of absence from 13 June 2017 to 18 September 2017 inclusive.

**5. Mayor's Communication**

**5.1 Mayors Report 27 June 2017**

**20 year Plan for Greater Adelaide**

Minister Rau recently released the final version of the 20 Year Plan for Greater Adelaide, the interim actioned DPAs for the City of Adelaide and Inner Rim Councils and the City of Onkaparinga Medium Density DPA. This coincided with the **Minister's launch** of reviewed planning reforms.

I was asked on behalf of the City of Onkaparinga to participate in the promotional video (which I did) and this is available at the following link:

<https://vimeo.com/219646375>

Our media has notified you separately about the release in relation to this launch.

However, for those who put in an enormous effort to consult with our community and arrive at this change in the development plan, the wait has been worthwhile. This recognises that **"the Onkaparinga general Residential and Miscellaneous DPA** seeks to improve design related policy to improve built form design within its residential areas. It seeks to further encourage targeted infill development in areas close to strategic centres **and areas well serviced by infrastructure"**.

**Willunga and District Lions Club 40 year celebration**

Willunga and District Lions Club recently celebrated their 40<sup>th</sup> year at a special auction day on site at their Centenary Park location. We explored, while on site, their interest in having an RV camping facility on this site and I have asked them to contact the City of Onkaparinga with their proposal.

## **Opening of Aldinga Library and Central Way**

The recent opening of Aldinga Library and Central Way was a huge success. The library is attracting many new members and visitations and the customer service area has had over 1200 visits since opening. The youth centre is now being expanded into part of the old library site and the youth await the expanded area keenly.

## **Local Government Association (LGA) Board meeting update**

### **2017/18 Federal Budget**

There was some good news for South Australian councils in the Federal **Government's 2017/18 Budget, with the reintroduction of indexation for Financial Assistance Grants (FAGs)**, and return of supplementary road funding for South Australia. South Australian councils will share in around \$156 million in 2017/18 FAGs, compared to \$151.5 million per annum over the past three years. The supplementary road funding replaces an annual top up payment received by South Australia from 2004/5 to 2014/15, and will be \$20 million a year over the next two financial years. The LGA and the Australian Local Government Association (ALGA) have worked hard to advocate for the return of FAGs indexation and supplementary road funding, which were both cut three years ago, and we acknowledge and **appreciate the Commonwealth's investment in South Australian communities** through these funding programs.

### **2017 Public Awareness Campaign**

The LGA's 2017 public awareness campaign is underway, and 51 councils have committed to participating. The first round of creative materials has been delivered to councils, with flyers being included in April rates notices encouraging ratepayers to participate in the budget consultation process. Radio advertising has also commenced both in Adelaide and regional South Australia. This is the first phase of a three phase campaign to raise awareness of the value and extent of council services and ultimately stand against the introduction of rate capping in South Australia.

### **New ten year funding agreement for Community Wastewater Management Schemes (CWMS)**

It was fantastic to see Minister Brock announce a ten year \$47 million extension to the state/local government CWMS partnership last month. This has been a terrific collaboration enabling the LGA to work with councils to develop much needed **community waste water management systems around the state and I'm looking forward to continuing to partner with the Government on this initiative for the benefit of rural and remote communities.**

### **State Budget Submission**

The LGA has provided the state government with a submission for its 2017/18 Budget, highlighting more than twenty priorities for the local government sector. These include an increase to pensioner concessions, an infrastructure fund to offset rates revenue lost through community housing transfers, a population strategy for South Australia, a freeze to the Solid Waste Levy, and reconsideration of the costs charged to councils to implement **the State's new e-planning system**. We are hoping to see some of these requests filled when the state Budget is handed down next month.

### **LGA/TAFE SA Memorandum of Understanding (MOU)**

The LGA signed a Memorandum of Understanding with TAFE South Australia (TAFE SA) at our 2017 Ordinary General Meeting (OGM). Through this partnership, we will be able to provide thousands of council staff and elected members with the opportunity to access first-rate training through both TAFE SA as well as the LGA's own training courses. Our sector has a commitment to continued improvement and this will make it easier for council members and staff – particularly in regional areas – to access relevant and specifically tailored training courses.

### **State Local Government Infrastructure Partnership**

I was pleased to recently be part of the approval process for the State Local Government Infrastructure Partnership with Treasurer Koutsantonis and Minister Brock. This program – negotiated by the LGA – will see more than 25 councils receive almost \$25m in state government funding for infrastructure projects with a total value of around \$120 million. I would also like to acknowledge and thank the Local Government Finance Authority (LGFA) for their support through offering participating councils discounted loans. Thirty-one successful projects have been announced so far and a couple of projects are still in the mix for remaining funds.

### **Benchmarking for Councils**

The LGA recently commenced a benchmarking exercise that will use data already available in areas such as governance, finance, asset management and service delivery to allow councils to compare themselves to others in their region and around the state. We've contracted UHY Haines Norton to deliver this project and are anticipating a report will be completed by September. This is a fantastic opportunity for our sector to improve on the services we provide our communities and prove that as the most efficient sphere of government we're serious about getting even better.

### **May 2017 Mission to Shandong and Shanghai, China**

On 25 January 2017, I was endorsed as Local Government Association (LGA) President (metropolitan) to participate in the state-led business mission to Shandong and Shanghai China along with an LGA secretariat and a budget of \$11,000. On 21 March 2017, the City of Onkaparinga approved my participation in this mission in a dual role as LGA President and Mayor and a budget of \$4,900

I departed Adelaide to China on 9 May 2017 and returned to Adelaide on 16 May 2017. On this itinerary, I visited Qingdao, Jinan and Shanghai.

A summary of my itinerary and notes regarding my participation in this mission is tabled in attachment 6. Feedback from participating businesses in our region has been very positive, and I have been advised that they have achieved the objectives they set themselves for the mission. A letter was provided to me by one of the participating businesses from our region.

I had pre-arranged at least 10 business meetings, events and appointments on most days of the mission, and I had a formal role as either Mayor or LGA President at these meetings or appointments. I also added additional meetings and commitments where there was potential benefit for South Australia or the City of Onkaparinga, and have therefore undertaken more work than my original itinerary demanded. In terms of hours spent on business as LGA President/Mayor of Onkaparinga – I was occupied in at least 29 hours of meetings and appointments across a five day period.

A full debrief and review of the delegation is currently underway and will be presented to Council at the completion of the investment attraction program, incorporating this mission.

### **Mayor's calendar**

My activities from 10 April to 22 June 2017 are reflected in attachments 2 (updated from previous council meeting) and 3.

Thank you.



Lorraine Rosenberg

Mayor

### **Recommendation**

**That Council note the 27 June 2017 Mayor's Report.**

Your Ref:  
Our Ref: 3961561

30 May 2017

Ms Lorraine Rosenberg  
Mayor  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

Dear Mayor Rosenberg

**GENERAL RESIDENTIAL AND MISCELLANEOUS DEVELOPMENT PLAN  
AMENDMENT - FOR PUBLIC CONSULTATION**

I write seeking your comments on the above Development Plan Amendment (DPA), which has been released for public consultation in accordance with section 25 of the *Development Act 1993*.

The DPA seeks to improve development outcomes and enable diverse housing to support a growing and changing population. The DPA proposes to respond to a number of issues and improve Development Plan policy as it relates to:

- residential development occurring within the Residential Zone and its Medium Density Policy Area 40
- the appropriate locations for medium density residential infill
- minimum allotment sizes and improved dwelling design outcomes (particularly to address the impact to streetscapes and neighbouring properties)
- updated flood mapping.

Please note that the DPA introduces several new zoning policy initiatives including:

- the removal of some areas within the current Medium Density Policy Area 40
- allowance for higher density development in new targeted infill precincts located close to major activity centres where there is access to public transport, shops and services
- increasing minimum allotment sizes outside of these targeted infill precincts to support existing neighbourhood character
- building height proposed to be reduced from three storeys to two storeys except in certain areas (i.e. adjoining the Esplanade and adjacent to public open space and major centres).

This DPA has been brought in on interim operation pursuant to section 28(1) of the *Development Act 1993* from 30 May 2017.



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The DPA is available for viewing and/or purchase at council's Aberfoyle Park, Noarlunga, Aldinga, Willunga and Woodcroft offices, and on Council's website:

[www.onkaparingacity.com/mediumdensity](http://www.onkaparingacity.com/mediumdensity)

The statutory consultation period will extend from 30 May 2017 until 5pm on 26 July 2017 and we welcome any submissions within this timeframe.

Written submissions, including stating whether you wish to be heard at a public hearing should be sent to:

General Residential and Miscellaneous DPA  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

If you wish to lodge your submission electronically, please email them to:

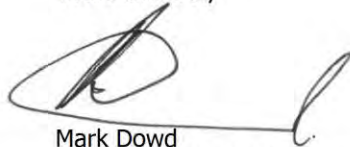
[generalresidentialdpa@onkaparinga.sa.gov.au](mailto:generalresidentialdpa@onkaparinga.sa.gov.au).

At the conclusion of the public consultation period, all submissions will be made available to the public on our web site, [www.onkaparingacity.com](http://www.onkaparingacity.com) and at the Noarlunga Civic Centre. A public hearing will be held in order to hear submissions from people who have requested to speak in relation to the DPA. If no-one requests to speak at the hearing, it will not be held.

A public hearing will be held, if needed, at 7pm on 1 August 2017 at council's Noarlunga Civic Centre, Ramsay Place, Noarlunga Centre.

If you would like further information about the DPA, please contact Heidi Lacis, Development Policy on (08) 8384 0671 or email: [heilac@onkaparinga.sa.gov.au](mailto:heilac@onkaparinga.sa.gov.au).

Yours sincerely



Mark Dowd  
**Chief Executive Officer**



**Mayor Lorraine Rosenberg**  
**Meetings and events 10 April – 18 May 2017**

**Attachment 2**

<b>April</b>	
10	World Heritage Bid meeting
	Citizenship Ceremony
11	Meeting with Director City Operations
	Meeting with residents
	CEO Performance Management Committee
	Elected Member session
12	Meeting with Member for Finniss
13	Coast FM Radio
	Meeting with Seeley International
14	Edge Church Easter service
18	Meeting with Director Corporate and City Services
	Council meeting
19	Port Noarlunga Football Club Committee meeting
22	Opening of Flagstaff Hill Art Show
	South Adelaide Football Club Carey-Darley Cup lunch
23	Onkaparinga Ward Conference of The Church of Jesus Christ of Latter-day Saints
	Presentation Day, Happy Valley Bowling Club
	ANZAC Commemorative Service Morphett Vale
24	Italian Radio guest speaker
	Meeting with McLaren Vale Institute
	Opening of RSL Anzac Youth Vigil Service
25	Cherry Gardens Anzac Day Service
	Clarendon Anzac Day Service
26	RDA Board Meeting
	Meeting with Liberal Candidate Hurtle Vale
	Economic Development Forum
27	Opening of Volunteer Expo Ramsay Place
28	Official Opening of Bob Such reserve
	Channel 9 Young Achiever Awards Presentation
<b>May</b>	
2	Meeting with Messenger Press
	Chief Executive Officer fortnightly meeting
	CEO Performance Management Committee
	Strategic Directions Committee meeting
3	Stormwater Management Authority Board meeting
	China Mission pre-departure briefing
	ON Business Partner Program Networking event
	Speaker at City of Onkaparinga Prostate Cancer Support Group
4	Funeral at Willunga – Ray Martin
	BMX Facility joint council project meeting
	Tatachilla School Production
5	China Mission handover of documents
	Order of Australia Association meeting
7	Noarlunga Pistol Club presentation of Awards
	Willunga Slate Revisited, National Trust of SA
8	Audit Risk Value and Efficiency Committee meeting
9-15	Overseas - China Mission

**Mayor Lorraine Rosenberg**  
**Meetings and events 10 April – 18 May 2017**

**Attachment 2**

16	Special Council meeting
18	Salvation Army Red Shield Appeal photo shoot
	Meeting with Director Corporate and City Services

**Elected Member sessions held:**

11 April	RV workshop / Leasing Policy and Guiding Principles
9 May	Commercial Briefing / CWMS briefing / ICT project

**Mayor Lorraine Rosenberg**  
**Meetings and events 22 May - 22 June 2017**

**Attachment 3**

<b>May</b>	
22	Main South Rd action group
23	Meeting with EA
	Meeting with Governance staff
	Meeting with Director Financial and Commercial
	Council meeting
24	Video promotion DPTI
	City of Onkaparinga Volunteers and Sponsors Thank you function
	Meeting with resident
25	Coast FM segment
	Regional Development Australia Board induction
	Fleurieu and South Coast Swimming Clubs information night
26	China debrief with Economic Development staff
	Carclew local performance of Losing Faith in Unicorns
27	Willunga & Districts Lions Club 40 year anniversary function
	Australian Air Force Cadets 605 Squadron No. 6 Wing Blessing of Squadron Banner
	Port Noarlunga Surf Life Saving Club Awards presentation
28	Aldinga Library, Main Street and Town Square official opening
	South Adelaide Football Club Match Day Indigenous Round Lunch
30	Southern Reconciliation Week opening event
	Meeting with Rob Noble, author
	Chief Executive Officer fortnightly meeting
	Meeting with Director Corporate & City Services, Director Community Relations and Cr Themeliotis
	Meeting with Giselle Robin, author
31	Meeting with Liberal Candidate for Mawson
	Economic Development Forum
	Kangarilla Progress Association
<b>June</b>	
2	REDARC Turning of the Sod Ceremony
	Iftar Celebration dinner
3	Mid-Year Dinner Elected Members and staff
6	Apology – Strategic Directions Committee
8	Living Choice Woodcroft Leisure Centre Construction Progress Celebration
	Elected Member Workshop
13	Private Citizenship Ceremony
	Chief Executive Officer fortnightly meeting
	Annual Business Plan public meeting
	Special Council meeting
14	SANFL Iftar Dinner
19-21	National General Assembly, Canberra
22	Coast FM segment

**Mayor Lorraine Rosenberg  
Meetings and events 22 May - 22 June 2017**

**Attachment 3**

**Elected Member sessions held:**

30 May	Customer Experience Framework
6 June	Willunga Golf Course
8 June	Just Imagine Program



## Rebekha Sharkie MP

Federal Member for Mayo



25 May 2017

Mayor Lorraine Rosenberg and Mark Dowd  
PO Box 1  
NOARLUNGA CENTRE SA 5168

Dear Mayor and Mr Dowd,

You will by now be aware of the wonderful news that through the advocacy efforts of the Nick Xenophon Team, Supplementary Road Funding for South Australia was restored in the recent Federal Budget. A total of \$40 million has been allocated to the State over the next two years.

I wanted to make you aware of the results of a community campaign I ran on this issue. Local residents were asked to submit a road near them that they would like to see repaired or upgraded as a way to demonstrate to the Federal Government how important this funding was to our region.

Please find attached a full list of the roads nominated within your Local Government Area. The results are also available on an interactive map at [www.rebekhasharkie.com.au/roadfunding](http://www.rebekhasharkie.com.au/roadfunding).

I also request that this letter and the attached document be tabled as correspondence at your next Council meeting.

The results are by no means scientific and participants in the campaign were not asked to consider what roads were roads maintained by Local Government, as opposed to the State or Federal levels of government. Nevertheless, I imagine you will find the results interesting and hope you will consider them when allocating the Supplementary Road Funding.

Should any of the roads mentioned be scheduled for maintenance or upgrade already, I would be delighted to pass this information on to the specific constituents who raised concerns.

I also lobbied on behalf of our local councils for the removal of the indexation freeze on Financial Assistance Grants for all Councils across Australia. I was pleased to see the Government respond to these lobbying efforts and lift the freeze. This will result in our local councils having more money to spend on local roads and other essential services.

As we know, well-maintained and well-designed roads are a key factor in improving road safety, so I am very pleased the Federal Government was receptive to our voices on this issue.

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- Page 2 of 2 -

I look forward to working together with you to secure additional road funding for our councils, including Black Spot Programme funding.

Yours sincerely



**REBEKHA SHARKIE MP**  
***Federal Member for Mayo***

\*Encl.

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**SUPPLEMENTARY ROAD FUNDING CAMPAIGN**  
**REBEKHA SHARKIE MP - FEDERAL MEMBER FOR MAYO**

**Public nominations made for repair or upgrade in Onkaparinga LGA**

<b>Road</b>	<b>Suburb</b>	<b>Postcode</b>	<b>Quantity</b> (If nominated multiple times)
Intersection of Aldinga Road and Main South Road	Aldinga	5173	
Intersection of Malpas Road and Main South Road	Aldinga	5173	
Intersection of Old Coach Road and Main South Road	Aldinga	5173	
Main Road	Cherry Gardens	5157	2
Dashwood Gully	Clarendon	5157	
McHarg Road	Happy Valley	5159	
Razorback Road	Kangarilla	5157	
Intersection of Pedler Road and Main South Road	Maslin Beach	5170	
Intersection of Seaview Road and Victor Harbor Road	McLaren Vale	5171	
Kangarilla Rd	McLaren Vale	5171	3
Main Road	McLaren Vale	5171	2
Main Road	McLaren Vale	5171	
Intersection of Sellicks Beach Road and Main South Road	Sellicks Beach	5174	2
Ryan Road	Sellicks Hill	5174	2
Bridge Street	Willunga	5172	
Taylors Hill Road	Willunga	5172	3

Doc:3973864



**Senator the Hon Fiona Nash**  
Minister for Regional Development  
Minister for Local Government and Territories  
Minister for Regional Communications  
Deputy Leader of The Nationals

PDR ID: MC17-002473

Cr Lorraine Rosenberg  
Mayor  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

25 MAY 2017

Dear Mayor

The Turnbull-Joyce Coalition Government is delivering for our councils. Since becoming Minister for Local Government and Territories in July 2016, I have met with councils throughout Australia and heard first-hand about their challenges, opportunities and plans for the future.

One issue that councils have often raised with me is the indexation of the Financial Assistance Grant program. I am pleased to announce that indexation will return to the program from 1 July 2017 and will deliver a boost of \$78.3 million to councils across the nation.

The total funding delivered under the Financial Assistance Grant program for 2017-18 will be almost \$2.4 billion, growing to almost \$2.6 billion by 2019-20. Your council's funding allocation for 2017-18 will be determined by your local government grants commission shortly.

We have also boosted the local roads component of South Australia's funding with an additional \$20 million in each of the next two years. This funding makes up for historical anomalies in the calculation of road length in each state. In the next two years, I will investigate a long-term solution to this issue.

The Coalition Government has also agreed to bring forward two quarterly payments to councils from 2017-18 to the current financial year. This will give councils the opportunity to start work immediately on projects they have been putting off and to benefit from additional interest on their cash in the bank.

Pausing indexation on the Financial Assistance Grant program was a difficult decision. However, the Coalition Government is committed to repairing the budget and the indexation pause, while unpopular, was necessary to contribute to this task. I thank local governments for their efforts in constraining costs and working within their existing budgets – something that all levels of government have had to do.

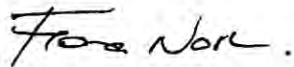
Parliament House Canberra ACT 2600 Telephone: (02) 6277 7495

Doc:3972928



The Coalition Government is committed to assisting councils as they deliver essential local services to our communities. As the Minister for Local Government and Territories, I look forward to working with you to support this important work.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Fiona Nash'.

FIONA NASH

Doc:3972928

Department of State Development (DSD) May 2017 China business mission – City of Onkaparinga

<b>Summary - Mayor's Itinerary:</b> <i>Total time in meetings – at least 29 hours in 5 days (not including commuting or preparation). Number of meetings and business events during mission: at least 15.</i>		
<b>Date</b>	<b>Itinerary / Activity</b>	<b>Notes</b>
<i>Tuesday 9 May</i>	<i>Travel ex Adelaide to Qingdao (meeting preparation en route).</i>	
<b>Wednesday 10 May - Qingdao</b>	Business events: <ul style="list-style-type: none"> <li>• South Australia – Shandong Trade event</li> <li>• Qingdao business and wine agents.</li> </ul> Meetings: <ul style="list-style-type: none"> <li>• Laoshan government re: trade / investment</li> <li>• Meeting with Mayor of Qingdao and both Qingdao government officials.</li> </ul>	<ul style="list-style-type: none"> <li>• Supported Onkaparinga businesses at the Qingdao trade event.</li> <li>• Facilitated a connection between a local education business and a human resources organisation based in Qingdao</li> <li>• Brokered a proposed wine buyer's delegation to McLaren Vale in July 2017.</li> <li>• Met with Laoshan Government and discussed trade and business exchange in sectors relevant to Onkaparinga such as waste management, tourism (including educational tourism), education, beverage production and bottling. Laoshan now propose a delegation to Onkaparinga later this year with genuine intent for trade.</li> </ul>
<b>Thursday 11 May - Jinan</b>	Business Events: <ul style="list-style-type: none"> <li>• Jinan Trade Expo</li> </ul> Meetings: <ul style="list-style-type: none"> <li>• Launch of online trade portal</li> <li>• Water Business Matching and Water Forum</li> <li>• New City of Jinan Deputy Mayor, Jinan Bureau of Commerce</li> </ul>	<ul style="list-style-type: none"> <li>• Supported an Onkaparinga business at the trade event, refer to correspondence att. 7.</li> <li>• Positioning the City of Onkaparinga as the best place to live, work and invest, and as a key facilitator of the Sponge City program for the state.</li> <li>• Presenting clear statements to City of Jinan and Jinan Bureau of Commerce regarding Onkaparinga's regional strengths and economic priorities. Sought, and received, Jinan's ongoing commitment to facilitate mutually beneficial trade and investment opportunities.</li> </ul>
<b>Friday 12 May 2017 – Jinan to Shanghai</b>	Events: <ul style="list-style-type: none"> <li>• Business breakfast – trade and investment</li> <li>• Official opening Jinan trade and investment</li> <li>• Launch of Australia China Sponge City Office</li> </ul> Meetings: <ul style="list-style-type: none"> <li>• High level government working group</li> <li>• CCPIT meeting with SA representatives</li> </ul>	<ul style="list-style-type: none"> <li>• Met with CCPIT to discuss potential new trade channels.</li> <li>• DSD, DEWNR and the Australia China Sponge City Consortium have advised the opportunity for local businesses to secure sponge city (water) trade contracts has progressed further.</li> <li>• The state government is now leading a Water Management Forum (commencing 27 June, and then quarterly). Onkaparinga will participate in this forum to assist develop strategy to land water opportunities not only in China but in other international markets.</li> </ul>
<i>Saturday 13 May</i>	• <i>No meetings scheduled.</i>	• <i>Writing notes up from LGA and Onkaparinga meetings.</i>
<b>Sunday 14 May - Shanghai</b>	Events and meetings: <ul style="list-style-type: none"> <li>• Visited Taste of Australia (Beresford Wines) Attended AFL Match at own expense</li> <li>• Meeting with Shanghai agent Robert Cai, and DEWNR Staff, presentation on regional industry strengths and NRC.</li> </ul>	<ul style="list-style-type: none"> <li>• Discussed potential, trade opportunities and market testing process for Noarlunga Regional Centre. Some potential opportunities in tourism, education, manufacturing, renewable energy and pharmaceuticals were discussed.</li> <li>• Facilitated the opportunity for local company Peat's Soils and Garden Supplies as a reputable business and capable supplier to China's Yellow River project. Since this time, the Mayor has facilitated a site visit by DEWNR staff to the businesses' premises which essentially has initiated an opportunity for the company to attempt to land a trade deal with this project.</li> </ul>
<i>Monday 15 May</i>	<i>Travel from Shanghai to Adelaide (arrived in Adelaide 16 May).</i>	



22<sup>nd</sup> May 2017

Dear Mayor Rosenberg

**Mayor Lorraine Rosenberg - Proudly represents South Australia and Local Government**

Congratulations Mayor Lorraine Rosenberg for the positive and professional work done on the SA Trade Delegation to China. My wife and I were delegates on the SA Trade Mission to China and run a small-medium educational-tourism business.

We are also ratepayers in the City of Onkaparinga so it was pleasing to get support to promote our services to China through the excellent work of our local Mayor. The Local Government Association (LGA) was very well represented by Mayor Rosenberg.

It's far too easy to criticise from afar. The investment by the State and Local Government in the Shandong China market is paying big dividends in the Wine Industry with record exports from SA to China. We expect the tourism and education sectors to also grow with the flow-on effect great for local businesses and ratepayers like ourselves.

I can only speak for our own small business in that 'doors are opened' when we were represented by SA Government Officials in the China Mission. Mayors particularly are held in very high regard.

Mayor Rosenberg provided exceptional attention to delegates like ourselves to promote SA, local councils and our services.

I wish journalists would report the facts. Have a look at the packed itinerary of Mayor Rosenberg and ask some questions of paying private sector delegates like ourselves whether it was worthwhile. Well done Lorraine for paving the way for businesses in SA.

Our state urgently needs an injection funds to maintain the lifestyle we are so proud of in South Australia. It's unlikely that revenue will be generated from within the State. China is our largest trading partner - eager to do business, travel and enjoy the benefits of educating their kids in this great state. I underestimated the benefits of a Trade Delegation and Government until seeing how important it has been in building relationships in Shandong, China. If you get the chance find out yourself.

Thanks again for your support on the Trade Delegation.

Andrew & Julie Inglis  
Edu Tourism International  
Flagstaff Hill SA  
[www.learningpotential.com.au](http://www.learningpotential.com.au)  
[www.edutourism.com.au](http://www.edutourism.com.au)  
Email: [Julie@edutourism.com.au](mailto:Julie@edutourism.com.au) [Andrew@edutourism.com.au](mailto:Andrew@edutourism.com.au)  
Mobile +61 401 126 379

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**6. Presentation**

**6.1 Certificate of Appreciation – Happy Valley Bowling Club**

**7. Deputation**

Nil.

**8. Presentation by Committee Chairpersons and reports to Council by Council Committees.**

Nil.

**9. Reports of officers**

**9.1 Representation Review 2017 - oral submissions**

This is an update on a previously reported subject, concept or issue.

Manager: Desma Morris, Manager Governance

Report Author: Therese Brunotte, Senior Governance Officer

Contact Number: 8301 7228

Attachments: 1. **Respondent's written submissions (23 pages)**

*Oral submissions from Respondents in support of their written submissions will be held in conjunction with this report.*

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**1. Purpose**

This meeting provides the opportunity for members of our community to provide oral submissions to Council in support of their written submission.

**2. Recommendation**

**That the oral submissions to Council in response to the Representation Review Proposal 2017 be noted.**

**3. Background**

In accordance with Section 12(9) of the *Local Government Act 1999*, interested persons are invited to make a written submission to Council in respect to the Representation Review Proposal 2017 and more specifically the composition and structure that Council proposes to introduce on the day of the Local Government elections in 2018.

Any person who makes a written submission at this time will be afforded the opportunity to address Council or a committee thereof, either in person or by a representative, in support of their submission.

#### 4. Financial Implications

There are no financial implications in noting the oral submissions to Council from respondents to the Representation Review Proposal Report 2017.

#### 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
<b>Legislative Compliance</b> Under Section 12 (10) the council must give any person who makes written submissions in response to an invitation under subsection (9) an opportunity to appear personally or by representative before the council or a council committee and to be heard on those submissions.	The opportunity to address Council in relation to the Representation Review was promoted in the Onkaparinga News published in the Messenger, Cherry Chatter and On the Coast. Onkaparinga website, posters, Facebook, on- hold messages and feedback forms.  Respondents who indicated their wish to speak in support of their submission when completing the Representation Review Feedback form have been formally invited via email to address this meeting of Council.

Opportunity	
Identify	Maximising the opportunity
Promote community confidence in Council's awareness of the importance of fair and equitable community representation.	The opportunity for Council to hear oral submissions by respondents to the consultation process in respect to the Representation Review Proposal <b>Report 2017 will assist Council in its' determination</b> of the future elector representation for the City of Onkaparinga.

#### 6. Additional information

The second stage of consultation on the Representation Review Proposal 2017 was from 9 May to 30 May 2017 inclusive.

Copies of the respondents submissions speaking at tonight's Council meeting have been provided at attachment 1.

The following are the Respondents who have indicated they wish to speak in support of their submission and have been invited to address this meeting of Council:

- Yvonne Wenham
- Dave Greenslade
- Catherine Goodfellow
- Joshua Reiter
- Nigel Preston
- Dijana Jeveremov
- Kelly Treloar
- Marion Cohen
- Robyn Holtham
- Don Chapman
- Grant Prior
- Darren Budgen
- **Michael O'Neill**
- Alex Bond
- Melissa Brown
- Geoff Hayter, Friends of Willunga Basin
- Gail Pounsett
- Moria Deslandes
- Georgina Williams
- Waltraud Lapse
- Mark Summerton
- Martin Johnson\*
- Chantal Marong\*
- Samuel Schmid\*
- Natasha Luke\*
- Vicki Kestle\*
- David Munzberg\*
- Brian Hanson\*\*

\*Chantal Marong, Samuel Schmid, Natasha Luke, Vicki Kestle, Martin Johnson and David Munzberg have elected Cr Don Chapman to speak on their behalf.

\*\*Brian Hanson has elected Cr Bill Jamieson to speak on his behalf.

Respondents have been allocated four minutes each in which to present their oral submission.

ELECTOR REPRESENTATION REVIEW

## Representation Review Proposal Report – Feedback form

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### 1. COUNCIL'S PROPOSAL

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- The future elected body of Council comprise twelve (12) ward councillors, with two councillors representing each ward.

Do you consider that this will provide adequate and fair representation?

☐ YES ☒ NO

COMMENTS:

My Proposal does  
Your Proposal does not  
improve representation. I  
believe there should be a  
minimum of 20 councillors,  
10 wards and preferably  
20 wards. So we can have  
a local councillor that lives  
near an approachable, like  
the old system used to  
have.

### 2. SPEAKING AT A COUNCIL MEETING

Please indicate whether you wish to speak at a Council meeting regarding this submission?

- ☐ I do not wish to speak  
☒ I wish to speak in person, or represented by

.....  
(please specify name)

### YOUR DETAILS

NAME Melissa Brown

ADDRESS

Happy Valley

POSTCODE 5159

EMAIL

Please return your completed form  
by 5pm on Tuesday 30 May 2017 to:

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City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168
- or email to [repreview@onkaparinga.sa.gov.au](mailto:repreview@onkaparinga.sa.gov.au)

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Governance Officer on 8384 0666, email  
[repreview@onkaparinga.sa.gov.au](mailto:repreview@onkaparinga.sa.gov.au) or visit  
[www.onkaparingacity.com/communityengagement](http://www.onkaparingacity.com/communityengagement)



Any changes to Council's composition and ward structure as a consequence of the review will come into effect at the next Local Government election (scheduled for November 2018).





# Friends of Willunga Basin inc.

PO Box 710 Willunga 5172 Chair Geoff Hayter Secretary David Gill ph 08 85562289 info@fowb.net

Chief Executive Officer,  
PO Box 1,  
Noarlunga Centre 5168,

## **Elector Representation Review May 2017**

Friends of Willunga Basin (FOWB) wishes to respond to the current Representation Review Proposal Report.

Having had many years of dealing with local government on a great range of environmental and planning issues, FOWB greatly values the contribution of many elected members over the years in contributing to this tier of government.

In the view of FOWB, some reduction in the number of elected members is warranted but, as the situation currently stands, the pendulum has swung too far.

We advocate for 15 members, comprised as 3 members in each of 5 wards. Onkaparinga needs a council which is appropriate to its size, breadth and variety of communities of interest, which are greater than most. A deeper pool of elected members will bring together a group which is more likely to actively represent the interests of all constituents.

We think a further reduction carries the danger that a given ward may not have councillors who reflect the full spectrum of views actively and enthusiastically, thereby depriving interest groups of voice in their communities. In the past, elected members have represented a wide range of attributes and points of view. As an organization involved in community work, FOWB thinks it vital that there be a wide, rather than a narrow, choice of councillors with whom to engage concerning council matters.

To expect only 12 councillors, including members with day jobs, to do the work required to direct the City of Onkaparinga and to do so in close engagement with the community they represent is a step too far away from where we need to be. The cost differential will be minimal. A council of 15 will be as workable as one of 12 – and if one or more members are absent from any give meeting, we won't find 10 or less members making important decisions.

As noted above, FOWB also believes that there should continue to be 5 wards. We offer no opinion here on whether some adjustment to the existing structure is warranted and are open to some level of variation if required to maintain balanced representation across the City.

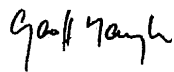
The current Wine Coast ward, which includes much of the Willunga Basin, contains a mix of rural residents, township and coastal suburb residents. Those from the townships and rural areas relate strongly to the adjoining coastal areas, which are used for recreation and to access retail and other

services. Similarly, many from the coastal suburbs connect with the townships. Continued recognition of these communities of interest need to be preserved.

FOWB urges Council to opt for a 15 member elected body, in order to best and most effectively represent its constituents.

We will appreciate the opportunity to speak to Council in support of this position.

Yours faithfully



Geoff Hayter

Chair Friends of Willunga Basin

May 29<sup>th</sup> 2017

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- The future elected body of Council comprise twelve (12) ward councillors, with two councillors representing each ward.

Do you consider that this will provide adequate and fair representation?

☐ YES ☒ NO

COMMENTS:

I believe we will not be fairly or adequately represented with less than the current amount of councillors.

We should leave the number at 20 & leave the wards as current at the very least 16 - no less.

#### 2. SPEAKING AT A COUNCIL MEETING

Please indicate whether you wish to speak at a Council meeting regarding this submission?

- ☐ I do not wish to speak
- ☐ I wish to speak in person, or represented by  
..... not sure yet .....  
(please specify name)

#### YOUR DETAILS

NAME Gail Pounsett

ADDRESS [REDACTED]

Christies Beach

POSTCODE 5165

EMAIL [REDACTED]

Please return your completed form by 5pm on Tuesday 30 May 2017 to:

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City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168
- or email to [repreview@onkaparinga.sa.gov.au](mailto:repreview@onkaparinga.sa.gov.au)

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Any changes to Council's composition and ward structure as a consequence of the review will come into effect at the next Local Government election (scheduled for November 2018).

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Do you consider that this will provide adequate and fair representation?

☐ YES ☒ NO

COMMENTS:

\* More democracy  
not less.  
\* Different areas need  
unique representation.  
\* "Price" of councillors  
is the "price" of  
democracy + I  
am willing to pay  
for that!

#### 2. SPEAKING AT A COUNCIL MEETING

Please indicate whether you wish to speak at a Council meeting regarding this submission?

☐ I do not wish to speak  
☒ I wish to speak in person, or represented by  
Moira Deslandes  
(please specify name)

#### YOUR DETAILS

NAME Moira Deslandes

ADDRESS [REDACTED]

Willunga

POSTCODE 5172

EMAIL [REDACTED]

Please return your completed form  
by 5pm on Tuesday 30 May 2017 to:

- Elector Representation Review  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168
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## How well can 12 councillors serve 170,000 + residents of Onkaparinga?

Dear fellow resident,

May 2017

For me consultation is information gathering to ensure effective decision making and the 12 reasons why I feel 12 councillors are just not good enough for you are as follows:

1. Your current 20 councillors are confident in reducing the size of Council, but **divided** over the final number.
2. Onkaparinga already has one of the **highest rates** of residents per councillor. If the proposed changes are enacted, using 2009 population statistics, we will go from 1 per 8,500 to 1 per 14,000 residents, while our neighbours will be, Alexandrina 1 per 2,000, Holdfast Bay 1 per 3,000 and Marion 1 per 7,500 residents. It will be much **harder** to get the attention of an Onkaparinga councillor when you need it.
3. **Other Councils** - Salisbury (140,220 residents, 158.1 sq.kms), will have 7 wards 14 councillors; Port Adelaide Enfield (123,754 residents, 97 sq.kms), 7 wards 18 councillors; and Charles Sturt (114,209 residents 52.1 sq.kms) 8 wards & 16 councillors), are of a similar view.
4. It is **inappropriate** to compare representation levels in SA with other States, as interstate Councils have different responsibilities and get **higher** remuneration.
5. Onkaparinga is the **largest** council in area and population in SA, which justifies a larger number of councillors.
6. Reducing Council to 12 members does not accommodate **growth** since 2009 or the forecast population growth, which will further **reduce representation**.
7. There is no **benefit** to the ratepayers, the cost saving will be insignificant compared to the overall **loss of representation** and administrative oversight.
8. A greater risk of lack of **accountability** will come with a 40% reduction or 12 councillors, there will be **less diversity**, experience and time. A quorum of six councilors plus the Mayor will be all that is required to make important decisions. The council will be a **Board of Directors**.
9. Only two councilors and 6 wards, will leave residents **under-represented**, more so, if councillors are inexperienced, inept, not engaged or in fulltime jobs.
10. Wards will be geographically **too large** for easy representation by just two councillors, especially the Wine Coast Ward.
11. The proposed wards based solely on the fit of suburbs and elector numbers will **not deliver equity** in debates around, rural, coastal, residential, growth issues or social disadvantage.
12. There will be **electoral confusion** from changing ward boundaries and names, which may adversely impact on voter turnout, which is already very low.

Therefore I encourage you to vote "**NO**" to the Council's proposal and vote for 15 + councillors by going on to the Elector Representation Review page on the website at:

[http://www.onkaparingacity.com/onka/council/community\\_engagement/community\\_engagement\\_status\\_board/elector\\_representation\\_review.jsp?sstat=817611](http://www.onkaparingacity.com/onka/council/community_engagement/community_engagement_status_board/elector_representation_review.jsp?sstat=817611)

Please vote before it's too late!

**Cr Don Chapman, Wine Coast Ward Councillor, 0488092508**

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Do you consider that this will provide adequate and fair representation?

☐ YES ☒ NO

COMMENTS:

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- ☐ I do not wish to speak
- ☒ I wish to speak in person, or represented by  
Don Chapman  
(please specify name)

#### YOUR DETAILS

NAME CHANTAL MARONG

ADDRESS [REDACTED]

AULDINGA BEACH

POSTCODE 5175

EMAIL [REDACTED]

Please return your completed form  
by 5pm on Tuesday 30 May 2017 to:

- Elector Representation Review  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

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May 2017

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Or fill in the feedback form on the other side. Please vote before it's too late!

**Cr Don Chapman, Wine Coast Ward Councillor, 0488092508**

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**Do you consider that this will provide adequate and fair representation?**

☐ YES ☒ NO

COMMENTS:

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### 2. SPEAKING AT A COUNCIL MEETING

Please indicate whether you wish to speak at a Council meeting regarding this submission?

- ☐ I do not wish to speak
- ☒ I wish to speak in person, or represented by Don Chapman  
(please specify name)

### YOUR DETAILS

NAME Samuel Schmel

ADDRESS [REDACTED]

WILLUNGA

POSTCODE 5172

EMAIL [REDACTED]

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Dear fellow resident,

May 2017

For me consultation is information gathering to ensure effective decision making and the 12 reasons why I feel 12 councillors are just not good enough for you are as follows:

1. Your current 20 councillors are confident in reducing the size of Council, but **divided** over the final number.
2. Onkaparinga already has one of the **highest rates** of residents per councillor. If the proposed changes are enacted, using 2009 population statistics, we will go from 1 per 8,500 to 1 per 14,000 residents, while our neighbours will be, Alexandrina 1 per 2,000, Holdfast Bay 1 per 3,000 and Marion 1 per 7,500 residents. It will be much **harder** to get the attention of an Onkaparinga councillor when you need it.
3. **Other Councils** - Salisbury (140,220 residents, 158.1 sq.kms), will have 7 wards 14 councillors; Port Adelaide Enfield (123,754 residents, 97 sq.kms), 7 wards 18 councillors; and Charles Sturt (114,209 residents 52.1 sq.kms) 8 wards & 16 councillors), are of a similar view.
4. It is **inappropriate** to compare representation levels in SA with other States, as interstate Councils have different responsibilities and get **higher** remuneration.
5. Onkaparinga is the **largest** council in area and population in SA, which justifies a larger number of councillors.
6. Reducing Council to 12 members does not accommodate **growth** since 2009 or the forecast population growth, which will further **reduce representation**.
7. There is no **benefit** to the ratepayers, the cost saving will be insignificant compared to the overall **loss of representation** and administrative oversight.
8. A greater risk of lack of **accountability** will come with a 40% reduction or 12 councillors, there will be **less diversity**, experience and time. A quorum of six councillors plus the Mayor will be all that is required to make important decisions. The council will be a **Board of Directors**.
9. Only two councilors and 6 wards, will leave residents **under-represented**, more so, if councillors are inexperienced, inept, not engaged or in fulltime jobs.
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12. There will be **electoral confusion** from changing ward boundaries and names, which may adversely impact on voter turnout, which is already very low.

Therefore I encourage you to vote **"NO"** to the Council's proposal and **vote for 15 + councillors** by going on to the Elector Representation Review page on the website at:

[http://www.onkaparingacity.com/onka/council/community\\_engagement/community\\_engagement\\_status\\_board/elector\\_representation\\_review.jsp?sstat=817611](http://www.onkaparingacity.com/onka/council/community_engagement/community_engagement_status_board/elector_representation_review.jsp?sstat=817611)

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Cr Don Chapman, Wine Coast Ward Councillor, 0488092508

## ELECTOR REPRESENTATION REVIEW

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This feedback form is provided to assist you in making a submission to Council regarding Council's proposal for the future of the city's elected member representation and ward structure. You should take the opportunity to read the Representation Review Proposal Report prior to making a submission. You are also welcome to provide any additional relevant comments. We invite you to provide feedback on the following proposal.

#### 1. COUNCIL'S PROPOSAL

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- The council area is divided into six (6) wards, as shown in the proposal report.
- The future elected body of Council comprise twelve (12) ward councillors, with two councillors representing each ward.

Do you consider that this will provide adequate and fair representation?

☐ YES ☒ NO

COMMENTS:

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#### 2. SPEAKING AT A COUNCIL MEETING

Please indicate whether you wish to speak at a Council meeting regarding this submission?

- ☐ I do not wish to speak
- ☒ I wish to speak in person, or represented by  
Don Chapman  
(please specify name)

#### YOUR DETAILS

NAME Natasha Luke

ADDRESS [REDACTED]

Aldinga Beach

POSTCODE 5173

EMAIL [REDACTED]

Please return your completed form  
by 5pm on Tuesday 30 May 2017 to:

- Elector Representation Review  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168
- or email to [repreview@onkaparinga.sa.gov.au](mailto:repreview@onkaparinga.sa.gov.au)

#### More information

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## How well can 12 councillors serve 170,000 + residents of Onkaparinga?

Dear fellow resident,

May 2017

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- The future elected body of Council comprise twelve (12) ward councillors, with two councillors representing each ward.

Do you consider that this will provide adequate and fair representation?

☐ YES ☒ NO

COMMENTS:

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Please indicate whether you wish to speak at a Council meeting regarding this submission?

- ☐ I do not wish to speak
- ☒ I wish to speak in person, or represented by

Don Chapman  
(please specify name)

#### YOUR DETAILS

NAME Vicki Keble

ADDRESS [REDACTED]

Aldinga Beach

POSTCODE 5175

EMAIL [REDACTED]

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by 5pm on Tuesday 30 May 2017 to:**

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Do you consider that this will provide adequate and fair representation?

☐ YES ☒ NO

COMMENTS:

I do not consider (6) wards to be adequate for the 500+ square kilometres that the Onkaparinga council has to manage for its ratepayers. Minimum suggested (7) wards Maximum " " (8) wards Elected Members per ward = (2)

signed *[Signature]*  
23/5/2017

#### 2. SPEAKING AT A COUNCIL MEETING

Please indicate whether you wish to speak at a Council meeting regarding this submission?

☐ I do not wish to speak *see note below*  
☒ I wish to speak in person, or represented by  
*Councillor Bill Jamison*  
(please specify name)

#### YOUR DETAILS

NAME *Brian Hanson*

ADDRESS *[Redacted]*

*Christies Beach*

POSTCODE *5165*

EMAIL *[Redacted]*

Please return your completed form by 5pm on Tuesday 30 May 2017 to:

- Elector Representation Review  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168
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*Please note: Whilst I would like to speak at the council meeting, I am unable to, as I have a voice box defect (cancer related).*

Doc:3973223

ELECTOR REPRESENTATION REVIEW

30 MAY 2017

**Representation Review Proposal Report – Feedback form**

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COMMENTS:

I PRESENTLY HAVE AN OUTSTANDING MENACING ORDER DATED MAY 12 2016 WHICH HAS BEEN THROUGH AN INTERNAL & EXTERNAL REVIEW WITH THE OMBUDSMAN WASTE LINE. PRESENTLY THE MATTER HAS BEEN REFERRED TO MASON ROSENBERG VIA THE SPORTS & TOURISM MINISTER LEON BIGNELL. WE ARE WAITING FOR A RESPONSE, AS I BELIEVE

Any changes to Council's composition and ward structure as a consequence of the review will come into effect at the next Local Government election (scheduled for November 2018).

THERE MAY BE POSSIBLE CORRUPTION IN THIS COUNCIL

**2. SPEAKING AT A COUNCIL MEETING**

Please indicate whether you wish to speak at a Council meeting regarding this submission?

- ☐ I do not wish to speak
- ☒ I wish to speak in person, or represented by MARK SUMMERTON  
(please specify name)

**YOUR DETAILS**

NAME MARK SUMMERTON

ADDRESS

PORT WILLUNGA

S.A.

POSTCODE 5173

EMAIL

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**CITY OF ONKAPARINGA**

Doc:3973597

ONKAPARINGA

29 MAY 2017

ONKAPARINGA

## How well can 12 councillors serve 170,000 + residents of Onkaparinga?

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May 2017

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**Cr Don Chapman, Wine Coast Ward Councillor, 0488092508**

Doc:3973597



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## 2. SPEAKING AT A COUNCIL MEETING

- Georgia.....  
(please specify name)

## YOUR DETAILS

ADDRESS

S. 1

POSTCODE 5163

EMAIL

- Elector Representation Review  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168
- or email to [repreview@onkaparinga.sa.gov.au](mailto:repreview@onkaparinga.sa.gov.au)

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Doc:3971660

17<sup>th</sup> 5. 17.

P. Gerstlauser

Christies Beach

5165

Elector Representation  
Revue

I feel we should keep the  
representation as is, with some  
minor changes.

I will tell you what they are  
when I talk to you in person.

P.G.

Doc:395687

## ELECTOR REPRESENTATION REVIEW

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- The council area continues to be divided into wards.
- The council area is divided into six (6) wards, as shown in the proposal report. **NO**
- The future elected body of Council comprise twelve (12) ward councillors, with two councillors representing each ward. **NO**

**Do you consider that this will provide adequate and fair representation?**

☐ YES ☒ NO

COMMENTS:

12 WARDS

24 COUNCILLORS

This allows for 2 councillors per ward with each councillor representing 5,000 people, taking into account a rounded figure of 120,000 electors. It is important that wards are kept at a manageable size so that electors can have quality interaction their representatives. I would like to see the Mayor replaced by a Chairperson elected by the councillors every 12 months. This would effectively stop the commandeering of the council by one person and return the position to a representative role rather than an authoritative one. If the council members believe that 850 odd submissions is an excellent return, then the councillors are being highly delusional. 850 odd out of 120,000 people is only 0.7% of the electors. This is unacceptable as far as making a decision of this calibre with the numbers received. If it is approached with a fair and equitable process, the rules of referendum should apply. That is: a yes response is allowed ONLY if the majority number of electors in a majority of wards agree with the proposal, otherwise the overall answer must be NO. No submission is a NO. If a mayor is elected, it should be for only 2 terms at most, to prevent a dictatorship situation.

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- ☐ I do not wish to speak
- ☒ I wish to speak in person, or represented by  
TRAUDI LEPSE  
.....  
(please specify name)

### YOUR DETAILS

NAME Waltraud Lepse

ADDRESS [REDACTED]  
Morphett Vale

POSTCODE 5162

EMAIL [REDACTED]

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## ONLINE SUBMISSIONS

Submission Date	Comments	Represented_by	Name	fair_representation	speak_at_council
20/05/2017 19:08	I do not support 12 Councilors, I do support 15.. I do not believe thus should be aware decision made by this Council, it is a decision in my views that should be made by the Electoral commissioner or Minister		Yvonne Wenham	no	wish_to_speak
21/05/2017 11:38	I agree with the first three dot points. However I think it unwise to reduce the numbers of elected councilors to as low as 12 - 2 per ward. If it's about cost saving then it is a shallow argument and smacks of expediency. If it's about public skepticism of government generally meaning the less the better then that smacks of a populist trend. If it's about efficiencies then maybe the emphasis should be on attracting better qualified councilors. If there is an argument regarding the current collective of councilors, given the public displays of hubris by some, it is about readiness to take on the responsibility and a broader appreciation of the needs of the City of Onkaparinga. If the council is so determined to reduce numbers of councilors, then make it three per ward. To draw comparison with interstate council ratios is illogical. Concentration should be on raising the bar on both qualification for the position of councilor and accountability when performing duties.		Dave Greenslade	no	wish_to_speak
22/05/2017 8:56	I believe the community can not be adequately represented with only twelve Elected Members.		Catherine Goodfellow	no	wish_to_speak
24/05/2017 10:43	I have no issues with the first two dot points (Community Elected Mayor, and 6 wards) I do think the ward boundaries could have been drawn better, however any changes at this stage would only have minor effect. I do have an issue with the final dot point, 12 councillors is too bigger cut, I agree in a reduction, and originally suggested a cut to 18 (6 wards x 3 Members in each ward) 2 ward counillors per ward is a dramatic cut and is not warranted. The case has never been made that 12 is the 'magic number' and therefore the council should reconsider this proposal		Joshua Reiter	no	wish_to_speak
30/05/2017 10:41	The purpose of elected councillors is to provide adequate representation of ratepayers for each ward. Taking into consideration the size of the Council area, I consider 12 would be inadequate in providing effective, vibrant and accurate representation. It should not be about being efficient, i.e. less councillors, faster decisions, its more about accurate representation of the views of ratepayers. I live in Ironbank, it appears to me to be a forgotten part of the Council, the last thing I need is less representation.		Nigel Preston	no	wish_to_speak
30/05/2017 13:34	The proposal to change the number of Councillors and the ward structure has not been clearly established. There is widespread public cynicism regarding the proposal to reduce council members as a means to more easily give passage to matters before Council. Recent and widely publicised matters, which were never intended for public knowledge, do not suggest that having fewer Councillors is a solution to anything, especially Council transparency. The proposal will result in reduced democracy and continued autocracy. This is not a sound move.	Councillor Don Chapman	David Munzberg	no	wish_to_speak

## ONLINE SUBMISSIONS

Submission Date	Comments	Represented_by	Name	fair_representation	speak_at_council
30/05/2017 16:51	I believe there is inadequate justification provided in the Review Report to warrant my support. There are a number of concerns I have and suggestions to make for consideration. The largest and most populous council area in the State can reasonably expect to have the greatest number of elected member representation. Comparisons are only interesting but not justification of themselves. It is quality and quantitative representation that is important. I question the motivation for such dramatic reduction to representation being considered in a growing population base. I most definitely see the need for 6 Wards and a restructure of them, but see not enough justification for anything less than 3 Councillors per Ward (18 members). I cannot understand how the report writer can state on page 20 that the new ward map "proposes wards which incorporate whole suburbs and areas of perceived common character, and therefore serve to preserve existing "communities of interest". McLaren Vale and Hackham areas for example are vastly different to each other in character. I would like to see both the Mayor and Chairperson being a rotational role among the representative elected members who nominate for the roles. Voluntary is another way to put this, with the term being 12 months before rotation for the Mayor position, and at rotation per meeting for the nominated Chair. I believe the community have not had the articulation of the difference between an outside Chair, internal rotated one among EM's, versus the Mayor in the role. This has not been clear enough. I object to the information provided to readers where the writer calls the proposal for change "hugely popular". This is both inaccurate and inappropriate when submissions are being sought and shows a desperation for the result to be as per the writers wishes. I am also concerned at this line in the report "The majority of elected members were of the opinion that the document did not truly reflect the fact that there was no definitive support for either of the two options preferred by the elected members....". How can this happen in what is supposed to be an impartial recording of what is, rather than what might be desired. These appear to not be accidentally negligent writing. There is most definitely a push on for change and I am concerned that there is not consensus among the elected members for the changes proposed. This indicates unrest, perhaps a lack of disclosure of motivations, some self-interest at play and a concern to me at the negative 'surprises' that may lay ahead if changes are made to decrease rather than mildly adjust representation. With only 2 representatives per Ward, the level of quick response and support I have enjoyed from my representation will most likely be gone. It is a reality that representation must be available to hear to truly represent. With EM's being often employed people with full lives outside of their Council role, any increase of resident numbers will inevitably result in a reduction of level of attention. When less voices are available to be heard in the Chamber, the less diversity of opinions will be heard, the more scope for manipulation especially when just borderline quorums are in attendance and hence poorer decision making. The winding back of the decision from 20 to 12 will have consequences that will take a longtime to reverse and could lead to very damaging consequences in the meantime. I am very concerned at the dramatic changes proposed.		Dijana Jevremov	no	wish_to_speak
30/05/2017 21:16	This would not allow for adequate representation of the community. Diversity in our elected members needs to increase substantially, not be reduced.		Kelly Treloar	no	wish_to_speak
45127	I think this proposal is fair and reasonable.		Marion Cohen	yes	wish_to_speak
45226		Don Chapman	Martin johnson	no	wish_to_speak
45267	I have concerns regarding the make-up of the Wards, as they have not taken 'Communities of Interest' into account at all, preferring to just concentrate on numbers of voters. Ward six for example, includes some of the most disadvantaged suburbs in Australia as well as the wine growing region of McLaren Vale. I fear the chances of getting two elected Councillors with the skills and interest in representing those very diverse communities are slim. Further, as the largest Council area in SA with a burgeoning population, I think more than a 25% cull of Councillors will result in under representation in the not too distant future. It is essential that we get sufficient representation to provide robust debate in the chamber resulting in good, balanced, informed decisions. I think Council followed a sound process to get to the first scenario of five Wards (unchanged from what we currently have) with three Councillors in each Ward - a cull of five Councillors in total. This is still my preferred option.		Robyn Holtham	no	wish_to_speak

## ONLINE SUBMISSIONS

Submission Date	Comments	Represented_by	Name	fair_representation	speak_at_council
45341	1. A quorum of just 7 councillors could make important decisions 2. a 40% reduction is like wielding an axe not a scalpel. 3. There is no evidence only opinion that this can work 4. Onkaparinga will have the highest number of people to elected members in the State. 5. The Wine Coast Ward geographical area is disproportionate to all other wards.	Don Chapman	Cr Don Chapman	no	wish_to_speak
45359	The current number of councilors should not be contracted to 12. This will only narrow the knowledge pool & reduce the diversity of opinion. All ratepayers should be invited to vote by council posting voting forms together with the arguments for & against the change. Not everyone owns a computer & these ratepayers should not be discriminated against nor should the elderly & immobile.		grant prior	no	wish_to_speak
45367			Darren Budgen	no	wish_to_speak
45378	There is a huge amount of difficulty dealing with council now. The only means to manage this problem is support of the local members. 2 elected members will not have the time (and potentially the interest) to support basic council functions such as supporting the local residents and business. Having 4 members provides a better spread of interest within community issues where as two members will provide a lesser level of interest and ability to address the wide range of issues currently facing council. To me the intent of reducing the amount of councillors seems more driven to reduce support in the community as against improving or increasing it and this flies in the face of what council is there for. Simply if council wants to reduce support to all of the community get rid of the whole structure and give it to the state. With a council area, population and business interest greater than most other councils (certainly in size) in the state how can you have any hope of improving the community by ensuring and investing less interest in it. The lesser amount of councillors also makes way for the more dominant to make decisions that suit their own beliefs and benefits rather than the communities. A definite no to this. That is simply the end of representation to those who most need the support. This view is supported by the way the change has been proposed. At no time in the process has the community had the opportunity to say retain the current status and or how can we improve that. The community has been given two options only to assess not including the status quo, whether they like it or not. That is someone or a group of someone's wanting to change the levels of community representation to suit their own ideas, not necessarily the needs of the community. Suggest retaining the four in each ward is the only option.		Michael O'Neill	no	wish_to_speak
45418	Under Section 12(4) of the Local Government Act 1999 (the Act), it is a requirement that any alteration's made benefit the community. The proposed alteration which would see Council's representative ratio fall way out of line with other major councils in South Australia (Pg. 22 Elector Representation Review Proposal Report). This will see Onkaparinga's representation ration go from 1:5,995 to 1:9,990. This cannot benefit the local community as required under the Act.		Alex Bond	no	wish_to_speak

## 9.2 **Proposal to make application to bring land at Old Noarlunga & Old Reynella under the provisions of the Real Property Act 1886 & the issue of titles to City of Onkaparinga**

This is a new proposal, concept or issue.

Manager: Jock Berry, Manager Property and Commercial

Report Author: David Haslam, Senior Property Officer

Contact Number: 8301 7227

Attachments:

1. List of parcels and registered proprietors (1 page)
2. Copies of titles (18 pages)
3. Aerial Photograph, Old Noarlunga (1 page)
4. Aerial Photograph, Old Reynella (1 page)

---

### 1. **Purpose**

This report requests Council approval to commence a process to apply to the Registrar General to bring land under the provisions of the *Real Property Act 1886* and to the issue of certificates of title to the City of Onkaparinga over the subject parcels of land that have previously been managed and **assumed to be in Council's** ownership.

### 2. **Recommendations**

**That for the parcels of land listed on attachment 1 to the agenda report, and bordered in red on aerial photographs of Old Noarlunga and Old Reynella, as per attachments 3 and 4 to the agenda report, Council:**

1. **Notes the historical ownership and management associated with these parcels of land.**
2. **Approves the commencement of applications to the Registrar General in accordance with the provisions contained in Part 4 of the *Real Property Act 1886*.**
3. **Authorises the Chief Executive Officer to sign any documents required to instigate and finalise the applications and to consolidate the subject land with community land already held in Council ownership.**

### 3. **Background**

Council property staff have identified a number of land ownership and tenure anomalies located in the original settlements of Old Noarlunga and Old Reynella.

In these cases it has been identified that the subject parcels of land are still **registered in the names of the original landowners (dating back to the 1800's)** despite the fact that the land has, for all intentional purposes, been assumed as owned by council and for the benefit of the community.

Attachment 1 to this agenda report numbers the parcels as reflected on the attached aerial photographs, lists the titles, parcel descriptions and registered proprietors and outlines the improvements located on the individual parcels of land.

Attachment 2 to this agenda report comprises copies of the current titles. All of the **titles are 'Limited' in nature as to land and title, i.e.** they lack adequate survey information and they have limitations by virtue of a deficiency in the original chain of documents.

Attachments 3 and 4 to this agenda report are aerial photographs with the locations of the subject parcels bordered in red (numbered to reflect the list in attachment 1).

Council has historically managed, maintained and developed these parcels of land **as though they are our own. The parcels are currently included in Council's** legislatively required Community Lands Register.

In the Noarlunga situation the subject lands form part of the Old Noarlunga recreation grounds and have been developed by council over the decades with netball/tennis courts, oval, driveway, storage shed and open space. In the Old Reynella situation the lands have been developed by council over the decades with a scout hall, shared use trail, surface drainage and open space.

This report seeks to remedy these situations by recommending a course of action that is legally possible and designed to place ownership of the subject lands in the City of Onkaparinga.

Certificate of Title Volume 5695 Folio 322, whilst registered in the name of Council is still Limited in nature and will require similar processes to be followed to bring the land under the Act and to remove the limitations. It has therefore been included in this proposal and will be dealt with as part of the package.

Detailed legal advice has been obtained which recommends this course of action as being most appropriate, most likely to succeed and the most cost effective to resolve the long term land ownership. As part of the initial investigations and negotiations our solicitors have held detailed discussions with the Lands Titles Office who have indicated that this is the most appropriate path to take and indicated their support to the process.

Part 4 of the *Real Property Act 1886* (the Act) is specifically designed to facilitate such applications to enable lands to be brought under the Act and titles issued to those parties having an interest at law or in equity.

#### **4. Financial Implications**

Costs associated with the applications will be met from the Property Transactions Business Unit over the course of two financial years (in recognition of the time that it is anticipated to take to resolve all titles).

As the lands are currently managed by council as community land, no additional ongoing maintenance costs will result from a successful application to obtain titles.



## 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
The current land ownership uncertainty exposes council to considerable risk in the event that a tragedy or serious incident occurs on the subject lands.	Obtaining legal title to the land enables council to include the lands in its land ownership portfolio which is subsequently adopted by our risk and liability insurer.

Opportunity	
Identify	Maximising the opportunity
To remove long term ownership uncertainty.	<b>Council's long term investment and expenditure on the subject lands is formalised and justified.</b>
To formally obtain title over the subject lands and to correctly classify the lands as community land.	Council recognises and acknowledges the need for the lands to be formally owned and managed by council for the long term benefit of the community.

Based on the above, it is considered most appropriate to address the formal ownership and management by progressing the applications to bring the land under the Act and to obtain certificates of title.

## 6. Additional information

The legislative processes to be followed to achieve successful applications and the issue of titles are very stringent and involve the provision of detailed historical and background information, statutory declarations, a legal assessment process and public advertising.

It is not anticipated that objections to the applications will be received given the length of time since the probable death of the registered proprietors (likely to be in **the late 1800's or early 1900's**), **combined with the recognised and accepted long standing occupation and management by Council.**

**Attachment 1**

**OLD NOARLUNGA**

Photo ID	Certificate of Title	Allotment	Registered Proprietor	Improvements
<b>1</b>	CT 5695/369	Allot. 22, FP 151424	H F Baldock	Tennis/Netball Courts
<b>2</b>	CT 5696/12	Allot. 91, FP 212513	South Australian Co.	Tennis/Netball Court, Storage Shed, Driveway, Open Space
<b>3</b>	CT 5695/321	Allot. 6, FP 21409	W R Bell	Oval
<b>4</b>	CT 5695/384	Allot. 5, FP 21409	J T Carrick	Oval
<b>5</b>	CT 5695/322	Allot. 4, FP 21409	City of Onkaparinga	Oval, Cricket Pitch
<b>6</b>	CT 5695/322	Allot. 3, FP 21409	City of Onkaparinga	Oval
<b>7</b>	CT 5696/11	Allot. 92, FP 212514	P D Prankerd	Open Space

**OLD REYNELLA**

Photo ID	Certificate of Title	Allotment	Registered Proprietor	Improvements
<b>8</b>	CT 5736/490	Allot's. 125, 126 and 127, FP 213759	J Reynell	Shared Trail, Open Space, Surface Drainage
<b>9</b>	CT 5695/378	Allot's, 189, 190 and 191, FP 212205	J Reynell	Scout Hall Storage Sheds, Carpark, Open Space, Surface Drainage
<b>10</b>	CT 5696/900	Allot. 99, FP 212142	J Reynell	Open Space, Surface Drainage

Attachment 2

ATTACHMENT 2.



Title Register Search  
LANDS TITLES OFFICE, ADELAIDE  
For a Certificate of Title issued pursuant to the Real Property Act 1886

REGISTER SEARCH OF LIMITED CERTIFICATE OF TITLE \* VOLUME 5695 FOLIO 369 \*

COST : \$16.80 (GST exempt )	PARENT TITLE : LT I /153
REGION : EMAIL	AUTHORITY : CONVERTED TITLE
AGENT : ONK1P BOX NO : 000	DATE OF ISSUE : 24/09/1999
SEARCHED ON : 12/05/2008 AT : 12:34:46	EDITION : 1
CLIENT REF TENNIS CLUB	

REGISTERED PROPRIETOR IN FEE SIMPLE

HORACE FRANK BALDOCK OF NOARLUNGA SA 5168

DESCRIPTION OF LAND

ALLOTMENT 22 FILED PLAN 151424  
IN THE AREA NAMED OLD NOARLUNGA  
HUNDRED OF NOARLUNGA

EASEMENTS

NIL

SCHEDULE OF ENDORSEMENTS

THIS TITLE IS LIMITED AS TO DESCRIPTION OF LAND AND TITLE REFER SEARCH NO.  
2565

THE REGISTERED PROPRIETOR HAS NO EXPRESS POWER TO SELL THE WITHIN LAND

4117867 CAVEAT BY REGISTRAR-GENERAL

NOTATIONS

DOCUMENTS AFFECTING THIS TITLE

NIL

REGISTRAR-GENERAL'S NOTES

REFER DIV SEC BEFORE FURTHER TRUNCTN VIDE SCH 2565  
CONVERTED TITLE-WITH NEXT DEALING LODGE LT I/153

END OF TEXT.

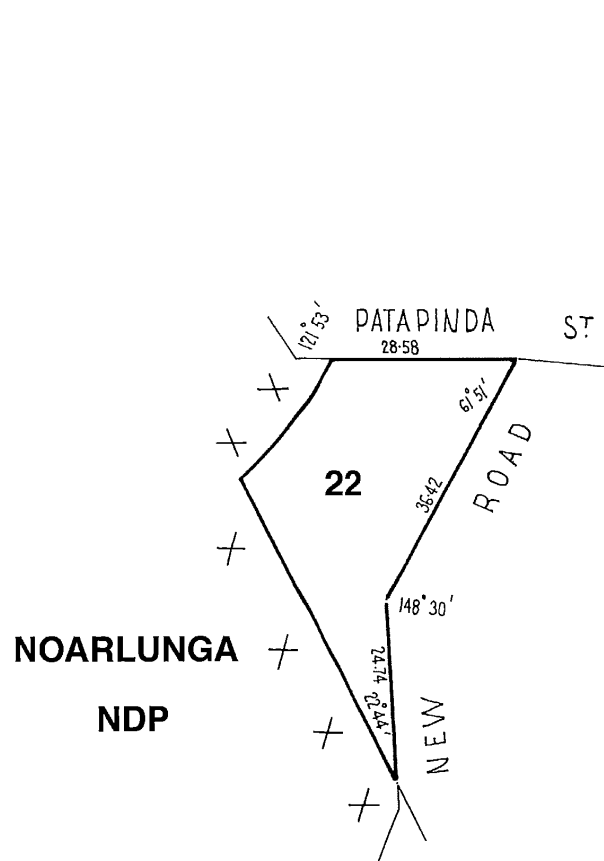
Page 1 of 2

The Registrar-General certifies that this Title Register Search displays the records  
maintained in the Register Book and other notations at the time of searching.

Registrar-General 

LANDS TITLES OFFICE ADELAIDE SOUTH AUSTRALIA  
DIAGRAM FOR CERTIFICATE OF TITLE VOLUME 5695 FOLIO 369  
SEARCH DATE : 12/05/2008 TIME: 12:34:46

THIS PLAN IS SCANNED FOR LIMITED CERTIFICATE OF TITLE 1/153



0 7.5 15 22.5 30 Metres

NOTE: SUBJECT TO ALL LAWFULLY EXISTING PLANS OF DIVISION

Page 2 of 2

2.



Product	Register Search (CT 5696/12)
Date/Time	19/05/2017 02:33PM
Customer Reference	David
Order ID	20170519009442
Cost	\$27.75



The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.



## Limited Certificate of Title - Volume 5696 Folio 12

Parent Title(s)	LT 1/136		
Creating Dealing(s)	CONVERTED TITLE		
Title Issued	27/09/1999	Edition 1	Edition Issued 27/09/1999

### Estate Type

FEE SIMPLE

### Registered Proprietor

SOUTH AUSTRALIAN CO.  
OF 2ND FLOOR 77 GRENFELL STREET ADELAIDE SA 5000

### Description of Land

ALLOTMENT 91 FILED PLAN 212513  
IN THE AREA NAMED OLD NOARLUNGA  
HUNDRED OF NOARLUNGA

### Conditions

THIS TITLE IS LIMITED AS TO DESCRIPTION OF LAND AND TITLE REFER SEARCH NO. 2569

### Easements

NIL

### Schedule of Dealings

NIL

### Notations

Dealings Affecting Title	NIL
Priority Notices	NIL
Notations on Plan	NIL

### Registrar-General's Notes

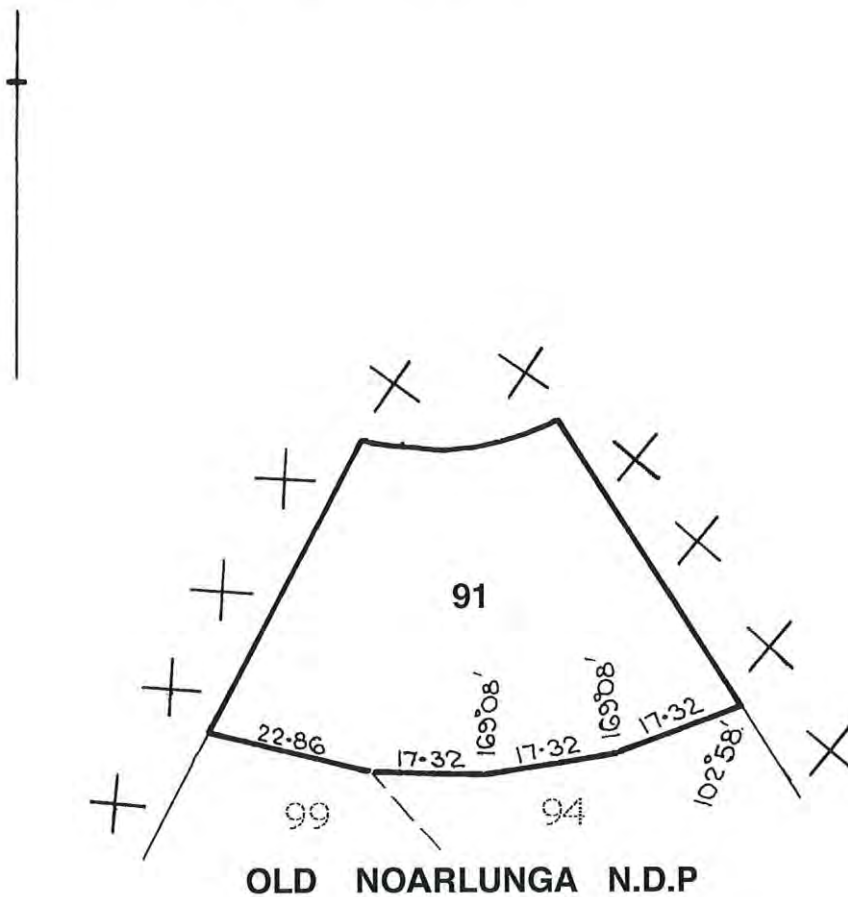
REFER DIVISION SECTION BEFORE FURTHER TRUNCATION VIDE SCH 2569

Administrative Interests	NIL
--------------------------	-----



Product	Register Search (CT 5696/12)
Date/Time	19/05/2017 02:33PM
Customer Reference	David
Order ID	20170519009442
Cost	\$27.75

THIS PLAN IS SCANNED FOR LIMITED CERTIFICATE OF TITLE I/136



0 10 20 30 40 Metres

NOTE: SUBJECT TO ALL LAWFULLY EXISTING PLANS OF DIVISION





# Title Register Search

## LANDS TITLES OFFICE, ADELAIDE

For a Certificate of Title issued pursuant to the Real Property Act 1886

3.

REGISTER SEARCH OF LIMITED CERTIFICATE OF TITLE \* VOLUME 5695 FOLIO 321 \*

COST : \$25.00 (GST exempt )	PARENT TITLE : LT I /137
REGION : EMAIL	AUTHORITY : CONVERTED TITLE
AGENT : ONKIP BOX NO : 000	DATE OF ISSUE : 24/09/1999
SEARCHED ON : 28/06/2013 AT : 12:35:07	EDITION : 1

### REGISTERED PROPRIETOR IN FEE SIMPLE

-----  
WILLIAM ROBERT BELL OF MCLAREN VALE SA 5171

### DESCRIPTION OF LAND

-----  
ALLOTMENT 6 FILED PLAN 21409  
IN THE AREA NAMED OLD NOARLUNGA  
HUNDRED OF NOARLUNGA

### EASEMENTS

-----  
NIL

### SCHEDULE OF ENDORSEMENTS

-----  
THIS TITLE IS LIMITED AS TO DESCRIPTION OF LAND AND TITLE REFER SEARCH NO.  
2568

### NOTATIONS

-----  
DOCUMENTS AFFECTING THIS TITLE  
-----  
NIL

### REGISTRAR-GENERAL'S NOTES

-----  
REFER TO ROADS GROUP (S.G.O.) RE ROAD PLAN R8276  
REFER DIV SEC BEFORE FURTHER TRUNCTN VIDE SCH 2568  
CONVERTED TITLE-WITH NEXT DEALING LODGE LT I/137

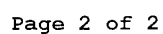
END OF TEXT.

Page 1 of 2

The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.

Registrar-General 

SEARCH DATE : 28/06/2013 TIME: 12:35:07







# Title Register Search

## LANDS TITLES OFFICE, ADELAIDE

For a Certificate of Title issued pursuant to the Real Property Act 1886

4.

REGISTER SEARCH OF LIMITED CERTIFICATE OF TITLE \* VOLUME 5695 FOLIO 384 \*

COST : \$25.00 (GST exempt )	PARENT TITLE : LT I /125
REGION : EMAIL	AUTHORITY : CONVERTED TITLE
AGENT : ONKIP BOX NO : 000	DATE OF ISSUE : 24/09/1999
SEARCHED ON : 28/06/2013 AT : 12:26:27	EDITION : 1

### REGISTERED PROPRIETOR IN FEE SIMPLE

JAMES TODD CARRICK OF NOARLUNGA SA 5168

### DESCRIPTION OF LAND

ALLOTMENT 5 FILED PLAN 21409  
IN THE AREA NAMED OLD NOARLUNGA  
HUNDRED OF NOARLUNGA

### EASEMENTS

NIL

### SCHEDULE OF ENDORSEMENTS

THIS TITLE IS LIMITED AS TO DESCRIPTION OF LAND AND TITLE REFER SEARCH NO.  
2567

### NOTATIONS

DOCUMENTS AFFECTING THIS TITLE

NIL


### REGISTRAR-GENERAL'S NOTES

REFER DIV SEC BEFORE FURTHER TRUNCTN VIDE SCH 2567  
CONVERTED TITLE-WITH NEXT DEALING LODGE LT I/125

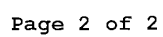
END OF TEXT.

Page 1 of 2

The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.

Registrar-General 

SEARCH DATE : 28/06/2013 TIME: 12:26:27





# Title Register Search

## LANDS TITLES OFFICE, ADELAIDE

For a Certificate of Title issued pursuant to the Real Property Act 1886

5-6

REGISTER SEARCH OF LIMITED CERTIFICATE OF TITLE \* VOLUME 5695 FOLIO 322 \*

COST : \$25.00 (GST exempt )	PARENT TITLE : LT I /135
REGION : EMAIL	AUTHORITY : CONVERTED TITLE
AGENT : ONK1P BOX NO : 000	DATE OF ISSUE : 24/09/1999
SEARCHED ON : 28/06/2013 AT : 12:22:35	EDITION : 1

### REGISTERED PROPRIETOR IN FEE SIMPLE

CITY OF ONKAPARINGA OF PO BOX 1 NOARLUNGA CENTRE SA 5168

### DESCRIPTION OF LAND

ALLOTMENTS 3 AND 4 FILED PLAN 21409  
IN THE AREA NAMED OLD NOARLUNGA  
HUNDRED OF NOARLUNGA

### EASEMENTS

NIL

### SCHEDULE OF ENDORSEMENTS

THIS TITLE IS LIMITED AS TO DESCRIPTION OF LAND AND TITLE REFER SEARCH NO.  
2570

THE REGISTERED PROPRIETOR HAS NO EXPRESS POWER TO SELL THE WITHIN LAND

4083154 CAVEAT BY REGISTRAR-GENERAL

### NOTATIONS

DOCUMENTS AFFECTING THIS TITLE

NIL

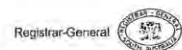
### REGISTRAR-GENERAL'S NOTES

REFER DIV SEC BEFORE FURTHER TRUNCTN VIDE SCH 2570  
CONVERTED TITLE-WITH NEXT DEALING LODGE LT I/135

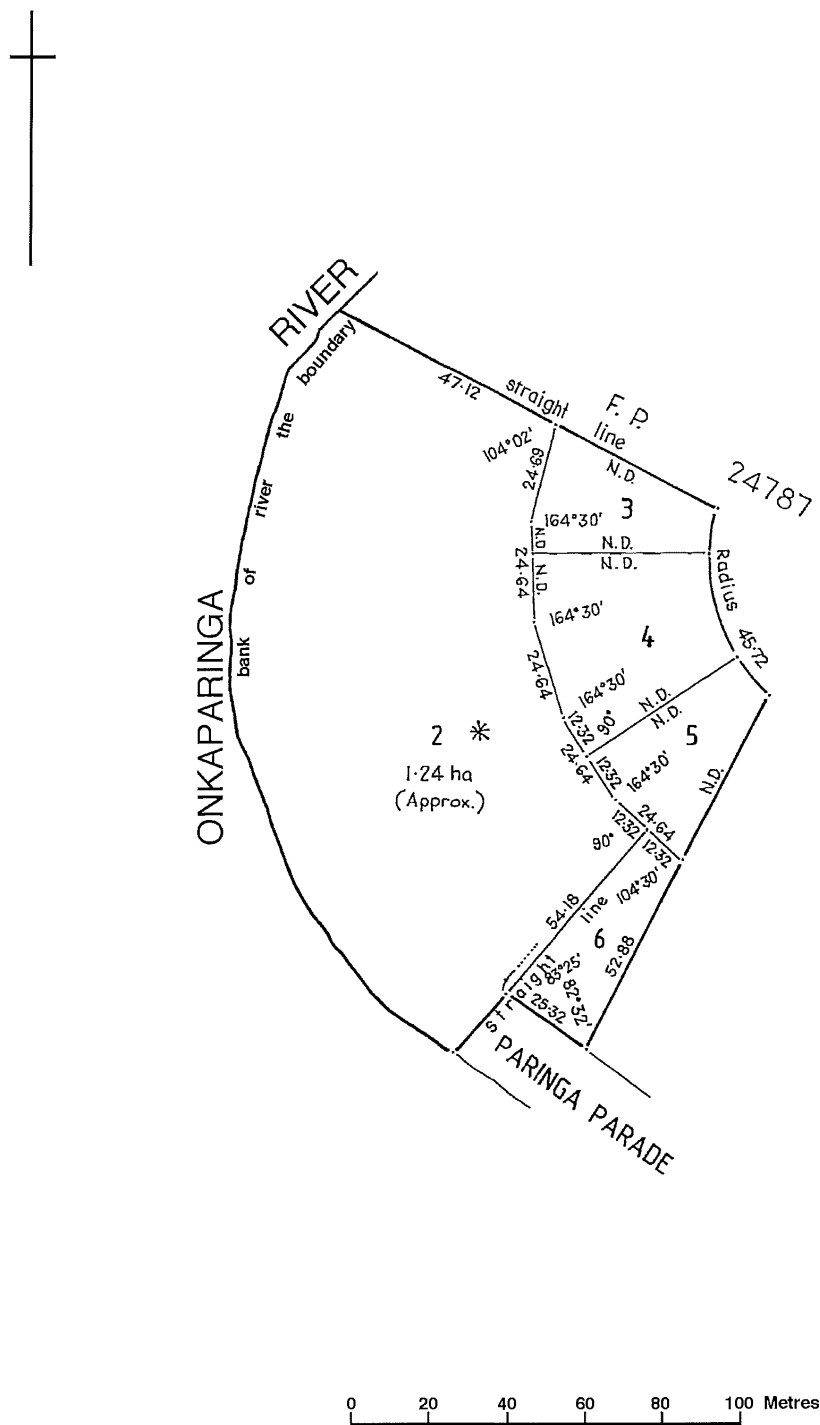
END OF TEXT.

Page 1 of 2

The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.



LANDS TITLES OFFICE ADELAIDE SOUTH AUSTRALIA  
 DIAGRAM FOR CERTIFICATE OF TITLE VOLUME 5695 FOLIO 322  
 SEARCH DATE : 28/06/2013 TIME: 12:22:35





# Title Register Search

## LANDS TITLES OFFICE, ADELAIDE

For a Certificate of Title issued pursuant to the Real Property Act 1886

7.

REGISTER SEARCH OF LIMITED CERTIFICATE OF TITLE \* VOLUME 5696 FOLIO 11 \*

COST : \$25.00 (GST exempt )	PARENT TITLE : LT I /140
REGION : EMAIL	AUTHORITY : CONVERTED TITLE
AGENT : ONK1P BOX NO : 000	DATE OF ISSUE : 27/09/1999
SEARCHED ON : 28/06/2013 AT : 11:42:22	EDITION : 1

### REGISTERED PROPRIETOR IN FEE SIMPLE

PETER DOWDING PRANKERD OF ADELAIDE SA 5000

### DESCRIPTION OF LAND

ALLOTMENT 92 FILED PLAN 212514  
IN THE AREA NAMED OLD NOARLUNGA  
HUNDRED OF NOARLUNGA

### EASEMENTS

NIL

### SCHEDULE OF ENDORSEMENTS

THIS TITLE IS LIMITED AS TO DESCRIPTION OF LAND AND TITLE REFER SEARCH NO.  
2561

### NOTATIONS

DOCUMENTS AFFECTING THIS TITLE

NIL


### REGISTRAR-GENERAL'S NOTES

REFER DIV SEC BEFORE FURTHER TRUNCTN VIDE SCH 2561  
CONVERTED TITLE-WITH NEXT DEALING LODGE LT I/140

END OF TEXT.

Page 1 of 2

The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.

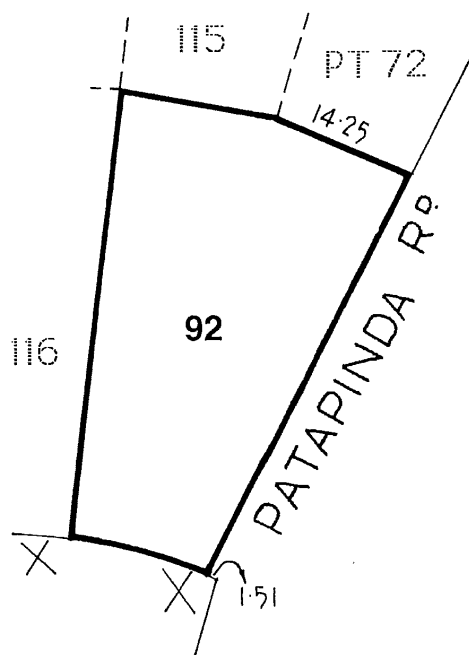
Registrar-General 

LANDS TITLES OFFICE ADELAIDE SOUTH AUSTRALIA  
DIAGRAM FOR CERTIFICATE OF TITLE VOLUME 5696 FOLIO 11  
SEARCH DATE : 28/06/2013 TIME: 11:42:22

THIS PLAN IS SCANNED FOR LIMITED CERTIFICATE OF TITLE I/140



**OLD NOARLUNGA N.D.P**



0 7.5 15 22.5 30 Metres

NOTE: SUBJECT TO ALL LAWFULLY EXISTING PLANS OF DIVISION



# Title Register Search

## LANDS TITLES OFFICE, ADELAIDE

For a Certificate of Title issued pursuant to the Real Property Act 1886

8.

REGISTER SEARCH OF LIMITED CERTIFICATE OF TITLE \* VOLUME 5736 FOLIO 490 \*

COST : \$25.00 (GST exempt )	PARENT TITLE : LT I /166
REGION : EMAIL	AUTHORITY : CONVERTED TITLE
AGENT : ONKIP BOX NO : 000	DATE OF ISSUE : 22/02/2000
SEARCHED ON : 23/10/2012 AT : 16:30:20	EDITION : 1

### REGISTERED PROPRIETOR IN FEE SIMPLE

JOHN REYNELL OF REYNELLA FARM HURTLE VALE NEAR ADELAIDE SA 5000

### DESCRIPTION OF LAND

ALLOTMENTS 125. 126 AND 127 FILED PLAN 213759  
IN THE AREA NAMED OLD REYNELLA  
HUNDRED OF NOARLUNGA

### EASEMENTS

SUBJECT TO SUCH RIGHTS OF WAY AS MAY HAVE BEEN GRANTED OVER THE WITHIN  
ALLOTMENTS 125 AND 127

### SCHEDULE OF ENDORSEMENTS

THIS TITLE IS LIMITED AS TO DESCRIPTION OF LAND AND TITLE REFER SEARCH NO.  
2609

### NOTATIONS

DOCUMENTS AFFECTING THIS TITLE

NIL

### REGISTRAR-GENERAL'S NOTES

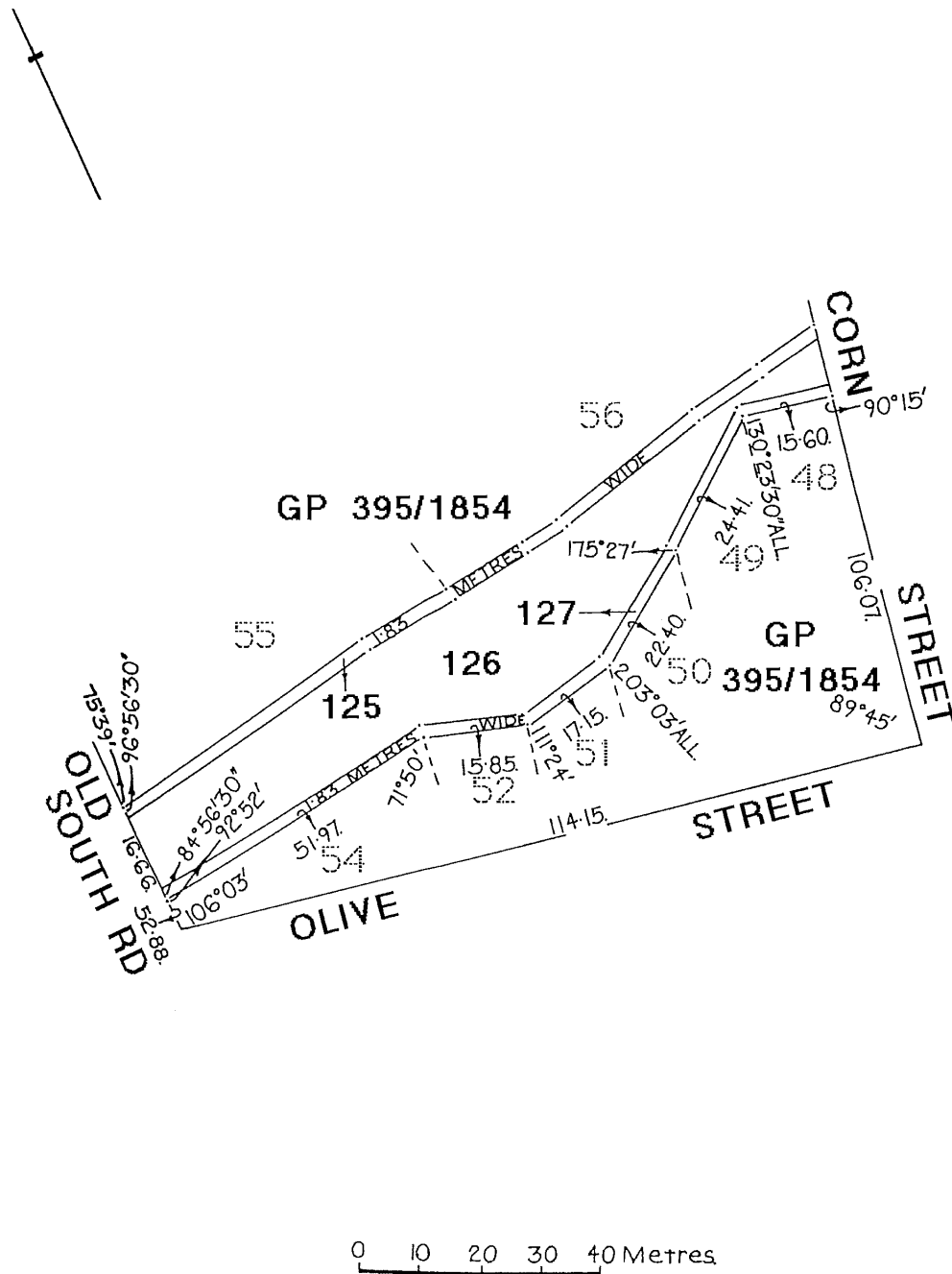
APPROVED FILED PLAN NO UNIQUE IDENTIFIER FX14337  
REFER DIV SEC BEFORE FURTHER TRUNCTN VIDE SCH 2609  
CONVERTED TITLE-WITH NEXT DEALING LODGE LT I/166

END OF TEXT.

LANDS TITLES OFFICE ADELAIDE SOUTH AUSTRALIA  
DIAGRAM FOR CERTIFICATE OF TITLE VOLUME 5736 FOLIO 490  
SEARCH DATE : 23/10/2012 TIME: 16:30:20

THIS PLAN IS SCANNED FOR LIMITED CERTIFICATE OF TITLE 1/166  
SEE TITLE TEXT FOR EASEMENT DETAILS

LAST PLAN REF: GP 395/1854





9.



Government of South Australia  
Department of Planning,  
Transport and Infrastructure

Product	Register Search (CT 5695/378)
Date/Time	19/05/2017 02:34PM
Customer Reference	David
Order ID	20170519009460
Cost	\$27.75



The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.



## Limited Certificate of Title - Volume 5695 Folio 378

Parent Title(s)	LT 1/157				
Creating Dealing(s)	CONVERTED TITLE				
Title Issued	24/09/1999	Edition	1	Edition Issued	24/09/1999

### Estate Type

FEE SIMPLE

### Registered Proprietor

JOHN REYNELL  
OF HURTLE VALE SA 5161

### Description of Land

ALLOTMENTS 189, 190 AND 191 FILED PLAN 212205  
IN THE AREA NAMED OLD REYNELLA  
HUNDRED OF NOARLUNGA

### Conditions

THIS TITLE IS LIMITED AS TO DESCRIPTION OF LAND AND TITLE REFER SEARCH NO. 2605

### Easements

NIL

### Schedule of Dealings

NIL

### Notations

Dealings Affecting Title	NIL
Priority Notices	NIL
Notations on Plan	NIL

### Registrar-General's Notes

REFER DIVISION SECTION BEFORE FURTHER TRUNCATION VIDE SCH 2605

Administrative Interests	NIL
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Government of South Australia  
Department of Planning,  
Transport and Infrastructure

Product  
Date/Time  
Customer Reference  
Order ID  
Cost

Register Search (CT 5695/378)  
19/05/2017 02:34PM  
David  
20170519009460  
\$27.75

THIS PLAN IS SCANNED FOR LIMITED CERTIFICATE OF TITLE I/157

LAST PLAN REF: GP 395/1854



0 10 20 30 40 Metres

NOTE: SUBJECT TO ALL LAWFULLY EXISTING PLANS OF DIVISION



# Title Register Search

## LANDS TITLES OFFICE, ADELAIDE

For a Certificate of Title issued pursuant to the Real Property Act 1886

10.

REGISTER SEARCH OF LIMITED CERTIFICATE OF TITLE \* VOLUME 5696 FOLIO 900 \*

COST : \$25.00 (GST exempt )	PARENT TITLE : LT I /158
REGION : EMAIL	AUTHORITY : CONVERTED TITLE
AGENT : ONK1P BOX NO : 000	DATE OF ISSUE : 30/09/1999
SEARCHED ON : 23/10/2012 AT : 16:30:21	EDITION : 1

### REGISTERED PROPRIETOR IN FEE SIMPLE

-----  
JOHN REYNELL OF HURTL VALE SA 5161

### DESCRIPTION OF LAND

-----  
ALLOTMENT 99 FILED PLAN 212142  
IN THE AREA NAMED OLD REYNELLA  
HUNDRED OF NOARLUNGA

BEING NAMED A PUBLIC RESERVE IN GP 395/1854

### EASEMENTS

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NIL

### SCHEDULE OF ENDORSEMENTS

-----  
THIS TITLE IS LIMITED AS TO DESCRIPTION OF LAND AND TITLE REFER SEARCH NO.  
2606

### NOTATIONS

-----  
DOCUMENTS AFFECTING THIS TITLE

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NIL


### REGISTRAR-GENERAL'S NOTES

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REFER DIV SEC BEFORE FURTHER TRUNCTN VIDE SCH 2606  
CONVERTED TITLE-WITH NEXT DEALING LODGE LT I/158

END OF TEXT.

Page 1 of 2

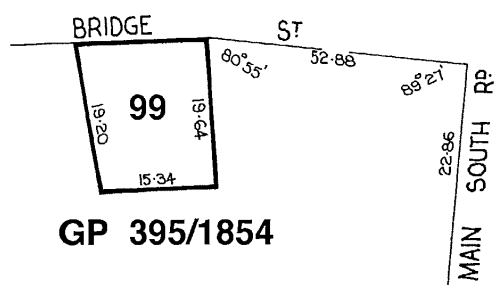
The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.

Registrar-General 

LANDS TITLES OFFICE ADELAIDE SOUTH AUSTRALIA  
DIAGRAM FOR CERTIFICATE OF TITLE VOLUME 5696 FOLIO 900  
SEARCH DATE : 23/10/2012 TIME: 16:30:21

THIS PLAN IS SCANNED FOR LIMITED CERTIFICATE OF TITLE 1/158  
ALLOTMENT 99 IS NAMED A PUBLIC RESERVE IN GP 395/1854

LAST PLAN REF: GP 395/1854



0 7.5 15 22.5 30 Metres

NOTE: SUBJECT TO ALL LAWFULLY EXISTING PLANS OF DIVISION

Page 2 of 2



**Proposal to make application to bring land at  
 Old Noarlunga under the provisions of the  
 Real Property Act 1886 and the issue of titles  
 to City of Onkaparinga**

**Attachment 3**



**Description of Land:**

**Statements, Annotations and  
 Amendments concerning  
 Easements:**

**Legend**



**Real Property Act applications -  
 Old Noarlunga**



# Proposal to make application to bring land at Old Reynella under the provisions of the Real Property Act 1886 and the issue of titles to City of Onkaparinga



Description of Land:

Statements, Annotations and  
 Amendments concerning  
 Easements:

## Legend



Real Property Act applications -  
 Old Reynella

### 9.3 Proposed 2017-18 tourism program and associated budget

This is an update to a previous matter/report

Director: Philomena Taylor, Director Community Relations (interim)

Report Author: Johanna Bennett, Team Leader Investment Attraction and Tourism

Contact Number: 8301 7234

Attachments: 1. Proposed 2017-18 Tourism Program and associated budget (5 pages)

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#### 1. Purpose

To provide more information and understanding on the proposed 2017-18 Tourism Program and associated budget in response to the 2 May Council resolution and 21 March 2017 Notice of Motion.

#### 2. Recommendation

**That Council approve the proposed 2017-18 Tourism Program and associated budget provided in attachment 1 to the agenda report resulting in a 2017-18 Budget increase of \$128,000 that will be balanced by a productivity savings target.**

#### 3. Background

The Onkaparinga Tourism Plan was approved by the Strategic Directions Committee on 27 August 2013 and adopted by Council on 24 September 2013 (link: [onkaparingacity.com](http://onkaparingacity.com)). The Tourism Plan has had one dedicated FTE allocated since 2014 and has received approximately \$27,000 annually through the Economic Growth, Investment, Tourism and Events Project and Capital Works (PCW) tourism subcategory.

Progress and outcomes of the current Tourism Plan were presented to Council on 2 May 2017 along with the proposed 2017-18 Tourism Program with identified strategic and key priorities to be delivered in finalising the current plan (link: [onkaparingacity.com](http://onkaparingacity.com)). As members would be aware, the below motion was adjourned by a formal motion at the Strategic Directions Committee on 2 May 2017 (refer minutes [onkaparingacity.com](http://onkaparingacity.com)). The formal motion requested further information be provided. Due to meeting scheduling, this item including the further information is now being presented to Council for a decision. One of the outcomes of Council **dealing with the decision in tonight's agenda is that the adjourned motion from the Strategic Directions Committee meeting held on 2 May 2017 will be superseded by Council's decision.**

*MOVED Cr Deakin.*

*That the Strategic Directions Committee recommend to Council that the program be funded through a budget increase of \$128,000 to the Economic Growth, Investment, Tourism and Events Project Capital Works Tourism sub-category as part of the 2017-18 budget to be presented to Council at its meeting of 16 May 2017.*

*Seconded by Cr Swann.*

*Cr Parslow MOVED that the question be adjourned for further information responding to the 21 March 2017 resolution, particularly dot point 2 what could be achieved in 2017-18 budget for a more balanced tourism strategy.*

*Seconded by Cr Merritt.*

### **Proposed 2017-18 Tourism Program**

To ensure we continue to grow tourism through increased visitation and yield, we need to further capitalise on the efforts of the South Australian Tourism Commission (SATC) who are focussed on attracting visitors to South Australia and Adelaide (as the gateway) both internationally and domestically; develop and market our destination and support and foster industry.

The proposed tourism program seeks to finalise the current plan and set a solid foundation for our city to maximise current, emerging and future tourism opportunities and continue to grow our local economy.

The key focus areas of the proposed 2017-18 tourism program will deliver the highest Return on Investment (ROI) and includes:

- Industry support – building capacity and capability including product development, training, networking, international readiness/destination assessments and support the delivery of identified key priorities etc
- Destination branding and marketing – destination brand, dedicated tourism website, visitor guide, social media, marketing and promotion etc
- Development of a new strategic tourism plan (2018-21) – comprehensive engagement and involvement with local industry, community, regional and state peak bodies etc, costed and prioritised program.

The above focus areas will be delivered through the following specific proposed projects and budgets detailed in attachment 1.

- Destination brand (\$30,000)
- Tourism website (\$40,000)
- Internationally ready program (\$10,000)
- 2018-2021 strategic tourism plan development (\$30,000)
- Visitor guide (\$20,000) noting it is a \$120,000 project supported by \$100,000 industry funding through advertising
- Destination marketing (\$20,000)
- Tourism accommodation development (\$0 - delivered through existing operational resources)
- Business and tourism association tourism initiatives delivery (\$25,000).

## **4. Financial Implications**

Total cost to deliver the proposed program is \$226,000.

A 2017-18 Budget increase of \$128,000 to the Economic Growth, Investment, Tourism and Events PCW Tourism sub-category is required to deliver the full program as detailed in attachment 1.



Given timing of this report with Budget balancing also being considered at the 27 June Council meeting and Budget adoption scheduled for 4 July 2017, it is proposed that this additional funding be offset by a productivity savings target.

## 5. Risk and Opportunity Management

In response to elected member feedback and questions of the report presented to Council on 2 May 2017 and recent engagement with Councillors Deakin, Parslow and Jamieson, we provide the following additional risks and opportunities in relation to the proposed tourism program (as detailed in attachment 1):

Opportunity	
Identify	Maximising the opportunity
Improve access to information and promotion of active pursuits in the city including for example bike trails, beaches, events/festivals, aquatic reserves, playgrounds etc	<p>The proposed dedicated tourism website will offer increased opportunities to promote/cross-promote a broader range of activities, experiences and products offered across our city of interest to visitors including cycling/walking trails and shared paths, national parks, beaches aquatic reserves and water trails, heritage, playgrounds, golf, tourism events and festivals (community and council delivered) etc.</p> <p>New/improved promotional, marketing and communication initiatives identified through proposed corporate communication and technology upgrades, events and social media reviews underway and subsequent development of a new corporate marketing and communication plan (targeting Onkaparinga residents) including activities in collaboration with key stakeholders such as Parks SA.</p> <p>A value and efficiency/commercialisation review of the McLaren Vale and Fleurieu Visitor Information Centre has commenced which includes identifying new/improved marketing and promotional <b>opportunities of our city's full tourism offering.</b></p> <p>In the longer term we will explore opportunity for enticing special events such as music, cultural, sporting to the city (eg Masters games, surf, other sports carnivals).</p>
Balanced tourism strategy to support development and promotion of the destination and dispersal across our city and the Fleurieu Peninsula	Develop a destination brand (representative of our hills, valley and beaches) and dedicated tourism website integrated with social media, booking systems and events calendar. Leading destinations have a dedicated tourism website. Quality examples include Margaret River, Launceston, Bendigo and Barossa. Fleurieu examples include Victor Harbor and Alexandrina. A dedicated tourism website improves visitor servicing and significantly increases promotional opportunities of our tourism products

	<p>and experiences, related services, all tourism events held within our city etc.</p> <p>Targeted initiatives to support industry in product development, international readiness and destination development (including destination assessments to develop prioritised action plans), industry training and networking opportunities (in collaboration with ON Business Partner Program).</p> <p>Undertake destination marketing leveraging our tourism destinations/products and experiences and maximising cross promotional opportunities (in collaboration with the visitor centre, Marketing and Events team and other key stakeholders). Marketing and promotion plan to be developed with target market initiatives across a range of mediums including TV, online, print, signage, social media etc.</p>
Work with local business and tourism associations to deliver key priorities	<p>Work through the Economic Development Forum (EDF) with the tourism associations (including Port Noarlunga) to identify their 2-3 key tourism priorities (aligned to the current tourism plan) to support delivery in 2017-18 (\$25,000 budget allocation). This responds to the notice of motion 21 March 2017 with a proposed budget to support associations to deliver their initiatives.</p>
Develop a new (3yr) costed Strategic Tourism Plan that provides a balanced approach to tourism for our city, aligned with and leveraging SATCs future marketing strategies	<p>Outsource development of the new Strategic Tourism Plan in mid-late 2017. Scope of works to be <b>informed by feedback from proposed 'tourism' forum</b> in collaboration with SATC and Fleurieu Peninsula Tourism (FPT). Purpose of the forum is to define tourism for our city, roles and priorities of SATC and FPT and engage and inform our tourism industry/community.</p> <p>New plan to be informed by market research/evidence, target markets, new/emerging trends, current and future state/regional tourism marketing strategies, industry capacity and capability (current and potential product offerings), implementation/management models and resource implications (staff, budget, ROI/value).</p> <p>Comprehensive engagement to be undertaken (as per the last plan) in developing the new strategic tourism plan including establishing appropriate advisory groups, and holding forums with local tourism industry, association/peak body reps etc.</p> <p>This new costed and prioritised strategic tourism plan 2018-21 will be presented to Council for endorsement in mid-2018 (proposed implementation from 1 July 2018 and annual progress reporting).</p>

<b>Risk</b>	
<b>Identify</b>	<b>Mitigation</b>
No budget increase/insufficient budget allocated to deliver the full proposed tourism program	<p>Prioritised and costed tourism program presented to Council for endorsement.</p> <p>Tourism program would need to be re-scoped, prioritised and costed to meet current PCW budget allocation of \$27,000.</p> <p>Deliverables for 2017-18 would be significantly reduced - limited to: visitor guide blog and social media campaign; industry engagement event (aligned with launch of the visitor guide); limited support to industry (ie product development, international readiness and attraction of large scale integrated tourism development) and significantly reduced marketing and promotional activities (through current channels only – no website etc). Other endorsed/funded projects to be delivered in 2017-18 include: production and distribution of the fifth edition visitor guide, agreement with FPT and expressway renaming project.</p> <p>Remaining tourism priorities/activities including development of the next iteration of the tourism plan would be subject to successful 2018-19 PCW bids. Timelines would therefore be: development in 2018-19 and implementation from 2019-20 – resulting in a 1-2yr lag which tourism momentum would be lost.</p>
Strategic objectives/highest ROI is not achieved due to finite resources (staff and budget) are directed to focus on lower value activities	<p>The proposed tourism program focusses on activities that will support in attracting the greatest number of visitors and spend. These activities/initiatives require higher investment than the quantum budget has allowed for previously, but will deliver the highest ROI for our city.</p> <p>The dedicated tourism website is a key initiative and will offer greater opportunities to promote and link to the broad range of activities, experiences and products offered across our city.</p>
Current tourism plan and proposed 2017-18 program excludes a strategy for the RV market	In line with the outcome of the Recreational Vehicles (RVs) workshop with elected members, all activities relating to RVs have been removed from the proposed 2017-18 tourism program. Discussions and RV investigations are continuing however should Council determine to progress with a dedicated RV strategy, resource implications including staff/budget will need to be considered in line with the final endorsed tourism program and allocated resources

Proposed 2017-18 Tourism Program (prioritised and including concluding activities of the current tourism plan)

Unallocated

- 1. Destination Brand (\$30,000 – part allocated)
- 2. Tourism Website (\$40,000)
- 3. Internationally Ready Program (\$10,000)
- 4. 2018-2021 Strategic Tourism Plan Development (\$30,000)
- 5. Destination Marketing (\$20,000)
- 6. Tourism Accommodation Development (\$0)
- 7. Business and Tourism Association tourism initiatives delivery (\$25,000)

Allocated

- 8. Visitor Guide (\$20,000) noting it is a \$120,000 project supported by \$100,000 industry funding through advertising
- 9. FPT agreement 2016-19 (\$46,000pa)
- 10. Southern Expressway Renaming (\$5,000)

Activity	council role	Description	Reason for the project	Objectives	Proposed timing	Budget \$	
						Unallocated	allocated
Destination brand (NB part 1 of tourism destination marketing activity)	Facilitator/ Initiator	<p>Create a destination (place) brand for our city representative of our tourism offering/strengths (McLaren Vale, hills, valleys and beaches – tangible and intangible assets) and to complement the established, internationally recognised brands used in our city including McLaren Vale Wine Region and Fleurieu Peninsula.</p> <p>Overview: brand research, SWOT and unique selling position of our city, competitor analysis, brand/logos currently used and in use within our city, consultation with industry/associations and peak bodys, brand development and implementation</p>	<p>Destination branding is recognised as a critical aspect in successfully marketing a tourism destination. It is about identifying a destination's strongest and most competitively appealing assets in the eyes of its prospective visitor, building a story that makes the destination stand out above its competitors, and running this narrative consistently through all marketing communications.</p> <p>Tourism's target audience is intra/interstate and international visitors. Local government (our corporate brand) has little to no relevance to visitors.</p> <p>In positioning our city to date, we have leveraged the world renowned McLaren Vale brand; however as other tourism destinations/townships develop a more balanced/inclusive destination brand/ is required.</p> <p>Destination brands (strategy, identity/messaging) require investment (both time and budget) to develop and implement particularly at an international level. In developing a dedicated tourism website and undertaking destination marketing a strong, recognisable brand is required to maximise opportunities.</p>	<ul style="list-style-type: none"><li>• As part of the Fleurieu Peninsula Tourism Region, the City of Onkaparinga aims to be the first choice Australian destination for great food, wine, art, coastal and water based experiences.</li><li>• Destination brand representative of our city's tourism offering that appeals to our target markets (intra/interstate and international markets). Importance to be given to destination branding drivers of reputation, identity, authenticity and personality.</li><li>• The economic impact of tourism coupled with increasing competition makes effective destination marketing essential – create and drive an inclusive, trusted and recognised brand to support both industry and visitors.</li></ul>	<p>Scope: Jul/Aug</p> <p>Development and implementation: from Oct</p>	3,000	27,000 (funded through the draft budget)

Activity	council role	Description	Reason for the project	Objectives	Proposed timing	Budget \$	
						Unallocated	allocated
Tourism website (includes social media and booking integration)  <i>NB website development is linked to the destination brand</i>	Facilitator/ Initiator	Build a comprehensive online tourism presence (global) for our destination complete with social media integration, online booking function and events calendar to drive conversion and promote our offerings  Overview: Web specialists engaged to plan, design and build a website with search engine optimise content and added functionality of managed social media, online booking functionality and connectivity to the Australian Tourism Data Warehouse	Our digital presence is minimal and to ensure our destination can continue to compete on a state, national and international level, a new website needs to be developed. Potential visitors undertake a considerable amount of research online before booking and it is extremely important to be in this consideration mix.  Conversion needs to be driven through the integrated online booking and social media platforms.	<ul style="list-style-type: none"> <li>To build a comprehensive online tourism presence complete with social media integration, links to existing resources (trail maps, flyers, golf courses etc), events calendar and online booking functionality to drive conversion to our destination.</li> <li>Be the leading and most trusted visitor website for tourism in our city and region, further influencing length of stay and visitor spend</li> <li>Support industry and increase revenue generating opportunities for the McLaren Vale and Fleurieu Visitor Information Centre</li> </ul>	Scope: Sep-Dec  Development: Feb-Apr  Launch: Jun/Jul	40,000	
Internationally Ready – industry capacity building	Facilitator/ Initiator	Development and implementation of a capacity building program, which leverages SATC and FPT marketing initiatives as well as increasing the number of Inbound Tour Operators selling our commissionable international experiences  Overview: Program Development with stakeholders such as South Australian Tourism Industry Council (SATIC), Australian Trade Export Council (ATEC), Fleurieu Peninsula Tourism (FPT) and South Australian Tourism Commission (SATC). Seeking to work with 8-10 businesses	To deliver an exceptional service standard for our internationally ready tourism offerings as well as increase the number of commissionable international experiences offered across our city.  Assess our current/emerging destinations and develop prioritised actions plan.  Internationally ready product will further support and strengthen the promotion of our destination both through our proposed website and inbound tour operators (selling tourism product internationally) as well as facilitate the attraction of international visitors (where tourism growth will come from).	<ul style="list-style-type: none"> <li>To seek SATC, FPT and SATIC support in the development of an internationally ready program tailored to our tourism operators (as part of the ON Business Partner Program)</li> <li>To provide leadership encouraging the growth and development of the commissionable international experiences offered across our city</li> <li>Further leverage SATC and FPT marketing and trade initiatives with inbound tour operators selling our commissionable international experiences</li> <li>To tailor and increase the quality of service offered to international visitors</li> </ul>	Development: Sep-Nov  Implementation: Feb-May	10,000	
Development of new 2018-21 Tourism Plan (outsourcing required)	Facilitator/ Initiator	Development the next iteration of the tourism plan to succeed the current 2013-18 plan  Overview: Develop project scope (informed by industry/research etc), outsource development of the plan to be informed by market research/evidence, target markets, new/emerging trends, current and future state/regional tourism marketing initiatives, industry capacity and capability (current and potential product offerings), implementation /management models and resource implications (staff, budget, ROI/value). Comprehensive engagement with advisory group, engagement forums with industry /associations and peak body reps. Plan presented to Council mid-2018	To provide a strategic direction with appropriate resources and budget to maximise visitation and yield	<ul style="list-style-type: none"> <li>To competitively position our city through identifying strategic tourism opportunities maximising visitation and yield</li> <li>To provide a clear vision which can be articulated to industry stakeholders, businesses and community (aligned with regional, state and national tourism objectives)</li> <li>To identify resourcing and budgets required to deliver the outcomes over the life of the plan</li> </ul>	Scope: Aug/Sep  Implementation: Oct-Mar  EM workshop: Apr  Finalise: May  Launch: July 2018	30,000	

Activity	council role	Description	Reason for the project	Objectives	Proposed timing	Budget \$	
						Unallocated	allocated
Tourism Destination Marketing Part 2	Facilitator/ Initiator	<p>Development and implementation of a destination marketing strategy to enable a strategic approach to state, national and international tourism marketing and promotional opportunities, maximising outcomes with limited marketing spend</p> <p>Overview: \$20,000 to promote the destination through: upgrading the tourism video to support tourism and investment attraction opportunities, segments on programs such as South Aussie with Cosi and Adelady, tourism video blogs, working with airlines inflight magazines, cross promotional/advertising opportunities and maintaining tourism precinct signage banners</p>	To create unique destination marketing opportunities as well as prioritising our initiatives, maximising the awareness and profiling of our tourism offerings, further capitalising on our world renowned McLaren Vale brand, driving visitation and yield.	<ul style="list-style-type: none"> <li>To develop and implement an innovative destination marketing strategy (including destination brand, TV, print, online) which capitalises on the world renowned McLaren Vale wine region, showcasing our food, wine, art, culture, coastal and nature offerings</li> <li>Implement tactical marketing initiatives that drive visitation and yield</li> <li>Endeavour to seek cooperative marketing and promotional opportunities to maximise reach and amplify our tourism messages</li> </ul>	<p>Scope: Oct/Nov</p> <p>Development and implementation: from Dec/Jan</p>	20,000	
Tourism Accommodation Development support	Enabler	<p>Pending the lodgement of a development application for large scale luxury tourism accommodation, support will be required to bring the opportunity to fruition particularly in relation to collateral development, marketing, as well as potentially supporting an agent (from a destination marketing perspective) to take the opportunity to market</p> <p>Overview: Support industry with research, advice on regulatory requirements/applications, investment attraction and facilitate introductions</p>	To facilitate securing an large scale luxury integrated tourism accommodation development in McLaren Vale, as identified in the Fleurieu Peninsula product gap audit	<ul style="list-style-type: none"> <li>To deliver a large scale luxury integrated tourism accommodation development for McLaren Vale</li> <li>To increase the opportunity to attract the meeting, incentive and conference market</li> <li>To grow the accommodation tourism offering to include a five star experience</li> <li>Position our city and region as a premier tourism destination within South Australia, focussing on our key strengths (food, wine, art, coast and nature)</li> </ul>	TBC	0 - Note current investor and site identification investigations are being resourced from within existing operational resources.	
Business and Tourism Association – tourism initiatives delivery	Leadership	<p>Identified tourism initiatives with the Business and Tourism Associations to further progress the implementation of the city wide tourism strategic management plan.</p> <p>Overview: Work with the Business and Tourism Associations (through the Economic Development Forum) to scope identified key priorities which deliver on the tourism strategic management plan (also responding to Cr Deakin's notice of motion). Budget to support key priorities identified</p>	To facilitate and enable tourism initiatives which deliver on the tourism strategic management plan to be implemented as part of the final year of the plan.	<ul style="list-style-type: none"> <li>To maximise the delivery of the Tourism Strategic Management Plan</li> <li>Work strategically with stakeholders identified within the tourism plan including local tourism associations</li> <li>Support and encourage industry self-reliance</li> </ul>	<p>Engagement: Apr/May</p> <p>Scope: June</p> <p>Implement: TBC</p>	25,000	

Activity	council role	Description	Reason for the project	Objectives	Proposed timing	Budget \$	
						Unallocated	allocated
McLaren Vale Hills Valleys and Beaches Visitor Guide (distribution and includes 1 multilingual online guide)	Facilitator/ Initiator	<p>An annual 92page contemporary magazine style visitor guide, showcasing our hills, valleys and beaches tourism offerings, with over 70,000 copies produced and distributed at key locations locally, regionally, metropolitan Adelaide, intrastate and interstate. The guide is also available online.</p> <p>The city wide cooperative marketing opportunity facilitates buy in from local tourism operators to minimise council contribution towards producing the guide and distribution. Financial contribution is also sought from McLaren Vale Grape Wine and Tourism Association.</p> <p>Overview: Development and printing of the guide is outsourced and cost neutral through advertising sales. City of Onkaparinga supports the launch and distribution (12 months).</p>	<p>To raise the awareness and profile of our city (McLaren Vale Hills Valleys and Beaches) further encouraging and motivating the potential visitor to visit our city and region.</p> <p>The guide is also used whilst in our region to increase length of stay, visitor spend and dispersal across our city.</p> <p>To capitalise on growing international visitation trends to South Australia and the Fleurieu Peninsula an online multilingual guide is developed. A key international market is identified each year in conjunction with FPT and SATC, with the overall aim to build a suite of targeted multi-lingual online guides.</p>	<ul style="list-style-type: none"> <li>To be the leading piece of printed tourism collateral, which continues to raise the profile and awareness of our city's tourism offerings (McLaren Vale, hills, valleys and beaches)</li> <li>To produce a visitor guide which sets benchmarks for the state and continues to evolve in response to the changing visitor expectations and needs</li> <li>Maximise local tourism operator buy in through advertising, to minimise the cost to council aiming for a cost neutral production of the visitor guide.</li> </ul>	<p>2017-18 guide Distribution: from Jul/Aug</p> <p>Online guide: Oct</p> <p>2018-19 guide Development: from Feb 2018</p> <p>Launch: TBC</p>		20,000 (funded through the draft budget)
FPT	Part funder	<p>A three year funding agreement between Onkaparinga and Fleurieu Peninsula Tourism (FPT) expiring June 2019, which is also financially supported by the other Fleurieu Councils.</p> <p>FPT's strategic direction aligns with the SA Tourism Plan 2020, supported by a collaborative regional destination action plan between SATC and FPT to deliver outcomes that will support growth in regional tourism.</p>	<ul style="list-style-type: none"> <li>To further support the delivery of the tourism implementation plan with a focus on cooperative marketing opportunities around our key tourism strengths, SATC regional touring routes (Epicurean Way), supporting increasing industry capability, product development and research</li> </ul>	<ul style="list-style-type: none"> <li>Grow tourism opportunities which lead to increased visitation and spend, growing our local economy</li> <li>Work collaboratively with FPT particularly around cooperative marketing, product development, investment attraction, industry capacity building (including internationally ready) and research to support the delivery of our tourism implementation plan</li> <li>Ensure FPT continues to be a strong tourism advocacy agency on our behalf, with key stakeholder relationship, linkages and opportunities both interstate, nationally and internationally as we deliver our tourism implementation plan.</li> </ul>	Ongoing		\$46,000 (funded by Council resolution <i>Item 9.2 – 9 February 2016</i> )

Activity	council role	Description	Reason for the project	Objectives	Proposed timing	Budget \$	
						Unallocated	allocated
Southern Expressway Renaming	Part funder	<p>Renaming the Southern Expressway to the Fleurieu Expressway – contribution to re-plating existing signage containing the name ‘Southern Expressway’. The City of Victor identified the expressway renaming opportunity as one of their key economic development opportunities.</p> <p>The Fleurieu Peninsula Tourism Board has provided in principle support and has sought in principle and financial support from the four Fleurieu Councils and City of Marion to progress the project. Onkaparinga support endorsed on 21 March 2017.</p>	<ul style="list-style-type: none"><li>To increase brand awareness and build upon the brand equity for the Fleurieu Peninsula utilising a major transport link from Adelaide to the Fleurieu Peninsula.</li></ul>	<ul style="list-style-type: none"><li>Renaming the Southern Expressway to the Fleurieu Expressway – contribution to re-plating existing signage containing the name ‘Southern Expressway’.</li><li>To further promote ease of access to the Fleurieu Peninsula maximising visitation and yield across the region.</li></ul>	TBC		\$5,000 (funded by Council resolution <i>Item 9.2 - 21 March 2017</i> )
SUB-TOTAL						128,000	98,000
TOTAL PROPOSED TOURISM SUBCATEGORY ALLOCATION						226,000	



## 9.4 Fees and charges 2017-18

This is a regular or standard report.

Manager: Darren Styler, Manager Finance

Report Author: Sonia Sghendo, Team Leader Financial Accounting

Contact Number: 8384 0613

Attachments: 1. Proposed Schedule of Fees and Charges 2017-18  
(25 pages)

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### 1. Purpose

This report seeks approval of the schedule of Fees and Charges for 2017-18.

### 2. Recommendation

**That Council review and adopt the proposed Schedule of Fees and Charges for 2017-18 as included in attachment 1 to the agenda report effective from 1 July 2017.**

### 3. Background

In accordance with section 188 of the *Local Government Act 1999* (the Act) and as part of the annual financial planning and budget processes a schedule of fees and charges (the schedule) is prepared, approved and utilised as part of council's normal operations. The Act requires that an up to date copy of the full schedule be placed on public display at council's principal office.

Under the Act responsibility for defining certain fees and charges may be delegated while others must be adopted by Council or are fixed by legislation (ie statutory charges). Where Council has delegated authority to the CEO this has been sub-delegated to appropriate officers in accordance with sections 44 and 101 of the Act.

This report presents the proposed fees and charges for 2017-18 requiring Council adoption consistent with the Act and Council delegations.

### 4. Financial Implications

This report provides details of the proposed Fees and Charges for 2017-18. The financial implications are discussed throughout the report.

## 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Failure to adopt the Annual Business Plan, budget and rate notification in a timely manner results in breaches of the <i>Local Government Act 1999</i> and exposure to reputational and financial risk.	The financial planning timetable for 2017-18 meets the timing obligations specified in the <i>Local Government Act 1999</i> with regard to the Annual Business Plan, budget and rate notification processes and has been designed to ensure adoption of these items in a timely manner.

Opportunity	
Identify	Maximising the opportunity
Ensuring recovery of our costs where possible under Section 188 of the <i>Local Government Act 1999</i> .	Where we are able to recover our costs, the fee setting process has included detailed analysis of the full cost of providing the service to ensure we maximise our recovery.

## 6. Additional information

Fees and charges requiring Council adoption are included in attachment 1, which also includes the following details for each fee or charge:

- description and unit
- tax treatment
- current fee for 2016-17
- proposed fee for 2017-18
- resulting change and percentage change
- identification of new fees for 2017-18
- estimated yearly income for 2017-18

Fees and Charges have generally been increased in line with the indexation in the draft Budget 2017-18 (after allowing for the correction of indexation in prior years). **It should be noted that for 'rounding' reasons, flat percentage increases are not always practical.**



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
Community Health											
Food Premises Audits											
Governed by Food Act 2001											
Audits of food premises required to have a mandatory Food Safety Plan											
Onsite audit fee per hour											
Desk-top Audit Fee Per Hour	Yes	per hour	Exempt	279408	\$96.00	\$96.00	\$0.00	:	0.00	%	\$480
This fee is only charged if auditing a facility for the first time					* In line with indexation and rounded down						
LG Act 1999 Section 188(1) (g)											
Onsite Audit Fee Per Hour	Yes	per hour	Exempt	279408	\$192.00	\$193.00	\$1.00	:	0.52	%	\$8,106
Maximum charge 5 hours for Aged Care Facilities and 3 hours for Child Care Centres					* In line with indexation and rounded up						
LG Act 1999 Section 188(1) (g)											
Re-Assessment Fee											
Critical Non-Conformance Assessment	Yes	per hour	Exempt	279408	\$192.00	\$193.00	\$1.00	:	0.52	%	\$579
Re-assessment fee per hour					* In line with indexation and rounded up						
LG Act 1999 Section 188(1) (g)											
Food Premises Inspection											
Governed by Food Act 2001											
Food Caravan/Trailer											
Inspection Fee Food Caravan/Trailer	Yes	per inspection	Exempt	279404	\$44.00	\$44.00	\$0.00	:	0.00	%	\$880
					* In line with indexation and rounded down						
LG Act 1999 Section 188(1) (g)											
High Risk Business (P1 and P2 Risk Classification)											
Less Than 20 Full Time Employees	Yes	per inspection	Exempt	279404	\$84.00	\$84.00	\$0.00	:	0.00	%	\$15,036
					* In line with indexation and rounded down						
LG Act 1999 Section 188(1) (g)											

## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
More Than 20 Full Time Employees	Yes	per inspection	Exempt	279404	\$209.00	\$210.00	\$1.00	:	0.48 %	\$2,100
* In line with indexation										
LG Act 1999 Section 188(1) (g)										
Re-inspection in Accordance with Australian Food Safety Assessment Guidelines	Yes	per inspection	Exempt	279404	\$84.00	\$84.00	\$0.00	:	0.00 %	\$1,680
* In line with indexation and rounded down										
LG Act 1999 Section 188(1) (g)										
<b>Low Risk Business (P3 and P4 Risk Classification)</b>										
Inspection Fee Low Risk Business	Yes	per inspection	Exempt	279404	\$44.00	\$44.00	\$0.00	:	0.00 %	\$1,100
* In line with indexation and rounded down										
LG Act 1999 Section 188(1) (g)										
More Than 20 Full Time Employees	Yes	per inspection	Exempt	279404	\$109.00	\$109.00	\$0.00	:	0.00 %	\$218
* In line with indexation and rounded down										
LG Act 1999 Section 188(1) (g)										
<b>Market Food Stall</b>										
Inspection Fee Market Food Stall	Yes	per inspection	Exempt	279404	\$31.00	\$31.00	\$0.00	:	0.00 %	\$310
* In line with indexation and rounded down										
LG Act 1999 Section 188(1) (g)										
<b>Mobile Food Van</b>										
Inspection Fee Mobile Food Van	Yes	per inspection	Exempt	279404	\$44.00	\$44.00	\$0.00	:	0.00 %	\$440
* In line with indexation and rounded down										
LG Act 1999 Section 188(1) (g)										
<b>Temporary Food Stall</b>										
Inspection Fee Temporary Food Stall	Yes	per inspection	Exempt	279404	\$44.00	\$44.00	\$0.00	:	0.00 %	\$440
* In line with indexation and rounded down										
LG Act 1999 Section 188(1) (g)										





## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
<b>Waste Control (CWMS)</b>											
Waste Control - Community Wastewater Management System											
<b>Additional System Charges (CWMS)</b>											
<b>Application Fee For Authorisation Under The Water Industry Act 2012</b>	Yes	per application	Taxable		\$186.80	\$187.00	\$0.20	:	0.11 %		\$1,870
<i>Applicants wishing to apply for an authorisation under the Water Industry Act 2012 are required to pay this fee to cover the costs associated with processing the application - includes infrastructure encroachment, pumped discharge to CWMS.</i>				* In line with indexation and rounded down							
LG Act 1999 Section 188(1) (e)											
<b>Complex Development Application referral and/or Authorisation Under The Water Industry Act 2012</b>	Yes	per application	Taxable		\$0.00	Negotiated + costs	\$0.00	:	0.00 %		\$1,000
<i>Applicants of complex Development Applications requiring referral to CWMS Water Industry Officer and/or Applicants seeking Authorisation under the Water Industry Act 2012 for complex matters are required to pay this fee</i>				* No change to fee structure							
LG Act 1999 Section 188(1) (e)											
<b>CWMS inspection fee</b>	Yes	per additional inspection	Taxable		\$61.60	\$62.00	\$0.40	:	0.65 %		\$620
<i>Applicants requiring additional inspections for CWMS related Development Application Referrals and/or Authorisations under the Water Industry Act 2012 are required to pay this fee.</i>				* In line with indexation and rounded up							
LG Act 1999 Section 188(1) (e)											
<b>Development Application Referral Fee</b>	Yes	per application	Taxable		\$186.80	\$187.00	\$0.20	:	0.11 %		\$1,870
<i>Applicants of Development Applications requiring referral to CWMS Water Industry Officer for detailing the relevant obligations/requirements relating to community wastewater management system are required to pay this fee - including land division, boundary realignments, building construction, building demolition.</i>				* In line with indexation and rounded down							
LG Act 1999 Section 188(1) (e)											
<b>Reimbursement of costs</b>	Yes	per transaction	Taxable		\$0.00	Actual costs incurred	\$0.00	:	0.00 %		\$0
<i>Applicants are required to reimburse all professional, government and processing costs incurred as a result of processing the Development Application Referrals and Applicatins for Authorisation Under the Water Industry Act 2012.</i>				* No change to fee structure							
LG Act 1999 Section 188(1) (e)											



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
Community Rangers											
Abandoned Vehicles											
Towing and other costs											
Towing and Other Costs											
Administration Fee	Yes	standard fee	Taxable	269202	\$65.00	\$65.20	\$0.20	:	0.31 %		\$2,478
Administration fee for release of impounded vehicles					* In line with indexation						
LG Act 1999 Section 188(1) (h)											
Towing Fee per Vehicle	Yes	per vehicle	Taxable	269202	\$0.00	Actual cost of towing	\$0.00	:	0.00 %		\$1,500
Towing fee for removal of a vehicle from a public place					* Actual cost recovery of towing to impound yard						
LG Act 1999 Section 188(1) (h)											
Animal Management Fee											
Dog and Cat Management Act 1995											
Extract from Dog Register											
Extract from Dog Register	Yes	per request	Taxable	269108.6251	\$37.00	\$37.10	\$0.10	:	0.27 %		\$111
Customer request for data from the Dog Register					* In line with indexation						
LG Act 1999 Section 188(1) (d)											
Miscellaneous Costs											
Dog Impounding Fee	Yes	per night	Taxable	269110	\$70.00	\$75.00	\$5.00	:	7.14 %		\$30,000 - includes all impound type income
Fee for impounding dog during normal and after hours					* RSPCA stipulated fee						
LG Act 1999 Section 188(1) (h)											
Daily Holding Fee of Impounded Dog	Yes	per day or part thereof	Taxable	269110	\$30.00	\$30.00	\$0.00	:	0.00 %		Included in \$30,000 above
Daily fee for holding of impounded dog					* RSPCA stipulated fee						
LG Act 1999 Section 188(1) (h)											



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
<b>Dangerous Dog Sign</b>	Yes	per sign	Taxable	269106	\$0.00	Actual cost	\$0.00	:	0.00 %		\$300
<i>Fee for supply of 'Dangerous Dog' sign</i>											
LG Act 1999 Section 188(1) (h)											
<b>Registration Fee</b>											
<b>Annual Registration Fee</b>	Yes	per dog	Exempt	269101	\$68.00	\$70.00	\$2.00	:	2.94 %		\$1,300,000 - includes standard and rebated fees
<i>No concessions</i>											
LG Act 1999 Section 188(1) (g)											
<b>Business Registration 1 - 9 Dogs</b>	Yes	1-9 dogs	Exempt	269102	\$165.00	\$168.00	\$3.00	:	1.82 %		\$1,344
<i>Fee for 1 - 9 dogs owned by a business (ie breeding dogs) not a natural person.</i>											
LG Act 1999 Section 188(1) (g)											
<b>Business Registration 10 - 19 Dogs</b>	Yes	10 - 19 dogs	Exempt	269102	\$303.00	\$309.00	\$6.00	:	1.98 %		\$1,545
<i>Fee for 10 - 19 dogs owned by a business (ie breeding dogs) not a natural person</i>											
LG Act 1999 Section 188(1) (g)											
<b>Business Registration 20 - 29 Dogs</b>	Yes	20 - 29 Dogs	Exempt	269102	\$467.00	\$476.00	\$9.00	:	1.93 %		\$1,428
<i>Fee for 20 - 29 dogs owned by a business (ie breeding dogs) not a natural person</i>											
LG Act 1999 Section 188(1) (g)											
<b>Business Registration 30+ Dogs</b>	Yes	30+ dogs	Exempt	269102	\$637.00	\$650.00	\$13.00	:	2.04 %		\$1,300
<i>Fee for 30+ dogs owned by a business (ie breeding dogs) not a natural person</i>											
LG Act 1999 Section 188(1) (g)											
<b>Concession Card Holder Rebate</b>	Yes	per dog	Exempt	269101	\$34.00	50% of calculated reg fee	-	:	-		Included in \$1,300,000 above
<i>50% rebate</i>											
LG Act 1999 Section 188(1) (g)											
<b>Desexed Dog</b>	Yes	per dog	Exempt	269101	\$51.00	\$52.50	\$1.50	:	2.94 %		Included in \$1,300,000 above
<i>25% rebate</i>											
LG Act 1999 Section 188(1) (g)											



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$ : %	New	Yearly Income Estimate
<b>Microchipped Dog</b>	Yes	per dog	Exempt	269101	\$61.20	\$63.00	\$1.80 : 2.94 %	Included in \$1,300,000 above
* Approved by council at its meeting of 18/4/17								
10% rebate								
LG Act 1999 Section 188(1) (g)								
<b>Trained Dog</b>	Yes	per dog	Exempt	269101	\$51.00	\$55.00	\$4.00 : 7.84 %	Included in \$1,300,000 above
* Approved by council at its meeting of 18/4/17								
25% rebate								
LG Act 1999 Section 188(1) (g)								
<b>Desexed/Microchipped</b>	Yes	per dog	Exempt	269101	\$44.20	\$45.50	\$1.30 : 2.94 %	Included in \$1,300,000 above
* Approved by council at its meeting of 18/4/17								
35% rebate								
LG Act 1999 Section 188(1) (g)								
<b>Desexed/Trained</b>	Yes	per dog	Exempt	269101	\$34.00	\$37.50	\$3.50 : 10.29 %	Included in \$1,300,000 above
* Approved by council at its meeting of 18/4/17								
de-sexed rebate 25% minus trained rebate of \$15.00								
LG Act 1999 Section 188(1) (g)								
<b>Microchipped and Trained</b>	Yes	per dog	Exempt	269101	\$44.20	\$48.00	\$3.80 : 8.60 %	Included in \$1,300,000 above
* Approved by council at its meeting of 18/4/17								
10% microchipped rebate minus \$15 training rebate								
LG Act 1999 Section 188(1) (g)								
<b>Desexed/Microchipped/Trained</b>	Yes	per dog	Exempt	269101	\$27.20	\$30.50	\$3.30 : 12.13 %	Included in \$1,300,000 above
* Approved by council at its meeting of 18/4/17								
De-sexed rebate 25% - microchipped rebate 10% - trained rebate \$15								
LG Act 1999 Section 188(1) (g)								





## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
<b>Late Fee</b>	Yes	per dog	Exempt	269101	\$14.00	\$15.00	\$1.00	:	7.14 %		Included in \$1,300,000 above
<i>Late fee for registration of dog</i>					* Approved by council at its meeting of 18/4/17						
LG Act 1999 Section 188(1) (g)											
<b>Transfer of Registration Fee</b>	Yes	per dog	Exempt	269101	\$5.00	\$5.00	\$0.00	:	0.00 %		Included in \$1,300,000 above
<i>Transfer of registration for a dog that is currently registered in another council area, to our council area.</i>					* Approved by council at its meeting of 18/4/17						
LG Act 1999 Section 188(1) (g)											
<b>Racing Greyhounds</b>	Yes	per dog	Exempt	269101	\$17.00	\$18.00	\$1.00	:	5.88 %		Included in \$1,300,000 above
<i>Flat fee</i>					* Approved by council at its meeting of 18/4/17						
LG Act 1999 Section 188(1) (g)											
<b>Working Dog</b>	Yes	per dog	Exempt	269101	\$17.00	\$18.00	\$1.00	:	5.88 %		Included in \$1,300,000 above
<i>Flat fee</i>					* Approved by council at its meeting of 18/4/17						
LG Act 1999 Section 188(1) (g)											
<b>Replacement Disc Fee</b>	Yes	per disc	Exempt	269101	\$5.00	\$5.00	\$0.00	:	0.00 %		Included in \$1,300,000 above
<i>Replacement of a disc for the current financial year, for dogs already registered within council.</i>					* Approved by council at its meeting of 18/4/17						
LG Act 1999 Section 188(1) (g)											
<b>Kennel Inspection Fee</b>	Yes	per kennel licence	Taxable	269102	\$47.00	\$47.20	\$0.20	:	0.43 %		Included in \$1,300,000 above
<i>Administration fee for inspecting kennel for licence</i>					* In line with indexation and rounded up						
LG Act 1999 Section 188(1) (g)											



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
<b>Australian Road Rules Expiation Fees</b>											
Road Traffic (Miscellaneous) Regulations 1999 Expiation Fees - Parking											
<b>Search fee</b>											
Motor Vehicle registration search fee	Yes	per vehicle	Exempt	269201	\$7.00	\$7.00	\$0.00	:	0.00	%	\$19,999
Recovery of costs for motor vehicle search fees associated with enforcement of legislation					* Road Traffic (Miscellaneous) Regulations 1999 (1) The expiation fees set out in Schedule 9 are fixed for alleged offences against the Act or the rules or regulations specified in the Schedule.						
Expiation Of Offences Regulations 2011 s 6(b) (i)											
<b>By-Laws</b>											
<b>By-Law No 2 Moveable Signs</b>											
Expiation Fee	Yes	each	Exempt	269303	\$105.00	\$105.00	\$0.00	:	0.00	%	\$15,015
Moveable Signs sections 7, 8, 9, 10 and 12					* Pursuant to council By-Law 2 2016 - Moveable Signs						
LG Act 1999 Section 188(1) (h)											
<b>By-Law No 3 Roads</b>											
Expiation Fee	Yes	each	Exempt	269303	\$105.00	\$105.00	\$0.00	:	0.00	%	Included in \$15,015 above
Roads sections 7 and 8					* Pursuant to council By-Law 3 2016 - Roads						
LG Act 1999 Section 188(1) (h)											
<b>By-Law No 4 Local Government Land</b>											
Expiaiton Fee	Yes	each	Exempt	269303	\$105.00	\$105.00	\$0.00	:	0.00	%	Included in \$15,015 above
Local Government Land section 8, section 9 subsections (2), (3), (4), (5), (7), (9), (10), (11), (13), (14), (15), (16), (17) (21), (23), (24), (25), (27), (28), (29), (31), (32) section 10 subsections (1), (2), (3), (4), (5), (6), (7), (8), (9), (10), (11), (12), (13) and (14) sections 11					* Pursuant to council By-Law 4 of 2016 - Local Government Land						
LG Act 1999 Section 188(1) (h)											



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
Expiation Fee	Yes	each	Exempt	269303	\$187.00	\$187.00	\$0.00	:	0.00	%	Included in \$15,015 above
Local Government Land section 8, section 9 subsections (1), (8), (12), (18), (19), (20), (22), (26), (30) section 10 subsections (2), (3), (4), (5), (6), (7), (9), (10) and (13)					* Pursuant to council By-Law 4 of 2016 - Local Government Land						
LG Act 1999 Section 188(1) (h)											
By-Law No 6 Foreshore											
Expiation Fee	Yes	each	Exempt	269303	\$105.00	\$105.00	\$0.00	:	0.00	%	Included in \$15,015 above
Foreshore section 7, section 8, section 9, and section 10					* Pursuant to By-Law 6 of 2016 - Foreshore						
LG Act 1999 Section 188(1) (h)											
Expiation Fee	Yes	each	Exempt	269303	\$187.00	\$187.00	\$0.00	:	0.00	%	Included in \$15,015 above
Foreshore section 8 subsection (1), (8), (10), (11) section 9 subsections (1), (3), (4), (5), (7), (8)					* Pursuant to By-Law 6 of 2016 - Foreshore						
LG Act 1999 Section 188(1) (h)											
By-Law No 7 Dogs											
Expiation Fee	Yes	each	Exempt	269303	\$75.00	\$75.00	\$0.00	:	0.00	%	Included in \$15,015 above
Dogs sections 6.1, 8.2, 9, 10					* Pursuant to council By-Law 7 of 2015 - Dogs						
LG Act 1999 Section 188(1) (h)											
Expiation Fee	Yes	each	Exempt	269303	\$55.00	\$55.00	\$0.00	:	0.00	%	Included in \$15,015 above
Dogs section 11					* Pursuant to council By-Law 7 of 2015 - Dogs						
LG Act 1999 Section 188(1) (h)											





## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
Community Safety Miscellaneous Fee											
Administration and Other Fee											
Administration Fee - Clearing of Dumped Rubbish	Yes	per instance	Taxable	269303	\$54.00	\$54.20	\$0.20	:	0.37	%	Included in \$15,015 above
Cost recovery for the administration of clearing and disposal of dumped rubbish					* In line with indexation						
LG Act 1999 Section 188(1) (h)											
Advertising	Yes	per sign	Taxable	269303	\$0.00	Actual cost for advertising impounded signs	\$0.00	:	0.00	%	Included in \$15,015 above
Impounding fee for impounding of signs that contravene By-Law and legislation					* No change to fee structure						
LG Act 1999 Section 188(1) (h)											
Clearing of Dumped Rubbish	Yes	per instance	Taxable	269303	\$0.00	Actual cost of clearing and disposing of items	\$0.00	:	0.00	%	Included in \$15,015 above
Cost recovery of clearing up dumped rubbish					* No change to fee structure						
LG Act 1999 Section 188(1) (h)											
Fire Prevention											
Administration of Provisions of Fire & Emergency Act 2005											
Administration Fee											
Administration Fee - Block Slashing and Clearing Properties not Complied with S105 Notice	Yes	per property	Taxable	749003	\$32.00	\$33.00	\$1.00	:	3.13	%	\$2,145
Administration fee for cost recovery of managing properties who have not complied with notices issued for property clearing under Section 105 of the Fire & Emergency Services Act 2005.					* An indexation increase when rounded to the nearest dollar remains at \$32. In order to effect an actual increase to cover increasing costs and ensure fees do not remain permanently static a one dollar increase has been applied.						
LG Act 1999 Section 188(1) (g)											

## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit		GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
Development Services											
Development Plan Consent (DPC) (Statutory)											
Preparation of Agreements											
Administration Fee for Road Bond	Yes	per application	Taxable	349115	\$504.00	\$506.00	\$2.00	:	0.40	%	\$18,216
Administration time and tasks associated with bond document preparation					* In line with indexation						
LG Act 1999 Section 188(1) (h)											
Public Notification Fees (Non-Statutory)											
Advertisement and Notification Fees											
Category Three Advertisement in Newspaper	Yes	per application	Taxable	349100	\$433.50	\$440.00	\$6.50	:	1.50	%	\$26,400
					* Increased above indexation based on national price increase for advertising fee						
LG Act 1999 Section 188(1) (h)											
Licences, Permits and Insurances											
Licences and Permits											
Additional Services											
Bond	Yes	with permit	Exempt	169049.6251	\$1,129.00	\$1,129.00	\$0.00	:	0.00	%	\$0
For major events or functions with potential risk to public/council land or works with potential risk to Council infrastructure					* No Increase 'Bond'						
LG Act 1999 Section 188(1) (f)											
Advertisement in Newspapers											
Advertisement for Lease, Licence or Permit Over Council Land (Section 202)	Yes	actual cost incurred per application	Taxable	169049.6251	\$0.00	Actual cost per application	\$0.00	:	0.00	%	\$0
3-week public consultation					* No change to fee structure - actual cost						
LG Act 1999 Section 188(1) (f)											



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	%	New	Yearly Income Estimate
<b>Banners - Temporary Advertising</b>									
Two weeks									
Temporary Banners	Yes	per event (max 6 locations per application)	Exempt	169049	\$0.00	\$35.00	\$35.00 : 0.00 %	Yes	\$1,705
* New fee - Existing fee combined to reflect one fee to support activation									
LG Act 1999 Section 188(1) (f)									
<b>Clarendon Recreation Ground</b>									
Facility hire fees									
Oval Only Hire	Yes	per day	Taxable	169049.6251	\$63.00	\$63.20	\$0.20 : 0.32 %		\$253
Non exclusive use									
* In line with indexation									
LG Act 1999 Section 188(1) (f)									
Pavilion and Kitchen Hire	Yes	per day	Taxable	169049.6251	\$142.00	\$142.50	\$0.50 : 0.35 %		\$2,850
Exclusive use									
* In line with indexation									
LG Act 1999 Section 188(1) (f)									
Pavilion Only Hire	Yes	per day	Taxable	169049.6251	\$109.00	\$109.40	\$0.40 : 0.37 %		\$2,188
Exclusive use									
* In line with indexation									
LG Act 1999 Section 188(1) (f)									
<b>Filming on Council Land</b>									
Fast Track Filming Administration/Application Fee	Yes	per application	Taxable	169049	\$160.00	\$160.60	\$0.60 : 0.37 %		\$481
Less than 7 days notice									
* In line with indexation									
LG Act 1999 Section 188(1) (f)									
Filming - Administration/Application fee - Promotional material, photography, series and commercials	Yes	up to 3 hours	Taxable	169049	\$283.00	\$284.00	\$1.00 : 0.35 %		\$284
Non exclusive use up to 7 days (fee to be negotiated after 7 days)									
* In line with indexation									
LG Act 1999 Section 188(1) (e)									





## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
Filming- Administration/ Application fee- Promotional material, photography, series and commercials	Yes	per day	Taxable	169049	\$577.00	\$579.00	\$2.00	:	0.35	%	\$4,632
Non exclusive use up to 7 days (fee to be negotiated after 7 days)					* In line with indexation						
LG Act 1999 Section 188(1) (e)											
Filming- Commercial Advertising or Major Films Admininstration/ Application Fee	Yes	per application	Taxable	169049	\$511.00	\$513.00	\$2.00	:	0.39	%	\$513
High impact filming application fee					* In line with indexation						
LG Act 1999 Section 188(1) (e)											
Filming - Commercial Advertising or Major Films on Council Land	Yes	per day	Exempt	169049	\$898.00	\$901.00	\$3.00	:	0.33	%	\$901
High impact, exclusive use up to 7 days (fee to be negotiated after 7 days)					* In line with indexation						
LG Act 1999 Section 188(1) (f)											
Filming- Commercial Advertising or Major Films on Council Land	Yes	per application	Exempt	169049	\$0.00	Fee to be negotiated	\$0.00	:	0.00	%	\$0
High impact, exclusive and/or non exclusive use					* No change to fee structure						
LG Act 1999 Section 188(1) (f)											
Filming- Not for Profit	Yes	per day	Exempt	169049	\$265.00	\$266.00	\$1.00	:	0.38	%	\$798
Low key up to 15 crew - not for profit					* In line with indexation						
LG Act 1999 Section 188(1) (f)											
Filming- Not for Profit	Yes	up to 3hrs	Exempt	169049	\$163.00	\$164.00	\$1.00	:	0.61	%	\$1,312
Low key up to 15 crew - not for profit					* In line with indexation and rounded up						
LG Act 1999 Section 188(1) (f)											
Filming - Students	Yes	per application	Exempt	169049	\$28.00	\$28.10	\$0.10	:	0.36	%	\$28
Maximum of 3 days					* In line with indexation						
LG Act 1999 Section 188(1) (f)											
General Permits & Licences											
Busking	Yes	per application	Exempt	169049.6251	\$8.20	\$8.20	\$0.00	:	0.00	%	\$49
					* In line with indexation and rounded down						
LG Act 1999 Section 188(1) (f)											



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
<b>Shipping/Storage Containers on Council Land</b>	Yes	per permit	Exempt	169049	\$131.00	\$131.50	\$0.50	:	0.38 %	\$263
<i>Maximum of 3 days</i>					* In line with indexation					
LG Act 1999 Section 188(1) (f)										
<b>Helicopter Landings</b>	Yes	per landing	Exempt	169049.6251	\$87.00	\$87.30	\$0.30	:	0.34 %	\$87
					* In line with indexation					
LG Act 1999 Section 188(1) (f)										
<b>Mini Skips on Council Land</b>	Yes	per permit	Exempt	169049.6251	\$85.00	\$85.30	\$0.30	:	0.35 %	\$853
<i>Maximum of 3 days</i>					* In line with indexation					
LG Act 1999 Section 188(1) (f)										
<b>Seed Collectors</b>	Yes	per application	Exempt	169049.6251	\$154.00	\$155.00	\$1.00	:	0.65 %	\$155
<i>Commercial</i>					* In line with indexation and rounded up					
LG Act 1999 Section 188(1) (f)										
<b>Seed Collectors</b>	Yes	per application	Exempt	169049	\$28.00	\$28.10	\$0.10	:	0.36 %	\$787
<i>Volunteers - not for profit (administration fee only)</i>					* In line with indexation					
LG Act 1999 Section 188(1) (f)										
<b>Outdoor Dining - Section 222</b>										
<b>Annual Permit Fee - Licensed</b>	Yes	each table	Exempt	169049.6251	\$63.00	\$63.20	\$0.20	:	0.32 %	\$6,320
<i>Per setting of table and up to 4 chairs</i>					* In line with indexation					
LG Act 1999 Section 188(1) (f)										
<b>Annual Permit Fee - Unlicensed</b>	Yes	each table	Exempt	169049.6251	\$37.00	\$37.10	\$0.10	:	0.27 %	\$742
<i>Per setting of table and up to 4 chairs</i>					* In line with indexation and rounded down					
LG Act 1999 Section 188(1) (f)										
<b>Initial Establishment/ Application fee</b>	Yes	per application	Exempt	169049.6251	\$265.00	\$266.00	\$1.00	:	0.38 %	\$532
<i>Note: plus annual permit fee</i>					* In line with indexation					
LG Act 1999 Section 188(1) (f)										





## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$ : %	New	Yearly Income Estimate
<b>Permission to Build 'Structure' Over Council Easement</b>								
Application for permission to build over easement	Yes	per application	Exempt 169049	\$560.00	\$560.00	\$0.00 : 0.00 %		\$1,680
<i>Fee for the investigation and assessment of applications for encroachment onto or over a Council easement. Fee covers administrative/technical staff time associated with assessing application. Fee is charged per application and is payable in advance regardless of whether an encroachment is approved.</i>								
* Fee to remain the same								
LG Act 1999 Section 188(1) (f)								
<b>Signs and Banners - Permanent Advertising</b>								
Commercial	Yes	per sign per annum	Exempt 169049.6251	\$0.00	Base on commercial valuation	\$0.00 : 0.00 %		\$0
<i>Commercial valuation</i>								
* No change to fee structure - fee based on commercial valuation								
LG Act 1999 Section 188(1) (f)								
Government	Yes	per sign per annum	Exempt 169049.6251	\$182.00	\$183.00	\$1.00 : 0.55 %		\$183
* In line with indexation								
LG Act 1999 Section 188(1) (f)								
<b>Traders</b>								
20% discount may apply to mobile traders operating from both mobile and business premises								
Traders on Council Land/Road	Yes	per month	Exempt 169049	\$0.00	\$100.00	\$100.00 : 0.00 %	Yes	\$1,500
<i>Off Peak Season (May - September)</i>								
* New fee introduced to align with current council initiatives								
LG Act 1999 Section 188(1) (f)								
Traders on Council Land/Road	Yes	per month	Exempt 169049	\$0.00	\$150.00	\$150.00 : 0.00 %	Yes	\$4,500
<i>Peak Season (October - April) per month</i>								
* New fee introduced to align with current council initiatives								
LG Act 1999 Section 188(1) (f)								



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
<b>Traders on Council Land/Road - Casual Use</b>	Yes	per day	Exempt	169049.6251	\$105.00	50% of peak or off peak monthly fee	-	:	-	\$300
<i>Commercial - 1 day only</i>										
* Change to fee structure to align with current council initiatives										
LG Act 1999 Section 188(1) (f)										
<b>Traders on Council land/roads</b>	Yes	annual	Exempt	169049	\$78.00	\$78.30	\$0.30	:	0.38 %	\$235
<i>Not for Profit use of Council land/roads for community benefit (e.g. distribution of leaflets)</i>										
* In line with indexation										
LG Act 1999 Section 188(1) (f)										
<b>Use of Community Land</b>										
<b>Casual Use of Council sporting turfed surface/reserve or forshore</b>	Yes	per half day	Exempt	169049	\$57.00	\$57.20	\$0.20	:	0.35 %	\$57
<i>To facilitate the use by organisations for sporting activities eg schools use of council reserves</i>										
* In line with indexation										
LG Act 1999 Section 188(1) (f)										
<b>Reserves - Long Term Licence (excludes turf fields and pitches)</b>	Yes	annual	Exempt	169049.6251	\$168.00	\$337.00	\$169.00	:	100.60 %	\$3,370
<i>Temporary residential encroachments, community not for profit storage sheds and containers</i>										
* In line with indexation and fee structure change from 6 monthly to an annual fee										
LG Act 1999 Section 188(1) (f)										
<b>Reserves - Long Term Licence</b>	Yes	6 monthly	Exempt	169049.6251	\$528.00	\$530.00	\$2.00	:	0.38 %	\$530
<i>Private recreation/commercial users/business use - minimum fee applies, market value may apply for license over 12 months</i>										
* In line with indexation										
LG Act 1999 Section 188(1) (f)										
<b>Reserves - Short Term Permit</b>	Yes	per day - max 3 days	Exempt	169049	\$66.00	\$66.20	\$0.20	:	0.30 %	\$662
<i>Vehicle access over council reserve</i>										
* In line with indexation										
LG Act 1999 Section 188(1) (f)										
<b>Reserves - Short Term Permit</b>	Yes	per day - max 3 days	Exempt	169049.6251	\$898.00	\$901.00	\$3.00	:	0.33 %	\$901
<i>Private function - invited guests only. Other fees may apply for additional services or to meet legislative requirements</i>										
* In line with indexation										
LG Act 1999 Section 188(1) (f)										
<b>Casual Use of Council Community Tennis/Netball Courts</b>	Yes	per hour per court	Exempt	169049	\$9.00	\$9.00	\$0.00	:	0.00 %	\$18
<i>To facilitate the use by organisations for sporting activities e.g. School use</i>										
* In line with indexation and rounded down										
LG Act 1999 Section 188(1) (f)										



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	%	New	Yearly Income Estimate
<b>Casual Use of Council Community Tennis/Netball Courts</b>	Yes	per season up to 6 months	Exempt	169049	\$359.00	\$360.30	\$1.30	0.36 %	\$720
<i>To facilitate the use by organisations for sporting activities e.g. School use</i>				* In line with indexation					
LG Act 1999 Section 188(1) (f)									
<b>Long Term Licence - Decal/s</b>	Yes	per application (5 Decals up to 6 mths)	Exempt	169049	\$511.00	\$513.00	\$2.00	0.39 %	\$513
<i>For commercial organisations, applies over Council land and roads</i>				* In line with indexation					
LG Act 1999 Section 188(1) (f)									
<b>Long Term Licence - Decal/s</b>	Yes	per application (10 Decal/s up to 6 mths)	Exempt	169049	\$163.00	\$164.00	\$1.00	0.61 %	\$1,640
<i>For community organisations (includes charitable and not for profit organisations) applies over Council land and roads</i>				* In line with indexation and rounded up					
LG Act 1999 Section 188(1) (f)									
<b>Reserves Long Term Licence</b>	Yes	per session (weekly, min 3 months non refundable)	Exempt	169049	\$6.00	\$6.00	\$0.00	0.00 %	\$1,092
<i>Small scale business e.g. commercial outdoor fitness providers, low key affordable service providers in the community e.g. art lessons, yoga, health and wellness activities.</i>				* In line with indexation and rounded down					
LG Act 1999 Section 188(1) (f)									
<b>Reserves - Seasonal Licence</b>	Yes	per season up to 6 months	Exempt	169049	\$1,460.00	\$1,465.00	\$5.00	0.34 %	\$7,325
<i>Seasonal use of Council Sports Turf Surface - 30% discount for junior teams</i>				* In line with indexation					
LG Act 1999 Section 188(1) (f)									
<b>Reserves / Foreshore - Casual Bookings</b>	Yes	per day	Exempt	169049	\$0.00	No fee	\$0.00	0.00 %	\$0
<i>0 to 70 people attending - no permit required</i>				* No fee for this service					
LG Act 1999 Section 188(1) (f)									
<b>Reserves / Foreshore- Events on Council Land</b>	Yes	per day	Exempt	169049	\$57.00	\$57.20	\$0.20	0.35 %	\$2,288
<i>0 to 70 people (maximum 3 days)</i>				* In line with indexation					
LG Act 1999 Section 188(1) (f)									
<b>Reserves / Foreshore - Events and Informal Gatherings on Council Land</b>	Yes	per day	Exempt	169049	\$168.00	\$169.00	\$1.00	0.60 %	\$676
<i>More than 71 people (maximum 3 days)</i>				* In line with indexation and rounded up					
LG Act 1999 Section 188(1) (f)									

## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	%	New	Yearly Income Estimate
<b>Reserves / Foreshore - Wedding Bookings</b>	Yes	2 hours	Exempt	169049	\$184.00	\$185.00	\$1.00	0.54 %	\$11,100
<i>0 to 130 people ceremony only</i>									
* In line with indexation and rounded up									
LG Act 1999 Section 188(1) (f)									
<b>Use of Council Roads</b>									
<b>Road Reserves</b>	Yes	per application	Exempt	169049	\$306.00	\$307.00	\$1.00	0.33 %	\$614
<i>Government body (includes Government contractors)/Commercial Organisation (up to 12 months) including access over community land.</i>									
* In line with indexation									
LG Act 1999 Section 188(1) (f)									
<b>Road Reserves</b>	Yes	per week (up to 2 months)	Exempt	169049.6251	\$120.00	\$120.40	\$0.40	0.33 %	\$481
<i>Commercial Use/Hoarding and Business Use</i>									
* In line with indexation									
LG Act 1999 Section 188(1) (f)									
<b>Road Reserves</b>	Yes	per month (up to 12 months)	Exempt	169049	\$0.00	\$150.00	\$150.00	0.00 %	\$1,800
<i>Commercial Use/Hoarding and Business Use, higher impact</i>									
* New fee introduced to reflect long term hoarding									
LG Act 1999 Section 188(1) (f)									
<b>Road Reserves</b>	Yes	per application	Exempt	169049.6251	\$0.00	On negotiation	\$0.00	0.00 %	\$0
<i>Commercial Use/Hoarding and Business Use - A period longer than 12 months fee to be negotiated</i>									
* No change to fee structure									
LG Act 1999 Section 188(1) (f)									
<b>Road Reserves - Long Term Permit</b>	Yes	annually	Exempt	169049.6251	\$247.00	\$248.00	\$1.00	0.40 %	\$2,480
<i>Rural use (eg. grazing, moving of livestock), residential, community organisations and commercial</i>									
* In line with indexation and rounded up									
LG Act 1999 Section 188(1) (f)									
<b>Application to Alter a Public Road</b>	Yes	per application	Exempt	169049	\$184.00	\$185.00	\$1.00	0.54 %	\$3,700
<i>Application to alter a public road under section 221 (applies to underground electrical services, indirect water supply and driveway crossovers and inverts)</i>									
* In line with indexation and rounded up									
LG Act 1999 Section 188(1) (f)									





## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
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### Miscellaneous Charges

#### Assessment Information

Provision of information on rates and valuation data obtained from the assessment record including reprinting of historical rates notices

#### Bulk Assessment Record Information (database extract)

Provision of assessment record information on larger numbers of properties - usually for requests lodged by land agents or similar bodies.

<b>Bulk Electronic Information Charge per Record</b>	Yes	per record	Taxable	719107	\$0.75	\$0.84	\$0.09	:	12.00 %	\$1,060 is the total budget for all Assessment information and rate notices copies
<i>Under Section 174(2) of the Local Government Act 1999 "A person is entitled, upon payment of a fee fixed by the council, to a copy of an entry made in the assessment record."</i>										
* Increased above indexation to account for GST not included in previous year.										
LG Act 1999 Section 188(1) (d)										
<b>Bulk Electronic Information Minimum Charge</b>	Yes	minimum amount payable	Taxable	719107	\$120.75	\$133.76	\$13.01	:	10.77 %	\$1,060 is the total budget for all Assessment information and rate notices copies
<i>Under Section 174(2) of the Local Government Act 1999 "A person is entitled, upon payment of a fee fixed by the council, to a copy of an entry made in the assessment record."</i>										
* Increased above indexation to account for GST not included in previous year.										
LG Act 1999 Section 188(1) (d)										
<b>Bulk Information (Minimum 25 Assessments) Time Base</b>	Yes	per half hour	Taxable	719107	\$41.35	\$45.65	\$4.30	:	10.40 %	\$1,060 is the total budget for all Assessment information and rate notices copies
<i>Under Section 174(2) of the Local Government Act 1999 "A person is entitled, upon payment of a fee fixed by the council, to a copy of an entry made in the assessment record."</i>										
* Increased above indexation to account for GST not included in previous year.										
LG Act 1999 Section 188(1) (d)										



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$ : %	New	Yearly Income Estimate
<b>Information Retrieval from Assessment Record</b>								
Administrative cost per half hour of staff processing time to produce the requested information where information not readily available from current data.								
Investigation and Archival Retrieval from Assessment R	Yes	per half hour	Taxable	719107	\$41.35	\$45.65	\$4.30 : 10.40 %	\$1,060 is the total budget for all Assessment information and rate notices copies
Administrative cost per half hour of processing to produce the requested information.				* Increased above indexation to account for GST not included in previous year.				
LG Act 1999 Section 188(1) (d)								
Material Costs	Yes	per page or at cost (external costs)	Taxable	719107	\$0.55	\$0.60	\$0.05 : 9.09 %	\$1,060 is the total budget for all Assessment information and rate notices copies
Costs of any material to produce information which will be charged at cost for an external costs incurred (retrieve archive data) or cost per page of information required.				* Increased above indexation to account for GST not included in previous year.				
LG Act 1999 Section 188(1) (d)								
<b>Printed extracts of Assessment Record Information</b>								
Assessment Record Extract	Yes	per assessment requested	Taxable	719107	\$24.40	\$27.65	\$3.25 : 13.32 %	\$1,060 is the total budget for all Assessment information and rate notices copies
Under Section 174(2) of the Local Government Act 1999 "A person is entitled, upon payment of a fee fixed by the council, to a copy of an entry made in the assessment record."				* Increased above indexation to account for GST not included in previous year.				
LG Act 1999 Section 188(1) (d)								



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$ : %	New	Yearly Income Estimate
<b>Provision of Address Information to Third Party Service Providers</b>								
Provision of Address Information to Third Party Service Yes	per property	Taxable	719107	\$4.00	\$4.70	\$0.70 : 17.50 %		\$1,060 is the total budget for all Assessment information and rate notices copies
Provision of house number to allotment number for third party service providers (Pest Control Agencies, Telstra, Origin, etc) * Increased above indexation to account for GST not included in previous year.								
LG Act 1999 Section 188(1) (d)								
<b>Reprint Rate Notices (Previous Financial Years)</b>								
Reprint Rate Notices (Previous Financial Years)	Yes	per notice	Taxable	719107	\$24.40	\$27.65	\$3.25 : 13.32 %	\$1,060 is the total budget for all Assessment information and rate notices copies
* Increased above indexation to account for GST not included in previous year.								
LG Act 1999 Section 188(1) (d)								
Reprint Rate Schedule	Yes	per half hour	Taxable	719107	\$41.35	\$45.65	\$4.30 : 10.40 %	\$1,060 is the total budget for all Assessment information and rate notices copies
Administrative cost per half hour of processing to produce the requested information. * Increased above indexation to account for GST not included in previous year.								
LG Act 1999 Section 188(1) (d)								
Material Costs	Yes	per page	Taxable	719107	\$0.55	\$0.60	\$0.05 : 9.09 %	\$1,060 is the total budget for all Assessment information and rate notices copies
Material cost to reprint rate schedule. * Increased above indexation to account for GST not included in previous year.								
LG Act 1999 Section 188(1) (d)								



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	%	New	Yearly Income Estimate
<b>Cemetery Fees</b>									
<b>Services Provided</b>									
<b>Administration Fee</b>	Yes	per person	Taxable	679201	\$129.00	\$129.50	\$0.50 : 0.39 %		\$6,475
* In line with indexation									
LG Act 1999 Section 188(1) (e)									
<b>Burial Plot Interment Renewal Fee</b>	Yes	per application	Taxable	679201	\$3,063.00	\$3,074.00	\$11.00 : 0.36 %		\$3,074
* In line with indexation									
Renewal 50 year term									
LG Act 1999 Section 188(1) (f)									
<b>Surrender of Interment Right</b>	Yes	per applicaiton	Taxable	679201	\$231.00	\$232.00	\$1.00 : 0.43 %		\$232
* In line with indexation									
Surrender of interment rights during term or upon expiry									
LG Act 1999 Section 188(1) (f)									
<b>View Electronic Burial Information Online</b>	Yes	per viewing	Exempt		\$0.00	No fee	\$0.00 : 0.00 %		\$0
* No fee for this service									
LG Act 1999 Section 188(1) (d)									
<b>Burial Plot 50 Years</b>	Yes	per applicaiton	Taxable	679201	\$3,063.00	\$3,074.00	\$11.00 : 0.36 %		\$18,444
* In line with indexation									
LG Act 1999 Section 188(1) (f)									
<b>Ashes Interred in Grave</b>	Yes	per application	Taxable	679201	\$0.00	Actual Cost + Administration Fee	\$0.00 : 0.00 %		\$774
* No change to fee structure									
LG Act 1999 Section 188(1) (f)									
<b>Niche Wall - 25 Year Internment Right or Renewal</b>	Yes	per application	Taxable	679201	\$829.00	\$832.00	\$3.00 : 0.36 %		\$4,160
* In line with indexation									
LG Act 1999 Section 188(1) (f)									
<b>Rose Garden - 25 Year Internment Right or Renewal</b>	Yes	per application	Taxable	679201	\$953.00	\$956.00	\$3.00 : 0.31 %		\$4,780
* In line with indexation									
LG Act 1999 Section 188(1) (f)									





## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
<b>Memorial Permit</b>	Yes	per person	Exempt	679201	\$129.00	\$129.50	\$0.50	:	0.39 %		\$1,295
* In line with indexation											
LG Act 1999 Section 188(1) (f)											
<b>Transfer of Internment Right</b>	Yes	per person	Exempt	679201	\$129.00	\$129.50	\$0.50	:	0.39 %		\$648
* In line with indexation											
LG Act 1999 Section 188(1) (f)											
<b>Information Retrieval for Community Members</b>											
Community members requesting copies of house plans, soil reports, engineering reports, agenda/minutes, copies of by-law etc.											
<b>Investigation and Archival Retrieval</b>											
Requiring investigation and archival retrieval of information eg: house plans, soil reports, engineering reports, agenda/minutes, copies of by-law etc.											
<b>Enquiry</b>	Yes	per request	Taxable	709303.6251	\$55.45	\$55.90	\$0.45	:	0.81 %		\$3,019
* Increased above indexation and rounded up											
Lodgement fee											
LG Act 1999 Section 188(1) (d)											
<b>Processing Fee - Completion of Search</b>	Yes	per search	Taxable	709303	\$34.00	\$34.10	\$0.10	:	0.29 %		\$70
* In line with indexation and rounded down											
Administrative cost per half hour of processing the request											
LG Act 1999 Section 188(1) (d)											
<b>Materials Cost A4 copies</b>	Yes	per page	Taxable	709303	\$0.20	\$0.20	\$0.00	:	0.00 %		\$50
* Fee to remain the same											
Cost per page for A4 copy - black and white and colour, no duplex											
LG Act 1999 Section 188(1) (d)											
<b>Materials Cost A3 copies</b>	Yes	per page	Taxable	709303	\$0.50	\$0.50	\$0.00	:	0.00 %		\$5
* Fee to remain the same											
Cost per page for A3 copy - black and white only											
LG Act 1999 Section 188(1) (d)											
<b>Materials Cost AO1 copies</b>	Yes	per page	Taxable	709303	\$2.00	\$2.00	\$0.00	:	0.00 %		\$6
* Fee to remain the same											
Cost per page for AO1 copy - black and white only											
LG Act 1999 Section 188(1) (d)											
<b>Property Transactions</b>											
<b>Real Property Transactions</b>											
<b>Application Fee - Consent of Council as an Interested Party</b>	Yes	per application	Taxable	999024	\$281.00	\$282.00	\$1.00	:	0.36 %		\$1,128
* In line with indexation											
Applicants wishing to apply for Council's consent pursuant to encumbrances, Land Management Agreements (LMA's) licences, leases or caveats are required to pay this fee upon application.											
LG Act 1999 Section 188(1) (e)											



## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$ : %	New	Yearly Income Estimate
<b>Easement - Compensation for the value of the rights/liberties granted for electricity transformer structures</b>	Yes	per transformer (minimum fee \$5,018)	Taxable	999024	\$0.00	Higher of minimum fee or market value when request	\$0.00 : 0.00 %	\$0
<p>Successful applicants for the creation or variation of easements must compensate Council for the value of the rights granted and the encumbrance to the land plus all associated processing and external costs. (A minimum fee applies or independent valuation plus valuation charge at Councils discretion)</p> <p>LG Act 1999 Section 188(1) (e)</p>								
* No change to fee structure - based on market value								
<b>Landowner consent</b>	Yes	per consent	Taxable	999024	\$102.00	\$100.00	-\$2.00 : -1.96 %	\$100
<p>Landowner consent to host an event/function when the event/function is considered additional to the permitted use under a lease. If a liquor licence extension is required this will be incorporated into this fee.</p> <p>LG Act 1999 Section 188(1) (f)</p>								
* Fee decreased to correctly reflects cost								
<b>Purchase of a Public Road</b>	Yes	per parcel	Taxable	999024	\$0.00	Market value	\$0.00 : 0.00 %	\$0
<p>Applicants wishing to purchase a portion of public road will be required to pay not less than the current market value of the land, plus all associated processing and external costs.</p> <p>LG Act 1999 Section 188(1) (e)</p>								
* No change to fee structure - based on market value								
<b>Application Fee - Easements</b>	Yes	per easement	Taxable	999024	\$281.00	\$282.00	\$1.00 : 0.36 %	\$2,820
<p>Applicants wishing to apply for creation, variation or extinguishment of easements are required to pay this fee upon application.</p> <p>LG Act 1999 Section 188(1) (e)</p>								
* In line with indexation								
<b>Easements - Compensation for the value of the rights/liberties granted (excludes electricity transformer sites)</b>	Yes	per easement (minimum fee \$1,500)	Taxable	999024	\$0.00	Higher of min. fee or market value when request	\$0.00 : 0.00 %	\$0
<p>Applicants wishing to apply for creation, variation or extinguishment of easements must compensate Council for the loss of rights granted as a result of the encumbrance to the land plus all associated processing and external costs (A minimum fee applies or Independent Market Valuation plus valuation charge, at Councils discretion)</p> <p>LG Act 1999 Section 188(1) (h)</p>								
* No change to fee structure - based on market value								





## Proposed Schedule of Fees and Charges 2017-18

Description and Legislative Authority	Council	Unit	GST Treatment	Business Unit	Current Fee 2016-17	Proposed Fee 2017-18	Change \$	:	%	New	Yearly Income Estimate
<b>Application Fee - Purchase of a Public Road</b>	Yes	per application	Taxable	999024	\$281.00	\$282.00	\$1.00	:	0.36	%	\$1,128
<i>Applicants wishing to apply to purchase a portion of public road are required to pay this fee upon application.</i>					* In line with indexation						
LG Act 1999 Section 188(1) (e)											
<b>Application Fee - Purchase of Council Land</b>	Yes	per item	Taxable	999024	\$281.00	\$282.00	\$1.00	:	0.36	%	\$1,128
<i>Persons wishing to apply to purchase Council land are required to pay this fee upon application to obtain land titles, etc. Sale of land will be at market value plus associated processing costs.</i>					* In line with indexation						
LG Act 1999 Section 188(1) (e)											
<b>Purchase of Council land</b>	Yes	per parcel	Taxable	999024	\$0.00	Market value	\$0.00	:	0.00	%	\$0
<i>Applicants wishing to purchase Council land will be required to pay not less than the current market value of the land, plus all associated processing and external costs.</i>					* No change to fee structure - based on market value						
LG Act 1999 Section 188(1) (h)											
<b>Application Fee - Commercial Leases</b>	Yes	per application	Taxable	999024	\$403.00	\$404.00	\$1.00	:	0.25	%	\$1,212
<i>Commercial entities applying to lease Council (or Community) land are required to pay this fee up-front to cover the costs associated with processing this application.</i>					* In line with indexation and rounded down						
LG Act 1999 Section 188(1) (e)											
<b>Sports Ground Licences</b>											
<b>Hire of Sports Ground Change Rooms</b>	Yes	per hour	Taxable	169300	\$20.00	\$21.00	\$1.00	:	5.00	%	\$21
<i>Hourly fee for use of Sports Ground Change Rooms</i>					* Increased above indexation						
LG Act 1999 Section 188(1) (f)											

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## **9.5 Draft Annual Business Plan 2017-18 community engagement outcomes and budget balancing options**

This is a regular or standard report.

Manager:	Darren Styler, Manager Finance
Report Author:	Diane Eckermann, Team Leader Management Accounting
Contact Number:	8384 0121
Attachments:	1. Community engagement outcomes (21 pages)

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### **1. Purpose**

This report presents outcomes of the community engagement process for the draft Annual Business Plan 2017-18 (the plan) and seeks confirmation of Council's preferred balancing options to achieve a draft Budget 2017-18 for adoption with a balanced Funding Statement.

### **2. Recommendations**

- 1. That Council note the community engagement outcomes in relation to the draft Annual Business Plan 2017-18 as presented in this report and in attachment 1 to the agenda report.**
- 2. That the draft Annual Business Plan 2017-18 and draft Budget 2017-18 be updated to reflect the following items as outlined in the agenda report and its attachment:**
  - a. \$1,170,000 of additional Supplementary Local Road Funding and transfer of these funds to the Contingency Reserve.**
  - b. \$128,000 of additional funding for the proposed 2017-18 tourism program balanced by a productivity savings target.**
- 3. That the draft Annual Business Plan 2017-18 and draft Budget 2017-18 be balanced with a general rate increase of 2.85 per cent.**
- 4. That any variation in revenue from rates growth arising before rates generation be balanced through borrowings for 2017-18.**

### **3. Background**

At the Special Council meeting of 16 May 2017 Council approved the draft Budget 2017-18 that includes a 2.85 per cent general rate increase resulting in a balanced Funding Statement for inclusion in the plan. Council also approved the draft Value Added activities and New Asset and Significant Upgrades allocations for 2017-18.

At the Council meeting of 23 May 2017 Council approved the draft Annual Business Plan for community engagement purposes.

Consistent with requirements under the *Local Government Act 1999* (the Act), community engagement on the plan commenced on 23 May 2017 and closed on 14 June 2017. As part of this engagement a public meeting was held on 13 June 2017.

This report presents outcomes of the community engagement process for Council consideration and seeks **confirmation of Council's preferred balancing option** to achieve a draft Budget 2017-18 for adoption with a balanced Funding Statement.

#### 4. Financial Implications

Financial implications are discussed throughout the report.

#### 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Lower than required general rate increases may threaten <b>council's financial sustainability</b> and intergenerational equity principles	<p>The Long Term Financial Plan (LTFP) and resource modelling presented throughout this <b>year's financial planning and budget</b> process included a proposed 2.85 per cent general rate increase for 2017-18 based on current asset renewal, service level and projects information. This level of rate increase resulted in our key financial indicator targets and intergenerational equity principles being maintained while balanced with the need to keep rates affordable for our communities.</p> <p>The modelling will continue to be developed and informed by an improved understanding of Asset Management requirements, renewal data and project requirements.</p> <p>We will progressively review service levels and continue to invest in improved asset data and systems and look to adopt whole of life asset management principles.</p> <p>This combined with continued and appropriate use of strategic levers through our financial planning processes will further refine our LTFP forecasts in future years and inform our funding and borrowing requirement.</p>
Failure to adopt the Annual Business Plan, budget and rate notification in a timely manner results in breaches of the Act and exposure to reputational and financial risk.	The approved financial planning timetable for 2017-18 meets the timing obligations specified in the Act with regard to the Annual Business Plan, budget and rate notification processes and has been designed to ensure adoption of these items in a timely manner.

## 6. Additional information

Under section 123 of the Act Council must consider any submissions or feedback received as part of the community engagement process on the plan prior to adoption. Community feedback received through the engagement process is included in attachment 1 to this report

### Identified considerations and impacts

Since balancing the budget on 16 May 2017, the following matters have arisen for consideration in order to maintain a balanced budget for adoption:

- As communicated to elected members on 16 May 2017 as part of the draft Budget 2017-18 presentation, the Federal Budget announced on 9 May 2017 included \$20m of additional **Supplementary Local Road Funding** for South Australia for both 2017-18 and 2018-19. We anticipated that council would receive approximately \$1m of this funding each year.

The Local Government Association have now released estimates of the distribution for each South Australian council with the City of Onkaparinga estimated to receive \$1,170,000 for 2017-18.

It is proposed to transfer this funding into the Contingency Reserve pending the notification in August 2017 of our 2017-18 Special Local Road Project (SLRP) applications for Acre Avenue (\$866,500) and Ryan Road (\$361,000).

Should the SLRP applications be unsuccessful we will apply the additional funding towards these projects rather than staging over two financial years. Should the SLRP applications be successful, in total or part we will look to allocate and bring forward 2018-19 roadwork.

- A report outlining the proposed 2017-18 tourism program and associated **budget is presented on tonight's agenda. As noted in the financial implications** of that report, should Council approve the proposals a 2017-18 Budget increase of \$128,000 is required.

Given timing of the tourism program report with Budget balancing and Budget adoption scheduled for 4 July 2017, it is proposed that this additional funding be offset by a productivity savings target for 2017-18.

### Budget balancing

Based on the fact the two items noted above are balanced, the 2017-18 Funding Statement remains balanced with a rate increase of 2.85 per cent. The impacts of these two proposed budget amendments are outlined in the table below:

	<b>\$'000</b>	<b>General rates increase %</b>
<b>As per the draft Annual Business Plan 2017-18 for community engagement</b>		<b>2.85</b>
Recognition of the \$1.2m of additional Supplementary Local Road Funding and transfer of these funds to the Contingency Reserve.	1,170 (1,170)	0.0%
Increased funding for the proposed 2017-18 tourism program balanced by a productivity savings target for 2017-18.  Note: this amendment is subject to Council's <b>resolution on the</b> proposed 2017-18 tourism program report on tonight's agenda.	128 (128)	0.0%
<b>Current budget surplus</b>	<b>0</b>	<b>0.0%</b>
<b>Resulting general rate increase subject to preferred balancing option</b>		<b>2.85%</b>

### Next steps

A Council meeting is scheduled for 4 July 2017 for adoption of Annual Business Plan, Budget, valuations and declaration of rates.



## **Community engagement outcomes**

Under the provisions of the *Local Government Act 1999* (the Act) we are required to produce an Annual Business Plan (the Plan) and undertake consultation on it prior to Council adoption. The Act specifies the minimum consultation requirements, which includes publication of a notice, copies of the draft Plan to be available at the council's principle office and on our website, and either a public meeting or a special Council meeting with at least one hour set aside for public submissions and questions.

Community engagement commenced 23 May 2017 and concluded 14 June 2017.

### **Engagement process**

The engagement process for 2017–18 included:

- public notices and adverts were placed in local newspapers (Southern Times Messenger, CoastCity Weekly Messenger, Cherry Chatter and On The Coast)
- flyers were issued along with rates notices as part of the LGA SA Rates Capping Campaign
- the draft Plan and a summary was made available on onkaparingacity.com from 23 May 2017. The following website activity was recorded:
  - the draft Annual Business Plan page on our website was accessed 191 times
- copies of the draft Plan were available to view in council offices and/or libraries at Noarlunga, Aberfoyle Park, Aldinga, Woodcroft and Willunga. We displayed posters in these locations to promote the community engagement opportunities
- the engagement was promoted on our corporate Facebook page
- a public meeting was conducted on 13 June 2017 (eight residents attended)
- written and verbal submissions to provide feedback about the draft Plan were invited from our communities. Fourteen written submissions were received, and one verbal submission was confirmed in writing.

### **Submissions**

At the close of the engagement period 15 submissions were received from 13 individuals, and two people writing on behalf of community/resident's groups. We have acknowledged all written submissions.

Most of the submissions related to the draft Annual Business Plan, rates and/or the Budget. Six submissions did not favour a rate increase. One submission requested a rate rebate for residents of a lifestyle village.

Some submissions mentioned other issues (e.g. green waste, medium density, sporting facilities, caravan parks, community forums, roads and footpaths).

Any issues unrelated to the draft Annual Business plan and budget process have been referred to the appropriate officer for actioning/response through our customer request process.

Several questions were raised at the public meeting, and where possible were responded to during the meeting.

Copies of the 15 submissions are provided below, along with information about questions received via Facebook and phone calls.

Attachment 1

SUBMISSION 1

I don't usually vote in the local council elections, because after reading the bios, I have never seen any stand out candidates worth bothering with.

I will be voting next election. And I think you'll find a lot more people taking an interest in the future.

This council area is not a wealthy demographic. The constant high increases in rates every year is getting beyond a joke. The recent negative press about the waste and sense of entitlement of our councillors does not sit well. The lack of basic services (green waste) does not go down well and affects EVERY ratepayer.

I see a lot of money being spent on a couple of sports clubs and walk/bike paths. This benefits a small percentage of people, mostly members of those particular clubs. Let them fundraise themselves.

More money should be put into those services which all ratepayers use and benefit from - roads, waste etc. Plant trees in parks when our borrowings are reduced, and the high paid mayor has had her salary reduced. Our rates are obscenely high and I cannot understand how you can justify an increase which is, yet again, above CPI until you have shown that as a council you are mindful of reducing expenditure.

People everywhere in the south are losing jobs, the workforce is changing from permanent to casualised and contract work with no job security. Presumably this is so that companies can reduce expenditure and maximise profits. Not so Onkaparinga Council. Wasteful and out of touch. Refusing to listen to their ratepayers.

Bring on the next election.

SUBMISSION 2

To Mayor Lorraine Rosenberg and Elected Members

I saw the article in the Messenger this week and read about the predicted 2.9 per cent Rate increase. I also read the comment Councillor Martin Bray made and I like to support his comment that the increase is set to high. We have a lot of old age pensioners living in this area and it becomes harder and harder for them to make ends meet. Pensioners getting it from all sides this days. Just thing of electricity, water, gas and other Government payments increases. Residents in this City of Onkaparinga have put up with high rate increases in the last 10 years and it is about time, it stops and give ratepayers a reprieve.



Attachment 1

SUBMISSION 3

Good morning.

We are writing with regard to the flier we received promoting council as part of our every day.

We were hoping to visit council and discuss our thoughts however sudden family health issues have made this impractical just now.

Is it possible for us to be informed of the ongoing plan for the Moana Beach Caravan Park and to know the budget for maintenance and improvements?

We are anticipating that the Moana Caravan Park future and maintenance will be discussed during the formal consultation process.

We moved to Moana last year, and as we were downsizing and have four adult children who will visit from interstate on a regular basis, having the caravan park available and in good order was in our consideration of choosing to move here.

We were able to spend a period of time there with family at Christmas time, but were very disappointed to note that the park appears to be neglected and many of the cabins are in need of repair and maintenance.

We also note that the games room has been closed and there are now very few areas under cover available for children to entertain themselves without leaving the confines of the park.

Could we please be informed of the long term plan for the park, and express our passionate wish for it to be maintained and further developed. It would be a travesty to lose this opportunity to provide top class, or even adequate accommodation, to visitors to this beautiful part of the world.

The park has frequent visitors, however with better facilities it will surely be more appealing to the public, and encourage many more tourists to the area.

We did not wish to miss the Consultation Process, so please accept this letter as our formal community involvement in the consultation process.

We await your reply, and hope that we may visit in person, in the very near future to discuss this further.

Kind Regards

[REDACTED]

SUBMISSION 4

Thanks [REDACTED]

Trying to understand the \$\$ in the document. Page 23: The first column identifies expenditure of \$1.97 million for our project plus upgrade of Aldinga boat ramp.

I assume that the 'Income' of \$275,000 is the funding we seek from SA Gov't grants?

The second column only adds up to \$1.275 million.

What am I missing?

I also wonder if our project should be regarded as sitting within "vibrant and resilient communities"?


Cheers

[REDACTED]

Attachment 1

SUBMISSION 5

The Port Noarlunga Football & Sports Club community is excited to see the improvements to the sport complex proposed in the 2017/18 budget. We have been waiting for many years to have the traffic areas and car parks sealed to address ongoing issues with excessive dust in summer, pot holes, poor drainage and muddy conditions in winter. This improvement will absolutely make the complex surrounds more welcoming and user friendly to our ever increasing membership. Also the proposed upgrade and relocation of the cricket practise nets is long overdue and will be of great benefit to the sports complex by creating safer and better access to the social rooms and toilet facilities for the participating members. Our Committee is fully supportive of these improvements and appreciates the councils commitment to helping us provide our community service with better facilities and infrastructure.



SUBMISSION 6

Dear Councillors,

As a ratepayer I am appalled at the proposed increase in the Onkaparinga Council rates.

We live in a lower socio economic area and you are asking people to tighten their belts further to pay for projects that are overpriced and the majority are used by a very small number of ratepayers.

A lot of people are struggling at the moment with the increase in the price of living eg. electricity, food costs and you refuse to take that into consideration judging peoples ability to pay for increases on your own wages and perks.


People have been asking for green waste bins to be picked up fortnightly and rather than that you are spending money on picking up illegally dumped green waste.

Wouldnt it be better to provide a service to stop illegal dumping than a service to clean up after the fact, prevention is a better alternative.

The footpaths and walkways in the council area are not being maintained but you are going to widen some rather than fix the deteriorated ones.

I think The Council has lost touch with the area and the people in it. We dont need the CEO, the Mayor and the Councillors travelling overseas and interstate we need fiscal measurements and affordable rates to justify what services we are receiving.

Kind Regards



Attachment 1

SUBMISSION 7

To whom it might concern

Re council rates City of Onkaparinga dated 16 June 2017

[REDACTED]

I am entering a period of having to re-assess my financial position. My wife and I are both retired and as you can see by our notice we live on a small acreage.

We both draw on an age Centrelink pension and I have a small Super pension from a position I had before entering the building industry where working for myself I did not contribute for about 30 years. Bad move in hindsight! But at least we were mortgage free.

That was 3 years ago and my wife who pays the bills has opted to have all the regular service accounts, insurances etc paid by direct debit. We are not able to afford a medical and dental cover and with recent dental work and the prospect to expect further work it has forced us to re-enter the mortgage market. We had an expectation of paying it off again when we were able.

However the increase in all of our bills, power, insurance and general cost of living has seen our bill paying account emptied out even before we can think of going on holiday (anywhere). My wife had approached me about having the council rates direct debited but on looking at the situation it became obvious that the Visa trough of money has dried up and has gone into a debt situation.

Our Council rates with the proposed increases will put our cost of rates to over \$50 per week. We have been offered the option of Deferred or Postponement as an option, but I see that as just another accruing debt that the beneficiaries of our estate will have to pay. It is our intention that the property stay in the family as it has a significant family history and it reflects nearly 50 years of my building and development input. Depending on how long we live for it could accrue a significant debt that may see the property sold to pay the ever increasing council rate debt. I haven't worked that hard and long just to see that happen.



Attachment 1

Unless we can expect a significant increase in our pension we do not see a means to service our increasing debt.

I have been told that this letter is probably too late to have any sway on the rate increase outcome, but I think that you as decision makers need to be very aware of what is happening in a very financially constrained market place.

When our wage earning, tax paying working life had ended (50 years for both of us without any Centrelink contact) we have entered a phase where we join a significant number of your rate payers that could be in our situation and cannot pass their rising cost of living on to anyone else.

Yours Sincerely



#### SUBMISSION 8

Subject: Comments on Onkaparinga City Business Plan 16-17 and some Council Matters -- An Open Letter

Dear Mayor, CEO, and Councillors,

On behalf of Ratepayers Action Group, I am making belated comments on 16-17 Business Plan and some Council matters.

1. In the first paragraph of the Mayor's report, she wrote "This year's plan has been developed in line with our long term vision, ensuring we are best positioned for a prosperous and sustainable future." What is our long term vision? I was very much interested in knowing what the Council's long term vision is. I spent a couple of weeks searching the Council's website without success. It is such an important statement but nowhere could be found. I doubt anyone of you know its content and understand what it really means and how to achieve it. Could you please explain to the ratepayers, your bosses, how could the business plan ensure Onkaparinga City be positioned for a prosperous and sustainable future. Do you know "sustainable" was a buzz word used by many organisations over 15 years ago and no one in the organisations really know what to do and how to do. A vision statement should be clear and achievable and easily understood by ratepayers and all Council Officers. I think "prosperous and sustainable" is too vague and no Council Officer know how to achieve it. I would like to suggest that the Council arrange to develop a meaningful and achievable Vision Statement and Mission Statement through a meeting of representatives of all stakeholders and post it on the Council website. I hope this new vision will belong to all of us that we all have something brighter to aim for. If you have problem, I would be happy to assist.

2. Any rate increase in excess of 1% is unacceptable by ratepayers. There are significant number of pensioners and retirees living in this beautiful city. Their pension is indexed to CPI which has been about 1% in recent years. Any rate and tax increases in excess of CPI reduce the disposable income of all pensioners, making pensioners and retirees poorer. We strongly oppose rate increase beyond CPI.

Attachment 1

3. The business plan undertook a range of activities to facilitate economic growth and investment attraction ( \$5.5 million). One year has almost gone. What have you achieved? How do you measure your achievements in terms of economic growth and investment attraction?

4. We all believe the Council should operate (live) within its means. We do not believe the Council should keep increasing its borrowing. Loan repayments and loan interest of \$7.4 million is a huge burden for present and future ratepayers. The Council has been taking a very easy ride by running with increased rates and borrowing. Absolutely unacceptable. We do not object some borrowing. However, borrowing should mostly be used on productive and income generating investments that would generate sufficient funds for repayment and interest.

5. We understood there were about 300 non-essential items that we could do without. We do not believe our hard-earned money should be wasted on non-essential items.

6. Illegal roadside dumping is a major concern to many ratepayers. For so many years, the Council is unable to stop illegal dumping effectively. We could not help doubting intelligence and ability of the Council. Again it must have wasted large sum of ratepayers' money.

7. We understood that that there were several Councillors who have no business experience and could not understand the budgeting process. The Council budgeted to spend nearly \$200 million, we are very concerned how could those Councillors do a good watching job for the ratepayers?

8. By definition, public servants means servants of the public, ratepayers, in particular. We do hope that all of you and the Council Officers undertake all duties in the best interest of the ratepayers.

Finally I sincerely hope the Onkaparinga City will strive to become a beautiful City and a loving and caring and happy community. The Mayor, Councillors, CEO and all Council Officers must have the best interest of ratepayers and residents in their hearts.

Kindest regards,

Attachment 1

SUBMISSION 9

CEO, Mayor and Councillors

I've had a quick glance at the Draft Budget for next year.

I cannot believe that the Council can spend \$33.5m on Internal Services and this includes a 1.15% increase being added to our rates next year.

We often hear of donors to charities complaining that a large portion of the money they donated is often spent on administration. It is generally accepted that 10% should be the maximum admin cost.

I believe our Council should adopt a similar standard. In Part 1 of the Budget, Internal Services is the biggest expense at \$20.2m or 18.5%. There is another \$13.3m in Part 2 of the budget for Internal Services.

The ratepayers provide the largest amount of money to the council so we can get our rubbish collected, streets cleaned and repaired and parks maintained.

So cut the Internal Services and transfer the money to operational areas.

Amazing in an 89 page document, my suburb of Coromandel Valley gets only 2 minor mentions. The council has spent considerable funds developing plans for Sandow Reserve and having a community consultation with the residents, but all to no avail, as it appears to have disappeared and not made it to the budget. Money wasted on Internal Services!

The document is full of motherhood statements that may make some feel good, but very little mention of what items are going to be fixed.

Likewise we never are told of actual performance compared to the budget for the past year. Is that another Internal Service that is only available to the Council?

If you are increasing the Internal Services, do you require them to make a productivity benefit. This applies in the Federal Government Departments and Agencies, and is enforced by lowering their budgets each year. Could the council consider a similar scheme?

Regards





Attachment 1

SUBMISSION 10

The following are some of my concerns regarding the Draft Annual business plan:

**Council debt**

It is difficult to accurately interpret the forecast debt figures the way they are presented but the forecast debt graph appears to show approximately \$90M by 2018 and \$130M by 2021 (an increase of 44% over the three year period) and \$150M by 2027 (an increase of 66.6% over 9 Years).

These are outrageous forecasts and a massive and unnecessary burden on the community. The \$4M interest payment on our debt will increase substantially over the coming years based on the forecast debt. Money that would be better spent on Council's core services.

The loan repayment of \$3.4M pales into insignificance when new borrowings of \$13.5M (a net increase of \$10.1M) are proposed in the draft business plan.

**Duplication of services**

There are a number of areas within council that unnecessarily duplicate services and roles that are adequately performed by the federal or state government. Addressing this issue alone would save many \$Ms

**Some solutions and comments**

There needs to be a determined and effective effort to reduce not increase debt. Key Performance Indicators for the CEO need to reflect clear and unambiguous objectives such as a continuous annual reduction in debt well into the future.

While expenditure continues to determine income there are no effective financial constraints. As a starting point any increase in rates collected should be no more than CPI. It would not be a difficult amount to determine and provide the necessary framework and guiding principals for Council to live within its means

The claimed budget savings of \$1.4M are not reflected in our rates; finding other ways to spend the money is not a saving.

The proposed rate increase is 35.7% above the national CPI figure. Many households rely on annual pension increases that are determined by the CPI.

We all have to live within our means, its time our Council did the same.



Attachment 1

SUBMISSION 11



Attention: Rectangular Snip 13<sup>th</sup> June 13, 2017  
Onkaparinga CEO: Mark Dowd  
Onkaparinga Mayor: Lorraine Rosenberg

RE: 2017/2018 Draft Annual Business Plan

Firstly may I refer you to your brochure (last year - not dated) "City of Onkaparinga Annual Business Plan Summary 2016-2017. Where the Mayor stated - quote "I am pleased to present the City of Onkaparinga's Annual Business Plan and Budget for 2016-2017. We unfortunately have no option but to raise the planned rate increase from 2.65% to 3%" unquote.

I find it a little disturbing that the Mayor is "pleased" to further increase our Rates well above CPI. Maybe it would be nice to be less pleased and actually reduce our Rates?

Last Year's Rates

Our property in Morphet Vale experienced rates hike of 4.28% not 3.0% as quoted.

Details are:

	<u>2015/16</u>	<u>2016/17</u>	<u>increase\$</u>	<u>%</u>
Capital Value	\$330,000	\$345,000	\$15,000	4.5
Residential value	\$1080.26	\$1103.21	\$22.95	2.1
Fixed charge	<u>\$ 366.00</u>	<u>\$405.00</u>	<u>\$39.00</u>	<u>10.6</u>
Total	\$1446.26	\$1508.21	\$61.95	4.28

So can you please explain the 4.28% increase in our situation, rather than the 3% quoted by you? We as Rate Payers are being treated like cash cows and fools. Your explanation of the true rates hikes should be fully explained, not half explained. You should also detail what impact Property Valuations have on rates.

So in your 2017/2018 proposal it is stated that the Council plans to increase the rates yet again well above CPI at 2.85%.

Attachment 1

However, again the annual Property Valuations will have further impact on top of the proposed 2.85% which most likely make the rates increase again above 4%.

But, sounds like the decision has already been made before any public consultation/consideration about our ability to pay, as was stated in the preamble. Quote " Having considered the long term, our annual business plan and budget process ensures that the mix of services, programs and projects for the budget year meets the needs of our communities balanced with the ability of our communities to pay rates" Unquote.

Regrettably, as per my details shown above, your proposal does not mention anything whatsoever about the total impact on rates when property re-valuations are included. So the Council Rate Increases are not factual. And how does the Council determine Rate Payers ability to afford the continual above CPI annual rate hikes? Honestly the Council has really lost the plot!!!!!!

Unfortunately the Councils are a unique bunch (monopoly) in the way they establish what they charge for Rates. They simply work out how much they want to spend, regardless whether the expenditure is justified or not, and then calculate how much they are going to slug the Rate Payers (Income). And that always seems to be way above CPI. It appears that very little thought or priority is placed on operational costs at all. Why? Because the Council is not accountable and because they can do it legally, so why bother? No one else can budget like this, even the State Government.

My Pension certainly has not increased at the Rate of CPI let alone the Council's above CPI increases year on year. And I suspect there are a sizeable proportion of householders who are in a similar situation. So your huge increases are definitely not affordable to this household.

I also must point out that we are not noticing any improvement in services received nor increased benefits from these Councils activities.

Where is my share from the 11 China business trips over the past 18 months or so?

I also noticed that the fixed charge is proposed to be lifted from \$405.00 to \$450.00. That's an increase of \$45.00 or 11.1%. How ridiculous in today's

Attachment 1

economy. What justification can you put up for this totally unreasonable increase???

Also I cannot locate in the proposal as to what the proposed \$ Rate/Unit for residential properties is? Why?

Budget Layout

I also believe the draft document is poorly presented.

It shows only single \$ values with no reference to past actuals. Standalone \$ amounts are generally meaningless. How possibly can your Councilors make head or tail out of the proposed expenditure or income?

It should not only show the proposed revenues/expenses for 2017/2018 but should also have last year's Budget and the actuals for the current financial year 2016/2017 (annualized) so that there is a comparison available.

Any company Profit and Loss statement and Future Budgets would be displayed in that manner. That is very basic accounting. Why isn't the Council able to do this in the proposal documents?

Or is it because we and other interested parties might be able to analyze or scrutinize the proposal more closely?

Or is the whole 88 page document designed as a "smoke and mirror" exercise? (Less info less scrutiny)

Medium Density Development

There is little mention of Medium Density Development in the proposal and what increase income that has provided from rates?

There is a mention on P7 that there is decreasing revenue. Not sure how this is possible? Can the Council advise the following:

1. How many properties have been subdivided into multi ratable properties? I.e. used to be one valuation number but now there are more than one.
2. Provide details for:
  - a. Current FY
  - b. Previous FY
  - c. How much extra revenue has that generated for the Council in each period?



Attachment 1

d. What is the estimated cost to service these additional dwellings?

Efficiency Improvements and Cost Reductions

Where are the efficiency/cost reductions that every entity must look towards achieving? I don't seem to be able to find too much effort in this area.

It is mentioned but not detailed that \$1.3m has been identified with:

- EBA negotiations (Wages & Salaries are among the highest of all Council in SA)
- LED street lighting (Refer to comments below)
- Reduction in Roadwork unit rates
- Insurance Cost savings

Is that it?

For an organization of this size with an expenditure of \$188.8 million that represents 0.79% saving. That is a very poor effort for a Council that pays mega dollars for the CEO & senior staff and trips to China and Tennis, sponsorships e.g. Tour Down Under and many others which have little or zero benefit for Ratepayers And because no details are given, I find it difficult to digest that the \$1.5m is a real number

LED Lighting

The Council has recently advised that they are about to do a deal with SA Power Networks for 16,000 street lights to be replaced by LED Globes to reduce power consumption. The cost is quoted at \$6m covering installation for a saving of \$630K per year in electricity. That is \$375 per lamp.

We are told that this is a great outcome for Rate Payers. Not so sure about that?

So in the \$1.3m overall cost savings above, if LED lighting will save \$630K per year, the net cost reduction with EBA & Road's & Insurance is only \$670K or 0.35%.

If that is as good as you can do, we need to get sharper people in the chair that can do better.

Oh by the way, we have one lamp in our street that stays on 24/7

Green Waste

Attachment 1

What we the Rate Payers are going to receive in return for the proposed rate increases?

- Are we going to receive fortnightly green bin pickups like every other Council provides in Adelaide
- We have 2 green bins at our home and pay extra for the second. Over the past 4 years the annual bin fee has risen from \$22.20 to \$30.00. That's an increase of \$7.80 or 35%. Again we are being stitched up big time. How does the Council justify that amount of fee hike?
- There is a Council Green Organics drop-off available. However they are only available within the first 7 days of each month at Lonsdale and on a specific single Sunday once per month at Aldinga Beach. Totally inconvenient! Why can't we have 1 day (any day) at each location? Can't be that hard surely?

Debt and Borrowing Levels

Our Loan Repayments are shown at \$3.4 million and Interest on loans \$4.0 million. So our interest is higher than what you pay on repayments. This means at that rate the borrowing are going up each year because of a shortfall by \$0.6 million.

And yet the Council is planning to borrow a further \$13.5 million.

This appears to have some serious flaws financially into the future.

You are charging top dollars for Council Rates and ongoing above Inflation annual increases. You already have \$4 million in loans and now want to borrow another \$13.5 million.

That is not on. It is untenable. The Council must start to learn to live within its means

This in an area where the Council as a matter of urgency must start taking on some tough work and start reducing debt, thus reducing expenses and in turn reduce our RATES instead of continual year on year increases.

Keeping in mind that the Council is a Statutory Authority (Monopoly) and not a Business Enterprise.



Attachment 1

Therefore stick to the core Council Responsibilities and stay away from behaving like an Enterprise and only spend ratepayers' money accordingly. Cut out thinking that you are Marketers. Stick to core tasks which Councils were originally designed to do.

Summary Annual Business Plan 2017-2018

1. The Document should show reference to historical comparison. Single \$ amounts on their own are meaningless and limit analysis. I wonder how many Councilors can make any sense out of this document. Maybe it is intended so that they will rubber stamp it without ability to analyze and discuss?
2. There are too many "motherhood" statements in the document, in most cases meaningless and unmeasurable. Make it shorter and stick to plain language.
3. The continual future borrowings levels are concerning. There is no reduction shown for the period up to 2027. When is it going to end? This is a total "not living within your means" scenario. Or let someone else worry about it after the current Management has gone.
4. The rates are again well above Inflation Rates year on year. Not acceptable. Try Zero. That would be much more like it. It might just help to lift the Council profile from the current unpopular "on the nose" situation to something better.
5. There is no mention provided for Rate Payers on what impact the Annual Property Valuation will have on our rates above your proposed 2.85%. Last year the 3.0% went up to 4.28%. So this year it will no doubt be more like 4% and not 2.85%.
6. There is very little detail on attempts to Reduce Expenses. It mentions LED street lighting. That to me seems to be an expenses rather than a saving at least in the next 10 years. There is mention about EBA negotiations. However we already know that our Council has among the highest wages/salaries of all Councils in SA.
7. I failed to see any improvements in services for the Rate Payers. No fortnightly Green Bin pickups etc.
8. I'm still waiting to receive my rewards from all the money spent locally, interstate and overseas business visits. It's been happening now for some time with zero benefit for the expenditure. So time to stop blowing our money and stick to what are your core responsibilities.

6

Yours sincerely,



Attachment 1

SUBMISSION 12

Community Engagement Public Meeting  
Draft Annual Business Plan 2017-18  
13 June 2017



Please register your details if you would like us to forward the outcomes/summary from the engagement process.

Name	Preferred contact: Postal Address or email address	Telephone
[REDACTED]	[REDACTED]	[REDACTED]

You are welcome to ask questions or provide comments. Would you like to speak at the meeting? **Yes/No**  
Would you like to register a specific question or comment? **Yes/No**

Please provide a brief summary of your comments or questions:

- ② Forums - Northern & Southern - costing \$1000 per out of \$188m. And they want these closed down?
  - ⑤ Draft plan - Hub library - need to pay?
  - ③ 1 hr for question time at meetings - should be as required within reason (1-1.5hrs)
  - ④ Waste - to all households - even on bins week all households would not put out bins, so why paying for 70,000 households?
- Thank you

SUBMISSION 13

Community Engagement Public Meeting  
Draft Annual Business Plan 2017-18  
13 June 2017



Please register your details if you would like us to forward the outcomes/summary from the engagement process.

Name	Preferred contact: Postal Address or email address	Telephone
[REDACTED]	[REDACTED]	[REDACTED]

You are welcome to ask questions or provide comments. Would you like to speak at the meeting? **Yes/No**  
Would you like to register a specific question or comment? **Yes/No**


Please provide a brief summary of your comments or questions:

- Council cars - is there a car pool for staff to share? Can staff use cars for personal use?
  - Doggy bags should be in all parks/reserves/beaches
  - Why did Hub library ~~change~~ change a fee to get a copy of draft?
  - Can I pay for my extra bin on a 12 year plan?
- Thank you


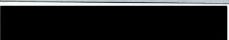
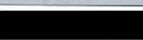
Attachment 1

SUBMISSION 14

Community Engagement Public Meeting  
Draft Annual Business Plan 2017-18  
13 June 2017

**CITY OF ONKAPARINGA** 

Please register your details if you would like us to forward the outcomes/summary from the engagement process.

Name	Preferred contact: Postal Address or email address	Telephone
		

You are welcome to ask questions or provide comments. Would you like to speak at the meeting? **Yes/No**  
Would you like to register a specific question or comment? **Yes/No**

**Please provide a brief summary of your comments or questions:**

① I would like to stress the importance of the "value-added" aspects of the budget plan such as libraries and community centres. These are so important for community well-being.

② I believe the Northern Community Forum is a very important for our community and should not be seen as being a unnecessary expense. The community needs a voice!

Thank you

Attachment 1

SUBMISSION 15 (verbal submission at the 13 June public meeting confirmed in writing)

[REDACTED]

My name [REDACTED]

I would like to register to make a presentation at the Annual Business Plan Public Meeting on Tuesday 13<sup>th</sup> June at 6.30pm. I will forward a copy of the presentation later in the week when it is finalised.

Regards

[REDACTED]

Onkaparinga City Council  
Annual Business Plan 2017-18  
Public Meeting 13<sup>th</sup> June 2017

rectangular ship

Good evening,

My name is [REDACTED] I have been a resident of Forest Place Lifestyle Village at Happy Valley since 16<sup>th</sup> June 2005. I am the current President of the Residents Committee. I appear before the Council again tonight to express our frustration and confusion as to why we pay full Council Rates and do not receive the same service as other Residents in the City of Onkaparinga. We should either receive the same service as other Rate Payers from Council or receive a discount on our Council Rates.

We are a Village of 250 residential units which are occupied by around 382 residents, most of whom are aged around 70 or over and receive a Commonwealth Pension, we all pay the same council rates as other residents such as where we previously lived in Christina Road Christie Downs, but we do not receive the same service from council as the residences in Christina Road. Being part of the Southern Community we should contribute a fair share to the Community through our Council Rates. Many of our Residents also contribute volunteering in the Southern area.

Living at Christina Road in Christie Downs we paid our annual council rates and received all the services of the City of Onkaparinga. If the road needed repair, a street light was not working, a tree needed trimming or the road needed sweeping all we did was ring the Council and it was put into the Council work schedule.

If you live at Forest Place Lifestyle Village or a similar type village in the Council area you are treated as if you are living on a different planet and made to feel that you are not part of the City of Onkaparinga. That is until a Councillor could possibly be affected by a Council restructuring then they come knocking.

Living at Forest Place Lifestyle Village is the best living decision we have made, only affected by the fact that we were/have not been told we must pay twice for some services that other residents in the City of Onkaparinga receive as part of the standard council rates. Some examples of this double dipping are:



Attachment 1

**1. Street Lighting at Forest Place.**

We have 103 street lights and 44 bollard lights in the Village for which Residents are responsible for their maintenance, globe replacement, and the cost of Electricity to power these lights. If we want to fit LED lights to reduce our electricity cost, as council is doing, we also must pay for this change.

*WHY do Residents have to pay this substantial Lighting extra cost??*

*If I still lived at Christina Road all this cost is part of my Council rates.*

**2. Road surface and Gutter maintenance and repair at Forest Place**

There are around 8 kilometres of roads and gutters in Forest Place, we do not have footpaths in the Village so Residents walk on the road. Any road and gutter needing repair or replacement must be funded by Residents. Over recent times we have had a number of water pipe leaks (which we also paid for) and roads cracking due to soil movement which has resulted in substantial cost to the Residents.

*WHY do Residents have to pay this substantial Road maintenance extra cost??*

*If I still lived at Christina Road all this cost is part of my Council rates.*

**3. Road Sweeping.**

Forest Place Village is blessed by having many varieties of trees including some great gum trees that drop twigs, bark and leaves that are required to be cleaned up for the safety of Residents who walk on the road and to protect the environment. So, residents pay for a private contractor to sweep the Village roads twice per year. Yet the council road sweeper does all the roads around the Village (Chandlers Hill road on our boundary has just been swept, it has no residents) but the Road sweeper will not enter the Village to sweep our roads.

*WHY do Residents have to pay this Road Sweeping extra cost??*

*If I still lived at Christina Road all this cost is part of my Council rates.*

**4. Tree Lopping**

With so many trees in the Village, there is always one or two that need trimming up or removed, so residents employ an outside contractor to look after our trees so as that the area is safe, this is another expense that must be met by the Forest Place residents.

*WHY do Residents have to pay this Tree Lopping extra cost??*

*If I still lived at Christina Road all this cost is part of my Council rates.*

Attachment 1

In addition to the four examples Residents of Forest Place also meet all the costs associated with maintenance and running a Community Centre, Clubrooms, Pool/Spa, Croquet Green and Bowling Green, all of which could be expected to receive some funding assistance from Council in their continuing upgrade programs, if we did not live at Forest Place Lifestyle Village.

All we want is to be treated the same as other Residents in the City of Onkaparinga, that is to receive all services available from Council, if that is not possible then a discount in our yearly Rates to compensate for these services not being provided.


As President of the Forest Place Residents Committee, I need to be able to advise the residents as to why we are being treated differently to other Residents in the City of Onkaparinga.

Accordingly, I would request a reply in writing as to why Residents at Forest Place are different from other Residents in the City of Onkaparinga and do not receive a discount on our Council Rates.


Thank you for this opportunity to express our concerns to the Council.




FACEBOOK QUESTION

 **City of Onkaparinga**

Hi, when will the different rate of 0.XXXXXXcents in the dollar be set in the draft annual business plan that is open for comment?

 Thanks for the reply. My parents live in the Port Pirie Regional council area and their rates in the dollar (0.4016) were noted in the councils draft annual budget paper, I just find it strange one council can do it yet one can not. I would of expected this is an important piece of information that the community can provide feedback on.  
Like · Reply · 5 mins · Edited

 <http://www.pirie.sa.gov.au/contentFile.aspx...>  
Like · Reply · 2 mins



Attachment 1

PHONE CALL 1

**From:** [REDACTED]  
**Sent:** Tuesday, 6 June 2017 5:22 PM  
**To:** [REDACTED]  
**Subject:** ABP information request: Trade and Investment Attraction Program

Dear [REDACTED]

Thank you for your time on the phone yesterday to clarify your request for further information in regards to the Annual Business Plan.

As per our discussion, the *Trade and Investment Attraction Program to 30 June 2018* was presented to Council on 21 March 2017 and is available via our website.

For ease of access I have included below the link to the City of Onkaparinga website and instructions on accessing both the agenda and minutes of the meeting.

- Visit [http://www.onkaparingacity.com/onka/council/meetings\\_agendas.jsp](http://www.onkaparingacity.com/onka/council/meetings_agendas.jsp)
- on the left hand side of the page click on Council meetings
- scroll to the bottom of the page and select the agenda for the 21 March 2017 (then for minutes of the meeting)
- The *Proposed Trade and Investment Attraction Program to 30 June 2018* report is listed as item 9.4
- Please note: the China Power Club membership opportunity was removed as per Council resolution.

Kind regards

[REDACTED]

PHONE CALL 2

Hi

I received an ABP question from [REDACTED] who noted the draft plan stated council consider 'affordability of rates for our communities' when setting the draft budget and wondered what the process to assess this was.

I explained that from a fact/stats perspective we know CoO average residential rates are at the lower end of all metropolitan councils and also that based on ABS average weekly spend statistics we know rates are the 3<sup>rd</sup> lowest cost impact item on households (higher only than personal care and tobacco products). Therefore these facts indicate comparatively speaking rates are affordable.

In addition I mentioned that for those rate payers struggling to pay rates we do offer assistance by way of postponement of rates and payment arrangement plans.

I also noted the role of the Elected Members in obtaining feedback from their communities to be able to have a feel of how the cost of rates is impacting our communities.

Finally I noted 'affordability of rates for our communities' was considered on balance based on all the above factors.

[REDACTED] also raised questions in relation to Economic Development, I referred her to the appropriate team.

Cheers

[REDACTED]

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## 9.6 Draft Rating Policy and Rate Rebate Policy 2017-18

This is an update on a previously reported subject, concept or issue.

Manager: Darren Styler, Manager Finance

Report Author: Joan Murrell, Team Leader Revenue

Contact Number: 8384 0530

Attachments: 1. Draft Rating Policy 2017–18 (19 pages)  
2. Draft Rate Rebate Policy 2017–18 (11 pages)

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### 1. Purpose

This report has been prepared as part of the financial planning and budgetary process and is the second report on the development of rating policies for 2017-18. The report presents the draft rating and rate rebate policies 2017-18 for Council approval and inclusion in the draft Annual Business Plan 2017-18 for formal adoption on 4 July 2017.

### 2. Recommendations

1. **That Council approve the draft Rating Policy 2017–18 as included at attachment 1 to the agenda report for inclusion in the draft Annual Business Plan 2017–18 proposed for formal adoption on 4 July 2017.**
2. **That Council approve the draft Rate Rebate Policy 2017–18 as included at attachment 2 to the agenda report for inclusion in the draft Annual Business Plan 2017–18 proposed for formal adoption on 4 July 2017.**

### 3. Background

Within the constraints of the *Local Government Act 1999* (the Act) Council can develop rating policy that sets the distribution of amounts paid across different ratepayers.

Rating and rate rebate policies are reviewed annually as part of the financial planning and budgetary process and development of the Annual Business Plan (ABP). Under section 123 of the Act, Council must include any impact of the proposed rating policy in the draft ABP and consider any submissions or feedback received as part of the community engagement process. The ABP can then be finalised and adopted for the coming year.

Our draft rating policies and rate modelling for community engagement purposes were considered by Council at its meeting on 16 May 2017. At that meeting Council resolved in part:

*That Council approve the proposed Fixed Charge for 2017–18 and the rating structure for inclusion in the draft Rating Policy 2017–18 for community engagement purposes. The recommended rating structure is as per Model 4 being:*

- *fixed charge of \$450*
- *residential rate capping at 10%*

*In accordance with 2017-18 Budget resolutions at Item 3.2 of this Agenda, that Council note the inclusion of CWMS rebates sections within the draft Rating Policy 2017-18 and draft Rate Rebate Policy 2017-18 as presented in attachments 1 and 2 to the agenda report.*

After giving consideration to the community engagement feedback on the draft ABP report as presented in Item 9.5 of this agenda this report seeks Council approval of the draft Rating Policy 2017–18 (attachment 1) and draft Rate Rebate Policy 2017–18 (attachment 2) for inclusion in the draft Annual Business Plan 2017–18 which is proposed for adoption on 4 July 2017.

#### **4. Financial Implications**

There are no financial implications from this report.

#### **5. Risk and Opportunity Management**

<b>Risk</b>	
<b>Identify</b>	<b>Mitigation</b>
Failure to complete the 2017–18 financial planning process in accordance with the approved 2017–18 financial planning timetable results in reputational and financial exposure for council.	<p>The financial planning timetable for 2017–18 meets the timing obligations specified in the <i>Local Government Act 1999</i> with regard to the Annual Business Plan, budget and rate notification processes.</p> <p>Should any component of the timeline not be met completion of the financial planning process for 2017–18 will extend beyond the 4 July 2017 rate declaration date. As a consequence the first instalment due date for rates may need to be extended having an adverse effect of our forecast cash flows.</p>



## Council policy

# Draft Rating 2017–18 policy

*This policy, Rating 2017–18, was adopted by Council on xx/xx/2017.*

### 1. Preamble

Council has adopted this policy setting out the objectives that it aspires to achieve within its area. Where Council commits to achieving standards or requirements that are not imposed upon it by statute, its commitment is to endeavour to achieve those standards or requirements within available resources.

The contents and commitments in this policy are not intended to be and should not be interpreted to be any more than a statement of Council's general position and to facilitate its aspirations wherever it is reasonable to do so.

### 2. Purpose

The purpose of this policy is to outline Council's approach towards rating its communities and to meet the requirements of the *Local Government Act 1999* (SA) (the Act) with particular reference to Section 123. Section 123 requires Council to have a rating policy that must be prepared and adopted (as part of the Annual Business Plan) each financial year in conjunction with the declaration of rates.

### 3. Principles

Council's policy directions are guided by the three principles of sustainability, good public administration and community leadership, which are detailed in the City of Onkaparinga's *Council Lead Policy*.

Council must raise revenue sufficient for the purpose of governance, administration and to provide for appropriate goods and services for the community. The goods and services are especially those that would not be provided by private businesses eg infrastructure, street lighting, regulatory and compliance activities.

Council's practices and decisions regarding rating are underpinned by:

- accountability, transparency and simplicity
- efficiency, effectiveness and timeliness
- equitable distribution of the rate responsibility across the community
- consistency with Council's strategic, corporate and financial directions and budgetary requirements
- compliance with the requirements and intent of relevant legislation and accepted professional conventions and ethics.

Chapter 10 of the Act empowers local government to levy rates and charges on land and provides some principles for consideration when developing rating policies. The key principle in levying rates recognises that rates constitute a system of taxation on the community for local government purposes (generally based on the value of land).





## Council policy

In developing this policy Council has also given consideration to the following five principles previously identified by the local government industry (*Local Government Rating – A Consultation Paper, April 2001*) that apply to the imposition of taxes on communities:

- equity (taxpayers with the same income pay the same tax (horizontal equity), wealthier taxpayers pay more (vertical equity))
- benefit (taxpayers should receive some benefits from paying tax, but not necessarily to the extent of the tax paid)
- ability-to-pay (in levying taxes the ability of the taxpayer to pay the tax must be taken into account)
- efficiency (if a tax is designed to change consumers behaviour and the behaviour changes the tax is efficient (eg tobacco taxes), if the tax is designed to be neutral in its effect on taxpayers and it changes taxpayers behaviour a tax is inefficient)
- simplicity (the tax must be understandable, hard to avoid, easy to collect).

The principle of 'benefit' (above) supports the philosophy that rates should not be regarded as a user pays system and it should also be recognised that benefits are consumed differently over the life cycle of a ratepayer.

To some extent these principles are in conflict with each other in practice. Councils must therefore strike a balance between:

- the application of the principles
- the policy objectives of taxation
- the need to raise revenue
- the effects of the tax on the community.

#### 4. Definitions

'Act' refers to the *Local Government Act 1999 (SA)*.

'Capital value' refers to the valuation methodology used in determining the value of land, as defined in the *Valuation of Land Act 1971*.

'Council' (with a capitalised C) refers to the elected Council body.

'council' (with a non- capitalised c) refers to council as the organisation.

'CWMS' refers to the Community Wastewater Management System within the Council area formerly referred to as Septic Tank Effluent Disposal Schemes (STEDS).

'Different rate' refers to a rate that may be applied to a category of land that is different to the rate applied to other land categories (termed differential rates under the Act).

'Fixed charge' refers to a charge that must apply equally to each separate piece of rateable land in the area under Section 152(1) of the Act.





## Council policy

'*General Rate*' refers to the rate in the dollar that applies to properties in the calculation of the general rate payable by way of Council Rates. Please note that the '*General Rate*' is also referred to as the Differential General Rate under the Act and also includes the Fixed charge component charged.

'*Postponed rates*' refers to any rates postponed under Section 182 or 182A of the Act.

'*Rating*' refers to the overall process of raising revenue by way of levying rates and charges.

'*Rebates*' refers to an amount that a rate or charge may be reduced in accordance with Chapter 10, Division 5 of the Act.

'*Remissions*' refers to any reduction in amount payable granted in accordance with Section 182 of the Act.

'*Residential rate cap rebate*' refers to the rate cap applied to properties with a Residential land use, subject to specific criteria, which is applied under the discretionary rebate provisions of Section 166(1)(l) of the Act.

'*Service charge*' refers to a charge imposed for the provision of a prescribed service under Section 155(1) of the Act.

'*Separate rate*' refers to a rate that applies in addition to other rates and charges, which is used to fund specific activities in accordance with Section 154 of the Act.

### 5. Detail

Council is faced with balancing its service levels, the needs and expectations of the community and setting appropriate tax levels to adequately resource its roles and responsibilities. In setting its rates for the financial year Council needs to give primary consideration to strategic directions, budget considerations, the current economic environment and likely impacts on our communities.

Over previous years significant valuation movements in the residential property sector were resulting in a shift in rate responsibility to residential ratepayers. In recognition of this trend, Council undertook a major public consultation and rating review for 2004–05 that resulted in a revised rating structure incorporating strategies to address the items identified during the consultation process (ie break the direct link between valuations and rates, prevent inequitable shifts in rate responsibility, collect a base contribution from all rateable properties etc).

In developing rating policy each year the effectiveness of the rating strategies are reviewed. These reviews continue to indicate that the strategies have been effective in addressing the items identified and that the progressive shift of rate responsibility to the residential sector has been halted.

An independent review of our rating policy and strategies was undertaken over a two year period (in developing 2010–11 and 2011–12 policies). This review tested the veracity of the principles applied in the current policy to ensure our rating position is equitable and that the basis of the revenue contribution from each land use group is appropriate.



## Council policy

This review concluded that overall our policy was sound, the rating objectives and strategies adequately address the overall direction and goals expressed in our Community Plan and at the same time meet the requirements of our communities. It further identified that each component of our rating strategy rated highly against the principles of taxation, that the policy position of applying the same rate in the dollar to all commercial and industrial properties be maintained along with the current approach for determining the primary production rate revenue contribution. The review also identified that the rate contribution methodology used by council is considered to be rating 'best practice'.

In developing the Rating Policy for 2017–18 Council has undertaken a community engagement process including information provision and community education as a key focus.

One theme consistently raised by our communities relates to the financial issues faced by pensioners. To assist pensioners and self-funded retirees meet their rating obligations Council will continue to apply the remission and postponement provisions available under the Act.

From 1 July 2015 the State Government introduced a new 'cost of living concession' to replace the previous (\$190) pensioner council rate concession. The 'cost of living concession' is paid directly to ratepayer concession holders.

From 1 July 2017 the State Government have also changed the way that concession holders receive their Community Wastewater Management Systems (CWMS) concessions. The State has determined that the CWMS concession (\$110) will also be paid directly to concession holders and not to Council. The CWMS concession payment will be in addition to the cost of living concession payment introduced from 2015.

We will continue to actively encourage concession holders to make an equivalent payment to their rates account immediately upon receipt of the 'cost of living concession' and 'CWMS concession' payment from State Government.

### 5.1 Objectives

In developing rating policy Council must make political and professional judgements based on a number of guiding principles and objectives. These principles and objectives are often competing and must be balanced to achieve the desired outcome.

Council has identified and developed the following key objectives in response to the outcomes of our community engagement activities and on-going annual reviews:

#### *Equity for our communities*

A key consideration in developing a taxation system is the equity principle. In developing rating policy we have endeavoured to ensure that the rating responsibility is distributed in an equitable manner across and within our communities. To achieve this objective our policy is designed to:

- improve equity in rate distribution across our communities
- prevent inequitable shifts in rate responsibility





## Council policy

- collect a base contribution from all rateable properties
- equally distribute the responsibility of rates across the community (unless some compelling application of the other taxation principles should be applied)
- raise an equitable level of contribution from each land use sector.

### *Benefit to our communities*

A further consideration in developing a taxation system is the benefit principle. Our rating structure has been developed to address objectives identified as outcomes of our community engagement activities. Our communities sought a movement away from a purely valuation based rating system to a system which provided some recognition of the benefits received by particular groups. To achieve this objective our policy is designed to:

- minimise the impact of property valuation movements
- move away from valuation based rating by breaking the direct link between valuation and rates
- maintain the relativity within differing communities and between communities
- recognise communities where there is a greater consumption of services and resources.

### *Economic and property development*

Our rating policy seeks to balance Council's economic and property development focus and to achieve this objective our policy is designed to:

- facilitate a strong and vibrant economic environment
- support the growth of business within the area
- balance the issue of consumption of resources with economic development objectives
- encourage development on vacant land
- recognise the importance of arable land suitable for viable primary production.

### *Taxation principles*

While balancing the community needs and Council's broader economic and development objectives we have developed a policy which also provides a balance against the principles of taxation. Our policy objectives, methodologies and strategies have been developed with this in mind and rank highly against the principles of taxation.

## **5.2 Strategic and budget considerations**

Council has determined that the application of an annual Rating Policy should be developed within a framework which integrates strategic planning through to service delivery. The strategic directions for the City and the Organisation are outlined in our *Community Plan 2035*.



## Council policy

The *Community Plan 2035* establishes the overall directions for the City of Onkaparinga looking at a 20-year horizon but with a 5-year focus and annual reporting. The *Community Plan 2035* contains 5 goals that are central to achieving our vision: *A liveable and connected city; Vibrant and resilient communities; A prosperous economy; Sustainable environments; and a Council of excellence.*

The *Community Plan 2035* consolidates the directions set in the *Community Plan 2028* with new emerging issues pertaining to the importance of lifestyle, the city as a destination, improving vocational training and education opportunities and local employment opportunities, the growing importance of tourism to local economy and protecting the social, economic and environmental features of the City that underpin its identity and our communities wellbeing.

The annual Rating Policy for 2017–18 has been reviewed to reflect the strategic directions set in the final *Community Plan 2035*.

Our financial planning framework provides a 20-year financial plan to resource our strategic directions. As part of the financial planning and budget processes, the rate revenue required to meet expenditure needs is calculated taking into account other sources of revenue. The structure of the rating system is then determined having consideration for how the rates are levied between, and within, various categories of ratepayers.

### 5.3 Rating strategies and methodologies

The following key strategies and methodologies have been developed consistent with our policy principles to meet the rating objectives:

- valuation methodology based on capital value
- different rates for different land use categories
- contribution methodology to determine the different rates is based on a percentage of total rate revenue required from each category (adjusted for growth)
- incorporating a fixed charge as a component of the general rate
- rate rebates (including rate capping for residential properties and discretionary rebates)
- rates remissions.

These strategies rank highly against the principles of taxation and are consistent with our strategic and financial planning. Each of these strategies is discussed in the relevant sections below.

#### 5.3.1 Valuation methodology

Council has adopted the use of **capital value as the basis for valuing land** within the Council area. Council considers that this method of valuing land provides the best of the options available to Council as prescribed in the Act and therefore the fairest method of distributing the rate responsibility across all rate payers.





## Council policy

Councils may adopt one of the following three valuation methodologies to value the properties in its area (Section 151 of the Act):

- capital value: the value of land, buildings and other improvements
- site value: the value of land and any improvements which permanently affect the amenity or use of the land, such as drainage works, but excluding the value of buildings and other improvements
- annual value: the value of the rental potential of the property.

Of these available options Section 151 of the Act further identifies that the value of land for the purpose of rating is capital value.

Using capital value as the basis for valuing land more appropriately addresses the principles of taxation and is a better indication of capacity to pay.

Council does not determine property valuations but chooses to exercise the right under Section 151 of the Act to adopt the capital valuations as assessed by the Valuer-General (VG) through the State Valuation Office (SVO). If a ratepayer is dissatisfied with a property valuation then an objection may be made as detailed in Section 5.7.1.

### 5.3.2 Differential rating

The Act allows Councils to 'differentiate' rates based on the use of the land, the locality of the land, the use and locality of the land or on some other basis determined by the council.

The City of Onkaparinga applies **different rates on the basis of land use**.

The Act further allows Council the option to use a combination of factors (land use and locality) to apply different rates. Land use is recognised by other State taxing agencies and is easily identified and understood by our communities. It is therefore considered the most appropriate method for applying different rates by the majority of councils.

Differential rates better reflect consumption of council services but can also be tailored to support other key objectives e.g. economic development, encourage capital development or recognise the value of a specific land use sector. The differential rating strategy assists in addressing all of our rating objectives.

Definitions of the use of the land are prescribed by regulation and are categorised as follows for rating purposes:

- Residential
- Commercial – Shops
- Commercial – Office
- Commercial – Other
- Industrial – Light
- Industrial – Other
- Primary Production





## Council policy

- Vacant Land
- Other.

As part of the valuation assessment process the SVO applies a land use to each assessment to identify the predominant use of the land. This land use is applied by various taxing authorities. Council generally applies this land use for general rating purposes, however under the Act, Council is the relevant authority that determines land use for rating purposes. The rating land use applied by Council must meet the definitions under Development Regulations. As such the local government land use may vary from that used by other taxing authorities.

If a ratepayer believes that a particular property has been wrongly classified as to its land use, then an objection may be made as detailed in Section 5.7.2.

### 5.3.3 Contribution methodology

**The 'percentage of total rate revenue required from each land use category (adjusted for growth)' will be used in determination of the rate in the dollar (differential rate) for each category.**

Council's underlying philosophy is that the responsibility of rates should be equitably distributed across the community, unless some compelling application of the other taxation principles are applied to change the incidence of the tax.

To minimise the impact of valuation movements, prevent inequitable shifts in rate responsibility and improve equity in rate distribution across the community, Council has determined that the proportion of total rate revenue contribution payable by each of the land use sectors should be maintained at the same level as that paid in the previous year (adjusted for growth).

The contribution methodology is an integral component of our overall rating strategy that assists in achieving a number of our rating objectives, by:

- improving equity in rate distribution across the community
- preventing inequitable shifts in rate responsibility
- minimising the impact of property valuation movements
- raising an equitable level of contribution from each land use sector
- maintaining the relativity within differing communities and between communities
- recognising communities where there is a greater consumption of services and resources
- ranking highly against the principles of taxation.

We have undertaken comparative analysis of differential rates across the 19 metropolitan councils. The analysis indicates our average rates paid in all land use categories consistently remains at the lower end of the scale.



## Council policy

### 5.3.4 Different rates

#### Residential

Council has determined that a **different rate of 0. XXXXXX cents in the dollar** will be applied for 2017–18 to all assessments attributed with a land use of Residential. This rate will achieve the same percentage level of total general rate revenue contribution as that of 2016–17 (84.10%), adjusted for growth.

#### Commercial and Industrial

Council has determined that a **different rate of 0. XXXXXX cents in the dollar** will be applied for 2017–18 to all assessments attributed with a land use of Commercial and Industrial. This rate will achieve the same percentage level of total general rate revenue contribution as that of 2016–17 (8.02%), adjusted for growth.

#### Primary Production

Council has determined that a **different rate of 0. XXXXXX cents in the dollar** will be applied for 2017–18 to all assessments attributed with a land use of Primary Production. This rate will achieve the same percentage level of total general rate revenue contribution as that of 2016–17 (4.15%), adjusted for growth.

#### Vacant Land

Council has determined that a **different rate of 0. XXXXXX cents in the dollar** will be applied for 2017–18 to all assessments attributed with a land use of Vacant Land. This rate will achieve the same percentage level of total general rate revenue contribution as that of 2016–17 (2.94%), adjusted for growth.

#### Other

Council has determined that a **different rate of 0. XXXXXX cents in the dollar** will be applied for 2017–18 to all assessments attributed with a land use of Other. This rate will achieve the same percentage level of total general rate revenue contribution as that of 2016–17 (0.79%), adjusted for growth.

### 5.3.5 Fixed charge

Council has determined that a **fixed charge of \$XXX will be applied to rateable assessments for 2017–18.**

The Act allows Councils to impose a fixed charge on each rateable property in its area, providing that it has not also imposed a minimum rate (Section 152 of the Act).

The primary reason for imposing a fixed charge is to ensure that all rateable properties make a base contribution to the cost of administering Council activities and maintaining the services and physical infrastructure that supports each property.





## Council policy

A fixed charge has the effect of reducing the rate in the dollar that will be applied to the property valuations, which in turn assists in addressing our policy objectives developed in response to the outcomes of our community engagement activities.

In applying a fixed charge only one charge can be imposed on two or more adjoining assessments with the same owner and occupier (contiguous).

Where a ratepayer believes that they may be eligible for a reduction in the fixed charge applied to contiguous assessments an objection may be made as detailed in Section 5.7.3.

### 5.3.6 Rate Rebates

Council has determined that **rebates of rates will be granted when the applicant satisfies the requirements for mandatory rebates under Sections 159 to Section 165 of the Act.** Applications for **discretionary rebates lodged under Section 166 of the Act will be considered under Council's Rate Rebate Policy** and will be assessed against guidelines prepared by the Local Government Financial Management Group.

The Act acknowledges that there are particular land uses that are economically disadvantaged and provide local community benefit and therefore must be offered rate relief in order to be sustainable. Some rebates under the Act are applied as a mandatory requirement however further discretionary provisions allow for Council to determine whether other desirable land uses may be offered rate relief.

Each year we develop a Rate Rebate Policy which provides the full details regarding rate rebates permissible under the Act. This policy document supports our main Rating Policy.

The rate rebate strategy addresses the following objectives:

- improves equity in rate distribution across the community
- ranks highly against the principles of taxation.

### Residential rate cap rebates

For the 2017–18 year, Council has determined that **a rebate be applied to properties with a Residential land use to cap any increase in the general rates at 10%, subject to specific criteria.**

A cap rebate will not be applied where the rate increase is as a result of an increase in valuation recognising significant capital improvements on the property (regardless of when the development was undertaken) or where there has been a change in the land use or ownership or licence to occupy since the commencement of the previous financial year.

Rate capping for residential properties (subject to certain criteria) recognises that in some circumstances residents have no control over increases in property valuations. Where a significant valuation increase is as a result of market forces and not as a result of purchasing the property, the rates levied as a result of that valuation increase should be capped at a level that minimises the impact to a reasonable level.



## Council policy

The rate capping strategy addresses the following objectives:

- improves equity in rate distribution across the community
- prevents inequitable shifts in rate responsibility
- minimises the impact of property valuation movements
- ranks highly against the principles of taxation.

The rate cap will be applied automatically to properties that can be readily identified as being eligible. Where this rebate is not applied automatically, ratepayers who consider they could be eligible for the Rate Cap Rebate may lodge an application form, which will be assessed against the eligibility criteria. Council rebates or remissions are not included in the capping calculation process. The application must be lodged by 30 June 2018. This rebate is applied under the discretionary rebate provisions of Section 166(1)(l) of the Act. The Residential Rate Cap Rebate Application Form appears as an attachment to the Rate Rebate Policy 2017–18.

### 5.3.7 CWMS rebates

**For the 2017–18 year, Council has determined that a rebate be applied to properties subject to Community Wastewater Management Systems (CWMS) Service charges. This rebate is to assist with the transition to the Essential Services Commission of SA (ESCOSA) full cost recovery pricing requirements.**

CWMS service charge rebates will be applied where funds available within Council's CWMS Reserve are in excess of funds forecast to be required in order to manage CWMS in a financially sustainable manner. The level of service charge rebate applicable (if any) for a financial year will be approved by Council as part of the budget process for that year.

### 5.3.8 Remissions and postponed rates

**Application for remission of rates and charges, fines and interest or postponement of rates will be considered under the discretionary provisions of Sections 181 and 182 of the Act.**

Council will accept applications for remission of fines and interest in certain extenuating circumstances. A request for waiver of fines should provide detailed reasons why a fine remission has been requested.

Council will accept applications for remission or postponement of rates from ratepayers suffering on-going or extreme financial hardship, and will consider each application on its own merits. These applications are assessed subject to evidenced on-going or extreme hardship criteria.

Requests must be lodged in writing or submitted on the Application for Remission or Postponement of Rates and/or Fines form (Attachment 1 to this Policy). Hardship applications will be considered under the provisions of council's Hardship Policy and treated accordingly. Monthly interest at the prescribed rate will be applied to rates postponed under Section 182 of the Act.





## Council policy

### **Application for postponement of rates and charges for holders of a State Seniors Card will be considered under the provisions of Section 182A of the Act – 'Postponement of rates – Seniors'.**

Applications must be lodged in writing and must provide evidence of eligibility plus other evidence as required. Requests must be lodged on the Application Form for Postponement of Rates Seniors (Attachment 2 to this Policy). Monthly interest at the prescribed rate will be applied to rates postponed under Section 182A of the Act.

Where an application for postponement under Section 182A is granted, a presumption of on-going annual postponement will be assumed subject to receipt of an annual signed declaration of continued eligibility.

Ratepayers requesting postponement of rates will initially be referred to the availability of reverse mortgage loans through financial institutions.

Seniors granted postponement of rates are required to pay a minimum of \$500 of rates and charges levied in each financial year in compliance with the Local Government (General) Regulations.

The rate remission and postponement strategy addresses the following objectives and taxation principles:

- improves equity in rate distribution across the community
- ranks highly against the principles of taxation.

### **5.4 State Government NRM levy - Separate Rate**

Council is required to collect this mandatory state government levy as a separate rate for Natural Resources Management. This levy is applicable to land within the area of the Adelaide and Mt Lofty Ranges Natural Resources Management Board and the SA Murray-Darling Basin Natural Resources Management Board.

For 2017-18 the **levy for properties in the Adelaide and Mt Lofty Ranges Natural Resources Management Board region will be 0. XXXXXX cents in the dollar**, and for the **SA Murray-Darling Basin Natural Resources Management Board region will be 0. XXXXXX cents in the dollar**.

Natural Resources Management Boards were established under the *Natural Resource Management Act 2004*. The Natural Resources Management Levy replaced the previous water catchment levy applied under the *Water Resources Act 1997* and Local Government Animal and Plant Control Board contributions from 2006-07. Council is required to make a specified contribution to these NRM Boards and then collect this contribution back from property owners through a separate rate based on capital value. Such a rate must be fixed and calculated so as to raise the same amount as Council's share to be contributed to the board (taking into account any rebates/remissions under Section 159-166 of the Act).





## Council policy

Previously, under the provisions of the *Water Resources Act 1997*, properties that paid a water-based levy (Water Licence) under Section 138(11) or (12) were exempt from paying a land based catchment levy through Council. However, under the *Natural Resources Management Act* there is no provision for exemptions in these circumstances. All properties are subject to a Natural Resources Management Levy.

Council is required to remit revenue raised, and does not determine how the revenue is to be spent.

### 5.5 Service rates and charges

Council provides a Community Wastewater Management System (CWMS) to seven districts within the City. These were formerly known as the septic tank effluent disposal scheme (STEDS). To fund the provision of this service Council imposes a service charge to recover the cost to the council of establishing, operating, maintaining, improving and replacing infrastructure (taking into account depreciation of any assets and including future capital works).

#### 5.5.1 Waste and minor trade waste

Council will recover the cost of this service through the imposition of a uniform service charge on each of the relevant assessments (including non-rateable land) for the disposal and treatment of residential waste and minor trade waste.

The CWMS service charges will be as follows for 2017-18:

- **occupied allotments - \$XXX.00 per property unit**
- **vacant allotments - \$XXX.00 per property unit**

In the case of a single residential household a 'Property Unit' will equal one. In the case of higher use properties (such as schools, hospitals and other multiple tenancy properties etc) an equivalent unit charge is calculated. In calculating property units Council adheres to the LGA Community Wastewater Management Systems (CWMS) Code issued in April 2006.

CWMS Service Charges where Aerobic or Sand Filter systems are in use:

- Owners of aerobic or sand filters systems shall be entitled to a 50% remission on the annual charge, provided they show evidence of an annual maintenance contract and have been issued with an exemption by an Environmental Health Officer. No new exemptions will be issued.
- Owners of aerobic systems who do not show evidence of an annual maintenance contract and any property owners with a conventional subsurface disposal system who discharges effluent above ground or into stormwater systems intentionally or otherwise will be required to connect to the CWMS system immediately.
- Connection to the system and/or the payment of the full connection fee shall be compulsory on the sale of an occupied property or the development of a vacant block.



## Council policy

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### 5.5.2 Major trade waste

Council imposes a service charge or rate to recover the costs incurred by the Council. This charge is for the disposal and treatment of major trade waste based on the nature and the level of usage of the service.

This service charge shall be set in compliance with our obligations under the Water Industry Act 2012 and the 2013-2017 Price Determination for Minor and Intermediate Retailers (1 July 2013 as varied on 23 July 2015) as determined by the Essential Services Commission of South Australia. Council will impose an annual service charge to recover the costs incurred by Council for the disposal and treatment of major trade waste. This service charge to be calculated on either a per kilolitre basis or an annual amount (as negotiated with the customer). The service charge will be inclusive of:

- the cost of service provision (based on the nature and the level of usage of the service), return on assets plus other regulatory requirements.

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## Council policy

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### 5.6 Payment of rates

Rates are payable by quarterly instalments which will be due on  
**1 September 2017, 1 December 2017, 1 March 2018 and 1 June 2018.**  
The total outstanding balance of rates may be paid in full at any time.

#### 5.6.1 Payment Methods and Electronic Notice Delivery\*

Council has determined that rates may be paid by the following methods (detailed on the back of the rate notice):

- Australia Post Billpay (at any Post Office, via telephone or via Internet)
- Australia Post Securepay – for notices delivered via MyPost Digital Mailbox\*
- Bpay – including notices delivered via BPayVIEW\*
- Credit Cards – Mastercard and Visa Cards only
- Debit Card
- Centrepay (Centrelink direct debit system)
- Council's internet site – [www.onkaparingacity.com](http://www.onkaparingacity.com)
- Onkaparinga Pay by Phone - 1300 276 468
- in person at Council offices
- by mail to City of Onkaparinga, PO Box 1, Noarlunga Centre SA 5168.

#### 5.6.2 Late payment of rates

Council has determined that **penalties for late payments will be imposed** in accordance with the provisions of Section 181(8) of the Act and relevant Council procedures.

Fines and interest for late payment are levied in accordance with the provisions of Section 181(8) of the Act. These provisions are the only provisions available to Council to ensure that all ratepayers pay promptly.

The Act provides that:

*If an instalment of rates is not paid on or before the date on which it falls due:*

- (a) the instalment will be regarded as being in arrears*
- (b) a fine of two percent of the amount of the instalment is payable*
- (c) on the expiration of each full month from that date, interest of the prescribed percentage of the amount in arrears (including the amount of any previous unpaid fine and including interest from any previous month) accrues.*

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard instalments and due dates can contact Council to discuss alternative payment arrangements. It should be noted that fines and interest are still levied in accordance with the Act under any payment arrangement.





## Council policy

Council will consider applications for remission of fines in certain extenuating circumstances. A request for waiver of fines should be made in writing, setting out detailed reasons why a fine remission has been requested or may be submitted on the Application for Remission of Rates and/or Fines Form (Attachment 1 to this Policy).

### 5.6.3 Application of payments

Council has determined that **rate payments will be applied in accordance with the provisions of Section 183 of the Act.**

Section 183 of the Act provides that when the Council receives a payment in respect of rates, the Council applies the money received as follows:

- first – to satisfy any costs awarded in connection with court proceedings
- second – to satisfy any interest imposed
- third – in payment of any fines imposed
- fourth – in payment of rates, in chronological order (starting with the oldest amount first).

### 5.6.4 Recovery of outstanding rates

In accordance with sound financial management principles, the Revenue Section will apply prudent debt management practices to Rate Debtors. This includes an on-going review of rates in arrears and following a systematic debt recovery approach.

Rates that remain in arrears for a period exceeding 30 days will be subject to recovery action in accordance with Council's normal debt recovery procedures.

Section 184 of the Act provides that Council may sell any property where any rates have been in arrears for three years or more. Council is required to notify the owner of the land of its intention to sell the land if payment of the outstanding amount (by cash or bank cheque) is not received within one month. Except in extraordinary circumstances, Council will enforce the sale of land for arrears of rates.

### 5.7 Objections

Council rates are imposed under the provisions of the Act, and within the City of Onkaparinga are based on the Capital Valuation and the Land Use Category applied for the current financial year, plus the Fixed Charge declared by Council. Where a ratepayer believes the level of rates charged on an assessment is excessive, the avenues for appeal are to lodge a formal objection to the Capital Value, the Land Use or to the Fixed Charge (where multiple adjoining properties are involved).

It is important to note that the lodgement of any objection does not change the due date for payment of rates. Rates must be paid in accordance with the Rate Notice until otherwise notified by Council.

The following provides information on lodging objections.



## Council policy

### 5.7.1 Valuation Objections

If a ratepayer is dissatisfied with a property valuation then an objection may be made to the State Valuation Office in writing, within 60 days of receiving notice of the valuation, explaining the basis for the objection – provided they have not:

- previously received a notice of this valuation, under the Act, in which case the objection period is 60 days from the receipt of the first notice, or
- previously had an objection to the valuation considered by the State Valuation Office in the current financial year.

It should be noted that under the *Valuation of Land Act 1971* the VG has the discretion to extend the allowable objection period where it can be shown there is reasonable cause.

Objections to valuations should be addressed to:

State Valuation Office  
GPO Box 1354  
Adelaide SA 5001  
Email: [lsgobjections@sa.gov.au](mailto:lsgobjections@sa.gov.au)  
Telephone 1300 653 345

The City of Onkaparinga has no role in this process and it is important to note that the lodgement of an objection does not change the due date for payment of rates. Rates must be paid in accordance with the rate notice until otherwise notified by Council.

### 5.7.2 Land Use Objections

If a ratepayer believes that a particular property has been wrongly classified as to its land use, then an objection may be made (to council) within 60 days of being notified of the land use classification. Council may exercise its discretion to extend the allowable objection period where it can be shown there is reasonable cause.

It is important to note that the lodgement of an objection does not change the due date for payment of rates. Rates must be paid in accordance with the rate notice until otherwise notified by council.

### 5.7.3 Fixed Charge Objections

Where a ratepayer believes that they may be eligible for a reduction in the fixed charge applied to contiguous assessments, they must lodge their objection in writing to:

Chief Executive Officer  
City of Onkaparinga  
PO Box 1  
Noarlunga Centre SA 5168





## Council policy

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The objection must contain full details of the ownership, occupants (tenants), dates of any lease agreements and date of purchase for each assessment subject to objection. Rates must be paid in accordance with the Rate Notice until otherwise notified by Council.

### 5.8 Disclaimer

In accordance with Section 171(5) of the Act, **a rate cannot be challenged on the basis of non-compliance with this policy** and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that Council has failed to properly apply this policy they should raise the matter with Council.

### 5.9 Community engagement

In accordance with Council's desire to inform and involve the community, and in keeping with good practice, **a community engagement process will be undertaken annually** on the development of budget and rating processes and policy.

Community engagement is undertaken when developing the annual budget and rating policies as part of the annual business plan to ensure that transparency of the process is maintained and to provide an avenue for the community to contribute their opinion.

## 6. Attachments

- Attachment 1 – Application for Remission of rates and/or fines
- Attachment 2 – Application for Postponement of rates for seniors



## Council policy

### 7. References and relevant legislation

*Printed documents* Council policy, Rate Rebate 2017-18  
City of Onkaparinga, Community Plan – 2035  
Organisation Plan 2008–2012  
Long Term Financial Plan 2014–15  
City of Onkaparinga Trade Waste Guidelines 2005  
LGA Annual Service charges for Community Wastewater Management Systems

*Legislation* *Local Government Act 1999*  
*Natural Resources Management Act 2004*  
*Valuation of Land Act 1971*  
*Water Resources Act 1997*

*Websites* [www.onkaparingacity.com](http://www.onkaparingacity.com)

**Contact Officer:** Director Finance and Commercial

**Approving authority:** Council

**Next review:** June 2018

**Timing of review:** Reviewed annually in June

**ECM number:** 2017–18 Policy - ECM Set No XXXXXXXX  
Attachment 1 - ECM Set No XXXXXXXX  
Attachment 2 - ECM Set No XXXXXXXX

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## Council policy

# Draft Rate rebate 2017-18 policy

This policy, Rate rebate 2017-18, was adopted by Council on xx/xx/2017.

### 1. Preamble

Where Council commits to achieving standards or requirements that are beyond those imposed by law it will endeavour to achieve those standards or requirements to the best of its ability.

The contents of and the commitments that Council makes in this policy are not intended to be and should not be interpreted to be any more than a statement of the Council's general position in relation to those matters and to facilitate its aspirations wherever it is reasonable to do so.

### 2. Purpose

The purpose of this policy is to assist Council in deciding applications for and to provide guidance to the community as to the grounds upon which they may be entitled to a rebate of rates in accordance with the requirements of the *Local Government Act 1999* (SA) (the Act).

In accordance with the Act this policy sets out the type of use in respect of land which the Council must grant a rebate of rates and the amount that this rebate must be and those types of land uses where the Council has discretion to grant a rebate of rates.

### 3. Principles

Council's policy directions are guided by the three principles of sustainability, good public administration and community leadership, which are detailed in the City of Onkaparinga's *Council Lead Policy*.

Council's role is to ensure that our communities have continual access to an appropriate range of facilities and services.

Council's decisions and practices regarding rate rebates are underpinned by:

- accountability, transparency and simplicity
- efficiency, effectiveness and timeliness
- consistency with Council's strategic, corporate and financial directions and budgetary requirements
- compliance with the requirements and intent of relevant legislation and accepted professional conventions and ethics.

Council recognises that adverse economic conditions may from time to time impact on the economic base(s) within the City of Onkaparinga and will consider requests for rebates based on individual merit.





## Council policy

Chapter 10 of the Act empowers local government to levy rates and charges on land and provides some general principles for consideration when developing rating policies. Our Rating Policy is the lead document in respect to the application of rates within the City of Onkaparinga and provides detailed explanations of our principles and objectives.

In developing this policy Council has also given consideration to the five principles previously identified by the local government industry in the document '*Local Government Rating – A Consultation Paper, April 2001*', that apply to the imposition of taxes on communities.

In summary those principles are:

- equity
- benefit
- ability-to-pay
- efficiency
- simplicity.

#### 4. Definitions

'Act' refers to the *Local Government Act 1999* (SA).

'Council' (with a capitalised C) refers to the elected Council body.

'council' (with a non- capitalised c) refers to council as the organisation.

'Discretionary Rebate' refers to rebates where Council may apply a rebate in accordance with criteria specified in the Act.

'Mandatory Rebate' refers to rebates that Council must grant in accordance with the Act.

'Rating' refers to the overall process of raising revenue by way of levying rates and charges.

'Rebates' refers to an amount that a rate or charge may be reduced in accordance with Chapter 10, Division 5 of the Act.

#### 5. Detail

The Act is the principal legislative document that directs Council on the rebate of rates. The Act acknowledges that there are particular land uses that are economically disadvantaged and provide local community benefit and therefore must be offered rate relief in order to be sustainable. Further discretionary provisions allow for Council to determine whether other desirable land uses may be offered rate relief. In determining discretionary rebates primary consideration would be directed towards Council's strategic directions, budget considerations, the current economic climate and likely impacts on our communities.

The Act provides:

- for a mandatory rebate of rates in specified cases and the amount of that mandatory rebate (see section 5.2 below)



## Council policy

- that where Council must grant a rebate of rates under the Act, and the amount of that rebate is fixed by the Act at less than 100%, Council may increase the amount of the rebate
- in Section 166, for Council to provide a discretionary rebate of rates in the cases set out in that Section (see Clause 5.3 below).

### 5.1 Rating Objectives

In developing rating policy Council has identified and developed key objectives in response to the outcomes of our community engagement activities and on-going annual reviews:

#### *Equity for our communities*

A key consideration in developing a taxation system is the equity principle. In developing rating policy we have endeavoured to ensure that the rating responsibility is distributed in an equitable manner across and within our communities. To achieve this objective our policy is designed to:

- improve equity in rate distribution across our communities
- prevent inequitable shifts in rate responsibility
- collect a base contribution from all rateable properties
- equally distribute the responsibility of rates across the community (unless some compelling application of the other taxation principles should be applied)
- raise an equitable level of contribution from each land use sector.

#### *Benefit to our communities*

A further consideration in developing a taxation system is the benefit principle. Our rating structure has been developed to address objectives identified as outcomes of our community engagement activities. Our communities sought a movement away from a purely valuation based rating system to a system which provided some recognition of the benefits received by particular groups. To achieve this objective our policy is designed to:

- minimise the impact of property valuation movements
- move away from valuation based rating by breaking the direct link between valuation and rates
- maintain the relativity within differing communities and between communities
- recognise communities where there is a greater consumption of services and resources.

#### *Economic and property development*

In developing rating policy Council must make political and professional judgements based on a number of guiding principles and objectives. These principles and objectives are often competing and must be balanced to achieve the desired outcome. Our rating policy seeks to balance Council's economic and property development focus and to achieve this objective our policy is designed to:





## Council policy

- facilitate a strong and vibrant economic environment
- support the growth of business within the area
- balance the issue of consumption of resources with economic development objectives
- encourage development on vacant land
- recognise the importance of arable land suitable for viable primary production.

### *Taxation principles*

While balancing the community needs and Council's broader economic and development objectives we have developed a policy which also provides a balance against the principles of taxation. Our policy objectives, methodologies and strategies have been developed with this in mind and rank highly against the principles of taxation.

## **5.2 Mandatory rebates**

Council must grant a rebate in the amount specified in respect of those land uses which the Act provides will be granted a rebate.

Rates on the following land will be rebated at 100%:

- Health services (Section 160)
  - land being predominantly used for service delivery or administration by a hospital or health centre incorporated under the *South Australia Health Commission Act 1976*
- Religious purposes (Section 162)
  - land containing a church or other building used for public worship (and any grounds) or land solely used for religious purposes
- Public cemeteries (Section 163)
  - land being used for the purposes of a public cemetery
- Royal Zoological Society of SA (Section 164)
  - land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated

Rates on the following land will be rebated at 75%:

- Community services (Section 161)
  - land being predominantly used for service delivery or administration (or both) by a community services organisation. A 'community services organisation' is defined in the Act as a body that:
    - is incorporated on a not for profit basis for the benefit of the public
    - provides community services without charge or for a charge that is below the cost to the body of providing the services
    - does not restrict its services to persons who are members of the body.



## Council policy

**It is necessary for a community services organisation to satisfy all of the above criteria to be eligible for the mandatory 75% rebate.**

The Act further provides that eligibility for a rebate by a community services organisation is subject to the provision of one or more of the following community services as the predominate use of the land:

- emergency accommodation
- food or clothing for disadvantaged persons (i.e. persons who are disadvantaged by reason of poverty, illness, frailty, or mental, intellectual or physical disability)
- supported accommodation (ie residential care facilities in receipt of Commonwealth funding or accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life), essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities and also including accommodation for persons provided by housing associations registered under the *Community Housing Providers National Law*.
- legal services for disadvantaged persons
- drug or alcohol rehabilitation services
- the conduct of research into, or the provision of community education about, diseases or illnesses, or the provision of palliative care to persons who suffer from diseases or illnesses.

Educational purposes (Section 165)

- land occupied by a government school under a lease or licence and being used for educational purposes
- land occupied by a non-government school registered under Part 5 of the *Education Act 1972* and being used for educational purposes, or
- land being used by a university or university college to provide accommodation and other forms of support for students on a not for profit basis.

Where Council is satisfied from its own records or from other sources that a person or body meets the necessary criteria for a mandatory 100% or 75% rebate, Council will grant the rebate of its own initiative. Where Council is not satisfied it will require the person or body to apply for the rebate in accordance with Clause 5.4 of this policy.

Where a person or body is entitled to a rebate of 75% Council may, pursuant to Section 159(4) of the Act, increase the rebate up to a further 25%. Council may grant the further 25% rebate upon application or on its own initiative. In either case Council will take into account those matters set out at Clauses 5.4 of this policy.

Where an application is made to Council for a rebate of up to a further 25% the application will be made in accordance with Clause 5.4 of this policy and Council will provide written notice to the applicant of its determination of that application.





## Council policy

### 5.3 Discretionary rebates

Council may in its absolute discretion grant a rebate of rates or service charges in any of the following cases pursuant to Section 166(1) of the Act:

1. where it is desirable for the purpose of securing the proper development of the area (or a part of the area)
2. where it is desirable for the purpose of assisting or supporting a business in its area
3. where it will be conducive to the preservation of buildings or places of historic significance
4. where the land is being used for educational purposes
5. where the land is being used for agricultural, horticultural or floricultural exhibitions
6. where the land is being used for a hospital or health centre
7. where the land is being used to provide facilities or services for children or young persons
8. where the land is being used to provide accommodation for the aged or disabled
9. where the land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1987 (Commonwealth) or a day therapy centre
10. where the land is being used by an organisation which, in the opinion of the Council, provides a benefit or service to the local community
11. where the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment
12. where the rebate is considered by the Council to be appropriate to provide relief against what would otherwise amount to a substantial change in rates payable due to:
  - a redistribution of the rates burden within the community arising from a change to the basis or structure of the council's rates
  - a change to the basis on which land is valued for the purpose of rating, rapid changes in valuations, or anomalies in valuations.
13. where the rebate is considered by the Council to be appropriate to provide relief in order to avoid what would otherwise constitute:
  - a liability to pay a rate or charge that is inconsistent with the liabilities that were anticipated by the Council in its Annual Business Plan
  - a liability that is unfair or unreasonable.
14. where the rebate is to give effect to a review of a decision of the Council under Chapter 13 Part 2 of the Act (Internal Review of council actions).



## Council policy

15. where the rebate is contemplated under another provision of this Act.

Council may grant a rebate of rates up to and including 100% of the relevant rates or service charges. Council may grant a rebate for a period exceeding one year, but not exceeding 10 years in respect of those cases identified at 5.3(1), 5.3(2) or 5.3(11) above.

Council has an absolute discretion:

- to grant a rebate of rates or service charges in the above cases
- to determine the amount of any such rebate.

Persons or bodies who seek a discretionary rebate will be required to submit an application form to council and provide such information as stipulated on the application form and any other information that the Council may reasonably require.

### 5.3.1 Rate capping

In developing rating policy for 2004–05 Council undertook a major review in full consultation with the community that resulted in structural change. The review was required to address the impact of significant valuation movements on rates paid, particularly the effect on the residential sector, which created hardship in many instances. Council identified the most appropriate mechanism to deal with this issue is to apply a rate 'cap' under the discretionary rebate provisions of Section 166(1)(l) of the Act. Rate capping has been applied since the 2004–05 rating year.

For the 2017-18 year, Council has determined that the maximum general rates payable on residential properties will be the amount payable for 2016-17 plus 10% of that amount (noting that the amount payable includes this capping rebate but excludes any other concession or relief), subject to specific criteria.

A cap will not be applied where the rate increase is as a result of an increase in valuation recognising significant capital improvements on the property (regardless of when the development was undertaken) or where there has been a change in the land use or ownership or licence to occupy since the commencement of the previous financial year. Council rebates or remissions are not included in the capping calculation process.

The rate cap will be applied automatically to properties that can be readily identified as being eligible. Where this rebate is not applied automatically, ratepayers who consider they could be eligible for the Rate Cap Rebate may lodge an application form which will be assessed against the eligibility criteria.

The application must be lodged by 30 June 2018. A copy of the Residential rate capping application appears at attachment 2.

### 5.3.2 CWMS rebates

**In developing rating policy for the 2017–18 year, Council has determined that a rebate be applied to properties subject to Community Wastewater Management Systems (CWMS) Service charges. This rebate is to assist with the transition to the Essential Services Commission of SA (ESCOSA) full cost recovery pricing requirements.**





## Council policy

CWMS service charge rebates will be applied where funds available within Council's CWMS Reserve are in excess of funds forecast to be required in order to manage CWMS in a financially sustainable manner. The level of service charge rebate applicable (if any) for a financial year will be approved by Council as part of the budget process for that year.

### 5.4 Applications

Council will inform the community of the provisions for rate rebates under the Act by the inclusion of suitable details in the Rating policy summary distributed with the annual rate notice.

Persons or bodies who seek a rebate of rates (and/or service charges) either:

- pursuant to Section 159(4) of the Act and Clause 5.1 of this policy
- pursuant to Section 166 of the Act and Clause 5.2 of this policy

must make written application to council pursuant to Section 159(1) of the Act in the manner and form determined by the Council and supply information as the Council may reasonably require.

Two application forms have been developed for the convenience of ratepayers:

- Rate rebate application - attachment 1 (designed for general rebate applications)
- Residential rate capping application - attachment 2.

Both application forms are available from council's website [www.onkaparingacity.com](http://www.onkaparingacity.com) or may be obtained from council offices located at:

- Noarlunga Office, Ramsay Place, Noarlunga Centre
- Aberfoyle Park Office, The Hub, Aberfoyle Park
- Willunga Office, St Peter's Terrace, Willunga
- Woodcroft Community Centre, 175 Bains Rd, Morphett Vale.

In considering applications for rebates Council may take into account matters considered relevant by Council including but not limited to the following:

- the community need that is being met by activities carried out on the land for which the rebate is sought
- the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons
- why there is a need for financial assistance through a rebate
- the level of rebate (percentage and dollar amount) being sought and why it is appropriate
- the extent of financial assistance, if any, being provided to the applicant and/or in respect of the land by Commonwealth or State agencies
- whether the applicant has made/intends to make applications to another Council
- whether, and if so to what extent, the applicant is or will be providing a service within the Council area





## Council policy

- whether the applicant is a public sector body, a private not for profit body or a private for profit body
- whether there are any relevant historical considerations that may be relevant for all or any part of the current Council term
- the desirability of granting a rebate for more than one year in those circumstances identified at Clause 5.2 of this policy
- consideration of the full financial consequences of the rebate for Council
- the time the application is received
- the availability of any community grant to the person or body making the application
- whether the applicant is in receipt of a community grant
- any other matters and policies of Council, which are considered to be relevant.

All persons or bodies that wish to apply to Council for a rebate of rates excluding a Residential rate cap must do so within 60 days of receipt of the annual rate notice. Council reserves the right to refuse to consider applications received after that date. However applicants who satisfy the criteria for a mandatory rebate will be granted the rebate at any time provided the application is lodged prior to 30 June 2018 and provided the entitlement to the rebate existed at 1 July 2017.

All persons or bodies that wish to apply to Council for a Residential Rate Cap Rebate are encouraged to do so as soon as possible after receipt of the annual rate notice. Early receipt of applications will assist to streamline the rebate process and reduce the quarterly payment amounts due. Applicants who satisfy the criteria for a Residential rate cap rebate will be granted the rebate provided the application is lodged prior to 30 June 2018.

The Act provides that Council may grant a rebate of rates or charges on such conditions as Council thinks fit in relation to discretionary rebates listed at Clause 5.3 of this policy.

Council delegates the authority to grant a Residential rate cap rebate under Section 166(1)(l) of the Act to the Chief Executive Officer.

Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies. Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year Council is entitled to recover rates or rates at the increased level (as the case may be) proportionate to the remaining part of the financial year.

It is an offence for a person or body to make a false or misleading statement or representation in an application or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act. The maximum penalty for this offence is \$5,000.

If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist the person or body must immediately inform Council of that fact and (whether or not Council is so informed) the entitlement to a rebate ceases. If a person or body fails to do so that person or body is guilty of an offence. The maximum penalty for this offence is \$5,000.



## Council policy

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Council will advise rebate applicants of its determination in relation to each application in writing.

### **5.5 Review**

A person or body that is aggrieved by a determination of Council in respect of an application for a rebate may seek a review of that by written application to Council within 21 days of the date of which the notice of determination is given pursuant to Clause 5.3 of this policy.

### **5.6 Availability of policy**

This policy is available for inspection at council offices and also available on our website [www.onkaparingacity.com](http://www.onkaparingacity.com) Persons may also obtain a printed copy of this policy upon payment of the fee set by the Council.

### **6. Attachments**

Attachment 1 – Rate rebate application  
Attachment 2 – Residential rate capping application



## Council policy

### 7. References and relevant legislation

*Printed documents* Council policy, Rating 2017-18  
Norman Waterhouse and SA Local Government Financial Management Group, 2001, Rate Rebate Policies.  
Wallmans Lawyers and SA Local Government Financial Management Group, February 2008, Rate Rebate Policies

*Legislation* Local Government Act, 1999  
Health Commission Act 1976  
Community Housing Providers National Law  
Education Act 1972  
Aged Care Act 1987 (Commonwealth)  
Community Titles Act 1996

*Websites* [www.onkaparingacity.com](http://www.onkaparingacity.com)

**Contact officer:** Director Finance and Commercial

**Approving authority:** Council

**Next review:** June 2018

**Timing of review:** Reviewed annually in June

**ECM number:** 2017-18 policy – ECM Set No XXXXXXXX  
Attachment 1 – ECM Set No XXXXXXXX  
Attachment 2 – ECM Set No XXXXXXXX

City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

Telephone: 8384 0666  
Email: [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au)  
Website: [www.onkaparingacity.com](http://www.onkaparingacity.com)

## **9.7 Council and Committee Reporting Schedule**

This is a regular or standard report.

Manager: Desma Morris, Manager Governance

Report Author: Sue Hammond, Governance Officer

Contact Number: 8384 0747

Attachments: 1. Reporting Schedule (3 pages)

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### **1. Purpose**

This report provides an update on the reporting for upcoming Council meetings, Committee meetings and Elected member sessions.

### **2. Recommendations**

**That Council note the agenda report and Reporting Schedule (attachment 1 to the agenda report).**

### **3. Background**

This report is provided as per the following resolution of Council at its meeting of 21 March 2017:

*That the item "Updated Work Program" from the agenda of the Strategic Directions Committee be duplicated as a monthly agenda item for Council meetings.*



Attachment 1

## City of Onkaparinga - Report Schedule as at Monday 19 June 2017

### Special Council Meeting 4/7/17

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Elector Representation Review	Brunotte, Therese	GO		0	
Adoption of Annual Business Plan, budget, valuations and declaration of rates 2017-18	Eckermann, Diane	FA		0	

### Strategic Directions Committee meeting CANCELLED - 04/07/2017

### EM Session 4/7/17 (after SDC meeting)

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Community Plan	Jellings, Daniel	OS		0	

### EM Session - ALDINGA LIBRARY - 11/07/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
1. Library Review - confidential workshop (likely to be 2 hours)	Cameron, Judith	OS		0	

### Council meeting - 18/07/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Temporary Road Closure - Adelaide Rally	Cirocco, Biagio	CS		0	
ARVEC meeting minutes	Hammond, Susan	GO		0	
Employment Lands DPA (for consultation)	Jones, Craig	GO		2	
ICT Strategy	Hancock, Alison	GO		0	
Legal Services Summary	Morris, Desma	GO		0	
Request for Externally Funded DPA - Former Accolade Winery Reynella	Victory, Ben	GO		0	
Residential Design Guidelines - Submission to state government	Lacis, Heidi	GO		0	
Strategic Directions Committee minutes	Hammond, Susan	GO		0	
Updated work program	Hammond, Susan	GO		0	
City Wide Place and Business Activation Framework (including Parklets, Bollards, Outdoor dining and Mobile Food trading guidelines)	Tanner, Phillip	FA		0	
Deputation - Jeremy Blanks, CEO Tarac Technologies re proposed DPA for former Accolade Winery Reynella site	Hocking, Marianne	FA		6	
ON Business Partner Program update	Pitman, Lorraine	FA		0	

### EM Session 18/7/17 (prior to Council meeting)

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Tentative - briefing re DPA Accolade winery	Hocking, Marianne	GO		0	

### ARVEC meeting - 31/07/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Community Wellbeing Monitor Service Review	Jellings, Daniel	OS		0	
ARVEC 2017 work plan	Gostlow, Michael	GO		0	
Internal audit quarterly update	Gostlow, Michael	GO		0	
Quarterly Performance Improvement Report	Heath, Philippa	GO		0	
Work Health and Safety activities update	Ewbank, Andrew	GO		0	
2017 external audit interim letter	Carter, Kevin	FA		0	
Financial statement assumptions	Carter, Kevin	FA		0	
Implementation of external audit actions progress report	Carter, Kevin	FA		0	



#### Strategic Directions Committee meeting - 01/08/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Christie Downs update	Manchip, Susan	CS			0
Hard Waste Review	Rose, Joshua	CS			2
Wearing Street Aquatics Precinct update	Ward, Martin	CS			0
Aldinga Urban Lands Draft DPA for Consultation	Jones, Craig	GO			0
Darlington (Ministerial) DPA - submission to state government	Hocking, Marianne	GO			0
General Residential DPA - Public Meeting	Lacis, Heidi	GO			0
Grant applications (2) for heritage grants through Local Heritage Incentive Scheme	Bali Dogra, Divya	GO			4
Updated Work Program	Hocking, Marianne	FA			0

#### EM Session 8/8/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Community Facilities District Plans and Coordination Model	Ranson, Terra Lea	OS			0
Noarlunga Regional Centre Market Sounding Briefing	Mrotek, Adam	FA			0

#### Council meeting - 15/08/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Noarlunga Regional Centre – Market Sounding	Bau, Robert	OS			0
Place naming community engagement outcomes - Anderson Avenue reserve	Sutton, Dale	OS			1
ARVEC meeting minutes	Hammond, Susan	GO			0
BFSC annual report 16/17	Mitchell, Renee	GO			0
DAP Annual report	Victory, Ben	GO			0
DAP annual report 16/17	Mitchell, Renee	GO			0
Legal Services Summary	Morris, Desma	GO			0
Strategic Directions Committee minutes	Hammond, Susan	GO			0
Updated work program	Hammond, Susan	GO			0
Leasing policy and guidelines	Reed, Karen	FA			0

#### Strategic Directions Committee meeting - 05/09/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Community Facilities District Plans and coordination model	Ranson, Terra Lea	OS			0
General Residential DPA - SCPA Report and The Amendment for Ministerial approval	Lacis, Heidi	GO			0
Updated Work Program	Hocking, Marianne	FA			0

#### ARVEC meeting - 11/09/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Update on the viability of the Sellicks Beach Cliff Top Access - Vegetation Barrier Planting	Jurado, Salvador	CS			0
ARVEC 2017 work plan	Gostlow, Michael	GO			0
ARVEC annual self assessment report and discussion	Gostlow, Michael	GO			0
Placement of council's insurances (for noting)	Brown, Kathryn	GO			0
Results of the LGAMLS risk management review	Brown, Kathryn	GO			0
Risk management plan update	Brown, Kathryn	GO			0

### Special Council Meeting - Budget Review 4 and Carry Forwards - 12/9/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Quarterly Financial Update 30 June 2017 including Budget Review 4	Eckermann, Diane	FA			0

### EM Session - 12/09/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Budget Review 4 and C/Fs	Styler, Darren	FA			0

### Council meeting - 19/09/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
ARVEC meeting minutes	Hammond, Susan	GO			0
Legal Services Summary	Morris, Desma	GO			0
Strategic Directions Committee minutes	Hammond, Susan	GO			0
Updated work program	Hammond, Susan	GO			0

### ARVEC meeting - 25/09/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
External audit completion letter	Carter, Kevin	FA			0
Final annual financial statements	Carter, Kevin	FA			0
Financial management report	Eckermann, Diane	FA			4
Meeting with external auditor prior to committee meeting	Carter, Kevin	FA			0
Review of auditor independence and legislative compliance	Carter, Kevin	FA			0

**10. Nominations to external bodies**

Nil.

**11. Questions on notice**

Nil.

**12. Motions**

**12.1 Notice of Motion – Cr Deakin – A public response re golf club decision**

**Background**

Council has for several months been beset by controversy from within its Community and the Media. Concern for the transparency and accountability of Council decisions is eroding its reputation and Community Confidence. The negative impacts of this controversy on Council, Council staff and Council's decision making needs to be addressed by the Council. On one hand, Council can choose to hunker down and hope for it to blow over, or it can seek a circuit breaker to restore normality to Council's internal and external relationships. Such a circuit breaker needs to come from within the Council (the elected body). It will need to be, timely, inclusive, non-judgmental and involve full disclosure and transparency so as to be above reproach by Council's critics.

**Motion**

**That Council adjourn to allow members to discuss the need for and methodology appropriate to, formulating a public response to the ongoing controversy that surrounds the Kooyonga Golf Club membership decision and the subsequent Ombudsman's investigation.**

**12.2 Notice of Motion – Cr Deakin – Formation of a Section 41 committee**

**Motion**

**That Council form a committee, under sec 41 of the LG Act 1999, of interested elected members to conduct, with the necessary legal and administrative support, an 'Internal Review of a Council Decision' in relation to the Kooyonga Golf Club membership decision, the resulting Ombudsman's investigation and all subsequent decision making and public statements by and on behalf of the City of Onkaparinga. The Committee shall produce a public statement for endorsement by the Council at its meeting of 15 August 2017.**

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## **13. Petitions**

### **13.1 Petition - reducing number of councillors**

This is a receiving report for a petition.

Manager: Desma Morris, Manager Governance  
Report Author: Therese Brunotte, Senior Governance Officer  
Contact Number: 8301 7228  
Attachments: 1. Petition (1 page)

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#### **1. Purpose**

A petition containing 14 signatures has been received (attachment 1). The petition is in relation to Council reducing the number of councillors and how the Presiding Member is chosen.

#### **2. Recommendation**

**That the petition be received and noted.**

#### **3. Background**

An Elector Representation Review for the City of Onkaparinga is underway to determine whether the community would benefit from any alterations to the current composition and ward structure of Council.

The community has been invited to make a written submission expressing their **views on Council's proposal for the future composition and structure.**

Legislation requires petitions to be listed on the agenda for the next ordinary meeting of Council.

The document at attachment 1 was received outside the public submission timeline for the Elector Representation Review and as such is being received as a petition.

If Council wishes for the petition to be considered as part of the round of consultation on the Elector Representation Review which closed on 30 May 2017 and therefore these submissions to be included as part of the Final Report, a resolution to that effect should be carried by Council. A draft resolution is outlined below for this purpose should Council wish to pursue this option:

**That the petition be considered in conjunction with the upcoming report to Council in relation to the 2017 Elector Representation Review.**

#### **4. Financial Implications**

There are no current financial implications.



**5. Risk and Opportunity Management**

Petitions provide a way for the public to inform Council of their needs and concerns and/or provide information that may assist or influence Council's decision making.

03 Jun 17 02:20a

Cr Sandra Brown

83811214

We the undersigned residents of Onkaparinga do not agree with the council reducing the numbers of councillors thus making it very hard to be heard if one has a problem. Onkaparinga is one of the biggest councils in South Australia and we need to be represented when the need arises. We could manage without the mayor and just have a chairperson instead.

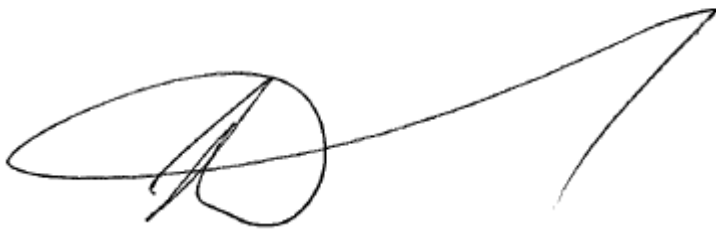
NAME	ADDRESS
Guskyals	7 SERPENTINE RD. Oronceon Hill 5158
W. W. W. W.	21/10 BARRIE CLOSE REYNELLA 5161
A. G. G. G.	13. Winchley Way Hentfield Hglds.
Linda W. Plimson	4/6 Sampson Cres Old Reynella
K. G. G. G.	6/47 BRIDGES CR. REYNELLA
M. PARKER	27/14 BRIDGES close Reynella
P. PARKER	34/4 BRIDGES CLOSE REYNELLA.
F. B. B. B.	50 Chardonnay Blvd Reynella
R. B. B. B.	4 ERNEST CREW. H/V. 5159.
J. R. W. W. W.	11 SYMONES CR. Reynella 5161
J. W. W. W.	27. GLENES RD
K. W. W. W.	HACKHAM
L. M. M. M.	4/2 HUTCHINSON AVE REYNELLA 5161
E. Fiedler	23 Wilson St. CHERRIER REYNELLA 5161

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**14. Urgent business**

**15. Confidential items**  
**Confidential Clause**

If Council so determines items 15.1 to 15.3 may be considered in confidence under Section 90(2) of the *Local Government Act 1999* on grounds contained in the Recommendations below.

A handwritten signature in black ink, consisting of a large, stylized 'M' followed by a long, sweeping horizontal line that ends in a sharp upward curve.

Mark Dowd  
**Chief Executive Officer**

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## **15.1 Tier 1 Event**

### **1. That:**

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:  
Section 90(3)(j) information the disclosure of which -
  - (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the Council); and
  - (ii) would, on balance, be contrary to the public interest;
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

3. That the matter of Tier 1 Event having been considered by the Council in confidence under sections 90(2) and 90(3)(j) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the Tier 1 Event and the minutes and the report of the Council relating to discussion of the subject matter be kept confidential until 31 July 2017 (pending Events South Australia (ESA) announcement).
4. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
5. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

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## **15.2 Leave of absence request**

### **1. That:**

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
  - b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider matter at the meeting on the following grounds:  
  
Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);
  - c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.
3. That the matter of Leave of absence request having been considered by the Council in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the Leave of absence request and the minutes and the report of the Council relating to discussion of the subject matter be kept confidential until 26 November 2017.
  4. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
  5. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

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**15.3 Questions on notice – Cr Chapman – Elector Representation Review**

**1. That:**

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the information at the meeting on the following grounds:

Section 90(3)(f) information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial;

and

Section 90(3)(g) matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty;

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.
3. That the matter of Questions on Notice – Cr Chapman - Elector Representation Review having been considered by the Council in confidence under sections 90(2) and 90(3)(f) and (g) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the Questions on Notice – Cr Chapman - Elector Representation Review and the minutes and the discussion of the Council relating to discussion of the subject matter be kept confidential until the completion of any external investigation in the matter.
  4. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
  5. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.



## **16. Closure**

# Conflict of Interest Disclosure Form

## CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Councillor:

Date:

Meeting name:

Agenda item no:

### 1. I have identified a conflict of interest as:

MATERIAL ☐

ACTUAL ☐

PERCEIVED ☐

**MATERIAL:** Conflict arises when a councillor or a nominated person will gain a benefit or suffer a loss (whether directly or indirectly and whether pecuniary or personal) if the matter is decided in a particular manner. If declaring a material conflict of interest, Councillors must declare the conflict and leave the meeting at any time the item is discussed.

**ACTUAL:** Conflict arises when there is a conflict between a councillor's interests (whether direct or indirect, personal or pecuniary) and the public interest, which might lead to decision that, is contrary to the public interest.

**PERCEIVED:** Conflict arises in relation to a matter to be discussed at a meeting of council, if a councillor could reasonably be taken, from the perspective of an impartial, fair-minded person, to have a conflict of interest in the matter – whether or not this is in fact the case.

### 2. The nature of my conflict of interest is as follows:

*(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)*

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### 3. I intend to deal with my conflict of interest in the following transparent and accountable way:

☐ I intend to **leave** the meeting

**OR**

☐ I intend to **stay** in the meeting *(complete part 4)*

### 4. The reason I intend to stay in the meeting and consider this matter is as follows:

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*(This section must be filled in. Ensure sufficient detail is recorded of the specific circumstances of your interest.)*

and that I will receive no benefit or detriment direct or indirect, personal or pecuniary from considering and voting on this matter.

## CONFLICTS MUST ALSO BE DECLARED VERBALLY DURING MEETINGS

Governance use only: Member voted FOR/AGAINST the motion.

## Ordinary Business Matters

A **material, actual** or **perceived** Conflict of Interest does not apply to a matter of ordinary business of the council of a kind prescribed by regulation.

The following ordinary business matters are prescribed under Regulation 8AAA of the *Local Government (General) Regulations 2013*.

- (a) *the preparation, discussion, conduct, consideration or determination of a review under section 12 of the Act*
  - (b) *the preparation, discussion, adoption or revision of a policy relating to allowances and benefits payable to members if the policy relates to allowances and benefits payable equally to each member (rather than allowances and benefits payable to particular members or particular office holders)*
  - (c) *the preparation, discussion, adoption or alteration of a training and development policy under section 80A of the Act*
  - (d) *the preparation, discussion, adoption or amendment of a strategic management plan under section 122 of the Act*
  - (e) *the adoption or revision of an annual business plan*
  - (f) *the adoption or revision of a budget*
  - (g) *the declaration of rates (other than a separate rate) or a charge with the character of a rate, and any preparation or discussion in relation to such a declaration*
  - (h) *a discussion or decision of a matter at a meeting of a council if the matter—*
    - (i) *relates to a matter that was discussed before a meeting of a subsidiary or committee of the council*
    - (ii) *the relevant interest in the matter is the interest of the council that established the committee or which appointed, or nominated for appointment, a member of the board of management of the council subsidiary or regional subsidiary.*
- (2) *For the purposes of section 75(3)(b) of the Act, a member of a council who is a member, officer or employee of an agency or instrumentality of the Crown (within the meaning of section 73(4) of the Act) will not be regarded as having an interest in a matter before the council by virtue of being a member, officer or employee.*

## Engagement and membership with groups and organisations exemption

A member will not be regarded as having a conflict of interest **actual** or **perceived** in a matter to be discussed at a meeting of council **by reason only of**:

- an engagement with a community group, sporting club or similar organisation undertaken by the member in his or her capacity as a member; or membership of a political party
- membership of a community group, sporting club or similar organisation ( as long as the member **is not** an office holder for the group, club or organisation)
- the member having been a student of a particular school or his or her involvement with a school as parent of a student at the school
- a nomination or appointment as a member of a board of a corporation or other association, if the member was nominated for appointment by a Council.

However, the member will still be required to give careful consideration to the nature of their association with the above bodies. Refer Conflict of Interest Guidelines.

**For example:** If your **only** involvement with a group is in your role as a Council appointed liaison as outlined in the Council appointed liaison policy, you will not be regarded as having a conflict of interest actual or perceived in a matter, and are NOT required to declare your interest.