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19 May 2016

## NOTICE OF MEETING

NOTICE IS HEREBY GIVEN in accordance with Section 83 of the *Local Government Act 1999* that an **Ordinary Meeting of Council** of the City of Onkaparinga will be held on **Tuesday 24 May 2016** at the Council Chamber at the Civic Centre, Ramsay Place, Noarlunga Centre at 7pm for the purpose of considering the items included on the attached agenda.

*We recognise that the land on which we meet has considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna.*

A blue ink signature, likely of Mark Dowd, consisting of a large, stylized 'M' followed by a horizontal line and a small upward stroke.

Mark Dowd  
**Chief Executive Officer**

Disclaimer: Please note that the contents of the Council Agendas have yet to be considered by Council and recommendations contained herein may be altered or changed by the Council in the process of formally making decisions of Council.



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**City of Onkaparinga**  
**Agenda for the Council meeting**  
**to be held on 24 May 2016**

**Venue:** Council Chamber, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced:**

**Present:**

**Apologies:**

**Leave of absence:** Cr S Brown

**Absent:**

**Pledge:**

*We recognise this City's considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna, and the more recent contribution from people either born here or who have migrated here. As we meet together, we build on this heritage by respecting and listening to each other, thinking clearly, being receptive to new ideas, speaking honestly, and deciding wisely for the current and future well-being of those we serve.*

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1. **Opening of meeting**
2. **Confirmation of minutes of the Council meeting held on 3 May 2016**
3. **Adjourned business**  
Nil.
4. **Leave of absence**  
Nil.
5. **Mayor's Communication**
- 5.1 **Mayor's Report 24 May 2016**

#### **Environment and Food Production Area**

Parliament has endorsed the legislative establishment of the Environment and Food Production Areas (EFPAs). The Minister for Planning, Hon John Rau MP has sent correspondence confirming this and providing useful information relating to the purpose of the areas and the boundaries under the legislation, current planning rules prevail within the EFPAs boundary but additional allotments will not be approved for residential development. Interestingly this excludes hotels, motels – other temporary residential accommodation. Attachment 1 is the letter and boundary information.

#### **Planning, Development and Infrastructure Act 2016**

The *Planning, Development and Infrastructure Act 2016* passed Parliament on the 12 April 2016 and assented to on 21 April 2016.

The Minister for Planning, Hon John Rau MP has sent correspondence confirming the key factors covered by the Act. There is no indication of the time that will be needed to implement the changes other than the need for enabling legislation as a transitional phase. Attachment 2 is the letter with associated details.

#### **World Heritage Bid**

It is very pleasing to report that after many months of negotiation both Clare and Gilbert Valley and Light Regional Councils are now much closer to being members of our Bid. It was important to get this finalised so that the final boundaries for the bid can be determined. I recently wrote to the Minister for Planning, the Hon Jon Rau seeking support of the World Heritage Bid. Attachment 3 is the letter with associated details.

#### **Local Government (Rate Increases) Amendment Bill 2016**

Mr Steven Griffiths MP, Member for Goyder wrote advising of his introduction of a Private Member Bill to amend the *Local Government Act 1999* to implement a Rate Capping scheme in South Australia. Please refer to attachment 4 for my response.

### **Health Service levels**

As a result of a resolution of Council I wrote to the Minister for Health, Hon Jack Snelling MP seeking assurance on behalf of the southern community with regard to service levels on transforming health will be honoured. Please refer to attachment 5 to view the letter.

### **Noarlunga TAFE**

As requested at the 5 April 2016 council meeting, I wrote to the Minister for Higher Education and Skills, Hon Susan Close MP requesting information on the status of the future of the Noarlunga TAFE Campus. My letter is at attachment 6.

### **SAPOL Organisation Reform Program**

The Commissioner of Police invites the City of Onkaparinga to provide a written submission on the Metropolitan Police Stations Review (attachment 7) by COB 27 May 2016. Further information can be found at <https://www.police.sa.gov.au/>

### **Member for Fisher, Nat Cook MP**

I received correspondence from the Member for Fisher, Nat Cook MP requesting we give consideration to her correspondence whilst rate setting for the 2016-17 financial year. I have attached my response at attachment 8.

### **Federal Budget Overview 2016-2017**

Please find below commentary and priorities in response to the budget from the following key organisations:

1. Australian Local Government Association
2. Local Government Association SA
3. SA Council of Social Service
4. Australian Council of Social Service
5. Urban Development Institute of Australia
6. The Property Council of Australia

Website links are also included below for press releases and other further detail.

- The Federal Budget targets a cash deficit of \$37.1 billion in 2016-17, a \$26.1 billion cash deficit in 2017-18 and no Budget surpluses in the forward estimates period.
- The Australian economy is expected to grow at an anticipated rate of 2.5 per cent in 2016-17 with a growth rate of 3.0 per cent projected for 2017-18.
- Despite recent volatility in the employment market, the Government is expecting unemployment to remain steady at 5.5 per cent over the next few years.
- The Government is forecasting an inflation rate of 2.0 per cent in 2016-17.

### **1. Australian Local Government Association (ALGA) - Commentary and priorities**

- called for additional funding for the Roads to Recovery program and the extra funds indicated in the budget will be welcomed in helping to address the challenge of maintaining more than 640,000 km of local roads.

- more needs to be done to ensure the local road network has the capacity required to address access, productivity and road safety issues, especially in regional areas. Additional investment in local roads must be part of the solution to increasing transport productivity on the nation's transport network.
- The three-year pause on FAGs indexation implemented in the 2014-15 budget was unexpected and had a severe impact on the sector. We sought a specific commitment from the Government and the Opposition to restore indexation. The indication that indexation is expected to return in 2017-18 is welcome although it does not completely guarantee an end to the freeze, which will reduce ongoing funding for councils around Australia by more \$300 million per year.
- A commitment to infrastructure is essential and was one of the strong themes running through ALGA's [budget submission](#) and [2016 election plan](#), and from ALGAs' perspective the additional \$60 million in funding for the Bridges Renewal Program and Black Spot Programme will be very welcome.
- There is a need for continued investment in infrastructure at all levels of government and this should remain a priority for all parties in their upcoming election campaigns. ALGA has proposed some specific initiatives that directly address this issue in its election plan, [Local Government's Plan for an Innovative and Prosperous Australia](#), which outlines a broad range of initiatives expected to add a total of \$7.5 billion to GDP and create more **than 19,000 jobs over three years and we're calling on all parties to consider these proposals in their election platforms."**

#### Budget Points of Interest

- Increasing Roads to Recovery by \$50 million per year from 2019-20, making the annual payment \$400 million, signaling an intention to continue the program beyond the expiry of 2019.
- \$2 billion National Water Infrastructure Loan Facility to support major projects over the next 10 years.
- Re-allocation of \$101 million from the National Landcare Programme to support the Reef 2050 Plan.
- Additional \$20 million for the 20 Million Trees Programme.
- \$56.1 million funding towards marine biodiversity.
- \$2.1 billion deposit into a yet to established NDIS Savings Fund.
- An additional \$49.7 million for the ABC and SBS
- \$5 million in additional funding to support activities designed to combat violent extremism in communities.

#### Status of Financial Assistance Grants (FAGs)

- The 2016-17 Budget maintains the system of payments to support local government, through Financial Assistance Grants (FAGs).
- After strong advocacy to the Federal Government the Budget papers indicated that the freeze on indexation, that will cost councils \$925 million by the end of

financial year 2017-18, is expected to end, with indexation to be restored in 2017-18.

- In the 2016-17 year, the Australian Government will allocate \$2.29 billion in FAGs for local government services to the community.
- FAGs continue to comprise two components: general purpose assistance grants; and untied local roads grants.

<b>Table 1:</b> Commonwealth funding for local government 2016-17 (\$m)	
General Purpose Assistance	1,585.3
Untied Local Road Funding	703.4
<b>Total local government funding</b>	<b>2,288.7</b>

Table 2 outlines total Financial Assistance Grants (FAGs) for the period 2015-16 to 2019-20.

<b>Table 2:</b> Total Financial Assistance Grants to local government 2015-16 to 2019-20 (\$m)					
	2015-16	2016-17	2017-18	2018-19	2019-20
General Purpose Assistance	792.5	1,585.3	1,649.5	1,714	1,783.9
Untied Local Road Funding	351.7	703.4	731.9	760.5	791.6
<b>Total financial assistance</b>	<b>1,144.2</b>	<b>2,288.7</b>	<b>2,381.4</b>	<b>2,474.5</b>	<b>2,575.4</b>

FAGs are increased annually, based on an escalation factor determined by the Treasurer with reference to population growth and the consumer price index. Budget Paper 3 indicates 2016-17 will be the final year that the indexation of Financial Assistance Grants will be frozen.

<b>Table 3:</b> Financial Assistance Grants to local government by jurisdiction 2016-17 (\$m)									
Financial assistance grants	NSW	VIC	QLD	WA	SA	TAS	ACT	NT	Total
General Purpose Assistance	508.1	396.8	318.3	172.7	112.8	34.3	26.1	16.2	1,585.3
Untied Local Road Funding	204.1	145.0	131.8	107.6	38.7	37.3	22.6	16.5	703.4
<b>Total</b>	<b>712.2</b>	<b>541.8</b>	<b>450.1</b>	<b>280.2</b>	<b>151.5</b>	<b>71.6</b>	<b>48.6</b>	<b>32.7</b>	<b>2,288.7</b>

Website links – fact sheets for ALGA's analysis of the 2016-17 Federal Budget:

- [Key Points](#)
- [Financing local government](#)
- [Transport](#)

- [Media Release](#)

## 2. Local Government Association of SA - Commentary and priorities

The LGA's response Media Release can be found here: [LGA Media Release](#)

### **Budget effects on Local Government in South Australia**

Commonwealth **Financial Assistance Grants** (FAGs) for South Australian councils are estimated at \$151.5 million in 2016-17. This compares with an allocation of \$152.0 million in 2015-16 (after adjusting for the early payment of grants in June 2015). The small decrease is attributable to a reduction in South Australia's population share relative to other jurisdictions. The three-year pause in indexation of FAGs remains in place. For 2016-17 and thereafter, the lost revenue for South Australian councils is approximately \$19 million. The pause was announced in the 2014-15 Federal Budget with effect until 30 June 2017. The Budget papers indicate that indexation of FAGs will resume in 2017-18.

The 'core' Commonwealth **'Roads to Recovery' Program** funding for South Australian councils in 2016-17 will be \$28.4 million. However, as advised in LGA Circular 29.7 on 15 July 2015 - see the following link: [Circular 29.7 of 2015](#) - **very significant additional 'Roads to Recovery' funding is being made** available for South Australian councils in 2015-16 and 2016-17 from the proceeds of indexation of Federal fuel excise income. The boost to Roads to Recovery funding from fuel excise indexation was an extra \$24.3 million in 2015-16 and is expected to be an extra \$65.4 million in 2016-17 (resulting in total Roads to Recovery funding for South Australian councils in 2016-17 of \$93.8 million). These figures exclude funding made available to South Australia for local roads outside council areas. Roads to Recovery funding may **be used, at a council's discretion, on maintaining, renewing, replacing or upgrading existing roads or constructing new roads.**

The Commonwealth's **'Supplementary Local Roads' Program for South Australia** has not been reinstated. The cessation of the Program had been announced in the 2014-15 Federal Budget with effect from 1 July 2014.

The Commonwealth's **'Bridges to Renewal' Program** involving payments direct to local government continues in 2016-17 at an increased funding level of \$80 million nation-wide. Outcomes for South Australian councils in 2016-17 are dependent upon a competitive application process.

The 'core' Commonwealth's **'Black Spot' Program** provides \$100 million of funding in 2016-17 (nation-wide). Payments are made to State and Territory Governments and the allocation to the South Australian Government is estimated at \$5.5 million in 2016-17. Outcomes for South Australian councils in 2016-17 are dependent on a competitive application process, although local **government's share** of the estimated \$5.5 million can be expected to be about \$1.8 million.

The Commonwealth's **'National Stronger Regions Fund'** Program commenced in 2015-16 and is providing \$1 billion (nation-wide) over five years to fund priority infrastructure in regional communities. Councils are eligible to apply for grant funding on a competitive basis.

The Commonwealth's **'Heavy Vehicle Safety and Productivity'** Program commenced in 2014-15 and is providing funding of \$200 million (nation-wide) over five years. An amount of \$64.6 million has been allocated for 2016-

17. The Program seeks to deliver improved safety and productivity for the heavy vehicle industry. Councils are eligible to apply for grant funding on a competitive basis.

The Commonwealth's '**Stronger Communities**' Program commenced in 2015-16 as is providing \$45 million over a two year period. The Program funds small capital projects put forward by community groups. The projects are required to deliver social benefits to local communities. Funding of up to **\$150,000 per year over two years is being made available in each of Australia's** Federal electorates.

As more detailed information becomes available, the LGA will analyse it and provide any corrections or clarification needed on any of the abovementioned programs, as well as advice on any material changes to a variety of other Commonwealth Programs which may have direct or indirect implications for South Australian councils.

The main Programs involved are:

- Safer Streets Program;
- Commonwealth Home Support Program;
- National Partnership Agreement on Preventative Health Program;
- Natural Disaster Funding;
- Community Development Grants Program;
- The Green Army Program;
- National Bushfire Mitigation Program;
- Direct Action Climate Change Measures;
- Regional Development Australia Communities;
- Regional Aviation Access Program; and
- Mobile Phone Black Spots Program.

### **3. South Australian Council of Social Service – Commentary and priorities**

- Budget fails on Newstart, housing affordability and community services
- There were several welcome initiatives (eg addressing superannuation tax breaks for the rich, getting global companies to pay their fair share of tax and changing work for the dole).
- However there was no increase to basic income support payments like Newstart and Youth Allowance which are vital to helping people endure periods of extended unemployment and as a means to boost productivity. This budget again failed to deliver any meaningful increase to these allowances – in fact it reduces them by withdrawing carbon price compensation for future applicants.
- This is a particular concern to South Australians because we have an economy that is not growing, and regrettably we have the highest rate of unemployment in the nation.



- We should be doing everything we can to ensure people are well supported, get access to training opportunities and remain engaged so that when jobs do become available they will be ready to put their best foot forward.
- In this context we welcome overdue changes to the failing work for the dole arrangements. We remain hopeful that this reorientation will help young people prepare to work, but our remaining fear is that there won't necessarily be jobs for them to move into. We welcome the additional \$100 p/wk income support boost for young people undertaking any internship but note that for a 25hr week, their effective pay is just \$4 per hour.
- The budget contained no initiatives to address housing affordability nor any measures that secure funding support to services for the **homelessness into the future. SA's social housing infrastructure has been** shrinking and housing affordability is a major concern.
- Homelessness, like so many other areas of social service, will exist for a long time to come. SA urgently needs investments that create affordable housing infrastructure and federal-state funding arrangements that gives security to services that help people who become homeless when things go wrong in their lives.
- On top of the \$80 billion in cuts to health and education by Treasurer Hockey in 2014, this budget also effectively locks in \$13 billion in cuts to family payments, income support and paid parental leave as well as vital community services. These cuts are unreasonable and will have drastic consequences for some of the most disadvantaged South Australians.
- I commend the more detailed Budget Statement developed by ACOSS and now as we hurtle towards a federal election, I call on all our political parties to commit to concrete action to address the inadequacy of Newstart, issues of housing affordability and homelessness services, and cuts to vital community services – especially in a context of the very real challenges facing South Australia today.
- Press release - <https://www.sacoss.org.au/budget-fails-newstart-housing-affordability-and-community-services>

#### **4. Australian Council of Social Service – Commentary and priorities**

Welcome measures:

- Restrictions on retirement tax breaks for people with high incomes and wealth
- Lowering of the superannuation contributions cap and reintroduction of a scheme to prevent low income earners from being penalised when they contribute to their retirement
- Curbs on tax avoidance by multinational corporations
- Shift from the failed Work for the Dole scheme towards work experience in regular jobs for young people

Concerning measures:

- Harsh cuts from previous budgets carried over to the 2016-17 budget, including cuts to family payments for low income families, reductions in PBS concessions, higher age pension eligibility age, one month waiting period for young people to access income support and lower payments for many young unemployed people
- The vast majority of the cuts to state health and schools funding remain in place
- The risk of further harmful spending cuts due to the failure to fully fund personal and company tax cuts, especially over the next four years
- An effective cut to dental health programs
- Reassessment of 90,000 people currently receiving the Disability Support Pension, putting them at risk of a \$170 per week cut to payments
- Some increases in superannuation tax breaks for contributions for people **on higher incomes who don't need them (the new tax deduction and carrying forward of the concessional cap)**
- More reductions in Centrelink resources, when the system is already under strain

**Missing in action:**

- A long overdue increase to the unemployment payment
- Investment in affordable housing programs and supply, and certainty for homelessness services into the future
- Changes to the child care package to ensure vulnerable children have 2 days per week of quality education and care
- Additional funding for struggling community services, including Aboriginal and Torres Strait Islander and legal services.
- Press release - [http://www.acoss.org.au/media-releases/?media\\_release=some-positive-directions-but-budget-locks-in-harsh-cuts-with-more-likely-to-come](http://www.acoss.org.au/media-releases/?media_release=some-positive-directions-but-budget-locks-in-harsh-cuts-with-more-likely-to-come)

**5. Urban Development Institute of Australia – Commentary and priorities**

UDIA is pleased to see that the budget features and confirms several positive and stimulatory outcomes for our industry, including a commitment to the current status of negative gearing and capital gains tax as well as key investments in infrastructure for our growing cities.

Our research and policy advocacy over the past six months via the Prime Minister, the Treasurer and the Cities Minister has focused heavily on gaining support for these two outcomes. It is pleasing to see the government support for these initiatives in this budget.

**UDIA has prepared the following summary for members from the government's budget lockup.**

Dwelling investment is expected to remain at high levels, although growth will slow to 2 per cent in 2016-17 and 1 per cent in 2017-18. This follows 7.9 per cent growth in 2014-15 – the largest growth in a decade – supported by low

interest rates and an increase in the level of work under construction. The easing in growth is largely due to a record number of dwellings reaching completion.

**Key Budget Measures** There are several significant measures in this year's budget that will have a direct impact on the development industry.

In support of ongoing growth in housing supply, the government announced its commitment to leave the negative gearing and capital gains tax regimes unchanged. In addition, the government has confirmed that there will be no changes made to the GST base or rate.

- The government will provide \$4.6 million in 2016-17 to continue and expand the Cities Taskforce within the Department of the Prime Minister and Cabinet. **This funding will drive implementation of the government's agenda for Australian cities.** This builds on the initiatives announced in the Mid-Year Economic and Fiscal Outlook in 2015-16.
- The budget includes more than \$33 billion over the forward estimates in **infrastructure funding to improve the economy's productive capacity.** Infrastructure highlights include: \$496 million for the North-South Corridor – Darlington Interchange in Adelaide.

Additional measures that will support growth and confidence in our economy include:

- a modest tax cut for individuals earning more than \$80,000 to ensure average full time wage earners do not move into the second top tax bracket
- a ten year enterprise tax plan comprising of a tax cut for small businesses with a turnover of less than \$10 million from 28.5 per cent to 27.5 per cent. Each year the turnover threshold for access to the lower company tax rate of 27.5 per cent will continue to step up, from \$10 million to \$25 million in 2017-18, to \$50 million in 2018-19 and \$100 million in 2019-20.
- extending the lower tax rate of 27.5 per cent to all businesses, by continuing to step up the threshold each year until 2023-24
- reducing the 27.5 per cent rate for all businesses to 25 per cent at the end of ten years in 2026-27
- extending access to instant write off for equipment purchases of up to \$20,000 to businesses with a turnover of less than \$10 million. This measure will expire on 30 June 2017.

Supporting the South Australian economy, the government reaffirmed its \$89 billion commitment to build the next generation of Australian submarines in Adelaide.

## **6. The Property Council of Australia – Commentary and priorities**

- Forecasts for growth and jobs depend on continued strong performance by the construction sector.
- There is good news in this Budget for the industry – record infrastructure investment continues, there is certainty over property taxation and business stimulus measures are provided.
- The current negative gearing and capital gains tax arrangements are vital if our industry is to continue to deliver strong growth.

- We are currently moving through the top of the construction cycle and the Budget forecasts this to continue for another two years, with economic growth also to lift to 3 per cent.
- To deliver this growth will require a concerted effort by all governments. It will rely on continued reform of state planning regimes, continued strong investment in infrastructure, steady consumer confidence, and certainty in taxation arrangements.
- There is a strong economic case for the Commonwealth to work with the States and Territories and deliver housing supply incentives. Last week, the Property Council released a paper that detailed how these incentives could work. Our estimates are that they could deliver \$3 billion in economic uplift.
- It seems the Government has given up on state taxation reform. We know state tax reform is difficult, but it is essential if we are to boost growth over the long term.
- Whatever benefit Australians will get from cuts to company law and PAYE taxes over coming years is offset by the drag on our economy from inefficient state taxes.
- Stamp duty, in particular, is a drag on growth and jobs as well as a huge hit on homebuyers and investors. If we are to have meaningful tax reform, the States and Territories have to be part of it.

### **ANZAC Day Dawn Service**

Please find at attachment 9 a thank you letter from the Returned and Services League, Morphett Vale and District Sub Branch Inc.

### **Elected member representation**

Thank you to the following elected members who represented me during this period:

Cr Darryl Parslow, Southern United Netball ANZAC Remembrance Match, 4 May 2016

Cr Greg Olbrich, Ground Breaking Ceremony, Living Choice, 5 May 2016

### **Elected member sessions**

10 May 2016, Representation Review, Noarlunga Regional Centre

### **Mayor's calendar**

My activities from 26 April 2016 to 15 May 2016 are reflected in attachment 10.

Thank you



Lorraine Rosenberg

### **Mayor**

### **Recommendation**

**That Council note the 24 May 2016 Mayor's report.**

Attachment 1

The Hon John Rau MP

16PLN0394

22 April 2016

Mayor Lorraine Rosenberg  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

SCANNED	Disposal Code:
	Retention:
	No:



**Government  
of South Australia**

Deputy Premier  
Attorney-General  
Minister for Justice Reform  
Minister for Planning  
Minister for Industrial Relations  
Minister for Child Protection  
Reform  
Minister for the Public Sector  
Minister for Consumer and  
Business Services  
Minister for the City of  
Adelaide

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GPO Box 464  
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Dear Mayor Rosenberg

Further to my previous letter dated 22 April 2016, I write to provide additional information about the Environment and Food Production Areas (EFPAs) introduced under the *Planning, Development and Infrastructure Act 2016* (the Act).

The areas that are designated in the EFPA essentially surround the built up areas of Adelaide (as at 1 December 2015) from the north along Gawler River, following the foothills southwards, along the western boundary of the McLaren Vale Preservation District and back towards the coast south of Sellicks Beach. A copy of the EFPA map is included in this link: [http://dpti.sa.gov.au/\\_data/assets/pdf\\_file/0006/247677/G17\\_2015.pdf](http://dpti.sa.gov.au/_data/assets/pdf_file/0006/247677/G17_2015.pdf)

The establishment of the EFPAs will protect:

- food production areas
- valuable rural areas
- areas of environmental significance and
- areas of landscape value.

In most circumstances the EFPAs will simply apply current zoning rules and policies. In general, the rights of existing land holders to use their land under current zoning and land use policies will not change. The EFPAs will however, restrict the creation of additional allotments for residential development (excluding hotels, motels or other forms of temporary residential accommodation).

Notwithstanding this, the EFPAs take account of areas that are currently in the process of being rezoned for urban purposes such as land south of Roseworthy.

In addition, landowners in areas identified (zoned) as Rural Living or similar as at 1 December 2015, will have a 'sunset' period of two years from the date in which the EFPAs provisions come into operation to exercise existing development rights to create one or more, additional allotments.

Doc:4060827

A date has not yet been set for the commencement of this two year period. The commencement date is reliant on the commencement of the relevant provisions of the Act and the requirements of the transitional legislation. Notice will be provided in due course of the relevant commencement date.

These new provisions ultimately seek to restrict urban encroachment on environmental and food production areas. The EFPAs provide:

- necessary certainty to industries like our food and wine producers and tourism sector, which certainty did not exist previously;
- far greater certainty to developers as to where urban development may or may not occur in the future; and
- all present and future tax payers certainty that they will not be caught with having to fund the significant hidden infrastructure and services costs of continuing urban sprawl.

This certainty is a good thing and the right thing to do as we continue to build South Australia. If the EFPAs warrant amendment, any such amendment can occur transparently before Parliament as provided for in the Act.

I have also enclosed a fact sheet on EFPAs which includes a flow chart explaining the operation of the 'sunset' clause.

I trust this further detail is of assistance. Should you wish to discuss further please contact Mr Andrew Gear, Manager Strategic and Development Planning on 7109 7028 or email [andrew.gear@sa.gov.au](mailto:andrew.gear@sa.gov.au).

Yours sincerely



**John Rau**  
Deputy Premier  
Minister for Planning

Encl. EFPA fact sheet

## RENEWING OUR PLANNING SYSTEM UNLOCKING SOUTH AUSTRALIA'S POTENTIAL

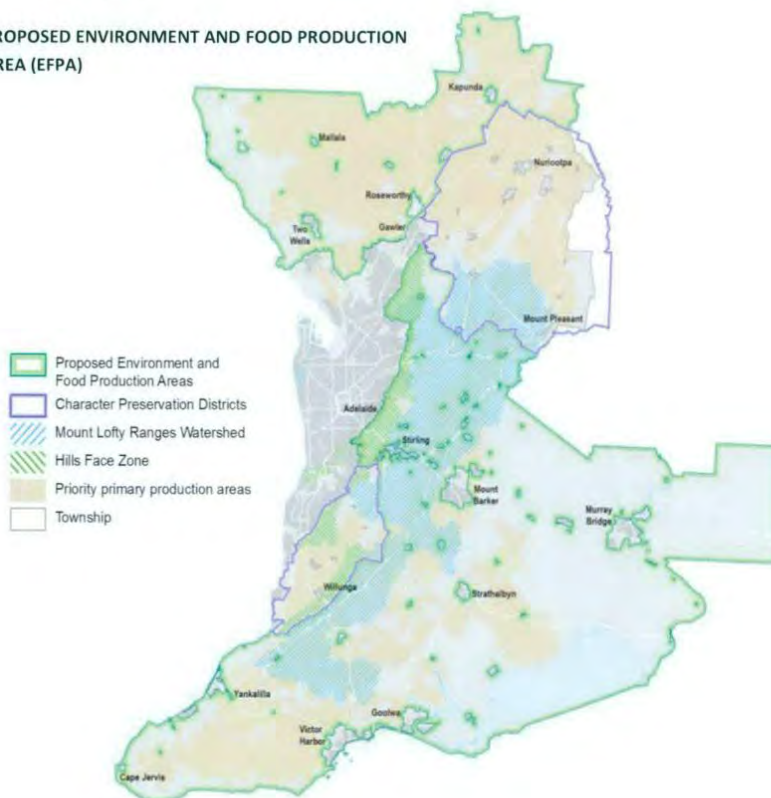
### Proposed Environment and Food Production Area (EFPA)

The EFPA surrounds the built up area of Adelaide from the north along the Gawler River, following the foothills southwards, along the western boundary of the McLaren Vale Preservation District and back towards the coast south of Sellicks Beach. The EFPA is our existing rural lands that surround Greater Adelaide.

#### Why are we doing this?

- To protect our food bowl, valuable rural areas, landscape values and environmental resources, and to guide Adelaide's future urban form.
- To enable transparent decision making about the expansion of fringe development by ensuring that areas within the EFPA can only be developed for urban purposes if both Houses of Parliament agree.
- To encourage the building of new homes in our inner and middle ring suburbs because this generates more jobs, cost less to service, and provides more affordable living options than continuing to expand on the fringe.

#### PROPOSED ENVIRONMENT AND FOOD PRODUCTION AREA (EFPA)



Doc:4060827



## How will we avoid upward pressure on the price of housing and land?

We will maintain abundant supplies of land outside of the EFPA:

- there is at least 27 years of supply outside the proposed boundary, and this will increase as our housing supply continues its shift towards infill (rather than fringe expansion)
- this will be monitored and reported on annually through the Housing and Employment Land Supply Program
- the proposed new Planning Commission will be required to undertake five yearly reviews of the EFPA boundary that include particular reference to the supply of housing

We will continue to work with Councils and Renewal SA to unlock infill and redevelopment opportunities in appropriate areas of our inner and middle suburbs, providing housing choice while boosting density which supports the delivery of the Integrated Transport and Land Use Plan.

### Community Benefits

We need to provide for affordable living (not just affordable purchase)



### Community Benefits

Supply of medium density housing is increasing to meet the rising demand



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### **How have we determined the proposed boundary?**

For metropolitan Adelaide, the EFPA boundary is based upon the following:

- to the east - the existing boundaries for the Hills Face Zone, existing Character Preservation Areas (McLaren Vale and Barossa Valley) and the Mount Lofty Ranges Watershed
- to the north - the Gawler River and the Virginia Triangle horticultural area.

For townships, and the outer boundary, the EFPA reflects existing urban areas (zoned or unzoned), existing council boundaries and known intentions for expansion (evidenced via some or all of rezoning currently in train), intentions set out in Council Strategic Directions Reports and/or the current 30 Year Plan for Greater Adelaide. These have then been adjusted to reflect the urban form and land supply considerations.

### **How does this affect you or your development?**

#### **How will existing land uses within the EFPA be affected?**

- There is no change to the existing use rights.
- The rights of existing land holders to use their land will not be changed.
- The EFPA will simply enforce the current zoning rules that have in many cases been in existence for a number of years, indeed in some cases over 20 years, all of which have undergone extensive local community consultation.
- The EFPA seeks to restrict the encroachment of residential land into valuable environment and primary production areas, consequently it provides for greater scrutiny of proposed future land division for residential purposes.
- The establishment of the EFPA does not preclude minor boundary adjustments.

#### **How are boundary realignments assessed within the EFPA?**

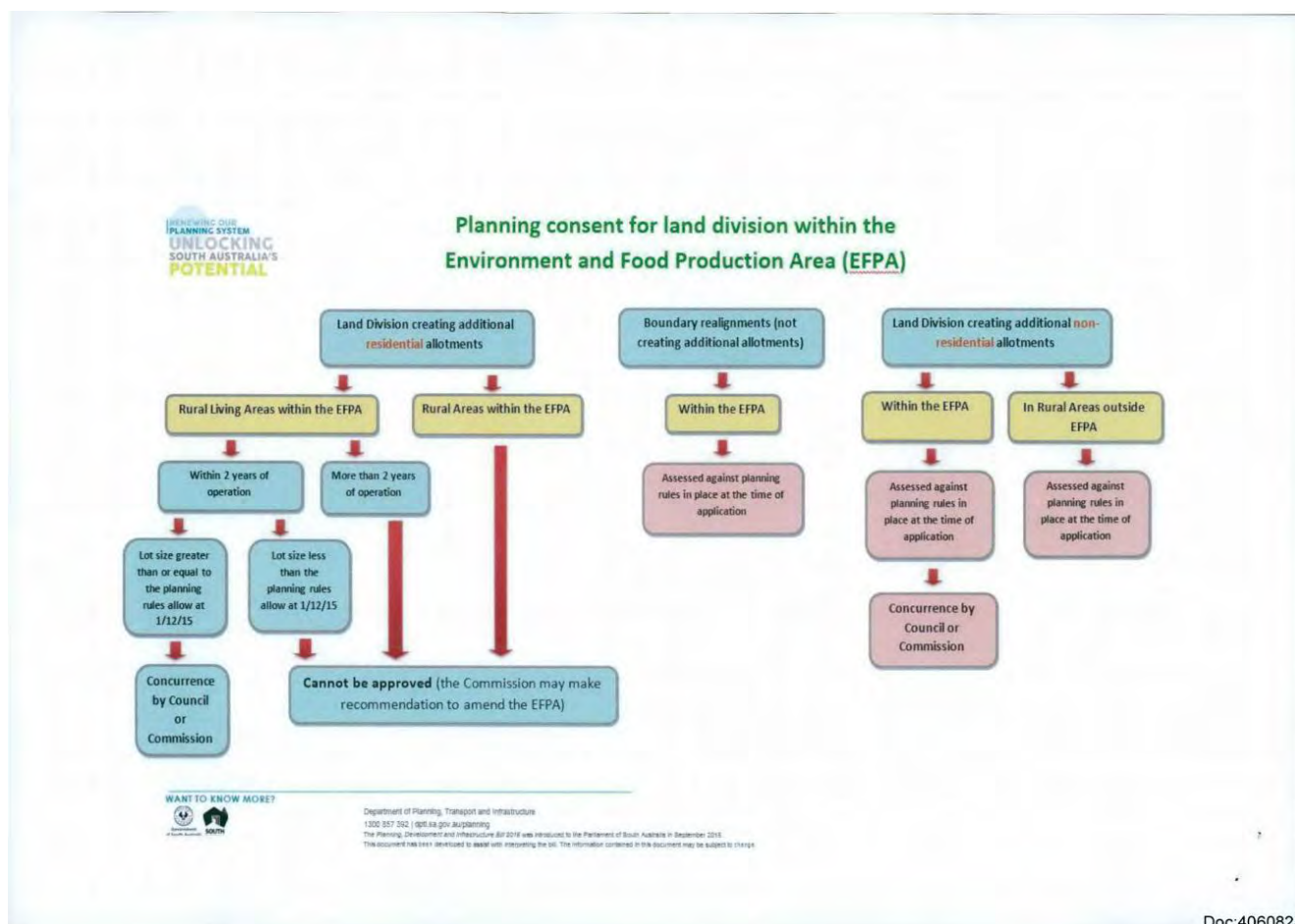
Applications to realign boundaries without creating additional allotments will be assessed against the planning rules in place at the time of application. They are not affected by the introduction of the EFPA.

#### **How will planning consent for land division be assessed within the EFPA?**

- Applications for land division to create additional allotments will be lodged with the relevant planning authority for assessment (this may be a local Assessment Panel or the State Planning Commission).
- If the application is for additional **non-residential allotments**, it will be assessed against the planning rules in place at the time of application. Once a decision is made, either the local assessment panel or state planning commission, depending on the authority, will need to 'concur' with the decision.
- Applications for land division to create additional **residential** allotments within the EFPA will **only** be approved, if the land is in a 'rural living area' (defined in schedule 7 of the Bill), and all of the following is met:
  - the application is lodged within two years of operation of schedule 7
  - the allotment size sought is the same as or larger than that allowed by planning rules that applied on 1 December 2015
  - the local council and state planning commission concur on the approval.

Note: a landowner may request the Commission to consider making recommendation to the Minister to amend the EFPA. Parliament will need to approve any amendments.

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## Do we have enough supply of land for future housing?

Housing supply from fringe and township areas outside EFPA

Region	Potential dwelling supply outside the proposed EFPA		
	Zoned land	Unzoned and future growth areas	Total (allotments)
Outer Metro	54,010	27,080	81,090
Township	16,990	15,100	32,090
<b>Total</b>	<b>71,000</b>	<b>42,180</b>	<b>113,180</b>

Estimated years of supply of fringe and township housing allotments

- **27<sup>1</sup> years supply** - based on the average consumption over the last 10 years (2005-2014)
- **35<sup>2</sup> Years supply**- based on the average consumption over the last 5 years (2009-2014)

<sup>1</sup>10 years average consumption = 348 ha by 12 lots per hectare equals 4176 lot/pa

<sup>2</sup> 5 years average consumption = 265 ha by 12 lots per hectare equals 3180 lot/pa

### WANT TO KNOW MORE?

Department of Planning, Transport and Infrastructure

1300 857 392

[dpti.sa.gov.au/planning](http://dpti.sa.gov.au/planning)



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## Attachment 2

**The Hon John Rau MP**

16PLN0385

22 April 2016

Mayor Lorraine Rosenberg  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

SCANNED	Disposal Code:
	Retention:
	No:



### Government of South Australia

Deputy Premier  
Attorney-General  
Minister for Justice Reform  
Minister for Planning  
Minister for Industrial Relations  
Minister for Child Protection  
Reform  
Minister for the Public Sector  
Minister for Consumer and  
Business Services  
Minister for the City of  
Adelaide  
45 Pirie Street  
ADELAIDE SA 5000  
GPO Box 464  
Adelaide SA 5001  
Tel 08 8207 1723  
Fax 08 8207 1736

Dear Mayor Rosenberg

I am pleased to advise that the *Planning, Development and Infrastructure Act 2016* was passed by Parliament on Tuesday 12 April 2016 and assented to by the Governor on 21 April 2016.

This legislation sets the framework for a contemporary and competitive planning system for South Australia. This opportunity to conduct a wholesale reform to planning laws and policy is rare. If done right, these reforms will transform our economy to create jobs and place South Australia ahead of other jurisdictions in planning.

#### What's in the Act?

The *Planning, Development and Infrastructure Act 2016* provides for:

- An independent and professional State Planning Commission.
- Tools to support local governments to undertake planning and assessment on a regional basis.
- Improved community engagement in the planning process including the creation of an engagement charter.
- The Environment and Food Production Areas, to curb urban sprawl and protect the economically and environmentally significant food bowl.
- Infrastructure schemes to support more efficient and effective roll out of basic and essential infrastructure in growth areas.
- A state planning and design code to significantly reduce the duplication and confusion caused by 68 individual council plans.
- A new assessment system that provides greater certainty for people wanting to undertake development and more tools to assess simple and complex applications.
- An emphasis on professional decision making with largely independent assessment panels, accredited professionals and assessment managers.

A brief overview summary of the legislation is provided in the attached information sheet.

Doc:4059258

### **A staged introduction**

Given the scale of the reform program, the Government is working to a five year implementation program that includes time to research best practice, engage with stakeholders and test the new systems and frameworks. The first year is largely about setting up the new system and will require significant input from all stakeholders.

The priorities for the first year are:

- **Legislation** – to bring the new legislation into operation, there is a need to pass through the Parliament a transitional bill which will set out how we progressively implement the new legislation and repeal any corresponding provisions in the existing *Development Act 1993*. New Regulations and associated statutory instruments will also need to be drafted to enable the new *Planning, Development and Infrastructure Act 2016* to progressively come into effect.
- **Project Governance** – Project Governance structures will be put in place to help guide the progress of the program. We will be working with the Local Government Association and individual Councils to ensure appropriate input as the program develops.
- **System Governance** – the first year will also be about setting up the new Planning Commission, the framework for Accredited Professionals, Assessment Managers and Assessment Panels. This will need to be established before the new assessment system can be phased in.
- **Community Engagement Charter** – The first responsibility of the Commission will be to prepare and consult on the community engagement charter. While the Commission is not yet established, we will be starting conversations around this as a priority.
- **Planning instruments frameworks** – this includes working out what the key planning instruments (such as the Planning and Design Code) will look like and how they will link into the new ePlanning system.
- **Specifications for the ePlanning system** – preparing the specifications for the ePlanning solution will take time and it is important that we get this right. While the planning portal may be available in the first year, the ePlanning system itself will not be delivered until the third year.

### **A shift in focus while keeping the current system going**

To achieve a reform program of this scale, Government and Council resources will need to be directed towards the delivery of a new planning system. However, there is still a need to keep the current system going.



It is for this reason that I would like to highlight some of my priorities for the next 12 months:

- ***The Planning Strategy*** – The 30-Year Plan for Greater Adelaide is currently being updated to better reflect current conditions, such as population growth, land take up rates and densities. A key focus of the review is on how we make infill work
- ***A focus on good design*** – I have asked the Department of Planning, Transport and Infrastructure (the Department) to prepare a set of medium density guidelines that will better encourage high quality design within our growth areas. Your staff have been invited to conversational forums to discuss how good medium density development can complement existing neighbourhoods.
- ***Heritage reform*** – Through the Parliamentary debates on the Planning, Development and Infrastructure Bill, I committed to undertake a review of the frameworks around heritage listings. I therefore intend to start a conversation with Councils and other stakeholders in the middle of this year around this topic.
- ***Council-led rezonings*** – I will continue to support Council Development Plan Amendments that are directly linked to job creation. However, I ask that Councils carefully consider their priorities and where possible focus resources on working with my Department on the Planning and Design Code.
- ***Strategic rezonings*** – I will continue to initiate strategic rezonings that create employment opportunities for South Australians.

The significance of the legislative reform and the implementation of such reforms will be both exciting and challenging. The success of this lies in all of us working together to develop and implement our new planning system.

I look forward to the opportunity to work with you to deliver a modern and competitive planning system for all South Australians.

Your sincerely



**John Rau**  
Deputy Premier  
Minister for Planning

cc. Chief Executive, Mr Mark Dowd

Enc.

Doc:4059258

# **RENEWING OUR PLANNING SYSTEM**

## **A brief overview of the new *Planning, Development and Infrastructure Act 2016***

The new *Planning, Development and Infrastructure Act 2016* was passed by Parliament on 12 April 2016. The Act will come gradually into operation over the next 5 years

This new legislation is set to significantly reform our planning system by delivering:

### **A better framework for long-term planning**

Long-term planning forms the cornerstone of our planning system and through the Act's objects and principles and a new general duty, it will reinforce the shared responsibilities of government, local councils, industry and communities.

This will provide the certainty to drive investment and deliver better planning and development outcomes across South Australia.

### **Better ways to engage South Australians**

Engagement with communities will now be a central feature of the new planning system. The Act places the emphasis on engaging communities early when the rules, such as the state-wide Planning and Design Code and other regulatory instruments are being written, rather than at the later stages of the planning process, when it is too late to influence outcomes.

A new engagement charter will be developed to provide people with genuine influence over the process of developing the plans and policies that will shape their communities. The charter will allow engagement to be tailored to suit each community and authorities will be obliged to meet or exceed key performance benchmarks.

### **A better focus on design quality**

The Act will enable the establishment of system-wide design standards reinforcing an emphasis on design which has been woven throughout the Bill through design



review, design principles and design-based zoning, establishing design as fundamental for policies and practices at all levels.

### **A better, clearer rulebook for everyone**

The Act will transform the warren of planning rules which currently exasperate ordinary South Australians trying to build a house, or businesses wanting to deliver a development, and replace them with a single, easy-to-access set of rules that can be applied consistently across the State.

The new rulebook—the 'Planning and Design Code'—will be written in plain language, and focused on design outcomes that can be tailored to address local character needs.

It will be supported by a new e-planning system so that planning information is easily accessible online.

### **Better information that is digital by default**

In the new planning system, all planning information will be accessible on a central e-planning portal.

South Australians will be able to participate in planning processes from consultation to lodgement—anywhere, any time. This online platform will reduce costs for applicants, councils and ratepayers, and deliver faster turnarounds and tracking of decisions.

This will make updating the rulebook quicker and easier than current processes and enable new government policies and amendments to be delivered quickly and efficiently.

### **Better process leading to quicker decisions**

Homebuilders and small businesses need certainty when they apply for approval of development that is expected in a zone.

The Act provides for new assessment pathways to deliver faster approvals, with fast-tracking of deemed-to-satisfy development applications, and more consistent planning rules for performance-based assessment, and ensuring decisions are made and the planning rules applied by accredited professionals.

The Act shifts the focus to the needs of applicants, facilitating outcomes for them, allowing greater flexibility in the way in which assessment may be staged, and providing more and better options for decisions to be reviewed.

The system will be oriented to provide applicants with an early 'yes' or 'no' to their proposed development, and not an infinite and costly 'maybe'. Delays will be shortened, red tape reduced and investment encouraged.

The Act also empowers councils with better enforcement tools, including the ability for courts to capture profits from breaches, impose corporate multiplier penalties, and make adverse publicity orders.

### **Better coordination and delivery of infrastructure**

The Act creates the basic and general infrastructure schemes which ensure infrastructure needs are identified, and costs calculated and locked in, before development can begin – rather than building fringe subdivisions that leave new homeowners stranded without the infrastructure and services they need.

The **Basic Infrastructure Scheme** will only apply to new (greenfield or major brownfield) developments, at the point where developers are having land rezoned or subdivided, or commence an approved development and not to homes being built in established developments or suburbs. This will ensure developers pay for their share of these costs, at the time when they benefit from developing, rather than leaving them to the tax payer.

When rezoning occurs for new developments, developers are already required to provide the roads, streets, electricity, gas, water, sewerage, communications and storm water infrastructure. This cumbersome process currently depends on individual negotiation of infrastructure agreements by way of legal deeds between landowners and developers.

The State Government, representatives of the development sector and the Local Government Association have worked together to set up a legislative framework for the basic infrastructure schemes, as an alternative to these current, less efficient practices. However, in some circumstances, developers may still prefer to negotiate and reach agreement with the local council for the provision of basic infrastructure by way of a deed, as is currently the practice.

The **General Infrastructure Schemes** will provide those landowners who all agree that they want to replace and build new infrastructure, with a workable mechanism to achieve this.

As our State changes and grows, the need to replace and build new infrastructure will increase. We cannot just keep raising taxes across the board to fund infrastructure from general revenue.

General infrastructure schemes will be able to be established for the purpose of providing essential infrastructure such as major roads, transport networks or facilities, causeways, bridges, embankments, walls, channels, drains, and other facilities – but only if all landowners agree to proposed arrangements. As well as requiring that all landowners agree to proposed arrangements, general infrastructure schemes will be subject to the scrutiny of the parliament.

The general infrastructure scheme will share the cost of new infrastructure between those who gain direct benefits. The general scheme would make this State one of the first in Australia to provide a legislative mechanism for value capture. This has the potential to unlock opportunities for South Australia to access Federal

Government infrastructure funding, which may bring forward development and infrastructure that can benefit members of our community.

All funding arrangements related to infrastructure schemes will be subject to parliamentary scrutiny.

**Environment and Food Production Areas.**

The State now has a complete legislated boundary within the Greater Adelaide Region — the Environment and Food Production Areas — to prevent unnecessary and unwarranted urban sprawl consuming our limited and precious lands that should be used to produce our quality food and wine industries which generate over \$19 billion in revenue.

The Environment and Food Production Areas provide necessary certainty to our food and wine producers the tourism sector and provides developers and prospective developers with far greater certainty as to where urban development may or may not occur.

Changes to Environment and Food Production Areas will not be able to be made at the stroke of a pen behind closed doors. Instead, any such change must be done transparently, the merits publicly tested and with parliament, having the power to disallow any amendments.

Any changes will be informed by the new State Planning Commission who will undertake an independent inquiry into the Environment and Food Production Areas at least every five years. These inquiries will be transparent and based upon consultation with the community, industry groups and interested parties.

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Our Ref: 3481555

10 May 2016

The Hon John Rau MP  
Deputy Premier and Minister for Planning  
GPO Box 464  
ADELAIDE SA 5001

Dear Minister Rau

**Mount Lofty Ranges World Heritage Bid**

Thank you for meeting with Mount Lofty Ranges World Heritage Bid stakeholders in March 2016 to discuss potential synergies between the bid and the now legislated Environmental and Food Production Area (EFPA).

Following our March meeting, we believe there is scope for a productive discussion about the support that our bid might provide to broader State Government directions – especially the promotion of the EFPA as a premium food and wine and tourism area. As you know, the Mount Lofty Ranges World Heritage Bid is a 'grass roots' initiative that has been working across a large region. We have the support of regional development authorities, the University of Adelaide and now eight local government areas with the recent addition of Light Regional Council and the District Council of Clare and Gilbert Valleys to our consortium.

We are working hard to build a consensus of support across a diverse range of interest groups, the food and wine industry, community, environment and heritage groups, landowners and producers. Central to this is the support of numerous industry leaders and organisations in the region, including Adelaide City Council in response to the prospect of around half of the economic benefit of the future listing flowing through to business in Adelaide. However, we are cognisant of the need for State Government support in response to not only direction from the Commonwealth (with respect to our national heritage nomination) but also our private sector partners and sponsors, who have stressed the value of State Government support and partnership.

Resourcing is not our primary need at this stage in the project – rather, we are seeking support in other ways such as access to state agency representatives (from the areas of planning, primary industries, tourism, environment and state development, etc.) to join with us and assist our project management group to address matters of relevance to your government. This is particularly important as we complete our National Heritage nomination for lodgement in early-2017. In addition, we note the benefit a modest financial contribution across relevant agencies that would help to establish governance arrangements in support of the longer term bid for World Heritage listing, and to contribute towards future University research. To this end, we would appreciate any modest financial and in-kind contribution.

In late 2013, we received a letter from The Hon Gail Gago (on behalf of the Premier) in response to our request for support, which suggested we provide the State Government with further information regarding aspects of the proposed listing. Our bid consortium has delivered a significant amount of work in response with the assistance of supporting professionals, local government staff and University researchers.

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For further information visit [www.mountloftyranges.org](http://www.mountloftyranges.org)

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This supporting information is enclosed (refer *supplementary information*) and addresses the following:

- the outstanding universal value underpinning our proposal and the likelihood of meeting relevant UNESCO criteria
- a benefit-cost analysis of listing
- the financial and regulatory burden for Government and the community, including effects of listing on continuing land use and development in the region.

We are hopeful that this comprehensive update will assist to inform future discussions and underpin forthcoming support from State Government.

With respect to our benefit cost analysis (BCA), it would be helpful if you could confirm the scope, targets and specifications expected by state government for future BCA work to complement our existing economic benefit analysis.

Lastly, we would also like to acknowledge the value of the various meetings we have been party to in support of our bid, including:

12 November 2015	Hon Ian Hunter MP, Minister for Sustainability, Environment and Conservation and Sandy Pitcher, CEO Department of Environment, Water and Natural Resources
8 December 2015	Andrew McKeegan, CEO Department of Planning, Transport and Infrastructure
2013 (various)	Hon Leon Bignell MP, Minister for Tourism, Scott Ashby, CEO Department of Primary Industries and Regions, Rodney Harrex, CEO South Australian Tourism Commission

As Chair of the Project Steering Group, I would appreciate an opportunity to discuss this material with you and your colleague Ministers with interests or responsibilities in this matter (copied in here).

Please contact Adam Mrotek Chair of Project Management Group on 8301 7306 or at [adamro@onkaparinga.sa.gov.au](mailto:adamro@onkaparinga.sa.gov.au) to coordinate a suitable time for a meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read "Lorraine Rosenberg".

Mayor Lorraine Rosenberg  
**Chair, Project Steering Group**

CC: Minister for Environment  
Minister for Agriculture, Food and Fisheries, and Tourism

Enclosed	<b>Supplementary Information</b>
	A. Statement of Outstanding Universal Value of the Mount Lofty Ranges Agricultural Landscape (Marsden 2016)
	B. Exploring UNESCO World Heritage Site listing for the Mount Lofty Ranges Agrarian Landscape Executive Summary (Johnston et al 2012)
	C. Economic Impact Projections Study (EconSearch 2012)
	D. Statutory Implications of National Heritage and World Heritage Listing (Leadbeter 2015)

**Attachment 4**



From the office of the Mayor  
City of Onkaparinga

Your Ref:  
Our Ref: ECM 4026610

28 April 2016

Mr Steven Griffiths MP  
Member for Goyder  
51 Robert Street  
MAITLAND SA 5573

Dear Mr Griffiths

**Local Government (Rate Increases) Amendment Bill 2016**

Thank you for your letter of 29 March 2016 seeking feedback on the Local Government (Rate Increases) Amendment Bill 2016 as introduced to Parliament on 24 March 2016.

We believe that the introduction of rate capping legislation is unwarranted and only adds another level of red tape for Local Government and our communities.

Our understanding of the intent of the Bill is that it seeks to ensure any rate increase is set at a level acceptable to the community. We are supportive of this principle, however the existing Local Government Act 1999 (the Act) currently mandates that councils must prepare and engage our communities on our draft Annual Business Plan, sets consultation requirements, and requires councils to consider feedback from our communities prior to adopting the finalised Annual Business Plan and declaring the rates each year. We are already answerable and accountable to our communities for the decisions we make.

As discussed at the recent Local Government Association Forum on Rate Capping, there may be potential to improve on how local government conduct engagement processes and we would welcome any suggested improvements to current practices should the Essential Services Commission of SA (ESCOSA) or the Parliament have a better consultation model.

We ask you to consider which party is in a better position to understand the wants and needs of their local community? Those persons who were democratically voted in to do the job, or a distant, bureaucratic agency with limited knowledge of the projects, programs and services requested by the community and no direct connection to the people living in the council areas (i.e. ESCOSA)?

Local Government was established to deal with local needs and services. Establishing an agency such as ESCOSA to limit the ability of local government to raise revenue, is akin to the Australian Tax Office telling State Governments how much revenue they can raise in their annual budgets. The requirements for local government in setting and engaging



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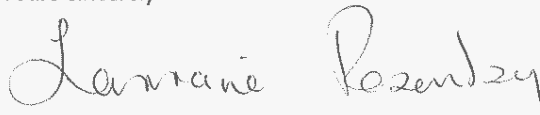
on their annual budgets and rates far exceeds anything done by the State when increasing charges. It is also worth noting that a significant contributor to local government rate increases is the on-going cost shifting from Federal and State Government to Local Government through increasing fees and charges, reductions in grant funding, increasing EPA levies, divesting Housing SA housing stock and legislating that mandatory rate rebates must apply.

Given that council rates only account for approximately 1.9% of average weekly household expenditure (refer attachments), we believe that controls on the cost of living for South Australian residents would be better directed to other service providers where costs have increased significantly in recent years, such as water, electricity and State taxes.

Finally we enclose a copy of our Submission to the South Australian Economic and Finance Committee Inquiry into Local Government rate capping policies and confirm our position that we believe the Bill is an unnecessary layer of red tape that wholly undermines the role of Local Government and we cannot support it.

Should you have any questions regarding the above information, please contact our Team Leader Revenue, Joan Murrell on (08) 8384 0530.

Yours sincerely



Lorraine Rosenberg  
**Mayor**

Enc: Mayoral covering letter- Submission on rate capping policies  
Submission - Inquiry into Local Government rate capping policies  
Illustrative average weekly household expenditure



## Attachment 5



From the office of the Mayor  
City of Onkaparinga

Your Ref:  
Our Ref:

15 April 2016

Honourable Jack Snelling MP  
Minister for Health  
PO Box 2555  
ADELAIDE SA 5001

Dear Minister Snelling

### **Southern Community elective surgery wait times and health service levels**

I would like to open this letter by reiterating our thanks to you for recognising our and our partners' achievements in public health planning by conferring the 2016 South Australian Minister for Health Excellence in Public Health (Metropolitan Category) award on the City of Onkaparinga. I am pleased that our respective spheres of government have worked together so effectively to bolster the southern community's long-term public health outcomes.

However I write principally on this occasion to seek assurances from you about the immediate future of health services in our region. Council notes with some concern the extensive waiting times for elective surgery and radiography, particularly in relation to colonoscopies and ultrasonography, in the Southern Adelaide Local Health Network.

Recent anecdotal observations indicate that the current waiting time for an ultrasound at Flinders Medical Centre (FMC) is more than nine weeks, and waiting times for colonoscopies can be in excess of eight months – comprising more than six months from referral to an outpatient clinical appointment, and a further eight weeks between clinic appointment and surgery.

Conversely, the Repatriation General Hospital (RGH) has historically demonstrated substantially better waiting times for clinical appointments and elective surgery. Observations indicate only a six-day wait for ultrasonography, and a wait time of six months for cases of urgent colonoscopy from referral to surgery. While it appears that the wait time for colonoscopy surgery at RGH has expanded recently, wait times for colonoscopies and ultrasounds are still greatly improved from current elective surgery and radiography waiting times experienced at FMC.

In context of the RGH's imminent closure we hold concerns about future waiting times and service levels within the Southern Adelaide Local Health Network. These concerns are heightened by the fact that more than 136,000 annual outpatient consultations occur at the RGH. Coupled with our region's rapidly growing and ageing community it appears that circumstances are aligning for a spike in waiting times.



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Morphett Vale  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Accordingly the community of southern Adelaide seeks some reassurance from you that waiting times for elective surgery and service levels will not just be maintained but dramatically improved following the closure of the RGH. Moreover, we would appreciate some indication from you that the proposed changes will not result in increased demand, and extended waiting times, flowing onto FMC and Noarlunga Hospital as a result of the RGH closure.

Our request for this assurance aligns to South Australian Government's priority in Transforming Health to 'reduce waiting times for patients requiring elective surgery in our hospitals'. As the Transforming Health Summary states:

*'currently the elective surgery rate for SA metropolitan hospitals is too low at 52 per cent of total surgery, compared with Australian rates which average at 60-70 per cent,' and*

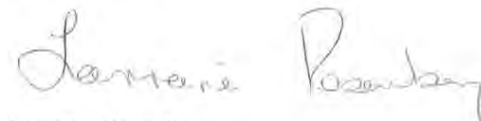
*'elective theatre utilisation for elective surgery is as low as 40 per cent in some SA hospitals.'*

We believe that improved elective surgery services and shorter wait times should be implemented as a matter of urgency.

While we are appreciative of the proposal for a \$7 million Noarlunga Hospital upgrade set aside for the elective day surgery centre, as outlined in the Transforming Health Plan, the Southern Community would also appreciate reassurance that not only will these upgrades accommodate for the closure of RGH, but that they are also on schedule for completion in 2017.

I look forward to receiving your response.

Yours sincerely



Lorraine Rosenberg  
**Mayor**





From the office of the Mayor  
City of Onkaparinga

27 April 2016

Hon Susan Close MP  
Minister for Higher Education and Skills  
GPO Box 1563  
ADELAIDE SA 5001

Dear Minister Close

**Re: Noarlunga TAFE Campus**

I am writing to request information on the future of the Noarlunga TAFE Campus. As you are aware TAFE has been an integral part of Noarlunga Centre for over 30 years providing much needed education opportunities to the Southern region. During this time the City of Onkaparinga has partnered with TAFE in the delivery of library services to TAFE students.

In 2015 Council endorsed a plan for the revitalisation of Noarlunga Centre which:

- provides a strategic plan for the long term development of the centre
- developed concept plans based on market research and feasibility
- defined the broader economic benefits to be derived from the project, establishing clear expectations and deliverables
- delivered a plan to implement the project to demonstrate how the vision for Noarlunga Centre will unfold

In order to facilitate the growth of Noarlunga's economy, keystone initiatives were identified for the centre. These described actions for government, stakeholders and the community to work together to transition Noarlunga to a vibrant, growing and prosperous centre. An important initiative is to 'Invest in Our Noarlunga People' which focusses on reskilling and providing training in industries compatible with the demographic of the region—essential to reducing unemployment and enabling industries to grow.

The need for the Noarlunga TAFE in Noarlunga is without question with the region around Noarlunga Centre one of the most disadvantaged regions in metropolitan Adelaide by a number of measures, with a large proportion of regional residents employed in low-skill, poorly paid industries typically associated with disadvantage. In addition, unemployment rates across the region are among the highest in metropolitan Adelaide with rates of over 20% recorded for the populations of Hackham West—Huntfield Heights and Christie Downs, 3<sup>rd</sup> and 4<sup>th</sup> highest respectively in the metropolitan area (Department of Employment Small Area Labour Market Figures—December 2015). Providing and growing educational opportunities, especially to higher levels of education, will be a key driver for change in the region.



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South Australia 5168  
[www.onkaparingacity.com](http://www.onkaparingacity.com)

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Noarlunga Centre  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Aberfoyle Park office  
The Hub  
Aberfoyle Park  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Willunga office  
St Peters Terrace  
Willunga  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

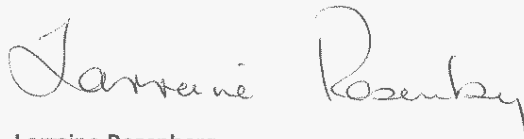
Woodcroft office  
175 Bains Road  
Morphett Vale  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

We are also aware that TAFE now leases space to a number of other organisations predominantly aimed at increasing educational and employment opportunities available in the centre. Australia's economy will increasingly rely upon innovation and entrepreneurship to drive prosperity and so our long-term vision for Noarlunga Centre must have innovation if it is to be a hub for commercial activity and the commercialisation of new ideas. The evolution of 'innovation ecosystems' in Adelaide's CBD demonstrate that innovation hubs and co-working spaces can start small and quickly evolve into professionally-run commercial enterprises that return significant dividends on their start-up investment.

There is no reason we cannot replicate those successes in Adelaide's south. We would like to discuss opportunities for the TAFE campus to potentially offer space for an expanded and formalised innovation hub.

I look forward to receiving your confirmation about the future of TAFE in Noarlunga. I would also like to arrange a meeting to discuss opportunities to grow the range and quality of educational opportunities available in Noarlunga.

Yours faithfully



Lorraine Rosenberg

**Mayor**

## Attachment 7



### Metropolitan Police Stations Review

A key strategy of the SAPOL Organisational Reform Program is to return more police to front line operational duties. To achieve that goal all facets of the current SAPOL metropolitan policing model are being reviewed. Key considerations for the Metropolitan Police Stations Review were to assess whether the current practices and processes are efficient and meet the needs of both SAPOL and the community.

The main way that the community contacts the police is via the telephone (Triple Zero and 131444). SAPOL answers approximately 150,000 Triple Zero emergency calls each year, with a further 430,000 calls answered on the non-urgent 131444 police assistance number. In addition to police attendance matters, callers report crime, traffic complaints and suspicious behaviour by phone. They are also provided with a range of advice that negates the need to attend a police station.

On line reporting of vehicle collisions, lost property and cybercrime is also available with two new 'apps'; 'Report Suspicious Behaviour' and 'Track My Crime' to be launched in the near future.

The review identified a business need to retain 24 hour front office services at Elizabeth, Port Adelaide and Christies Beach. These stations maintain cell facilities and are adjacent metropolitan courts. The workload at Hindley Street also supports the retention of 24 hour services from that facility.

The review included analysis of demand for front office policing services at the following 12 metropolitan police stations (the 4 proposed 24/7 police stations are not considered in this report):

1. Aldinga Police Station
2. Glenelg Police Station
3. Golden Grove Police Station
4. Henley Beach Police Station
5. Holden Hill Police Station
6. McLaren Vale Police Station



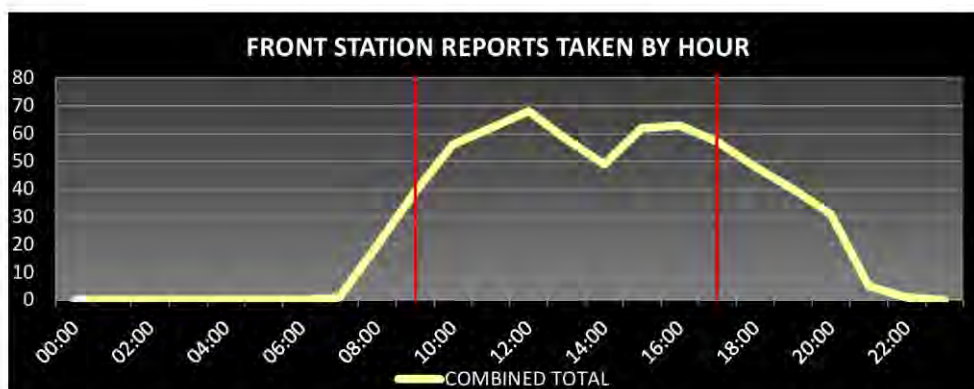
7. Netley Police Station
8. Norwood Police Station
9. Parks Police Station
10. Salisbury Police Station
11. Sturt Police Station
12. Wakefield Street Police Station

Statistical sampling of demand indicators revealed that on average, the majority of non-24/7 police stations experience the highest volume of demand between 9.00 am and 5.00 pm. The review identified that outside 'business hours' demand from attending public significantly decreases. Opening hours and staffing are not proportionate to demand for service.

It is apparent that the current police stations are under-utilised. Front office business hours are not standardised and staffing these offices after hours has a negative resource impact on front line policing. Staffing the front office of a large number of police stations afterhours has an adverse impact on available resources and there is an opportunity to more efficiently resource larger stations afterhours if the business hours of smaller stations are rationalised.

The graph below represents the aggregate results from all the relevant non-24/7 police stations over a 24 hour period. The two red vertical lines indicate the proposed front office opening hours of the non-24/7 police stations. The left axis represents 'units of work' which includes financial transactions, reports of crime or incidents (i.e. Police Incident Reports, Vehicle Collision Reports and Domestic Abuse Reports). A number of functions performed at police stations (e.g. telephone enquiries, witnessing statutory declarations, etc) have not been considered in the assessment due to lack of validated data.

Table 1 – Front Station Aggregate Demand (24 hour period)



This finding suggests the available hours of front office services within police stations could be aligned to more accurately correlate with the times of higher demand for service in consideration of the type of service provided.

A significant proportion of over the counter business at police stations is non-urgent and relates to administrative matters that should be dealt with during business hours. A considerable quantity of reports entered at police stations are vehicle collision reports. It is also the case that a significant percentage of these reports could have been entered online. By maintaining a smaller number of stations that provide afterhours services, members of the community are still able to attend a station if they choose. The average distance to a 24 hour station would be approximately 15 kilometres.

For all urgent matters, police patrols are dispatched to the caller. Front office demand has been examined and 'business as usual' opening hours identified that meet that demand. It is anticipated that outside of the defined business hours the front office services within these stations would be opened at the discretion of the local police commander. For example, this may include local requirements such as extended hours during summer months for Glenelg and Henley Beach Police Stations, or specific special events such as New Year's Eve and Australia Day that may require an extension of the standard front office opening hours.

The table below (Table 2) represents both the current police station locations and opening hours, and the proposed days and hours of 'front station' operation. The 24/7 police stations provide an even distribution of locations across the metropolitan area (refer Map 1). It should be noted that there is no direct correlation between front station opening hours and the provision of mobile policing assistance and emergency response to the community. That is, whilst a police station 'front office' may be closed, this does not preclude response police deploying from the building over a 24/7 period to provide a mobile policing response.

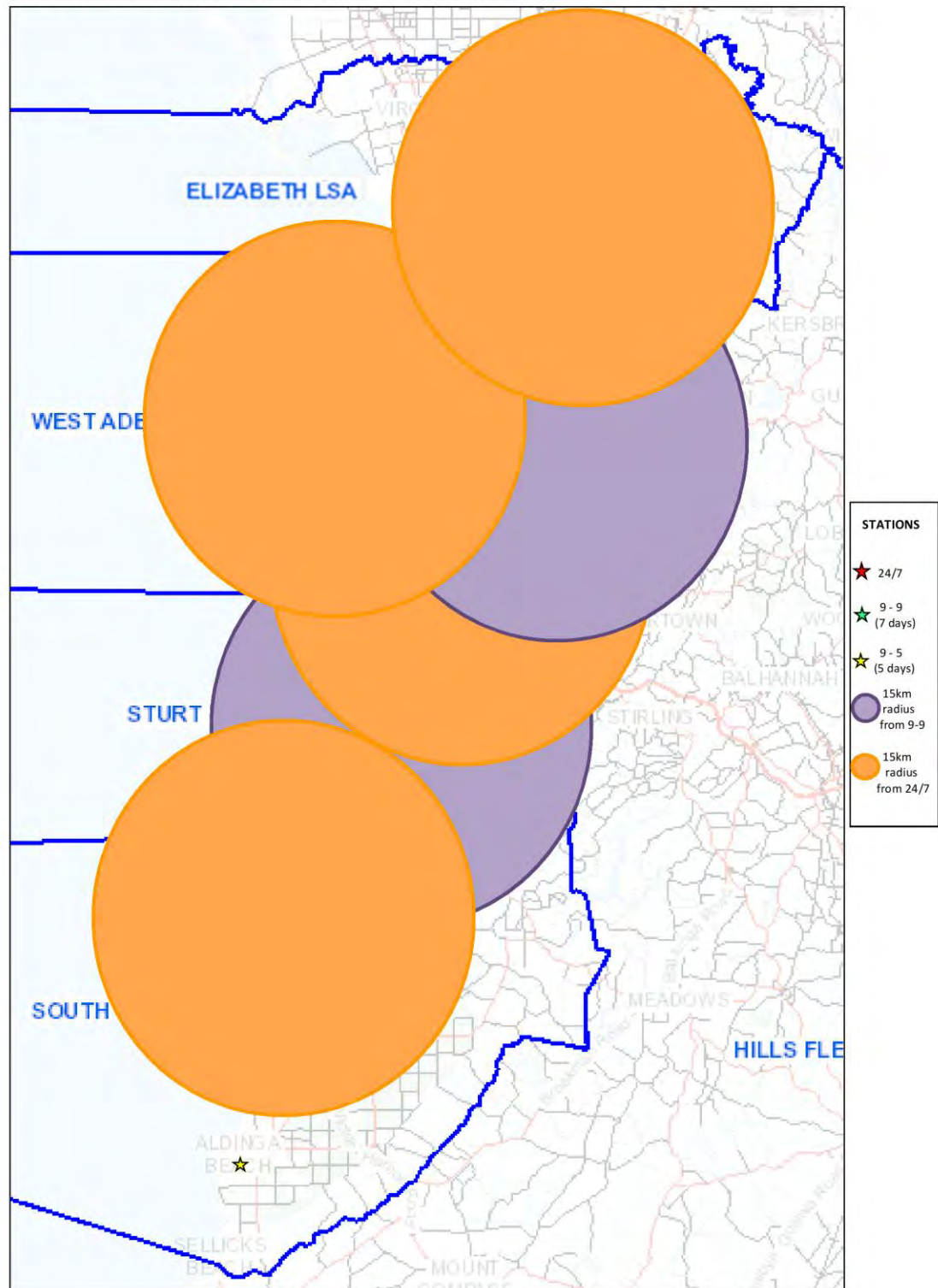


**Table 2 –Police Station Locations / Front Station Opening Hours (Current/Proposed)**

<b>Police Station</b>	<b>Current Days</b>	<b>Current Hours</b>	<b>Proposed Days</b>	<b>Proposed Hours</b>
Aldinga	Mon-Fri	8:30am – 5:00pm	Mon-Fri	9:00am – 5:00pm
Christies Beach	7	24 hour	7	24 hour
Elizabeth	7	24 hour	7	24 hour
Glenelg	7	7:30am – 10:00pm	Mon-Fri	9:00am – 5:00pm
Golden Grove	7	8:30am – 9:30pm	Mon-Fri	9:00am – 5:00pm
Grenfell Street	N/A	No Station Service	Mon-Fri	9:00am – 5:00pm
Henley Beach	7	8:00am – 11:00pm	Mon-Fri	9:00am – 5:00pm
Holden Hill	7	24 hour	7	9:00am – 9:00pm
McLaren Vale	Closed	Closed	Closed	Closed
Netley Police	7	7:30am – 10:00pm	Mon-Fri	9:00am – 5:00pm
Norwood	7	8:00am – 9:00pm	Mon-Fri	9:00am – 5:00pm
Parks	7	8:30am – 5:00pm	Closed	Closed
Pt Adelaide	7	24 hour	7	24 hour
Salisbury	7	8:30am – 9:30pm	Mon-Fri	9:00am – 5:00pm
Sturt	7	24 hour	7	9:00am – 9:00pm
Wakefield Street	7	24 hour	Relocate	see Grenfell Street

SAPOL's proposed changes to opening hours aligns SAPOL's non-urgent, administratively based service delivery to the accepted operating hours for all other government agencies. The proposed changes to opening hours deliver greater consistency (i.e. the opening hours are standardised to reduce confusion within the community), ability to better resource 24/7 stations and provide a higher degree of customer service. By reducing the opening hours of smaller stations, more robust staffing of larger stations can be achieved while some officers can be returned to frontline policing duties providing a more visible and responsive policing presence within the community.

Map 1 - Police Stations colour coded by proposed opening hours.





Your Ref:  
Our Ref:  
Enquiries: AC Noel Bamford  
Telephone: 08 7322 3266  
Facsimile:

A key strategy of the SAPOL Organisational Reform Program is to return more police to front line operational duties. To assist with achieving this, a recent South Australia Police (SAPOL) internal review examined the provision of 'front office' services from all metropolitan police stations.

At the present time SAPOL operates 16 police stations across the metropolitan area, including:

1. Aldinga Police Station
2. Christies Beach Police Station
3. Elizabeth Police Station
4. Glenelg Police Station
5. Golden Grove Police Station
6. Henley Beach Police Station
7. Hindley Street Police Station
8. Holden Hill Police Station
9. McLaren Vale Police Station
10. Netley Police Station
11. Norwood Police Station
12. Parks Police Station
13. Port Adelaide Police Station
14. Salisbury Police Station
15. Sturt Police Station
16. Wakefield Street (Adelaide) Police Station

SAPOL has developed a model for front office Police Station facilities across the Adelaide metropolitan area and a summary is provided for your review.

The Commissioner of Police invites you to consider this proposal and provide a written submission detailing concerns, issues or comments that you feel need to be taken into account prior to a final decision being made.

It would be appreciated if your written submission is addressed to:

Program Manager  
SAPOL Organisational Reform Program  
GPO Box 1539  
ADELAIDE SA 5001

Or by email to [sapol.organisationalreview@police.sa.gov.au](mailto:sapol.organisationalreview@police.sa.gov.au)

**All submissions are required by COB Friday 27 May 2016.**



[www.police.sa.gov.au](http://www.police.sa.gov.au)

South Australia Police, GPO Box 1539, Adelaide SA 5001 ABN 93 799 021 552



Yours sincerely

A handwritten signature in black ink, appearing to read 'Noel Bamford', with a long horizontal stroke extending to the left.

Noel Bamford  
Assistant Commissioner

Program Manager  
SAPOL Organisational Reform

6 May 2016

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## Attachment 8



From the office of the Mayor  
City of Onkaparinga

Your Ref:  
Our Ref: ECM 4028631

10 May 2016

Ms Nat Cook MP  
Member for Fisher  
Shop 11  
Aberfoyle Hub Shopping Centre  
ABERFOYLE PARK SA 5159

COPY

Dear Ms Cook

Nat

### Rate increases

Thank you for your letter dated 1 April 2016 on behalf of your constituents who have expressed concerns regarding City of Onkaparinga rate increases.

Simple comparisons between the rate in the dollar applied from year to year or the level of the Fixed Charge applied have little meaning as these are only components of our rate revenue. It is the combination of these two items that should be compared for any year.

The general rate increase set each year by Council reflects the increase applied to the total general rate revenue from the prior year. We then add any growth (new properties or additional development) and this provides the total general rate revenue to be collected for the following year. The total general rate revenue to be collected for any year is determined through our financial planning and budget process.

Each year Council undertakes an extensive financial planning and budget process which includes a review of operating, projects and capital works budgets and our rating policy. Our budget is developed to ensure that we achieve the best possible mix of services, infrastructure and facilities for our communities. Our processes also include ongoing service reviews as part of our strategies to seek further efficiencies and cost savings across the organisation. Council endeavours to ensure that the level of annual rate increase is set at a responsible and affordable level for our communities.

The annual process includes community engagement on our draft Annual Business Plan (ABP) including budget, rating and project proposals for the coming financial year. We are about to commence our community engagement process on our draft ABP for 2016-17. Notices will appear in the local Messenger press shortly advising how residents can participate in this process. We encourage residents to provide feedback on our draft ABP and assist Council in developing the future for our communities.



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175 Bains Road  
Morphett Vale  
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Facsimile (08) 8382 8744

With respect to 2016-17, Council has currently approved a rate increase of 2.65% for inclusion in the draft Annual Business Plan 2016-17 for community engagement purposes.

Over the period you quote in your letter, I offer you some further figures to consider:

State Government cost increases					
Year	2011-12	2012-13	2013-14	2014-15	Source indices
Motor Registration	5.0%	3.6%	1.4%	3.5%	A2328746X Maintenance & Repairs Motor Vehicles Adelaide Index
Electricity	17.8%	12.8%	3.0%	0.0%	A2328116F Electricity Adelaide Index
Water & Sewerage	14.0%	10.5%	1.0%	3.0%	A2329871C Water & Sewerage Adelaide Index
EPA Waste Levy	34.6%	20.0%	11.9%	10.6%	Environmental Protection Agency
NRM Levy Adelaide Mt Lofty Ranges Board	11.7%	1.5%	9.8%	2.1%	Ministerial Gazettal of Council Contributions
NRM Levy SA Murray Darling Board	37.6%	4.0%	1.7%	1.7%	Ministerial Gazettal of Council Contributions

So you will see from this group of figures there is definitely not an adherence to CPI from the State Government on any of these cost of living pressures. Could you in return, also show restraint in your State Budget to ensure your tax burden is not excessive.

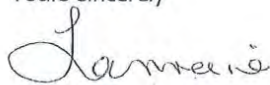
Local Government takes 3% of the taxes of the total tax take so simple sums could show that these above CPI increases on the majority of taxes would have a far greater impact on cost of living pressures than council rates.

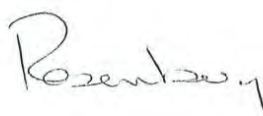
I enclose further a chart, constructed from ABS figures that show the true impact of all household costs. As you will see Local Government rates scores very low compared to other expenditure.

I realise it is easy to target council rates as a cost centre, but cost of living impacts fall much more under the state budget controls.

Should you have any questions regarding the above information, please contact our Team Leader Revenue, Joan Murrell on (08) 8384 0530.

Yours sincerely

  
Lorraine Rosenberg  
Mayor



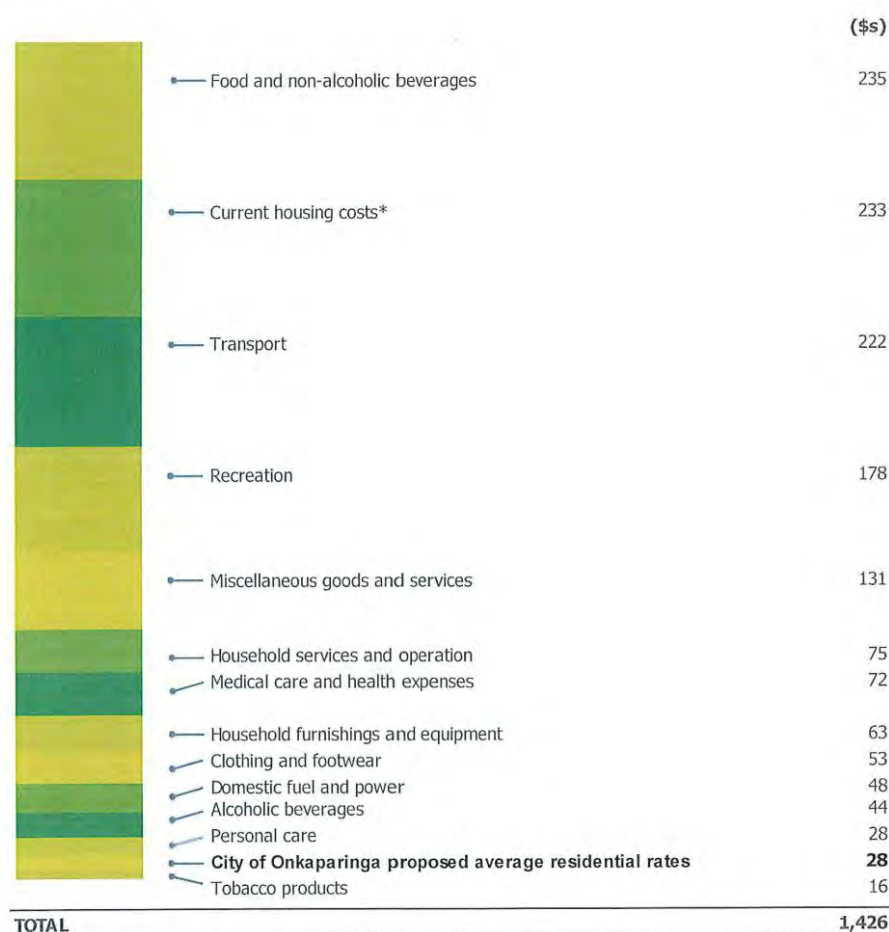




## Illustrative average weekly household expenditure

The following information provides a breakdown of the total average weekly household expenditure by type.

For an average \$28 per week in forecast residential rates we are able to provide a broad mix of services, infrastructure and facilities for our communities as outlined in the draft Annual Business Plan 2016-17. This represents less than 2 per cent of average weekly household expenditure.



\* excluding rates which are shown separately

Sources: Australian Bureau of Statistics (ABS) Household Expenditure Survey 2009-10 as indexed by ABS indexation figures for 2010-11 to 2014-15 and Deloitte Access Economics indexation forecasts for 2015-16 and 2016-17.

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## Attachment 9

**THE RETURNED AND SERVICES LEAGUE  
Morphett Vale and District Sub-Branch Inc.  
8 Robertson Avenue, Morphett Vale.**



MOTTO

"The Price of Liberty is Eternal Vigilance"

ABN 52 414 465 173

President: Ron Payne – 0433 793 348

Secretary: Gordon Curtis – 85521969

Mobile – 0417 857 467

Email: [gcu14414@bigpond.net.au](mailto:gcu14414@bigpond.net.au)

PO Box 239,  
Morphett Vale SA 5162

26 April 2016

Mayor Lorraine Rosenberg  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

Dear Ms Rosenberg,

**re: ANZAC DAY DAWN SERVICE**

On behalf of the President and Members of the RSL, Morphett Vale and District Sub-Branch I would like to thank you, and the City of Onkaparinga, most sincerely for the significant contribution, both financial and in kind, that was made by your Council in relation to the 2016 ANZAC Day Dawn Service held at the Morphett Vale Memorial Gardens.

The ANZAC Day Dawn Service, as you are aware, is an important community event which enables people from all walks of life to remember the proud traditions of the ANZACS as well as honouring our fallen soldiers from all conflicts. It was pleasing to see the large number of people – estimated at some 10,000-12,000 - in attendance at this year's Service particularly the number of young people which is a great credit to them, their parents and teachers.

Without the ongoing support so freely given by you and the City of Onkaparinga the Dawn Service would not have been as successful as it was. Your contribution, and that of the Council, is greatly appreciated.

Thank you once again.

Yours sincerely,

**Gordon Curtis  
Honorary Secretary**

**LEST WE FORGET**

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## Attachment 10

## Meetings and events attended by the Mayor

### 26 April 2016 – 15 May 2016

**April 2016**

26	World Heritage Bid Presentation to Light Regional Council
27	Media segment ZZZ McLaren Vale
28	Media segment with CEO and Cosi
	Meeting with CEO and CEO Local Government Association
	McLaren Vale Hospital Board Meeting
	Open McLaren Vale Motel and Apartments
29	McLaren Vale Sporting Complex raffle draw
	Noarlunga Theatre Opening Night 'The Legend of Ned'

## May 2016

1	Kangarilla Uniting Church Celebrating 160 years
	Mid Coast Surfing Reserve Dedication Ceremony
	South Adelaide vs Adelaide football match
	Noarlunga City Pistol Club Award Ceremony
2	Meeting with Deputy Mayor
	Meeting of Audit Risk Vale and Efficiency Committee
3	Meeting of LGA Executive Committee
	Meeting Mayor's Prayer Breakfast Committee
	Meeting with CEO
	Meeting with staff and elected member
	Meeting of Council
4	Bendigo Bank 10 year birthday celebration
5	Onkaparinga Cities Health Expo
	Meeting with media representative
6	Lonsdale Business Association Business Breakfast
	Meeting with Minister Malinauskas and CEO
	Willunga Cheer Up Society unveiling book launch
7	Watchman House opening
	Edge Church Ride for Hope fundraising event
	80 <sup>th</sup> birthday celebration
9	World Heritage Bid Industry Round Table
	Christie Downs Community House National Volunteer Week luncheon
	Meeting with sporting club representative
10	Meeting with media representative
	Elected Member Session
11	Metropolitan Mayor's luncheon
	Meeting LGA Metropolitan Local Government Group Board
12	Media segment Coast FM
	Meeting with Minister Bignell and CEO
13	UDIA Forum SA Challenges and Opportunities
	City of Onkaparinga National Volunteer Week celebration
14	Christies Sailing Club Presentation dinner
15	Original Open Market Inc Cheque presentation
	Happy Valley Bowling Club Presentation Day / AGM

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**6. Presentation**

Nil.

**7. Deputations**

**7.1 Licence fee - Lions Club Book Shed Coromandel Valley – Peter Davis**

**7.2 Sellicks Beach Motorcycle Classic Event – Michael Madeley, Motorcycling SA**

**8. Presentation by Committee Chairpersons and reports to Council by Council Committees.**

**8.1 Audit, Risk, Value and Efficiency Committee meeting minutes**

This is a regular or standard report.

Manager: Desma Fraser, Manager Governance

Report Author: Sue Hammond, Governance Officer

Contact Number: 8384 0747

Attachments: 1. Minutes of the Audit, Risk, Value and Efficiency Committee meeting held 2 May 2016 (5 pages)

---

A meeting of the Audit, Risk, Value and Efficiency Committee was held on 2 May 2016.

There were no items that require a resolution of Council.

**Recommendation**

**That Council note the minutes of the Audit, Risk, Value and Efficiency Committee meeting held on 2 May 2016 as attached to the agenda report.**



---

## **City of Onkaparinga**

### **Minutes of the Audit, Risk, Value and Efficiency Committee meeting held on 2 May 2016**

**Venue:** Meeting Room 1, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced:** 10am

**Present:** Mr David Powell (Chair)  
Mayor L Rosenberg  
Cr J Deakin  
Cr J Gunn

**Apologies:** Mr Peter Mendo, Independent Member

**Leave of absence:** Nil

**Absent:** Nil

**In attendance:** Andrew Tickle, Director Audit & Assurance  
BDO Australia (left 10.20am)

City of Onkaparinga  
Minutes of the Audit, Risk, Value & Efficiency Committee meeting held on 2 May 2016

---

**1. Opening of meeting**

Mr Powell officially declared the meeting open at 10am.

**2. Confirmation of minutes of the Audit, Risk, Value and Efficiency Committee meeting held on Monday 29 March 2016**

*Cr Gunn MOVED that the minutes of the proceedings of the Audit, Risk, Value and Efficiency Committee meeting held on 29 March 2016 be received and confirmed as an accurate record of those proceedings.*

*Seconded by Cr Deakin.*

*CARRIED*

**3. Adjourned business**

Nil.

**4. Chairperson's report**

Nil.

**5. Presentation**

Nil.

**6. Deputation**

Nil.

**7. Reports of officers**

**7.1 External Audit Plan 2015-16**

Andrew Tickle, Director Audit & Assurance, BDO Australia presented the Annual Audit Plan.

*MOVED Cr Gunn.*

*That the Audit, Risk, Value and Efficiency Committee note the report.*

*Seconded by Cr Deakin.*

*CARRIED*

City of Onkaparinga  
Minutes of the Audit, Risk, Value & Efficiency Committee meeting held on 2 May 2016

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**7.2 2015-16 End of Financial Year process and timetable**

*MOVED Mayor Rosenberg.*

*That the Audit, Risk, Value and Efficiency Committee note the content of the report and the proposed approach and reporting timetable for the preparation and adoption of the financial statements for the year ended 30 June 2016.*

*Seconded by Cr Gunn.*

*CARRIED*

**7.3 Internal audit quarterly update**

*MOVED Mayor Rosenberg.*

*That the Audit, Risk, Value and Efficiency Committee notes the Internal Audit Quarterly Update report, including the status of actions arising from internal audits as provided in the Internal Audit Action Implementation Report as attachment 2 to the agenda report.*

*Seconded by Cr Deakin.*

*CARRIED*

**7.4 ARVEC 2016 work plan 2 May 2016**

*MOVED Cr Deakin.*

*That the Audit, Risk, Value and Efficiency Committee approve the amended 2016 work plan attached to the agenda report.*

*Seconded by Cr Gunn.*

*CARRIED*

**8. Questions on notice**

Nil.

**9. Motions**

Nil.

**10. Petitions**

Nil.

**11. Urgent business**

Nil.

## **12. Confidential items**

### **12.1 Service Review**

*MOVED Mayor Rosenberg.*

*1. That:*

- a. under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.*
- b. the Audit, Risk, Value and Efficiency Committee is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Audit, Risk, Value and Efficiency Committee to receive and discuss report at the meeting on the following grounds:  
  
Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);*
- c. accordingly, on this basis the principle that meetings of the Audit, Risk, Value and Efficiency Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

*Seconded by Cr Gunn.*

**CARRIED**

*MOVED Mayor Rosenberg.*

- 3. That the matter of Community Information Service Review having been considered by the Audit, Risk, Value and Efficiency Committee in confidence under sections 90(2) and 90(3)(a) of the Local Government Act 1999 that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 that the Community Information Service Review and the minutes and the report of the Audit, Risk, Value and Efficiency Committee relating to discussion of the subject matter be kept confidential until Council's consideration of the recommendation of the review.*
- 4. That, pursuant to section 91(9)(a) of the Local Government Act 1999, the Audit, Risk, Value and Efficiency Committee delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.*
- 5. That, pursuant to section 91(9)(c) of the Local Government Act 1999, the Audit, Risk, Value and Efficiency Committee delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.*

*Seconded by Cr Gunn.*

**CARRIED**

Mr Powell reopened the meeting to the public at 10.55am.

City of Onkaparinga  
Minutes of the Audit, Risk, Value & Efficiency Committee meeting held on 2 May 2016

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**13. Closure**

There being no further business Mr Powell officially declared the meeting closed at 10.55am.

*Certified Correct* ..... *Chair*

/ /2016

## **8.2 Strategic Directions Committee minutes**

This is a regular or standard report.

Manager: Desma Morris, Manager Governance

Report Author: Sue Hammond, Governance Officer

Contact Number: 8384 0747

Attachments: 1. Minutes of the Strategic Directions Committee meeting held  
17 May 2016 (5 pages)

---

A meeting of the Strategic Directions Committee was held on 17 May 2016.

There were no items that require a resolution of Council.

### **Recommendation**

**That Council note the minutes of the Strategic Directions Committee meeting held on 17 May 2016 as attached to the agenda report.**

---

**City of Onkaparinga**  
**Minutes of the Strategic Directions Committee meeting**  
**held on 17 May 2016**

**Venue:** Council Chamber, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced:** 7pm

**Present:** Mayor L F Rosenberg  
Cr M Bray  
Cr D Chapman  
Cr H Greaves  
Cr J Gunn  
Cr G Hennessy  
Cr R Holtham  
Cr W Jamieson  
Cr G Kilby  
Cr H Merritt  
Cr B Nankivell  
Cr L Nicholls  
Cr D Parslow (Chairperson)  
Cr P Schulze  
Cr N Swann  
Cr M Themeliotis  
Cr H Wainwright

**Apologies:** Cr J Deakin  
Cr W Olsen  
Cr Olbrich

**Leave of absence:** Cr S Brown

**Absent:** Nil



**1. Opening of meeting**

Cr Parslow officially declared the meeting open at 7pm.

**2. Confirmation of minutes**

*Cr Greaves MOVED that the minutes of the proceedings of the Strategic Directions Committee meeting held on 26 April 2016 be received and confirmed as an accurate record of those proceedings.*

*Seconded by Cr Gunn.*

*CARRIED*

**3. Adjourned business**

Nil.

**4. Chairperson's report**

Nil.

**5. Presentation**

Nil.

**6. Deputation**

Nil.

## **7. Reports of officers**

### **7.1 Federal Election Advocacy**

Cr Parslow declared a perceived conflict of interest as a member of the Liberal Party (SA Division). Cr Parslow stated that he would receive no benefit or detriment, direct or indirect, personal or pecuniary from considering and voting on this matter and chose to remain in the meeting.

Cr Holtham declared an actual conflict of interest as a member of the SA Greens and as a candidate in the Federal Election 2016 and left the meeting.

Cr Schulze declared a perceived conflict of interest as council contact to Happy Valley Sports Park Inc. (Committee) incorporating Happy Valley BMX Club and as a member of the Australian Labor Party. Cr Schulze stated that he would receive no benefit or detriment, direct or indirect, personal or pecuniary from considering and voting on this matter and chose to remain in the meeting.

Cr Themeliotis declared a perceived conflict of interest as a member of the Liberal Party. Cr Themeliotis stated that she would receive no benefit or detriment, direct or indirect, personal or pecuniary from considering and voting on this matter and chose to remain in the meeting.

Cr Chapman declared a perceived conflict of interest as a member of the Australian Greens. Cr Chapman stated that he would receive no benefit or detriment, direct or indirect, personal or pecuniary from considering and voting on this matter and chose to remain in the meeting.

Cr Jamieson declared a perceived conflict of interest as a member of the Labor Party. Cr Jamieson stated that he would receive no benefit or detriment, direct or indirect, personal or pecuniary from considering and voting on this matter and chose to remain in the meeting.

Cr Greaves declared a perceived conflict of interest as a member of the Liberal Party. Cr Greaves stated that she would receive no benefit or detriment, direct or indirect, personal or pecuniary from considering and voting on this matter and chose to remain in the meeting.

Cr Nankivell declared a perceived conflict of interest as a member of the Liberal Party. Cr Nankivell stated that he would receive no benefit or detriment, direct or indirect, personal or pecuniary from considering and voting on this matter and chose to remain in the meeting.

*MOVED Cr Chapman.*

*That the Strategic Directions Committee:*

- 1. Approves the project priorities list forming attachment 1 to the agenda report for inclusion in the Federal Election Advocacy document.*
- 2. Notes that the feedback from the Elected Members Session held on 10 May 2016 and discussed in the body of this report will guide the overall content of the Federal Election Advocacy document.*
- 3. Delegates approval for the Chief Executive Officer and the Mayor to approve the final content of the Federal Election Advocacy document and as an interim measure to write to the relevant candidates, for distribution to Federal Election candidates, party leaders and other key stakeholders.*

*Seconded by Cr Swann.*

*CARRIED*

Crs Parslow, Schulze, Themeliotis, Chapman, Jamieson, Greaves and Nankivell voted in the affirmative.

The majority of members entitled to vote at the meeting voted in the affirmative.

Cr Holtham resumed her seat in the Chamber at 7.10pm.

## **7.2 Updated Work Program**

*MOVED Cr Greaves.*

*That the Strategic Directions Committee:*

- 1. Notes the updates included in the agenda report, the forward work program and Resolution Status Action Register (refer attachments 1 and 2 to the agenda report).*
- 2. Notes the outcomes of the Activity Centres Ministerial Development Plan Amendment as reported in the agenda report (refer attachment 3 to the agenda report).*
- 3. Notes the letter received from Minister Rau with respect to the General Residential and Miscellaneous Development Plan Amendment and Mayor's response (refer attachment 4 to the agenda report).*

*Seconded by Cr Kilby.*

*CARRIED*

**8. Questions on notice**

Nil.

**9. Motions**

Nil.

**10. Petitions**

Nil.

**11. Urgent business**

**11.1 Urgent business – Mayor Rosenberg**

*MOVED Mayor Rosenberg*

1. *That Council raise the issue of notification of zero waste levy collection on individual rates notices be a matter for examination as part of the Local Government Act review.*
  2. *That a letter be prepared and sent with some urgency for all members of parliament in relation to the waste levy held in the waste resources fund.*
  3. *That copies of the letters be sent to the Local Government Association.*
- Seconded by Cr Greaves.*

*CARRIED*

**12. Confidential items**

Nil.

**13. Closure**

Cr Parslow officially declared the meeting closed at 7.23pm.

*Certified Correct .....Chair*

/ /2016

## **9. Reports of officers**

### **9.1 Sellicks Beach Motorcycle Classic event permit**

This is a new proposal, concept or issue.

Manager:	Jock Berry, Manager Property and Commercial
Report Author:	Fiona Dallimore, Team Leader Property Transactions
Contact Number:	8384 0642
Attachments:	<ol style="list-style-type: none"><li>1. Aerial Photograph/Site plan (1 page)</li><li>2. Local stakeholders list notified via email (1 page)</li><li>3. 10 Response letters received (17 pages)</li><li>4. External Agencies feedback and advice (21 pages)</li><li>5. Risk Management Plan (32 pages)</li><li>6. Event/permit application (18 pages)</li></ol>

**Attachments 1-6 provided under separate cover**

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#### **1. Purpose**

In accord with Council's *public consultation procedure* (a legislated requirement), this report summarises and analyses the submissions received during the public consultation process advertised in the Southern Times Messenger on Wednesday 13 April 2016 concluding Friday 6 May 2016 and titled 'Permit under section 202 Local Government Act 1999 for exclusive use of Community Land at Aldinga Beach'

Consequently, this report makes recommendations based on the public consultation outcomes within the broader context of the matter for Council to consider.

#### **2. Recommendations**

**That for the land described as portion of Crown Record Volume 5752 Folio 695 and including the adjoining Aldinga Beach coastal lands both of which are under Council's care and control, Council:**

- 1. Notes that 10 submissions (9 objecting, 1 supporting) were received during the public consultation phase of the permit assessment process.**
- 2. Having considered the objections received, resolves to:**
  - a. approve the Permit application received from Motor Cycle South Australia Inc. to host the proposed event titled Sellicks Beach Motorcycle Classic in 2017 on the basis that:**
    - having considered all the information comprised in this agenda report both for and against the event, decide that on balance the economic outcomes to the region outweigh the disturbance to the local environmental concerns raised,**
    - approval is granted subject to Motor Cycle South Australia Inc. updating the Event's Risk Management Plan as advised in the feedback from the state government agencies provided in attachment 4 to this agenda report and to include a Risk Action Plan for each of the 12 'moderate' rated risks as measure to protect the community and the environment given the nature of these risks.**

**OR**

- b. decline the Permit application received from Motor Cycle South Australia Inc. to host the proposed event titled Sellicks Beach Motorcycle Classic in 2017 in recognition of the community objection that has resulted from the public consultation process and formally advise all parties who have provided written submissions of this decision.**

**3. Background**

**Event Application received 2014 (declined under delegation by the administration)**

In December 2014 the Council administration declined a Permit request by Motorcycling South Australia Inc. (MSA) to host the Motorcycle Classic race event on the beach. This decision followed our detailed assessment of the merit of the proposal when considered against the environmental concerns associated with the construction of a race track on the beach, the impact of car parking, noise, pollution and spectators traversing the environmentally sensitive Washpool Lagoon and surrounding area. As such it was decided the potentially negative impacts on the beach and adjacent Washpool Lagoon far outweighed any community and or economic benefits of supporting the proposed nostalgic re-enactment event. In a collaborative effort we offered to search for alternate locations with the event holders.

To date MSA's preference has been to focus on modifying the event format to remain on the beach (as originally hosted in the early 1900's) but to be less invasive on the environment in lieu of exploring alternate venues.

**Event Application received 2016 (currently being assessed)**

In February 2016, we received a new event application from MSA requesting to host a 2 day ticketed racing event to be held on land under Council's care and control at Aldinga Beach/ Silver Sands to be hosted in February 2017 (actual dates TBA).

If approved by Council, it is proposed (by the Applicant) to be an event which will be scheduled every second year in Jan/Feb (dependent on the Event's success).

**What's changed?**

MSA have made a number of modifications to the event since the last unsuccessful application, and they have also developed actions in their Risk Management Plan in Items 1,3,5,7,10 as follows:

- The crowd will now be limited to 20,000 (down from 33,000) and the event will be ticketed.
- The event is now racing vintage bikes only (previously modern bikes were included).
- The track has been moved north to Silver Sands and away from the Washpool area (but it still remains on the beach).
- The car parking area is on private property and will be fenced to discourage people from taking shortcuts through the sensitive Washpool areas.

- The tiered spectator stands are proposed to be positioned in front of the pebble banks as an added deterrent to bunting (to reduce public access to the sensitive fragile pebble banks)
- If Hooded Plovers are found to be nesting, they are requesting Council/NRM to temporarily create an exclusion zone and install signage.

### **What's not changed?**

The proposal to host the event on the beach remains unchanged and continues to be problematic given its scale and the sensitive nature of this area of coast. Whilst cars currently have beach access, this is regulated and at a 10km speed limit.

### **Strategic Plans**

The Community Plan 2035,

Objective 4.1 Valued Natural Resources states:

*Our natural assets and landscapes are valued and protected and the condition of ecosystems is improving. A network of natural bushland, urban forests, recreation parks and coastal parks connected by recreation trails continues to create a unique lifestyle for our residents, attracts visitors to the city and protects and improves the biodiversity of our landscapes. We work together to manage natural hazards and adapt to changes.*

Strategic actions state that we will:

*4.1.6 Protect our coastal amenity and environments*

*4.1.7 Manage coastal access to protect natural and cultural values and enhance visitor experiences.*

*4.1.8 Protect and restore local biodiversity*

Community Land

Our Generic Plan for Natural Areas provides direction for the use of Community Land and assists with the leasing, licensing and permit process. It describes **Coastal Land as the 'strip between occupied land and the lowest tide', and permits "a range of recreational and community activities, whilst at the same time conserving the land's natural environments."**

### **Public Consultation**

The proposed Motorcycle Classic Event is a large scale event with approximately 20,000 spectators expected to attend. The erection of stands for the spectators, and the racing of classic motor bikes on the beach will impact on the area to a **greater degree than any other previous activity we've permitted (e.g. Surf Life Saving Clubs carnivals).** MSA have also requested exclusive use of the land to host the event which triggers the requirement for public consultation to be undertaken **(a legislative requirement) prior to Council's consideration and determination.**

The Permit assessment process implemented for this proposed event (including public consultation) is the same as for any event that is perceived to have a high impact on our sensitive natural coastal area.

The Public Consultation process commenced on Wednesday 13 April 2016 and concluded close of business Friday 6 May 2016 and involved:

- The placement of a notice in the Southern Times Messenger newspaper on 13 April 2016 outlining the relevant details of the proposal, inviting written submissions and providing officer contact details
- The placement of folders at 2 of our Customer Service Centres at Noarlunga and at Willunga outlining the relevant details of the proposal, inviting written submissions and providing officer contact details
- Emails to an engagement list of local stakeholders outlining the relevant details of the proposal, inviting written submissions and providing officer contact details (see attachment 2 for the list of stakeholders).

As a result of that process, ten (10) written submissions were received in total and **are collated in this report for Council's consideration and determination.** Of the ten (10) submissions received, nine (9) were objecting to the proposed event, one (1) was in support of the proposal.

In summarising the comments contained in the written submissions received and in descending order of significance based on the content of the submissions:

- Six (6) responses expressed concern for the protection and safety of the Hooded Plovers potentially breeding during the event. It has been referenced in the submissions that supporting the event is contrary to all the support provided to volunteers by Council **and not consistent with the ideals of the Council's Environmental Strategy 2014-2019.**
- Five (5) responses expressed concern that approving the event would threaten the integrity of the environmental and indigenous values of the land, stating also that they spend many volunteer hours caring for the environment of the coastal scrubland and dunes in Aldinga Bay.
- Five (5) responses expressed that supporting the event would be inconsistent **with the Council's efforts to increase community awareness about protecting the unique environment of the Aldinga Bay.**
- Four (4) responses stated that as Council is one of the major land tenure holders within the Washpool Basin it has a responsibility to care for this sites significant environment and indigenous values and not support anything that would threaten the integrity of these values. Stating also that staging a two day motorcycle event appears incompatible with these objectives.
- Three (3) responses stated that they were pursuing incorporation of the Washpool area inclusive of all the remnant coastal dunes into a contiguous conservation precinct with the Aldinga Conservation Scrub Park. Stating also that the Washpool is listed on both the Australian Heritage Database (as a wetland adjacent to the Aldinga Scrub) and the Australian Wetlands Database (as an important Coastal Wetland) compiled by the Commonwealth Government.
- Three (3) responses requesting Council assist and encourage the event organisers to find an alternate venue which would not affect the coastal habitat along Aldinga Beach.
- Two (2) responses expressed concerns that controlling spectator activity and providing car parking on unsealed areas adjacent to the activity for hundreds of



spectators who are not part of the ticketed event would create parking and traffic hazards.

- Two (2) responses stated that sanctioning an event like this sends out a poor message to our youth about caring for our natural assets.
- Two (2) responses stated that they support passive activities which have which have minimal impact on the coastal and marine environment.
- Two (2) responses stated it is up to our Local Government to take the lead on responsible use of our natural environment, to set an example to everyone by preventing this motorcycle event from going ahead.
- One (1) response expressed that while historically such events would have been supported the expansion of knowledge about the important habitats and eco-systems of the Aldinga/Sellicks coastline now suggests that it is an inappropriate use of the area.
- One (1) expressed that our Aldinga coastline/environment in particular is under great pressure already during summer from the increase in human population in the area. It is stated that the sanctioning of a motorcycle event like this with the crowds of people, noise and ruination of the sensitive beach structure can have environmental impacts well beyond the event day.

Note the number of comments above exceeds the number of written submissions received due to most responses expressing more than the single comment or area of concern.

One (1) response was received in support of the proposed event.

One (1) response was received thanking the administration for keeping them informed of the proposed activity in the area.

### **Responses to objections received**

Responses provided below are extracted from the Sellicks Beach Motorcycle Classic 'Risk Management Plan' where the risk has been identified by MSA as 'High' and has been given a 'Risk Action Plan'. Some risks and recommendations were provided to MSA through their direct consultation with DEWNR.

### **Other Stakeholders – External agencies**

Upon receiving the 2016 Event Application from MSA, the administration sought independent feedback from relevant government agencies and are provided (where relevant) in the responses below (see Attachment 4 to this report for a full copy of the external agencies feedback received).

### **Responses to objections received (in descending order of numbers) with the number of objections in brackets, follow:**

(6) Concern for the protection and safety of the Hooded Plovers likely to be breeding during the event. Stating also that supporting the event is contrary to all the support provided to volunteers by Council staff and is not consistent with the ideals of the Council's Environmental Strategy 2014-2019.

Response

***Risk Action Plan - Item 5 – Displacement of Hooded Plovers and others:  
Recommendation (by DEWNR):***

- *If nesting present NRM/Council would temporarily fence the nest and install signage to encourage people to stay clear of the fenced nest and leash dogs in the area. (There could be a substantial exclusion zone).*
- *Restrict night time entertainment.*

**MSA Proposed action:**

- *Inspections to be undertaken in weeks leading up to the event.*
- *All viewing platforms and motorcycle activity to be on beach surface only.*
- *No night time activity is to be planned for the event area.*

**External Agencies feedback to Council regarding MSA proposed action:**

**DEWNR's Coast & River Murray Unit (C&RM)** – feedback following site visits 4/6/14 (original proposal) and 20/4/16 (current proposal) - concludes that holding the event in this location at this time of year is potentially a significant risk for the proponents, should Hooded Plovers establish themselves (nest) on the beach in the vicinity. Birds have been recorded as nesting on this beach but unfortunately the likelihood of this happening is an unknown. The only way to entirely mitigate this risk would be to hold the event outside of breeding season, for example April /May.

**Natural Resources Adelaide and Mt Lofty Ranges (NR AMLR)** – the Hooded Plover is listed as a vulnerable species and is now also listed as one of 12 bird species for action and to improve its conservation status. Their breeding season runs from August through to March so the timing of the proposed event is likely to create additional disturbance to nesting activity. To mitigate this, the event timing could occur outside the breeding season mid to late March would be preferable.

Additionally the proposed risk assessment addresses the nesting stage for the birds however does not include mitigations for the chick stage. Chicks need to access the **water's edge for feeding throughout the day and can move across an area of 1-2km**. If chicks are present measures would need to be developed to allow chicks to **access the water's edge at some period during the day**.

*It is recommended that protocols developed by DEWNR and BirdLife Australia are taken into account as well as the proponents risk assessment.*

(5) Concern that approving the event would threaten the integrity of the environmental and indigenous values of the land, that many volunteer hours are spent caring for the environment of the coastal scrubland and dunes in Aldinga Bay.

Response

**Risk Action Plan - Item 22 – Breach of Aboriginal Heritage Act**

*Risk Item 22 scored a risk rating of Moderate and in accord with MSA's Risk Management Plan no risk action plan was allocated.*

**External Agencies feedback to Council regarding MSA's Risk Management Plan:**

**Department of State Development-Aboriginal Affairs and Reconciliation (DSD-AAR)** – are concerned with the protection of the Aboriginal Heritage Act 1988 and the protection of Aboriginal Heritage in South Australia.

*DSD-AAR central archive search identified 12 Registered Aboriginal heritage sites located in the vicinity of the event and its associated footprint. The area has archaeological significance and represents an important area culturally for the Kurna Community.*

*DSD-AAR dispute the findings in the risk assessment tables as it applies to item 22, advising that the likelihood of damage, disturbance or interference with one of the **many Aboriginal heritage sites in the area would be considered 'possible' as a minimum.** Given the potential cost this would have on the event and its reputation DSD-AAR recommend a risk rating of 'high' to ensure its appropriately managed.*

*DSD-AAR strongly recommend MSA develop a strategy to ensure protective measures be implemented prior to and during the event (namely non-invasive fencing, bunting, avoidance signage or other measures) . At present no specific measures have been specified and this will need to be addressed in an attempt to avoid damage, disturbance or interference with Aboriginal Heritage sites. Failure to do so may have serious repercussions for the event and its organisers.*

**(5) Supporting the event would be inconsistent with the Council's efforts to increase community awareness about protecting the unique environment of the Aldinga Bay.**

Response

*As a council we work very hard to ensure we maintain a balance between economic and community outcomes while also ensuring we preserve, protect and improve the condition of our natural environment.*

(4) Council is one of the major land tenure holders within the Washpool Basin it has a responsibility to care for this sites significant environment and indigenous values and not support anything that would threaten the integrity of these values. Staging a two day motorcycle event appears incompatible with these objectives.

(3) Pursuing incorporation of the Washpool area inclusive of all the remnant coastal dunes into a contiguous conservation precinct with the Aldinga Conservation Scrub Park. The Washpool is listed on both the Australian Heritage Database (as a wetland adjacent to the Aldinga Scrub) and the Australian Wetlands Database (as an important Coastal Wetland) compiled by the Commonwealth Government.

Response

**Risk Action Plan - Item 1 – displacement from cobblestones from dunes Recommendations (By DEWNR):**

- *A physical barrier (bunting) to be erected along the entirety of the base of the cobblestone ridge for the extent of the event area plus a distance beyond at each end.*
- *Corresponding bunting should be erected along the top edge of the slope, with advisory signage placed at regular intervals requiring people to keep off the slopes.*
- *Temporary additional signage should be placed along the entirety of the beach between the event area and the beach vehicle access ramps to the north and south advising to avoid driving on the cobblestones.*

- *Stakes should not be driven into stones in a way which causes breakage.*
- *The demarcated area should be monitored and enforced for the duration of the event, including evenings.*

**MSA Proposed action:**

- *Avoidance to any access to cobblestone and embankment area.*
- *Viewing platforms on beach in front of cobblestones.*
- *Fencing and patrols to prohibit access.*
- *Signage along entire area at regular intervals.*

**Risk Action Plan - Item 3 – theft of cobblestones from beaches/dunes**

**Recommendation (By DEWNR):**

- *Temporary additional signage should be placed along the beach advising against the taking of stones.*

**MSA Proposed action:**

- *Prohibit access to these areas.*
- *Extra signage which enforces existing signs.*
- *Security patrols*

**Risk Action Plan - Item 7– trampling of small native plants**

**Recommendation (By DEWNR):**

- *To ensure small native plants located on the cobblestone embankment are not trampled during the event*

**MSA Proposed action:**

- *A qualified person to walk the extent of the embankment to identify native plants, and use marker paint to identify*
- *Bunting or other be used to protected the identified plants*
- *Monitoring during the event*

**Risk Action Plan - Item 10 – damage on Washpool birdlife**

**Recommendation (By DEWNR):**

- *Concern of adverse impact on Washpool Birdlife and other migratory shorebirds which are present from November to April*

**MSA Proposed action:**

- *Inspections to be undertaken in weeks leading up to event*
- *Access to Washpool area to be prohibited, and monitored throughout the event by security patrols*
- *Define spectator pathways, these will be marked to avoid area*

- *No night time activity will be planned for the event*

***Risk Action Plan - Item 14 – poor pedestrian access from car parking***

***Risk Action Plan - Item 19 – rubbish blown into conservation areas***

***Risk Action Plan - Item 20 – environmental damage, setup/dismantle***

*Risk Item's 14,19,20 scored a risk rating of 'Moderate' and in accord with MSA's Risk Management Plan no risk action plan was allocated.*

***External Agencies feedback to Council regarding MSA proposed action:***

***DEWNR's Coast & River Murray Unit (C&RM) - is pleased to see that the event has shifted its focus from the Washpool. This alleviates a substantial number concerns with impact on habitat by people, vehicles, lighting, noise etc.***

*Council and/or MSA should undertake measures to keep people from accessing the entirety of Washpool site during this period (noted as "Protected Area" on the MSA site plan), possibly including closure of the public walking paths. This may necessitate bunting, signage, monitoring. Details around this need to be worked through between interested parties.*

(3) Request Council assist and encourage the event organisers to find an alternate venue which would not affect the coastal habitat along Aldinga Beach.

Response

*Upon declining the 2014 event application the Council's administration offered to meet with MSA to discuss searching for alternate, less environmentally sensitive locations for the event to be held.*

(2) Controlling spectator activity and providing car parking on unsealed areas adjacent to the activity for hundreds of spectators who are not part of the ticketed event would create parking and traffic hazards.

Response

***Risk Action Plan - Item 6 – Inadequate parking and road safety***

***Recommendation:***

- *Engage the services of a reputable Traffic Management company to undertake and deliver a Traffic Management Plan.*
- *Ensure effective recruitment and training of sufficient Traffic Marshals and volunteers to undertake the various duties*

***MSA Proposed action:***

- *Advertise for volunteers*
- *Provide volunteers with Traffic Marshal training by SAPOL*

(2) Sanctioning an event like this sends out a poor message to our youth about caring for our natural assets.

Response

*Council assesses each Permit application on a case by case basis and makes a decision based on the merits of the application within the broader context of the matter.*

(2) Support passive activities which have minimal impact on the coastal and marine environment.

Response

*Passive activities on the coast, causing minimal impact to the environment is frequently occurring throughout the year and is fully supported*

(2) It is up to our Local Government to take the lead on responsible use of our natural environment, to set an example to everyone by preventing this motorcycle event from going ahead.

Response

*The use of community land is governed by the Local Government Act 1999 and involves the public consultation process where the land is to be used exclusively for a period of time by a third party for a purpose other than its regular open public use. This process has been undertaken and the Council will now consider the community views in this agenda report and decide if a Permit to host the Event in this location will be issued or not.*

(1) While historically such events would have been supported the expansion of knowledge about the important habitats and eco-systems of the Aldinga/Sellicks coastline now suggests that it is an inappropriate use of the area.

Response

*Council will consider the Event Permit application at both a policy and operational level and will make a determination based on their analysis of all the information provided within the context of the matter.*

(1) Our Aldinga coastline/environment in particular is under great pressure already during summer from the increase in human population in the area. The sanctioning of a motorcycle event like this with the crowds of people, noise and ruination of the sensitive beach structure can have environmental impacts well beyond the event day.

Response

*If the event is supported by Council under the current application and proceeds as proposed it is likely that there will be no commitment from council to support a re-occurrence of the event without first analysing the environmental impacts of the subject land (after the event).*

#### **4. Financial Implications**

MSA have lodged an Application for Tier 2 Sponsorship with Council, requesting \$15,000 in-kind support. Cash is not requested from Council.

The Sponsorship Assessment Panel have preliminary assessed the application and have agreed to postpone further assessment until Council have first determined if a Permit will be approved to host the Event. If supported it is proposed that assessment of the Sponsorship Application will be deferred until Round 2 of the Tier 2 grant process in September 2016. MSA advised that Council's sponsorship is not integral to the Event.

## 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
13 of the 25 Risks identified by MSA in their Risk Management Plan (RMP) scored a <b>'high' risk rating and</b> have a Risk Action Plan. The remaining 12 risks scored a risk rating of <b>'moderate' and have no</b> action plan. The 12 <b>'moderate' risks could</b> potentially have damaging or harmful consequences to the community and or the environment.	If the Event is supported, Council may require that approval is conditional upon MSA updating the RMP to include a Risk Action Plan for each of the 12 remaining moderate risks as measure to protect the community and the environment given the nature of these risks.
The Event will cause disturbance and maybe unrepairable damage to any part of the environment which includes the pebble banks, Washpool areas, vulnerable Hooded Plovers and other aquatic wild birds breeding, delicate eco systems and Aboriginal heritage and cultural values.	The relevant state government agencies have suggested environmental management controls to be put into place by the event organisers before, during and after the event to minimise damage and disturbance. Given the sensitive nature of the coastal environment in contrast to the proposed motorcycle racing event involving thousands of spectators over two days on the beach, there are no control measures that will guarantee zero damage occurs to the environment as a result of the event.
Approving the Event Permit without adequately considering the community views.	<b>It is a requirement of Council's Public Consultation</b> Policy that Council makes its decision having considered the views of the community balanced against the context of the matter.

## Opportunity

Identify	Maximising the opportunity
<p>Opportunity to support a festival style event focused around motorcycle activities on the beach potentially <b>attracts tourists' state wide.</b></p>	<p>The event organisers promise us an event that if successful could become a re-occurring event to be hosted every two years with our support.</p>
<p><b>The Event aims to raise the profile of the City of Onkaparinga and its community.</b></p>	<p>This will be a key attraction for motoring enthusiasts, that proposes to be working in co-operation with local organisations including business and tourism associations, local schools, community and social clubs and could extend its partnership enterprises to include local food and beverage producers and accommodation agencies.</p>
<p><b>Media and publicity focus for our region</b></p>	<p>This organisers advise that the event will attract media coverage anticipated to be valued in excess of \$250,000. It is stated that this event will enforce the Fleurieu Peninsula as a premium visitor destination.</p>
<p><b>Economic Benefit from Competitor/Spectators (Estimated)</b></p>	<p>The organisers advise: <i>that the event is proposed to create a range of benefits, to those involved, including competitors, Motorcycling SA, businesses, and importantly the Aldinga/Sellicks Beach areas. Whilst some of these benefits are not quantifiable, the potential Economic Benefit of the event is estimated to be significant. The estimated spend, based on conservative spectator numbers and spend per day, is \$2.47M. When coupled with a standard 2.46 multiplier, the total forecast economic impact of the Sellicks Beach Motorcycle Classic is \$6.08M. Expenditure estimated is conservative at \$125 per day for interstate and non-metro spectators. This is a conservative estimate and actual expenditure could be significantly higher. Competitors engaged in sport tourism traditionally have a significantly higher spend per night than regular tourist. In these estimates, it has been assumed that all expenditure is based on the general tourist figure.</i></p>



**Attachments 1-6**

**Provided under separate cover**

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## **9.2 Mount Lofty Ranges Agricultural Landscape World Heritage Listing Bid update**

This is a regular or standard report.

Manager: Adam Mrotek, Manager Projects and Development Policy  
Report Author: Divya Bali Dogra, Development Policy Planner (Heritage)  
Contact Number: 8384 0552  
Attachments: 1. Annual Report 2015-16 (13 pages)

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### **1. Purpose**

This report provides an update to Council on the progress of activities and actions undertaken in respect to the World Heritage listing of the Mount Lofty Ranges Agricultural Landscape (through the Annual Report). It also seeks approval for an amendment to the project's operational documents following the decision of the Light Regional Council and the Clare and Gilbert Valleys Council to support the bid.

### **2. Recommendations**

#### **That Council:**

- 1. Receives and notes the contents of the Annual Report 2015-16 for the Mount Lofty Ranges Agricultural Landscape World Heritage Listing bid project (attachment 1).**
- 2. Authorises the Chief Executive Officer to sign an amended Memorandum of Understanding between the Adelaide Hills Council, the Alexandrina Council, The Barossa Council, District Council of Mount Barker and the City of Onkaparinga for the Mount Lofty Ranges Agricultural Landscape World Heritage Site Listing Project to include the Light Regional Council and Clare and Gilbert Valleys Council and (potentially) the District Council of Yankalilla (who will consider its position in the coming weeks).**
- 3. Notes that progression of Stage 1 (National Heritage Listing bid) will require a \$15,000 contribution from Onkaparinga to align with the contributions from Adelaide Hills Council, Alexandrina Council, Barossa Council and Mount Barker District Council (noting a lesser financial commitment from Light Regional Council and Clare and Gilbert Valleys Council is expected).**
- 4. Notes that a temporary reduction in the Strategic Planning PCW category quantum of \$15,000 for 2016-17 will be incorporated into budget balancing deliberations on 21 June 2016.**

### **3. Background**

The City of Onkaparinga, along with four other councils (Adelaide Hills, Alexandrina, Barossa and Mt Barker), Regional Development Australia (RDA) Barossa and Global Food Studies at the University of Adelaide, are pursuing the World Heritage listing of agricultural landscapes within the Mount Lofty Ranges region.

The region is believed to be worthy of the listing due to its unique history of settlement, based on the principles of 'systematic colonisation' developed by Edward Gibbon Wakefield, John Stuart Mill and Jeremy Bentham. The region

**represents an outstanding example of a 'working, evolving agricultural landscape'** and should be recognised for its intrinsic values and retained for future generations.

The potential area for listing is yet to be defined but could stretch from the Fleurieu Peninsula in the south, to the Clare Valley in the north including the world-renowned food, wine and tourism regions of the Barossa Valley, the Adelaide Hills and McLaren Vale.

This matter was last discussed at the Council meeting on 16 June 2015. The minutes of this meeting are available at [Meetings & Agendas](#) on the City of Onkaparinga website.

We are pleased to report that both Light Regional Council and Clare and Gilbert Valleys Council recently endorsed their support of the bid and have resolved to consider a financial commitment to the project as part of their 2016-17 financial year deliberations.

#### **4. Financial Implications**

To finalise the National Heritage listing for submission to the federal government, we need to contribute funding and in-kind support to the project in partnership with the consortium councils. As such the draft Budget 2016-17 approved by Council on 19 April 2016 included a Project and Capital Works (PCW) project budget of \$30,000 to establish a regional subsidiary to attract private sector interest and a more sustainable governance model.

Subsequently, we have agreed on an alternate approach (including deferral of the subsidiary) requiring that a lesser equal contribution of \$15,000 for the 2016-17 financial year will be made by Adelaide Hills Council, Alexandrina Council, Barossa Council, Mount Barker District Council and council to progress Stage 1 of the bid (National Heritage listing).

It is recommended that Council continues its commitment to progress Stage 1 of the bid process and contribute \$15,000 for the 2016-17 financial year. Furthermore having considered other projects and allocations within the Strategic Planning PCW category it is recommended that the draft category quantum of \$305,700 be temporarily reduced by \$15,000 for 2016-17, reflecting the \$15,000 of funding no longer required for this project.

In addition to funding from the consortium councils, Light Regional Council and Clare and Gilbert Valleys Council have resolved to consider financial commitments during their deliberations for the 2016-17 financial year towards the project. This contribution may be less than ours but reflective of the benefit to their respective regions. We also understand that the District Council of Yankalilla will also be considering a report on the bid shortly and may also consider making a financial contribution.

Lastly, we are continuing to pursue state government support and funding for this project.

## 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Inadequate stakeholder support.	<p>The Project Management Group (PMG) has developed a detailed engagement, communications and advocacy plan. The plan identifies key stakeholders and community groups and methods of engagement and communication with each group. The stakeholders have been broadly categorised into advisory groups, focus groups and high profile champions.</p> <p>The PMG is actively seeking involvement from a wide range of stakeholders to progress the bid.</p>

Opportunity	
Identify	Maximising the opportunity
Achieving the potential economic and regional benefits.	<p>The project's feasibility study identifies that there are long term benefits of the world heritage bid process.</p> <p><b>If the world heritage bid is successful, in a 'medium growth scenario', an increase of \$19 million is expected in the agriculture and agricultural value-adding sector and \$3 million increase in tourism (per annum).</b></p> <p>Detailed information is available in the paper 'Exploring UNESCO World Heritage Site Listing for the Mount Lofty Ranges Agrarian Landscape' that can be accessed from <a href="http://www.mountloftyranges.org">www.mountloftyranges.org</a>.</p>

## 6. Additional information

### Process

To progress World Heritage listing, our first step is to gain National Heritage listing. The nomination process for Stage 1 is nearing completion, with lodgement of our first nomination in February 2017. The Australian Heritage Council (AHC) will assess the nomination for National Heritage listing and make recommendation to the Federal Minister for the Environment if it agrees that the place meets one or more of the nine National Heritage list criteria. This process could take approximately two to three years.

Following the National Heritage listing, the Australian Government can nominate a site (in our case comprising a large area) for World Heritage listing. The process for nominating for World Heritage listing is envisaged to take another three to five years. For more information regarding the process and governance framework underpinning the project, refer to the 16 June 2015 Council report.

### **Changes to governance documents**

The Memorandum of Understanding (MoU), Terms of Reference of Project Steering Group (PSG) and Project Management Group (PMG) will need to be updated following endorsement from the Light Regional and Clare and Gilbert Valleys Councils to join the consortium councils, and for the District Council of Yankalilla to become a funding partner (subject to presentation of a report to and approval from their council).

### **Next steps**

In the upcoming months, we will be engaging with the Department of Environment and various experts to assist with the review and refinement of the draft National Heritage nomination form.

We will also continue to engage with land owners, primary producers, state government and federal government. The heritage advisory group and landscape advisory group will assist in reviewing and preparing the draft nomination for National Heritage listing. The Aboriginal advisory group will provide advice on the Aboriginal values, stories and sites.

There will be ongoing consultation with government and the community on the National Heritage listing nomination.

**Attachment 1**



# ANNUAL REPORT

## May 2015 to April 2016

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## PROJECT PARTNERS



## PROJECT SPONSORS



Photos are courtesy Mount Barker District Council and Craig Grocke, Regional Development Australia, Barossa.

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## FOREWORD

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The Mount Lofty Ranges World Heritage bid commenced in the 2015-16 financial year with renewed energy and focus. This year marks our third year preparing the National Heritage nomination dossier with a target of completion by February 2017.

The nomination process has been bolstered by increased advocacy of the project to state and federal government and industry stakeholders. We also devoted resources to investigating the formation of a Regional Subsidiary as a vehicle for managing the bid into the future. A new governance model provides greater opportunities for public/private partnerships and will be explored further following successful lodgment of our nomination.

Our work has been underpinned by the detailed mapping of natural, cultural, economic and legislative spatial data. This has assisted us to determine boundary options for further refinement and discussion in the coming months. We also commissioned a literature review of existing resources to help inform how we address the National Heritage list criteria and to draft the nomination form.

The University of Adelaide has also undertaken independent supporting research in the form of case studies of biocultural diversity in McLaren Vale and the Barossa. This work was supported by the bid consortium and the Department of Environment, Water and Natural Resources.

Political advocacy in 2015-16 saw detailed engagement between bid representatives and government ministers, ministerial advisors and agency staff in the environment, planning, primary industry and tourism portfolios (at both the state and federal level). We also presented relevant aspects of the bid to Adelaide City Council and committee meetings.

Public and stakeholder engagement involved staging presentations, conducting tours and managing information booths at conferences. A highlight was our stall at Member for Mayo's 'Discover: the Adelaide Hills, Fleurieu Peninsula and Kangaroo Island' event at Parliament House in Canberra in August 2015. We also undertook presentations to Light Regional Council, Victor Harbor Council and the Adelaide Hills and Kangaroo Island RDA board.

We have continued to consult with the highly valued members of our six advisory groups who continue to contribute their skills and knowledge pro bono. Specifically we thank Dr Andrew Lothian for contributing a comprehensive Landscape Quality Assessment Study of the whole region, Dr Neale Draper for his paper on Aboriginal heritage and environmental lawyer Paul Leadbeter for his overview of the potential planning impacts of the national and world heritage nominations.

I should also acknowledge the contributions and support of Dr Jane Lennon, Expert Voting Member of ICOMOS's International Scientific Committee on Cultural Landscapes, and Professor Jean-Alain Heraud, world expert on regional economies, regional development and innovation, for their contributions to the cause in 2015.

In conclusion, I note that the combined efforts of the Project Steering Group, Project Management Group and Project Manager appear to be gaining traction as we all take on the challenge of 'lining up all the ducks' for submission of the National Heritage nomination in early 2017.

**Mayor Lorraine Rosenberg**  
**Chair - Project Steering Group**



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## ABOUT THE BID



### INTRODUCTION

Mount Lofty Ranges World Heritage bid spans the world-renowned food, wine and tourism regions of the Barossa Valley, the Adelaide Hills, McLaren Vale and the Fleurieu Peninsula. The Adelaide Hills, Alexandrina, Barossa, Mt Barker, Onkaparinga and ankalilla councils are collaborating with Regional Development Australia Barossa and Global Food Studies at the University of Adelaide to pursue National Heritage listing of the region's agricultural landscapes. Following successful National Heritage listing, the councils involved will consider lobbying the Australian Federal Government to pursue World Heritage listing with the United Nations Educational, Scientific and Cultural Organisation (UNESCO).

The World Heritage list seeks to encourage the identification, protection, preservation and promotion of cultural and natural heritage around the world that is considered to be of outstanding value to humanity.

We are pursuing listing for the heritage values associated with a ground-breaking 19th century model of colonisation. South Australia was the first place in Australia to be planned and developed by free settlers without the use of convict labour, and possibly the first place in the world to apply the 'systematic colonisation' model developed by Edward Gibbon Wakefield, John Stuart Mill, Jeremy Bentham and members of the British based 'National Colonisation Society.' According to Wakefield, it was 'the first attempt since the time of the ancient Greeks to colonise systematically'.

The region's links to this unique philosophical movement of universal significance, and the continuing reflection of utopian ideals in the contemporary landscape, form the basis of the World Heritage bid.

The potential World Heritage area is yet to be defined but could stretch from the

Fleurieu Peninsula in the south to the Barossa Valley in the north.

The feasibility report provides evidence that strongly supports the proposition of it being worthy of World Heritage status for the values that are encapsulated within the region and through its evolution to the present day.

The Economic Impact Study undertaken by EconSearch (Julian Morison) details the potential benefits to agriculture, wine and food production and tourism for the regions as a result of World Heritage listing.

A feasibility report and economic impact study presenting the argument and rationale for listing can be accessed at the project website.

## GOVERNANCE

The participating councils have adopted a specific project orientated governance structure. The activities undertaken by each tier of the governance framework are briefly mentioned below.

### PROJECT STEERING GROUP

The Project Steering Group (PSG) which comprises Mayors and CEOs of the participating Councils met in May, August and November of 2015 and February 2016 and teleconferenced in March 2016 and discussed the following matters:

- review of draft National Heritage nomination form
- establishment of Regional Subsidiary as an option for long term management of the project
- renewal of the Project Manager's contract
- engagement, communications and advocacy plan

- discussion paper on Statutory Implications of National and World Heritage listing
- review of submission for inclusion in 30-Year Plan for Greater Adelaide review
- detailed project plan
- review and distribution of promotional material

### PROJECT MANAGEMENT GROUP

The Project Management Group (PMG) is responsible for governance, management and progression of the project bids, as well as employing and managing the Project Manager.

At present, this group comprises of nominated staff representatives of each council, a representative of RDA Barossa, Adelaide University and the Project Manager.

The PMG meets monthly to progress the National Heritage listing bid, which forms the first phase of the broader project.

### ADVISORY GROUPS

Six advisory groups were established in April 2014 and the following activities have been undertaken by each group:

#### Aboriginal Advisory Group

The Aboriginal Advisory Group met twice in 2015.

The highlights of the group's work include:

- a background paper to summarise the key elements of the Aboriginal story to act as a starting point for discussion amongst each of the Aboriginal communities within the bid area
- seeking funding sources to document creation stories around the Mount Lofty Ranges by interviewing elders
- undertaking a primary school project to map the cultural layers 'beneath' a section of the Pioneer Women's trail led by Robyn Bishop.



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## GOVERNANCE

### Heritage Advisory Group

The Heritage Advisory Group met in February, March, June, July, September, October and November of 2015. The highlights of the group's work include:

- discussion and identification of values and attributes relevant to the identified criteria for National Heritage listing
- discussion on the historical timeline
- discussion on national comparison.

In 2016-17 the group aims to review the draft National Heritage listing nomination and provide their comments as peer review or as excerpts.

### Landscape Advisory Group

The Landscape Advisory Group met in April, July and October of 2015. The key focus area of the group's work was:

- development and refinement of a 'values' working document

- the working document helps to identify and define outstanding natural and cultural 'values' as well as the overarching and integrated 'story' at the Mount Lofty Ranges against the relevant criteria.

### Management Advisory Group

The Management Advisory Group met in October 2015 and communicated via email on other occasions. The highlights of the group's work include:

- finalising two planning impacts statements: 'National and World Heritage listing and their potential relationship with character preservation districts and proposed environment and food production areas' and 'Commonwealth legislation implications and the day to day planning impacts of National and World Heritage listing'
- identifying factors to consider when preparing a future management plan for a listed area

- discussion about potential protocols regarding registration and use of a logo associated with a listed area

- discussion about post-listing obligations and requirements for a management body.

### Economic Advisory Group

The Economic Advisory Group met in June and November of 2015 and March 2016 to discuss work in progress. The highlights of the group's work include:

- developing a monitoring strategy to assess economic impacts of the bid over time, promote the bid's economic benefits, attract investment, assess potential for premium products, and drive innovation.
- preparation of a one page flyer to promote the economic benefits of the bid



## GOVERNANCE

- engaging with the regional community to address misconceptions, and to demonstrate that the basis of the bid lies in improving and sustaining the region's economy and communities (the bid is not about restriction, it is about opportunity).

During 2016-17 the group will continue work on these projects and provide even stronger promotion of the economic basis and benefits of the bid.

### **Community Advisory Group**

The Community Advisory Group met four times between March 2015 and March 2016. The key focus areas of the discussions were:

- organisation of events in sub-regions to engage with the community and identify heritage attributes. The series of events commenced with an event at Coriole Winery in June 2015 (events in Barossa and Adelaide Hills are proposed in 2016).

- discussion on achieving state government support through industry led correspondence.

During 2016-17 the group will review the draft National Heritage listing nomination form and continue to discuss and promote the bid with state government ministers.



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## ENGAGEMENT, COMMUNICATIONS AND ADVOCACY

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### EVENTS

#### **Showcase at 'Discover: the Adelaide Hills, Fleurieu Peninsula and Kangaroo Island' at Parliament House, Canberra - August 2015**

- The project was showcased at this event that was organised by the Hon Jamie Briggs MP.
- The trip incorporated meetings with relevant federal ministers and ministerial advisors.

#### **End of year event - December 2015**

- Professor Jean-Alain Heraud, a world expert on regional economies, regional development and innovation was guest speaker at the event.
- Mayor Lorraine Rosenberg, Chair of Project Steering Group acknowledged commitment of advisory groups and their members in progressing the bid.

- The bid received positive media coverage in the Advertiser and ABC radio.

#### **Event organised by Economic Development Authority, South Australia on 'World Heritage and the Economic Development Opportunity' - April 2016**

- Presentation by Professor Randy Stringer on the case for World Heritage as an economic development strategy.
- Presentation was followed by panel discussion.
- Panel members included Julian Morrison (Econsearch), Paul Mickan, (The Barossa Council) and Stephanie Johnston (Project Manager, Mount Lofty Ranges World Heritage Bid).

### PRESENTATIONS

#### **Australian Garden History Society National Conference - October 2015**

- Project Manager Stephanie Johnston gave a presentation to an audience of over 300 at the Australian Garden History Society national conference.
- The theme of the conference was productive gardens and productive landscapes. The society has a charter to promote the heritage of cultural landscapes across Australia and the SA chapter has already passed a resolution to support our bid.

#### **Australia ICOMOS national conference and Mount Lofty Ranges Field Trip - November 2015**

- Project Manager Stephanie Johnston led a field trip of the Mount Lofty Ranges for Australia ICOMOS's national conference.



## ENGAGEMENT, COMMUNICATIONS AND ADVOCACY

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- This proved to be by far the most popular field trip, with over 60 heritage professionals taking in the Willunga Slate Museum, The Cedars at Hahndorf, the Lenswood Cold Stores, Marble Hill, and all the wonderful landscapes in between. World Heritage bid advisory group and National Trust members helped host the field trip.
- Stephanie Johnston also gave a formal presentation on the bid to the conference.

### **Regional Development Authority, (RDA) Adelaide Hills, Fleurieu and Kangaroo Island - December 2015**

- Project Manager Stephanie Johnston presented to the RDA to seek support and involvement in the bid.
- The presentation was well received.

The executive team is following up on involvement of the RDA.

### **Adelaide City Council - March 2016**

- Mayor Lorraine Rosenberg, Chair of Project Steering Group presented at the Adelaide City Council meeting.
- The key messages were potential benefits to Adelaide City through the bid and potential collaboration with Adelaide City on World Heritage listing nomination.

### **ADVOCACY MEETINGS**

#### **Meeting with state government ministers and departmental staff**

The National and World Heritage listing involves engagement with diverse groups of stakeholders. The consortium councils led by Mayor Rosenberg are engaging with state and national government stakeholders to achieve their support for National and World Heritage listing.

Consortium councils have been successful in meeting key state government stakeholders in support of the bid.

#### **Barossa Community Cabinet Meeting - October 2015**

Members of Community Advisory Group and PMG discussed and raised the profile of the bid formally and informally during the meetings with state government ministers and departmental staff.





## ENGAGEMENT, COMMUNICATIONS AND ADVOCACY

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### **Partnership with University of Adelaide**

- The University of Adelaide is supporting our project with research across a number of disciplines.
- In December 2015, the University of Adelaide hosted the visit of economist Professor Jean-Alain Heraud, a world expert on regional economies, regional development and innovation.
- Jean-Alain Heraud was guest speaker at our end of year event and keynote speaker at the Barossa Generations lunch, which provided another opportunity to highlight the bid to 300 residents of the Barossa.
- The University of Adelaide secured funding from the Australian Research Council (ARC) to undertake cross-disciplinary studies in McLaren Vale and the Barossa in 2014 and presented the outcomes of the study at a workshop in March 2016.

The research highlighted the amalgamation of natural and cultural values also known as 'bio-cultural' values within the landscape.

- The University of Adelaide is also providing assistance in identifying the boundary for the National Heritage listing and in identifying the existing constraints through digital mapping.

### **Engagement with Jane Lennon, Expert Voting Member of ICOMOS's International Scientific Committee on Cultural Landscapes**

- Dr Jane Lennon met with members of the bid's Heritage Advisory Group, took a tour of the region, and gave advice on the boundary determination and national heritage listing processes ahead of the ICOMOS conference in November 2015.



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## ENGAGEMENT, COMMUNICATIONS AND ADVOCACY

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### PROMOTIONAL MATERIAL

Consortium councils have updated flyers to improve project communication about the project following feedback from targeted stakeholders.

In addition, the councils have developed a compendium of promotional material including factsheets and planning impact statements. The factsheets and planning impact statements are tailored to stakeholders identified in the project's Engagement, Advocacy and Communications Plan.

The councils are continually improving the project communication and appreciate any feedback on the promotional material.

#### **Quarterly Newsletter**

The first edition of Quarterly Newsletter was distributed to a 700-strong

### MEDIA

The project attracted media publicity through the following news media articles in:

- The Barker on 'Heritage Matters'. The Barker is funded by the Mount Barker District Council and has readership of approximately 200,000.
- Advertiser on 'SA's Finest Fare in the Spotlight'.

The project was also a focus of the Australian Broadcasting Corporation's (ABC) interview with visiting French Professor Jean-Alain Heraud.

### PROJECTS

#### **Literature Review (December 2015 - January 2016)**

Consultants were engaged to undertake a literature review to support the nomination dossier for National Heritage listing of the Mount Lofty Ranges Agricultural Landscape.

The review highlighted key references that support the statements in the nomination dossier and also identified gaps and suggestions for further research.

#### **Mount Lofty Ranges scenic quality evaluation (May - June 2015)**

Dr Andrew Lothian of Scenic Solutions undertook a study to measure and map the scenic quality of Mount Lofty Ranges.

While the core significance of the Mount Lofty Ranges cultural landscape is based on the historic values, the aesthetic value underpins the





## ENGAGEMENT, COMMUNICATIONS AND ADVOCACY

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### FORTHCOMING EVENTS

national and global significance of the contemporary landscape.

The study outlines the factors that contribute to the attractiveness and measure the level of scenic attractiveness in different parts of the ranges as viewed by community participants.

The study provides measures to protect, manage and enhance the scenic qualities of the Mount Lofty Ranges.

The report can be viewed in full on the project's website.

#### **Tasting Australia Panel Discussion on UNESCO World Heritage Mount Lofty Ranges bid - 5 May 20 6**

The panel provides an opportunity to discuss the status of the UNESCO World Heritage Mount Lofty Ranges bid with a focus on agriculture and culinary tourism.

#### **Integrity Conference: A Competitive Edge - 8 to 9 October 20 6**

The Government of South Australia is organising this conference including workshops that will target agriculture, food and wine, mining industries, philanthropy, advertising, media, government and academics.

The bid will be raised during the discussions and presentations.

#### **Stakeholder events**

In addition, the consortium councils will be engaging with local communities through a series of events in each council in the latter half of the year.

The consortium councils will be seeking feedback on the draft National Heritage Nomination form and definition of boundary for the proposed National Heritage listed site.



## CONCLUSION

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### SUMMARY OF ACHIEVEMENTS

The advisory groups, comprising of highly skilled and experienced, pro bono members, have assisted the Project Manager to draft the National Heritage listing nomination form.

Stakeholder engagement has progressed through events sponsored by the South Australian division of the Economic Development Authority, the project's end of year event, presentations and meetings with strategic stakeholders at national, regional and state level. The project was showcased to national and international heritage experts through a presentation at the National ICOMOS Conference on 'Fabric' and National Australian Garden History Society.

The Project Steering Group has considered establishment of a Regional Subsidiary to progress the bid and build partnership with the industry and primary producers. The establishment of a subsidiary would be considered following the lodgement of National Heritage listing nomination in February 2017.

We have built a stronger partnership with the University of Adelaide through the research project in McLaren Vale, assistance with GIS Mapping and literature review.

### NEXT STEPS

In the upcoming months, we will be engaging with the Federal Department of Environment and experts to review our draft National Heritage nomination form.

Another key focus area will be engagement with land owners, primary producers, state and federal government.

The Heritage Advisory Group and Landscape Advisory Group will assist in reviewing and preparing the draft nomination for National Heritage listing. The Aboriginal advisory group will provide advice on the Aboriginal values, stories and sites.

There will be ongoing consultation with government and community on the National Heritage listing nomination form with an intention to lodge by February 2017.



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### 9.3 Place Naming Applications - Anderson Avenue reserve, Port Noarlunga

This is a new proposal, concept or issue.

Manager: Maggie Hine, Manager Strategy

Report Author: Jacqui Vandenbroek, Community Engagement Officer

Contact Number: (08) 8384 0623

Attachments:

1. Map of Anderson Avenue reserve, Port Noarlunga (1 page)
2. Place Naming Policy (7 pages)
3. Biography of William Henry Trimmer (2 pages)
4. Biography of Ethel Wache (2 pages)
5. Biography of Ray and Edith Gilbert (2 pages)

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#### 1. Purpose

This report seeks permission to undertake community engagement to invite feedback on place name options for Anderson Avenue reserve, Port Noarlunga.

#### 2. Recommendations

**That Council approve:**

- 1. Contacting Kurna Warra Pintyanthi (Kurna language group) to identify a traditional name suitable to the location of the reserve.**
- 2. Undertaking community engagement on five public place names:**
  - a) an Aboriginal name determined by Kurna Warra Pintyanthi (KWP)**
  - b) three dual Aboriginal and European names referencing each of the three place name proposals (William Henry Trimmer, Ethel Wache and Ray and Edith Gilbert)**
  - c) Anderson Avenue reserve (the common name for the reserve)****for the open space in Port Noarlunga (bounded by Esplanade and Anderson Avenue) in accordance with our Place Naming Policy.**
- 3. A report be presented to Council on the place naming community engagement outcomes for a Council decision.**

#### 3. Background

We have received three European place name applications to formally name an open space in Port Noarlunga (attachment 1) commonly known as Anderson Avenue reserve.

In accordance with our Place Naming Policy (attachment 2), a traditional Aboriginal name should also be considered for this location, either as an Aboriginal name or a dual Aboriginal and European name.

### **Aboriginal name or dual Aboriginal and European name**

A senior Kurna community member has advised that this reserve is located within an area of cultural heritage interest to Kurna people, so an Aboriginal name or dual Aboriginal European name is appropriate for this reserve.

### **Place Naming Application One—William Henry Trimmer**

This application was received from Vanessa Catterall, local resident and historian. Attachment 3 provides a biography of William Henry Trimmer.

### **Place Naming Application Two—Ethel Wache**

This place name application was received from Pat Barton, a descendant. Attachment 4 provides a biography of Ethel Wache.

### **Place Naming Application Three—Ray and Edith Gilbert**

A request was put to the Mayor's Office to name the reserve as Ray and Edith Gilbert. Attachment 5 provides a biography of Ray and Edith Gilbert.

## **4. Financial Implications**

All costs associated with place naming will be covered through existing operational budgets including reserve signs and public notices.

## **5. Risk and Opportunity Management**

<b>Risk</b>	
The nominated traditional Aboriginal name may be challenged as inauthentic or insignificant	We will ask Kurna Warra Pintyanthi (KWP – Kurna language group) to identify a traditional Kurna name suitable to the reserve location. The traditional name (if any) will be advised in Weekly News prior to undertaking community engagement.  We will explain the meaning and significance of the Aboriginal place name in our engagement material.
A dual Aboriginal and European name may be excessively long	Our Place Naming Policy states that <i>'Most public places will have only one name (except where it is resolved that dual naming is appropriate).'</i>  We will ensure that proposed dual names are 50 characters or fewer  We will proceed to community engagement to seek feedback on the place name options
The common name for this public place is Anderson Avenue reserve, however the location is also referred to as Lot 6	Our Place Naming Policy states that <i>'Generally, public places are named after a prominent adjoining street'</i>  We will proceed to community engagement to seek feedback on the suitability of the



	name Anderson Avenue reserve but will not include Lot 6 as a place name option because it does not align with our Policy Principles for a public place name
A place name should be unique within an official suburb. Ethel Wache Lane is in close proximity to this reserve	If a dual name (Aboriginal and Ethel Wache) is assigned to the reserve, people might look for it on Ethel Wache Lane, which is located within the same suburb, approximately 1.5 km to the east. This could potentially cause confusion  We will proceed to community engagement to seek feedback on the suitability of the place name options
Proposed place names may not be widely accepted by our communities	Community engagement will be undertaken <b>to determine our communities' preferred</b> name for the open space. We will target key stakeholders including KWP, Kurna Nation Cultural Heritage Association (KNCHA), Port Noarlunga Christies Beach RSL, Noarlunga Morphett Vale Lions Club, Local, State and Federal MPs, as well as engaging with residents and land owners near the reserve  The community engagement outcomes will form part of the report to Council to inform the Council decision

Opportunity	
Opportunity to promote local Aboriginal culture. Opportunity to acknowledge the Aboriginal traditional owners of our region	Our Community Plan 2035 Strategic Action 2.4.1 states <b><i>'Promote local Aboriginal culture'</i></b> Maximise this opportunity to assign a traditional Aboriginal name and proceed to engagement about an Aboriginal name, three dual names and the common name
Opportunity to acknowledge the significance of the topography and physical attributes of this location	The reserve is located at Gulf St Vincent on Witton Bluff

In accordance with our Place Naming Policy, an Aboriginal name or a dual Aboriginal and European name is appropriate for this reserve.

On balance, each of the three European place names proposals are appropriate for a dual place name in this location.



## 6. Additional information

This reserve is located within an area of cultural heritage interest to Kurna people. The reserve is being considered as the location for the re-instatement of the Tjilbruke Track marker (stone cairn) for the Port Noarlunga natural spring site, in consultation with senior Kurna community members.

Anderson Avenue reserve offers an excellent vantage point over the Onkaparinga estuary where it is thought that 'Tjilbruke would have stood and reflected on what had happened' (personal communication with senior Kurna community member).

We have been advised that the caravan park previously on this site was a place favoured by the Aboriginal traditional owners for similar purposes (camping).

Our Place Naming Policy (attachment 2) states that:

- *'The selected name for a public place or reserve should relate to:*
  - *The European or Aboriginal history*
  - *The heritage of the locality or place, or*
  - *The topography or physical attributes of the locality or place to be named.'*
- when assigning a name to a public place that has an unrecorded European name in local usage *'every effort will be made to determine if an Aboriginal name exists for that feature and a dual name will be assigned'*. If there is no European name in local usage then *'it is preferred that only the traditional Aboriginal name (if found) be assigned'*.

### **Kurna Warra Pintyanthi (KWP)**

KWP is a committee linked with the University of Adelaide that comprises a small group of Kurna people supported by university linguists and other researchers. The committee promotes the revival of the Kurna language and provides expert information relating to Kurna language and its use. This includes considering requests for Aboriginal place names. Our Place Naming Policy (attachment 2) states that KWP *'will be consulted when choosing Aboriginal names'*.

### **Kurna Nation Cultural Heritage Association (KNCHA)**

KNCHA is an incorporated body that represents Kurna people and their cultural heritage interests across the Kurna Native Title claim area—Crystal Brook to Cape Jervis and inland to the Mt Lofty Ranges. The association aims to strengthen Kurna cultural identity and capacity and to raise awareness of the value of Kurna culture within the wider community.

## Attachment 1



### Place naming - community engagement

#### Anderson Avenue reserve, Port Noarlunga

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No action should be taken on the basis of this material; appropriate independent professional advice should be obtained.



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## Place Naming Policy

### 1. Preamble

The contents of and the commitments that Council makes in this policy are not intended to be and should not be interpreted to be any more than a statement of the Council's general position in relation to those matters, and to facilitate its aspirations wherever it is reasonable to do so.

### 2. Purpose

A council has the power under section 219 of the *Local Government Act 1999* to assign a name to, or change the name of:

- a public road
- a private road
- a public place

A recent amendment to section 219 requires councils to prepare and adopt a policy relating to the assigning of, or changes to the name of a public road, private road or a public place (including reserves).

Generally, public places are named after a prominent adjoining street, locality indicator or a suburb. This provides an easy and practical reference for the local community, users and emergency services.

Occasionally Council receives requests from members of the public to name public places in memory of relatives, community members, previous land owners and the like.

The purpose of this policy is to outline the principles to be observed in the naming of public places within the framework of the provisions of Section 219 of the *Local Government Act 1999*.

This policy will be read in conjunction with the companion 'Place Naming Procedure'.

### 3. Policy Principles

The selected name for a public place or reserve should relate to:

- the European or Aboriginal history
- the heritage of the locality or place, or
- the topography or physical attributes of the locality or place to be named.

In the naming and renaming of public places, the following principles will be observed:

#### 3.1 Uniqueness

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Date Printed: 4 May 2016



Most public places will have only one name (except when it is resolved that dual naming is appropriate).

A place name will be unique within an official suburb or rural locality.

Similar sounding names (eg Hale, Hayel or Hail) within a suburb or locality will be avoided where possible.

If possible, duplication of names in proximity to adjacent suburb or locality will also be avoided. However, public places crossing council boundaries should have a single and unique name.

### **3.2 Name Sources**

Sources for place names may include:

- Aboriginal names taken from the local Aboriginal language
- early explorers, pioneers, and settlers
- eminent persons
- local history
- thematic names such as flora, fauna, ships etc
- war/casualty lists
- commemorative names
- a person who has made a significant community contribution
- those that reflect the historical, social, cultural and geographical significance or cultural diversity of the City of Onkaparinga.

Names will be selected so as to be appropriate to the physical, historical or cultural character of the area concerned.

The origin of each name will be clearly stated and recorded as part of the Council's records.

The local Aboriginal (Kurna Warra Pinttyandi) community will be consulted when choosing Aboriginal names or using words from relevant Aboriginal languages.

### **3.3 Dual Naming**

Dual geographical names may be assigned to a public place where there is a geographical and topographical feature that has both a traditional Aboriginal name and a European name.

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When assigning or recording a name to a previously unrecorded natural feature that has an unrecorded European name in local usage, every effort will be made to determine if an Aboriginal name exists for that feature and a dual name will be assigned or recorded. If there is no recorded or unrecorded European name in local usage then it is preferred that only the traditional Aboriginal name (if found) be assigned to that particular topographical feature.

### **3.4 Propriety**

Names, which are characterised as follows, will not be used:

- offensive or likely to give offence
- out of place, absurd, unsuitable, inharmonious, conflicting, contradictory
- commercial or company.

Applications for commercial naming of a public place will be assessed separately from this Policy, on its merits and will be tabled for Council's consideration and determination.

### **3.5 Spelling**

Where it is intended that a public place have the same name as a road or feature with an approved geographical name, particular care will be taken to ensure that the correct spelling of the official place name is adopted as shown in the Government Gazette.

Where the spelling of names has been changed by long established local usage, unless there is a particular request by the local community to retain the original name, the spelling that is sanctioned by general usage will be adopted.

Generally place and reserve names proposed or approved will not contain abbreviations e.g. the "Creek" in "Wallaby Creek Reserve" must not be abbreviated. There are, however, two exceptions, "St" will always be used in place of "Saint" and it is acceptable to use "Mt" for "Mount".

### **3.6 Form**

The apostrophe mark ` will be omitted in the possessive case e.g. "Smith's Reserve" will be "Smiths Reserve".

Names will avoid the use of the possessive "s" unless the euphony becomes harsh e.g. "Devil Elbow Reserve".

The use of hyphens will be avoided. However, hyphens may be used when naming a public place or Reserve after a person with a hyphenated name.

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#### **4. Community Engagement on naming proposal**

Community engagement should be undertaken having regard to council's endorsed strategy and framework and will include consideration of the following:

Notification to ward councillors in relation to the proposal

Notification to residents/property owners within 300-500 metres of the reserve or public place

Notification in the local Messenger Press inviting public comment on the proposal

In the event of a proposal to assign an Aboriginal name to a public place or reserve, the local Aboriginal (Kaurna Warra Pinttyandi) community will be consulted.

#### **5. Public Notice of Name Assignment or Change**

Council will give public notice of approved assigning or changing of a public place or reserve name. This will be by publication in the Government Gazette and by notice in a newspaper circulating generally throughout the State, as required under the *Local Government Act 1999*.

In accordance with council's Community Engagement Policy, a public notice will also be placed in the Messenger newspapers circulating the council area.

Public notice will include the date that the new name takes effect and notice will also be published on the Council's website [www.onkaparingacity.com](http://www.onkaparingacity.com).

##### **5.1 Advise Relevant Parties of New Name or Name Change**

Council will provide written notice (e.g. by email or letter) of Council's decision on a new place or reserve name or name change to all relevant parties, including:

- Registrar-General
- Surveyor-General
- Valuer-General (see section 219(3)(a) of the *Local Government Act 1999*)
- owners of abutting properties
- Australia Post
- Telstra
- SA Water
- ETSA Utilities
- SA Police
- SA Ambulance Service
- SA Metropolitan Fire Service
- Country Fire Service

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- Origin Energy
- the applicant who requested the place or reserve name or name change (where the process was prompted by a community request)

## **5.2 Date of Effect for New Names or Name Changes**

The date of effect of the new or changed public place or reserve name will be determined at the time the decision to assign the name so as to allow sufficient time for all stakeholders to make arrangements to ensure a smooth transition.

The date of effect will be determined after considering:

- in respect of renaming an existing public place or reserve, the impact (if any) on surrounding property owners, residents, tenants and occupiers.
- potential confusion for people using maps and street directories that effectively become out of date; and
- given the desire of some developers to sell property 'off the plan' the time required to advise relevant parties/developers to update advertising references.

Council will update the Register of Community Land (as required by section 207 of the *Local Government Act 1999*).

## **6. Place or Reserve Name Signage**

Council will ensure that the public place or reserve naming signage is in accordance with the relevant Australian Standards. Signage denoting the approved name will be erected within 30 days following the implementation date of the naming proposal.

Signage may be erected on the land during construction of a sub-division if the land title has been issued in the name of the council.

## **7. Definitions**

In this policy, unless the contrary intention appears, these words have the following meaning:

*Public place* - is defined as 'a place to which the public has access, but does not include any part of a community parcel divided by a plan of community division under the *Community Titles Act 1996*' (*Local Government Act 1999, section 4*). A public place includes council's reserve land.

*Place* - means any area, region locality, or any geographical or topographical feature, and includes any building or feature upon council owned or managed land that is, or likely to be, of public or historical interest.

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*Reserve* - is defined as 'community land reserved or dedicated as a reserve or land designated by the council as a reserve' (*Local Government Act 1999, section 4*).

*Common name* - is defined as:

- a name used by more than one community of interest (for example community groups, schools, businesses etc)
- a name referred to in local documentation (for example local newsletters).

*Recorded name* - means the name by which a place is designated on a map, plan or other record.

## **8. Role Statement**

### **8.1 Direct Service Provider**

Our role as a direct service provider is to provide names for public places and reserves in a number of circumstances including:

- the naming of new reserves that vest in the council's ownership as a result of new land divisions (sub-divisions).
- the naming of public places and reserves that were previously unnamed
- renaming of public places and reserves upon request and subsequent investigation.

## **9. References**

Section 219 of the Local Government Act 1999

Intergovernmental Committee on Surveying and Mapping (ICSM)

The Committee for Geographical Names of Australasia (CGNA) - Guidelines for the Consistent Use of Place Names 2001

Geographical Names Guidelines

Model Policy for the Selection of Road Names (LGA)

City of Onkaparinga Place Naming Procedure

## **10. Review and Evaluation**

This policy will be regularly monitored and reviewed at least every two years.

Public notice will be given on adoption or altering of this policy (see section 219(7) *Local Government Act 1999*).

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## 11. Attachments

Attachment 1 – Application Form for the naming of Public Places.

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General Manager Projects and Services

**Responsible officer(s)/department(s):** Manager Property and Recreation Services

---

**Adopted/approved by:** insert text here

---

**Date approved/adopted:** insert text here

---

**Next review:** insert text here

---

**Date(s) of previous review(s):** insert text here

---

**DataWorks number:** insert text here

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**William Henry Trimmer's connection with Lot 6.**

The land was granted to William Henry Trimmer of Fairford in 1850—it then being part of a larger allotment (311) at the time.

The land was subdivided in 1854 to form Lot 6, but never designated with its own Certificate of Title.

Lot 6 was shown as a public reserve on early maps of the township.

**William Henry Trimmer of Fairford**

After the establishment of the City of Adelaide, the land was granted to George Fife Angus in 1839. Named after a local ford, Fairford consisted of land and a single roomed cottage. In 1843 George Angus leased the site to Henry Trimmer. Trimmer worked the land for many years, eventually purchasing the site from the South Australian Company in 1862 for the sum of £1,118.

Under Trimmer's custodianship, Fairford was developed to include over 13 acres (53,000 m<sup>2</sup>) of vineyards—incorporating Gouais, Verdelho, Black Portugal and Grenache varieties—and various fruit trees. William Henry Trimmer became a respected viticulturist, eventually taking on the role of Treasurer for the South Australian Vinegrowers' Association, although his 'addiction to his own vintage' was to result in health problems later in life. During this time the house was extended and a coach house was added to the property in the 1860's—it is suggested by Dolling that these improvements may have been designed by colonial architect, (and Lord Mayor), Edmund Wright. Upon Trimmer's death in 1867, the property Fairford was passed to Trimmer's wife, Eliza Catherine Trimmer, and Edward Amand Wright, before being sold to Henry Laffer in 1876.

In 1876 the property was sold to Henry Laffer, and the Laffer family remained at the property (then known as Laffer's Triangle) for 112 years. Today it is heritage listed and belongs to the City of Marion.

In the South Australian Register Thursday, 20 November 1851 LAW AND POLICE COURTS Wednesday, 19 November. Before H.R. Wigley, Stipendiary Magistrate, William Blyth and William Henry Trimmer, Esquires.

In the South Australian Register Saturday, 11 May 1861 William Henry Trimmer had been appointed to the South Australian Rifle Corps.

Noarlunga MHA William Trimmer was elected at the 1865 state election the fourth parliament of the South Australian House of Assembly, which sat from 31 March 1865 until 26 March 1868. William Trimmer resigned on 31 March 1865. He was declared not to have been duly elected at all by the Court of Disputed Returns on 11 April, upon which time the court seated John Carr as the duly elected member.

From the South Australian Register Friday 3, August 1866 enrolments for the Volunteer Force—Sea Coast Infantry Company included William Henry Trimmer.

William Trimmer died in 1867 leaving his estate to his wife Eliza Catherine Trimmer.

In the South Australian Register Death Notices 25 December 1867

TRIMMER—on the 22 December, at his residence, Fairford, near Adelaide, William Henry Trimmer, Esq. J.P. aged 45 years.

Eliza died intestate in 1883.

Lot 6 came under official control of the local council in 1883.

The City of Onkaparinga secured ownership of Lot 6 in July 1995.

Lot 6 was classified as Community Land following the Local Government Act 1999.

Information from the City of Marion and Trove.

*This information has been provided by Vanessa Catterall*

## Attachment 4

### ETHEL EVELYNA ELFREDA WACHE M.B.E.

APPLICATION TO THE CITY OF ONKAPARINGA COUNCIL FOR THE NAMING OF THE PARK TO THE "**ETHEL WACHE RESERVE**" TEAMED WITH AN ABORIGINAL NAME, ON THE ESPLANADE AT LOT 6, BETWEEN ANDERSON AVE AND THE R.S.L. THAT IS ON THE CORNER OF CASTLETON AVE.

THIS PARTICULAR PIECE OF LAND HAS STRONG SIGNIFICANT REFERENCE TO ETHEL WACHE AS SHE WAS RESPONSABLE FOR THE FIRST DEVELOPMENT OF THIS LAND TO BE USED FOR RECREATION IN THE AREA. SHE, IN 1938 INSTIGATED AND FOLLOWED UP FOR THE CONSTRUCTION OF THE CROQUET CLUB THAT WAS BUILT ON THE CORNER OF THE ESPLANADE AND ANDERSON AVE, AND OPENED BY SIR HERBERT AND LADY RUDD. LATER IT BECAME THE LAWN BOWLS AND A CARAVAN PARK WAS DEVELOPED BETWEEN THE BOWLS AND R.S.L.

Ethel was no stranger to hard work and received her M.B.E. for services with the V.A.D.'s during WW1, being a Secretary and Quartermaster for Division 1.

(V.A.D. stands for Volunteer Aid Detachment connected to the Red Cross)

She was known for her organization skills, and also a mover and a shaker. From 1920 to her passing in 1970 her life and heart was in Port Noarlunga. She was amongst the pioneers of the area and became strong and loyal member of the community and responsible for much of the early development at Port Noarlunga.

- Ethel Wache M.B.E. moved to Port Noarlunga in 1920 and with her widowed mother and 5 nieces .
- In 1920's she spent this decade as secretary of the Progress Association where she was involved in working bees, and town improvements one being the planting of Norfolk Island Pines and grasses in the sand hills to stop the drift and the development of the foreshore roads and Retaining Wall.
- From 1920 to 1939 her work with the Red Cross continued and she was able to form a branch of the V.A.D.'s at Port Noarlunga, being the 12<sup>th</sup> division in 1939 for WW2.
- 1921 Ethel built the first kiosk known as the Jetty Kiosk, and lived behind. The same year Council Chairman B.H.Aldam officially invited her to the opening of the Port Noarlunga Jetty, opened by the Governor on Sat 10<sup>th</sup> December. Around this era Port Noarlunga was successful tourist attraction to Adelaide youth, and families for summer holidays.
- Looking for progress in 1922 she sent a Petition to the Post and Telegraph Department "requesting the telegraph facilities at Port Noarlunga be improved by the establishment of an official Post Office"
- Unfortunately in 1930 the Jetty Kiosk was burnt down. Ethel built a new home on the esplanade at now 79, Esplanade Pt Noarlunga. *This property is still in the family and owned by her great great nephew.* At the time of her building there were few homes and no roads, she carted most of the material herself.
- In 1931 the Council built a new Kiosk calling it the Council Kiosk that Ethel managed and worked until 1958. It was a great tourist attraction.
- She was very supportive to the Aboriginal people and often wrote articles to the papers protecting them, it is documented around this time, she gave the Aboriginal children a party on the beach at Port Noarlunga.
- In 1936 she was the Hon Organiser of the Centenary Carnival, and secretary. This included Parades, Dances, Beach activities, Life Savers Carnival and Official Celebrations.
- She instigated and followed up for the construction of the Croquet Club, and in 1938 Sir Herbert and Lady Rudd officially opened it. *(This being on the proposed naming Park)*
- From 1939 to 1944 the WW2 time, Ethel's devotion to the services and in the area continued. She received from St Johns a certificate for attending Air Raid Precautions, and also First Aid and Air Raid Casualties. Also re-examined for First aid and First aid injured. 1941 she received an Army Drivers Lic Clas1 and 2 for the V.A.D.'s. Ethel in 1939 formed a new V.A.D. branch, Division 12 for Port Noarlunga. Her services did not stop there, from 1941 to 1945 she opened her home to board 14 girls that worked at the Flax mill for war effort.
- War over and back to the community and in 1945 she teamed with Freda Corpe and together they established the Freda Corpe Kindergarten, this kindergarten is still in use today. Her late great, great, great nephew, Rodney Mullighan, attended in 2011, *(his play equipment and monument stands in the proposed naming Park)*
- Now comes a turn in her life, 1946/7 and 1950/51 Ethel was a COUNCILOR on the Noarlunga Council and credited being the FIRST WOMAN MEMBER OF THE COUNCIL.
- Ethel Wache M.B.E. stood as an INDEPENDENT Candidate for in S.A. GOVERNMENT representing the DISTRICT of ALEXANDER in 1947 and re-elected in 1948.

- Ethel's association with the Port Noarlunga Country Women's Association was strong and in 1946 she became President. She was invited to cut the cake for the 21<sup>st</sup> celebrations in 1967, and at the same time she was made a Life Member.
- Ethel was elected on the Board of the Southern District War Memorial Hospital in 1948, where she served for many years.
- Along with her Hospital commitments she was President of the Women's Hospital Auxiliary from 1950 to 1967. There is a ward named after her.
- In 1951 Ethel was invited to Canberra to attend the Commonwealth of Australia's Women's in Local Government Jubilee Convention. This was a huge honour for her and she documented this visit in a diary along with the original papers.
- In 1958 she retired from her operator/ manager job of running the Council Kiosk at the age of 74. Over her 38 years of running the Kiosk she saw many changes to the face of the foreshore.
- Although she "retired" she did not stop her community work, however she did managed two overseas trips. In 1962 took a trip to Japan and in 1964 she again sailed to England, strangely enough she left April 25<sup>th</sup>, where she visited the House of Commons and her war time and V.A.D. friends. She had made many friends and contacts over her full life and this trip was special to her.
- She continued with community work with the CWA and Red Cross and one of her last official appointments was President of the Hospital in 1965.
- Ethel remained at Port Noarlunga until 1969 where her health deteriorated and spent time with her niece in Adelaide.
- 1970 Ethel needed full care and passed away 10 days short of her 86<sup>th</sup> Birthday. Ironically enough it was Anzac Day, she even documented her diary to the end. Seems right it was this day and she spent her whole life serving, whether it be in War or Peace, for Family, Town or Country and above all for no monetary gain.

ONKAPARINGA CITY COUNCIL SHOULD BE PROUD TO HAVE HAD ONE OF ITS FORMER RESIDENTS CHOOSE PORT NOARLUNGA AS A PLACE TO CALL HOME AND OFFER SO MUCH OF HERSELF FOR THE PROGRESS AND DEVELOPMENT OF THE AREA. ETHEL WACHE GAVE 50 YEARS OF HER LIFE SERVING THE COMMUNITY IN MANY DIFFERENT CAPACITIES AND THE PROPOSED NAMING WOULD BE A HUMBLE RECOGNITION FOR HER DEVOTION.

*This information has been provided by Pat Barton*

## Attachment 5

### Biography of Ray and Edith Gilbert

Raymond George (Ray) Gilbert was born in Tipton, Staffordshire UK on 17 August 1927, one of two children of George and Phoebe Gilbert. He was educated at St Mark's Junior School at which he spent approximately six years as a member of the choir, and the Ocker Hill Secondary Modern School until 1941. He successfully sat an exam in art which gained him entry to the West Bromwich Memorial School of Art in 1941. The college was evacuated during the war and Ray obtained a job at the Wellington Tube Works as an office boy. He was called up to the army at 18 and entered the corps of the Royal Engineers, travelling through various parts of Europe and being promoted to Staff Sergeant and deputy garrison engineer. He regained his former job after completing active service until moving to South Australia in 1952.

Ray met Edith Louisa Allen through her brother's work at the Wellington Tube Works and college lecturing. They were married on 17 September 1949. Edith was born 21 January 1928 in Summerhill, Tipton, daughter of Arthur and Louisa. She attended West Bromwich College to become a lady tracer and worked for a firm called Steel Parts Engineering as the only girl in the office. Edith's brother moved to Australia in 1949 and encouraged his family to join him. Ray and Edith, along with Edith's parents, sailed on the RMS Ranchi carrying several other English immigrants, arriving in 1952 after a five week voyage.

Ray worked for twenty nine years at Chrysler as a plant design draftsman. He and Edith lived in primitive conditions in an old cottage at Aldgate before building a house in Port Noarlunga next door to a new home for Edith's parents in a housing estate in 1956. Ray earned some extra money towards his house construction by working as an assistant projectionist at the institute (now Arts Centre) a few nights a week, and Edith took a part time job at a local drapery store. Their children, Susan and Christopher, were born in 1953 and 1955 respectively, and attended local schools. Through this Ray became involved with the Port Noarlunga Primary School and Christies Beach High School boards and was active with the Port Noarlunga Progress Association.

#### Community involvement:

- Joined the EFS (Emergency Fire Service) in 1958 and is an auxiliary member of the current CFS. Former State CFS Board member, 3 years.
- Secretary of the Noarlunga Ambulance Service, 11 years (before an ambulance service came down south)
- Royal District Nursing Service, Noarlunga branch (15 years, Chairman 14 years)
- Past Chairman Southern Districts War Memorial Hospital Board (14 years' service, 3 years Chairman)
- Foundation Chairman, Noarlunga Health Service
- Southern Urgency Relief Fund, past Chairman (25 years, Chairman 24 years)
- Noarlunga Centre Committee, past Chairman
- Legacy South Australia branch, and later became patron of the Port Noarlunga and Christies Beach sub-branch of the RSL as well as involvement with local cadet units (incl 40<sup>th</sup> Regional unit, 605 Squadron).
- Local Government Association, 10 years, past vice-president 2 years
- Southern Region of Councils, 20 years, 5 years as Chairman

- Noarlunga Aquatic Centre Review Board, former Chairman
- St Vincent Recreation Centre (Noarlunga Leisure Centre) former Chairman and past member; board member of Noarlunga Leisure Centre
- Southern Junior Soccer Association, life member
- Southern Darts Association, life member
- Surf Life Saving Association of South Australia, patron (over 20 years)
- Noarlunga Library Management Committee, Chairman
- Member of the Ministerial Southern Recreation Facility working party appointed to the Southern Sports Complex Advisory Committee
- City of Onkaparinga(?) concert band, pipe band and choral society
- Justice of the Peace since 1968
- Justice of the Quorum
- Centenary of Federation medal
- International Year of Volunteers medal
- The Shed, patron
- Melvin Jones Fellow (Lions International highest award)
- Royal Engineers Association, life member
- Member of the City of Onkaparinga Commercial Enterprises Advisory Committee
- Chairman of the City of Onkaparinga Environmental Advisory Committee
- Member of the City of Onkaparinga Development Assessment panel

Ray became a councillor for the District of Noarlunga in 1970. Defeated in 1972, he regained his position in 1974. Ray was elected as Alderman in 1976 at the time of the District Council of Noarlunga changing to the Corporation of the City of Noarlunga. At their first meeting he became Deputy Mayor to Morris Hunt and was present for the opening of the new council chambers at Noarlunga Centre. Elected Mayor in 1986 following the retirement of Morris Hunt, Ray became the inaugural Mayor of the City of Onkaparinga on the amalgamation of the former City of Noarlunga, Happy Valley and Willunga District Councils in 1997. Ray retired from the council in 2006. Order of Australia medal awarded in 2002 for service to local government.

Edith involved herself in charity work with the Mayoresses' Charity Committee (a gathering of Mayoresses from all areas of Adelaide who organised charity balls), and established the Mayoress's charity Christmas tree in Colonnades. She has acted as patron of the Noarlunga Red Cross, Southern Area Blind (Club?), Dolphin Club (retired army, navy & air force people), City of Onkaparinga Choral Society, The Shed, and Southern Ladies' Darts Association, and was the recipient of various awards and medals. She was also a Justice of the Peace. Awards include:

- Key & Freedom of the City of Onkaparinga
- Paul Harris Fellowship from Rotary International
- Centenary of Federation medal
- James D Richardson Medal, Lions International

*This information has been provided by Ray and Edith Gilbert*

## 9.4 City of Onkaparinga ATP Challenger 2016 evaluation report

This is a regular or standard report.

Manager:	Maggie Hine, Manager Strategy
Report Author:	Dale Sutton, Team Leader Engagement and Grants
Contact Number:	8384 0623
Attachments:	<ol style="list-style-type: none"><li>1. City of Onkaparinga ATP Challenger 2016 Quantitative Research Report (37 pages)</li><li>2. City of Onkaparinga ATP Challenger 2016 Media Report (28 pages)</li></ol>

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### 1. Purpose

This report provides an evaluation of the City of Onkaparinga ATP Challenger 2015 tennis tournament held at Happy Valley Tennis Club in January 2016.

### 2. Recommendation

**That Council notes the agenda report.**

### 3. Background

Council resolved at its meeting held on 8 September 2015:

1. *\$50,000 is allocated from the \$165,000 Tier 1 sponsorship allocation, in the Economic Development Project & Capital Works (PCW) category for the 2015-16 budget to hold the City of Onkaparinga Association of Tennis Professionals (ATP) Challenger 2016 tournament at Happy Valley Tennis Club.*
2. *In-kind support of \$13,000 is approved to steam clean and re-line all Happy Valley Tennis Club courts prior to the 2016 event.*
3. *The requirement for an independent evaluation of the 2016 event to be **completed by 29 February 2016 is included in Happy Valley Tennis Club's Conditions of Funding.** The independent report will inform future funding decisions for this event.*
4. *Staff provide a letter to Happy Valley Tennis Club detailing the outcomes of this report.*

The Happy Valley Tennis Club (HVTC) in conjunction with Tennis Australia (TA), the Association of Tennis Professionals (ATP) and Tennis SA successfully ran the City of Onkaparinga ATP Challenger 2016 tennis tournament. This was the second year the tournament has been held.

Intuito Market Research was commissioned by Tennis Australia to compile the **independent evaluation report. Intuito's report is attached to this report** (attachment 1). In addition we received a media report from TA. Their media report is attached to this report (attachment 2).



#### 4. Financial Implications

There are no financial implications in noting this report.

As per the resolution, the \$50,000 cash sponsorship Council provided to HVTC covered the Tennis Australia host (licence) fee for the event. An additional \$13,000 of in-kind support was approved to steam clean and re-line the courts. The actual cost of this work came to \$15,008. In addition to the sponsorship approved by Council we also provided further in-kind valued at approximately \$2,440 through ad-hoc requests from HVTC, such as the provision of bins, bunting, bollards and witches hats, additional toilet cleaning and waste collection, and the emergency provision of a marquee. This brought the total support we provided to approximately \$67,448 (\$50,000 cash plus \$17,448 in-kind).

#### 5. Risk and Opportunity Management

There are no risks or opportunities in noting this report.

#### 6. Additional information

The benefits realised from the event are estimated at \$559,071 (\$505,000 economic benefit based on our REMPLAN modelling - an online analytical tool that calculates economic benefit - and **\$54,071 in media coverage based on TA's media report**).

The table below compares the event outcomes against the Tier 1 Sponsorship criteria.

Criteria	Expected Tier 1 outcome (as per Tier 1 Guidelines)	Actual outcome from the City of Onkaparinga ATP Challenger 2016
Tourism	Attract people from across our region as well as visitors from interstate and overseas Complement and support the Fleurieu Peninsula Regional Strategic Tourism Plan 2012-15 and the Fleurieu Peninsula Destination Action Plan 2012-2018 Promote tourism in our city and the Fleurieu Peninsula, including promoting the McLaren Vale, Hills, Valleys and Beaches Visitor Guide and the accommodation booking service available through our Visitor Information Centre	HVTC have informed staff that visitor numbers of 4662 spectators (133% of the 3512 predicted) attended the 2016 event. This shows an increase on the 2015 attendance figure of 1984 Of those attending in 2016, HVTC reported that 385 were international and 465 interstate visitors Our tourism trailer was prominently placed at the event with a range of tourism information including our McLaren Vale, Hills, Valleys and Beaches Visitor Guide on display and available. The trailer was staffed by our Tourism Officer for much of the event. However very little benefit was realised, with few copies of the Visitor Guide taken

Economic Development	Provide significant economic benefits, such as increased visitor spending, uptake of overnight accommodation as well as partnering with local businesses to stimulate local business activity and/or employment	<p><b>Based on HVTC's</b> evaluation report for their 2015 event they estimated the economic benefit for our region from the 2016 event would be \$640,875.</p> <p><b>Intuito's independent evaluation</b> report (attachment 1) surveyed 206 people at the 2016 event. Intuito calculated the total economic benefit to our City from the event at \$571,299. This was based on 32% of all survey respondents being from outside Adelaide, interstate or overseas, with an average spend of \$3839 during their visit to our region. Our own calculations of the benefits were valued at a \$505,000 using REMPLAN – on online analytical tool that calculates economic benefit. This outcome was a result of the attendance/participation of 4662 people recorded by HVTC, which was 133% of the 3512 predicted.</p> <p>Due to lack of suitable accommodation we are aware that most of the players chose to stay outside of our region for the 2015 and 2016 events</p>
Branding and recognition	<p>Undertake a high profile marketing campaign to promote the event, preferably encompassing television advertising, radio and print media advertising (including in national publications)</p> <p><b>Enhance council's profile</b> through association with the event, such as through offering naming rights opportunities and including our logo on any television, radio and print media advertising</p>	<p><b>Council's media monitoring</b> confirmed that the 2016 event attracted significant media coverage, supporting the media report provided by Tennis Australia (attachment 2). Tennis Australia have valued this at \$54,071 based on an audience of 1,139,365. Branding recognition through naming rights for the event, logo placement on signage and frequent media coverage was similar to what was experienced with the inaugural event in 2015.</p>

While not an expected Tier 1 outcome, additional benefits were realised in promoting 'Healthy Active Lifestyles Onkaparinga' (HALO), with a Hot Shots community activation event for children held at the club on the morning of the final day of play. This was a new initiative in 2016 provided by Tennis SA. Staff from our Recreation team also attended the event.

**Intuito's report indicated that 'satisfaction levels with the event are extremely high at an average of 9.4 out of 10'.**

We received a complaint from one resident inconvenienced by the event. The resident was referred to the event organisers to discuss their concerns.

In the evaluation of the 2015 event it was noted that while the event was successful in securing Council and private sponsorship, the success of the first event was compromised by their inability to access financial support from state and federal government. This situation did not appear to have improved for the 2016 event. However HVTC has advised that they have recently applied for State Government funding to support a proposed 2017 event.

Should an ATP Challenger event be sponsored again HVTC have agreed to work with our staff to ensure greater benefits are realised in the areas of tourism, economic development, and community participation.

Attachment 1

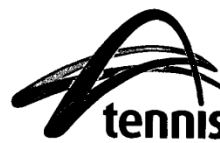
Hi Dale, Sutton,  
Research Report enclosed.

With Compliments

Kind Regards

*F. Luscombe*

Fiona Luscombe



Australia's Favourite

SCANNED	Disposal Code:	
	Retention:	
	No:	
	<b>Tennis Australia</b> Batman Avenue Melbourne Victoria 3000 Postal address: Private Bag 6060 Richmond Victoria 3121 T +61 3 9914 4000 F +61 3 9650 2743 tennis.com.au	

Doc:395432

14/05/2016 10:10



CITY OF ONKAPARINGA ATP  
CHALLENGER EVENT  
2-10 JANUARY 2016 QUANTITATIVE  
RESEARCH REPORT TO TENNIS AUST  
DATED 18 JANUARY 2016  
BY JAN TURBILL & THERESA HICKMAN

intu<sup>to</sup>  
market research

Doc:3954321

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## 1. INTRODUCTION

### *Event background*

The 2016 ATP Challenger Tour got underway on Monday 4<sup>th</sup> with four tournaments on three continents. Tournaments in Noumea, Happy Valley, Bangkok and Mendoza kicked off the 2016 Challenger season.

The Australian summer of tennis continues on the hard courts of the \$75,000 event in Happy Valley. Two of three American teens in the Top 200 of the Emirates ATP Rankings, **Taylor Fritz** and **Frances Tiafoe** looked to kick off their 2016 campaigns with successful weeks Down Under. Top seed **Dudi Sela** continued his quest to become just the second player to win 20 titles in ATP Challenger Tour history.

The tournament is an ATP Challenger event attracting players inside the top 100 world ranking in Australia preparing for the Australian Open. The event attracted overseas players plus interstate and local professional players and was played immediately prior to the World Team Challenge at Memorial Drive. There have only been four ATP Challenger events in Australia (Burnie, West Lakes, Melbourne and Traralgon) until the Happy Valley event became a reality.

No previous market research had been conducted but it was deemed necessary this year particularly to measure outcomes for the major sponsor, the City of Onkaparinga, to be able to report back to them on achievements.

### *Project objectives*

The overarching objective of this project was to gain an understanding of the various benefits (economic, branding and community) for the City of Onkaparinga to continue sponsoring this event in future years as well as to determine the demographic of those attending.

Specific objectives include:

- Understand the event's core audience by gender, age, employment
- Understand where the event's core audience live (national tourists, intrastate and local Adelaide by region)
- Measure economic impact of the event to the region
- Measure attendee attitudes toward the community and branding benefits of the event
- Determine if the event met attendees expectations

### *Research methodology*

Intuito wrote the questions for the survey and provided it on iPad technology (along with four iPads loaned to volunteers to conduct the interviewing). The survey comprised 12 questions including demographics and it was anticipated each survey would take no longer than 2 minutes to complete. The aim was to achieve between 200 and 400 interviews to provide a statistically reliable sample size and we achieved a total sample size of 206. Volunteers were recruited to conduct the interviewing (and in many instances spectators were given an iPad to complete the survey themselves). Interviews were conducted on Thursday, 7<sup>th</sup>, Friday, 8<sup>th</sup>, Saturday 9<sup>th</sup>, and Sunday, 10<sup>th</sup> January, 2016.



## 2. EXECUTIVE SUMMARY

### *ATP Challenger Attendee Profile*

Attendees to the ATP Challenger in Happy Valley were slightly skewed 55% male, representing all ages but with a significant percentage of people aged 18-24 years, predominantly in paid employment (60%) but with a significant number of retirees and other (students, etc.). Attendees were more likely to have attended with family members including children or friends.

The average number of days people attended the ATP Challenger was 6 days but just over a third of all people attended all days.

### *Contribution to tourism*

32.1% of all respondents were from outside Adelaide, interstate or overseas or officials (many of whom stayed in the region). Each person who lived outside of Adelaide averaged a total spend for their visit of \$3,839 in the local area (accommodation, meals, event tickets, entertainment, etc.) which indicates an economic benefit to the City of Onkaparinga of \$541,299 (based on 32.1% of all people attending the ATP Challenger being visitors if 350 different patrons attended across the event). This expenditure covered an average of 2.4 people (adults and children). In addition to this expenditure there are players and volunteers. It is difficult to determine how much they spent in region but we estimate it would be in the vicinity of \$30,000 (across 56 players who did not stay in region and numerous volunteers coming from Adelaide and surrounds). So we therefore estimate a total economic benefit of \$571,299.

## CONCLUSIONS

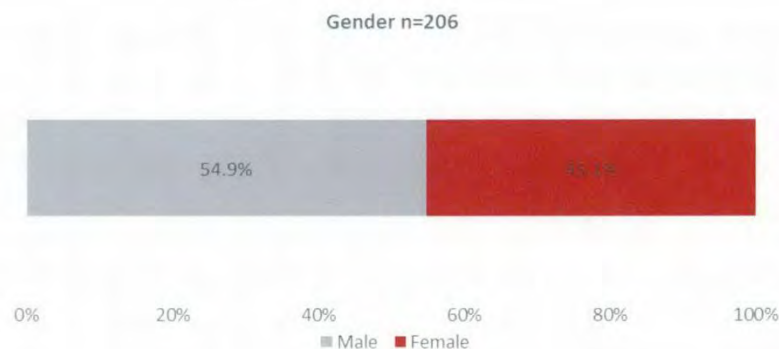
This event certainly has a large percentage of 'tourists' attending – more so than many other events we survey in Adelaide. It also has a high percentage of attendees that devote themselves to going to the event for the entire tournament.

The majority of tourists say they would not have travelled to the City of Onkaparinga if it had not been for the event so this provides some sound economic reasons for holding this event again in the area. Attendees see the event as a major booster for the City of Onkaparinga brand and this is the case not just for visitors to the area but also the locals who attended the event. The vast majority of all people who attended believe the event is extremely beneficial to the local community.

Satisfaction with the event is extremely high with an average score of 9.4 out of 10 and a Net Promoter Score (a measurement of how likely people are to promote the event in the future) is a positive 88.8 out of 100. These scores are absolutely tremendous and a tribute to Tennis Australia, the organisers and the City of Onkaparinga.

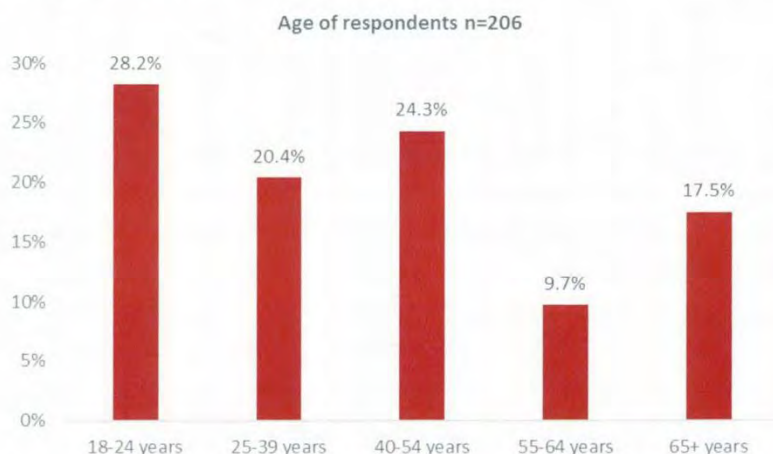
## 5. KEY FINDINGS

### Q1. Gender



Significantly more males than females attended this event at Happy Valley over the course of the four days that were surveyed. The difference between the genders was apparent on all days except Sunday where the percentages were almost equal. Thursday saw 54% males, Friday 58%, Saturday 61% and Sunday 52%.

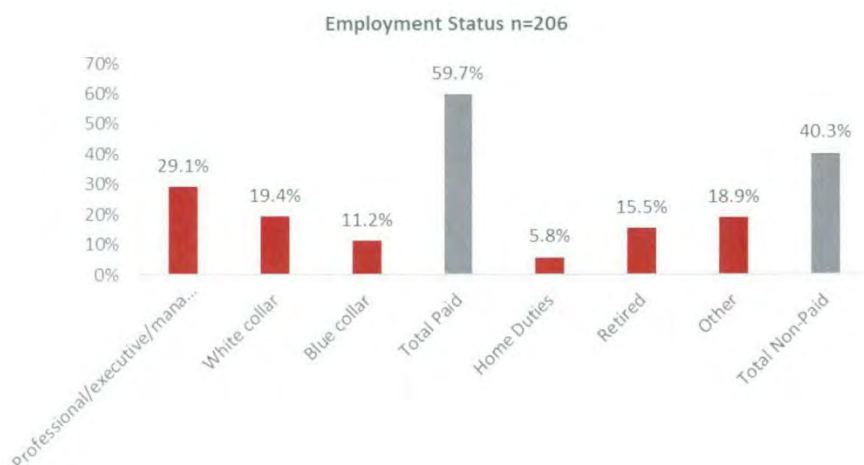
### Q2. What age bracket do you fall into?



Nearly half of those interviewed were aged under 40 years and half were aged 40 and above. There was an unusually high percentage of people aged 18-24 years. Interesting that nearly four in ten people who attended on Thursday were aged 18-24 years but this declined to 25% on the Sunday.

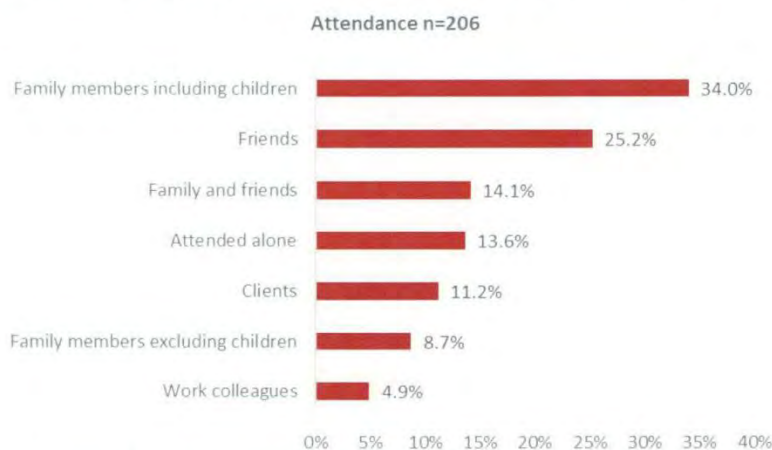


Q3. How would you describe what you do? (Occupation)



Six in ten people interviewed are employed with a high percentage of professional/executive/managers and conversely four in ten are not employed. The high percentage of 'other' corresponds to the high percentage of people aged 18-24 years. Again there were differences by day with professional/executive/managers being more prevalent on Friday and Saturday. Those not in paid employment were highest on Thursday.

Q4. Who have you attended the City of Onkaparinga ATP Challenger with today?



A third of all people surveyed said they attended this event with family members including children (a feature obviously of the event on the Sunday). A quarter had attended with friends, 14% had attended with family and friends and a further 14% had attended alone. 11% had attended with clients, 9% family members excluding children and 5% work colleagues.

Those more likely to have attended with family members including children attended on Thursday (49%), were aged 40-54 years (68%), those who were employed (37%) and in white collar roles (55%), and who live in the City of





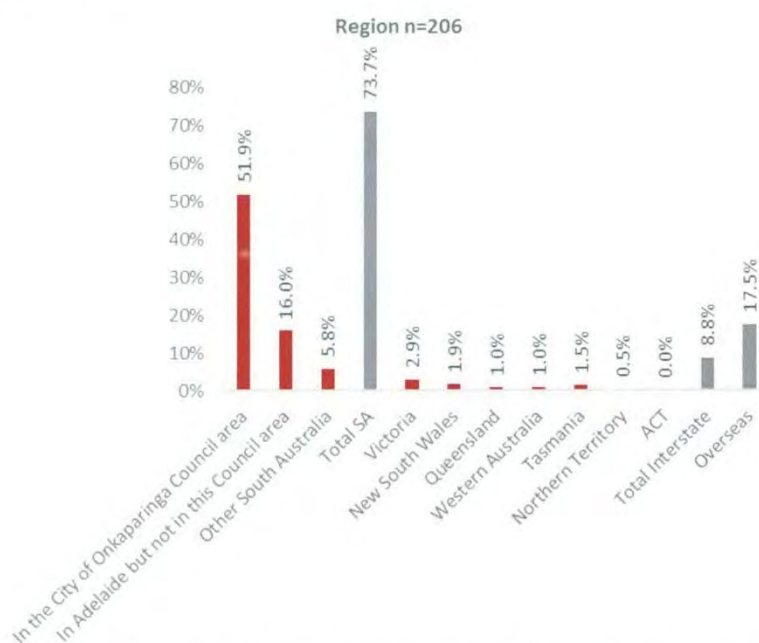
Onkaparinga (45%). People who live in Queensland, West Australia and the Northern Territory were also more likely to attend with family members including children but this was only collectively 3 people.

Those more likely to have attended with friends attended on Saturday (29%\*) and Sunday (35%), and were aged 18-24 years (41%), blue collar workers (56.5%), and in other employment, i.e. student, (36%), and those who live in Adelaide but not in the local Council area (33%). People living in Victoria, NSW, WA and Tasmania were also more likely to attend with friends but this represented a small number of people.

The only other significant comment is that most of the overseas visitors attended with clients (61%) or they attended alone (25%\*).

\*Small sample size.

#### Q5. Where do you usually live?



Half of those interviewed lived locally in the City of Onkaparinga but half did not. Pleasingly the event attracted nearly half of its audience from outside the area, most notably 17.5% came from overseas, 16% came from greater Adelaide, 9% came from interstate and 6% came from Other South Australia. This is a very high proportion of visitors to the area.

Those more likely to live in the City of Onkaparinga were Thursday attendees (70%), females (57%), those aged 18-24 years (67%) and those aged over 40 years (40-54 years 60%, 55-64 years 55%, 65+ years 58%), white collar workers (67.5%), and home duties (67%), those people who attended with family members including children (69%), friends (56%), and family and friends (69%).

Those more likely to be visitors (living in Regional SA, interstate or overseas) were more likely to have attended on Friday (50%), Saturday (42%) and Sunday (37%), males (40%), those aged 25-39 years (67%), professional/executive/



managers (57%), blue collar workers (35%), and those in paid employment generally (41%), those who attended with family members excluding children (50%), work colleagues (40%), clients (96%) and those who attended alone (43%).

The numbers are quite small but generally those people who attended who live in Adelaide (outside City of Onkaparinga) attended on Sunday (20%), were female (20%), aged 18-24 years (19%) and 25-39 years (19%\*), and 55-64 years (25%\*), in other employment (23%\*), those who attended with friends (21%) and work colleagues (40%\*).

\*Small sample sizes.

*Q6. In total how many days are you attending the ATP Challenger tennis event?*

Mean Number of Days Attending n=206



The average number of days people attended this event was 6 days which needs to be considered in the economic benefit equation, i.e. total number of people observed attending to be divided by 6.

Just over a third of all people who were interviewed said they had or intended to attend all of the days of the event. They were more likely to have been interviewed on Friday (38.5%) and Saturday (52%), and were male (39%), aged 25-54 years (25-39 years 40.5%, 40-54 years 42%), those in paid employment (39%), specifically professional/executive/managers (55%), and those in other employment (38.5%), attending with work colleagues (60%\*), clients (78%), and attended alone (39%). Overseas visitors were also more likely than others to attend all days.

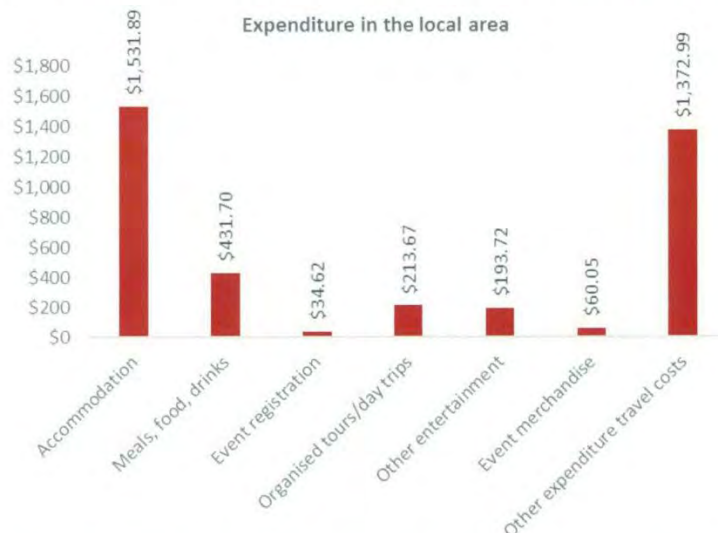
Just over a quarter of all people interviewed had or intended to attend four or five days and were more likely to have been interviewed on Thursday (31%) or Friday (31%), those aged 55-64 years (45%), white collar workers (40%), blue collar workers (43.5%), and home duties (42%), and those who attended with friends (38.5%) or alone (32%).

\*Small sample sizes.



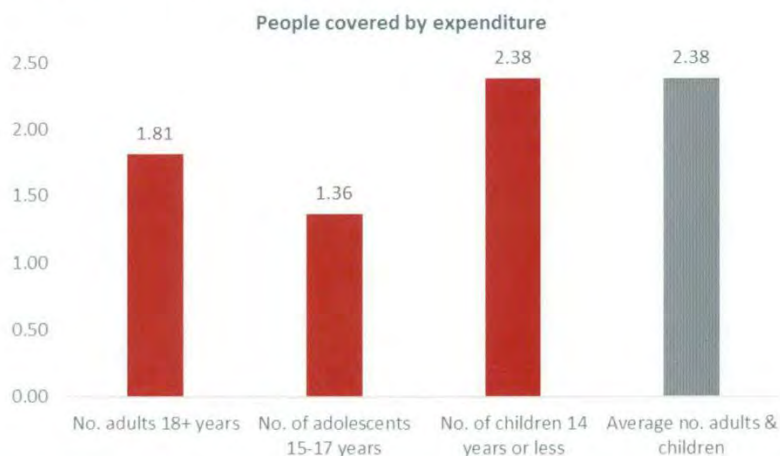


*Q7. How much did you spend or intend to spend IN THE LOCAL AREA on the following things?*



We asked only those people who were visitors to the area how much they spent or intended to spend on certain items. Only people who did not live in the local area answered this question to assist us in determining the economic benefit to the City of Onkaparinga. Accommodation was the category of highest expenditure with an average of \$1,532. This was followed by travel costs \$1,373, meals, food and drinks \$432, organised tours/day trips \$214, other entertainment \$194, event merchandise \$60 and event registration \$35. Therefore the total average spend per interview is \$3,839.

*Q8. How many people does this expenditure cover?*



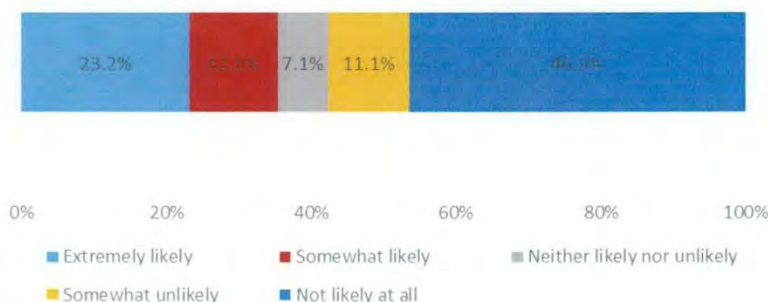
To assist in calculating economic benefit we asked the same people from the previous question how many people this expenditure covered. 99 people answered this question as they are the total number of people who live outside of the Onkaparinga Council area. The expenditure covered on average 2.4 adults and children.





*Q9. If this tennis event was not on, how likely is it that you would have visited the City of Onkaparinga district south of Adelaide?*

Likelihood of visiting the City of Onkaparinga if tennis event was not on n=99



People who did not live in the local area were asked how likely it would have been that they would have visited the City of Onkaparinga district. 57.5% said it was not likely with the vast majority saying it was extremely unlikely. A quarter of all people said they were likely to have visited with two thirds of these people saying it was extremely likely. This indicates that the event has brought a fair percentage of people into the area that the Council would not have seen if it had not been for the event. This means increased economic benefit to Onkaparinga.

Those people more likely to say they would be not likely at all were those who attended Friday (87%) and Saturday (61%), males (54%), those aged 25-54 years (25-39 years 58%, 40-54 years 50%), professional/executive/managers (70%), those who attended with clients (91%), and those who live outside of the local area and Adelaide including those from overseas (75%).

*Q10. Whether you live locally or not, how important do you think this event is to the City of Onkaparinga in terms of being seen as a modern, progressive council area close to the city?*

Importance of event towards perceptions of City of Onkaparinga as modern and progressive Council area = 206

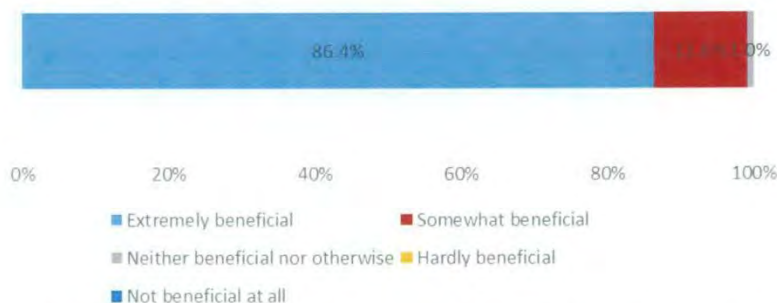


We then asked all people who were interviewed (locals and others) how important they thought the event was to the City of Onkaparinga in terms of being seen as a modern, progressive council area close to the city. This is a measurement of the brand benefits of holding this event in the area. No-one said they believed it was unimportant and over three quarters said they thought it was extremely important followed by two in ten who thought it was somewhat important.

Those more likely to think the event was extremely important were those who were interviewed on Thursday (83%), and Friday (88.5%), people aged 55+ (55-64 years 85%, 65+ years 83%), professional/executive/managers (82%), white collar workers (82.5%), retirees (81%), those who attended with family and friends (85%), clients (96%), and alone (82%). Local residents were also more likely to think the event was extremely important (84%), as are those people from interstate (100%) and overseas (83%).

*Q11. How much benefit do you think this event is to the local community of the City of Onkaparinga?*

Benefit towards the local City of Onkaparinga community n=206



All people were asked how much benefit they thought this event was to the local community and the vast majority (86%) said they thought it was extremely beneficial with the remaining 13% saying it was somewhat beneficial.

Those more likely to think the event is extremely beneficial were those who were interviewed on Friday (92%), and Saturday (97%), those aged 18-24 years (91%), and 55-64 years (95%), professional/executive/managers (92%), and in other employment (92%), those who attended the event with family and friends (90%) and clients (100%). Most of the people who live interstate were more likely to think the benefit to the local community was extreme.





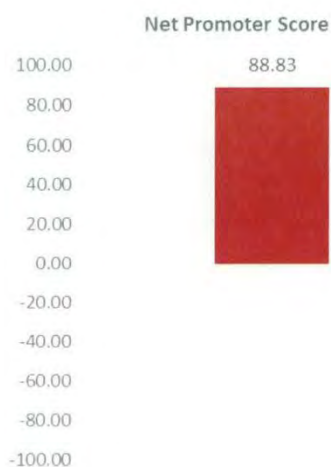
*Q12. And lastly, on a scale of 0 to 10 where 0 is poor and 10 is excellent, how well has this event met your expectations?*

How well this event has met your expectations n=206



The satisfaction levels with the event are extremely high at an average of 9.4 out of 10. Just to prove how satisfied people were, we applied a Net Promoter Score calculation which dictates that people are either detractors (scoring the event 6 or less), passives (scoring the event 7 or 8) or promoters (scoring the event 9 or 10). The Net Promoter Score is derived by deleting the passives from the equation and taking the promoters and subtracting the detractors. In this instance there were only four detractors and the equation produced a Net Promoter Score of a positive 89 which is extremely high! Simply put, Tennis Australia and the City of Onkaparinga have a large number of people who attended this year's event promoting it in the future.

#### *Net Promoter Score*



#### 4. TABULATIONS

##### Q1. Gender

Gender	Male	113
		54.9%
	Female	93
		45.1%
	Total	206
		100.0%

		Day Attended				
		Thursday	Friday	Saturday	Sunday	Total
Gender	Male	38	15	19	41	113
		54.3%	57.7%	61.3%	51.9%	54.9%
	Female	32	11	12	38	93
		45.7%	42.3%	38.7%	48.1%	45.1%
	Total	70	26	31	79	206
		100.0%	100.0%	100.0%	100.0%	100.0%

##### Q2. What age bracket do you fall into?

Age	18-24 years	58
		28.2%
	25-39 years	42
		20.4%
	40-54 years	50
		24.3%
	55-64 years	20
		9.7%
	65+ years	36
		17.5%
	Total	206
		100.0%

		Day Attended				
		Thursday	Friday	Saturday	Sunday	Total
Age	18-24 years	27	3	8	20	58
		38.6%	11.5%	25.8%	25.3%	28.2%
25-39 years		6	7	6	23	42
		8.6%	26.9%	19.4%	29.1%	20.4%
40-54 years		19	6	10	15	50
		27.1%	23.1%	32.3%	19.0%	24.3%
55-64 years		9	4	3	4	20
		12.9%	15.4%	9.7%	5.1%	9.7%
65+ years		9	6	4	17	36
		12.9%	23.1%	12.9%	21.5%	17.5%
Total		70	26	31	79	206
		100.0%	100.0%	100.0%	100.0%	100.0%

**Q3. How would you describe what you do? (Occupation & Employment)**

Employment	Professional/executive/ manager	60
		29.1%
	White collar (office or retail worker, teacher, nurse etc.)	40
		19.4%
	Blue collar (trades worker, hospitality, cleaner etc.)	23
		11.2%
	Subtotal Paid	123
		59.7%
	Home duties (stay at home)	12
		5.8%
	Retired	32
		15.5%
	Other (i.e. unemployed, student, carer etc.)	39
		18.9%
	Subtotal Non-Paid	83
		40.3%
	Total	206
		100.0%

		Day Attended			
		Thursday	Friday	Saturday	Sunday
Employment	Professional/executive/ manager	14	11	14	21
		20.0%	42.3%	45.2%	26.6%
	White collar (office or retail worker, teacher, nurse etc.)	17	3	5	15
		24.3%	11.5%	16.1%	19.0%
	Blue collar (trades worker, hospitality, cleaner etc.)	7	3	1	12
		10.0%	11.5%	3.2%	15.2%
	Subtotal Paid	38	17	20	48
		54.3%	65.4%	64.5%	60.8%
	Home duties (stay at home)	4	1	2	5
		5.7%	3.8%	6.5%	6.3%
	Retired	11	5	2	14
		15.7%	19.2%	6.5%	17.7%
	Other (i.e. unemployed, student, carer etc.)	17	3	7	12
		24.3%	11.5%	22.6%	15.2%
	Subtotal Non-Paid	32	9	11	31
		45.7%	34.6%	35.5%	39.2%
	Total	70	26	31	79
		100.0%	100.0%	100.0%	100.0%



**Q4. Who have you attended the City of Onkaparinga ATP Challenger with today?**

		Day Attended			
		Thursday	Friday	Saturday	Sunday
\$AttendingWith	Family members including children	34	4	9	23
		48.6%	15.4%	29.0%	29.1%
	Friends	9	6	9	28
		12.9%	23.1%	29.0%	35.4%
	Family and friends	20	2	0	7
		28.6%	7.7%	.0%	8.9%
	Attended alone	14	3	1	10
		20.0%	11.5%	3.2%	12.7%
	Clients	1	8	10	4
		1.4%	30.8%	32.3%	5.1%
	Family members excluding children	4	4	2	8
		5.7%	15.4%	6.5%	10.1%
	Work colleagues	2	0	0	8
		2.9%	.0%	.0%	10.1%
	Total	70	26	31	79
		100.0%	100.0%	100.0%	100.0%

		Gender			Age					Total
		Male	Female	Total	18-24 years	25-39 years	40-54 years	55-64 years	65+ years	
\$AttendingWith	Family members including children	36	34	70	12	8	34	6	10	70
		31.9%	36.6%	34.0%	20.7%	19.0%	68.0%	30.0%	27.8%	34.0%
	Friends	29	23	52	24	9	5	4	10	52
		25.7%	24.7%	25.2%	41.4%	21.4%	10.0%	20.0%	27.8%	25.2%
	Family and friends	16	13	29	14	4	4	2	5	29
		14.2%	14.0%	14.1%	24.1%	9.5%	8.0%	10.0%	13.9%	14.1%
	Attended alone	16	12	28	8	8	3	2	7	28
		14.2%	12.9%	13.6%	13.8%	19.0%	6.0%	10.0%	19.4%	13.6%
	Clients	16	7	23	0	12	5	3	3	23
		14.2%	7.5%	11.2%	.0%	28.6%	10.0%	15.0%	8.3%	11.2%
	Family members excluding children	9	9	18	2	3	2	3	8	18
		8.0%	9.7%	8.7%	3.4%	7.1%	4.0%	15.0%	22.2%	8.7%
	Work colleagues	5	5	10	4	2	1	1	2	10
		4.4%	5.4%	4.9%	6.9%	4.8%	2.0%	5.0%	5.6%	4.9%
	Total	113	93	206	58	42	50	20	36	206
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

		Employment									
		Professional/ executive/ manager	White collar (office or retail worker, teacher, nurse etc.)	Blue collar (trades worker, hospitality, cleaner etc.)	Subtotal Paid	Home duties (stay at home)	Retired	Other (i.e. unemployed, student, carer etc.)	Subtotal Non-Paid	Total	
\$AttendingWith	Family members including children	19 31.7%	22 55.0%	5 21.7%	46 37.4%	5 41.7%	9 28.1%	10 25.6%	24 28.9%	70 34.0%	
	Friends	7 11.7%	9 22.5%	13 56.5%	29 23.6%	3 25.0%	6 18.8%	14 35.9%	23 27.7%	52 25.2%	
	Family and friends	2 3.3%	4 10.0%	5 21.7%	11 8.9%	3 25.0%	5 15.6%	10 25.6%	18 21.7%	29 14.1%	
	Attended alone	7 11.7%	6 15.0%	4 17.4%	17 13.8%	1 8.3%	5 15.6%	5 12.8%	11 13.3%	28 13.6%	
	Clients	22 36.7%	0 .0%	1 4.3%	23 18.7%	0 .0%	0 .0%	0 .0%	0 .0%	23 11.2%	
	Family members excluding children	1 1.7%	2 5.0%	1 4.3%	4 3.3%	3 25.0%	8 25.0%	3 7.7%	14 16.9%	18 8.7%	
	Work colleagues	5 8.3%	1 2.5%	2 8.7%	8 6.5%	0 .0%	1 3.1%	1 2.6%	2 2.4%	10 4.9%	
	Total	60 100.0%	40 100.0%	23 100.0%	123 100.0%	12 100.0%	32 100.0%	39 100.0%	83 100.0%	206 100.0%	

		Where do you usually live?												
		In the City of Onkaparinga council area	In Adelaide but not in this Council area	Other South Australia	Victoria	New South Wales	Queensland	Western Australia	Tasmania	Northern Territory	ACT	Overseas	Total	
\$AttendingWith	Family members including children	48 44.9%	11 33.3%	4 33.3%	1 16.7%	1 25.0%	1 50.0%	1 50.0%	0 .0%	1 100.0%	0 .0%	2 5.6%	70 34.0%	
	Friends	29 27.1%	11 33.3%	1 8.3%	3 50.0%	2 50.0%	0 .0%	1 50.0%	2 66.7%	0 .0%	0 .0%	3 8.3%	52 25.2%	
	Family and friends	20 18.7%	3 9.1%	1 8.3%	2 33.3%	0 .0%	0 .0%	1 50.0%	1 33.3%	0 .0%	0 .0%	1 2.8%	29 14.1%	
	Attended alone	13 12.1%	3 9.1%	1 8.3%	0 .0%	0 .0%	0 .0%	1 50.0%	1 33.3%	0 .0%	0 .0%	9 25.0%	28 13.6%	
	Clients	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	1 50.0%	0 .0%	0 .0%	0 .0%	0 .0%	22 61.1%	23 11.2%	
	Family members excluding children	7 6.5%	2 6.1%	4 33.3%	0 .0%	1 25.0%	0 .0%	1 50.0%	0 .0%	0 .0%	0 .0%	3 8.3%	18 8.7%	
	Work colleagues	2 1.9%	4 12.1%	1 8.3%	1 16.7%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	2 5.6%	10 4.9%	
	Total	107 100.0%	33 100.0%	12 100.0%	6 100.0%	4 100.0%	2 100.0%	2 100.0%	3 100.0%	1 100.0%	0 .0%	36 100.0%	206 100.0%	

**Q5. Where do you normally live?**

		Day Attended				
		Thursday	Friday	Saturday	Sunday	Total
Where do you usually live?	In the City of Onkaparinga council area	49	11	13	34	107
		70.0%	42.3%	41.9%	43.0%	51.9%
	In Adelaide but not in this Council area	10	2	5	16	33
		14.3%	7.7%	16.1%	20.3%	16.0%
	Other South Australia	4	1	1	6	12
		5.7%	3.8%	3.2%	7.6%	5.8%
	Victoria	0	0	1	5	6
		.0%	.0%	3.2%	6.3%	2.9%
	New South Wales	1	1	0	2	4
		1.4%	3.8%	.0%	2.5%	1.9%
	Queensland	0	0	1	1	2
		.0%	.0%	3.2%	1.3%	1.0%
	Western Australia	1	0	0	1	2
		1.4%	.0%	.0%	1.3%	1.0%
	Tasmania	0	0	0	3	3
		.0%	.0%	.0%	3.8%	1.5%
	Northern Territory	0	0	0	1	1
		.0%	.0%	.0%	1.3%	.5%
	ACT	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%
	Overseas	5	11	10	10	36
		7.1%	42.3%	32.3%	12.7%	17.5%
Total		70	26	31	79	206
		100.0%	100.0%	100.0%	100.0%	100.0%

		Gender			Age					
		Male	Female	Total	18-24 years	25-39 years	40-54 years	55-64 years	65+ years	Total
Where do you usually live?	In the City of Onkaparinga council area	54	53	107	39	6	30	11	21	107
		47.8%	57.0%	51.9%	67.2%	14.3%	60.0%	55.0%	58.3%	51.9%
	In Adelaide but not in this Council area	14	19	33	11	8	6	5	3	33
		12.4%	20.4%	16.0%	19.0%	19.0%	12.0%	25.0%	8.3%	16.0%
	Other South Australia	8	4	12	2	2	3	1	4	12
		7.1%	4.3%	5.8%	3.4%	4.8%	6.0%	5.0%	11.1%	5.8%
	Victoria	3	3	6	0	1	3	0	2	6
		2.7%	3.2%	2.9%	.0%	2.4%	6.0%	.0%	5.6%	2.9%
	New South Wales	4	0	4	1	2	1	0	0	4
		3.5%	.0%	1.9%	1.7%	4.8%	2.0%	.0%	.0%	1.9%
	Queensland	0	2	2	0	1	1	0	0	2
		.0%	2.2%	1.0%	.0%	2.4%	2.0%	.0%	.0%	1.0%
	Western Australia	0	2	2	1	1	0	0	0	2
		.0%	2.2%	1.0%	1.7%	2.4%	.0%	.0%	.0%	1.0%
	Tasmania	2	1	3	0	2	0	0	1	3
		1.8%	1.1%	1.5%	.0%	4.8%	.0%	.0%	2.8%	1.5%
	Northern Territory	0	1	1	0	1	0	0	0	1
		.0%	1.1%	.5%	.0%	2.4%	.0%	.0%	.0%	.5%
	ACT	0	0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
	Overseas	28	8	36	4	18	6	3	5	36
		24.8%	8.6%	17.5%	6.9%	42.9%	12.0%	15.0%	13.9%	17.5%
Total		113	93	206	58	42	50	20	36	206
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

		Employment								
		Professional/ executive/ manager	White collar (office or retail worker, teacher, nurse etc.)	Blue collar (trades worker, hospitality, cleaner etc.)	Subtotal Paid	Home duties (stay at home)	Retired	Other (i.e. unemployed, student, carer etc.)	Subtotal Non-Paid	Total
Where do you usually live?	In the City of Onkaparinga council area	17 28.3%	27 67.5%	10 43.5%	54 43.9%	8 66.7%	21 65.6%	24 61.5%	53 63.9%	107 51.9%
	In Adelaide but not in this Council area	9 15.0%	5 12.5%	5 21.7%	19 15.4%	2 16.7%	3 9.4%	9 23.1%	14 16.9%	33 16.0%
	Other South Australia	2 3.3%	4 10.0%	1 4.3%	7 5.7%	0 .0%	5 15.6%	0 .0%	5 6.0%	12 5.8%
	Victoria	1 1.7%	2 5.0%	0 .0%	3 2.4%	1 8.3%	1 3.1%	1 2.6%	3 3.6%	6 2.9%
	New South Wales	1 1.7%	1 2.5%	2 8.7%	4 3.3%	0 .0%	0 .0%	0 .0%	0 .0%	4 1.9%
	Queensland	2 3.3%	0 .0%	0 .0%	2 1.6%	0 .0%	0 .0%	0 .0%	0 .0%	2 1.0%
	Western Australia	0 .0%	1 2.5%	0 .0%	1 .8%	1 8.3%	0 .0%	0 .0%	1 1.2%	2 1.0%
	Tasmania	0 .0%	0 .0%	2 8.7%	2 1.6%	0 .0%	1 3.1%	0 .0%	1 1.2%	3 1.5%
	Northern Territory	0 .0%	0 .0%	1 4.3%	1 .8%	0 .0%	0 .0%	0 .0%	0 .0%	1 .5%
	ACT	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%
	Overseas	28 46.7%	0 .0%	2 8.7%	30 24.4%	0 .0%	1 3.1%	5 12.8%	6 7.2%	36 17.5%
	Total	60 100.0%	40 100.0%	23 100.0%	123 100.0%	12 100.0%	32 100.0%	39 100.0%	83 100.0%	206 100.0%

		AttendingWith							Total
		Family members including children	Family members excluding children	Friends	Family and friends	Work colleagues	Clients	Attended alone	
Where do you usually live?	In the City of Onkaparinga council area	48 68.6%	7 38.9%	29 55.8%	20 69.0%	2 20.0%	0 .0%	13 46.4%	107 51.9%
	In Adelaide but not in this Council area	11 15.7%	2 11.1%	11 21.2%	3 10.3%	4 40.0%	0 .0%	3 10.7%	33 16.0%
	Other South Australia	4 5.7%	4 22.2%	1 1.9%	1 3.4%	1 10.0%	0 .0%	1 3.6%	12 5.8%
	Victoria	1 1.4%	0 .0%	3 5.8%	2 6.9%	1 10.0%	0 .0%	0 .0%	6 2.9%
	New South Wales	1 1.4%	1 5.6%	2 3.8%	0 .0%	0 .0%	0 .0%	0 .0%	4 1.9%
	Queensland	1 1.4%	0 .0%	0 .0%	0 .0%	0 .0%	1 4.3%	0 .0%	2 1.0%
	Western Australia	1 1.4%	1 5.6%	1 1.9%	1 3.4%	0 .0%	0 .0%	1 3.6%	2 1.0%
	Tasmania	0 .0%	0 .0%	2 3.8%	1 3.4%	0 .0%	0 .0%	1 3.6%	3 1.5%
	Northern Territory	1 1.4%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	1 .5%
	ACT	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%
	Overseas	2 2.9%	3 16.7%	3 5.8%	1 3.4%	2 20.0%	22 95.7%	9 32.1%	36 17.5%
	Total	70 100.0%	18 100.0%	52 100.0%	29 100.0%	10 100.0%	23 100.0%	28 100.0%	206 100.0%

**Q6. In total how many days are you attending the ATP Challenger tennis event?**

**Statistics**

In total how many days are you attending the ATP Challenger tennis event?

N	Valid	206
	Missing	0
Mean		5.98

In total how many days are you attending the ATP Challenger tennis event?

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid 1	11	5.3	5.3	5.3
2	19	9.2	9.2	14.6
3	14	6.8	6.8	21.4
4	26	12.6	12.6	34.0
5	28	13.6	13.6	47.6
6	13	6.3	6.3	53.9
7	13	6.3	6.3	60.2
8	11	5.3	5.3	65.5
9	71	34.5	34.5	100.0
Total	206	100.0	100.0	

		Day Attended				
		Thursday	Friday	Saturday	Sunday	Total
In total how many days are you attending the ATP Challenger tennis event?	1	4	1	0	6	11
		5.7%	3.8%	.0%	7.6%	5.3%
	2	5	1	2	11	19
		7.1%	3.8%	6.5%	13.9%	9.2%
	3	7	0	1	6	14
		10.0%	.0%	3.2%	7.6%	6.8%
	4	12	3	3	8	26
		17.1%	11.5%	9.7%	10.1%	12.6%
	5	10	5	3	10	28
		14.3%	19.2%	9.7%	12.7%	13.6%
	6	1	2	1	9	13
		1.4%	7.7%	3.2%	11.4%	6.3%
	7	7	2	2	2	13
		10.0%	7.7%	6.5%	2.5%	6.3%
	8	5	2	3	1	11
		7.1%	7.7%	9.7%	1.3%	5.3%
	9	19	10	16	26	71
		27.1%	38.5%	51.6%	32.9%	34.5%
	Total	70	26	31	79	206
		100.0%	100.0%	100.0%	100.0%	100.0%



		Gender			Age					
		Male	Female	Total	18-24 years	25-39 years	40-54 years	55-64 years	65+ years	Total
In total how many days are you attending the ATP Challenger tennis event?	1	7	4	11	4	2	2	1	2	11
		6.2%	4.3%	5.3%	6.9%	4.8%	4.0%	5.0%	5.6%	5.3%
	2	8	11	19	5	2	3	2	7	19
		7.1%	11.8%	9.2%	8.6%	4.8%	6.0%	10.0%	19.4%	9.2%
	3	5	9	14	6	3	1	1	3	14
		4.4%	9.7%	6.8%	10.3%	7.1%	2.0%	5.0%	8.3%	6.8%
	4	14	12	26	7	4	7	4	4	26
		12.4%	12.9%	12.6%	12.1%	9.5%	14.0%	20.0%	11.1%	12.6%
	5	13	15	28	9	6	4	5	4	28
		11.5%	16.1%	13.6%	15.5%	14.3%	8.0%	25.0%	11.1%	13.6%
	6	7	6	13	2	4	6	1	0	13
		6.2%	6.5%	6.3%	3.4%	9.5%	12.0%	5.0%	.0%	6.3%
	7	9	4	13	5	2	2	0	4	13
		8.0%	4.3%	6.3%	8.6%	4.8%	4.0%	.0%	11.1%	6.3%
	8	6	5	11	2	2	4	0	3	11
		5.3%	5.4%	5.3%	3.4%	4.8%	8.0%	.0%	8.3%	5.3%
	9	44	27	71	18	17	21	6	9	71
		38.9%	29.0%	34.5%	31.0%	40.5%	42.0%	30.0%	25.0%	34.5%
Total		113	93	206	58	42	50	20	36	206
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

		Employment								
		Professional/executive/manager	White collar (office or retail worker, teacher, nurse etc.)	Blue collar (trades worker, hospitality, cleaner etc.)	Subtotal Paid	Home duties (stay at home)	Retired	Other (i.e. unemployed, student, carer etc.)	Subtotal Non-Paid	Total
In total how many days are you attending the ATP Challenger tennis event?	1	4	2	2	8	0	2	1	3	11
		6.7%	5.0%	8.7%	6.5%	.0%	6.3%	2.6%	3.6%	5.3%
	2	2	3	3	8	1	7	3	11	19
		3.3%	7.5%	13.0%	6.5%	8.3%	21.9%	7.7%	13.3%	9.2%
	3	0	2	1	3	0	4	7	11	14
		.0%	5.0%	4.3%	2.4%	.0%	12.5%	17.9%	13.3%	6.8%
	4	5	6	4	15	3	5	3	11	26
		8.3%	15.0%	17.4%	12.2%	25.0%	15.6%	7.7%	13.3%	12.6%
	5	4	10	6	20	2	2	4	8	28
		6.7%	25.0%	26.1%	16.3%	16.7%	6.3%	10.3%	9.6%	13.6%
	6	3	3	2	8	3	1	1	5	13
		5.0%	7.5%	8.7%	6.5%	25.0%	3.1%	2.6%	6.0%	6.3%
	7	4	1	1	6	0	3	4	7	13
		6.7%	2.5%	4.3%	4.9%	.0%	9.4%	10.3%	8.4%	6.3%
	8	5	2	0	7	0	3	1	4	11
		8.3%	5.0%	.0%	5.7%	.0%	9.4%	2.6%	4.8%	5.3%
	9	33	11	4	48	3	5	15	23	71
		55.0%	27.5%	17.4%	39.0%	25.0%	15.6%	38.5%	27.7%	34.5%
Total		60	40	23	123	12	32	39	83	206
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

		Attending With								
		Family members including children	Family members excluding children	Friends	Family and friends	Work colleagues	Clients	Attended alone	Total	
In total how many days are you attending the ATP Challenger tennis event?	1	3	3	3	1	1	0	1	11	
		4.3%	16.7%	5.8%	3.4%	10.0%	.0%	3.6%	5.3%	
	2	8	3	4	5	0	0	0	19	
		11.4%	16.7%	7.7%	17.2%	.0%	.0%	.0%	9.2%	
	3	4	1	6	1	1	0	3	14	
		5.7%	5.6%	11.5%	3.4%	10.0%	.0%	10.7%	6.8%	
	4	8	1	8	4	1	0	5	26	
		11.4%	5.6%	15.4%	13.8%	10.0%	.0%	17.9%	12.6%	
	5	8	3	12	2	1	0	4	28	
		11.4%	16.7%	23.1%	6.9%	10.0%	.0%	14.3%	13.6%	
	6	5	2	5	2	0	1	1	13	
		7.1%	11.1%	9.6%	6.9%	.0%	4.3%	3.6%	6.3%	
	7	4	1	2	5	0	2	2	13	
		5.7%	5.6%	3.8%	17.2%	.0%	8.7%	7.1%	6.3%	
	8	6	1	1	0	0	2	1	11	
		8.6%	5.6%	1.9%	.0%	.0%	8.7%	3.6%	5.3%	
	9	24	3	11	9	6	18	11	71	
		34.3%	16.7%	21.2%	31.0%	60.0%	78.3%	39.3%	34.5%	
Total		70	18	52	29	10	23	28	206	
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	

		Where do you usually live?												
		In the City of Onkaparinga council area	In Adelaide but not in this Council area	Other South Australia	Victoria	New South Wales	Queensland	Western Australia	Tasmania	Northern Territory	ACT	Overseas	Total	
In total how many days are you attending the ATP Challenger tennis event?	1	3	3	3	0	1	0	0	0	0	0	1	11	
		2.8%	9.1%	25.0%	.0%	25.0%	.0%	.0%	.0%	.0%	.0%	2.8%	5.3%	
	2	7	8	2	1	0	0	0	1	0	0	0	19	
		6.5%	24.2%	16.7%	16.7%	.0%	.0%	.0%	33.3%	.0%	.0%	.0%	9.2%	
	3	8	3	2	0	0	0	0	1	0	0	0	14	
		7.5%	9.1%	16.7%	.0%	.0%	.0%	.0%	33.3%	.0%	.0%	.0%	6.8%	
	4	19	4	1	1	0	0	0	0	0	0	1	26	
		17.8%	12.1%	8.3%	16.7%	.0%	.0%	.0%	.0%	.0%	.0%	2.8%	12.6%	
	5	18	6	1	1	1	0	0	1	0	0	0	28	
		16.8%	18.2%	8.3%	16.7%	25.0%	.0%	.0%	33.3%	.0%	.0%	.0%	13.6%	
	6	6	1	1	2	0	1	1	0	0	0	1	13	
		5.6%	3.0%	8.3%	33.3%	.0%	50.0%	50.0%	.0%	.0%	.0%	2.8%	6.3%	
	7	8	0	1	0	0	0	0	0	0	0	4	13	
		7.5%	.0%	8.3%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	11.1%	6.3%	
	8	6	0	0	0	1	0	1	0	0	0	3	11	
		5.6%	.0%	.0%	.0%	25.0%	.0%	50.0%	.0%	.0%	.0%	8.3%	5.3%	
	9	32	8	1	1	1	1	0	0	1	0	26	71	
		29.9%	24.2%	8.3%	16.7%	25.0%	50.0%	.0%	.0%	100.0%	.0%	72.2%	34.5%	
Total		107	33	12	6	4	2	2	3	1	0	36	206	
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	.0%	100.0%	100.0%	

**Q7. How much did you spend or intend to spend IN THE LOCAL AREA on the following things?**

Statistics								
	Accommodation	Meals, food, drinks	Event registration/tickets	Organised tours/day trips	Other entertainment	Event merchandise	Other expenditure, travel costs	
N	Valid 61	91	53	49	60	22	82	
	Missing 145	115	153	157	146	184	124	
Mean	1531.89	431.70	34.62	213.67	193.72	60.05	1372.99	

Accommodation					
	Frequency	Percent	Valid Percent	Cumulative Percent	
Valid	5	1	.5	1.6	1.6
	10	1	.5	1.6	3.3
	20	1	.5	1.6	4.9
	50	3	1.5	4.9	9.8
	100	3	1.5	4.9	14.8
	140	1	.5	1.6	16.4
	200	2	1.0	3.3	19.7
	250	2	1.0	3.3	23.0
	260	1	.5	1.6	24.6
	400	2	1.0	3.3	27.9
	500	2	1.0	3.3	31.1
	600	1	.5	1.6	32.8
	780	2	1.0	3.3	36.1
	800	1	.5	1.6	37.7
	840	1	.5	1.6	39.3
	950	1	.5	1.6	41.0
	1000	6	2.9	9.8	50.8
	1080	2	1.0	3.3	54.1
	1200	1	.5	1.6	55.7
	1250	1	.5	1.6	57.4
	1300	1	.5	1.6	59.0
	1400	3	1.5	4.9	63.9
	1500	1	.5	1.6	65.6
	1600	1	.5	1.6	67.2
	1700	1	.5	1.6	68.9
	1800	1	.5	1.6	70.5
	2000	1	.5	1.6	72.1
	2100	1	.5	1.6	73.8
	2500	1	.5	1.6	75.4
	2700	2	1.0	3.3	78.7
	2800	1	.5	1.6	80.3
	3000	1	.5	1.6	82.0
	3200	3	1.5	4.9	86.9
	3300	1	.5	1.6	88.5
	3600	2	1.0	3.3	91.8
	4300	1	.5	1.6	93.4
	5000	3	1.5	4.9	98.4
	5200	1	.5	1.6	100.0
Total	61	29.6	100.0		
Missing	0	38	18.4		
System		107	51.9		
Total		145	70.4		
Total		206	100.0		

**Meals, food, drinks**

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid				
10	4	1.9	4.4	4.4
15	1	.5	1.1	5.5
20	4	1.9	4.4	9.9
25	1	.5	1.1	11.0
30	3	1.5	3.3	14.3
40	4	1.9	4.4	18.7
45	1	.5	1.1	19.8
50	7	3.4	7.7	27.5
60	4	1.9	4.4	31.9
70	1	.5	1.1	33.0
75	2	1.0	2.2	35.2
80	1	.5	1.1	36.3
100	6	2.9	6.6	42.9
110	1	.5	1.1	44.0
150	3	1.5	3.3	47.3
180	1	.5	1.1	48.4
200	2	1.0	2.2	50.5
250	5	2.4	5.5	56.0
300	4	1.9	4.4	60.4
340	1	.5	1.1	61.5
350	1	.5	1.1	62.6
400	4	1.9	4.4	67.0
450	1	.5	1.1	68.1
500	7	3.4	7.7	75.8
600	2	1.0	2.2	78.0
620	1	.5	1.1	79.1
650	1	.5	1.1	80.2
700	3	1.5	3.3	83.5
750	2	1.0	2.2	85.7
800	2	1.0	2.2	87.9
900	2	1.0	2.2	90.1
1000	2	1.0	2.2	92.3
1140	1	.5	1.1	93.4
1200	1	.5	1.1	94.5
1800	1	.5	1.1	95.6
2150	2	1.0	2.2	97.8
2600	1	.5	1.1	98.9
5000	1	.5	1.1	100.0
Total	91	44.2	100.0	
Missing				
0	8	3.9		
System	107	51.9		
Total	115	55.8		
Total	206	100.0		

#### Event registration/tickets

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid	5	1	.5	1.9
	10	12	5.8	24.5
	15	11	5.3	45.3
	20	8	3.9	60.4
	25	3	1.5	66.0
	30	4	1.9	73.6
	40	1	.5	75.5
	50	5	2.4	84.9
	55	1	.5	86.8
	60	2	1.0	90.6
	100	2	1.0	94.3
	125	1	.5	96.2
	200	2	1.0	100.0
Total	53	25.7	100.0	
Missing	0	46	22.3	
System	107	51.9		
Total	153	74.3		
Total	206	100.0		

#### Organised tours/day trips

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid	3	1	.5	2.0
	7	1	.5	4.1
	10	1	.5	6.1
	25	1	.5	8.2
	30	3	1.5	14.3
	50	3	1.5	20.4
	75	1	.5	22.4
	90	1	.5	24.5
	100	8	3.9	40.8
	120	1	.5	42.9
	125	1	.5	44.9
	130	2	1.0	49.0
	150	2	1.0	53.1
	180	1	.5	55.1
	200	2	1.0	59.2
	220	1	.5	61.2
	240	1	.5	63.3
	250	6	2.9	75.5
	275	1	.5	77.6
	280	1	.5	79.6
	300	6	2.9	91.8
	350	1	.5	93.9
	370	1	.5	95.9
	800	1	.5	98.0
	2000	1	.5	100.0
Total	49	23.8	100.0	
Missing	0	50	24.3	
System	107	51.9		
Total	157	76.2		
Total	206	100.0		

#### Other entertainment

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid	4	1	.5	1.7
20	1	.5	1.7	3.3
25	1	.5	1.7	5.0
30	2	1.0	3.3	8.3
34	1	.5	1.7	10.0
40	3	1.5	5.0	15.0
45	2	1.0	3.3	18.3
50	4	1.9	6.7	25.0
60	1	.5	1.7	26.7
70	3	1.5	5.0	31.7
100	12	5.8	20.0	51.7
120	1	.5	1.7	53.3
150	6	2.9	10.0	63.3
180	1	.5	1.7	65.0
200	6	2.9	10.0	75.0
250	6	2.9	10.0	85.0
300	3	1.5	5.0	90.0
600	3	1.5	5.0	95.0
1000	3	1.5	5.0	100.0
Total	60	29.1	100.0	
Missing	0	39	18.9	
System	107	51.9		
Total	146	70.9		
Total	206	100.0		

#### Event merchandise

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1	1	.5	4.5
10	2	1.0	9.1	13.6
20	4	1.9	18.2	31.8
25	3	1.5	13.6	45.5
30	2	1.0	9.1	54.5
50	4	1.9	18.2	72.7
60	2	1.0	9.1	81.8
65	1	.5	4.5	86.4
100	2	1.0	9.1	95.5
500	1	.5	4.5	100.0
Total	22	10.7	100.0	
Missing	0	77	37.4	
System	107	51.9		
Total	184	89.3		
Total	206	100.0		



Other expenditure, travel costs

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid	10	2	1.0	2.4
	15	1	.5	3.7
	20	4	1.9	8.5
	25	2	1.0	11.0
	30	5	2.4	17.1
	35	1	.5	18.3
	45	3	1.5	22.0
	50	7	3.4	30.5
	60	1	.5	31.7
	80	1	.5	32.9
	90	1	.5	34.1
	100	6	2.9	41.5
	120	1	.5	42.7
	150	2	1.0	45.1
	170	1	.5	46.3
	180	1	.5	47.6
	200	3	1.5	51.2
	220	1	.5	52.4
	250	1	.5	53.7
	280	1	.5	54.9
	300	2	1.0	57.3
	320	1	.5	58.5
	380	1	.5	59.8
	500	1	.5	61.0
	1000	3	1.5	64.6
	1200	1	.5	65.9
	1400	1	.5	67.1
	1500	2	1.0	69.5
	1800	1	.5	70.7
	2000	2	1.0	73.2
	2200	1	.5	74.4
	2250	1	.5	75.6
	2300	1	.5	76.8
	2500	2	1.0	79.3
	2650	1	.5	80.5
	2800	1	.5	81.7
	2900	1	.5	82.9
	3000	1	.5	84.1
	3350	1	.5	85.4
	3800	1	.5	86.6
	4000	1	.5	87.8
	4200	1	.5	89.0
	4800	3	1.5	92.7
	5150	1	.5	93.9
	5320	1	.5	95.1
	5430	1	.5	96.3
	6150	1	.5	97.6
	6700	1	.5	98.8
	11000	1	.5	100.0
Total	82	39.8	100.0	
Missing	0	17	8.3	
System	107	51.9		
Total	124	60.2		
Total	206	100.0		

**Q8. How many people does this expenditure cover?**

**Statistics**

		How many people does this expenditure cover? No. of adults (18+ years)	No. of adolescents (15-17 years)	No. of children (14 years or less)
N	Valid	99	14	16
	Missing	107	192	190
Mean		1.81	1.36	2.38

**How many people does this expenditure cover?  
No. of adults (18+ years)**

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1	45	21.8	45.5
	2	39	18.9	84.8
	3	10	4.9	94.9
	4	3	1.5	98.0
	6	1	.5	99.0
	8	1	.5	100.0
Total	99	48.1	100.0	
Missing	System	107	51.9	
Total		206	100.0	

**No. of adolescents (15-17 years)**

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1	12	5.8	85.7
	3	1	.5	7.1
	4	1	.5	7.1
Total	14	6.8	100.0	
Missing	System	192	93.2	
Total		206	100.0	

**No. of children (14 years or less)**

	Frequency	Percent	Valid Percent	Cumulative Percent
Valid	1	4	1.9	25.0
	2	8	3.9	50.0
	3	3	1.5	18.8
	9	1	.5	6.3
Total	16	7.8	100.0	
Missing	System	190	92.2	
Total		206	100.0	

**Q9. If this tennis event was not on, how likely is it that you would have visited the City of Onkaparinga district south of Adelaide?**

		Day Attended				
		Thursday	Friday	Saturday	Sunday	Total
If this tennis event was not on, how likely is it that you would have visited the City of Onkaparinga district south of Adelaide	Extremely likely	3	1	1	18	23
		14.3%	6.7%	5.6%	40.0%	23.2%
	Somewhat likely	3	0	4	5	12
		14.3%	.0%	22.2%	11.1%	12.1%
	Neither likely nor unlikely	2	0	1	4	7
		9.5%	.0%	5.6%	8.9%	7.1%
	Somewhat unlikely	4	1	1	5	11
		19.0%	6.7%	5.6%	11.1%	11.1%
	Not likely at all	9	13	11	13	46
		42.9%	86.7%	61.1%	28.9%	46.5%
Total		21	15	18	45	99
		100.0%	100.0%	100.0%	100.0%	100.0%

		Gender			Age						Total
		Male	Female	Total	18-24 years	25-39 years	40-54 years	55-64 years	65+ years		
If this tennis event was not on, how likely is it that you would have visited the City of Onkaparinga district south of Adelaide	Extremely likely	11	12	23	3	9	4	1	6		23
		18.6%	30.0%	23.2%	15.8%	25.0%	20.0%	11.1%	40.0%		23.2%
	Somewhat likely	4	8	12	3	2	1	2	4		12
		6.8%	20.0%	12.1%	15.8%	5.6%	5.0%	22.2%	26.7%		12.1%
	Neither likely nor unlikely	6	1	7	2	0	2	1	2		7
		10.2%	2.5%	7.1%	10.5%	.0%	10.0%	11.1%	13.3%		7.1%
	Somewhat unlikely	6	5	11	3	4	3	1	0		11
		10.2%	12.5%	11.1%	15.8%	11.1%	15.0%	11.1%	.0%		11.1%
	Not likely at all	32	14	46	8	21	10	4	3		46
		54.2%	35.0%	46.5%	42.1%	58.3%	50.0%	44.4%	20.0%		46.5%
Total		59	40	99	19	36	20	9	15		99
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%		100.0%

		Employment									Total
		Professional/ executive/ manager	White collar (office or retail worker, teacher, nurse etc.)	Blue collar (trades worker, hospitality, cleaner etc.)	Subtotal Paid	Home duties (stay at home)	Retired	Other (i.e. unemployed, student, carer etc.)	Subtotal Non-Paid		
If this tennis event was not on, how likely is it that you would have visited the City of Onkaparinga district south of Adelaide	Extremely likely	7	3	5	15	2	4	2	8		23
		16.3%	23.1%	38.5%	21.7%	50.0%	36.4%	13.3%	26.7%		23.2%
	Somewhat likely	4	0	1	5	1	3	3	7		12
		9.3%	.0%	7.7%	7.2%	25.0%	27.3%	20.0%	23.3%		12.1%
	Neither likely nor unlikely	0	3	1	4	0	2	1	3		7
		.0%	23.1%	7.7%	5.8%	.0%	18.2%	6.7%	10.0%		7.1%
	Somewhat unlikely	2	4	1	7	0	0	4	4		11
		4.7%	30.8%	7.7%	10.1%	.0%	.0%	26.7%	13.3%		11.1%
	Not likely at all	30	3	5	38	1	2	5	8		46
		69.8%	23.1%	38.5%	55.1%	25.0%	18.2%	33.3%	26.7%		46.5%
Total		43	13	13	69	4	11	15	30		99
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%		100.0%

		\$AttendingWith							Total
		Family members including children	Family members excluding children	Friends	Family and friends	Work colleagues	Clients	Attended alone	
If this tennis event was not on, how likely is it that you would have visited the City of Onkaparinga district south of Adelaide	Extremely likely	8	4	6	4	2	2	8	23
		36.4%	36.4%	26.1%	44.4%	25.0%	8.7%	53.3%	23.2%
	Somewhat likely	3	2	7	1	0	0	0	12
		13.6%	18.2%	30.4%	11.1%	.0%	.0%	.0%	12.1%
	Neither likely nor unlikely	3	1	0	0	2	0	1	7
		13.6%	9.1%	.0%	.0%	25.0%	.0%	6.7%	7.1%
	Somewhat unlikely	3	1	3	1	1	0	2	11
		13.6%	9.1%	13.0%	11.1%	12.5%	.0%	13.3%	11.1%
	Not likely at all	5	3	7	3	3	21	4	46
		22.7%	27.3%	30.4%	33.3%	37.5%	91.3%	26.7%	46.5%
Total		22	11	23	9	8	23	15	99
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

		Where do you usually live?											Total
		In the City of Onkaparinga council area	In Adelaide but not in this Council area	Other South Australia	Victoria	New South Wales	Queensland	Western Australia	Tasmania	Northern Territory	ACT	Overseas	
If this tennis event was not on, how likely is it that you would have visited the City of Onkaparinga district south of Adelaide	Extremely likely	0	6	2	2	0	2	1	3	1	0	6	23
		.0%	18.2%	16.7%	33.3%	.0%	100.0%	50.0%	100.0%	100.0%	.0%	16.7%	11.2%
	Somewhat likely	0	8	1	1	0	0	0	0	0	0	2	12
		.0%	24.2%	8.3%	16.7%	.0%	.0%	.0%	.0%	.0%	.0%	5.6%	5.8%
	Neither likely nor unlikely	0	4	3	0	0	0	0	0	0	0	0	7
		.0%	12.1%	25.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	3.4%
	Somewhat unlikely	0	6	2	2	0	0	0	0	0	0	1	11
		.0%	18.2%	16.7%	33.3%	.0%	.0%	.0%	.0%	.0%	.0%	2.8%	5.3%
	Not likely at all	0	9	4	1	4	0	1	0	0	0	27	46
		.0%	27.3%	33.3%	16.7%	100.0%	.0%	50.0%	.0%	.0%	.0%	75.0%	22.3%
	I live in the local Council area	107	0	0	0	0	0	0	0	0	0	0	107
		100.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	51.9%
Total		107	33	12	6	4	2	2	3	1	0	36	206
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	.0%	100.0%	100.0%

**Q10. Whether you live locally or not, how important do you think this event is to the City of Onkaparinga in terms of being seen as a modern, progressive council area close to the city?**

		Day Attended				
		Thursday	Friday	Saturday	Sunday	Total
Whether you live locally or not, how important do you think this event is to the City of Onkaparinga in terms of being seen as modern, progressive council area close to the city?	Extremely important	58	23	25	54	160
		82.9%	88.5%	80.6%	68.4%	77.7%
	Somewhat important	11	3	6	23	43
		15.7%	11.5%	19.4%	29.1%	20.9%
	Neither important nor unimportant	1	0	0	2	3
		1.4%	.0%	.0%	2.5%	1.5%
	Somewhat unimportant	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%
	Not important at all	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%
Total		70	26	31	79	206
		100.0%	100.0%	100.0%	100.0%	100.0%

		Gender			Age					
		Male	Female	Total	18-24 years	25-39 years	40-54 years	55-64 years	65+ years	Total
Whether you live locally or not, how important do you think this event is to the City of Onkaparinga in terms of being seen as modern, progressive council area close to the city?	Extremely important	86	74	160	43	32	38	17	30	160
		76.1%	79.6%	77.7%	74.1%	76.2%	76.0%	85.0%	83.3%	77.7%
	Somewhat important	26	17	43	14	9	12	3	5	43
		23.0%	18.3%	20.9%	24.1%	21.4%	24.0%	15.0%	13.9%	20.9%
	Neither important nor unimportant	1	2	3	1	1	0	0	1	3
		.9%	2.2%	1.5%	1.7%	2.4%	.0%	.0%	2.8%	1.5%
	Somewhat unimportant	0	0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
	Not important at all	0	0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
Total		113	93	206	58	42	50	20	36	206
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

		Employment							
		Professional/executive/manager	White collar (office or retail worker, teacher, nurse etc.)	Blue collar (trades worker, hospitality, cleaner etc.)	Subtotal Paid	Home duties (stay at home)	Retired	Other (i.e. unemployed, student, carer etc.)	Subtotal Non-Paid
Whether you live locally or not, how important do you think this event is to the City of Onkaparinga in terms of being seen as modern, progressive council area close to the city?	Extremely important	49	33	16	98	8	26	28	62
		81.7%	82.5%	69.6%	79.7%	66.7%	81.3%	71.8%	74.7%
	Somewhat important	10	7	7	24	3	5	11	19
		16.7%	17.5%	30.4%	19.5%	25.0%	15.6%	28.2%	22.9%
	Neither important nor unimportant	1	0	0	1	1	1	0	2
		1.7%	.0%	.0%	.8%	8.3%	3.1%	.0%	2.4%
	Somewhat unimportant	0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
	Not important at all	0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
Total		60	40	23	123	12	32	39	83
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

		Attending With								
		Family members including children	Family members excluding children	Friends	Family and friends	Work colleagues	Clients	Attended alone	Total	
Whether you live locally or not, how important do you think this event is to the City of Onkaparinga in terms of being seen as modern, progressive council area close to the city?	Extremely important	56	13	33	25	6	22	23	160	
		80.0%	72.2%	63.5%	86.2%	60.0%	95.7%	82.1%	77.7%	
	Somewhat important	13	3	18	2	4	1	5	43	
		18.6%	16.7%	34.6%	6.9%	40.0%	4.3%	17.9%	20.9%	
	Neither important nor unimportant	1	2	1	2	0	0	0	3	
		1.4%	11.1%	1.9%	6.9%	.0%	.0%	.0%	1.5%	
	Somewhat unimportant	0	0	0	0	0	0	0	0	
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	
	Not important at all	0	0	0	0	0	0	0	0	
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	
Total		70	18	52	29	10	23	28	206	
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	

		Where do you usually live?												
		In the City of Onkaparinga council area	In Adelaide but not in this Council area	Other South Australia	Victoria	New South Wales	Queensland	Western Australia	Tasmania	Northern Territory	ACT	Overseas	Total	
Whether you live locally or not, how important do you think this event is to the City of Onkaparinga in terms of being seen as modern, progressive council area close to the city?	Extremely important	90	22	4	4	3	2	1	3	1	0	30	160	
		84.1%	66.7%	33.3%	66.7%	75.0%	100.0%	50.0%	100.0%	100.0%	.0%	83.3%	77.7%	
	Somewhat important	17	11	6	2	1	0	0	0	0	0	6	43	
		15.9%	33.3%	50.0%	33.3%	25.0%	.0%	.0%	.0%	.0%	.0%	16.7%	20.9%	
	Neither important nor unimportant	0	0	2	0	0	0	1	0	0	0	0	3	
		.0%	.0%	16.7%	.0%	.0%	.0%	50.0%	.0%	.0%	.0%	.0%	1.5%	
	Somewhat unimportant	0	0	0	0	0	0	0	0	0	0	0	0	
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	
	Not important at all	0	0	0	0	0	0	0	0	0	0	0	0	
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	
Total		107	33	12	6	4	2	2	3	1	0	36	206	
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	.0%	100.0%	100.0%	

**Q11. How much benefit do you think this event is to the local community of the City of Onkaparinga?**

		Day Attended				
		Thursday	Friday	Saturday	Sunday	Total
How much benefit do you think this event is to the local community of the City of Onkaparinga?	Extremely beneficial	59	24	30	65	178
		84.3%	92.3%	96.8%	82.3%	86.4%
	Somewhat beneficial	11	2	1	12	26
		15.7%	7.7%	3.2%	15.2%	12.6%
	Neither beneficial nor otherwise	0	0	0	2	2
		.0%	.0%	.0%	2.5%	1.0%
	Hardly beneficial	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%
	Not beneficial at all	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%
Total		70	26	31	79	206
		100.0%	100.0%	100.0%	100.0%	100.0%



		Gender			Age					Total
		Male	Female	Total	18-24 years	25-39 years	40-54 years	55-64 years	65+ years	
How much benefit do you think this event is to the local community of the City of Onkaparinga?	Extremely beneficial	95	83	178	53	35	42	19	29	178
		84.1%	89.2%	86.4%	91.4%	83.3%	84.0%	95.0%	80.6%	86.4%
	Somewhat beneficial	18	8	26	5	6	8	1	6	26
		15.9%	8.6%	12.6%	8.6%	14.3%	16.0%	5.0%	16.7%	12.6%
	Neither beneficial nor otherwise	0	2	2	0	1	0	0	1	2
		.0%	2.2%	1.0%	.0%	2.4%	.0%	.0%	2.8%	1.0%
	Hardly beneficial	0	0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
		0	0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
Total		113	93	206	58	42	50	20	36	206
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

		Employment								Total
		Professional/ executive/ manager	White collar (office or retail worker, teacher, nurse etc.)	Blue collar (trades worker, hospitality, cleaner etc.)	Subtotal Paid	Home duties (stay at home)	Retired	Other (i.e. unemployed, student, carer etc.)	Subtotal Non-Paid	
How much benefit do you think this event is to the local community of the City of Onkaparinga?	Extremely beneficial	55	35	18	108	9	25	36	70	178
		91.7%	87.5%	78.3%	87.8%	75.0%	78.1%	92.3%	84.3%	86.4%
	Somewhat beneficial	5	5	4	14	3	6	3	12	26
		8.3%	12.5%	17.4%	11.4%	25.0%	18.8%	7.7%	14.5%	12.6%
	Neither beneficial nor otherwise	0	0	1	1	0	1	0	1	2
		.0%	.0%	4.3%	.8%	.0%	3.1%	.0%	1.2%	1.0%
	Hardly beneficial	0	0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
		0	0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
Total		60	40	23	123	12	32	39	83	206
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

		\$AttendingWith							Total
		Family members including children	Family members excluding children	Friends	Family and friends	Work colleagues	Clients	Attended alone	
How much benefit do you think this event is to the local community of the City of Onkaparinga?	Extremely beneficial	61	16	45	26	7	23	22	178
		87.1%	88.9%	86.5%	89.7%	70.0%	100.0%	78.6%	86.4%
	Somewhat beneficial	9	1	6	3	3	0	5	26
		12.9%	5.6%	11.5%	10.3%	30.0%	.0%	17.9%	12.6%
	Neither beneficial nor otherwise	0	1	1	0	0	0	1	2
		.0%	5.6%	1.9%	.0%	.0%	.0%	3.6%	1.0%
	Hardly beneficial	0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
		0	0	0	0	0	0	0	0
		.0%	.0%	.0%	.0%	.0%	.0%	.0%	.0%
Total		70	18	52	29	10	23	28	206
		100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

		Where do you usually live?												
		In the City of Onkaparinga council area	In Adelaide but not in this Council area	Other South Australia	Victoria	New South Wales	Queensland	Western Australia	Tasmania	Northern Territory	ACT	Overseas	Total	
How much benefit do you think this event is to the local community of the City of Onkaparinga?	Extremely beneficial	95 88.8%	29 87.9%	8 66.7%	4 66.7%	4 100.0%	2 100.0%	2 100.0%	2 66.7%	1 100.0%	0 .0%	31 86.1%	178 86.4%	
	Somewhat beneficial	12 11.2%	4 12.1%	3 25.0%	2 33.3%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	5 13.9%	26 12.6%	
	Neither beneficial nor otherwise	0 .0%	0 .0%	1 8.3%	0 .0%	0 .0%	0 .0%	0 .0%	1 33.3%	0 .0%	0 .0%	0 .0%	2 1.0%	
	Hardly beneficial	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	
	Not beneficial at all	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	
	Total	107 100.0%	33 100.0%	12 100.0%	6 100.0%	4 100.0%	2 100.0%	2 100.0%	3 100.0%	1 100.0%	0 .0%	36 100.0%	206 100.0%	

Q12. And lastly, on a scale of 0 to 10 where 0 is poor and 10 is excellent, how well has this event met your expectations?

Mean	
How well has this event met your expectations	9.43

	0 Poor	1	2	3	4	5	6	7	8	9	10 Excellent	Total
How well has this event met your expectations	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	0 .0%	4 1.9%	5 2.4%	10 4.9%	66 32.0%	121 58.7%	206 100.0%

#### Net Promoter Score

Net Promoter Score	88.83
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## 5. QUESTIONNAIRE

I am a volunteer collecting information about this event and would appreciate your opinions. There are no right or wrong answers, it is just your opinion that we are after. This survey should only take a minute or two.

### Demographics

The following few questions enable us to provide Tennis Australia with in-depth analysis of data across a wide section of the community. We can assure you that all information given will remain confidential. The answers from everyone interviewed will be gathered together and presented in a report. No individual answers are attributable to an individual participant.

Q1: Gender

Male

Female

Q2: What age bracket do you fall into?

18-24 years

25-39 years

40-54 years

55-64 years

65+ years

Q3: How would you describe what you do?

Professional/executive/manager

White collar

Blue collar

Home duties

Retired

Other (i.e. unemployed, student, carer)

Now we have a few quick questions about the event today itself.

Q4: Who have you attended the City of Onkaparinga ATP Challenger with today?

Family members including children

Family members excluding children

Friends

Family and friends

Work colleagues

Clients

Attended alone

Q5: Where do you usually live?

In the City of Onkaparinga

In Adelaide but not in this council area

Other South Australia

Victoria

New South Wales

Queensland

Western Australia  
Tasmania  
Northern Territory  
ACT  
Overseas

Q6: In total how many days are you attending the ATP Challenger tennis event?

1  
2  
3  
4  
5  
6  
7  
8  
9

Q7: How much did you spend or intend to spend IN THE LOCAL AREA on the following things?

Accommodation  
Meals, food, drinks  
Event registration/tickets  
Organised tours/day trips  
Other entertainment  
Event merchandise  
Other expenditure, travel costs

Q8: How many people does this expenditure cover?

No. of adults (18+ years)  
No. of adolescents (15-17 years)  
No. of children (14 years or less)

Q9: If this tennis event was not on, how likely is it that you would have visited the City of Onkaparinga district south of Adelaide?

Extremely likely  
Somewhat likely  
Neither likely nor unlikely  
Somewhat unlikely  
Not likely at all  
I live in the local Council area

Q10: Whether you live locally or not, how important do you think this event is to the City of Onkaparinga in terms of being seen as a modern, progressive council area close to the city?

Extremely important  
Somewhat important  
Neither important nor unimportant  
Somewhat unimportant  
Not important at all

Q11: How much benefit do you think this event is to the local community of the City of Onkaparinga?

Extremely beneficial

Somewhat beneficial

Neither beneficial nor otherwise

Hardly beneficial

Not beneficial at all

Q12: And lastly, on a scale of 0 to 10, where 0 is poor and 10 is excellent, how well has this event met your expectations?

0      1      2      3      4      5      6      7      8      9      10

## **Attachment 2**

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## **9.5 Southern Region Waste Resource Authority membership**

This is a regular or standard report.

Manager: Desma Morris Manager Governance

Report Author: Kathryn Brown, Team Leader Corporate Governance

Contact Number: 8384 0760

Attachments: 1. Southern Region Waste Resource Authority Charter  
(16 pages)

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### **1. Purpose**

A vacancy has occurred on the Board following the departure of the Director Finance and Commercial, Steve Mathewson from the City of Onkaparinga which needs to be filled.

### **2. Recommendation**

**That the Council appoint Mr Paul Harwood, Director Finance and Commercial to replace Mr Steve Mathewson as a City of Onkaparinga Board Member of the Southern Region Waste Resource Authority for the remainder of the current term which expires on 30 November 2018.**

### **3. Background**

The Southern Region Waste Resource Authority (SRWRA) was established in 1998 by the Cities of Onkaparinga, Marion and Holdfast Bay pursuant to section 43 of the *Local Government Act 1999*. The equitable interest in the subsidiary is held in the following percentages 55%, 30% and 15%, respectively. Each Council appoints two persons to the seven member Board which is chaired by an independent member.

Under its Charter, SRWRA is responsible for providing and operating waste management services on behalf of these Councils and ensuring that a long term Waste Management Strategy exists in the southern region of Adelaide.

A copy of the SRWRA's Charter can be found at attachment 1 to this report.

### **4. Financial Implications**

There are no financial implications to appointing a City of Onkaparinga member to the SRWRA Board.

### **5. Risk and Opportunity Management**

Council has a 55% interest in the management of this subsidiary and is required to appoint two members to the Board to ensure its interests are managed.

**6. Additional information**

The current term of appointment for SRWRA Board members expires in November 2018. It has been the practice of Council to appoint two members of the Director Group and a Deputy Member from the elected members to the SRWRA board. The current membership, as resolved by Council on 9 December 2014, is as follows:

- Member 1 - Kirk Richardson
- Member 2 – Steve Mathewson (now vacant)
- Deputy Member – Cr Greaves
- Deputy Member (proxy) – Cr Hennessy

It is recommended that the new Director, Finance and Commercial Paul Harwood be appointed to fill this vacancy **to ensure council's interests are appropriately** represented in the current term.



**LOCAL GOVERNMENT ACT 1999**

**SOUTHERN REGION WASTE RESOURCE AUTHORITY REGIONAL SUBSIDIARY**

*Charter— 2011*

**1. INTRODUCTION**

**1.1 Name**

The name of the subsidiary is Southern Region Waste Resource Authority (referred to as 'the Authority' in this Charter).

**1.2 Definitions**

1.2.1 'absolute majority' means a majority of the whole number of the Board members or of the Constituent Councils as the case may be;

1.2.2 'Constituent Councils' means the Councils identified at Clause 1.3 of this Charter;

1.2.3 'Gazette' means the *South Australian Government Gazette*;

1.2.4 'net assets' means total assets (current and non-current) less total liabilities (current and non-current) as reported in the annual audited financial statements of the Authority together with the net present value of the projected future cash inflows net of cash outflows of the remaining useable airspace over the SRWRA Landfill Operation as licensed by the Environment Protection Authority;

1.2.5 'simple majority' means a majority of those present and entitled to vote;

1.2.6 'SRWRA Landfill Operation' means that land which is held by the Authority under certificates of title volume 5822, folio 967; volume 5822, folio 966; volume 5822, folio 965; volume 5299, folio 719; volume 5299, folio 720; volume 5479, folio 871 and volume 5696, folio 771;

1.2.7 'waste' means any or all waste as approved under the Environment Protection Act licence held by the Authority or its contractor.

**1.3 Establishment**

The Authority is a regional subsidiary established pursuant to section 43 of the Local Government Act 1999 by the:

1.3.1 City of Marion;

1.3.2 City of Onkaparinga; and

1.3.3 City of Holdfast Bay.

**1.4 Local Government Act 1999**

This Charter must be read in conjunction with Parts 2 and 3 of Schedule 2 to the Act. The Authority shall conduct its affairs in accordance with Schedule 2 to the Act except as modified by this Charter in a manner permitted by Schedule 2.

**1.5 Objects and Purposes**

1.5.1 The Authority is established to:

1.5.1.1 provide and operate services at a place or places for the management of waste by or on behalf of the Constituent Councils and/or any other approved Councils;

- 1.5.1.2 undertake anything relevant (including educational programmes and processes) to the management of waste;
  - 1.5.1.3 provide a forum for discussion and/or research for the ongoing improvement of management of waste;
  - 1.5.1.4 undertake management of waste on behalf of the Constituent Councils on a competitive basis;
  - 1.5.1.5 fulfil, on behalf of the Constituent Councils, any ongoing obligation in relation to rehabilitation and monitoring of waste management facilities under its control;
  - 1.5.1.6 develop or facilitate activities or enterprises that result in a beneficial use of waste;
  - 1.5.1.7 be financially self sufficient;
  - 1.5.1.8 develop or facilitate activities or enterprises that result in a beneficial use of the landfill site or infrastructure; and
  - 1.5.1.9 have regard in the performance of its functions to sustainable, environmentally efficient practices with regard to waste management
- 1.5.2 The Authority must in the performance of its role and functions and in all of its plans, policies, and activities operate in a sustainable manner by giving due weight to economic, social and environmental considerations.

**1.6 Powers and Functions of the Authority**

The powers and functions of the Authority are to be exercised in the performance of the Authority's Objects and Purposes. The Authority shall have those powers and functions delegated to it by the Constituent Councils from time to time which include but are not limited to:

- 1.6.1 accumulation of surplus funds for investment purposes;
- 1.6.2 investment of any of the funds of the Authority in any investment authorised by the Trustee Act 1936, or with the Local Government Finance Authority provided that:
  - 1.6.2.1 in exercising this power of investment the Authority must exercise the care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons; and
  - 1.6.2.2 the Authority must avoid investments that are speculative or hazardous in nature;
- 1.6.3 distribution of all or any surplus funds and/or making payment of a dividend to the Constituent Councils provided that such distribution or payment will be made to the Constituent Councils in the proportions of their equitable interest in the Authority in accordance with Clause 5.1 of this Charter;
- 1.6.4 setting aside a reserve fund or funds clearly identified for the upkeep and/or replacement of fixed assets of the Authority or meeting any deferred liability of the Authority;
- 1.6.5 borrowing money and/or to incurring expenditure in accordance with Clause 1.7 of this Charter;
- 1.6.6 opening and operating bank accounts;
- 1.6.7 entering into contracts, purchasing, selling, leasing, hiring, renting or otherwise acquiring or disposing of any personal property or interests therein;

- 1.6.8 purchasing, selling, leasing, hiring, renting or otherwise acquiring or disposing of any real property or interests therein, provided that it shall be a condition precedent, that in any such transaction where the Authority will incur a singular or a total liability of \$500 000 or more that the prior written approval of two-thirds of the Constituent Councils is obtained;
- 1.6.9 employing, engaging or dismissing the Executive Officer of the Authority;
- 1.6.10 employing, engaging or retaining professional advisers to the Authority;
- 1.6.11 charging whatever fees the Authority considers appropriate for services rendered to any person, body or Council;
- 1.6.12 determining the types of waste which shall be received and the method of collection treatment, recycling and disposal of that waste;
- 1.6.13 undertaking all manner of things relating and incidental to the collection, treatment, recycling and disposal of waste;
- 1.6.14 pursuing the concept of co-operative regionalism in the collection, treatment, recycling and disposal of waste for which the Constituent Councils are or may become responsible
- 1.6.15 cause all waste collected by the Authority to be treated, recycled and disposed of in a sanitary and environmentally acceptable way;
- 1.6.16 providing a forum for the discussion and consideration of topics related to the Constituent Councils' obligations and responsibilities in respect of waste;
- 1.6.17 adopting and using a trading name provided that the Authority shall first register the trading name with the Office of Consumer and Business Affairs in accordance with the requirements of the Business Names Act 1996;
- 1.6.18 to commence legal proceedings provided that any legal proceedings seeking urgent relief be the subject of an urgent report to the Constituent Councils by the Executive Officer;
- 1.6.19 without limiting the Authority's powers and functions, to make submissions to and negotiate with the Federal Government, State Government and other sources of grant funding in relation to the provision and receipt of funding for the Authority; and
- 1.6.20 anything else necessary or convenient for or incidental to the exercise, performance or discharge of its powers and, functions.

#### **1.7 Borrowings and Expenditure**

- 1.7.1 The Authority has the power to incur expenditure and/or to borrow money:
  - (a) in accordance with the approved budget of the Authority; or
  - (b) for the purposes of unbudgeted expenditure in accordance with (c) and (d) below; or
  - (c) pursuant to the provisions of subclauses 1.6.8 and 1.7.4 of this Charter; or
  - (d) with the prior approval of two-thirds of the Constituent Councils for amounts which do not exceed 25% of the value of the net assets of the Authority and with the prior approval of all the Constituent Councils for other amounts, which approval must be evidenced by formal resolution of the Councils, or

(e) otherwise for genuine emergency or hardship as provided for in the Act.

1.7.2 For the purpose of exercising the powers at Clause 1.7.1 of this Charter the Authority may borrow money from the Local Government Finance Authority or from a registered bank or financial institution within Australia.

1.7.3 For the purposes of Clause 1.7.2 but subject to Clause 1.7.4 of this Charter borrowings of the Authority:

(a) must not be used for the purpose of funding operational costs; and

(b) where the borrowings are undertaken with the prior approval of the Constituent Councils, must be drawn down within a period of 24 months from the date of approval.

1.7.4 The Authority may operate an overdraft facility or facilities as required provided that the overdrawn balance must not exceed \$100 000 in total without the prior approval of two-thirds of the Constituent Councils.

## **1.8 Delegation by the Authority**

The Authority may by resolution delegate to the Executive Officer of the Authority any of its powers or functions under this Charter but may not delegate:

1.8.1 the power to impose charges;

1.8.2 the power to enter into transactions in excess of \$50 000;

1.8.3 the power to borrow money or obtain any other form of financial accommodation;

1.8.4 the power to approve expenditure of money on the works, services or operations of the Authority not set out in a budget approved by the Authority or where required by this Charter approved by the Constituent Councils;

1.8.5 the power to approve the reimbursement of expenses or payment of allowances to members of the Board of Management;

1.8.6 the power to adopt or revise a budget or any financial estimates and reports; and

1.8.7 the power to make any application or recommendation to the Minister.

A delegation is revocable at will and does not prevent the Board from acting in a matter.

## **1.9 National Competition Policy**

The Authority does not undertake any commercial activities which constitute a significant business activity of the Authority and to which the principles of competitive neutrality must be applied.

## **2. BOARD OF MANAGEMENT**

The Authority is a body corporate and is governed by a Board of Management (referred to as 'the Board' in this Charter) which shall have the responsibility to manage the business and other affairs of the Authority ensuring that the Authority acts in accordance with this Charter.

### **2.1 Functions of the Board**

2.1.1 The formulation of strategic plans and strategies aimed at improving the business of the Authority.

2.1.2 To provide professional input and policy direction to the Authority.

- 2.1.3 Monitoring, overseeing and measuring the performance of the Executive Officer of the Authority.
- 2.1.4 Ensuring that a code of ethical behaviour and integrity is established and implemented in all business dealing of the Authority.
- 2.1.5 Assisting in the development of business plans.
- 2.1.6 Exercising the care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons.
- 2.1.7 Observe all plans, targets, structures, systems and practices required or applied to the Authority by the Constituent Councils.
- 2.1.8 Ensure that all information furnished to a Constituent Council is accurate.
- 2.1.9 Ensure that the Constituent Councils are advised, as soon as practicable, of any material development that affects the financial or operating capacity of the Authority or gives rise to the expectation that the Authority may not be able to meet its debts as and when they fall due.

## **2.2 Membership of the Board**

- 2.2.1 The Board shall consist of seven members appointed as follows:
  - 2.2.1.1 two persons appointed by each Constituent Council;
  - 2.2.1.2 one person appointed jointly by the Constituent Councils who is not a member or officer of a Constituent Council but who, in the opinion of the Constituent Councils, has expertise in waste management and/or business.

This person will be chosen from a list of persons circulated to the Constituent Councils and appointed by a panel comprising the Chief Executive Officer (or nominee) and one other person from each Constituent Council.
- 2.2.2 With the exception of the person appointed pursuant to subclause 2.2.1.2, a Board Member shall, subject to this Charter, be appointed for a term not exceeding the term of the Constituent Council and specified in the instrument of appointment and at the expiration of the term of office will be eligible for re-appointment.
- 2.2.3 The Constituent Councils may appoint either a specific Deputy for each Board Member appointed pursuant to subclause 2.2.1.1 or, as an alternative, may appoint one non specific Deputy for both such Board Members and a second Deputy to that Deputy. In the absence of a Board Member the specific Deputy or the non specific Deputy will be deemed to be the Board Member for that time or, where a non specific Deputy and second Deputy have been appointed and both Board Members are absent then both Deputies will be deemed to be the Board Members for that time, exercising all of the rights and privileges and being subject to all of the obligations and liabilities of the Board Member(s) during the absence of the Board Member(s).
- 2.2.4 The office of a Board Member will become vacant upon:
  - 2.2.4.1 the death of the Board Member; or
  - 2.2.4.2 the Council providing written notice of termination to the Board Member and the Board; or
  - 2.2.4.3 if the Board Member is an elected member of a Constituent Council upon ceasing to be an elected member; or

- 2.2.4.4 if the Board Member is an officer of a Constituent Council, upon ceasing to be employed by the Council which appointed him/her; or
  - 2.2.4.5 upon the Board Member providing his/her resignation in writing to one or more of the Constituent Councils; or
  - 2.2.4.6 upon the happening of any other event through which the Board Member would be ineligible to remain as a member of the Board; or
  - 2.2.4.7 upon the Board Member becoming a bankrupt or applying for the benefit of a law for the relief of insolvent debtors; or
  - 2.2.4.8 if the Board Member has been appointed pursuant to subclause 2.2.1.1, upon the Constituent Council withdrawing from the Authority.
- 2.2.5 The Board may by a two-thirds majority vote of the Board Members present (excluding the Board Member subject to this subclause 2.2.5) make a recommendation to the relevant Constituent Council requesting the Constituent Council to terminate the appointment of a Board Member that it has appointed under subclause 2.2.1.1 or to all of the Constituent Councils to terminate the appointment of the Board Member appointed under subclause 2.2.1.2 for:
- 2.2.5.1 any behaviour of the Board Member which in the opinion of the Board amounts to impropriety;
  - 2.2.5.2 serious neglect of duty in attending to his/her responsibilities as a Board Member;
  - 2.2.5.3 breach of fiduciary duty to the Authority or the Constituent Council(s);
  - 2.2.5.4 breach of the duty of confidentiality to the Authority and/or the Constituent Council(s);
  - 2.2.5.5 breach of the conflict of interest provisions; or
  - 2.2.5.6 any other behaviour which may discredit the Authority.
- 2.2.6 A Board Member may be removed from office as a Board Member prior to the expiration of a term of appointment only in accordance with the following:
- 2.2.6.1 a Board Member appointed by a Constituent Council pursuant to subclause 2.2.1.1, by resolution of the Constituent Council which originally appointed the Board Member; and
  - 2.2.6.2 the Board Member appointed jointly by the Constituent Councils pursuant to subclause 2.2.1.2 by a joint resolution being a resolution passed by each of the Constituent Councils.
- 2.2.7 If any casual vacancy occurs in the membership of the Board it will be filled in the same manner as the original appointment. The person appointed to the Board to fill a casual vacancy will be appointed for the balance of the term of the original appointment.
- 2.2.8 The Board Member appointed pursuant to subclause 2.2.1.2 shall be eligible for such allowance from the funds of the Authority as the Board shall determine from time to time.
- 2.3 Propriety of Members of the Board**
- 2.3.1 The principles regarding conflict of interest prescribed in the Act apply to all Board Members in the same manner as if they were elected members of a Council.

*(See Chapter 5, Part 4, Division 3 of the Act for conflict of interest provisions)*

2.3.2 The Board Members are not required to comply with Division 2, Chapter 5 (Register of Interests) of the Act.

2.3.3 The Independent Chair be required to comply with Division 2, Chapter 5 (Register of Interests) of the Act.

2.3.4 The Board Members will at all times act in accordance with their duties of confidence and confidentiality and individual fiduciary duties including honesty and the exercise of reasonable care and diligence with respect to the performance and discharge of official functions and duties as required by Part 4, Division 1, Chapter 5 of the Act and Clause 23 of Part 2 of Schedule 2 to the Act.

#### **2.4 Chair of the Board**

2.4.1 The Chair of the Board shall be the person appointed pursuant to subclause 2.2.1.2, who shall hold office for a term of three years, unless he/she resigns or is removed from office pursuant to subclause 2.2.5 or is otherwise no longer eligible to act as a Board Member.

2.4.2 The Chair is eligible for re-appointment at the expiration of the term of office.

2.4.3 In the event that the appointed Chair either resigns or is no longer eligible to act as a Board Member prior to the expiration of that persons term, the Board shall elect from amongst the other Board Members a new Chair who shall hold office until a further appointment is made pursuant to subclause 2.2.1.2 whereupon the person so appointed will hold office for the duration of the original appointment.

2.4.4 The Board may choose a person appointed pursuant to subclause 2.2.1.1 to be the Deputy Chair of the Board for a term determined by the Board.

2.4.5 The Chair shall preside at all meetings of the Board and, in the event of the Chair being absent from a meeting, the Deputy Chair shall preside and in the event of both the Chair and the Deputy Chair being absent from a meeting the Board Members present shall appoint a person from amongst them, who shall preside for that meeting or until the Chair or the Deputy Chair is present.

#### **2.5 Meetings of the Board**

2.5.1 The provisions of Part 2 of the Local Government (Procedures at Meetings) Regulations 2000 shall, insofar as the same may be applicable and not inconsistent with this Charter, apply to the proceedings at and conduct of all meetings of the Board.

2.5.2 Ordinary meetings of the Board must take place at such times and places as may be fixed by the Board or the Executive Officer of the Authority from time to time. There shall be at least six ordinary meeting of the Board held in each financial year. Meetings shall not be held before 5 p.m. unless the Board resolves otherwise by resolution supported unanimously by all of the Board Members present at the meeting which determines the issue.

2.5.3 An ordinary meeting of the Board will constitute an ordinary meeting of the Authority. The Board shall administer the business of the ordinary meeting.

2.5.4 For the purposes of this subclause, the contemporary linking together by telephone, audio-visual or other instantaneous means ('telecommunications meeting') of a number of the Board Members provided that at least a quorum is present, is deemed to constitute a meeting of the Board. Each of the Board Members taking part in the



meeting, must at all times during the telecommunications meeting be able to hear and be heard by each of the other Board Members present. At the commencement of the meeting, each Board Member must announce his/her presence to all other Board Members taking part in the meeting. A Board Member must not leave a telecommunications meeting by disconnecting his/her telephone, audio visual or other communication equipment, unless that Board Member has previously notified the Chair of the meeting.

- 2.5.5 A proposed resolution in writing and given to all Board Members in accordance with proceedings determined by the Board will be a valid decision of the Board where a majority of Board Members vote in favour of the resolution by signing and returning the resolution to the Executive Officer or otherwise giving written notice of their consent and setting out the terms of the resolution to the Executive Officer. The resolution shall thereupon be as valid and effectual as if it had been passed at a meeting of the Board duly convened and held.
- 2.5.6 Notice of ordinary meetings of the Board must be given by the Executive Officer to each Board Member not less than three clear days prior to the holding of the meeting.
- 2.5.7 Notice of any meeting of the Board must:
- (a) be in writing; and
  - (b) set out the date, time and place of the meeting; and
  - (c) be signed by the Executive Officer; and
  - (d) contain, or be accompanied by, the agenda for the meeting; and
  - (e) be accompanied by a copy of any documents or reports that are to be considered at the meeting (so far as this is practicable).
- All documents or reports delivered to Board Members in accordance with this subclause are confidential unless indicated otherwise.
- 2.5.8 The Executive Officer must maintain a record of all notices of meetings given under subclause 2.5.7 to Board Members.
- 2.5.9 Notice under subclause 2.5.7 may be given to a Board Member:
- (a) personally; or
  - (b) by delivering the notice (whether by post or otherwise) to the usual place of residence of the Board Member or to another place authorised in writing by the Board Member; or
  - (c) by leaving the notice for a Board Member appointed under subclause 2.2.1.1 at an appropriate place at the principal office of the Constituent Council which appointed the Board Member; or
  - (d) by a means authorised in writing by the Board Member as being an available means of giving notice.
- 2.5.10 A notice that is not given in accordance with subclause 2.5.9 will be taken to have been validly given if the Executive Officer considers it impracticable to give the notice in accordance with the subclause and takes action that the Executive Officer considers reasonably practicable in the circumstances to bring the notice to the Board Member's attention.
- 2.5.11 Any Constituent Council or Board Member may by delivering a written request to the Executive Officer of the Authority require a special meeting of the Board to be held. The request will only be valid if it is accompanied by the agenda for the special meeting. On receipt of the request the Executive Officer shall send a notice of the special

meeting to all Board Members at least 24 hours prior to the commencement of the special meeting. Such notice shall comply with subclauses 2.5.7 and 2.5.9 of this Charter.

- 2.5.12 The quorum for any meeting of the Board is a simple majority of the number of members in office.
- 2.5.13 Every Board Member, including the Chair, shall have a deliberative vote. The Chair shall not in the event of an equality of votes have a casting vote.
- 2.5.14 All matters will be decided by a simple majority of votes of the Board Members present except where this Charter provides otherwise. In the event of an equality of votes the matter will lapse.
- 2.5.15 Subject to subclause 2.3.1, all Board Members present at a meeting shall vote.
- 2.5.16 Any meeting of the Board may be adjourned from time to time and from place to place.
- 2.5.17 Subject to Clause 2.6 and to the absolute discretion of the Board to conduct any meeting or part of any meeting in public, meetings of the Board will not be conducted in a place open to the public.
- 2.5.18 The Executive Officer must cause minutes to be kept of the proceedings at every meeting of the Board.
- 2.5.19 If the Executive Officer is excluded from attendance at a meeting of the Board, the person presiding at the meeting shall cause the minutes to be kept.
- 2.5.20 Each Board Member must be supplied with a copy of all minutes of the proceedings of a meeting within five days of the meeting.
- 2.5.21 All documents presented to, received at or derived from a Board Meeting, including but not limited to:
  - minutes of a Board Meeting;
  - reports to the Board received at a meeting of the Board; and
  - recommendations presented to the Board in writing and adopted by resolution of the Board.will remain confidential and not available for public inspection unless the Board otherwise resolves.
- 2.5.22 Prior to the conclusion of each meeting of the Board, the Board must identify which agenda items considered by the Board at that meeting will be the subject of an information report to the Constituent Councils.
- 2.5.23 Subject to this Charter and to any direction of the Constituent Councils the Board may determine its own procedures.

## **2.6 Annual General Meeting**

- 2.6.1 An Annual General Meeting of the Board shall be held prior to November in each year at a place and time determined by a resolution of the Board.
- 2.6.2 In addition to the requirements of subclause 2.5.6 of this Charter, notice of the Annual General Meeting will also be given by:
  - (a) placing a copy of the notice and agenda on public display at the principal office of the Authority and of each Constituent Council;

- (b) by giving notice in newspapers which circulate in the areas of the Constituent Councils;
      - (c) in such other manner as the Executive Officer considers appropriate taking into account:
        - (i) the characteristics of the community and area of the Constituent Councils; and
        - (ii) the best ways to bring notice of the Annual General Meeting to the attention of the public; and
        - (iii) such other matters as the Executive Officer thinks fit.
- 2.6.3 The notice and agenda must be placed on public display at least 14 clear days before the Annual General Meeting and must be available to the public:
  - (a) for inspection, without charge;
  - (b) by way of a copy, upon payment of a fee fixed by the Authority, and must be kept on public display until the completion of the Annual General Meeting.
- 2.6.4 A reasonable number of copies of the notice and agenda and any document or report supplied to Board Members for the Annual General Meeting must be available for members of the public at the meeting.
- 2.6.5 The Annual General Meeting will be conducted in a place open to the public and will consider and deal with business of a general nature aimed at reviewing the progress and direction of the Authority over the immediately preceding financial year and shall include the following:
  - (a) Chair's report;
  - (b) Executive Officer's report;
  - (c) the annual budget for the ensuing financial year;
  - (d) the audited financial statements for the previous financial year;
  - (e) any other general business determined by the Board to be considered at the Annual General Meeting.
- 2.6.6 The minutes of the Annual General Meeting must, in addition to the requirements of subclause 2.5.20 be available to the public within five days of the Meeting for inspection or by provision of a copy upon payment of a fee fixed by the Board.

### **3. STAFFING ISSUES**

- 3.1 The Board must appoint an Executive Officer of the Authority to manage the business of the Board on terms agreed between the Executive Officer and the Board. The Executive Officer may be a natural person or a body corporate.
- 3.2 The Executive Officer shall cause records to be kept of the business and financial affairs of the Authority in accordance with this Charter, in addition to other duties provided for by this Charter and those specified in the terms and conditions of appointment.
- 3.3 In the absence of the Executive Officer for any period exceeding two weeks a suitable person to act in the position of Executive Officer of the Authority must be appointed by the Board.
- 3.4 The Board shall delegate responsibility for the day to day management of the Authority to the Executive Officer, who will ensure that sound business and human resource management practices are applied in the efficient and effective management of the operations of the Authority.

- 3.5 The functions of the Executive Officer shall be specified in the terms and conditions of appointment and shall include but are not limited to:
- 3.5.1 attending at all meetings of the Board unless excluded by resolution of the Board;
  - 3.5.2 ensuring that the decisions of the Board are implemented in a timely and efficient manner;
  - 3.5.3 providing information to assist the Board to assess the Authority's performance against its Strategic and Business Plans;
  - 3.5.4 appointing, managing, suspending and dismissing other employees of the Authority;
  - 3.5.5 determining the conditions of employment of employees of the Authority, within budgetary constraints set by the Board;
  - 3.5.6 providing advice and reports to the Board on the exercise and performance of its powers and functions under this Charter or any Act;
  - 3.5.7 ensuring that the Authority is at all times complying with Schedule 2 to the Act and all other relevant statutory obligations;
  - 3.5.8 co-ordinating and initiating proposals for consideration of the Board including but not limited to continuing improvement of the operations of the Authority;
  - 3.5.9 ensuring that the assets and resources of the Authority are properly managed and maintained;
  - 3.5.10 ensuring that records required under the Act or any other legislation are properly kept and maintained;
  - 3.5.11 exercising, performing or discharging other powers, functions or duties conferred on the Executive Officer by or under the Act or any other Act, and performing other functions lawfully directed by the Board;
  - 3.5.12 achieving financial outcomes in accordance with adopted plans and budgets of the Authority;
  - 3.5.13 inviting any person to attend at a meeting of the Board to act in an advisory capacity; and
  - 3.5.14 providing reports to the Constituent Councils in accordance with subclause 2.5.22.
- 3.6 The Executive Officer may delegate or sub-delegate to an employee of the Authority or a committee comprising employees of the Authority, any power or function vested in the Executive Officer. Such delegation or sub-delegation may be subject to any conditions or limitations as determined by the Executive Officer.
- 3.7 Where a power or function is delegated to an employee, the employee is responsible to the Executive Officer for the efficient and effective exercise or performance of that power or function.
- 3.8 A written record of all delegations and sub-delegations must be kept by the Executive Officer at all times.
- 3.9 The Executive Officer and any other officer declared by the Board to be subject to this provision is required to comply with Division 2 of Part 4 of Chapter 7 (Register of Interests) of the Act, Section 118 (Inspection of Register) of the Act and Section 119 (Restrictions on disclosure) of the Act will apply.

#### **4. MANAGEMENT**

#### 4.1 **Financial Management**

- 4.1.1 The Authority shall keep proper books of accounts in accordance with the requirements of the Local Government (Financial Management) Regulations 2011.
- 4.1.2 The Authority's books of account must be available for inspection by any Board Member or authorised representative of any Constituent Council at any reasonable time on request.
- 4.1.3 The Authority must establish and maintain a bank account with such banking facilities and at a bank to be determined by the Board.
- 4.1.4 All cheques must be signed by two persons authorised by resolution of the Board.
- 4.1.5 Any payments made by Electronic Funds Transfer must be made in accordance with procedures which have received the prior written approval of the Auditor.

The Executive Officer must act prudently in the handling of all financial transactions for the Authority and must provide quarterly financial and corporate reports to the Board and if requested, the Constituent Councils.

#### 4.2 **Audit**

- 4.2.1 The Authority shall appoint an auditor in accordance with the Local Government (Financial Management) Regulations 2011, on terms and conditions set by the Board.
- 4.2.2 The Auditor will have the same powers and responsibilities as set out in the Local Government Act 1999, in relation to a Council.
- 4.2.3 The audit of Financial Statements of the Authority, together with the accompanying report from the Auditor, shall be submitted to both the Board and the Constituent Councils.
- 4.2.4 The books of account and financial statements shall be audited at least once per year.
- 4.2.5 The Authority is required to establish an audit committee.

#### 4.3 **Business Plan**

The Authority shall:

- 4.3.1 prepare a three year Business Plan linking the core business activities of the Authority to strategic, operational and organisational requirements with supporting financial projections setting out the estimates of revenue and expenditure as necessary for the period; and
- 4.3.2 review the Business Plan annually; and
- 4.3.3 consult with the Constituent Councils prior to adopting or amending the Business Plan.

*(See Clause 24, Part 2, Schedule 2 to the Act for the contents of the Business Plan)*

#### 4.4 **Annual Budget**

- 4.4.1 The Authority shall, after 31 May but before the end of June in each financial year, prepare and adopt an annual budget for the ensuing financial year in accordance with the Local Government Act 1999.
- 4.4.2 The proposed annual budget must be referred to Constituent Councils at the same time as the Executive Officer submits it to the Board Members.

- 4.4.3 A Constituent Council may comment in writing to the Executive Officer on the budget at least three business days before the meeting at which it will be considered by the Board or, alternatively, may comment through its Board Member at the meeting of the Board.
- 4.4.4 The Authority must provide a copy of its annual budget to the Constituent Councils within five business days after adoption by the Board.
- 4.4.5 Reports summarising the financial position and performance of the Authority against the annual budget shall be prepared and presented to the Board every three calendar months and copies provided to the Constituent Councils within five days of the Board meeting to which they have been presented.

*(See Clause 25, Part 2, Schedule 2 to the Act and Regulations 7, 8 & 9 to the Local Government (Financial Management) Regulations 2011 for the contents of the budget)*

#### **4.5 Reporting**

- 4.5.1 The Authority must submit to the Constituent Councils by 30 September in each year in respect of the immediately preceding financial year, a report on the work and operations of the Authority detailing achievement of the aims and objectives of its Business Plan and incorporating the audited Financial Statements of the Authority and any other information or reports as required by the Constituent Councils.
- 4.5.2 The Board shall present a balance sheet and full financial report to the Constituent Councils at the end of each financial year.
- 4.5.3 The Board shall present audited financial statements to the Constituent Councils in accordance with the requirements of the Local Government (Financial Management) Regulations 2011.

### **5. MISCELLANEOUS**

#### **5.1 Equitable Interest**

- 5.1.1 Subject to subclause 5.1.2 the equitable interest of the Constituent Councils in the Authority is agreed as follows:
  - (a) City of Holdfast Bay: 15%.
  - (b) City of Marion: 30%.
  - (c) City of Onkaparinga: 55%.
- 5.1.2 The equitable interest of the Constituent Councils in the Authority as set out at subclause 5.1.1 may be varied by agreement of the Constituent Councils and will be varied where a new Constituent Council or Councils is admitted pursuant to Clause 5.3.

#### **5.2 Withdrawal**

- 5.2.1 A Constituent Council may not withdraw from the Authority except with the approval of the Minister and subject to the Local Government Act and this Charter.
- 5.2.2 A Constituent Council which intends to withdraw from the Authority shall give to the Board and the other Constituent Councils written notice of such intention, specifying the date of intended withdrawal. The notice shall be a minimum of 24 months notice expiring on 30 June of the relevant financial year.
- 5.2.3 The withdrawal of any Constituent Council does not extinguish the liability of that Constituent Council for the payment of its contribution towards any actual or contingent deficiency in the net assets of the

Authority at the end of the financial year in which such withdrawal occurs.

5.2.4 The withdrawal of any Constituent Council does not extinguish the liability of that Constituent Council to contribute to any loss or liability incurred by the Authority at any time before or after such withdrawal in respect of any act or omission by the Authority prior to such withdrawal.

5.2.5 Payment by or to the withdrawing Constituent Council must be fully paid by 30 June of the financial year following 30 June of the year in which the withdrawal occurs unless there is common agreement of alternative payment arrangements by the Constituent Councils.

### **5.3 New Members**

Subject to the provisions of the Act, this Charter may be amended by the unanimous agreement of the Constituent Councils to provide for the admission of a new Constituent Council or Councils, with or without conditions of membership.

### **5.4 Insurance and Superannuation Requirements**

5.4.1 The Authority shall register with the Local Government Mutual Liability Scheme and comply with the Rules of that Scheme.

5.4.2 The Authority shall advise Local Government Risk Management Services of its insurance requirements relating to Local Government Special Risks including buildings, structures, vehicles and equipment under the management, care and control of the Authority.

5.4.3 If the Authority employs any person it shall register with the Local Government Superannuation Scheme and the Local Government Workers Compensation Scheme and comply with the Rules of those Schemes.

### **5.5 Winding Up and Statutory Guarantee**

5.5.1 The Authority may be wound up by unanimous resolution of the Constituent Councils and with the consent of the Minister.

5.5.2 On winding up of the Authority, the surplus assets or liabilities of the Authority, as the case may be, shall be distributed between or become the responsibility of the Constituent Councils in the proportions of their equitable interest in the Authority in accordance with Clause 5.1.

5.5.3 If there are insufficient funds to pay all expenses due by the Authority on winding up (or at any other time there are unfunded liabilities which the Authority cannot meet), a call shall be made upon all of the Constituent Councils in proportion to their equity share for the purpose of satisfying their statutory guarantee of the liabilities of the Authority.

### **5.6 Direction by Constituent Councils**

5.6.1 The establishment of the Authority does not derogate from the power of any of the Constituent Councils to act independently in relation to a matter within the jurisdiction of the Authority.

5.6.2 Provided that all of the Constituent Councils have first agreed as to the action to be taken, the Constituent Councils may direct and control the Authority.

5.6.3 For the purpose of this Clause, any decision of the Constituent Councils under subclause 5.6.1 and/or direction given or control exercised by the Constituent Councils must be given in writing to the Executive Officer of the Authority.

### **5.7 Review of Charter**



- 5.7.1 This Charter will be reviewed by the Constituent Councils acting in concurrence at least once in every four years.
- 5.7.2 This Charter may be amended by unanimous agreement expressed by resolution of the Constituent Councils.
- 5.7.3 The Executive Officer must ensure that the amended Charter is published in the *Gazette* and a copy of the amended Charter provided to the Minister.
- 5.7.4 Before the Constituent Councils vote on a proposal to alter this Charter they must take into account any recommendation of the Board.

#### **5.8 Disputes Between Constituent Councils**

- 5.8.1 The Constituent Councils agree to work together in good faith to resolve any matter requiring their direction or resolution.
- 5.8.2 Where the Constituent Councils are unable to resolve a matter within 28 days of the matter being presented to them, the matter will be referred for arbitration by the President (or his/her nominee) of the Institute of Arbitration.
- 5.8.3 Notwithstanding subclause 5.8.2 the Constituent Councils agree to be bound by the decision of the Arbitrator (except in relation to any decision relating to the acquisition or disposal of any real property) and will endeavour to work together in good faith in the implementation of that decision.
- 5.8.4 The costs of arbitration shall be borne equally by the Constituent Councils.

#### **5.9 Committees**

- 5.9.1 The Board may establish a committee comprised of any persons for the purpose of enquiring into and reporting to the Board on any matter within the Authority's functions and powers and as detailed in the terms of reference given by the Board to the committee.
- 5.9.2 The Board may establish a committee comprised only of Board Members for the purpose of exercising, performing or discharging delegated powers, functions or duties.
- 5.9.3 A member of a committee established under this Clause holds office at the pleasure of the Board.
- 5.9.4 The Chair of the Board is an *ex-officio* a member of any committee established by the Board.

#### **5.10 Common Seal**

- 5.10.1 The Authority will have a common seal, which may be affixed to documents requiring execution under seal and where affixed must be witnessed by two Board Members or where authority has been conferred by instrument executed under the common seal of the Authority, by the Chair of the Board and the Executive Officer.
- 5.10.2 The common seal must not be affixed to a document except to give effect to a resolution of the Board.
- 5.10.3 The Executive Officer must maintain a register which records the resolutions of the Board giving authority to affix the common seal and details of the documents to which the common seal has been affixed with the particulars of persons who witnessed the fixing of the seal and the date that the seal was affixed.
- 5.10.4 The Board may by instrument under seal authorise a person to execute documents on behalf of the Authority.

**5.11 Circumstances Not Provided For**

If any circumstances arise about which this Charter is silent, incapable of taking effect or being implemented according to its strict provisions, the Board has the power to consider the circumstance and determine the action to be taken.

NICK BROWN, Executive Officer

## 9.6 Quarterly financial update incorporating Budget Review 3

This is a regular or standard report.

Manager:	Darren Styler, Manager Finance
Report Author:	Diane Eckermann, Team Leader Management Accounting
Contact Number:	8384 0121
Attachments:	1. Quarterly financial update for the period 1 January 2016 to 31 March 2016 (25 pages) 2. Budgeted Financial Statements (12 pages)

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### 1. Purpose

This report provides analysis of our actual financial performance to 31 March 2016 compared to the approved budget, analysis of the approved budget compared to the proposed budget arising from Budget Review 3 and analysis of the impacts of Budget Review 3 and other financial decisions made during the quarter on the 2016-17 Budget and our Long Term Financial Plan.

This report also provides commentary in relation to various financial risks arising as a result of proposed changes and changes made across the government sector that **could significantly impact council's long term financial sustainability**, and outlines the activities we are currently undertaking to mitigate these.

### 2. Recommendations

- 1. That Council note the quarterly financial update provided in this report and presented as attachment 1 to the agenda report.**
- 2. That Council adopt the proposed 2015-16 Budget incorporating Budget Review 3 outcomes as discussed in the agenda report and presented at attachments 1 and 2 to the agenda report.**

### 3. Background

The *Local Government (Financial Management) Regulations 2011* (the Regulations) specify the number and timing of budget reviews that must be considered by Council following adoption of the budget.

At its meeting on 30 June 2015 Council adopted the 2015-16 Budget and in accordance with the Regulations resolved (in part) that:

*The budget will be reviewed four times during the financial year for the periods ended:*

- 30 September 2015
- 31 December 2015
- 31 March 2016
- 30 June 2016 (as part of our end of financial processes).

At its meeting on 29 September 2015 Council approved the 2014-15 carried forwards for inclusion in the 2015-16 Budget. Carry forwards are those amounts budgeted but unspent in the previous financial year that are required to complete

approved projects. The budgets for these projects are carried forward (and integrated) into the current financial year.

At its meeting 1 December 2015 Council approved Budget Review 1 which included a net funding deficit of \$278,243. This funding deficit was transferred from the Contingency Reserve in line with prior practice and our reserve procedures resulting in a balance Funding Statement position.

At its meeting 9 February 2016 Council approved Budget Review 2 which included a net funding surplus of \$1,050,039. This funding surplus was transferred to the Contingency Reserve in line with prior practice and our reserve procedures resulting in a balance Funding Statement position.

#### 4. **Financial Implications**

This report and its attachments provide analysis of the current year and long term impacts of the proposed Budget Review 3 amendments to be adopted and included in the 2015-16 Budget.

The impact of Budget Review 3 for 2015-16 is a net funding surplus of \$1,126,041. This funding surplus is proposed to be transferred to the Contingency Reserve in line with prior practice and our reserve procedures resulting in a balanced Funding Statement position.

Financial implications that may arise as a result of actual or proposed changes by the government are also outlined in this report and its attachments.

#### 5. **Risk and Opportunity Management**

<b>Risk</b>	
<b>Identify</b>	<b>Mitigation</b>
Failure to effectively manage councils financial resources in the short, medium and long term potential results in councils financial sustainability being impaired	<p>The financial implications of recommendations to Directors Group, Council or any of Councils sub committees are outlined in each report considered by these bodies.</p> <p>In addition the financial planning and budgetary process and quarterly budget reviews provide appropriate financial analysis for consideration by Council to ensure financial resources are effectively managed in the short, medium and long term to achieve financial sustainability.</p>
Failure to comply with timelines specified in Section 9 of the Regulations.	Budget reviews have been scheduled for Council consideration in accordance with the requirements of the Regulations.
Failure to effectively manage financial risks arising as a result of proposed changes	Mitigation activities in relation to significant financial risks are outlined in this report and

and changes made across the government sector that could <b>significantly impact council's</b> long term financial sustainability.	its attachments.
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**6. Additional information**

The quarterly financial analysis and commentary in relation to significant financial risks is presented within attachment 1 to this report.

Attachment 1

# QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD  
TO 31 MARCH 2016

**DARREN STYLER**  
MANAGER FINANCE  
**DIANE ECKERMANN**  
TEAM LEADER MANAGEMENT ACCOUNTING



QUARTERLY FINANCIAL UPDATE  
FOR THE PERIOD TO 31 MARCH 2016

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## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

### EXECUTIVE SUMMARY

- Actual to budget performance for the period to 31 March 2016 highlights actual income and expenditure being lower than budget as follows:
  - statutory charge income is \$0.2m lower than budget predominantly due to expiation numbers being lower than forecast.
  - user charges income of the Water Business Unit (WBU) is lower than budgeted by \$0.3m as a result of lower than average rainfall impacting the level of water available for sale. A separate update report on the performance of the WBU will be presented to Council on 14 June 2016.
  - salary costs are lower than budget by 4.2% (\$1.9m) due to staff turnover and associated vacancies.
  - remaining variances between actual and budget amounts principally relate to timing differences with no significant year end variances anticipated.
- Budget Review 3 results in a net funding surplus of \$1,126,041, principally relating to salary savings in excess of our salary savings target which has been met in full. It is proposed that the surplus be transferred to the Contingency Reserve in line with prior practice.
- The impact of Budget Review 3, other financial decisions of Council during the quarter and the latest economic indicators sees the proposed rate increase for 2016-17 remaining at 2.65 per cent.
- The long term financial performance of Council against our Key Financial Indicators is unchanged from Budget Review 2. There continue to be no material long term financial sustainability concerns based on current financial planning assumptions.
- Council continues to be exposed to significant financial risks as a result of proposed changes and changes made across the government sector, we continue to work with the LGA and are advocating directly on the following matters:
  - Federal Government Taxation Review (including FAGs)
  - Inquiry on Local Government rate capping policies
  - Planning, Development and Infrastructure Bill 2015
  - Housing SA stock transfers to NGO Housing Associations
  - EPA levy increases
  - Local Government (Rate Increases) Amendment Bill 2016
  - Dog and Cat Management (Miscellaneous) Amendment Bill 2015

## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

### 1. INTRODUCTION

This document provides analysis of our actual financial performance to 31 March 2016 compared to the approved budget, analysis of the approved budget compared to the proposed budget arising from Budget Review 3 and analysis of the impacts of Budget Review 3 and other financial decisions made during the quarter on the 2016-17 Budget and our Long Term Financial Plan.

The information is presented in Funding Statement format as the Funding Statement provides a summary of all of councils income and expenditure (capital and operating).

A full set of proposed budgeted statements, incorporating Budget Review 3 outcomes, is presented at Attachment 2 for Council adoption.

This document also provides commentary in relation to various financial risks arising as a result of proposed changes and changes made across the government sector that could significantly impact councils long term financial sustainability, and outlines the activities we are currently undertaking to mitigate these.

## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

## 2. ACTUAL VS APPROVED BUDGET TO DATE

We have analysed our actual performance to 31 March 2016 against our approved budget for the same period (as at Budget Review 2). Table 1 below presents this analysis. Variances between actual and budget either result from:

- Actual budget variations (where actual \$ amounts are different to budget)
- Timing differences (where actual spend is now forecast to occur later than originally budgeted however the \$ amount budgeted is unchanged)

Significant variances, being those greater than +/- \$50,000 and +/- 5%, are explained below the table:

**Table 1: Funding Statement actual vs approved budget**

	Actual YTD \$'000	Approved budget YTD \$'000	Variance YTD Fav/(Unfav) \$'000	Variance YTD %	Note	Total committed \$'000
<b><u>Operating</u></b>						
<b>Operating income</b>						
Rates (excluding MPF)	85,629	85,683	(54)	(0.1%)		0
Statutory charges	2,236	2,474	(238)	(9.6%)	1	0
User charges	4,031	4,342	(311)	(7.2%)	2	0
Grants, subsidies and contributions	12,595	12,518	77	0.6%		0
Investment income	67	93	(26)	(28.0%)		0
Reimbursements	1,309	1,281	28	2.2%		0
Other Revenue	592	640	(48)	(7.4%)		0
<b>Total Operating Income</b>	<b>106,460</b>	<b>107,032</b>	<b>(572)</b>	<b>(0.5%)</b>		<b>0</b>

QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

	Actual YTD \$'000	Approved budget YTD \$'000	Variance YTD Fav/(Unfav) \$'000	Variance YTD %	Note	Total committed \$'000
<b>Operating expenditure</b>						
Employee costs	43,116	45,012	1,895	4.2%		0
Contractual services	19,241	21,261	2,020	9.5%	3	6,358
Materials	8,722	10,056	1,333	13.3%	4	551
Depreciation and amortisation	21,890	22,655	765	3.4%		0
Finance costs	619	940	321	34.1%	5	0
Other expenses	9,087	10,136	1,049	10.4%	6	260
<b>Total Operating Expenditure</b>	<b>102,676</b>	<b>110,060</b>	<b>7,384</b>	<b>6.7%</b>		<b>7,169</b>
<b>Funding surplus/(deficit) from operations</b>	<b>3,784</b>	<b>(3,029)</b>	<b>6,812</b>			<b>7,169</b>
<b>Other</b>						
Transfers to reserves	0	0	0	0.0%		0
Loan principal repayments	596	596	0	0.0%		0
Less: Transfers from reserves	0	0	0	0.0%		0
Less: Proceeds from SRWRA dividend	0	0	0	0.0%		0
Less: Proceeds from land sales	0	60	(60)	(100.0%)	7	0
Less: Other non operating income	1,116	916	200	21.8%	8	0
Less: Depreciation and amortisation	21,890	22,655	(765)	(3.4%)		0
Less: Borrowings	0	0	0	0		0
Add: Carry forward undrawn loans b/forward	0	0	0	0		0
Brought forward surplus (including FAGs)	0	0	0	0		0
<b>Total Other</b>	<b>(22,411)</b>	<b>(23,036)</b>	<b>(625)</b>	<b>2.7%</b>		<b>0</b>



QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

	Actual YTD \$'000	Approved budget YTD \$'000	Variance YTD Fav/(Unfav) \$'000	Variance YTD %	Note	Total committed \$'000
<b><u>Project and capital works program</u></b>						
Project and capital expenditure (gross)	20,671	27,517	6,846	24.9%	9	13,576
Less: External funding source	3,109	3,494	(385)	(11.0%)	10	0
Transfers to reserves	0	0	0	0.0%		0
Less: Transfers from reserves	0	0	0	0.0%		0
Less: Carry forward undrawn loans brought forward	0	0	0	0.0%		0
<b>Total Project and capital works program (net)</b>	<b>17,562</b>	<b>24,023</b>	<b>6,461</b>	<b>26.9%</b>		<b>13,576</b>
<b><u>Major Projects Fund</u></b>						
Project and capital expenditure (gross)	2,355	4,196	1,841	43.9%	11	2,255
Less: External funding sources	804	762	42	5.6%		0
Transfers to reserves	0	0	0	0.0%		0
Add: Loan principal repayments	433	433	0	0.0%		0
Add: Finance costs	2,015	912	(1,103)	(121.0%)	12	0
Less: Rates (allocation of general rates)	5,825	5,825	0	0.0%		0
Less: Borrowings	0	0	0	0		0
Less: Transfers from reserves	0	0	0	0		0
<b>Total Major Projects Fund (net)</b>	<b>(1,826)</b>	<b>(1,046)</b>	<b>780</b>	<b>74.6%</b>		<b>2,255</b>
<b>Funding surplus/(deficit)</b>	<b>(10,459)</b>	<b>2,969</b>	<b>(13,428)</b>			<b>22,999</b>

QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

Significant variances actual vs approved budget

Note	Description	Variance \$'000	Variance %	Comment
1	Statutory charges	(238)	(9.6%)	This variance predominantly relates to a reduction in expiation notices issued in the first half of the year. The number of notices issued is now increasing and should conclude on trend with the prior year. A budget amendment is proposed in section 3 below to reflect this.
2	User charges	(311)	(7.2%)	Predominantly due to less than anticipated income for the WBU as a result of lower than average rainfall. A separate update report on the performance of the WBU will be presented to Council in June 2016. No budget adjustments have been proposed for the WBU at Budget Review 3, any adjustments required will be incorporated into our year end processes.
3	Contractual Services	2,020	9.5%	The variance reflects timing differences. Taking committed costs into account no significant variance is forecast for the end of year.
4	Materials	1,333	13.3%	The variance reflects timing differences. Taking committed costs into account no significant variance is forecast for the end of year.
5	Finance Costs	321	34.1%	The variance in finances costs including MPF below principally relates to timing differences. A net \$151k variance is anticipated for the year end and is proposed to be adjusted as part of Budget Review 3 below.
6	Other Expenses	1,049	10.4%	The variance reflects timing differences. Taking committed costs into account no significant variance is forecast for the end of year.

# QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

7	Proceeds from land sales	(60)	(100%)	The variance reflects timing differences, no significant variance is forecast for the end of year.
8	Less: Other non-operating income	200	21.8%	The variance reflects developer contributions received over and above the current budget that are addressed as part of Budget Review 3 below. Includes: Stage 1C Seaford Heights and development of 27 Aldinga Beach Road, Willunga and minor footpath and drainage contributions.
9	Project and capital: Expenditure (gross)	6,846	24.9%	Project budget variances are currently being assessed for timings and possible carry forwards. Any budget adjustments required will be incorporated into our end of year processes.
10	Project and capital: External funding source	(385)	(11.0%)	The variance reflects budgeted income that is linked to the project and capital works program expenditure above.
11	Major Project and Capital expenditure (gross)	1,841	43.9%	Major Project budget variances are currently being assessed for timings and possible carry forwards. Some adjustments have been proposed as part of Budget Review 3 below. Any further budget adjustments required will be incorporated into our end of year processes.
12	Major Project: Finance costs	(1,103)	(121.0%)	The variance in finances costs including operating above principally relates to timing differences. A net \$151k variance is anticipated for the year end and is proposed to be adjusted as part of Budget Review 3 below.



## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

### 3. APPROVED BUDGET VS PROPOSED BUDGET

Having performed the above analysis we have also reforecast our year end budget position. Table 2 below provides a comparison of the currently approved budget as at Budget Review 2 compared to our proposed budget at Budget Review 3. Variances between the currently approved budget and the proposed budget either result from:

- Budget variations (where actual \$ amounts are/or are expected to be different to the current budget)
- Carry forwards (where actual spend is now forecast to occur in the next financial year however the \$ amount budgeted is unchanged)

Significant variances, being those greater than +/- \$50,000 and +/- 5%, are explained below the table:

**Table 2: Funding Statement approved budget vs proposed budget**

	Approved budget \$'000	Proposed budget \$'000	Variance YTD Fav/(Unfav) \$'000	Variance YTD %	Note
<b>Operating</b>					
<b>Operating income</b>					
Rates (excluding MPF)	114,703	114,703	0	0.0%	
Statutory charges	3,548	3,415	(133)	(3.7%)	
User charges	6,327	6,519	192	3.0%	
Grants, subsidies and contributions	18,188	18,150	(38)	(0.2%)	
Investment income	163	163	0	0.0%	
Reimbursements	1,401	1,436	35	2.5%	
Other Revenue	1,014	739	(275)	(27.0%)	1
<b>Total Operating Income</b>	<b>145,344</b>	<b>145,124</b>	<b>(220)</b>	<b>(0.2%)</b>	



QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

	Approved budget \$'000	Proposed budget \$'000	Variance YTD Fav/(Unfav) \$'000	Variance YTD %	Note
<b>Operating expenditure</b>					
Employee costs	59,435	57,836	1,599	2.7%	
Contractual services	30,475	30,912	(437)	(1.4%)	
Materials	14,252	14,169	84	0.6%	
Depreciation and amortisation	30,217	29,187	1,030	3.4%	
Finance costs	1,532	882	649	42.4%	2
Other expenses	13,211	13,433	(221)	(1.7%)	
<b>Total Operating Expenditure</b>	<b>149,122</b>	<b>146,418</b>	<b>2,704</b>	<b>1.8%</b>	
<b>Funding surplus/(deficit) from operations</b>	<b>(3,778)</b>	<b>(1,294)</b>	<b>2,485</b>		
<b>Other</b>					
Transfers to reserves	5,430	8,409	(2,978)	(54.9%)	3
Loan principal repayments	1,845	1,845	0	0.0%	
Less: Transfers from reserves	2,160	3,940	1,780	82.4%	4
Less: Proceeds from SRWRA dividend	0	0	0	0.0%	
Less: Proceeds from land sales	100	100	0	0.0%	
Less: Other non-operating income	916	1,116	200	21.8%	5
Less: Depreciation and amortisation	30,217	29,187	(1,030)	(3.4%)	
Less: Borrowings	11,008	10,358	(649)	(5.9%)	6
Add: Carry forward undrawn loans b/forward	2,980	2,980	0	0.0%	
Brought forward surplus (including FAGs)	0	0	0	0.0%	
<b>Total Other</b>	<b>(34,145)</b>	<b>(31,467)</b>	<b>(2,678)</b>	<b>7.8%</b>	

QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

	Approved budget \$'000	Proposed budget \$'000	Variance YTD Fav/(Unfav) \$'000	Variance YTD %	Note
<b><u>Project and capital works program</u></b>					
Project and capital expenditure (gross)	49,220	49,334	(114)	(0.2%)	
Less: External funding source	6,516	6,670	154	2.4%	
Transfers to reserves	523	573	(50)	(9.6%)	
Less: Transfers from reserves	12,861	13,064	203	1.6%	
Carry forward undrawn loans brought forward	0	0	0	0.0%	
<b>Total Project and capital works program (net)</b>	<b>30,367</b>	<b>30,173</b>	<b>193</b>	<b>0.6%</b>	
<b><u>Major Projects Fund</u></b>					
Project and capital expenditure (gross)	14,727	12,060	2,667	18.1%	7
Less: External funding sources	1,563	1,734	171	11.0%	8
Transfers to reserves	0	35	(35)	(100.0%)	
Add: Loan principal repayments	879	879	0	0.0%	
Add: Finance costs	1,581	2,381	(800)	(50.6%)	9
Less: Rates (allocation of general rates)	7,767	7,767	0	0.0%	
Less: Borrowings	5,800	3,798	(2,003)	(34.5%)	10
Less: Transfers from reserves	2,057	2,057	0	0.0%	
<b>Total Major Projects Fund (net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>Funding surplus/(deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>		

QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

Significant variances approved budget vs proposed budget

Note	Description	Variance \$'000	Variance %	Comment
1	Other Revenue	(275)	(27.0%)	Reduction of land sales budgets by \$150k and the movement of the mobile library van sale budget from other revenue to capital income \$85k.
2	Finance costs	649	42.4%	Reduction of finance costs to reflect our latest borrowing forecasts for operating loans.
3	Other Transfers to reserves	(2,978)	(54.9%)	Transfer of the surplus at Budget Review 3 of \$1.1m to the Contingency Reserve in line with prior practice and our reserve procedures resulting in a balanced Funding Statement position.  Increase in budgeted transfers to the Open Space Reserve \$172k, Drainage Reserve \$14k and Footpath Reserve \$14k as a result of additional developer contributions  Formation of the Economic Development Reserve \$1.6m as per the Council resolution of 5 April 2016.
4	Other Transfers from reserves	1,780	82.4%	Transferring \$1.6m from the Contingency Reserve to form the new Economic Development Reserve as noted above.
5	Other non-operating income	200	21.8%	Additional developer contributions \$200k as noted above.
6	Other Borrowings	(649)	(5.9%)	Reduction of borrowings to reflect our latest borrowing forecast for operating loans.
7	MPF Projects: Project and capital expenditure (gross)	2,667	18.1%	Movement of the Old Coach Road \$1.45m, Quinliven Road \$1.05m and Aldinga Township \$300k projects to future years, reducing borrowings below.



**QUARTERLY FINANCIAL UPDATE**

FOR THE PERIOD TO 31 MARCH 2016

8	MPF Projects external funding	171	11.0%	Accounting for deemed interest on external funding for FAP 5 Stage 5 \$136k.
9	MPF finance costs	(800)	(50.6%)	Increase in finance costs to reflect our latest borrowing forecasts for MPF loans.
10	MPF Borrowings	(2,003)	(34.5%)	Reduction in loans due to projects being moved to future years as noted above.

QUARTERLY FINANCIAL UPDATE  
FOR THE PERIOD TO 31 MARCH 2016

## 4. 2016-17 BUDGET IMPLICATIONS

In proposing the revised budget at Budget Review 3 we have also considered additional variations arising through this budget review and other decisions of Council during the quarter that impact on the 2016-17 Budget.

Table 3 below outlines the current and proposed additional variation position at Budget Review 3.

**Table 3: 2016-17 Additional variations**

	\$'000
<b>Current additional variations:</b>	
• Waste disposal fees	(145)
• EPA Gross Pollutant Trap (GTP) waste levy	(140)
• Financial assistance grant (FAG) indexation freeze	(240)
• Change in FAGs allocation methodology	(322)
• Rates rebates	(60)
• Valuer General fees for valuation	47
• External Audit fee	15
• Waste savings	477
• Plant and Fleet efficiencies	287
• After hours phone service upgrade	(30)
• Renegotiated agreements for the Commonwealth Home Support program (CHSP) and Onkaparinga Respite program	150

#### QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

• Adelaide Hills, Fleurieu and Kangaroo Island Regional Development Authority contribution	(40)
• Review of elector representation	(50)
• Reversal of one off cost in relation to Pathway license fee	90
• Reversal of one off cost associated with the audit of records management practices	20
• Additional funding to meet the demands of growth to deliver the required service levels and standards	(380)
• Future infrastructure funding requirements	(252)
<b>Sub-total</b>	<b>(573)</b>
<b>Additional variations proposed at Budget Review 3</b>	
• None	0
<b>Total</b>	<b>(573)</b>

## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

Based on the above and the latest forecast economic indicators, table 4 below outlines the rate increase proposed for 2016-17 at this time.

**Table 4: Proposed 2016-17 rate increase**

	Per cent
Indexation forecast (CPI forecast 2.3% plus differential 0.8%)	3.1
Correction for under/over forecast of indexation in prior years (2014-15 CPI forecast 2.2%, actual 1.2%)	(1.0)
Plus/less additional variations:	
External	1.1
Internal	(0.7)
Less rates growth	(1.1)
Plus MPF/FM	1.25
<b>Total</b>	<b>2.65</b>

The rate increase noted above remains in line with that included in the draft 2016-17 Annual Business Plan for community engagement purposes and is subject to change until the 2016-17 Budget is formally adopted.



## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

## 5. LONG TERM FINANCIAL PLAN IMPLICATIONS

Finally we have considered the impact the proposed budget at Budget Review 3 and other decisions of Council during the quarter have on our Long Term Financial Plan.

Table 5 below highlights council's financial performance against our Key Financial Indicators incorporating the above impacts over the 10 year period 2016-17 to 2025-26. Where a change in our financial performance has resulted these are marked with up and down arrows (up representing improved financial performance and down representing a worsening in financial performance) with explanations for these changes provided below the table.

**Table 5: Financial performance against Key Financial Indicators**

Key Financial Indicator	Target	2016 - 17	2017 - 18	2018 - 19	2019 - 20	2020 - 21	2021 - 22	2022 - 23	2023 - 24	2024 - 25	2025 - 26
Asset sustainability ratio	>70% **										
Operating surplus ratio	>0% **										
Net financial liabilities ratio	<100%										
Interest cover ratio	<5%										
Asset consumption ratio	40-80%										
Adjusted liquidity ratio	<30 days										
Debt servicing	<10%										
Level of borrowings	<100%										

\* Further information on what each of the key financial indicators means and how they are calculated is provided on pages 9 and 10 of Attachment 2

\*\* These targets have not formally been adopted by Council however are in line with 2016-17 financial planning and budgetary discussions

Target met

Marginal  
Underperformance  
(<10%)

Material  
Underperformance  
(10% or more)

#### **QUARTERLY FINANCIAL UPDATE**

FOR THE PERIOD TO 31 MARCH 2016

##### **Changes in long term financial performance**

No changes in long term financial performance have been noted.

##### **Overall long term financial performance**

As can be seen from the above table, council is expected to meet (in full) all targets over the 10 year period 2016-17 to 2025-26. Over the long term no material financial sustainability concerns are noted based on current financial planning assumptions.

## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

## 6. SIGNIFICANT FINANCIAL RISKS

There are a number of financial risks arising due to proposed changes and changes made in the government sector that could significantly impact councils long term financial sustainability. Table 6 below provides details of the financial risks identified and our risk rating for each risk.

**Table 6: Financial risks and risk rating**

Likelihood	5		G			A / D / E
	4					C
	3					B / F
	2					
	1					
		1	2	3	4	5
		Consequence				

Rating	Likelihood	Consequence
1	Rare	<\$0.1m
2	Unlikely	>\$0.1m <\$1m
3	Possible	>\$1m <\$2.5m
4	Likely	>\$2.5m <\$5m
5	Almost certain	>\$5m

Overall risk rating	
	Very High
	High
	Medium
	Low

Risk	Description
A	Federal Government Taxation Review (including FAGs)
B	Inquiry on Local Government rate capping policies
C	Planning, Development and Infrastructure Bill 2015
D	Housing SA stock transfers to NGO Housing Associations

Risk	Description
E	EPA levy increases
F	Local Government (Rate Increases) Amendment Bill 2016
G	Dog and Cat Management (Miscellaneous) Amendment Bill 2015

## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

Table 7 below provides details of advocacy activities performed to date in relation to each of the risks identified, advocacy next steps and advocacy outcomes (including any financial implications for council).

**Table 7: Advocacy activities and outcomes**

Risk	Description	Advocacy activities to date	Next steps	Outcomes (if applicable)
A	Federal Government Taxation Review (including FAGs)	<p>Mayoral Letters sent to the ALGA and LGA expressing support for this advocacy campaign, including the reinstatement of FAGs indexation.</p> <p>Mayoral advocacy letter sent to Federal Members of Parliament and to Deputy Prime Minister Truss.</p> <p>ALGA submission lodged with the Federal Government in relation to their "Better tax" white paper of March 2015.</p> <p>Awaiting outcomes of white paper submissions process but expected in the Federal Budget 2016-17.</p>	Ongoing advocacy through the LGA and any other available political opportunities.	<p>The cost to Council of the freeze in FAGs indexation has been incorporated into our LTFP at approximately \$240k per annum for the period to 2016-17 inclusive.</p> <p>The Federal Budget 2016-17 announcement on 3 May 2016 indicated that the freeze on indexation is expected to end as promised from 2017-18.</p>
B	Inquiry on Local Government rate capping policies	<p>Parliamentary Inquiry conducted by the Finance and Economic Committee:</p> <ul style="list-style-type: none"> <li>• Submission lodged in July</li> <li>• Evidence presented to Hearings on 28 August and 24 September 2015</li> <li>• Mayor appeared on behalf of the LGA and also for City of Onkaparinga.</li> <li>• Hansard of all testimony to date is available Parliament SA website.</li> <li>• Next Committee meeting is scheduled for late May 2016.</li> </ul>	<p>Due to the Private Members Bill Local Government (Rate Increases) Amendment Bill 2016 being introduced into Parliament in March 2016 prior to the Committee finalising the Inquiry, we do not anticipate the final report and recommendations from the Committee at this time.</p> <p>Refer item F below</p>	Not applicable



## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

C	Planning, Development and Infrastructure Bill 2015	<p>The Bill's has been informed by Council submissions as follows:</p> <ul style="list-style-type: none"> <li>• Submission endorsed by Council on 29 September 2015.</li> <li>• Submission and letters sent to Minister Rau, Hon Stephen Marshall and Shadow Ministry, other MPs and the LGA.</li> </ul>	<p>The Mayor, Elected Members and staff continue to work with the LGA to advocate for appropriate Regulations to be drafted in response to Council's concerns.</p>	<p>Most of the original key inclusions remain in the final version of the Bill as passed. These include:</p> <ul style="list-style-type: none"> <li>• the establishment of the State Planning Commission;</li> <li>• the creation of the "urban growth boundary";</li> <li>• the ability for councils to 'regionalise' through planning agreements and joint planning boards;</li> <li>• new assessment pathways;</li> <li>• amended infrastructure delivery scheme mechanisms; and</li> <li>• the establishment of an online e-planning regime</li> </ul> <p>A compromise was reached on the constitution of assessment panels to impose a limit of one elected member per panel.</p> <p>The Bill passed through both Houses of Parliament on 12 April 2016.</p> <p>We await the passing of the Regulations to assess full impacts of the new legislation.</p>
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## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

D	Housing SA stock transfers to NGO Housing Associations	<p>Initially proposed in 2012-13:</p> <ul style="list-style-type: none"> <li>Initial transfers of 1,100 in Playford and Marion during 2015</li> <li>All properties comply for mandatory 75% rate rebates unless Minister gazettes rebate exemptions</li> <li>Proposed rebate exemptions included in the First Draft Local Government (Accountability and Governance) Amendment Bill 2015</li> <li>Exemptions quashed by Minister Rau July 2015 and removed from Bill</li> <li>Minister Rau advised matter to negotiate between Council and State at transfer.</li> <li>No further information has been provided on next batch of transfers</li> <li>LGA was advised that the numbers being 'divested' had increased from 5,000 to 12,000 but no details of what properties, council areas or timing.</li> </ul> <p>Advocacy for exemptions through the LGA on behalf of the industry.</p> <p>Further advocacy undertaken through Inquiry on Rate Capping – included in submission and in verbal evidence at Inquiry Hearing.</p> <p>Further advocacy undertaken through feedback on the Local Government (Rate Increases) Amendment Bill 2016 – included in Mayoral submission and to Mr Steven Griffiths MP.</p>	Ongoing advocacy through the LGA and any other available political opportunities.	<p>No divestment was anticipated for 2015-16 for Onkaparinga however 60+ properties were transferred to Associations.</p> <p>As such our LTFP includes a \$60,000 increase in rate rebates each year for 4 years ending 2018-19. This represents an overall \$240,000 increase in rebates, equivalent to 10% of the \$2.4m worst case scenario for Council.</p>
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## QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

E	EPA levy increases	<p>Significant increases in the EPA levy have regularly been occurring since 2010-11 with advocacy activities taking place from this point.</p> <p>The most recent advocacy activities relate to the LGAs April 2015 submission to State Government in response to their draft State Waste Strategy 2015-2020. The response questions the policy, strategy development and application and use of the levy.</p> <p>The LGA sought commitment from the State to freeze the Levy until a comprehensive review is undertaken and to release the current \$65 million (accumulated in the Waste to Resources fund) for capital projects to grow employment and investment in the waste sector.</p>	<p>Awaiting outcomes of the draft strategy consultation process.</p> <p>Ongoing advocacy through the LGA and any other available political opportunities.</p>	<p>The cost to Council of the \$5 per annum per tonne increases in the EPA waste levy for the period to 2016-17 have been incorporated into our LTFFP. These increases are above indexation and represent an additional budget variation of approximately \$145k per annum.</p> <p>A further allowance for \$140k of EPA GPT levy costs has also been included in the draft 2016-17 Budget with a further of \$60K being noted as contingent pending finalisation of GPT levy costs by the EPA.</p>
F	Local Government (Rate Increases) Amendment Bill 2016	<p>A Private Members Bill titled the Local Government (Rate Increases) Amendment Bill 2016 was introduced into Parliament in March 2016. This Bill was introduced prior to the Parliamentary Inquiry on Local Government rate capping policies being finalised.</p> <p>Mr Steven Griffiths MP introduced the Bill and following its second reading he distributed a copy of the Bill plus his second reading speech to all Councils and sought feedback.</p> <p>The LGA held a Forum on Rate Capping on 13 April 2016 where several guests presented information relevant to this topic. Mr Griffiths MP also requested to speak at the Forum to explain his purpose in introducing the Bill.</p>	<p>The Bill has had its second reading and will be debated on 26 March 2016.</p> <p>The Mayor has prepared a submission advising very clearly that we will not support this Bill. Our submission to the Parliamentary Inquiry is also attached supporting our position.</p> <p>The LGA is proposing to prepare a submission on behalf of local government. They will also be encouraging individual councils to lodge their own individual submission to fully demonstrate the level of opposition to this proposal.</p>	Not applicable.



QUARTERLY FINANCIAL UPDATE

FOR THE PERIOD TO 31 MARCH 2016

G	Dog and Cat Management (Miscellaneous) Amendment Bill 2015	<p>The Dog and Cat Management (Miscellaneous) Amendment Bill 2015 was introduced to the Legislative Council on 18 November 2015. It was passed by the Upper House and introduced and read for the first time in the House of Assembly on 23 March 2016.</p> <p>At its meeting on 16 June 2016 Council considered a report on the Amendment Bill and approved a council submission in response to the public consultation and the proposed amendments.</p> <p>The submission was sent to the Dog and Cat Reforms – Conservation and Land Management Branch of the State Government Department of Environment, Water and Natural Resources.</p>	Ongoing advocacy through the LGA and any other available political opportunities.	Not applicable
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Attachment 2

**PROPOSED FUNDING STATEMENT FOR THE YEAR ENDING 30 JUNE 2016**

	2015-16 Approved budget	2015-16 Proposed budget
<b>Operating revenue</b>		
Rates (excluding MPF)	114,702,592	114,702,592
Statutory charges	3,548,219	3,415,219
User charges	6,326,847	6,519,241
Grants, subsidies and contributions	18,188,274	18,149,545
Investment income	163,457	163,457
Reimbursements	1,400,519	1,435,740
Other revenue	1,013,746	738,672
<b>Total operating revenue</b>	<b>145,343,654</b>	<b>145,124,466</b>
<b>Operating expenditure</b>		
Employee costs	59,434,685	57,836,177
Contractual services	30,475,231	30,911,994
Materials	14,252,446	14,168,623
Depreciation and amortisation	30,216,757	29,186,757
Finance costs	1,531,548	882,142
Other expenses	13,211,369	13,432,574
<b>Total operating expenditure</b>	<b>149,122,036</b>	<b>146,418,268</b>
<b>Other</b>		
Transfers to reserves	5,430,253	8,408,747
Loan principal repayments	1,845,341	1,845,341
Less: Transfers from reserves	2,159,954	3,939,949
Less: Proceeds from land sales	100,000	100,000
Less: Other non operating income	916,217	1,116,297
Less: Depreciation and amortisation	30,216,757	29,186,757
Less: Borrowings	11,007,677	10,358,271
Add: Movement in Carry forward undrawn loans	2,980,000	2,980,000
<b>Total other</b>	<b>(34,145,011)</b>	<b>(31,467,186)</b>
<b>Project and capital works program</b>		
Project and capital expenditure (gross)	49,220,363	49,334,370
Less: External funding sources	6,516,174	6,670,226
Transfers to reserves	523,189	573,189
Less: Borrowings	-	-
Less: Transfers from reserves	12,860,748	13,063,948
<b>Total Project and capital works program (net)</b>	<b>30,366,630</b>	<b>30,173,385</b>



**PROPOSED FUNDING STATEMENT FOR THE YEAR ENDING 30 JUNE 2016**

	2015-16 Approved budget	2015-16 Proposed budget
<b>Major projects fund</b>		
Project and capital expenditure (gross)	14,726,763	12,059,718
Less: External funding sources	1,562,554	1,733,951
Transfers to reserves	-	35,349
Add: Loan principal repayments	879,059	879,059
Add: Finance costs	1,581,129	2,381,265
Less: Rates (allocation of general rates)	7,767,193	7,767,193
Less: Borrowings	5,800,495	3,797,538
Less: Transfers from reserves	2,056,709	2,056,709
<b>Total Major projects fund (net)</b>	-	-
<b>Funding surplus/(deficit)</b>	-	-
<b>Reconciliation to income statement</b>		
Total operating revenue	145,343,654	145,124,466
Total operating expenditure	149,122,036	146,418,268
<b>Funding surplus/(deficit) from operations</b>	<b>(3,778,382)</b>	<b>(1,293,802)</b>
Add: MPF rates revenue	7,767,193	7,767,193
Add: Operating income component of PCW and MPF	1,989,441	2,058,493
Add: Grants, subsidies and contributions relating to renewal/replacement of assets	2,439,582	2,479,752
Add: Net gain/(loss) - joint ventures and associates	-	-
Less: accounting treatment for leave entitlements	-	-
Less: MPF finance charges	(1,581,129)	(2,381,265)
Less: Operating expenditure component of PCW and MPF	(6,988,764)	(7,818,035)
<b>Operating surplus/(deficit) before capital amounts</b>	<b>(152,058)</b>	<b>812,336</b>



**PROPOSED STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDING 30 JUNE 2016**

	2015-16 Approved budget	2015-16 Proposed budget
<b>Operating income</b>		
Rates	122,469,785	122,469,785
Statutory charges	3,548,219	3,415,219
User charges	6,326,847	6,519,241
Grants, subsidies and contributions	22,485,510	22,591,763
Investment income	163,457	163,457
Reimbursements	1,400,519	1,435,740
Other revenue	1,145,533	834,699
Net gain - joint ventures and associates	-	-
<b>Total operating income</b>	<b>157,539,870</b>	<b>157,429,904</b>
<b>Operating expenses</b>		
Employee costs	59,511,950	57,836,177
Materials, contracts and other expenses	64,850,544	66,331,227
Finance costs	3,112,677	3,263,407
Depreciation and amortisation	30,216,757	29,186,757
Net loss - joint ventures and associates	-	-
<b>Total operating expenses</b>	<b>157,691,928</b>	<b>156,617,568</b>
<b>Operating surplus/(deficit) before capital amounts</b>	<b>(152,058)</b>	<b>812,336</b>
<b>Capital income</b>		
Amounts received specifically for new or upgraded assets	3,649,705	3,865,932
Physical resources received free of charge	5,854,280	5,854,280
<b>Net surplus/(deficit)</b>	<b>9,351,927</b>	<b>10,532,548</b>
<b>Other comprehensive income</b>		
Changes in revaluation surplus - infrastructure, property, plant and equipment	59,263,401	59,263,401
Non-operating items - joint ventures and associates	-	-
<b>Total other comprehensive income</b>	<b>59,263,401</b>	<b>59,263,401</b>
<b>Total comprehensive income</b>	<b>68,615,328</b>	<b>69,795,949</b>





**PROPOSED BALANCE SHEET AS AT 30 JUNE 2016**

	2015-16 Approved budget	2015-16 Proposed budget
<b>Current assets</b>		
Cash and cash equivalents	-	-
Trade and other receivables	2,973,707	0
Inventories	57,815	57,815
Other non-current assets held for sale	2,739	2,739
<b>Total current assets</b>	<b>3,034,261</b>	<b>60,554</b>
<b>Non-current assets</b>		
Financial assets	331,273	331,273
Equity accounted investments in council businesses	9,302,000	9,302,000
Infrastructure, property, plant and equipment	1,811,595,439	1,812,436,063
Other non-current assets	2,046,465	2,046,465
<b>Total non-current assets</b>	<b>1,823,275,177</b>	<b>1,824,115,801</b>
<b>Total assets</b>	<b>1,826,309,438</b>	<b>1,824,176,356</b>
<b>Current liabilities</b>		
Trade and other payables	16,517,634	14,717,252
Short term borrowings	4,444,000	4,444,000
Short term provisions	8,970,123	8,970,123
Other current liabilities	-	-
<b>Total current liabilities</b>	<b>29,931,757</b>	<b>28,131,375</b>
<b>Non-current liabilities</b>		
Trade and other payables	-	-
Long term borrowings	75,786,280	74,272,959
Long term provisions	3,469,000	3,469,000
<b>Total non-current liabilities</b>	<b>79,255,280</b>	<b>77,741,959</b>
<b>Total liabilities</b>	<b>109,187,037</b>	<b>105,873,334</b>
<b>Net assets</b>	<b>1,717,122,401</b>	<b>1,718,303,022</b>
<b>Equity</b>		
Accumulated surplus	540,391,156	540,491,186
Asset revaluation reserve	1,160,981,401	1,160,981,401
Other reserves	15,749,844	16,830,435
<b>Total equity</b>	<b>1,717,122,401</b>	<b>1,718,303,022</b>



**PROPOSED STATEMENT OF CASH FLOWS FOR THE YEAR ENDING 30 JUNE 2016**

	2015-16 Approved budget	2015-16 Proposed budget
<b>Cash flows from operating activities</b>		
<b>Receipts</b>		
Operating receipts	157,376,413	157,266,447
Investment receipts	163,457	163,457
<b>Payments</b>		
Operating payments to suppliers and employees	(124,362,494)	(124,167,404)
Finance payments	(3,112,677)	(3,263,407)
<b>Net cash flows from operating activities</b>	<b>30,064,699</b>	<b>29,999,093</b>
<b>Cash flows from investment activities</b>		
<b>Receipts</b>		
Grants specifically for new or upgraded assets	3,649,705	3,865,932
Sale of replaced assets	1,203,256	1,203,256
Repayments of loans by community groups	-	-
Sale of surplus assets	1,016,217	1,216,297
Distributions received from associated entities	-	-
<b>Payments</b>		
Expenditure on renewal/replacement of assets	(30,180,687)	(28,998,454)
Expenditure on new/upgraded assets	(23,960,931)	(21,760,855)
Loans made to community groups	-	-
<b>Net cash flows from investment activities</b>	<b>(48,272,440)</b>	<b>(44,473,824)</b>
<b>Cash flows from financing activities</b>		
<b>Receipts</b>		
Proceeds from fixed term borrowings	9,808,172	7,155,809
<b>Payments</b>		
Repayments of borrowings	(2,724,400)	(2,724,400)
Repayment of finance lease liabilities	-	-
<b>Net cash flows from financing activities</b>	<b>7,083,772</b>	<b>4,431,409</b>
<b>Net increase(decrease) in cash held</b>	<b>(11,123,969)</b>	<b>(10,043,322)</b>
<b>Cash and cash equivalents at beginning of reporting period</b>	<b>-</b>	<b>-</b>
<b>Cash and cash equivalents at end of reporting period</b>	<b>(11,123,969)</b>	<b>(10,043,322)</b>
<b>Represented by:</b>		
Cash and cash equivalents	-	-
Less: Short term cash advance drawdowns	(11,123,969)	(10,043,322)
	<b>(11,123,969)</b>	<b>(10,043,322)</b>



**PROPOSED STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDING 30 JUNE 2016**

	2015-16 Approved budget	2015-16 Proposed budget
<b>Accumulated surplus</b>		
Balance at end of previous reporting period	520,701,000	520,701,000
Surplus/(deficit) from operations	9,351,927	10,532,548
Share of non-operating items - joint ventures and associates	-	-
Transfers to other reserves	(6,739,182)	(9,802,968)
Transfers from other reserves	17,077,411	19,060,606
<b>Balance at end of period</b>	<b>540,391,156</b>	<b>540,491,186</b>
<b>Asset revaluation reserve</b>		
Balance at end of previous reporting period	1,101,718,000	1,101,718,000
Gain on revaluation of infrastructure, property, plant and equipment	59,263,401	59,263,401
Gain on revaluation of investment in joint ventures	-	-
Transfer to accumulated surplus on sale of infrastructure, property, plant and equipment	-	-
<b>Balance at end of period</b>	<b>1,160,981,401</b>	<b>1,160,981,401</b>
<b>Community wastewater management systems reserve</b>		
Balance at beginning of period	0	0
Transfers to reserve	2,124,784	2,124,784
Transfers from reserve	(2,106,340)	(2,106,340)
<b>Balance at end of period</b>	<b>18,444</b>	<b>18,444</b>
<b>Hazel McKenzie car park</b>		
Balance at beginning of period	12,079	12,079
Transfers to reserve	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>12,079</b>	<b>12,079</b>
<b>Stormwater management</b>		
Balance at beginning of period	2,444,917	2,444,917
Transfers to reserve	-	14,317
Transfers from reserve	(1,747,406)	(1,747,406)
<b>Balance at end of period</b>	<b>697,511</b>	<b>711,828</b>
<b>Footpath reserve</b>		
Balance at beginning of period	1,227,786	1,227,786
Transfers to reserve	67,608	81,578
Transfers from reserve	(143,325)	(241,325)
<b>Balance at end of period</b>	<b>1,152,069</b>	<b>1,068,039</b>
<b>Open space development reserve</b>		
Balance at beginning of period	3,929,626	3,929,626
Transfers to reserve	898,609	1,070,402
Transfers from reserve	(1,117,990)	(1,190,490)
<b>Balance at end of period</b>	<b>3,710,245</b>	<b>3,809,538</b>





**PROPOSED STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDING 30 JUNE 2016**

	2015-16 Approved budget	2015-16 Proposed budget
<b>Sturt linear land purchase reserve</b>		
Balance at beginning of period	30,565	30,565
Transfers to reserve	-	13,000
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>30,565</b>	<b>43,565</b>
<b>Coast parks reserve</b>		
Balance at beginning of period	37,089	37,089
Transfers to reserve	-	35,349
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>37,089</b>	<b>72,438</b>
<b>Court recoating reserve</b>		
Balance at beginning of period	95,030	95,030
Transfers to reserve	4,649	14,779
Transfers from reserve	-	(32,688)
<b>Balance at end of period</b>	<b>99,679</b>	<b>77,121</b>
<b>Committed expenditure reserve</b>		
Balance at beginning of period	9,469,804	9,469,804
Transfers to reserve	-	-
Transfers from reserve	(9,469,804)	(9,469,804)
<b>Balance at end of period</b>	<b>-</b>	<b>-</b>
<b>Contingency reserve fund</b>		
Balance at beginning of period	2,093,933	2,093,933
Transfers to reserve	1,835,722	2,961,763
Transfers from reserve	(531,741)	(2,131,741)
<b>Balance at end of period</b>	<b>3,397,914</b>	<b>2,923,955</b>
<b>Commercial activity reserve</b>		
Balance at beginning of period	992,404	992,404
Transfers to reserve	487,451	562,451
Transfers from reserve	(695,816)	(875,823)
<b>Balance at end of period</b>	<b>784,039</b>	<b>679,032</b>
<b>Revolving resources reserve</b>		
Balance at beginning of period	1,504,237	1,504,237
Transfers to reserve	227,260	227,260
Transfers from reserve	(168,820)	(168,820)
<b>Balance at end of period</b>	<b>1,562,677</b>	<b>1,562,677</b>



**PROPOSED STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDING 30 JUNE 2016**

	2015-16 Approved budget	2015-16 Proposed budget
<b>Developer contributions (roads)</b>		
Balance at beginning of period	79,579	79,579
Transfers to reserve	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>79,579</b>	<b>79,579</b>
<b>Urban Tree Fund</b>		
Balance at beginning of period	15,537	15,537
Transfers to reserve	-	4,243
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>15,537</b>	<b>19,780</b>
<b>Plant and fleet reserve</b>		
Balance at beginning of period	2,365,908	2,365,908
Transfers to reserve	-	-
Transfers from reserve	(228,001)	(228,001)
<b>Balance at end of period</b>	<b>2,137,907</b>	<b>2,137,907</b>
<b>Seaford Library fund</b>		
Balance at beginning of period	178,007	178,007
Transfers to reserve	79,541	79,541
Transfers from reserve	(92,600)	(92,600)
<b>Balance at end of period</b>	<b>164,948</b>	<b>164,948</b>
<b>Innovation and Improvement reserve</b>		
Balance at beginning of period	235,000	235,000
Transfers to reserve	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>235,000</b>	<b>235,000</b>
<b>Climate change response fund</b>		
Balance at beginning of period	1,086,739	1,086,739
Transfers to reserve	349,001	348,944
Transfers from reserve	(775,568)	(775,568)
<b>Balance at end of period</b>	<b>660,172</b>	<b>660,115</b>
<b>Economic Development Reserve</b>		
Balance at beginning of period	-	-
Transfers to reserve	-	1,600,000
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>-</b>	<b>1,600,000</b>



**PROPOSED UNIFORM PRESENTATION OF FINANCES FOR THE YEAR ENDING 30 JUNE 2016**

**Water Business Unit reserve**

Balance at beginning of period	289,834	289,834
Transfers to reserve	664,557	664,557
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>954,391</b>	<b>954,391</b>
 <b>Total reserves</b>	 <b>1,176,731,245</b>	 <b>1,177,811,836</b>
 <b>Total equity</b>	 <b>1,717,122,401</b>	 <b>1,718,303,022</b>



**PROPOSED UNIFORM PRESENTATION OF FINANCES FOR THE YEAR ENDING 30 JUNE 2016**

	2015-16 Approved budget	2015-16 Proposed budget
<b>Operating surplus/(deficit)</b>		
Operating revenues	157,539,870	157,429,904
Less: Operating expenses	(157,691,928)	(156,617,568)
<b>Operating surplus/(deficit) before capital amounts</b>	<b>(152,058)</b>	<b>812,336</b>
<b>Less: Net outlays on existing assets</b>		
Capital expenditure on renewal and replacement of existing assets	30,180,687	28,998,454
Less: Depreciation, amortisation and impairment	30,216,757	29,186,757
Less: Proceeds from sale of replaced assets	1,203,256	1,203,256
<b>Net outlays on existing assets</b>	<b>1,239,326</b>	<b>1,391,559</b>
<b>Less: Net outlays on new and upgraded assets</b>		
Capital expenditure on new and upgraded assets	23,960,931	21,760,855
Less: Grants and contributions for new and upgraded assets	3,649,705	3,865,932
Less: Proceeds from sale of surplus assets	1,016,217	1,216,297
<b>Net outlays on new and upgraded assets</b>	<b>(19,295,009)</b>	<b>(16,678,626)</b>
<b>Net lending / (borrowing) for financial year</b>	<b>(18,207,741)</b>	<b>(14,474,731)</b>





## PROPOSED KEY FINANCIAL INDICATORS FOR THE YEAR ENDING 30 JUNE 2016

	2015-16 Approved budget	2015-16 Proposed budget
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### Operating surplus ratio

*The percentage by which the major controllable income source varies from day to day expenses*

Calculated as:

Operating surplus/(deficit) before capital amounts	(152,058)	812,336
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Divided by:

Rates revenue	122,469,785	122,469,785
Less: NRM levy raised	(2,499,973)	(2,499,973)
<b>General rates revenue (excluding NRM levy raised)</b>	<b>119,969,812</b>	<b>119,969,812</b>

<b>Expressed as a percentage</b>	<b>(0.13%)</b>	<b>0.68%</b>
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### Net financial liabilities ratio

*How significant is the net amount owed compared with income*

Calculated as:

Net financial liabilities	105,821,503	105,481,507
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Divided by:

Total operating revenue	157,539,870	157,429,904
Less: NRM levy raised	(2,499,973)	(2,499,973)
<b>Total operating revenue (excluding NRM levy raised)</b>	<b>155,039,897</b>	<b>154,929,931</b>

<b>Expressed as a percentage</b>	<b>68%</b>	<b>68%</b>
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### Interest cover ratio

*How much income is used in paying interest on loans*

Calculated as:

Finance costs	3,112,677	3,263,407
Less: Investment income	(163,457)	(163,457)
<b>Net finance costs</b>	<b>2,949,220</b>	<b>3,099,950</b>

Divided by:

Total operating revenue	157,539,870	157,429,904
Less: NRM levy raised	(2,499,973)	(2,499,973)
Less: Investment income	(163,457)	(163,457)
<b>Total operating revenue (excluding NRM levy raised and investment income)</b>	<b>154,876,440</b>	<b>154,766,474</b>

<b>Expressed as a percentage</b>	<b>1.9%</b>	<b>2.0%</b>
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## PROPOSED KEY FINANCIAL INDICATORS FOR THE YEAR ENDING 30 JUNE 2016

	2015-16 Approved budget	2015-16 Proposed budget
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### Asset sustainability ratio

*What percentage of assets are being replaced at the rate they are wearing out*

Calculated as:

Expenditure on renewal/replacement of assets	30,180,687	28,998,454
Less: Sale of replaced assets	(1,203,256)	(1,203,256)
<b>Net expenditure on renewal/replacement of assets</b>	<b>28,977,431</b>	<b>27,795,198</b>

Divided by:

Projected asset renewal funding requirement	27,984,732	27,984,732
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<b>Expressed as a percentage</b>	<b>104%</b>	<b>99%</b>
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### Asset consumption ratio

*The average proportion of 'as new condition' left in assets*

Calculated as:

Carrying value of infrastructure, property, plant and equipment	1,811,595,439	1,812,436,063
Less: Land	(597,414,900)	(597,414,900)
<b>Carrying value of infrastructure, property, plant and equipment (excluding land)</b>	<b>1,214,180,540</b>	<b>1,215,021,164</b>

Divided by:

Carrying value of infrastructure, property, plant and equipment (excluding Land)	1,214,180,540	1,215,021,164
Plus: Opening accumulated depreciation and amortisation	525,868,272	525,868,272
Plus: Depreciation and amortisation for financial year	30,216,757	30,216,757
<b>'As new' value of Infrastructure, property, plant and equipment (excluding land)</b>	<b>1,770,265,568</b>	<b>1,771,106,193</b>

<b>Expressed as a percentage</b>	<b>69%</b>	<b>69%</b>
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### Adjusted Liquidity Ratio

*The ability to make payment on current liabilities as and when they fall due taking into account undrawn funding*

Calculated as:

Total current assets	3,034,261	60,554
Add: difference between approved and forecast borrowings	22,506,535	22,506,535
<b>Total current assets including cash from undrawn budget funding</b>	<b>25,540,795</b>	<b>22,567,089</b>

Less:

Total current liabilities	29,931,757	28,131,375
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<b>Surplus / (shortfall)</b>	<b>(4,390,961)</b>	<b>(5,564,286)</b>
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<b>Shortfall expressed as number of rates debtor days</b>	<b>-13</b>	<b>-17</b>
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## 9.7 Economic Development Reserve

This is a new proposal, concept or issue.

Manager: Abbey Threadgold, Manager Economic Growth and Investment  
Report Author: Lorraine Pitman, Business Growth and Innovation Officer  
Contact Number: 8301 7382  
Attachments: 1. Administration Procedure, Reserves - Economic Development (4 pages)

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### 1. Purpose

To seek Council's approval of the proposed Economic Development Reserve (the Reserve) procedures for the ongoing management and assessment of fund distribution from the Reserve.

### 2. Recommendations

**That Council:**

- 1. Approve the proposed Administration Procedure, Reserves - Economic Development as presented at attachment 1 to the agenda report noting the requirement to establish an Economic Growth Working Group in order to approve utilisation of discretionary expense funding.**
- 2. Nominate the following four Elected Members to be part of an Economic Growth Working Group of Council for the period ended 30 June 2016:**
  - **Crs...[to be inserted at meeting].**
- 3. Approve the transfer of \$400,000 from the Economic Development Reserve to cover operating expenses for the completion of phase one of the ON Business Partner Program.**

### 3. Background

At its special workshop on Wednesday 23 March 2016 the proposed ON Business Partner Program was presented. Following feedback received at this workshop a report was prepared and approved on Tuesday 5 April 2016 which facilitated the creation of a \$1.6 million Economic Development Reserve.

This reserve acts as a source of funding for councils economic development activities in accordance with the Economic Growth and Investment Strategy, including the operation of the ON Business Partner Program (the program).

The program is designed specifically to attract businesses and investment to the region, support established businesses, encourage growth into new markets and contribute to sustainable job generation. Working to change the perception of local government, this program will differentiate our city by offering a level of service, degree of support and a business friendly approach not usually associated with council. The program will further cement our city as the most desirable location in which to live, work, play, visit and invest, and will create and secure sustainable jobs in our city and across the state.



As outlined on 23 March 2016 the program is still in the development phase. The program will soon be tested in detail with key businesses and stakeholders from a range of industries and business sizes across the city through externally facilitated focus groups. Following the conclusion of our engagement with businesses we will commence development of the program and activate plans for the launch of phase one. We continue to undertake internal engagement and seek legal advice as appropriate with regards to membership and procurement components of the program.

The proposed process for approval of the release of funds to finance this program is outlined in the Administration Procedure, Reserves - Economic Development (the procedure) presented at attachment 1.

#### 4. Financial Implications

The \$1.6 million Reserve allocation from the Contingency Reserve approved by Council at its meeting on Tuesday 5 April 2016 has been included as part of Budget Review 3. It is proposed that an amount from this Reserve now be allocated to cover the launch of the program.

It is requested that \$400,000 be transferred from the Reserve into operating expense lines. These funds will finance the completion of phase one of the program and will be allocated in line with the proposed budget breakdown below. Expenses are subject to change based on the outcomes of continuing program development and internal/business engagement.

Transfer from the reserve – phase one	
Operating expenses	
Support (networking, education programs, case management, business tools)	50,000
Online Portal	100,000
Place and Business Activation	50,000
Trade (marketing support)	10,000
Marketing & Launch Campaign	110,000
<b>Sub-total</b>	<b>\$320,000</b>
Discretionary funding	
Business Grants & Incentives	80,000
<b>Total phase one transfer</b>	<b>\$400,000</b>

Included within the requested transfer outlined above is \$80,000 of discretionary funding. In line with the procedure (attachment 1) approval of the Economic

Growth Working Group (EGWG) will be required in order for this lump sum to be allocated to individual activities (eg specific business grants and incentives).

A report outlining the criteria for access to these funds will be prepared in conjunction with the EGWG and presented **in future for Council's approval**.

We continue to explore potential revenue streams to assist in funding the program and offsetting costs. This includes a user pays membership model, proposed commercial sponsorships and funding opportunities through state and federal government. Opportunities to access existing budget funds will be identified through ongoing internal engagement.

## 5. Risk and Opportunity Management

The below risks and opportunities have been identified for Council's consideration:

Risk	
Identify	Mitigation
Financial sustainability	<p>Cost recovery models are being explored in detail to ensure that the program is financially viable and sustainable. This will be done through a user pays membership model.</p> <p>We will also continue to maximise commercial sponsorship opportunities and seek to partner with all levels of government both in the delivery of the program and in order to secure funding for its continued operation.</p>
Negative business/key stakeholder feedback	<p>The program will be tested thoroughly prior to launch with a cross section of local businesses, key stakeholders and business associations to ensure that it is a product fit for market and aligned to known business objectives. This engagement will be used as an opportunity to build a group of advocates for the program, provide businesses with a sense of ownership, gain support and empower individuals to become program ambassadors and mentors.</p>
Low take-up	<p>Membership take-up and business engagement will provide a research basis to test and refine member benefits.</p> <p>Regular reviews will be provided reporting on the financial position, usage and successes of the program. The EGWG will also look to set key performance indicators for evaluation purposes. Reviews will be provided to Elected Members on a quarterly basis and reviewed in detail annually.</p>
Business failures aligned with the program	<p>To mitigate against potential association of council with the failure of a business all potential grant and incentive recipients will need to meet strict application criteria prior to receiving any program</p>

	<p>funds.</p> <p>Basic program membership will be available to all businesses in region with the vision to assist businesses in building capacity and capability, entering new markets and becoming more sustainable, professional and ultimately successful.</p>
Legal ramifications of providing business advice	<p>Program case managers will operate as facilitators connecting business with experienced and qualified expertise in the required field. Case managers will not in their <b>own right singly provide any 'advice'</b> to businesses.</p>
'Look North' attracting significant budget and state government focus	<p>The current state priority is the north our view of this is a collegiate one. A win for northern Adelaide is a win for our entire state, we want all regions in the state to thrive and it is essential that we work with this plan to seek and maximise opportunities for alignment of funding to support investment, business, and career development in our city.</p> <p>We have identified gaps in the <b>'Look North' plan</b> but there are also many opportunities to leverage for funding which could be awarded to any business in the state. We will continue to seek to maximise these opportunities and take an active role in attracting and retaining business in our region through a case management approach.</p>
Procurement activities considered anti-competitive behaviour	<p>Legal consultation will be sought regarding all suggested local procurement activities included within the program. This legal advice will be considered in the seriousness and context of the Local Government Act and other applicable jurisdictions.</p>
Competing offerings available free /at low cost	<p>A number of organisations and centres within the state are currently offering free advice and support to businesses including those not operating within their relevant region ie. Polaris Centre, Adelaide Business Hub etc.</p> <p>To mitigate the impact of this on potential program membership we will ensure that where possible all state and federal government funded programs are replicated under the ON branding within region ensuring that the value still remains attributed to the program and the value bolstered by the proximity of location.</p>

Opportunity	
Identify	Maximising the opportunity

Support local business	<p>Our proposed approach to support local business through a broad base program and initiatives will be directly aligned to building capacity and will lead the facilitation of opportunities for local businesses ensuring economic growth and prosperity as outlined within the Economic Growth and Investment Strategy 2015-2018.</p> <p>The program will directly impact our ability to support business at grass roots level with a strong focus on SMEs. Facilitating further business to council engagement in particular improving education and access to the procurement of goods and services with council.</p>
Online Portal	<p>Development of the proposed Online Portal will provide an integrated, user friendly profile of businesses within region which will offer an interactive interface for consumers with search functionalities for location, industry, service, export profiles and much more.</p> <p>This will in effect improve the online presence of <b>many SME's, increase visibility of operators and</b> further encourage local business and residents to shop locally and support the economy.</p>
Attract new business	<p>Leveraging the natural inherent strengths and lifestyle qualities of the region as a unique selling point the program will seek to attract new business to the city. In addition to this through the portal and business attraction activities we seek to <b>highlight the significant benefit that our region's</b> accessibility of transport routes and quality lifestyle offerings can provide to business.</p> <p>Our approach to business attraction and industry sector clustering will naturally form growth opportunities for existing businesses to grow and collaborate across the region. This will intern attract businesses outside of the region to view this as the logical choice and location to do business.</p> <p>The ON Business Partner Program will differentiate our city in the minds of business owners considering locations. The program will give them a reason, value offering and a unique incentive to locate or start-up their business in our city.</p>
Job growth	<p>The program presents an opportunity to increase jobs within region through growth of existing business, new innovation and new business attraction.</p> <p>The program also aims to improve the sustainability of jobs within businesses seeking to manage their</p>

	<p>current operations.</p> <p>This will be done through:</p> <ul style="list-style-type: none"> <li>• state and federal employment and training programs</li> <li>• local employment incentives encouraging private and commercial developers to employ trade and employees locally</li> <li>• business and workforce tool kits for employers</li> <li>• strengthened local procurement with council, business and state tenders</li> <li>• attracting innovators and entrepreneurs to operate their business within region</li> <li>• effective networking, mentorship and engagement to connect business with skills and services in region</li> </ul>
Case management	<p>Case management will provide a single point of contact and enhanced customer service aimed at enabling effective facilitation of key stakeholders and service providers within Council, State Government and industry partners. The primary focus of face to face engagement is to mobilise and support local business activation initiatives and solutions to maximise opportunities for business and the region.</p>
New industry opportunities	<p>Our case management approach will be directly aligned to supporting and facilitating businesses within region to enable economic growth and prosperity. This grass-root engagement will additionally highlight a range of industry and innovation opportunities which can be used to proactively attract new business to the region.</p> <p>The creation of a service platform will identify existing products and services across all industry sectors. Additionally providing mechanisms to monitor customer driven business demand and attract new businesses and industries that play to the strengths of the region. The identified industry and opportunity gaps will enhance the service and skills for the region.</p> <p>Targeted investment attraction campaign will be mobilised through aligned and meaningful marketing and communications campaigns to achieve key deliverables outlined in the Economic Growth and Investment Strategy 2015-2019.</p>
Alignment with state government's objectives	<p><b>Opportunity to partner with neighbouring council's</b> will broaden the scope of services to local business and increase the opportunities to attract quality investment initiatives and enhance tourism experiences.</p> <p>We will also look to form a coalition in the south that will be beneficial complimentary to funding bids and</p>

	<p>the advocacy for broader distribution of Look North funds.</p> <p>We are undertaking an audit of existing South Australian Government programs to align the proposed elements of the ON program by leveraging existing funding.</p> <p>Partnerships are being formed with Business SA to leverage a selection of new programs that have been specifically designed by their dedicated program design team. These programs will be tailored to respond to the key economic objectives of our region. Utilising these specialised services, programs and resources will maintain integrity and quality of key components of the ON Business Partner Program.</p>
Business associations	<p>Effective collaboration and partnering with Business Associations will be preserved to support existing networks and build on the known strengths of the active engagements with specific industry partners.</p> <p>The Business Associations will be co-developers and influencers of the council led initiative to provide additional services and programs to business through the development of the ON Business Partner Program.</p>

## 6. Additional information

In recent months the ON Business Partner Program has gained significant traction both internally and externally and is already being discussed through various levels of government. We seek to maintain this positive momentum to ensure that the program can be launched as soon as possible for the benefit of our local economy.

Alongside legal and internal consultation the next step for the program development is to seek feedback from our business community through externally facilitated focus groups. Once completed and evaluated we will round back to Elected Members on these outcomes through the EGWG before proceeding ahead with the program launch.



## Administration Procedure

# Reserves – Economic Development

## 1. Purpose

This procedure describes the processes required to manage and maintain the Economic Development Reserve (the Reserve) in a manner that will ensure its long term financial sustainability.

All staff that manage or account for the funds in the Reserve are to ensure that this procedure is observed at all times.

## 2. Background information

The City of Onkaparinga seeks to maintain a high level of financial control and accountability in both its internal and external financial accounting practices. The use of financial reserves is an accepted industry practice of ensuring that funds can be set aside from current period surpluses and appropriately applied for their allocated purpose in future periods without adversely impacting on council's annual budget.

The Economic Development Reserve is a **Funding Reserve** as defined in Council's Reserves – Operation and Management Procedure.

### 2.1 Aim of the Reserve

The Reserve was created by way of reserve transfer from Council's Contingency Reserve as a source of funding for council's economic development activities in accordance with the Economic Growth and Investment Strategy, including the operation of the ON Business Partner Program.

## 3. Operating procedure

### 3.1 Operation of the Reserve

- Only transactions consistent with the aims of the Reserve are to be assigned to it.
- All transfers to and from the Reserve must be recorded in the adopted council budget, either in the original budget or through the quarterly budget review process.
- Expenditure on Reserve funded projects is to be in accordance with relevant legislative or contractual requirements and must be approved through normal budgetary processes.





## **Administration Procedure**

- Purchases of goods and services must be made in accordance with Council's Procurement Policy and Procurement Procedure, ensuring that authorised financial delegations are not exceeded.
- Adequate records are to be maintained that will enable reporting to any funding body in accordance with the funding agreement, where applicable.

### **3.2 Transfers to the Reserve**

Funds may be added to the Reserve from the following sources:

- Income from:
  - the collection of ON Business Partner Program Membership fees
  - external funding (State, Federal etc)
  - commercial partnerships
- Appropriation of funds from council budget as approved by council through the original budget or quarterly budget review process
- Any other appropriate source

### **3.3 Transfers from the Reserve**

- Reserve funds are to be used only for the purpose for which the Reserve has been established.
- Where external funds have been transferred to the Reserve, the funds are to be used only for the purpose indicated in the funding agreement.

#### **3.3.1 Operating expenses**

Funds transferred to cover operating expenses will be included in the original budget or budget review process approved by Council.

#### **3.3.2 Discretionary expenses**

Funds transferred to cover discretionary expenses will be approved as a lump sum by Council as part of the original budget or budget review process.

Subsequent allocation of this lump sum amount to individual activities (e.g. specific business grants and incentives) will be approved by the Economic Growth Working Group in line with relevant criteria.

### **3.4 Reserve Financial Records**

The account codes that relate specifically to the Economic Growth Reserve are:

722491.5121    Transfer TO Economic Growth Reserve

726491.5122    Transfer FROM Economic Growth Reserve



## **Administration Procedure**

### **4. Responsibilities**

The council officers responsible for management of the Reserve and their key responsibilities are:

- Approving Officer – Manager Finance
  - Approve all transfers to and from the reserve within budgetary constraints. Council, through the original budget or budget review process will ultimately approve the transfers.
- Responsible Officer – Manager Economic Growth and Investment
  - Manage the function of the Reserve in a manner that ensures that council achieves its economic development activity goals;
  - Oversee the transfers to and from the Reserve and ensure that the Reserve is administered within the operating principles and budgetary constraints;
  - Ensure that:
    - Budget allocations are provided for income and the associated transfer to the Reserve, either in the adopted budget or through budget review processes.
    - Budget allocations are provided for expenditure and the associated transfer from the Reserve, either in the adopted budget or through budget review processes.
- Management Accounting Team
  - Maintain records of all ledger transactions affecting the Reserve using information provided by the Responsible Officer
  - Provide advice and guidance to the Responsible Officer on all relevant financial matters.

### **5. References**

Reserves – Operation and Management Procedure

### **6. Attachments**

None



## Administration Procedure

<b>Responsible officer(s)/department(s):</b>	Manager Economic Growth and Investment
<b>Approving authority:</b>	Manager Finance
<b>Signature</b>	
<b>Date of review</b>	24 May 2016
<b>Next review:</b>	24 May 2017
<b>Date(s) of previous review(s):</b>	N/A
<b>Dataworks number:</b>	

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## **9.8 Code of Conduct for Council Members investigation report (GC2015-13)**

This is a regular or standard report.

CEO: Mark Dowd, Chief Executive Officer

Report Author: Desma Fraser, Manager Governance

Contact Number: 8384 0734

Attachments: 1. Submission of Cr Jamieson (3 pages)  
2. Submission of Cr Kilby (2 pages)

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### **1. Purpose**

This report provides the findings of the Code of Conduct for Council Members investigation undertaken by Mr T Byrt of Byrt Corporate Advisory in relation to the Code of Conduct for Council Members complaint lodged by Cr Kilby on 26 May 2015 regarding the alleged inappropriate behaviour of Cr Bill Jamieson during and immediately after the Council meeting on 26 May 2015.

### **2. Recommendations**

**1. That Council notes that as per the Code of Conduct for Council Members, Part 2.24, a breach of the Behavioural Code must be the subject of a report to a public meeting of the Council.**

**2. That Council resolves:**

**To accept the investigator's findings, that as per the Code of Conduct for Council Members and Council's procedure for investigating complaints, the investigation found a breach of the following clauses of the Code of Conduct for Council Members, Part 2, Behavioural Code by Cr Jamieson:**

- **Clause 2.3 by not acting "*in a reasonable, just, respectful way*".**
- **Clause 2.10 by acting to "*bully or harass other Council members*".**
- **Clause 2.11 by acting to "*bully or harass Council staff*".**

**3. That as per the Code of Conduct for Council Members Part 2.25, that Council takes no action against Cr Jamieson on this occasion due to the timeframes associated with the processing of this complaint.**

**OR**

**4. That Council resolves:**

**a. Not to accept the investigator's findings and justifies not accepting the findings for the following reason/s:**

**(to be determined by Council at the Council meeting.)**

**b. And that the most appropriate course of action is:**

**(to be determined by Council at the Council meeting.)**

### 3. Background

Cr Kilby lodged a Code of Conduct for Council Members complaint on 26 May 2015 regarding the alleged inappropriate behaviour of Cr Bill Jamieson during and immediately after the Council meeting on 26 May 2015.

The allegations outlined in the complaint, as per the Code of Conduct for Council Members, Part 2 – Behavioural Code, were as follows:

*2.3 - Act in a reasonable, just, respectful and non-discriminatory way when dealing with people.*

*2.10 - Not bully or harass other Council members.*

*2.11 - Not bully or harass Council staff.*

*2.14 - Refrain from directing or influencing Council staff with respect to the way in which these employees perform their duties.*

Cr Jamieson was notified of the complaint on 6 October 2015 following the preliminary assessment. Mr Ted Byrt of Byrt Corporate Advisory was engaged on 9 December 2015 as the external and independent investigator and undertook interviews with relevant parties between 21 December 2015 and 4 February 2016. Opportunities were provided to Cr Kilby and Cr Jamieson to provide submissions in relation to Mr Byrt's draft report findings. Mr Byrt provided his final report findings to council on 15 April 2016.

### 4. Additional information

Please find at attachment 1 a submission in response to the independent external investigator's report from Cr Bill Jamieson and attachment 2 is a submission in response to the independent external investigator's report from Cr Gail Kilby.

#### Findings

Mr Byrt found that Cr Jamieson did on 26 May 2015 at and after the Council meeting behave in such a manner as to breach the Code of Conduct on three grounds, namely:

- Clause 2.3 by not acting "in a reasonable, just, respectful way"
- Clause 2.10 by acting to "bully or harass other Council members"
- Clause 2.11 by acting to "bully or harass Council staff"

contrary to what is expected of a Council Member.

Mr Byrt found that Cr Jamieson did not behave in such a manner as to breach the Code of Conduct "Clause 2.14" by acting in way the effect of which was attempting to "directing or influencing Council staff with respect to the way in which these employees perform their duties".

Mr Byrt found that Cr Jamieson was extremely frustrated by the events which unfolded during the meeting on 26 May 2015 and this frustration led to an "out of character" response in terms of behaviour and language as evidenced in statements supporting the complaint.

Mr Byrt has referred the matter to Council to determine the appropriate action as prescribed by Clause 2.25 of the Code of Conduct, and notes that the circumstances which gave rise to this complaint occurred at one Council meeting in circumstances where Cr Jamieson was understandably distressed about the

difficulties he was experiencing in performing his duties as a Councillor, and specifically found that Cr Jamieson did not breach the more serious Clause 2.14 of the Code of Conduct.

Mr Byrt also made comment that Cr Jamieson was placed at a disadvantage in his ability to recall events regarding the timeframe before he was notified of the complaint on 6 October 2015.

### **Council's options**

As per the Code of Conduct for Council Members, Part 2.25, if following **investigation under Council's procedure for investigating complaints, a breach of the Behavioural Code** by a Council Member is found, the Council may, by resolution:

- Take no action.
- Pass a censure motion in respect of the Council member.
- Request a public apology (written or verbal).
- Request the Council member to attend training on the specific topic found to have been breached.
- Resolve to remove or suspend the Council member from a position within the **Council (not including the member's elected position on Council)**.
- Request the member to repay monies to the Council.

Due to the time period between the lodgement of the complaint on 26 May 2015 and Cr Jamieson being notified of the complaint on 6 October 2015, it is acknowledged that the time lapsed is a relevant issue in Council determining its response to the findings.

## **4. Financial Implications**

Nil.

## **5. Risk and Opportunity Management**

<b>Risk</b>	
<b>Identify</b>	<b>Mitigation</b>
The Code of Conduct for Council Members mandatory provisions provides that a breach of the Behavioural Code must be the subject of a report to a public meeting of the Council.	The provision of this report to a public meeting of council satisfies the legislative requirements of the Code of Conduct for Council Members.



Opportunity	
Identify	Maximising the opportunity
Council members comply with all legislative requirements of their role and abide by the Code of Conduct for Council Members.	Council members work together constructively as a Council and uphold the values of honesty, integrity, accountability and transparency, and in turn, foster community confidence and trust in Local Government.

## Attachment 1

W.B. Jamieson

14/5/2016

To Mayor Rosenberg

### **Submission Code of Conduct Complaint 26<sup>th</sup> of May 2015**

#### **Time lines**

- The Code of Conduct Complaint lodged by one EM on the 27<sup>th</sup> of May 2015
- A second E.M. lodged a Code of Conduct Complaint on the 5<sup>th</sup> of June 2015
- I received notification of the Code of Conduct Complaint in early October 2015

#### **That was four months after the original complaint was made**

- On the 9<sup>th</sup> of December 2015 an investigator was appointed to investigate the allegations
- In late December 2015 I was asked to attend a meeting with the investigator on the 21<sup>st</sup> of December 2015
- I explained that I was organising a Xmas eve dinner with my family and the family of my sons fiancée and the timing was not appropriate.

#### **Eight months after the complaint was made**

- The first meeting with the Investigator was held on the 12 of January 2016, just under 8 months after the meeting of the 26<sup>th</sup> of May 2015
- A subsequent meeting was held with the investigator on the 4<sup>th</sup> of February 2016.
- I sent a submission to the Mayor, as requested, on the 4<sup>th</sup> of April 2016 expecting that would go to the Ems prior to a meeting. Instead it went to the investigator. If I had known that was the intent I would have included detail relevant for that purpose
- The Meeting where explanations were to be presented was to be the 3<sup>rd</sup> of May 2016 however I was attending the Australian Coastal Councils Conference the next day. Obviously Governance was aware of the Conference because they organised the travel and accommodation arrangements
- The explanations will now presented at the meeting on the 24<sup>th</sup> of May 2016

**Two days short of one year after the meeting of the 26<sup>th</sup> of May this issue may be resolved. That is disgraceful.**

#### **First meeting with the Investigator on the 12<sup>th</sup> of January**

The reason I have detailed the timelines is that it is essential for Elected Members realise how those timelines were an impediment to the Investigation becoming a fair, just and reasonable process.

At the meeting the Investigator informed John Gunn and me that he had summarised the allegations of the complainants that the complainants recorded noted shortly after the meeting on the 26<sup>th</sup> of

May 2015 and if I wanted to challenge those statements I was required to say what exactly was said at the Council Meeting some 8 months before.

It was pointed out to the investigator that it was impossible to recall actual statements verbatim that were made 8 months previously on the 26<sup>th</sup> of May 2015 but he indicated that was what he required otherwise he could not consider my evidence.

I pointed out that under those terms the investigation was certainly not fair, reasonable or just, given the circumstances and the 8 months passage of time. I defy anyone to exactly recall what was said at a meeting even the next day let alone 8 months later

The investigator agreed with that statement and it is possibly the reasons he later allowed me to present depositions from four Elected Members

On studying the complaints I noted discrepancies, exaggerations and words that I would not use, in fact some were sexist which disappointed me.

In my reply I worked though the allegations explaining the circumstances and what I recalled which did not support and actually disputed some of the essential assertions of the complainants.

The four elected Members depositions were similar in that they tended to dispute the assertions of the complainants and had a different view of the meeting to the complainants.

However despite admitting the unfairness due to the timelines to me and the four Councillors the investigator decided he would only accept the detail that had been noted by the complainants just after the meeting.

### **Summary**

I have been subjected to a process that lacks openness, transparency and fairness that has been very bruising on me when I was most vulnerable because of health and family issues.

I note that the complainants decided to avoid mediation that would have been a much shorter and less damaging process to me and to the fabric of Council.

The failure to take this issue to mediation has created great angst and lost staff time, destabilised Council and solved little. It is beyond my comprehension why mediation was not used

From talking to other Councillors, apart from those that wrote depositions, and getting supporting phone messages about the incident that many did not remember as being an issue, I formed the view I had been accused of something that I believe I did not do.

Yes the debate was robust but if we continue along the path of moving complaints under the Code of Conduct we will restrict freedom of speech and the Chamber would no longer be involved in robust discussion.

Elected Members should also consider that with the present attitude in the Chamber this could happen to all Elected Members and then you would find yourself in a situation that you have no control over.

### **Conclusion**

I joined Council some time ago to serve my community and I would rather spend my time doing that rather than allocating my time to these disputes and defending my conduct.

I am aware, because of the rash of these disputes that these complaints have impacted on Council's ability to serve this community.

As an example my understanding is that one South Australian Council is dealing with twenty Code of Conduct complaints at the moment which I would suggest, would be paralysing that Council

I believe as Councillors that serve this community, passionate, robust, constructive debate is essential to achieve the best result for the community however it appears some Councillors perceptions of the debate on the 26<sup>th</sup> of May 2015 was that it was inappropriate.

It was never was my intention to upset some members of Council and for that I apologise.

If other Councillors, in the future, think my actions are disrespectful please inform me straight away.

Lastly I urge Councillors and the Mayor that the Code of Conduct System must change and quickly.

I realise that some work has been completed following a workshop but a lot of damage has been done to Council and the issue is urgent

W. B. Jamieson

## Attachment 2

### Submission by Councillor Gail Kilby in relation to Code of Conduct Complaint C2015-13

I submitted this Code of Conduct Complaint in response to the incidents as documented in the Investigator's report.

This is the only CoC complaint I have ever submitted and I do not take such action lightly. I strongly believed that the behaviour exhibited by Councillor Jamieson on the night in question serious enough to warrant investigation. It seems that the investigation results bore this out and validated my decision to proceed.

My complaint was not regarding behaviour against myself but towards others. There were no "personal issues" that drove me to submit this complaint and the comments made by the Councillor in the investigator's report to suggest this are purely subjective, non-evidential and misleading, in my opinion.

There are comments allegedly made by Councillor Jamieson in the investigator's report that need correcting, these being:-

*"I noticed Gail Kilby rudely hovering around the periphery of the conversation but ignored her and later she brought Cr Greaves over who seemed to want to enter what was a private conversation. Basically I told her not to interfere but did not use the words she has suggested."*

#### **My response**

I was not rudely hovering around, I was actually sitting in my seat after a Council meeting! This comment is of a personal nature, it is an emotional and offensive statement.

I did not bring Cr Greaves over to enter a private conversation - this is inaccurate, I advised the presiding member (Cr Greaves) of what was occurring in an effort to manage the difficult, loud and potentially out of control situation occurring in a public area, where staff, Ems and the general public were located and potentially able to witness! What Cr Greaves did then was her decision only.

*"Strangely Cr Kilby has a hearing impairment and yet Jon Deakin who sits two seats away on my never heard anything. Similarly it seems Cr Kilby can tell if people in the gallery heard the words by their reactions, an interesting skill. The gallery is some distance from me and Jon Deakin. I suggest this last part of her statement is driven by personal issues."*

#### **My response**

I have no hearing impairment; this is outrageous allegation is an absolute lie, is personal, offensive, misleading and not relevant to the issue and could possibly be construed as defamatory.

I believe that with the privilege of our role comes the absolute obligation to call out disrespectful and bad behaviour, it is then up to the investigations to prove whether this is actually the case. These complaints should not be made lightly as they are costly, and cause a massive amount of strain, anguish and stress on all parties involved. It can also cause terrible rifts within the Chamber, making effective working very difficult indeed.

However, these costs should not prevent us from calling out unacceptable, bullying, sexist, racist or unlawful behaviours if we witness it. Nor should we be made to feel vulnerable or victimised by calling such behaviours out.

We must take into consideration the welfare of all parties when undertaking the process. It is my belief that our current policies and procedures sorely let us down in this respect. The fact that this procedure has taken so long to complete is proof of this. It is unfair to the all involved and can cause irrevocable damage to the functions and relationships of the Council.

It is my opinion that making somebody stand up and give a forced apology for bad behaviour is not a deterrent to such issues occurring again and if the apology is not honestly given it is at best a token gesture and at worse a humiliating experience for all present. We need to find a way to address such actions effectively.

At the start of our Council meetings we read a pledge that includes the words **As we meet together, we build on this heritage by respecting and listening to each other, thinking clearly, being receptive to new ideas, speaking honestly, and deciding wisely for the current and future well-being of those we serve.** It seems we do not always heed this pledge!

We are a diverse society and behaviours such as shouting, offensive or sexist language and intimidation, that may have been acceptable or even seen as desirable in the past as a sign of strong leadership, are not relevant, effective or acceptable today.

I see myself as an important role model for the women following me into leadership roles in the future, it is becoming very difficult for me to endorse and encourage other women to put the hands up for roles where this kind of behaviour is not only acceptable but encouraged by our inability, fear or unwillingness to speak up or address it.

There is a line between robust, honest debate and bullying or intimidation to get the results we desire for our community and it is up to us to decide what that line is and apply it.

We owe it to the next generation of leaders to make sure we have the best processes in place to make a safe environment for them to work in regardless of gender, ability, race or age. We can only do this by addressing and stopping behaviours that prevent offending behaviour from occurring.

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## **10. Nominations to external bodies**

Nil.

## **11. Questions on notice**

Nil.

## **12. Motions**

### **12.1 Notice of Motion - Cr Nankivell re Draft Budget and Annual Business Plan Adjustment**

#### **Background**

1. The discussions around the Noarlunga Redevelopment Project in recent months have become a little confused.
2. There are 2 separate issues – firstly the adoption of a High Growth Strategy for purposes of seeking Expressions of Interest, and secondly the inclusion of **provisional outlays in this year's financial documents**.
3. While I personally preferred the Medium Growth Strategy last September, I acknowledge the majority of Council endorsed the High Growth Strategy. This gave management a platform on which to pitch development options with interested parties.
4. The initial discussions at Council recognised that CoO may need to partner any development concepts with an injection of funds, and of course cooperation of other parties (eg State Government) was likely to be vital to negotiations. However, the amount of funds has only ever been guesstimates and would be properly considered when (and if) any proposals materialised.
5. **This process notwithstanding, the inclusion of provisions in this year's financial documents came as a surprise to some Councillors.**
6. Firstly, it is deemed premature in the sense that the Expression of Interest process has not even commenced.
7. Secondly, it is presumptive and could infer to potential tenderers that Council has approved and endorsed a spend.
8. Thirdly, it is not yet a budget figure – budget **defined as "amount earmarked for a particular purpose"**. **This could be misleading to prospective tenderers.**
9. Fourthly, tabling of current documents with potential tenderers may lead to a **"self-fulfilling" situation where the provision becomes a commitment**.
10. Finally, it serves to unsettle and confuse our community. Management has presented it as a foreshadowing of possibilities, but surely any amount of likely spend should be a consequence of negotiations, not the driver for interest expression.
11. It is important to remove these items from the draft documents now, so that they do not impinge wider budget considerations and to clarify the matter prior to final deliberations.

### **Motion**

**That prior to Council's adoption of the Annual Business Plan and budget, the Noarlunga Regional Centre Revitalisation and Noarlunga Office Accommodation be removed from our long term financial modelling and the Annual Business Plan and budget updated accordingly.**

## **12.2 Notice of Motion - Cr Themeliotis re Licence fee - Lions Club of Aberfoyle and Districts**

### **Background**

The Lions Club of Aberfoyle and Districts operates a book shed from the old fire station on Main Road, Coromandel Valley.

In September 2015, Council approached the Lions Club of Aberfoyle Park and District to formalise a licence for their ongoing long term use of the site and which included invoicing the Club with an annual licence fee of \$330 in accord with **Council's Schedule of Fees and Charges 2014-2015** (Reserves – Long Term Licence Fee \$165 per 6 months). An exchange of correspondence from the Lions Club and council failed to have the fee removed. The Club has paid the licence fee to avoid any additional costs involved in late payments.

The revision of this licence fee can only be achieved by waiving Council's Fees and Charges in relation to the Licence for occupation of community land.

The funds raised by the Lions Club go towards their scholarship programs and supporting those in the community who need assistance. Having to pay council the \$330 licence fee reduces the club's ability to assist the community and Council's Community Plan sets out that we support volunteers. The Lions Club maintain the grounds around the shed at no cost to council and they are willing to continue to do this.

### **Motion**

#### **That Council:**

- 1. Waive the annual licence fee of \$330 applied to Lions Club of Aberfoyle Park and District for the use of the old fire station on Main Road, Coromandel Valley and reimburse to the Lions Club of Aberfoyle and District the \$330 already paid, to allow them to continue to fund scholarship programs for the community.**
- 2. Apply a "peppercorn" fee of \$1.00 pa in lieu of the \$330.00 annual licence fee.**

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## **13. Petitions**

### **13.1 Petition – Ulmus Parvifolia (Chinese Elms)**

This is a receiving report for a petition.

Report Author: Daryl Sowerby, Manager Field Operations

Contact Number: 8384 0153

Attachments: 1. Petition (4 pages)

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#### **1. Purpose**

A petition has been received containing eighty (80) signatures requesting Council declare Ulmus Parvifolia (Chinese Elms) a pest and remove them from Noarlunga Downs.

#### **2. Recommendations**

- 1. That the petition be received.**
- 2. That Council note issues associated with Ulmus Parvifolia (Chinese Elms) are currently being investigated with a further report being presented to Council by end of June 2016, as per Council meeting of 3 May 2016 resolution 13.2.2.**
- 3. That the head petitioner be notified of Council's decision.**

#### **3. Background**

The petition states that residents in Noarlunga Downs have problems with Chinese Elms (*Ulmus Parvifolia*) causing damage to properties and infrastructure.

At its meeting of 3 May Council received 2 petitions regarding removal of Chinese Elms (*Ulmus Parvifolia*) for Mallard Crescent, Sandpiper Avenue and Sea Eagle Crescent, Seaford Rise where it was resolved

##### *13.2 Petition - Chinese Elm Trees*

- 1. That the petitions for Mallard Crescent and Sandpiper Avenue Seaford Rise and Sea Eagle Crescent Seaford Rise be received.*
- 2. That the matters be investigated and a further report presented to Council upon completion of the investigation by the end of June 2016.*
- 3. That we refer the Ulmus Parvifolia (Chinese Elm) to the NRM Board for potential listing as a declared pest.'*
- 4. That the head petitioners be notified of Council's decision.*

Also at its meeting of 12 April 2016 Council resolved the following:

*'12.3 Notice of Motion – Cr Holtham – Chinese Elms*

*1. That Council investigate the suitability of Ulmus Parvifolia (Chinese Elm) for planting as a street tree (or anywhere) in the City of Onkaparinga as part of the tree management plan.*

*2. That Chinese Elm be removed from the recommended planting guide until the tree management plan is complete.'*

The Tree Management Plan is currently under development and expected to be completed by the end of the year.

On initial review further investigation is required to assess the impact of Ulmus Parvifolia (Chinese Elms) at this location.

#### **4. Financial Implications**

The financial implications will be considered in the follow up report to be presented to Council upon completion of the investigation.

#### **5. Risk and Opportunity Management**

Petitions provide a way of the public informing Council of their needs and concerns and/or provide information that **may assist or influence Council's decision.**

Attachment 1

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CITY OF ONKAPARINGA

TO THE COUNCILLORS OF THE CITY OF ONKAPARINGA AND

16 MAY 2016

MEMBERS OF STATE PARLIAMENT

NOARLUNGA

This petition is in response to the concerns of residents/ratepayers who are experiencing negative effects of the street tree plantings of Chinese Elms in their neighbourhoods.

These trees are a recognised pest in other States and Countries because of their invasive nature. We are very concerned about the impact on our homes, suburbs and waterways.

We, the undersigned, are requesting that the offending trees be poisoned, removed once dead, and replaced with a suitable, non-invasive alternative as soon as practicable to prevent their further spread and damage to homes and infrastructure.

HEAD PETITIONER:

Name Margaret + Robert Hart  
Address 23 Corrimal Ave Noarlunga Downs  
Phone 8186 6226 0419894 373  
Email sandy.wickham@outlook.com

NAME	ADDRESS	PHONE	SIGNATURE
Beth Poore	29 Corrimal Ave Noarlunga Downs	0438772681	<i>Beth Poore</i>
Sandra Merkin	30 Corrimal Ave Noarlunga Downs	0408258658	<i>Sandra Merkin</i>
COLIN FIELD	64 SYLVAN Cct Noarlunga Downs	0409672214	<i>Colin Field</i>
CRAYS DOUBESS	4 SYLVAN Cct Noarlunga Downs	0421326071	<i>Crays Doubess</i>
Editha	8 SYLVAN Cct Noarlunga Downs	088384139	<i>Editha</i>
Alfreda Nicholas	8 SYLVAN Cct Noarlunga Downs	088384139	<i>Alfreda Nicholas</i>
Nelly Gamar	23 SYLVAN Cct Noarlunga Downs	0873290936	<i>Nelly Gamar</i>
P. Jones	29 SYLVAN Cct Noarlunga Downs	0861861656	<i>P. Jones</i>
Deerichman	30 SYLVAN Cresent Noarlunga Downs	0410448411	<i>Deerichman</i>
Lynly Pannunzio	6 Hertford Pl N/Downs	0404782603	<i>Lynly Pannunzio</i>
ARNOLD PANNUNZIO	6 HERTFORD PL N/Downs	0417944809	<i>Arnold Pannunzio</i>
Howard Schilling	8 Hertford Pl N/Downs	0466740047	<i>Howard Schilling</i>
PT QUIZIZ	14 SYLVAN - Cct	0419634267	<i>PT QUIZIZ</i>
Kristy Henderson	12 SYLVAN CIRCUIT	0416391789	<i>Kristy Henderson</i>
DREW MCKIRDY	6 SYLVAN Cct	0425331901	<i>Drew McKirdy</i>
MELANIE GUTHRIE	19 Corrimal Ave Noarlunga Downs	0433782830	<i>Melanie Guthrie</i>
KATRINA MCKIRDY	6 SYLVAN CIRCUIT	0423605544	<i>Katrina McKirdy</i>
Mark Robinson	2 Sylvan Cct, Noarlunga Downs	0403185433	<i>Mark Robinson</i>
Melaine Robinson			<i>Melaine Robinson</i>
Sally Daniel	13 Corrimal Ave	0400685554	<i>Sally Daniel</i>
G. Willis	4 Corrimal Ave	0430018222	<i>G. Willis</i>
Annette Cooper	5 SYLVAN Cct Noarlunga Downs	0417250441	<i>Annette Cooper</i>
Gregory Cooper	"	0400117784	<i>Gregory Cooper</i>
Christine O'Callaghan	19 SYLVAN Cct Noarlunga Downs	0477768535	<i>Christine O'Callaghan</i>
Sarah Hill	20 SYLVAN Cct Noarlunga Downs	0430550520	<i>Sarah Hill</i>

Doc:4084530



**TO THE COUNCILLORS OF THE CITY OF ONKAPARINGA AND**

**MEMBERS OF STATE PARLIAMENT**

This petition is in response to the concerns of residents/ratepayers who are experiencing negative effects of the street tree plantings of Chinese Elms in their neighbourhoods.

These trees are a recognised pest in other States and Countries because of their invasive nature. We are very concerned about the impact on our homes, suburbs and waterways.

We, the undersigned, are requesting that the offending trees be poisoned, removed once dead, and replaced with a suitable, non-invasive alternative as soon as practicable to prevent their further spread and damage to homes and infrastructure.

**HEAD PETITIONER:**

Name... Margaret + Robert Hart

Address... 23 Corrimal Ave

Phone... 8186 6226 0419 894 373

Email... sandy.wicket@outlook.com

NAME	ADDRESS	PHONE	SIGNATURE
Wendie Tiemeijer	26 Sylvan Circuit Noarlunga	0434045361	W Tiemeijer
Paul Stone	24 Sylvan Cct	0488195510	Paul Stone
Sahra O'Neill	22 Sylvan Cct	042576856	Sahra O'Neill
Andrew Smole	21 Sylvan Cct	083820324	Andrew Smole
Michelle Smole	21 Sylvan Cct	0407619874	Michelle Smole
KRISTY WAGNER	22 SAMEDEN DR, NOAR DUNGS	0402917710	Kristy Wagner
JEREMY CLARKE	22 SAMEDEN DR, NOAR DUNGS	041877997	Jeremy Clarke
Kate Pahl	14 Corrimal Av Noarlunga	0423096284	Kate Pahl
Jordan Pahl	14 Corrimal Av Noarlunga	0423095494	Jordan Pahl
Joseph S. Chalk	28 Corrimal Ave N.D.	0448364881	Joseph S. Chalk
Vince Mylch	27 Corrimal Ave N.D.	040000258	Vince Mylch
Chris Kohl	20 Corrimal Ave	0411433245	Chris Kohl
Rudy Kohl	20 Corrimal Ave	"	Rudy Kohl
Robert Williams	26 Sylvan Circuit	0409287869	Robert Williams
Michelle Walsh	58 Sylvan Cct	0437929784	Michelle Walsh
Jodi Taylor	56 Sylvan Cct	0409443928	Jodi Taylor
Rick Taylor	56 Sylvan Cct	0418841732	Rick Taylor
Chris Bankham	46 Sylvan Cct	0404489456	Chris Bankham
Scott Walker	3 Sameden Drive	0432493452	Scott Walker
Rebecca Bills	4 Sameden Drive	0413339913	Rebecca Bills
Daniel Warren	5 Sameden Drive	0402231032	Daniel Warren
Warwick Ainsworth	4 Sameden Drive	0426646794	Warwick Ainsworth
BARRY YEOMANS	11 Sameden Drive	0411143138	Barry Yeomans
Craig Davidson	8 Sameden Dr	0433058278	Craig Davidson
Jim Inglis	13 Sameden Dr	0400060717	Jim Inglis

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**HEAD PETITIONER:**

Name.....Margaret and Robert Hart.....

Address.....23 Corrimal Ave Narlunga Downs.....

Phone.....08 8186 6226.....0419 894 373.....

Email.....sandywicket@outlook.com.....

NAME	ADDRESS	PHONE	SIGNATURE
VAL FARNOLD	14 Samden Drive	0427080455	
GRAEME FARNOLD	" "	" "	
SUSAN SCHAFER	19 " "	043974145	
JANE HUNT	16 " "	0411961194	
Suliana Hernandez	21 Samden Drive	0423092012	
GARY COOKE	23 SAMDEN DRVS	0409 970287	
Donna Cooke	" " "	0437 314 308	
Helen Rhae	7 Sylvan Cct	0406768784	
Julie Venning	" " "	0411 056 424	
Luke Foran	11 Sylvan Cct	0411 011 756	
Alex Kvassev	16 Sylvan Cct	0466 337 371	
Janine McGirr	19 Hertford Place	0414 713 545	
John McGirr	19 Hertford Place	0414 367 345	
Michael Cunningham	10 Corrimal Ave	0403 866 475	
Gay Cunningham	10 CORRIMAL AVE	0404 779005	
SANDRA WALTER	2 Cascabel Way	0408832896	
JOHN WALKER	2 CASCABEL WAY	" "	
Michelle Crick	31 Corrimal Avenue	0433 701785	
PHIL CRICK	" "	0433 256261	
MARLOW D'AMBROSIO	26 CORRIMAL AVE	0410 639 616	
VERONICA QUINN	25 Corrimal Ave	0413 607769	
Brenton Korman	19 Corrimal Ave	0433 546 674	
ROBERT HART	23 CORRIMAL AVE	0419 334 861	
RITA KRACS	17 SYLVAN CCT	0410 616 820	
Dorothy Boyd	15 SYLVAN CCT	8382 7869	



**14. Urgent business**

**15. Confidential items**

**Confidential Clause**

If Council so determines items 15.1 and 15.2 may be considered in confidence under Section 90(2) of the *Local Government Act 1999* on grounds contained in the Recommendations below.



Mark Dowd  
**Chief Executive Officer**

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**15.1 Audit, Risk, Value and Efficiency Committee meeting confidential minutes**

**1. That:**

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to receive and discuss report at the meeting on the following grounds:

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.
3. That the matter of the Audit, Risk, Value and Efficiency Committee confidential minutes having been considered by the Council in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the Audit, Risk, Value and Efficiency Committee confidential minutes and discussion relating to the subject matter be kept confidential until Council's consideration of the recommendation of the review.
  4. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
  5. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

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## **15.2 Service Review**

### **1. That:**

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
  - b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:  
  
Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead):
  - c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.
3. That the matter of Service Review having been considered by the Council in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the Service Review and the minutes and the report of the Council relating to discussion of the subject matter be kept confidential until Council's consideration of the recommendation of the review.
  4. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
  5. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

## **16. Closure**

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# Conflict of Interest Disclosure Form

To be completed and given to meeting minute taker prior to the meeting.

Councillor:

Date:

☐ Council Meeting

Agenda Item/s no:

☐ Strategic Directions Committee Meeting

Agenda Item/s no:

☐ Audit Risk Value & Efficiency Committee

Agenda Item/s no:

## 1. I have identified a conflict of interest as:

MATERIAL ☐

ACTUAL ☐

PERCEIVED ☐

**MATERIAL:** Conflict arises when a councillor or a nominated person will gain a benefit or suffer a loss (whether directly or indirectly and whether pecuniary or personal) if the matter is decided in a particular manner. If declaring a material conflict of interest, Councillors must declare the conflict and leave the meeting at any time the item is discussed.

**ACTUAL:** Conflict arises when there is a conflict between a councillor's interests (whether direct or indirect, personal or pecuniary) and the public interest, which might lead to decision that, is contrary to the public interest.

**PERCEIVED:** Conflict arises in relation to a matter to be discussed at a meeting of council, if a councillor could reasonably be taken, from the perspective of an impartial, fair-minded person, to have a conflict of interest in the matter – whether or not this is in fact the case.

## 2. The nature of my conflict of interest is as follows:

*(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)*

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## 3. I intend to deal with my conflict of interest in the following transparent and accountable way:

☐ I intend to **leave** the meeting

☐ I intend to **stay** in the meeting

## 4. The reason I intend to stay for an ACTUAL or PERCEIVED conflict is:

☐ That I will receive no benefit or detriment direct or indirect, personal or pecuniary from considering and voting on this matter.

☐ Other *(describe reason)*

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**CONFLICTS MUST ALSO BE DECLARED VERBALLY DURING MEETINGS**

Governance use only: Member voted FOR/AGAINST the motion.

## Ordinary Business Matters

A **material, actual** or **perceived** Conflict of Interest does not apply to a matter of ordinary business of the council of a kind prescribed by regulation.

The following ordinary business matters are prescribed under Regulation 8AAA of the *Local Government (General) Regulations 2013*.

- the conduct and consideration of a review under section 12 of the Act (Elector Representation Review)
- the adoption or alteration of a training and development policy under section 80A of the Act
- the adoption or amendment of a strategic management plan under section 122 of the Act
- the adoption or revision of an annual business plan or budget under section 123 of the Act
- the declaration of rates (other than a separate rate) or a charge with the character of a rate.

## Engagement and membership with groups and organisations exemption

A member will not be regarded as having a conflict of interest **actual** or **perceived** in a matter to be discussed at a meeting of council **by reason only of**:

- an engagement with a community group, sporting club or similar organisation undertaken by the member in his or her capacity as a member; or membership of a political party
- membership of a community group, sporting club or similar organisation ( as long as the member **is not** an office holder for the group, club or organisation)
- the member having been a student of a particular school or his or her involvement with a school as parent of a student at the school
- a nomination or appointment as a member of a board of a corporation or other association, if the member was nominated for appointment by a Council.

However, the member will still be required to give careful consideration to the nature of their association with the above bodies. Refer Conflict of Interest Guidelines.

**For example:** If your **only** involvement with a group is in your role as a Council appointed liaison as outlined in the Council appointed liaison policy, you will not be regarded as having a conflict of interest actual or perceived in a matter, and are NOT required to declare your interest.