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15 January 2015

## NOTICE OF COUNCIL AND COMMITTEE MEETINGS

NOTICE IS HEREBY GIVEN in accordance with Sections 83 and 87 of the *Local Government Act 1999* that an **Ordinary Meeting of Council** of the City of Onkaparinga will be held on **Tuesday 20 January 2015** at the Council Chamber at the Civic Centre, Ramsay Place, Noarlunga Centre at 7pm for the purpose of considering the items included on the attached agenda.

*We recognise that the land on which we meet has considerable natural and cultural heritage, including thousands of years of traditional ownership by Kaurna.*

A large, stylized handwritten signature in black ink, appearing to read "Mark Dowd".

Mark Dowd  
**Chief Executive Officer**

Disclaimer: Please note that the contents of the Council Agendas have yet to be considered by Council and recommendations contained herein may be altered or changed by the Council in the process of formally making decisions of Council.



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**City of Onkaparinga**  
**Agenda for the Council meeting**  
**to be held on 20 January 2015**

**Venue:** Council Chamber, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced:**

**Present:**

**Apologies:** Cr G Olbrich

**Leave of absence:**

**Absent:**

**Pledge:**

*We recognise this City's considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna, and the more recent contribution from people either born here or who have migrated here. As we meet together, we build on this heritage by respecting and listening to each other, thinking clearly, being receptive to new ideas, speaking honestly, and deciding wisely for the current and future well-being of those we serve.*

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- 1. Opening of meeting**
- 2. Confirmation of minutes of the Council meeting held on Tuesday 9 December 2014.**
- 3. Adjourned business**  
Nil.
- 4. Leave of absence**  
Nil.

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## **5. Mayor's Communication**

### **5.1 Mayors report 20 January 2015**

#### **Pensioner Concessions**

The removal of pensioner concessions (but reinstatement for one year only by the State Government) means that in the coming budget, councils across South Australia will be faced with a very hard decision. Either Council will decide to remit the concession from our budget revenue or pass on the full rate (with no concession) to all ratepayers. Either way the decision will be a very unpopular one. The value of concessions for our council is \$2,929,357 for 15,444 concession holders. This equates to almost 3% rate impact if the decision is made to fully remit the concession. If the decision is to fully remit then the remainder of the ratepayer base will subsidise that value and if the decision is to pass on the full cost, this will add the concession amount to all pensioner rate bills. As I said, neither will be a popular decision.

A late report from staff will follow this agenda and include a letter that will be sent to all ratepayers as part of the quarterly rates notice process.

#### **Elected member representation**

Thank you to the following elected members who represented me during this period:

Councillor William Jamieson

- Christies Beach High School – Secondary School Community Services Award – 3 December 2014

#### **Mayor's calendar**

My activities from 1 December 2014 to 4 January 2015 are reflected in attachment 1.

Thank you



Lorraine Rosenberg

**Mayor**

#### **Recommendation**

**That Council note the 20 January 2015 Mayor's report.**

**Attachment 1**

<b>Meetings and events attended by the Mayor 1 December to 4 January 2015</b>	
December 2014	
1	Meeting with business representatives and staff
	Aberfoyle Park Secondary School Services Awards
2	Meeting with business representative
	Elected member workshop
3	Cardijn College Secondary School Services Award
4	Opening Jamie's Ministry of Food Pop Up Kitchen
5	Tatachilla College Australian Business Week luncheon and Award Ceremony
	Mayors Business Christmas function
6	Elected Member induction
	Sea Wolves Dive Club Christmas function
	Morphett Vale Youth Club event
7	Cherry Chatter Christmas function
8	Citizenship Ceremony
	Lions Noarlunga Morphett Vale Christmas function
9	Willunga District Community Bus Committee meeting
	McLaren Vale Willunga Mens Probus Club Christmas function
	Meeting with CEO
	Meeting of Council
10	Community Information Session
11	Media radio interview
	Resident's meeting
12	Elected Member breakfast
	Meeting of LGA – Metropolitan Local Government Group
	Former Elected Member thank you event
13	Aldinga Recreation Centre launch
	Queens Scout Award presentation speech
14	Seaford Recreation Centre launch
	Southern Community Christmas Carols Opening
15	Meeting of Audit, Risk, Value and Efficiency Committee
	Christie Downs Community House Christmas event
	Meeting of Chief Executive Officer Performance Management Committee
16	Civic Award Committee meeting
	Willunga Golf Course meeting
17	Meeting with ward councillors and staff
	AGM of McLaren Vale Grape Wine and Tourism Association
	Aberfoyle Carols in the Park Christmas greeting
18	Meeting of LGA Management Group
	Harvest Festival Art Exhibition Opening
	Noarlunga Uniting Church Carols
19	Elected Member breakfast
	Cherry Gardens Community Christmas Carols greeting
20	Inaugural Green Light Eco Market speech
23	Willunga District Community Bus morning tea
January 2015	
4	ATP Challenge sponsors dinner - speech



**6. Presentation**

Nil.

**7. Deputation**

Nil.

**8. Presentation by Committee Chairpersons and reports to Council by Council Committees.**

**8.1 Audit, Risk, Value and Efficiency Committee minutes**

This is a regular or standard report.

Manager: Andrea Sargent, Manager Risk and Compliance

Report Author: Matthew Lawrence, Governance Officer

Contact Number: 8384 0126

Attachments: 1. Minutes of the Audit Risk Value and Efficiency Committee  
15 December 2014 (6 pages)

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A meeting of the Audit, Risk, Value and Efficiency Committee was held on 15 December 2014.

There were no items that require a resolution of Council.

**Recommendation**

**That Council note the minutes of the Audit, Risk, Value and Efficiency Committee meeting held on 15 December 2014, as attached to the agenda report.**

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## **City of Onkaparinga**

### **Minutes of the Audit, Risk, Value and Efficiency Committee meeting held on 15 December 2014**

**Venue:** Civic Area, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced:** 10.02am

**Present:** Mr D Powell (Chairperson)  
Mr P Mendo  
Cr J Gunn  
Cr B Nankivell  
Mayor Rosenberg

**Apologies:**

**Leave of absence:**

**Absent:**

1. **Opening of meeting**

**Mr Powell** officially declared the meeting open at 10.02am.

**Mr Powell** thanked Sharon Nash for her efforts and commitment during her term on the Audit, Risk, Value and Efficiency Committee.

2. **Confirmation of minutes of the Audit, Risk, Value and Efficiency Committee meeting held on Monday 13 October 2014, and the Special Audit, Risk, Value and Efficiency Committee meeting held on Monday 20 October 2014.**

**Cr Gunn** *MOVED that the minutes of the proceedings of the Audit, Risk, Value and Efficiency Committee meetings held on Monday 13 October 2014, and the Special Audit, Risk, Value and Efficiency Committee meeting held on Monday 20 October 2014 be received and confirmed as an accurate record of those proceedings.*

*Seconded by Mr Mendo.*

*CARRIED*

3. **Adjourned business**

Nil.

4. **Chairperson's report**

**Audit, Risk, Value and Efficiency Committee – Presiding Members report – 4 November 2014 Council meeting.**

My name is David Powell and I am pleased to provide the Presiding Member's report of the Audit, Risk, Value and Efficiency Committee for 2014. The Committee has met on eight occasions since the previous report to consider a range of matters within the scope of its Terms of Reference.

**Financial Statements 2014**

The Committee has fulfilled its duties in line with Section 126 of the *Local Government Act 1999* and has reviewed the annual financial statements to ensure that they present fairly the state of affairs of the Council. In reviewing the financial statements, the Committee has provided feedback to the administration, reviewed relevant adjustments, judgements, reporting issues, accounting policies and practices and met with the external auditors (Dean Newberry and Partners). I would like to acknowledge the work of the finance team in preparing the accounts and in particular Daniel Jaensch for his design of the financial statements, which have been recognised as best practice by the External Auditors.

On 20 October 2014 the Committee resolved that it is satisfied that the financial statements comply with the requirements of the legislation and the accounting standards and that they present fairly the state of affairs of council for the year ended 30 June 2014. I commend the financial statements for noting at your meeting tonight.

The following have also been considered by the Committee in the past 12 months.

**Financial Reporting and Sustainability**

- Long term financial plan forecast economic indicators
- Quarterly financial management updates
- End of financial year reporting timetable and process
- 2013-14 Financial Statement Assumption and Progress Report
- Draft 2013/14 Financial Statements
- Draft 2013/14 Annual Report.

**Internal Controls and Risk Management Systems**

- Financial Management Framework update
- Risk Management Review - Data and Profile Report 2013
- Placement of Council Insurances
- 2014 Risk Management Review
- Risk Management Update
- Risk Management Framework review progress report
- Internal control assessment update

**Internal Audit**

- Quarterly Internal Audit Updates
- General Ledger Maintenance and Security internal audit report
- Tenders, Contracts and Contract Management internal audit report
- Development Assessment Internal Audit
- Information and Communication Technology Penetration Testing and Vulnerability Internal Audit Report
- Dog and Cat Management Board audit report
- Draft 2014-2016 Internal Audit Plan

**External Audit**

- Balance Date Audit Management Letter Report
- Implementation of External Audit Actions Progress report
- 2013-14 External audit interim management report - internal controls
- 2013-14 External audit interim management report

**Other**

- Service Reviews, Innovation and Improvement status
- Audit, Risk, Value and Efficiency Committee Work Plan

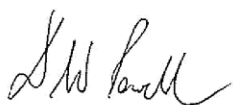
In accordance with its Terms of Reference, the Committee has conducted its annual performance review.

It is with sadness that I acknowledge the sudden passing of Allen Bolaffi on 1 June 2014. Allen served on the Audit, Risk, Value and Efficiency Committee since its inception in 2007 and for many of the years was the Presiding Member.

I would like to thank Mayor Rosenberg, Councillor Nash, Councillor Gunn and Councillor Kilby (proxy) for their valued contribution to the work of the Committee.

I would also like to welcome Peter Mendo as an independent member to the Committee since May 2014.

Thank you for the opportunity to serve the Council in this way. We would welcome you visiting one of our meetings next year.



David Powell

**Presiding Member**

**5. Presentation**

Nil.

**6. Deputation**

Nil.

**7. Reports of officers**

**7.1 Terms of Reference for the Audit, Risk, Value and Efficiency Committee**

***MOVED Mayor Rosenberg.***

*That the Audit, Risk, Value and Efficiency Committee adopt the Terms of Reference, endorsed by Council on 9 December 2014, as attached to the agenda.*

*Seconded by **Cr Nankivell.***

*CARRIED*

**Mr Powell** brought forward item 7.4 2014 Legislative Compliance Internal Audit at this point.

#### **7.4 2014 Legislative Compliance Internal Audit**

Ms Amy Grace, Partner, Ernst and Young, was in attendance and answered questions from Committee members in relation to this report.

*MOVED **Mr Mendo.***

*That the Audit, Risk, Value and Efficiency Committee:*

- 1. note the findings of the 2014 Legislative Compliance Internal Audit and the actions to be taken in response to the recommendations.*
- 2. is provided with an update on the progress of implementation of actions through the quarterly internal audit actions update report, including an update on voters roll privacy concerns.*

*Seconded by **Cr Gunn.***

*CARRIED*

#### **7.2 Balance Date Audit Management Letter Report**

*MOVED **Mr Mendo.***

*That the Audit, Risk, Value and Efficiency Committee note:*

- 1. the 2013-14 External Auditor's Section 129 Report and 2013-4 Independent Auditors Report, as attached to the agenda.*
- 2. the 2014 Balance Date Management letter, as attached to the agenda.*

*Seconded by **Cr Nankivell.***

*CARRIED*

#### **7.3 External auditor selection and appointment process**

*MOVED **Cr Nankivell.***

*That the Audit, Risk, Value and Efficiency Committee:*

- 1. review the draft documentation and satisfy itself that it outlines a scope sufficient to provide the services necessary to meet the requirements of council and the Local Government Act 1999.*
- 2. endorse the proposed process as outlined in this report and the Auditor tender and appointment process map as attached to the agenda, for the selection and appointment of Council's external auditor which includes the calling of open tender.*

*Seconded by **Cr Gunn.***

*CARRIED*

**7.5 Draft 2015 Audit, Risk, Value and Efficiency Committee Work Plan**

***MOVED Cr Gunn.***

- 1. That the Audit, Risk, Value and Efficiency Committee approve the draft 2015 Work Plan, noting that meeting dates may be subject to amendment from time to time and additional meetings may be scheduled to ensure that Council meets the statutory reporting requirements relating to the preparation of the 2015–16 Budget and Annual Business Plan and adoption of the Financial Statements for the year ended 30 June 2015.*
- 2. That an amended Work Plan be included in the agenda for each meeting of the Audit, Risk, Value and Efficiency Committee.*

*Seconded by **Cr Nankivell.***

*CARRIED*

**8. Questions on notice**

Nil.

**9. Motions**

Nil.

**10. Petitions**

Nil.

**11. Urgent business**

Nil.

**12. Confidential items**

Nil.

**13. Closure**

**Mr Powell** officially declared the meeting closed at 10.45am.

*Certified Correct .....Chair*

/ /2014

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## **8.2 Civic Awards Committee minutes**

This is a regular or standard report.

Manager:	Andrea Sargent, Manager Risk and Compliance
Report Author:	Matthew Lawrence, Governance Officer
Contact Number:	8384 0126
Attachments:	1. Minutes of the Civic Awards Committee 16 December 2014 (3 pages)

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A meeting of the Civic Awards Committee was held on 16 December 2014.

The following items require a resolution of Council.

### **Recommendations**

#### **That Council:**

- 1. Endorse the amended Civic Awards Committee Terms of Reference with the following amendments:**
  - a) Deputy Chairperson Cr Hazel Wainwright.**
  - b) If the Chairperson of the Committee is absent from a meeting the Deputy Chairperson will preside at that meeting. If both the Chairperson and the Deputy Chairperson of the Committee are absent from a meeting of the Committee, a representative will be chosen from those present and will preside at the meeting until the Chairperson (or Deputy chairperson, if relevant) is present.**
- 2. Amend the City of Onkaparinga Awards Council policy - 4. Awards 4.4 Australia Day Awards - Nominations and Assessment as follows:**

**Council will be notified of the Australia Day Award Winners via the Mayor's Report presented to the next available Council meeting after the Australia Day Awards presentation event.**
- 3. Note the remaining minutes of the Civic Awards Committee meeting held on 16 December 2014, as attached to the agenda report.**

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**City of Onkaparinga**  
**Minutes of the Community Civic Awards Committee meeting**  
**held on 16 December 2014**

**Venue:** Meeting Room 2, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced:** 4.00pm

**Present:** Mayor Lorraine Rosenberg  
Cr Darryl Parslow  
Cr Hazel Wainwright  
Cr Robyn Holtham  
Ms Kiara Murphy  
Mr Eric Annett

**Apologies:** Ms Sarah Armstrong

**Leave of absence:**

**Absent:**

1. **Opening of meeting**

**Mayor Rosenberg** officially declared the meeting open at 4.00pm.

2. **Chairperson's report**

Nil.

3. **Presentation**

Nil.

4. **Deputation**

Nil.

5. **Reports of officers**

5.1 **Australia Day Awards 2015**

**Cr Parslow** declared an interest as a member of the ANZAC Vigil Committee.

**Cr Wainwright** declared an interest as a member of Aldinga Business and Tourism Association and McLaren Vale Business Association and did not participate in assessment of the related applications.

***MOVED Cr Hazel Wainwright.***

1. *That the Civic Awards Committee Terms of Reference be adopted as per attachment 1 to the report with the following amendments:*
  - a. *Deputy Chairperson Cr Hazel Wainwright.*
  - b. *If the Chairperson of the Committee is absent from a meeting the Deputy Chairperson will preside at that meeting. If both the Chairperson and the Deputy Chairperson of the Committee are absent from a meeting of the Committee, a representative will be chosen from those present and will preside at the meeting until the Chairperson (or Deputy chairperson, if relevant) is present.*
2. *That Council amend the City of Onkaparinga Awards Council policy - 4. Awards 4.4 Australia Day Awards - Nominations and Assessment as follows:*

*Council will be notified of the Australia Day Award Winners via the Mayor's Report presented to the next available Council meeting after the Australia Day Awards presentation event.*
3. *That the Civic Awards Committee award the 2015 Australia Day Awards for the following categories:*
  - *Australia Day Citizen of the Year*
  - *Australia Day Young Citizen of the Year*
  - *Australia Day Community Event of the Year.*
4. *That the recipients of the award be advised of the outcome and invited to attend and receive their award at the City of Onkaparinga Australia Day Bush Fair to be held on 26 January 2015 and that all other nominees and nominators*

City of Onkaparinga  
Minutes of the Community Civic Awards Committee meeting held on 16 December 2014

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*be invited to attend the award presentations at the City of Onkaparinga Australia Day Bush Fair to be held on 26 January 2015.*

5. *That the Council be notified of the Australia Day Award winners at the next available Council meeting after the Australia Day Awards presentation via the Mayor's Report.*

*Seconded by **Cr Holtham**.*

*CARRIED*

6. **Questions on notice**

Nil.

7. **Motions**

*MOVED **Cr Parslow**.*

*That it be noted that Mayor Lorraine Rosenberg, Councillor's Daryl Parslow, Hazel Wainwright and Robyn Holtham would like to thank Eric Annett, Kiara Murphy and Sarah Armstrong for volunteering to be part of the Civic Awards Committee.*

*Seconded by **Cr Holtham**.*

*CARRIED*

8. **Petitions**

Nil.

9. **Urgent business**

Nil.

10. **Confidential items**

Nil.

11. **Closure**

**Mayor Rosenberg** officially declared the meeting closed at 5:14pm.

*Certified Correct .....Chair*

/ /2015

### **8.3 Chief Executive Officer Performance Management Committee minutes**

This is a regular or standard report.

Director: Alison Hancock, Director Corporate and City Services

Report Author: Sue Hammond, Governance Officer

Contact Number: 8384 0747

Attachments: 1. Chief Executive Officer Performance Management Committee minutes of meeting held 15 December 2014 (3 pages)

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A meeting of the Chief Executive Officer Performance Management Committee was held on 15 December 2014.

There were no items that require a resolution of Council.

#### **Recommendation**

**That Council note the minutes of the Chief Executive Officer Performance Management Committee meeting held on 15 December 2014 as attached to the agenda report.**

**Attachment 1**

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**City of Onkaparinga**  
**Minutes of the Chief Executive Officer Performance**  
**Management Committee meeting**  
**held on 15 December 2014**

**Venue:** Meeting Room 1  
Civic Centre, Ramsay Place, Noarlunga Centre

**Meeting commenced:** 3.03 pm

**Present:** Mayor L Rosenberg  
Cr G Kilby  
Cr P Schulze

**Apologies:** Cr H Greaves

**Leave of absence:**

**Absent:**

**1. Opening of meeting**

**Mayor Rosenberg** officially declared the meeting open at 3.03pm.

**2. Confirmation of minutes of the Chief Executive Officer Performance Management Committee meeting held on Monday 8 August 2014.**

**Cr Kilby** *MOVED* that the minutes of the proceedings of the Chief Executive Officer Performance Management Committee meeting held on 8 August 2014 be received and confirmed as an accurate record of those proceedings.

Seconded by **Cr Schulze**.

*CARRIED*

**3. Reports of officers**

**3.1 Terms of Reference**

*MOVED Cr Schulze.*

*That the Chief Executive Officer Performance Management Committee adopt the Terms of Reference as endorsed by Council on 9 December 2014, as amended and with the appointment of Cr Kilby as Deputy Chairperson.*

Seconded by **Cr Kilby**.

*CARRIED*

**4. Other business**

Nil.

**5. Confidential items**

**5.1 Draft Strategic Performance objectives, Work Plan and Appointment of Independent Advisor**

*MOVED Cr Schulze.*

*1. That:*

- a. under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at the meeting in order to consider this item in confidence.*
- b. the Chief Executive Officer Performance Management Committee is satisfied that it is necessary that the public be excluded to enable the Committee to receive and consider the information/report at the meeting on the following grounds:*

*Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in this instance being matters related to the terms and conditions of the employment contract for the Chief Executive Officer.*

City of Onkaparinga  
Minutes of the Chief Executive Officer Performance Management Committee meeting held on 15 December 2014.

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*The Committee is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the contract of employment of a person at the meeting would be inconsistent with accepted principles of professional human resource management.*

- c. *on this basis, the principle that this meeting of the Chief Executive Officer Performance Management Committee should be conducted in a place open to the public has been outweighed by the need to keep the information and/or discussion confidential.*

*Seconded by Cr Kilby.*

*CARRIED*

*MOVED Cr Kilby.*

5. *That matters relating to the Chief Executive Officer Contract of Employment having been considered in confidence under Sections 90(2) and 90(3)(a) of the Local Government Act 1999 an Order be made under the provisions of Section 91(7) and (9) of the Local Government Act 1999 that:*

- a. *the report of the Chief Executive Officer Performance Management Committee relating to discussion of the subject matter (including attachments 3 and 4 to the report being the current Chief Executive Officer's Contract of Employment and the draft Chief Executive Officer's Contract of Employment), having been dealt with on a confidential basis under Section 90(3)(a) of the Local Government Act 1999, be kept confidential until the conclusion of the specified contract periods.*
- b. *attachments 1 and 2 to the report and the minutes of the Chief Executive Officer Performance Management Committee relating to discussion of matters aligned to the Strategic Performance Objectives, the Committee's Work Plan, the appointment of an independent advisor and decisions relevant thereto all of which has occurred on a confidential basis under Section 90(3)(a) of the Local Government Act 1999, be kept confidential until these matters have been determined by Council.*

*Seconded by Cr Schulze.*

*CARRIED*

## 6. Closure

**Mayor Rosenberg** officially declared the meeting closed at 4.20pm.

*Certified Correct .....Chair*

/ /2015



## **9. Reports of officers**

### **9.1 Development Assessment Panel - confirmation of Elected Member positions**

This is a regular or standard report.

Report Author: Mark Dowd, Chief Executive Officer

Contact Number: 8384 0666

Attachments: Nil

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#### **1. Purpose**

This is a Chief Executive Officer report pursuant to Regulation 21 of the *Local Government (Procedures at Meetings) Regulations 2013* recommending a rescission motion to the resolution passed by the Council at its meeting of 9 December 2014 in respect of Item 9.3, being the appointment of three elected members to the City of Onkaparinga Development Assessment Panel, with the term to expire at the conclusion of the Local Government elections in November 2018. The replacement recommendation is that the term expire on 10 December 2016.

#### **2. Recommendations**

**Rescission motion:**

- 1. That the following resolution of Council passed on 9 December 2014 at item 9.3:**

***That the following elected members be appointed as members of the City of Onkaparinga Development Assessment Panel, for a term commencing 10 December 2014 and expiring at the conclusion of the Local Government elections in November 2018:***

- 1. Cr Parslow***
- 2. Cr Olbrich***
- 3. Cr Jamieson***

**be rescinded.**

**That the new resolution read:**

- 2. That the following elected members be appointed as members of the City of Onkaparinga Development Assessment Panel for a term commencing 10 December 2014 and expiring on 10 December 2016:**

- 1. Cr Parslow**
- 2. Cr Olbrich**
- 3. Cr Jamieson**

#### **3. Background**

Due to an administrative oversight, the elected members had been appointed for a term in excess of the two year maximum prescribed in Section 56A(3)(e) of the *Development Act 1993*, at the Council meeting of 9 December 2014.

An amendment to the resolution passed by Council at its meeting of 9 December 2014 is required to correct the defect in the appointment to the Development Assessment Panel.

The intention of the proposed revocation and new recommendation is to confirm the appointments but amend the term of office to a period of two years. No other conditions or terms of appointment are altered.

**4. Financial Implications**

Nil.

**5. Risk and Opportunity Management**

Risk	
Identify	Mitigation
Non compliance with legislative requirements	The proposed amendment will confirm the appointments and correct the defect in the original appointment.

## **9.2 Port Noarlunga: Wearing Street Aquatics Precinct - Sauerbier House**

This is an update on a previously reported subject, concept or issue.

Manager:	Adam Mrotek, Manager Projects and Development Policy
Report Author:	Alex Derewlany, Project Leader
Contact Number:	8384 0534
Attachments:	1. Wearing Street Precinct Concept Design (1 page) 2. Wearing Street Precinct 2013 Concept Plan (1 page) 3. Sauerbier House – Site Works (1 page)

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### **1. Purpose**

This report responds to a 9 December 2014 Council resolution that a report be presented to Council on the additional expenditure on Sauerbier House and how it was determined and ranked.

### **2. Recommendation**

**That Council receive and note this report.**

### **3. Background**

A concept plan for the Wearing Street precinct redevelopment (attachment 1) was endorsed by Council in 2004 following a community engagement process. Council resolved to defer implementation of the plan until 2006-2007 or until the redevelopment of the Port Noarlunga foreshore (including the Witton Centre and associated stages of the Foreshore Access Plan) was completed.

The endorsed Wearing Street Concept Plan included the conservation and adaption of the council owned State Heritage listed Sauerbier Homestead and re-establishment of the formal gardens as a centre-piece of the precinct.

In 2006 Council resolved that an investigation be undertaken as to the best use of Sauerbier House and its precinct, noting its significance and proximity to the river, township, Arts Centre, jetty and foreshore area, dunes and recreational trails and activities.

In 2011 a report by consultants Development Answers recommended that Sauerbier House be developed for the benefit of the community with a focus on heritage, cultural awareness, the arts, design/architecture, and the environment.

A 2013 review of previous planning included development of a preliminary concept design (attachment 2) for the proposed Wearing Street Aquatics Precinct and reconfirmed Sauerbier House as the centre-piece of the precinct redevelopment.

Sauerbier House and associated outbuildings are intended to be used as an art gallery and studios with opportunities to support an Artist in Residence Program, exhibition space, community space for outdoor art, performance area and reception/function venue.

The restoration and extension of Sauerbier House is an important first stage in the broader Wearing Street precinct redevelopment with possible future works to include conservation and fit out of the heritage outbuildings; and improvements to

the south of the homestead to be incorporated into the broader precinct redevelopment.

Council allocated in 2014-2015 a budget of \$80K to progress more detailed concept planning, including stakeholder consultation. Possible future works will be presented to Council following more detailed investigations for consideration and endorsement of further community consultation.

#### **4. Financial Implications**

In 2012-2013 Council had an approved budget of \$305,792 for the proposed extension to Sauerbier House. This was however, inadequate for necessary historic restoration work as well as improvements to the building exterior and surrounds to ensure a fit for purpose community facility. This included provision for car parking, disability access and re-establishment of pedestrian connections to the building surrounds including to Saltfleet Street.

Council approved an additional \$200,000 to address these issues as part of the 2013-2014 budget process. This was the highest ranked project in the Heritage buildings sub category after a budget allocation for minor heritage works to city-wide heritage properties.

On completion of concept designs for restoration and extension of Sauerbier House a cost estimate was prepared suggesting an estimated project cost of \$550,000. Whilst exceeding Council's available budget, the financial position was considered reasonable and the decision made to test a favourable building contractor market.

In 2014 the project was released to open tender. Consistent with the original scope of works the tender invitation included improvements to the building surrounds and establishment of a formal garden as identified in the Sauerbier House and Wearing Street Aquatics Precinct planning and designs.

Tendered fee proposals for the prescribed works (seven submissions) were all in excess of expectation and the approved budget of \$505,000. Review of the tender submission costs identified considerable, but inconsistent differences between the proposals and concept design cost estimate. Generally, the tenders included costs either not captured or underestimated as part of previous estimates.

Following evaluation of the tenders a preferred builder was identified and a reduced scope of works was negotiated. The final, agreed scope of work was limited to the building restoration and extension and supporting facilities required as part of the development approval. Clean-up of building grounds and establishment of the formal gardens (and associated services) fronting Saltfleet Street were removed from the scope. The contract for these building works was finalised in December 2014 and work on the property commenced in early January 2015.

At its meeting on 9 December 2014, having identified additional funding capacity resulting from the 2013-2014 funding surplus, Council resolved to provide an additional \$200,000 toward the Sauerbier House project. This additional funding will enable the establishment of the formal garden as originally scoped (as represented at attachment 3).

It will provide considerably improved access to and from the facility and surrounds including the Port Noarlunga township. Completion of this work at the same time as

the building works will provide efficiencies and ensure enhanced delivery of community and arts based activities due to appealing and functional grounds.

The property grounds will facilitate the expansion of the Arts Centre performance programs to include outdoor performances and events and provide community space for outdoor art. Work will also result in an improved visual connection to the Onkaparinga River.

This funding allows delivery of the originally intended scope of work consistent with:

- previous Council resolutions
- a more recent review of planning for the property and precinct, and
- reflects the strategic importance of this precinct and intended community and arts operations.

These key drivers and the intended direction for this project was communicated to Elected Members at a 9 April 2014 project briefing.

The project's importance is also reflected in the high scoring and ranking within the Project and Capital Works Plan (PCW). The project has consistently ranked highly and would still be the highest ranking individual project in PCW.

## **5. Service Alignment**

The case for arts use of this facility is in line with previous Council deliberation regarding the property and its intended use. It is also consistent with and supports realisation of the endorsed objectives of the Arts and Cultural Development strategy and Public Art Framework (key documents of Council's Strategic Framework developed to support delivery of the Community Plan 2035). This approach is also supported by an independent external review completed by consultant Planning Futures (May 2013). This work identified that Sauerbier Homestead offered an opportunity to pursue unique programs focusing on the following:

- artist studios to support an Artist in Residence program and community based workshops
- art gallery and internal exhibition space
- outdoor garden performance and exhibition space
- festivals and events space.

It is anticipated that delivering the full scope of initial works will significantly improve the business proposition and overall returns from the use of the facility and further activate the Wearing Street precinct.

## 6. Risk and Opportunity Management

Risk	
Identify	Mitigation
Socio-political	<p>There is high community expectation that Sauerbier House be used for community purposes expressed during previous community engagement.</p> <p>Council directions have been consistently focussed towards community use, most recently linked to the Arts Centre.</p> <p>There is a general acknowledgement of the importance of maintaining links with the European heritage of the homestead and its environs.</p> <p>Restorative works will preserve historic building and European heritage for future generations.</p>
Legal	<p>Council has an obligation pursuant to the <i>SA Heritage Places Act 1993</i> to take reasonable care including maintaining the heritage place.</p>
Environment	<p>The property is situated within the 100 ARI year flood plain.</p> <p>Proposal(s) to mitigate risk and protect the asset to be incorporated in the broader planning for the Wearing Street precinct upgrade.</p>
Stakeholder relations	<p>Sauerbier Homestead is critical to informing the direction of the planning and timing for the precinct redevelopment. Further delays have the potential to impact on relationships and delivery of some of the services provided by key stakeholders including South Port Surf Life Saving Club, Department of Education and Child Development Aquatics Program and the Onkaparinga Canoe Club.</p>

<b>Opportunity</b>	
<b>Identify</b>	<b>Maximising the opportunity</b>
Support delivery of Arts and Cultural Development Strategy by facilitating a broader range of uses	Artist in Residence Program, community based workshops, art gallery, leasing of space for related activity. Preliminary discussions with local arts organisations have indicated interest in this opportunity.
Economic development through outdoor performance and function area	Funding for establishment of the formal gardens, enhancement of the property grounds, providing improved access and opening the upgraded property to its surrounds, as the southern gateway to Port Noarlunga will significantly improve the property's functionality and desirability. Improved surroundings will assist in offsetting operational costs by attracting functions and events such as weddings and corporate functions, provide space for outdoor exhibitions and support garden performances and City of Onkaparinga show-case events. Revenue raising opportunities will continue to be actively pursued upon completion of these works.

## 7. **Additional information**

Sauerbier House was acquired by council in 1998. This State heritage listed property was built in 1897 and is significant in terms of its sense of place and landmark value reflecting the European association with the area and demonstrates the high degree of creative, aesthetic and technical accomplishment of our forefathers.

The property is currently unused, deteriorating and subject to occasional vandalism. It is providing minimal community return despite still requiring low level Council maintenance.

Improvement of Sauerbier House, as part of the Wearing Street Aquatics Precinct will deliver considerable community benefit. Restoration and occupation of the property will significantly improve the connection of Wearing Street and the Onkaparinga River with Port Noarlunga and further enhance Port Noarlunga's profile as a vibrant arts and cultural hub.

The improved Sauerbier House will help realise opportunities identified as part of the City of Onkaparinga's arts program and reinvigorate the historical arts focus in Port Noarlunga. A vibrant arts and cultural hub will provide the Wearing Street Aquatics Precinct with a focus for its redevelopment and a catalyst for reviving the riverbank precinct.

The vision for Sauerbier House as a multi-purpose community centre with a focus on heritage and cultural awareness, the arts (visual and performing) is consistent with previous Council direction and resolutions.

The development of a detailed concept plan for the broader Wearing Street aquatics precinct as represented at attachment 2 is currently being progressed. This planning involves securing in-principle agreements with key landholders (the Crown) and tenant stakeholders, local community response, assessment of potential funding sources and alignment of funding contributions. The investigations include the exploration of additional commercial opportunities.

A report regarding the Wearing Street Aquatics Precinct, including recommendations for implementation will be presented to Council for consideration later in 2015.

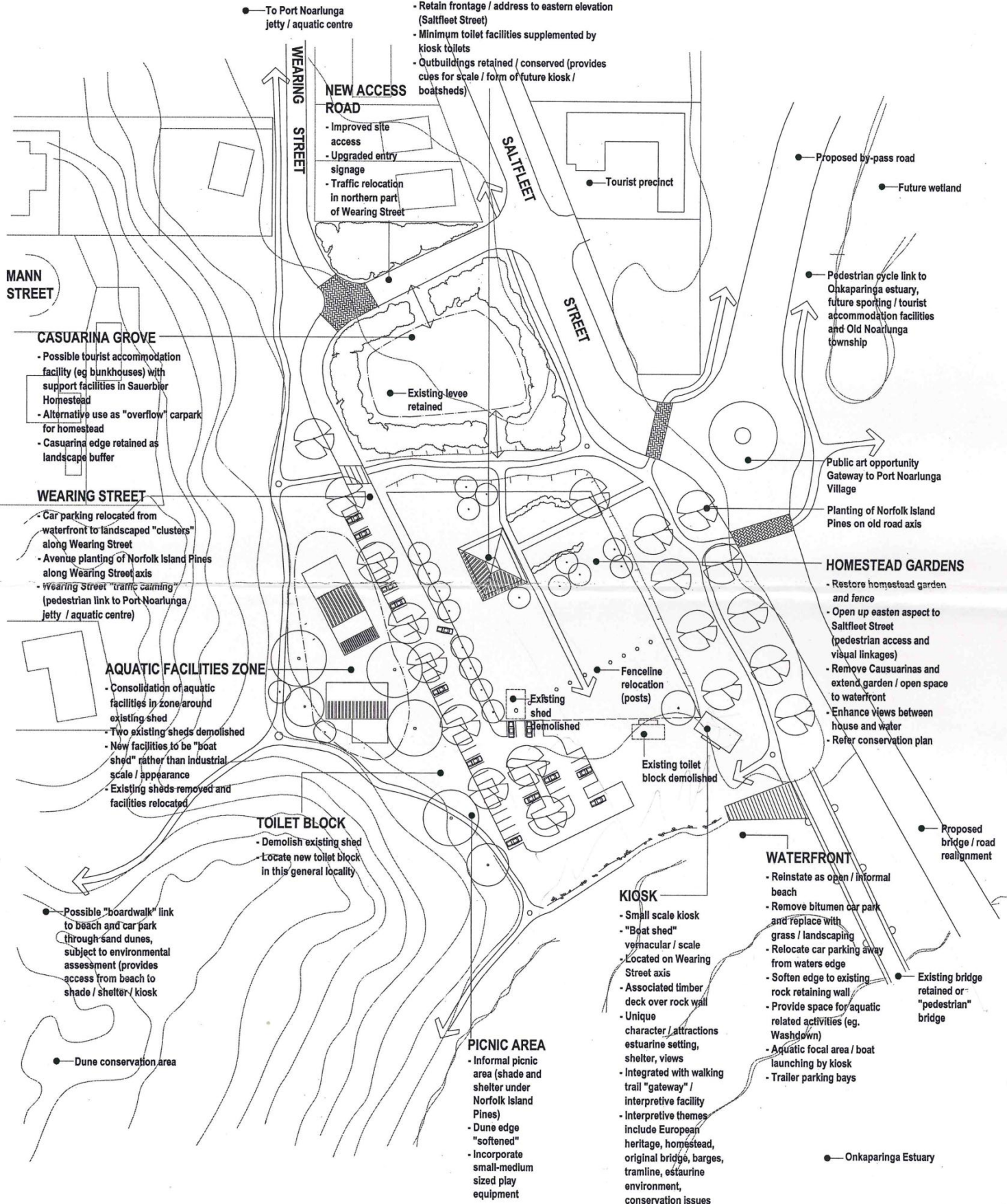


# DRAFT

## Attachment 1

### SAUERBIER HOMESTEAD

- Conservation of Sauerbier Homestead
- Refer Conservation Plan
- Adaptation to fit appropriate scale activities
- Possible Kaurna administration / tourism centre
- Retain frontage / address to eastern elevation (Saltfleet Street)
- Minimum toilet facilities supplemented by kiosk toilets
- Outbuildings retained / conserved (provides cues for scale / form of future kiosk / boatsheds)



## WEARING STREET PRECINCT CONCEPT DESIGN

Date: 08/04

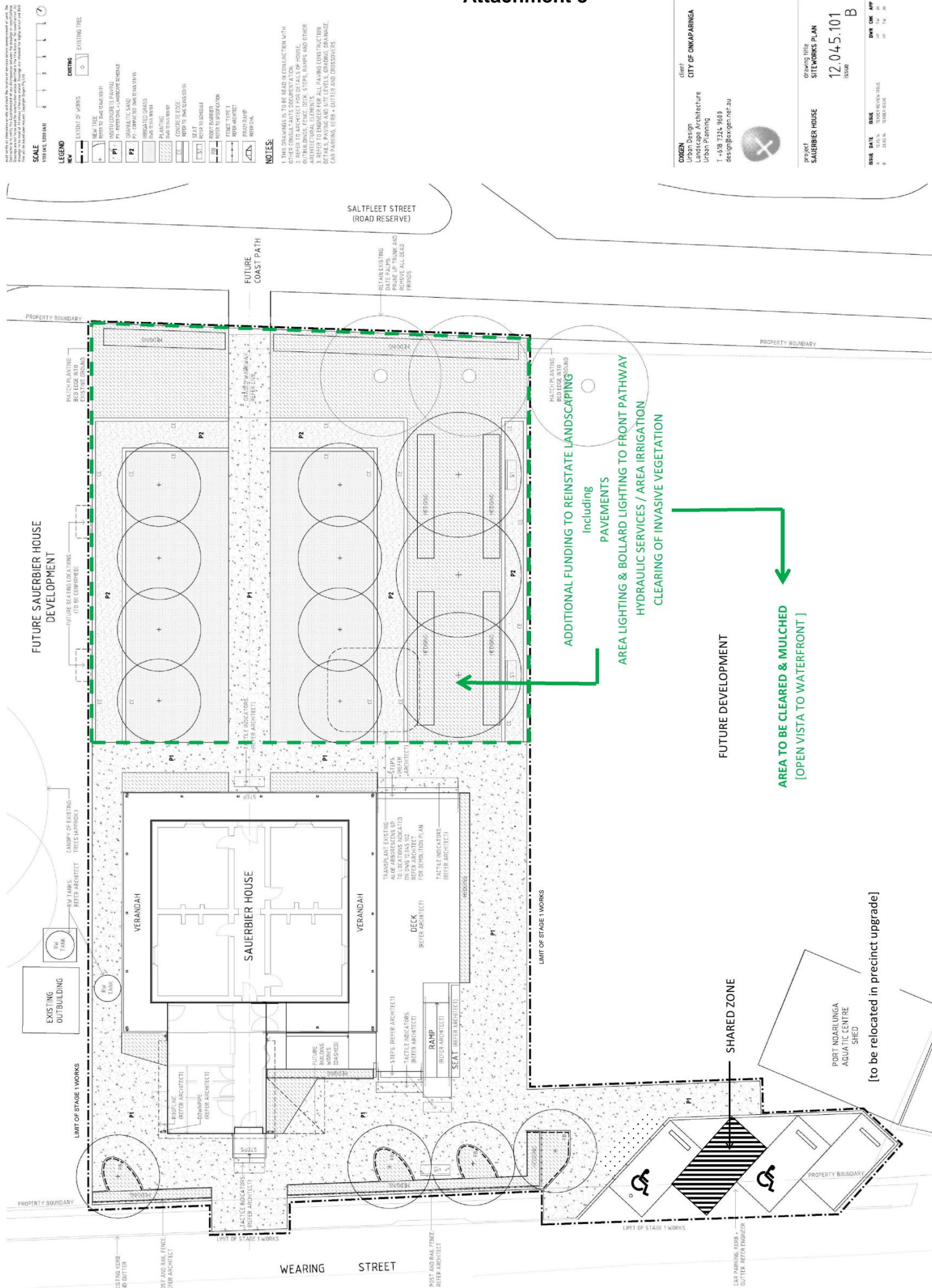
Scale: (N.T.S)





- Provide a viewing deck with a shelter and 'Onkaparinga Barge' pontoon for improved access to the river
- Provide a dedicated launch and grassed loading zone for canoeists and associated aquatic activities





**OXIGEN**

Urban Design  
Landscape Architecture  
Urban Planning  
T +618 7324 9640  
design@oxigen.net.au

client

**CITY OF ONKAPARINGA**

Project

**SAUERBIER HOUSE**

Drawing Title

**SITEWORKS PLAN**

Issue

**12.04.5.101**

Issue

**B**

DATE

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### 9.3 Elected Member attendance at the Australian Local Government Women's Association 2015 National Conference

This is a regular or standard report.

Manager: Andrea Sargent, Manager Risk and Compliance  
Report Author: Karen Ingram, Governance Officer  
Contact Number: 8384 0678  
Attachments: 1. Applications to attend Australian Local Government Women's Association 2015 National Conference (6 pages)  
2. Conference program (4 pages)

---

#### 1. Purpose

Council is required to approve the attendance of elected members wishing to attend a conference where the total cost is over \$1,000. Mayor Rosenberg and Councillors Gail Kilby, Heather Merritt, Hazel Wainwright, Heidi Greaves and Robyn Holtham have all indicated they wish to attend the Australian Local Government Women's Association 2015 National Conference on 25-28 March 2015 in the Barossa Valley.

#### 2. Recommendation

**That Council approve the attendance of ..... at the Australian Local Government Women's Association National Conference on 25-28 March 2015 in the Barossa Valley, South Australia.**

#### 3. Background

The Elected Member Allowance, Benefits and Support Procedure 2014 adopted by Council on 9 December 2014 provides the opportunity for elected members to attend training courses and conferences as per section 2.4.2 and 3 of the procedure (available on website).

#### 4. Financial Implications

Funds are available to meet the costs of the conference in the elected member training and development budget line.

#### 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Council is unable to fulfil its function due to lack of quorum for Council/Committee meeting.	No Council or Committee meetings are scheduled to be held during the conference dates 25-28 March 2015.

Opportunity	
Identify	Maximising the opportunity
Improved ability of elected members to undertake their roles through this professional development and extended network across local government.	An opportunity exists for elected members to report on issues relative to women for local government and the City of Onkaparinga. In line with section 2.4.10 of the Elected Member Allowance, Benefits and Support Procedure 2014 elected members attending training courses or conferences shall provide an assessment of the course to Council via Weekly News, within two months of attendance.

## 6. Additional information

Application forms have been received from Mayor Rosenberg, Councillors Gail Kilby, Heather Merritt, Hazel Wainwright, Heidi Greaves and Robyn Holtham (as attached).

The approximate total cost per person is \$1,543 which includes:

Conference registration fee	\$683
Accommodation (3 nights)	\$660 (estimated)
Mileage	\$200 (estimated)
<b>Total</b>	<b>\$1,543</b>

**Attachment 1**



**Elected Member application to attend a training course or conference**

Name: Cr Gail Kilby Date of course/conference: 25-28 March 2015

Name of course/conference: AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION 2015 NATIONAL BIENNIAL CONFERENCE

Name course/conference provider: AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION

Venue of course/conference: Novotel, Barossa Valley

Cost of course/conference: \$682.70 Early bird non-member – Full registration. Opens 15 Sept 2014 to 30 Jan 2015

Briefly explain program/content or attach program:

Sent with form as pdf doc

Advise your particular interest in attending:

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

Advise any expenses not already identified in the course/conference program:

Accommodation and travel (petrol)

Please return completed form to Karen Ingram, Governance Officer email:  
[karing@onkaparinga.sa.gov.au](mailto:karing@onkaparinga.sa.gov.au)

**Approval required by the Manager Risk and Compliance if the total cost is under \$1000**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from CEO for inclusion in report to Council**

(please attach additional information if required)

CITY OF ONKAPARINGA

15 DEC 2014

A handwritten signature in black ink, appearing to be "KILBY", written over the date stamp.



### **Elected Member application to attend a training course or conference**

Name: Heidi Greaves Date of course/conference: 25-28 March 2015

Name of course/conference: ALGWA 2015 National Biennial Conference

Name course/conference provider: ALGWA

Venue of course/conference: Barossa Valley

Cost of course/conference: \$682.70 (earlybird registration) + accommodation

Briefly explain program/content or attach program:

See attached program.

Advise your particular interest in attending:

Opportunities for networking and professional development.

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

Advise any expenses not already identified in the course/conference program:

Please return completed form to Karen Ingram, Governance Officer email:  
[karing@onkaparinga.sa.gov.au](mailto:karing@onkaparinga.sa.gov.au)

**Approval required by the Manager Risk and Compliance if the total cost is under \$1000**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from CEO for inclusion in report to Council**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(please attach additional information if required)





### **Elected Member application to attend a training course or conference**

Name: Cr Heather Merritt

Date of course/conference: 25-28 March 2015

Name of course/conference: Australian Local Government Women's Association (ALGWA) National Conference

Name course/conference provider: Australian Local Government Women's Association

Venue of course/conference: Novotel Barossa Valley Resort

Cost of course/conference: Early Bird \$579.20 or \$682.70

Briefly explain program/content or attach program:

Top class presenters and leaders in their field will present topics ranging from environmental stewardship, global imperatives for gender diversity, personal professional branding, and quality strategic human governance to networking your way to success.

Advise your particular interest in attending:

Expand my professional networks along with personal development to become a more effective councilor

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

The Conference will bring together people interested in issues pertaining to women in the Local Government sector. This includes ALGWA members, delegates, Local Government Mayors, Elected Members, Council professional staff and decision-makers from across Australia.

Advise any expenses not already identified in the course/conference program:

Dinner 27 March \$85.79; Accommodation

**Please return completed form to Karen Ingram, Governance Officer email:  
karing@onkaparinga.sa.gov.au**

**Approval required by the Manager Risk and Compliance if the total cost is under \$1000**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from CEO for inclusion in report to Council**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(please attach additional information if required)



### **Elected Member application to attend a training course or conference**

Name: Lorraine Rosenberg Date of course/conference: 25-28 March 2015

Name of course/conference: ALGWA National Conference

Name course/conference provider: Australian Local Government Women's Association

Venue of course/conference: Novotel Barossa Valley Resort

Cost of course/conference: \$579.20

Briefly explain program/content or attach program:

Attached

Advise your particular interest in attending:

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

Advise any expenses not already identified in the course/conference program:

Accommodation x 2 nights - \$440  
meals and incidentals

**Please return completed form to Karen Ingram, Governance Officer email:  
karing@onkaparinga.sa.gov.au**

**Approval required by the Manager Risk and Compliance if the total cost is under \$1000**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from  
CEO for inclusion in report to Council**

(please attach additional information if required)



### **Elected Member application to attend a training course or conference**

Name: Hazel Wainwright

Date of course/conference: 25-27 May

Name of course/conference: Australian Local Government Women's Association 2015 National Biennial Conference

Name course/conference provider: Australian Local Government Women's Association

Venue of course/conference: Novotel Barossa Valley Resort, Golflinks Rd, Rowland Flat, SA 5352

Cost of course/conference: \$601.39 plus accommodation

Briefly explain program/content or attach program: <http://algwaconf2015.com/wordpress/program/>

Advise your particular interest in attending: I would like to attend this conference so as to expand my professional networks and personal development in the area of Local Government.

Provide proposed benefits of attending for Council and the individual and the relevance to local government: This conference will expand my knowledge and my confidence in my new role as Councillor.

Advise any expenses not already identified in the course/conference program:

Please return completed form to Karen Ingram, Governance Officer email: [karing@onkaparinga.sa.gov.au](mailto:karing@onkaparinga.sa.gov.au)

**Approval required by the Manager Risk and Compliance if the total cost is under \$1000**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from CEO for inclusion in report to Council**

(please attach additional information if required)



### Elected Member application to attend a training course or conference

Name: Cr. Robyn Holtham Date of course/conference: 25-28 March 2015

Name of course/conference: Australian Local Government Women's Association (ALGWA) National conference

Name course/conference provider: ALGWA

Venue of course/conference: Novotel Barossa Valley Resort.

Cost of course/conference: \$597.20

Briefly explain program/content or attach program: - copy of program attached.

Advise your particular interest in attending:

Great professional development and networking opportunity. team building opportunity with other Onkaparinga

Women Councillors attending, environmental and re-newable energy technologies a particular interest of mine

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

All topics are designed for elected members and being a new woman elected member, I find the whole conference particularly

relevant and will find it very valuable on both a personal and professional level. The team building topic is also very relevant given that we are almost half a new council

Advise any expenses not already identified in the course/conference program:

Accommodation \$220 per night x 3 nights? Could be reduced by attendees sharing accommodation

Travelling – also could be reduced by sharing travel

**Please return completed form to Karen Ingram, Governance Officer email:  
karing@onkaparinga.sa.gov.au**

**Approval required by the Manager Risk and Compliance if the total cost is under \$1000**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from  
CEO for inclusion in report to Council**

(please attach additional information if required)

## Attachment 2

Program | Australian Local Government Women's Association 2015 National Biennial Conference Step Up & Top Up



### AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION 2015 NATIONAL BIENNIAL CONFERENCE 25-28 MARCH 2015 BAROSSA VALLEY, SOUTH AUSTRALIA



'Step Up & Top Up' among local government colleagues for a unique conference program to expand your professional networks and personal development in the picturesque Barossa Valley - world famous for its wines and gourmet food enriched by a strong cultural heritage reflected in its wine, food, buildings and people.

PROGRAM





## Program

### DAY 1

Start Time	Foyer outside Shiraz Room	Main room - Shiraz Room	Meet by Reception	Poolside
4pm - 6pm	 ALGWA Registration			
6pm - 7pm				 ALGWA Welcome reception

### DAY 2

Start Time	Foyer outside Shiraz Room	Main room - Shiraz Room	Meet by Reception	Poolside
8am - 8.45am	 ALGWA Registration			
8.45am - 9.05am		 ALGWA Welcome speech by ALGWA President		
9.05am -		Mandy		

<http://algwaconf2015.com/wordpress/program/>[18/12/2014 10:31:42 AM]

Program | Australian Local Government Women's Association 2015 National Biennial Conference Step Up & Top Up

9.10am



Brown  
Welcome to  
Country

9.10am -  
9.20am



Faith  
Lutheran  
College  
Choir

9.20am -  
9.30am



Hon Geoff  
Brock  
Opening of the  
Conference

9.30am -  
10.15am



Annabel  
Crabb  
Opening Keynote

10.15am -  
10.45am



ALGWA  
MORNING  
TEA

10.45am -  
11.35am



Dr.  
Jacqueline  
Balston  
'Raising the bar on  
environmental  
stewardship'

11.35am -  
12.30pm



Richard Turner  
New Renewable  
Energy  
technologies, Self-  
Powered Homes  
and Renewable  
Power Stations for  
Regional Australia

12.30pm -  
1.30pm



ALGWA  
LUNCH





1.30pm -  
2.15pm







Kevin  
Osborn  
'Getting women on  
board'

<http://algwaconf2015.com/wordpress/program/>[18/12/2014 10:31:42 AM]

Program | Australian Local Government Women's Association 2015 National Biennial Conference Step Up & Top Up

2.15pm - 3pm		Elaine Bensted 'Stepping up to the challenge'
3pm - 3.30pm	 ALGWA AFTERNOON TEA	
3.30pm - 4.15pm		not defined Speaker 5 - South Australian Icon
4.15pm - 4.20pm	 ALGWA Close of Day	
6pm - 11pm	 ALGWA SOCIAL FUNCTION: CONFERENCE DRINKS AND DINNER	

DAY 3

Start Time	Foyer outside Shiraz Room	Main room - Shiraz Room	Meet by Reception	Poolside
9am - 9.05am		 ALGWA Second Welcome		
9.05am - 10am		 Sue Doyle 'From minute taker to decision maker'		
10am - 10.45am		 Julie Sloan Workforce Planning and Human Governance - hot items on the international and Australian business agenda		
10.45am - 11.15am	 ALGWA MORNING TEA			

<http://algwaconf2015.com/wordpress/program/>[18/12/2014 10:31:42 AM]

Program | Australian Local Government Women's Association 2015 National Biennial Conference Step Up & Top Up

11.15am -  
 12.30pm



Janet Giles  
 'Fighting  
 the good fight - a  
 better life for all'

12.30pm -  
 1.15pm



Allison  
 Ashby  
 'Networking your  
 way up the ladder  
 of success'

1.15pm -  
 2.15pm




ALGWA  
 LUNCH

2.15pm -  
 3.30pm




Peter  
 Salerno  
 'Fun with team  
 building: attitude  
 vs. skill'


3.30pm -  
 4.10pm



Fiona  
 Donald  
 On the couch with  
 female vigneron



Louisa  
 Rose  
 On the couch with  
 female vigneron



Stephanie  
 Toole  
 On the couch with  
 female vigneron

4.10pm -  
 4.20pm



ALGWA  
 Conference  
 close

DAY 4

Start Time	Foyer outside Shiraz Room	Main room - Shiraz Room	Meet by Reception	Poolside
7am - 2pm			 ALGWA Half day optional tour	

<http://algwaconf2015.com/wordpress/program/>[18/12/2014 10:31:42 AM]



## 9.4 Noarlunga Regional Centre Revitalisation - Consultant engagement

This is an update on a previously reported subject, concept or issue.

Manager: Adam Mrotek, Manager Projects and Development Policy  
Report Author: Rob Bau, Project Leader  
Matt Buckell, Team Leader Projects  
Contact Number: 8384 0629

---

### 1. Purpose

To provide an update to Council on the process and status of work to appoint a lead consultant to progress the Noarlunga Regional Centre Revitalisation Project.

### 2. Recommendations

1. **That Council note the updated report.**
2. **That on completion of the tender evaluation process the Chief Executive Officer will finalise award of the contract to the preferred consultant to ensure key milestones dictated by significant stakeholder and funding opportunities can be achieved.**

### 3. Background

*The State Government's 30 Year Plan for Greater Adelaide* recognises Noarlunga Regional Centre as one of the first two priority areas for structure plans and seeks to boost activity at Noarlunga Regional Centre through the establishment of a Transit Oriented Development. The Plan outlines growth targets for people, dwellings and jobs. The Plan also seeks to integrate community sporting hubs in areas with links to transport services.

The Noarlunga Regional Centre Revitalisation is strongly supported by the City of Onkaparinga's lead strategic document. Revitalisation of Noarlunga Regional Centre (to create the 'exciting Southern CBD') is central to the Community Plan's objectives of creating active and diverse destinations (Objective 1.1). This is emphasised through specific reference to revitalisation of the station precinct, development of the Southern Sports Complex, development of the health precinct and development of residential/mixed use precincts.

Further strategic actions promote investment and maximise development outcomes in conjunction with other key land owners, service providers and stakeholders. This project provides a significant opportunity to realise these outcomes with the potential to leverage the economic advantage provided by the recent rail and expressway upgrades, creating additional, much needed economic development stimulus and creating additional employment opportunities for our communities, in line with the direction articulated within the Community Plan 2035.

To facilitate achievement of these outcomes, Council is investigating strategies to enable regeneration and significant transformation of the Noarlunga Regional Centre and its profile for the benefit of key stakeholders and the broader community. The Noarlunga Regional centre revitalisation project is being progressed in pursuit of the following benefits:

- further local employment opportunities
- enhancement of the Centre as a destination and as a focal point for community interaction and pride for residents and visitors
- retention of suburban character beyond the Centre, reducing the need for population expansion into agricultural lands, heritage and environmental areas
- increased range of goods and services, health, education, community, cultural, entertainment, sport and recreation options made more viable by an increase in residents within, and in immediate proximity to, the Centre
- improved accessibility within the Centre and transport connections between the Centre, other parts of the City and areas beyond.

Council is seeking to enable the transformation of Noarlunga Regional Centre by:

- leveraging additional resources including funding, skills, political commitment and champions
- optimising council, state government and investor assets, projects and services in the Centre
- attracting significant investment and development.

As members would be aware from various reports and updates, as a direct result of our investment attraction efforts, foreign investors have shown considerable interest in the Noarlunga Regional Centre and Southern CBD opportunities. A number of potential investors will be visiting our region in the near future and an opportunity to attract Federal funding support for these projects has also been identified. In response, we are looking to accelerate this process to ensure relevant information is available to help us leverage these opportunities.

The 9 December 2014 Council meeting approved \$400,000 funding toward development of a business case to inform development within Noarlunga Centre. At this meeting the Council resolved:

*That in terms of the \$400K provision from the 2013/14 surplus for the purpose of delivering a business case, the Chief Executive Officer bring to the next Council meeting a recommendation on a preferred consultant, including costing's and timeframes.*

The process of procuring a consultant team to assist with this work is well progressed, however given the impact of the Christmas period, it is not yet finalised. This report provides an overview of the process and status of this work to date.

A project scope has been prepared and presented to the market through a select tender process. Key deliverables identified within the scope include:

- Provide market research and technical investigations to inform development proposals
- Formulate a broad strategic plan for the development of the Noarlunga Regional Centre
- Provide detailed analysis of specific projects within Noarlunga Centre (eg. Station Precinct) including analysis and testing of different scenarios

- Complete feasibility and financial assessment of different development scenarios, including testing of high (aspirational), medium and low development scenarios to assess project viability and economic returns
- Provide detailed concept plans for specific, priority projects within the Centre informed by market and technical investigations,
- Provide an implementation strategy to inform development of the project (including possible staging, risk assessment and control), and
- Prepare relevant materials for presentation to the market.

Our approach is to seek a consultant team that can accelerate delivery of this work to ensure it responds to key milestones dictated by significant stakeholder and funding opportunities over the next six months. Specific outputs and key milestones include;

<b>Outputs/Key Milestones</b>	<b>Due Date</b>
Provide an initial package of information suitable for presentation to potential international investors.	March 2015
Provide a development proposal supported by, financial and economic analysis suitable for a possible application for funding through the Federal Government's National Stronger Regions Fund (NSRF) Round 2.	May 2015
Prepare a package of information seeking interest in development of priority project(s) for presentation to the market.	June 2015

In order to best position Council to respond to these and other emerging and significant opportunities, considerable planning, analysis and design work will be completed in a condensed timeframe. The broad and complex nature of the Noarlunga Regional Centre Revitalisation project lend it to being completed by a lead consultant with additional support and expertise provided by a team of specialist sub-consultants forming a consulting team.

In order to meet these time frames and project deliverables the project scope was released by select tender to two specialist market leading consultants with the necessary skills and experience to perform this work in the immediate timeframes. High quality submissions were received from both the consultants on 12 January 2015.

A formal evaluation process is now underway in accordance with Council's Procurement Policy. This includes assessment of both proposals against the following criteria;

- demonstrated prior experience
- methodology
- organisational capacity
- cost and value for money.

An initial tender evaluation process was completed on 13 January 2015 during which the evaluation panel identified that additional information was required from both consultant teams in order for the panel to complete the evaluation process and recommend a preferred consultant for award of the contract.

## **Engagement**

Successful progress of the project will require engagement with Council, key state government agencies, landowners and the broader community. The specific approach to this process will be developed in discussion with the consultant team following their appointment. The engagement process will include a workshop with Elected Members in the near future.

## **Next steps**

To ensure an expedited process to meet the required project timeframes, the following next steps are proposed:

- Council staff finalise the tender evaluation process in accordance with Council's procurement policy.
- The Chief Executive Officer approve the award of the contract to the preferred tenderer in accordance with existing delegated authority
- Updates on the outcomes of the procurement process be provided to elected members to inform them of the lead consultant appointed and costs to deliver the project
- A workshop be provided for elected members on the Noarlunga Regional Centre revitalisation project, anticipated to be in March 2015 at this stage.

## **4. Financial Implications**

There are no further financial implications as a result of this report.

## **5. Risk and Opportunity Management**

Risk and opportunity management will form part of further workshop discussion with Council in the near future.

## 9.5 Ombudsman's letter - Elected Member use of personal email accounts

This is a regular or standard report.

Manager: Andrea Sargent, Manager Risk and Compliance  
Report Author: Karyn Ryan, Team Leader Governance and Administration Support  
Contact Number: 8384 0626  
Attachments: 1. Ombudsman's letter – 7 January 2015 (2 pages)

---

### 1. Purpose

The South Australian Ombudsman, Wayne Lines has written to the Chief Executive Officer and requested that his letter (attachment 1) regarding the use of personal email accounts by elected members be tabled at a Council meeting.

### 2. Recommendation

**That Council note the Ombudsman's letter of 7 January 2015, which reminds elected members of their obligations under the *State Records Act 1997* and encourages council to take steps to ensure that all elected members use their council provided email address.**

### 3. Background

Elected members signed an IT Agreement, as a requirement of the Elected Members Allowances, Benefits and Support Procedure at the Orientation evening prior to receiving their IT equipment. The IT Agreement sets out that elected members will:

*'be aware that all emails initiated or received in the conduct of council business are regarded as corporate documents*

*– Please note it is inappropriate to conduct council business through personal email accounts or to forward what is regarded as an 'official document' to your personal email address either deliberately or inadvertently (even via an auto divert that may be in place)'*

In addition, Induction session 1 - Legal and Statutory Responsibilities held on 25 November 2014, presented by Michael Kelliedy from Kelliedy Jones Lawyers included discussion on the obligations of elected members in the use of email systems.

It is intended that a draft 'Elected Member Protocols Policy' be developed to include, among other topics, elected member obligations under the *State Records Act 1997* and the use of personal email systems.

### 4. Financial Implications

Nil

## 6. Risk and Opportunity Management

Risk	
Identify	Mitigation
<p>Non-compliance with legislation requirement, ie information is not captured in accordance with the <i>State Records Act 1997</i></p> <p>Non-compliance with Council Policy and Procedure</p>	<p>Elected Members are provided with a City of Onkaparinga email address which automatically captures records.</p> <p>Existing IT Agreement signed by Elected Members, sets out the use of email systems and the requirement to capture corporate records.</p>

Opportunity	
Identify	Maximising the opportunity
<p>Operating within good records management processes supports efficient governance practice.</p>	<p>Ensure Council procedures meet the legislative requirements of the <i>State Records Act 1997</i>.</p> <p>Existing IT Agreement, signed by Elected Members.</p> <p>Development of a draft Elected Member Protocols Policy to reinforce the legislative requirements.</p>

**Attachment 1**



SCANNED	Disposal Code:
	Retention:
	No:

Enquiries: Mr Kym Davey  
Telephone: (08) 8226 8681  
Ombudsman reference: AF2014/000124

Mr Mark Dowd  
Chief Executive Officer  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

Dear Mr Dowd

**Personal email accounts and council members**

I write to you on the matter of council member use of private email addresses for contact with residents and ratepayers and for council business.

In recent months my office has received complaints that some council members appear to be using private email addresses for contact with residents and ratepayers and for council business.

In one instance, my office has investigated such a complaint and found the council had been wrong to permit the forwarding of emails to private email addresses without ensuring that the necessary practice and policies were put in place to prevent breaches of the *State Records Act 1997*. The council has now rectified the problem.

The purpose of this letter is to remind all council members of their obligations under the State Records Act, and to encourage councils to take steps to ensure that all council members use their council provided email addresses. I have sent letters to this effect to all other councils and Ms Wendy Campana of the Local Government Association of South Australia (LGA).

**I would appreciate you tabling this letter at the next meeting of the council for the information of all council members.**

By way of a positive example, I am advised that the City of Prospect has recently resolved to endorse an Elected Members Records Management Policy which outlines and directs the practices of councillors in relation to the management of their records.

Clause 6.3.7 of the Policy reads:

- (1) The Mayor and Elected Members will only utilise Council systems for official correspondence created or received in the conduct of their role in Council, i.e. personal email accounts will not be used.

The policy is available on the council's website at [www.prospect.sa.gov.au](http://www.prospect.sa.gov.au).

I consider the City of Prospect policy to be leading practice in this area of public administration. Other councils may have initiated, or be considering a similar policy setting. I encourage all to do so as early as practicable in this, the first year of council elected office.

Level 5 East Wing  
50 Grenfell Street  
Adelaide SA 5000

Telephone 08 822 68699  
Facsimile 08 8226 8602  
Toll free 1800 182 150

PO Box 3651 Rundle Mall SA 5000  
[www.ombudsman.sa.gov.au](http://www.ombudsman.sa.gov.au)  
[ombudsman@ombudsman.sa.gov.au](mailto:ombudsman@ombudsman.sa.gov.au)

As you may be aware, the use of private email addresses is not, in itself, contrary to the *Local Government Act 1999* or the *State Records Act 1997*. However, under the State Records Act, the council 'must ensure that official records of enduring evidential or informational value are preserved for future reference'.<sup>42</sup>

In any event, you will be aware that documents created or received by council officers and council members during the course of their duties, will always be subject to the operation of the *Freedom of Information Act 1991*. In my view, this is whether or not their email is created using council or personal email addresses.

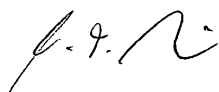
I note that the LGA also has in place a Records Management Model Policy which also provides guidance to councils in this area. I urge you to contact the LGA if you require advice or support in records management policy or procedure.

Please note that I intend to monitor this area of local government administration in 2015. I may decide that an audit on compliance with the State Records Act and the Local Government Act is necessary under section 14A of the *Ombudsman Act 1972*. Please contact my office if you wish to discuss this matter with me.

I take this opportunity to advise you that I was appointed, as of 18 December 2014, to the role of South Australian Ombudsman. I look forward to working with all councils in the interests of public sector administrative improvement and capacity building.

My best wishes for the New Year to you, your staff and to council members.

Yours sincerely



Wayne Lines  
SA OMBUDSMAN

7 January 2015

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<sup>42</sup> Section 5 *State Records Act 1997*.



**9.6 Pensioner Concessions – late report**

This report will be sent under separate cover.

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## **10. Nominations to external bodies**

### **10.1 Nominations sought for the Development Assessment Commission**

This is a regular or standard report.

Manager: Andrea Sargent, Manager Risk and Compliance

Report Author: Karen Ingram, Governance Officer

Contact Number: 8384 0678

Attachments:

1. Local Government Association (SA) Circular 2.1 (1 page)
2. Nomination Form (1 page)
3. DAC Selection Criteria (1 page)

---

#### **1. Purpose**

The Department of Planning, Transport and Infrastructure has written to the Local Government Association of South Australia (LGA) requesting nominations by 30 January 2015 for a Member on the Development Assessment Commission to commence on 1 April 2015. Nominations must be forwarded to the LGA by COB Tuesday 27 January 2015.

#### **2. Recommendation**

**That Council nominate Cr(s)..... as the nominated candidate from the City of Onkaparinga to be considered for the position on the Development Assessment Commission as requested by the Local Government Association.**

#### **3. Background**

The Development Assessment Commission is established pursuant to the *Development Act 1993*.

The LGA received a request on 29 December 2014 by the Department of Planning, Transport and Infrastructure seeking suitable candidates for membership of the Development Assessment Commission.

Appointments to the Development Assessment Commission will commence on 1 April 2015 and conclude on 30 June 2016.

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving Council Members or council staff.

The LGA Board will consider nominations received at its meeting on Thursday 29 January 2015.

#### **4. Financial Implications**

Nil.

**5. Risk and Opportunity Management**

Opportunity	
Identify	Maximising the opportunity
Opportunity for involvement in decisions on development proposals at state level.	A representative from the City of Onkaparinga on the Development Assessment Commission would be well positioned to be involved in decision making on applications, however in all other respects it is subject to the direction and control of the Minister for Planning.

**6. Additional information**

The nomination form (attachment 2) must be completed by Council's nominee, addressing the DAC selection criteria provided in attachment 3 and forwarded to the LGA by Governance by COB 27 January 2015.

Meetings are held on the second and fourth Thursday of each month, commencing around midday for approximately three to four hours per meeting. The commencement time can vary depending on the number of applications, their complexity and the number of representors to be heard. Where site inspections are required, these will most likely occur on the morning of the meeting. Meetings are held in Roma Mitchell House, 136 North Terrace, Adelaide.

Remuneration for the Development Assessment Commission are within the ranges outlined below:

Presiding Member: \$37,148 - \$66,435 p.a.

Other Members: \$24,765 - \$40,957 p.a.

Local Government Association of South Australia - LGA

Attachment 8



## Nominations to Outside Bodies - Nominations sought for the Development Assessment Commission - Circular 2.1

To	<b>Chief Executive Officer Elected Members Planning - Building Staff Policy and Strategic Planning Staff</b>	Date	<b>5 January 2015</b>
Contact	<b>Danielle Bailey</b> Email: <a href="mailto:Danielle.Bailey@lga.sa.gov.au">Danielle.Bailey@lga.sa.gov.au</a>		
Response Required	No	Respond By	<b>27 January 2015</b>
Summary	<b>The Department of Planning, Transport and Infrastructure has written to the LGA requesting nominations by 30 January 2015 for a Member on the Development Assessment Commission commencing on 1 April 2015. Nominations must be forwarded to the LGA by COB Tuesday 27 January 2015.</b>		

The Development Assessment Commission is established pursuant to the *Development Act 1993*. [Click here](#) to view a copy of the Act.

The primary function of the Development Assessment Commission is to assess and determine development applications referred to it under the Act. The Commission has complete discretion in making decisions on applications, however in all other respects it is subject to the direction and control of the Minister for Planning.

The LGA received a request on 29 December 2014 by the Department of Planning, Transport and Infrastructure seeking suitable candidates for membership of the Development Assessment Commission. Membership applications were also advertised in The Advertiser on 22 and 27 December 2014 respectively.

Appointments to the Development Assessment Commission will commence on 1 April 2015 and concludes on 30 June 2016. For further information regarding the terms of membership, please refer to the Commission's website on [www.dac.sa.gov.au](http://www.dac.sa.gov.au).

The Development Assessment Commission meets on the second and fourth Thursday of each month, commencing around midday for approximately three to four hours per meeting. The commencement time can vary depending on the number of applications, their complexity and the number of representors to be heard. Where site inspections are required, these will most likely occur on the morning of the meeting. Meetings are held in the 6<sup>th</sup> floor conference room, Roma Mitchell House, 136 North Terrace, Adelaide.

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving Council Members or Council Staff. To view the LGA Nominations to Outside Bodies Policy [click here](#).

Nominations addressing the [Selection Criteria provided in Part A](#) for the Development Assessment Commission must be forwarded to [danielle.bailey@lga.sa.gov.au](mailto:danielle.bailey@lga.sa.gov.au) by a Council using the attached [Part B](#) by COB Tuesday 27 January 2015.

The LGA Board will consider nominations received at its meeting on Thursday 29 January 2015.

The LGA acknowledges the short timeframe and advises that an extension to the deadline to receive nominations has been sought from the State Government. An update will be provided should an extension be granted.

[Top Page](#)

**Attachment 2**

**Representatives on Outside Bodies**



**PART B:** This form must be completed by Council electronically and emailed as a word document to:  
[danielle.bailey@lga.sa.gov.au](mailto:danielle.bailey@lga.sa.gov.au)  
(Nominee's details must not exceed this single page)

**Name of Body:** Development Assessment Commission

<b>Council Name:</b>			
<b>Full Name of Nominee:</b>			
<b>Position/Title:</b>			
<b>Address:</b>			
<b>Work Phone:</b>		<b>Facsimile:</b>	
<b>A/H Phone:</b>		<b>Mobile:</b>	
<b>Email:</b>			
<b><u>1. Summary of relevant skills, knowledge and/or experience</u></b>			
<b><u>2. Other comments in relation to this role</u></b>			

**DO NOT EXCEED ONE PAGE**  
*An email confirming receipt of your nomination will be forwarded*

**Representatives on Outside Bodies**



**PART A**

<b>Name of Body</b>	Development Assessment Commission (DAC)
<b>Legal Status of Body</b>	Body Corporate
<b>Summary Statement</b>	The DAC primarily deals with the assessment of development proposals at a State level. It also reports to the Minister on matters relevant to the development of land and makes recommendations as to the regulations that should be made under the Development Act.
<p align="center"><b><u>SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES</u></b> The following selection criteria must be addressed when completing Part B</p>	
<b>Qualifications Required</b> <i>(formal qualifications relevant to the appointment)</i>	No formal qualifications are required.
<b>Industry Experience</b>	<ul style="list-style-type: none"> <li>• Practical knowledge of, and extensive experience in, Local Government.</li> <li>• Sound knowledge and understanding of the planning and development assessment system.</li> </ul>
<b>Board / Committee Experience</b>	<ul style="list-style-type: none"> <li>• Experience in working with intergovernmental boards or committees is desirable.</li> <li>• Familiarity with the DAC decision making processes is desirable.</li> </ul>
<b>Key Expertise</b> <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	<ul style="list-style-type: none"> <li>• Knowledge and understanding of the Development Act and Regulations and the associated statutory framework including the Planning Strategy and Development Plans.</li> <li>• Sound knowledge of the matters against which a development must be assessed.</li> <li>• Considerable practical experience in development assessment.</li> </ul>
<p align="center"><b><u>LIABILITY AND INDEMNITY COVER</u></b> The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)</p>	
<b>Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body</b>	<b>Yes</b>
<b>Insurance Policies are Valid &amp; Current</b>	<b>Yes</b>

DME 52850

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## **10.2 Nominations for Local Government Association President and Board Members**

This is a regular or standard report.

Manager:	Andrea Sargent, Manager Risk and Compliance
Report Author:	Karen Ingram, Governance Officer
Contact Number:	8384 0678
Attachments:	1. Correspondence from Wendy Campana, Chief Executive Officer/Returning Officer, LGA (13 pages)

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### **1. Purpose**

The Local Government Association of South Australia (LGA) is calling for nominations for the LGA President and LGA Board Member/Deputy Board Member to represent the Metropolitan Local Government Group (MLGG) zone.

The City of Onkaparinga being a member of the Metropolitan Local Government Group, may:

- nominate an eligible person of a 'country council' for LGA President, and
- nominate one eligible person to act as an LGA Board Member or Deputy Board Member from our own Council.

### **2. Recommendations**

#### **1. That Council, as an eligible metropolitan member Council of the Local Government Association:**

- a. Nominates Mayor..... for the position of Local Government Association President, being an eligible person of a 'country' Council.**

**OR**

- b. Makes no nomination for the position of Local Government Association President**

#### **2. Nominates Mayor Rosenberg for the position of Board Member or Deputy Board Member representing the Metropolitan Local Government Group zone.**

### **3. Background**

Wendy Campana, Chief Executive Officer of the LGA is also the Returning Officer regarding elections to the LGA Board. She has written to Council (attachment 1) to advise that the term of the incumbent President, Board Members and Deputy Board Members of the LGA will conclude at the LGA Ordinary General Meeting to be held on 1 May 2015.

The LGA is now seeking nominations from councils for these positions.

### **4. Financial Implications**

Nil.

## 5. Risk and Opportunity Management

Opportunity	
Identify	Maximising the opportunity
Contribution to nomination process for President. Involvement in policy and strategy across LGA boundaries.	Opportunity to put forward Council's preference for the LGA President (from a 'country' Council) for the next two years. A representative from the City of Onkaparinga on the LGA Board, would position us well in providing leadership to the LGA.

## 6. Additional information

Nominations for these positions must be made by a Council resolution.

A council may nominate one eligible person to act as a Board Member or Deputy Board Member from their own Council. Only one member of any council may be nominated for the Board position.

Mayor Rosenberg has expressed an interest in being nominated as a board member representing the MLGG zone on the LGA Board.

### LGA President

The current term of the LGA President will conclude at the LGA Ordinary General Meeting to be held on 1 May 2015. All member Councils of the LGA are able to nominate an eligible candidate for LGA President. To be eligible to nominate as LGA President for the next two year term the LGA Constitution (clause 57) requires that a person must be a Councillor or Mayor who has served as a Board Member of the LGA Board for at least 12 continuous months from the conclusion of the previous LGA Ordinary General Meeting, being 11 April 2014, to the date of the call for nominations for President.

The office of President must be occupied on a rotational basis by a member of a 'country' Council (being any Council that is not a member of the Metropolitan Local Government Group) and then, a member of a constituent Council of the Metropolitan Local Government Group. Commencing in May 2015 the office of President will be occupied by a member of a 'country' Council for a two year term.

The following is a list of persons who are eligible to be nominated for President:

- Mayor Allan Aughey (Clare & Gilbert Valleys)
- Mayor Julie Low (Lower Eyre Peninsula)
- Mayor David Burgess (Mid Murray)
- Mayor Peter Hunt (Berri Barmera)
- Mayor Ann Ferguson OAM (Mt Barker)

Council's nomination for LGA President is required to be co-signed by the Chief Executive Officer of the nominating council and by the Nominee.

### **LGA Board Members and Deputy Board Members**

Pursuant to clause 49.3 of the LGA Constitution the number of positions available to represent the Metropolitan Local Government Group are up to eight Board Members and four Deputy Board Members. If the number of nominations exceeds the number of vacancies, the representatives will be elected from those persons who are nominated.


In order to be eligible for nomination as a LGA Board Member or Deputy Board Member representing the Metropolitan Local Government Group zone, a person must be a member of a constituent Council of the Metropolitan Local Government Group. A list of the eligible Metropolitan Local Government Group constituent councils is included in attachment 1.

Council's nomination for Board Member is required to be co-signed by the Chief Executive Officer and by the Nominee.

Unless stated otherwise a nomination to act as a Board Member includes a nomination as a Deputy Board Member.

Attachment 1

SCANNED	Disposal Code:
	Retention:
	No:

**Local Government Association  
of South Australia**

**The Voice  
of Local  
Government**

Our Reference: 614388/MS: TM

18 December 2012

Mr Mark Dowd  
Chief Executive Officer  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

Dear Mark

**Call for Nominations for LGA President, and Board Members and Deputy Board Members  
representing Metropolitan Local Government Group**

The term of the incumbent President, Board Members and Deputy Board Members of the LGA Board will conclude at the LGA Ordinary General Meeting to be held on 1 May 2015.

In accordance with clause 55 of the LGA Constitution, (available at <https://www.lga.sa.gov.au/webdata/resources/files/LGA%20Constitution%20April%202014.pdf>) I am required to call for nominations for the office of President and Board Members and Deputy Board Members and, if necessary, conduct an election (by way of postal voting).

Accordingly, I write to you in your capacity as the Chief Executive Officer of an Ordinary Member Council of the Metropolitan Local Government Group to invite nominations from your Council, firstly, for the position of LGA President and, secondly, for the positions of Board Members and Deputy Board Members representing the Metropolitan Local Government Group.


Pursuant to clause 49.3 of the Constitution the number of positions available to represent the Metropolitan Local Government Group are up to 8 Board Members and 4 Deputy Board Members. If the number of nominations exceeds the number of vacancies, the representatives will be elected from those persons who are nominated.

Clause 57 of the Constitution requires that:

1. in order to be eligible for nomination to the **Office of President** a person must be a Councillor or Mayor who has served as a Board Member of the LGA Board for at least 12 continuous months from the conclusion of the previous Ordinary General Meeting, being 11 April 2014, to the date of the call for nominations for President. The office of President must be occupied on an rotational basis by a member of a 'country' Council (being any Council that is not a member of the Metropolitan Local Government Group) and then, a member of a constituent Council of the Metropolitan Local Government Group. Commencing in May 2015 the Office of the President will be occupied by a member of a 'country' Council for a two year term;
2. in order to be eligible for nomination as a Board Member or Deputy Board Member

....12

Call for Nominations for LGA President, and Board Members and Deputy Board Members representing Metropolitan Local Government Group  
148 Frome Street Adelaide SA 5000 | GPO Box 2693 Adelaide SA 5001 DX 546 | Tel 08 8224 2000 | Fax 08 8232 6336 | Web [www.lga.sa.gov.au](http://www.lga.sa.gov.au)



- 2 -

representing the Metropolitan Local Government Group, a person must be a member of a constituent Council of the Metropolitan Local Government Group. That is, a member of one of the following Councils:

- Adelaide City Council
- Adelaide Hills Council
- City of Burnside
- Campbelltown City Council
- City of Charles Sturt
- Town of Gawler
- City of Holdfast Bay
- City of Marion
- City of Mitcham
- City of Norwood, Payneham & St Peters
- City of Onkaparinga
- City of Playford
- City of Port Adelaide Enfield
- City of Prospect
- City of Salisbury
- City of Tea Tree Gully
- City of Unley
- Town of Walkerville
- City of West Torrens;

3. a Council may nominate one eligible person to act as a Board Member or Deputy Board Member from their own Council. However, only one member of any Council may be nominated for office;
4. for the avoidance of doubt, a nomination may only be made by resolution of the Council and using the **enclosed** form. The form must be signed by both the candidate nominated by the Council to indicate his/her willingness to stand for election, and by you as the Chief Executive Officer of the nominating Council;
5. unless stated otherwise, a nomination to act as a Board Member includes a nomination to as a Deputy Board Member;

I have enclosed, for your information, a list of the Board Members who are eligible to be nominated for President.

As the Returning Officer I am required to conduct a postal ballot if the number of nominations for the above positions exceed the required number of candidates. If a ballot is required, the distribution of ballot papers to Councils will include any information provided by the candidates to the Returning Officer in accordance with the requirements specified in clause 64.2 of the Constitution. This information is to be provided by the candidate with the nomination form.

As per the LGA Constitution, if an election is required, a preferential voting system will be used being the system contained in the *Local Government (Elections) Act 1999*, commonly known as 'proportional representation'.

.../3

Call for Nominations for LGA President, and Board Members and Deputy Board Members representing Metropolitan Local Government Group

-3-

The following timetable will be adhered to:

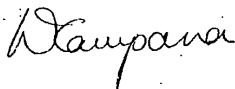
Action	Responsibility	Due Date
Provision of nominations for President, Board Member/Deputy Board Members to the Returning Officer	CEO of Ordinary Member Council	by 5pm Friday 13 February 2015
Ballot Papers prepared (if required)	Chief Executive Officer of the LGA	by Thursday 19 February 2015
Ballot Papers posted to Councils	Chief Executive Officer of the LGA	Friday 20 February 2015
Closing date for receipt of votes	CEO of Ordinary Member Council	by 5pm Tuesday 7 April 2015
Vote count and (provisional) declaration		from Wednesday 8 April 2015

**All nominations (and any accompanying candidate information) must be addressed to me as the LGA's Returning Officer using the envelope(s) provided and must be received by 5:00pm, Friday 13 February 2015.**

Extracts from the LGA Constitution in relation to the role and responsibilities of the President and other LGA Board Members are enclosed for your information.

If you have any questions in relation to the election process, please contact myself or Michael Stewart on 8224 2037 or email [michael.stewart@lga.sa.gov.au](mailto:michael.stewart@lga.sa.gov.au).

Yours sincerely



Wendy Campana  
**Chief Executive Officer/Returning Officer**

Telephone: 8224 2022  
Email: [wendy.campana@lga.sa.gov.au](mailto:wendy.campana@lga.sa.gov.au)

Attachments:

- 1 List of Board Members eligible to be nominated as President
- 2 List of current Board Members and Deputy Board members of the LGA Board (representing the Metropolitan Local Government Group)
- 3 Nomination Form and envelope - President
- 4 Nomination Form and envelope - Board Member/Deputy Board Member representing the Metropolitan Local Government Group
- 5 Returning Officer requirements for candidate information
- 6 Role & Responsibilities - President and Board Members (extract from LGA Constitution)

Call for Nominations for LGA President, and Board Members and Deputy Board Members representing Metropolitan Local Government Group

**Attachment 1**

**PERSONS ELIGIBLE FOR NOMINATION AS PRESIDENT**

Mayor Allan Aughey (Clare & Gilbert Valleys)  
Mayor Julie Low (Lower Eyre Peninsula)  
Mayor David Burgess (Mid Murray)  
Mayor Peter Hunt (Berri Barmera)  
Mayor Ann Ferguson OAM (Mt Barker)

Call for Nominations for LGA President, and Board Members and Deputy Board Members representing Metropolitan Local Government Group

*In reply please quote our reference:* ECM 615064 WC:TM:JK

29 December 2014

«Title» «FirstName» «Surname»  
«GroupPositionDescription»  
«Organisation»  
«PostalAddressLineOne»  
«PostalAddressLineTwo»  
«PostalSuburbAndState» «PostalPostCode»

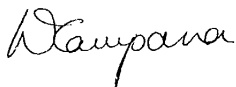
Dear «InformalSalutation»

**Call for Nominations for LGA President and Board Members and Deputy Board Members  
representing Metropolitan Local Government Group**

I refer to my letter of 18 December regarding the above. Please note that Attachment 2 of the letter contained errors. The corrected page (Attachment 2) is attached herewith.

Please contact me if you require further information or clarification.

Yours sincerely



Wendy Campana  
**Chief Executive Officer / Returning Officer**

Telephone: 8224 2022  
Email: [wendy.campana@lga.sa.gov.au](mailto:wendy.campana@lga.sa.gov.au)

Attach: Attachment 2 (corrected)



**Attachment 2**  
*(corrected 29/12/14)*

**METROPOLITAN LOCAL GOVERNMENT GROUP  
INCUMBENT BOARD MEMBER & DEPUTY BOARD MEMBER  
REPRESENTATIVES AS AT NOVEMBER 2014**

**Board Members**

---

Mayor Gillian Aldridge	(Salisbury)
Mayor Robert Bria	(Norwood Payneham & St Peters)
Mayor Lachlan Clyne	(Unley)
Cr Peter Jamieson	(Port Adelaide Enfield)
Mayor David Parkin	(Burnside)
Mayor Lorraine Rosenberg	(Onkaparinga)
Mayor Bill Spragg	(Adelaide Hills)
Cr Jill Whittaker	(Campbelltown)

**Deputy Board Members**

Mayor Kevin Knight	(Tea Tree Gully)
Mayor Glenn Spears	(Mitcham)

**Attachment 2**

**METROPOLITAN LOCAL GOVERNMENT GROUP  
INCUMBENT BOARD MEMBER & DEPUTY BOARD MEMBER  
REPRESENTATIVES AS AT NOVEMBER 2014**

**Board Members**

Mayor Bill Spragg (Adelaide Hills)  
Mayor David Rarkin (Burnside)  
Mayor Robert Bria (Norwood Payneham & St Peters)  
Mayor \*Lorraine Rosenberg (Onkaparinga)  
Mayor David O'Loughlin (Prospect)  
Mayor Gillian Aldridge (Salisbury)  
Mayor Lachlan Clyne (Unley)

**Deputy Board Members**

Mayor Glenn Spears (Mitcham)  
Mayor Kevin Knight (Tea Tree Gully)

(\* current LGA Vice President)

Call for Nominations for LGA President, and Board Members and Deputy Board Members representing Metropolitan Local Government Group

LOCAL GOVERNMENT ASSOCIATION  
OF SOUTH AUSTRALIA



**2015  
NOMINATION FORM  
PRESIDENT**

The .....  
(Name of Council making the nomination)

hereby nominates .....  
(Full Name)

of .....  
(Name of Council of which the nominee is a member)

being a Member of such Council to the position of

**LGA PRESIDENT**

Dated this ..... day of ..... 2014/15

.....  
(Signature of Chief Executive Officer)

and I, the person nominated, hereby accept such nomination and  
consent to act as President if so elected.

.....  
(Signature of Candidate)

**Close of Nominations: 5.00pm 13 February 2015**

Call for Nominations for LGA President, and Board Members and Deputy Board Members representing Metropolitan Local Government Group

LOCAL GOVERNMENT ASSOCIATION  
OF SOUTH AUSTRALIA



**2015  
NOMINATION FORM  
REPRESENTATIVE OF METROPOLITAN LOCAL  
GOVERNMENT GROUP**

The .....  
(Name of Council making the nomination)

hereby nominates .....  
(Full Name)

of .....  
(Name of Council of which the nominee is a member)

being a Member of such Council to the position of

**BOARD MEMBER OR DEPUTY BOARD MEMBER  
REPRESENTING THE METROPOLITAN LOCAL GOVERNMENT  
GROUP**

Dated this ..... day of ..... 2014/15

.....  
(Signature of Chief Executive Officer)

and I, the person nominated, hereby accept such nomination and consent to act as  
a Board Member or Deputy Board Member if so elected.

.....  
(Signature of Candidate)

**Close of Nominations: 5.00pm 13 February 2015**

Call for Nominations for LGA President, and Board Members and Deputy Board Members representing Metropolitan Local Government Group

**Attachment 5**

***Specifications for the Provision of Candidate Information***

***LGA President / Board Member Representative of Metropolitan Local Government Group***

**The information must:**

- be typed in the attached format (and must not exceed one side of an A4 sheet of paper);
- be provided under the following headings:
  - Name of Candidate
  - Name of Council
  - Current Council Position(s)
  - Local Government Experience/Knowledge
  - Local Government Policy Views and Interests
  - Other Information;
- not contain any references, direct or otherwise, to any other candidates;
- not include a photograph;
- be supplied in a manner that is suitable and ready for photocopying; and
- not contain any statement purporting to be a fact that is inaccurate or misleading.

**Please note:**

1. The information does not need to be authorised by anyone.
2. The Returning Officer reserves the right to determine whether or not the information provided fits within the above requirements. In the event that the Returning Officer determines that it does not, the Returning Officer will endeavour to contact the candidate to discuss the matter.
3. **The information must be received by the Returning Officer by 5.00pm on 13 February 2015.**

Wendy Campana  
**Returning Officer**

Call for Nominations for LGA President, and Board Members and Deputy Board Members representing Metropolitan Local Government Group

## **LGA BOARD MEMBER CANDIDATE INFORMATION**

**Position Sought** (tick whichever position applicable):

- ☐ **LGA President or**  
☐ **Board Member Representative of Metropolitan Local Government Group**

**Word Limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)**

**1. NAME**

**2. COUNCIL**

**3. CURRENT COUNCIL POSITION(S)**

**4. LOCAL GOVERNMENT EXPERIENCE/KNOWLEDGE**

**5. LOCAL GOVERNMENT POLICY VIEWS & INTERESTS**

**6. OTHER INFORMATION**

**This information must accompany a nomination form and must be received by the Returning Officer by 5.00pm on 13 February 2015.**

**Call for Nominations for LGA President, and Board Members and Deputy Board Members representing Metropolitan Local Government Group**

## Attachment 6

### LGA BOARD MEMBER ROLES & RESPONSIBILITIES Extract from LGA Constitution

#### The President

*46.4 The President has these functions:*

*46.4.1 to be a member of, to chair and to provide leadership to the Board;*

*46.4.2 to be a member of, to chair and to provide leadership to the Management Group;*

*46.4.3 to chair general meetings;*

*46.4.4 to represent the LGA to the wider community and the media, consistent with  
adopted policy positions of the LGA; and*

*46.4.5 those of a Board Member, as if a Board Member.*

#### Board Members

*50.4 A Board Member has these functions:*

*50.4.1 to be on the Board and make reasonable endeavours to attend and participate in  
each meeting of the Board;*

*50.4.2 contribute to the LGA by providing leadership for local government and pursuing the  
objects of the LGA;*

*50.4.3 represent the LGA in a positive manner to the wider community in South  
Australia and, if the opportunity arises, nationally and internationally;*

*50.4.4 present to the Board the interests and views of the Ordinary Members of the Region  
they represent or of the Unincorporated Areas as the case may be; and*

*50.4.5 (subject to any overriding duty of confidentiality) convey decisions of the Board and  
other information back to the Ordinary Members of the Region they represent or  
Unincorporated Areas as the case may be.*

Call for Nominations for LGA President, and Board Members and Deputy Board Members representing Metropolitan Local Government Group

POSTAGE PAID AUSTRALIA

Nomination Form President

Ms Wendy Campana  
CEO  
LOCAL GOVERNMENT ASSOCIATION OF SA  
REPLY PAID 2693  
ADELAIDE SA 5001  
DX 546



## **11. Questions on notice**

Nil.

## **12. Motions**

### **12.1 Notice of Motion (Cr Nankivell)**

#### **Background**

1. The Long Term Financial Plan (LTFP) currently sets 5.45% as the long term rate increase figure, which includes 1.1% provision for "significant pressures". This provision is justified on the basis that unexpected financial events have occurred in many years, and therefore the long term view might be to "expect the unexpected".
2. The Community Plan 2035 is a long-term vision of what Council would like to look like and what it would aspire to achieve, and the LTFP sets a financial framework for that corporate direction of Council. In that context the LTFP should be based on reasonable known expectations, because otherwise it will not provide any financial constraint to goals.
3. If Council is "programmed" to adopt annual rate increases which are inflated for "significant pressures", then such rate increases may be too readily endorsed, regardless of whether or not off-setting expenditure pressures actually are identified. (This is currently evident where a "surplus" of \$1.2 million from 2014 is now under consideration for disbursement. Without arguing the merits of such disbursements, perhaps Council could have been better served sparing residents 1% of the 2014 rate increase!)
4. By including an allowance for "significant pressures" in the LTFP, it creates some discomfort about the message to ratepayers – "if faced with financial challenges, we will handle them with rate increases". Full stop! We should expect to make tough decisions, and our message should be that we will practise restraint and will handle unforeseen events as and when they arise in a responsible manner considering ALL options – spending cuts, using reserves, rate increases or some combination of these.
5. It is important to consider removing this 1.1% provision now so that the LTFP (and budget) processes in 2015 be structured accordingly.
6. Finally, since the 1.1% is offset by an equivalent spending contingency in the LTFP, the removal of it will not impact the bottom line of long term projections.

#### **MOTION**

##### **MOVED Cr Nankivell:**

**That the annual rate increase provision of 1.1% for "significant pressures" be considered for removal from the Long Term Financial Plan as part of the 2015-2016 financial planning budgetary process.**

## **12.2 Notice of Motion (Cr Jamieson)**

### **Background**

Mid Coast Regional Surfing Reserve.

Surfing in Australia this year will celebrate its 100 years anniversary. Surfing was introduced to Australia by Hawaiian Duke Kahanamoku in 1915. There is evidence to suggest that surfing in S.A. started in the 30s. In fact one of Dukes boards is on display in the Moana SLSC.

The Mid Coast Breaks were the crucible of surfing in South Australia and are still giving young surfers the opportunity to hone their skills.

### **Information**

#### **What is a Regional Surfing Reserve?**

National Surfing Reserves in Australia identify sites that are outstanding surf sites for the benefit of past, current and future surfers; and to take measures to maintain and where possible, enhance the integrity of these sites for use by all. For more information refer to the National Surfing Reserves website at:

<http://www.surfingreserves.org/>

Surfing Reserves are listed as World, National and Regional Reserves, eg Bells Beach, Lennox Point, Margaret River.

#### **Objectives of the Mid Coast Surfing Reserve**

- Celebrating Surfing Heritage and Culture
- Ensuring a safe aquatic and beach environment
- Protecting the environment
- Supporting Coastal Parks initiatives.

#### **Process to date**

- January public meeting - well attended and the meeting voted to pursue a Regional Surfing Reserve
- Steering Group set up- Sue Bennett (surfer and resident) Chair, Dick Olesinski (SLS SA)
- Supported by Katrine Hildyard, Chris Picton, Amanda Rishworth
- Supported by local surf clubs and free surfers
- Supported by Surf Lifesaving S.A.
- Presently there is a campaign to seek support from the Mid Coast Community.

### **MOTION**

#### **MOVED Cr Jamieson:**

1. That Council recognises the importance of the creation of the "Mid Coast Regional Surfing Reserve".
2. Council write to the Mid Coast Surfing Reserve Steering Committee indicating its support for the process to create a Regional Surfing Reserve covering the Mid Coast Surf Breaks.

### **13. Petitions**

#### **13.1 Petition - remediation of road and kerbing, provision of a footpath and removal of a tree, Cave Court, Morphett Vale**

This is a receiving report for a petition.

Manager: Paul Kirkham, Acting Manager Assets  
Report Author: Murray Conahan, Asset Planner - Roads  
Contact Number: 8384 0195  
Attachments: 1. Petition (5 Pages)

---

#### **1. Purpose**

A petition containing twelve (12) signatures has been received requesting remediation of the road surface and kerbing, provision of a footpath and review of a tree in Cave Court, Morphett Vale.

#### **2. Recommendations**

- 1. That the petition be received.**
- 2. That the remediation of the road surface, kerbing and provision of a footpath be investigated and a further report presented to Council by March 2015.**
- 3. The tree in question be assessed and appropriate action taken.**
- 4. The head petitioner be notified of Council's decision.**

#### **3. Financial Implications**

No financial implications.

#### **4. Risk and Opportunity Management**

Petitions provide a way of the public informing Council of their needs and concerns and/or provide information that may assist or influence Council's decision.

**Attachment 1**

Request to: The planning department of the City of Onkaparinga.

Date: 13<sup>th</sup> Jan 2015.

Attached is a ratepayer submission to Council for primarily,

1. The remediation of the road surface and kerbing in Cave Court, Morphett Vale.
2. For the provision of a foot path in Cave Court to provide safe passage of pedestrians to enter and exit Cave Court.
3. Review the viability of an unhealthy tree in front of No 12.

This submission was written by Kim and Francie Walker of 6 Cave Court and supported by way of a petition signed by all residents / ratepayers of Cave Court with the exception of,

- ❖ Number 11 is presently un-occupied
- ❖ Number 12 declined to be involved.

The submission contains

- ❖ A description of the requested work and is attached along with photographs clearly detailing the poor state for the road surface and the kerbing in Cave Court.
- ❖ Petition signed by concerned ratepayers of Cave Court whole who heartedly supporting this work.

As ratepayers of the City of Onkaparinga we, the ratepayers of Cave Court would like the opportunity to meet with your engineer(s) in Cave Court at a time selected and advised by you to review first hand why we believe that this work should be carried out at your earliest convenience.

I / We the residents of Cave Court would appreciate an acknowledgement and prompt response to this petition to all of the signatories of this petition.

Yours Sincerely

Kim TR Walker and Francie RL Walker



For and on Behalf of all residents in

Cave court

Morphett Vale

South Australia 5162.

CITY OF ONKAPARINGA 13 JAN 2015	Disposal Code:
	Retention:

To the City of Onkaparinga

Jan 10<sup>th</sup> 2015

To whom this may concern,

I am writing to you on behalf of all the current residents of Cave Court, Morphett Vale and would like to draw your attention to the condition of our road and kerbing which are badly in need of repair.

We, Francie and Kim Walker of 6 Cave Court Morphett Vale have been home owners at this address since this area was first zoned for residential building. We can attest to the fact that no major work has been carried out in over 39 years on either the kerbing or road surface. Therefore we have instigated this petition to address the state of our street.

Our concerns are as follows.

- A number of potholes are often re-filled after winter rains and with general traffic, continue to deteriorate annually.
- There is a large section of bitumen in front of No 6 that has never been repaired and continues to grow larger. Some significant cracks run lengthwise along the street in a number of areas and in particular between No 14 & 16. The general road surface is deteriorating.
- The kerbing is cracked, broken and falling apart in sections in front of most residences in the street. Driveways and kerbs are so uneven in some places they are a potentially a tripping / injury hazard.
- Cave Court has a significant inclining bend in it that creates a blind spot for motorists to visualise any pedestrians forced to use the road as a footpath. This is made even more dangerous for pedestrians when cars are parked on this bend. I believe pedestrian safety would be enhanced by the provision of a footpath along one side.
- The health of a tree planted on the footpath of No 12. The owner occupier of No 8 has experienced a tree branch fall on his vehicle without warning on the 19 Dec 2013. Pictures attached.

We, the residents of Cave Court Morphett Vale as rate payers in this city of Onkaparinga implore you review and act upon our request in carrying out some long overdue resurfacing and re-kerbing work in our street as soon as practicable.

Additionally investigate the health and viability of the tree in front of No 12 to determine if it should be removed due to it being a safety hazard.

A number of images are attached to this affirmation, clearly identifying areas of concern.

Yours Sincerely,

Francie and Kim Walker

6, Cave Court,

Morphett Vale

All the signatories in the table below support this statement.

Name	Residential address	Signature
Jannah Adams	3 Cave Crt, Morphett Vale	<i>Jannah Adams</i>
Elaine Grottick	5 Cave Crt Morphett Vale	<i>E Grottick</i>
CATHERINE CLAY	9 CLAY COURT	<i>Catherine Clay</i>
DAVID CLAY	9 CAVE COURT	<i>David Clay</i>
Heather Lane	13 Cave Court	<i>Heather Lane</i>
S. JONES	7 CAVE CT	<i>S. Jones</i>
A. DALTON	10 CAVE CRT	<i>A. Dalton</i>
Beth Campbell	8 CAVE CRT	<i>B. Campbell</i>
Kim + Frankie Walker	6 cave Crt	<i>Kim Walker</i>
A & K GARDAM.	16 CAVE CRTS.	<i>A &amp; K Gardam</i>
Des Howell	4 Cave Crt	<i>Des Howell</i>
Rhiannon Ruck	14 CAVE COURT	<i>Rhiannon Ruck</i>
	11, CAVE CRT (EMPTY)	

No 3\* Agree with footpath

No 5\* Agree with footpath

No. 9. AGREE "

No: 13 Agree with footpath

No 7 AGREE "

No 10 Agree. " (Tree no 12 is a safety hazard)

No 8 agree. " (TREE NO 12 IS SAFETY HAZARD BRANCH FELL ON CAR)

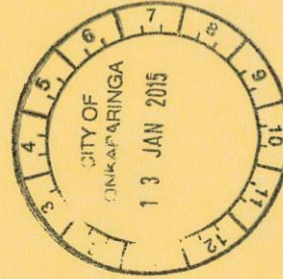
No 6 agree with footpath.

No. 16 AGREE.

PHOTO INCLUDED

No 4 Agree

No 14 Agree.



Attention: City of Onkaparinga.

Enclosed is a petition requesting the council to investigate and act on repairs to infrastructure in Cave Court Morphett Vale.

Purpose is to have the

- Kerbing repaired / replaced as necessary
- Road Surface repaired / replaced as necessary
- Consider removing a hazardous tree.





No 10 Kerb 1.J...



No 10 Kerb 2.J...



No 11 re-occuri...



No 12 Kerb.JPG



No 14 & 16 Roa...



No 14 Road cra...



No 16 Kerb.JPG



No 16 Road.JPG



No 3 Kerb 2.JPG



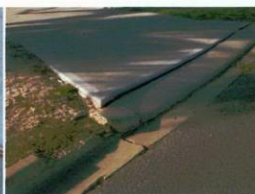
No 3 kerb road ...



No 4 Kerb 1.JPG



No 4 Kerb 2.JPG



No 5 Kerb.jpg



No 5 Road crac...



No 5 Road.JPG



No 6 Kerb 1.JPG



No 6 Kerb 2 .JPG



No 6 re-occurin...



No 6 Road 1.jpg



No 7 Kerb 1.JPG



No 7 Kerb 2.JPG



No 8 Kerb.JPG



Tree Branch fall...



Tree Branch fall...



Tree Overhang ...



Un used drivew...



Un used drivew...



## **13.2 Petition - Wine Signs McLaren Vale**

This is a receiving report for a petition.

Manager:	Abbey Threadgold, Manager Economic Growth, Marketing and Communications
Report Author:	Phillip Tanner, Economic Development Officer (Industry)
Contact Number:	8384 0643
Attachments:	1. Petition (4 pages attached of 160 pages )

---

### **1. Purpose**

This report presents a petition containing approximately 2000 signatures regarding the reinstatement of 'wine signs' that were located on the verge of Main Road, McLaren Vale at the entrance to the area which were removed for the McLaren Vale overpass construction.

This report details the outcomes of previous investigations and advice as provided to Elected Members regarding this matter and our intended role going forward.

### **2. Recommendations**

- 1. That the petition be received.**
- 2. That Council note our intended role going forward.**
- 3. That the head petitioner be notified of Council's current position in relation to this matter.**

### **3. Background**

There were previously 25 'wine signs' located on the verge of Main Road, McLaren Vale at the entrance into the McLaren Vale wine region. The administration process for these signs was managed by McLaren Vale Grape Wine and Tourism Association (MVGWTA) and the wineries.

The wine-signs were removed for the McLaren Vale overpass construction, and as the road is now considered a 'Controlled Access Area' under the provisions of the Highways Act, Department of Planning Transport and Infrastructure (DPTI) requirements do not allow for their reinstatement in their former positions.

The petition was noted to have been circulating amongst the McLaren Vale community as early as April 2014, and in addition to the City of Onkaparinga it has also been lodged with:

- Leon Bignell MP Member for Mawson
- DPTI
- MVGWTA.

In April 2014 the chair of MVGWTA association communicated with the head petitioner advising and acknowledging that:

- the preference was that the signs were not removed

- a significant amount of time was dedicated to providing an equitable and fair solution for them to be reinstated including consideration being given to several sites but all of these locations presented problems. The sites considered included:
  - the northern side of McLaren Vale, including
    - the McLaren Vale Visitor Information Centre Carpark
    - on South Road (before the entrance to McLaren Vale)
    - further into the township of McLaren Vale on Main Road
  - the southern side of McLaren Vale near the Salopian Inn
- other members of MVGWTA including wineries (additional to the original 25), restaurants, bed and breakfast accommodation and tourism service providers should be given the similar opportunity should a signage solution be identified
- MVGWTA's resolution at the time was:
  - to have members collect their signs and we would assist (where possible) in facilitating members installing their signage outside of their vineyard or winery
  - that its resources would be prioritised to initiatives where their impact would have the best return on time and money invested (as it was suggested the signs had little direct impact on achieving additional sales (for the wineries advertised), communicating a particular brand message, reinforcing the key messages of the wineries or region.
  - to support the petition should its proponents demonstrate and justify the benefits of the signage.

At the time of writing this report, we reconfirmed this position of MVGWTA toward the signage and the nature of the petition.

#### **4. Financial Implications**

There are no financial implications associated with this report.

#### **5. Additional information**

The initial and preferred site for installing the wine signs falls under DPTI jurisdiction. We will continue to liaise with the local community and MVGWTA to monitor the situation and subject to outcomes and any future approvals by DPTI to allow reinstatement of these signs in this location, will support by facilitating the process and report to Council as required.

# SABELLA

MCLAREN VALE

FOR THE ATTENTION OF

Leon Bignell MP Member For Mawson

Mayor Lorraine Rosenberg City of Onkaparinga Council

Department of Planning, Transport and Infrastructure

McLaren Vale Grape Wine & Tourism Association

CITY OF ONKAPARINGA

11 DEC 2014

Corresp. No.

Please find enclosed copy of Petition to have the wine signs reinstated at the entrance to McLaren Vale

The local community has supported the Petition which now numbers approx 2000 signatures supporting the signs being reinstated either at the entrance the McLaren Vale or relocated into the main street.

Since the signs were taken down the entrance to our town looks empty and unappealing, it does nothing to entice visitors to one of the most beautiful wine regions in the world.

Many people who visit on a regular basis and have asked where the signs have gone.

We are very proud of our Wine Making Industry and history in this town and the signs reflected the heritage of the area with many of the Winemaking Families being very proud of having their family name at the entrance to McLaren Vale.

We understand that a decision was made to remove the signs following discussion that they were a traffic distraction at the entrance to the Vale if this is the case then all the signs which are placed on Main South Road coming off the Express Way and all the advertising signs outside the Visitor Center for markets and concerts and more recently the local election signs would also be a distraction to traffic.

We already wrote to you all individually and were passed on to the different departments. Now we feel you could work together to make the main street in McLaren Vale as inviting as it used to be.

We are encouraging you to reconsider your decision and return the signs to our beautiful town.

They were an asset not a distraction.

Joe Petrucci of Sabella Vineyards McLaren Vale

Alison Blair resident of McLaren Vale

The Local Community of McLaren Vale and the Wider Community who have supported the petition to have the signs reinstated.

LOT 51 MCMURTRIE ROAD, MCLAREN VALE, SOUTH AUSTRALIA 5171  
PO Box 229, MCLAREN VALE, SOUTH AUSTRALIA 5171  
PHONE: +61 8 8323 8470 MOBILE: 0416 361 369 FAX: +61 8 8323 8270  
EMAIL: MICHAEL@SABELLA.COM.AU

WWW.SABELLA.COM.AU

A few months ago the Wine Signs at the entrance to McLaren Vale  
disappeared overnight.

**THEY ARE NOT BEING PUT BACK**

Joe Petrucci Owner of Sabella Vineyards In McLaren Vale would like to  
encourage the locals and visitors to our town to sign this petition to have the  
Wine Signs reinstated at the main entrance to McLaren Vale.

NAME	ADDRESS	PHONE (if happy to provide)
DANIEL DELANE	8 COLEMAN AVE VICTOR HARBOR	0407618144
Pam Atkins	176/36 HILLIER RD HILLIER ST16	
Se Mickus	4 CURRAWONG CRES <sup>BERGAM</sup> (OLD)	
Kurt Mickus	91 MAWSON ST STAFFORD (OLD)	
Maniam Baker	1 Grange Rd Broadford VIC	
Gaye Brown	9 Silverdale Cr, Bellevue Heights	
Ian Maclellan	5 Olea Crt M/Vale	
MARIE PAINE	3150 1/3 COMPTON ST GLEN WAVERLEY	0432 493 923
GAIL PRICE	GENDERS CROVE MCLAREN VALE	
Steven Wilson	Morpeth Vale 17 Bone St	
Ken Milde	2 Bathurst Ave MORANVA	

S. McDonald 38 Hibiscus Dr. Valla Beach NSW. 089442120

You can send emails supporting this petition to [VINEYARDS@SABELLA.COM.AU](mailto:VINEYARDS@SABELLA.COM.AU)

debbie wilkoms Swots Head NSW 0429 429 280

M. Valentine Kenilans Rd Reynella East 0418 825 128  
G. Valentine Kenilans Rd Reynella East

Richard Mui MORANVALE

ROBERT CAMERON SHEDDOW PARK

June Grigas St Angelica  
Cross  
Croydon Hills  
VIC 039725 4600

Guy Taylor 1 parkhurst st  
Mornington  
3931 0400 824681

Ian Taylor 1 parkhurst st  
Mornington  
3931 0400 824682

Steve Hockey CREWLINE  
LANE  
MCLAREN VUE 0412 75088

Cheryl Georgy Theidow Park 0415438739

Jo Raardon McLaren Vale 0418402979  
Valdis Jaudzens 3 Christine St  
Edinburgh 0401996533

A few months ago the Wine Signs at the entrance to McLaren Vale  
disappeared overnight.

**THEY ARE NOT BEING PUT BACK**

Joe Petrucci Owner of Sabella Vineyards In McLaren Vale would like to  
encourage the locals and visitors to our town to sign this petition to have the  
Wine Signs reinstated at the main entrance to McLaren Vale.

NAME	ADDRESS	PHONE (if happy to provide)
Whitney Lang	Sellicks Bch	
MICHAEL WADENITZ	SELICKS BCH	
SYLVIA PISTILLI	Seaford	0439986300
Wes Eversen	Seaford	0439014337
John Jones	Port Willunga	0419333852
Amanda Pistilli	Hackham	70095969
Rene Pistilli	Hackham	70095969
Max Jones	Pt Willunga	0419333852
J. Steinhilber	Pt. Willunga	
M Howard Jones	Mt Compass	0419478269
Louise Voss	Seaford Rise	

Rev. Opie Blewitt Springs

042 724 2612 *Opie*

You can send emails supporting this petition to [VINEYARDS@SABELLA.COM.AU](mailto:VINEYARDS@SABELLA.COM.AU)

Carol Coonke Mt Compass 0400078331  
Denise Kemmer Sellicks Bch  
Daniel de Brin Willunga 0429 932 615  
IAN Tonkin Blewitt Springs  
Christine Tonkin Blewitt Springs

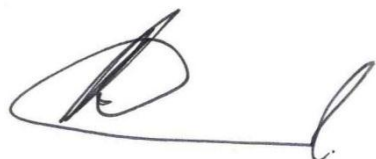
P.T.O

**14. Urgent business**

**15. Confidential items**

**Confidential Clause**

If Council so determines item 15.1 may be considered in confidence under Section 90(2) of the *Local Government Act 1999* on grounds contained in the Recommendations below.

A handwritten signature in dark ink, appearing to be 'Mark Dowd', written in a cursive style.

Mark Dowd  
**Chief Executive Officer**

**15.1 Chief Executive Officer Performance Management Committee confidential minutes**

**1. That:**

- a. under the provisions of section 90(2) of the *Local Government Act 1999* an order be made that the public be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public be excluded to enable the Council to receive and consider the information/report at the meeting on the following grounds:

**Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in this instance being matters related to the terms and conditions of the employment contract for the Chief Executive Officer.**

**The Council is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the contract of employment of a person at the meeting would be inconsistent with accepted principles of professional human resource management.**

- c. on this basis, the principle that this meeting of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and/or discussion confidential.
- 3. That the matter of the Chief Executive Officer Performance Management Committee confidential minutes having been considered in confidence under Sections 90(2) and 90(3)(a) of the *Local Government Act 1999* an order be made under the provisions of Section 91(7) and (9) of the *Local Government Act 1999* that the Chief Executive Officer Performance Management Committee confidential minutes and the minutes and the report of the Council relating to discussion of the subject matter be kept confidential until matters have been finalised and determined by Council.**

**16. Closure**



## Declarations of Interest

Council Meeting Date:		Councillor:
Item No. (e.g. 3.1)	<b>Declaration of Interest</b> (where a member has an interest that does not lead to a conflict)	<b>Declaration of Conflict of Interest</b> (where a member has an interest that leads to a conflict)