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13 April 2017

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN in accordance with Section 83 of the *Local Government Act 1999* that an **Ordinary Meeting of Council** of the City of Onkaparinga will be held on **Tuesday 18 April 2017** at the Council Chamber at the Civic Centre, Ramsay Place, Noarlunga Centre at 7pm for the purpose of considering the items included on the attached agenda.

We recognise that the land on which we meet has considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna.

A handwritten signature in black ink, appearing to be "Mark Dowd", written in a cursive style.

Mark Dowd
Chief Executive Officer

Disclaimer: Please note that the contents of the Council Agendas have yet to be considered by Council and recommendations contained herein may be altered or changed by the Council in the process of formally making decisions of Council.



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City of Onkaparinga
Agenda for the Council meeting
to be held on 18 April 2017

Venue: Council Chamber, Civic Centre
Ramsay Place, Noarlunga Centre

Meeting commenced:

Present:

Apologies:

Leave of absence:

Absent:

Pledge:

We recognise this City's considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna, and the more recent contribution from people either born here or who have migrated here. As we meet together, we build on this heritage by respecting and listening to each other, thinking clearly, being receptive to new ideas, speaking honestly, and deciding wisely for the current and future well-being of those we serve.

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1. Opening of meeting

2. Confirmation of minutes of the adjourned Council meeting held on 21 March 2017 and the minutes of the resumed Council meeting held on 28 March 2017.

3. Adjourned business

Nil.

4. Leave of absence

4.1 Leave of absence – Cr Nankivell

Cr Nankivell has requested leave of absence from 6 May 2017 to 25 June 2017 inclusive.

5. Mayor's Communication

5.1 Mayor's Report 18 April 2017

World Heritage Bid

Council has been a strong supporter and advocate of this project since I first brought the idea to the organisation some five years ago.

I wish to personally thank the City of Onkaparinga for continuing to support the project, fund our council's contribution annually and have an ongoing interest in a positive result. On 17 February 2017 our Project Steering Group reached an important milestone in this project with the formal lodgement of National Heritage Bid nomination to the Federal Government.

As Chair of the Project Steering Group for the past two years, I wish to put on the public agenda my sincere thanks to Adam Mrotek, Divya Bali Dogra and Daniel Jellings for their support, administration and project management over this time.

At the recent Project Steering Group meeting I handed the Chair role to Mayor Spragg (Adelaide Hills Council) to continue our work.

In many ways the journey has just begun. The bid now has support of 10 councils. The new councils include Clare and Gilbert Valleys, Light Regional Council, Mid-Murray Council and City of Mitcham.

In addition to the support of new councils, we had an opportunity to present our bid idea to around 100 Federal Members of Parliament, bureaucrats and heritage experts at Parliament House, Canberra on 27 March 2017. The event was hosted by Rebekha Sharkie, Member for Mayo and supported by Minister Leon Bignell. I also had associated meetings with Ministerial advisors during the visit.

The 2016-17 project annual report is at attachment 1 that highlights the works undertaken to progress the National Heritage Listing process between May 2016 and April 2017.

Next steps

The bid, plus all others lodged, or on a previous waiting list, will be assessed by the Australian Heritage Council (AHC) and provide the Minister of Environment with a shortlist to consider for priority assessment. The Minister may remove or add to that list. We expect to receive a response on priority listing for assessment by June/July this year.

2017 Youth Awards

This event was held at Seaford Quarry Park with a theme of 'You Thrive'. The event for this year was again largely organised by the Onkaparinga Youth committee in conjunction with our Youth team. We owe them a depth of gratitude for the tremendous work they do and this event was a fantastic example. The attendance was amazing and everyone has been complementary about the event coordination and presentation. We recognised 59 young people with awards.

Other events during National Youth week were:

- Rights - Are You Right Trivia Night
- The Carly Ryan foundation Online Safety Seminar, to help safety in using the internet and social media
- Camp Weymouth, an overnight camp on Weymouth Oval with Flagstaff Scouts
- Picos Puppet Palace and Nylon Zoo at Red Poles with Evelyn Roth Nylon Zoo.

Jinan Delegation

The Jinan Bureau of Commerce visited Adelaide and surrounds on 3-4 April 2017. Members would be aware of previous visits by this group and our involvement in these delegations. The last visit resulted in several Memorandums of Understanding signed by business and the bureau.

This visit again included a focussed group discussion which I hosted on the 3 April. It was an opportunity for a one on one discussion in relation to one of our businesses.

I am pleased that at the conclusion of the delegation I was interviewed by a Chinese TV documentary producer for promotion of the delegation and the City of Onkaparinga.

State Local Government Infrastructure Partnership

We recently received confirmation of a successful submission for funding from the State Local Government Infrastructure Partnership. A copy of the letter can be viewed at attachment 2.

The Salvation Army Red Shield Appeal

On 27 and 28 May 2017 volunteers will doorknock across Australia for the 2017 Salvation Army Red Shield Appeal. As patron of the Red Shield appeal, I encourage you to support and make a difference by either volunteering or donating to this vital service of which provides assistance to over one million Australians.

Citizenship ceremony

184 new Australian citizens received citizenship on Monday 10 April, 2017.

Elected member representation

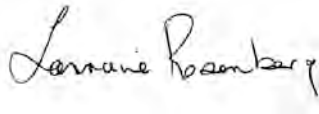
Thank you to the following elected members who represented me over this period:

- Deputy Mayor Robyn Holtham, Official presentation to CJs Bakery, 15 March 2017
- Cr Hazel Wainwright, Official opening of The Giving Garden Streetscape, 15 March 2017
- Cr Brian Nankivell, Kingstonian South Adelaide Football Club season launch, 4 April 2017

Mayor's calendar

My activities from 13 March to 9 April 2017 are reflected in attachment 3.

Thank you.



Lorraine Rosenberg

Mayor

Recommendation

That Council note the 18 April 2017 Mayor's report.

Attachment 1

mount
lofty
ranges

WORLD
HERITAGE
BID



ANNUAL REPORT

May 2016 to April 2017

www.mountloftyranges.org

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PARTICIPATING COUNCILS



PROJECT SPONSORS



Photos are courtesy Mid-Murray Council, Mount Barker District Council and from internet sources.

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FOREWORD

The key focus of the Mount Lofty Ranges World Heritage bid in the 2016-17 financial year has been preparation of the National Heritage listing (NHL) nomination dossier and increased advocacy to state and federal government and industry stakeholders.

The nomination has been underpinned by the detailed mapping of natural, cultural, economic and legislative spatial data. This assisted us to determine boundary options for further refinement and discussion in a series of targeted stakeholder workshops and community information sessions.

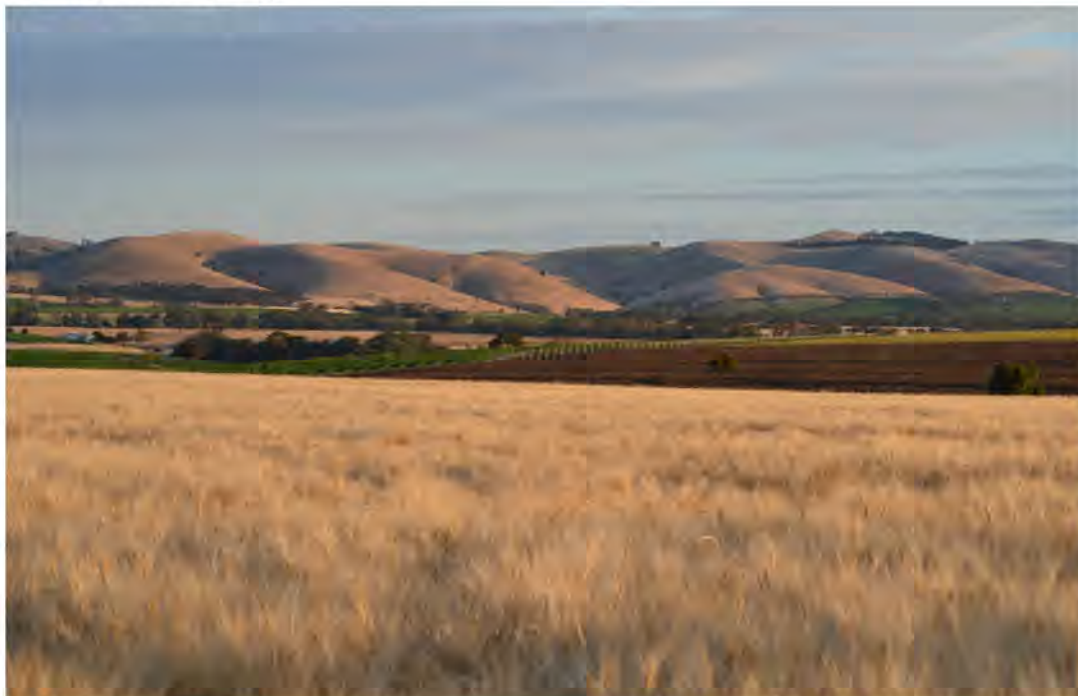
Political advocacy in 2016-17 saw numerous and ongoing meetings and correspondence between bid representatives and government ministers, ministerial advisors and agency staff in the environment, planning, primary industry and tourism portfolios at both the state and federal level. The project's status increased significantly through the year with commitment from Clare & Gilbert Valleys Council, Light Regional Council, the City of Mitcham and Mid Murray Council to participate in the Stage 1 NHL.

Public and stakeholder engagement involved presentations, conducting tours and managing information booths at conferences and events organised by history and heritage organisations and relevant industry organisations at both the regional and national level.

We have continued to consult with the highly valued members of our six advisory groups who continue to contribute their skills and knowledge pro bono.

In conclusion I acknowledge that the combined efforts of the participating councils which has resulted in considerable progression culminating with the submission of the National Heritage nomination dossier in February 2017. However ongoing advocacy at Federal and State governments, and with the corporate sector, will be necessary to ensure momentum is not lost during the National Heritage nomination assessment process and to ensure we have a good foundation in place for a future World Heritage nomination.

Mayor Lorraine Rosenberg
Chair - Project Steering Group



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ABOUT THE BID



INTRODUCTION

Mount Lofty Ranges World Heritage Bid spans the world-renowned food, wine and tourism regions of the Barossa Valley and Clare Valleys, the Adelaide Hills, McLaren Vale and the Fleurieu Peninsula. The Adelaide Hills, Alexandrina, Barossa, Clare and Gilbert Valleys, Light Regional, Mid Murray, Mitcham, Mount Barker, Onkaparinga, and Yankalilla councils are collaborating with Regional Development Australia Barossa and Global Food Studies at the University of Adelaide to pursue National Heritage listing of the region's agricultural landscapes.

The bid for World Heritage listing seeks to encourage the identification, protection, preservation and promotion of cultural and natural heritage around the world that is considered to be of outstanding value to humanity. The process for this Bid comprises two stages: firstly, inclusion on Australia's National Heritage list followed by a bid for World Heritage listing. Our bid process has a core ambition to promote collaboration between all tiers of government and the private sector

to deliver real and lasting economic, cultural and environmental benefits to the region.

The outstanding significance of Mount Lofty Ranges is based on heritage values associated with a ground-breaking 1st century model of colonisation. The model was developed in London by some of the greatest minds of the nineteenth century, including John Stuart Mill and Jeremy Bentham. In addition, the settlement process, religious freedom and social ideals of the colonisation system fostered the establishment of culturally distinct townships and rural communities of British, German and Polish origin that were seminal elements of today's multicultural Australian society.

The consortium councils submitted the National Heritage listing nomination to the Federal Department of Environment and Energy on 17 February 2017.

The outstanding national significance of Mount Lofty Ranges is based on the following five core values:

- Colonial settlement
- Religious freedom and a distinctive regional culture
- Rich and complex agricultural landscape close to city
- Influential artists and innovators
- Aboriginal significance

During the National Heritage listing assessment process, the councils involved will consider lobbying the Australian Federal Government to pursue World Heritage listing with the United Nations Educational, Scientific and Cultural Organisation (UNESCO). The potential World Heritage area is yet to be defined but could stretch from the Fleurieu Peninsula in the south to the Barossa Valley in the north.

GOVERNANCE

The participating councils have adopted a specific project orientated governance structure. The activities undertaken by each tier of the governance framework are briefly mentioned below.

PROJECT STEERING GROUP

The Project Steering Group (PSG) which comprises Mayors and CEOs of the participating Councils met in September 2016, December 2016 and April 2017. The June 2016 meeting was cancelled with a project update emailed to members instead. During the year the PSG discussed the following matters:

- review of draft National Heritage nomination form
- post nomination governance including potential options under new planning legislation
- engagement, communications and advocacy plan updates
- progress against the project plan

- evaluation of post-Stage 1 project evaluation process
- project planning for Stage 2

PROJECT MANAGEMENT GROUP

The Project Management Group (PMG) is responsible for governance, management and progression of the project bids, as well as employing and managing the Project Manager.

At present, this group comprises nominated staff representatives of each council, a representative of RDA Barossa, Adelaide University and the Project Manager.

The PMG met monthly in 2016-17 to progress activities related to the Stage 1 - National Heritage Listing including national heritage listing nomination, organisation and attendance at stakeholder workshops, evaluation of Stage 1, scoping of the next stage and governance options for the next stage of the project.

ADVISORY GROUPS

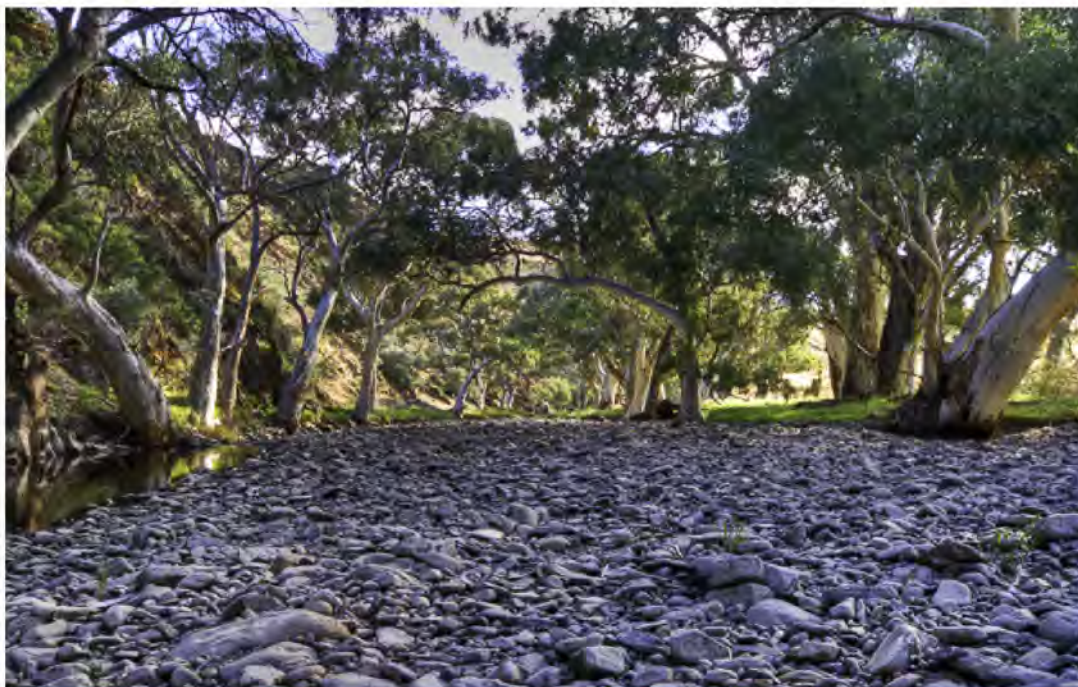
Six advisory groups were established in April 2014 and the following activities have been undertaken by each group:

Aboriginal Advisory Group

The Aboriginal Advisory Group did not formally meet during 2016 however contact continued to be made with key representatives to assist with the content development of the national heritage nomination. These conversations and relationships will continue as the world heritage bid is developed over the next few years.

Heritage Advisory Group

The heritage advisory group met in April 2016 and July 2016. The group provided input into the draft national heritage listing nomination form and undertook four case studies (Macclesfield, Yankalilla, Onkaparinga Valley and Bethany) within the region to provide evidence that our proposed NHL values and themes are reflected in the landscape and associated sites.



GOVERNANCE

The case studies formed an appendix to our NHL nomination form. The group was engaged through the targeted stakeholder workshops and community information sessions held in September and October 2016. Dr Susan Marsden, a key member of the group, was commissioned to review and revise the NHL nomination ahead of the peer review.

Landscape Advisory Group

The Landscape Advisory Group met once in 2016 and continued to provide valuable input into the themes and values associated with the development of the national heritage nomination. The group lost several members through the year due to other commitments and it is appropriate to acknowledge James Hall (Chair) and Rachel Barratt (Deputy Chair) who both had to resign their positions during 2016.

Management Advisory Group

The Management Advisory Group did not meet during the year but various

members collaborated via email as required. The highlights of the group's work included:

- revising two planning impacts statements: "National and World Heritage listing and their potential relationship with character preservation districts and proposed environment and food production areas" and "Commonwealth legislation implications and the day to day planning impacts of National and World Heritage listing"

Economic Advisory Group

The Economic Advisory Group met in May 2016. The major focus of the group has been the organisation of a "**Framework for Quantitative Measures of Economic Impact for WHS Bid**" project to establish an economic base position against which future monitoring of the region's economy can be measured. This project is being undertaken by EconSearch (Julian Morison) with funding from PIRSA.

Community Advisory Group

Members of the Community Advisory Group were key players in the planning and staging of the targeted stakeholder workshops held in late 2016 in the Barossa, Adelaide Hills and McLaren Vale. They provided venues and sponsorship for conducting the events, helped host tables at the events, spoke at the events and were instrumental in inviting key stakeholders and members of the community to the events. The workshops would not have been the success they were without the involvement of Libby Raupach (Chair), Margaret Lehmann, Sue Oliver, Rachel McMillan, Nicole Hodgson, Natalie Felkl, Patricia Michel, Professor Guy Robinson, Helen Edwards and the members of the many advisory groups involved. The group also played a key role in persuading Light Regional Council to join the bid consortium in a timely manner.



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ENGAGEMENT, COMMUNICATIONS AND ADVOCACY

EVENTS

Mount Lofty Ranges Boundary Workshop - May 2016

A workshop to discuss the methodology for defining the boundary and in support of fulfilling the requirements of the National Heritage Nomination was held on 27 May 2016. The workshop was attended by the Project Management Group, chairs of the Landscape and Community Advisory Group, University of Adelaide staff and two interstate guest speakers (Jane Lennon and Jane Ambrose) who advised on the work of the Australian Heritage Council.

Targeted stakeholder workshops - September 2016

Three targeted stakeholder workshops were held on 8 September 2016 (Northern region), 15 September 2016 (Southern region) and 10 October 2016 (Central region) with the goal of building support and understanding about the National Heritage listing bid,

values, attributes and boundaries; and to analyse and test the values and boundary options from their local perspective and request suggestions on key attributes under each value.

Community Information Sessions - October 2016

In addition to the targeted workshops, four community information sessions were held throughout the region on 3 November 2016 (Adelaide Hills region), 10 November 2016 (Southern region), 17 November 2016 (Mount Barker region) and 21 November 2016 (Northern region).

Collectively the three workshops and four community information sessions were attended by over 155 people.

Promotional event at Parliament House, Canberra

On 22 March 2017 an event was held in Canberra with the support of Rebekha Sharkie's office.

The event was attended by over 100 people including various South Australian Federal Senators and Members of Parliament, corporate supporters and heritage sector advocates. The event showcased the Mount Lofty Ranges World Heritage initiative and the Heysen Foundation initiative to build a cultural centre at The Cedars, Hahndorf.

The event was supported by well known food and beverage brands in South Australia including a display of their products.



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ENGAGEMENT, COMMUNICATIONS AND ADVOCACY



PRESENTATIONS

The project manager presented to a regional meeting of CFS representatives in August 2016 and to students from University of Adelaide and to the Langhorne Creek Grape and Wine group in September 2016.

A PMG member presented a paper on the bid to the Planning Institute of Australia rural and regional conference in Stanthorpe, Queensland in October 2016.

ADVOCACY MEETINGS

Chair of the Project Steering Group Mayor Lorraine Rosenberg continued to present to various stakeholder groups, and in particular to food commodity groups and wine industry bodies during the year. A number of meetings were held with members of the state opposition at Parliament House, and with senior staff at DEWNR.

Meetings were held with the following key stakeholder individuals and groups during the year:

- Parawa Agricultural Bureau
- SA Wine Industry Association
- Agricultural Bureau of SA
- Primary Producers SA Board which included representatives from Livestock SA, SA Dairy Association, Wine Grape Council SA, Grain Producers SA, Horticulture Coalition SA, Pistachio Growers Association
- Farmers Markets representatives including Adelaide Hills Farmers Market Group, Adelaide Showgrounds Farmers Market, Mount Pleasant Farmers Market and Willunga Farmers Market
- Apple and Pear Growers Association of South Australia Board
- Cherry Growers Association of SA
- Board members South Australian Wine Industry Association
- Jason Irving, Manager Protected Sites, DEWNR
- Liberal/Opposition government members: Stephen Griffiths, Vicki Chapman, Stephan Knoll Michelle Lensink and Dr Duncan McFetridge
- McLaren Vale Grape and Wine and Tourism Association
- Jason Irving, Manager Protected Areas, Department of Environment, Water and Natural Resources (DEWNR)
- Rebekha Sharkie, Member for Mayo and Gemma Palazzo, Senior Constituent Advisor
- Chris Daniels, Presiding Member, Adelaide and Mount Lofty Ranges Natural Resources Management Board and Brenton Gear, Regional Director, Adelaide and Mount Lofty Ranges
- Members of Adelaide Adelaide and Mount Lofty Ranges Natural Resources Management Board

ENGAGEMENT, COMMUNICATIONS AND ADVOCACY

State Government Support

- PIRSA has agreed to provide financial support of \$15,000 and in-kind support for compiling baseline economic data against which future tracking and measurement can occur.
- Hon Ian Hunter, Minister for Sustainability, Environment and Conservation has offered in-kind contribution towards the project through the Department of Environment, Water and Natural Resources (DEWNR).
- DEWNR-funded a University of Adelaide research project into "The roles of Agricultural Biodiversity in the McLaren Vale Landscape" which was submitted as supporting research to the National Heritage nomination.

Partnership with University of Adelaide

- The University of Adelaide is supporting our project with their participation in Project Management Group.

- The University of Adelaide is also provided assistance in identifying the boundary for the National Heritage listing and in identifying the existing constraints through digital mapping.

National Heritage Sector Advocacy

- Project Manager Stephanie Johnston attended the combined national conferences of Australia ICOMOS and the National Trust held at the national heritage listed Melbourne Cricket Ground.
- Apart from practical information on the nomination and management of large scale sites such as ours, the conference also enabled some important networking with expert peers Dr Jane Lennon, Kristal Buckley and Helen Lardner among others.

Peer review of nomination

Former state historian and immediate past president of the History Council of South Australia Dr Susan Marsden undertook a review and revision of the draft National Heritage nomination document. Further independent peer reviews of the draft nomination form were undertaken by following experts:

- Professor Richard Mackay AM, archaeologist and heritage consultant
- Juliet Ramsay, cultural landscape expert and architect
- Helen Lardner, past member of the Australian Heritage Council
- Department of Environment, Water and Natural Resources (DEWNR) staff



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ENGAGEMENT, COMMUNICATIONS AND ADVOCACY

PROMOTIONAL MATERIAL

Flyers were updated to improve messaging about the project following feedback from targeted stakeholders. In addition, a compendium of promotional material including factsheets and planning impact statements.

Quarterly Newsletter

The quarterly newsletter was distributed to the project's database in January, June, and October 2016. The newsletter was opened by over 35% of the recipients which is more than the average for an online newsletter.

MEDIA

The project attracted media publicity through the following news media articles in:

- The Advertiser in February 2017, on the submission of the Nomination
- The Barker which is funded by the Mount Barker District Council has readership of approximately 200,000.
- The Hills Weekender Herald on 6 July 2016 on the need for grass roots support.
- The Advertiser, the Southern Argus and other media also covered the Canberra Event on 23 March 2017.



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CONCLUSION

CONCLUSION

The advisory groups, comprising highly skilled and experienced pro-bono members, have assisted the Project Manager to draft the National Heritage Listing nomination form which was submitted with the Federal Government on 17 February 2017.

takeholder engagement has progressed through various events presentations and meetings with strategic stakeholders at national, regional and state level.

The bid process is at a critical point in terms of state and federal government advocacy, planning for stage 2 - World Heritage Listing, investigating governance arrangements, seeking external funding and establishing new alliances and partnerships.

An ongoing challenge and focus area will be engagement with land owners and primary producers.

NEXT STEPS

The next steps to progress the world heritage would be:

- to define and commission additional research required to define outstanding universal values.
- build on the support of participating councils, advisory groups, corporates and politicians.
- investigate and transition to a more independent governance framework.



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Attachment 2

The Hon Tom Koutsantonis MP
Member for West Torrens



**Government
of South Australia**

Treasurer
Minister for Finance
**Minister for State
Development**
**Minister for Mineral
Resources and Energy**
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Adelaide SA 5001
DX 56203 Victoria Square
Tel 08 8226 1866
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minister.koutsantonis@sa.gov.au

TRS17D0437

Mayor Lorraine Rosenberg
City of Onkaparinga
PO Box 1
NOARLUNGA CENTRE SA 5168

Dear Mayor *Lorraine*

On behalf of the Minister for Local Government, the Hon Geoff Brock MP, and the Local Government Association President, Mayor Lorraine Rosenberg, I would like to thank you for submitting an application for funding support under the State Local Government Infrastructure Partnership.

Your submission has been evaluated against the selection criteria and following evaluation I am pleased to offer the City of Onkaparinga support of \$200,000 towards the costs of the Christie Downs Infrastructure Project - Shared Use Trail and Streetscape Upgrade. Please note that a requirement of this funding is that construction must commence by 31 December 2017.

The Local Government Association will be in contact with you shortly to discuss a funding contract.

Should you have any queries about the program in the meantime, please contact Mr Chris Russell, Strategic Advisor, Local Government Association on 8224 2030 or chris.russell@lga.sa.gov.au.

Yours sincerely

Tom Koutsantonis
Hon Tom Koutsantonis MP
Treasurer
Minister for Finance

30 March 2017



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Attachment 3

Meeting and events attended by the Mayor 13 March 2017 – 9 April 2017	
March 2017	
13	Noarlunga Master Swimmers presentation
15	Meeting with Member for Fisher
16	Meeting of Local Government Association Board
17	Weatherill vs Marshall state election luncheon
	Green Pritchard and Associates 20 year presentation
18	Christies Sailing Club 'Christies to Hobart' race
	'A Taste of Harmony' cookbook launch
	Southern Districts Model Car Club presentations
20	Libraries Board Metropolitan Tour at Aldinga Library
	Annual General Meeting Morphett Vale Youth Club
21	Governor's Multicultural Awards
	Meeting with Chief Executive Officer
	Meeting with Director
	Meeting of Council
22	World Heritage Bid UNESCO meeting
24	Meeting of Willunga Golf Course Management committee
	Fleurieu Mayors meeting
25	Music in the Park
	Beachside Food and Wine Festival
	Lions Youth of the Year Districts final
	Southern Districts Baseball Club Presentations
	Kangarilla Community Hall 40 th anniversary
26	Welcome 2017 Pie Ride
27	Meeting of Audit, Risk, Value and Efficiency Committee
28	Meeting with MP
	Meeting with ward councillors, Chief Executive Officer and Director
	Meeting of adjourned Council meeting
29	Meeting of Thalassa Trust committee
30	Meeting with Minister and Chief Executive Officer
	Meeting with Chief Executive Officer
31	Youth Recognition Awards
	Onkaparinga City Concert Band 40 th anniversary concert
April 2017	
1	Annual General Meeting Noarlunga Tennis Club
	Vintage and Classic dinner
2	Vintage and Classic dinner Main Street Parade
3	Official Welcome Jinan delegation
4	Meeting of Strategic Directions committee
5	Meeting with Council Solutions and Local Government Association Procurement
6	Commonwealth Games Queen's Baton Relay Committee meeting
7	Welcome and Open Good Choices Positive Ageing Expo
8	Willunga Golf Club Mens' Mayor's Trophy Day

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6. Presentation

6.1 Excellence in Public Health Award

6.2 Local Government Professionals Leadership Excellence Awards

7. Deputations

7.1 Flagstaff Community Centre facility upgrade – Michelle Crisp

7.2 Aldinga Bay Surf Life Saving Club proposed facility upgrade – Paul Hibbird and John Kantilaftas

7.3 Willunga Recreation Park proposed redevelopment project – Graham Ormsby

8. Presentation by Committee Chairpersons and reports to Council by Council Committees.

8.1 Audit, Risk, Value and Efficiency Committee meeting minutes

This is a regular or standard report.

Manager: Desma Morris, Manager Governance

Report Author: Sue Hammond, Governance Officer

Contact Number: 8384 0747

Attachments:

1. Minutes of the Audit, Risk, Value and Efficiency Committee meeting held 27 March 2017 (4 pages)
2. Active Ageing Service Review Scope (4 pages)
3. Disability Service Review Scope (4 pages)

A meeting of the Audit, Risk, Value and Efficiency Committee was held on 27 March 2017.
The following items require a resolution of Council.

Recommendations

1. Re 7.3 Active Ageing and Disability Service Review Scopes

That Council approve that the Active Ageing and Disability Service Reviews commence as per the scopes (attachments 2 and 3 to the agenda report) as amended to include the following information:

1. That the statistical information relating to the current financial and staffing be included in the scopes.
2. That the service reviews explore council's transitional arrangements relating to a potential withdrawal from some or all of these service provisions.
3. That the service reviews include a cost benefit analysis having regard to the administrative costs relative to each service provision.

2. That Council note the minutes of the Audit, Risk, Value and Efficiency Committee meeting held on 27 March 2017 (attachment 1 to the agenda report).

City of Onkaparinga

Minutes of the Audit, Risk, Value and Efficiency Committee meeting held on 27 March 2017

Venue: Meeting Room 1, Civic Centre
Ramsay Place, Noarlunga Centre

Meeting commenced: 10am

Present: Mr David Powell (Chair)
Ms Madeleine Vezis
Mayor Lorraine Rosenberg
Cr J Deakin
Cr J Gunn

Apologies: Nil

Leave of absence: Nil

Absent: Nil

In attendance: Andrew Tickle, BDO (left 10.20am)
Linh Dao, BDO (left 10.20am)

1. Opening of meeting

Mr Powell officially declared the meeting open at 10am.

2. Confirmation of minutes

Cr Deakin MOVED that the minutes of the proceedings of the Audit, Risk, Value and Efficiency Committee meeting held on 13 February 2017 be received and confirmed as an accurate record of those proceedings.

Seconded by Cr Gunn.

CARRIED

3. Adjourned business

Nil.

4. Chairperson's report

Nil.

5. Presentation

Nil.

6. Deputation

Nil.

7. Reports of officers

7.1 BDO Audit Plan 2016-17

Madeleine Vezis declared a perceived conflict of interest as having worked with BDO previously but stated that this would cause no issues with the matter being considered and chose to remain in the meeting.

MOVED Cr Gunn.

1. That the Audit, Risk, Value and Efficiency Committee note the audit plan received from BDO Audit Pty Ltd as presented at attachment 1 to the agenda report in relation to the 2016–17 external audit.

2. That the Audit, Risk, Value & Efficiency Committee note the two supporting letters received from BDO Audit Pty Ltd as presented at attachments 2 and 3 to the agenda report.

Seconded by Madeleine Vezis.

CARRIED

Madeleine Vezis voted for the motion.

The majority of members entitled to vote at the meeting voted for the motion.

Andrew Tickle and Linh Dao left the meeting at 10.20am

7.2 Financial update

MOVED Cr Deakin.

That the Audit, Risk, Value and Efficiency Committee note the quarterly financial update as detailed in the agenda report and attachment 1 to the agenda report.

Seconded by Mayor Rosenberg.

CARRIED

7.3 Active Ageing and Disability Service Review Scopes

MOVED Mayor Rosenberg.

1. *That the Audit, Risk, Value and Efficiency Committee recommend to Council that the Active Ageing and Disability Service Reviews commence as per the scopes attached to the agenda report as amended to include the following information:*
 - *That the statistical information relating to the current financial and staffing be included in the scope.*
 - *That the service review explore council's transitional arrangements relating to a potential withdrawal from some or all of these service provisions.*
 - *That the review include a cost benefit analysis having regard to the administrative costs relative to each service provision.*
2. *That the Audit, Risk, Value and Efficiency Committee note that the two service review scopes be circulated to the Audit, Risk, Value and Efficiency Committee out of session prior to being tabled in Council to ensure the above feedback has been incorporated to the Audit, Risk, Value and Efficiency Committee's satisfaction.*

Seconded by Cr Deakin.

CARRIED

7.4 Audit, Risk, Value and Efficiency Committee 2017 work plan

MOVED Cr Gunn.

That the Audit, Risk, Value and Efficiency Committee approve the amended 2017 work plan attached to the agenda report.

Seconded by Madeleine Vezis.

CARRIED

8. Questions on notice

Nil.

9. Motions

Nil.

City of Onkaparinga
Minutes of the Audit, Risk, Value & Efficiency Committee meeting held on 27 March 2017

10. Petitions

Nil.

11. Urgent business

Nil.

12. Confidential items

Nil.

13. Closure

Mr Powell officially declared the meeting closed at 11.33am.

Certified CorrectChair

/ /2017



PR#:PR6951
DWS Document Set#: [3851739]

REVIEW SCOPE

Active Ageing Service Review

Review Name

Active Ageing Service Review

Review Leader

Lui Di Venuto, Team Leader Active Ageing and Disability

Review Description

Our Active Ageing team currently provide a range of services to residents over the age of 65 years and their carers. Most of these programs are delivered from our Positive Ageing Centres and include:

- Community Programs such as Friendship/Kookaburra Club, Home Assist, Housing support for older people, Onkaparinga Respite Program, Social Support, Southern Services Reform Group and Sustaining Independence.
- Community Transport services such as Community Passenger Network and the Community Bus.

A service review of the programs and services delivered by the Active Ageing team will be undertaken to determine our future role, level of service and service delivery model in response to the changing landscape of aged care services within Australia.

Reason for Review

From 2018, the introduction of the Commonwealth Government's aged care reforms, including the introduction of the Home Care Program will result in significant changes to how services are delivered and funded. The aged care system in Australia is changing rapidly from being 'service centric' to 'consumer' or 'service-user' directed. These changes, often referred to as 'personalisation' or the process of modifying services to meet the specific individual needs of people, present a number of immediate challenges and opportunities for local government. These include:

- the direct competition councils will face from 'not-for-profit' and private providers for the provision of home based care
- uncertainty about future aged care funding and the difficulty operating in a consumer orientated environment. The new model challenges local government's unique ability to view older people as citizens of their local community, not consumers or clients of a service
- councils have previously worked from the position of being able to undertake a holistic approach to an ageing population – a point of difference from that of other providers
- local government will need to renew its focus on social connection, something that has often complemented the aged care home services provided through the Local Government Home and Community Care programs
- the potential loss of funding and a shift towards functional capacity rather than social inclusion provides an even greater impetus for local government to actively support older

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PR#:PR6951
DWS Document Set#: [3851739]

REVIEW SCOPE

Active Ageing Service Review

Reason for Review

people across all the domains of active ageing.

A service review of the programs and services provided by the Active Ageing team is needed to better understand current unit costs, alignment with emerging community needs and the external funding environment, with a view to developing an innovative, integrated business model that is not reliant on external funding.

Review Objectives

The objectives of this review are to:

- understand the existing services and programs delivered by the Active Ageing team including council's role, strategic alignment, community needs, service levels and unit costs
- understand the financial implications of the proposed changes to aged care services and identify the potential impact on current service delivery and existing partnering arrangements
- understand what block funding may be available for the delivery of some aged care services such as transport and social services
- understand the emerging needs of our communities in respect to aged care services, social inclusion and community wellbeing
- identify council's future role in the delivery of aged care services in the changing landscape
- identify risks, gaps and opportunities for service delivery improvement within our internal and external operating environments
- identify ways of structuring our service provision to create a sustainable service less reliant on external funding
- identify potential innovative, integrated service delivery models, responsive to our communities with an emphasis on social connection
- identify opportunities to align the service delivery model with other internal teams and the emerging community facilities coordination activities
- explore partnerships as a way to continue to provide services to older people. Future partnerships may range from working with peak bodies and large organisations, through to regional collaboration and partnerships with smaller service providers.

Review Outcomes (estimated)

- | | |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Savings, income & efficiencies | <ul style="list-style-type: none">• Potential savings and/or efficiency gains resulting from a revised service delivery model that is innovative, collaborative and responsive to community needs |
| Community/Customer Outcomes | <ul style="list-style-type: none">• Improved community outcomes through the provision of a sustainable service aligned with our strategic direction and the needs of our communities• Improved flexibility and responsiveness• Increased collaboration within the sector |

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DWS Document Set#: [3851739]

REVIEW SCOPE

Active Ageing Service Review

Review Outcomes (estimated)

- A renewed focus on social inclusion and connection
- Continued support for the more vulnerable members of our community
- A revised business model that complements rather than competes with aged care providers

Risk Reduction

- Reduced reliance on external funding

Review Constraints/Limitations

- Existing programs and services are funded under the Commonwealth Home Support Program until 30 June 2018.
- The Commonwealth Government's reforms to aged care will be introduced from July 2018.
- The information from external funding agencies in relation to how some of the aged care reforms are to be rolled out to clients and the subsequent impacts on council services is still unclear.

Scheduling

Estimated Start Date: 3/04/2017

Estimated Completion Date: 31/12/2017

Stakeholders

Internal Resources:	Philomena Taylor, Director Community Relations
	Terra Lea Ranson, Manager Community Capacity
	Lui Di Venuto, Team Leader Active Ageing and Disability
	Yzza Paelma, Management Accountant
External Resources:	Stakeholders (various) including but not limited to Finance, Strategy, Commercial, Human Resources
	Local Government Association of South Australia
	Other local government service providers
	Funding agency contacts
Business Performance Improvement Resources:	Janine Nation, Business Performance Improvement Partner
	Gary Thwaites, Team Leader Business Performance Improvement

Key Milestones



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REVIEW SCOPE

Active Ageing Service Review

- Stage 1 Endorsement of Review Scope – *report to ARVEC 27 March 2017*
- Stage 2 Undertake review – *April 2017 to September 2017*
- Stage 3 Internal engagement – *June 2017 to July 2017*
- Stage 4 Draft report and consult – *September 2017*
- Stage 5 Report to Directors Group October 2017
- Stage 6 Final report – *report to Council November 2017*

Related Projects

- Community Facilities Guidelines Implementation
- Disability Service Review

Officer who prepared this document

Name: Janine Nation
Position: Business Performance Improvement Partner
Department: Corporate and City Services
Date Created: 30 January 2017

Approved by:

Name: Philomena Taylor
Position: Director Community Relations
Department: Community Relations
Date Approved: 3 February 2017



PR#: PR6951
DWS Document Set#: [3851769]

REVIEW SCOPE

Disability Service Review

Review Name

Disability Service Review

Review Leader

Lui Di Venuto, Team Leader Active Ageing and Disability

Review Description

We provide a range of services and programs to people under the age of 65 years with a disability and their carers including:

- The Disability Network, which provides opportunities for networking, information sharing and linking with stakeholders regarding disability issues.
- The Disability Program, which assists older adults with a disability to identify, join and participate in long term sustainable community recreation activities.
- Community Passenger Network, which assists with identifying transport options for residents unable to access public transport or a private vehicle due to a disability.
- Southern Services Reform Group, which develops regional projects that improve service delivery for people with disabilities.

A service review of the disability programs and services will be undertaken to determine our future role, level of service and service delivery model in response to the changing landscape of disability services within Australia.

Reason for Review

We currently receive funding from the Department for Communities and Social Inclusion (DCSI) to provide services for people under the age of 65 years with a disability. The exceptions are Southern Services Reform Group and the Community Passenger Network which are funded through the Commonwealth Home Support Program.

The introduction of the National Disability Insurance Scheme (NDIS) from January 2018 will result in significant changes to how disability services are delivered and funded. These proposed changes present a number of immediate challenges and opportunities for local government.

A service review of the disability programs and services provided by council is needed to better understand current unit costs, alignment with emerging community needs and the external funding environment.



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REVIEW SCOPE

Disability Service Review

Review Objectives

The objectives of this review are to:

- understand the existing disability services and programs delivered including council's role, strategic alignment, community need, service levels and unit costs
- understand the financial implications of the NDIS and identify the potential impact on current service delivery and existing partnering arrangements
- understand the emerging needs of our communities in respect to disability services following the introduction of the NDIS
- understand whether council has relevant systems and processes in place to deliver services under an activity based funding model used by the NDIS
- identify council's future role in the delivery of disability services in the changing landscape
- identify what services council will continue to deliver under the NDIS
- identify risks, gaps and opportunities for service delivery improvement within our internal and external operating environments
- explore partnerships as a way to continue to provide support to residents with a disability
- identify opportunities to align the service delivery model with other internal teams and the emerging district coordination model
- identify innovative, integrated service delivery models responsive to our communities needs.

Review Outcomes (estimated)

Savings, income & efficiencies	<ul style="list-style-type: none"> • Potential savings and/or efficiency gains resulting from a revised service delivery model that is innovative, collaborative and responsive to community needs
Community/Customer Outcomes:	<ul style="list-style-type: none"> • Improved community outcomes through the provision of a sustainable service aligned with our strategic direction and the needs of our communities • Improved flexibility and responsiveness • Increased collaboration within the sector • Continued support for the more vulnerable members of our community
Risk Reduction:	<ul style="list-style-type: none"> • Reduced reliance on external funding

Review Constraints/Limitations

- Funding for existing programs and services from DCSI is expected to continue until 30 June 2018.
- The NDIS will be rolled out in southern Adelaide from January 2018.
- The availability of information from external funding agencies in relation to how some of the

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PR#: PR6951
DWS Document Set#: [3851769]

REVIEW SCOPE

Disability Service Review

Review Constraints/Limitations

reforms are to be rolled out to clients and subsequent impacts on council services is at this stage unclear.

Scheduling

Estimated Start Date:	3/04/2017
Estimated Completion Date:	31/12/2017

Stakeholders

Internal Resources:	Philomena Taylor, Director Community Relations Terra Lea Ranson, Manager Community Capacity Lui Di Venuto, Team Leader Active Ageing Jason Haskett, Team Leader Arts and Inclusion Yzza Paelma, Management Accountant Stakeholders (various) including but not limited to Finance, Strategy, Commercial, Human Resources
External Resources:	Local Government Association of South Australia Other local government service providers Funding agency contacts
Business Performance Improvement Resources:	Janine Nation, Business Performance Improvement Partner Gary Thwaites, Team Leader Business Performance Improvement

Key Milestones

- Stage 1 Endorsement of Review Scope – *report to ARVEC 27 March 2017*
- Stage 2 Undertake review –*April 2017 to September 2017*
- Stage 3 Internal engagement – *June 2017 to July 2017*
- Stage 4 Draft report and consult – *September 2017*
- Stage 5 Report to Directors Group October 2017
- Stage 6: Final report – *report to Council November 2017*

Related Projects

- Implementation of Community Facilities Guidelines



PR#: PR6951
DWS Document Set#: [3851769]

REVIEW SCOPE

Disability Service Review

- Active Ageing Service Review

Officer who prepared this document

Name: Janine Nation
Position: Business Improvement Partner
Department: Corporate and City Services
Date Created: 30 January 2017

Approved by:

Name: Philomena Taylor
Position: Director Community Relations
Department: Community Relations
Date Approved: 3 February 2017

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8.2 Strategic Directions Committee minutes

This is a regular or standard report.

Manager: Desma Morris, Manager Governance

Report Author: Sue Hammond, Governance Officer

Contact Number: 8384 0747

Attachments: 1. Minutes of the Strategic Directions Committee meeting held
4 April 2017 (4 pages)

A meeting of the Strategic Directions Committee was held on 4 April 2017.

There were no items that require a resolution of Council.

Recommendation

That Council note the minutes of the Strategic Directions Committee meeting held on 4 April 2017 as attached to the agenda report.

City of Onkaparinga
Minutes of the Strategic Directions Committee meeting
held on 4 April 2017

Venue: Council Chamber, Civic Centre
Ramsay Place, Noarlunga Centre

Meeting commenced: 7pm

Present: Mayor L F Rosenberg
Cr M Bray
Cr S Brown (7.02pm)
Cr H Greaves (7.01pm)
Cr J Gunn
Cr G Hennessy
Cr R Holtham (Chair)
Cr W Jamieson
Cr G Kilby
Cr H Merritt
Cr L Nicholls
Cr W Olsen
Cr D Parslow
Cr P Schulze
Cr M Themeliotis
Cr H Wainwright

Apologies: Cr D Chapman
Cr J Deakin
Cr B Nankivell
Cr G Olbrich
Cr N Swann

Leave of absence: Nil

Absent: Nil

City of Onkaparinga
Minutes of the Strategic Directions Committee meeting held on 4 April 2017

1. Opening of meeting

Deputy Mayor Holtham officially declared the meeting open at 7pm.

2. Confirmation of minutes

Cr Parslow MOVED that the minutes of the proceedings of the Strategic Directions Committee meeting held on 7 March 2017 be received and confirmed as an accurate record of those proceedings.

Seconded by Cr Wainwright.

CARRIED

Cr Greaves entered the meeting at 7.01pm.

3. Adjourned business

Nil.

4. Chairperson's report

Nil.

5. Presentation

Nil.

6. Deputation

Nil.

7. Reports of officers

7.1 General Residential and Miscellaneous Development Plan Amendment

Cr Brown entered the meeting at 7.02pm.

Cr Hennessy declared a perceived conflict of interest as a real estate agent who has direct involvement with the marketplace. Cr Hennessy stated that the change of zoning does not in itself provide a direct benefit or loss and that he would receive no benefit or detriment, direct or indirect, personal or pecuniary from considering and voting on this matter and chose to remain in the meeting.

MOVED Cr Parslow.

That the Strategic Directions Committee:

- 1. Endorse the Draft General Residential and Miscellaneous Explanatory Statement and Attachments and the Draft General Residential and Miscellaneous Amendment and Appendices (as contained in attachments 1 and 2 to the agenda report) to provide to the Minister for Planning for approval to commence statutory consultation in accordance with Section 25 of the Development Act 1993.*

2. *Note that in relation to tree planting for new development Council administration will continue to liaise with Department of Planning, Transport and Infrastructure and advocate to the Minister with the aim of achieving an optimal outcome however to a point that does not prejudice the timely progression of the Development Plan Amendment.*
3. *Delegates to the Chief Executive Officer, or his nominee, the authority to make any necessary changes to the DPA (attachments 1 and 2 to the agenda report) prior to commencing consultation, providing the changes are minor in nature and the policy intent is maintained.*
4. *Notes that the community engagement will be undertaken in accordance with the Community Engagement Strategy (refer attachment 3 to the agenda report)*
5. *Notes that consultation is planned to commence in May 2017 and finish in June 2017 on the basis that the Minister for Planning will approve the draft Development Plan Amendment for consultation in mid April 2017.*

Seconded by Cr Jamieson.

CARRIED

Cr Hennessy voted for the motion.

The majority of members entitled to vote at the meeting voted for the motion.

7.2 Onkaparinga River Estuary Scoping Study

MOVED Cr Jamieson.

That the Strategic Directions Committee note:

- *the findings of the Onkaparinga River Estuary background paper (attachment 1 to the agenda report) and endorse the actions identified therein.*
- *that short-term advocacy actions will form part of the broader State Election Priorities plan 2017–18.*

Seconded by Cr Gunn.

CARRIED

7.3 Main South Road Duplication Campaign

Mayor Rosenberg declared a perceived conflict of interest as a member of the community committee lobbying on behalf of the community for doubling of South Road. Mayor Rosenberg stated she would receive no personal advantage by the outcome of the decision and that she would receive no benefit or detriment, direct or indirect, personal or pecuniary from considering and voting on this matter and chose to remain in the meeting.

Cr Wainwright declared a perceived conflict of interest as a member of the Main South Road Seaford to Sellicks Action Group. Cr Wainwright stated she would not personally benefit from the outcome of the item and that she would receive no benefit or detriment, direct or indirect, personal or pecuniary from considering and voting on this matter and chose to remain in the meeting.

MOVED Cr Themeliotis.

That the Strategic Directions Committee approve the draft Main South Road Duplication Advocacy Plan (attachment 1 to the agenda report) in support of a campaign to accelerate duplication of Main South Road between Seaford and Sellicks Beach by the state government.

Seconded by Cr Wainwright.

CARRIED

Mayor Rosenberg and Cr Wainwright voted for the motion.

The majority of members entitled to vote at the meeting voted for the motion.

7.4 Updated Work Program

MOVED Cr Merritt.

That the Strategic Directions Committee notes the agenda report and Reporting Schedule (attachment 1 to the agenda report).

Seconded by Cr Kilby.

CARRIED

8. Questions on notice

Nil.

9. Motions

Nil.

10. Petitions

Nil.

11. Urgent business

Nil.

12. Confidential items

Nil.

13. Closure

Deputy Mayor Holtham officially declared the meeting closed at 7.16pm.

Certified CorrectChair

/ /2017

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8.3 2018 Commonwealth Games Queen's Baton Relay Committee meeting minutes

This is a regular or standard report.

Manager: Desma Morris, Manager Governance

Report Author: Sue Hammond, Governance Officer

Contact Number: 8384 0747

Attachments: 1. Minutes of the 2018 Commonwealth Games Queen's Baton Relay Committee meeting held 6 April 2017 (3 pages)

A meeting of the 2018 Commonwealth Games Queen's Baton Relay Committee was held on 6 April 2017.

Item 4.1 is a confidential item requiring a resolution of Council and will be considered at item 15.2 of this agenda.

Recommendation

That Council note the minutes of the 2018 Commonwealth Games Queen's Baton Relay Committee meeting held on 6 April 2017 as attached to the agenda report.

City of Onkaparinga
Minutes of the 2018 Commonwealth Games
Queen's Baton Relay Committee meeting
held on 6 April 2017

Venue: Meeting Room 1, Civic Centre
Ramsay Place, Noarlunga Centre

Meeting commenced: 5.45pm

Present: Mayor L Rosenberg
Cr G Kilby
Cr H Merritt
Cr M Themeliotis (5.54pm)

Apologies: Nil.

Leave of absence: Nil.

Absent: Cr G Olbrich
Cr W Jamieson

1. Opening of meeting

Mayor Rosenberg officially declared the meeting open at 5.45pm.

2. Reports of officers

2.1 2018 Commonwealth Games Queen's Baton Relay Committee Terms of Reference

MOVED Cr Merritt.

That the 2018 Commonwealth Games Queen's Baton Relay Committee endorse the Terms of Reference approved by Council on 21 March 2017, as attached to the agenda report.

Seconded by Cr Kilby.

CARRIED

3. Urgent business

Nil.

4. Confidential items

4.1 2018 Commonwealth Games Queen's Baton Relay batonbearer nominations

Cr Themeliotis entered the meeting at 5.54pm.

MOVED Cr Themeliotis.

1. That:

- a. under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.*
- b. the 2018 Commonwealth Games Queen's Baton Relay Committee is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the 2018 Commonwealth Games Queen's Baton Relay Committee to consider the report at the meeting on the following grounds:*

Section 90(3)(j) information the disclosure of which -

- (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the Council); and*
- (ii) would, on balance, be contrary to the public interest;*

City of Onkaparinga
Minutes of the 2018 Commonwealth Games Queen's Baton Relay Committee meeting held on 6 April 2017

- c. *accordingly, on this basis the principle that meetings of the 2018 Commonwealth Games Queen's Baton Relay Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

Seconded by Cr Merritt.

CARRIED

MOVED Cr Merritt.

3. *That the matter of 2018 Commonwealth Games Queen's Baton Relay batonbearer nominations having been considered by the 2018 Commonwealth Games Queen's Baton Relay Committee in confidence under sections 90(2) and 90(3)(j) of the Local Government Act 1999 that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 that the 2018 Commonwealth Games Queen's Baton Relay batonbearer nominations and the minutes and the report of the 2018 Commonwealth Games Queen's Baton Relay Committee relating to discussion of the subject matter be kept confidential until 30 October 2017 when the successful nominees have been publically announced.*
4. *That, pursuant to section 91(9)(a) of the Local Government Act 1999, the 2018 Commonwealth Games Queen's Baton Relay Committee delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.*
5. *That, pursuant to section 91(9)(c) of the Local Government Act 1999, the 2018 Commonwealth Games Queen's Baton Relay Committee delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.*

Seconded by Cr Themeliotis.

CARRIED

5. Closure

Mayor Rosenberg officially declared the meeting closed at 6.57pm.

Certified CorrectChair

/ /2017

8.4 Chief Executive Officer Performance Management Committee minutes

This is a regular or standard report.

Manager: Desma Morris, Manager Governance

Report Author: Sue Hammond, Governance Officer

Contact Number: 8384 0747

Attachments: 1. Minutes of the Chief Executive Officer Performance Management Committee meeting held 11 April 2017 (4 pages)

A meeting of the Chief Executive Officer Performance Management Committee was held on 11 April 2017.

Item 5.1 is a confidential item requiring resolutions of Council and will be considered at item 15.3 of this agenda.

Recommendation

That Council note the minutes of the Chief Executive Officer Performance Management Committee meeting held on 11 April 2017 as attached to the agenda report.

City of Onkaparinga

Minutes of the Chief Executive Officer Performance Management Committee meeting

held on 11 April 2017

Venue:	Meeting Room 2, Civic Centre Ramsay Place, Noarlunga Centre
Meeting commenced:	4.04 pm
Present:	Mayor Rosenberg Cr Greaves Cr Schulze
Apologies:	Cr Kilby
Leave of absence:	Nil.
Absent:	Nil.
In attendance:	Daryl Stillwell, Stillwell Management Consultants Alison Hancock, Director Corporate and City Services

City of Onkaparinga
Minutes of the Chief Executive Officer Performance Management Committee meeting held on 11 April 2017

1. Opening of meeting

Mayor Rosenberg officially declared the meeting open at 4.04pm.

2. Confirmation of minutes

Cr Schulze MOVED that the minutes of the proceedings of the Chief Executive Officer Performance Management Committee meeting held on 5 April 2016 be received and confirmed as an accurate record of those proceedings.

Seconded by Cr Greaves.

CARRIED

3. Reports of officers

3.1 Terms of Reference for the Chief Executive Officer Performance Management Committee

MOVED Cr Greaves.

That the Chief Executive Officer Performance Management Committee endorse the Terms of Reference approved by Council on 13 December 2016, as amended to include:

- *Clarification that the appointment of the Independent Advisor does not require to be in agreement with the Chief Executive Officer.*
- *It is to provide guidance and support to the Chief Executive Officer for the performance of his duties and to provide formal and informal feedback.*
- *Clarification under membership:*
 - *that the expiration of the Committee membership is after the performance review which includes the remuneration review process; and*
 - *that in the absence of the Chair and Deputy Chair that the Committee does not have a quorum and therefore cannot act (noting that the reference to the Mayor being Chair in the absence of the Chair (which is the Mayor) and the Deputy Mayor does not make sense).*

Seconded by Cr Schulze.

CARRIED

4. Urgent business

Nil.

City of Onkaparinga
Minutes of the Chief Executive Officer Performance Management Committee meeting held on 11 April 2017

5. Confidential items

5.1 Chief Executive Officer Performance Management Committee Review

MOVED Cr Greaves.

1. That:

- a) *under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance (with the exception of the Director Corporate and City Services and the Independent Advisor, Mr Daryl Stillwell) at the meeting in order to consider this item in confidence.*
- b) *the Chief Executive Officer Performance Management Committee is satisfied that it is necessary that the public be excluded to enable the Committee to receive and consider the information and report at the meeting on the following grounds:*
 - (i) *Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in this instance being matters related to the terms and conditions of the employment contract for the Chief Executive Officer.*
- (c) *The Chief Executive Officer Performance Management Committee is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the contract of employment of a person at the meeting would be inconsistent with accepted principles of professional human resource management.*

Seconded by Cr Schulze.

CARRIED

MOVED Cr Greaves.

- 9. That the matter of the Chief Executive Officer Performance review process having been considered by the Chief Executive Officer Performance Management Committee in confidence under Sections 90(2) and 90(3)(a) of the Local Government Act 1999 that an Order be made under the provisions of Sections 91(7) and (9) of the Local Government Act 1999 that the discussion, information, reports, attachments and minutes of the Chief Executive Officer Performance Management Committee relating to discussion of the subject matter having been dealt with on a confidential basis under Section 90(3)(a) of the Local Government Act 1999 (with the exception that this information may be released to the Chief Executive Officer, the Director Corporate and City Services and the Independent Advisor to the Chief Executive Officer Performance Management Committee, Mr Daryl Stillwell) be kept confidential until 30 April 2027 with the exception of resolutions 5 and 8 above which will be released once considered by Council.**

Seconded by Cr Schulze.

CARRIED

City of Onkaparinga
Minutes of the Chief Executive Officer Performance Management Committee meeting held on 11 April 2017

6. Other business

6.1 Membership

MOVED Cr Schulze.

That the Chief Executive Officer Performance Management Committee note that the current Committee membership will expire at the conclusion of this performance review process and a report will be submitted to Council in May 2017 for Council to determine the membership of the Committee.

Seconded by Cr Greaves.

CARRIED

6.2 Work program

MOVED Cr Schulze.

That the Chief Executive Officer Performance Management Committee be provided with a Work Program for the next 12 months which will include all milestones to the end of the 2017 performance review.

Seconded by Cr Greaves.

CARRIED

7. Closure

Mayor Rosenberg officially declared the meeting closed at 5.58 pm.

Certified Correct *Chair*

/ /2017

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9. Reports of officers

9.1 Flagstaff Community Centre proposed facility upgrade

This is a regular or standard report.

Manager:	Britt Gowing – Manager Assets
Report Author:	Stuart Purves – Team Leader Youth and Recreation
Contact Number:	8384 0773
Attachments:	<ol style="list-style-type: none">1. Flagstaff Community Centre Clubroom Redevelopment Business Case (39 pages)2. Flagstaff Hill Recreation Ground Plan of Management (44 pages)3. Site plan (1 page)4. Correspondence to Flagstaff Hill Recreation Ground Management Committee from Senator the Honourable Fiona Nash and Nicolle Flint MP for Boothby (1 page)5. Business Case Summary (2 pages)

1. Purpose

The City of Onkaparinga has received a Business Case (attachment 1) from the Flagstaff Hill Recreation Ground Management Committee (FHRGMC) seeking \$100,000 funding from the 2017-18 budget process towards stage 1 of a proposed 3 stage redevelopment of the Flagstaff Hill Recreation Ground clubroom facility and potentially seeking additional funds in future financial years for stage 2 and 3 of the proposal.

2. Recommendations

- 1. That Council note the Flagstaff Hill Recreation Ground Management Committee's request for support of its 3 stage \$1.53 million improvement plan for the Flagstaff Hill Recreation Ground club room building.**
- 2. That based on the Flagstaff Hill Recreation Ground club room facility redevelopment Business Case (attachment 1 to the agenda report) provided by the Flagstaff Hill Recreation Ground Management Committee, Council provide 'in principle' support for stage 1 and 2 of the redevelopment and that Council not support stage 3 at this time.**
- 3. That Council undertake detailed design investigations and cost estimates for the proposed stage 1 and stage 2 upgrade of the Flagstaff Hill Recreation Ground club room facility redevelopment at an estimated \$70,000 cost to be funded \$50,000 by Council as a consideration of its 2017-18 budget through an increase in the Sport and Active Recreation Project and Capital Works Plan category and \$20,000 by a contribution from the Flagstaff Hill Recreation Ground Management Committee.**
- 4. That a further report be provided to Council to present the detailed design and cost estimates outcomes for stages 1 and 2, update of the status of grant application and recommendation for any further council support for**

the proposed Flagstaff Hill Recreation Ground club room facility redevelopment.

3. Background

In 2009 a Plan of Management was developed by consultants Suter Planners on behalf of council to guide the future development and management of the Flagstaff Hill Recreation Ground, located on Coromandel Street, Flagstaff Hill (attachment 2).

The Flagstaff Hill Recreation Ground Plan of Management 2009 provides broad direction for improvements to the facility over time. This plan does not commit Council, FHRGMC or any other body to fund a proposal. The Plan of Management recognises the limitations of the site in relation to any future expansion, it identifies the existing clubroom could be an exemption to this providing it does not impact on the function and character of the site and to minimise impacts on surrounding residents.

The expansion and improvement of the club rooms is broadly categorised as an important/desired priority that would likely require facility self-funding with timing dependent on feasibility and availability of funding. The Plan of Management also required a business case to support any proposals to ensure a redeveloped facility remains viable for not only the current management committee of the site but also for future management committees at the Flagstaff Hill Sports Park.

The Flagstaff Hill Recreation Ground is classified as a district level facility and provides a full sized oval with lighting, club room facility, cricket practice nets, storage sheds, shared use tennis and netball courts with lighting, athletics facilities including a long jump pit, car parking and playground facilities (see site plan at attachment 3).

The current facilities are of a good standard; this has also been recognised by a recent South Australian National Football League (SANFL) independent audit conducted on all sites in City of Onkaparinga where Australian Rules Football teams are based.

At the request of Council and as proposed within the Plan of Management, the FHRGMC have provided a Business Case (attachment 1) detailing the history and range of current activities held at the Flagstaff Recreation Ground. The Business Case seeks Council support for a three stage plan of improvements to the facility that would increase the size of the building from 525 square metres to 683 square metres.

The Federal Government has offered the FHRGMC a \$400,000 grant through the Community Development Grants programme to support stage 1 of the development (attachment 4). A formal funding deed for the grant is yet to be executed.

4. Financial Implications

A project to upgrade the change facilities at the Flagstaff Hill Recreation Ground has previously been included and prioritised for consideration with the Project and Capital Works Plan. Comparative to other projects it ranks as a middle level priority and has not been recommended for funding to date.

Consideration of broader upgrade plans identified within the Plan of Management were subject to receipt of the requested Business Case and have not been entered into the Project and Capital Works Plan for consideration to date.

Draft Project and Capital Works Plan project budget allocations form part of a report to be present to a special meeting of Council on 16 May 2016. At this stage proposed 2017-18 capital works budget allocation with the categories relevant to the Flagstaff Hill Recreation Ground are fully allocated to higher priority projects.

Should Council decide to support funding for proposed design investigations at the Flagstaff Hill Recreation Ground a corresponding increase in the relevant PCW category will be required.

The Flagstaff Hill recreation Ground is a council owned facility and as such the FHRGMC has requested council undertake the management of the project. The administrative cost of council managing such a project is estimated to be between \$50,000 and \$100,000 depending on the stages involved.

Council will continue to be responsible for the ongoing maintenance of the existing building. Any building improvements or extensions would become a council asset and maintenance responsibilities as specified in the lease would become the responsibility of council.

Should the state government not support current and future funding applications to develop the Flagstaff Hill Recreation Ground the FHRGMC will seek funding through council as outlined in section 7 of this report.

5. Service Alignment Results

Action 3.1 in the Sport and Active Recreation Strategic Management Plan includes 'increasing the quality, function and multi-use value of sports facilities across the City of Onkaparinga'.

The directions recommended for the Flagstaff Hill Recreation Ground are to 'implement the existing management plan and improve the quality and potential community use of the facility over time'. This direction is subject to the FHRGMC Business Case supporting the proposed facility redevelopment.

The Sport and Active Recreation Strategic Management Plan also recommends that funding arrangements for improvements or new infrastructure be based on a funding mix model of one third from council, one third from the club and one third from external funding.

The facility is leased to the FHRGMC, the lease is currently in 'holding over' pending the outcomes of the current leasing framework review. The proposal for the clubroom redevelopment is permitted within the conditions of the lease conditions and Community Land Management Plan in relation to this site.

6. Risk and Opportunity Management

Risk	
Identify	Mitigation
Current cost estimates were provided to the	Detailed design and for construction drawings are required to inform accurate cost estimates and

<p>FHRGMC by a builder in 2014 and are based on initial concept plans. The lack of detail design investigations represents a major risk to the project.</p>	<p>budgets for each stage of the project. It is recommended that these designs and costings be commissioned to allow further consideration of the project.</p> <p>Detailed designs and cost estimates will provide the FHRGMC with a stronger case to present their funding submissions to the Office for Recreation and Sport.</p> <p>Detailed designs will ensure that the relevant sporting code facility standards are met.</p> <p>This approach will ensure appropriate project governance and controls can be implemented.</p>
<p>Project proposal requires funding contributions from the FHRGMC, local, state and Australian Government sources and may not be able to proceed without commitment from all parties.</p>	<p>Council consider providing \$50,000 to support detailed design and cost estimates to facilitate the future procurement and progression of stage 1 of the project utilising the \$400,000 federal government grant available for construction of stage 1. The design process to include stage 2 will and will better inform funding requirements for this stage.</p> <p>Funding commitment from the Australian Government is through an agreement between the FHRGMC and Department of Infrastructure and Regional Development. A Funding Deed will need to be agreed between these two bodies noting the funding has not been offered to council. This will be necessary to ensure the funds are available before proceeding to the procurement stage of the project.</p>
<p>Increase in rental, insurance, electricity, water and cleaning costs for a larger facility increases the operational costs and ongoing financial sustainability of the club.</p>	<p>Updated lease conditions would reflect new charges in relation rent and insurance charges.</p> <p>FHRGMC have advised that they are able to meet the increased ongoing operating costs associated with an expanded and upgraded facility, they anticipate this will be managed through increased use of the upgraded facility and the ability to accommodate larger functions. The business case indicates that predicted increases in revenue will not meet the expected increase in operating costs for the upgraded facility.</p>
<p>Facility expansion places increased management and operational burden on club volunteers.</p>	<p>FHRGMC have advised that they have the volunteer capacity to manage the additional duties that will be created by the proposed facility upgrade.</p>
<p>Delay in the construction of stage 1 of the project.</p>	<p>FHRGMC have until July 2019 to complete construction utilising the Australian Government Community Development Program \$400,000 funding.</p> <p>Before construction can be considered, the next stage of the project requires development of detailed</p>

	designs and cost estimates, reconciliation with the available budget, development and building approval, striking of a Funding Deed between FHRGMC and Department of Infrastructure and Regional Development and open market procurement of a construction company to undertake the works. It would be anticipated these steps will take approximately 9 months.
Increased maintenance responsibilities for Council.	Our maintenance responsibilities and the clubs responsibilities will continue to be within the existing lease guidelines for the facility.
The Flagstaff Recreation Ground has limited space for expansion of facilities or car parking that are operating near full capacity.	Council to provide 'in principle' support for stage 1 and 2 of the FHRGMC Business Case that focus on improving the quality, function and compliance (including SANFL design standards) of existing facilities including expanding and upgrading change facilities to accommodate the range of women's sport played at the Flagstaff Sports Park. Council to not support stage 3 (expansion of function spaces) as this is not well supported by the Business Case and would over burden the existing infrastructure at the site (attachment 3)

Opportunity	
Identify	Maximising the opportunity
Increased use of the facility for sporting clubs to hold their presentation events, social occasions and meeting requirements.	The proposed improvements to the function of Flagstaff Hill Recreation Ground facility will provide opportunities for user groups to hold larger functions on site including presentation and fundraising events that will generate increased revenue to assist in offsetting the increased expenses of operating an upgraded facility.
To strengthen the FHRGMC applications to the Office for Recreation and Sport for project funding.	Development of a detailed design and up to date cost estimate will provide design and cost surety when applying for funding.

7. Additional information

FHRGMC Business Case Summary

The FHRGMC proposal includes the following three stages, the costs indicated are based on 2014 builder's estimates sought by the FHRGMC for the concept plans provided in the Business Case.

FHRGMC funding estimates suggest the full **\$1.53 million** cost of the implementation of the three stages as follows.

Stage 1 \$620,000 Upgrade and increase flexibility of meeting, activity and social spaces through reorientation of meeting and function spaces and kitchen and bar facilities, installing room dividers and extending the veranda area.

- Federal Government funding \$400,000 (confirmed see attachment 4)
- City of Onkaparinga funding \$100,000 - \$70,000 to complete detailed designs and \$30,000 towards construction (not confirmed)
- FHRGMC funding \$120,000 (not confirmed – FHRGMC advise this will be generated through membership levies, fundraising and sponsorship)

FHRGMC would like to commence construction in January 2018 with practical completion by July 2019. FHRGMC request that Council manage the project.

Stage 2 \$500,000 Upgrade four change rooms to include female change facilities and upgrade of the medical room.

FHRGMC have sought grants of \$500,000 through the Office for Recreation and Sport's Female Facilities and Community Recreation and Sports Facilities Programs.

FHRGMC applications for round 1 of this funding were unsuccessful. If FHRGMC do not receive state government funding through their current applications for funding or receive partial funding, they would seek the balance from Council to complete stage 2. The FHRGMC would ideally like to have stage two of their proposal undertaken concurrently with stage 1.

Stage 3 \$410,000 Increase overall capacity of the facility through creating new storage spaces and expanding the function space. This is proposed as a future final stage of the upgrade subject to local and state government funding.

FHRGMC Business Case Assessment

Stage 1

With stage one already supported by federal government funding it warrants further consideration by council. There appears to be a reasonable case to support progressing stage one via the provision of detail design / for construction drawings to inform more detailed costing for the project.

Stage 2

The need for the change room upgrade, stage two of the project, has previously been acknowledged by the inclusion of a project in our Project and Capital Works Plan. Across all council facilities there are other higher priority projects which is why the Flagstaff Hill Recreation Ground change facilities project has not received funding to date. Should state government funding become available we can consider bring the project forward. Without state government funds stage two will need to remain in the PCW system to be scored and ranked against similar projects to determine its future funding priority. Completing the design process for stage 2 will provide improved information for use in the funding applications and further consideration by Council.

Stage 3

Stage three has been nominated as a future project by the FHRGMC, the Business Case does not present a strong rationale for this stage of the project and is therefore not support at this time noting the concerns listed below.

FHRGMC is engaged in the State Government's STARCLUB program demonstrating a commitment to being a well-run club where quality coaches and officials work

alongside volunteers in a safe and welcoming environment. The club is at the stage of 'on line recognition,' this indicates the club has met the six essential criteria and responded to the other nineteen questions, our Club Development Officer has offered support to the FHRGMC to assist them to progress to being a fully recognised STARCLUB.

The Business Case provided by the FHRGMC indicates high levels of community participation with 8 regular sport and active recreation clubs participating at the site and high levels of volunteer involvement. Annual visitations to the site are estimated by the FHRGMC to be in excess of 180,000.

Issues of concern raised by the FHRGMC Business Case include:

- higher operating costs for the facility
- over use of the turf facilities
- current parking constraints and limitations on any future parking provision

Conclusion

Based on the business case provided by the FHRGMC, Council's support for stage 1 and 2 is recommended to capitalise on the funding contribution confirmed from the Australian Government and progress further funding requests to the state government.

Council funding and completion of detail designs and cost estimates will allow further consideration of stages 1 and 2 and ensure council can manage the project delivery with due diligence. As noted in the business case the design process is valued at \$70,000. It is proposed that this cost be funding \$50,000 by council and \$20,000 by the FHRGMC in acknowledgment of the project being an ongoing partnership.

Stage 3 as detail within the business case is not supported at this time.



Capital Works Construction Project

CLUBROOM REDEVELOPMENT FLAGSTAFF COMMUNITY CENTRE

Business Case
January 2017



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Background

About Us

Flagstaff Community Centre is home to Flagstaff Hill Cricket Club, Flagstaff Hill Football Club, Flagstaff Hill Tennis Club, Southern Hills Little Athletics, Happy Valley Netball Club, fitness@flagstaff, Flagstaff Athletics and the Rotary Club of Flagstaff Hill.

Located on a compact site with one shared clubrooms, this thriving centre is a welcoming sporting and social hub and an important asset for the growing Flagstaff Hill community.

The Centre was established in 1976 and 20 years later in 1996, a major club room upgrade was undertaken. This upgrade has sustained the club for 20 years. A major surface upgrade was completed on the 2000's and the irrigation was upgraded in the 2010.

The Flagstaff Community Centre is a successful model of a shared use sporting and community hub. It provides an outstanding return on the investment in this important community asset including:

- ✓ 8 different sport / social options
- ✓ pre-schooler to retiree activities
- ✓ 1425 members
- ✓ 88 hours of programmed activities per week
- ✓ 690 regular volunteers
- ✓ 962 volunteer hours per week (equivalent of 25 FTE)
- ✓ 3,580 visitations per week
- ✓ 2 permanent employees (0.6 FTE)
- ✓ 20 casual employees and seasonal contracts

The governance structure of the over arching management committee has been strong and stable for many years. In addition to independently elected Chair, Treasurer and Secretary, the Presidents of the 5 largest user groups make up the board. This governance structure fosters collaboration and cooperation and a strong sense of community.

Our sporting clubs have been recognised by their governing bodies as some of the best in the state, both on and off the sporting field. In addition, the governance structure of the Flagstaff Community Centre is widely recognised as efficient and effective, Onkaparinga Council have promoted the structure to other councils and the Flagstaff Community Centre is referenced by the LGA as a model of good practice.

In 2009 the club embarked on a process to understand the needs of the local community for the next 20 years. The consultation process revealed that the club rooms is ageing, some areas no longer meet the standards of the relevant sport associations, other areas present WHS risks, the meeting, activity and social spaces lacks flexibility to meet the needs of 8 modern sporting clubs and the change facilities do not cater for our female participants nor are they child safe design.

This business case proposes a 3 stage redevelopment to address the issues identified in the consultation process. Constraints, risks and funding sources are all identified, including identifying potential sources of funding for the capital expenditure and how increased operational costs will be covered. The board has already secured \$400,000 from the federal government towards the redevelopment.

The implementation of the redevelopment in partnership with Onkaparinga Council will ensure the Flagstaff Community Centre and user groups can continue to provide a range of sport and social activities for the local community for the next 20 years.



Leased Premises Flagstaff Community Centre

0 15 30 60 90 120 Meters

Produced by the Administration Team, Organisation Services

Who we are

Flagstaff Hill Cricket Club

The Flagstaff Hill Cricket Club is affiliated with SACA, HCA & SCJCA. Senior teams compete in the Hills and Juniors in Hills and South Central Junior Cricket Association.

The club fields U12, U14, U16, U17 and A, B and C senior teams. The FHCC is a family oriented club that promotes and develops juniors to become senior cricketers.

Flagstaff Hill Football Club

The Flagstaff Hill Football Club is affiliated with the SANFL and competes in the Southern Football League.

The club offers AFL Auskick, and fields U8, U10, U12, U14 (Sat and Sun), U16, U18, and multiple senior teams. The club is an exemplar for inclusive club culture and encourages social membership via the Falconians and Falconettes.

Flagstaff Hill Tennis Club

The Flagstaff Hill Tennis Club is affiliated with Tennis SA and offers both social and competition tennis throughout winter and summer for juniors and seniors. The club competes in Southern Districts and Glenelg Districts as well as Winter Pennant Competitions and recently in the Asia-Pacific Tennis League.

Flagstaff Hill Tennis also offers Tennis Australia's ANZ Hot Shots program, Tennis Australia's Cardio Tennis program and is pioneering Rusty Tennis.

Flagstaff Athletics Club

The Flagstaff Athletics Club is affiliated with the South Australian Athletic League and offers training for athletes from age 14 to prepare for the professional handicap race format.

Athletes from the Flagstaff Athletics Stable compete in meets across the country and host one of the best meets of the season at Flagstaff Oval in March each year.

Southern Hills Little Athletics Centre

Southern Hills Little Athletics Centre is affiliated with Little Athletics SA. A full summer program is offered at Flagstaff Oval and the club competes in the state relay and state individual championships. The club promotes fitness and skill acquisition in a family environment for children aged 5 to 17 and their parents.

Happy Valley Netball Club

Happy Valley Netball Club is affiliated with Netball SA and competes in the Southern United Netball League (SUNA) at Wilfred Taylor Reserve Morphett Vale.

The club fields multiple U8, U10, U12, U14, U16, U18 and senior teams. The club also supplies an umpire per team in every age group, and have produced a number of high level umpires over the years.

fitness @ flagstaff

fitness@flagstaff is a Physical Activity Australia accredited outdoor training group. Fully qualified trainers offer Cardio, X-Training and Boxing sessions in a team-like atmosphere where everyone gets a good workout, no matter what their fitness level.

Rotary Club of Flagstaff Hill

The Rotary Club of Flagstaff Hill is affiliated with Rotary International and meets at the Flagstaff Hill Community Centre each week.

The club welcomes men and women who would like to contribute to the many worthwhile humanitarian projects they are involved in both locally and internationally.

Our Local Community

The Council by-laws allow for our member clubs to have exclusive access to the competition surfaces for practice and matches. Members of the public are always welcome to support these events and enjoy the facilities, hospitality and ambience.

When not in official use, members of the community are free to use either the oval or the tennis courts. The club rooms are regularly hired out for functions and special occasions.

Our Constitution

The Centre is constituted as an incorporated association and holds the head lease to the Flagstaff Community Centre and the recreation facilities on behalf of all the user groups.

The [Constitution \(2009\)](#) defines the governance of the Flagstaff Community Centre.

Our Volunteers

The Management Committee and Centre Manager oversee operations of the shared clubrooms and are always looking for the right volunteers to fulfil a variety of roles that contribute to the smooth running of the Centre. Our volunteers assist with Bar work; Cleaning; Maintenance and minor works. We also support our unemployed in the local area by offering opportunities for those on Newstart and Mature Age Allowances.

Our History

The Flagstaff Community Centre clubrooms were opened by Mayor Geoff Simpson in 1981.

A major upgrade, funded by user groups and council (Happy Valley Council) was completed 20 years ago in 1996.

Key user groups located to Flagstaff Hill Recreation Ground as follows:

- FH Tennis – 1976
- FH Football Club – 1979
- Flagstaff Athletics - 1979
- FH Cricket Club – 1980
- Southern Hills Little Athletics - 1987
- Happy Valley Netball Club – 2005
- fitness@flagstaff – 2008
- Rotary Club of FH – TBA
- Playgroup 1988-2013

Hall of Fame

The user groups of Flagstaff Hill Community Centre have a proud tradition of nurturing some of the best sporting talent in South Australia, including 4 world champions and a Brownlow medalist...so far...

Sam Willoughby (BMX - dual world champion and Olympic Silver medalist)
Jenny Borlase (Netball - 3 x World Champion and Commonwealth Games Gold medalist)
Adam Cooney (AFL - Brownlow medalist Western Bulldogs, Essendon)
Natalie Von Bertouch (Captain Australian Netball (2010-2013) 2 x World Champion and 2 x Commonwealth Games Silver medalist)
Laura Von Bertouch (Netball – 1 x World Champion)
Todd Langman (SA Baseball) and tennis coach to Thanasi Kokkinakis
Jason Porplyzia (AFL - Adelaide Crows)
Brad Craddock (NFL Punter)
Danny Meyers (AFL – Port Adelaide, Richmond)
Alex Carey (Cricket – South Australian wicket keeper / AFL – Greater Western Sydney)
Josh Barrett (Cricket – South Australia)
Nathan Roberts (Australian Volleyball)
Sam Osmond (Bay Sheffield winner)

Local Council

The Centre acknowledges the support of the Onkaparinga Council and appreciates the cooperative relationship we enjoy. Together with Council, the Board, the club office bearers and hundreds of volunteers work to continuously improve the facilities and deliver a variety of quality programs all year round.

The [Flagstaff Hill Recreation Ground Plan of Management \(2009\)](#) defines our joint goals.

This Plan of Management was developed in 2009 by the committee and council to inform future requirements and direction of the sports complex. The plan identifies two discrete projects:

1. club room improvements to the food preparation area and function facilities within existing building footprint
2. club room expansion of the facility to cater for functions and other initiatives

The Plan of Management provides unqualified support for project one and recommends that project two, the expansion stage, should be based on a sound assessment of feasibility and would require a contribution from user groups and grant funding.

More recently, the direction for this site was identified within the City of Onkaparinga's Sport and Active Recreation Strategic Management Plan (2014-2019) (SARSMP). In that plan it reinforces the needs identified in 2009 by recommending implementation of the existing Plan of Management (PM) and to ***improve the quality and potential community use of the facility over time.***

Serving The Community

Flagstaff Community Centre stakeholders include each of the formally designated user groups, including members, volunteers and supporters, however we engage with a broad cross section of the community, largely from the Onkaparinga Council area that will benefit from this project.

Our stakeholders can be broadly categorised into the following types of users:

User Category	Number
Playing members	1,425
Volunteers	690
Supporters	4,120
Opposition players and supporters	18,000
Schools and community groups	2,000
Community and hirers	8,000
TOTAL	34,235

We conservatively estimate that the Centre has more than 180,000 annual visitations.

	Volunteers	Members	Total visitation
football	200	550	51,400
tennis	85	255	17,680
little athletics	210	210	25,800
cricket	60	115	17,680
netball	95	160	19,740
athletics	8	25	6,170
f@f	2	90	8,820
rotary	20	20	1,920
other	10		10,400
TOTAL	690	1,425	186,210

*Average
3,580
visitations
per week*

Programming at the Flagstaff Community Centre

The centre is and will continue to be programmed to ensure a high return on the asset. The community is welcomed to programmed activities as either participants or spectators and enjoys open access to the all the facilities at other times.

The clubs and user groups offer high quality sporting experiences to the community delivering important regular physical activity as well as social outcomes including community engagement, community connectedness and community pride.

The enactment of the planned expansion and upgrade will allow the 690+ volunteers involved in the clubs and user groups to continue to deliver these valuable outcomes for the next 20 years.

USE OF SPORTING INFRASTRUCTURE (including change rooms)		
User group	Frequency of use	Days and hours
football	7 times a week (seasonal Apr-Sept) + 3 times a week Jan-Apr	Mon-Fri 4pm-9pm Sat 7.30am-9pm Sun 10am-4pm
tennis	7 times a week	Tue 10am-2pm (rusty tennis) Mon/Tue 4pm-6pm Mon/Wed/Thu 6-10pm Sat 8.00am-6.00pm Sun 10am-12pm (Hot Shots)
little athletics	2 times a week (seasonal Mar-Oct)	Fri 4pm-9pm Sun 4pm-6pm
cricket	6 times a week (seasonal Sept-Mar)	Mon/Tue/Wed/Thu 6-9pm Wed 4-8pm Sat 8.30am-6pm Sun 8.30am – 12 noon
netball	4 times a week	Mon/Tue 6-9pm Wed/Thu 4-6pm
athletics	3 times a week (seasonal Sep-May)	Tue/Thu 6-9pm Sun 9-11am
f@f	8 times a week	Tue/Thu/Fri 6-7am Tue/Thu 9.15-10.15am Tue/Thu 6-7pm Sat 7.30-8.30am
kindergarten	4 times a week	Mon-Fri 9-10am
Primary school (pedal prix)	20 times per year	Before school

USE OF CLUBROOM (meeting, social and function space)		
User group	Frequency of use	Days and hours
football	12 meetings per week (av) 26 presentation nights 26 meal nights 26 home games 8 functions per year (av)	Mon-Thu 6-8pm Sat/Sun 6-10pm Various Sat 7am-10pm Sun 9am-6pm Sat 7pm-1am
tennis	3 meetings per month home games 5 functions per year	Mon-Fri 4-10pm Sat 8.30am-6pm Sun 10am-12pm
little athletics	20 Family/training night 2 registration/uniform day 1 meeting per month	Fri 4-10pm Various Mon/Tue 7-10pm
cricket	26 meal nights 24 presentations 8 presentations 10 meals / BBQ pa 1 meeting per week 4 functions	Thu 6-10pm Sat 4-10pm Sun 12-2pm Mon 6-7.30pm Mon/Tue 7-9pm Sat or Sun 11-3pm
netball	12 trial days 4 presentation functions 48 Tuesday club night 2 meetings per week	Various Various Tue 4-8 Tue/Wed 7-9pm
athletics	1 flagstaff gift 3 pre race meetings	2 day prep and event various
f@f	4 member functions	Sat 9am-1pm
Rotary	1 time per week	Wed 4-9pm
Neighbourhood watch	4 functions per year	Tue 4-10pm
Grievance Association	6 group meetings per year	Wed 10am-2pm
Baby sensory	40 per year	Fri 9.30am-3.30pm
Community home-style meals	50 per year	Tue 5-9pm

Recurrent Bookings - Timetable

	MON	TUE	WED	THU	FRI	SAT	SUN
Morning		f@f creche	Bereavement Group	f@f creche	f@f baby sensory	f@f football/cricket Tennis	football pro aths
Afternoon	little aths tennis	f@f tennis	cricket netball	f@f netball	little aths baby sensory	football/cricket tennis	football
Evening	f@f football/cricket netball tennis Public dining committee	f@f football pro aths netball committee	f@f tennis football/cricket Rotary committee	f@f tennis football/cricket pro aths committee	football/little aths	football/cricket	

The Flagstaff Community Centre is a successful model of shared use for a local-level community and sporting hub.

It provides an outstanding return on the investment in the physical asset:

- ✓ 8 different sport / social options
- ✓ pre-schooler to retiree activities
- ✓ 1,425 active members
- ✓ 88 hours of programmed activities per week
- ✓ 690 regular volunteers
- ✓ 962 volunteer hours per week (25 FTE)
- ✓ 3,580 visitations per week
- ✓ 2 permanent employees (0.6 FTE)
- ✓ 20 casual employees and seasonal contracts

'OTHER' Outcomes and Initiatives

Sound Governance and Culture

Since the Plan of Management was established in 2009 the Board has continued to govern the facility on behalf of council.

The Board employs two part time permanent staff, ensuring the council's asset is well managed and the user groups are well coordinated. The centre is a GOODSPO RTS accredited licensed premises and the facility and grounds are always maintained to a high standard.

Each of the user groups is a registered STARCLUB, we collaborate closely on the implementation of a child safe environment, and each are highly respected within their respective Associations. The football and cricket club regularly provide drug and alcohol education and use experts such as the Sammy D Foundation and Motor Accident Commission to messages supporting a variety of pro social messages such as:

- ✓ White Ribbon, respect for women,
- ✓ Street violence
- ✓ Performance enhancing drugs
- ✓ Illegal drugs
- ✓ Driver behaviour
- ✓ Diet and nutrition
- ✓ Safe sex
- ✓ Sun protection
- ✓ Racism
- ✓ Sportsmanship



Community Collaboration



Flagstaff Hill is a thriving hot bed of junior sport where parents are supportive and involved in their children's participation, often across multiple codes. Perhaps it's biggest constraint, the modest shared clubroom, is also it's biggest strength. The compact nature of the site and the club room requires constant negotiation and facilitates constant interaction between members of all user groups, building trust and connections right across the community.

This outcome is perhaps best illustrated at the Flagstaff Gift, where the combined contribution of all the user groups have transformed what was a good athletics meet into a vibrant community event and one of the premier meets on the South Australian Athletics League calendar.

The Flagstaff Community Centre recognized the annual Flagstaff Gift as a high profile professional event that can showcase the centre to the local community. The event is actively supported by all member groups including netball, football, cricket, little athletics and cricket clubs and the fitness@flagstaff training group.

By raising the profile of the centre in the local community we will continue to attract members and volunteers to our clubs. In addition the local community benefits through the collaborative efforts by having a high quality professional event in their local community, providing more opportunities for connections and to come together in the friendly, welcoming environment provided at the Flagstaff Community Centre.

Community Connections

In times of crisis the Flagstaff Community Centre has been a place to help and to heal, this was evident in the support provided to the Galliford family dealing with a tragic illness of 9year old Jai and in the coordinated club response to Sam Willoughby's recent accident, which was very much appreciated by the family.

The centre has a history of supporting global causes, for example in 2014 the Flagstaff Community Centre hosted a charity gala day which raised more than \$10,000 to support the Phillipine communities recovering from Typhoon Haiyan.



Community Growth and Development

The board's commitment to genuine community engagement has provided the opportunity to develop our youth and bring new sustainable economic activity to the centre. In 2015/16 we participated in the Commonwealth Job Prospects program where we provided employment and training for 2 long term unemployed youth for 6 months. One of these young men remains employed at the Flagstaff Community Centre and the other has gone on to find sustainable work.

We have also teamed with local foodies Kirsty and Rick to offer homestyle meals "fresh ingredients, freshly cooked, for only \$10". This partnership has enabled their entrepreneurial business to grow substantially and we are trialling wine tasting with "living the dream" a young entrepreneurial wine maker from the local area.

TUESDAY NIGHTS
HOME STYLE MEALS

FRESH INGREDIENTS
FRESHLY COOKED
FOR ONLY \$10
@ FLAGSTAFF COMMUNITY CENTRE



Accessible

The board's commitment to local employment also provides the capacity to reach out to the community not directly involved in one of the user groups. These endeavours have been successful and are bringing new volunteers and new social members to the centre.

The profile of these new members tends to be more diverse, older and in some cases less able than our existing membership.

Excellence

The Flagstaff Hill Tennis Club entered the Flagstaff Freighters in the Women's draw of the Asia Pacific Tennis League Championship 2012 – 2015. The Flagstaff Freighters won four consecutive state based competitions and contested the finals at Melbourne Park during AO week where the team won one championship and was runner up on three occasions. The club demonstrated its commitment to providing opportunities for women to develop and excel. Through the Flagstaff Freighters the club forged links with tennis clubs and associations throughout Australia and overseas and Flagstaff Hill's participation and sustained success achieved promotion for the local community and the city of Onkaparinga on a significant scale.



Inclusive

The flagstaff community centre was proud to be recognised for [welcoming and nurturing young Sudanese football player Chol Majok](#). It wasn't until Chol was 22 years old that he tried Australian Rules Football and with his height and athleticism and the clubs coaching it didn't take him long to establish himself as a useful ruckman. Within two seasons at the club, he'd won a premiership with the B-grade side and went on to play some A-grade footy.



During his time with the Flagstaff Hill Falcons, Chol became a cult legend after scoring a miraculous goal and winning the [Channel 9 Footy Show's 2015 Almost Footy Legends](#). In 2016 he was invited to train with West Adelaide football club where he hopes to debut for the League team in 2017.

Chol embraced and was embraced by the local Flagstaff Hill community. The way he ran down the competition when anchoring the footballers relay at the Flagstaff Gift was nothing short of

impressive, thrilled the crowd and put him on the radar of the athletics community.

Critical Local Social Infrastructure

In addition to the core user groups the neighbouring kindergarten uses the centre 4 mornings a week for fitness and two local primary schools use it for presentation functions, tennis, as a training facility for pedal pux, and for other outdoor activities.

The centre has also been nominated by Housing SA as an Emergency Relief Centre.

Furthermore, Flagstaff Hill has no other communal meeting place, no hotel or community hall and as such the board encourages day time useage and is increasingly hired by organisations such as the City of Onkaparinga, the Child, Youth and Womens Health Service and community groups such as Neighbourhood Watch, RSPCA, Autism SA, car clubs and the Bereavement Services of the Southern Adelaide Palliative Services. It is a popular lunch stop for field based workers and is also regularly hired by community members to host private functions.

Current issues

Population increase in Flagstaff Hill

The population in the local area has grown 5% each census period since 1996, and with the development of Flagstaff Pines this is expected to continue.

Year	FH Population	Notes
1981	unknown	Club established
1996	8,265	Clubroom Expansion
2016	10,130	Now
2036	10,858 – 12,313	Future Projection

Source: ABS population statistics

Membership growth since last upgrade

The membership has grown significantly since the last upgrade

User Group	Membership in 1996 (last upgrade)	Membership in 2009	Membership in 2016	Membership growth 2009-2016
football	TBA	325	550	+69%
tennis	TBA	150	255	+70%
little athletics	TBA	230	210	-8%
cricket	TBA	100	115	+15%
netball	0	136	160	+17%
athletics	TBA	10	25	+150%
f@f	0	60	90	+50%
rotary	TBA	20	20	stable

Opportunities Lost

Flagstaff Hill Tennis Club could not host the finals of the Asia Pacific Championships (SA Conference) due to a lack of female change room facility.

Large presentation nights relocated to commercial venues due to capacity constraints.

Medium sized functions relocated to commercial facilities due to lack of flexibility

Community bookings refused due to lack of flexibility

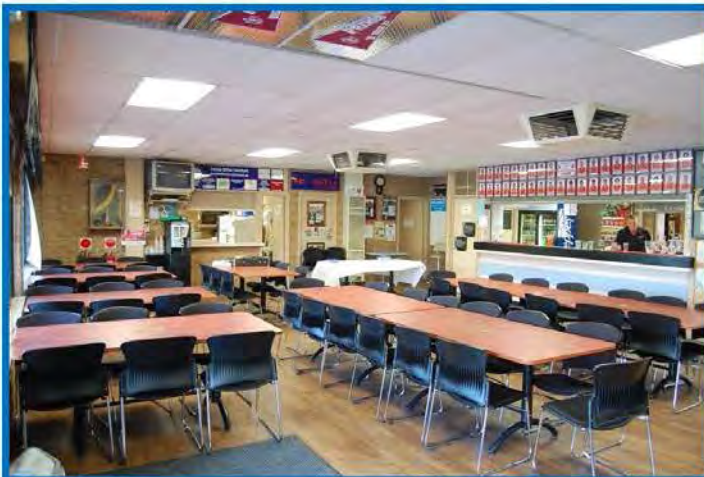
Estimate loss of revenue \$50,000 per annum

Front Entrance



*No signage at the front of building
Paving /bench seating does not extend to full frontage
Gravel walk way is not appropriate*

Main Function Room



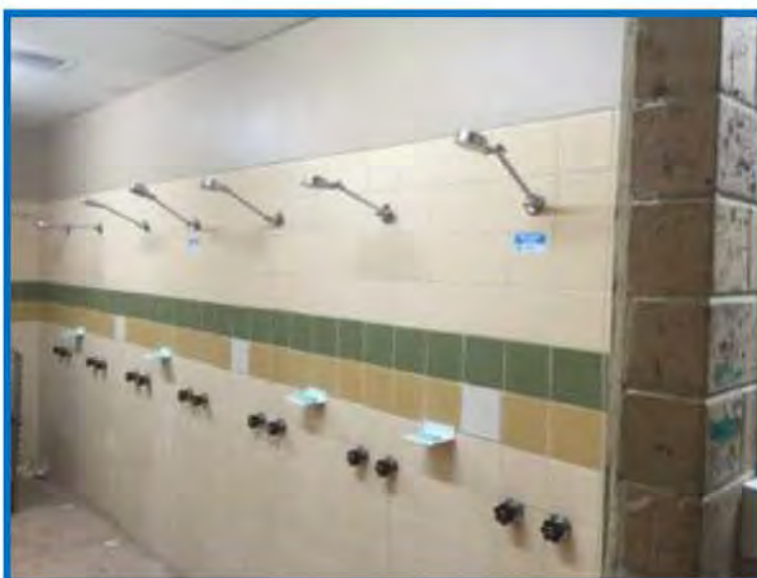
*Lacks flexible meeting spaces to serve 8 user groups
The club rooms and non-sport infrastructure do not meet the increasing professionalism and compliance requirements of the various codes. Eg: more committees and sub committees meeting more frequently → need more flexible design.
When more than one meeting in progress others can't access bar or kitchen.*

Catering Facilities



*The catering facilities, including the kitchen and bar are
→ poorly configured
→ inflexible
→ inefficient
→ no longer meet WHS standards*

Change Rooms



Not female friendly design

Not child safe design

Does not meet association standard

Female cricket and female football teams will be introduced in 2017 and we anticipate strong growth.

Medical Room/First Aid



*Unable to treat patients effectively
Sometimes injuries are treated on cement due to lack of space
Emergency service are unable to use room
Does not meet association standards*

Problem Definition

The capacity issues of our sporting surfaces are well documented and reflect the success of our member clubs who have a reputation for excellence both on and off the field. To address these issues we are pro active in securing partnerships with the local school for football and cricket and work with the council to access additional tennis courts when required.

We also supplement the council maintenance program for both the oval and the tennis courts. We retain professional suppliers that work with user groups and supplement the council program to maintain our sporting infrastructure to a high standard.

The club rooms are the heart of the centre, they service the community, the 8 long term user groups and a number of regular and casual hirers and are maintained to a high standard. Given the growth in the community, the growth of existing user groups, the addition of new user groups, and that the last major upgrade was more than 20 years ago, we conducted a community engagement exercise to understand the type of improvements that will serve the needs of the community for the next 20 years:

The community and all user groups were consulted during the planning phase where the following issues were identified:

Consultation Summary

- ✓ Strong clubs and growing community → continuing demand for services
- ✓ Lack of flexibility for meeting spaces to accommodate multi user format
- ✓ Main kitchen and bar poor design for multi user format, aged, inefficient design
- ✓ Increased female participation since 1996 at the time of the last upgrade (netball, tennis, football umpires, fitness@flagstaff) and anticipate increasing female participation in football and cricket. No change facilities to cater for women.
- ✓ Medical and change facilities don't meet WHS, child safe or female friendly standards
- ✓ Storage of sporting equipment is inadequate
- ✓ Most user groups host major functions off site due to space limitations
- ✓ Compact busy site with limited opportunity to expand sport offering, car parking or building footprint

In response to the above observations the needs were translated into 3 staged projects

STAGE 1: create greater efficiency, capacity and flexibility in the meeting, activity and social spaces including addressing WHS issues

STAGE 2: upgrade and addition to the change rooms to child safe and female friendly design standards and to treat WHS issues

STAGE 3: increase storage capacity and function space

Proposed Project Description & Scope

The proposed project involves an extension and internal refit of the existing club rooms including a reorientation of the meeting spaces, kitchen and bar facilities, major upgrade to change rooms and increased storage.

The attached plan identifies the proposed works. The project will increase the footprint of the building from approximately 525m² to 683m². The function space will increase from about 197m² to about 355m² and total project cost is estimated to cost \$1,400,000. The project can be summarised in three stages:

STAGE 1—UPGRADE AND INCREASE FLEXIBILITY OF MEETING, ACTIVITY & SOCIAL SPACES

Complete detailed designs for stage 1 and 2, reorientate meeting/function spaces, kitchen & bar, room dividers, expand veranda

\$70,000 Detailed Designs

\$430,000 Capital Construction

\$120,000 Transition Costs

\$620,000 Total

Justification:

- The consultation process revealed that the most pressing need was for a more flexible design of the meeting and function spaces. Detailed designs to be commissioned when funding and staging confirmed.*
- The increasing professionalisation of local sport translates into significantly more administration and collectively many more meetings:*
 - 8 different user groups work to present a child safe environment,*
 - 8 different user groups striving to achieve STARCLUB status,*
 - Collectively maintaining level 3 Goodsports accreditation*

→ the meeting spaces are in high demand before anyone starts to deliver on their sporting mission

 - PLUS committee inductions, committee and sub-committee meeting schedules, coach and team-manager training...for 8 user groups*
 - PLUS personal development, club culture and team building activities for 8 user groups*
 - PLUS for targeted groups drug and alcohol, domestic and street violence and driver education and training programs are offered*

→ these activities require flexible spaces that can be configured to cater for concurrent usage.

 - PLUS events and sporting fixtures*
 - PLUS presentations and some club award nights*
 - PLUS some social and fundraising activities*

→ these activities require bigger capacity (compared to present) to facilitate the hosting of more functions at the site. Currently awards and fundraisers are scheduled off-site due to limitations.
- It is a frequent occurrence to conduct meetings in the change room spaces (despite clearly never being envisioned for this usage at the design stage!)*
- Reorientation of meeting/function spaces, kitchen and bar and the installation of additional room dividers would enhance the amenity of the clubrooms, increase the flexibility of the clubrooms to cater to more concurrent usage and to cater to larger functions depending on configuration.*
- Upgrade and reorientation of kitchen/canteen and bar area would eliminate WHS issues, improve efficiency of operations and enhance revenue opportunities.*

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STAGE 2-UPGRADE CHANGEROOMS (x4)

Complete redevelopment of Female friendly design standards

Child safe design standards

Upgrade medical room to meet association standards

\$500,000 (if done concurrently with stage 1)

Justification:

1. The original consultation process revealed that there was a pressing need to upgrade the medical and change rooms. These rooms were built in 1981 and not part of the redevelopment in 1996 and have fallen behind the standards of respective sporting associations.
2. Female participation at the Flagstaff Community Centre has grown significantly and we expect this trend to continue. There are currently NO female change facilities
 - a. Netball and fitness@flagstaff are new user groups with predominately female membership.
 - b. FH Tennis Club have a strong history of supporting female development, both in pennants and the Asia Pacific Championships. The club has very strong female participation in all the demographics from hot shots, to juniors, senior competition and social tennis, through to rusty tennis.
 - c. The women sport agenda has grown in profile and is a high priority for several national, state and local sporting bodies. Being a family friendly community sporting hub we anticipate growing demand from women and girls for existing female sports.
 - d. Increasing involvement in female umpires and officials. Every match day includes female umpires.
 - e. Our football and cricket association are both developing a women's league for next 2017 and our clubs will field teams in both sports.
3. The current change room and medical room do not meet modern **WHS standards**.
4. The current change room and medical room do not meet child safe design recommendations.
5. Female officials and participants at Flagstaff Community Centre are not offered the same amenity as male officials or participants.

NOTE: It is recognised that the drawings current at the time of writing this business case are not designed for female friendly. The change room design will be refined when the project progresses to detailed drawings.

STAGE 3 - CAPACITY

New storage spaces

Expanded function space

\$450,000

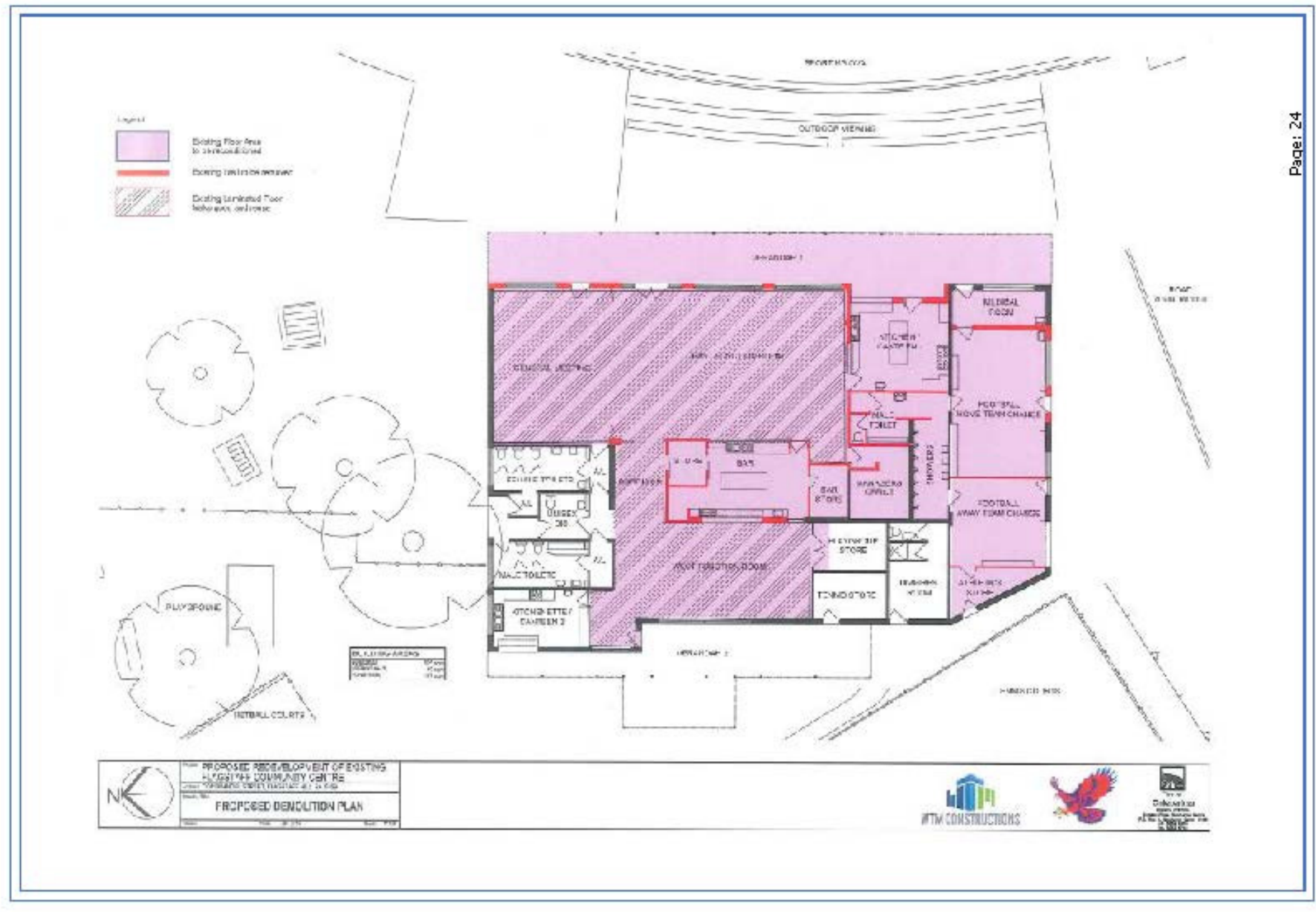
Justification:

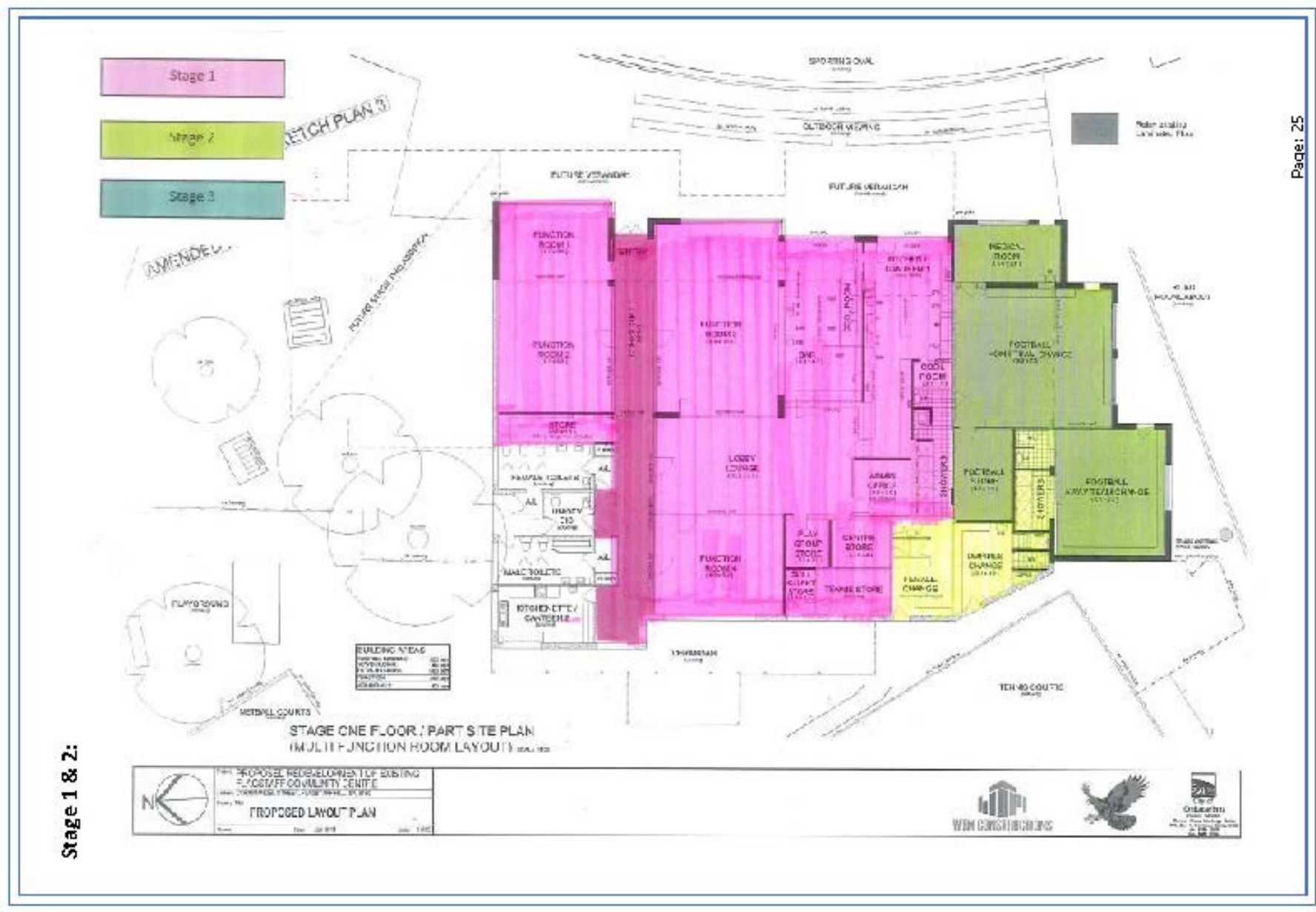
1. The consultation process revealed that there was a pressing need for more storage space by all user groups.
2. The consultation process revealed that all user groups would host more functions at the centre if the capacity of the function space was further increased.
3. More functions with greater capacity would increase the revenue to the centre which would allow us to employ more local youth.

Note:

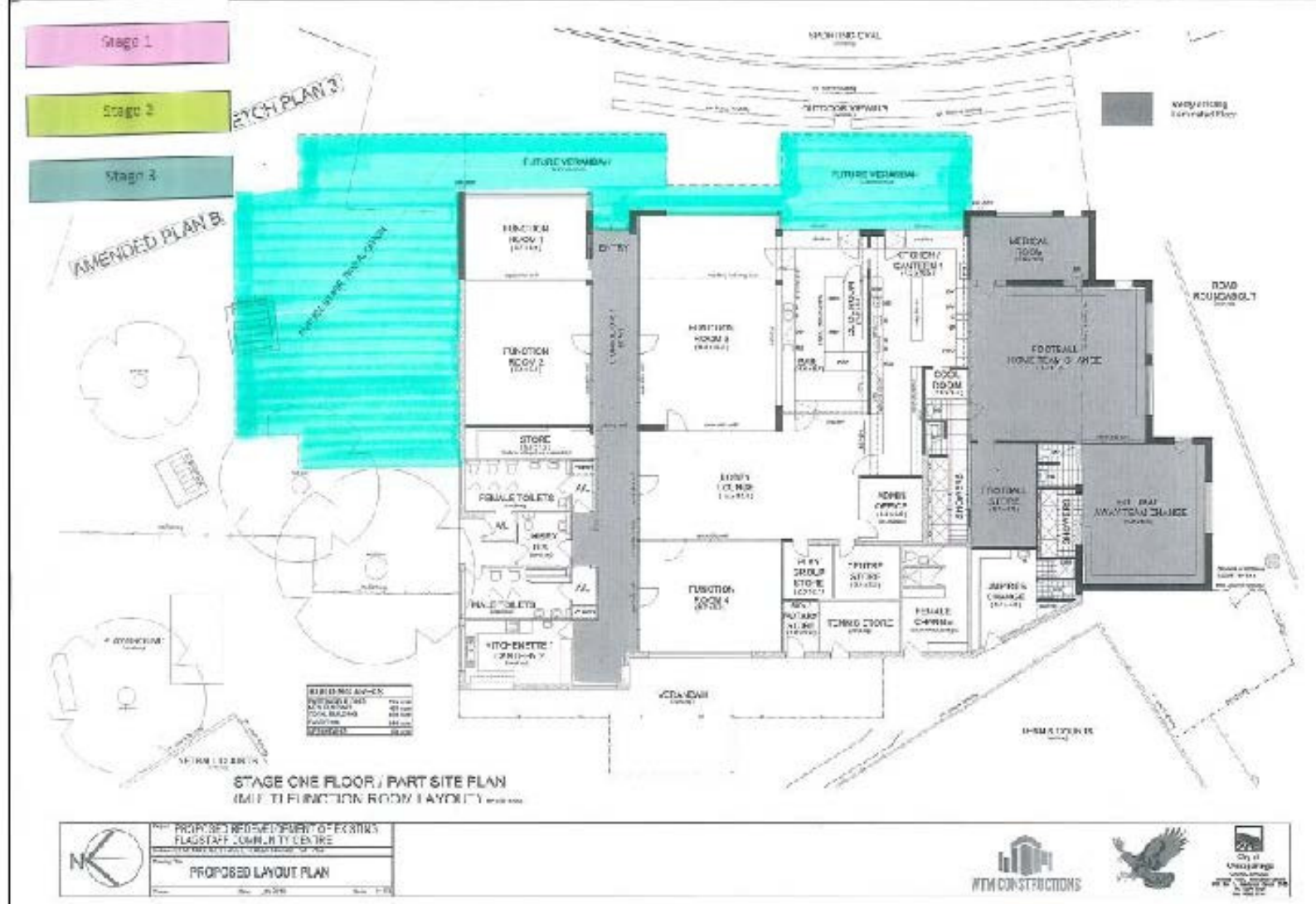
Costs based on WTM quotation (2014). A 2% escalation allowance has been factored into each stage. Prior to implementation detailed plans will be prepared and a competitive tender process will be undertaken.

Existing Clubrooms:





Stage 3:



Risks

Competing spaces available

User groups and regular hirers might relocate to alternative facilities

- There is no nearby sporting facilities that has capacity to meet the needs of any of our user groups
- There is steady demand for the centre as a training and meeting venue for community groups such as Neighbourhood Watch and the Southern Grievance Association.
- As there is limited social infrastructure in Flagstaff Hill we anticipate this demand to continue.

Sustainability

Pursuing this upgrade might create a financial burden that will overwhelm the centre.

- The board is actively pursuing funding for this project from federal state and local government for the majority of the capital costs.
- The centre operations should sustain the increased utility and operating costs. If a deficit situation emerges, the board will actively pursue necessary revenue opportunities including raising prices, seeking sponsorship and/or or increase membership contributions.

Funding

Available funding through Office for Recreation and Sport has reduced by \$3.5 million. Only 13% of bids were successful in 2015-16. Potential risk to sourcing grant funding requirements.

- The board has been successful in securing federal funding to support this project
- The ORS is investing \$10mil in female friendly change room upgrades which could be applied to this project
- The board will continue to apply for female friendly and CRSFP grant programs
- The board will continue to liaise with Onkaparinga Council to impress the merits of this project and to seek funding and support to apply for other funding opportunities

Interruption to sporting activities

The upgrade may impact on the sporting and social activities of user groups

- stage the upgrade to minimise complete disruption
- each user groups to prepare and plan for impact
- liaise with associations and visiting clubs to mitigate the impact
- seek temporary facilities and in the worst case scenario seek alternative facilities

Overuse of sporting infrastructure

Increase in membership will overwhelm sporting infrastructure

- Strong relationship with FH Primary School to continue shared use arrangements
- work with state and local association to identify opportunities for shared use
- work with Onkaparinga Council to identify opportunities for shared use

Constraints

Lease arrangements

The committee holds a lease with the City of Onkaparinga. The lease boundaries are identified on the attached plan. Currently the lease is in holding over while City of Onkaparinga transition to new leasing model. Onkaparinga Council offer leasees discounts for meeting targeted social outcomes. Flagstaff Community Centre earns the maximum discount of 50%.

Site

The site is constrained to the existing boundary, no room to expand sporting infrastructure and only limited room to expand club room and storage.

Parking

The site includes 158 car parking spaces, including 2 for people with accessibility limitations. There is limited capacity for overflow parking in the DECD facility and in neighbouring streets.

Capacity of the oval

Current assessments suggest the oval (field of play) is operating at capacity.

Sporting Commitments

Sporting commitments would need to continue throughout the capital works program.

Assumptions

- ✓ This business case is based on growing female membership in football and cricket reflecting the family friendly environment apparent at the Flagstaff Hill Community Centre.
- ✓ Other playing membership growing in line with population growth.
- ✓ User groups will schedule 12 additional major functions per annum at the centre as a result of Stage 1 –upgrade and increase flexibility of meeting activity & social spaces.
- ✓ Hirers will hire the facility for 6 additional functions per annum as a result of the Stage 1 upgrade.
- ✓ Local community interest in the project should translate into a small boost for the homestyle meals on Tuesday nights.

Current Financial Position

The centre is in a strong financial position, it is debt free, has \$30,000 available cash on hand and working capital of \$50,000.

All the member user groups are independently financially sustainable and the centre controlling body has strong financial controls and adheres to the highest governance standards.

Historical Financial Reports

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/16
Profit / (Loss)	\$11,704	\$15,058	\$24	\$2,040	\$9,968	(\$6,829)
Net Assets	\$29,612	\$44,670	\$44,694	\$47,135	\$57,103	\$50,273

Project Costs and Benefits

One-off costs:

Detailed drawings:

Council officers provided an estimate of \$70,000 to complete detailed drawings.

Construction:

WTM Constructions provided a detailed quotation in 2014. Their recommendation was to complete stage 1 and 2 concurrently to realise significant savings in construction costs, time and convenience.

2014 quote stage 1: \$396,000 plus 2% escalation pa = \$430,000

2014 quote stage 2: \$464,000 plus 2% escalation pa = \$500,000

2014 quote stage 3: \$375,000 plus 2% escalation pa = \$410,000

Transition:

During construction the administration manager and operations manager will redirect their attention from standard operations to supporting the development project. We anticipate a 10% increase in workload during this time at a total cost of \$5,000 during the redevelopment.

Hiring of basic temporary storage and accommodation units will be required during construction to ensure provision of basic office/meeting, kitchen and change facilities at various stages of the project. We anticipate the cost of this estimated to be between \$45,000 to \$65,000.

Whilst the centre and fixtures are well maintained and will be stored and reused in the new facility we anticipate costs will be born by the Centre and the user groups in fixtures and fit out as we move into the new centre. This is estimated to be \$50,000.

Total transition costs \$120,000 assuming stage 1 and 2 completed concurrently.

An estimated cost of the proposed 3 stage development is \$1.53 million, including detailed drawings, construction costs and transition costs as summarised below:

Stage	Escalated Cost (@2%) 2018	Tally
Stage 1 Detailed drawings	\$70,000	
Stage 1 Construction	\$430,000	
Stage 1 Transition*	\$120,000	
SUB TOTAL STAGE 1		\$ 620,000
Stage 2 Construction	\$500,000	
SUB TOTAL STAGE 1&2		\$1,120,000
Stage 3 Construction	\$410,000	
SUB TOTAL STAGE 1, 2&3		\$1,530,000

Important Note:

It is the immediate intention of the board to secure funding for stage 1 and 2 and complete these stages before 2019. Stage 3 will be a future consideration.

Ongoing costs:

The complete development represents 30% increase in footprint. Based on existing running costs it is expected to increase maintenance and outgoings (electricity, cleaning, etc) by 20% p.a. at a cost totalling \$30,000 per annum.

As the majority of the time the centre is already fully scheduled so we do not anticipate additional administration for our part time operations manager on-going (other than to support income generating activities).

As the facility will be new we do not anticipate additional maintenance coordination for our part time bar and maintenance manager on-going (other than to support income generating activities).

The centre board will monitor activity and respond with appropriate resourcing, but we anticipate increased usage of casual staff to support income generating activities.

Total estimated increase in operating costs: \$30,000

Non-Financial costs

Temporary reduction in provision of sporting facilities during implementation may have an impact on the amenity of our members

The centre board will have to commit considerable time and energy to support council to project manage the redevelopment. This will create an additional workload.

Financial benefits

Increased female membership -	100 juniors @ \$20ea generates \$2,000 p.a.
	100 seniors @ \$40ea generates \$4,000 p.a.

Additional 12 user group functions per annum (eg presentation and fundraising nights) generating gross profit of \$1,000 per event generates \$12,000

Additional 6 hire functions per annum generating gross profit of \$1,300 per event generates \$7,800

Increase in 10 covers per week for home-style meals generates \$2,500

Total estimated increase in revenues: \$28,300

Non-Financial benefits

MODERN INCLUSIVE FIT FOR PURPOSE COMMUNITY FACILITY

The Flagstaff Community Centre has been a thriving local sporting hub for 40 years. The last redevelopment was 20 years ago and the meeting, activity and social spaces cannot meet the needs of a modern multi user sport and community hub. The Centre board has engaged with the community to understand the needs of our user groups and community for the next 20 years. This proposed redevelopment is the outcome of this significant body of work.

FEMALE FRIENDLY FACILITIES

Despite females participating at Flagstaff Community Centre for many years they have never been offered the same amenity as their male club mates. This redevelopment will demonstrate a commitment to supporting women's participation in organised sport.

COST EFFICIENCY

The shared use format of the centre ensures investment in the facility provides positive returns to a broad cross section of the community. The facility is never idle, with more than 3,500 people passing through in an average week, 98 hours of programmed activity is delivered by 655 regular volunteers donating almost 1,000 volunteer hours per week.

QUALITY PROGRAMS IN A LIVEABLE CONNECTED COMMUNITY

Our volunteer user groups are passionate about providing welcoming and inclusive programs and services that encourage all our community to experience the positive health and social aspects of participation.

LEVERAGE INVESTMENT

We will seek to leverage local government commitment with state and federal investment in the Flagstaff Community Centre. Our volunteer user groups will make a 5% contribution to the capital upgrade and continue to maintain the facility to a high standard.

LOCAL ECONOMIC BENEFITS

Ability to offer increased local employment – estimate additional 500 hours p.a.
Increased activity at the centre will stimulate local businesses who are our major supplier

Funding Opportunities

Commonwealth Grant Secured – Funding deed being prepared

The board has been successful in securing \$400,000 in funding from the Federal Liberal Government towards this project.



Nicole Flint Liberal for Boothby

16 June 2016

The Flagstaff Community Centre will receive a much needed upgrade following the Malcolm Turnbull Coalition Government's commitment today of \$400,000 to deliver new change rooms, an upgraded kitchen and bar, as well as improved storage facilities.

It was wonderful to be joined by Senator Scott Ryan and representatives from Flagstaff Community Centre including Flagstaff Hill Cricket Club, Flagstaff Hill Football Club, Flagstaff Hill Tennis Club, Southern Hills Little Athletics Centre, Happy Valley Netball Club, Fitness@Flagstaff, Rotary Club of Flagstaff Hill, City of Onkaparinga and Sam Duluk MP - Member for Davenport

This is a fantastic local project, and I am pleased to have secured this funding because it recognises the hard work of so many community groups in Flagstaff Hill.



Office for Recreation and Sport (ORS)

Two grant funding options are available for sporting infrastructure through ORS.

The **Community Recreation and Sport Facilities Program (CRSFP)** is an appropriate source of funding for this type of project. The grant is offered on a 50/50 basis.

To progress stage 1 and 2, the potential maximum funding from CRSFP based on 50:50 funding of \$1.120 million is \$560,000.

To progress stage 1, 2 and 3, the potential maximum funding from CRSFP based on 50:50 funding of \$1.530 million is \$765,000.

The **Female Facilities Program (FFP)** is also an appropriate source of funding for this project. The grant can fully fund developments that result in female friendly facilities and change rooms.

Based on this criteria potential grant funding could only be applied to stage 2 so the potential maximum funding from FFP is \$500,000 for stage 2.

The board have recently lodged applications with both grant programs for funding; CRSFP for \$560,000 and FFP for \$500,000.

The chances of securing state government funding is greatly enhanced when clubs and councils apply jointly for projects and the board would be seeking a partnership arrangement for future funding bids.

Council Funding

The merits of this project are recognised through the agreed Plan of Management for the Flagstaff Hill Recreation Grounds 2009.

The [Plan of Management \(2009\)](#) identifies two discrete projects:

1. club room improvements to the food preparation area and function facilities within existing building footprint
2. club room expansion of the facility to cater for functions and other initiatives

Thus the Plan of Management provides unqualified support for project one which aligns to Stage 1 in this proposal. The Plan of Management recommends that project two, which aligns with stage 3 of this proposal, should be based on a sound assessment of feasibility and would require a contribution from user groups and grant funding.

More recently, the direction for this site was identified within the City of Onkaparinga's Sport and Active Recreation Strategic Management Plan (2014-2019). In that plan it reinforces the needs identified in 2009 by recommending implementation of the existing Plan and to **improve the quality and potential community use of the facility over time**. Thus the SARSMP (2014-19) recommendation aligns with Stage 2 of this proposal improving the quality and (female) use of the facility

Councils Sport and Active Recreation Strategic Management Plan provides the direction that if supported council may fund up to one third of the costs with the balance to be provided from the clubs and/or other external funding.

Based on a total project cost as follows:	Stage 1	\$620,000	
	Stage 2	\$500,000	
	Sub total		\$1,120,000
	Stage 3	\$410,000	
	Total		\$1,530,000

To progress stage 1 and 2, the potential maximum funding from council based on 1/3 of \$1.120 million is \$373,300 subject to Council's approval processes.

To progress stage 1,2 and 3, the potential maximum funding from council based on 1/3 of \$1,520 million is \$510,000 subject to Council's approval processes.

It is the intention of the Flagstaff Community Centre board to maximise funding from state and federal sources. We recognise and greatly value the ongoing maintenance contribution from council and would prefer the FCC and user groups funds are prioritised to support the delivery of community programs.

Given the strategic alignment with council objectives and the close working relationship we have developed with the council through the development of this business case we anticipate strong support from council.

Financial Summary Table

COSTS		FUNDING	
Capital		Source	Status
Stage 1 Detailed drawings	\$70,000	Onkaparinga	Seeking \$70,000
Stage 1 Construction	\$430,000	Federal Grant Onkaparinga	Confirmed \$400,000 Seeking \$30,000
Stage 1 Transition	\$120,000	FCC	Cash and sponsorship
SUB TOTAL STAGE 1	\$620,000		
Stage 2 Construction	\$500,000	State grant	FFP application pending CRSFP application pending
SUB TOTAL STAGE 1 & 2	\$1,120,000		
Stage 3 Construction	\$410,000	Onkaparinga FCC	Budget bid pending Fundraising / Loan
TOTAL STAGE 1, 2 & 3	\$1,530,000		
Operations: increase costs		Operations: increase revenue	
Utilities and outgoings	+\$30,000	Inc female membership	\$6,000
administration	No change	Inc functions	\$12,000
maintenance	No change	Increase hire opportunities	\$7,800
Casual staff	To support income generation	Inc meals	\$2,500
Total estimated operational cost increase	\$30,000	Total estimated revenue increase	\$28,300

Important Note:

It is the immediate intention of the board to secure funding for stage 1 and 2 and complete these stages before 2019. Stage 3 will be a future consideration.

Community Support

Speeches

Flagstaff Hill Primary School and Football Club -September 28, 2016

Mr DULUK (Davenport) (15:30): I rise today to congratulate the Flagstaff Hill Primary School and the Flagstaff Hill Football Club on their outstanding results in their respective football competitions this season.

The Flagstaff Hill Primary School year 6/7 football team won the South Australian School Football Association Premiers Cup in August. This is a fantastic result, and a testament to the hard work and dedication to school football by coaches Michael Cermak and Richard Roberts, and coordinators Leanne Hackett and Kathy Burbridge. I would also like to congratulate the players, their parents, and the teachers who all made a wonderful contribution to the team's success.

The Premiers Cup is the leading Saturday morning football competition for all public schools in metropolitan Adelaide. To win the Premiers Cup, Flagstaff Hill Primary School first won the West Adelaide Lightning Carnival against the top four teams from the area, then successfully contested the knockout games against two of the top eight teams across the state to reach the final. Their grand-final victory over Fulham North Primary School established Flagstaff Hill Primary School as the best public football team in metropolitan Adelaide. Beyond winning, an absolute highlight of the grand final was playing at Adelaide Oval. The young footballers had the opportunity to walk on that hallowed turf. It was an exciting opportunity for the team, and a fantastic experience to play in front of so many people, as they did.

It has also been a big year for the Flagstaff Hill Football Club, who were the successful Premiers of the 2016 Southern Football League association. It has been 31 years since the club has tasted ultimate success in the A grade competition. I would particularly like to acknowledge the winning captain and W.H. Warren medallist for Best on Ground, Michael Shearer, and coach Rodney Mitchell. The club's C grade and under-14s also enjoyed premiership success this year. It is an important reminder that junior and lower grade teams are the backbone of any strong footy club.

It takes many people, many hours, and a good culture to win grand finals. Congratulations to the players, coaches, officials, volunteers and supporters who have played such a tremendous part in seeing the great results at the Flagstaff Hill Football Club this year, which also won Best Club of the Year in the SFL.

The good culture of a sporting club starts at the top, and through President Brett Charlesworth the Flagstaff Hill Football Club has created a wonderful culture based on hard work, teamwork and dedicated volunteers who have steered the club in the right direction. Grassroots sport is integral, not just for local communities but for the health and vibrancy of our state. Suburban clubs provide a hub for the local community and a place to make friends, learn new skills, be engaged, and, most notably, participate—which we all need to do.

In an alarming trend, participation levels are in decline when it comes to community sport. The recent report card released by the Australian Institute of Health and Welfare, titled Australia's health 2016, found that in 2014-15, almost half of all adults aged 18 to 64 were inactive, or insufficiently active, and the proportion of overweight or obese adults has increased from 56 per cent to 63 per cent between 1995 and 2014-15.

Indeed, the 2016 state budget estimates that only 36.8 per cent of South Australian adults were at a healthy weight in the years 2015-16, and nearly a quarter of South Australians aged between five to 17 years of age are considered to be at an unhealthy weight. This figure highlights the importance of local sports clubs: to promote an active and healthy lifestyle, and engage the entire community—mums, dads, friends, families, young and old. But investment in local infrastructure is also critical.

That is why I am pleased that the Flagstaff Hill Community Centre will receive a much needed upgrade following the federal Coalition government's \$400,000 commitment to this project. The community centre is home to the Flagstaff Hill Cricket Club, football club and tennis club, as well as the Southern Hills Little Athletics, the Happy Valley Netball Club, Fitness@Flagstaff and, of course, the Rotary Club of Flagstaff Hill.

The upgrade will help encourage the next generation of premiership heroes to pull on their boots, entice local residents to pick up a racquet, join their netball club, or sign up their children to Little Athletics. I would like to congratulate the many volunteers and club patrons committed to this project. The upgrade is a testament to their hard work and commitment to their local community.

Local Community Newsletter



Sam Duluk and Nicolle Flint

Delivering for our community

I would like to congratulate the new Member for Boothby, Nicolle Flint, on her election. I look forward to working with Nicolle for the benefit of our community.

We have already secured significant commitments from the Commonwealth Government that will benefit Davenport residents:

Flinders Rail Link

\$43 million in federal funding to extend the Torrens rail line to the Flinders education and health precincts at Bedford Park.

The rail connection is an important link between the city and the south which will benefit local residents, as well as staff, students, patients and their families.

Flagstaff Hill Community Centre Upgrade

The Coalition Government has committed \$400,000 to upgrade the Flagstaff Hill Community Centre as part of the Community Development Grants Programme.

The upgrade will deliver new change rooms, an upgraded kitchen and bar, as well as improved storage facilities.

Green Army at Wirraperinga Loop Trail, Brownhill Creek

The Wirraperinga Loop Trail at Brownhill Creek will receive a \$200,000 boost for a new Green Army to help protect our local environment and native habitats.

The Green Army is a Commonwealth Government initiative supporting local environment and heritage conservation projects across Australia, as well as providing opportunities for young locals to gain hands-on training and experience.

Hewett Reserve Upgrade

The Hewett Reserve clubrooms will receive a desperately needed upgrade with the Federal Government committing \$400,000 to match the City of Mitcham's pledge of \$400,000.

The upgrade is fantastic news for the hundreds of people that use Hewett Reserve each week for sport and recreation, and especially for Woods Panthers Netball Club, Cornamandel Cricket Club, Blackwood Tennis Club, and Stuart Lions Soccer Club.



Pictured: With Hon. Kerr Woods, Panthers Netball Club, and Minister for Health, Aged Care & Sport, the Hon. Susan Ley MP.



Pictured: With Senator the Hon. Scott Ryan and members of Flagstaff Hill Community Centre.

User Groups Letters of Support

Letters of support from the following user groups are attached to this business case

Letters of support

- ✓ Southern Hills Little Athletics
- ✓ FH Cricket Club
- ✓ FH Football Club
- Happy Valley Netball Club
- FH Tennis Club
- fitness@flagstaff
- Rotary Club of FH
- Flagstaff Athletics

State and Local Associations Letters of Support

Letters of support from the following state and local associations are attached to this business case

- ✓ SA Little Athletics
- ✓ South Central Junior Cricket Association
- ✓ Hills Cricket Association
- ✓ SACA
- ✓ SA Community Football League
- ✓ Southern Football League
- SUNA
- Netball SA
- ✓ Tennis SA

Community Petition

350 signatures

Document approval

This document has been approved by the following signatories and dated for tracking of this business case.

Position	Organisation	Date
Chairperson	Flagstaff Hill Community Centre	9 th February 2017

Attachment 2

FLAGSTAFF HILL RECREATION GROUND

PLAN OF MANAGEMENT



October 2009

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Purpose of the Plan of Management

This Plan of Management has been prepared to guide the future development and management of the Flagstaff Hill Recreation Ground located off Black Road in Flagstaff Hill. The Flagstaff Hill Recreation Ground is community land owned by the City of Onkaparinga.

The Plan of Management builds on generic Management Plans developed for community land in accordance with the *Local Government Act 1999*. Whilst the Plan of Management is not a legislative response to the Act, it is appropriate for this Plan to be consistent with the Act and the Management Plans.

The Plan of Management is a management tool that outlines what the future provision, development and management approach will be for the Flagstaff Hill Recreation Ground. The Plan will provide a longer term strategic direction and priorities that formalise the future direction for the Flagstaff Hill Recreation Ground.

The Plan of Management includes:

- Details of the land concerned
- The purpose for which the land is held by the council
- Objectives, policies and proposals for the management of the land
- Details of priorities and directions for implementation

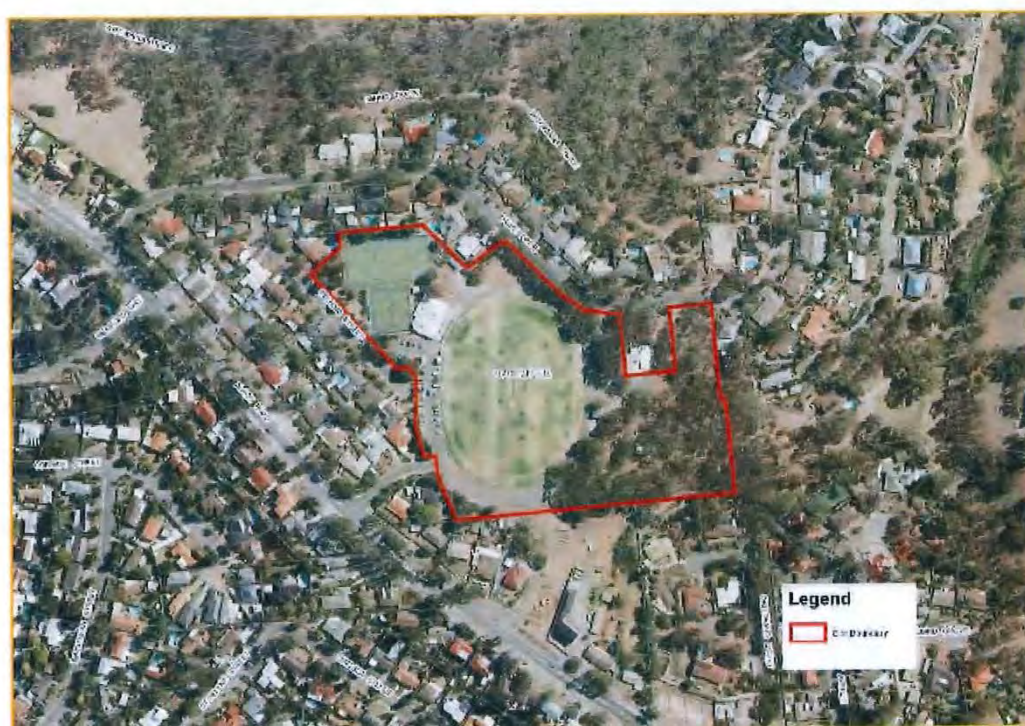
The Plan of Management will guide the City of Onkaparinga and the Management Board of the Flagstaff Community Centre, which is a key part of the Flagstaff Hill Recreation Ground.

The Site and Facilities

The land to which the Plan of Management applies is defined by the City of Onkaparinga as the Flagstaff Hill Recreation Ground. The Flagstaff Hill Recreation Ground was established in the 1970's.

The site is 4.7 ha in size and includes the sport and recreation facilities known as Flagstaff Community Centre and an area of *Eucalyptus microcarpa* (Grey Box) woodland to the east of the sports ground as shown below.

Flagstaff Hill Recreation Ground Site Area



The facilities located on the Flagstaff Hill Recreation Ground site include:

- A full sized oval which is used for Australian Rules football, cricket and athletics (little athletics and senior athletics)
- A club room which is also available for community activities and health and fitness programs
- Six tennis courts of which four also cater for netball (shared use courts)
- Three cricket nets
- Long jump pits
- Lighting of the oval and courts
- Three sheds for storage (Rotary, Little Athletics, other sports)
- Car parking around the oval
- Two playgrounds (young and older children)
- Public toilets (self locking) linked to the club room
- A *Eucalyptus microcarpa* (Grey Box) woodland of around 1.1 ha's.

The Flagstaff Hill Recreation Ground is defined as District open space in the City of Onkaparinga Recreation and Open Space Strategy 2008-2013.



Flagstaff Community Centre Building



Flagstaff Recreation Ground Oval



Outdoor Courts (Tennis and Netball)



Eucalyptus microcarpa (Grey Box) woodland



Change Rooms



Storage Shed (Little Athletics)



Playground for Older Children

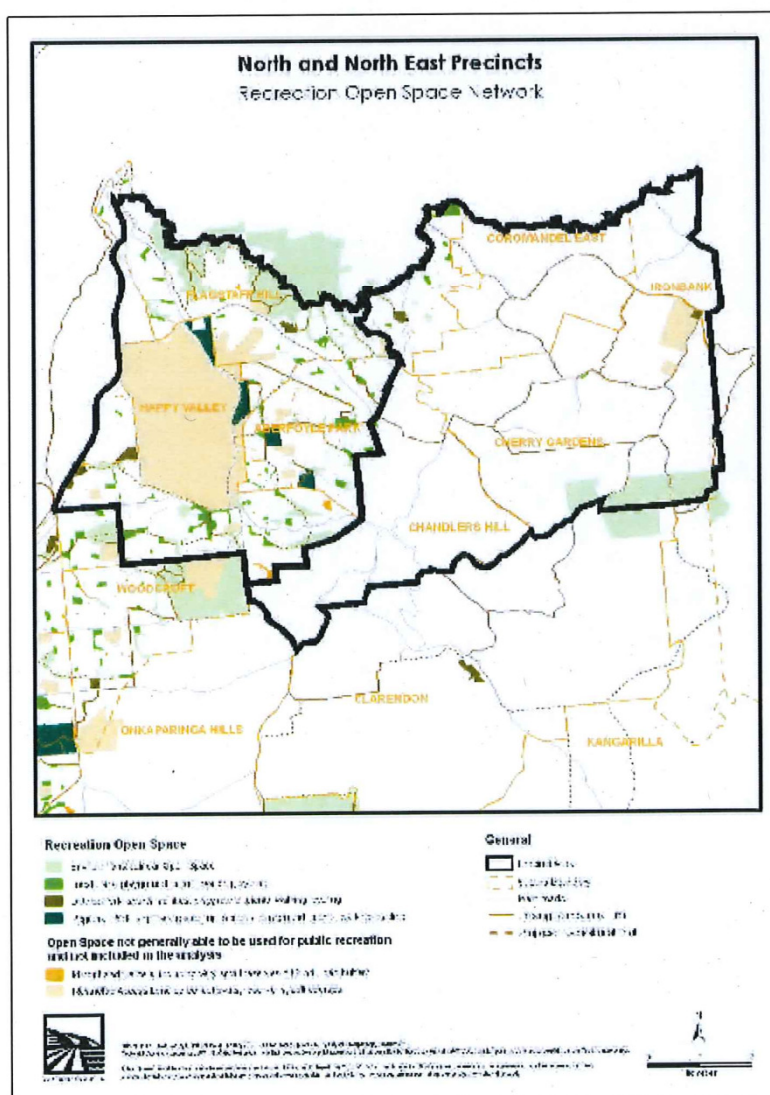
The Wider Context

The Flagstaff District

The provision and improvement of facilities at the Flagstaff Hill Recreation Ground must be considered within the context of the wider area. Communities travel beyond suburbs for sport and recreation and a range of facilities across a district collectively meet the needs of the community.

The North and North East areas of the City of Onkaparinga shown on the map below best represent the Flagstaff Hill Recreation Ground wider district. The Flagstaff Hill Recreation Ground is located in the North Area and the sub area of Flagstaff Hill. People residing outside the District could also use the Flagstaff Hill Recreation Ground.

City of Onkaparinga North and North East Areas



The District Demographics

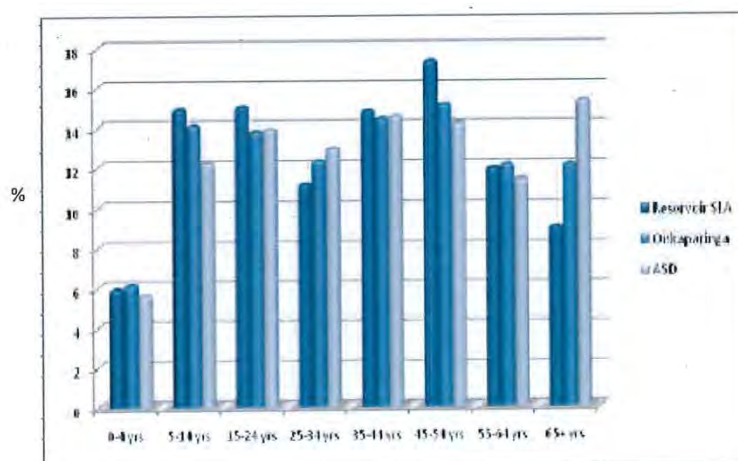
The North and North East areas closely align with the Australian Bureau of Statistics Reservoir Statistical Local Area (SLA) which had a population of 24,939 people in 2006. The suburb of Flagstaff Hill represents around 37% of this population with 9,240 people in 2006.

When assessing the demand for facilities in the district and the appropriate level of provision to meet demand, it is appropriate to use the demographics for the Reservoir SLA.

The Reservoir SLA population has a relatively large proportion of children and young people, a large proportion of middle aged adults and a relatively small proportion of older people compared to the City of Onkaparinga and Adelaide Statistical Division as shown below.

Age Profile Comparison as at 2006

Age Group	Reservoir SLA	City of Onkaparinga	Adelaide Statistical Division
0-4 yrs	5.9%	6.1%	5.6%
5-9 yrs	7.0%	6.8%	5.9%
10-14 yrs	7.9%	7.3%	6.3%
15-24 yrs	15.0%	13.8%	13.9%
25-34 yrs	11.2%	12.3%	12.8%
35-44 yrs	14.8%	14.4%	14.6%
45-54 yrs	17.3%	15.1%	14.2%
55-64 yrs	11.9%	12.1%	11.4%
65 yrs +	9.0%	12.1%	15.3%
	100.0%	100.0%	100.0%



The age profile highlights the potential for an active community including active children and young people and a potentially active middle aged and ageing group. The larger proportions of children and young people suggest demand for junior sport and informal recreation such as play and bike riding could be strong. The relatively large middle aged and ageing population could require lower impact and social sport and recreation opportunities such as walking and bike tracks and tennis courts.

Other key population characteristics and the implications for sport and recreation are outlined below.

Demographic	Characteristics	Sport and Recreation Implications
Cultural Diversity	A large proportion of the population is born in Australia (76.3% compared to 70.7% for the Adelaide Statistical Division - ASD).	Australian born populations tend to place an emphasis on sports participation, which creates demand for facilities.
Family Type	<p>The Reservoir SLA has:</p> <ul style="list-style-type: none"> - A very large proportion of families with dependent children (53.7% compared to 42.7% for the ASD) - A smaller proportion of couples without children (32.8% of families compared to 38.5% for the ASD) - A smaller proportion of one parent families (12.8% compared to 17.1% for the ASD) 	The Reservoir SLA is likely to be very family oriented, which potentially will create high demand for sports facilities and community club facilities that provide a social focus for families.
Income	The Reservoir SLA is a slightly higher income area with lower proportions of people earning lower incomes and higher proportions of people earning higher incomes compared to the Adelaide Statistical Division.	The slightly higher income character will increase people's capacity to participate in affordable sport and recreation activities.
Employment	<p>The Reservoir SLA has:</p> <ul style="list-style-type: none"> - A large proportion of employed people (68.7% of people aged 15 years + compared to 56.1% for the ASD) - A smaller proportion of people not in the labour force (26.4% compared to 35.8% for the ASD) - A small proportion of unemployed people (2.7% compared to 5.3% for the ASD) 	The high level of employment will influence people's available income for sport and recreation. However, people may also have less time to commit to sport and other organised activities, which highlights the need for informal and flexible activity opportunities.
Motor Vehicle Access	<p>Households in the Reservoir SLA have good access to a motor vehicle as follows:</p> <ul style="list-style-type: none"> - Only 0.8% do not have a motor vehicle compared to 3.9% for the ASD - 20.7% have one vehicle compared to 30.6% for the ASD - 78.4% have two or more vehicles compared to 63.2% for the ASD 	People should have the capacity to travel to sport and recreation facilities including the Flagstaff Hill Recreation Ground.

The population size of the District (Reservoir SLA) is projected to increase to 26,605 by 2021 (source Planning SA Population Projections). This increase should not have a significant impact on the demand for sport and recreation facilities.

Facilities in the District

It is important to consider the provision, role and quality of other sport and recreation facilities in the district to determine the appropriate provision and development of the Flagstaff Hill Recreation Ground.

There are four other sports grounds in the district as outlined below.

Sports Ground and Hierarchy	Facilities Provided	Comments on Provision
Happy Valley Sports Park	- One oval (with cricket pitch)	- Master Plan developed and significant upgrade proposed
	- One soccer field (informal)	
	- 8 tennis courts	- Upgrade will include additional 4 tennis courts and softball diamond
Aberfoyle Park	- Cricket nets	
	- Sports club room	- There is justification for upgrade given the size and diversity of the park and the declining condition of some facilities
Regional	- Lawn Bowling club	
	- BMX facility (high level)	
	- Scout hall	
Serpentine Reserve	- One oval (small size with cricket pitch)	- Excellent quality facilities
	- 6 tennis courts	- Small size of oval limits potential
O'Halloran Hill	- Clubroom for tennis courts	
	- Cricket nets	
District	- Small shed for oval	
	- BMX and skate facilities (low level)	
	- Unique play space with art works	
Weymouth Recreation Ground	- One oval (with concrete cricket pitch)	- Very good quality facilities (with the exception of croquet temporary building)
	- 4 tennis courts	
	- Croquet facility	
Coromandel Valley	- Club and community building	
	- Attractive park area	
District		
Frank Smith Park	- Two playing fields (soccer)	- Playing fields are some distance from main entrance
	- 2 cricket nets	
Coromandel Valley	- Small amenities block	- Site is located next to school
	- Creekline and undeveloped land	- Average condition facilities
Local	- Wetland	
	- Walking paths	

In addition, four community tennis courts are provided in the district, including two at Regano Road Reserve and two at Woodlea Drive Aberfoyle Park. A number of schools in the district also provide facilities that can be accessed by the community, including the Flagstaff Hill Primary School oval and the Aberfoyle Park High School oval.

The provision and use of the district facilities are discussed in the 'Assessment of Demand and Supply'.



Weymouth Recreation Ground



Happy Valley Sports Park



Serpentine Reserve



Frank Smith Park

Past and Current Achievements

There are various past and current achievements associated with the Flagstaff Hill Recreation Ground and particularly the Flagstaff Community Centre as outlined below.

Management

A major achievement is the establishment of a highly effective and motivated Management Board that has diverse management skills and a commitment to communication with all user groups. The Committee has seven voting members of which three are community representatives who are the office bearers and are not aligned with any particular user group. A Council Elected Member and staff member are represented on the Board as non voting members.

The sharing of facilities is essential to reduce the number of buildings required and enable better quality facilities, and this is a key objective for local government. However, often there is conflict and self interest which results in poor management and a lack of direction when facilities are shared. The Flagstaff Community Centre Management Board is a good practice example of where sport and community groups are equitably sharing facilities and working together to achieve collective objectives.

Facility Improvements

A number of facility improvements to the Flagstaff Hill Recreation Ground have been achieved over recent years, with contributions from Council, sporting groups and through grant funding. These improvements have resulted in good quality facilities that support user groups and the wider community.

In addition, facilities have been maintained to a high standard, although the club room facility would benefit from further upgrade as outlined in 'Assessment of Demand and Supply'.

A summary of the main capital improvements to the Flagstaff Community Centre undertaken by Council over the past 5 years and the contribution of resources are provided on the following page.

Financial Position

The existing Management Board has taken on payment of a past debt and is successfully improving the financial position of the Flagstaff Community Centre through various initiatives and a strong commitment by volunteers.

The City of Onkaparinga has assisted the Flagstaff Community Centre to improve its financial position by clearing a substantial proportion of the past debt and supporting improvements to the Flagstaff Community Centre. The City of Onkaparinga has also made a significant contribution to the ongoing improvement of the Flagstaff Community Centre. A summary of capital improvement contributions by Council (not including committee, club or grant contributions) over the past 5 years is provided on the following page.

***Council Capital Contributions to Flagstaff Community Centre
 Past 5 Years (April 2005 – August 2009)***

Facility Component	Specific Works	Council Contribution
Oval	Light upgrade	\$27,527
	Drainage	\$98,200
	Bore Proposal	\$4,500
	Irrigation study & design	\$11,350
Courts	Subsiding repair	\$10,000
	Light upgrade	\$1,577
	Recoating	\$75,000
	Perimeter root barrier	\$30,000
Cricket	Nets	\$3,500
	Base material	\$1,200
	New pitch	\$4,500
Athletics	Lighting upgrade	\$800
	Pro run off area, fence and drain cover	\$8,000
Building	Public toilet upgrade (auto access control)	\$6,388
	Kitchen window roller shutter	\$600
	HWS relocation	\$1,800
	Pergola	\$5,000
	Floor covering replacement	\$14,120
	Change room upgrade	\$0
Other	Supply and install blinds	\$2,100
	Carpark upgrade	\$9,500
	Playground upgrade	\$6,500
TOTAL		\$322,162

The total capital funding allocated by Council to the Flagstaff Hill Recreation Ground over the past 5 years is **\$322,162** plus GST. All of this funding relates to the recreation and community facilities.

In addition, Council has a Ground Maintenance program which involves a contribution from the sports clubs and a commitment by Council to undertake all turf upkeep including mowing, fertilizing and revitalizing playing surfaces. The annual contribution for 2009/10 will be \$2,650 including GST.

The Flagstaff Community Centre Management Board has also contributed funds to the improvements and been highly successful in generating external grant funding.

Assessment of Demand and Supply

Current Use of Facilities

Flagstaff Hill Recreation Ground

The Flagstaff Hill Recreation Ground receives a high level of use with a number of sport and community groups using the facility across the week.

In relation to sports use, as at 2009:

- Australian Rules Football has strong membership with 265 juniors and 60 seniors and the football club uses the oval on both Saturdays and Sundays and five nights during the week during the months of January to the end of September.
- Little athletics is very strong with 230 juniors who use the sports ground two nights a week for competition and coaching from October to the end of March.
- Tennis is strong with 150 members (60 juniors and 90 seniors) and games are played on Saturdays and two nights during the week, plus training is held on another two nights. The tennis club uses the courts all year.
- Netball is strong with 96 juniors and 40 seniors who use the shared-use courts two nights a week for training all year.
- Cricket has 59 juniors and 41 seniors and the club uses the facilities on Saturdays plus one night for games and three nights for training from August to March.
- The sports ground is also used for professional athletics by around 10 participants on three nights or two nights and one morning all year.

In addition:

- Sports groups endeavour to use the club room facility for presentations and functions (except for larger presentations and functions due to size limitations).
- Rotary use a shed for storage and have access to the club room and other facilities.
- Flagstaff seniors meet at the facility once a week (Wednesdays) with 18 members.
- A playgroup uses the facility once a week.
- A fitness provider uses the facility on a commercial arrangement 4 days a week (at different times, with eight sessions in total).
- Local schools are encouraged to use the club room facility and the oval and surrounds.
- A church group uses the club room.

The greatest risk identified by the usage information is the high use of the oval and the potential impact on its quality over time and the limited capacity for additional use. Conflicting demand with the club room is also possible.

Further details of current use are provided in Attachment 1.

Other Facilities in the District

The preparation of this Plan of Management has not involved a detailed analysis of the other facilities in the District. However, through discussions with Council staff it is known that:

- The Happy Valley Sports Park oval and field receive a high level of use and have limited capacity for additional use.
- The Serpentine Reserve oval is only used for cricket and has spare capacity in the winter months.
- The Weymouth Recreation Ground oval is only used for cricket and has spare capacity in the winter months.
- The Frank Smith Park playing fields are only used by the Coromandel Valley Primary School and have spare capacity for sporting use during the year.
- Tennis courts appear to have a good level of use. In particular:
 - The Happy Valley Tennis Club is one of the largest in the region with close to 300 members as well as a strong coaching program. Even with 12 courts capacity for other club use could be limited
 - Tennis courts at Serpentine Reserve and Weymouth Recreation Ground have regular use by clubs

This information suggests there is potential for some Australian Rules Football games to be played at Serpentine Reserve and Weymouth Recreation Ground to reduce impacts on the Flagstaff Hill Recreation Ground and enable continued growth by the Flagstaff Hill Football Club. Whilst sport could also be played at Frank Smith Park, this ground is more suitable for soccer and rugby sports.

However, it is important to note that Serpentine Reserve and Weymouth Recreation Ground do not have lighting and this is a major constraint for the relocation of football training. In addition, the Flagstaff Hill Football Club is keen to keep as many games as possible at the Flagstaff Hill Recreation Ground to support club and Flagstaff Community Centre revenue raising.

Potential Demand Analysis

An analysis of the potential demand for outdoor sporting facilities has been undertaken for the Reservoir SLA by Suter Planners. The analysis considers what the participation numbers would be for the main sports if participation were the same as State and national levels. As the Reservoir SLA has a different population character to the State and national demographics, the analysis can only be indicative. However, it is a useful exercise and can assist in broadly determining the justification for facilities.

The analysis found that the following sports are likely to be higher participation activities:

- Netball with potentially around 315 juniors and 740 seniors in the district.
- Australian Rules Football with potentially around 280 juniors and 570 seniors in the district.
- Tennis with potentially around 270 juniors and 540 seniors in the district.
- Cricket with potentially around 200 juniors and 360 seniors in the district.

The potential participation for the other sport played at Flagstaff Hill Recreation Ground (athletics) is:

- Athletics potentially would have around 110 juniors and 30 seniors in the district.

Note that 'seniors' refers to participants aged 15 years and over.

Given the Flagstaff Hill suburb represents around 37% of the Reservoir SLA district population, the data suggests that:

- The Flagstaff Hill Football club has very strong junior membership and fewer senior members (possibly due to the district 'senior' figure including 15 years and over). However, overall the Flagstaff Hill Football club is consistent with the district analysis (37% of the district figures is 315 players compared to 325 actual players).
- The netball club could potentially increase its senior participants.
- The tennis club could potentially increase its number of participants. However, membership is likely to be affected by the relatively large number of clubs in the district.
- The cricket club could potentially increase its number of participants.
- The little athletics club is very strong and is likely to draw participants from the wider region.

A summary of the potential number of players and teams 'if participation were the same as national and State levels' is provided in Attachment 2.

Facility Requirements

Using the potential number of players, i.e. 'if participation were the same as national and State levels' it is possible to consider the indicative facilities that would be required to cater for the various sports. The findings of this analysis are outlined below and further details are included in Attachment 3.

The following chart provides a comparison of the indicative facility requirements 'if participation were the same as national and State level' and the actual supply of facilities in the North and North East (Reservoir SLA) areas.

Potential Demand vs Supply

Sport	Indicative Facility Requirements to Cater for Potential Participation	Actual Supply Following Happy Valley Sports Park Upgrade
Athletics	1 athletics field	1 athletics field (over football oval)
Aust Rules	4 ovals (allowing for junior use in the mornings)	4 ovals (but only 2 used for football)
Baseball	Access to field - no dedicated diamond unless cater for wider region	0 diamonds
Cricket (outdoor)	4 cricket pitches (ovals)	4 cricket pitches (ovals linked to football)
Hockey	One field (turf)	No hockey field although 3 multi-purpose fields
Lawn Bowls	One club (3 greens)	One club (three greens)
Netball	7 courts (although likely to provide even number)	4 courts (over tennis courts for training) Competition is played at Wilfred Taylor Reserve
+Rugby League	Access to field (no dedicated field)	Access to one field (Happy Valley)
Rugby Union	0 fields justified	0 fields
Soccer (outdoor)	3 fields	3 Fields (multi-purpose)
Softball	Access to field - no dedicated diamond unless cater for wider region	One diamond (Happy Valley)
Tennis	17 tennis courts (although normally even number)	28 club courts and 4 community courts
Touch FB	Access to one field	0 fields

The above indicative facility requirements are very similar to the actual supply of facilities. This suggests that there should not be high demand for additional facilities. In fact the data suggests that:

- Australian Rules Football in the district should possibly be spread over more than two ovals
- The actual supply of tennis courts in the District appears to be very high. Whilst this could suggest that actual participation in the District is greater than the State and national levels, the figures will make it very difficult to justify the supply of additional tennis courts

In considering the appropriate provision of facilities it is important to note that:

- The analysis of Indicative Facility Requirements is based on moderate use of facilities to manage impacts, which could be less than the actual use of existing facilities in the District. E.g. the indicative requirement of four football ovals is based on two junior and three senior games over a weekend at each oval, whereas actual use of the Flagstaff Hill Recreation Ground oval can include nine football games over a weekend.
- A number of the facilities can be shared, e.g. cricket pitches generally overlay football ovals, netball courts can overlay tennis courts and multi-purpose fields can cater for a range of sports.

Flagstaff Hill 'Supply' Issues

A number of issues have been identified for the Flagstaff Hill Recreation Ground through consultation with the Flagstaff Community Centre Management Board, communication with Council staff and Elected Members and a site visit by Suter Planners. The main issues are summarised below.

Issues Raised by Management Board

Topic	Issues
Sports Ground Use	<ul style="list-style-type: none"> - The oval use is close to capacity. - Tennis can only have three teams playing Saturday afternoon competitions as each team requires two courts. - The Flagstaff Hill Primary School oval is currently used as an overflow facility for football. However the size and quality of the facility is limiting.
Club Room Issues	<ul style="list-style-type: none"> - Need to upgrade the kitchen. - Currently there are two canteens in separate corners of the building and users question whether the space is being optimized. - The change rooms are small and visitor rooms are even smaller. - There are conflicting demands and building limitations due to the number of users. Meeting space is sometimes difficult to find and the main function space cannot always be shared.
Tennis Courts	<ul style="list-style-type: none"> - The tennis club has been keen to establish two additional courts, but is restricted by site constraints. - Court number two is subsiding and the result is potential loss of this 'showcase court'. The court was fixed once but it is subsiding again.
Car Parking and Traffic	<ul style="list-style-type: none"> - Car parking is inadequate for the demand but it is difficult to provide substantial additional car parking due to the tightness of the site. - Traffic management is an issue with the turnaround area becoming congested.
Signage	<ul style="list-style-type: none"> - There is desire for additional signage to promote the existence of the oval and facilities.
Environmental Issues	<ul style="list-style-type: none"> - Need to consider ways to be more environmentally astute, including: <ul style="list-style-type: none"> o Minimise electricity use, e.g. solar lighting o Improve water management, e.g. irrigation upgrade, water capture and re-use o Potential bore allocation and use
Other Issues	<ul style="list-style-type: none"> - The Rotary shed is not connected to electricity which limits use. - There is a graffiti issue with the shed due to its hidden location and in general. - The sheds impact on the aesthetics of the site.

Need to upgrade the kitchen

Other Issues

Other issues raised through a site visit by Suter Planners and consultation with Council representatives are outlined below.

Topic	Issues
Site Design	<ul style="list-style-type: none"> - The site as a whole is constrained by its size and existing development, with limited opportunity to expand facilities. - The tennis and netball courts are hidden behind the clubroom, disconnected from the oval and on a very tight site.
Ground Quality	<ul style="list-style-type: none"> - The sports oval is receiving a high level of use to the point that it is almost overused in the winter months.
Club Room	<ul style="list-style-type: none"> - The exterior of the building is beginning to age. - Building design could be improved, with better connection between rooms and services.
Sheds	<ul style="list-style-type: none"> - The shed located on the edge of the <i>Eucalyptus microcarpa</i> (Grey Box) woodland is too isolated and a potential security risk. - The shed located near the oval has an aesthetic impact on the view to the <i>Eucalyptus microcarpa</i> (Grey Box) woodland.
Lighting	<ul style="list-style-type: none"> - The field lighting is training standard and this will limit night games. However, night games may not be acceptable to surrounding residents. - The court lighting on courts one and two may need to be improved in the future.
Car Parking and Traffic	<ul style="list-style-type: none"> - Car parking and traffic appears congested around the club room building.
Environmental Issues	<ul style="list-style-type: none"> - A greater focus on managing and protecting the <i>Eucalyptus microcarpa</i> (Grey Box) woodland is required. - The land between the <i>Eucalyptus microcarpa</i> (Grey Box) woodland and the oval is poorly landscaped and maintained. - The <i>Eucalyptus microcarpa</i> (Grey Box) woodland has a steep slope which limits the potential of tracks. - The track in the <i>Eucalyptus microcarpa</i> (Grey Box) woodland is poorly defined (formed through regular use).
Community Use	<ul style="list-style-type: none"> - Some local residents believe they should have access to the Flagstaff Hill Recreation Ground at all times, including on match days (e.g. using the other areas without having to pay to enter the Ground).

Topic	Issues
Community Centre Name	<p>The name Flagstaff Community Centre is a little confusing. The Flagstaff Community Centre includes a number of sport and recreation facilities (the clubrooms, oval, tennis and netball courts and playgrounds) and it is not one facility as the term 'community centre' suggests. Also, the facility has a broader focus than traditional community centres and the City Onkaparinga has advised that it will not be funded as a community centre by Council (it is seen by Council as a sportsground with a strong community focus rather than a community centre).</p> <p>However, the Management Board is keen to retain the name Flagstaff Community Centre to reflect the broad community value of the facility.</p>
Resource Availability	<ul style="list-style-type: none"> - Council may have limited resources to undertake major upgrade to the facility. - A significant contribution of Council funds has been made to the facility to date and it is difficult to justify large contributions when there are other priorities at other facilities.
Other Items	<ul style="list-style-type: none"> - Small bike mounds (dirt jumps) appear to have been made by children or residents near the <i>Eucalyptus microcarpa</i> (Grey Box) woodland. The mounds may not be appropriately located or maintained and should be assessed by Council. - Benches in front of the club room are in need of painting. - The older children's playground is limited and average in quality.

16/04/17

Future Opportunities

Opportunities Raised by Management Board

The Flagstaff Community Centre Management Board has identified the following opportunities:

Topic	Opportunities
Capacity for Additional Players	<ul style="list-style-type: none"> - There could be opportunities to use facilities outside the Flagstaff Hill Recreation Ground if clubs grow beyond the capacity of the recreation ground, e.g.: <ul style="list-style-type: none"> o Flagstaff Hill Primary School oval o Weymouth Recreation Ground o Tennis courts nearby (providing they are good quality)
Oval Quality	<ul style="list-style-type: none"> - There are plans to upgrade the irrigation system.
Facility Upgrade	<ul style="list-style-type: none"> - Opportunities to be more commercial in the provision of meals and functions should be considered when upgrading the kitchen. - The kitchen and canteens could possibly be one long room that caters for both areas (to address duplication). - Ideally the building would be expanded in size to support increased use and functions and improve storage. This could include: <ul style="list-style-type: none"> o Redesign and extension of the building to the north OR o Building a second storey - A quality dining and function space could be established to meet a broader community gap in provision.
Viability	<ul style="list-style-type: none"> - Opportunities beyond alcohol consumption should be considered for revenue generation, e.g.: <ul style="list-style-type: none"> o Meals o Hire of facilities o Functions
Car Parking and Traffic	<ul style="list-style-type: none"> - There could be opportunities to establish additional car parks outside the Flagstaff Hill Recreation Ground, e.g.: <ul style="list-style-type: none"> o A small triangle of land on Pelham Street o A parcel of council land on York Drive
Environmental Issues and Opportunities	<ul style="list-style-type: none"> - Water capture and re-use initiatives could be implemented as part of the 'Waterproofing the South' program. - There is potential to strengthen the Sturt Gorge link. Note that Council has identified these links in its Trails Network.
Site Connections	<ul style="list-style-type: none"> - Opportunities to connect to the Kindergarten should be considered, e.g. activity links, shared-use of space.
Marketing Focus	<ul style="list-style-type: none"> - A Marketing Director/ Coordinator role on the Board (volunteer position) could be established to focus on promotion and other marketing innovations.

Overall, the Flagstaff Community Centre Management Board is keen to improve the quality, scope and viability of the Flagstaff Community Centre and the broader Flagstaff Hill Recreation Ground.

Other Opportunities

Other opportunities raised by the consultant and Council are outlined below.

Topic	Opportunities
Capacity for Additional Players	<ul style="list-style-type: none"> - Two ovals in the district are not used by sporting groups in the winter months (Serpentine Reserve and Weymouth Recreation Ground) and one or both ovals could be used to reduce the load on Flagstaff Hill Recreation Ground. However, lighting would be required to support training. - Two community courts located at Regano Road Reserve could be improved in quality to provide an over flow facility for the tennis club. These courts could continue to be accessible to the community.
Oval Quality	<ul style="list-style-type: none"> - The use of the oval should be managed to maintain a quality facility for higher level games and manage impacts on surrounding residents. This includes managing the number of games played each week and having 'free from sport' times on the weekend.
Club Room Upgrade	<ul style="list-style-type: none"> - The club room building could be redesigned to better utilise the existing space. Whilst an expansion of the building may be required to improve the function and scope of the facility the amount of expansion may not need to be great. - Use of the existing lower level and an extension to this area could be more cost effective than a second storey. The issue with adding another level to the building is the cost and area required for disability access (ramp) and the potential duplication of facilities (kitchen, toilets). - The club room facility could be redesigned to provide additional storage space to replace existing sheds and avoid additional storage sheds on the site.
Viability	<ul style="list-style-type: none"> - There could be opportunities for additional recreation and community activities during the day time mid week if the building design was more flexible and more community oriented e.g. yoga, martial arts, social gatherings. - A small gym with equipment could possibly be provided for the sports clubs and the fitness provider to enable a stronger health and fitness focus at the facility.
Car Parking and Traffic	<ul style="list-style-type: none"> - A parcel of private land located to the east of the Flagstaff Hill Recreation Ground could be considered for future acquisition to enable the expansion of car parking and better manage the traffic movement. However, the cost of this acquisition for a district level facility is unlikely to be justified. - Users of the Recreation Ground could be encouraged not to use vehicles by providing bike racks and improved pathway connections (to encourage walking and bike riding to the site) and encouraging 'car pools'.

Topic	Opportunities
Trail Connection Opportunities	<ul style="list-style-type: none"> - The Sturt River Linear Park Trail which runs through the Sturt Gorge is a key recreation resource that can be further promoted through the Flagstaff Hill Recreation Ground.
Environmental Opportunities	<ul style="list-style-type: none"> - Consideration should be given to managing the <i>Eucalyptus microcarpa</i> (Grey Box) woodland separately to the sports facilities. This could involve creating a separate parcel of land and removing the woodland from any lease agreement with the Flagstaff Community Centre Management Board. - If the <i>Eucalyptus microcarpa</i> (Grey Box) woodland is identified and managed as a separate parcel there could still be principles that guide the management of the adjoining vegetation linked to the Flagstaff Community Centre, e.g. managed parking and minimal development. - There is potential to enhance the integration and value of the <i>Eucalyptus microcarpa</i> (Grey Box) woodland by creating a picnic area between the oval and the woodland. This would require relocation of the shed from the woodland and ideally also relocation of the shed near the oval. - Access to the <i>Eucalyptus microcarpa</i> (Grey Box) woodland could be managed through the provision of a more defined pathway to reduce tail proliferation and provide safe pedestrian access to Cormant Avenue and Pritchard Court. - There is potential for interpretation linked to the <i>Eucalyptus microcarpa</i> (Grey Box) woodland to identify the presence and importance of the native vegetation. - Future landscaping of the Flagstaff Hill Recreation Ground could utilise indigenous species to complement the nearby <i>Eucalyptus microcarpa</i> (Grey Box) woodland, reduce the need for supplementary watering and reduce the risk of introduced species invading the remnant vegetation. - Any proposals for buildings should include an assessment of the site to identify the presence of native vegetation. Areas with native vegetation would generally not be appropriate for development. - Grant funding is available to fence and protect natural areas such as the Flagstaff Hill Recreation Ground <i>Eucalyptus microcarpa</i> (Grey Box) woodland.

Purpose of the Land

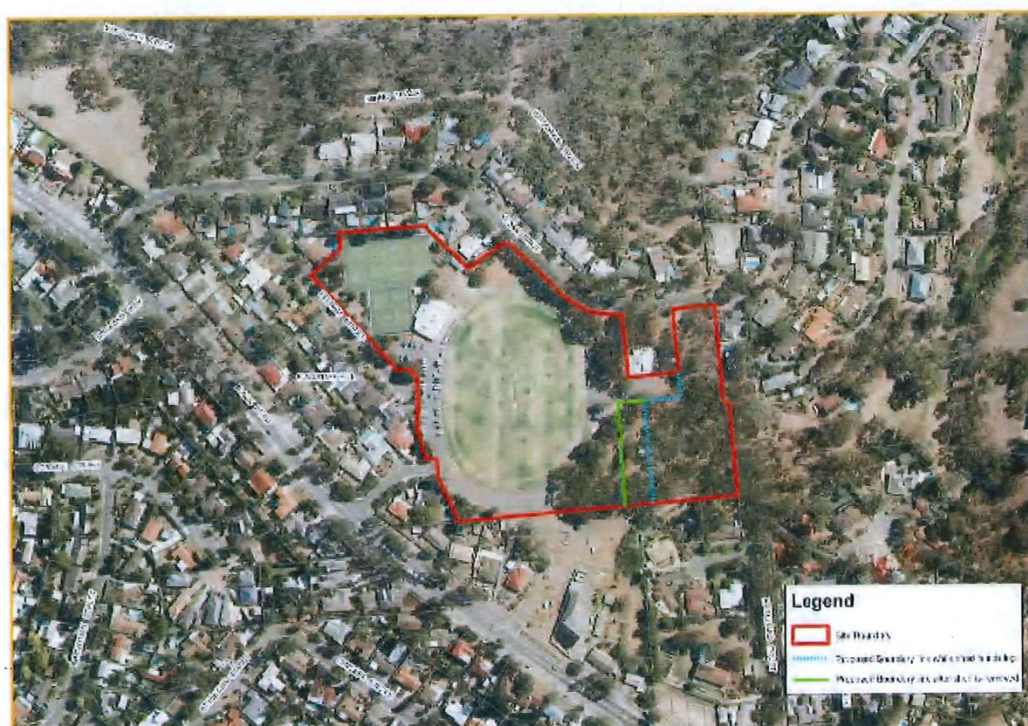
The Flagstaff Hill Recreation Ground incorporates two types of land and as such has two main purposes. The purpose of each type of land is as follows.

Land Type	Purpose of the Land
Sport and recreation area (known as Flagstaff Community Centre)	To support the community to participate in organised and unstructured sport, recreation and community activities through appropriate district level facilities and services.
<i>Eucalyptus microcarpa</i> (Grey Box) woodland	To protect and enhance the <i>Eucalyptus microcarpa</i> (Grey Box) woodland as a significant natural resource with habitat and conservation value.

Given the 'purpose of the land' differs for each parcel of land, it is recommended that different management approaches are adopted for the Flagstaff Community Centre and the *Eucalyptus microcarpa* (Grey Box) woodland. As such the *Eucalyptus microcarpa* (Grey Box) woodland would ideally be removed from any lease arrangement for the Flagstaff Community Centre.

The map provided below defines the two areas.

Proposed Land Parcels





Objectives and Policies

Overriding Objective

There is justification to improve the quality and viability of the Flagstaff Hill Recreation Ground. The Flagstaff Hill area represents 37% of the district population (Reservoir SLA), the sports ground caters for a number of sporting groups as well as the broader community, and the sport and recreation facilities are well managed by a committed and integrated Management Board.

However, in determining the specific improvements and the priorities for the Flagstaff Hill Recreation Ground, consideration should be given to the following constraints:

- The Flagstaff Hill Recreation Ground is a district level facility and the size and quality of the facilities may not be as substantial as regional sports grounds, such as the Happy Valley Sports Park.
- Development will be constrained by the size and character of the site, including the need to protect and enhance the *Eucalyptus microcarpa* (Grey Box) woodland.
- Improvements should be consistent with the demand and supply findings. For example, there is a high provision of tennis courts in the district for the potential level of demand, making additional tennis courts difficult to justify.
- Improvements and the future use of the sports ground must be sensitive to the impacts on surrounding residents, given the proximity of housing and local roads.
- Council funding available for facility upgrade may be limited due to other commitments in the district, e.g. the Happy Valley Sports Park upgrade.

Taking the issues, opportunities and constraints into consideration, the Overriding Objective for the Flagstaff Hill Recreation Ground is:

'To enhance the quality and viability of the Flagstaff Hill Recreation Ground within the context of the site constraints and resource availability'.

Other objectives and policies have been developed that reflect the specific issues, opportunities and constraints outlined in the Plan of Management.

Specific Objectives

The specific objectives for the Flagstaff Hill Recreation Ground are as follows:

- To strengthen the value of the Flagstaff Hill Recreation Ground as a key district facility.
- To improve the quality and function of the Flagstaff Community Centre facilities taking the hierarchy, site constraints and resource availability into consideration.
- To increase the viability of the Flagstaff Community Centre facilities.
- To improve the sustainability of the Flagstaff Hill Recreation Ground.
- To increase the broader community use of the Flagstaff Hill Recreation Ground.
- To protect and enhance the *Eucalyptus microcarpa* (Grey Box) woodland.
- To strive for best practice in achieving 'shared-use' facilities.
- To maintain a professional and consultative approach to facility management.

Policies and Principles

Policies and principles that aim to further guide development and management are as follows:

- Improvements to the Flagstaff Hill Recreation Ground should:
 - Be consistent with the district status of the Flagstaff Hill Recreation Ground
 - Be consistent with the site constraints and ensure the site is not overdeveloped
 - Aim to enhance the character and function of the site
 - Manage impacts on the residents and surrounds
- Additional sports facilities, buildings and sheds will not be developed unless there is a need to relocate or replace an existing facility. The site is too small for additional facilities and the aesthetics of the site should be maintained.
- Generally the footprint of existing buildings will not be increased to ensure a balance of built and open spaces. However, the club room building could be an exception to improve its function, providing any development does not impact on the function and character of the whole site.
- Use of the Flagstaff Community Centre facilities should be managed to maintain a quality facility and minimise impacts on surrounding residents.
- Use of the Flagstaff Community Centre facilities should continue to have a strong community focus. Any commercial activities should complement community activities, have a strong community as well as economic benefit and not limit community access to the Flagstaff Recreation Ground.
- The Flagstaff Hill Recreation Ground should continue to be accessible to the boarder community and exclusive use should be balanced with community use.
- The *Eucalyptus microcarpa* (Grey Box) woodland will be managed as a separate parcel of land to the Flagstaff Community Centre facilities, with a strong emphasis on protection and managed use.
- Development and management of the Flagstaff Community Centre facilities and surrounding land must not impact on the intact nature of the *Eucalyptus microcarpa* (Grey Box) woodland.
- All user groups should continue to be equitably consulted and involved in the management of the Flagstaff Hill Recreation Ground through the Management Board.
- The City of Onkaparinga will not consider Flagstaff Community Centre to be a community centre when allocating funds. Council will recognise the facility as a sportsground with a strong community focus.

Proposals

The proposed directions for the Flagstaff Hill Recreation Ground and specific facilities are outlined below with a rationale. Specific details and the level of priority are provided in the Action Plan.

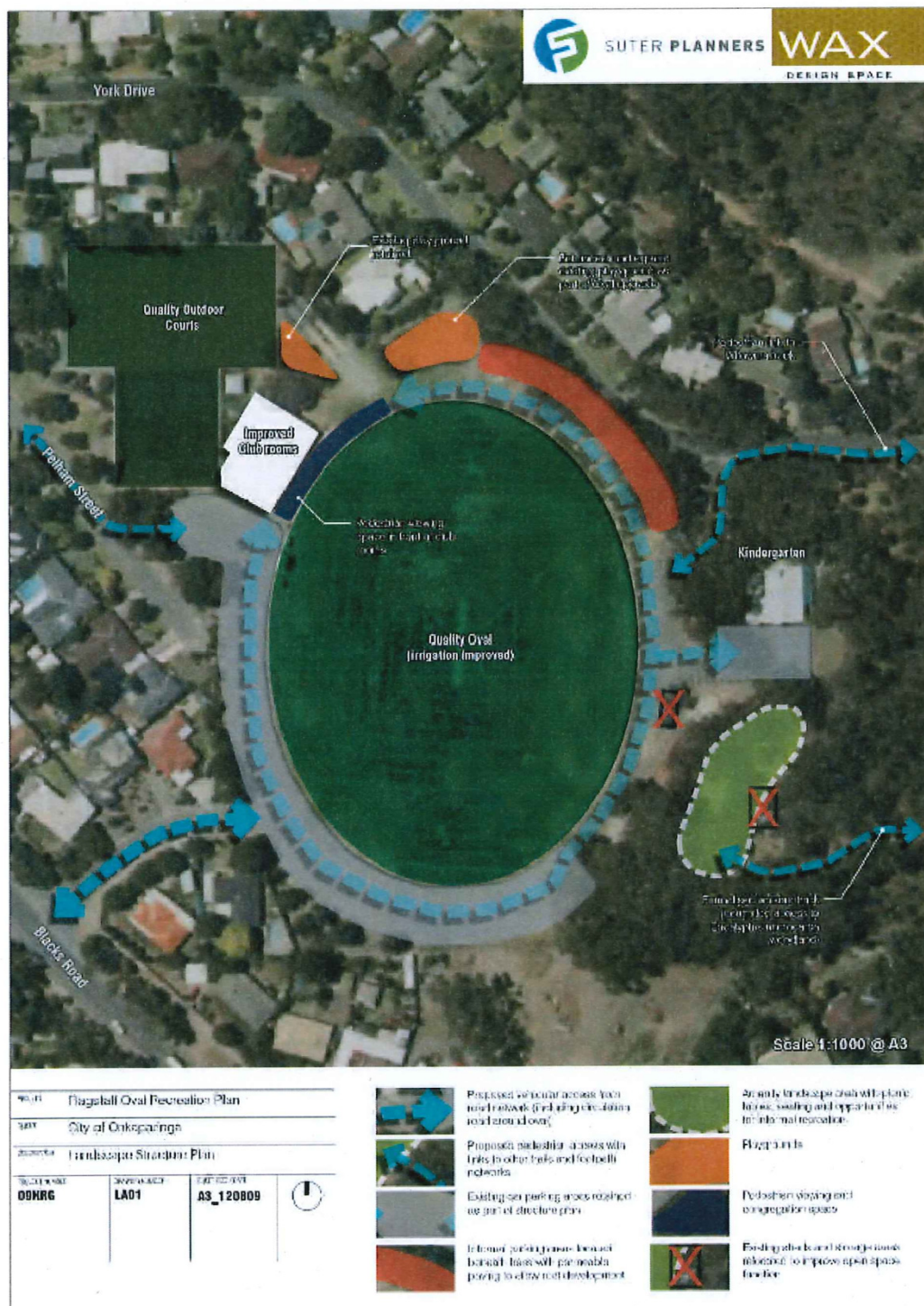
Topic	Proposals	Rationale
Club Room Improvements	<ul style="list-style-type: none"> - Undertake improvements to the existing Flagstaff Community Centre clubroom to upgrade the food preparation and function facilities and improve storage space. This could involve some redesign of the existing facility. 	<ul style="list-style-type: none"> - The club room has too many kitchens (3) which separately have limited capacity for meals and functions. - There is demand for a larger function space and multiple use of the facility.
Club Room Expansion	<ul style="list-style-type: none"> - As a future initiative (second stage), investigate the feasibility of expanding the meals, function and activity space in the Flagstaff Community Centre club room to enhance its use, quality and viability. Any expansion: <ul style="list-style-type: none"> o Would need to be viable, of benefit to the community and have low impact on the site character and function o May need to be lead by the Flagstaff Community Centre Management Board, i.e. initiate the planning and seek external funding 	<ul style="list-style-type: none"> - The Flagstaff Community Centre Management Board is keen to increase the function space and consider opportunities for community meals and additional activities. If managed appropriately this could be a good initiative that benefits the community and increases revenue, and should therefore be supported in principle. - Council may not have the resources to achieve such a development and the initiative is beyond the usual level of provision for a District level facility. As such, the Management Board should take a lead role in obtaining funds and providing a strong rationale for improvements.
Club Room Use	<ul style="list-style-type: none"> - Establish additional activities and users (particularly mid week during the day) to justify improvements to the club room, i.e. provide a return on investment and increase the community value of the facility. This could include commercial activities that have high community benefit and are consistent with Council's policy on commercial activities. 	<ul style="list-style-type: none"> - The Flagstaff Community Centre club room has capacity for additional use during the day mid week. - It will be essential to increase use and generate additional revenue to justify and contribute to resourcing improvements.
Oval Quality	<ul style="list-style-type: none"> - Upgrade the irrigation system for the oval to further improve the quality of the playing surface. 	<ul style="list-style-type: none"> - The high use of the oval justifies a good irrigation system and a new system should more effectively manage water use. This initiative is underway.
Oval Use	<ul style="list-style-type: none"> - Establish an 'agreed capacity level' for the oval that limits the number of games played and guides training activities. - Obtain access to other reserves or school facilities to cater for additional games and training (although lights may be required for training). 	<ul style="list-style-type: none"> - The oval is at risk of being over used and there is potential to relocate some games to other sports grounds in the district. - Gaining formal access to other reserves or schools will assist the Flagstaff clubs to promote their activities and increase team numbers, which should contribute to the viability of the Flagstaff Community Centre.

Topic	Proposal	Rationale
Outdoor Courts	<ul style="list-style-type: none"> - Maintain the existing six courts at the Flagstaff Hill Recreation Ground to a high standard with good lighting. This will involve addressing subsidence issues with court 2 and could involve an upgrade of court one and two lighting in the future. - Formalise the use of another facility to cater for additional games. The Regano Road Reserve community courts could be one option (the courts could be 'community use' at non competition times). This may require an upgrade of the Regano Road Reserve courts. 	<ul style="list-style-type: none"> - The Flagstaff Hill Recreation site is too tight for additional courts. The only available land is near the <i>Eucalyptus microcarpa</i> (Grey Box) woodland which should not be developed. - The district has a high provision of courts (beyond the usual demand) and additional courts in the district are hard to justify. - The tennis club is quite strong and justifies access to good facilities. - There is demand for the existing six tennis courts.
Storage and Sheds	<ul style="list-style-type: none"> - Review the sheds located at the Flagstaff Recreation Ground and consider opportunities for consolidation or relocation. In particular, consider relocating the shed located on the western edge of the <i>Eucalyptus microcarpa</i> (Grey Box) woodland. 	<ul style="list-style-type: none"> - The shed on the western edge of the <i>Eucalyptus microcarpa</i> (Grey Box) woodland is hidden within the woodland, attacked with graffiti and a potential security risk. - Relocating the shed on the western edge of the <i>Eucalyptus microcarpa</i> (Grey Box) woodland would enable the woodland to be strengthened. - The shed on the eastern side of the oval in front of the <i>Eucalyptus microcarpa</i> (Grey Box) woodland limits views through to the woodland from the Flagstaff Community Centre facilities.
Recreation Spaces	<ul style="list-style-type: none"> - Consider creating a natural space to the west of the <i>Eucalyptus microcarpa</i> (Grey Box) woodland that provides a place for sitting, relaxing and having a picnic if the shed can be removed. This would provide an appealing space to appreciate and connect to the woodland. - Enhance the older children's playground to provide additional and higher quality play opportunities. - Consider some outdoor exercise equipment around the Recreation Ground to support fitness activities. - Maintain the roadway around the oval to a safe standard that is suitable for walking, bike riding and other activities (in accordance with Council standards). 	<ul style="list-style-type: none"> - The open area on the western edge of the <i>Eucalyptus microcarpa</i> (Grey Box) woodland that would ideally be a recreation space. - The older children's playground is basic and could potentially be quite well used. - The fitness programs and the broader community could benefit from some outdoor fitness equipment. - Recreation opportunities are limited on the site due to the dominance of sport. - Local schools use the roadway for peddle prix practice and ideally this activity would continue to be supported. However, there would not be potential to develop a track to a high standard.

Topic	Proposal	Rationale
Trail Connections	<ul style="list-style-type: none"> - Strengthen the connection to Sturt River Linear Park Trail through signposting and pathway connections from the Flagstaff Hill Recreation Ground. This includes formalising existing desire lines including through the <i>Eucalyptus microcarpa</i> (Grey Box) woodland. 	<ul style="list-style-type: none"> - Trails are an important recreation resource that encourage physical activity and the Flagstaff Hill Recreation Ground is a potential nearby 'stop off' point for the Sturt River Linear Park Trail.
<i>Eucalyptus microcarpa</i> (Grey Box) woodland	<ul style="list-style-type: none"> - Manage the <i>Eucalyptus microcarpa</i> (Grey Box) woodland to maintain the intact nature of the woodland and minimise impacts. This includes: <ul style="list-style-type: none"> o Separating the main woodland from the Flagstaff Community Centre lease to enable a different management approach o Defining and protecting some sections of the woodland, e.g. through fencing or pathways o Managing access through or around the woodland through defined tracks and interpretative signage (focusing on existing desire lines where appropriate) o Managing vegetation adjoining the main parcel of woodland to minimise impacts, e.g. managed car parking, no built development of the site, no removal of vegetation 	<ul style="list-style-type: none"> - The <i>Eucalyptus microcarpa</i> (Grey Box) woodland has recently been nominated as a threatened ecological community to be protected under the <i>Commonwealth Environment and Biodiversity Protection (EPBC) Act</i>. If accepted, a required management approach will need to be adopted.
Environmental Sustainability	<ul style="list-style-type: none"> - Utilise indigenous species for future landscaping around the Flagstaff Hill Recreation Ground. - Investigate and pursue funding for environmental initiatives that strengthen the function of the Flagstaff Community Centre facilities, including: <ul style="list-style-type: none"> o Solar energy o Water capture and re-use through water tanks o Allocation of the bore license 	<ul style="list-style-type: none"> - The use of indigenous species for landscaping will complement the <i>Eucalyptus microcarpa</i> (Grey Box) woodland character of the site and support sustainable use of water. - With general recognition that climate change is an issue, there is a need to effectively manage water use and manage impacts on the environment. - Council is committed to water management through its Waterproofing the South program.
Car Parking and Traffic	<ul style="list-style-type: none"> - Improve car parking and traffic flow within the site and on the edge of the site whilst managing impacts on surrounding residents. Note that the use of York Reserve is not considered to be an option. The car park options will require detailed surveying. 	<ul style="list-style-type: none"> - Traffic impacts on the surrounding community should be minimised. - The level of parking is quite good for a district level facility and compared to most sports grounds. - There could be opportunities to create some additional parking within the site. - York Reserve is an important open space connection to the Flagstaff Primary School that should not be bitumised.

Topic	Proposal	Rationale
Possible Site Expansion	<ul style="list-style-type: none"> - Consider opportunities to expand the site if the opportunity to acquire land exists in the future. This could include: <ul style="list-style-type: none"> o Purchase of the kindergarten site if DECS decides to dispose of this land o Purchase of other adjoining private land if appropriate <p>However, note that this is unlikely to be a high or immediate priority for Council or the Flagstaff Community Centre Management Board.</p>	<ul style="list-style-type: none"> - Ideally the site would have some additional land to provide additional car parking and enable the appropriate relocation of existing storage sheds.
Marketing	<ul style="list-style-type: none"> - Strengthen the marketing focus of the Flagstaff Community Centre to increase awareness and broaden community activities and use of the facilities. This could include: <ul style="list-style-type: none"> o Improved signage and information o A volunteer marketing role on the Management Board 	<ul style="list-style-type: none"> - Marketing and promotion will be required to increase use and justify improvements to the Flagstaff Community Centre facilities.
Governance	<ul style="list-style-type: none"> - Consider changing the constitution of the Flagstaff Community Centre to: <ul style="list-style-type: none"> o Enable two additional members to the Management Board and in particular include the cricket club as a key user and a volunteer marketing role o Revise the role of Council representatives to be consistent with Council's usual practice (making Council representatives contact persons rather than formal Board members) 	<ul style="list-style-type: none"> - The existing constitution limits the number of members on the Management Board. - The cricket club was a member of the Board but had to stand down due to netball joining the Flagstaff Community Centre users, which has more members than cricket. The cricket club is a key user in the summer months. - Council representatives currently do not have voting rights and as such there is no value to Council being represented on the Board. Council should be independent and the involvement of Council members should be consistent with Council policy.

Map of Proposals



Priorities and Implementation

✶ The proposals outlined in this Plan of Management will be achieved over time and it may be possible that not all proposals will be undertaken due to resource constraints or changed priorities. The Plan of Management does not commit Council, the Flagstaff Community Centre Management Board or any other body to fund a proposal.

On this basis, it is important to have an understanding of priorities, potential commitments to proposals and the opportunities for implementation. In addition, the *Local Government Act* requires consideration of performance targets and measures.

The chart outlined on the following pages provides the direction for implementation taking the above factors into consideration.

The priority status referred to in the chart includes:

- Essential (essential to the function of the facility or a health and safety issue)
- Important (will add high value to the facility)
- Desired (desired by the Management Board, community or Council but not essential)

✶ Note that over the next five years while the Happy Valley Sports Park is being upgraded, the City of Onkaparinga may only consider contributing to essential and important proposals and the level of contribution could depend on how valuable the proposal is to the broad community.

— Grant funding will also need to be sought to achieve the Proposals in this Plan. It is recommended that all grant funding applications are consistent with this Plan and reflect the priorities of the Flagstaff Community Centre Management Board and the City of Onkaparinga.



Implementation Chart

Topic	Specific Proposals	Priority Status	Resource Considerations	Timeframe and Comments
Club Room Improvements	Improvements to food preparation and function facilities (within existing building footprint)	Important	Good contribution from users and grant funding would be required, given users will benefit most.	Commence improvements by 2012
Club Room Expansion	Feasibility Study	Essential	The expansion could not occur without a sound and unbiased assessment of feasibility	Feasibility assessment by 2012
	Expansion of facility to cater for functions and other initiatives	Desired	Council is likely to require facility self funding (capital and operational)	Timing dependent on feasibility and available funding
Club Room Use	Additional activities and users	Important	Will require marketing focus and consideration of community as well as economic benefits	Ongoing identification of additional users and activities
Oval Quality	Upgrade of irrigation system	Essential	Grant funding has been secured for the initiative	Irrigation installed by end 2009
Oval Use	Establish 'agreed capacity level'	Essential	Can be undertaken within existing operations and through liaison with the Management Board	Capacity level to be reflected in Council's future Recreation Plan
	Use of other sports grounds	Essential	Can be undertaken within existing operations and through liaison with the Management Board	Use of second oval for games in 2010 onwards
Outdoor Courts	Existing court improvements (court 2 and improved lights)	Essential for Court 2	Court 2 likely to be covered by existing operational budget	Upgrade of court 2 for summer season 2009 Lighting upgrade by 2015 (courts 1 and 2)
		Desired for lights	Lighting will require contribution in accordance with lighting program	
	Use of other courts and possible upgrade of Regano Road Reserve courts	Important	Part of the funding previously allocated for additional courts could possibly be used	Court upgrade by 2015

✓
Self Funding

Topic	Specific Proposals	Priority Status	Resource Considerations	Timeframe and Comments
Storage and Sheds	Review and possibly consolidate and relocate sheds	Essential for shed near woodland) Desired for other sheds	Need to find and fund improved storage space	Review and develop strategy for sheds by end 2010
Recreation Spaces	Create natural recreation space	Important	Could be potential to obtain grant funding as an environmental initiative	Natural recreation space created by 2015
	Enhance older children's playground	Desired	Council funding could be difficult to obtain due to good quality smaller playground at the reserve	Playground upgrade by 2014
	Outdoor exercise equipment	Desired	Resourcing would need to be a community initiative	Equipment by 2015 (possibly commencing with initial 'trial' equipment)
	Maintain roadway for walking, bike riding and other activities	Important	Part of road maintenance for vehicles Could not justify high standard surface though	Ongoing
Trail Connection	Strengthen connection to Sturt River Linear Park Trail	Important	Resources would be required for signage and pathway connections	Signage and quality pathway links by 2015
<i>Eucalyptus microcarpa</i> (Grey Box) woodland	Manage and protect <i>Eucalyptus microcarpa</i> (Grey Box) woodland to high standard	Essential	Could be potential to obtain grant funding as an environmental initiative	Ongoing enhancement and management
Environmental Sustainability	Utilise indigenous species for landscaping	Essential	No additional resources required	Ongoing as landscaping is undertaken
	Pursue environmental initiatives	Important (water, bore) Desired (solar)	Could be potential to obtain grant funding as energy and environmental initiative	Allocation of bore license by 2012 and other water initiatives in place by 2020
Car Parking and Traffic	Improve car parking and reduced traffic congestion	Important	Within Council process and budgeting	Increase off road car parks and provide bike racks by 2012

Topic	Specific Proposals	Priority Status	Resource Considerations	Timeframe and Comments
Possible Site Expansion	Consider future land acquisition opportunities	Desired	Could be difficult to resource given it is not an essential proposal	As land becomes available and in accordance with available funds
Marketing	Establish marketing role on Management Board	Important	Should not require resources as a volunteer role	Marketing role established by 2012
	Strengthen awareness through signage	Desired	Resourcing would need to be a user initiative	Improve signage by 2015
Governance	Review constitution regarding membership	Important	No additional resources required	Revise constitution by 2010

ATTACHMENT 1: USE OF FLAGSTAFF COMMUNITY CENTRE

Current use of the Flagstaff Community Centre facilities is outlined below. The information has been provided by the Flagstaff Community Centre Board and users.

Sport	No. Players	No. Teams	Usage
Australian Rules Football	265 juniors 60 seniors	7 sub junior (primary school age) 5 junior (high school age) 3 senior	Mid January – end September 5 nights for training (1 night sub juniors, 2 nights juniors, 2 nights seniors) Saturday: 5 games every second week Sunday: 4-5 games every week
Cricket	59 juniors 41 seniors	4 junior teams 2 senior teams	August - March 3 nights for training 1 night plus Saturday for games
Little Athletics	230 juniors	n/a	Early October – End March 1 night for main meeting (Friday) 1 night for coaching (Monday)
Professional Athletics	10 seniors	n/a	All year use Winter: 3 nights for training Summer: 2 nights for training and one morning (Sunday) One major home competition day per annum
Netball	96 juniors 40 seniors	Summer: 25 teams Winter: 17 teams	2 nights for training
Tennis	60 juniors 90 seniors	Summer: 8 junior 7 senior Winter: 5 junior 6 senior	All year use 4 nights for training 2 nights for social competition Saturday: competition

ATTACHMENT 2: POTENTIAL PARTICIPATION IN SPORT

The analysis of potential participation, if participation were the same as national and State levels, identified the following potential number of players and teams.

Potential Participation for Reservoir SLA

Based on Australian Bureau of Statistics (2006) and Australian Sports Commission Participation (2007) Data

Sport	Potential Junior Numbers	Potential Junior Teams	Potential Senior Numbers	Potential Senior Teams
Athletics	108	n/a	* 33	n/a
Australian Rules	* 278	* 11	* 569	* 23
Baseball	26	2	** 40	** 3
Cricket	200	13	** 356	** 23
Hockey	70	4	* 158	* 10
Lawn Bowls	n/a	n/a	** 250	** n/a
Netball	315	28	* 737	* 67
Rugby League	** 156	** 9	* 14	* 0
Rugby Union	** 78	** 4	* 17	* 1
Soccer	** 490	** 32	* 382	* 25
Softball	37	2	** 60	** 4
Tennis	270	45	** 538	** 89
Touch Football	** 63	** 5	* 97	* 8

NOTE

Figures for juniors (5-14 year olds) are based on national data and as such the actual participation is likely to be:

- * Greater for sports where participation is higher in South Australia
- ** Less for sports where participation is lower in South Australia

Figures for seniors (15 years +) are based on both State and national data where:

- * Reflects South Australian figures with no consideration to age profile (used where the State participation is substantially different to the national participation)
- ** Reflects national figures and age profile (used where State participation is similar to the national participation)

NOTE

In determining facility requirements, the junior participation figures that are likely to be substantially less than the national figures were modified to reflect the general trend in South Australia.

ATTACHMENT 3:

INDICATIVE FACILITY REQUIREMENT CALCULATIONS
BASED ON PARTICIPATION ANALYSIS

Summary of findings and analysis is provided on the following pages.

Total Sports Facility Requirements for Reservoir SLA (Summary)

Sport	Total Requirements (Senior Size Equivalent)
Athletics	Athletics Field
Australian Rules	4 ovals (allowing for junior use in the mornings)
Baseball	Access to field - no dedicated diamond justified unless cater for wider region
Basketball	3 indoor courts allowing for other indoor sports and school use
Cricket (outdoor)	4 cricket pitches (ovals)
Golf	One golf course (18 hole)
Hockey	One field (turf)
Lawn Bowls	One club (3 greens)
Netball	7 courts (although likely to provide even number)
Rugby League	Access to field - no dedicated field justified (although consider actual demand)
Rugby Union	0 fields justified (although consider actual demand)
Soccer (outdoor)	3 Fields
Softball	Access to field - no dedicated diamond justified unless cater for wider region
Tennis	17 tennis courts (although normally even number)
Touch FB	Access to one field

Some grounds and facilities could be provided through schools. Whilst the analysis relates to after school hour participation, this could include school sports.

The analysis of requirements is based on what the demand would be if participation were the same as national and SA levels.

**INDICATIVE GROUND AND FACILITY REQUIREMENT ANALYSIS: JUNIORS (5-14 years)
RESERVOIR SLA 2006**

	5-14 yrs No. teams	Comments	Games/ Session	Ground Requirements	
				Senior Size	Basis
Aust Rules	11	Based on national data & could be higher for SA. Data not available for States for individual sports	5	At least 2 ovals in the mornings	Generally morning games and activities Two - three games per morning based on average 1.25 hrs per game/ activity (allowing for set up & hand over) Two games per morning would require 2 ovals (2 games x 2 ovals = 4 games) Modified fields used for younger juniors (e.g. Auskick) which would mean more games/ sessions per full sized oval South Australia participation is likely to be greater than national participation. As such, further justifies two ovals
Baseball	2		1	Access to field - no dedicated diamond justified	Game could be played in the morning.
Basketball	30		15	1 indoor court for four nights	Juniors generally played in indoor stadium late afternoon and early evenings week nights and weekends Allow 1- 1.25 hrs per game (allowing for set up & hand over) 15 games would require around 20 hours 4 games could be held per night (based on 5pm - 10pm, i.e. 5 hours) 15 games would require 1 court for four nights, i.e. 20 hours although recognise that juniors could be spread over a number of courts or days to enable earlier games and seniors could then play at later times
Cricket (outdoor)	13		6	2 ovals in the mornings through to early afternoon	Generally morning games and activities Three games per morning based on average 1.5 hrs per game/ activity (allowing for set up & hand over) Three games per morning would require 2 ovals (3 x 2 = 6 games) Modified fields used for Kanga cricket which would mean more games/ sessions per full sized oval

Hockey	4	2	Access to 1 field in a morning (could share with other sports)	Juniors are generally morning games Two games could be played prior to seniors Would be capacity for an additional game (based on 1.25 hrs per game)
Netball	28	14	2 courts (full day)	One court could cater for six to seven games over a day based on 1-1.25 hours per game (allowing for set up and hand over) Require two courts (2 courts x 7 games = 14 games)
Rugby League	3	1	National participation would be 9 teams. Have reduced to indicatively reflect lower emphasis in SA although no specific data available Access to 1 Field in the morning (although may not be demand for and would not require dedicated field)	Juniors are generally morning games Could play two games in a morning based on average 1.25 hrs per game/ activity (allowing for set up & hand over) on one field
Rugby Union	1	0	National participation would be 4 teams. Have reduced to indicatively reflect lower emphasis in SA although no specific data available 0 Fields justified	Although should assess actual demand
Soccer (outdoor)	20	10	National participation would be 32 teams. Have reduced to indicatively reflect lower emphasis in SA although no specific data available 2 fields for morning (based on 2 games per field for some games)	Generally morning games and activities Modified fields used for younger juniors which would mean more games/ sessions per full sized oval (often two junior games per full sized field) One field could cater for 5-6 games per morning based on average 1.25 hr per game/ activity and modified fields for young juniors (2 games per field) Two fields required through to early afternoon to cater for 10 games
Softball	2	1	Access to field - no dedicated diamond justified	Game could be played in the morning.

Tennis	45	Difficult to assess as team numbers vary for activities and a proportion of participation would be coaching (for which a breakdown is not provided)	22	6 courts (over 1 week)	Juniors are often morning and midweek afternoon games Each competition (2 teams) could require two courts for two hours or one court for 4 hours Potential for one court to cater for 4 games per week, including midweek 22 games would indicatively require 6 courts (6 courts @ 4 games = 24 games)
Touch FB	5	National participation would be 4 teams. Have reduced to indicatively reflect lower emphasis in SA although no specific data available	2	Access to 1 Field (that is also used for other sports)	Games could be played early evenings and weekends to fit with other sports.

NON TEAM SPORTS

	No. Players	Comments	Sessions/ Games	Requirements	Basis
Athletics	107	Based on national participation		Access to field for athletics	Relatively small participation is difficult to justify dedicated facility.

**INDICATIVE GROUND AND FACILITY REQUIREMENT ANALYSIS: SENIORS (15 YRS +)
RESERVOIR SLA 2006**

	No. teams	Comments	Games/Session	Ground Requirements	Basis
Aust Rules	23	Based on SA participation (does not reflect age profile)	11	4 ovals (allowing for junior use in the mornings)	Potential for three games on a weekend with Saturday & Sunday use and allowing for junior use in the mornings Three games per weekend requires 4 ovals (3 games x 4 ovals = 12 games), three games requires 5 ovals (3 games x 5 ovals = 15 games)
Baseball	3	Based on national participation & reflects age profile	1	Access to field - 0 dedicated diamond justified	One game would not justify dedicated facility unless caters for wider region.
Basketball	52	Based on national participation & reflects age profile	26	1 court for 7 nights (or 1 court for 3 nights and one court for 4 nights)	Seniors generally play in indoor stadiums early and late evenings week nights Allow 1.25 hrs per game (allowing for set up & hand over) 26 games would require around 34 hours One court could support 5 nights/sessions @ 5 hrs (25 hours based on 5.30pm - 10.30pm) 7 nights @ 5 hours would cater for 35 hours (although generally facilities do not operate for 7 nights)
Cricket (outdoor)	23	Based on national participation & reflects age profile	11	4 Ovals	Potential for three games on a weekend with Saturday & Sunday use and allowing for junior use in the mornings Four ovals required (3 games @ 4 ovals = 12 games)
Hockey	7	Based on SA participation (does not reflect age profile)	3	One Field (allowing for junior use in the mornings)	Potential for four games over a weekend, allowing for juniors in the mornings One grassfield would cater for demand (3 games @ 1 field = 3 games)
Netball	67	Based on SA participation (does not reflect age profile)	33	5 courts	One court could cater for six to seven games over a day based on 1-1.25 hours per game (allowing for set up and hand over) Likely to require 5 courts all day (7 games @ 5 courts = 35 games)
Rugby League	0	Based on SA participation (does not reflect age profile)	0	0 dedicated field justified	Demand may not justify a field (although need to consider actual demand)

Rugby Union	0	Based on SA participation (does not reflect age profile)	0	0 dedicated field justified	Demand may not justify a field (although need to consider actual demand)
Soccer (outdoor)	25	Based on SA participation (does not reflect age profile)	12	3 Fields full day	Potential for 4-5 games over a weekend (Saturday and Sunday play) Three fields would be required full day (4 games @ 3 fields = 12 games)
Softball	4	Based on national participation & reflects age profile	2	Access to field - no dedicated diamond justified	Two games would not justify dedicated facility unless caters for wider region.
Tennis	89	Based on national participation & reflects age profile	44	11 courts	On average potential for one court to cater for 4 games per week, including mid week night games (although note that Saturday competitions require 2 courts) 44 games would in dicatively require 11 courts (11 courts @ 4 games = 44 games)
Touch FB	8	Based on SA participation (does not reflect age profile)	4	One field	One field could catering for 4-5 games over one week plus other sports

NON TEAM SPORTS

Sport	No. Players	Comments	Sessions/ Games	Requirements	Basis
Athletics	39 (all) 33 (org)	Based on SA participation (does not reflect age profile)		Access to field for athletics	Small participation would be difficult to justify dedicated facility. However, isolation of town could require provision.
Golf	1,104 (all) 600 (org)	Based on national participation & reflects age profile		One golf course	One golf course (18 hole) should have the capacity to cater for at least 1,000 members (up to 5,000 for major courses).
Lawn Bowls	250	Based on national participation & reflects age profile		One bowls club	One club should have the capacity to support at least 300 members.



Flagstaff Hill Recreation Ground

Legend

-  Proposed Clubrooms Redevelopment
-  Clubroom & Facilities Redevelopment Zone
-  Oval & Sport Facilities Lease Boundary (Indicative)
-  Cadastre Boundary

Locality Map



**COPY****Senator the Hon Fiona Nash**

Minister for Regional Development
Minister for Local Government and Territories
Minister for Regional Communications
Deputy Leader of The Nationals

Nicolle Flint MP

Member for Boothby

Ms Melissa Ready
Secretary - Flagstaff Community Centre
PO Box 283
FLAGSTAFF HILL SA 5159

Dear Ms Ready

We are writing to confirm the Coalition Government's election commitment of \$400,000 for the Flagstaff Community Centre Stage 1 Development.

The commitments will be delivered through the Community Development Grants (CDG) programme which funds community infrastructure projects across Australia.

The Coalition is committed to supporting local communities to prosper and grow. Local infrastructure projects are critical if we want to boost economic growth and improve local amenities and facilities.

During the recent election campaign, we demonstrated our commitment to making a genuine and lasting difference to communities across Australia.

The CDG programme is delivered by the Department of Infrastructure and Regional Development. A Departmental Officer will contact you shortly to discuss the next steps. This includes undertaking any final due diligence and preparing a Deed of Agreement.

Whilst this letter reconfirms our commitment to your project I recommend that you do not enter into financial commitments or begin any construction work on the project until such time a Deed of Agreement has been signed with the Australian Government.

We wish you every success and look forward to seeing the project completed.

Yours sincerely

FIONA NASH

NICOLLE FLINT

Parliament House Canberra ACT 2600 Telephone: (02) 6277 7495

Doc:4319718



Business Case Summary

The following is a summary of the Flagstaff Community Centre Business Case provided in support of their funding request.

The Flagstaff Hill Recreation Ground facility was established in 1976 and currently hosts sporting activities including football (AFL), cricket, netball, tennis, athletics and little athletics. A private operator also uses the facility to run fitness classes and Rotary Club of Flagstaff Hill are currently a regular user of the clubroom facility.

The facility is governed by a management committee with the main sporting clubs being represented.

The Business Case identifies strong membership of the clubs and strong sport participation numbers. The Business Case identifies an average of 3,580 visitations per week which is calculated by the number of players, volunteers and parents each time they attend the facility for training, matches, meetings.

The use of the oval facilities identified in the Business Case suggests there is about up to 42 hours usage per week with winter sports and about up to 31 hours per week with summer sports. It is generally recognised that about 20 hours per week is sustainable use for turf sporting grounds. The current usage rates identifies that the oval is operating well over the recognised carrying capacity.

The clubroom facility is well used during the night time and weekends by the sporting clubs. There is minimal regular use of the facility during weekdays with the regular weekly use being identified on Fridays and a group holding six meetings a year for four hours on a Wednesday. It is understood there is additional adhoc bookings of the centre throughout the day.

The management committee has identified the following key concerns through the Business Case (page 15):

- strong clubs and growing community demand for services
- compact site with limited opportunity to expand sport facilities, car parking or building footprint
- lack of flexibility for meeting spaces to accommodate multi user format
- main kitchen and bar poorly designed for multi user format and an aged and inefficient design
- most user groups host major functions off site due to space limitations
- increased female participation since 1996 at the time of the last upgrade (netball, tennis, football umpires, fitness@flagstaff) and anticipate increasing female participation in football and cricket.
- medical and change facilities don't meet WH&S, child safe or female friendly standards
- storage of sporting equipment is adequate.

The Business Case indicates that the three stages will:

- create greater efficiency, capacity and flexibility in the meeting, activity and social spaces including addressing WH&S issues
- upgrade of the change rooms to child safe and female friendly design standards and to treat WH&S issues
- increase storage capacity and function space.



The site is physically restricted in size and car parking is an identified concern from both the numbers of vehicles that can be accommodated and the safety of users with traffic management around the facility. The proposed works in the three staged development does not identify how the car parking will be considered. Increasing the size and use of the facility may further increase the problems associated with car parking.

The oval use is currently in excess of its capacity. Further increase to turf sport playing numbers should be addressed by using other facilities if available.

Given the space restrictions of the site there is little opportunity to overcome this issue.

The facility has strong levels of female sporting representation including netball, tennis and Australian Rules Football as indicated in the Business Case.

The financial summary suggests ongoing operational costs to increase by \$30,000 per annum partially offset by an estimated additional income of \$28,300. This suggests that increasing the size of the facility creates an annual \$1,700 operating loss.

9.2 Aldinga Bay Surf Lifesaving Club proposed facility upgrade funding request

This is a regular or standard report.

Manager:	Britt Gowing, Manager Assets
Report Author:	Stuart Purves, Team Leader Youth and Recreation
Contact Number:	8384 0773
Attachments:	1. Funding Application Aldinga Bay Surf Life Saving Club Inc. (139 pages) - Provided under separate cover 2. Site map (1 page)

1. Purpose

The City of Onkaparinga has received a funding request (attachment 1) from the Aldinga Bay Surf Life Saving Club (ABSLSC) seeking support through provision of part funding from our 2017-18 budget process for the construction of a new \$1.5 million rescue facility building including storage, change rooms, first aid room, patrol room and gymnasium facilities.

2. Recommendations

- 1. That Council note the Application for Funding (attachment 1 to the agenda report) received from the Aldinga Bay Surf Life Saving Club for the construction of a new rescue facility including storage, change rooms, first aid room, patrol room and gymnasium facilities.**
- 2. That Council fund 33% of the project cost up to a maximum of \$495,000 (excluding GST) from the 2017-18 budget towards the construction of the new Aldinga Bay Surf Life Saving Club Rescue facility including storage, change rooms, first aid room, patrol room and gymnasium facilities.**

3. Background

At the Council meeting of 20 October 2016, Surf Life Saving South Australia (SLSSA) and ABSLSC presented a deputation about the proposed development of their 'rescue facility' to Council.

ABSLSC is one of five surf life saving clubs in the City of Onkaparinga. The current facility was constructed in 1995, is owned by the City of Onkaparinga and leased to the club. The facility is located on Crown Land that is under the care and control of council. The current club facility provides sheds for equipment storage and a building with change rooms, gymnasium, bar kitchen, kiosk, first aid, office and recreation spaces.

The ABSLSC facility has been identified by SLSSA's Facility Management Group as the highest priority for improvement in South Australia with the expected outcome of the project being a 'fully functioning surf club that supports the delivery of the surf life saving function and meets the needs of members'. The primary focus of the new facility is on provision of sport and surf life saving services. The development is also anticipated to provide scope for greater social outcomes for the community in the existing building.

ABSLSC are seeking to construct an additional 640 square metre facility located to the east of the existing building (attachment 2) to provide the club with:

- new storage area for vehicles, equipment, trailers and boats
- first aid room and patrol room
- male and female change rooms
- gymnasium facility.

The existing storage sheds located to the north of the current building are at the end of their asset life and are proposed to be demolished as part of the project. Timing for the project proposes construction commencing in November 2017 with practical completion by June 2018. The project will be managed by SLSSA with City of Onkaparinga being represented on the Integrated Project team as the principal decision making body.

ABSLSC have confirmed their funding contribution. State government (SAFECOM) will confirm its contribution pending confirmation of City of Onkaparinga funding and the granting of planning approval. SLSSA have estimated they would be ready to seek planning approval within one month of Council's decision regarding funding.

4. Financial Implications

The ABSLSC are seeking a contribution of \$495,000 from the City of Onkaparinga through the 2017-18 budget process equating to 33% of the total cost of the project.

The application for funding proposes an \$840,000 contribution from state government (56%), \$495,000 from City of Onkaparinga (33%) and \$165,000 from the ABSLSC (11%). The total project cost is currently estimated at \$1.5 million.

We will continue to be responsible for the ongoing maintenance and renewal associated with the existing building and the proposed new building would become a council asset with the same maintenance responsibilities as specified in the lease. SLSSA and ABSLSC have confirmed that they would not be seeking to further develop the existing club room facility for the next seven to eight years and would not be seeking further capital support from state government or City of Onkaparinga. Where appropriate they will seek grant funding through external grant funding programs with the aim of improving the existing building for increased social and community usage.

In accordance with councils funding procedure, as this building is to be a new council owned asset we are able to borrow to fund the project.

As discussed with Council as part of the Quarterly Financial Update report at the Special Council meeting on 14 February 2017 our remaining borrowing capacity for new assets and significant upgrades totalled approximately \$10m. This capacity has since reduced further reflecting funding for the Witton Bluff Base Trail project being brought forward in our financial modelling, consistent with the resolution of Council at their meeting of 21 March 2017. As a result our current borrowing capacity totals approximately \$8m.

As such whilst there is sufficient capacity to provide the \$495,000 of funding required for Aldinga Bay Surf Lifesaving Club, provision of the funding would reduce our ability to fund other emerging projects and pressures discussed on 14 February 2017.

5. Service Alignment Results

Action 3.10 in the Sport and Active Recreation Strategic Management Plan 2014-19 includes 'Plan for the establishment of quality outdoor aquatics facilities in the City of Onkaparinga linked to the Onkaparinga River and the beaches including improvements to existing facilities such as surf life saving clubs to cater for diverse aquatic sport and active recreation'. The Sport and Active Recreation Strategic Management Plan also recommends that funding arrangements for improvements or new infrastructure are based on a funding mix model of one third from City of Onkaparinga, one third from the club and one third from external funding.

6. Risk and Opportunity Management

Risk	
Identify	Mitigation
Environmental	Crown Land approval is contingent on the proposal receiving all necessary approvals and application of 'best environmental practice' encouraging reuse of stormwater and waste water.
Social	The focus of the proposed 'rescue facility' is predominantly for surf life saving operations. If development proceeds the existing facility would provide opportunities for increased social use including meal services, meeting and function venue. The incremental facility improvements will be funded by the ABSLSC and where possible external grant opportunities.
Cultural – Aboriginal Heritage	The dune systems near the existing leased area on which the ABSLSC operates have significant Aboriginal cultural heritage value, including a number of registered sites that are protected under the Aboriginal Heritage Act 1988. The proposed new facility is located within the existing leased area and Kaurna monitors would be engaged to oversee excavation works in constructing the new facility in case of inadvertent discovery of Aboriginal sites, objects or remains.
Cultural – Native Title	The Department of Environment, Water and Natural Resources (DEWNR) wrote to us on 29 July 2016 stating that Native Title concerns will be satisfied as long as development occurs only within the existing area of cleared land. No development is planned outside of this area.
Political	State government and ABSLSC have committed 67% of the required funding for the project and are seeking City of Onkaparinga to be a 33% funding partner. This is in line with the 33% contribution recommended by the Sport and Active Recreation Strategic Management Plan. Similar funding models

	have been applied to the past redevelopments of the Christies Beach and Port Noarlunga Surf Life Saving Clubs with a higher contribution allocated for the Moana Surf Club.
Project requires tripartite funding arrangement and may not proceed without commitment from all parties	<p>The project remains contingent on all parties agreeing to their contribution being available in the 2017-18 financial year.</p> <p>State government (SAFECOM) will provide its final approval regarding funding pending confirmation of funding by City of Onkaparinga and confirmation of planning and development approval.</p> <p>If City of Onkaparinga is unable to fund the project SLSSA have advised the state government funding component will be reallocated to the next highest priority project.</p>
Population of the Aldinga area (Port Willunga, Aldinga, Aldinga Beach and Sellicks Beach) is predicted to increase by 8275 people over the next 20 years potentially increasing use of coastal areas for sport and recreation	The ability of ABSLSC to provide patrol services to the beach areas will be enhanced through the development of fit for purpose facilities to enable a higher level of support for users of the beach areas.
All standard development and building approvals required	Planning approvals are required for the final approval of state government funding.
Project management by a third party (SLSSA) for construction of a community facility that will become a council asset	<p>SLSSA have confirmed they have managed similar projects and have the experience and expertise required. City of Onkaparinga staff will be involved in the Facility Management Group to provide ongoing support throughout the project. This approach will reduce project resourcing impacts on the City of Onkaparinga.</p> <p>This management model will be conditional on independent building certification being undertaken before handover of the building to City of Onkaparinga.</p>
Increase in rental, insurance, electricity, water and cleaning costs for larger facility increases the operational costs and ongoing financial sustainability of the	<p>Updated lease conditions would be implemented to include the new facility and reflect changes in rental and insurance charges.</p> <p>SLSSA and ABSLSC have advised that they are able to meet the increased ongoing operating costs associated with an expanded and upgraded facility.</p>

club	
Facility expansion places increased management and operational burden on club volunteers	SLSSA advise that recent upgrades to other surf life saving facilities have resulted in increased membership and increased levels of volunteers to assist with facility operations.
Existing club room facilities are in need of upgrade work to meet current standards and the desires of the club as outlined in their business plan	Our maintenance and renewal responsibilities will continue to be within the existing lease conditions and building owner obligations for the current facility. SLSSA have advised they have no plans for and will not be seeking further development at the ABSLSC facility for the next 7-8 years from the City of Onkaparinga. The club may however seek funds through the normal range of external grant funding programs including our Minor Capital Works and Facilities Grants and grants offered by the Office for Recreation and Sport.

Opportunity	
Identify	Maximising the opportunity
Remove storage sheds and upgrade to a facility that addresses storage issues of SLSC	Maximises opportunities for surf life saving patrol services to be provided to the local community. Improved quality of community sport and recreation asset and removal of current sheds that are at the end of their asset life.
Increased community use of the existing facility for social and recreational activities	The development of a dedicated rescue facility will enable items currently stored within the existing facility to be moved to the dedicated rescue facility which will create opportunities for increased social and general community use of the existing facility by freeing up additional space previously used for storage.

7. Additional information

Financial support for the redevelopment of surf life saving facilities in the City of Onkaparinga has been provided through a similar model for three of our five facilities, noting that the Southport Surf Life Saving Club has undertaken some self funded upgrades. The following table indicates the approximate level of contribution provided by individual clubs, state government and City of Onkaparinga previous facility upgrades:

Surf Life Saving Club	Year of upgrade	City of Onkaparinga contribution	State Government contribution	Club contribution	Total
Moana	2002	\$777,000 (63%)	\$355,000 (29%)	\$100,000 (8%)	\$1,232,000
Christies Beach	2004	\$487,113 (33%)	\$826,616 (56%)	\$162,371 (11%)	\$1,476,100
Port Noarlunga	2011	\$917,400 (33%)	\$1,644,767 (59%)	\$246,655 (8%)	\$2,780,000

The existing facility and the site identified for the proposed new building are located on Crown Land under the care and control of the City of Onkaparinga. Preliminary Crown Land consent has been granted for the proposal conditional on all relevant approvals being obtained and the implementation of best environmental practice in relation to re-use and management of storm water and waste water.

The ABSLSC has a current lease and options for renewal until December 2025. The proposed development is consistent with the permitted use of the site as specified by the lease and the Community Land Management Plan.

Preliminary investigations in relation to aboriginal heritage value indicate that the dunes adjacent to the ABSLSC site contain significant aboriginal heritage, including registered aboriginal sites protected by the Aboriginal Heritage Act 1988. A report that the City of Onkaparinga commissioned from Australian Cultural Heritage Management in relation to stage six of our Foreshore Access Plan in 2015, takes in the area leased by ABSLSC and provides us with guidance in this matter. The engagement of Kaurua monitors to oversee excavation in relation to works in the surveyed area is recommended. A letter to us from the Department of Environment, Water and Natural Resources (DEWNR) dated 29 July 2016 states that Native Title concerns will be satisfied as long as development only occurs within the existing cleared land area. This matches the leased area and development will not occur outside of this boundary.

Surf Life Saving South Australia Strategic Development and Capital Asset Management Plan (Plexus) was developed to identify a consistent approach to the needs of surf life saving facilities to coordinate the allocation of Emergency Services Levy funds (ESL) to capital development across surf life saving facilities within South Australia. It is noted that the proposed size of the new facility is in excess of the recommendations of the Plexus report.

The funding application from SLSSA supports the size of the proposed facility due to the changing needs of clubs since the development of the Plexus report in 2002, and the more recent need to store additional equipment including jet skis, towing vehicles and other beach access vehicles. SLSSA have confirmed that the Plexus report is due to be reviewed. The report further highlights that the ABSLSC has some additional storage requirements in comparison to other clubs due to their need to patrol a large section of metropolitan coastline.

Additional operating costs of a larger facility would result in additional annual costs to the ABSLSC including rent, utility costs, cleaning and maintenance estimated to

be approximately \$20,000 annually. The ABSLSC have confirmed they have the capacity to manage these additional expenses on an ongoing basis.

With the club being identified for funding through the ESL for 2017-18 this has focussed their current business plan on realising the opportunity to provide the new rescue facility. The existing facility will have a focus on being made available for broader community use, social outcomes and to generate income for the club through the provision of meals and community use. Currently the club provide meals through their Sandbar Café on Friday and Saturday nights and breakfast and lunch on Sundays. ABSLSC advise that through creating additional space in the current building there will be opportunities to expand the café, provide space for community use including weddings and celebrations and they are also considering cost effective options for the operation of a kiosk.

ABSLSC is engaged in the state government's STARCLUB program demonstrating a commitment to being a well run club where quality coaches and officials work alongside volunteers in a safe and welcoming environment. The club is at the stage of 'online recognition,' this indicates the club has met the six essential criteria and responded to the other 19 questions. Our Club Development Officer has offered support to assist ABSLSC to progress to being a fully recognised STARCLUB.




Attachment 1

Provided under separate cover

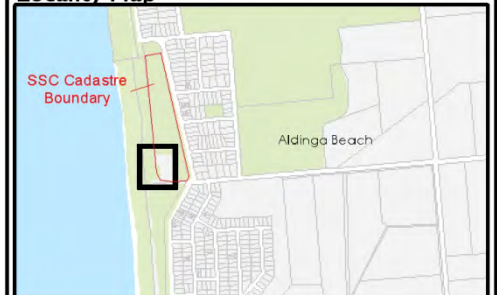


Aldinga Beach Surf Life Saving Club, Aldinga Beach

Legend

-  Proposed New Facility Location
-  Lease Boundary
-  Cadastre Boundary

Locality Map



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9.3 Willunga Recreation Park Proposed Redevelopment Project

This is a regular or standard report.

Manager:	Britt Gowing, Manager Assets
Report Author:	Stuart Purves, Team Leader Youth and Recreation
Contact Number:	8384 0773
Attachments:	<ol style="list-style-type: none">1. Willunga Recreation Park Redevelopment Project Business Case (35 pages)2. Willunga Recreation Park site plan (1 page)3. Correspondence from Willunga Recreation Park – project funding and timing update (2 pages)4. Support letter from MP Leon Bignell (1 page)5. Business Case Summary (1 pages)

1. Purpose

The City of Onkaparinga has received a Business Case (attachment 1) from the Willunga Recreation Park Incorporated Management Committee advising of their plans to undertake a \$4.5 million three stage redevelopment of the community owned facility. The business case requests \$400,000 from council in the 2017-18 budget.

2. Recommendations

1. That Council note the Willunga Recreation Park Incorporated Redevelopment Project Business Case (attachment 1 to the agenda report) for the improvement of their current facilities through a three stage process valued at \$4.5 million.
2. That Council approve a \$400,000 contribution from the Contingency Reserve towards stage one of the Willunga Recreation Park Redevelopment Project (change room extensions and development of female change facilities) contingent on the Willunga Recreation Park Management Committee successfully gaining the additional \$800,000 funding required for stage one via state government grants.
3. That Council seek further engagement with the Willunga Recreation Park Management Committee and Department of Education and Child Development to consider funding sources and options for integrated design, and potential colocation of services in the Willunga Township with stages two and three of the proposed redevelopment of the Willunga Recreation Park.
4. That further reports be provided to Council in relation to funding options and opportunities for integrated design and colocation of services in partnership with the Willunga Recreation Park proposed stage two and three redevelopment.

3. Background

The Willunga Recreation Park is a community owned facility providing venues for sport, active recreation, arts and culture and social activities. Willunga Recreation Park Incorporated Management Committee (WRPIMC) are the community representatives responsible for the operation and management of the site. They have provided us with a Business Case (attachment 1) detailing the history of the organisation and the current range of 21 user groups that utilise the facility for a wide range of sport, community, education, arts and culture activities.

Located on Main Road in the heart of the Willunga township, the Willunga Recreation Park is a high profile facility that also accommodates a range of community events and markets and is used 40 weeks per year by the adjacent Willunga Primary School. The WRPIMC have identified issues with elements of the current facilities design, condition and compliance and are seeking to implement improvements to the facility to provide a modern multi use sport, active recreation and community hub. A site plan showing the current facilities is provided for reference at attachment 2.

The proposal includes major upgrades to the existing facility to provide modern multi use sport, active recreation and community facilities that meet current standards and provide the opportunity for increased use of the site.

Council engaged Tredwell Consulting in 2014 to develop a Strategic and Asset Management Plan for the site. This plan developed a range of potential projects for the WRPIMC to consider, the plan did not commit council to any level of funding and identified that projects will only occur if adequate funding is available. WRPIMC have undertaken more recent work engaging Stallard Meek Architects to develop a design addressing the priority items in the Asset Management plan for redevelopment at an estimated cost of \$4.5 million. The design proposes a range of improvements including:

- provision of female change rooms and new toilet facilities
- basketball stadium floor upgrade
- insulation and acoustic treatments to stadium walls
- new kitchen facilities
- extension of the sport and social club rooms
- creation of a new multi-use room
- new entrance and entertainment area
- landscaping, relocation of War Memorial and creation of ANZAC pathway.

The stages, timing and potential funding sources (attachment 3) for the WRPIMC's plans for the project are:

Stage 1 Change room extension, proposed to commence in November 2017 and be completed by February 2018 at a cost of \$1.2 million.

Stage 2 Sports and social clubroom extension and Festival Hall upgrade, proposed to commence in November 2018 and to be completed mid 2019 at a cost of \$1.8 million.

Stage 3 Roadside entry extension, proposed to commence in 2020 to be completed that year at a cost of \$1.5 million.

The WRPIMC funding strategy requests initial council funding of \$400,000 for stage 1 of the proposed redevelopment, the WRPIMC will also be seeking \$400,000 funding from state government through the Office for Recreation and Sport Female Facilities Program and the WRPIMC will be contributing \$400,000.

WRPIMC applied for funding in the first round of the Female Facilities Program without success. Their application has automatically been resubmitted for the second round of the Female Facilities Program. An announcement of the outcome of the second funding round is scheduled for July 2017.

Leon Bignell MP, Member for Mawson has been briefed about the proposal by the WRPIMC and *supports their application for recognition as a major project by the City of Onkaparinga*, refer attachment 4.

The proposed redevelopment would improve facilities for a wide range of community activities including sport and recreation, education, social, arts and culture, events and small business through regular market initiatives. This creates opportunities for a range of funding sources to be fully explored including with the Department of Education and Child Development who as a high level user of the site could be approached for capital funding support and also through Arts grant sources.

4. Financial Implications

WRPIMC seek a funding contribution of \$400,000 from the City of Onkaparinga in 2017-2018 to support stage 1 of their project.

The WRPIMC Business Case indicates that it will also be seeking funding from the City of Onkaparinga in future budgets of:

- Stage 2, 2018-2019 financial year \$600,000
- Stage 3, 2020-2021 financial year \$500,000

As the Willunga Recreation Ground is not a council asset no provision has been made in the Long Term Financial Plan for the funding requested.

In accordance with the City of Onkaparinga's funding procedure the available funding sources include rates and/or reserves as funding options. Borrowings are not included in the procedure as a funding option where an asset is not council owned.

The Sport and Recreation Project and Capital Works (PCW) category does allow for funding of sporting infrastructure projects for community owned sporting facilities projects to be considered for funding.

PCW reporting, due to be presented to the special meeting of Council on 16 May 2017, confirms a budget allocation for the Sport and Active Recreation category of \$430,744; proposed to be allocated as \$389,744 toward Renewal projects and \$41,000 towards new and significant upgrade project.

Funding the requested \$400,000 for stage 1 of the project could be considered as part of Sport and Active Recreation PCW category in 2017-18 however a corresponding increase in the category would be required.

Funding the requested \$400,000 for stage 1 of the project can be considered from our Contingency Reserve, which has a balance of \$5.2 million as at budget review

2. The alternative funding option, via an increase in Sport and Active Recreation PCW category, places pressure on maintaining a low rate increase for 2017-18.

5. Service Alignment Results

Action 3.1 in the Sport and Active Recreation Strategic Management Plan includes 'increasing the quality, function and multi-use value of sports facilities across the City of Onkaparinga'.

The directions recommended for the Willunga Recreation Park are to 'support improvements to the sports ground'.

The Sport and Active Recreation Strategic Management Plan also recommends that funding arrangements for improvements or new infrastructure are based on a funding mix of one third from the City of Onkaparinga, one third from the club and one third from external funding.

Action 2.12 in the Sport and Active Recreation Strategic Management Plan provides for a 'review of existing arrangements of council support across the community owned sporting complexes to ensure equitable provision by council'. The review has commenced and we expect to complete a draft approach for support of community owned facilities towards the end of 2017 for engagement with elected members.

6. Risk and Opportunity Management

Risk	
Identify	Mitigation
Project requires funding to be secured from multiple sources	WRPIMC to develop a consolidated funding strategy and contingencies for any funding shortfalls.
Political	WRPIMC advise they are lobbying local members of parliament to seek support for their proposal and funding applications to state government.
Increase in utility, insurance, management and cleaning costs for a larger facility increases the operational costs and may impact the ongoing financial sustainability of the WRPIMC	WRPIMC have identified that through their proposed design improvements, their cost increases can be minimised and offset by anticipated increased use of the facility by the community. Energy efficiency measures and water storage and reuse initiatives have been incorporated into the design for the redevelopment to reduce operational costs. The operation of a 'Future Fund' by the WRPIMC will assist to meet future maintenance costs.
Facility expansion places increased management burden on club volunteers	WRPIMC propose to automate booking systems and increase the hours of their paid staff to manage the facility and minimise operational costs.
Existing club room facilities are in need of	WRPIMC proposed redevelopment project provides a staged approach to achieve facilities that meet sport

upgrade work to meet current sport guidelines and plans of the WRPIMC as outlined in their Business Plan	guidelines and are of a higher overall standard.
Social	The proposed facility improvements would provide opportunities for a wide range of community activities and functions to be possible from a redeveloped site.

Opportunity	
Identify	Maximising the opportunity
Co-funded development of community infrastructure	Development of a funding strategy to maximise opportunities to attract external funds and to provide political leverage including with Department of Education and Child Development (DECD).
Increased community use of the existing facility for sport, recreation, social and art activities	The creation of a community hub would maximise use of the community facility and increase the opportunities for the WRPIMC to expand the range of user groups and activities at the site.
Explore opportunities for potential colocation of council services to create a single site community hub	Work with WRPIMC to identify where synergies and combining resources may result in better outcomes for the local community, WRPIMC and council.
The Willunga Recreation Ground meet ongoing maintenance costs for built facilities	The committee currently manage and meet the costs for the ongoing maintenance and capital renewal requirements for the facilities but provides access to sport and recreational activities for the community. There would be additional annual and capital renewal costs to council if council was required to provide and manage sporting facilities within Willunga.

7. Additional information

The City of Onkaparinga has community facilities and services in the Main Street of Willunga within close proximity of the Willunga Recreation Park. This creates the opportunity for further analysis to be undertaken to explore any options for shared use of buildings at the recreation park with a view to providing a more consolidated community hub for the Willunga community. This approach is in line with the Community Facilities Guidelines that seek to maximise optimal use of community facilities.

WRPIMC is engaged in the state government's STARCLUB program demonstrating a commitment to being a well-run club where quality coaches and officials work

alongside volunteers in a safe and welcoming environment. The club is at the stage of 'on line recognition'. This indicates the club has met the six essential criteria and responded to the other 19 questions, our Club Development Officer has offered a consultation with the WRPIMC to assist them to progress to being a fully recognised STARCLUB.

A Business Case Summary (attachment 5) confirms that the facility is well used by not only sport and recreation groups but also by the community. There are a number of events currently held within the recreation ground and the business case indicates the potential to attract additional events to the recreation ground with improved facilities. The additional events have been accounted for as additional revenue for the complex but there would be additional benefits to the community in general with the additional attraction of people from outside the Willunga area.

The costings provided are passed on professional architectural drawing and cost estimate.

The benefits to the community, sporting clubs and the potential for increased income through additional use identified within the business case suggests that proposal provides a number of benefits for the Willunga Recreation ground and for council residents. There is also the opportunity, subject to further investigations for additional benefits to council as the proposed works could also provide support as council considers the level of community facilities within the district area.



Business Case

Project Name: Willunga Recreation Park Inc. Redevelopment Project

Background

The community of Willunga has owned and managed the Willunga Recreation Park Incorporated (WRPI) complex since 1875 and has a proud history. During these 142 years the complex has been developed to include a stadium, tennis/netball courts, football/cricket oval and facilities for community use for sporting, arts and culture and social events. WRPI Executive Committee manages the development and maintenance of the facility. Income from fundraising efforts and hire fees from users of the Park's facilities is utilised for this purpose.

In 2015 WRPI was granted \$44,000 by City of Onkaparinga to undertake a strategic planning review conducted by Tredwell Consultants which highlighted major upgrades were required to WRPI facilities. The Tredwell Report identified WRPI facilities are aging and need significant investment for upgrade and expansion to meet current and future needs of WRPI users and comply with modern standards.

The Redevelopment Project involves a major upgrade of the WRPI built facilities to provide a modern multi-use sporting, active recreation and community hub.

It is important to note that while WRPI facilities are physically based in the township of Willunga the facilities are used by Willunga and surrounding districts community members as there are no other facilities of this nature in the area. WRPI catchment area includes Willunga, Aldinga, Aldinga Beach, Sellicks Beach, McLaren Vale area, Willunga Hill, Port Willunga and Whites Valley. More greenfield development is planned for the Aldinga area which will further increase the population and the need for modern sporting and active recreation facilities.

In addition opponent football, netball, tennis, table tennis, basketball and cricket sporting teams travel from Fleurieu Peninsula towns such as Goolwa, Victor Harbor, Mt Compass, Yankalilla, Myponga and Strathalbyn for games at WRPI facilities.

Willunga Recreation Park is the major community facility for the local area and currently there are 21 sporting, community, social, educational and arts and culture clubs and groups based at the park. (refer APPENDIX 3: List of WRPI clubs, organisations and groups).

WRPI experiences high useage throughout the year from these organisations and there is a demand for more modern contemporary facilities to meet their member's needs. These clubs and groups operate independently of WRPI and they participate in the operation of WRPI through their representation on WRPI Management Committee. In addition WRPI facilities are available for hire by a host of casual one-off community users.

The Redevelopment Project will provide all users of the WRPI, including sporting, cultural, and community groups, with modern up-to-date facilities able to cater for increased numbers of users and attract additional major events.

Project description/scope

The Redevelopment Project requires investment for a major upgrade of WRPI built facilities to provide a modern multi-use sporting, active recreation and community hub.



In 2016 WRPI Executive Committee engaged lead consultant Stallard Meek Architects for the architectural development based on the Stedwell Strategic Planning Report. Stallard Meek Architects have developed an innovative and exciting design for a sporting and recreation multi-use hub estimated at a value of \$4.5 million. The redevelopment build will be phased over three stages which will allow WRPI facilities to remain open for the duration of the Redevelopment Project. WRPI facilities are an important sporting, recreational & social hub for the region and it is critical the refurbishment and extension be undertaken in manner that allows it to remain open and available as much as possible.

Stage 1 is planned to commence in November 2017 and be completed by February 2018.

Stage 2 is estimated for completion in 2020.

Stage 3 is estimated for completion in 2021.

The Festival Hall was built in 1979 and the Sports and Social Club in 1982. These were identified as needing an upgrade to provide modern up-to-date facilities, ensure the facilities meet current building and WHS standards and cater for expanding usage of the facilities.

The Redevelopment Project will involve the upgrading of the following facilities:

- Provision of Female Changerooms and new toilet facilities which will be accessible to all WRPI users
- Upgrade of the stadium floor
- Insulated, acoustic cladding in the stadium
- Removal and replacement of the existing toilets
- Provision of new kitchen facilities
- Extension of the Sports and Social clubrooms
- Expansion of the stadium to include a multi use room
- New entrance and exposure of the current breezeway as an entertainment area
- Landscaping of the rear area of the Festival Hall including the relocating of the War Memorial and creation of an Anzac path
- Landscaping the area behind the Sports and Social Clubrooms including the provision of additional toilets

Refer Appendix 2: Stallard Meek Architectural plans and drawings for further detail.

Current Issues (positive/negative)

WRPI is a major component of the sporting, cultural and community environment of Willunga, McLaren Vale, Aldinga and surrounding districts. WRPI has a proven strategic and financial record in the responsible management of its facilities on behalf of the community. WRPI receives excellent support from its user community who appreciate and enjoy the facilities provided.

There has been strong support for the proposed WRPI Redevelopment Project from the local community, local Members of Parliament, sporting groups and the local Primary School. This has generated a level of excitement in the community. For example the Primary School is proposing to review their entire physical education program if the WRPI redevelopment Project proceeds to explore new sporting or recreational activities they could offer to their students.

WRPI facilities are accessed by a large number of sporting groups and community members on a weekly and annual basis. Estimates of weekly use are:



- 400 plus students at Willunga Primary School use the WRPI sports facilities for 40 weeks of the year;
- Sports club member numbers are over 1000; opposition teams bring another 1000 players; 500 spectators attend netball games; 200 spectators attend football and cricket games;
- In addition close to 40,000 people attend a variety of community events at WRPI each year, events such as The Almond Blossom Festival (10,000 people), Cinemallunga (2500 people), Quarry Market (7500) and the Fleurieu Folk Festival (5000 people).

WRPI facilities cater for requirements of people of all ages, abilities and needs. The major issue with WRPI identified by the community and users is that the facilities need upgrading to provide modern up-to-date facilities.

The current growth in Female AFL is of particular concern as no suitable female facilities exist with the only female change room being very outdated and inaccessible as it is located at the rear of a locked basketball stadium. The Redevelopment Project will address this need.

As WRPI facilities are managed by a community incorporated management body of users, a steady income stream is required to maintain and further develop the facilities.

WRPI generates income from a range of sources. These are hire fees from sporting and recreation user groups, a contract with the Department for Education and Child Development (DECD) for Willunga Primary School use of WRP facilities and rental income from two adjacent properties.

WRPI sports clubs user groups have committed to the redevelopment and will make a financial contribution to the project. The upgraded facilities will enhance the activities of current users and provide opportunities to attract new users, major events and other functions to Willunga thus generating extra income for WRPI.

WRPI facilities are the major sporting, community and culture facilities within the southern region of the City of Onkaparinga. The facilities complement the Council's Community Plan 2035 and Sports policy 2016 documents which in part state:

"All people in our communities should have opportunities to participate in sport and active recreation that contributes to their health and wellbeing. Community participation in sport and active recreation delivers significant health, social and economic benefits and contributes to the vibrancy and integration of communities. As such it is important to provide diverse activity opportunities to cater for communities across the city. All people regardless of their age, gender, cultural background or level of ability should have the choice to participate in sport and active recreation. The provision of facilities, programs and services should consider the needs of this broad range of users."

Similarly the Redevelopment Project aligns with the South Australian government's aims for Community Sport and Recreation facilities as stated in their community plan

"Better planned and more sustainable sport and active recreation facilities

2.1 Provide sport and active recreation facility policy and planning advice to industry and government

2.2 Implement a sports hub approach to the development of shared local and regional facilities



2.3 Plan and design for the development of major sports facilities for state, national and international competitions

2.4 Contribute to the development of strategic community sport and active recreation infrastructure"

WRPI consults with the major sporting and community users and aims to ensure that the facilities provided meet their and the controlling association's requirements. An example within this project is the building of the Female Changerooms which will be a benefit to several sports based at the WRPI.

WRPI has consulted with all users to ensure their requirements will be met by the project. In addition, community consultations have been undertaken to ensure the facilities will meet their expectations of such a community facility. Additional facilities, for example, a new multipurpose room at front of the Festival Hall, the placing of the War Memorial, and the new kitchen area have been included in the project.

Constraints

The constraints which will affect the implementation of the project are:

- Scheduling the building program in line with the requirements of WRPI users. For example, the Sports and Social Club cannot be modified during the football season
- the ability to source the appropriate funding within the project timeline

There are no known constraints which will affect the Redevelopment project that relate to

- Existing capacity:
 - This will be enhanced by the new entrance to the Festival Hall, the addition of the mezzanine floor and removal of the toilets within the stadium and the enlarged Sports and Social Club. The current users will gain from this increase in capacity.
- The site footprint:
 - This will undergo minor expansion on the western and eastern aspects but will not impact significantly on available parking space or usable space for other users,
- Local planning requirements:
 - These will be met with regard to heritage and building certification. WRPI has reviewed the design with the Council's heritage advisor Andrew Stevens. This will ensure that compliance with all relevant building codes will be met. An example of this is the planned increased capacity to handle waste water with an enlarged septic tank system

Land Owner:

- As Willunga Recreation Park Incorporated is the land owner there are no constraints.

Risks

Business Risks

- **#1** Inability to obtain necessary funding for each stage as per proposed timeline.
- Impact
 - Medium
- Problem
 - Delays in completion of the stages and risk interruption to users due to incomplete facilities
- Mitigation



- Prepare contingency plans to minimise disruptions caused by delays in funding.
 - Develop plans to extend timeline according to funds availability
- **#2** Unable to obtain necessary funding for any of the three stages of the Redevelopment
- Impact
 - Medium
- Problem
 - If no funding the Redevelopment would need review and potential modification.
- Mitigation
 - As each Stage is "stand alone" will need to develop plans to ensure completion of the current stage.
 - Review subsequent stages to meet available funding.
- **#3** It is not possible for WRPI Management Committee (of volunteers) to manage the construction program
- Impact
 - High
- Problem
 - No proper control over the construction, project timeframe and potential for incorrect construction and project delays
- Mitigation
 - WRPI will appoint a professional Project Management team to manage the construction. Currently a team has been established to oversee the planning, design and tender stage of the project's initial stage.
 - A sub-committee of WRPI will be established to communicate with the Project Manager and receive regular reports and assist with problem resolution. WRPI will co-opt local residents with expertise in building projects and Project Management to be part of this sub-committee
 - Ensure costings include sufficient contingency amounts
- **#4** Unforeseen problems are encountered during building causing delays and additional funding requirements
- Impact
 - Low
- Problem
 - Delays in completion of the stages and risk interruption to users due to incomplete facilities
- Mitigation
 - All necessary construction documents are prepared prior to commencing project
 - Prepare contingency plans to minimise disruptions caused by delays due to additional works required.
 - Ensure costings include sufficient contingency amounts

Safety

- **#5** Ensure users of WRPI facilities and community are protected from building activities and worksites
- Impact



- Low
- Problem
 - Delays in completion of the stages and risk interruption to users due to incomplete facilities
- Mitigation
 - Ensure all building sites are isolated, fenced and signed accordingly and access is restricted and monitored.
 - Provide all users copies of procedures re activities and access to building sites and ensure briefings of users are undertaken

Other

- **#6** Delays in completion of the stages or limited access during building results in users deciding to transfer their activities to other premises
- Impact
 - Low
- Problem
 - Could result in less budgeted income from users
 - Delays in completion of the stages or limited access during building and users decide to transfer their activities to other premises
- Mitigation
 - Develop Building schedule in conjunction with users likely to be affected by each stage
 - Ensure all users are aware and understand building plans and affects on their operations
 - Establish a liaison process which all users, clubs and community have access to deal with any queries.

Assumptions

WRPI has examined the potential advantages and disadvantages of undertaking the Redevelopment Project on the following assumptions:

- Existing clubs will benefit from the additional facilities, for example:
 - Increased capacity in Sports and Social club for Football/Netball/Cricket club usage
 - New Festival Hall sprung wooden floor and remodelled stadium to benefit Basketball and Willunga Primary School
 - Female changerooms for AFL, netball, basketball and Girl Guides
- Community and arts and culture groups will benefit from upgraded Festival Hall including insulation, acoustic treatment, upgraded kitchen facilities and surrounds
- Clubs, such as Table Tennis and basketball, and groups such as STARS, Cinemallunga and the Second Friday Film Club are likely to use the new facilities to increase membership
- Additional sporting clubs, including Volley-ball and Indoor Soccer could be attracted to the facility
- Possibility for the Willunga High School to use the facilities
- The increased potential to hire the premises for private functions, major events, conferences and indoor and outdoor functions and to attract a wider audience of users to Willunga. For example, STARS are already planning for such events as the Co-Opera and the Adelaide Symphony Orchestra to be held in the "new" facility.



Financial costs

Project Costs

- **Design Costs** \$200,000
- **Construction Costs**
 - Stage 1 \$1,200,000
 - Stage 2 \$1,800,000
 - Stage 3 \$1,500,000
- **TOTAL Construction Cost** \$4,500,000

Please refer to Appendix 1: Rider Levett Bucknell - Order of Cost Estimate for full details.

On-Going Costs

- Maintenance
 - Maintenance increases will be limited over the first few years as result of:
 - Warranty conditions will apply to all of the new buildings including 12-18 months Defect Liability and 10 year Builder's Structural Warranty,
 - The majority of current maintenance costs are related to repairs of the existing ageing buildings and this will no longer be required

Operating Costs

- Note: There will be minimal increase in these costs as the design of the upgrade incorporates features which will reduce a large portion of the costs. For example:
 - Storm water will be harnessed in a large storage tank and used to provide the water requirements of the Festival Hall and Show Hall
 - The Hall will be properly insulated thus reducing the cooling and heating requirements throughout the year
 - Energy efficient lighting and air conditioning units will be used to further reduce the Operating costs

Staffing costs

- Currently WRPI has 3 part-time FTEs undertaking cleaning, booking and Almond Blossom Festival duties. It is anticipated that there is likely to be a greater demand on booking requirements. This may result in a minor increase in cost as WRPI is currently investigating the automation of this process to reduce this cost.
 - **Estimated increase - \$10,000 per year**
- The upgraded facility will produce some increase in cleaning costs but it is considered these will be minimal as the upgrade of the facilities will provide surfaces which will be easier to clean and better sealing of facility should produce less dust. In addition a "cleaning fee" will be included in all "Casual Hire" contracts for the new facilities which will offset any major increase in cleaning costs.
 - **Estimated increase - \$2000 per year**
- WRPI is also developing long-term plans (5 years) for a "permanent" management position. This would be implemented if there was a significant increase in hire and usage of the facilities. Potentially the role would include the booking, Almond Blossom Festival Coordinator, caretaker and general administration functions. It is not anticipated that



this would be a full-time role in the short term and WRPI would seek to combine the services with other not-for-profit organisations, for example, the Willunga Business and Tourism Association (WBTA) to ensure the role is substantial for the appropriate person.

Provision for future replacement costs

- WRPI maintains a Future (Sinking) Fund with a minimum balance of \$50,000. Typically this is maintained at a level of \$75,000 - \$100,000. This amount is reviewed regularly by the Finance Committee and adjusted to meet all maintenance costs and capital equipment repairs.

Non-Financial costs

WRPI is planning the construction program to ensure it minimises non-financial costs associated with the project.

With each stage the costs are:

- Stage 1 – minimal impact. There may be some restricted access to the area at the rear of Festival Hall which could restrict access to the front entrance of WRPI facilities. Other entrances are available.
- Stage 2: - potential effect on basketball, access by school and potential disruption of access to sports and social club. To be minimised by construction during holiday and off-season times
- Stage 3: minor impact to basketball and school access. To be minimised by construction during holiday and off-season times. Potential access to the front of the Festival Hall will be limited. Alternative access points available with minimal inconvenience

Financial benefits

Increased Revenue, funding opportunities, memberships

- Additional revenue will be received through the increased hire of facilities for major events eg Gemmology convention, Big Bash car rally, sporting tournaments and increased function hire.
Est: \$40,000 per annum.
 - Extra room will be available for hire
\$10,000 per annum.
 - Club and user group hire for functions
\$10,000 per annum
 - Improved facilities to enhance the income from the Almond Blossom Festival,
\$25,000 per annum
 - Other casual hire
\$20,000 per annum
- TOTAL INCREASE \$95,000 per annum**

Cost reductions:

- Decreased catering costs from having a functional kitchen and not having to hire equipment
 - LED lighting for facility will reduce power costs
 - inground water tanks will reduce water costs
 - Expanded solar power will reduce power costs and better insulation will reduce heating and cooling costs
 - Significant reduction in maintenance costs of existing ageing infrastructure
- TOTAL reduction \$17,000 per year**

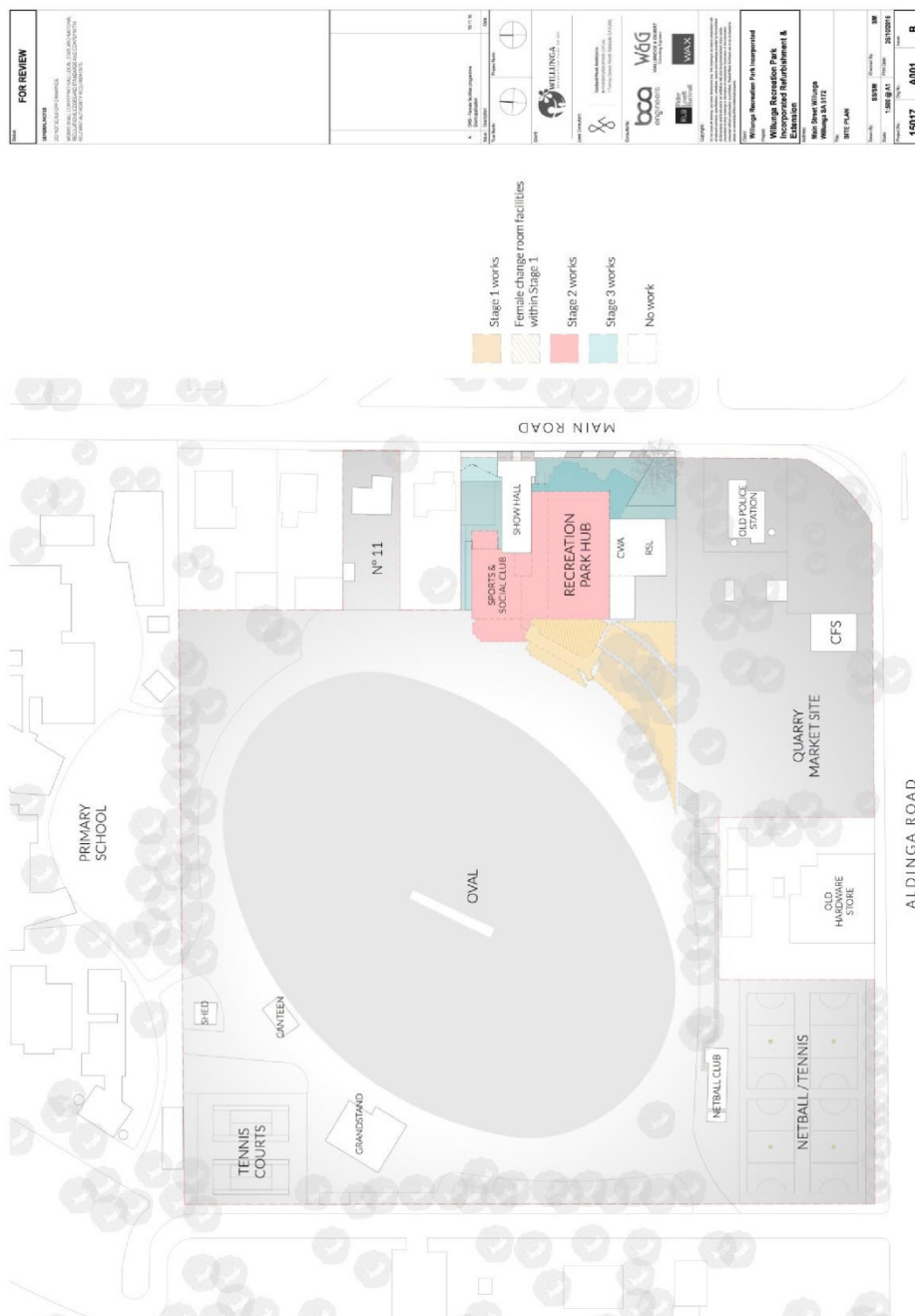


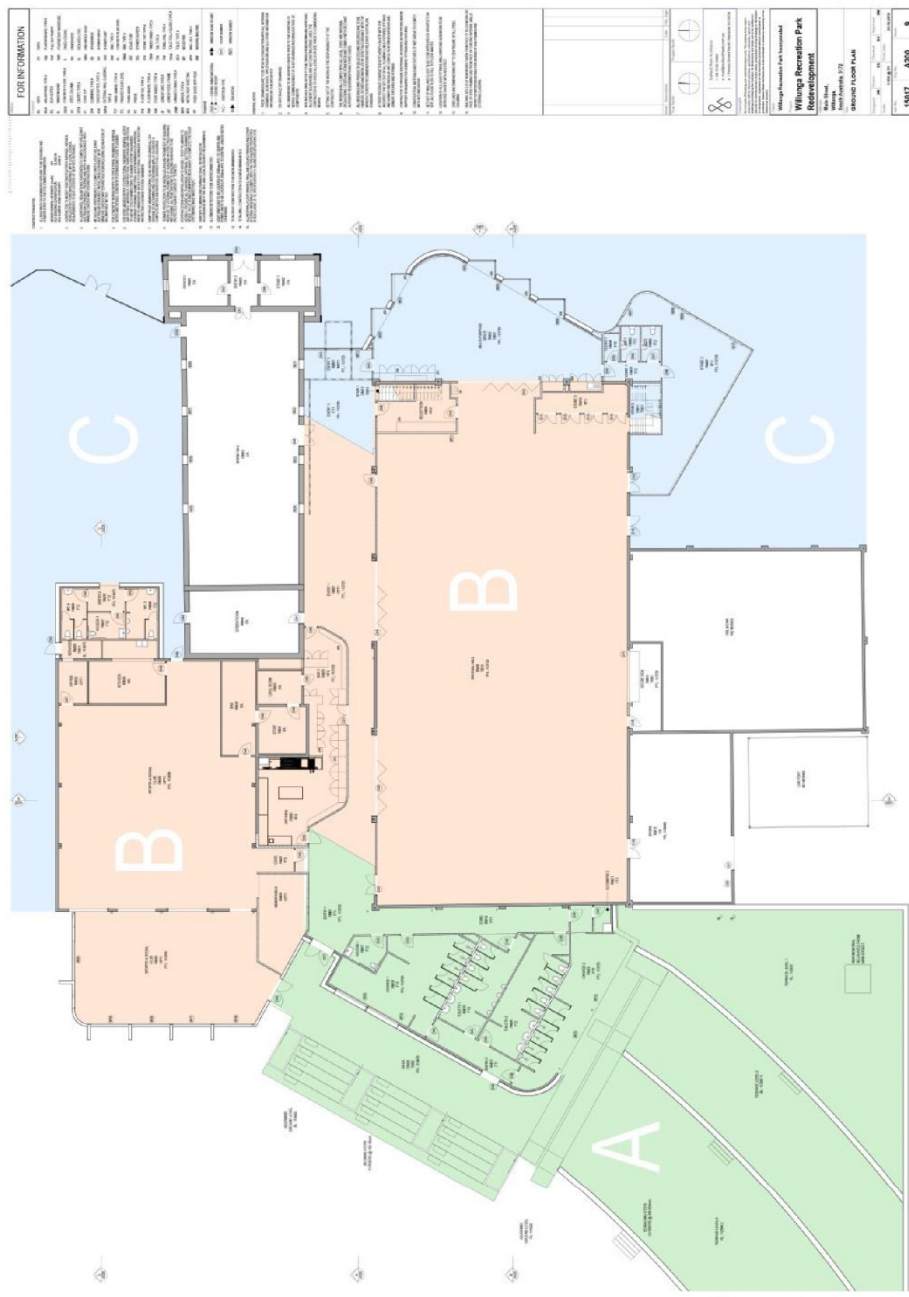
One off and ongoing costs:

• Covered by existing revenue streams which include:	
○ Rental Income (3 and 11 Main Road)	\$40,000
○ Department of Education and Child Services	\$75,000
○ Club and Organisations Rental	\$32,500
○ Fund Raising (incl Almond Blossom Festival)	\$32,500
○ Casual Hire	\$5,000
○ Sundry revenue (Donations, grants)	\$34,000
▪ Total	\$214,000

Non-Financial benefits

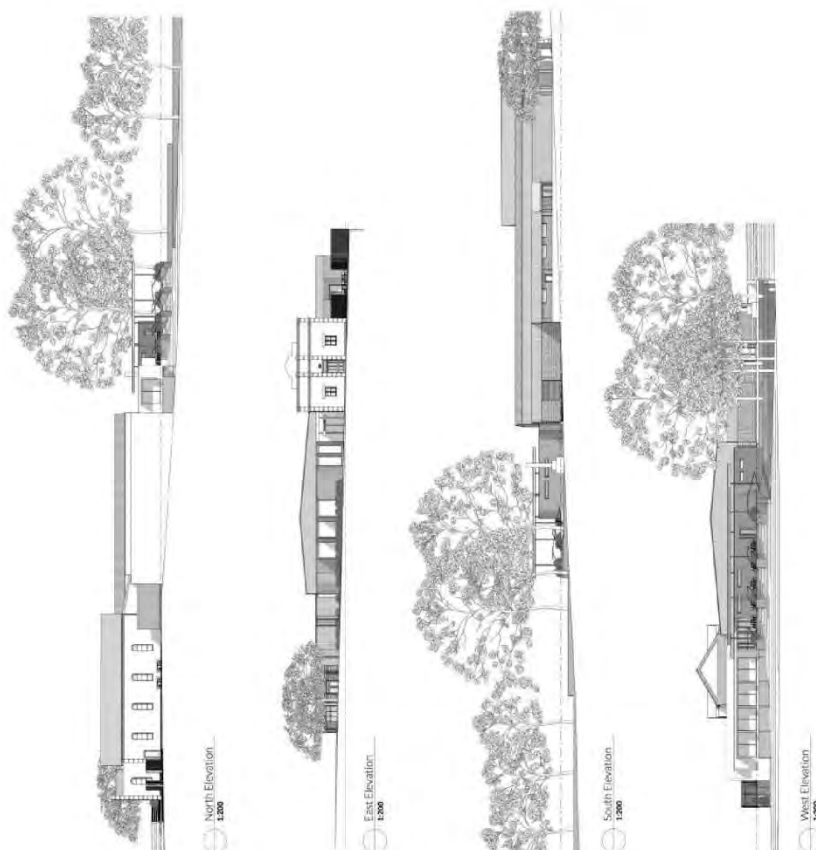
- Improved facilities for the twenty one user groups based at Recreation Park, whether markets, community group, arts group or sports club
 - For example, Female changing rooms, new basketball court flooring
- Upgraded and compliant kitchen and toilet facilities
- Improved WHS and security for all WRPI facilities
- Employment opportunities for local tradespersons
- Increased opportunities to host an increased range of major events bringing people to the Willunga Region
 - (eg festivals, conventions, sporting events, performing arts)
- Provides a regional centre that will attract these events to the region with spin off for local traders
- Ability to tap into the tourism market taking advantage of the increasing numbers of visitors to the Fleurieu Peninsula (refer Appendix 4: Tourism data for Fleurieu Peninsula). This will also provide opportunities for local hospitality businesses
- Multi-use facility which will serve the community well for the next few decades
- Improved streetscape to enhance local environment
- Increased capacity and decreased crowding in Sports and Social Club
- Better and safer facilities for Girl Guides
- Incredible example of multi-use community facility
- Able to offer something for people at all stages of their life; infant to elderly
- Enhance heritage values by maintaining the heritage-listed Show Hall in great state and highlighting it with the new entrance
- Ability to respond to request for use of WRPI as the official emergency/evacuation centre
- Additional capacity to add activities as requested by the community over coming years
- Affirm Willunga's role as a sporting and tourism venue within the City of Onkaparinga

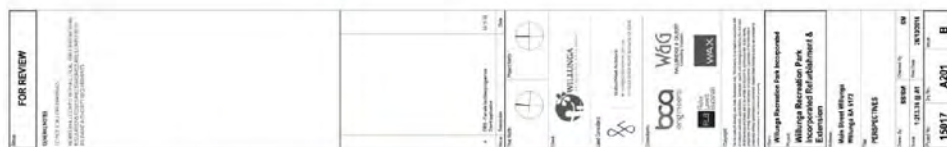






<p>FOR REVIEW</p> <p>REVISIONS</p>		<p>Scale: 1:200</p> <p>North Arrow</p>	<p>WILLUNGA</p>	<p>W&G</p>	<p>W&G</p>	<p>W&G</p>	<p>W&G</p>	<p>W&G</p>	<p>W&G</p>
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Attachment 2 – Tourism data for Fleurieu Peninsula

Category	Visitor Numbers per annum	Comments
Domestic Visitors	715,000 at September 2016 (Sourced from Tourism Research Australia National Visitor Survey September 2016 and Tourism SA)	Fleurieu Peninsula has the second highest number of Domestic Visitors in South Australia, with Adelaide having the highest Fleurieu Peninsula also has the second highest Domestic and International Visitors numbers combined, with Adelaide having the highest. (Sourced from Tourism Research Australia and Tourism SA)
International Visitors	22,000 at September 2016 (Sourced from Tourism Research Australia National Visitor Survey and Tourism SA)	Fleurieu Peninsula has the fifth highest International Visitors in South Australia. (Sourced from Tourism Research Australia and Tourism SA)
Tourism Income	Tourism contributed an average of \$428 Million per annum to the Fleurieu Peninsula economy at December 2015. This is projected to grow to full capacity of \$683 Million by 2020 (Sourced from Tourism Research Australia and Tourism SA)	Tourism supported 820 Tourism businesses at end June 2015 (Sourced from Tourism Research Australia and Tourism SA)
Direct Employment	Tourism businesses employed 2100 people per annum end December 2015 (Sourced from Tourism Research Australia and Tourism SA Regional Report for Fleurieu Peninsula)	Tourism is a significant employer for the Fleurieu Peninsula



APPENDIX 4: WRPI CLUBS and ORGANISATIONS

User Groups	Use per week	Member numbers
Willunga Netball club	2 x week training 3 x week winter 3 x week summer	250 Club players 350 team players (includes opponents) 400 female spectators and 100 males spectators each Saturday Winter games 450 players on Thursday night Summer games
Willunga Tennis Club	2x/week	50 female players and 50 female opponents 50 male players and 50 opponents
Willunga Football Club	5 x week (men's) 3 x week (women's)	253 registered male Club players, 165 other Club members. 200 Opponent male players (New for 2017) 3-5 female umpires 80 female AFL players 80 female AFL opponents
Willunga Basketball Club	3 x week	400 players 400 opponents
Willunga Cricket Club	5 x week	40 male players 40 opponent players
Willunga Primary School	5 x week	450 students

User Group Community	Use per Annum	Member numbers
Willunga Almond Blossom Festival	Once per annum	10,000 people attend
Fleurieu Folk Festival	Annual	5000 people attend
Cinemallunga	Bi-Monthly film screenings	2500 people attend p.a.
Second Friday Film Club	Monthly film screenings	750 people attend p.a.
Returned Service League	Weekly	50 members
RSL Anzac Day Dawn Service	Once per annum	3000
CWA	3 x week	40 members two groups – a day group and an evening group
Willunga Girl Guides	Weekly	50 members



Seniors Exercise Group	Weekly	20 participants
Willunga Hills Art Group	On demand	
STARS	Bi-monthly events	50 – 200 attend events
Meals on Wheels	Weekly	
Country Fire Service	On demand	
Willunga Primary School	Weekdays during school terms	500 students per week.

Markets	Use per Annum	Member numbers
Willunga Quarry Market	Once per month	7,500 people attend p.a.
Willunga Eco Green Light Market	Weekly	500 people attend p.a.
Artisan's Market	Once per Month	500 people attend p.a.

RLB | Rider Levett Bucknall

Willunga Recreation Hub
Order of Cost Estimate No. 1 (July 2016)

Location Summary

Rates Current At July 2016

Location	Total Cost
A STAGE 1 (CHANGE ROOM EXTENSION)	
A1 Building Works	996,892.00
A2 Design Development Contingency	60,000.00
A3 Landscaping	206,985.00
A - STAGE 1 (CHANGE ROOM EXTENSION)	\$1,263,877.00
B STAGE 2 (CLUB ROOM EXTENSION / FESTIVAL HALL)	
B1 Construction Works	1,759,228.00
B2 Design Development Contingency	85,000.00
B - STAGE 2 (CLUB ROOM EXTENSION / FESTIVAL HALL)	\$1,844,228.00
C STAGE 3 (ROADSIDE ENTRY EXTENSION)	
C1 Construction Works	1,223,473.00
C2 Design Development Congingency	60,000.00
C3 Landscaping	73,390.00
C - STAGE 3 (ROADSIDE ENTRY EXTENSION)	\$1,356,863.00
ESTIMATED NET COST	\$4,464,968.00

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Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

A STAGE 1 (CHANGE ROOM EXTENSION)

A1 Building Works

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
CL Columns				
88 Structural steel columns to extension	m	6	750.00	4,500.00
119 Allowance for sundry structural steel	Item			5,000.00
Columns				\$9,500.00
UF Upper Floors				
85 Raised extension to exiting club rooms including structural steel, lightweight floor cladding and bracing	m ²	254	450.00	114,300.00
Upper Floors				\$114,300.00
RF Roof				
21 Light weight roof including structural steel, purlins and Colorbond or similar roof sheeting and roof plumbing	m ²	100	325.00	32,500.00
23 Interface between new and existing roof	m	20	55.00	1,100.00
24 Supply and install sisilation and insulation to new roof area	m ²	365	65.00	23,725.00
110 Extension to existing Festival Hall Roof	m ²	112	425.00	47,600.00
Roof				\$104,925.00
EW External Walls				
22 Interface between new and existing walls	m	8	65.00	520.00
86 Lightweight external wall framing, lightweight cladding, insulation and plasterboard internal lining	m ²	136	600.00	81,600.00
External Walls				\$82,120.00
WW Windows				
82 Aluminium framed fixed glazed windows	m ²	17	550.00	9,350.00
121 Sundry windows and glazed doors	Item			2,000.00
Windows				\$11,350.00
ED External Doors				
15 Solid timber external grade door including frame and hardware	No	3	1,800.00	5,400.00
83 Pair aluminium framed glazed doors including frame and hardware	No	1	5,000.00	5,000.00
External Doors				\$10,400.00
NW Internal Walls				
38 Partition comprising of one layer of 13mm plasterboard fixed to furring channel on existing wall	m ²	46	85.00	3,910.00
54 Partition comprising of steel stud framing with one layer of 13mm plasterboard to each side and insulation	m ²	99	145.00	14,355.00
120 Sundry partitions and duct walls	Item			3,000.00
Internal Walls				\$21,265.00
NS Internal Screens and Borrowed Lights				
31 Supply and install toilet / shower partition including door and hardware	No	13	1,400.00	18,200.00
Internal Screens and Borrowed Lights				\$18,200.00

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Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

A STAGE 1 (CHANGE ROOM EXTENSION)

A1 Building Works (continued)

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
ND Internal Doors				
62 Single solid core door including frame and hardware	No	4	1,200.00	4,800.00
Internal Doors				\$4,800.00
WF Wall Finishes				
37 Supply and install ceramic wall tiles including waterproofing (\$30/m2 supply rate)	m²	187	145.00	27,115.00
39 Prepare and paint new and existing partitions	m²	-44	12.00	-528.00
Wall Finishes				\$26,587.00
FF Floor Finishes				
36 Supply and install ceramic floor tiles including waterproofing (\$30/m2 supply rate)	m²	124	155.00	19,220.00
104 Timber deck including sub - framing	m²	103	225.00	23,175.00
Floor Finishes				\$42,395.00
CF Ceiling Finishes				
25 Supply and install painted plasterboard ceiling including support framing	m²	122	110.00	13,420.00
Ceiling Finishes				\$13,420.00
FT Fitments				
32 Supply and install toilet roll holder	No	6	55.00	330.00
33 Supply and install soap dispenser	No	5	155.00	775.00
34 Supply and install paper towel dispenser	No	8	185.00	1,480.00
35 Supply and install electric hand dryer (basic selection)	No	3	475.00	1,425.00
118 Allowance for sundry joinery	Item			5,000.00
103 Timber benching to changeroom	m	35	450.00	15,750.00
122 Sundry fitments, fittings and accessories	Item			10,000.00
Fitments				\$34,760.00
SE Special Equipment				
80 No allowance for Large Screen Televisions (procured by Rec Centre)	Item			Excl.
Special Equipment				Excl.
PD Sanitary Plumbing				
29 Allowance for Hydraulic services including sanitary fixtures, tapware etc. (engineer to confirm)	Item			75,000.00
Sanitary Plumbing				\$75,000.00
GS Gas Service				
77 Allowance for Gas connections	Item			5,000.00
Gas Service				\$5,000.00
AC Air Conditioning				
27 Allowance for mechanical services (engineer to confirm)	m²	100	65.00	6,500.00
Air Conditioning				\$6,500.00

Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

A STAGE 1 (CHANGE ROOM EXTENSION)

A1 Building Works (continued)

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
FP Fire Protection				
28 Allowance for fire protection services (engineer to confirm)	m ²	100	15.00	1,500.00
Fire Protection				\$1,500.00
LP Electric Light and Power				
26 Allowance for electrical services (services engineer to confirm)	m ²	100	180.00	18,000.00
75 No allowance for a Generator	Item			Excl.
76 No allowance for SAPN Augmentation	Item			Excl.
Electric Light and Power				\$18,000.00
BW Builders Work in Connection With Specialist Services				
30 Builders work and attendance in connection with services	Item			15,000.00
Builders Work in Connection With Specialist Services				\$15,000.00
XP Site Preparation				
1 Clear section existing site ready for new building works	m ²	1,211	20.00	24,220.00
102 Clean fill to create grass terrace	m ³	740	55.00	40,700.00
Site Preparation				\$64,920.00
XR Roads, Footpaths and Paved Areas				
79 Allowance for new concrete ramp including handrails and tactile indicators	No	1	10,000.00	10,000.00
105 Timber bench seating including framing and support system	m ²	64	275.00	17,600.00
106 Timber intermediate steps	No	8	500.00	4,000.00
Roads, Footpaths and Paved Areas				\$31,600.00
XB Outbuildings and Covered Ways				
109 Verandah to outdoor seating and deck area including structural steel support framing, light weight roof cladding, soffit lining and footings	m ²	154	275.00	42,350.00
Outbuildings and Covered Ways				\$42,350.00
XK External Stormwater Drainage				
126 Allowance for stormwater works	Item			10,000.00
External Stormwater Drainage				\$10,000.00
XD External Sewer Drainage				
127 Allowance for connection to existing sewer pipes at road level	Item			10,000.00
External Sewer Drainage				\$10,000.00
XW External Water Supply				
128 No allowance for external water supply connection, assumed existing adequate	Item			Excl.
External Water Supply				Excl.
XF External Fire Protection				
129 Allowance for fire protection to site	Item			5,000.00
External Fire Protection				\$5,000.00

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Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

A STAGE 1 (CHANGE ROOM EXTENSION)

A1 Building Works (continued)

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
XE External Electric Light and Power				
130 Allowance for external lighting and power	Item			15,000.00
External Electric Light and Power				\$15,000.00
PR Preliminaries				
65 Contractor Preliminaries including supervision, insurances, site set up etc.	Item			95,000.00
Preliminaries				\$95,000.00
MA Builders Margin				
66 Contractor Margin including overheads and profit	Item			36,000.00
Builders Margin				\$36,000.00
FE Furniture, Fittings & Equipment				
13 No allowance for Outdoor Furniture - supplied by Rec Centre	Item			Excl.
Furniture, Fittings & Equipment				Excl.
CT Contingency Allowance				
68 Construction Contingency	Item			69,000.00
Contingency Allowance				\$69,000.00
ES Escalation				
71 No allowance for escalation beyond late 2016 (program TBC)	Item			Excl.
Escalation				Excl.
PF Professional Fees				
69 No allowance for Professional Fees (separate funding as advised by Stallard Meek Architects)	Item			Excl.
Professional Fees				Excl.
ST Statutory Charges				
70 Statutory and Authority Fees and Charges including CITB Levy	Item			3,000.00
Statutory Charges				\$3,000.00
GT Goods & Services Taxation				
74 No allowance for Goods and Services Taxation	Item			Excl.
Goods & Services Taxation				Excl.
BUILDING WORKS				\$996,892.00

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Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

A STAGE 1 (CHANGE ROOM EXTENSION)

A2 Design Development Contingency

Rates Current At July 2016

Description		Unit	Qty	Rate	Total
CT	Contingency Allowance				
133	Design Development Contingency	Item			60,000.00
	<i>Contingency Allowance</i>				<i>\$60,000.00</i>
	<i>DESIGN DEVELOPMENT CONTINGENCY</i>				<i>\$60,000.00</i>

Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

A STAGE 1 (CHANGE ROOM EXTENSION)

A3 Landscaping

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
XN Boundary Walls, Fencing and Gates				
95 Rendered blockwork retaining wall (400mm high)	m	207	300.00	62,100.00
98 Blockwork step to retaining walls	No	3	1,000.00	3,000.00
Boundary Walls, Fencing and Gates				\$65,100.00
XL Landscaping and Improvements				
8 Supply and install roll out turf including base preparation	m ²	883	45.00	39,735.00
9 Allowance for irrigation to garden beds and grassed areas	Item			10,000.00
55 Allowance to relocate memorial statue to rear of RSL (PC Sum)	Item			10,000.00
56 Footing for memorial statue	m ²	9	350.00	3,150.00
99 Allowance for mature trees planted on terrace (PC Sum)	Item			25,000.00
107 Allowance for precast concrete planter boxes to timber seating	No	3	3,000.00	9,000.00
108 Allowance for landscaping to planter boxes (PC Sum)	Item			3,000.00
Landscaping and Improvements				\$99,885.00
PR Preliminaries				
65 Contractor Preliminaries including supervision, insurances, site set up etc.	Item			20,000.00
Preliminaries				\$20,000.00
MA Builders Margin				
66 Contractor Margin including overheads and profit	Item			7,000.00
Builders Margin				\$7,000.00
CT Contingency Allowance				
68 Construction Contingency	Item			14,000.00
Contingency Allowance				\$14,000.00
ES Escalation				
71 No allowance for escalation beyond late 2016 (program TBC)	Item			Excl.
Escalation				Excl.
PF Professional Fees				
69 No allowance for Professional Fees (separate funding as advised by Stallard Meek Architects)	Item			Excl.
Professional Fees				Excl.
ST Statutory Charges				
70 Statutory and Authority Fees and Charges including CITB Levy	Item			1,000.00
Statutory Charges				\$1,000.00
GT Goods & Services Taxation				
74 No allowance for Goods and Services Taxation	Item			Excl.
Goods & Services Taxation				Excl.
LANDSCAPING				\$206,985.00

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Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

B STAGE 2 (CLUB ROOM EXTENSION / FESTIVAL HALL)

B1 Construction Works

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
SB Substructure				
16 Concrete slab on ground including footings, reinforcement and formwork	m ²	48	475.00	22,800.00
17 Interface between new and existing substructure	m	9	55.00	495.00
89 Footings to extension columns	No	12	1,500.00	18,000.00
Substructure				\$41,295.00
CL Columns				
88 Structural steel columns to extension	m	30	750.00	22,500.00
119 Allowance for sundry structural steel	Item			5,000.00
Columns				\$27,500.00
UF Upper Floors				
85 Raised extension to exiting club rooms including structural steel, lightweight floor cladding and bracing	m ²	112	450.00	50,400.00
Upper Floors				\$50,400.00
RF Roof				
21 Light weight roof including structural steel, purlins and Colorbond or similar roof sheeting and roof plumbing	m ²	160	325.00	52,000.00
23 Interface between new and existing roof	m	67	55.00	3,685.00
24 Supply and install sisilation and insulation to new roof area	m ²	271	65.00	17,615.00
91 No allowance for works to exiting building roof	Item			Excl.
Roof				\$73,300.00
EW External Walls				
18 Concrete filled blockwork walls including reinforcement bars and tie into new slab	m ²	87	275.00	23,925.00
19 Render and paint finish to blockwork walls	m ²	87	75.00	6,525.00
22 Interface between new and existing walls	m	16	65.00	1,040.00
86 Lightweight external wall framing, lightweight cladding, insulation and plasterboard internal lining	m ²	60	600.00	36,000.00
90 Allowance to paint external walls	m ²	121	25.00	3,025.00
112 Pair of auto sliders including side lights, track, motor and hardware	No	1	20,000.00	20,000.00
External Walls				\$90,515.00
WW Windows				
20 Aluminium framed domestic style window (600mm x 900mm)	No	2	295.00	590.00
82 Aluminium framed fixed glazed windows	m ²	56	550.00	30,800.00
121 Sundry windows and glazed doors	Item			2,000.00
Windows				\$33,390.00
ED External Doors				
15 Solid timber external grade door including frame and hardware	No	5	1,800.00	9,000.00
83 Pair aluminium framed glazed doors including frame and hardware	No	1	5,000.00	5,000.00

Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

B STAGE 2 (CLUB ROOM EXTENSION / FESTIVAL HALL)

B1 Construction Works (continued)

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
94 Pair of glazed entry doors including frame and hardware	No	1	5,000.00	5,000.00
External Doors				\$19,000.00
NW Internal Walls				
38 Partition comprising of one layer of 13mm plasterboard fixed to furring channel on existing wall	m ²	75	85.00	6,375.00
54 Partition comprising of steel stud framing with one layer of 13mm plasterboard to each side and insulation	m ²	72	145.00	10,440.00
120 Sundry partitions and duct walls	Item			3,000.00
Internal Walls				\$19,815.00
NS Internal Screens and Borrowed Lights				
31 Supply and install toilet / shower partition including door and hardware	No	2	1,400.00	2,800.00
92 Glazed operable walls to Festival Hall	m ²	43	1,500.00	64,500.00
Internal Screens and Borrowed Lights				\$67,300.00
ND Internal Doors				
62 Single solid core door including frame and hardware	No	5	1,200.00	6,000.00
63 Pair of solid core doors with 180 degree hinges and stainless steel kickplates	No	2	2,800.00	5,600.00
Internal Doors				\$11,600.00
WF Wall Finishes				
37 Supply and install ceramic wall tiles including waterproofing (\$30/m ² supply rate)	m ²	93	145.00	13,485.00
39 Prepare and paint new and existing partitions	m ²	124	12.00	1,488.00
61 Feature wall finish fixed to new and existing walls	m ²	220	275.00	60,500.00
Wall Finishes				\$75,473.00
FF Floor Finishes				
36 Supply and install ceramic floor tiles including waterproofing (\$30/m ² supply rate)	m ²	23	155.00	3,565.00
40 Supply and install vinyl floor finish with coved skirting	m ²	95	145.00	13,775.00
46 Supply and install carpet tile (\$50/m ² supply rate)	m ²	112	55.00	6,160.00
101 Supply and install sprung timber floor (no shock pads)	m ²	696	150.00	104,400.00
111 Large format ceramic tiles to main corridor	m ²	212	260.00	55,120.00
Floor Finishes				\$183,020.00
CF Ceiling Finishes				
25 Supply and install painted plasterboard ceiling including support framing	m ²	696	110.00	76,560.00
93 Structural steel beam for operable wall	m	12	725.00	8,700.00
Ceiling Finishes				\$85,260.00
FT Fitments				
32 Supply and install toilet roll holder	No	4	55.00	220.00
33 Supply and install soap dispenser	No	3	155.00	465.00
34 Supply and install paper towel dispenser	No	3	185.00	555.00

Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

B STAGE 2 (CLUB ROOM EXTENSION / FESTIVAL HALL)

B1 Construction Works (continued)

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
35 Supply and install electric hand dryer (basic selection)	No	3	475.00	1,425.00
49 Servery joinery including timber frontal and stainless steel top	m	7	2,100.00	14,700.00
52 Joinery screen adjacent servery and main bar	m	4	1,800.00	7,200.00
53 Secondary Bar Joinery including timber frontal and stainless steel benchtop	m	4	3,000.00	12,000.00
64 Memorabilia Joinery, comprising of full height timber joinery with glass front doors	m	27	2,100.00	56,700.00
118 Allowance for sundry joinery	Item			5,000.00
122 Sundry fitments, fittings and accessories	Item			10,000.00
Fitments				\$108,265.00
SE Special Equipment				
14 Allowance or Coolroom complete (PC Sum)	Item			20,000.00
47 Allowance for bar equipment including beer and soft drink lines, fridges, glass washers etc (PC Sum for 2No. Bars)	Item			75,000.00
48 Allowance for kitchen equipment including stainless steel benches, commercial dishwasher, cooking equipment etc. (PC Sum)	Item			100,000.00
80 No allowance for Large Screen Televisions (procured by Rec Centre)	Item			Excl.
Special Equipment				\$195,000.00
PD Sanitary Plumbing				
29 Allowance for Hydraulic services including sanitary fixtures, tapware etc. (engineer to confirm)	Item			50,000.00
Sanitary Plumbing				\$50,000.00
GS Gas Service				
77 Allowance for Gas connections	Item			10,000.00
Gas Service				\$10,000.00
AC Air Conditioning				
27 Allowance for mechanical services (engineer to confirm)	m ²	478	65.00	31,070.00
57 Extra over for air conditioning to club rooms	m ²	112	55.00	6,160.00
123 No allowance for new air conditioning to Festival Hall	Item			Excl.
Air Conditioning				\$37,230.00
FP Fire Protection				
28 Allowance for fire protection services (engineer to confirm)	m ²	433	15.00	6,495.00
Fire Protection				\$6,495.00
LP Electric Light and Power				
26 Allowance for electrical services (services engineer to confirm)	m ²	425	180.00	76,500.00
75 No allowance for a Generator	Item			Excl.
76 No allowance for SAPN Augmentation	Item			Excl.
Electric Light and Power				\$76,500.00
BW Builders Work in Connection With Specialist Services				
30 Builders work and attendance in connection with services	Item			15,000.00

Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

B STAGE 2 (CLUB ROOM EXTENSION / FESTIVAL HALL)

B1 Construction Works (continued)

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
78 Allowance for exhaust riser for commercial kitchen	Item			10,000.00
Builders Work in Connection With Specialist Services				\$25,000.00
AR Alterations and Renovations				
43 Demolish existing verandah and remove debris from site	m ²	48	55.00	2,640.00
45 Demolish exiting fitout to sport and social club	m ²	638	65.00	41,470.00
84 Allowance to form openings in existing building shell to accommodate new works	Item			7,500.00
100 Take up existing timber floor	m ²	696	10.00	6,960.00
Alterations and Renovations				\$58,570.00
XB Outbuildings and Covered Ways				
87 Mod-wood sundshades including fixings	m ²	27	650.00	17,550.00
113 Canopy over new entry including support framing and structure	m ²	15	750.00	11,250.00
Outbuildings and Covered Ways				\$28,800.00
XK External Stormwater Drainage				
126 Allowance for stormwater works	Item			5,000.00
External Stormwater Drainage				\$5,000.00
XD External Sewer Drainage				
127 Allowance for connection to existing sewer pipes at road level	Item			10,000.00
External Sewer Drainage				\$10,000.00
XW External Water Supply				
128 No allowance for external water supply connection, assumed existing adequate	Item			Excl.
External Water Supply				Excl.
XF External Fire Protection				
129 Allowance for fire protection to site	Item			5,000.00
External Fire Protection				\$5,000.00
XE External Electric Light and Power				
130 Allowance for external lighting and power	Item			7,500.00
External Electric Light and Power				\$7,500.00
PR Preliminaries				
65 Contractor Preliminaries including supervision, insurances, site set up etc.	Item			168,000.00
Preliminaries				\$168,000.00
MA Builders Margin				
66 Contractor Margin including overheads and profit	Item			63,000.00
Builders Margin				\$63,000.00
FE Furniture, Fittings & Equipment				
58 No allowance for Social Club Furniture - supplied by Rec Centre	Item			Excl.
59 No allowance for Office Furniture - supplied by Rec Centre	Item			Excl.
60 No allowance for Store Room Furniture - supplied by Rec Centre	Item			Excl.

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Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

B STAGE 2 (CLUB ROOM EXTENSION / FESTIVAL HALL)

B1 Construction Works (continued)

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
124 No allowance for Festival Hall Furniture - supplied by Rec Centre	Item			Excl.
Furniture, Fittings & Equipment				Excl.
CT Contingency Allowance				
68 Construction Contingency	Item		122,000.00	
Contingency Allowance				\$122,000.00
ES Escalation				
71 No allowance for escalation beyond late 2016 (program TBC)	Item			Excl.
Escalation				Excl.
PF Professional Fees				
69 No allowance for Professional Fees (separate funding as advised by Stallard Meek Architects)	Item			Excl.
Professional Fees				Excl.
ST Statutory Charges				
70 Statutory and Authority Fees and Charges including CITB Levy	Item		5,000.00	
Statutory Charges				\$5,000.00
GT Goods & Services Taxation				
74 No allowance for Goods and Services Taxation	Item			Excl.
Goods & Services Taxation				Excl.
CONSTRUCTION WORKS				\$1,759,228.00

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Location Elements Item

B STAGE 2 (CLUB ROOM EXTENSION / FESTIVAL HALL)

B2 Design Development Contingency

Rates Current At July 2016

Description		Unit	Qty	Rate	Total
CT	Contingency Allowance				
133	Design Development Contingency	Item			85,000.00
	<i>Contingency Allowance</i>				\$85,000.00
	DESIGN DEVELOPMENT CONTINGENCY				\$85,000.00

Willunga Recreation Hub

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Location Elements Item

C STAGE 3 (ROADSIDE ENTRY EXTENSION)

C1 Construction Works

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
SB Substructure				
16 Concrete slab on ground including footings, reinforcement and formwork	m ²	211	475.00	100,225.00
17 Interface between new and existing substructure	m	28	55.00	1,540.00
Substructure				\$101,765.00
CL Columns				
119 Allowance for sundry structural steel	Item			5,000.00
Columns				\$5,000.00
RF Roof				
21 Light weight roof including structural steel, purlins and Colorbond or similar roof sheeting and roof plumbing	m ²	215	325.00	69,875.00
23 Interface between new and existing roof	m	30	55.00	1,650.00
24 Supply and install sisilation and insulation to new roof area	m ²	213	65.00	13,845.00
Roof				\$85,370.00
EW External Walls				
41 No allowance to patch and paint existing Show Hall external walls	Item			Excl.
42 No allowance to repair stonework of Show Hall external walls	Item			Excl.
86 Lightweight external wall framing, lightweight cladding, insulation and plasterboard internal lining	m ²	106	600.00	63,600.00
114 Rammed earth wall including reinforcement, structure etc	m ²	50	850.00	42,500.00
External Walls				\$106,100.00
WW Windows				
82 Aluminium framed fixed glazed windows	m ²	68	550.00	37,400.00
121 Sundry windows and glazed doors	Item			2,000.00
Windows				\$39,400.00
NW Internal Walls				
38 Partition comprising of one layer of 13mm plasterboard fixed to furring channel on existing wall	m ²	130	85.00	11,050.00
54 Partition comprising of steel stud framing with one layer of 13mm plasterboard to each side and insulation	m ²	53	145.00	7,685.00
120 Sundry partitions and duct walls	Item			3,000.00
Internal Walls				\$21,735.00
ND Internal Doors				
62 Single solid core door including frame and hardware	No	5	1,200.00	6,000.00
63 Pair of solid core doors with 180 degree hinges and stainless steel kickplates	No	1	2,800.00	2,800.00
Internal Doors				\$8,800.00
WF Wall Finishes				
37 Supply and install ceramic wall tiles including waterproofing (\$30/m2 supply rate)	m ²	59	145.00	8,555.00
39 Prepare and paint new and existing partitions	m ²	124	12.00	1,488.00

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Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

C STAGE 3 (ROADSIDE ENTRY EXTENSION)

C1 Construction Works (continued)

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
61 Feature wall finish fixed to new and existing walls	m ²	55	275.00	15,125.00
Wall Finishes				\$25,168.00
FF Floor Finishes				
36 Supply and install ceramic floor tiles including waterproofing (\$30/m2 supply rate)	m ²	17	155.00	2,635.00
40 Supply and install vinyl floor finish with coved skirting	m ²	62	145.00	8,990.00
46 Supply and install carpet tile (\$50/m2 supply rate)	m ²	105	55.00	5,775.00
Floor Finishes				\$17,400.00
CF Ceiling Finishes				
25 Supply and install painted plasterboard ceiling including support framing	m ²	208	110.00	22,880.00
Ceiling Finishes				\$22,880.00
FT Fitments				
7 Supply and install stainless steel handrail fixed to existing building	m	28	450.00	12,600.00
32 Supply and install toilet roll holder	No	2	55.00	110.00
33 Supply and install soap dispenser	No	2	155.00	310.00
34 Supply and install paper towel dispenser	No	2	185.00	370.00
35 Supply and install electric hand dryer (basic selection)	No	2	475.00	950.00
118 Allowance for sundry joinery	Item			3,000.00
115 Tea Point Joinery including laminate bench with cupboards under	m	2	1,200.00	2,400.00
116 Window seats including timber cladding, framing and upholstered cushion	No	5	2,500.00	12,500.00
122 Sundry fitments, fittings and accessories	Item			5,000.00
Fitments				\$37,240.00
SE Special Equipment				
80 No allowance for Large Screen Televisions (procured by Rec Centre)	Item			Excl.
Special Equipment				Excl.
PD Sanitary Plumbing				
29 Allowance for Hydraulic services including sanitary fixtures, tapware etc. (engineer to confirm)	Item			20,000.00
Sanitary Plumbing				\$20,000.00
GS Gas Service				
77 Allowance for Gas connections	Item			5,000.00
Gas Service				\$5,000.00
AC Air Conditioning				
27 Allowance for mechanical services (engineer to confirm)	m ²	210	65.00	13,650.00
57 Extra over for air conditioning to club rooms	m ²	210	55.00	11,550.00
Air Conditioning				\$25,200.00

Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

C STAGE 3 (ROADSIDE ENTRY EXTENSION)

C1 Construction Works (continued)

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
FP Fire Protection				
28 Allowance for fire protection services (engineer to confirm)	m²	420	15.00	6,300.00
Fire Protection				\$6,300.00
LP Electric Light and Power				
26 Allowance for electrical services (services engineer to confirm)	m²	420	180.00	75,600.00
75 No allowance for a Generator	Item			Excl.
76 No allowance for SAPN Augmentation	Item			Excl.
Electric Light and Power				\$75,600.00
BW Builders Work in Connection With Specialist Services				
30 Builders work and attendance in connection with services	Item			10,000.00
Builders Work in Connection With Specialist Services				\$10,000.00
AR Alterations and Renovations				
44 Demolish existing blockwork extension to show hall and remove debris from site	m²	50	85.00	4,250.00
Alterations and Renovations				\$4,250.00
XP Site Preparation				
1 Clear section existing site ready for new building works	m²	1,464	20.00	29,280.00
2 Clean fill to achieve levels to new outdoor area	m²	1,464	60.00	87,840.00
Site Preparation				\$117,120.00
XR Roads, Footpaths and Paved Areas				
5 Supply and install large format pavers including base preparation and sealing	m²	473	255.00	120,615.00
6 Supply and install tactile indicators	m²	2	1,200.00	2,400.00
10 Supply and install paving to compliment existing footpath including base preparation and sealing	m²	333	185.00	61,605.00
Roads, Footpaths and Paved Areas				\$184,620.00
XB Outbuildings and Covered Ways				
109 Verandah to outdoor seating and deck area including structural steel support framing, light weight roof cladding, soffit lining and footings	m²	71	275.00	19,525.00
Outbuildings and Covered Ways				\$19,525.00
XK External Stormwater Drainage				
126 Allowance for stormwater works	Item			10,000.00
External Stormwater Drainage				\$10,000.00
XD External Sewer Drainage				
127 Allowance for connection to existing sewer pipes at road level	Item			5,000.00
External Sewer Drainage				\$5,000.00
XW External Water Supply				
128 No allowance for external water supply connection, assumed existing adequate	Item			Excl.
External Water Supply				Excl.

Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

C STAGE 3 (ROADSIDE ENTRY EXTENSION)

C1 Construction Works (continued)

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
XF External Fire Protection				
129 Allowance for fire protection to site	Item			5,000.00
External Fire Protection				\$5,000.00
XE External Electric Light and Power				
130 Allowance for external lighting and power	Item			15,000.00
External Electric Light and Power				\$15,000.00
PR Preliminaries				
65 Contractor Preliminaries including supervision, insurances, site set up etc.	Item			117,000.00
Preliminaries				\$117,000.00
MA Builders Margin				
66 Contractor Margin including overheads and profit	Item			44,000.00
Builders Margin				\$44,000.00
FE Furniture, Fittings & Equipment				
13 No allowance for Outdoor Furniture - supplied by Rec Centre	Item			Excl.
125 No allowance for Multi-use Space Furniture - Supplied by Rec Centre	Item			Excl.
Furniture, Fittings & Equipment				Excl.
CT Contingency Allowance				
68 Construction Contingency	Item			85,000.00
Contingency Allowance				\$85,000.00
ES Escalation				
71 No allowance for escalation beyond late 2016 (program TBC)	Item			Excl.
Escalation				Excl.
PF Professional Fees				
69 No allowance for Professional Fees (separate funding as advised by Stallard Meek Architects)	Item			Excl.
Professional Fees				Excl.
ST Statutory Charges				
70 Statutory and Authority Fees and Charges including CITB Levy	Item			4,000.00
Statutory Charges				\$4,000.00
GT Goods & Services Taxation				
74 No allowance for Goods and Services Taxation	Item			Excl.
Goods & Services Taxation				Excl.
CONSTRUCTION WORKS				\$1,223,473.00

RLB | Rider Levett Bucknall

Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

C STAGE 3 (ROADSIDE ENTRY EXTENSION)

C2 Design Development Congingency

Rates Current At July 2016

Description		Unit	Qty	Rate	Total
CT	Contingency Allowance				
133	Design Development Contingency	Item			60,000.00
	<i>Contingency Allowance</i>				<i>\$60,000.00</i>
	<i>DESIGN DEVLOPMENT CONGINGENCY</i>				<i>\$60,000.00</i>

RLB | Rider Levett Bucknall

Willunga Recreation Hub

Order of Cost Estimate No. 1 (July 2016)

Location Elements Item

C STAGE 3 (ROADSIDE ENTRY EXTENSION)

C3 Landscaping

Rates Current At July 2016

Description	Unit	Qty	Rate	Total
XN Boundary Walls, Fencing and Gates				
3 Rendered blockwork retaining wall adjacent new ramp (generally 500mm high)	m	62	255.00	15,810.00
4 Take down and reinstate fence along boundry	m	47	85.00	3,995.00
11 Supply and install mod-wood batten fence (2100mm high)	m	17	550.00	9,350.00
12 Supply and install pair of mod-wood gates including hardware, manual operation only	No	1	1,200.00	1,200.00
Boundary Walls, Fencing and Gates				\$30,355.00
XL Landscaping and Improvements				
8 Supply and install roll out turf including base preparation	m²	143	45.00	6,435.00
9 Allowance for irrigation to garden beds and grassed areas	Item			5,000.00
99 Allowance for mature trees planted on terrace (PC Sum)	Item			10,000.00
117 Allowance for garden beds including plants, top soil etc	m²	88	75.00	6,600.00
Landscaping and Improvements				\$28,035.00
PR Preliminaries				
65 Contractor Preliminaries including supervision, insurances, site set up etc.	Item			7,000.00
Preliminaries				\$7,000.00
MA Builders Margin				
66 Contractor Margin including overheads and profit	Item			3,000.00
Builders Margin				\$3,000.00
CT Contingency Allowance				
68 Construction Contingency	Item			5,000.00
Contingency Allowance				\$5,000.00
ES Escalation				
71 No allowance for escalation beyond late 2016 (program TBC)	Item			Excl.
Escalation				Excl.
PF Professional Fees				
69 No allowance for Professional Fees (separate funding as advised by Stallard Meek Architects)	Item			Excl.
Professional Fees				Excl.
ST Statutory Charges				
70 Statutory and Authority Fees and Charges including CITB Levy	Item			0.00
Statutory Charges				\$0.00
GT Goods & Services Taxation				
74 No allowance for Goods and Services Taxation	Item			Excl.
Goods & Services Taxation				Excl.
LANDSCAPING				\$73,390.00



Willunga Recreation Park

Legend

-  Willunga Recreation Park Redevelopment Location
-  Clubroom & Facilities Boundary
-  Oval & Sport Facilities Boundary
-  Cadastre Boundary

Locality Map



Attachment 3



28 March 2017

Mr G Norris

Team Leader Community Assets

City of Onkaparinga Council

PO Box 1

Noarlunga Centre SA 5168

Dear Mr. Norris

Subject: Willunga Recreation Park Incorporated (WRPI) Redevelopment Program Request

As per our discussion on 28/3/2017 this letter details the additional financial information the Council requires to support WRPI's application for Major Project Status re its Redevelopment Program.

As discussed we are proposing to complete the project in 3 Stages and currently our timeframe and proposed sources of funding for each stage is:

Stage 1 (Change Room Extension – includes Female Facilities) est. \$1,200,000

- Timeframe
 - Commence November 2017 – completed April 2018
- Funding
 - Office of Recreation and Sport (Female Facilities grant) \$400,000
 - **City of Onkaparinga (MPS)** \$400,000
 - WRPI \$400,000

Stage 2 (Sports and Social Club extension/Festival Hall upgrade) est. \$1,800,000

- Timeframe
 - Commence November 2018 – completed mid 2019
- Funding
 - Office of Recreation and Sport (Community Facilities grant) \$750,000
 - **City of Onkaparinga (MPS)** \$600,000
 - WRPI \$450,000

Stage 3 (Roadside Entry Extension) est. \$1,500,000

- Timeframe
 - Commence 2020 – completed end 2020
- Funding
 - Government Funding \$600,000
 - **City of Onkaparinga (MPS)** \$500,000



○ WRPI

\$400,000

Anticipated Total Council contribution

• 2017-18	\$400,000
• 2018-19	\$600,000
• 2019-2020	\$500,000
TOTAL	\$1,500,000

Notes:

- WRPI has currently paid \$150,000 for the Plans to be developed and these are ready for submission to the Council for development assessment and approval. The total amount WRPI is expected to pay to finalise the plans is \$200,000.
- The Plans for approval are for all 3 stages of the Redevelopment
- Funding will be required over a 4 – 5 year timeframe
- WRPI is discussing funding for the 3 stages with various government departments and have the support of our local Members of Parliament.
- Not all funding will be sourced from Sports and Recreation departments. For example, Regional Development and Infrastructure departments funding is being sought.
- Each stage can be modified and/or delayed according to funding availability.
- The timing of each stage will need to be planned around the requirements of our existing user requirements (eg Willunga Football Club and Willunga Primary School).
- WRPI has secured funding for its contribution for Stage 1
- The funding for Stage 2 of \$1.8m can be split 30% for Sports and Social Club Redevelopment and 70% Festival Hall (stadium).

I believe this provides you with the further detail you required to supplement our Business Case. If you require any further detail please contact me on 0402 892 425 or igormsby@bigpond.com.

Yours sincerely

GRAHAM ORMSBY

Vice-President

Willunga Recreation Park Incorporated

PO Box 208

Willunga SA 5172



Leon Bignell MP
State Member for MAWSON

Working hard for our area



PO Box 158, Woodcroft SA 5162
Telephone 8384 6344 Fax 8384 6155
Email mawson@parliament.sa.gov.au

Mayor Lorraine Rosenberg
City of Onkaparinga
PO Box 1
NOARLUNGA CENTRE SA 5168

Dear Mayor Rosenberg

I write in support of the business case submitted by Willunga Recreation Park Incorporated for recognition of their redevelopment as a major project.

The committee is seeking funding to continue the extensive redevelopment of Festival Hall, the main stadium at the Recreation Park. This facility is used by many organisations, sporting groups and members of the community and as such needs to be upgraded to continue to meet the needs of the community as well as occupational, health and safety standards.

The Recreation Park is the hub of the local Willunga community, catering to the needs of people in Willunga, Willunga South, Whites Valley and Sellicks Hill, as well as many regional, interstate and international visitor groups.

It is the designated disaster centre for the community and is the muster point for the CFS when bushfires strike and is the location for providing refreshment and sustenance to the CFS volunteers during shift breaks.

The Willunga Recreation Park is an important community asset and I have no hesitation supporting their application for recognition as a major project by the City of Onkaparinga.

Yours sincerely

Leon Bignell MP
MEMBER FOR MAWSON

March 28 2017

Electorate Office: Shop 12, Hackham Plaza, 154 Main South Road, Hackham SA 5163

Doc:3893849



Business Case Summary

The following is a summary of the Willunga Recreation Park Proposed Redevelopment Project Business Case provided in support of the funding request.

The facility was established in 1875 by the community of Willunga. The festival hall was constructed in 1979 and the sports and social club was constructed in 1982, these are also facilities managed as part of the Willunga Recreation Park. The Willunga Recreation Park currently hosts sporting activities including football (AFL), cricket, netball, tennis and basketball.

The facility is also used by the community for arts, culture, RSL and social events. Willunga Primary School are a significant user group and also pay an annual fee for the use of the facilities.

In 2015 council funded the development of a Strategic and Asset Management Plan which has been used to identify the proposed works.

The facility is governed by an executive committee with the main sporting clubs being represented on the committee.

The Business Case identifies strong memberships of the sporting clubs and usage by the community and students. The Business Case identifies 400 students weekly, sporting club memberships of over 1,000 and up to 40,000 people attending various community events through the year (eg Almond Blossom Festival, Quarry Market, Folk Festival), refer appendix 4 of the Business Case.

A good level of regular daily use of the facility by a number of community groups and associations is also identified.

Through the business Case, the following key concerns have been identified, refer page 15 of the Business Case:

- Inadequate female change facilities (only one provided at rear of basketball stadium).
- Stadium floor and stadium acoustics and insulation needs to be upgraded.
- Aged and out-dated facilities.

The committee has completed engagement with the user groups as well as the general Willunga community and have received strong support for the proposed works.

The size of the facility, the available space and increased community spaces (other than sporting) being proposed provides a range of multi-use areas within the facility that can be used by a broad section of the community over and above sporting groups.

The proposed works will be staged in three packages of works and are supported by architectural designs and estimate of cost.

The business case identifies that there is currently a good current revenue stream from the clubs, rental/hire, Willunga Primary School, fundraising, donations and grants of \$214,000 annually. The committee also maintain a Future Fund which is essentially a sinking fund of a minimum \$50,000 for maintenance and capital equipment repairs.

The financial summary suggests ongoing operational costs to increase by \$12,000 per annum offset by an estimated reduction in operating cost of \$17,000, through the implementation of energy and water initiatives, reduced kitchen equipment hire and reduced maintenance costs associated with aged infrastructure.

The business case also suggests potential additional income of \$95,000 through additional hiring of the facilities, additional spaces for hire and the attraction of additional major events.

This suggests that undertaking the proposed works will increase profit of the facility by \$100,000 per annum.

9.4 Representation Review 2017- proposal for final phase of consultation

This is a regular or standard report.

Manager:	Desma Morris, Manager Governance
Report Author:	Therese Brunotte, Senior Governance Officer
Contact Number:	8301 7228
Attachments:	1. Draft Representation Review Proposal Report 2017 (75 pages) 2. Draft feedback form and promotional flyer (2 pages)

1. Purpose

The report provides the draft Representation Review Proposal Report 2017 document, that will be the subject of the second phase of public consultation, for Council consideration and adoption.

2. Recommendation

That the draft Representation Review Proposal Report 2017, included as attachment 1 to the agenda report, be approved for public consultation.

3. Background

A Representation Review is held to examine all aspects of a Council's composition and ward structure. It is a formal process that is closely regulated by the *Local Government Act 1999* (Act) and is required to be conducted at least every eight years.

In accordance with the Act a Representation Options Paper was developed for the first phase of community consultation which outlined the issues to be considered as part of the review and provided information about the advantages and disadvantages of those options.

At the conclusion of the six week consultation period we had received 197 submissions from the public and these were considered at the Special Council meeting on 4 October where it was resolved in part:

'2. That Council determine the proposal to be developed for the second phase of consultation be:

5 wards / 3 elected members per ward structure with the names of the wards to be determined and popularly elected mayor.'

At Council's meeting of 18 October 2016 the resolution of 4 October 2016 was rescinded and the following was resolved:

2. That Council determine the proposal to be developed for the second phase of consultation be:

6 wards / 2 elected members per ward structure with the names of the wards to be determined and popularly elected mayor.'

The draft Representation Review 2016 Proposal developed from the resolution of 18 October 2016 was considered at the Council meeting of 8 November 2016, and again at the Council meeting of 29 November 2016 (adjourned from 8 November). Council resolved not to go ahead with the Representation Review 2016 Proposal at this stage and resolved the following action:

2. *That Council conduct a further three weeks of consultation to determine the proposal to be developed for the second phase of consultation from the following two options:*

6 wards / 2 elected members per ward structure with the names of the wards to be determined and popularly elected mayor.

and

5 wards / 3 elected members per ward structure with the names of the wards to be determined and popularly elected mayor.

At the conclusion of the supplementary three week consultation period we had received 850 submissions from the public and these were considered at the Council meeting on 21 March 2017 where it was resolved in part:

2. *That Council determine the proposal to be developed for the final phase of consultation, as set out in the Submissions Report (attachment 1 to the agenda report) be:*
 - a) *Option 1: Six (6) wards with two (2) councillors in each ward, a total of 12 councillors, favoured by approximately 72% of respondents*
3. *That a further report be provided to the Council which includes the proposal document that will be the subject of the final phase of consultation in accordance with Section 12 (9) of the Local Government Act 1999.*

The draft Representation Review Proposal Report 2017 document resulting from the resolution of 21 March 2017 is provided as attachment 1 to this report.

4. Financial Implications

Funding of \$50,000 for consultant fees and advertising has been allocated in the budget for 2016-17 financial year. Additional costs have been incurred as a result of the supplementary work required outside of the consultant's original project brief.

5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Legislative Compliance Section 12(19) of the <i>Local Government Act 1999</i> allows for a fine to be imposed (maximum of \$2,500) if a council fails to	The Electoral Commissioner has been formally advised in writing of the steps Council has taken to date on the Elector Representation Review and Council's decision to consult on a supplementary options paper. Council requested that a supplementary options paper be prepared for an additional round of community consultation as there was no definitive

<p>complete a review within the time specified by the State Electoral Commission. In addition Section 12(20) affords the Electoral Commissioner the power to give effect to a proposal that could have been carried into effect by the Council should the specified deadlines not be met. This effectively means that another party (such as the Minister) has the power to make the decision on the future composition of the City of Onkaparinga that would apply for the 2018 election cycle.</p>	<p>support for either of the two options preferred by Council:</p> <ul style="list-style-type: none"> • six wards/two councillors per ward – total of 12 ward councillors <p>or</p> <ul style="list-style-type: none"> • or five wards/three councillors per ward –total of 15 ward councillors. <p>Council considered that it was important and prudent to further consult with the local community regarding the future composition and structure of Council, with the view to ascertaining the level of community support for the options being considered by Council.</p>
<p>If statutory requirements are not met certification by the electoral commissioner of Council's final proposal may be put at risk.</p>	<p>Continue to ensure legislative requirements are met, such as:</p> <ul style="list-style-type: none"> • Proper consideration of representation principles and matters outlined in the <i>Local Government Act 1999</i>. • Preparation of a Representation Options Paper and Representation Review Proposal Report. • Timely placement of public notices; and • Adhering to public consultation timeline requirements.

Opportunity	
Identify	Maximising the opportunity
<p>Promote community confidence in Council's awareness of the importance of fair and equitable community representation.</p>	<p>Undertaking a comprehensive review taking into account principles set out in the <i>Local Government Act 1999</i> in particular:</p> <ul style="list-style-type: none"> • Changes should benefit ratepayers • Arrangement should reflect communities of interest, values and aspirations, and avoid significant dislocations within the community. • Community members should be able to

	<p>participate effectively in decisions about local matters.</p> <p>Other matters taken into consideration are:</p> <ul style="list-style-type: none"> • There is an appropriate level of elector representation within the wards and across the council area • That there are sufficient elected members available to manage the affairs of Council • A diversity in members experience, expertise, opinions and backgrounds is maintained, where possible • A reduction in numbers will result in cost savings • A reduction in numbers could serve to expedite the decision making process in Council.
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6. Additional information

Following adoption of the draft Representation Review Proposal Report 2017, it will then be the subject of a final three week consultation process which is proposed to occur from 8 to 29 May 2017.

The following community engagement actions will be implemented in order to distribute the Representation Review Proposal Report 2017 and encourage community feedback. Those actions included:

- Public notices in the Government Gazette and Messenger Newspapers
- Information provided via Onkaparinga News and standalone advertisements in Messenger Newspapers
- Notice to community groups, community forums, resident groups, boards of community centres and business associations
- Web site
- Facebook and twitter
- On-hold messages
- Community Centres/Libraries/Council office posters
- Poster and feedback forms made available at Clarendon and Kangarilla post offices
- Roadside banners in five key locations throughout the city
- Resident E-panel
- Copies of the Representation Review Proposal Report 2017 and feedback form available online or in hard copy at all our council offices
- Representation Review Proposal Report 2017 and feedback form available to elected members for promotion and distribution within their communities.

Draft copies of the feedback form and promotional flyer are provided at attachments 2.

Next Steps

In accordance with Section 12(9) of the *Local Government Act 1999* following the consultation period, members of the public who have provided a submission will be invited to address a Special Council meeting proposed for 27 June 2017, either in person or by a representative, in support of their submission.

Taking written and verbal submissions into consideration, Council is then required to make a decision about the future elector representation for the City of Onkaparinga and a report will then be prepared for the Electoral Commission for consideration and certification.

Ward Identification

In the final approval of the Representation Review Proposal Report 2017 and the report to the Electoral Commission the wards in the new structure need to be named.

In the initial six week consultation period undertaken in August/September 2016 submissions were received from the public on suggestions for ward names. These suggestions will be collated and provided to members for information prior to the Special Council meeting of 27 June 2017. It is proposed that the Special Council meeting be suspended and an EM Session held for Council to consider the proposed ward names.

ELECTOR REPRESENTATION REVIEW • MARCH 2017

Proposal Report



Prepared for the City of Onkaparinga by C L Rowe and Associates Pty Ltd, March 2017 (Version 1)

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CITY OF ONKAPARINGA ELECTOR REPRESENTATION REVIEW • PROPOSAL REPORT 2017

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1. Introduction

Section 12(4) of the *Local Government Act 1999* (the Act) requires each Council to undertake a review of all aspects of its composition and the division (or potential division) of the Council area into wards with the view to determining whether the local community will benefit from an alteration to Council's composition and/or structure.

The City of Onkaparinga last completed an "elector representation review" in September 2009 and is now required to undertake and complete another review by April 2017, in accordance with the provisions of the *Local Government (General) Regulations 1999*, so as to ensure fair and equitable representation of all electors prior to the 2018 Local Government elections.

This report has been prepared in accordance with the requirements of Section 12 (8a) of the Act. It:

- provides information on the public consultation undertaken to date by Council and Council's response to the issues raised within the submissions received;
- sets out the proposal that Council considers should be carried into effect; and
- presents an analysis of how Council's proposal relates to the relevant provisions and principles of the Act.

The key issues that need to be addressed during the review include:

- the principal member of Council, more specifically whether it should be a mayor elected by the community or a chairperson selected by (and from amongst) the elected members;
- the composition of Council, including the number of elected members required to provide fair and adequate representation to the community and the need for area councillors in addition to ward councillors (where the Council area is to be divided into wards);
- the division of the Council area into wards or the abolition of wards; and
- if wards are to be retained, the level of ward representation within, and the names of, any future proposed wards.

2. Background

Council currently comprises an elected mayor and 20 ward councillors; and the Council area is divided into five wards, with each of the wards being represented by four ward councillors (refer Map 1). This structure, which was adopted by Council during the elector representation review which was undertaken in 2008-2009, came into effect at the 2010 Local Government elections.

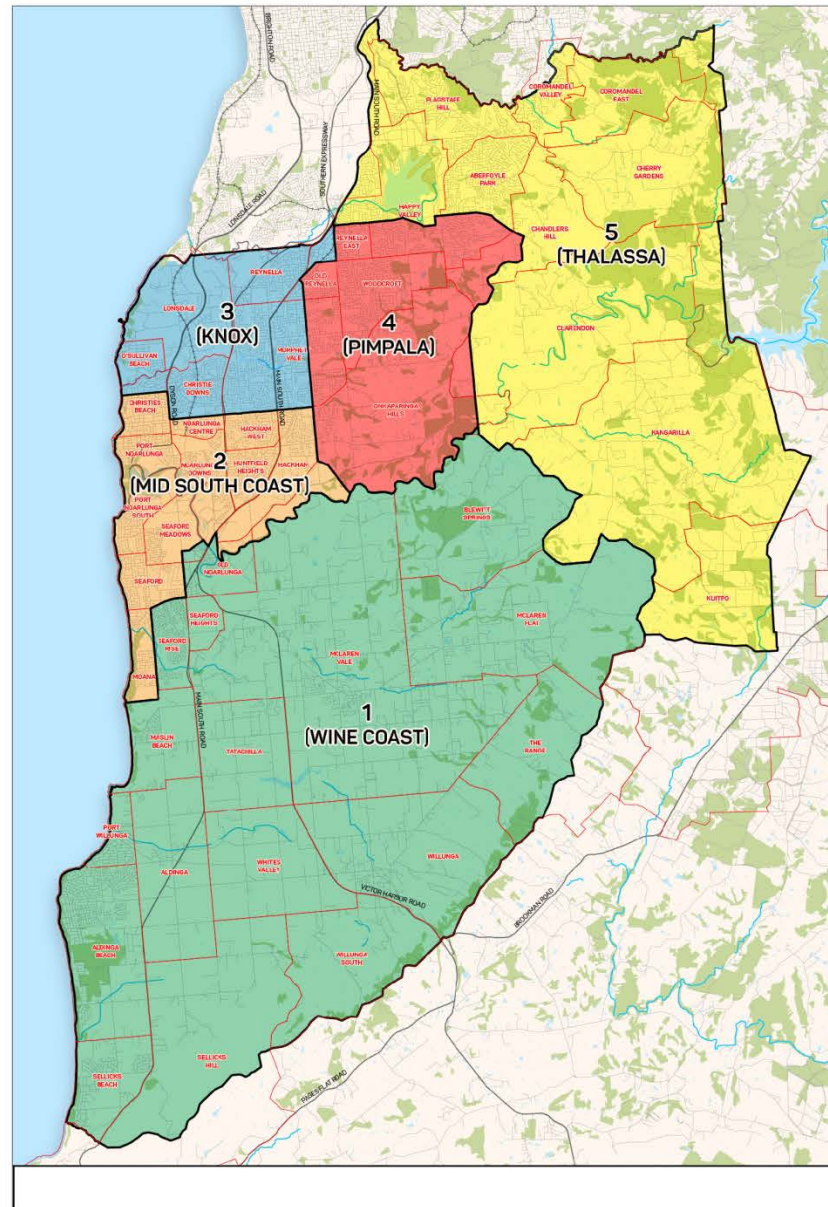
Table 1 provides data pertaining to the number of electors within each of the current wards and demonstrates the variance between the ward elector ratios and the elector ratio for the whole of the City.

Table 1: Elector data per ward and variance to quota

Ward	Councillors	H of A Roll	Council Roll	Electors	Ratio	% Variance
Wine Coast	4	23,155	69	23,224	1:5,806	- 3.1
Mid South Coast	4	25,301	17	25,318	1:6,330	+ 5.6
Knox	4	22,997	14	23,011	1:5,753	- 4.0
Pimpala	4	23,942	7	23,949	1:5,987	- 0.1
Thalassa	4	24,368	15	24,383	1:6,096	+ 1.7
Total	20	119,763	122	119,885		
Average					1:5,994	

Source: Electoral Commission SA (September 2016)

Map 1: Current ward structure



3. Review to date

Council commenced its elector representation review in March 2016 and completed the initial six week public consultation period on Friday 16 September 2016. One hundred and ninety-seven individual submissions were received, with the majority of respondents favouring the retention of an elected mayor and a ward structure, but preferred a reduction in the number of elected members. Further information regarding the public consultation stages of the review process has been provided hereinafter (refer 4. Public Consultation, page 6).

At a special meeting held on the 4 October 2016 Council resolved (nine votes for/eight votes against, with three members being absent) as follows.

1. *That Council note the submissions provided by members of the public in response to the first phase of consultation of the Representation Review 2016 which are summarised in attachment A to the Submissions Report (attachment 1 to the agenda report).*
2. *That Council determine the proposal to be developed for the second phase of consultation be: 5 wards / 3 elected members per ward structure with the names of the wards to be determined and popularly elected mayor.*
3. *That a further report be provided to the Council at the meeting to be held on 8 November 2016 which includes the proposal document that will be the subject of the second phase of consultation in accordance with Section 12 (9) of the Local Government Act 1999.*

At its meeting on the 18 October 2016, Council formally resolved to rescind the resolution made on the 4 October 2016. This vote of the elected members was initially tied (nine votes for/nine votes against, with two members being absent), however, the motion was carried on the casting vote of the Mayor. At the same meeting Council resolved as follows.

1. *That Council note the submissions provided by members of the public in response to the first phase of consultation of the Representation Review 2016 which are summarised in attachment A to the Submissions Report (attachment 1 to the agenda report).*
2. *That Council determine the proposal to be developed for the second phase of consultation be: 6 wards / 2 elected members per ward structure with the names of the wards to be determined and popularly elected mayor.*
3. *That a further report be provided to the Council at the meeting to be held on 8 November 2016 which includes the proposal document that will be the subject of the second phase of consultation in accordance with Section 12 (9) of the Local Government Act 1999.*

The elector representation review was listed for further discussion at the Council meeting held on the 8 November 2016; however, the matter was adjourned.

On the 29 November 2016 Council considered a draft of the Representation Review Report, this being a report to be presented to the community during the second of the prescribed public consultation stages of the review process. The purpose of the report is to provide information pertaining to the initial public consultation undertaken and Council's response to the issues raised; set out the proposal that Council considers should be carried into effect; and present an analysis of how Council's proposal relates to the relevant provisions and principles of the Act.

The majority of elected members were of the opinion that the document did not truly reflect the fact that there was no definitive support for either of the two options preferred by the elected members, these being six wards/two councillors per ward (i.e. a total of 12 ward councillors) and five wards/three councillors per ward (i.e. a total of 15 ward councillors). The elected members also considered that it was important and prudent to further engage and consult with the local community over the issue of the future composition and structure of Council, with the view to ascertaining the level of community support for the options being considered by Council. Accordingly, a motion to endorse the draft Representation Review Report for public consultation was lost (nine votes for/11 votes against). Further, a motion to rescind the aforementioned motion of the 18 October 2016 was carried (eleven votes for/seven votes against, with two members being absent); and the following alternative motion was carried (11 votes for/seven votes against, with two members being absent).

- 1. That Council note the submissions provided by members of the public in response to the first phase of consultation of the Representation Review 2016 which are summarised in attachment A to the Submissions Report (attachment 1 to the 8 November 2016 agenda report).*
- 2. That Council conduct a further three weeks of consultation to determine the proposal to be developed for the second phase of consultation from the following two options:*
 - six wards / two elected members per ward structure with the names of the wards to be determined and popularly elected mayor*
 - five wards / three elected members per ward structure with the names of the wards to be determined and popularly elected mayor.*

In accordance with the Council decision of the 29 November 2016 a Supplementary Options Paper was prepared which provided details of the two ward structure options which Council was considering as an alternative to the current ward structure. Public consultation was undertaken during the period 8 February 2017 to 3 March 2017; and the members of the local community were specifically requested to indicate their preference for either of the ward structure options presented by Council. At the completion of the consultation 850 submissions had been received.

At its meeting on the 21 March 2017, Council considered a report relating to the recent public consultation and the submissions received. Council resolved (11 votes for/eight votes against, with one member being absent) to note the submissions received; and to proceed to the next consultation stage of the review process with the view to seeking the opinions and comments of the community in respect to the proposal that the future Council of the City of Onkaparinga comprise an elected mayor; 12 ward councillors; and a new six ward structure (with each proposed ward being represented by two councillors).

4. Public consultation

4.1 Initial consultation

The initial public consultation stage of the review commenced on Thursday 4 August 2016 with the publishing of a public notice in the Southern Times Messenger newspapers and the Government Gazette. In addition, the public consultation process included:

- information provided via the Onkaparinga News (fortnightly column) and advertisements published in the Southern Times Messenger newspapers on the 8, 17 and 31 August
- an email/mail-out to community groups, community forums, resident groups, boards of community centres and business associations on the 8 August 2016
- a posting on Council's web site on the 4 August 2016
- postings on facebook and twitter on the 8 August 2016
- "on-hold" message messages on Council's telephone system commencing 8 August 2016
- the display of posters at Council community centres, libraries and offices from the 11 August
- the provision of copies of the Representation Options Paper and feedback form online and in hard copy at all council offices from the 4 August 2016
- the display of roadside banners in four key locations throughout the council area.

At the expiration of the public consultation period (i.e. close of business on Friday 16 September 2016) Council had received 197 submissions.

A summary of the submissions received may be viewed (upon request) at the Council offices.

Council considered the receipt of 197 submissions to be a reasonable community response, given that it received only 22 submissions at the same stage of the previous elector representation review which was conducted in 2009. Whilst Council was aware that 197 submissions received represented a very small portion of the total number of residents and/or eligible electors within the Council area, it believed that the responses provided a useful insight in respect to several specific issues being addressed by the current representation review.

The following tables provide details of the support demonstrated by the community for the various composition and ward structure options.

Table 2: Preferred principal member

Preferred principal member	No. of respondents
Mayor (selected by the community)	152
Chairperson (selected by councillors)	38
No response	7
Total	197

Table 3: Wards/no wards

Wards/no wards	No. of respondents
Wards	160
No Wards	31
No response	6
Total	197

Table 4: Preferred number of councillors

Preferred no. of members	No. of respondents
24	1
20	32
18	5
16	7
15	22
15 or 16	1
15 or 18	1
12	80
11	2
10 – 15	1
10	26
9	3
8	2
7	2
6	2
5	1
4	1
X	1
No response	7
Total	197

Table 5: Preferred number of wards

Preferred No. of Wards	No. of Respondents
2	2
3	5
4	46
5	62
5/6	2
6	28
8	4
10	1
12	1
20	1
No preference	8
Total	160

Council considered the submissions at a special meeting convened on the 4 October 2016.

4.2 Second consultation

The second round of public consultation was an initiative of Council and was additional to the requirements of the *Local Government Act*. It was conducted specifically to solicit the comments and opinions of the local community regarding two possible ward structure options which were being considered by Council as alternatives to the existing ward structure. This consultation commenced on Wednesday 8 February 2017 with the publishing of public notices in the Southern Times Messenger newspaper; and this was followed by the publishing of a notice in the Government Gazette on Thursday 9 February 2017.

In addition, the public consultation process included:

- information provided via the Onkaparinga News (fortnightly column) and advertisements published in the Southern Times Messenger newspaper
- an email/mail-out to community groups, community forums, resident groups, boards of community centres and business associations
- postings on Council's web site, Facebook and twitter
- "on-hold" messages on Council's telephone system
- the display of posters at Council community centres, libraries and offices

- the display of posters and the provision of feedback forms at the Clarendon and Kangarilla post offices
- consultation with the Onkaparinga Resident E Panel
- the provision of copies of the Representation Supplementary Options Paper and feedback form online and in hard copy at the Noarlunga, Aberfoyle Park, Willunga and Woodcroft council offices
- the display of roadside banners in five key locations throughout the Council area
- copies of the Representation Supplementary Options Paper and feedback forms being made available to the elected members for promotion and distribution amongst the local communities.

The feedback form specifically requested the respondent to identify their preference for either Option A (i.e. six wards with two councillors in each ward, a total of 12 councillors) or Option B (five wards with three councillors in each ward, a total of 15 councillors). The form also encouraged potential respondents to view the "Representation Supplementary Options Paper" prior to making a submission; and afforded the opportunity for respondents to provide "additional relevant comments".

At the expiration of the public consultation period (i.e. close of business on Friday 3 March 2017) council had received 850 submissions. A summary of the submissions received may be viewed (upon request) at the council offices.

Council considers the receipt of 850 submissions to be an excellent response from the community and a demonstration that the community is both interested and engaged in the review process.

The following table provides details of the support demonstrated by the community for the various composition/ward structure options.

Table 6: Preferred ward structure option.

Preferred Option	No. of Respondents
Six wards/12 councillors (Option A)	562
Five wards/15 councillors (Option B)	216
Duplicate/multiple submissions from individuals	37
No preference, comments only	35
Total	850

Of the 850, 76 were received from a total of 31 respondents who provided two or more identical submissions. This being the case, 37 submissions were deemed to be invalid, 19 of which favoured Option A whilst 18 favoured Option B.

In addition, 35 submissions were received from persons who did not indicate a preference for either of the proposed ward structure options, but took the opportunity to express comments on a range of issues pertaining to the review, none of which were considered to be particularly relevant or helpful at this stage of the review process.

As a result of the aforementioned, it was determined that 778 of the submissions received responded directly to the issue at hand and, as such, provided a clear indication of the preference of the respondents. Of these submissions, 72.2 per cent preferred Option A (six wards/12 councillors), whilst the remaining 27.7 per cent preferred Option B (five wards/15 councillors).

5. Proposal

Having duly considered all relevant provisions of the *Local Government Act 1999*, the information and alternatives contained within the Representation Options Paper and the matters raised in the 1,047 submissions received to date from the local community, Council proposes the following in respect to its future composition and structure.

- The principal member of Council continue to be a mayor, elected by the community.
- The Council area continue to be divided into wards.
- The Council area be divided into six wards, as described hereinafter and depicted as Map 2.
- The future elected body of Council comprise 12 ward councillors.
- The identification of the proposed wards be determined by Council.

The proposed ward structure comprises six wards (refer Map 2), with each of the proposed wards being represented by two councillors.

The proposed wards are described as follows.

Ward 1: Comprising the suburbs of Reynella, Lonsdale, O'Sullivan Beach, Christies Beach, Christie Downs, Noarlunga Centre, Port Noarlunga, Noarlunga Downs, Port Noarlunga South and Seaford Meadows.

Ward 2: Comprising the suburbs of Old Reynella and Morphett Vale.

Ward 3: Comprising the suburbs of Woodcroft, Reynella East, Happy Valley, O'Halloran Hill and Darlington.

Ward 4: Comprising the suburbs of Flagstaff Hill, Coromandel Valley, Coromandel East, Ironbank, Cherry Gardens, Aberfoyle Park, Chandlers Hill, Clarendon and Dorset Vale.

Ward 5: Comprising the suburbs of Kangarilla, Kuitpo, Onkaparinga Hills, Hackham West, Huntfield Heights, Hackham, Blewitt Springs, Old Noarlunga, Seaford Heights, McLaren Vale, McLaren Flat, The Range, Tatachilla, Willunga, Willunga South, Whites Valley and Sellicks Hill; and part of the suburb of Aldinga to the east of Main South Road.

Ward 6: Comprising the suburbs of Seaford, Seaford Rise, Moana, Maslin Beach, Port Willunga, Aldinga Beach and Sellicks Beach; and part of the suburb of Aldinga to the west of Main South Road.

Table 7 provides data pertaining to the number of electors within each of the proposed wards, and demonstrates the variance between the elector ratios within the proposed wards and the current elector ratio for the City. The data indicates that the elector ratios within all of the proposed wards lay comfortably within the specified quota tolerance limits and, as such, all of the proposed wards can sustain reasonable future fluctuations in elector numbers.

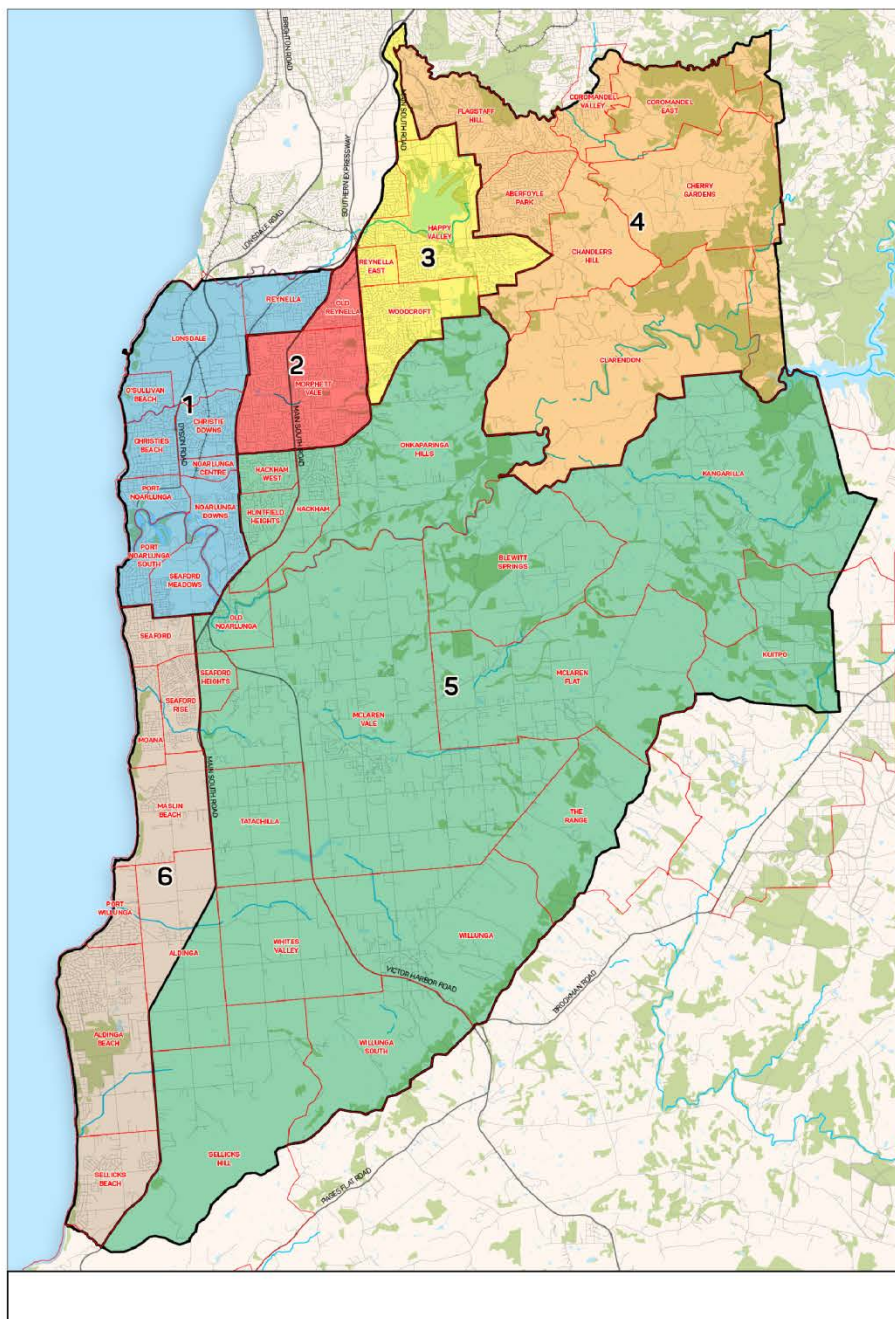
Table 7: Proposed ward structure – elector data per proposed wards

Ward	Councillors	Electors	Ratio	% Variance
Ward 1	2	21,343	1:10,672	+ 6.82
Ward 2	2	19,393	1:9,697	- 2.94
Ward 3	2	20,164	1:10,082	+ 0.92
Ward 4	2	19,769	1:9,885	- 1.06
Ward 5	2	19,027	1:9,514	- 4.77
Ward 6	2	20,189	1:10,095	+ 1.04
Total	12	119,885		
Average			1:9,990	

Source: Electoral Commission SA (September 2016)

Reasons for Council's decision, together with an analysis of compliance with the relevant provisions and requirements of the *Local Government Act 1999*, are provided hereinafter under key issue headings.

Map 2: Proposed ward structure



6. Proposal rationale

6.1 Principal member

The principal member of Council has always been an elected mayor, and Council is proposing to retain this arrangement.

Of the 190 submissions which addressed the specific issue of the principal member during the initial consultation stage of the review, 152 (80 per cent) favoured the retention of an elected mayor, whilst the remaining 38 (20 per cent) supported a change to a chairperson. Further, all of the valid submissions received during the second round of consultation related to options which incorporated an elected mayor as Council's principal member.

Generally:

- a mayor elected by the community is in accord with a fundamental principle of democracy – choice
- the election of a mayor affords all eligible members of the community the opportunity to express faith in a candidate, should they choose to do so, and provides Council with an identifiable principal member who is directly accountable to the community
- the office of mayor has served the City of Onkaparinga well over the years
- little practical benefit will likely be achieved by changing to a chairperson at this time
- the retention of an elected mayor as the principal member is consistent with the structure of all other metropolitan Adelaide councils
- an elected mayor brings stability and continuity to the Council, given the four year term of office
- the retention of an elected mayor is consistent with the opinions expressed by the majority of respondents during the initial public consultation.

Whilst there was some support expressed by the community for change to a chairperson, the introduction of a chairperson will provide only a few benefits, including a likely reduction in the number of elected members (with associated cost savings); flexibility in the tenure of the principal member; the opportunity for a number of elected members to gain experience as the principal member during the four year term of the Council (and to bring their particular skill set and opinions to the position); and avoidance of the potential loss of high calibre candidates through the mayoral election process. On the downside, a chairperson is chosen by the elected members, thereby depriving all of the eligible electors within the City of Onkaparinga the opportunity to vote for the principal member of Council.

Finally, any proposal to have a chairperson rather than an elected mayor cannot progress unless or until a poll of the community has been conducted in accordance with the requirements of Section 12 (11a-d) of the *Local Government Act 1999* and the result of the poll clearly supports the proposed change.

Given that the City of Onkaparinga has traditionally had an elected mayor as its principal member; nothing extraordinary has occurred that warrants a change to the way that the principal member is determined; and a mayor is democratically elected by the community as its principal representative (and is therefore accountable to the community), it is considered that there is no need for change at this time.

6.2 Wards/no wards

The City of Onkaparinga has always been divided into wards and, of the 191 submissions which addressed this issue during the initial public consultation stage, 160 (83 per cent) favoured the retention of a ward structure. Council agrees with the sentiments expressed by the community.

Wards:

- guarantee direct representation of all areas and communities within the Council area
- provide recognisable lines of communication with Council through the ward councillors
- ensure local interests and/or issues are not overlooked in favour of the bigger "City-wide" picture.

In addition, ward councillors can have an affiliation with the community within their ward and can develop an understanding of the issues and/or concerns of the local residents. Furthermore, the existing ward councillors deliberate and make decisions on the basis of achieving the best outcomes for both their ward and the Council area as a whole.

The "no wards" alternative affords electors the opportunity to vote for all of the vacant positions on Council; allows for the most supported candidates from across the Council area to be elected; and enables the elected members to be free of parochial ward attitudes. Notwithstanding this, the "no wards" alternative:

- does not guarantee direct representation of all communities across the Council area
- may make it easier for single interest candidates and/or groups to gain support (than does the existing ward based system)
- has the potential to make the task and expense of contesting council-wide elections difficult and excessive
- has the potential to increase the cost of conducting elections and supplementary elections, given that all contested elections must be conducted on a council-wide basis.

Council believes that there are sound arguments to support the retention of a ward structure, and that the community has already demonstrated significant support for the division of the Council area into six wards (with two ward councillors representing each ward), as is now being proposed by Council.

6.3 Proposed ward structure

When developing the preferred ward structure, a number of factors were taken into account, including the character and topography of the area; the likely impacts upon existing "communities of interest"; the preferred level of ward representation and the total number of elected members; future anticipated population/elector growth; the need for an equitable distribution of electors between wards; and the requirement that the elector ratios within all of the proposed wards will have to lay with the specified quota tolerance limits.

Council proposes to introduce a new six ward structure, as depicted in Map 1 which:

- is relatively simple in configuration
- is reasonably well balanced in regards to the distribution of electors between the proposed wards (refer Table 7)
- exhibits elector ratios within each of the proposed wards which lay comfortably within the specified quota tolerance limits and, as such, all of the proposed wards are capable of sustaining reasonable fluctuations in elector numbers
- has a consistent level of representation across all of the proposed wards
- proposes wards which incorporate whole suburbs and areas of perceived common character, and therefore serve to preserve existing "communities of interest".

Further, all of the proposed ward boundaries are considered to be appropriate and acceptable, given that they primarily align with long established suburb boundaries.

6.4 Area Councillors (in addition to ward councillors)

The *Local Government Act* indicates that councillors can be elected as a representative of a ward, or alternatively, to represent the Council area as a whole (whether or not the Council area is divided into wards).

Ward councillors generally consider themselves to represent not only their ward, but the Council area as a whole. This seemingly negates the need for area councillors in addition to ward councillors, an assertion which is seemingly supported by the fact that only the City of Adelaide has a ward structure which incorporates two levels of representation. Further, it is noted that under such an arrangement area councillors hold no greater status than a ward councillor, have no greater responsibilities than a ward councillor, and need not comply with any extraordinary or additional eligibility requirements.

In addition, any contested election (and/or supplementary election) for area councillors must be conducted across the whole of the Council area, at a significant cost to Council.

Given the aforementioned, it is considered that area councillors (in addition to ward councillors) are an unwarranted, unnecessary and potentially costly additional tier of representation.

6.5 Ward identification

Wards can be identified using numbers, alphabetical letters, direction or geographical references place or locality names; and/or names of European and/or Aboriginal heritage/cultural significance.

Of the submissions received, there was considerable support for the retention of the current names and/or the use of Kurna names. Other suggestions included suburbs; names of heritage significance and local pioneers; Douglas, McLaren, Dyson and Morphett; Tangari; southern, central, northern and coastal; north, south, east and west; local geographical location/features; Sellicks/Aldinga; major centres; and the names of long serving local volunteers and/or previous mayors/elected members.

6.6 Number of councillors

The City of Onkaparinga is the second largest Council in the nation, in terms of elected members. It is also one of the larger Councils in respect to elector numbers.

Council is proposing to reduce the number of councillors from the current 20 to 12. Whilst this was not a unanimous decision of the elected members, Council received a clear indication of support for the proposal from the community during the second of the public consultation stages, when 562 or 72.24 per cent of the respondents favoured the proposed reduction.

In making its decision Council was aware that the provisions of Sections 26 and 33 of the *Local Government Act* stipulate the need to ensure adequate and fair representation while at the same time avoiding over-representation in comparison to other councils of a similar size and type (at least in the longer term); and the provisions of Section 12(6) require a Council constituted of more than 12 members to examine the question of whether the number of elected members should be reduced.

Table 8 indicates that, of the larger metropolitan councils, the City of Onkaparinga currently has the highest number of elected members and electors; covers the largest area; and has the second highest elector ratio.

Table 8: Elector data and representation (metropolitan councils with the largest elector numbers)

Council	Councillors	Electors	Ratio
Playford (346km ²)	15	57,890	1:3,859
Port Adelaide Enfield (97km ²)	17	81,654	1:4,803
Charles Sturt (52.1km ²)	16	82,239	1:5,140
Marion (55.5km ²)	12	63,622	1:5,302
Salisbury (158.1km ²)	16	92,386	1:5,774
Onkaparinga (518.4km²)	20	119,885	1:5,995
Tea Tree Gully (95.2km ²)	12	72,850	1:6,071

Source: Electoral Commission SA (September 2016)

Table 9 demonstrates the difference in the levels of representation and elector ratios between the City of Onkaparinga and various interstate councils which are of a similar size (in terms of elector numbers). It indicates that the interstate councils have significantly fewer elected members and, as a consequence, their elector ratios are nearly twice that of the elector ratio currently exhibited by the City of Onkaparinga. It should be noted that the difficulty in comparing the elector arrangements of Council with those of interstate councils is that, despite the similarities elector numbers, the internal structures of the interstate councils and the levels of supported afforded the interstate elected members are unknown.

Table 9: Elector data and representation (various interstate councils with similar numbers)

Council	Councillors	Electors	Ratio
Onkaparinga (518km²)	20	119,885	1:5,995
Hills Shire (NSW - 401km ²)	12	120,003	1:10,000
Bankstown (NSW - 77km ²)	12	122,568	1:10,214
Wyndham (Vic - 542km ²)	11	114,376	1:10,398
Hume (Vic - 503km ²)	11	115,038	1:10,458
Whittlesea (Vic - 490km ²)	11	116,548	1:10,595
Whitehorse (Vic - 64km ²)	10	112,490	1:11,249
Gosford (NSW - 1,029km ²)	10	119,887	1:11,989
Boroondara (Vic - 60km ²)	10	122,821	1:12,282
Kingston (Vic - 91km ²)	9	112,137	1:12,460
Knox (Vic - 114km ²)	9	113,783	1:12,643

The proposed reduction in the number of councillors will result in an elector ratio (i.e. the average number of electors represented by a councillor) increasing to approximately 1:9,990. This will be the highest elector ratio in Local Government in South Australia.

When determining the appropriate number of councillors required to provide fair and adequate representation, care must be taken to ensure that:

- sufficient elected members will be available to manage the affairs of Council;

- the elected members' workloads will not become excessive
- there is an appropriate level of elector representation across the Council area
- a diversity in members' skill sets, experience, expertise, opinions and backgrounds is maintained (where possible) to ensure robust discussion amongst the elected members
- adequate lines of communication will exist between Council and the ever growing local community.

In addition, the following should be taken into account.

A reduction in the number of elected members will result in considerable cost savings to Council and the community. For example, the current base allowance for a councillor is \$22,008 per annum per councillor. The proposed reduction to twelve councillors will save a minimum of \$176,064 per annum in members' allowance alone, with the resulting savings being available for redirection to community projects and/or programs.

In addition, a reduction in the number of elected members may also serve to expedite the decision making process in Council, given the potential for fewer participants in discussions. Fewer elected members should not detrimentally impact upon the decision making processes and/or opinions expressed during discussions undertaken in Chamber, but rather may simply reduce the incidence whereby similar views and/or comments are expressed.

Further, all indicators suggest that there may be a reasonable increase in the population (and therefore elector numbers) across the Council area in the foreseeable future. This could potentially have some impact upon the future workloads of the elected members which could, in turn, impact upon the quality of representation provided to the community by the elected members. The potential impact cannot be quantified at this time, however, it is likely that the future elected members (and Council as a whole) will have to be efficient and effective, and will likely have to adapt to meet the demands and needs of, a growing community.

Finally, Council is aware that the proposed reduction in the number of elected members will comply with the perceived intent of Section 12(6)(a) of the Act which requires councils constituted of more than 12 members to examine the question of whether the number of elected members should be reduced.

Given all of the aforementioned, the proposed reduction from 20 to 12 councillors is justifiable. Whilst Council believes that it is important to maintain the quality of representation that has long been experienced and expected by the local community, it is also aware of its responsibilities in respect to fiscal management and constraint, representation of the local community and the efficient and effective provision of a range of services, programs and projects to the benefit of the community. It is considered that a Council comprising an elected mayor and 12 ward councillors should be able to perform the roles required of an elected representative of the community and meet the responsibilities of Council, as well as provide fair and adequate representation to the community. However, should the demands of a growing community become excessive; the provisions of the Local Government Act afford Council the ability to initiate a review of its composition and structure at any time.

7. Legislative requirements

The provisions of Sections 26(1)(c) and 33(1) of the *Local Government Act 1999* require Council take into account, as far as practicable, the following when developing a proposal that relates to its composition and structure.

7.1 Quota

Section 33(2) of the *Local Government Act 1999* states:

"A proposal that relates to the formation or alteration of wards of a council must also observe the principle that the number of electors represented by a councillor must not, as at the relevant date (assuming that the proposal were in operation), vary from the ward quota by more than 10 per cent..."

According to the provisions of Section 33(2a)(b), ward quota is determined to be:

"the number of electors for the area (as at the relevant date) divided by the number of councillors for the area who represent wards (assuming that the proposal were in operation and ignoring any fractions resulting from the division)."

Table 7 (page 13) indicates that the elector ratios in each of the proposed wards lay comfortably within the specified quota tolerance limits.

7.2 Communities of interest and population

The Act speaks of the desirability of reflecting communities of interest of an economic, social, regional or other kind.

"Communities of interest" have previously been defined as "aspects of the physical, economic and social systems which are central to the interactions of communities in their living environment", and are generally identified by considering factors relevant thereto, including neighbourhood communities; history and heritage communities; sporting facilities; community support services; recreation and leisure communities; retail and shopping centres; work communities; industrial and economic development clusters; and environmental and geographic interests.

There are numerous communities of interest within the Council area, including but not limited to the fifty-two long-established suburbs (or part suburbs). When developing the proposed ward structure, care was taken to ensure that, where possible, identified land use precincts were maintained in their entirety within the bounds of a ward, taking into account the features of the landscape and/or urban development. In order to achieve this, Council aimed to maintain entire suburbs within the proposed wards (where possible).

7.3 Topography

The City of Onkaparinga is approximately 518km² in area and exhibits varying topographic and geographic areas and features. The Council area incorporates thirty-one kilometres of coastline, large rural areas to the east and south, watercourses, areas of hilly terrain and considerable urban development comprising residential, industrial and commercial land uses. In addition, the Council

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area exhibits a long established and extensive road network and is dissected by the Adelaide - Seaford railway line.

Despite the above, the topography of the City should have little or no impact upon Council's proposal, given that the proposed ward structure has been developed with the view to maintaining entire "communities of interest" (suburbs) within the bounds of the proposed wards.

7.4 Feasibility of communication

The mayor and twelve ward councillors can provide adequate lines of communication between Council and the community, given the relatively compact nature of the urban development within the Council area. Representation of the communities and electors residing in the large rural area may be more challenging and demanding, however, the task will be known to the elected members and they will have to adjust and adapt in order to meet the demands of their constituents. Most regional councils have similar circumstances and are able to operate successfully. On-going advances in telecommunications and information technology will assist in this matter.

7.5 Demographic trends

Council is aware that there is the potential for a significant increase in elector numbers throughout the Council area in the foreseeable future, primarily as a consequence of new and/or on-going residential development. However, the extent and timing of such is difficult to determine with any certainty.

During the process of identifying its preferred future composition and structure, the following information was taken into account.

- Council is aware that intensification of residential development, residential infill, residential opportunities in and about existing centres, and the future development of existing green-field areas will serve to increase population/elector numbers throughout the Council area within the foreseeable future. Recent population forecasts prepared for Council indicate that, during the period 2016 - 2026:
 - the estimated total population within the Council area will increase by 21,668 or 12.6 per cent (i.e. from 171,512 to 193,180);
 - population growth is anticipated within all suburbs (at varying rates) with the exception of Onkaparinga Hills where a small decrease of 39 or -1.47 per cent is envisaged; and
 - the primary growth areas will likely be Seaford Heights, Aldinga Beach, Moana, Morphet Vale, Seaford Meadows, Christies Downs, Hackham, Aldinga - Willunga, Noarlunga Centre/Noarlunga Downs and Sellicks Beach.
- Population projections provided by the Department of Planning, Transport and Infrastructure (DPTI), as at February 2016, indicate that the population of the City of Onkaparinga is expected to:
 - increase by 7,120 (i.e. 171,331 - 178,451) or 4.16 per cent during the five year period 2016-2021
 - increase by a further 6,711 (i.e. 178,451 - 185,162) or 3.76 per cent during the period 2021-2026.
- According to data provided by Electoral Commission SA, the number of electors enrolled on the House of Assembly Roll within the City of Onkaparinga increased by 6,625 or 5.97 per cent (i.e. 110,967 - 117,592) during the period February 2010 - February 2016.

- According to information provided by the Australian Bureau of Statistics (2001, 2006 and 2011 Census Community Profiles – Onkaparinga (C) Local Government Area), the estimated total population of the Council area increased by 5,328 (3.7 per cent) over the period 2001 – 2006, and then increased by a further 9,841 (6.6 per cent) during the period 2006 – 2011. Overall, the population in the Council area increased by 15,169 (10.5 per cent) over the period 2001 – 2011.
- The 30 Year Plan for Greater Adelaide provides targets and key growth directions for regions. The City of Onkaparinga is located within the Southern Adelaide Region wherein the overall targets to 2038 are 82,000 additional people; 40,500 net additional dwellings; and 43,000 additional jobs. Whilst the City of Onkaparinga covers over 75 per cent of the designated Southern Adelaide Region, the Council area does contain a large area of rural land which lies outside of the "planned urban land to 2038". This being the case, but taking into account the on-going level of new and infill residential development occurring within the Council area, it is considered reasonable to conclude that at least 50 per cent of the region's anticipated growth may occur in the City of Onkaparinga.

It should be noted that the 30 Year Plan for Greater Adelaide is currently being reviewed by the State Government, and it is likely that the population and housing targets contained therein will be re-assessed and reduced.

7.6 Adequate and fair representation

For the reasons espoused earlier, it is considered that the proposed future composition of Council will provide an adequate number of elected members to manage the affairs of Council; will afford an appropriate level of elector representation; will maintain an appropriate diversity in the skill set, experience and expertise amongst the elected members; and will offer adequate lines of communication between the community and Council.

7.7 Section 26, Local Government Act 1999

Section 26(1) of the Act requires that a number of broader Principles also be taken into account during the review process. These are similar in nature to those presented under Section 33, and include:

- the desirability of avoiding significant divisions within the community
- proposed changes should, wherever practicable, benefit ratepayers
- a Council having a sufficient resource base to fulfil its functions fairly, effectively and efficiently
- a Council should reflect communities of interest of an economic, recreational, social, regional or other kind, and be consistent with community structures, values, expectations and aspirations
- residents should receive adequate and fair representation within the local government system, while over-representation in comparison with Councils of a similar size and type should be avoided (at least in the longer term).

The structure being proposed by Council is considered to comply with the cited legislative provisions, in that it will:

- incorporate sufficient elected members to undertake the various roles and responsibilities of Council
- avoids divisions within the community through the provision of a large number of wards
- have little if any detrimental impact upon the ratepayers and/or existing communities of interest
- continue to provide adequate and fair representation to all electors
- compare favourably with the composition and elector ratios of other Councils (both within South Australia and interstate) which are of a similar size (in terms of elector numbers) and type.

8. Have your say

In accordance with Section 12(9) of the *Local Government Act 1999*, interested persons are invited to make a written submission to Council in respect to this report, and more specifically the composition and structure that Council proposes to introduce on the day of the Local Government elections in 2018.

Any person who makes a written submission at this time will be afforded the opportunity to address Council or a committee thereof, either in person or by a representative, in support of their submission.

Complete the feedback form online at www.onkaparingacity/community_engagement.com or pick up a copy from a Customer Service office:

- Noarlunga Centre, Ramsay Place
- Aberfoyle Park, The Hub
- Aldinga Library, 11 Central Way, Aldinga Beach
- Willunga, St Peters Terrace
- Woodcroft Community Centre, 175 Bains Road, Morphett Vale

Submissions will be accepted until 5.00pm on Monday 29 May 2017 and should be addressed to the Chief Executive Officer, PO Box 1, Noarlunga Centre 5168 or emailed to repreview@onkaparinga.sa.gov.au

Further information regarding the elector representation review can be obtained by contacting Therese Brunotte, Senior Governance Officer, on telephone 8384 0666 or emailing repreview@onkaparinga.sa.gov.au

ATTACHMENT A
Summary of Public Submissions
Initial Consultation

Name	Comments
Fisa Thompson O'Sullivan Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to fifteen.
Phillip Tanner Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve. • Suggests Wine Coast, Mid South Coast, Wine Valley, Hillside and Lonsdale as potential ward names.
Janis Turner Tatachilla	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours four wards. • Reduce the number of councillors to twelve. • Retain Knox, Wine Coast, Thalassa and Pimpala as ward names.
Daniel Ardherm Sellicks Hill	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.
John Chenoweth	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to ten. • Retain Wine Coast, Mid South Coast and Pimpala as ward names, however, Thalassa and Knox are not relevant.
Vanessa Catterall Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to ten. • Suggests the names of former elected members, mayors and notable residents as potential ward names.
Leon Linke Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of elected councillors to fifteen.

Name	Comments
Anonymous	<ul style="list-style-type: none"> • Change to a chairperson. • Abolish wards. • Reduce the number of councillors to twelve. • Need a reasonable number of elected members so factions do not prevail.
Pamela Martin Seaford	<ul style="list-style-type: none"> • Change to a chairperson. • Abolish wards. • Reduce the number of councillors to twelve.
Lindsay Chuck Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to ten.
J Wanklin Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and the current ward names. • Reduce the number of councillors to nine. • Too many existing members, need to reduce costs.
Mr & Mrs P J Scott Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.
Peter Page Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve.
M Gent Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to twelve.
David Gill Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours the current five ward structure. • Reduce the number of councillors to fifteen.
Ivan Nikolic Seaford	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve. • Suggest (if required) current ward names be retained.

Name	Comments
Ann Smith Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to ten. • Suggests ward names (if required) should reflect suburbs (e.g. Reynella or Noarlunga). • Elected members should be residents of the city for a minimum of five years.
Roger Berry O'Sullivan Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to ten. • Ward names should be easily pronounceable, not Aboriginal names?
M Samm Seaford	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to ten. • Too many councillors.
Cate Foscett Willunga	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to twelve.
Max Rycroft Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.
Jess Sweet Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve.
Gail Pounsett Christies Beach	<ul style="list-style-type: none"> • Retain an elected mayor, wards and twenty councillors. • Favours five wards. • Suggests Seaford/Moana, Lonsdale/Reynella, Morphett Vale/Hackham and Christies Beach as potential ward names.
Jenni Mitton McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.

Name	Comments
Steven Eigen Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.
Paul Segnari Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve.
Jess Perry Happy Valley	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to fifteen.
Trish White Port Willunga	<ul style="list-style-type: none"> • Retain an elected mayor. • Reduce the number of councillors to twelve.
Ainslem Cahoun Port Noarlunga	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.
Leigh D Aldinga	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve.
Merrilyn St Aude Port Noarlunga	<ul style="list-style-type: none"> • Favoured both elected mayor and chairperson. • Favours four wards. • Reduce the number of councillors to twelve.
Martin Howells Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.
Kylea Hartley Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.

Name	Comments
A Patrick Old Noarlunga	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve. • Too many members, reduce confusion.
S Bezuidenhout Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to twelve.
Joy Forrest Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Reduce the number of councillors to sixteen. • Retain current level of representation in the existing Wine Coast Ward.
Robin Schliebs Tatachilla	<ul style="list-style-type: none"> • Change to a chairperson. • Favours four wards. • Reduce the number of councillors to twelve. • Retain current ward names.
Peter Geelen Aberfoyle Park	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours three wards. • Reduce the number of councillors to twelve. • Suggests Thalassa, Tangari and Wine Coast as potential ward names.
Cheryl Merritt Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to fifteen. • Suggest Aboriginal names as potential; ward names. • Ward councillors should reside in the ward they represent.
Brenda Weir Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor, wards and the current ward names. • Favours five wards. • Reduce the number of councillors to fifteen.

Name	Comments
Julie Taylor Willunga	<ul style="list-style-type: none"> • Retain an elected mayor, wards and the current ward names. • Favours five or six wards. • Reduce the number of councillors to fifteen or sixteen.
E & R Hearne Old Reynella	<ul style="list-style-type: none"> • Retain an elected mayor, wards and the current ward names. • Favour five wards. • Reduce the number of councillors to twelve.
Margaret Staples McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours twelve wards. • Reduce the number of councillors to twelve. • Suggests ward names should represent who or what is significant to the ward (e.g. Wine Coast or South Coast).
N Horvath Port Noarlunga South	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to fifteen.
Johanna Berkin Christies Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to fifteen. • Suggests ward names should be more representative of the area (e.g. Happy Valley, Christies/Noarlunga, Southern Districts). • Need equality in representation between wards.
Anne Dyer Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to fifteen. • Suggests wards should be named after local residents who have been long-term volunteers.
June Howard Woodcroft	<ul style="list-style-type: none"> • Retain an elected mayor, wards, the current ward names and twenty councillors. • Favours four wards.

Name	Comments
Maxine Conroy Port Noarlunga	<ul style="list-style-type: none"> • Retain an elected mayor, wards, the current ward names and twenty councillors. • Favours four wards.
Geoff Berkin Christies Beach	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Reduce the number of councillors to fifteen (three councillors per ward). • Suggests wards be named after major suburb in the ward.
Garry Fogarty Reynella	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve. • Suggests former pioneer, native and/or district names as potential ward names (Reynell, Coromandel) • Favours two councillors per ward and two aldermen each overseeing three wards.
R & K Fairburn Seaford	<ul style="list-style-type: none"> • Change to a chairperson. • Abolish wards • Reduce the number of councillors to twelve
Graham Catterall Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to ten.
Michael Gunn Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to ten.
Edgar Grozinger Seaford	<ul style="list-style-type: none"> • Change to a chairperson. • Favours four wards. • Reduce the number of councillors to twelve.
Anonymous	<ul style="list-style-type: none"> • Retain an elected mayor. • Suggests wards be named after location (e.g. Willunga, Cherry Gardens)..

Name	Comments
Denise Davis Woodcroft	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Reduce the number of councillors to fifteen. • Retain current ward names.
Stephanie Walker Port Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Retain wards.
Frances Owens Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours eight wards. • Reduce the number of councillors to sixteen. • Suggests South Coast, Willunga Basin and Wine vales as potential ward names. • Existing Thalassa and Wine Coast wards should be divided into more wards because of the wider variety of needs and area.
P Cooper McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours two wards. • Reduce the number of councillors to twelve.
Alison Jefferies Sellicks Beach	<ul style="list-style-type: none"> • Retain an elected mayor, wards and twenty councillors. • Suggests Sellicks and Aldinga as potential ward names.
Sam Kirkpatrick Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve.
Graeme Muir Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.
Liz Parkinson Maslin Beach	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve.
N Kirwin Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours six wards. • Reduce the number of councillors to twelve.

Name	Comments
Neville Hailstone Willunga	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve.
Jan Ifould McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve. • Suggests Southern, Coastal, Central and Northern as potential ward names.
Gerard P McKeegan Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to ten.
Peter Ottaway Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor. • Retain current five wards. • Reduce the number of councillors to ten. • Retain current ward names.
Dallas Richards Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to ten. • Fewer elected members will save costs and time at meetings and should be more efficient.
Brian P Hanna Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to ten. • Too many elected members makes it difficult to get a consensus. • Quality not quantity.
Bob McMillan Sellicks Beach	<ul style="list-style-type: none"> • Retain an elected mayor, wards and ward names. • Favours four wards. • Reduce the number of councillors to sixteen. • The size and boundaries of ward should ensure equality in elector ratios between wards.

Name	Comments
Ann Gowers McLaren Flat	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to fifteen. • Suggest ward names need to reflect something about the area. • Require a minimum of three councillors per ward to ensure robust debate.
Linda Wilkinson	<ul style="list-style-type: none"> • Favours ten wards. • Retain the number of councillors at twenty.
Joshua Reiter Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours six wards. • Reduce the number of councillors to eighteen.
Chris Picton MP	<ul style="list-style-type: none"> • Retain an elected mayor. • Suggests smaller wards with two councillors per ward. • Reduce the number of councillors.
Haydon Manning Sellicks Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve. • Suggest Aboriginal names as potential ward names (consult Kaurna clan).
Helen Chadwick	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to ten-fifteen. • Councillors should be responsible for portfolios.
Stephen Smith	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve. • Elected members should identify political affiliation.
R F & K M Kaesler Seaford	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards.

Name	Comments
Anonymous	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to seven.
A G Bezuidenhout Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve. • Councillors should be allocated business portfolios.
Geoff Simpson Flagstaff Hill	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards (Option 5). • Reduce the number of councillors to twelve. • Suggests Thalassa, Woodcroft, Christies and Vines as potential ward names.
G Savage Onkaparinga Hills	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve.
Mos Day Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours six wards. • Reduce the number of councillors to eighteen. • Include Willunga in the Wine Coast Ward; and separate Moana/Maslin Beach from Port Willunga/Aldinga.
Holly Freeland Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor; wards and twenty councillors. • Favours five wards.
Les Birch Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor; wards and twenty councillors. • Favours four wards. • Retain current names.
Lynne Hoet Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve. • Suggests local Aboriginal names as potential ward names.

Name	Comments
Martin Morgan McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to sixteen.
Julie Morgan McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to fifteen. • Retain most of the current ward names.
Catrin Johnson	<ul style="list-style-type: none"> • Favours four wards. • Reduce the number of councillors to twelve.
Marion Fielke Aberfoyle Park	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve. • Suggests Douglas, McLaren, Dyson and Morphet as potential ward names.
Sandra Sharp McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve.
Trevor Sharp McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve.
Lois Sharp McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve.
Joyce Opie McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve.
Kevin McHugh O'Halloran Hill	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to fifteen.

Name	Comments
Bob Yates Seaford Meadows	<ul style="list-style-type: none"> • Change to a chairperson. • Abolish wards. • Reduce the number of councillors to six.
J Ferguson Christie Downs	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve. • Suggest aboriginal names as potential ward names.
A Ferguson Christie Downs	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve. • Suggests names of local heritage as potential ward names.
Ray Whellum Christie Downs	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve.
Kathrin Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve. • Suggests North, South, East and West as potential ward names.
Valerie Kemp Seaford Rise	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve. • Match the wards to the rubbish collection area colours.
Barry Roberts Seaford Meadows	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.
Laurie Wickes Sellicks Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to twelve.

Name	Comments
Philip Bamford Christies Beach	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to six.
Anonymous	<ul style="list-style-type: none"> • Abolish wards. • Reduce the number of councillors to seven. • Suggests Kurna names as potential ward names (if required).
Anonymous	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve.
Anonymous McLaren Flat	<ul style="list-style-type: none"> • Abolish wards. • Reduce the number of councillors to twelve. • Suggests wards (if required) be named after major centres (e.g. Noarlunga, Aberfoyle, Aldinga).
Paul Seaford Meadows	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve.
Janice Cornell Seaford Rise	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours five wards. • Reduce the number of councillors to twelve.
William Ross Blewitt Springs	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours four wards. • Reduce the number of councillors to twelve.
Graeme Kennelly Willunga	<ul style="list-style-type: none"> • Retain an elected mayor, wards and twenty councillors. • Favours five wards. • One ward should be dedicated to the non-urban areas. • Suggests Rural and/or Small Towns as potential ward names.
Faye Lush McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor, wards, ward names and twenty councillors. • Favours five wards.

Name	Comments
Paul Barker Aldinga Beach	<ul style="list-style-type: none"> Change to a chairperson. Abolish wards. Reduce the number of councillors to twelve.
Graham Ormsby Willunga	<ul style="list-style-type: none"> Retain an elected mayor. Abolish wards. Reduce the number of councillors to twelve.
Angela Piombo Sellicks Beach.	<ul style="list-style-type: none"> Retain an elected mayor, wards and twenty councillors.. Favours six wards. Suggests Kaurna names as potential ward names (if required).
MW Hancock Willunga	<ul style="list-style-type: none"> Retain an elected mayor. Favours four wards. Reduce the number of councillors to twelve.
Rosie Knott Willunga	<ul style="list-style-type: none"> Change to a chairperson. Favours six wards. Reduce the number of councillors to eighteen.
G Walkley Aldinga Beach	<ul style="list-style-type: none"> Change to a chairperson. Favours five wards. Retain twenty councillors. Suggests not using Wine Coast as a ward name.
David Greenslade Willunga	<ul style="list-style-type: none"> Retain an elected mayor, wards and twenty councillors. Favours five wards. Current ward names are acceptable, perhaps change Mid South Coast and Wine Coast to honour a person, event or produce. Large Council area and reducing the number of councillors may be counter productive.
Janine Anninos Willunga	<ul style="list-style-type: none"> Change to a chairperson. Favours five wards. Reduce the number of councillors to twelve. Retain current ward names or allow local residents to choose an appropriate ward name

Name	Comments
Meme Thorne Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Retain twenty councillors and current ward names (for continuity and recognition).
Alistair Cranney McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor, wards, current ward names and twenty councillors • Favours six wards.
Cathy Beitz Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Reduce the number of councillors to fifteen.
Bridget Gardiner Aldinga Beach	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Retain twenty councillors and the current ward names. • Favours four councillors per ward; and the elected members need to be more responsive to the community.
Anne Cross Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to ten. • Elected members should not have full-time employment so that they can commit time to Council and community matters.
Palitja Moore Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Retain twenty councillors and the current ward names.
Keiran Snape Blewitt Springs	<ul style="list-style-type: none"> • Retain an elected mayor, wards and twenty councillors. • Favours six wards.

Name	Comments
Danielle Bailey Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours six wards. • Reduce the number of councillors to sixteen. • Need better representation for people with low socio-economic backgrounds.
Murray Young Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours six wards. • Reduce the number of councillors to eighteen.
Bernice Wuttke Sellicks Beach	<ul style="list-style-type: none"> • Retain an elected mayor, wards and the current ward names.. • Favours five wards. • Reduce the number of councillors to twelve.
Beverley Harvey Noarlunga Centre	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours four wards. • Reduce the number of councillors to twelve. • Suggest words associated with nature (trees/plants) as potential ward names.
Michael Whitaker Port Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours six wards. • Retain twenty councillors.
Iyanak Onitti McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor, wards and twenty councillors. • Favours five wards.
Alex McLeod Moana	<ul style="list-style-type: none"> • Retain an elected mayor, wards and twenty councillors. • Favours five wards. • Suggests wards names be geographical or representative of the area (e.g. Wine Coast).
Maria Vousis Port Noarlunga	<ul style="list-style-type: none"> • Retain twenty councillors. • Favours six wards.

Name	Comments
Catherine Goodfellow Willunga	<ul style="list-style-type: none"> • Change to a chairperson • Wards and current ward names. • Favours five wards. • Reduce the number of councillors to fifteen.
Cathie Lincoln – Bouts Old Noarlunga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours six wards. • Reduce the number of councillors to eighteen. • Suggest early settler's names as potential ward names (e.g. Jared and Saubier).
Kym Harvey Coromandel Valley	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Reduce the number of councillors to twelve.
Sandra Brown Woodcroft	<ul style="list-style-type: none"> • Favours ten wards and twenty councillors. • Retain current ward names and/or alternative names of local historical significance.
Karen Ferry Happy Valley	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to eleven. • Suggests names of significant persons to the council area as potential ward names.
Brenton Gerrad Huntfield Heights	<ul style="list-style-type: none"> • Retain an elected mayor • Favours four wards. • Reduce the number of councillors to eight. • Suggests ward names – North, South, East and West
Giselle Robin Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours two wards. • Reduce the number of councillors to twelve.
Angela Ashby McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours four wards. • Reduce the number of councillors to ten.

Name	Comments
Trish Pinder Woodcroft	<ul style="list-style-type: none"> • Change to a chairperson. • Favours four wards. • Reduce the number of councillors to four.
Jenny Monaghan Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor. • Favours five wards. • Reduce the number of councillors to fifteen.
John Warner Seaford	<ul style="list-style-type: none"> • Retain an elected mayor, wards and current ward names. • Favours five wards. • Reduce the number of councillors to ten.
Keith Livsey	<ul style="list-style-type: none"> • Retain an elected mayor, wards and current ward names. • Favours five wards. • Reduce the number of councillors to ten.
Roy Houlby Seaford	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to ten.
Garry Lea Seaford	<ul style="list-style-type: none"> • Retain an elected mayor, wards and current ward names. • Favours five wards. • Reduce the number of councillors to ten.
J L Chenoweth McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve. • Questions the use of Knox and Thalassa as ward names.
Anonymous	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours three wards. • Reduce the number of councillors to nine.

Name	Comments
Carl and Carollyne Bay	<ul style="list-style-type: none"> • Retain an elected mayor, wards and current ward names. • Favours five wards. • Reduce the number of councillors to ten.
Kevin Nolan Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours three wards. • Reduce the number of councillors to twelve. • Suggests North, South, East and West as potential ward names.
Chris Wise Woodcroft	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Reduce the number of councillors to fifteen. • Retain the current ward names.
Luke Ritchie Brighton	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Reduce the number of councillors to twelve. • Suggest geographical ward names (e.g. Surf Coast or Wine Coast).
Peter Schwennesen Seaford	<ul style="list-style-type: none"> • Retain an elected mayor, wards and the current ward names. • Favours five wards. • Reduce the number of councillors to ten (two councillors per ward). • Suggest geographical ward names (e.g. Surf Coast or Wine Coast) as potential ward names.
Robert Pridmore McLaren Vale	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Reduce the number of councillors to fifteen. • Suggests Willunga, McLaren Vale, Aldinga, Noarlunga, Morphett vale, Reynella, Hackham, Moana and Lonsdale as potential ward names.
Andrew Rowe Woodcroft	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to ten.

Name	Comments
Glynise Rowe Woodcroft	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to ten.
R R Koehler Maslin Beach	<ul style="list-style-type: none"> • Retain an elected mayor, wards and the current ward names. • Favours five wards. • Reduce the number of councillors to ten.
Susan Koehler Maslin Beach	<ul style="list-style-type: none"> • Retain an elected mayor, wards and the current ward names. • Favours four wards. • Reduce the number of councillors to eight.
R & J Clarke Aberfoyle Park	<ul style="list-style-type: none"> • Retain an elected mayor, twenty councillors, the current ward structure and the current ward names.
Phillip Spry McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor, wards and the current ward names. • Favours five wards. • Reduce the number of councillors to ten.
Andrea Sargent Coromandel Valley	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve. • Suggest Aboriginal names relevant to the ward areas as potential ward names.
Daniel Roach Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve. • Suggests the retention of the current ward names if required.
Pam Williams Kangarilla	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve.

Name	Comments
John Photakis Flagstaff Hill	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours six wards. • Increase the number of councillors to twenty-four. • Suggest indigenous words/names and/or names of women as potential ward names.
John Oldham Christies Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve. • Suggests Northern, Southern, Western, Eastern as potential ward names.
Sally Pridmore McLaren Vale	<ul style="list-style-type: none"> • Change to a chairperson. • Favours four wards. • Reduce the number of councillors to five. • Suggests Christies Beach (Metro) Ward, Fleurieu Ward (McLaren Vale, Maslin Beach, Willunga, Port Willunga), Blewitt Springs (Blewitt Springs, McLaren Flat etc.), and Southern Ward
Mikhail Pivnik Flagstaff Hill	<ul style="list-style-type: none"> • Retain an elected mayor and wards and twenty councillors • Favours four wards.
Sofia Pivnik Flagstaff Hill	<ul style="list-style-type: none"> • Retain an elected mayor and wards and twenty councillors • Favours four wards.
Irina Pivnik Flagstaff Hill	<ul style="list-style-type: none"> • Retain an elected mayor and wards and twenty councillors • Favours four wards.
Edward Pivnik Flagstaff Hill	<ul style="list-style-type: none"> • Retain an elected mayor and wards and twenty councillors • Favours four wards.
Robyn Rushton Woodcroft	<ul style="list-style-type: none"> • Retain an elected mayor, wards and twenty councillors. • Favours six wards.

Name	Comments
James Scott Onkaparinga Hills	<ul style="list-style-type: none"> • Change to a chairperson. • Favours six wards. • Reduce the number of councillors to twelve. • Suggests early pioneer names (e.g. pioneer family names. O'Sullivan, Higgins, Booth, Holly, Oliver, Hunt, McDonald, Duval, Kelly, Cox, Wakefield) as potential ward names.
Graham Rugless Happy Valley Foodland Happy Valley	<ul style="list-style-type: none"> • Change to a chairperson. • Favours ten wards. • Retain twenty councillors. • Councillors need to be aware of local issues.
Carolyn Guerin Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours four wards. • Reduce the number of councillors to twelve.
Joan Watkinson Aldinga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Reduce the number of councillors to fifteen.
Mike Adams Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Favours four wards. • Reduce the number of councillors to eighteen.
Rebecca Drosse Old Noarlunga	<ul style="list-style-type: none"> • Retain an elected mayor, wards and the current ward names. • Favours five wards. • Reduce the number of councillors to ten.
Geraldine Langcake Flagstaff Hill	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to twelve.
Bob Richter Sellicks Beach	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to ten. • Two councillors per ward should be sufficient.

Name	Comments
Paul McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to ten.
Anonymous Seaford	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours three wards. • Reduce the number of councillors to ten. • Suggests South Coast, Rural and North as potential ward names.
Beverley J Simpson O'Halloran Hill	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours four wards. • Reduce the number of councillors to sixteen.
Margaret Dixon Sellicks Hill	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five wards. • Reduce the number of councillors to fifteen.
Theresse Nolan Morphett Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours three wards. • Reduce the number of councillors to twelve. • Suggests North, South and Central as potential ward names.
Deni Braun O'Sullivan Beach	<ul style="list-style-type: none"> • Retain an elected mayor. • Abolish wards. • Reduce the number of councillors to twelve.
L S Petrucci McLaren Vale	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to twelve.
Sharon Nash Happy Valley	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours five wards. • Reduce the number of councillors to fifteen.

Name	Comments
Sandra Brown Onkaparinga Hills	<ul style="list-style-type: none"> • Change to a chairperson. • Favours ten wards. • Retain twenty councillors.
Rod Brown Onkaparinga Hills	<ul style="list-style-type: none"> • Change to a chairperson. • Favours twenty wards. • Retain twenty councillors.
Don Chapman Willunga	<ul style="list-style-type: none"> • Change to a chairperson. • Retain wards, twenty councillors and the existing ward names.
Peter Laffan Aldinga Beach	<ul style="list-style-type: none"> • Retain an elected mayor, wards and twenty councillors.
Stephen Bow Kangarilla	<ul style="list-style-type: none"> • Retain an elected mayor and wards. • Favours eight wards. • Reduce the number of councillors to sixteen.
Peter Allen	<ul style="list-style-type: none"> • Change to a chairperson. • Favours five or six wards (three councillors per ward). • Reduce the number of councillors to fifteen or eighteen.

ATTACHMENT B
Summary of Public Submissions
Second Consultation

Name	Suburb	Preferred Option	
		Option 1	Option 2
A Bentley	Willunga		x
A Ruediger	Kangarilla	x	
A Townsend	Willunga	x	
A. Markus Grozinger			x
AA Smith	Seaford Meadows	x	
Abbie Collinson	Maslin Beach	x	
Adam Morris	Happy Valley	x	
Adrian Crisp	Flagstaff Hill	x	
Adrian Nicholson	Sellicks Beach	x	
Airlie Jarrett	Sellicks Beach	x	
Alan Brown	Seaford	x	
Alan Jordan		x	
Alan McConochie	Hallett Cove	x	
Alan Pelling	Willunga	x	
Alec Smith	Coromandel Valley	x	
Alex & Heidi McLeod*	Moana		
Alexander Boddey	Woodcroft	x	
Alexander Patterson	Willunga	x	
Alison Huffa	Flagstaff Hill	x	
Alison Matthew		x	
Allan O'Neil	Happy Valley	x	
Amanda Williams	Reynella	x	
Amber Lemon	Reynella	x	
Amy McCormack	Happy Valley	x	
Anatoly Patrick	Old Noarlunga	x	
Andrea	Aberfoyle Park	x	
Andrea Sargent	Coromandel Valley		x
Andrew	Woodcroft	x	
Andrew McKinnon	Port Noarlunga South	x	
Andrew Mitchell		x	
Andrew Rowe	Woodcroft	x	
Andrew Short	Woodcroft		x
Angela Easton	Morphett Vale	x	
Angela Hart	Noarlunga		x
Angela P	Old Reynella	x	
Angela Parsons	Sellicks Beach	x	
Angus Montgomery	Willunga	x	
Anita Lau	McLaren Vale		x
Ann		x	
Ann Gilbert	Seaford Meadows	x	
Ann Hay	Morphett Vale	x	
Anna Fisher	Port Noarlunga South	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Anna S Orlowska	Woodcroft	x	
Anne Bristow	Morphett Vale	x	
Anne Dyer	Morphett Vale	x	
annette bradbrook	Maslin Beach	x	
Annette Day	Onkaparinga Hills		x
Annette Freeman	Aldinga Beach	x	
Annette Madge	Aldinga Beach	x	
Anonymous		x	
Anonymous*			
Anonymous	Anonymous		x
Anthony Baker	Happy Valley		x
Anthony Bower	Sellicks Beach	x	
Anthony Claremont Jolly	Seaford Rise		x
Anthony Habner	McLaren Vale	x	
Anton Van Rensburg	Reynella East		x
Antony Mahoney	Morphett Vale		x
Anu Francis	Christies Beach		x
Audrey Brown	Seaford	x	
Audrey Dowding		x	
Audrey Trenerry	Sellicks Beach	x	
Aylene Cook	Seaford	x	
B. W Whinfield	Flagstaff Hill		x
Barry Alderson	Flagstaff Hill	x	
Barry B Colwell	Seaford Meadows	x	
Barry Bache	Aldinga Beach	x	
Barry Temme	Old Reynella		x
Barry Whitford	Happy Valley		x
Belynda	Woodcroft	x	
Ben Keyte	Willunga		x
Ben Noble	Willunga	x	
Ben Raw	Flagstaff Hill	x	
Bernadette Parkhurst	Woodcroft		x
Bernard & Maxine Fox	Woodcroft	x	
Bernhard Stauner	Happy Valley	x	
Bernice Wuttke #1	Sellicks Beach	x	
Bernice Wuttke #2	Sellicks Beach	x	
Bernie Donohue	Sellicks Beach	x	
Beth Wright	Aldinga Beach	x	
Beverley Moore	Seaford	x	
Bharat J Naker #1	Flagstaff Hill	x	
Bharat J Naker #2	Flagstaff Hill	x	
Bill Rundle	Christie Downs	x	
Bob Butcher	Seaford Heights	x	
Bob Harrison	Seaford Risee	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Boyd Jamieson	Port Noarlunga South		x
Brenda Brown	Seaford	x	
Brendan Schulze	Morphett Vale		x
Brenton Tanner	Morphett Vale	x	
brett pawelski	Woodcroft		x
Brett morgan*	Port Noarlunga		
Brett Weeden		x	
Brian Hanna	Seaford	x	
Brian Haynes	Christie Downs	x	
Brian Lane	Seaford	x	
Brian March	Happy Valley	x	
Brian Nelles	Reynella	x	
Brian O'Maley	Aldinga Beach		x
Brian R Dedman	Morphett Vale	x	
Bridget Gardiner	Aldinga Beach		x
Bridie Talbot	Seaford		x
Brigitte Groringer	Seaford	x	
Brigitte Schwanitz	Aberfoyle Park	x	
Bryan Thomas #1	Aldinga Beach	x	
Bryan Thomas #2	Aldinga Beach	x	
C E Martin #1	Willunga		x
C McWilliams	Sellicks Beach	x	
CA Boulton	Sellicks Beach	x	
CA Caston	Seaford	x	
Campbell McKnight*			
Carey Crowley	Port Noarlunga South	x	
Carleen Furler	Aberfoyle Park		x
Carol Collins	McLaren Vale	x	
Carol Heyink	Seaford Rise	x	
Carol Mays			x
Carol McMillan	Sellicks Beach	x	
Carol R Murray	Sellicks Beach	x	
Carole Edwards	Christie Downs	x	
Caroline Gibson	Reynella	x	
Cassi Jamieson	Pt Willunga		x
Catherine Goodfellow	Willunga		x
Catherine Lindus	Happy Valley	x	
Cathy Beitz	Willunga		x
Charles Dormand	Happy Valley	x	
Charles Martin #2	Willunga		x
Charmaine S Holland	Seaford Rise	x	
Chelsea Holmes	Willunga		x
Cheryl Dean	Willunga		x
Cheryl Merritt	Morphett Vale	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Chris Birch	Aldinga Beach		x
Chris Davies	Willunga		x
Chris Davies	Willunga		x
Christina Toh	Maslin Beach	x	
Christine Robb	Seaford	x	
Christine Rootsey	Christies Beach		x
Christine Watson	Christies Beach		x
Christopher Pennington	Port Noarlunga South	x	
Claire Bates	Sellicks Beach	x	
Clare Stevenson	Seaford Meadows		x
Clark Greaves	Willunga	x	
Claudia Annells	Pt Willunga	x	
Clive Brady	Aberfoyle Park		x
CM Greenfield	Aldinga Beach	x	
Colette O'Shea	Woodcroft		x
Colin Cook	Seaford	x	
Colin Ingram	Huntfield Heights	x	
Colin McRae	Morphett Vale		x
Colin Trengove	Seaford	x	
Coralie Hunt	Morphett Vale	x	
Coralie Sanders*	Christie Downs		
Craig Campbell	Onkaparinga Hills	x	
Craig Curtis	Pt Willunga	x	
Craig Morris	Sellicks Beach	x	
Creagh Smith	Seaford	x	
D Lamont	Clarendon		x
D Turner	Reynella	x	
Dale Crimmond	Aldinga Beach	x	
Dallas Richards	Seaford	x	
Damian Carey	Aldinga Beach		x
Damien Jones	Aldinga Beach	x	
Daniel carter	Seaford	x	
Daniel Roach	Seaford Meadows	x	
Daniel Roach		x	
Daniel Troy	Seaford Meadows	x	
Danni	Morphett Vale	x	
Darren Brown #1	Flagstaff Hill	x	
Darren Brown #2	Flagstaff Hill	x	
Dave Vandborg	Aberfoyle Park	x	
DAVID BOTTROFF	Flagstaff Hill	x	
David Cavanagh	McLaren Vale	x	
David Dixon	Sellicks Hill		x
David Elder	Clarendon		x
David Gill	Willunga		x

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

David Graeme Carey	Aberfoyle Park		x
David Hussey		x	
David manns	Noarlunga Downs	x	
David Morley	Reynella	x	
David Munzberg	Aldinga Beach		x
David O'Shannessy	Woodcroft		x
David Trembath	Aldinga Beach		x
David Williamson	McLaren Vale	x	
Dean Hayes	Aldinga Beach	x	
Dean M Hunt	Willunga		x
Dean Norman*	Aldinga Beach		
Dean Washington	Flagstaff Hill	x	
Deb Thomas	Morphett Vale	x	
Debbie Haines		x	
Debbie Harwood	Coromandel Valley	x	
Deborah Pastro #1	Morphett Vale	x	
Deborah Pastro #2	Morphett Vale	x	
Dee	Pt Willunga		x
Denis Tapp	Old Reynella		x
Denise	O'Sullivan Beach	x	
Denise Baker	Flagstaff Hill		x
Denise Fiegert		x	
Dennis Wuttke	Sellicks Beach	x	
Derek Leslie	Seaford	x	
Des Commerford	Willunga	x	
Desmond	Reynella	x	
Diane Lean	Seaford	x	
Diane Smith	McLaren Vale	x	
Dianne Edwards	Morphett Vale	x	
Dianne McCartney	Blewitt Springs		x
Dianne Mettner	Sellicks Beach	x	
Dino Santinon	Aberfoyle Park	x	
Do not wish to disclose		x	
Don Addison	Seaford Rise	x	
Don Chapman	Willunga		x
Don Cope	Seaford Rise	x	
Don Leinfelder	Willunga	x	
don morand	Seaford	x	
Don Richardson	Seaford	x	
Donna Barnes	O'Sullivan Beach	x	
Donna Walsh	Aldinga Beach		x
Dorothy Leslie	Seaford	x	
Doug Kelly	McLaren Vale		x
Doug Pfeiffer	Willunga	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Douglas Furby	Port Noarlunga		x
Douglas Pryde		x	
Douglas Tilley		x	
DR Dahms	Christies Beach		x
Duncan Reilly	Reynella		x
E & R Waterhouse	Woodcroft		x
Earl de Leeuw	Noarlunga Downs		x
Edgar Groringer	Seaford	x	
edward and janet devlin	Hackham	x	
Edward Goodfellow	Willunga		x
Edward Palmer	Reynella	x	
Eileen Smith	Coromandel Valley	x	
EJ Kelly	Christies Beach		x
Elaine Manson	Hackham	x	
Elaine Winter	Morphett Vale	x	
Elicia Jamieson	Port Noarlunga South		x
Elijah Webb	Sellicks Beach	x	
Elizabeth Barber	McLaren Vale		x
Elizabeth Tinsley #1	Willunga		x
Elizabeth Tinsley #2	Willunga		x
Ellen Turner	Hackham West	x	
Emily O'Shannessy	Woodcroft		x
Emma Holdsworth	Aldinga		x
EN Hancock	Willunga		x
Eunice Hearne	Old Reynella	x	
Evelyn Martin	Morphett Vale		x
Everard Edwards	Coromandel Valley	x	
Felix Chapman-Petrone	Willunga		x
Fiona	Hackham	x	
Fiona Graham McLean	Aldinga Beach		x
Rowland			
Fiona O'Donoghue	Morphett Vale		x
Flynn O'Malley	Aldinga Beach		x
Franca Petrone	Willunga		x
Frances Clark	McLaren Vale	x	
Fred Baddock	Willunga	x	
Fred Carrangis	Aldinga Beach		x
Fred Hiscock	Moana	x	
Fred Howlett	McLaren Vale	x	
G Anderson	Reynella	x	
G Bosch	Reynella	x	
G Lea	Seaford	x	
Gail Harvey	Coromandel Valley	x	
Gail Pounsett #1	Christies Beach		x
Gail Pounsett #2	Christies Beach		x

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Gail Pounsett #3	Christies Beach		x
Gail Pounsett #4	Christies Beach		x
Gail Pounsett #5	Christies Beach		x
Garry. B. Fogarty.	Old Reynella	x	
Gary Callaghan	Maslin Beach	x	
Gary Petts	McLaren Vale	x	
Gary Wood	Aldinga Beach		x
Gavin Heyink	Seaford Rise	x	
Gaye Scott	Willunga	x	
Gayle Hutchens	Happy Valley		x
Geoff Beaton	Morphett Vale	x	
Geoff Hayter	Whites Valley		x
Geoff Lyon	Happy Valley	x	
Geoff Manning	Selicks Beach	x	
Geoff Pollard	Seaford	x	
Geoff Simpson	Flagstaff Hill	x	
Geoffrey Gourlay	Willunga		x
George Salamon	Darlington	x	
Georgene Rothney #1*	Aldinga Beach		
Georgene Rothney #2*	Aldinga Beach		
Georgene Rothney #3*	Aldinga Beach		
Georgene Rothney #4*	Aldinga Beach		
Georgene Rothney #5*	Aldinga Beach		
Georgene Rothney #6*	Aldinga Beach		
Georgene Rothney #7*	Aldinga Beach		
Georgie Stedokl	Seaford Rise	x	
Glynise Rowe	Woodcroft	x	
gordon penhall	Port Noarlunga South		x
Graeme Kennelly	Willunga		x
Graeme Muir	Aldinga Beach	x	
Graham Catterall	Seaford	x	
Graham Godfrey	Port Noarlunga South		x
Graham Nelson	Selicks Beach	x	
Grant Dean	Willunga		x
Grant M Minns	Christie Downs	x	
Greg Franz*	Noarlunga Downs		
Greg Koster	Aberfoyle Park		x
Grier Lin*	Happy Valley		
GW Furler	Aberfoyle Park		x
H Preiss	Selicks Beach		x
Hayden Hoad	Aldinga Beach	x	
Hayden Manning	Selicks Beach	x	
Hayden Merritt	Aberfoyle Park	x	
Hazel Francis			x

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Hazel Wainwright	Sellicks Beach	x	
Heath	Seacliff	x	
Heather Nankivell	Reynella East	x	
Heather Sanders	Aldinga Beach	x	
Helen Baker	Pt Noarlunga	x	
Helen Berry	O'Sullivan Beach	x	
Helen Brettig	Aberfoyle Park	x	
Helen Brook	Flagstaff Hill	x	
Helen Franson	Morphett Vale	x	
Helen Hancock	Happy Valley	x	
Helen Lowe	Aldinga Beach		x
Helen McSkimming	Aldinga Beach		x
Helen Miller	Seaford	x	
Helen Pengilly	Aldinga Beach	x	
Helen Robertson	Woodcroft	x	
Helen Van Dijk	Happy Valley	x	
Helinka & Roy Williams	Flagstaff Hill		x
Hilary Stinson	McLaren Flat		x
Howard Holdsworth	Willunga	x	
Hugh mortimer	Sellicks Beach	x	
Hugh Robinson	Aldinga Beach	x	
Hydri Payne	Reynella		x
Ian & Cheryl Marlow	Woodcroft	x	
Ian & Lynne Norman	McLaren Vale	x	
Ian Maxfield	Coromandel Valley		x
Ian Peterson	Hackham	x	
Ian Stacey	Aberfoyle Park	x	
Ilona jarman	Onkaparinga Hills	x	
Iona Moss	Pt Noarlunga	x	
Isabella M Logan	Woodcroft	x	
J buckley #1	Woodcroft		x
J Partridge	Seaford	x	
J Rickards	Seaford	x	
J Smith	Willunga	x	
J Smith	Seaford Meadows	x	
J Wanklin	Seaford	x	
JA & B Annakin	Seaford	x	
Jackie Bray	Flagstaff Hill		x
Jacob Norris	Woodcroft	x	
Jalon Harding	Willunga	x	
James Adams	Flagstaff Hill		x
James John Buckley #2	Woodcroft		x
Jamie Duiker	Flagstaff Hill	x	
Jamie Gwiazda	Pt Willunga	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Jan Martin	Woodcroft	x	
Jan Thatcher	Seaford	x	
Jane Baddock	Willunga	x	
Jane Bassham			x
Jane Chick	Morphett Vale		x
Jane Hozier	Seaford	x	
Jane Powell	Seaford Meadows		x
Jane Thorpe	Sellicks Beach	x	
Janet Hanna	Seaford	x	
Janet Higgins	Seaford	x	
Janet M Ryles	Seaford	x	
Janet Topsfield	Seaford	x	
Janette Piper	Reynella	x	
Janice Munzberg	Aldinga Beach		x
Janice Trembath	Aldinga Beach		x
Jared Strapp*	Aldinga Beach		
Jarrod Turner	Seaford Meadows		x
Jarrod Clark	Hackham		x
Jarrod Poulton	Seaford Rise		x
jason charlton-cook	Christie Downs	x	
jason petersen	Hackham		x
Jean Mathiasen	Huntfield Heights	x	
Jeanette Bache	Aldinga Beach	x	
jeannette morrow	Morphett Vale	x	
Jenay Connolly	Hackham	x	
Jenni Hoad	Aldinga Beach	x	
jennifer Schultz	Pt Willunga	x	
Jenny Buersch	Aberfoyle Park	x	
Jenny Orchard	Seaford	x	
Jeremy Keyte	Willunga		x
Jesmin Mancini	Seaford	x	
Jess Sweet #1	Aldinga Beach		x
Jessica Sweet #2	Aldinga Beach		x
Jim Breeze	Blackwood	x	
Jim Leslie	Hackham		x
Jo Berkin	Christies Beach	x	
Jo Horsnell #1	Clarendon	x	
Jo Horsnell #2	Clarendon	x	
Joan Reynolds	Morphett Vale	x	
Joanna Chappell	Seaford	x	
Joe Saunders	Seaford Meadows	x	
Johanna Bartle	Aberfoyle Park	x	
john	Morphett Vale	x	
John	Aberfoyle Park		x

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

JOHN A OLDHAM	Christies Beach	x	
John Ainsworth	Seaford	x	
John Broadbent	Woodcroft	x	
john evans	Morphett Vale	x	
John F Walker	Pt Noarlunga	x	
John Fanning		x	
John Fischer	Woodcroft	x	
John Furda	Flagstaff Hill	x	
John Giumelli	Pt Noarlunga South	x	
John Hazell	McLaren Vale	x	
John Houlahan	Maslin Beach		x
John LeRay	Flagstaff Hill	x	
John Linden	Christies Beach	x	
John Mancini	Seaford	x	
John McQue	Willunga	x	
John Michelmores*	Willunga		
John O'Shea	Woodcroft		x
John Photakis	Flagstaff Hill		x
John Venning	Woodcroft	x	
John Warner	Seaford	x	
Jonathon clark	Reynella	x	
Jonathon Humphrys*	Port Noarlunga		
Jordon	Coromandel Valley	x	
Joseph O'Shea	Woodcroft		x
Joseph Rice	Huntfield Heights	x	
Josephine Robinson	Coromandel Valley	x	
Joshua Reiter	Aldinga Beach	x	
Joshua Santinon	Aberfoyle Park	x	
Josie & David Smith	Seaford	x	
Josie Callaghan	Seaford Meadows	x	
Joy Ottaway	Morphett Vale	x	
Judy Beattie	Seaford	x	
Julia		x	
Julie Crowhurst	Seaford Rise	x	
Julie Jordan	Aldinga		x
Julie Linden	Port Noarlunga South		x
Julie Pritchard	Happy Valley	x	
Julie Symonds	Willunga		x
Julie Wooley	Happy Valley	x	
Juliet Cavanagh	McLaren Vale	x	
Juliet McCronochie	Hallett Cove	x	
June Drury	Seaford	x	
June McKenzie	Seaford	x	
Justin Cash	Moana	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Justin Pitcher	Seaford	x	
K Holman	Seaford Rise		x
K J Tompkins	Reynella East	x	
Kaden Jones	Aldinga Beach	x	
Kaleb Honeyman	Aldinga Beach		x
Karen Ferry	Happy Valley	x	
Karen Gracie	Moana	x	
Karen Rokicinski		x	
Karen Schulze	Woodcroft		x
Karin Richardson	Seaford	x	
Karina Harding	Old Reynella		x
Karina Hutchesson	Morphett Vale		x
Karl Strenge	Morphett Vale		x
Karyn Thomas	Aldinga Beach	x	
Katherine Loney	Moana	x	
Kathleen Fairburn	Seaford	x	
Kathrin davidson	Seaford	x	
Kathryn Knaggs	Seaford Rise	x	
Kathryn Barry	Christies Beach		x
Katrina Lister	Coromandel Valley		x
Kay	Christies Beach	x	
Kay Lane	Seaford	x	
Kaye Smith	Aldinga Beach	x	
Keith Gilbert	Seaford Meadows	x	
Keith McDougale	Aldinga Beach	x	
Kelli Barratt	Aldinga Beach	x	
Ken oakesey@hotmail.com #1	Noarlunga Downs	x	
Ken oakesey@hotmail.com #2	Noarlunga Downs	x	
Ken oakesey@hotmail.com #3	Noarlunga Downs	x	
Ken Rees	Aldinga Beach		x
Kenneth Chappell	Seaford	x	
Kevin Hamilton	Aldinga Beach	x	
Kevin Hutton	Aldinga Beach	x	
Kevin McHugh	O'Halloran Hill	x	
kingsley & Annette Wellington*	O'Sullivan Beach		
Kiran Rama		x	
Kris Swaffer & Kath Welsh	Willunga Sth		x
Kristy Crozier	Morphett Vale	x	
Kym Baker #1	Flagstaff Hill		x
Kym Baker #2	Flagstaff Hill		x
Kym Harvey	Coromandel Valley	x	
Kym Richardson	Seaford	x	
L & B Jared	Clarendon		x
L Brown	Seaford	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

L Chaimberlain*	Willunga		
L Harte	Willunga	x	
Laura O'Shea	Woodcroft		x
Laurel Payne*	Christies Beach		
Laurie Gutteridge	Aldinga	x	
Lawrence Lancaster	Woodcroft		x
Lee Anne Kearney #1	Seaford	x	
Lee Anne Kearney #2	Seaford	x	
Leedham	Seaford Meadows	x	
Left Blank		x	
Left Blank		x	
Left Blank	Aldinga Beach	x	
Leight Dick-Read	Aldinga Beach	x	
Les Birch #1	Aldinga Beach		x
Les Birch #2	Aldinga Beach		x
Les Cansdale	Seaford Rise	x	
Liam Warne		x	
Linda Bessell	Seaford	x	
linda brockenbrow	Maslin Beach	x	
Linda Lancaster	Woodcroft		x
Lindsay Chuck	Seaford	x	
Lisa	Morphett Vale	x	
Lisa	Aldinga Beach	x	
Lisa Merritt	Morphett Vale	x	
Lisa Smith	Aberfoyle Park	x	
liz parkinson	Maslin Beach	x	
Lorna England	Happy Valley	x	
Lorraine rosenberg	Willunga	x	
Louise Fuller	Coromandel East	x	
Louise Hopewell	Seaford	x	
Lydia	Aberfoyle Park	x	
Lydia McKellar	Seaford	x	
Lyn Muller	Hackham West	x	
Lynda Bird	Flagstaff Hill	x	
Lynda Hann	Huntfield Heights	x	
Lynda Millard	Coromandel Valley	x	
Lynne		x	
Lynne Hoet		x	
M Gibson	Pt Noarlunga South	x	
M Hall*			
M Johnson	Seaford	x	
M Matthews	Seaford	x	
M Murphy	Woodcroft	x	
M Partridge	Seaford	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

M R Jevnikar	Woodcroft	x	
M Scholes	Seaford	x	
M Silvestri	Morphett Vale	x	
M Smith	Seaford	x	
Mace Wilson	Aldinga Beach	x	
Maggie Samm	Seaford	x	
Marcus Pickering		x	
Margaret Baines	Noarlunga Downs	x	
Margaret Dixon	Sellicks Hill		x
Margaret Franks #1	Noarlunga Downs	x	
Margaret Franks #2	Noarlunga Downs	x	
Margaret Franks #3	Noarlunga Downs	x	
Margaret Franks #4	Noarlunga Downs	x	
Margaret Graefe	Seaford	x	
Margaret Lea	Seaford	x	
Margaret Staples	McLaren Vale	x	
Margaret Staples	McLaren Vale	x	
Margaret Trengove	Seaford	x	
Maria Vouis	Anonymous		x
Marie Donohue	Sellicks Beach	x	
Marion Cohen	Flagstaff Hill	x	
Marion Ferguson #1	Aldinga Beach		x
Marion Ferguson #2	Aldinga Beach		x
Mark	Morphett Vale	x	
Mark Black	Chandlers Hill	x	
Mark Johnson	Port Noarlunga South	x	
Marlene Pengilly	Port Noarlunga	x	
Marnie Doig	Willunga		x
Marnie Mitchell	Coromandel Valley	x	
Martin Howells	Seaford	x	
Martyn Bond	Woodcroft		x
Mary Ann Minor	Morphett Vale	x	
Mary Hodges	Aldinga	x	
Mary Michin	Pt Willunga	x	
Maryanne Masters	Christies Beach		x
Matilda Chapman-Petrone	Willunga		x
Matt	Happy Valley		x
Matt	Happy Valley		x
Matthew Canning	Happy Valley	x	
Maureen Barns #1	McLaren Vale		x
Maureen Barns #2			x
Maureen Barns #3			x
Maureen L Hamilton	Aldinga Beach	x	
Max Caston	Seaford	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Max fitton	Happy Valley	x	
Max King #1	Happy Valley	x	
Max King #2	Happy Valley	x	
Max Neville	Aberfoyle Park	x	
Maxine Cope	Seaford Rise	x	
Maxine McPherson	Reynella East	x	
Maxween Mason	Morphett Vale		x
Maxwell Crowhurst	Seaford Rise	x	
Megan Chomel	Port Noarlunga	x	
Megan Haynes	O'Halloran Hill	x	
Mel O'Donnell	McLaren Flat		x
Mel Ready	Flagstaff Hill		x
Melissa Chaplin	Seaford Rise		x
merilyn pfeiffer	Happy Valley	x	
Merrilyn Schwennesen	Seaford	x	
merry wickes	Christies Beach	x	
Mervyn @ Patricia Roberts #1	Flagstaff Hill	x	
Mervyn @ Patricia Roberts #2	Flagstaff Hill	x	
Michael		x	
michael baragwanath	McLaren Flat	x	
michael blacket	Aberfoyle Park	x	
Michael Brown	Happy Valley	x	
Michael Dart	Noarlunga Centre	x	
Michael Gunn	Seaford	x	
Michael Madeley	Aldinga Beach	x	
Michele McCrea	Sellicks Beach	x	
Michelle	Happy Valley	x	
Michelle Crisp	Flagstaff Hill	x	
Michelle G Chapman	Reynella	x	
Michelle Spencer	Seaford Rise	x	
Milan Foll	Woodcroft		x
MJ Wilson	Moana	x	
Moir Deslandes	Willunga		x
Moir Kathleen Hancock	Morphett Vale	x	
Moir Murray		x	
Moir-Jane Conahan	Pt Willunga		x
Monica Day	O'Sullivan Beach	x	
Mos Day	Aldinga Beach		x
moya houlahan #1	Seaford Rise		x
moya houlahan #2	Seaford Rise		x
MR & MRS WHITELOCK	Woodcroft	x	
Mr A A Johnston & Mrs M C Johnston	Willunga		x
Mr C Avon	Seaford	x	
MR C HUSKIE	Seaford Rise	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Mr Fowler	Hackham West	x	
Mr Franz Molenaar	Seaford Rise	x	
Mr G Walkley	Aldinga Beach		x
Mr P Cooper	McLaren Vale	x	
Mrs L Finkers	Noarlunga Downs	x	
Mrs Mirtha Molenaar	Seaford Rise	x	
Mrs Sandra R Sharp	McLaren Vale	x	
Murray Young*	Aldinga Beach		
N/A		x	
Natalie Liebelt	Aldinga Beach		x
Natalie may	Woodcroft	x	
Natasha	McLaren Flat	x	
Natasha Howland	Seaford	x	
Natasha Venning	Hackham		x
Neil Preston	Happy Valley		x
Neville & Jan Kirwin	Whites Valley	x	
Neville Hailstone	Willunga	x	
Nicholas Swann	O'Sullivan Beach		x
Nicola Toone	Sellicks Beach		x
Noel Sears	Seaford	x	
Noni	Willunga	x	
norm wallis	Willunga	x	
Olivia Ietzepis	Port Noarlunga South		x
Oscar O'Malley	Aldinga Beach		x
P Buckley #1	Woodcroft		x
P Dansie	Sellicks Beach	x	
P Jonathon	Seaford	x	
P Probert	Seaford Meadows	x	
Pam Crabbe	Morphett Vale	x	
Pam Linke	Clarendon	x	
Pam Second	Seaford	x	
Pamela Hussey	Woodcroft	x	
Parkin	Christies Beach	x	
Pat Godfrey	Port Noarlunga South		x
Pat Kelly	Christies Beach		x
Patricia Allison Buckley #2	Woodcroft		x
Patricia Davies	Happy Valley	x	
Patricia Lindsay	O'Sullivan Beach	x	
Patricia M Breindl	Old Noarlunga	x	
Patricia Parry	Moana	x	
Patricia Pennington		x	
Patrick Ward	Aldinga Beach	x	
Paul	Morphett Vale	x	
Paul	Pt Noarlunga South	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Paul Barker	Aldinga Beach	x	
Paul Bishop	Hackham	x	
Paul Edwards	Aldinga Beach		x
Paul Hancock	Morphett Vale	x	
Paul Ladd			x
Paul Pitman	Sellicks Beach	x	
Paul Player #1	Christies Beach	x	
Paul Player #2	Christies Beach	x	
Paul Reynolds	Willunga		x
Paul Rosser	Aldinga		x
Paula	Moana		x
Pauline O'Neill	Seaford	x	
Penny Foster	Happy Valley	x	
Peter Buck #1	Morphett Vale	x	
Peter Buck #2	Morphett Vale	x	
Peter Burn	Clarendon	x	
Peter Cesco	Pt Willunga	x	
Peter Clarke	Flagstaff Hill	x	
Peter Colman	Christies Beach		x
Peter Kellett	Kangarilla	x	
Peter Laffan	Aldinga Beach		x
Peter Marshall		x	
Peter Ottaway #1	Morphett Vale	x	
Peter Ottaway #2	Morphett Vale	x	
Peter Page	Seaford Meadows	x	
Peter Schulze	Woodcroft		x
Peter Schwennesen	Seaford	x	
Peter Stump	Huntfield Heights	x	
Peter Symons	Aldinga Beach	x	
Peter Thomas	Coromandel Valley		x
PETER VENNING	Onkaparinga Hills		x
Peter Wire*	McLaren Vale		
Phil	Aberfoyle Park	x	
Phil & Nolleen Albrecht	Happy Valley	x	
Phil Pfeiffer*	Happy Valley		
Phil Scroop	Clarendon		x
Phillip Sanders	Aldinga Beach	x	
Phillipa A Porter		x	
Phoebe Henare	Hackham	x	
Professor James Gehling AO	Sellicks Beach	x	
R Bessell	Seaford	x	
R Fairburn	Seaford	x	
Ray Dukas	Plympton Park		x
Ray Gaspari	Woodcroft	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Ray Houlty	Seaford	x	
Raymond Ellard	Morphett Vale	x	
Rebecca Zadow	Aldinga Beach	x	
Reece Howland	Seaford	x	
RG Smith	Seaford	x	
Rhonda Wright	Port Noarlunga	x	
Richard Abbott	Aldinga Beach		x
Richard Bulmer	Aldinga		x
Richard Griffin	Maslin Beach	x	
Richard Minchin	Pt Willunga	x	
Richard Olesinski OAM	Port Noarlunga South	x	
Rick Medlyn	Willunga	x	
RJ Graefe	Seaford	x	
Rob Nankivell			x
Rob Smith	Christies Beach	x	
Rob Zinnoegger	Woodcroft	x	
Robert Beattie #1	Seaford	x	
Robert Beattie #2	Seaford	x	
Robert J McMillan	Sellicks Beach	x	
Robert McMahon			x
Robert Petchell			x
Robert Ryles	Seaford	x	
Robert Shaw	Hackham West	x	
Robin & Joy Clarke*	Aberfoyle Park		
Robin Koehler	Maslin Beach	x	
Robyn Clothier	Willunga		x
Robyn Dawson	Sellicks Beach	x	
Robyn Gunn	Seaford	x	
Robyn Hanna	Seaford	x	
Robyn Holtham	Hackham West		x
Robyn Rosemane	Old Noarlunga		x
Robyn Rushton*	Woodcroft		
Robyn Thomas	Aldinga Beach	x	
Rod Carter	Woodcroft	x	
Roger Berry	O'Sullivan Beach	x	
Roger Rosenthal*	Sellicks Beach		
Ron Bradford	Sellicks Beach	x	
Ron Spurgin #1	Aldinga Beach	x	
Ron Spurgin #2	Aldinga Beach	x	
Ros Riggs*	Coromandel Valley		
Rosa Garrett	Aldinga Beach	x	
Rosanne Baker	Happy Valley		x
Rosie Knott*			
Roslyn Finlay	Old Noarlunga	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Ross & Sue Collinson	McLaren Vale		x
Ross coleman	Port Noarlunga South		x
Ross Kauschke	Flagstaff Hill	x	
Rosslyn Fowler	Huntfield Heights	x	
Ruth Johnson	Seaford	x	
Ryan Trembath	Aldinga Beach		x
S Lindner	Christies Beach	x	
S Turvey	Seaford Rise	x	
Sahar Amini	Morphett Vale	x	
Scott Boyd	Aberfoyle Park	x	
scott piper	McLaren Vale	x	
Sean Smith	Christies Beach		x
Shane Hutt			x
Sharon Callaghan	Maslin Beach	x	
Sharon Hughes	Moana	x	
Sharon Nash	Happy Valley		x
Sheila Bentley	Aldinga Beach	x	
Shirley Richardson	Seaford	x	
Simon	Christies Beach	x	
Stella Michael	Flagstaff Hill	x	
Stephanie Walker			x
stephanie zippel*	Old Reynella		
Stephen Menadue	Morphett Vale	x	
Stephen Celar	Aldinga Beach		x
Stephen Jones	Sellicks Beach	x	
Stephen Smith	Aberfoyle Park	x	
Steve Annells	Pt Willunga	x	
Steven Ellison #1 *			
Steven Ellison #2	Woodcroft		x
Steven Mori	Woodcroft		x
Stewart De Leeuw	Seaford Rise	x	
Sue Davey	Woodcroft		x
Sue Eltahir	Aldinga		x
Sue Habel	Aldinga Beach	x	
Susan Koehler	Maslin Beach	x	
Susan Vandborg	Aberfoyle Park	x	
Suzanne Gorvett	Seaford Rise	x	
Suzanne Hocking	McLaren Vale	x	
Sylvia Debski	McLaren Vale	x	
Sylvia Hutt	Aberfoyle Park	x	
Sylvia Newton	Reynella		x
T Hutt	Aberfoyle Park	x	
T Jamieson	Christies Beach		x
Tanjie Brown	Morphett Vale	x	

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Tanya Crago	Aldinga		x
Tanya Hommema*	McLaren Vale		
Tanya Romeo	Cherry Gardens	x	
Ted	Flagstaff Hill	x	
Ted Sandercock	Willunga	x	
Terry Monten #1	Aberfoyle Park	x	
Terry Monten #2	Aberfoyle Park	x	
Thomas Couchman	Moana	x	
Tim James	Sellicks Beach	x	
Tim Vogt	Flagstaff Hill	x	
Todd Harris	Seaford Meadows		x
Toff West	Pt Willunga	x	
Tom Millar	Clarendon	x	
Tom Pitman	Morphett Vale	x	
Tom Vercoe		x	
Tony Misiak		x	
Tony Welburn	Willunga	x	
TR Johnson	Morphett Vale	x	
Tracy Wade	Noarlunga Downs	x	
Trevor Fletcher	Flagstaff Hill	x	
Trevor Goedecke	Coromandel Valley	x	
Trevor Langcake	Willunga	x	
Trevor Langsford	Hackham West	x	
Trevor Peart	Flagstaff Hill		x
Trish de Zwart	Reynella East	x	
Trish Pinder	Woodcroft	x	
Tyler Jones	Aldinga Beach	x	
V McMartin	Morphett Vale	x	
Val Blackford	Moana		x
Val Francis			x
Val Henley	Hackham	x	
Valerie Robinson	Seaford	x	
Vanessa Catterall	Seaford	x	
Vanessa Rostron	Old Noarlunga	x	
Vee Pols	Chandlers Hill		x
victor bradbrook	Maslin Beach	x	
victoria payne			x
W Best		x	
W Koorndyk	Seaford Rise	x	
W Schulze	Happy Valley		x
Warren Fenn	Morphett Vale		x
Warwick Moyse	Sellicks Beach	x	
Wayne Henkel	Old Noarlunga		x
Wayne Trembath	Aldinga Beach		x

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated

Wendy Billingham*	Onkaparinga Hills		
Wendy Bull	Pt Willunga	x	
wendy matthews	Morphett Vale	x	
Wendy Milano	McLaren Vale	x	
William H M Gough	Flagstaff Hill	x	
William Lean	Seaford	x	
William Rowland	Aldinga Beach		x
Willibald Hajszan*	Aberfoyle Park		
Y Gott	Seaford	x	
Yvette van Berkel	McLaren Vale	x	
Yvonne Hardwick	Morphett Vale	x	
Yvonne Wenham			x
Zara Lupton #1	Willunga		x
Zara Lupton #2	Willunga		x
Zara Lupton #3	Willunga		x
Zara Lupton #4	Willunga		x

*submissions which have not provided a preference for either Option A or B
 #submissions which have been duplicated



We are entering stage 2 of the representation review. Council now presents its proposal for the future of the city's electoral representation and ward structure.

**CONSULTATION
CLOSES MONDAY
29 MAY**

We invite you to provide feedback on the following proposals:

- The principal member will continue to be a mayor, elected by the community.
- There will be 6 wards (currently 5 wards).
- Each ward will have 2 councillors, a total of 12 councillors.

View the Representation Review Proposal Report

Copies of the report are available on our website and at our Council Customer Service offices:

- Aberfoyle Park, The Hub
- Aldinga Library, 11 Central Way, Aldinga Beach
- Noarlunga Centre, Ramsay Place
- Willunga, St Peters Terrace
- Woodcroft Community Centre, 175 Bains Road, Morphett Vale

Submit your feedback

- Complete the online feedback form on our website or pick up a copy from a Council Customer Service office (see locations above).
- Send your written submission to – Elector Representation Review, City of Onkaparinga, PO Box 1, Noarlunga Centre SA 5168.

Any person making a written submission will be invited to address a Council meeting in 2017 on their submission.

More information

Contact Therese Brunotte, Senior Governance Officer on 8384 0666, email repreview@onkaparinga.sa.gov.au or visit www.onkaparingacity.com/communityengagement

Representation Review Proposal Report – Feedback form

This feedback form is provided to assist you in making a submission to Council regarding Council's proposal for the future of the city's elected member representation and ward structure. You should take the opportunity to read the Representation Review Proposal Report prior to making a submission. You are also welcome to provide any additional relevant comments. We invite you to provide feedback on the following proposal.

4. SPEAKING AT A COUNCIL MEETING

- (please specify name)

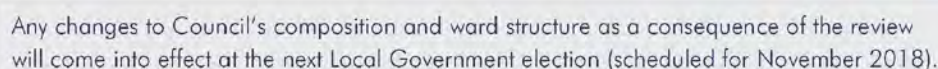
YOUR DETAILS

ADDRESS

POSTCODE

EMAIL

Contact Therese Brunotte, Senior Governance Officer on 8384 0666, email repreview@onkaparinga.sa.gov.au or visit www.onkaparingacity.com/communityengagement



9.5 Petition response - creation of a more toddler friendly playground in the Seaford region

This is an update on a previously reported subject, concept or issue.

Manager:	Britt Gowing, Manager Assets
Report Author:	Jessica Bridgman, Community Engagement Project Officer
Contact Number:	8384 0568
Attachments:	<ol style="list-style-type: none">1. Correspondence from Mr Chris Picton MP forwarding the petition (2 pages)2. Service level 500 metre map for Seaford region (1 page)3. Toddler friendly playground suburb map and table of toddler friendly equipment (3 pages)

1. Purpose

A petition requesting the City of Onkaparinga create a more toddler friendly playground in the Seaford region was received by Council on 21 February 2016. This report responds to the petition request.

2. Recommendations

- 1. That Council notes the Seaford region is considered to be well serviced with playgrounds that include toddler friendly equipment and that Council has no current plan to further expand facilities.**
- 2. That Council note community engagement for the Open Space District plans due to commence in mid June 2017 will provide further opportunity to receive community feedback on open space facilities.**
- 3. That opportunities to improve toddler friendly play equipment within playgrounds in the Seaford region be considered when existing playgrounds become due for renewal and in conjunction with the community engagement feedback outcomes from the engagement noted at recommendation 2.**
- 4. That the head petitioner be notified of Council's decisions.**

3. Background

A petition containing two hundred and sixty five (265) signatures with 98 valid signatures, was received by Council on 21 February 2017 requesting Council create a more toddler friendly playground in the Seaford region. Council resolved:

- 1. That the petition be received.*
- 2. That the matter be investigated and a further report be presented to the Council meeting on 18 April 2017.*
- 3. That the head petitioner be advised of Council's decision.*

The head petitioner was advised of the Council's resolution of 21 February 2016.

It was stated in the letter from Mr Picton, the Member for Kaurana (attachment 1) that a further 370 signatures were collected by the head petitioner in an online

petition. On 14 February 2017 we advised the head petitioner of the requirements for the online petition to be accepted and considered by Council. Signatories to the petition are required to provide addresses including their suburb.

We have recently been in contact with the head petitioner who has now confirmed that the online petition does not meet council's requirements for a petition to be accepted and therefore will not be lodged.

4. Financial Implications

There are no financial implications arising from the recommendations of this report.

Mr Picton's letter also encourages council to apply for state government funding in order to develop a toddler playground in the Seaford Meadows area.

Grants offered by the state government only cover 50% of the initial construction cost leaving council to fund the balance plus all the ongoing maintenance costs.

These grants have become a very competitive bidding process and we understand that funding available through the grants has reduced over recent years. Therefore we are forced to prioritise what projects we seek funding support for through the state government.

5. Service Alignment

On 20 September 2016 the Strategic Directions Committee endorsed the draft Open Space SMP for the preparation of district plans and community engagement. The draft Open Space SMP included a service level for playgrounds of "a play space will be provided within 500 metres walking distance from most households".

The draft Open Space SMP also provides that "open space provision within high density areas will be developed to a higher standard and the materials and activities provided will reflect the intense use of these spaces".

A preliminary assessment of the Seaford region suggests it is over serviced with playgrounds when compared against the service level of 500 metres walking distance to a playground (attachment 2). Considering that there are areas within the Seaford region which are zoned medium density, the current number of playgrounds in this area is considered appropriate.

Open Space District Plans, informed by the draft Open Space SMP are currently being drafted in preparation for community engagement which is expected to commence mid June 2016.

The letter received from Mr Picton on behalf of the head petitioner also suggests that family day care practices as well as centres would benefit from more toddler friendly playgrounds within the Seaford region.

The head petitioner runs a family day care practice from her home in Seaford Meadows.

Our draft open space planning principles endorsed on 20 September 2016 focus on community and visitor needs and currently do not consider the needs of private child and family day care centres as part of the proposed service levels.

6. Risk and Opportunity Management

Petitions provide a way of the public informing council of their needs and concerns and/or to provide information that may assist or influence council's decision.

Risk	
Identify	Mitigation
Seaford region not meeting the endorsed service level.	Open Space SMP preliminary district planning suggests that the Seaford region is over serviced based on the 500 metres to a playground service level. However we need to take into account that areas within the Seaford region is zoned medium density, which could allow a higher service level within those zones. This will be reviewed following the completion of the district plans for open space.

Opportunity	
Identify	Maximising the opportunity
Delivery of playgrounds by the developer meeting our service levels and community expectations	Engagement by staff with future developers will be undertaken to better align provision of playground equipment with endorsed service principles for any future residential development in the Seaford region.
Better awareness of existing play facilities within local areas	Review and improve current website information provided regarding available facilities across suburbs.

7. Additional information

The Seaford region currently consists of four suburbs:

- Seaford Meadows
- Seaford Rise
- Seaford
- Port Noarlunga South

The following table identifies the number of playgrounds and those that have toddler friendly equipment as part of the playground.

Suburb	Total number playgrounds	Playgrounds with toddler friendly equipment
Seaford Meadows	8	6
Seaford Rise	7	7
Seaford	6	5
Port Noarlunga South	5	5

The toddler friendly equipment available at each playground is mapped and identified in attachment 3.

When playgrounds are installed by the City of Onkaparinga, we generally provide for:

- families with multiple children of different ages
- future challenges for growing children
- growing housing density demographic
- all ability play and inclusiveness
- encouraging the surrounding community to use open space.

As part of any reserve upgrade the local community is engaged and given the opportunity to provide feedback and assist in the development of plans.

The fencing of playgrounds is limited to locations where the playground is adjacent to major arterial roads or hazards. With many of these playgrounds only partial or barrier fencing is installed.

When playgrounds are installed our current practice is generally to have them set back into the reserve with open space surrounding it with clear line of sight for care givers.

A map identifying where playgrounds are located within the Seaford region and a table identifying the types of play equipment located at each playground is included as attachment 3.

There are two either enclosed or partial fenced playgrounds with toddler friendly equipment just over 1 kilometre away from the head petitioner's residence being Jubilee Park and on the Esplanade, both in Port Noarlunga South.

We have recently completed a major expansion of play facilities at Jubilee Park which includes more toddler friendly, all ability and inclusiveness play equipment; the expansion cost \$230,000. The toilet facilities were also recently upgraded and expended at a further cost of \$225,000.

Attachment 1



Chris Picton MP
Member for Kaurua



Mr Mark Dowd
Chief Executive Officer
City of Onkaparinga
mail@onkaparinga.sa.gov.au

25 January 2017

Dear Mr Dowd,

Open Space State Government Grant Application for Toddler Playground

I write to you in relation to the installation of a toddler friendly playground in the Seaford Meadows area and the Open Spaces Grants 2017.

Local residents have raised their concerns regarding the suitability of playgrounds in the South for toddlers and small children under five. They are concerned that many of the playgrounds and the play equipment in the area are not easily accessible for small children and could pose a potential safety risk.

Other concerns raised by residents include the close proximity of some playgrounds to roads with no fencing to prevent children from running onto the road. They are also concerned that many ladders are open and the platforms are quite high which they state young children could easily fall off.

Late last year I met with Ms Toni Seidel from Seaford Meadows to discuss her concerns regarding the lack of suitable playgrounds available for small children in the Seaford Meadows and surrounding area.

Ms Seidel stated she then met with Council staff and provided them with a copy of her petition along with photos of the current playgrounds in the area and included examples of toddler friendly playgrounds and equipment.

Ms Seidel states that approximately 320 people signed the paper petition with a further 370 signatures online. This means nearly 700 people want to see a toddler friendly playground developed in the Seaford Meadows area and wider southern surrounds.

Ms Seidel runs a Family Day Care and knows of other Family Day Care services as well as many families in the area that would like and benefit from having a safe, fun and interesting space to take their young children.

Chris Picton MP, Seaford Meadows Shopping Centre, 760 Grand Boulevard, Seaford Meadows SA 5169
Phone (08) 8327 0900 | Email kaurua@parliament.sa.gov.au
Web chrispicton.com.au | Facebook.com/PictonLabor | Twitter @PictonChris

For your information, I have attached a copy of the petition and the examples and photos provided by Ms Seidel.

The photos outline what is currently available to the community and the examples of toddler friendly playgrounds and equipment provide a better understanding of what the community is after.

As you know, the State Government has made funds available to local government under the Open Spaces Grant program to undertake improvements to local open spaces. Applications are currently open from local councils.

I am continuing to meet with residents in the area and will be happy to provide you with further feedback they may have.

As such, I strongly encourage the City of Onkaparinga to apply for State Government funding from the Open Spaces Grant pool in order to develop a toddler playground in the Seaford Meadows area. I would be happy to provide my support to such an application.

I trust that you will take this into consideration and take steps to apply for an Open Spaces Grant for a toddler friendly playground. I look forward to your reply.

Yours sincerely,

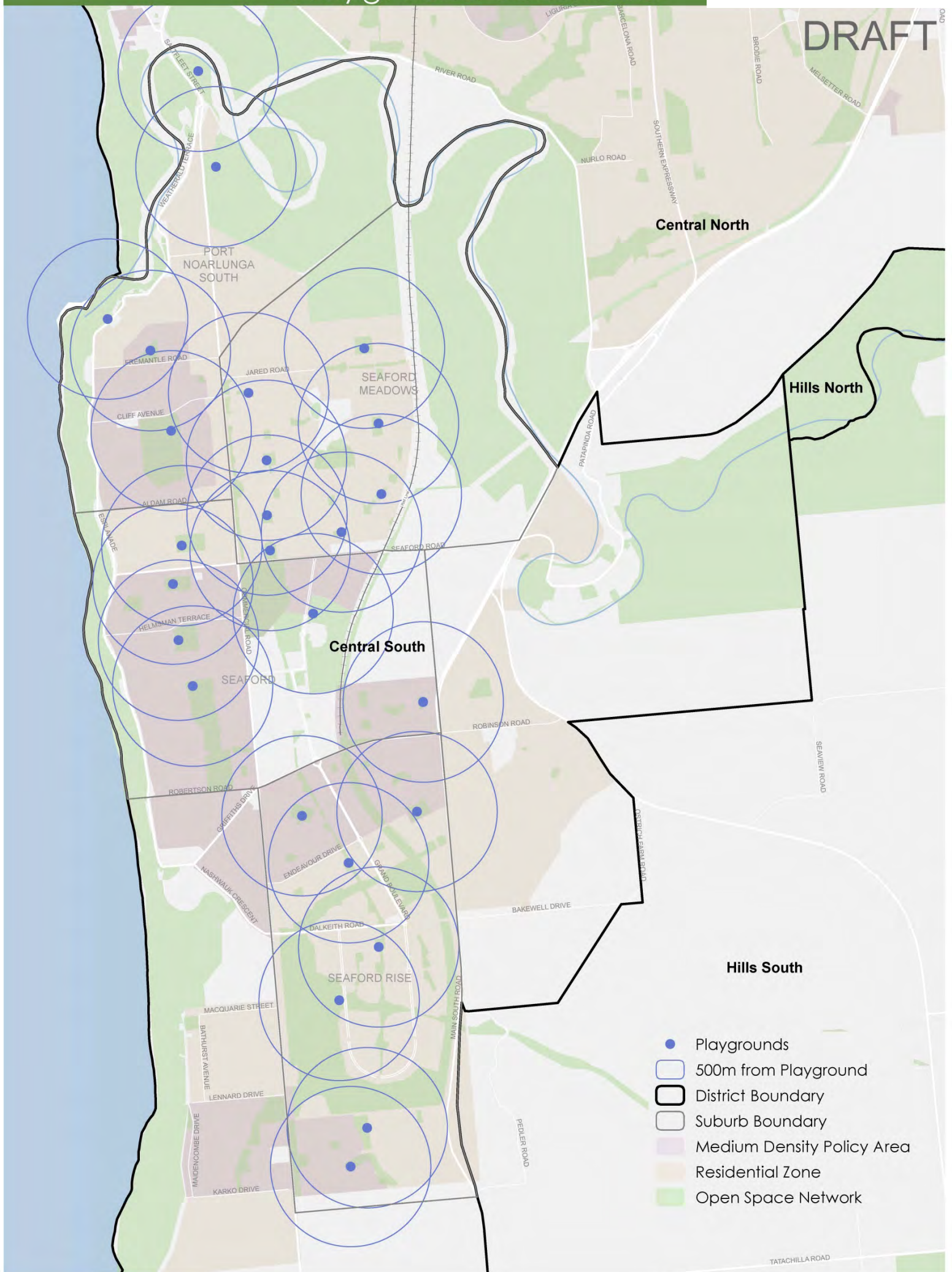


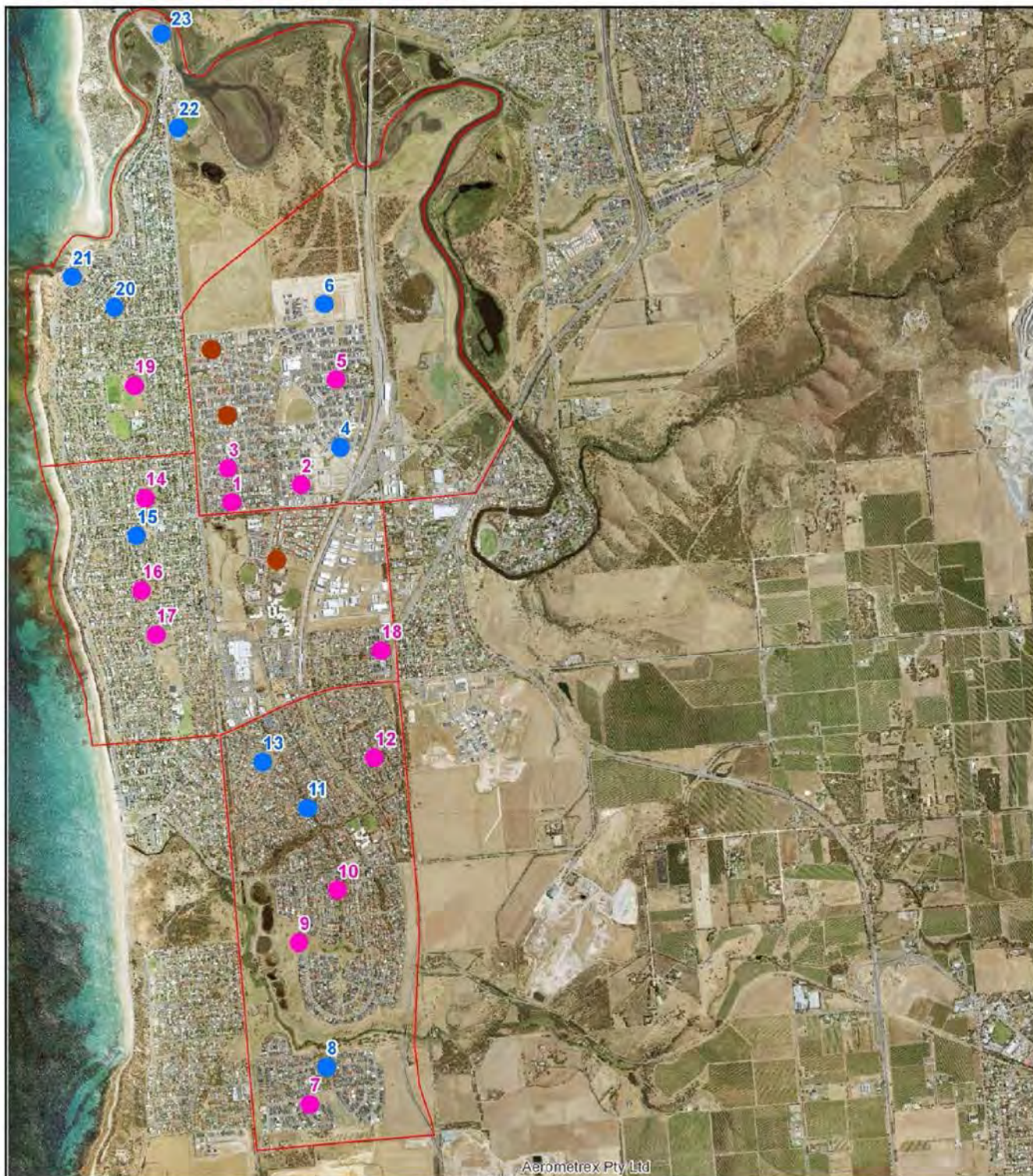
Chris Picton MP
Member for Kurna

Enclosed: Copy of toddler friendly playground petition
Copy of photos/examples

cc Ms Seidel.

DRAFT





Toddler Friendly Play Spaces

Playgrounds:

- Toddler friendly play space (1-2 pieces equipment)
- Toddler friendly play space (3 or more pieces of equipment)
- Other Playground

Other:

- Suburb Boundary

Locality Map



Suburb	Reserve number location	Reserve name	Toddler friendly play space (1-2 pieces of toddler equipment)	Toddler friendly play space (3 or more pieces of toddler equipment)
Seaford Meadows	1	Nautical Circuit reserve	Spring ride Toddler swing	
	2	Manordale Circuit reserve	Spring ride Toddler swing	
	3	Mast Avenue reserve	Spring ride Toddler swing	
	4	Erie Drive reserve		Spring Ride Toddler swing Basket swing Double swinger
	5	Orca Court reserve	Toddler swing	
	6	Hudson Park reserve (still to be handed over to City of Onkaparinga)		Basket swing Spring ride Whirlwind Toddler swing Play platform Slide
Seaford Rise	7	Beachport Road reserve	Spring ride	
	8	Byron Bay Boulevard reserve		Spinning cups Toddler play platform Slide Climber
	9	Peddler Creek reserve	Double springer Toddler swing	
	10	Augusta Drive reserve	Toddler swing Springer	
	11	Lantern Drive reserve		Basket swing Toddler swing Spring ride Play panel
	12	Admiralty Square reserve	Toddler swing	
	13	Clearwater Crescent		Toddler swing Spinning cup Tri spring ride Play platform with slide
Seaford	14	Lynhurst Road reserve	Spring animal Toddler swing	
	15	Quadrant Terrace reserve		Spring animal Tri springer Toddler swing Toddler slide
	16	Helmsman Terrace reserve	Spring animal Toddler swing	

Suburb	Reserve number location	Reserve name	Toddler friendly play space (1-2 pieces of toddler equipment)	Toddler friendly play space (3 or more pieces of toddler equipment)
	17	Tiller Drive reserve	Spring animal Toddler swing	
	18	Lynton Terrace reserve	Toddler swing Nature play	
Port Noarlunga South	19	Karingal Reserve Jane Street	Rocker Play panel	
	20	Perth Street reserve		Basket swing Spring animal Spinner
	21	Esplanade and Wembley Street reserve		Enclosed toddler area Toddler swing Play boat Play panel x2 Play platform with slide Springer Balancer
	22	Port Noarlunga Football oval		Enclosed play space Toddler swing Spring animal Play panel Shop front panel
	23	Jubilee Park		Enclosed toddler area Toddler swings Expression swing (where parents and child can swing together) Tunnel House front Fire engine Balancing steps Balancing bridge Toddler play platform with slide Play panel Music panel Bridge Extra toddler facilities Basket swing 4 way springer Drums Chimes Talking tubes Spinning cups Sandpit Waterplay Blackboard

9.6 Burning in the open outside of the fire danger season

This is an update on a previously reported subject, concept or issue.

Manager:	Ian Hawkins, Manager Community Safety
Report Author:	Laura Galdes, Project Officer Community Safety
Contact Number:	8384 0679
Attachments:	<ol style="list-style-type: none">1. Consultation report (5 pages)2. Onkaparinga fire permit map (whole of district) (1 page)3. Onkaparinga Fire permit map (Willunga) (1 page)4. Onkaparinga fire permit map (McLaren Vale) (1 Page)5. Onkaparinga fire permit map (Kangarilla) (1 Page)6. Onkaparinga fire permit map (Clarendon) (1 Page)7. Submission from Mawson CFS Group (2 pages)8. CFS Code of Practice - Vegetation Pile Burning (5 pages)9. CFS Code of Practice – Broad Acre Burning (7 pages)

1. Purpose

The purpose of this report is to inform Council of the results of public consultation and to seek Council's endorsement of proposed changes to the burning permit arrangements outside of the fire danger season.

2. Recommendations

That Council:

- 1. Revokes all previous resolutions relating to burning in the open, outside of the fire danger season within the City of Onkaparinga.**
- 2. Notes the results from consultation on the proposed burning permit arrangements.**
- 3. Resolves the areas where burning is permitted with or without a permit subject to compliance with the relevant South Australian CFS Code of Practice, being the areas outlined in attachments 2 -6 of the agenda report.**

3. Background

The *Environmental Protection (Air Quality) Policy 2016* (the Policy) was approved by the Minister for Sustainability, Environment and Conservation in July 2016. It replaced several other policies including the *Environmental Protection (Burning) Policy 1994* which restricted burning in the open. Under the Policy Council is now able to declare areas where burning in the open is allowed, outside of the Fire Danger Season, for the purpose of bushfire fuel reduction and disposal of agricultural waste. In declared areas residents will no longer need to apply for a permit to burn subject to compliance with the relevant South Australian CFS Code of Practice; Vegetation Pile Burning or Broad Acre Burning. The Policy does not permit changes to burning within residential areas within Metropolitan Adelaide,

which remains prohibited. At its meeting on [8 November 2016](#) Council approved the commencement of consultation with the community on the proposed changes to the issuing of burning permits in our district.

4. Financial Implications

There are costs associated with publication of the resolution giving effect to new burning permit arrangements under the *Environmental Protection (Air Quality) Policy 2016*, which will include;

- a public notice in the local Messenger estimated to be \$200
- a letter to residents who have applied for a burning permit in the past three years, estimated to be \$2,500 (including postage).

These costs can be accommodated from our existing operating budget.

The proposal will generate efficiencies for Fire Prevention Officers, as the number of site inspections and permit applications being processed will be greatly reduced. An estimated 1500 properties will no longer be required to make applications for a burning permit. This equates to a reduction in resources of about 1.6 full time equivalent (FTE) Fire Prevention Officers during the non-fire danger season or 1 FTE per annum. This FTE position will be utilised in the administration of the *Local Nuisance Litter and Control Act 2016*, particularly the nuisance provisions commencing on 1 July 2017.

5. Risk and Opportunity Management

Risk	
Identify	Mitigation
There is a risk that, under a blanket permit system, residents may burn in contravention of the conditions set by council.	We will write to residents who have applied for a burning permit in the past three years drawing their attention to conditions of burning within the blanket permit area. Fire Prevention Officers will investigate reports of illegal burning and if it is proven that illegal burning did take place may issue a warning, expiate or prosecute the alleged offender.
Council's reputation may be harmed if it chooses to continue to issuing individual burning permits when residents in rural areas have advocated for change.	Council may choose to issue blanket permits and allow residents of non-domestic properties in rural areas to burn without the need to apply for individual permits. The recommendation provides for the majority of residents to burn without a permit consistent with results of consultation.
Removing conditions on burning between 10am and 3pm, Monday to Saturday may lead to an increase in	Residents must comply with the CFS code of practice (vegetation pile burning and Broad Acre Burning) when carrying out burning, which provides guidance for burning to reduce the volume of smoke created.

unwanted smoke.	Relaxed time will encourage residents to not burn in contravention of CFS code of practice and council conditions, but will provide greater opportunity to burn during appropriate weather conditions.
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Opportunity	
Identify	Maximising the opportunity
Council currently employs 2.6 full time equivalent (FTE) Fire Prevention Officers (FPOs). Outside of the fire danger season the majority of their time is spent administering applications to burn. A blanket permit will provide an opportunity to reallocate part of this resource.	Under the <i>Local Nuisance and Litter Control Act 2016</i> the responsibility for environment nuisance and litter control has been devolved to local government. Additional staff will be required to undertake the administrative and enforcement duties associated with the Act. Outside of the prescribed fire danger season there will be an opportunity to reassign FPOs to assist with the enforcement of the Act.
We are provided with an opportunity to re-educate the community on appropriate burning activities/practices within the district and conditions under which burning is permitted.	<p>Previous permit holders are informed of the requirements for burning in the open (outside of the fire danger season) and of relevant CFS Codes of Practice.</p> <p>Education of new rural property owners is required so they are made aware of the conditions of vegetation pile burning.</p> <p>FPOs engage with the community to promote responsible practices and requirements of the CFS Codes of Practice (Vegetation Pile Burning and Broad Acre Burning).</p> <p>To give effect to the proposed recommendation we will publish a notice in the local newspaper and on, our website advising of the changes.</p> <p>In addition, residents will be advised that these changes do not mean that burning activities can occur during the fire danger season. Burning during the fire danger season is managed under a different approval process; which requires a scheduled 9 or 10 permit under the <i>Fire and Emergency Service Act 2005</i>. FPOs or the CFS may receive applications under this Act.</p>

6. Additional information

Time restrictions The community were consulted on maintaining the existing burning time restrictions (burning activities permitted between 10-3pm Monday to

Saturday). Feedback from consultation (attachment 1) was that existing time restrictions are too restrictive and as a result of consultation, these existing time restrictions will be removed. Under the new arrangements we will rely on the CFS Codes of Practice (Vegetation Pile Burning and Broad Acre Burning), which requires burning to be completed between 12am to 12pm on any day. **Individual burning permit zone**

Requests were made by residents in the proposed individual burning permit zone (orange zone), for the proposed zone allocated to their property to be reviewed and reconsidered by council.

As a result of these requests one property has been reassigned to the green (blanket permit) zone for reasons outlined in attachment 1.



Community Engagement Feedback Report

Burning in the open (outside of the
fire danger season)

Consultation Process

The approach taken for this community consultation process was aligned with the City of Onkaparinga's engagement framework. Consultation on the proposed changes to issuing burning permits was conducted with key stakeholders and the greater community over a 5 week period.

To ensure the community were well informed of the opportunity to participate in consultation on the proposed changes to the burning permit arrangements, a variety of communication strategies were used. All residents who applied for a burning permit in the past three years and residents who live in townships were sent a letter (approx 3,000 households) advising them of the proposed changes and inviting them to provide comment via an online survey. In addition, a public notice was published in our local Messenger and social media was utilised to advertise consultation on the proposed changes.

Consultation involved engaging key stakeholders, which included Country Fire Service (CFS) (regional headquarters and groups operating in our district), Metropolitan Fire Service (MFS), community groups and SAPOL.

Proposed burning permit changes were made available for inspection on our website through an interactive map. Residents were able to select their property to determine how the proposed changes would effect them.

Consultation outcomes

The majority of stakeholders who participated in the consultation process supported the proposed burning permit arrangements and agreed the proposed changes would be beneficial for the community and for the purpose of reducing bushfire fuel loads.

From an enforcement SAPOL prospective, the new arrangements were perceived as appropriate for the council area and SAPOL had no concerns with this proposal as all burning must be compliant with CFS Code of Practice. SAPOL receives a minimal amount of requests in relation to smoke created from pile burning, as the general community generally contact CFS in the first instance.

SA Metropolitan Fire Service (MFS) and Country Fire Service (CFS) South Australian headquarters were in support of the proposed changes, and had no issue with the adoption of the new burning permit arrangements by the City of Onkaparinga, as proposed.

One of our key stakeholders, the CFS Region One (Mawson CFS Group), supported the proposed burning permit arrangements; to provide a blanket permit to burn for rural land holders, to make no changes to burning within residential area within Metropolitan Adelaide and to continue requiring permit applications from residents in properties abutting townships (see attachment 2). The CFS did express concern however, that council had not proposed to change or remove the existing time restrictions on pile burning (10am to 3pm Monday to Saturday), when under the *Environmental Protection (Air Quality) Policy 2016* there is no reference to burning during specified hours.

The CFS request removing the time restrictions for pile burning for the following reasons;

- The *Environmental Protection Air Quality Policy 2016* has removed the requirement for burning to occur during specified hours, therefore council is no longer legislatively required to have time restrictions

- The CFS code of practice (vegetation pile burning) that residents must comply with when carrying out burning, requests burning is completed between 12 noon and 12 midnight, which is conflicting to council's existing time restrictions
- No time restrictions would allow for greater consistency amongst fire prevention officers decisions regarding flexibility around burning after 3pm
- City of Onkaparinga should take a consistent approach with its neighbouring council's burning permit time restrictions.
- Many properties that fall into the blanket permit areas are hobby farm properties, in which the owners work full time and are only able to conduct fuel reduction/pile burning on weekends (Saturday's) when weather conditions are suitable. The CFS expressed concern that existing time constraints can inadvertently encourage residents to 'cut corners' and burn in contravention of the CFS code of practice and council conditions. These breaches can include residents;
 - increasing the size of their burning pile (greater than allowed)
 - burning of piles close to fire danger season
 - burning during wet weather (rainfall) conditions (increasing smoke levels)
 - extinguishing fires early to meet time restrictions (increasing smoke levels)

Survey Outcomes

During the consultation process 138 responses to the online survey were received from the community.

The majority of the participants, who completed the survey, supported the proposed burning permit arrangements (84%). The new approach to burning permits was described by many participants as a 'common sense approach' towards critical bushfire fuel reduction (protection), which they 'commended council for'.

The proposed blanket permit arrangements were viewed as a vital tool in bushfire fuel reduction for rural/semi-rural residents. The new arrangements were seen to provide residents the flexibility to reduce fire hazards on their property in a more convenient and timely manner. In comparison the existing arrangements were viewed as an inappropriate use of resources (time), for both staff and residents.

The proposed arrangements were viewed by many respondents as very beneficial to those residents located in the proposed blanket permit area and the introduction of the new arrangements would encourage more responsible burning practices. Respondents claimed the benefits of the new arrangements were;

- residents now would be more likely to avoid creating large piles of fire hazard material to be lit in one session (more frequent smaller piles)
- residents will be able to keep on top of any accumulation of fire hazard material, so they are better prepared for the fire danger season
- residents can take advantage of the most suitable burning days (good weather conditions) (discourages people burn on days that are not suitable)
- residents not needing to wait to receive a permit meant not missing out on favourable weather conditions for burning
- residents no longer having to re-apply for a permit, due to inclement weather in the burning permit period they have been granted preventing them from burning

- inconvenience of residents having to be present at property for burning pile inspection would be removed

A couple of respondents requested the CFS to be notified when residents intend to burn (to prevent false/unnecessary call outs by the CFS). This suggestion was raised with the CFS who were opposed due to resource constraints to manage such requests.

Against

In comparison, respondents, who did express apprehension towards the proposed arrangements, claimed the existing arrangements are a positive means of controlling irresponsible individuals from putting others' lives and properties at risk through burning outbreaks, caused from inappropriate pile burning activities. Concern was expressed by respondents that residents who may have previously been refused permits (due to incorrect materials/or piles being too large etc.), during past burning seasons, may now be included in the blanket permit area (in which no inspection will be required) under the new arrangements. They fear that this may provide these residents with an opportunity to burn inappropriate piles of vegetation/rubbish under the new arrangements, which may result in an uncontrolled fire that would place property and people at risk.

Respondents expressed concern that removing permit requirements for a large portion of the community may create complacency and encourage residents to develop an irresponsible attitude as the activity is not being regulated.

Some respondents suggested that, if the proposed changes were implemented the community would require regular reminders that there are still restrictions and conditions in place regarding burning in the open.

Residents against the proposed changes were opposed on basis of people not complying with burning requirements, not the smoke that may be generated from the new burning arrangements. This risk (concern) will be mitigated by enforcing burning subject to compliance the CFS Code of Practices (Vegetation Pile Burning or Broad Acre Burning).

Time Restrictions

A number of respondents requested that the existing burning permit time restrictions (between 10am to 3pm Monday to Saturday) be reviewed by council. The restriction that prevents burning activities on Sundays was viewed as out-dated, inconvenient and unnecessary by many residents, particularly those residents who work week days and our limited to burning on Saturdays, when the weather is favourable. Respondents also requested the time frames that restrict burning between 10am and 3pm be extended; respondents were concerned that when the pile being burned was large, it was unable to naturally burn out by 3pm, but in contrast required manual extinguishing, which was undesirable due to the high level of smoke generated from this activity.

Individual burning permit zone (orange)

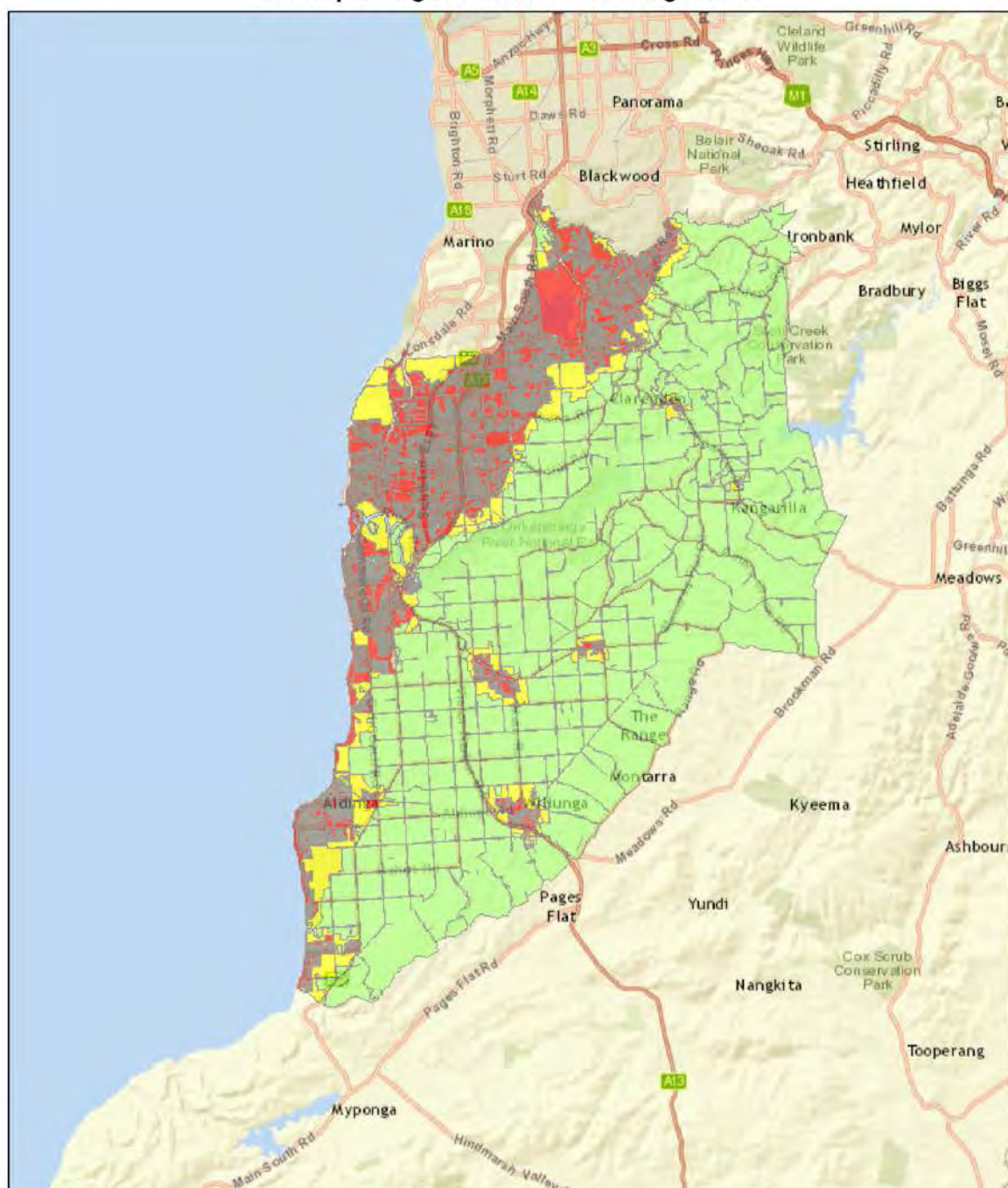
The majority of respondents agreed with the proposal to continue requiring some properties (located close to townships) to apply for a permit, however a common request was that one permit should be issued for the whole burning season.

A number of requests were made by residents (in the proposed individual burning permit orange -zone) for the proposed zone type allocated to their property to be reviewed/ reconsidered by Council. These residents disagreed with the zone that had been proposed over their property, for the following reasons;

- the large size of their property
- the extensive distance between their property and residential houses,
- the irregular boundaries of the individual permit zone (neighbouring properties that were smaller or similar were placed in blanket permit zone)
- their positive history of compliance with burning permit conditions, or
- the agricultural usage of their property

Some residents in the individual permit (orange) zone requested their property be assessed on an individual basis and not only by the proximity of their property to the prohibited (red) zone. It was requested that the residents' history of compliance with previous permits be taken into consideration when determining the permit zone.

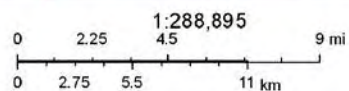
Onkaparinga Permit Burning Zone



October 12, 2016

Burning_Permits_by_DCDB_Parcel_Dissolve

- No Permit Required
- Permit Required
- Prohibited

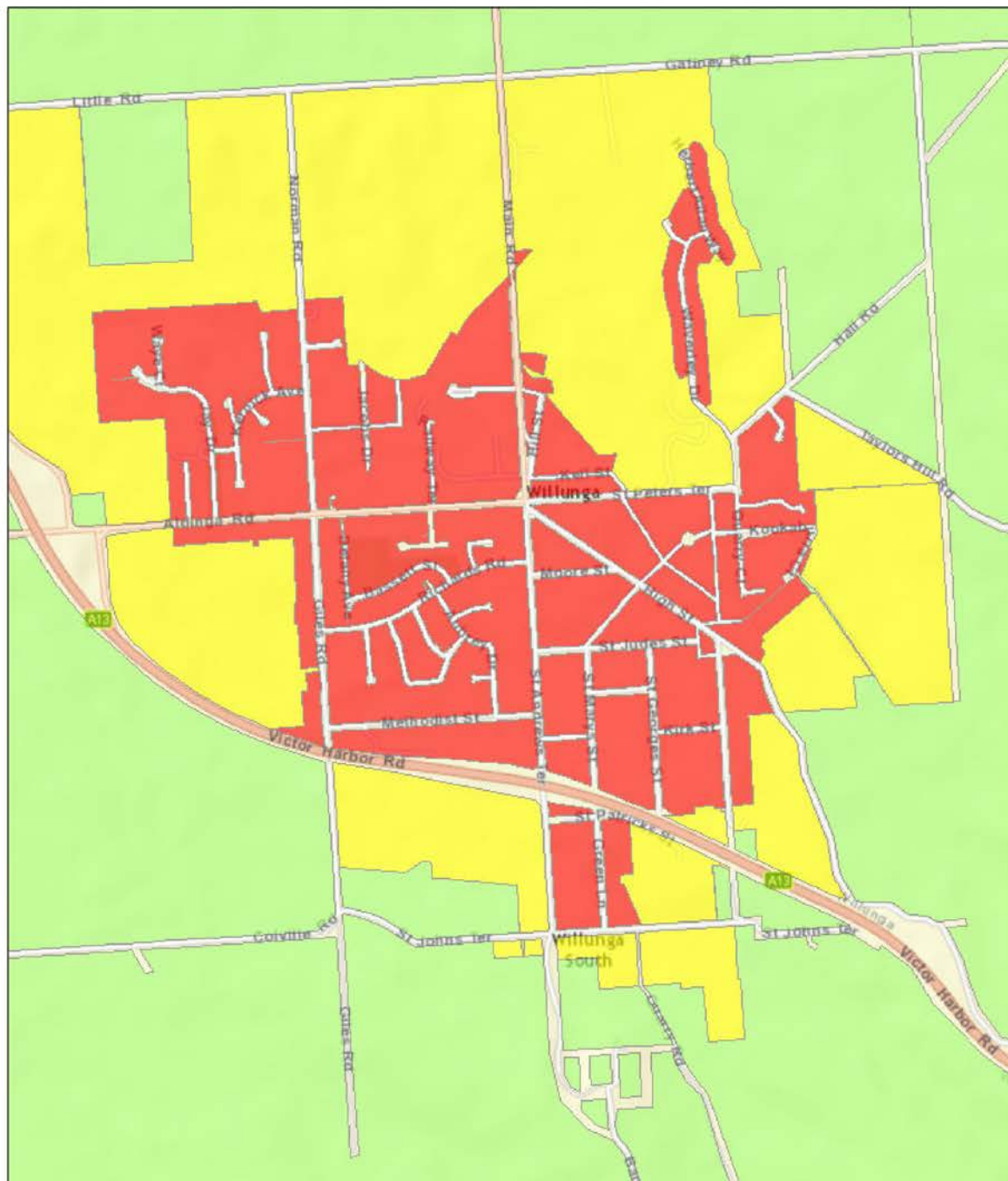


Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

City of Onkaparinga
 Esri, HERE, DeLorme, USGS |

Attachment 3

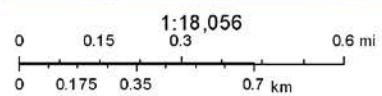
WILLUNGA



October 10, 2016

Burning Permits by DCDB Parcel Dissolve

- No Permit Required
- Permit Required
- Prohibited

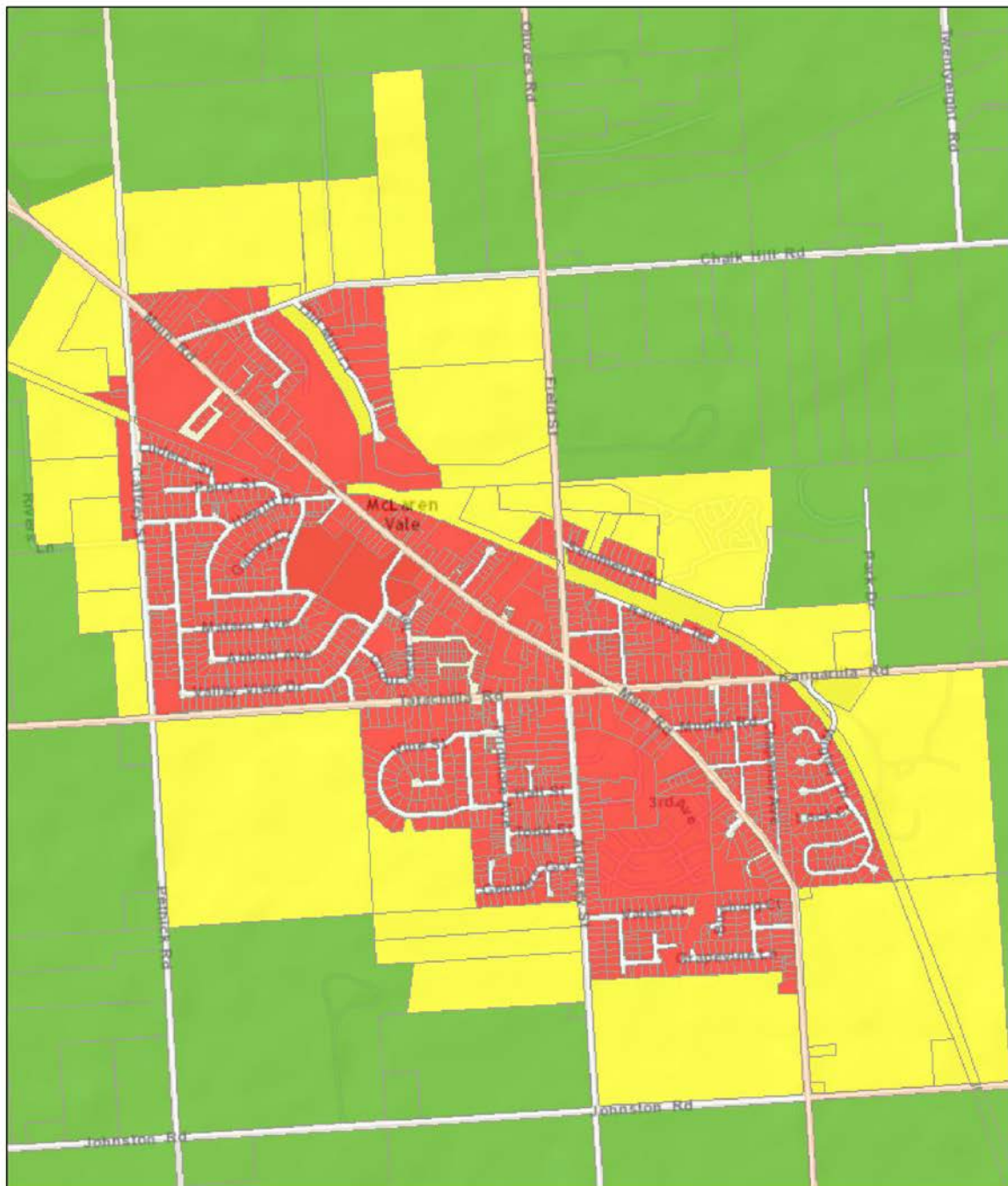


Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp.,
NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand),
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City of Onkaparinga
Esri, HERE, DeLorme, USGS |

Attachment 4

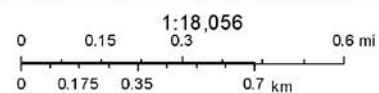
McLAREN VALE



October 12, 2016

Burning_Permits_by_DCDB_Parcel

- No Permit Required
- Permit Required
- Prohibited



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp.,
NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand),
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City of Onkaparinga
Esri, HERE, DeLorme, USGS |

Attachment 5

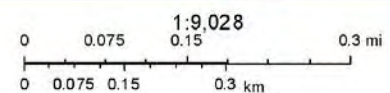
KANGARILLA



October 9, 2016

Burning Permits by DCDB Parcel

- No Permit Required
- Permit Required

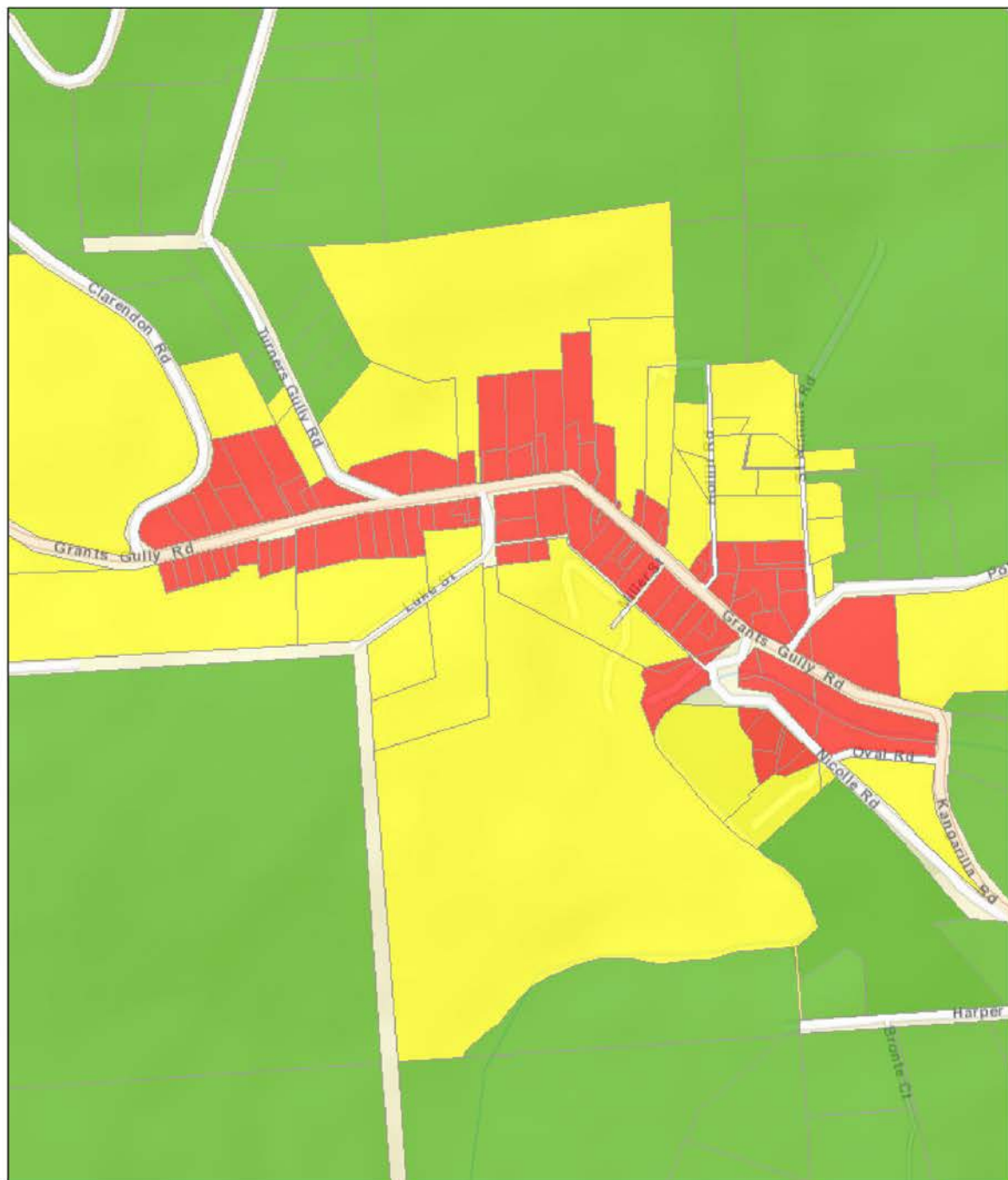


Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

City of Onkaparinga
 Esri, HERE, DeLorme, USGS |

Attachment 6

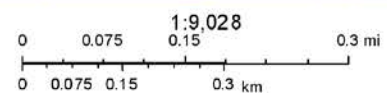
CLARENDON



October 12, 2016

Burning Permits by DCDB Parcel

- No Permit Required
- Permit Required
- Prohibited



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp.,
NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand),
MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

City of Onkaparinga
Esri, HERE, DeLorme, USGS |

Attachment 7



Mawson CFS Group
C/- 1 Thornhill Place
Onkaparinga Hills SA

Mobile 0417 852 262

Email
Peter.Venning@sacsvolunteer.org.au

24th February 2017

Laura Galdes
Project Officer
City of Onkaparinga
PO Box 1
Noarlunga Centre SA 5168

Laura,

RE: Proposed changes to existing burning arrangements

After consultation with the Brigade Captains of the Mawson CFS Group I would like to put forward the following comments on behalf of our Group in regard to the proposed changes as per the Consultation process currently in place.

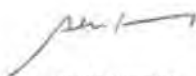
The most significant issue we wish to comment on is the Councils adoption of only allowing residents to burn between the hours of 10.00am and 3.00pm Monday to Saturday and this contradicts the changes made in the EPA Legislation.

We as a Group feel that there should be no time restrictions 7 days a week in both the areas covered where a permit is required (orange areas on the Council mapping and the areas requiring no permit being the green areas on the map.)
The following points support our recommendation.

- The EPA Air Quality Policy 2016 has specifically dropped any reference to burning only during specified hours. This was one of the major changes in this Legislation.
- Due to the variation of dwellings inside the "orange zone" (country town versus suburban fringe) any concerns of smoke from burns within this zone can be controlled via specific conditions written on the permits as they are issued.

- The Council advises that burns must comply with the CFS Code of Practice. This Code of Practice states under smoke management
"To manage smoke production, do not start burning too early in the day. Between 12 noon and 12 midnight is generally recommended as fuel moisture will have decreased sufficiently by this time and this will produce less smoke".
This Code of Practice is aligned to the current EPA legislation and contradicts the Councils attempt to stop burning at 3.00pm.
- Many farms in the Onkaparinga Council area within the "green zone" are in fact hobby farms with the owners only being able to undertake fuel reduction/pile burning only during the weekends. Trying to undertake that task just on Saturdays when it is not raining means in some instances piles that should be left to safely burn out are being extinguished early and are in fact increasing smoke volumes. Also, there is the temptation to cut corners in regards to pile sizes and the burning of piles close to fire season, just to meet the timing windows. This has the potential to smoulder underground and reignite some weeks later when the surrounding grass has cured.
- By no longer having time restrictions it also means that consistency amongst Council inspectors is much more achievable. Currently some may allow a pile to burn out after 3pm however down the track someone else may not allow that flexibility, hence giving out inconsistent mixed messages.
- Finally, it is important that Councils take a consistent approach to burning off policies as the community need to see consistency in burning hours. If neighbouring Councils such as the Mt Barker council support non-restricted burning hours, then the City of Onkaparinga should also follow suit in accordance with the current EPA Legislation.

Please accept this correspondence as our submission under the consultation process.



Peter Venning
Mawson Group Officer AFSM JP

South Australian Country Fire Service

VEGETATION PILE BURNING

CODE OF PRACTICE

**A guide to
assist in the
practice of safe
vegetation pile
burning outside
of the fire danger
season**

April 2015



VEGETATION PILE BURNING CODE OF PRACTICE



Foreword:

The practice of "vegetation pile burning" has been undertaken for many years and is a very effective way to dispose of accumulated vegetation waste in the rural setting.

Over the years the practice of vegetation pile burning has led to the start of numerous fires. The main cause of uncontrolled fires from vegetation pile burning has been from a lack of planning and preparation and inappropriate burning techniques for the environment in which it is conducted.

All vegetation pile burning must also comply with any requirements set out in the *Environmental Protection Act 1993* and *Environmental Protection Regulations 2009* as amended and in particular the *Environmental Protection Agency (EPA) burning policy September 2003*

When reading and applying this document, reference should always be made to the relevant guidelines issued and endorsed by any relevant Bushfire Management Committee or Local Council.

Code History

1 GENERAL

1.1 Scope:

This code applies to all persons undertaking the practice known as "vegetation pile burning".

This Code provides guidance for the burning of vegetation piles outside of the declared Fire Danger Season. Burning during the Fire Danger Season, and on a Total Fire Ban day, is subject to the provisions of the Fire and Emergency Services Act, 2005 and the Fire and Emergency Services Regulations.

This Code does not apply to persons undertaking burning for commercial forestry, horticultural or viticultural operations.

1.2 Abbreviations:

- **COP** Code of Practice
- **FES Act 2005** Fire and Emergency Services Act 2005

1.3 Definitions

- **Vegetation Pile Burning** - The burning of heaped or piled vegetation. This does not include the burning of rubbish or domestic wastes.
- **A portable water spray in good working order** - Is a portable water spray device that is designed to be used for fire fighting operations and maintained to the appropriate Australian Standard. This may also include a Farm Fire Unit or suitable trailer mounted water tank, hose and pump.
- **In the open** - Any area that is not enclosed by 4 walls and a roof (walls and roof sealed).
- **At Hand** - objects would be considered at hand if a person was to take less than 5 steps to reach the object
- **A person who is able to control** - A person

who is not under the effect of any alcohol or drugs and of an age and physical ability that they can take reasonable steps to control the prescribed equipment or any fire that may result from the prescribed equipment being used.

- **Fire Danger Season** - a period defined under the *Fire and Emergency Services Act 2005* which may be declared by the CFS Chief Officer for the prohibition and restriction on the use of fire and prescribed equipment in the open. The dates of the Fire Danger Season for each of the 15 Fire Ban Districts are determined each year and are published in the Government gazette and on the CFS website (www.cfs.sa.gov.au). The dates generally fall between the 1st of November and the 30th of April.
- **Flammable materials** - Is all vegetation, bush or grasses that may be ignited by sparks and embers. Paper, cardboard and domestic wastes are also flammable materials.
- **Total Fire Ban** - the CFS Chief Officer may at any time of the year impose a ban on the lighting and maintaining of fires in the open for any purpose on a specified day or days, or during any specified part or parts of a day or days, throughout the whole State, or any specified part of the State. The lighting or maintaining of a fire in the open on a Total Fire Ban day is not allowed unless a permit under the *Fire and Emergency Services Act* has been issued.

SA COUNTRY FIRE SERVICE

www.cfs.sa.gov.au

VEGETATION PILE BURNING CODE OF PRACTICE



1.4 References:

- AS 1841.2-1997 – *Portable Fire Extinguishers – Specific requirements for Water Type Extinguishers*
- AS 1851.1-1995 – *Maintenance of Fire Protection Equipment – Portable Fire Equipment – portable fire extinguishers and Fire Blankets.*
- *Fire and Emergency Service Act 2005*
- *Fire and Emergency Services Regulations 2005*
- *Environmental Protection Act 1993*
- *Environmental Protection Regulations 2009*
- *Environmental Protection Agency Burning Policy – September 2003*

1.5 General:

1.5.1 During the Fire Danger Season:

The lighting and maintaining of vegetation pile fires during the Fire Danger Season is not allowed unless a permit has been issued by the relevant local council or the CFS.

Therefore a permit is required for all vegetation pile burning during the Fire Danger Season

1.5.2 Total Fire Ban Days:

Total Fire Bans are declared by CFS on days of predicted Severe, Extreme and Catastrophic fire weather days. The practice of vegetation pile burning is NOT permitted on days declared as a Total Fire Ban.

Any vegetation pile that is still smouldering from a previous day's burn is an illegal fire unless a Schedule 10 Permit under the Fire and Emergency Services Act has been issued. Without such a permit the landowner is open to prosecution if a Total Fire Ban is declared.

A Schedule 10 Permit may be applied for through your local council but there is no guarantee that such a permit will be issued. Check with your local council to find out if they are likely to issue a permit for this activity

2 CODE OF PRACTICE:

2.1 Approvals

- 2.1.1 A person must not burn any vegetation piles unless they have obtained the relevant approvals/permits to do so and should consult with the local Council to determine what approvals are required.

2.2 Construction of Piles

- 2.2.1 Vegetation piles for burning must only be comprised of vegetation from the locality, not household or building material such as plastics, wooden pallets or cardboard boxes, treated timber or tyres.

- 2.2.2 All materials to be burn should be dead and completely dry. No Green material should be burnt.

- 2.2.3 All vegetation piles to be burnt should have a cleared break of at least 4m from any other flammable material including grass, logs and tree stumps. Greater distances may be required if the piles are larger.

- 2.2.4 Construct long and wide vegetation piles rather than excessively high piles. Vegetation piles that are too big produce too much heat. A good size vegetation pile is 0.5 metres high and 2 metres wide or long, maximum height should not exceed 1.5 metres.

- 2.2.5 Large logs (over 150mm in diameter) should not be added to vegetation piles as these may take longer to burn and can smoulder for a long period or may be difficult to fully extinguish. If you are planning to burn logs in excess of 150mm in diameter you must consider the amount of time it will take to fully burn them and you will need to ensure they are safe during hot windy weather. It is illegal to maintain these fires during the Fire Danger Season, or on a Total Fire ban day, unless you have obtained the appropriate permit from your local council.

- 2.2.6 Vegetation piles should be located well away from assets, including buildings, vehicles and fences on your and your neighbour's property as the radiant heat produced from the burn may cause damage.

- 2.2.7 Locate vegetation piles in the open and away from overhanging branches that might ignite. All vegetation piles should be located on flat ground and in an area with easy access for any fire appliances, should they be required to attend.

- 2.2.8 Locate vegetation piles at least 10 metres away from overhanging power lines or telephone cables.

- 2.2.9 If practical, place the vegetation pile in an area where it will get direct sunlight. This will allow the pile to dry out prior to burning and emit less smoke while burning.

- 2.2.10 Ensure there is no wildlife taking refuge in your vegetation pile before burning. Be aware that vegetation piles are a favourite home for various species of snakes, lizards and small mammals. Seek advice from your local Animal Welfare organisation on how to carry this out.

- 2.2.11 Review the forecasted weather conditions for both the day of the burn and the following few days and if there is a possibility that there are high temperatures or high winds on any of these days consider postponing your burn to a more favourable period.

- 2.2.12 Be aware of the forecasted wind directions and ensure that any smoke produced does not impact upon other people or roads

VEGETATION PILE BURNING CODE OF PRACTICE



2.3 Notifications

- 2.3.1 Give your neighbours as much notice of your proposed burn as possible.

2.4 Burning Safety Measures

- 2.4.1 Before lighting your vegetation pile, ensure that you have all of your suitable tools, equipment and personal safety equipment to conduct your burn in order to control any possible spot fires.
- 2.4.2 Ensure that you have the ability to contact emergency services by calling 000 immediately if required to do so
- 2.4.3 Ensure you have adequate water supplies on hand to extinguish the burn. Ensure you have a hose that can reach the vegetation pile and all of the way around the pile and have tested your water supply.
- 2.4.4 Never use accelerants to start your vegetation pile burn, this may result in injury to yourself or others.
- 2.4.5 Ensure your burn area has a 4m clearance of all flammable material or a greater distance that may be required, to prevent the fire from escaping.
- 2.4.6 Fire must be attended until the initial flame height has reduced. Ensure fire is regularly monitored after lighting to make sure there are no escapes of fire into any surrounding vegetation.
- 2.4.7 On completion of the pile burn, ensure the fire is completely extinguished by turning over any coals or remnants and applying large amounts of water to completely extinguish. Continue to turn over and apply water until all coals, remnants and the entire burn area is completely cold to touch and no longer emits smoke or any steam. Check the pile at least once each day until it is fully extinguished.
- 2.4.8 If multiple piles are to be burnt consider burning only one at a time to ensure that you retain control of each burn.
- 2.4.9 Prior to igniting the pile, check the weather conditions not only for the day that you are intending to burn, but for the following few days as piles may tend to smoulder for a considerable period of time. If the weather conditions are not favourable for 3-4 days out then you should postpone the burn until more favourable conditions are predicted.
- 2.4.10 Regularly check your burn site for the following weeks for any materials that may still be burning. This is important if you have burnt before a Total Fire Ban day. Materials can smoulder underground for a considerable amount of time.

- 2.4.11 If the fire becomes too large or uncontrollable you **MUST** contact emergency services immediately by calling 000

Smoke Management

To manage smoke production, do not start burning too early in the day. Between 12 noon and 12 midnight is generally recommended as fuel moisture will have decreased sufficiently by this time and will produce less smoke. Do not burn if there are large amounts of green fuels as this will also cause a smoke management problem.

Wind direction is a contributing factor to smoke causing adverse effects on sensitive sites, such as hospitals, schools, vineyards etc. Note whether or not there are any sensitive sites nearby and ensure the wind direction is such that it will not cause smoke to impact on them.



You must place approved "SMOKE HAZARD" signs on both sides of the road if the area to be burnt is adjacent to a regularly used road and smoke is likely to blow over the road, impairing the vision and safety of drivers. These signs should be placed on the shoulder of the road so they can be seen by drivers before they encounter smoke.

The signs may be temporary fixed to a rigid guide post but should not be fixed to other road signs. If stands are used they need to be capable of remaining upright and in place under windy conditions. To prevent the need for signing, make sure the wind direction directs smoke away from any roads.

3 REVIEW

This code will be released for a 12 month trial period and will be reviewed every 2 years after the trial period has ended.

South Australian Country Fire Service

VEGETATION PILE BURNING CODE OF PRACTICE

SA COUNTRY FIRE SERVICE STATE HEADQUARTERS

Level 7, 60 Waymouth St, Adelaide
Postal address: GPO Box 2468, Adelaide SA 5001
Tel: 08 8463 4200 **Fax:** 08 8463 4234
Email: cfshq@cfs.sa.gov.au
Website: www.cfs.sa.gov.au
CFS Bushfire Information Hotline: 1300 362 361

REGIONAL OFFICES

REGION 1

Mount Lofty Ranges and Kangaroo Island

75 Gawler St, Mount Barker SA 5251
T: 08 8391 1866
F: 08 8391 1877
E: cfsr1@cfs.sa.gov.au

REGION 2

Mount Lofty Ranges, Yorke Peninsula and Lower North

8 Redbanks Rd, Willaston SA 5118
P: PO Box 1506 Willaston SA 5118
T: 08 8522 6088
F: 08 8522 6404
E: cfsr2@cfs.sa.gov.au

REGION 3

Murraylands and Riverland

10 Second St, Murray Bridge SA 5253
P: PO Box 1371, Murray Bridge SA 5253
T: 08 8532 6800
F: 08 8532 6220
E: cfsr3@cfs.sa.gov.au

REGION 4

Flinders Ranges, Mid North and Pastoral Areas

3 Main St, Port Augusta SA 5700
P: PO Box 2080, Port Augusta SA 5700
T: 08 8642 2399
F: 08 8641 0176
E: cfsr4@cfs.sa.gov.au

REGION 5

South East

46 Smith St, Naracoorte SA 5271
P: PO Box 8, Naracoorte SA 5271
T: 08 8762 2311
F: 08 8762 1865
E: cfsr5@cfs.sa.gov.au

REGION 6

Eyre Peninsula and West Coast

32 Matthew Place, Port Lincoln SA 5606
P: PO Box 555, Port Lincoln SA 5606
T: 08 8682 4266
F: 08 8682 6569
E: cfsr6@cfs.sa.gov.au



South Australian Country Fire Service

BROAD ACRE BURNING

CODE OF PRACTICE

**A guide to
assist in the
practice of safe
broad acre
stubble burning
outside of the
fire danger
season**

April 2015



This Code of Practice has been endorsed by the State Bushfire Coordination Committee, 2015 and was developed in partnership with Primary Producers SA, Producers SA and PIRSA.

Scope

This Code of Practice applies to broad acre burning of stubble on private land across South Australia outside of the Fire Danger Season (FDS). This Code of Practice covers whole paddock, windrow and stubble dump burn operations.

It does not apply to the following types of burning practices:

- hazard reduction burning
- native vegetation burning for ecological purposes
- private burning of vegetation, commonly referred to as pile burning

Statewide Voluntary Code of Practice

This Code of Practice applies to all broad acre stubble burning activities occurring across South Australia outside of the Fire Danger Season (FDS). It supersedes Local Council Codes of Practice for broad acre stubble burning outside of the FDS.

Introduction

Broad acre stubble burning is the farm management practice that produces the greatest fire risk every summer and autumn if not carefully planned and implemented with caution.

Weather conditions conducive to burning continue after the FDS has finished and restrictions on the use of fire under the *Fire and Emergency Services Act, 2005* no longer apply, unless a Total Fire Ban is declared. As there are no legislative conditions to adhere to, many stubble burning activities are conducted inappropriately increasing the risk of bushfire and the likelihood of fires escaping into unburnt neighbouring land.

This Code of Practice serves as a guide to the South Australian farming community to assist in the practice of safe broad acre stubble burning.

The following sections outline the process and resources recommended to plan for and conduct a safe broad acre burn outside of the Fire Danger Season.

Structure

PLANNING YOUR BURN

This section explains what you should do before commencing your burn. The elements covered include:

- Appropriate Weather Conditions
- Fuel Break Preparation
- Native Vegetation Considerations
- Firefighting Resources
- Communication
- Smoke Management

BURN PLAN – SAFE LIGHTING AND BURNING

This section covers the following topics:

- Lighting Equipment and Methods
- Stubble Characteristics and Fire Behaviour
- Safe Practice Burn Methods
- Monitor the Burn
- Monitor the Weather Conditions
- When the Burn is Complete
- Patrol the Burn Area

Planning Your Burn

APPROPRIATE WEATHER CONDITIONS

Weather forecasts are important when planning a broad acre burn. The measurement of actual weather conditions at the burn site prior to lighting and during a burn is imperative to keep abreast of unfavourable changes. Wind speed is an important factor in achieving a complete and consistent burn but it also a major factor in fire escape due to spotting that may occur ahead of the fire front. A maximum wind speed and the Grass Fire Danger Index (GFDI) can indicate when a broad acre burn has potential to become uncontrollable.

Broad Acre Burn Objectives

The objectives of burning stubble are to reduce crop residue, weed seed and snails. A successful burn occurs under weather conditions that produce a complete and consistent burn. Burns that are patchy or incomplete leave areas of residue, weed seed and snails. The aim is to burn when combinations of weather parameters produce a burn that is consistent, or in the case of windrow and stubble dump burns, complete, and can be stopped by fuel breaks and easily extinguished with water.

Weather Forecast

On the day before you plan to burn access the Bureau of Meteorology website for the MetEyeTM weather forecast and warnings for your local area – www.bom.gov.au/australia/meteye/. This will provide a general view of the weather conditions to expect in the coming two days. If the weather is forecast to be unfavourable for the day of your planned burn or the day after, the burn should be postponed until more favourable conditions are forecast.

Total Fire Ban Days

Severe, Extreme or Catastrophic fire danger rating days can still be declared outside of the FDS and, as a consequence, CFS will declare a Total Fire Ban. Broad acre burning is NOT permitted on days declared a Total Fire Ban unless you have a permit issued under the *Fire and Emergency Services Act, 2005*. If a Total Fire Ban has been declared for the following day and you don't have a permit, the fire must be fully extinguished by midnight. On the day of the Total Fire Ban the burnt area must be inspected regularly to ensure there are no flare ups. Stubble dump burns are hard to extinguish completely and will need to be monitored closely.

Actual Weather - "In the Paddock"

Site specific weather conditions must be obtained prior to lighting and if unfavourable the planned burn should be postponed. Measure the weather conditions at least every 2 hours during the burn to keep abreast of any unfavourable changes; specifically wind speed



and direction and to a lesser degree temperature and relative humidity. A hand held weather meter is required with wind speed to be measured and averaged over a 10 minute period.

Wind Speed and Spotting Potential

Wind speed is an important factor influencing the success and potential failure of a broad acre burn.

Moderate winds 20 - 29km/h can move debris resulting in greater potential for spotting over fuel breaks through movement of embers ahead of the fire front. DO NOT burn when the wind speed, averaged over 10 minutes, exceeds 19km/hr. Be aware of gusty wind conditions as embers can be picked up and transported increasing the potential for spotting issues.

If wind speed is too low, 5km/h or less, fire spread will not be consistent and burn objectives will not be met. However, light winds, between 10 - 18km/h, produce a consistent and complete burn with the fire being easier to control within fuel breaks with water.

DO NOT Burn When GFDI >20

The following table has been calculated using the McArthur Mk 5 Grassland Fire Danger Index with curing at 100% and an average fuel load of 4.5 tonne per hectare. It calculates the average wind speed (km/h) for different temperature (°C) and relative humidity (%) combinations that equate to a GFDI of 20. Always round your measured relative humidity down to the nearest number. Planned burning must be postponed when the average wind speed (averaged over 10 minutes) for a particular combination is exceeded. The yellow cells in the table below indicate average wind speeds that are recommended for burning. Do Not Burn if your particular combination of Temperature and Relative Humidity derive a wind speed that sits within a white cell in the table.

For the example shown, a temperature of 30°C and relative humidity of 15% has an average wind speed of 17 km/h. For this particular combination, broad acre burning operations must be postponed or lighting ceased if the average wind speed measured in the paddock exceeds 17km/h.

GFDI = 20

TEMP °C	5	10	15	20	25	30	35	40	45	50	RH%
15	20	22	24	26	28	30	32	34	36	38	AVERAGE WIND SPEED (km/h)
20	17	19	20	22	24	25	27	29	30	32	
25	16	17	18	20	21	22	24	25	26	28	
30	14	15	17	18	19	20	21	22	24	25	
35	13	14	15	16	17	18	19	20	21	23	
40	13	14	15	15	16	17	18	19	20	21	
TEMP °C	5	10	15	20	25	30	35	40	45	50	RH%

Mk5 Meter used with curing 100% and fuel load 4.5 t/ha
 = Recommended Burning Conditions with average wind speed less than 19 km/h

FUEL BREAK PREPARATION

Prior to conducting a burn a 4 metre wide fuel break must be established around the perimeter of the area to be burnt to reduce the risk of fire escaping. This also applies to paddocks containing windrows and stubble dumps.

A bare earth fuel break is desirable as it is efficient at stopping the forward spread of a fire however, this is not always possible. In the case that a fuel break cannot be bare earth then the 4m break must be sufficiently disced, ploughed or harrowed so as to break up the vegetation to provide a boundary where a fire will stop. Roads or tracks or rocky and sandy areas with minimal vegetation can act as a natural fuel break. Where paddocks about vegetation ensure the firebreak is sufficient to prevent the burn from spotting into it.

Fuel breaks are effective as long as the fire is not spotting.

NATIVE VEGETATION CONSIDERATIONS

If your burn area contains scattered trees and/or remnant vegetation you will need to adhere to the guidelines outlined in the Native Vegetation Council Information Sheet: Stubble Burning - Protection of scattered trees and remnant vegetation, which is available from the Department of Environment, Water and Natural Resources (DEWNR) website www.environment.sa.gov.au.

FIREFIGHTING RESOURCES

It is important to plan for appropriate resourcing of a broad acre burn so that it can be easily controlled minimising fire escape potential. All equipment must be maintained to a fully operational standard at all times.

The appropriate amount of resources (people and equipment) must be readily available during and after the burn. Be aware that fire escape potential is



influenced by a number of factors and can occur at any time during a burn. Do NOT attempt to burn any more area, windrows or stubble dumps than can be controlled by the number of able bodied people and resources.

Able Bodied People

An able bodied person is a person who is competently able to drive a vehicle and operate a pump and hose.

More able bodied people are required when any of the following conditions are present to counter act increased fire escape potential:

- Temperature is >30°C
- Relative Humidity is <30%
- Stubble fuel load exceeds 4 tonne per hectare
- Stubble height exceeds 15cm
- Windrow height exceeds 15cm
- Stubble residue is present beneath stalks in between windrows
- If the planned burn area is greater than 50 hectares
- In excess of 3 stubble dumps are planned to be burnt at the one time

The able bodied person(s) must be present at the burn site from the time the fire is lit to the time there is no active fire. The site of the burn should be checked regularly until the area is machined.

Water Resources

It is recommended that the following water equipment is available at the burn site when whole paddock or windrow burning:

- Minimum of 400L of water
- Appropriate number of 9L knapsacks and/or 9L water extinguishers
- If available it is preferable to have a minimum of 1000L of water as extra fire unit(s) with pump and hose

For stubble dump burning a minimum of 1000L of water connected to a working firefighting pump and hose must be kept at hand to extinguish the fire. This is to remain at the location for a further 24 hours after the completion of the burn or until the area is ploughed.

Farm Fire Unit(s)

Well maintained and fully operational Farm Fire Unit(s) must be in the burn area until confident the fire will not escape. Farm Fire Units and operators must conform to and follow the Farm Fire Unit Joint Guidelines (www.cfs.sa.gov.au). Activate the amber rotating beacon on your farm fire unit prior to starting the burn operation.

Personal Safety Equipment

Safety equipment must be provided and used appropriately, including a fully equipped first aid kit and plenty of drinking water. Appropriate protective clothing and eye wear must be worn during the burn operation as per the Farm Fire Unit Joint Guidelines, where practical.

COMMUNICATION

All neighbouring landholders and occupiers must be notified of your intention to burn 2 - 24 hours prior to conducting the burn. To prevent unnecessary call outs you must also notify Adelaide Fire on 8204 3782 of when and where you will be conducting your burn operation.

Communicate your burn plan to the able bodied persons assisting in the burn operation. It is important to ensure that everyone knows the type of stubble and composition, the lighting and burn method, their role(s) in the operation and understanding of contingency plans should the weather change and/or the fire become uncontrollable.

At all times ensure there is immediate access to a UHF CB radio and/or a fully charged mobile phone that has full service coverage in the burn area. The mobile phone should be carried on the person at all times. If relying upon a UHF CB radio there must be a responsible adult at the other end who can call "000".

If you lose control of your burn, call "000" immediately.

SMOKE MANAGEMENT

To manage smoke production, do not start burning too early in the day. It is generally recommended that burns are run between noon and midnight as fuel moisture will have decreased sufficiently by this time and will produce less smoke. Do not burn if there are large amounts of green fuels as this will also cause a smoke management problem.

Wind direction is a contributing factor to smoke causing adverse effects on sensitive sites, such as hospitals, schools, vineyards etc. Note whether or not there are any sensitive sites nearby and ensure the wind direction is such that it will not cause smoke to impact on them.



You must place approved "SMOKE HAZARD" signs on both sides of the road if the area to be burnt is adjacent to a regularly used road and smoke is likely to blow over the road, impairing the vision and safety of drivers. These signs should be placed on the shoulder of the road so they can be seen by drivers before they encounter smoke.



The signs may be temporary fixed to a rigid guide post but should not be fixed to other road signs. If stands are used they need to be capable of remaining upright and in place under windy conditions. To prevent the need for signing, make sure the wind direction directs smoke away from any roads.

Smoke Taint and Grapevines

Grapevines exposed to smoke during sensitive growing periods are likely to render the grapes and subsequent wine unfit for sale and consumption. The highest potential for smoke uptake occurs from when the grapes soften and ripen to harvest. This is typically from January in the Riverland to early May in the South East. Heavy exposure for a period of 30 minutes is sufficient to result in smoke taint.

Reducing the risk of smoke taint can be done by:

- Identifying the high risk periods in your area by contacting with your local grape and wine industry organisations (contact details are available from admin@wgcsa.com.au).
- Check with vineyard owners/managers in close proximity to the burn before commencing.
- Avoiding burning until the grape harvest has been completed.

BURN PLAN - SAFE LIGHTING AND BURNING

LIGHTING EQUIPMENT AND METHODS

There are a number of unique home-made equipment and lighting methods that are constructed and used to light stubble burns. Safe work practices must be followed with respect to such devices and methods and it is the responsibility of the land manager to operate devices and execute lighting safely. A commercially constructed drip torch is recommended as it is purpose built with safety features to prevent unnecessary malfunction and injury.

STUBBLE CHARACTERISTICS AND FIRE BEHAVIOUR

Consider the type of stubble, height of stubble, fuel load, whether it's a whole paddock, windrow or stubble dump burn and modify your burn technique to account for the differences.

Stubble Type

Burning different types of stubble will produce variations in fire behaviour. Cereal, canola and legume stubble exhibit differences in composition, density, stalk dimension and oil content, which affects fire spread and intensity.

Stubble Height

The resultant height of stubble after harvest can vary every year, farm to farm, across the State. In terms of fire behaviour it is well known that grasses 10 centimetres or less is a much lower risk as there is a lower flame height and the easier a fire will be controlled. Fuel height influences flame height; the longer the standing stubble the higher the flame height will be and the more difficult a fire will be to control.

More people are to be in attendance if the stubble height is more than 15 centimetres.

Stubble Fuel Load

Fuel load influences flame length, flame depth and fire intensity. Increased stubble fuel loads occur due to high rainfall throughout the growing season and modern farming practices through retaining stubble. Sparse stubble with bare ground will produce a narrow fire of less intensity than a fire in continuous, heavy stubble, which will cover more ground and burn with more intensity. A heavy fuel load will have more debris that could spot ahead of the fire especially in higher wind speeds. Embers landing on heavy stubble have more chance of ignition than embers landing on sparse stubble. More people and equipment must be available for a burn if the stubble fuel load is greater than 4 tonnes/ha.

Whole Paddock vs Windrow

Whole paddock burning and windrow burning operations also create different fire behaviours with fuel load either spread over a whole paddock or concentrated in wide or narrow rows. Windrow burns can often turn into whole paddock burns due to the inter-row stubble catching alight. This occurs when the windrow height is greater than 15 centimetres and/or there is retained stubble on the surface in between rows.

Stubble Dump

A stubble dump burn produces different fire behaviour to that of whole paddock or windrow burns. A stubble dump is a pile of crop residue that is produced during harvest as opposed to the residue being spread across the paddock or concentrated in rows behind the





harvester. A stubble dump can burn and smoulder for days due to the concentration and compaction of material. Such burns need to be monitored for longer as rekindling can occur at any time and embers can be blown with unfavourable winds many days after the burn increasing the potential of fire escape to unwanted areas.

SAFE PRACTICE BURN METHODS

There are stubble burning methods that can be used to control the direction and rate of burning to match the wind strength. This ensures the fire can be controlled should unpredictable and unfavourable weather conditions arise. The methods for windrow burning differ to whole paddock burning due to the characteristics of windrows. The requirements prior to lighting a stubble dump are different to whole paddock and windrow burning. Examples of each burning method are provided as a guide to safe practice.

Whole Paddock Burn Method

Following is a recommended burn method that incorporates safe practice for burning a whole paddock.

Establish a Protective Burn Break

First light the fire on the leeward side of the land to establish a protective break of 10 – 20m. It is recommended to light a spot every 10m along the leeward edge, which will make the initial fire easy to manage. The spots will flank out and join up with moderate fire behaviour compared to lighting a strip of

fire along the leeward edge.

If the area to be burnt is on hilly land then burn downhill where possible. Burning up a steep incline, even against the wind, is always dangerous practice.

Light the Flank and Windward Sides

Once a protective break is established light part way up each flank – a length of about 10 – 20m up each side. Then lighting from the windward side of the land can be undertaken. The flank fires will join with the leeward fire and the windward fire will meet up with it, producing a technically safe burn.

Windrow Burn Method

Following is a recommended burn method that incorporates safe practice for burning windrows. The method has been adapted from the following resource:

Newman, P., Douglas, A., and Peltzer, S, Autumn Weed Management, Weeds Research Officers, Geraldton, Katanning and Albany

http://archive.agric.wa.gov.au/objtwr/imported_assets/content/pw/weed/wc/autumn_weed_management.pdf

Consider Fuel Type

Lupin and Canola windrows can be burnt with the wind due to less crop residue in the stubble, however a light cross wind is ideal. Wheat windrows, especially if yields were between 2 – 2.5t/ha, are harder to contain to the windrows so avoid burning or burn into the wind under cooler conditions. Avoid burning barley stubbles as the

extra leaf residue makes it difficult to contain the fire to the windrows.

Establish a Protective Burn Break

In the first instance burn the outside two laps of the paddock before lighting the remainder of the paddock. Take care to contain the fire to the windrows. Consideration should be given to harvesting low to reduce the risk of fire spreading into adjacent stubble.

Light Remaining Windrows

Light up remaining windrows approximately every 200m under a light cross wind as it will fuel the fire to the soil surface. If burning into the wind a second able bodied person is required with a farm fire unit to extinguish the downwind fire. Do not light up and burn any more than the available resources can control.

Stubble Dump Burn Method

The following recommendations need to be followed to ensure safe stubble dump burning.

Stubble Dump Size

The larger the pile of stubble the harder it will be to achieve a complete burn and to extinguish. It is recommended that the size of a stubble dump does not exceed a height of 0.5 metres and a diameter of 1.5 metres.

Establish a Protective Burn Break

As with windrows, stubble dumps are surrounded by standing stubble +/- residue on the surface. In addition to the 4m fuel break around the paddock containing the dumps there must be a 20m burnt or cleared area constructed around each pile. Extra vigilance and personnel must be employed if planning to burn around a pile to construct the fuel break.

No stubble dumps are to be burnt within 25 metres of a boundary fence.

Light a Stubble Dump

It is recommended to first light one stubble dump and monitor how it burns. If it appears to be burning consistently and not producing too much smoke then continue lighting a few more piles.

If it produces too much smoke and does not completely combust easily do not continue lighting and wait for more favourable conditions or spread out the pile to increase the amount of air available for combustion.

DO NOT light more stubble dumps than what can be managed with the resources on hand. More people and resources are required if you plan to burn more than 3 dumps at a time.

MONITOR THE BURN

Always monitor the burn. If the burn area adjoins other stubble paddocks, be vigilant for spot fires and make sure gates are open to ensure quick response. Windrow burns may spot or creep into surrounding standing stubble and residue, it is important to constantly monitor what is burning to ensure containment of the fire to the windrow. Stubble dumps are high and burn hot due to the amount of compacted fuel. An unfavourable wind change may pick up burning embers and distribute them on surrounding fuel causing unwanted spot fires.

MONITOR THE WEATHER CONDITIONS

By regularly measuring the weather conditions at the burn site (2 hourly or when you suspect conditions are changing) you will be abreast of unfavourable changes in wind direction and speed. If the wind speed and direction changes considerably cease lighting and make every effort to ensure the perimeter is safe.

WHEN THE BURN IS COMPLETE

When a whole paddock burn is complete always make sure there is no active fire for at least 20 metres into the burnt area. In comparison, when a windrow burn is complete, all active fire is extinguished to prevent re-ignition and accidental lighting of the intervening standing stubble. Stubble dump burns will need to be spread out and then extinguished to prevent smouldering and potential rekindling.

PATROL THE BURN AREA

Regularly patrol the burn area for a number of days after the operation is completed to guard against rekindling. This patrolling is especially important if the following day is a forecast Total Fire Ban. In the case of burning stubble dumps the burn area and burnt piles must be monitored closely for a longer time period due to the difficulty of extinguishing them completely.

A SAFE BROAD ACRE BURN IS YOUR RESPONSIBILITY

It is the burn operator's responsibility to ensure that their broad acre burn is conducted safely and contained within the burn area. Every effort must be made to follow the recommendations to ensure the burn will not impact on surrounding land or become uncontrollable.

Remember, if you lose control of your burn call 000 immediately.

This immediate action may save lives, property and the environment.





CHECKLIST FOR PLANNING A BROAD ACRE BURN

1. **Ensure the weather conditions are appropriate for a safe burn.**
 - ☐ Review a weather forecast for day of and day after your burn.
 - ☐ Unfavourable forecast – postpone the burn.
 - ☐ Total Fire Ban Day – postpone the burn or plan to extinguish completely before midnight.
 - ☐ Hand held weather meter needs to be at the burn site.
 - ☐ Measure weather conditions "in the paddock" prior to and 2 hourly during the burn.
2. **DO NOT burn when:**
 - ☐ Wind speed exceeds 19km/h.
 - ☐ GFDI is >20.
3. **Prepare a 4m wide fuel break around the burn area.**
 - ☐ Bare earth is desirable as most effective.
 - ☐ Disced, ploughed or harrowed break sufficient.
 - ☐ Roads, tracks, rocky and sandy areas devoid of vegetation sufficient.
 - ☐ Must be able to stop the forward spread of the fire.
4. **Native Vegetation Considerations**
 - ☐ For burn areas containing trees or remnant vegetation.
 - ☐ Consult DEWNR website for protection information.
 - ☐ Put in appropriate fuel breaks as directed.
5. **Arrange for extra able bodied people if:**
 - ☐ Temperature is >30°C.
 - ☐ Relative Humidity is <30%.
 - ☐ Stubble fuel load exceeds 4 tonne per hectare.
 - ☐ Stubble height exceeds 15cm.
 - ☐ Windrow height exceeds 15cm.
 - ☐ Stubble residue is present beneath stalks in between windrows.
 - ☐ If the planned burn area is greater than 50 hectares.
 - ☐ In excess of 3 stubble dumps are planned to be burnt at the one time.
6. **Plan for the following water resources to be available during and after the burn:**
 - ☐ Minimum 400L of water.
 - ☐ 9L knapsacks and/or water extinguishers.
 - ☐ 1000L water truck or farm firefighting trailer with pump and hose, especially if stubble dump burning.
7. **Plan for Farm Fire Unit(s) to be available during and after the burn.**
 - ☐ Well maintained and fully operational.
 - ☐ Conform to Farm Fire Unit Joint Guidelines.
 - ☐ Amber rotating beacon activated during burn operation.
8. **Ensure personal safety equipment is adequate, present at the burn site and includes:**
 - ☐ First aid kit – fully equipped for burns.
 - ☐ Plenty of drinking water.
 - ☐ Protective clothing.
9. **Notify the following 2 – 24 hours prior to conducting the burn:**
 - ☐ Neighbouring landholders and occupiers.
 - ☐ Local CFS brigade.
10. **Ensure mobile phone and/or UHF CB radio are present and working at the burn site.**
 - ☐ Mobile is fully charged and operational at burn site.
 - ☐ Responsible adult at other end of UHF CB radio.
11. **Be aware of smoke production and wind direction and make sure:**
 - ☐ Fuel moisture has decreased sufficiently.
 - ☐ Large amounts of green fuels are not present.
 - ☐ Wind direction is such that sensitive sites nearby will not be impacted.
 - ☐ Correct signage is used if smoke will impact a main road.

BURN PLAN CHECKLIST – SAFE LIGHTING AND BURNING

1. **Articulate a Burn Plan and communicate to extra people who will be attending.**
 - ☐ Area and type of stubble to be burnt.
 - ☐ Stubble composition – whole paddock, windrow, stubble dump.
 - ☐ Stubble height and expected fire behaviour.
 - ☐ Fuel load and expected fire behaviour.
 - ☐ Appropriate and safe lighting device – commercially constructed drip torch recommended.
 - ☐ Burn method.
 - ☐ Role(s) of extra able bodied person(s) in the operation.
 - ☐ Contingency plans.
2. **Whole Paddock Burn Method**
 - ☐ Establish a protective burn break 10 – 20m on leeward side of burn area.
 - ☐ Light 10 – 20m up flanks from leeward edge.
 - ☐ Light from the windward edge.
 - ☐ DO NOT burn any more than what the available resources can control.
3. **Windrow Burn Method**
 - ☐ Consider fuel type, fuel load and composition and choose appropriate weather conditions.
 - ☐ Establish a protective burn break by burning the outside 2 laps of the paddock first.
 - ☐ Take care to contain fire to the windrows.
 - ☐ Light remaining windrows every 200m under a light cross wind.
 - ☐ DO NOT burn any more than what the available resources can control.
4. **Stubble Dump Burn Method**
 - ☐ Maximum size of pile – 5m high and 1.5m diameter.
 - ☐ Establish a 20m burn or cleared area around each pile – DO NOT burn the fuel break area if extra personnel are not present.
- ☐ DO NOT burn a pile within 25m of a boundary fence.
- ☐ Light a test pile to see if it will burn consistently and completely.
- ☐ Spread stubble dump out if incomplete combustion.
- ☐ DO NOT light more stubble dumps than what the available resources can control.
5. **Always Monitor the Burn**
 - ☐ Open gates into adjacent paddocks.
 - ☐ Be vigilant for spot fires and extinguish as they occur.
 - ☐ Be aware that fire intensity varies depending on what is being burnt.
6. **Always Monitor the Weather Conditions**
 - ☐ Measure weather conditions 2 hourly.
 - ☐ Keep abreast of unfavourable changes in average wind speed.
 - ☐ Cease lighting and make every effort to secure the perimeter if wind speed exceeds 19km/h or combinations exceed GFDI 20.
7. **When the burn is complete make sure:**
 - ☐ Whole Paddock Burn – no active fire in burn area for 20m.
 - ☐ Windrow Burn – all active fire extinguished.
 - ☐ Stubble Dump Burn – spread out pile and then extinguish completely.
 - ☐ All fire must be completely extinguished by midnight if Total Fire Ban declared for the following day.
8. **Regularly patrol the burn area for days following the burn.**
 - ☐ Especially on the day of a Total Fire Ban.
 - ☐ Prevent rekindling of stubble dumps and/or windrows.

Remember, it is the burn operator's responsibility to ensure that the broad acre burn is adequately resourced, conducted safely and contained within the burn area.



South Australian Country Fire Service

BROAD ACRE BURNING

CODE OF PRACTICE

SA COUNTRY FIRE SERVICE STATE HEADQUARTERS

Level 7, 60 Waymouth St, Adelaide

Postal address: GPO Box 2468, Adelaide SA 5001

Tel: 08 8463 4200 Fax: 08 8463 4234

Email: cfshq@cfs.sa.gov.au

Website: www.cfs.sa.gov.au

CFS Bushfire Information Hotline: 1300 362 361

REGIONAL OFFICES

REGION 1

Mount Lofty Ranges and Kangaroo Island

75 Gawler St, Mount Barker SA 5251

T: 08 8391 1866

F: 08 8391 1877

E: cfsr1@cfs.sa.gov.au

REGION 2

Mount Lofty Ranges, Yorke Peninsula and Lower North

8 Redbanks Rd, Willaston SA 5118

P: PO Box 1506 Willaston SA 5118

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REGION 3

Murraylands and Riverland

10 Second St, Murray Bridge SA 5253

P: PO Box 1371, Murray Bridge SA 5253

T: 08 8532 6800

F: 08 8532 6220

E: cfsr3@cfs.sa.gov.au

REGION 4

Flinders Ranges, Mid North and Pastoral Areas

3 Main St, Port Augusta SA 5700

P: PO Box 2080, Port Augusta SA 5700

T: 08 8642 2399

F: 08 8641 0176

E: cfsr4@cfs.sa.gov.au

REGION 5

South East

46 Smith St, Naracoorte SA 5271

P: PO Box 8, Naracoorte SA 5271

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REGION 6

Eyre Peninsula and West Coast

32 Matthew Place, Port Lincoln SA 5606

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9.7 Dog registration fees 2017-18

This is a regular or standard report.

Director: Alison Hancock, Director Corporate and City Services
Report Author: Ian Hawkins, Manager Community Safety
Contact Number: 8384 0765
Attachments:
1. Board correspondence and Dog Registration Fees Procedure (6 pages)
2. Draft Animal management budget 2017-18 (1 page)
Dog registration fee analysis:
3. Option 1 - 50% standard dog rebate (2 pages)
4. Option 2 - 35% standard dog rebate (2 pages)
5. Option 3 - 35% standard dog rebate in 2017-18, 50% in 2018-19 and beyond (2 pages)

1. Purpose

To determine the annual dog registration fees for 2017-2018 and to establish rebates for 2018-2019 when mandatory microchipping of all dogs becomes compulsory and mandatory desexing of new generations of dogs becomes compulsory.

2. Recommendations

1. That the report be received
2. That the following dog registration fees and rebates be set for the 2017-18 dog registration period and rebates for the 2018-19 dog registration period:
Option 1 (Dog and Cat Management Board recommended approach)

Registration fees	2017-18	2018-19
Non-Standard dog (a dog that is not microchipped and desexed)	\$80	
Standard dog rebate / fee (a dog that is microchipped and desexed)	50% \$40	50%
Discretionary rebates		
Concession card rebate	50%	50%
Desexed only dog rebate (rebate ends in 2018/19)	25%	Nil
Microchipped only dog rebate (rebate ends in 2018/19)	10%	Nil
Trained dog discount	-\$15	-\$15

Or

Option 2 (our current approach)

Registration fees	2017-18	2018-19
Non-Standard dog (a dog that is not microchipped and desexed)	\$70	
Standard dog rebate / fee (a dog that is microchipped and desexed)	35% \$45.50	35%
Discretionary rebates		
Concession card rebate	50%	50%
Desexed only dog rebate (rebate ends in 2018/19)	25%	Nil
Microchipped only dog rebate (rebate ends in 2018/19)	10%	Nil
Trained dog discount	-\$15	-\$15

Or

Option 3 (consistent with Dog and Cat Management Board Fee procedure)

Registration fees	2017-18	2018-19
Non-Standard dog (a dog that is not microchipped and desexed)	\$70	
Standard dog rebate / fee (a dog that is microchipped and desexed)	35% \$45.50	50%
Discretionary rebates		
Concession card rebate	50%	50%
Desexed only dog rebate (rebate ends in 2018/19)	25%	Nil
Microchipped only dog rebate (rebate ends in 2018/19)	10%	Nil
Trained dog discount	-\$15	-\$15

3. That the following additional fees be set for 2017-18

Other fees	2017-18
Transfer of registration fee	\$5
Replacement disc fee	\$5
Late registration fee	\$15
Working livestock dog fee	\$18
Racing greyhound fee	\$18
Business registration fees	
1 – 9 dogs	\$168
10-19 dogs	\$309
20-29 dogs	\$476
> 29 dogs	\$650

3. Background

The *Dog and Cat Management Act 1995* (the Act) sets out council responsibility for the management of dogs, which must be satisfactory to the Dog and Cat Management Board (the Board), including:

- maintenance of a register
- appointment of dog management officers
- arrangements for the detention of seized dogs
- plans of management relating to dogs and cats
- arrangements to fulfil obligations under the Act ie:
 - to ensure dogs are registered, and
 - investigate alleged offences such as dogs wandering at large, dog attacks and persistent unreasonable barking etc.

Council may charge fees for the registration of dogs and the money received must be expended in the administration or enforcement of the Act relating to dogs.

The Act has undergone a range of amendments which are due to come into effect in two parts, July 2017 and July 2018. Of relevance to the setting of registration fees is the removal of the requirement for the Minister to approve councils proposed fees and the introduction of mandatory microchipping of all dogs by the 1 July 2018 and mandatory desexing of new generations of dogs from the same date.

These changes are relevant as the Board requires council to offer two mandatory registration fee categories in 2017-18 (attachment 1 is a copy of correspondence received from the Board to this effect).

- 1 **Standard** – this applies to a dog that is both desexed and microchipped. The Board recommends that council set a 50% rebate for a standard dog, however Council has the discretion in 2017-18 to determine the rebate we wish to offer. The Board intends implementing a consistent state-wide percentage rebate for a standard dog in the future.
- 2 **Non-standard** (full fee) – this applies to all other kinds of dogs, even if they are exempt from the requirement to desex or microchip.

We retain the discretion to offer additional, non-mandatory fee rebates eg for concession card holders, working livestock dogs, microchipped only, desexed only and trained dogs.

4. Financial Implications

Animal management budget implications

Analysis of the Board recommendations and associated Procedure for Registration Fees (attachment 1) shows that a 50% rebate on the registration fee of a standard dog would reduce our annual registration fee income by about \$185,000 or 13%.

To keep registration income as a percentage of operating expenditure comparable to previous budgets would require an increase to the non-standard dog registration fee from \$68 to \$80 (option 1).

Alternatively, our existing rebates for desexing (25%) and microchipping (10%) can be combined to form a 35% rebate for standard dogs requiring an increase to the non-standard dog registration fee from \$68-\$70 (option 2).

The Board has indicated its intention to implement a consistent state-wide percentage rebate for standard dogs in the future. If a 50% rebate is mandated in 2018-19 and registration income is to keep up with operating expenditure a non-standard dog registration fee of \$83 is likely to be required (option 3).

Options 1-3 of this report seek to manage the challenges of moving to new registration types, while monitoring and responding to uncertainty regarding the impact of mandatory microchipping and desexing.

All options have been calculated to generate registration income of about \$1,390,000 in 2017-18 which will reduce contributions from general revenue to about \$50,000 as detailed in attachment 2.

Implications for dog owners

Analysis of the impact of the change to **standard** and **non-standard** registration classes has been performed across all of our existing registration permutations.

Non-microchipped dogs

Owners of non microchipped dogs are subject to the largest fee increase. There are about 5,300 dogs currently in this category.

However, the recommended fee structure and pending mandatory microchipping requirements provide a strong incentive for microchipping and we anticipate that 80% of non microchipped dogs will be microchipped before the 2018-19 registration period. Particularly, as the cost of microchipping can be recovered by savings in registration fees within one to three years (subject to the microchip provider).

Non-desexed dogs

Owners of non desexed dogs will also be subject to a fee increase. There are about 2,600 dogs currently in this category.

The recommendations propose to end rebates for non-standard dogs in 2018-19. Setting rebates for 2018-19 now is recommended as it provides time for the owners of **non-standard** dogs to have their dogs microchipped and or desexed to avoid higher registration fees.

A discount for trained dogs is still proposed.

Proposed fees will be revised annually subject to the actual rate of increase in standard dogs.

A summary of each option and its potential effect on registration fees over the next six years is provided in the following table:

Standard dog rebate options Year	Current 2016-17	Proposed 2017-18	Potential 2018-19	Potential 2019-20	Potential 2020-21	Potential 2021-22	Potential 2022-23
Option 1							
50% rebate							
(Board recommended approach)							
Non-standard registration fee	\$68.00	\$80.00	\$83.00	\$87.50	\$91.00	\$94.50	\$98.00
Standard registration fee	\$44.20	\$40.00	\$41.50	\$43.75	\$45.50	\$47.25	\$49.00
Option 2							
35% rebate							
Non-standard registration fee	\$68.00	\$70.00	\$72.00	\$74.50	\$76.50	\$79.00	\$81.00
Standard registration fee	\$44.20	\$45.50	\$46.80	\$48.43	\$49.73	\$51.35	\$52.65
Option 3							
35% rebate in 2017/18							
50% rebate thereafter							
Non-standard registration fee	\$68.00	\$70.00	\$83.00	\$87.00	\$91.00	\$94.00	\$98.00
Standard registration fee	\$44.20	\$45.50	\$41.50	\$43.50	\$45.50	\$47.00	\$49.00
Assumptions:							
% Standard dogs	60%	61%	70%	74%	77%	79%	81%
% Non-standard dogs	40%	39%	30%	26%	23%	21%	19%
\$15 discount for trained dogs							
50% discount for concession holders							
Registration income covers estimated dog management expenditure							

Detailed analysis over the next three financial years is provided in attachments 3–5 (options 1–3).

5. Risk and Opportunity Management

Risk	
Identify	Mitigation
<p>The policy settings established by the Act will increase the number of standard dogs eligible to a rebate on registration fees. Taking no action on registration fees will lead to an overall reduction in dog registration revenue increasing the amount of general revenue used to offset the operating costs of this service.</p> <p>Resource requirements to manage amendments to the Act and subsequently ongoing operating cost estimates are difficult to determine. We anticipate a reduction in wandering dogs and dog attacks over time which will have a positive impact on human resources. However, resources are required to give effect to the new mandatory provisions.</p>	<p>Options 1-3 of this report seek to manage the challenges of moving to new registration types, while monitoring and responding to uncertainty regarding the impact of mandatory microchipping and desexing.</p> <p>2017-18 registration fees and 2018-19 rebates are proposed to deliver registration income consistent with the cost of delivering dog management services.</p> <p>Each option has been calculated to generate registration income of about \$1,390,000 in 2017-18 which will reduce contributions from general revenue to about \$50,000.</p> <p>2018-19 registration fees are not being recommended at this time. Next years fees will be recommended to Council once the increase in standard dogs is known and fee setting assumptions are revisited.</p> <p>Establishing 2018-19 rebates now provides dog owners with certainty regarding the ongoing financial benefits of registering a standard dog.</p>
<p>Option 1</p> <p>To provide a 50% rebate for standard dogs in 2017-18 and thereafter (as recommended by the Board), will require a non-standard dog fee of \$80.</p> <p>Significant fee increases risk hardship for dog owners, particularly concession holders.</p> <p>Significant fee increases are also correlated with dog owners choosing not to renew their dog registration, adding to the resources required to follow up unregistered dogs and potentially reducing registration income.</p> <p>There are currently about 13,000 non-standard registered dogs (39%).</p>	<p>This option is not recommended as it does not provide owners of non-standard dogs with the opportunity to have their dog microchipped and or desexed over the course of 2017-18 to avoid higher ongoing registration fees.</p> <p>Alternatively an increase in non-registration renewal will require additional resources to follow up via our annual non-registration renewal survey.</p>

Risk	
Identify	Mitigation
<p>Option 2</p> <p>Providing a 35% rebate for standard dogs is consistent with rebates that are currently in place, however standard dog registration fees are slightly higher under this option than compared to option 1 and option 3.</p>	
<p>Offering a 35% rebate for standard dogs in 2017-18 and beyond reduces the financial incentive to desex and microchip non-standard dogs.</p>	<p>Other incentives exist to have dogs microchipped and desexed. In particular microchipping will be mandatory for all dogs as at 1 July 2018. Desexing of new generations of dogs will be mandatory from the same date.</p>
<p>The Board has indicated its intention to implement a consistent state-wide percentage rebate for standard dogs in the future.</p> <p>If a 50% rebate is mandated in 2018-19 owners of non-standard dogs will be subject to significant fee increases, equal to the risks identified in option 1 above. Further, these dog owners may not have availed themselves of the opportunity to have their dog microchipped and desexed in 2017-18.</p>	<p>This risk is addressed by option 3.</p> <p>Alternatively, Council may seek approval from the Board to continue to offer a 35% rebate for standard dogs on an ongoing basis. The rationale for this request can be based on the risks posed by option 1 and the opportunities presented by option 2.</p>
<p>Option 3</p> <p>This option proposes a 35% standard dog rebate in 2017-18 and 50% rebate in 2018-19 and thereafter.</p> <p>The risk exists that owners of non-standard dogs do not avail themselves of the opportunity to microchip or desex their dogs in 2017-18 and they subsequently face a significant fee increase in 2018-19. In which case, the risks identified in option 1 may be realised in 2018-19.</p>	<p>This option is recommended.</p> <p>Option 3 provides the greatest financial incentive to microchip and or desex non-standard dogs in 2017-18.</p> <p>It provides the opportunity for communication with dog owners regarding 2018-19 rebates and their ongoing effect on registration fees.</p> <p>However, it does not resolve the risk of financial hardship for dog owners who cannot afford microchipping and or desexing or who's dog is too old or unfit to be safely desexed.</p> <p>This option may also lead to an increase in unregistered dogs; reducing registration income or increasing costs to pursue registration renewal.</p>

Opportunity	
Identify	Maximising the opportunity
<p>Amendments to the Act seek to increase the number of desexed dogs, to reduce unwanted and euthanized dogs, to reduce aggression, and the propensity to wander. Further, mandatory microchipping improves the likelihood of the owner being identified and the dog being returned. In addition to the pending mandatory provisions, the Board's Registration Fee Policy seeks to incentivise desexed and microchipped dogs (now defined as standard dogs) by creating a financial disincentive to own a non-standard dog.</p>	<p>Ending rebates for dogs that are microchipped only or desexed only in 2018-19 is consistent with the Board's Policy to incentivise these activities. By notifying owners now that rebates for non-standard dogs are ending provides time for owners to microchipped and or desexed their dog to avoid higher registration fees.</p>
<p>Option 1</p> <p>Owners of standard dogs are rewarded for having their dogs microchipped and desexed. Their registration fees will be reduced in 2017-18 and are likely to remain less than 2016-17 fees for the next 3 years.</p>	<p>This option benefits the majority of dog owners, 61% or 20,290 registered dogs.</p>
<p>Option 2</p> <p>This option provides the lowest annual fee increases for owners of non-standard dogs (about 13,000 dogs or 39%).</p>	<p>This option avoids penalising dog owners who are unable to afford to desex their dog or for whom the age of their dog or other medical condition precludes safe desexing. About 10,400 dogs are currently not desexed of which 3,500 are owned by concession holders. Over time, the number of desexed dogs will increase as undesexed dogs pass and new generations of dogs are desexed.</p>

Opportunity	
Identify	Maximising the opportunity
<p>Option 3</p> <p>Similar to option 1, standard dog owners are rewarded for having their dogs microchipped and desexed. Their registration fees will increase by about 3% in 2017-18 before being reduced by about 9% in 2018-19.</p> <p>Options 3 provides owners of non-standard dogs with the opportunity to have their dogs microchipped and or desexed over the course of 2017/18 to avoid higher ongoing registration fees.</p> <p>This option creates the strongest financial incentive to microchip and desex dogs and aligns with the Boards intention to mandate a 50% rebate for standard dogs in 2018-19.</p>	<p>Recommended option.</p> <p>This option and pending mandatory microchipping requirements provide a strong incentive for microchipping and we anticipate that 80% of non microchipped dogs will be microchipped before the 2018-19 registration period. Particularly, as the cost of microchipping can be recovered by savings in registration fees within one to three years (subject to the microchip provider).</p> <p>The key to maximising the opportunity of this option is to ensure that owners of non-standard dogs are aware of the mandatory requirements and financial benefits of having their dogs microchipped and desexed.</p> <p>Communication is principally being undertaken by the Board. We propose to notify dog owners via registration renewal notices in 2017-18, our website and social media.</p>

Board correspondence and Dog Registration Fees Procedure

Attachment 1



Government of South Australia
Dog and Cat Management Board

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23 January 2017

Mark Dowd
Chief Executive Officer City of Onkaparinga
PO Box 1
NOARLUNGA CENTRE SA 5168

Dear Mark,

Re: Board decision - 2017/18 dog and cat registration fees

I am writing to provide an update on the Board's correspondence from 5 December 2016 regarding dog and cat registration fees for 2017/18.

The Board would like to thank councils for providing feedback, which has been carefully considered when making our decision. Council feedback indicated that setting a mandatory state-wide 50% rebate for a 'standard' registration for the 2017/18 registration period would be onerous and have considerable financial impacts for some councils. Due to this, the Board has decided not to set a mandatory state-wide percentage rebate for a 'standard' registration in the 2017/18 registration period.

Board requirements for 2017/18 registration period (from 1 July 2017)

Based on the provisions of s26(7) of the Act⁴¹, the Board requires all councils to offer two mandatory registration fee categories in 2017/18:

1. **'Standard' (mandatory legislated rebate)** - this applies only to a dog or cat (in those councils where cat registration is applicable) that is both desexed and microchipped. All councils are required to provide a mandatory percentage rebate off the 'non-standard' fee, for a 'standard' dog registration or 'standard' cat registration (where applicable).

The Board recommends that councils set a 50% rebate for a 'standard dog' or 'standard cat' for the 2017/18 registration period, however councils have the discretion to determine the percentage rebate they wish to offer.

2. **'Non-standard' (full fee)** - this applies to all other kinds of dogs or cats (where applicable), even if they are exempt from the requirement to desex or microchip (e.g. dogs/cats belonging to registered breeders, working livestock dogs etc.)

Councils have the discretion to offer additional non-mandatory fee rebates if they choose to (e.g. for concession card holders, working livestock dogs, microchip only, desexed only, training), which will provide flexibility for councils to tailor registration fees to their local community.

⁴¹ Both before and after the amendments to the Act commence

Procedure for setting fees

Councils have the power to approve their own dog and cat registration fees, and other fees (e.g. impounding, daily holding rate etc.) for the 2017/18 registration fee period. Fee schedules are still required to be sent to the Board, however the approval of the Minister is no longer required.

Although councils may set their own fees, dog registration fees must not exceed the cap set in the regulations. There is no cap proposed for other fees (impounding etc.). The registration fee cap is proposed to be \$100, however this is still the subject of negotiation and a higher cap remains a (slight) possibility. The current informal cap for dog registration fees, set by the Minister, is \$85.

Please refer to the attached 'Procedure - Dog and Cat Registration Fees' for more information about fee setting. Once council has determined their fees, they are required to submit the 'Fee Proforma' (attached) to the Board before 1 July 2017.

Issues to consider in setting fees

At this stage, it is uncertain when Parliament will make their final decision on the regulations and what the actual registration fee cap will be. The Board will inform councils, as soon as this matter is settled.

Whilst the Board has decided that the percentage rebate for a 'Standard' registration is up to each council's discretion for the 2017/18 registration period, the Board intends implementing a consistent state-wide percentage rebate for a 'standard' dog or cat registration in the future. Councils will need to ensure dog and cat owners are aware that mandatory microchipping and desexing will come into effect in the 2018/19 registration period.

If you have any queries about registration fees for 2017/18, please don't hesitate to contact Philippa Hook (A/g Project Officer – Compliance) on 8124 4768 or philippa.hook@sa.gov.au

Yours sincerely,



Felicity-ann Lewis

Chairperson

Dog and Cat Management Board

Attachments:

1. Procedure - Dog and Cat Registration Fees
2. Fee Proforma 2017/18 (available in Word format on the Council Secure website)

Procedure **Dog and Cat Registration Fees**

Description: A procedure to advise councils how to set dog and cat registration fees; setting other fees for dog and cat management; and applying the mandatory 'standard dog or cat' registration rebate.



Government of South Australia

Dog and Cat Management Board

Document Control:

Creator	Dog and Cat Management Board
Author	A/g Project Officer - Compliance, Dog and Cat Management Board
Consultation	Senior Animal Management Officers Forum, Council Policy Working Group, all councils
Date Released	January 2017
Review date	December 2017
Version	FINAL
Description	A procedure to advise councils how to set dog and cat registration fees; setting other fees for dog and cat management; and applying the mandatory 'standard dog or cat' registration rebate.
Keywords	Registration fees; Standard Dog; Standard Cat; rebate
Availability	DCMB Website Council Secure Area
URL	http://council.dogandcatboard.com.au/
Coverage	All South Australian Councils

Authorisation Dog and Cat Management Board January 2017

1. PURPOSE

To set out the mandatory procedure for councils in regard to: setting dog and cat registration fees; setting other dog and cat management fees; and applying the mandatory 'standard dog or cat' registration rebate, as required under the *Dog and Cat Management Act 1995* (the Act).

2. SCOPE

This procedure applies to all South Australian councils.

3. LEGISLATIVE CONTEXT

Under Section 26(6) (b) of the Act, councils set their own fees for dog and cat registration and other dog/cat management fees (e.g. impounding, daily holding fee). Councils must not exceed the cap for registration fees set by the Minister in the Regulations. Councils are also required to provide a legislated mandatory rebate for the registration fee of a 'standard dog or cat'.

26—Council responsibility for management of dogs and cats

(6) Councils may charge—

- (a) fees for the provision of extracts from registers kept under this Act; and
- (ab) fees for the receipt and management of information relating to a register contemplated by subsection (1) (ac); and
- (b) fees (which may be differential but which must not exceed an amount prescribed by the regulations for the purposes of this paragraph)—
 - (i) for the registration of dogs or businesses under Part 4; and
 - (ii) for late payment of registration fees; and
 - (iii) for meeting any other requirement imposed on councils under this Act.

(7) Without otherwise limiting a council's ability to set registration fees, a council must, in the case of a standard dog or cat, provide for a percentage rebate of a fee that would otherwise be charged for the registration of a dog or cat under this Act.

(8) In this section—

standard dog or cat means a dog or cat (as the case requires) that is both microchipped and desexed in accordance with this Act.

Section 26(2) of the Act states that "*The arrangements made by a council under this section must be satisfactory to the Board.*" This procedure sets out the arrangements that councils must follow in regard to setting fees under Section 26 of the Act, in order for those arrangements to be deemed satisfactory to the Board.

4. REGISTRATION CATEGORIES

The Board requires that two registration fee categories are offered for dog registration, and cat registration (if applicable):

1. 'Standard dog or cat' – a dog or cat that is both microchipped and desexed.
2. 'Non-standard dog or cat' – a dog or cat of any other description (e.g. one that is not both microchipped and desexed). This category applies even if the dog or cat is exempt from the requirement to desex or microchip.

Note: Assistance dogs accredited by either the Board or a 'prescribed accreditation body' under section 21A of the Act are entitled to a free registration (see section 41(2) of the Act).

5. MANDATORY REBATE FOR A 'STANDARD DOG OR CAT'

Section 26 (7) of the Act requires that councils provide a percentage rebate for the registration fee of a 'Standard' dog or cat (where applicable). The rebate for a 'Standard' dog or cat registration must be deducted off the 'Non-standard' dog or cat registration fee.

The Board recommends that councils provide a 50% rebate for a 'standard dog or cat' for the 2017/18 registration period, however councils have the discretion to determine the percentage rebate they wish to offer.

Councils that charge a cat registration fee under a cat bylaw are also required to provide the 'Standard dog or cat' rebate to owners of cats that are both microchipped and desexed.

EXAMPLE: Applying the mandatory rebate for a 'standard dog or cat'

Council has set the fee for a 'Non-standard dog' as \$60. Council has set its rebate for a 'standard dog' at 50%. Therefore, the fee for a 'Standard dog' is \$30 (which is 50% less than \$60).

Council has set the fee for a 'Non-standard cat' as \$10. Council has set its rebate for a 'standard cat' at 50%. Therefore, the fee for a 'Standard cat' is \$5 (which is 50% less than \$10).

6. DISCRETIONARY REBATES

Councils may choose to offer additional discretionary registration rebates. Examples of discretionary rebates that a council could offer include:

- Working livestock dog
- Desexed only
- Pensioner or other concessions

Discretionary rebates refer to any other rebates which councils may wish to provide but which are not mandated by the Act. These concessions are at the discretion of the council – so they can be deducted sequentially. Once the mandatory 'standard dog or cat' rebate has been applied, the discretionary rebate can apply to the remainder.

Councils are responsible for determining their own policy on what evidence they require from a person to prove they are eligible for a discretionary council rebate.

EXAMPLE: Applying discretionary rebates to registration fees

Council has set the fee for a 'Non-standard dog' as \$60. Council has set its rebate for a 'standard dog' at 50%. Therefore, the fee for a 'Standard dog' is \$30 (which is 50% less than \$60).

Council has set the following discretionary rebates:

- 50% concession card rebate
- 10% working livestock dog rebate

John has a 'Standard dog' and he is also entitled to the 50% concession card rebate. Therefore, the registration fee John is charged is \$15 (which is 50% less than 'Standard dog' fee of \$30).

Julie has a 'Non-standard dog' and she is entitled to the 10% working livestock dog rebate. Therefore, the registration fee she is charged is \$54 (which is 10% less than the 'Non-standard dog' fee of \$60).

7. PROCESS FOR SETTING AND APPROVAL OF FEES

Councils must set and approve their own registration fees, and must ensure that the fees do not exceed the cap set by the Minister in the Regulations.

Draft Animal management budget 2017-18

Attachment 2

	2014-15 Actual Budget	2015-16 Actual Budget	2016-17 Estimated Budget	2017-18 Proposed Budget	
Non-standard dog registration fee	60	65	68	TBD	To be determined
Operating expenditure					
Salaries	655,726	705,536	707,434	709,374	
Internal service costs	464,000	473,280	376,780	384,316	Customer Relations, Marketing, Finance, IT , Governance, Risk/Insurance, Records and Human Resources
Contribution to the DCMB	231,014	244,055	269,370	278,000	20% of dog registration income
Vehicle operating costs	111,636	88,420	95,335	97,242	
Impound costs	74,750	87,114	83,000	85,000	
Registration disks and notices	29,694	29,095	28,600	29,000	
Dog bag dispensers	21,840	19,355	22,000	22,000	
Other expenditure	60,367	44,136	44,000	44,000	Material purchases, uniforms, vehicle fit out, dog collar purchase, software licencing fees, mobile phones & community engagement
sub total operating expenditure	1,649,027	1,690,991	1,626,519	1,648,931	
Operating income					
Dog registration income	(1,168,946)	(1,247,391)	*(1,346,850)	(1,390,000)	
Internal service income	(40,193)	(40,997)	(34,994)	(40,000)	
Dog fines and penalties recovered	(151,826)	(57,992)	(91,000)	(120,000)	
Impound costs recovered	(42,917)	(36,571)	(35,000)	(40,000)	
Other income	(7,825)	(8,412)	(9,000)	(9,000)	Kenel licences, dog collar income
sub total operating income	(1,411,707)	(1,391,363)	(169,994)	(1,599,000)	
Net (profit)/cost	237,320	299,628	1,456,525	49,931	

*The original 2016-17 budget was set to achieve this income. A change to the accounting method will result in a decrease in registration income receipted in the 2016-17 financial year. Registration renewals received early (in June 2017) will be accrued to 2017-18. This change is being made in preparation of the central registration renewal system being implemented by State Government to manage amendments to the *Dog and Cat Management Act*. Resetting the timing of registration renewal income is anticipated to reduce income in 2016-17 to about \$746,000. After adjusting our contribution to the DCMB a loss of about \$520,000 is anticipated. These adjustments will be described in Budget Review 3.

Dog registration fee analysis

Attachment 3

Option 1 – 50% standard dog rebate (Board recommended approach)

Option 1 reduces the standard registration fee over the next 3 years however, to achieve registration income required to cover dog management expenditure will result in a significant increase in the non-standard registration fee in 2017-18 and every year thereafter (as the proportion of standard dogs increases). Non-standard dog fee estimates for 2018-19 to 2022-23 assume an annual increase in standard dogs such that 81% of dogs are registered as standard dogs by 2022-23.

This option delivers an average discount of 10% for a standard dog in the first year followed by annual fee increases of 4% per annum or 11% over 6 years. Non-standard dog fees are increased by an average 18% in the first year followed by annual fee increases of 4% per annum or 44% over 6 years.

In real terms the increase in registration fees for non-standard dogs will be in the range of:

2017-18 - \$9-\$14 per dog (\$4.50-\$7 for concession holders)

2018-19 - \$3.50-\$23 per dog (\$1.50-\$11.50 for concession holders)

2019-20 (and beyond) - \$4.50 per dog (\$2.25 for concession holders)

The effect on standard dog fees is as follows:

2017-18 – fees will reduce by \$4.20 to \$2.20 per dog (\$2.10-\$1.10 for concession holders)

2018-19 (and beyond) – fees increase by \$1.50-\$2.25 per dog (\$0.75-\$1.13 for concession holders).

Detailed analysis of this option is provided in the following table:

	2016-17 Current registration fee	Estimated No dogs	2017-18 Proposed registration fee	Variation with 2016-17 fees	Estimated No dogs*	2018-19 Possible registration fee	Variation with 2017-18 fees	Estimated No dogs*	2019-20 Possible registration fee	Variation with 2018-19 fees
Non-standard dog registration fee	\$68.00		\$80.00			\$83.00			\$87.50	
Standard dog rebate	35%		50%			50%			50%	
Concession card rebate	50%		50%			50%			50%	
Trained dog discount	25%		-\$15.00			-\$15.00			-\$15.00	
Standard dogs										
Desexed, microchipped & trained + concession	\$13.60	654	\$12.50	-\$1.10	751	\$13.25	\$0.75	775	\$14.38	\$1.13
Desexed, microchipped + concession	\$22.10	5,939	\$20.00	-\$2.10	6,267	\$20.75	\$0.75	6,562	\$21.88	\$1.13
Desexed, microchipped & trained	\$27.20	1,775	\$25.00	-\$2.20	3,964	\$26.50	\$1.50	4,613	\$28.75	\$2.25
Desexed & microchipped	\$44.20	11,922	\$40.00	-\$4.20	12,369	\$41.50	\$1.50	12,746	\$43.75	\$2.25
Sub total standard dogs		20,290			23,351			24,696		
% Standard dogs		61%			70%			74%		
Non-standard dogs										
Trained, Desexed + concession	\$17.00	84	\$22.50	\$5.50	17	\$34.00	\$11.50	3	\$36.25	\$2.25
Trained, Microchipped + concession	\$22.10	72	\$28.50	\$6.40	65	\$34.00	\$5.50	58	\$36.25	\$2.25
Desexed + concession	\$25.50	28	\$30.00	\$4.50	6	\$41.50	\$11.50	1	\$43.75	\$2.25
Trained + concession	\$25.50	2,349	\$32.50	\$7.00	2,114	\$34.00	\$1.50	1,903	\$36.25	\$2.25
Microchipped + concession	\$30.60	800	\$36.00	\$5.40	720	\$41.50	\$5.50	648	\$43.75	\$2.25
Trained & Desexed	\$34.00	2,360	\$45.00	\$11.00	472	\$68.00	\$23.00	94	\$72.50	\$4.50
Neither microchipped or desexed + concession	\$34.00	130	\$40.00	\$6.00	117	\$41.50	\$1.50	105	\$43.75	\$2.25
Trained & Microchipped	\$44.20	202	\$57.00	\$12.80	182	\$68.00	\$11.00	164	\$72.50	\$4.50
Desexed	\$51.00	46	\$60.00	\$9.00	9	\$83.00	\$23.00	2	\$87.50	\$4.50
Trained	\$51.00	2,810	\$65.00	\$14.00	2,529	\$68.00	\$3.00	2,276	\$72.50	\$4.50
Microchipped	\$61.20	1,586	\$72.00	\$10.80	1,427	\$83.00	\$11.00	1,285	\$87.50	\$4.50
Neither microchipped or desexed	\$68.00	2,520	\$80.00	\$12.00	2,268	\$83.00	\$3.00	2,041	\$87.50	\$4.50
Sub total non-standard dogs		12,987			9,926			8,581		
% non-standard dogs		39%			30%			26%		
Assistance dogs	\$0.00	68	\$0.00	\$0.00	68	\$0.00	\$0.00	68	\$0.00	\$0.00
Guard dogs	\$68.00	8	\$80.00	\$12.00	8	\$83.00	\$3.00	8	\$87.50	\$4.50
Total**		33,353			33,353			33,353		

* assumes 80% of non-microchipped dogs and 10% of non-desexed dogs are microchipped / desexed per annum

** assumes no change in the total number of registered dogs

Estimated registration income including late fees	\$1,402,891	\$1,412,566	\$1,444,770
Estimated registration income to cover expenditure	\$1,390,000	\$1,417,000	\$1,445,000
Balance	-\$12,891	\$4,434	\$230

Dog registration fee analysis

Attachment 4

Option 2 – 35% standard dog rebate (current approach)

Option 2 increases annual registration fees for both standard and non-standard dogs by about 3% per annum or 19% over 6 years.

In real terms the increase in registration fees for non-standard dogs will be in the range of:

2017-18 - \$1.50-\$4 per dog (\$0.75-\$2 for concession holders)

2018-19 - \$2-\$19.50 per dog (\$1-\$9.75 for concession holders)

2019-20 (and beyond) - \$2.50 per dog (\$1.25 for concession holders)

The increase in standard dog registration fees is as follows:

2017-18 – \$1.30-\$3.30 per dog (\$0.65-\$1.65 for concession holders)

2018-19 (and beyond) - \$1.30-\$1.63 per dog (\$0.65-\$0.85 for concession holders)

Detailed analysis of this option is provided in the following table:

	2016-17 Current registration fee	Estimated No dogs	2017-18 Proposed registration fee	Variation with 2016-17 fees	Estimated No dogs*	2018-19 Possible registration fee	Variation with 2017-18 fees	Estimated No dogs*	2019-20 Possible registration fee	Variation with 2018-19 fees
Non-standard dog registration fee	\$68.00		\$70.00			\$72.00			\$74.50	
Standard dog rebate	35%		35%			35%			35%	
Concession card rebate	50%		50%			50%			50%	
Trained dog discount	25%		-\$15.00			-\$15.00			-\$15.00	
Standard dogs										
Desexed, microchipped & trained + concession	\$13.60	654	\$15.25	\$1.65	751	\$15.90	\$0.65	775	\$16.71	\$0.81
Desexed, microchipped + concession	\$22.10	5,939	\$22.75	\$0.65	6,267	\$23.40	\$0.65	6,562	\$24.21	\$0.81
Desexed, microchipped & trained	\$27.20	1,775	\$30.50	\$3.30	3,964	\$31.80	\$1.30	4,613	\$33.43	\$1.63
Desexed & microchipped	\$44.20	11,922	\$45.50	\$1.30	12,369	\$46.80	\$1.30	12,746	\$48.43	\$1.63
Sub total standard dogs		20,290			23,351			24,696		
% Standard dogs		61%			70%			74%		
Non Standard dogs										
Trained, Desexed + concession	\$17.00	84	\$18.75	\$1.75	17	\$28.50	\$9.75	3	\$29.75	\$1.25
Trained, Microchipped + concession	\$22.10	72	\$24.00	\$1.90	65	\$28.50	\$4.50	58	\$29.75	\$1.25
Desexed + concession	\$25.50	28	\$26.25	\$0.75	6	\$36.00	\$9.75	1	\$37.25	\$1.25
Trained + concession	\$25.50	2,349	\$27.50	\$2.00	2,114	\$28.50	\$1.00	1,903	\$29.75	\$1.25
Microchipped + concession	\$30.60	800	\$31.50	\$0.90	720	\$36.00	\$4.50	648	\$37.25	\$1.25
Trained & Desexed	\$34.00	2,360	\$37.50	\$3.50	472	\$57.00	\$19.50	94	\$59.50	\$2.50
Neither microchipped or desexed + concession	\$34.00	130	\$35.00	\$1.00	117	\$36.00	\$1.00	105	\$37.25	\$1.25
Trained & Microchipped	\$44.20	202	\$48.00	\$3.80	182	\$57.00	\$9.00	164	\$59.50	\$2.50
Desexed	\$51.00	46	\$52.50	\$1.50	9	\$72.00	\$19.50	2	\$74.50	\$2.50
Trained	\$51.00	2,810	\$55.00	\$4.00	2,529	\$57.00	\$2.00	2,276	\$59.50	\$2.50
Microchipped	\$61.20	1,586	\$63.00	\$1.80	1,427	\$72.00	\$9.00	1,285	\$74.50	\$2.50
Neither microchipped or desexed	\$68.00	2,520	\$70.00	\$2.00	2,268	\$72.00	\$2.00	2,041	\$74.50	\$2.50
Sub total non-standard dogs		12,987			9,926			8,581		
% non-standard dogs		39%			30%			26%		
Assistance dogs	\$0.00	68	\$0.00	\$0.00	68	\$0.00	\$0.00	68	\$0.00	\$0.00
Guard dogs	\$68.00	8	\$70.00	\$2.00	8	\$72.00	\$2.00	8	\$74.50	\$2.50
Total**		33,353			33,353			33,353		

* assumes 80% of non-microchipped dogs and 10% of non-desexed dogs are microchipped / desexed per annum

** assumes no change in the total number of registered dogs

Estimated registration income including late fees	\$1,392,099	\$1,425,171	\$1,449,095
Estimated registration income to cover expenditure	\$1,390,000	\$1,417,000	\$1,445,000
Balance	-\$2,099	-\$8,171	-\$4,095

Attachment 5

Dog registration fee analysis

Option 3 – 35% standard dog rebate in 2017/18, 50% rebate in 2018/19 and beyond (consistent with Board Fee procedure)

Option 3 mirrors option 1 except the discount on fees for standard dogs (of about 9%) and increase in fees for non-standard dogs (about 19%) occurs in 2018-19.

	2016-17 Current registration fee	Estimated No dogs	2017-18 Proposed registration fee	Variation with 2016-17 fees	Estimated No dogs*	2018-19 Possible registration fee	Variation with 2017-18 fees	Estimated No dogs*	2019-20 Possible registration fee	Variation with 2018-19 fees
Non-standard dog registration fee	\$68.00		\$70.00			\$83.00			\$87.00	
Standard dog rebate	35%		35%			50%			50%	
Concession card rebate	50%		50%			50%			50%	
Trained dog discount	25%		-\$15.00			-\$15.00			-\$15.00	
Standard dogs										
Desexed, microchipped & trained + concession	\$13.60	654	\$15.25	\$1.65	751	\$13.25	-\$2.00	775	\$14.25	\$1.00
Desexed, microchipped + concession	\$22.10	5,939	\$22.75	\$0.65	6,267	\$20.75	-\$2.00	6,562	\$21.75	\$1.00
Desexed, microchipped & trained	\$27.20	1,775	\$30.50	\$3.30	3,964	\$26.50	-\$4.00	4,613	\$28.50	\$2.00
Desexed & microchipped	\$44.20	11,922	\$45.50	\$1.30	12,369	\$41.50	-\$4.00	12,746	\$43.50	\$2.00
Sub total standard dogs		20,290			23,351			24,696		
% Standard dogs		61%			70%			74%		
Non standard dogs										
Trained, Desexed + concession	\$17.00	84	\$18.75	\$1.75	17	\$34.00	\$15.25	3	\$36.00	\$2.00
Trained, Microchipped + concession	\$22.10	72	\$24.00	\$1.90	65	\$34.00	\$10.00	58	\$36.00	\$2.00
Desexed + concession	\$25.50	28	\$26.25	\$0.75	6	\$41.50	\$15.25	1	\$43.50	\$2.00
Trained + concession	\$25.50	2,349	\$27.50	\$2.00	2,114	\$34.00	\$6.50	1,903	\$36.00	\$2.00
Microchipped + concession	\$30.60	800	\$31.50	\$0.90	720	\$41.50	\$10.00	648	\$43.50	\$2.00
Trained & Desexed	\$34.00	2,360	\$37.50	\$3.50	472	\$68.00	\$30.50	94	\$72.00	\$4.00
Neither microchipped or desexed + concession	\$34.00	130	\$35.00	\$1.00	117	\$41.50	\$6.50	105	\$43.50	\$2.00
Trained & Microchipped	\$44.20	202	\$48.00	\$3.80	182	\$68.00	\$20.00	164	\$72.00	\$4.00
Desexed	\$51.00	46	\$52.50	\$1.50	9	\$83.00	\$30.50	2	\$87.00	\$4.00
Trained	\$51.00	2,810	\$55.00	\$4.00	2,529	\$68.00	\$13.00	2,276	\$72.00	\$4.00
Microchipped	\$61.20	1,586	\$63.00	\$1.80	1,427	\$83.00	\$20.00	1,285	\$87.00	\$4.00
Neither microchipped or desexed	\$68.00	2,520	\$70.00	\$2.00	2,268	\$83.00	\$13.00	2,041	\$87.00	\$4.00
Sub total non-standard dogs		12,987			9,926			8,581		
% non-standard dogs		39%			30%			26%		
Assistance dogs	\$0.00	68	\$0.00	\$0.00	68	\$0.00	\$0.00	68	\$0.00	\$0.00
Guard dogs	\$68.00	8	\$70.00	\$2.00	8	\$83.00	\$13.00	8	\$87.00	\$4.00
Total**		33,353			33,353			33,353		

* assumes 80% of non-microchipped dogs and 10% of non-desexed dogs are microchipped / desexed per annum

** assumes no change in the total number of registered dogs

Estimated registration income including late fees	\$1,392,099	\$1,412,566	\$1,435,899
Estimated registration income to cover expenditure	\$1,390,000	\$1,417,000	\$1,445,000
Balance	-\$2,099	\$4,434	\$9,101

9.8 Elected member application to attend conference - National General Assembly of Local Government 2017

This is a regular or standard report.

Manager:	Desma Morris, Manager Governance
Report Author:	Karen Ingram, Civic Governance
Contact Number:	8384 0678
Attachments:	1. Elected member applications (4 pages) 2. NGA conference program (16 pages) 3. Elected member conference attendance record (7 pages)

1 Purpose

Council is required to approve the attendance of elected members wishing to attend a conference interstate and/or where the total cost is over \$1,000.

Cr Deakin, Cr Greaves, Cr Jamieson and Cr Parslow have indicated they wish to attend the National General Assembly of Local Government 2017 - Building Tomorrow's Communities conference in Canberra from 18-21 June 2017.

2. Recommendations

- 1. That Council approve the attendance and associated costs as detailed in the agenda report as per the Elected member allowance, benefits and support procedure 2014 for Cr Deakin, Cr Greaves, Cr Jamieson and Cr Parslow to attend the National General Assembly of Local Government 2017 – Building Tomorrow's Communities conference in Canberra from 18-21 June 2017.**
- 2. That a budget review be undertaken of elected member budget lines to transfer available funds into the Elected member courses and conferences budget line to cover the costs of approved elected member attendances at courses and conferences.**

3. Background

The Elected member allowance, benefits and support procedure 2014 adopted by Council on 9 December 2014 provides the opportunity for elected members to attend training courses and conferences as per section 2.4.2 and 2.4.3 of the procedure (available at www.onkaparingacity.com).

The Australian Local Government Association National General Assembly 2017 (NGA) will be held in Canberra on 18-21 June 2017. Expressions of interest to attend and/or submit notices of motion were sought via Weekly News on 10 March 2017.

Mayor Rosenberg will be attending the National General Assembly in her capacity as President of the Local Government Association and will also represent the City of Onkaparinga as our voting delegate.

Elected member attendees in prior years:

2016	Crs Merritt and Wainwright
2015	Cr's Kilby, Merritt, and Parslow
2014	Cr's Merritt and Parslow
2013	Cr's Greaves and Parslow

4. Financial Implications

The annual budget for 2016-17 is \$20,000 for courses and conferences, and \$30,000 for elected member group training.

To date the available balance of the budget for courses and conferences is approximately \$5,347. Should Council approve this request at an approximate cost of \$11,622 for four attendees, a budget review of elected member budget lines will be required to transfer available funds into the elected member courses and conferences budget line.

5. Risk and Opportunity Management

Opportunity	
Identify	Maximising the opportunity
The conference provides the opportunity for delegates to learn from the ideas and experiences of other councils and gain valuable ideas for their own council.	In line with section 2.4.10 of the Elected member allowance, benefits and support procedure 2014 elected members attending training courses or conferences shall provide an assessment of the course to Council via Weekly News within two months of attendance.
Elected member development	Attendances at conferences provide opportunities for elected members to undertake learning and development in line with Council's Elected member induction training and development policy.

6. Additional information

Details of the conference are provided at attachment 2.

An application form has been received from Cr Deakin and Cr Jamieson to attend the National General Assembly of Local Government 2017. The approximate cost of attendance at this conference per person is as follows:

Conference	\$ 929
Sunday Forum	225
Buffet Dinner (Monday)	100
General Assembly Dinner (Tuesday)	130
Accommodation (4 nights x \$305)	1220
Flights	518
Total	\$3,122pp

An application form has also been received from Cr Greaves and Cr Parslow to attend which excludes the Sunday Forum and Monday dinner. The approximate cost of attendance at this conference per person is as follows:

Conference	\$ 929
General Assembly Dinner (Tuesday)	130
Accommodation (3 nights x \$305)	915
Flights	<u>715</u>
Total	\$2,689pp

As per the Council resolution of 10 November 2015 a record of members' attendances at conferences over the past five years is shown at attachment 3.

Attachment 1



Elected Member application to attend a training course or conference

Name: Cr Jonathan Deakin,

Date of course/conference: 18-21 June 2017

Name of course/conference: ALGA NGA

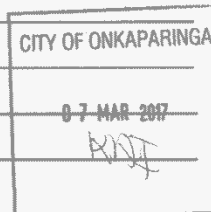
Name course/conference provider: ALGA

Venue of course/conference: Canberra

Cost of course/conference: \$ Registration + Travel + Accommodation

Briefly explain program/content or attach program:

National conference of Australian Local Governments



Advise your particular interest in attending:

Understanding LG at a national level

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

Understanding of issues facing LG

Advise any expenses not already identified in the course/conference program:

Please return completed form to Karen Ingram, Governance Officer email:
karing@onkaparinga.sa.gov.au

Approval required by the Manager Risk and Compliance if the total cost is under \$1000

Signature: _____ Date: _____

Approval required by Council if the total cost is over \$1000 and/or Interstate. Optional comments from CEO for inclusion in report to Council

(please attach additional information if required)



Elected Member application to attend a training course or conference

Name: Cr Bill Jamieson

Date of course/conference: 18-21 June 2017

Name of course/conference: ALGA NGA

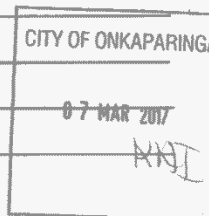
Name course/conference provider: ALGA

Venue of course/conference: Canberra

Cost of course/conference: \$ Registration + Travel + Accommodation

Briefly explain program/content or attach program:

National conference of Australian Local Governments



Advise your particular interest in attending:

Understanding LG at a national level

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

Understanding of issues facing LG

Advise any expenses not already identified in the course/conference program:

Please return completed form to Karen Ingram, Governance Officer email:
karing@onkaparinga.sa.gov.au

Approval required by the Manager Risk and Compliance if the total cost is under \$1000

Signature: _____ Date: _____

Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from CEO for inclusion in report to Council

(please attach additional information if required)



Elected Member application to attend a training course or conference

Name: <u>Heidi Greaves</u>	Date of course/conference: <u>18-21 June 2017</u>
Name of course/conference: <u>2017 National General Assembly of Local Government</u>	CITY OF ONKAPARINGA
Name course/conference provider: <u>ALGA</u>	- 5 APR 2017
Venue of course/conference: <u>National Convention Centre - Canberra</u>	KNT
Cost of course/conference: <u>\$929 (early bird registration) \$130 (general assembly dinner)</u>	

Briefly explain program/content or attach program:

Program attached – premier annual local government conference for elected members

Advise your particular interest in attending:

Opportunity to hear from the sector on current issues& reforms and participate in discussion around the future of Local Government in Australia.

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

Opportunity to be better informed about current and future trends in local government; engage with other LG participants and politicians; professional development.

Advise any expenses not already identified in the course/conference program:

Airfares and Accommodation

Please return completed form to Karen Ingram, Governance Officer email:
karing@onkaparinga.sa.gov.au

Approval required by the Manager Risk and Compliance if the total cost is under \$1000

Signature: _____ Date: _____

Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from CEO for inclusion in report to Council

(please attach additional information if required)



Elected Member application to attend a training course or conference

Name: Cr Darryl Parslow Date of course/conference: 18-21 June 2017

Name of course/conference: 2017 National General Assembly of Local Government

Name course/conference provider: ALGA

Venue of course/conference: National Convention Centre, Canberra

Cost of course/conference: \$929 (Early Bird registration) + \$130 General Assembly Dinner (Tues night)

Briefly explain program/content or attach program:

NGA is the opportunity to hear from key local government representatives, to debate issues of national significance, hear from political and academic speakers.

Advise your particular interest in attending:

The NGA allows me to hear about the issues facing local government and improve my awareness of how councils can work in partnership with the Australia Government to meet the current and future needs of the community.

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

To be better informed leading to improved decision making

Advise any expenses not already identified in the course/conference program:

Airfares and accommodation

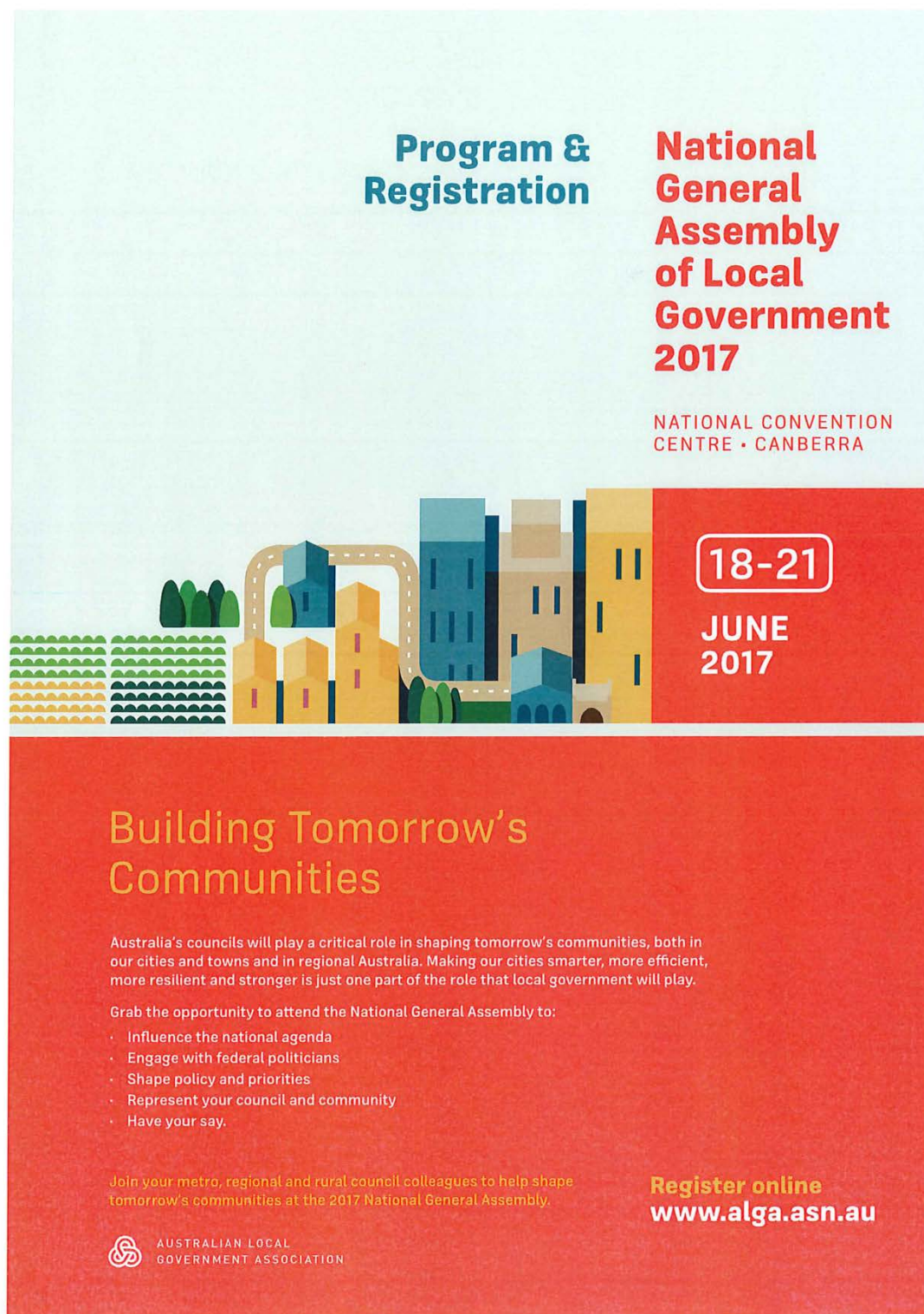
Please return completed form to Karen Ingram, Governance Officer email:
karing@onkaparinga.sa.gov.au

Approval required by the Manager Governance if the total cost is under \$1000

Signature: _____ Date: _____

Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from CEO for inclusion in report to Council

(please attach additional information if required)



Program & Registration

National General Assembly of Local Government 2017

NATIONAL CONVENTION CENTRE • CANBERRA

18-21
JUNE 2017

Building Tomorrow's Communities


Australia's councils will play a critical role in shaping tomorrow's communities, both in our cities and towns and in regional Australia. Making our cities smarter, more efficient, more resilient and stronger is just one part of the role that local government will play.

Grab the opportunity to attend the National General Assembly to:

- Influence the national agenda
- Engage with federal politicians
- Shape policy and priorities
- Represent your council and community
- Have your say.

Join your metro, regional and rural council colleagues to help shape tomorrow's communities at the 2017 National General Assembly.

Register online
www.alga.asn.au

 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

Building Tomorrow's Communities



PRESIDENT'S WELCOME

Tomorrow's communities will be shaped by the ambition and drive of their people, and by the investments our governments make in their people, the infrastructure they rely on, and the places they live and work.

The theme of this year's National General Assembly (NGA) 'Building Tomorrow's Communities' goes to the heart of the role of local government in modern Australia. Key presentations will address how councils, often working in partnership with other levels of government, or the private and not-for-profit sectors, are shaping the future and responding appropriately to the challenges that lie ahead.

Achieving great outcomes for every one of our communities requires decision-makers at all levels of government to listen and engage, to be clear in our objectives, to be agile, and to harness the ever-increasing range of data, knowledge and technology to ensure that their communities are best placed to innovate and seize the opportunities of tomorrow.

In the Australian context, governments at all levels must focus on creating an environment in which people and businesses can innovate and prosper, both in cities and the regions. Government service delivery needs to be targeted and responsive to the wide range of needs in communities, and appropriate infrastructure must be provided to drive increased productivity as well as social equity.

Increasingly, Local Governments are striving, wherever possible, to assist communities to be productive, innovative and entrepreneurial, to help build resilience, create jobs and increase overall prosperity at the local level.

The Australian Government has shown that it understands and appreciates that Local Government's strength lies in its capacity to identify and respond to local needs which are often diverse, complex and changing rapidly in response to evolving domestic and global pressures.

And as our focus on economic development grows, they can see that Local Government not only plays a significant role in the local and regional economy but increasingly in the national economy. I encourage you to explore this and other themes by attending the NGA, and by working with myself and the ALGA Board as we explore opportunities to strengthen the contribution that Local Government makes to creating the future.

The NGA offers an ideal opportunity to elevate local government issues to the Federal level. In recent years, Local Government, by developing partnerships with the Commonwealth, has successfully delivered over 55,000 road and community infrastructure projects. These projects have improved safety, productivity and community participation around the nation.

I have invited the Prime Minister, the Leader of the Opposition and the Leader of the Australian Greens to address the NGA so that you may hear directly from them about their vision for Australia and its local governments. The Minister for Local Government and Territories and the Assistant Minister for Cities and Digital Transformation have confirmed their participation at the NGA.

The NGA is also your opportunity to make sure that your council's view is reflected in the national priorities identified for Local Government.

The ALGA Board recently issued a call for motions for the NGA and these will set out the framework for debate. I would encourage you and your council to think through ideas or initiatives you would like to see debated at the NGA and to submit these as motions for the Assembly.

I invite you to be part of this important event, to network with your colleagues, to hear from our national leaders and to shape national policy, by registering for the National General Assembly to be held in Canberra from 18-21 June 2017.



Mayor David O'Loughlin
ALGA PRESIDENT

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NATIONAL CONVENTION CENTRE • CANBERRA

3

18-21 JUNE 2017

National General Assembly of Local Government 2017

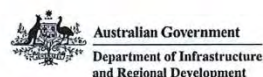
PROVISIONAL PROGRAM

SUNDAY 18 JUNE	
5:00 pm	Welcome Reception
MONDAY 19 JUNE	
9:00 am	Opening Ceremony
9:10 am	ALGA President's Opening
9:20 am	The Hon Malcolm Turnbull MP, Prime Minister (Invited)
9:50 am	KEYNOTE SPEAKER Laura Tingle
10:30 am	MORNING TEA
11:00 am	3D City Infrastructure Modelling Mayor Mark Jamieson, Sunshine Coast Council
11:20 am	PANEL SESSION Building Tomorrow's Communities
12:30 pm	LUNCH
1:30 pm	PANEL SESSION Governing into the future
3:00 pm	AFTERNOON TEA
3:30 pm	Debate on Motions
4:30 pm	The Hon Bill Shorten MP, Leader of the Opposition (Invited)
5:00 pm	Close
7:00 pm	DINNER

TUESDAY 20 JUNE	
9:00 am	Senator the Hon Fiona Nash, Minister for Local Government and Territories
9:30 am	PANEL SESSION Building Liveable Communities
10:30 am	MORNING TEA
11:00 am	The Hon Angus Taylor MP, Assistant Minister for Cities and Digital Transformation
11:30 am	Debate on Motions
12:30 pm	LUNCH
1:30 pm	PANEL SESSION Empowering Indigenous Communities
3:00 pm	AFTERNOON TEA
3:30 pm	Debate on Motions
4:30 pm	The Australian Greens, Senator Richard Di Natale (Invited)
5:00 pm	Close
7:00 pm	OFFICIAL DINNER Parliament House

WEDNESDAY 20 JUNE	
9:00 am	PANEL SESSION City Deals
10:00 am	Delegate Workshop
10:30 am	MORNING TEA
11:00 am	National Policy Initiatives
11:30 am	PANEL SESSION Harnessing tomorrow's technology
12:30 pm	Delegate Workshop
1:00 pm	ALGA President's Close

SPONSORS





RCDF 2017 Preliminary Program

SUNDAY 18 JUNE	
9.30am	ALGA President's Welcome
9.40am	KEYNOTE ADDRESS
10.30am	GOVERNMENT ADDRESS Senator the Hon Fiona Nash , Minister for Regional Development (invited)
11.00am	MORNING TEA
11.30am	<i>Intelligent Communities</i> Brian Lee-Archer , Director, SAP Institute for Digital Government
11.45am	PANEL SESSION <i>The National Perspective</i>
12.30pm	LUNCH
1.30pm	Regional Industry Case Study
2.00pm	WORKSHOP <i>The Regional Perspective</i>
3.00pm	AFTERNOON TEA
3.30pm	Opposition Address
4.00pm	ALGA President's Close

Pillars of Growth

The 2017 Regional Forum is a vital opportunity for mayors, councillors and other key decision-makers from metropolitan, regional, rural and remote councils to gather together in the National Capital, to share their knowledge and experience in building substantive local and regional capacity.

The past year has continued to see major global and domestic challenges impacting Australia's economy and social fabric. The need to lift Australia's productivity levels remains high on the agenda of both industry and governments. But what does this mean for Australia's geographically diverse regions? This year's Forum will revisit the question of boosting productivity and discuss the changing face of industry, investment in technology, and employment growth.

This year's Forum will provide delegates with an opportunity to hear from the Minister for Regional Development on current policy and program initiatives and a select number of case studies on inspiring regional development projects. Facilitated roundtables will also allow delegates to discuss regional challenges impacting agri-tourism, telecommunications, training and education, infrastructure and resource management.

The Forum will see the launch of the 2017-18 *State of the Regions* Report that will build on previous years' research and deliver the latest economic data and insights into the productivity capacities of regions throughout Australia when examined through a multi industry-sectoral lens. The *State of the Regions* Summary Report is made available specifically for the delegates attending the Forum and is included in the registration cost.

National General Assembly
of Local Government 2017



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KEY DATES

Submission of Motions for Debate 21 April 2017

Early bird registration on or before 5 May 2017

Standard registration on or before 2 June 2017

Late registration after 2 June 2017

MOTIONS FOR DEBATE

The NGA is an important opportunity for you and your council to influence the national policy agenda.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your State and Territory Local Government Association;
4. be submitted by a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared a short discussion paper. Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions

require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received by ALGA no later than 11:59pm on Friday 21 April 2017.

Motions submitted will be reviewed by a committee of the ALGA Board as well as by State and Territory Local Government Associations, to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant State/Territory Local Government Association, and will not be included in the Business Papers.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy and when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any resolutions passed at the NGA.

VOTING PROCEDURES

Each council is entitled to one voting delegate in the debating session. Councils will need to determine who their voting delegate will be. Voting cards can be collected at the Assembly. Councils do not need to advise ALGA of the name of the voting delegate prior to collecting voting cards.

Building Tomorrow's
Communities



SPEAKER PROFILES



The Hon Malcolm Turnbull MP

Prime Minister of Australia

Malcolm Turnbull became the 29th Prime Minister of Australia on 15 September 2015 and was sworn in for a second term on 19 July 2016.

Mr Turnbull was elected to Federal Parliament as the Member for Wentworth in 2004.

Since entering public life, Mr Turnbull has held a number of parliamentary positions including Shadow Treasurer, Parliamentary Secretary to the Prime Minister with responsibility for national water policy and Minister for Environment and Water Resources.

He was Leader of the Opposition from 16 September 2008 to 1 December 2009 and was later Shadow Minister for Communications and Broadband.

Most recently, Mr Turnbull was Minister for Communications from 18 September 2013 to 21 September 2015.

Malcolm was educated at Vaucluse Public School and Sydney Grammar School and graduated from Sydney University with a BA LLB. He was awarded a Rhodes Scholarship and completed a further law degree at Oxford.

He is married to Lucy, and has two adult children, Alex and Daisy, and two grandchildren, Jack and Isla.

The Hon Bill Shorten MP

Leader of the Opposition

Bill Shorten is the Federal Member for Maribyrnong and was elected leader of the Australian Labor Party and Leader of the Opposition on 13 October 2013.

Mr Shorten completed a Bachelors' degree in Arts and Law from Monash University, as well as an MBA from the Melbourne Business School.

Bill has since worked as a union organiser, union secretary, as a member of the ACTU executive, as a Member of Parliament and as a Minister in a Labor Government.

As a senior member of the Rudd/Gillard Labor Governments, Bill played a key role in securing a number of historic reforms including establishing the National Disability Insurance Scheme and increasing universal superannuation to 12 per cent.

As Minister for Workplace Relations, Bill continued the Labor Government's ongoing commitment to a fair and productive workplace relations system and during his time as Minister for Education helped secure the Better Schools reforms.

Prior to entering Parliament, Bill worked at the Australian Workers' Union, holding key leadership positions including State Secretary of the AWU Victoria Branch from 1998 to 2006 and National Secretary from 2001 to 2007.

The Hon Angus Taylor MP

Assistant Minister for Cities and Digital Transformation, Federal Member for Hume

Angus Taylor entered politics in 2013 when he was elected as the Liberal Federal Member for Hume in NSW.

Building on his background in economics, Angus was appointed to parliamentary committees on employment, trade and investment, and public accounts. He was also chair of the Joint Standing Committee on Treaties.

Angus was promoted to Assistant Minister to the Prime Minister with special responsibility for Cities and Digital Transformation in February 2016. He was reappointed to the frontbench after the 2016 Federal election.

Angus' portfolios stretch across the whole of government to improve city liveability and tackle long standing issues of traffic congestion, housing affordability and the need to create jobs closer to where people live. He has a focus on regional cities and outer suburban cities.

Angus has a Bachelor of Economics (First Class Honours and University Medal) and a Bachelor of Laws (Honours) from the University of Sydney. He also has a Master of Philosophy in Economics from Oxford, where he studied as a Rhodes Scholar. His thesis was in the field of competition policy.

**National General Assembly
of Local Government 2017**



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Senator Dr Richard Di Natale

Leader of the Australian Greens

Dr Richard Di Natale is the leader of the Australian Greens. He was elected to the Federal Parliament in 2010 and is the Greens' first Victorian senator. His portfolios include health, multiculturalism, youth, gambling and sport.

Prior to entering parliament, Richard was a general practitioner and public health specialist. He worked in Aboriginal health in the Northern Territory, on HIV prevention in India and in the drug and alcohol sector. His key health priorities include preventative health, public dental care and responding to the health impacts of climate change.

Richard's achievements in parliament so far include securing almost \$5 billion towards Medicare-funded dentistry, winning a campaign to divest \$250 million worth of tobacco stocks from the Future Fund, and spearheading Senate inquiries into many issues of public significance such as dying with dignity, superbugs, hospital funding, budget cuts, medicinal cannabis, air pollution, pharmaceutical transparency, sports science and gambling reform.

Senator Fiona Nash

Minister for Regional Development, Local Government and Territories and Regional Communications

Fiona Nash was elected as a Nationals Senator for New South Wales in the 2004 federal election and her term began on 1 July 2005.

As a Senator for The Nationals, Fiona's overriding focus is to ensure that communities throughout regional, rural and remote NSW receive the investment and services they deserve.

Fiona has held a number of different roles within the NSW Nationals. Her experience in the party has included serving as branch chairman, becoming a member of the party's State Executive as well as being a delegate to Federal Council.

Since becoming a Senator she has served as The Nationals Whip in the Senate, Deputy Leader of The Nationals in the Senate and in February 2016 she was elected by her parliamentary colleagues as Deputy Leader of The Nationals.

Fiona's other parliamentary roles have included Shadow Parliamentary Secretary for Water Resources and Conservation, Shadow Parliamentary Secretary for Regional Education, Assistant Minister for Health and Minister for Rural Health.

Laura Tingle

Journalist and author

The *Australian Financial Review's* political editor Laura Tingle has reported politics from the Canberra press gallery for almost thirty years, after beginning her career in Sydney reporting on the financial markets and economics. She is the author of *Chasing the Future* – a book about the recession of the early 1990s – and two Quarterly Essays: *Great Expectations: Government, entitlement and an angry nation* (2012) and *Political Amnesia: How we forgot how to govern* (2015). She has won both Walkley and Lyneham Awards for Journalism.

Building Tomorrow's Communities



PANEL SESSIONS

Building Tomorrow's Communities

Australian cities and regions are increasingly part of the global trend to become technologically more advanced.

Local government plays a key role in planning, coordinating, facilitating and providing local infrastructure and services. The sector also has a key role in advocating on behalf of its community in the interest of its local community. In fulfilling these roles, councils must have processes in place and robust systems to develop a clear understanding of the community's aspirations and needs in order to develop a strong vision for the future.

Much has been written on the importance of the digital transformation process that Australia, like many other developed countries in the world, is now under-going. New technologies are disrupting an increasing number of business processes, and the nature and range of businesses and industry are changing. Products and services once thought of as enduring and core business by enterprises, are now seen to be vulnerable to changes. They can be replaced or made redundant by technology, changing tastes, patterns of consumption and indeed community needs.

New data and information sources are evolving and continue to be developed at an ever-increasing pace. This data and information can inform decision-making, create opportunities and support communities in ways that cannot even be imagined. To assist our communities to be engaged, productive, innovative and cohesive, councils have a role in ensuring that the adoption of technology is approached in a strategic manner.

This session will explore the role of local government in shaping tomorrow's future and the issues that councils may need to consider in the context of changing technology, the availability of information and data and decision-making frameworks.

Governing into the future

Good governance is a fundamental component of democracy. Good governance ensures that decision-makers are accountable to the people they serve, and that decisions that affect stakeholders are robust, appropriate to relevant circumstances, and cognisant of the future.

Good governance is: accountable; transparent; follows the rule of law; is responsive; equitable and inclusive; effective, efficient and participatory.

Australia's governance institutions, structures and procedures are comparatively good by global standards however, they have evolved over many decades and must be kept under constant review to ensure that they remain fit for purpose. For example, there is increasing recognition and acceptance of the need to act on improving gender equity and cultural diversity in councils as well as across the community.

The environment in which all levels of government operate, including local government, is changing rapidly. Increasing globalisation and connectivity extends the range of stakeholders and provides opportunities to engage these stakeholders in decision-making in new and innovative ways.

This panel discussion will provide you with insights into opportunities to strengthen governance in councils to maximise community involvement and to extend the value provided by reference groups that support and inform councils.

Building Liveable Communities

Continuing to enhance the liveability of Australian communities is core business for all governments, especially at the local and regional level.

Liveable communities are those that offer a high quality of life that support the health and wellbeing of the people who live, study and work in them. Liveable cities and towns are socially

inclusive, affordable, accessible, and are healthy and safe. They also feature attractive built and natural environments, and have a distinctive sense of place and character.

Local government provides the most accessible level of government for local communities. Councils hold knowledge about local community needs and desires, and are able to provide a place based mechanism by which to resolve, balance and implement competing policy objectives. They also complement the delivery of programs and services provided by the Commonwealth, state and territory governments.

Whilst councils are well placed to respond to the complex challenges facing our communities, the task of building and maintaining vibrant communities is far from easy.

This session will draw on leading experts in a thought provoking and challenging discussion looking at the diversity of factors that make communities liveable and will also examine the range of policy levers and interventions that may be worth investigation.

Empowering Indigenous Communities

This year marks the 50th anniversary of the successful 1967 Referendum to amend the Constitution to include Aboriginal people in the census and allow the Commonwealth to make laws for them.

While it is important to recognise this important milestone, it also serves as a reminder of the challenges faced by so many urban, regional and remote Indigenous Australians. The recent release of the Closing the Gap report shows that while progress is being achieved in some areas, in many areas change is inconsistent and slow.

Local government recognises the need for a partnership with Aboriginal and Torres Strait Islander peoples at all levels of government to address the needs of the first Australians and the communities in which they live.

National General Assembly of Local Government 2017



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ASSOCIATED EVENTS

The 2017 National General Assembly is focused on discussing how we create the communities of tomorrow. This is not a simple proposition, every community is unique, and therefore there is no one-size-fits-all approach to address disadvantage. Join in this discussion which examines Commonwealth approaches to Indigenous affairs, and how the issues affecting all Australian citizens can be considered and heard.

City Deals

The Australian Government has recently focused greater attention on the important role of cities, and the need to work with the states and territories, local government and the private sector to ensure that they remain liveable, sustainable, accessible and productive. Great cities attract, retain and develop increasingly mobile talent and organisations, encouraging them to innovate, create jobs and support sustainable growth.

The Australian Government's Smart Cities Plan aims to position our cities to prosper in the globalised world of the 21st Century. City Deals between the Australian Government, state and/or territory governments, and local governments are aimed at making our cities better places to live in and do business. Through City Deals, governments, industry and communities will develop collective plans for growth and commit to the actions, investments, reforms and governance needed to implement them.

The Government has committed to early deals for Townsville, Launceston and Western Sydney and is currently investigating and negotiating on other opportunities in other parts of Australia. This session will allow you to hear from the Mayors involved in this process and investigate the value of more councils entering into such agreements.

Harnessing tomorrow's technology – identifying and investing in tomorrow's foundations

The current focus on smart cities looks at harnessing smart technology to improve the efficiency and effectiveness of cities. Real-time traffic management, real-time energy consumption, efficient lighting, integrated public transport systems and extensive data collecting sensors are all examples of smart technology.

The smart cities agenda isn't just focused on large cities. The approaches and ideas can be applied to smaller cities, regions and towns. For councils of all sizes the opportunities technology brings to enhancing service provision and communication for your community are vital for the future development of your community.

Smart Cities are not just about smart technologies. Harnessing tomorrow's technology will require new skill sets, different ways of operating and potentially different decision-making processes. Councils will need to develop in-house skills and or develop networks of trusted advisors to provide input to aid decision-makers in determining what technologies are appropriate, relevant and how these can be used to benefit the community.

Join in this discussion to gain a better appreciation of the need for strong local government leadership, prioritisation and investment in technology and infrastructure to position your community for tomorrow.

Australian Local Government Women's Association Breakfast

MONDAY 19 JUNE 2017

7:15am-8:15am

The ALGWA National President is pleased to invite members, friends and colleagues to our Annual Networking Breakfast as part of the National General Assembly. The hot Outback Breakfast will be held from 7:15-8:15am on Monday 18 June.

Seating is strictly limited and bookings should be done through:
www.trybooking.com/PCJT

Details of the guest speaker are available at www.algwa.net.au



Australian Rural Road Group

TUESDAY 20 JUNE 2017

12:30-1:30pm

The work of the ARRG group over the last few years has produced high quality data to inform better policy making and our publications are often quoted by politicians and industry. We continue to have strong support from Infrastructure Australia, remaining constant through a change of government, a sure sign that we are on the right road. Pardon the pun.

We have been instrumental in changing the atmosphere around road funding and we are now hearing words like 'productivity based funding', 'measurable road data', 'first/last mile', and with the future construction of the Inland Rail, accurate information and informed planning will become even more vital for the supporting road networks.





REGISTRATION DETAILS

General Assembly Registration Fees

EARLY BIRD REGISTRATION

\$929

Payment received on or before Friday 5 May 2017

STANDARD REGISTRATION

\$1,029

Payment received on or before Friday 2 June 2017

LATE REGISTRATION

\$1,250

Payment received after Friday 2 June 2017

General Assembly Registration Includes

- Attendance at all General Assembly sessions
- Morning tea, lunch and afternoon tea as per the General Assembly program
- One ticket to the Welcome Drinks, Sunday
- General Assembly satchel and materials.

Day Registration Fees

MONDAY 19 JUNE 2017

\$489

TUESDAY 20 JUNE 2017

\$489

WEDNESDAY 21 JUNE 2017

\$280

Day Registration Includes

- Attendance at all General Assembly sessions on the day of registration
- Morning tea, lunch and afternoon tea as per the General Assembly program on that day
- General Assembly satchel and materials.

Sunday Regional Development Forum (Sunday 18 June 2017)

FORUM ONLY

\$425

NGA DELEGATE

\$225

Accompanying Partners Registration Fees

ACCOMPANYING PARTNERS REGISTRATION FEE

\$260

Accompanying Partners Registration Includes

- 1 ticket to the Welcome Reception, Sunday 18 June
- Day tour Monday 19 June
- Day tour Tuesday 20 June
- Lunch with General Assembly Delegates on Wednesday 21 June.

National General Assembly of Local Government 2017



SOCIAL FUNCTIONS

Payment Procedures

Payment can be made by:

- Credit card: MasterCard, Visa
- Cheque made payable to ALGA
- Electronic Funds Transfer:
Bank: Commonwealth
Branch: Curtin BSB No: 062905
Account No: 10097760

NOTE: If paying via EFT you must quote your transaction reference number on the registration form.

Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email.

Notification should be sent to:

Conference Co-ordinators
PO Box 4994, Chisholm ACT 2905
Email conference@confco.com.au

An administration charge of \$110 will be made to any participant cancelling before Friday 5 May 2017.

Cancellations received after Friday 5 May 2017 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form. Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

Photographs

During the National General Assembly there will be a contracted photographer, the photographer will take images during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

Welcome Reception and Exhibition Opening

SUNDAY 18 JUNE 2017

National Convention Centre

5:00-7:00 pm

\$50 per person for day delegates and guests.

No charge for full registered delegates.

No charge for registered accompanying partners.

DRESS CODE Smart casual.

Buffet Dinner

MONDAY 19 JUNE 2017

The Ballroom, National Convention Centre

7:00-11:00 pm

\$100 per person.

DRESS CODE Smart casual.

Coaches will depart Assembly hotels (except Crowne Plaza) at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

General Assembly Dinner

TUESDAY 20 JUNE 2017

The Great Hall, Parliament House

7:00-11:00 pm

\$130 per person.

DRESS CODE lounge suit/collar and tie for men and cocktail style for women.

Tickets to the prestigious General Assembly Annual Dinner at Parliament House are always highly sought after. Due to the size of the Great Hall, places are limited and therefore booking early is highly recommended to ensure your place. Coaches will depart all Assembly hotels at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

Note: Bookings are accepted in order of receipt.

Canberra weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15°C and temperatures do drop to 1°C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights.

It is best to avoid early arrivals or departures in case of flight delays due to fog.



VENUE AND DRESS CODE

Exhibition Opening and Welcome Reception

VENUE National Convention Centre,
Constitution Ave, Canberra City.

DRESS CODE Smart casual.

General Assembly Business Sessions

VENUE National Convention Centre,
Constitution Ave, Canberra City.

All plenary sessions will be held in
the Royal Theatre at the National
Convention Centre.

DRESS CODE Smart casual.

Exhibition

VENUE National Convention Centre,
Constitution Ave, Canberra City.

The exhibition is being held in the
Exhibition Hall of the National
Convention Centre.

DRESS CODE Smart casual.

Buffet Dinner

VENUE The dinner is being held
in the Ballroom at the National
Convention Centre.

DRESS CODE Smart casual.

General Assembly Dinner

VENUE Parliament House.

The General Assembly Dinner is
being held in the Great Hall.

DRESS CODE Lounge suit/collar
and tie for men and cocktail style
for women.

PARTNER TOURS



DAY 1



DAY 2

MONDAY 19 JUNE

Canberra Sightseeing Cruise

Enjoy the tranquillity of Lake Burley
Griffin while we cruise around some
of Canberra's best sights including
the National Museum of Australia,
the Carillon, the National Library
and the High Court of Australia.
After lunch you will have time to
stroll around the Manuka shopping
precinct or head back to your hotel
(shuttle returns will be provided).

TUESDAY 20 JUNE

Canberra Homesteads

Today we visit two of Canberra's
Homesteads, Tuggeranong
Homestead and Lanyon Homestead.
Both homesteads have been
owned by the Cunningham family
for over 50 years. Lunch will be at
Lanyon Homestead surrounded by
beautifully landscaped gardens.

After lunch we travel to the National
Gallery of Australia to see the
Cartier Exhibition, which showcases
the world's most exquisite jewels
as well as Defying Empire, National
Indigenous Art Triennial Exhibition,
with 30 Aboriginal and Torres Strait
Islander artists from across the
country showcasing their work.

**National General Assembly
of Local Government 2017**



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ACCOMMODATION

To book your accommodation at the rates listed below, complete the appropriate section of the registration form. Bookings are subject to availability and should be made prior to Friday 5 May 2017. All cancellations or amendments must be made in writing to Conference Co-ordinators and will be acknowledged by facsimile. Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give 21 days notice in writing of your cancellation. Full payment of your account will be required at the time of your departure.

Note: All Canberra hotels have a complete non-smoking policy.

Crowne Plaza

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district. Featuring a contemporary design, the Crowne Plaza provides guests with an outdoor pool, sauna, health/fitness centre, 24-hour reception, concierge, undercover parking and onsite dining at the RedSalt Restaurant. All rooms are non-smoking and include iron/ironing board, tea/coffee making facilities, hairdryer and room service is available.

Superior Room: **\$305** per night
single/twin/double

Deluxe Room: **\$355** per night
single/twin/double

Avenue Hotel

80 Northbourne Avenue, Canberra

Opened in November 2014, the Avenue Hotel is Canberra's newest and only 5-star hotel in the CBD. The hotel has an onsite restaurant and bar, 24-hour reception and room service, gymnasium, undercover parking (charges apply per night) and guest lounge with free wifi. Offering hotel rooms, 1 and 2 bedroom apartments, all rooms have king size beds, rainfall showers, balconies and mini bar. The apartments also have full kitchen facilities, the Avenue is a 15-20 minute walk from the Convention Centre.

Superior King Room: **\$240** per night
single/twin/double

1 Bedroom Apartment: **\$280** per night
single/double

Mantra

84 Northbourne Avenue, Canberra

Mantra on Northbourne is centrally located and approximately a 15-20 minute walk from the National Convention Centre. The hotel features a heated indoor pool, sauna, fully-equipped gymnasium and the Zipp restaurant bar onsite. All rooms offer voice mail, individually controlled air-conditioning, pay per view movies, mini bar, tea/coffee making facilities, hairdryer and complimentary toiletries. One and two bedroom apartments also offer a separate lounge and dining area, fully-equipped kitchen and a laundry with washing machine, dryer, iron and ironing board.

Hotel Room: **\$227** per night
single/twin/double

1 Bedroom Apartment: **\$269** per night
single/twin/double

Medina Apartment Hotel James Court

74 Northbourne Avenue, Canberra

The Medina Apartments Hotel James Court is approximately a 15-20 minute walk from the National Convention Centre and is close to cafes, restaurants, gyms and shopping. The hotel offers reception, undercover parking, outdoor heated swimming pool, sauna, gymnasium and a restaurant delivery service. All rooms feature private balconies, climate controlled air conditioning, separate lounge/dining areas, broadband access (for a fee), spa bath, mini bar, fully equipped kitchen facilities and an in-room safe.

Note: Reception operates between the hours of 6.30am and 11.30pm.

1 Bedroom Apartment: **\$210** per night
single/twin/double

2 Bedroom Apartment: **\$260** per night
single/twin/double

Novotel

65 Northbourne Avenue, Canberra

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 15 minute walk from the National Convention Centre. The hotel offers 24-hour reception and room service, an onsite restaurant and bar, gymnasium and undercover parking (charges apply per night). In-room facilities include mini bar, tea/coffee making facilities, broadband (for a fee), Fox Sports and News, pay per view movies, climate control air conditioning, hairdryer, iron and ironing board. Executive rooms have a king size bed.

Standard Room: **\$270** per night
single/twin/double

Executive Room: **\$300** per night
single/twin/double

Building Tomorrow's
Communities



COACH TRANSFERS

Qt Hotel

1 London Circuit, Canberra

Qt Hotel Canberra has recently been renovated throughout the foyer and restaurants. The rooms have been updated and offer balconies and high speed internet (for a fee), pay per view movies, mini bar, hairdryer, iron and ironing board. The hotel is a 15 minute walk to the National Convention Centre and has 24-hour reception, room service, onsite restaurant and bar.

Standard Room: **\$249** per night
single/twin/double

Waldorf

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Waldorf is only a couple minutes walk from the National Convention Centre. This hotel has 24-hour reception and provides guests with a gymnasium, indoor heated lap pool and onsite dining at the Waldorf London Restaurant.

All rooms have kitchen and laundry facilities, in room safe, dining table and chairs, complimentary cable TV, pay per view movies, high speed internet service (for a fee) and room service is available. One bedroom apartments also offer a separate lounge/dining area.

Studio Apartment: **\$200** per night
single/twin/double

1 Bedroom Apartment: **\$220** per night
single twin/double

Welcome Reception and Exhibition Opening

SUNDAY 18 JUNE 2017

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45 pm. The return coaches will depart at 7:00 pm.

Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00 am and 8:30 am. Return shuttles will depart the National Convention Centre at 5:00 pm.

Buffet Dinner National Convention Centre

MONDAY 19 JUNE 2017

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 6:45 pm. A return shuttle service will commence at 10:15 pm.

General Assembly Annual Dinner Parliament House

TUESDAY 20 JUNE 2017

Coaches will collect delegates from all General Assembly hotels (including Crowne Plaza Canberra) at approximately 6:45 pm. A return shuttle service will operate between 10:15 pm and 11:15 pm.

CAR PARKING

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$19.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$15.70 per day. The voucher machines accept either coins or credit cards (Visa or MasterCard).

REGISTRATION FORM

REGISTER ONLINE
WWW.ALGA.ASN.AU

Multiple delegates > photocopy form
Register online, download PDF or return
this form to:

Conference Co-ordinators
PO Box 4994 Chisholm ACT 2905
Phone (02) 6292 9000 Fax (02) 6292 9002
Email ngo@confco.com.au

By submitting your registration you agree to the
terms and conditions of the cancellation policy

NGA17 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 18-21 JUNE 2017
Australian Local Government Association ABN 31 008 613 876

PERSONAL DETAILS

TITLE <small>(Cr/Mayor/Other)</small>	NAME	SURNAME
POSITION		
COUNCIL/ORGANISATION		
ADDRESS		
SUBURB	STATE	POSTCODE
PHONE	MOBILE	
EMAIL		
NAME FOR BADGE		

How did you find out about the General Assembly? ☐ ALGA ☐ State/Territory Association ☐ Council Other: _____

PRIVACY ☐ I DO consent to my name appearing in the 2017 General Assembly List of Participants booklet (name, organisation and state only disclosed) as outlined in the privacy disclosure on page 11.
DISCLOSURE ☐ I DO consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 11.

REGISTRATION FEES

GENERAL ASSEMBLY REGISTRATION FEES

Please note registration does NOT include attendance at the Regional Cooperation and Development Forum

EARLY BIRD REGISTRATION FEES (payment received on or before 5 May 2017) ☐ \$929.00
STANDARD REGISTRATION FEES (payment received on or before 2 June 2017) ☐ \$1,029.00
LATE REGISTRATION FEES (payment received after 2 June 2017). ☐ \$1,250.00
DAY REGISTRATION FEES ☐ Monday 19 June \$489.00 ☐ Tuesday 20 June \$489.00 ☐ Wednesday 21 June \$280.00

REGIONAL CO-OPERATION AND DEVELOPMENT FORUM REGISTRATION FEES

REGIONAL DEVELOPMENT FORUM ONLY Registration fee ☐ \$425.00
GENERAL ASSEMBLY DELEGATE Registration fee ☐ \$225.00
STATE OF THE REGIONS REPORT 2017-18 (Single licence) ☐ \$240.00
STATE OF THE REGIONS REPORT 2017-18 (Organisational licence) ☐ \$700.00

ACCOMPANYING PARTNERS REGISTRATION FEES

REGISTERED ACCOMPANYING PARTNER Name for lapel badge: _____ . . ☐ \$260.00

SOCIAL FUNCTIONS INCLUDED IN FEES

One ticket to each of the following functions is included in the full General Assembly registration and/or accompanying partners registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.

REGISTERED DELEGATES AND PARTNERS

WELCOME RECEPTION AND EXHIBITION OPENING (SUNDAY 18 JUNE 2017)

I/we will attend: ☐ Delegate ☐ Partner Number of additional tickets @ \$50.00 each Total \$

REGISTERED PARTNERS

Day 1 - Canberra Sightseeing Cruise (Monday 19 June 2017)

☐ I will attend: ☐ Partner Number of additional tickets @ \$110.00 each Total \$

Day 2 - Canberra Homesteads (Tuesday 20 June 2017)

☐ I will attend: ☐ Partner Number of additional tickets @ \$110.00 each Total \$

Registration form continues over the page

OPTIONAL SOCIAL FUNCTIONS

Tickets to these functions are not included in the General Assembly registration fee or accompanying partners registration fee. To purchase tickets to any of the following functions please indicate the number required and the total amount payable.

BUFFET DINNER (Monday 19 June 2017) Number of tickets @ \$100.00 each Total \$

GENERAL ASSEMBLY DINNER, Great Hall, Parliament House (Tuesday 20 June 2017) ****NUMBERS STRICTLY LIMITED****

Number of tickets @ \$130.00 each Total \$

SPECIAL REQUIREMENTS

(E.G. DIETARY)

REGISTRATION AND SOCIAL FUNCTION PAYMENT DETAILS

- ☐ Enclosed is my cheque made payable to ALGA Conference Account
- ☐ Please issue an invoice. (Invoices are automatically issued on receipt of registrations)
- ☐ I have paid via an Electronic Funds Transfer to the 'ALGA Conference Account'. Transaction reference number _____
ALGA ACCOUNT: Bank: Commonwealth **BRANCH:** Curtin **BSB NO:** 062905 **ACCOUNT NO:** 10097760
- ☐ Please charge my credit card: ☐ MasterCard ☐ Visa
- CREDIT CARD NUMBER Grand total \$
- CARD HOLDER'S NAME _____ SIGNATURE _____
- EXPIRY DATE / IS THIS A CORPORATE CARD? ☐ YES ☐ NO

ACCOMMODATION DETAILS

PLEASE indicate your preference from 1 to 5

CROWNE PLAZA					
SUPERIOR ROOM	\$305	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE	
DELUXE ROOM	\$355	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE	

AVENUE HOTEL

SUPERIOR KING ROOM	\$240	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE
1 BEDROOM APARTMENT	\$280	<input type="checkbox"/> SINGLE		<input type="checkbox"/> DOUBLE

MANTRA

HOTEL ROOM	\$227	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE
1 BEDROOM APARTMENT	\$269	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE

MEDINA APARTMENT HOTEL JAMES COURT							
1 BEDROOM APARTMENT	\$210	<input type="checkbox"/>	SINGLE	<input type="checkbox"/>	TWIN	<input type="checkbox"/>	DOUBLE
2 BEDROOM APARTMENT	\$260	<input type="checkbox"/>	SINGLE	<input type="checkbox"/>	TWIN	<input type="checkbox"/>	DOUBLE

NOVOTEL

STANDARD ROOM	\$270	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE
EXECUTIVE ROOM	\$300	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE

QT HOTEL
STANDARD ROOM \$249 ☐ SINGLE ☐ TWIN ☐ DOUBLE

WALDORF							
STUDIO APARTMENT	\$200	<input type="checkbox"/>	SINGLE	<input type="checkbox"/>	TWIN	<input type="checkbox"/>	DOUBLE
1 BEDROOM APARTMENT	\$220	<input type="checkbox"/>	SINGLE	<input type="checkbox"/>	TWIN	<input type="checkbox"/>	DOUBLE

ACCOMMODATION GUARANTEE

Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give a minimum of twenty one (21) days notice in writing of your cancellation. All cancellations will be acknowledged in writing by Conference Co-ordinators. Full payment of your account will be required at the time of your departure. The rates quoted are per room per night.

DATE OF ARRIVAL

DATE OF DEPARTURE

SHARING WITH

ESTIMATED TIME OF ARRIVAL

- ☐ I understand my credit card details are given as a guarantee of my arrival and to ensure my room will be held until my nominated arrival time. No charge for accommodation will be made against this card unless I fail to give a minimum of twenty one (21) days notice of cancellation in writing to Conference Co-ordinators.

- ☐ Please use the credit card details provided below to guarantee my accommodation booking.

☐ Mastercard ☐ Visa ☐ Amex

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
CREDIT CARD NUMBER											

CREDIT CARD NUMBER

CARD HOLDER'S NAME

SIGNATURE

EXPIRY DATE / IS THIS A CORPORATE CARD? ☐ YES ☐ NO

● RETURN FORM TO Conference Co-ordinators, PO Box 4994 Chisholm ACT 2905 Email nga@confco.com.au

Attachment 3

Member	Course	Date	Financial year
Mayor Rosenberg			
	LGA training - Mayor/chairperson residential	29-30/7/11	11/12
	Norman Waterhouse Annual Local Government Conference	5/08/2011	11/12
	LGA training - Council and committee meeting procedures and chairing skills	29/08/2011	11/12
	LGA training - Council and committee meeting procedures and chairing skills	30/03/2012	11/12
	LGA seminar - LGA general meeting and showcase	12-13/4/12	11/12
	LGA training - Treasury management course	26/04/2012	11/12
	LGA training - Strategic issues residential seminar	8-9/6/12	11/12
	NGA seminar - National General Assembly (NGA)	17-20/6/12	11/12
	Climate change action seminar	6/03/2012	11/12
	Women in Leadership	22/05/2012	11/12
	LGA training: LGA Canberra delegation conference	11-12/9/12	12/13
	Norman Waterhouse Lawyers	18/10/2012	12/13
	LGA training: LGA AGM and conference	25-26/10/12	12/13
	LGA: Study tour of New Zealand	6-13/4/13	12/13
	LGA training: LGA showcase - resilient communities and general meeting	18-19/4/13	12/13
	LGA: Meeting at Tariara Council	15/05/2013	12/13
	LGA Researchers Forum	6-7/6/13	12/13
	National General Assembly (NGA) Seminar	13-19/6/13	12/13
	Urban Development Institute of Australia inner metro growth development seminar	30/01/2013	12/13
	Mainstreet SA conference	17/04/2013	12/13
	Property Council event at Adelaide Convention Centre	14/06/2013	12/13
	LGA China forum	17/07/2013	13/14
	LGA federal election forum	18/07/2013	13/14
	LGA president's forum with John Rau MP	13/08/2013	13/14
	Council Solutions local government China business training workshop	8/10/2013	13/14
	LGA Annual General Meeting	24-25/10/13	13/14
	Australia China Business Council report launch: benefits to Australian households of trade with China	19/09/2013	13/14
	Urban Development Institute forum	27/09/2013	13/14
	Urban Development Institute forum	4/12/2013	13/14
	International Women's Day forum	6/03/2014	13/14
	China trade forum with Dr Sexton	13/03/2014	13/14
	Velo-city Global	28-30/5/14	13/14
	Urban Development Institute forum	4/06/2014	13/14
	Committee for Economic Development of Australia	23/07/2014	14/15
	Confucius Institute at the University of Adelaide	12 and 15/8/14	14/15
	National General Assembly of Local Government in Canberra	15-18/6/14	13/14
	Metropolitan Mayors luncheon	9/07/2014	14/15
	LGA networking dinner and AGM	30-31/10/14	14/15
	LGA president's luncheon with Martin Hamilton-Smith MP	26/11/2014	14/15
	Australian Local Government Women's Association national conference	25-28/3/15	14/15
	LGA Showcase	30/4-1/5/15	14/15
	National General Assembly of Local Government in Canberra	14-17/6/15	14/15
	American Chamber of Commerce - Free Trade Agreements - SA A Big Winner	6/02/2015	14/15

Member	Course	Date	Financial year
	Mainstreet SA conference	16-17/4/15	14/15
	Urban Development Institute of Australia - Major luncheon	6/05/2015	14/15
	LGA: Mayor and Chairpersons seminar	24-25/7/15	15/16
	Discover Showcase Canberra	11/08/2015	15/16
	2015 Economic Development Awards for Excellence	9/09/2015	15/16
	2015 LGA Conference and AGM	29-30/10/2015	15/16
	Fleurieu and Kangaroo Island Women's Community Awards	11/03/2016	15/16
	LGA Showcase and OGM	14-15/4/16	15/16
	UDIA - Major Luncheon	13/05/2016	15/16
	LGA Council Members' forum	17-18/06/16	15/16
	National General Assembly - Canberra	19-22/06/16	15/16
	LGA: Mayor and Chairpersons seminar	28-29/07/16	16/17
	2016 LGA conference and AGM	20-21/10/16	16/17
	2017 Apology breakfast	13/02/2017	16/17
	Property Council State Election lunch	17/03/2017	16/17
Cr Bray			
	Nil		
Cr Brown			
	Wallmans Lawyers Webinar briefing: Understanding the Independent Commission Against Corruption	31/01/2013	12/13
	Mainstreet SA conference	17/04/2013	12/13
	South Australian Tourism Industry Council Conference	29/05/2013	12/13
	LGA China forum	17/07/2013	13/14
	Australian Local Government Women's Association legal briefing and network	19/07/2013	13/14
	Norman Waterhouse Lawyers local government conference: My council rules	9/08/2013	13/14
	South Australia's expert panel on planning reform	15/08/2013	13/14
	Local Government Council Solutions seminar on liquor and gaming licensing	20/08/2013	13/14
	Australia China Business Council report launch: benefits to Australian households of trade with China	19/09/2013	13/14
	Council Solutions local government China business training workshop	8/10/2013	13/14
	Tourism Australia briefing	8/11/2013	13/14
	Australian Local Government Women's Association forum	2/03/2014	13/14
	Mainstreet SA conference	4/04/2014	13/14
	Committee for Economic Development of Australia - Shaping the future of SA	24/11/2014	14/15
	Department of Environment, Water and Natural Resources - Nature based tourism workshop	9/07/2015	15/16
	Local Government Heritage Planning Forum	21/09/2016	16/17
	Norman Waterhouse - Conflict of interest, roles and responsibilities of council members	9/11/2016	16/17
Cr Chapman			
	LGA training: Council and committee meeting procedures and chairing skills	8/08/2012	12/13
	Norman Waterhouse Lawyers	18/10/2012	12/13
	Place immersion: experience urban design and placemaking	25-27/8/13	13/14
	Office for the Southern Suburbs briefing	11/11/2013	13/14
Cr Deakin			
	Mainstreet SA conference	16-17/4/15	14/15
	LGA Showcase	30/4-1/5/15	14/15

Member	Course	Date	Financial year
	Mainstreet SA Bus Tour	3/07/2015	15/16
	LGA training: Audit Committees	21/03/2016	15/16
	2016 MainstreetSA conference	7-8/4/16	15/16
	Future of Local Government National Summit	17-18/5/16	15/16
	UDIA Luncheon with Senator Nick Xenophon	21/02/2017	16/17
	Property Council State Election lunch	17/03/2017	16/17
Cr Greaves			
	National General Assembly (NGA) Seminar	13-19/6/13	12/13
	International Women's Day forum	6/03/2014	13/14
	Committee for Economic Development of Australia	23/07/2014	14/15
	University of Adelaide - Business in China series	3/12/2014	14/15
	Committee for Economic Development of Australia - Economic and political overview	20/02/2015	14/15
	Australian Local Government Women's Association national conference	25-28/3/15	14/15
	UDIA - Major Luncheon	13/05/2016	15/16
	2016 Future of Local Government	17-18/05/16	15/16
	UDIA Luncheon with Senator Nick Xenophon	21/02/2017	16/17
Cr Gunn			
	Norman Waterhouse Lawyers	18/10/2012	12/13
Cr Hennessy			
	Independent Commissioner Against Corruption	1/12/2014	14/15
	University of Adelaide - Business in China series	3/12/2014	14/15
	Mainstreet SA conference	16-17/4/15	14/15
	Mixed-Use Development conference	16-17/3/16	15/16
Cr Holtham			
	Independent Commissioner Against Corruption	1/12/2014	14/15
	University of Adelaide - Business in China series	3/12/2014	14/15
	Committee for Economic Development of Australia - Economic and political overview	20/02/2015	14/15
	International Women's Day luncheon	5/03/2015	14/15
	Australian Local Government Women's Association national conference	25-28/3/15	14/15
	LGA Meet the experts	29/04/2015	14/15
	LGA Showcase	30/4-1/5/15	14/15
	Municipal Association of Victoria - The Future of Local Government National Summit	28-29/5/15	14/15
	Urban Development Institute of Australia - Planning Reform Bill Seminar	25/9/15	15/16
	MLGG Economic Development Forum	14/10/15	15/16
	Liquid Learning: Women in Leadership SA Summit 2015	24-25/11/15	15/16
	2016 National Apology Breakfast	12/2/16	15/16
	2016 MainstreetSA conference	7-8/4/16	15/16
	Planning and Development Law Seminar	5/05/2016	15/16
	UDIA - Major Luncheon	13/05/2016	15/16
	MainstreetSA bus tour	21/09/2016	16/17
	2016 LGA conference and AGM	20-21/10/16	16/17
	2017 Apology breakfast	13/02/2017	16/17
	Council and Committee Meeting Procedures and Chairing Skills	17/03/17	16/17
Cr Jamieson			
	2013 National Sea Change Taskforce Inc. conference	25-27/3/13	12/13
	Mainstreet SA conference	17/04/2013	12/13
	Council Solutions local government China business training workshop	8/10/2013	13/14
	Splash Adelaide masterclass	5/03/2014	13/14

Member	Course	Date	Financial year
	2014 Australian Coastal Councils conference	23-26/3/14	13/14
	Committee for Economic Development of Australia - Aligning Corporate Philanthropy	16/10/2014	14/15
	Committee for Economic Development of Australia - Economic and political overview	20/02/2015	14/15
	Australian Coastal Councils conference	11-13/3/15	14/15
	Mainstreet SA conference	16-17/4/15	14/15
	Mainstreet SA Bus Tour	3/07/2015	15/16
	Australian Coastal Society - 2015 South Australian Coastal Conference	12-13/11/15	15/16
	2016 MainstreetSA conference	7-8/4/16	15/16
	2016 Australian Coastal Councils Conference	4-6/5/16	15/16
	CoastAdapt workshop	13/09/2016	16/17
	Australian Coastal Society - Climate Change Adaptation	24-25/11/16	16/17
	2017 Australian Coastal Councils Conference	3-5/5/17	16/17
Cr Kilby			
	LGA training - Dynamic presentation skills	13/07/2011	11/12
	LGA training - Council & committee meeting procedures and chairing skills	30/03/2012	11/12
	LGA training - CEO performance management	10/05/2012	11/12
	NGA seminar - National General Assembly (NGA)	17-20/6/12	11/12
	LGA training: LGA community engagement and handling conflict situations for Council members	29/11/2012	12/13
	Urban Development Institute of Australia course	22-23/8/13	13/14
	LGA Directions and Guidelines from the Independent Commissioner Against Corruption (ICAC)	29/08/2013	13/14
	LGA Code of Conduct training for elected members	29/08/2013	13/14
	Australian Local Government Women's Association forum	2/03/2014	13/14
	International Women's Day forum	6/03/2014	13/14
	LGA Ordinary General Meeting	10-11/4/14	13/14
	Local Government Managers Australia	1-2/5/14	13/14
	Confucius Institute at the University of Adelaide	12/08/2014	14/15
	University of Adelaide - Business in China series	3/12/2014	14/15
	Committee for Economic Development of Australia - Economic and political overview	20/02/2015	14/15
	Australian Local Government Women's Association national conference	25-28/3/15	14/15
	LGA Showcase	30/4-1/5/15	14/15
	National General Assembly of Local Government in Canberra	14-17/6/15	14/15
	2015 LGA Conference and AGM	29-30/10/2015	15/16
	UDIA - Major Luncheon	13/05/2016	15/16
	National General Assembly - Canberra	19-22/06/16	15/16
Cr Merritt			
	LGA training - Recycle right training tour	20/10/2011	11/12
	LGA training - Climate change future for Local Government	21/10/2011	11/12
	LGA training - Strategic planning	5/03/2012	11/12
	LGA training - Managing conflict	7/06/2012	11/12
	NGA seminar - National General Assembly (NGA)	17-20/6/12	11/12
	LGA training: Youth participation	6/07/2012	12/13
	Norman Waterhouse Lawyers	18/10/2012	12/13
	LGA training: Council and committee meeting procedures and chairing skills	22/03/2013	12/13
	LGA training: Public speaking skills for Council members	12/04/2013	12/13
	Mainstreet SA conference	17/04/2013	12/13

Member	Course	Date	Financial year
	Bank of I.D.E.A.S and Municipal Assoc. of Victoria: The Future of Communities	30/4-1/5/13	12/13
	LGA seminar - Dynamic presentation skills	15/07/2013	13/14
	Urban Development Institute of Australia course	22-23/8/13	13/14
	LGA Directions and Guidelines from the Independent Commissioner Against Corruption (ICAC)	29/08/2013	13/14
	LGA Code of Conduct training for elected members	29/08/2013	13/14
	LGA Ordinary General Meeting	10-11/4/14	13/14
	National General Assembly of Local Government in Canberra	15-18/6/14	13/14
	International Women's Day forum	6/03/2014	13/14
	Mainstreet SA conference	4/04/2014	13/14
	LGA youth development in local government conference	12/02/2015	14/15
	Kelley Jones Lawyers - Local Government elections	4/07/2014	14/15
	Committee for Economic Development of Australia	23/07/2014	14/15
	Committee for Economic Development of Australia - Aligning Corporate Philanthropy	16/10/2014	14/15
	University of Adelaide - Business in China series	3/12/2014	14/15
	Committee for Economic Development of Australia - Economic and political overview	20/02/2015	14/15
	Australian Local Government Women's Association national conference	25-28/3/15	14/15
	LGA Meet the experts	29/04/2015	14/15
	LGA Showcase	30/4-1/5/15	14/15
	National General Assembly of Local Government in Canberra	14-17/6/15	14/15
	International Women's Day luncheon	5/03/2015	14/15
	Mainstreet SA conference	16-17/4/15	14/15
	National Reconciliation Week launch	27/05/2015	14/15
	Mainstreet SA Bus Tour	3/07/2015	15/16
	2015 LGA Conference and AGM	29-30/10/2015	15/16
	Liquid Learning: Women in Leadership SA Summit 2015	24-25/11/15	15/16
	2016 National Apology Breakfast	12/2/16	15/16
	LGA Showcase and OGM	14-15/4/16	15/16
	UDIA - Major Luncheon	13/05/2016	15/16
	Planning Bill seminar	1/06/2016	15/16
	National General Assembly - Canberra	19-22/06/16	15/16
	MainstreetSA bus tour	21/09/2016	16/17
	2016 LGA conference and AGM	20-21/10/16	16/17
	Local Government Electricity forum	6/03/2017	16/17
Cr Nankivell			
	Municipal Association of Victoria - Governance as leadership in local government	9-10/11/15	15/16
Cr Nicholls			
	Nil		
Cr Olbrich			
	UDIA Luncheon with Senator Nick Xenophon	21/02/2017	16/17
	Property Council State Election lunch	17/03/2017	16/17
Cr Olsen			
	LGA training - Children's participation in democratic decision-making and planning	8/05/2012	11/12
	LGA federal election forum	18/07/2013	13/14
	Australia China Business Council report launch: benefits to Australian households of trade with China	19/09/2013	13/14

Member	Course	Date	Financial year
	Committee for Economic Development of Australia - Economic and political overview	20/02/2015	14/15
	MLGG Economic Development Forum	14/10/15	15/16
Cr Parslow			
	LGA training - Council & committee meeting procedures and chairing skills	29/08/2011	11/12
	Norman Waterhouse Lawyers	18/10/2012	12/13
	LGA training: LGA showcase - resilient communities and general meeting	18-19/4/13	12/13
	National General Assembly (NGA) Seminar	13-19/6/13	12/13
	LGA Ordinary General Meeting	10-11/4/14	13/14
	National General Assembly of Local Government in Canberra	15-18/6/14	13/14
	Committee for Economic Development of Australia - Aligning Corporate Philanthropy	16/10/2014	14/15
	LGA Showcase	30/4-1/5/15	14/15
	Urban Development Institute of Australia - Major luncheon	6/05/2015	14/15
	National General Assembly of Local Government in Canberra	14-17/6/15	14/15
	2015 LGA Conference and AGM	29-30/10/2015	15/16
	LGA Showcase and OGM	14-15/4/16	15/16
	MainstreetSA bus tour	21/09/2016	16/17
	2016 LGA conference and AGM	20-21/10/16	16/17
	UDIA Luncheon with Senator Nick Xenophon	21/02/2017	16/17
Cr Schulze			
	Velo-city Global	28-30/5/14	13/14
Cr Swann			
	Norman Waterhouse Lawyers	18/10/2012	12/13
	Committee for Economic Development of Australia	23/07/2014	14/15
Cr Themeliotis			
	Diploma of Local Government (Elected Members)	Jun-16	15/16
Cr Wainwright			
	University of Adelaide - Business in China series	3/12/2014	14/15
	Australian Local Government Women's Association national conference	25-28/3/15	14/15
	National apology breakfast	13/02/2015	14/15
	Committee for Economic Development of Australia - Economic and political overview	20/02/2015	14/15
	International risk management	12/03/2015	14/15
	Municipal Association of Victoria - The Future of Local Government National Summit	28-29/5/15	14/15
	Mainstreet SA Bus Tour	3/07/2015	15/16
	LGA: Council and Committee meeting procedures and chairing skills	18/9/15	15/16
	Urban Development Institute of Australia - Planning Reform Bill Seminar	25/9/15	15/16
	Liquid Learning: Women in Leadership SA Summit 2015	24-25/11/15	15/16
	2016 National Apology Breakfast	12/2/16	15/16
	2016 MainstreetSA conference	7-8/4/16	15/16
	UDIA - Major Luncheon	13/05/2016	15/16
	The Office of the Public Sector, Dept of Premier and Cabinet - Influence and Persuasion workshop	25/05/2016	15/16
	Planning Bill seminar	1/06/2016	15/16
	National General Assembly - Canberra	19-22/06/16	15/16
	Govt. of SA, Dept of the Premier and Cabinet - Surprising truth about what motivates us	29/07/2016	16/17
	MainstreetSA bus tour	21/09/2016	16/17

Member	Course	Date	Financial year
	Junction Australia and Together SA - Southern Region Every Chance for Every Child conference	20/10/16	16/17
	2017 Apology breakfast	13/02/2017	16/17
	Property Council State Election lunch	17/03/2017	16/17
	2017 Australian Coastal Councils Conference	3-5/5/17	16/17

9.9 Elected member application to attend conference - Future of Local Government National Summit

This is a regular or standard report.

Manager: Desma Morris, Manager Governance

Report Author: Karen Ingram, Civic Governance

Contact Number: (08) 8384 0678

Attachments: 1. Elected member application from Cr Holtham (1 page)
2. Future of Local Government National Summit conference program (4 pages)

1 Purpose

Council is required to approve the attendance of elected members wishing to attend a conference interstate and/or where the total cost is over \$1,000. Cr Holtham has indicated she wishes to attend the 2017 Future of Local Government National Summit to be held in Melbourne, from 25-26 May 2017.

2. Recommendation

That Council approve the attendance and associated costs as detailed in the agenda report as per the Elected member allowance, benefits and support procedure 2014 for Cr Holtham to attend the 2017 Future of Local Government National Summit to be held in Melbourne, from 25-26 May 2017.

3. Background

The Elected member allowance, benefits and support procedure 2014 adopted by Council on 9 December 2014 provides the opportunity for elected members to attend training courses and conferences as per section 2.4.2 and 2.4.3 of the procedure (available at www.onkaparingacity.com).

4. Financial Implications

The annual budget for 2016-17 is \$20,000 for courses and conferences, and \$30,000 for elected member group training.

To date the available balance of the budget for courses and conferences is \$5347. Cr's Deakin, Jamieson, Greaves and Parslow have applied to attend the National General Assembly. If the approximate cost of \$11,622 for all four members to attend is approved (as per the previous report on this Council agenda) and should Council approve this request for Cr Hotham to attend the 2017 Future of Local Government Summit, at an approximate cost of \$1412, a budget review will be required.

5. Risk and Opportunity Management

Opportunity	
Identify	Mitigation
The conference provides opportunities to further develop understanding of local government and what's required to operate and thrive in challenging and uncertain environments.	In line with section 2.4.10 of the Elected member allowance, benefits and support procedure 2014 elected members attending training courses or conferences shall provide an assessment of the course to Council via Weekly News within two months of attendance.
Elected member development	Attendance at conferences provides opportunities for elected members to undertake learning and development in line with Council's Elected member induction training and development policy.

6. Additional information

An application form has been received from Cr Holtham (attachment 1) to attend 2017 Future of Local Government National Summit to be held in Melbourne, Victoria from 25-26 May 2017. Details of the conference are provided at attachment 2.

The approximate cost of attendance at this conference is as follows:

Conference registration fee	\$594
Accommodation (2 nights)	518
Flights	<u>300</u>
Total	\$1,412

As per the Council resolution of 10 November 2015 a record of members' attendances at conferences over the past five years is attached to the agenda report title EM attendances at NGA.

Attachment 1



Elected Member application to attend a training course or conference

Name: Cr. Robyn Holtham Date of course/conference: 25TH AND 26TH May 2017

Name of course/conference: FOLG 2017 National Summit

CITY OF ONKAPARINGA

Name course/conference provider: Municipal Association of Victoria

23 MAR 2017

Venue of course/conference: Angliss Conference Centre, Latrobe St. Melbourne

Cost of course/conference: \$595

Briefly explain program/content or attach program:

Attached

Advise your particular interest in attending:

I attended the 2015 FOLG Summit and found it excellent. This year's summit outline looks very good also and relevant to where Council is at in terms of it's current relationship with the community

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

Professional development directly relevant to local Government and future governance, staying up to date with emerging trends in Local Government

Advise any expenses not already identified in the course/conference program:

Airfares and accomodation

Please return completed form to Karen Ingram, Governance Officer email:
karing@onkaparinga.sa.gov.au

Approval required by the Manager Governance if the total cost is under \$1000

Signature: _____ Date: _____

Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from CEO for inclusion in report to Council

(please attach additional information if required)

ACK 23/3/17

Attachment 2

2017

FUTURE OF LOCAL GOVERNMENT

NATIONAL SUMMIT

THURSDAY MAY 25 & FRIDAY MAY 26, 2017

The Angliss Conference Centre,
555 La Trobe Street, Melbourne.



An inconvenient truth:

Future Shock is upon us but our system of governance is disintegrating. What next? There is a Better Way. Let's design it. A call to action!



We are in the midst of a crisis of confidence in government and governance. It's time:

- to realise we are poised between an old world that no longer works and a new one struggling to be born. We need to strengthen local democracy so citizens have more control of their own lives, communities and services.
- to reclaim 'municipal': where Local Government (LG) catalyses the collaboration of citizens, communities and institutions to work together for the public good. Every issue demands a localist response.
- to recognise LG is the connective tissue that holds the disparate elements of community together in a broader process of community building.
- to recognise the full benefits of cost efficiencies, modern service delivery and citizen engagement will not be realised until there is more devolution of political, administrative and funding powers to LG and LG creates more space for communities.
- for LG to capture the Australian political imagination by putting people and place first.

Taking account of:

- The great degree of disillusionment most citizens feel towards the current system, where they have a largely passive role to play.
- The 'top down' silo planning, confusion, waste and duplication that exists in the current unstable, unsatisfactory and unsustainable Federation arrangements in Australia.
- The need to enable place-based, collaborative local planning and delivery of required outcomes.
- The rapid advance of technology that is enabling participatory decision-making to take place to provide citizens with more control over their lives

it is self-evident that we need to transition to an adapted model of governance for the 2020s.

These dimensions will be discussed by a great array of Australian and international presenters supported by co-design input from attendees. The outcome will be the Better Way.

The Summit is excitedly convened by the
Municipal Association of Victoria for Councils nationally





2016 FUTURE OF LOCAL GOVERNMENT SUMMIT COMMUNIQUE

In the next 10 years, seismic change will transform society and government. To take advantage of this opportunity, and remain relevant, the Local Government sector needs to:

- Truly become the servant of the community and support citizens to build stronger communities
- Increase stakeholder trust in local government
- Take a bolder, more strategic, leadership position in the debate about the future of Australia's Federal agenda
- Establish a local government R&D function where Councils can experiment, pilot and take risks.



DAY 1: THERE IS A BETTER WAY: THE NEW STORY IS ABOUT PLACES AND COMMUNITIES. LG NEEDS TO STEP BACK AND MAKE SPACE FOR EMPOWERED COMMUNITIES

9.05AM WELCOME AND INTRODUCTION (MAV PRESIDENT AND GILBERT ROCHECOUSTE MC)

- Are we happy with the present position in which LG finds itself?
- Are we happy with Donald Trump?

9.15AM WHAT'S CURRENTLY NOT WORKING IN THE PUBLIC SECTOR IN AUSTRALIA?

9.30AM SETTING THE SCENE:

- The Future of Local Government journey to date: MAV
- From the old story to the new story: from Business as Usual to Places and Communities, Gilbert Rochecouste and Graham Sansom.

Gilbert and Graham will discuss the opportunity for local government to recognise that the sector can self-empower its way to a very different and more productive future, by focussing on community strengthening and place-making.

Gilbert is the founder of Village Well and is recognised both nationally and internationally as a leading voice in Placemaking. He has worked with hundreds of communities, developers and businesses over the last 25 years to create more vibrant, connected and resilient communities.

Graham Sansom is Adjunct Professor at the University of Technology, Sydney. Until recently he was Director of the UTS Centre for Local Government and also the Australian Centre of Excellence for Local Government. From 1994-98 he was CEO of the Australian Local Government Association.

- Yes, we can! Case studies from the sector: demonstrating LG can do it.

10.30AM MORNING TEA NETWORKING

11AM 'TRANSFORMING LOCAL GOVERNMENT', JONATHAN CARR-WEST, CEO, THE LOCAL GOVERNMENT INFORMATION UNIT (UK)

Dr Jonathan Carr-West has been Chief Executive of the Local Government Information Unit (LGIU), the local democracy think tank, since 2013. Jonathan is a leading national authority on local government transformation, local democracy and public services. Some of his particular interests are in participative democracy, the evolving nature of public services and devolution. With an extensive media profile and sector credibility, he has published on topics as diverse as localism.

11.45AM WHAT IS THE ROLE OF LOCAL GOVERNMENT IN THE NEW STORY? PLENARY DISCUSSION

12.30pm 'THE IMPORTANCE OF LEARNING HOW TO BE COMMUNITY-LED AND PLACE-BASED', LUCINDA HARTLEY, CO-FOUNDER CODESIGN STUDIO, SUPPORTED BY TRACEY O'CONNOR, WHITEHORSE CITY COUNCIL.

There is a lot of talk about being community-led and place-based but it can be challenging to walk the talk. An enhanced local government framework must be built on a re-assessment of the role and importance of place. The need now is for community-based leadership with the capacity to work with communities to help them determine their priorities and how to meet them, including co-design and co-production with community playing an active role. The role of LG is to act as facilitator (not director) to meet the varying needs of the community, and to arrange government and private partnerships to deliver on these needs. Lucinda is a landscape architect, urban designer and Honorary Senior Fellow at the University of Melbourne. She is co-author of the Tactical Urbanism Guide to Australia and New Zealand and the Rapid Urban Revitalisation toolkit. She is a member of the Ministerial Advisory Council for Fisherman's Bend and the global Place Leadership Council. Tracey will discuss the ground-breaking Neighbourhood Project at Whitehorse.

1PM LUNCH NETWORKING

1.45PM	<p>'CITY-CHARRETTE 2030: FUTURE= PAST + NOW', JACYL SHAW, DIRECTOR ENGAGEMENT, CARLTON CONNECT INITIATIVE (CCI),</p> <p>It's 2030 and local communities across Australia have undergone the great "greenaissance". After that long hot summer of 2020 with temperatures of 49 degrees not to mention memorable 2026 when four of the nation's cities reached 10+ million people now The Republic is leading the world with fresh thinking and active citizens co- creating healthy communities, liveable and loveable public spaces, conscious governance and civil civic society.</p> <p>Churchill once claimed "If we open up a quarrel with the past, we will find that we have lost the future ... " This City Charrette 2030 will turn Churchill's quote on its head and suggest that "we must open up a discussion with our past in order to find our future". This interactive discussion and thought- experiment will engage participants and an invited panel to work together to consider how decisions and actions made by communities in 2017 have impacted on the future city, the tomorrow town and posterity. The session is designed to put participants in a series of alternative futures to help consider ways and means for communities to create equitable prosperity and opportunity for all, via knowledge, networks and pioneering ventures. This City-Charrette is created and presented by the good people at the University of Melbourne's Carlton Connect Initiative, which has laid the foundations for Australia's leading innovation precinct, anchored by the University of Melbourne.</p>
3.15PM	AFTERNOON TEA NETWORKING
3.40PM	'CREATING A SENSE OF PLACE', FRED KENT, FOUNDER OF PROJECT FOR PUBLIC SPACES (PPS) (VIDEO)
3.55PM	<p>'THE BETTER WAY: LESS LOCAL GOVERNMENT AND MORE LOCAL GOVERNANCE', DAVID HAMMOND, DIRECTOR, HAMMOND ROBERTSON AND FORMER CEO, THAMES-COROMANDEL COUNCIL (NZ)</p> <p>David oversaw a leading-edge example of the devolution of power to the community at Thames Coromandel. Facing a hostile community, the Council determined that the community should manage local issues locally and allocated 14 services to local (elected) Community Boards. The outcomes were:</p> <ul style="list-style-type: none"> • The emergence of capable local leadership • Significantly higher community satisfaction and trust in Council • Citizens shaping their own area (co-design and co-production approach) • Reduced Council rates (project cost and time reduced significantly) • To remove 'local' from Council business so they can focus on strategic directions. <p>After a sweep out of Councillors at the previous election, the next election saw no change in Councillors and strong competition for a place on the Community Boards.</p>
4.30PM	THE NEW STORY: PROGRESS TO DATE AND NEXT STEPS
5PM	NETWORKING DRINKS/LIGHT REFRESHMENTS
6PM	CLOSE - A SMALL GROUP WORKS UP THE MANIFESTO FOR DAY 2

DAY 2: CALL TO ACTION: CREATING A MOVEMENT TO IMPLEMENT THE BETTER WAY; SELF-EMPOWERMENT

9AM	THE MANIFESTO IS LAUNCHED: THE 'SMALL GROUP' SPEAKS TO IT AND THE PANEL INTERACTS AND TESTS IT WITH THE SUMMIT PARTICIPANTS
9.45AM	<p>'PLACEMAKING: THE BETTER WAY. YES, WE CAN!', GILBERT ROCHECOUSTE, VILLAGE WELL.</p> <p>Gilbert will demystify the practical art and science of empowering community engagement and Placemaking processes and how to create more resilient, vibrant and just communities. The foundations for 21st Century Place Leadership will be presented as a new model for Councils.</p> <p>Gilbert will discuss:</p> <ul style="list-style-type: none"> • Key Placemaking trends and processes • Best practice skills to mobilise communities for action • New metrics to measure resilience and Placemaking outcomes • Inspiring and practical case studies of can-do communities
10.20AM	<p>'THE NEED FOR MORE DEVOLUTION OF POLITICAL, ADMINISTRATIVE AND FUNDING POWERS TO LOCAL GOVERNMENT', DR MIKE REID, PRINCIPAL POLICY ADVISOR, LOCAL GOVERNMENT NEW ZEALAND.</p> <p>Mike will discuss the need for greater power to be handed to local government to enable the 'Better Way' to be fully successful and for local communities to reap the potential benefits. Mike has worked in a diverse range of policy areas including local governance, elected member development, legislative change, social policy, relationships with Maori and local democracy. Mike completed his PhD in public policy in 2011 and is currently on the board of the Institute of Governance and Policy Studies. He speaks regularly on local government matters and has published widely.</p>

10.40AM	MORNING TEA NETWORKING				
11.05AM	HOW CAN LG SHIFT THE FOCUS FROM SERVICE DELIVERY TO COMMUNITY STRENGTHENING?				
11.30AM	<p>'THE NEW DIGITAL AGE CAN DELIVER FOR COMMUNITIES BUT IT NEEDS COLLABORATION AND INNOVATION', MARTIJN SCHRODER, DIGITAL TRANSFORMATION MANAGER, CITY OF BALLARAT.</p> <p>Martijn has worked internationally in business transformation for Transurban & Queensland Motorways, Myer, Dept. of Treasury and Finance (Vic), Royal District Nursing Service, Caltex Indonesia and Cap Gemini (The Netherlands). He firmly believes that local government can use technology to significantly improve efficiency and responsiveness to the community.</p>				
11.55AM	HOW CAN WE FAST TRACK COLLABORATION BETWEEN COUNCILS TO BENEFIT COMMUNITIES?				
12.15PM	'THE IMAGE OF LG IS AN ONGOING PROBLEM: WHAT CAN BE DONE? HOW CAN WE BUILD TRUST AND IMPROVE THE IMAGE OF LG?'				
12.45PM	LUNCH NETWORKING				
1.30PM	<p>'LEADING IN UNCERTAINTY AND COMPLEXITY' WITH DIANA RENNER, UNCHARTED LEADERSHIP INSTITUTE.</p> <p>Mastery of known knowledge and technical skills no longer guarantees today's local government leaders either personal or organisational success. What's required is developing the skills, flexibility and resiliency to operate and thrive in challenging and uncertain environments. Diana is co-director and co-founder of the Uncharted Leadership Institute.</p> <p>In her work she weaves together a range of disciplines including Adaptive Leadership, Complexity Theory, Adult Development and Process Oriented Psychology to build the capability of organizations and individuals to successfully navigate uncertainty and make progress on complex challenges. The objective is to develop more self-awareness and comfort with ambiguity and uncertainty, learn new tools for making progress in uncertainty and designing 'safe to fail' experiments.</p>				
1.50PM	HOW CAN WE INTRODUCE LOCALISM INTO THE FEDERATION? THIS IS A KEY QUESTION FOR THE BETTER WAY				
2.15PM	TRANSITIONING TO THE 2020S: IMPLEMENTING THE BETTER WAY & CREATING A MOVEMENT: ACTION TO CREATE LEARNING SITES AROUND AUSTRALIA: YES, WE CAN!				
	<table> <tr> <th>ISSUE</th><th>PLACE-BASED RESPONSE</th></tr> <tr> <td> <ul style="list-style-type: none"> • Community governance • Knowing what is important: community planning • Citizens juries • Learning to be community-led • Climate change • Obesity: • Multiculturalism • Minimising waste • Crowdfunding • Local food • Positive ageing • Nurturing community connection • Growing community leaders • Others to be added (by you) </td><td></td></tr> </table>	ISSUE	PLACE-BASED RESPONSE	<ul style="list-style-type: none"> • Community governance • Knowing what is important: community planning • Citizens juries • Learning to be community-led • Climate change • Obesity: • Multiculturalism • Minimising waste • Crowdfunding • Local food • Positive ageing • Nurturing community connection • Growing community leaders • Others to be added (by you) 	
ISSUE	PLACE-BASED RESPONSE				
<ul style="list-style-type: none"> • Community governance • Knowing what is important: community planning • Citizens juries • Learning to be community-led • Climate change • Obesity: • Multiculturalism • Minimising waste • Crowdfunding • Local food • Positive ageing • Nurturing community connection • Growing community leaders • Others to be added (by you) 					
2.30PM	HOW CAN WE BECOME BETTER AT SHARING KNOWLEDGE ACROSS LG?				
2.50PM	THE MANIFESTO (PARTICIPANTS INVITED TO SIGN IT) AND THE LIGHT ON THE HILL AND THE WAY FORWARD: NEXT STEPS				
3.15PM	CLOSE				

NOTE: The outcome of the Summit will be discussed with the ABC with a view to it being a Q&A topic later this year.

Who should attend? Anyone with an interest in change and the future of local government. Especially Councillors, CEOs, Directors, and managers and officers in Innovation, Organisational Development, Corporate Planners, Strategic Planning, Human Resources, Service Planners, Business Transformation, Digital Transformation, Information Management and Business Analysis.

COST: \$594 (including GST)

NOTE: no single day registrations are available.

TO REGISTER: For online registration and conference details go to www.mav.asn.au/events (click on 'upcoming events' and scroll down to May 25).

QUERIES: jhennessy@mav.asn.au

NOTE: Program subject to change

SUGGESTED ACCOMMODATION: Radisson on Flagstaff Gardens, 380 William St, Melbourne Vic 3000. Phone (03) 9322 8000 (refer to MAV event at Angliss Conference Centre for discount).

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9.10 Legal Services Summary

This is a regular or standard report.

Report Author: Desma Morris, Manager Governance

Contact Number: 8384 0734

Attachments:

1. Legal services summary January 2017 (1 page)
2. Legal services summary February 2017 (2 pages)
3. Legal services summary 2015-2016 (37 pages)

1. Purpose

To provide a report to Council of monthly expenditure on legal services sought by the City of Onkaparinga.

2. Recommendation

That Council note the agenda report and the summary of legal services received, as attached to the agenda report.

3. Background

The adjourned meeting of 21 March 2017 was resumed on 28 March 2017 and the following motion was resolved:

'That a report summarising the status of all legal opinions sought during the term of the current Council be presented as a monthly agenda item for Council meetings beginning April 2017.

'That subject to confidentiality constraints, said report will address the nature of the issue, when legal opinion was sought, from who, by whom, the actual cost and when the matter was concluded.'

4. Financial Implications

The City of Onkaparinga's legal costs are provided through the existing budget process. Legal costs for financial year totals are reported in Council's Annual Report, as below:

Year	Legal expenses (\$)
1 July 2016 to date	440,000
2015-16	633,000
2014-15	754,000
2013-14	526,000
2012-13	664,000

5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Complex regulatory matters	Legal advice allows officers with delegated powers to proceed in a matter with surety and confidence in council's position.

Opportunity	
Identify	Maximising the opportunity
Monitoring of legal expenses	Monitoring of legal expenses provides Council assurance about the nature of legal advice being sought for complex matters.

6. Additional information

The City of Onkaparinga, through its procurement subsidiary Council Solutions, has entered into a contract with six legal firms for the provision of legal advice. The vast wealth of knowledge on offer through these firms provides council officers authorised to seek legal advice the confidence to pursue a course of action as necessary/required in their role.

A procedure governing the procurement of legal advice authorises senior levels of management (CEO, Directors and Managers) to seek advice. Components of the procedure require officers to:

- review past advice
- select appropriate firm/lawyer
- retain a record of advice received.

Reporting structure

Attachments 1 and 2 to this report provide a summary of invoices received in January and February 2017 respectively. The data for these attachments is relying on invoicing statements from each of the six legal firms, and it is anticipated that this format will be utilised for future legal service summary reports. The time required to prepare a monthly report in this manner is in the order of approximately 4 to 8 hours.

The data for these attachments was drawn from council's accounts management system, which allows interrogation of financial data from the individual supplier invoices. It does not provide information relevant to the legal advice, such as matter open/closed dates (invoice date only) nor 'whole of life' tallies that may be spread across multiple invoices.

To respond to council's resolution of 28 March 2017, future iterations of this report will be required to be compiled manually, to allow provision of best estimate open/closed dates and 'whole of life' tallies.

Estimated time to retrieve, collate and provide this information will be in the order of 38 hours per report, including individual case review time by an of average of six managers (as requestors of the advice) and the report author.

Attachment 3 provides a summary of legal advice received during the current term of Council to 31 December 2016.

Please note that amounts shown do not include GST, but do include contract discounts, as negotiated by the Council Solutions contract.

Attachment 1

**City of Onkaparinga
Legal services summary January 2017**

Legal Provider	Requestor	Summary of Advice	Invoice Date	Individual Transaction amount
Kelley Jones Lawyers	Manager Development Services	General advice	6/01/17	595.65
Kelley Jones Lawyers	Manager Development Services	Building matter - enforcement	6/01/17	148.2
Kelley Jones Lawyers	Manager Development Services	Building matter - enforcement	6/01/17	160.02
Kelley Jones Lawyers	Manager Governance	General governance advice	6/01/17	1407.9
Kelley Jones Lawyers	Manager Community Safety	General advice	6/01/17	32.3
Kelley Jones Lawyers	Manager Community Safety	Dog Control Order	6/01/17	1004.4
Kelley Jones Lawyers	Manager Culture & People	Code of Conduct	6/01/17	1148.55
Kelley Jones Lawyers	Manager Development Services	Planning matter	6/01/17	258.4
Norman Waterhouse	Manager Culture & People	Employment matter	24/01/17	708.4
Norman Waterhouse	Manager Culture & People	Employment matter	25/01/17	192.48
Norman Waterhouse	Manager Property & Commercial	Property matter	30/01/17	846.91
Norman Waterhouse	Manager Development Services	Compliance matter - enforcement	30/01/17	3217.82
Norman Waterhouse	Manager Development Services	Planning matter	30/01/17	230.98
Norman Waterhouse	Manager Property & Commercial	Property matter	30/01/17	993.86
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/01/17	38.49
Norman Waterhouse	Manager Governance	External agency matter	30/01/17	5778.29
Norman Waterhouse	Manager Property & Commercial	Water business matter	30/01/17	192.48
Norman Waterhouse	Manager Property & Commercial	Easement advice	30/01/17	2302.73
Norman Waterhouse	Manager Property & Commercial	Property matter	30/01/17	1072.13
Norman Waterhouse	Manager Property & Commercial	Water business matter	30/01/17	201.03
Norman Waterhouse	Manager Property & Commercial	Easement advice	30/01/17	619.51
Norman Waterhouse	Manager Development	Property matter - enforcement	30/01/17	1171.01
Norman Waterhouse	Manager Culture & People	Employment matter	30/01/17	2341.54
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/01/17	500.45
Norman Waterhouse	Manager Governance	Code of Conduct	30/01/17	576
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/01/17	38.5
Norman Waterhouse	Director Community	Kaurna matter	31/01/17	1780.2

Attachment 2

**City of Onkaparinga
Legal services summary February 2017**

Legal Provider	Requestor	Summary of Advice	Invoice Date	Individual Transaction amount
Norman Waterhouse	Manager Property & Commercial	Property matter	1/02/17	925.9
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	2/02/17	23.39
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	2/02/17	584.62
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	2/02/17	1017.16
Kelley Jones Lawyers	Manager Governance	General Governance matter	6/02/17	812.25
Kelley Jones Lawyers	Manager Development Services	Land Management Agreement advice	6/02/17	443.65
Kelley Jones Lawyers	Manager Development Services	Building matter- enforcement	6/02/17	629.85
Kelley Jones Lawyers	Manager Culture & People	Employment matter	6/02/17	5397.65
Kelley Jones Lawyers	Manager Community Safety	Dog Control Order	6/02/17	1292
Norman Waterhouse	Manager Community Capacity	Kaurna matter	23/02/17	1021.4
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	27/02/17	200.5
Norman Waterhouse	Manager Development Services	Planning matter - major development	27/02/17	160.4
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	27/02/17	173.71
Norman Waterhouse	Manager Development Services	Compliance matter - enforcement	27/02/17	7216.25
Norman Waterhouse	Manager Development Services	Compliance matter - enforcement	27/02/17	126
Norman Waterhouse	Manager Development Services	Compliance matter - enforcement	27/02/17	18.14
Norman Waterhouse	Manager Development Services	Compliance matter - enforcement	27/02/17	1115.8
Norman Waterhouse	Manager Development Services	Compliance matter - enforcement	27/02/17	36.5
Norman Waterhouse	Manager Development Services	Compliance matter - enforcement	27/02/17	246.4
Norman Waterhouse	Manager Development Services	Compliance matter - enforcement	27/02/17	431.2
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	27/02/17	1245.5
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	27/02/17	40.1
Norman Waterhouse	Manager Governance	Code of Conduct	27/02/17	481.2
Norman Waterhouse	Manager Development Services	Planning matter - enforcement	27/02/17	2107.2

City of Onkaparinga
Legal services summary February 2017

Norman Waterhouse	Manager Development Services	Planning matter - enforcement	27/02/17	1294.2
Norman Waterhouse	Manager Property & Commercial	Water business matter	27/02/17	601.5
Norman Waterhouse	Manager Governance	External agency matter	27/02/17	3876.2
Norman Waterhouse	Dir People, Gov & Reg Services	Code of Conduct	27/02/17	2270.1
Norman Waterhouse	Manager Culture & People	Employment matter	27/02/17	481.2
Minter Ellison	Manager Property & Commercial	Property matter	28/02/17	1421.75

Attachment 3

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Planning matter	2/12/2014	78
Norman Waterhouse	Manager Development Services	Planning matter	2/12/2014	663
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	2/12/2014	741
Mellor Olsson Lawyers	Manager Development Services	Planning matter	3/12/2014	3151.04
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	3/12/2014	2326.4
Norman Waterhouse	Manager Development Services	Training - Elected members	3/12/2014	741
Kelley Jones Lawyers	Manager Governance	General Advice	5/12/2014	405
Kelley Jones Lawyers	Manager Governance	Elected member training	5/12/2014	1915
Kelley Jones Lawyers	Manager Development Services	Compliance matter	5/12/2014	117
Kelley Jones Lawyers	Manager Community Safety	General Advice	5/12/2014	68
Kelley Jones Lawyers	Manager Development Services	Planning matter	5/12/2014	789.28
Minter Ellison	Manager Culture and People	Employment matter	16/12/2014	1017.6
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	18/12/2014	312
Norman Waterhouse	Manager Community Safety	Dog control matter	18/12/2014	78
Norman Waterhouse	Manager Community Safety	Dog control matter	18/12/2014	295.75
Norman Waterhouse	Manager Assets	Land Division advice	18/12/2014	648
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	18/12/2014	53
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	18/12/2014	374
Minter Ellison	Manager Development Services	General Advice	18/12/2014	3351
Norman Waterhouse	Manager Development Services	Training - Elected members	18/12/2014	3315
Norman Waterhouse	Manager Culture and People	Employment matter	18/12/2014	2965
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	18/12/2014	238
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	18/12/2014	3504
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	18/12/2014	54
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	18/12/2014	1572
Norman Waterhouse	Manager Civil Infrastructure	Infrastructure Agreement advice	18/12/2014	160
Norman Waterhouse	Manager Civil Infrastructure	Infrastructure Agreement advice	18/12/2014	369
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	18/12/2014	666

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	18/12/2014	280
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	18/12/2014	450
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	18/12/2014	780
Norman Waterhouse	Manager Property & Commercial	Property matter	18/12/2014	468
Norman Waterhouse	Director Corporate & City Services	Employment matter	18/12/2014	204
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	18/12/2014	546
Minter Ellison	Manager Development Services	Compliance matter - litigation	19/12/2014	7500
Mellor Olsson Lawyers	Manager Development Services	Planning matter	22/12/2014	2651.93
Norman Waterhouse	Director Community Relations	KAURNA matter	22/12/2014	433.91
Mellor Olsson Lawyers	Manager Development Services	Land Management Agreement advice	22/12/2014	376.92
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	22/12/2014	571.16
Norman Waterhouse	Manager Governance	Freedom of Information advice	22/12/2014	381.45
Norman Waterhouse	Manager Governance	Freedom of Information advice	22/12/2014	748
Cowell Clarke Commercial	Manager Property & Commercial	Disbursements	23/12/2014	3163.7
Johnson Winter & Slattery Trus	Manager Development Services	Planning matter	24/2/2015	1032.1
Norman Waterhouse	Manager Community Safety	Dog control matter	26/2/2015	291.44
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	26/2/2015	117.27
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	26/2/2015	1170
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	26/2/2015	35.5
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	26/2/2015	2118
Norman Waterhouse	Manager Governance	Code of Conduct complaint	26/2/2015	3512
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	26/2/2015	748
Norman Waterhouse	Manager Governance	Compliants matter	26/2/2015	27.45
Norman Waterhouse	Manager Governance	Compliants matter	26/2/2015	266
Norman Waterhouse	Manager Governance	Compliants matter	26/2/2015	266
Norman Waterhouse	Manager Governance	Compliants matter	26/2/2015	14079
Norman Waterhouse	Manager Property & Commercial	Land Division advice	26/2/2015	25.5
Norman Waterhouse	Manager Property & Commercial	Land Division advice	26/2/2015	272
Norman Waterhouse	Manager Property & Commercial	Land Division advice	26/2/2015	459
Norman Waterhouse	Manager Property & Commercial	Land Division advice	26/2/2015	459

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Culture and People	Employment matter	26/2/2015	5213
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	26/2/2015	23
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	26/2/2015	2074
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	26/2/2015	1025
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	26/2/2015	1368
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	26/2/2015	1092
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	26/2/2015	1590
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	26/2/2015	540
Minter Ellison	Manager Development Services	Land Management Agreement advice	26/2/2015	1362
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	26/2/2015	117.28
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	26/2/2015	3054
Norman Waterhouse	Manager Development Services	Planning matter	26/2/2015	510
Norman Waterhouse	Manager Projects & Development Policy	Property matter	26/2/2015	100.5
Norman Waterhouse	Manager Projects & Development Policy	Property matter	26/2/2015	149
Norman Waterhouse	Manager Projects & Development Policy	Property matter	26/2/2015	597
Norman Waterhouse	Manager Projects & Development Policy	Property matter	26/2/2015	597
Norman Waterhouse	Manager Projects & Development Policy	Property matter	26/2/2015	891
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	26/2/2015	10.5
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	26/2/2015	237.6
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	26/2/2015	1644
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	26/2/2015	570
Norman Waterhouse	Manager Property and Commercial	Water Business matter	26/2/2015	990
Norman Waterhouse	Manager Governance	Complaints matter	26/2/2015	60
Norman Waterhouse	Manager Governance	Complaints matter	26/2/2015	3861
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	2/3/2015	351
Norman Waterhouse	Manager Development Services	Planning matter - major development	4/3/2015	897
Norman Waterhouse	Manager Governance	Meeting procedures advice	4/3/2015	544
Norman Waterhouse	Manager Governance	Meeting procedures advice	4/3/2015	1122
Norman Waterhouse	Manager Governance	External agency matter	4/3/2015	578

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Governance	Freedom of Information advice	4/3/2015	68
Norman Waterhouse	Manager Development Services	General Advice	4/3/2015	3519
Norman Waterhouse	Manager Governance	General Advice	4/3/2015	942
Norman Waterhouse	Manager Governance	General Advice	4/3/2015	1998
Mellor Olsson Lawyers	Manager Development Services	Planning matter - major development	6/3/2015	2774
Mellor Olsson Lawyers	Manager Development Services	Planning matter	6/3/2015	1762.8
Kelley Jones Lawyers	Manager Community Safety	By-law review Dogs	6/3/2015	1206.5
Kelley Jones Lawyers	Manager Governance	General Advice	6/3/2015	769.5
Norman Waterhouse	Director Community Relations	KAURNA matter	6/3/2015	634.98
Mellor Olsson Lawyers	Manager Development Services	Land Management Agreement advice	6/3/2015	354.64
Kelley Jones Lawyers	Manager Development Services	Planning matter - litigation	6/3/2015	55.1
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	6/3/2015	2512.92
Cowell Clarke Commercial	Manager Projects & Development Policy	Commercial lease arrangements	13/3/2015	3037
Norman Waterhouse	Manager Governance	Freedom of Information advice	23/3/2015	1881
Norman Waterhouse	Manager Governance	Freedom of Information advice	23/3/2015	11372
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	26/3/2015	778.32
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	27/3/2015	1470
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	30/3/2015	195
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	30/3/2015	351
Norman Waterhouse	Manager Projects & Development Policy	Commercial lease arrangements	30/3/2015	4992
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/3/2015	936
Norman Waterhouse	Manager Governance	Code of Conduct complaint	30/3/2015	12.5
Norman Waterhouse	Manager Governance	Code of Conduct complaint	30/3/2015	273
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	30/3/2015	952
Norman Waterhouse	Manager Culture and People	Employment matter	30/3/2015	1016
Norman Waterhouse	Manager Culture and People	Employment matter	30/3/2015	1802
Norman Waterhouse	Manager Culture and People	Employment matter	30/3/2015	53
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	30/3/2015	25.41
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	30/3/2015	782
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	30/3/2015	4.05

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	30/3/2015	28.5
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	30/3/2015	9514
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	30/3/2015	780
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	30/3/2015	166
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/3/2015	500
Norman Waterhouse	Manager Property & Commercial	Property matter	30/3/2015	873
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/3/2015	650
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	30/3/2015	234
Norman Waterhouse	Manager Development Services	Planning matter - major development	30/3/2015	1534.53
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/3/2015	3969
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/3/2015	1014
Norman Waterhouse	Manager Governance	Complaints matter	30/3/2015	30.5
Norman Waterhouse	Manager Governance	Complaints matter	30/3/2015	7403
Norman Waterhouse	Manager Governance	Freedom of Information advice	31/3/2015	400
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	1/4/2015	2970.4
Kelley Jones Lawyers	Manager Community Safety	By-law review - Dogs	7/4/2015	1518.1
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	7/4/2015	83.56
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	7/4/2015	319.96
Kelley Jones Lawyers	Manager Governance	General Advice	7/4/2015	855
Kelley Jones Lawyers	Manager Finance	General Advice	7/4/2015	85.5
Kelley Jones Lawyers	Manager Development Services	Planning matter - litigation	7/4/2015	479.75
Norman Waterhouse	Manager Development Services	Planning matter	9/4/2015	26
Norman Waterhouse	Manager Development Services	Planning matter	9/4/2015	936
Norman Waterhouse	Manager Property & Commercial	Complaints matter	9/4/2015	1995
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	9/4/2015	408
Norman Waterhouse	Manager Governance	General Advice	9/4/2015	297
Norman Waterhouse	Manager Development Services	General Advice	9/4/2015	624
Norman Waterhouse	Manager Development Services	general advice	9/4/2015	1482
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	9/4/2015	546

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Planning matter - major development	9/4/2015	306
Norman Waterhouse	Manager Governance	Compliance matter	9/4/2015	306
Cowell Clarke Commercial	Manager Assets	Legislative advice	27/4/2015	500
Norman Waterhouse	Manager Property & Commercial	Infrastructure Agreement advice	28/4/2015	992.5
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/4/2015	2133.7
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/4/2015	1018.2
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/4/2015	595.5
Norman Waterhouse	Manager Development Services	Commercial lease arrangements	29/4/2015	829.8
Norman Waterhouse	Manager Culture and People	Employment matter	29/4/2015	1687.4
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/4/2015	590.05
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	29/4/2015	1983
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	29/4/2015	244
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/4/2015	1386
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	29/4/2015	1777.9
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	29/4/2015	1796.75
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	29/4/2015	2018.9
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	29/4/2015	2958.53
Norman Waterhouse	Manager Development Services	Commercial lease arrangements	29/4/2015	204
Norman Waterhouse	Manager Development Services	Planning matter	29/4/2015	138.4
Norman Waterhouse	Manager Culture and People	Employment matter	29/4/2015	6451.7
Norman Waterhouse	Manager Governance	General Advice	29/4/2015	544
Norman Waterhouse	Manager Culture and People	Employment matter	29/4/2015	2896.9
Norman Waterhouse	Manager Projects & Development Policy	Infrastructure Agreement advice	29/4/2015	583.41
Norman Waterhouse	Manager Property & Commercial	Easement advice	30/4/2015	883.28
Norman Waterhouse	Manager Projects & Development Policy	Property matter	30/4/2015	642.18
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	30/4/2015	1316.7
Norman Waterhouse	Manager Property & Commercial	Property matter	30/4/2015	329

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Kelley Jones Lawyers	Manager Community Safety	By-law review - Dogs	4/5/2015	817.95
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	4/5/2015	629.85
Kelley Jones Lawyers	Manager Development Services	Compliance matter	4/5/2015	833.65
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	4/5/2015	1115.2
Kelley Jones Lawyers	Manager Community Safety	General Advice	4/5/2015	1807.85
Kelley Jones Lawyers	Manager Development Services	Planning matter - litigation	4/5/2015	860.3
Kelley Jones Lawyers	Manager Finance	General Advice	4/5/2015	1233.5
Kelley Jones Lawyers	Manager Governance	General Advice	4/5/2015	90
Mellor Olsson Lawyers	Manager Development Services	Planning matter	6/5/2015	1910.88
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	6/5/2015	20.88
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	6/5/2015	72
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	6/5/2015	3350
Norman Waterhouse	Manager Development Services	Planning matter - major development	7/5/2015	663
Norman Waterhouse	Manager Development Services	Planning matter	7/5/2015	397
Norman Waterhouse	Manager Development Services	Planning matter	7/5/2015	476.4
Norman Waterhouse	Manager Development Services	Development Plan Amendment advice	7/5/2015	1455.3
Norman Waterhouse	Manager Development Services	Planning matter - major development	7/5/2015	3514.8
Norman Waterhouse	Director Community Relations	KAURNA matter	11/5/2015	690.09
Cowell Clarke Commercial	Manager Property and Commercial	Commercial lease arrangements	20/5/2015	800
Norman Waterhouse	Manager Development Services	Compliance matter	28/5/2015	2936.82
Norman Waterhouse	Manager Development Services	Commercial lease arrangements	28/5/2015	346
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	28/5/2015	669.5
Norman Waterhouse	Manager Culture and People	Employment matter	28/5/2015	7918
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/5/2015	1865.9
Norman Waterhouse	Manager Development Services	Planning matter	28/5/2015	69.2
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/5/2015	1153.2
Norman Waterhouse	Manager Governance	Complaints matter	28/5/2015	2832.7
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	28/5/2015	1270.4

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Governance	Code of Conduct complaint	28/5/2015	595.5
Norman Waterhouse	Manager Development Services	Training - employees	28/5/2015	5280.1
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	28/5/2015	921.6
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/5/2015	1191
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/5/2015	1865.9
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	28/5/2015	1305.7
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/5/2015	2540.8
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/5/2015	284.1
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/5/2015	714.6
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/5/2015	919.3
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	28/5/2015	89.4
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/5/2015	277.9
Norman Waterhouse	Manager Governance	Compliance matter	28/5/2015	2000
Norman Waterhouse	Manager Property and Commercial	Easement advice	29/5/2015	3001.86
Norman Waterhouse	Manager Assets	Property matter	29/5/2015	1347.27
Kelley Jones Lawyers	Manager Development Services	Compliance matter	3/6/2015	455.5
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	3/6/2015	703.95
Kelley Jones Lawyers	Manager Community Safety	By-law review - Dogs	3/6/2015	432.25
Kelley Jones Lawyers	Manager Finance	General advice	3/6/2015	2239.28
Kelley Jones Lawyers	Manager Development Services	Land Management Agreement advice	3/6/2015	296.4
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	3/6/2015	852.15
Kelley Jones Lawyers	Manager Development Services	Planning matter - litigation	3/6/2015	370.5
Kelley Jones Lawyers	Manager Development Services	Building matter	3/6/2015	555.75
Mellor Olsson Lawyers	Manager Development Services	Compliance matter	5/6/2015	3969.68
Mellor Olsson Lawyers	Manager Development Services	Planning matter	5/6/2015	2006.88
Norman Waterhouse	Manager Development Services	Planning matter	5/6/2015	317.6
Norman Waterhouse	Manager Development Services	Planning matter	5/6/2015	866.6
Norman Waterhouse	Manager Development Services	Planning matter	5/6/2015	635.2

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Planning matter	5/6/2015	1577.3
Norman Waterhouse	Manager Governance	Meeting procedures advice	5/6/2015	519
Norman Waterhouse	Manager Property & Commercial	General Advice	5/6/2015	592.6
Norman Waterhouse	Manager Property and Commercial	Water Business matter	19/6/2015	5980
Norman Waterhouse	Manager Governance	Freedom of Information advice	24/6/2015	9111.7
Norman Waterhouse	Manager Governance	Freedom of Information advice	24/6/2015	1271
Norman Waterhouse	Manager Governance	Water Business matter	24/6/2015	475
Norman Waterhouse	Manager Governance	Water Business matter	24/6/2015	7321.9
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	25/6/2015	238.2
Norman Waterhouse	Manager Development Services	Compliance matter	25/6/2015	762.5
Norman Waterhouse	Manager Development Services	Compliance matter	26/6/2015	811.4
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	26/6/2015	152.5
Norman Waterhouse	Manager Governance	Compliants matter	26/6/2015	5345.9
Norman Waterhouse	Manager Development Services	Planning matter	26/6/2015	873.4
Norman Waterhouse	Manager Development Services	planning matter	26/6/2015	150.5
Norman Waterhouse	Manager Projects & Development Policy	Easement advice	29/6/2015	65.2
Norman Waterhouse	Manager Projects & Development Policy	Easement advice	29/6/2015	160
Norman Waterhouse	Manager Property & Commercial	Water Business matter	29/6/2015	317.6
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/6/2015	3096.6
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	29/6/2015	739
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	29/6/2015	183
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/6/2015	436.7
Norman Waterhouse	Manager Projects & Development Policy	Property matter	29/6/2015	539
Norman Waterhouse	Manager Projects & Development Policy	Property matter	29/6/2015	1235.5
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	29/6/2015	915
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/6/2015	1230.7
Norman Waterhouse	Manager Governance	Freedom of Information advice	29/6/2015	18816.7
Norman Waterhouse	Manager Governance	Complaints matter	29/6/2015	1764.6
Norman Waterhouse	Manager Property & Commercial	Easement advice	30/6/2015	171
Norman Waterhouse	Manager Property & Commercial	Easement advice	30/6/2015	330

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Property & Commercial	Easement advice	30/6/2015	32.5
Norman Waterhouse	Manager Property & Commercial	Easement advice	30/6/2015	302.5
Norman Waterhouse	Manager Development Services	Planning matter	30/6/2015	794
Norman Waterhouse	Manager Property & Commercial	Easement advice	30/6/2015	272
Norman Waterhouse	Manager Property & Commercial	Easement advice	30/6/2015	1375
Norman Waterhouse	Manager Assets	Land Division advice	30/6/2015	36
Norman Waterhouse	Manager Assets	Land Division advice	30/6/2015	302.5
Norman Waterhouse	Manager Development Services	Planning matter	30/6/2015	79.4
Norman Waterhouse	Manager Development Services	Legislative advice	30/6/2015	1755
Norman Waterhouse	Manager Culture and People	Employment matter	30/6/2015	13985.5
Norman Waterhouse	Manager Development Services	Legislative advice	30/6/2015	103.8
Norman Waterhouse	Director Community Relations	KAURNA matter	30/6/2015	494.63
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	30/6/2015	152
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	30/6/2015	295
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	30/6/2015	79.4
Norman Waterhouse	Manager Development Services	General Advice	30/6/2015	516.1
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/6/2015	674.9
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	2/7/2015	1972.12
Mellor Olsson Lawyers	Manager Development Services	Planning matter	2/7/2015	804.59
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	3/7/2015	432.9
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	3/7/2015	188.7
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	3/7/2015	829.72
Kelley Jones Lawyers	Manager Community Safety	General Advice	3/7/2015	566.1
Kelley Jones Lawyers	Manager Finance	General Advice	3/7/2015	855
Kelley Jones Lawyers	Manager Finance	General Advice	3/7/2015	1295
Kelley Jones Lawyers	Manager Governance	General Advice	3/7/2015	2925.47
Kelley Jones Lawyers	Manager Development Services	Planning matter	3/7/2015	273
Kelley Jones Lawyers	Manager Development Services	Planning matter	3/7/2015	1080.28
Kelley Jones Lawyers	Manager Culture and People	Training - employees	8/7/2015	450

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Kelley Jones Lawyers	Manager Governance	Training - employees	24/7/2015	90
Norman Waterhouse	Manager Governance	Water Business matter	29/7/2015	899.6
Norman Waterhouse	Manager Development Services	Planning matter	30/7/2015	272.8
Norman Waterhouse	Manager Development Services	Planning matter	30/7/2015	3034.8
Norman Waterhouse	Manager Development Services	Planning matter	30/7/2015	952.8
Norman Waterhouse	Manager Development Services	Planning matter	30/7/2015	1823.3
Norman Waterhouse	Manager Development Services	Planning matter	30/7/2015	1422
Norman Waterhouse	Manager Culture and People	Employment matter	30/7/2015	984.1
Norman Waterhouse	Manager Culture and People	Employment matter	30/7/2015	51
Norman Waterhouse	Manager Culture and People	Employment matter	30/7/2015	18197.5
Norman Waterhouse	Manager Property & Commercial	Water Business matter	30/7/2015	2253.2
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/7/2015	2324.1
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	30/7/2015	865
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/7/2015	1786
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/7/2015	4.05
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/7/2015	656
Norman Waterhouse	Manager Property & Commercial	External agency matter	30/7/2015	119
Norman Waterhouse	Manager Property & Commercial	External agency matter	30/7/2015	225.5
Norman Waterhouse	Manager Property & Commercial	External agency matter	30/7/2015	5832.9
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/7/2015	1313
Norman Waterhouse	Manager Governance	Freedom of Information advice	30/7/2015	2775.2
Norman Waterhouse	Manager Governance	Freedom of Information advice	30/7/2015	5154
Norman Waterhouse	Manager Property and Commercial	Water Business matter	30/7/2015	1349.8
Norman Waterhouse	Manager Property and Commercial	Water Business matter	30/7/2015	158.8
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	31/7/2015	806.4
Norman Waterhouse	Manager Property & Commercial	Land Division advice	31/7/2015	1375
Norman Waterhouse	CEO	External agency matter	31/7/2015	2940.3
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	4/8/2015	2340
Kelley Jones Lawyers	Manager Development Services	Building - Compliance enforcement	4/8/2015	1014

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Kelley Jones Lawyers	Manager Community Safety	General Advice	4/8/2015	476
Kelley Jones Lawyers	Manager Governance	General Advice	4/8/2015	90
Kelley Jones Lawyers	Manager Development Services	Planning matter	4/8/2015	351
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	4/8/2015	2616
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	4/8/2015	7481.5
Norman Waterhouse	Manager Development Services	Planning matter	5/8/2015	41
Norman Waterhouse	Manager Development Services	Land Division advice	5/8/2015	158.8
Norman Waterhouse	Manager Development Services	Planning matter	5/8/2015	91.5
Norman Waterhouse	Manager Development Services	Planning matter	5/8/2015	2013.5
Norman Waterhouse	Manager Development Services	Compliance matter	5/8/2015	463.8
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	5/8/2015	152.5
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	5/8/2015	1833.8
Norman Waterhouse	Manager Development Services	General Advice	5/8/2015	3042.8
Norman Waterhouse	Manager Development Services	Planning matter	5/8/2015	39.7
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	5/8/2015	122
Mellor Olsson Lawyers	Manager Development Services	General Advice	6/8/2015	2.88
Mellor Olsson Lawyers	Manager Development Services	General Advice	6/8/2015	348
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	6/8/2015	7867.83
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	6/8/2015	13250
Norman Waterhouse	Manager Development Services	Compliance matter	24/8/2015	3718
Norman Waterhouse	Manager Community Safety	Dog control matter	28/8/2015	45.45
Norman Waterhouse	Manager Community Safety	Dog control matter	28/8/2015	635.2
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/8/2015	4.05
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/8/2015	4.05
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/8/2015	10
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/8/2015	67.25
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/8/2015	6757.7

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	28/8/2015	69.2
Norman Waterhouse	Manager Development Services	Compliance matter	28/8/2015	213.5
Norman Waterhouse	Manager Culture and People	Employment matter	28/8/2015	16642.5
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	28/8/2015	276.8
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/8/2015	55.6
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/8/2015	302.75
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/8/2015	2064.4
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/8/2015	1486.8
Norman Waterhouse	Manager Property & Commercial	External agency matter	28/8/2015	111.5
Norman Waterhouse	Manager Property & Commercial	External agency matter	28/8/2015	1736.6
Norman Waterhouse	CEO	External agency matter	28/8/2015	9934.1
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/8/2015	873.4
Norman Waterhouse	Manager Governance	Freedom of Information advice	28/8/2015	890
Norman Waterhouse	Manager Development Services	Compliance matter	28/8/2015	4084.1
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/8/2015	1945.3
Norman Waterhouse	Manager Culture and People	Employment matter	28/8/2015	1400
Kelley Jones Lawyers	Manager Culture and People	Employment matter	2/9/2015	337.5
Norman Waterhouse	Manager Development Services	Planning matter	4/9/2015	2028.5
Norman Waterhouse	Manager Governance	Code of Conduct complaint	4/9/2015	595.5
Norman Waterhouse	Manager Development Services	Planning matter	4/9/2015	79.4
Kelley Jones Lawyers	Manager Culture and People	Employment matter	7/9/2015	405
Mellor Olsson Lawyers	Manager Development Services	Planning matter	7/9/2015	7.2
Mellor Olsson Lawyers	Manager Development Services	Planning matter	7/9/2015	380
Mellor Olsson Lawyers	Manager Finance	Audit advice	7/9/2015	2.56
Mellor Olsson Lawyers	Manager Finance	Audit advice	7/9/2015	192
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	7/9/2015	18.45
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	7/9/2015	510
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	8/9/2015	78
Kelley Jones Lawyers	CEO	General advice	8/9/2015	180

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Kelley Jones Lawyers	Manager Community Safety	dog control matter	8/9/2015	374
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	8/9/2015	195
Kelley Jones Lawyers	Manager Community Safety	General Advice	8/9/2015	476
Kelley Jones Lawyers	Manager Development Services	Planning matter	8/9/2015	819
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	8/9/2015	2984.86
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	8/9/2015	68
Norman Waterhouse	Manager Development Services	Planning matter	29/9/2015	2311.75
Norman Waterhouse	Manager Development Services	General Advice	29/9/2015	277.9
Norman Waterhouse	Manager Development Services	Compliance matter	29/9/2015	4227.5
Norman Waterhouse	Manager Development Services	Planning matter	29/9/2015	3095.3
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	29/9/2015	816.2
Norman Waterhouse	Manager Culture and People	Employment matter	29/9/2015	1439
Norman Waterhouse	Manager Culture and People	Employment matter	29/9/2015	3131.6
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/9/2015	1230.7
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	29/9/2015	155
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	29/9/2015	169
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	29/9/2015	138.4
Norman Waterhouse	Manager Development Services	General Advice	29/9/2015	580.85
Norman Waterhouse	Manager Development Services	General Advice	29/9/2015	1047
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/9/2015	1807.8
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/9/2015	665.2
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	29/9/2015	207.6
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/9/2015	357.3
Norman Waterhouse	Manager Assets	General Advice	29/9/2015	819.8
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/9/2015	198.5
Norman Waterhouse	Manager Property & Commercial	Water Business matter	29/9/2015	254.5
Norman Waterhouse	Manager Property & Commercial	Water Business matter	29/9/2015	2501.1

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Governance	Freedom of Information advice	29/9/2015	1109
Norman Waterhouse	CEO	External agency matter	29/9/2015	2909.7
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/9/2015	317.6
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	2/10/2015	3081.6
Kelley Jones Lawyers	Manager Development Services	General Advice	6/10/2015	24.77
Kelley Jones Lawyers	Manager Development Services	Planning matter - litigation	6/10/2015	125.91
Norman Waterhouse	Manager Development Services	Planning matter	6/10/2015	516.1
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	6/10/2015	1697
Norman Waterhouse	Director Corporate & City Services	External agency matter	6/10/2015	2445
Kelley Jones Lawyers	Manager Development Services	Legislative advice	6/10/2015	600
Kelley Jones Lawyers	Manager Projects & Development Policy	Legislative advice	6/10/2015	600
Kelley Jones Lawyers	Manager Governance	General Advice	6/10/2015	1392
Kelley Jones Lawyers	Manager Community Safety	General Advice	6/10/2015	1555
Norman Waterhouse	Manager Development Services	Compliance matter	6/10/2015	1409.8
Norman Waterhouse	Manager Community Safety	Dog control matter	6/10/2015	138.4
Kelley Jones Lawyers	Manager Development Services	Legislative advice	6/10/2015	3249
Kelley Jones Lawyers	Manager Projects & Development Policy	Legislative advice	6/10/2015	3249
Mellor Olsson Lawyers	Manager Development Services	Planning matter	12/10/2015	55.84
Mellor Olsson Lawyers	Manager Development Services	Planning matter	12/10/2015	3000
Mellor Olsson Lawyers	Manager Development Services	Planning matter	12/10/2015	4.2
Mellor Olsson Lawyers	Manager Development Services	Planning matter	12/10/2015	96
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	12/10/2015	2.48
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	12/10/2015	95
Norman Waterhouse	Director Corporate & City Services	Employment matter	28/10/2015	57.5
Norman Waterhouse	Director Corporate & City Services	Employment matter	28/10/2015	10907.4
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	29/10/2015	155
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	29/10/2015	582.2
Norman Waterhouse	Manager Property & Commercial	Water Business matter	29/10/2015	101.75

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Property & Commercial	Water Business matter	29/10/2015	1506.4
Norman Waterhouse	Manager Governance	Code of Conduct complaint	29/10/2015	516.1
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/10/2015	41.1
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/10/2015	496.4
Norman Waterhouse	Director Corporate & City Services	Employment matter	29/10/2015	14.5
Norman Waterhouse	Director Corporate & City Services	Employment matter	29/10/2015	159
Norman Waterhouse	Director Corporate & City Services	Employment matter	29/10/2015	4500
Norman Waterhouse	Manager Culture and People	Employment matter	29/10/2015	622.8
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/10/2015	4.05
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/10/2015	149
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/10/2015	191.5
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/10/2015	2937.8
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/10/2015	2207.2
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/10/2015	256.5
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/10/2015	2836.5
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	29/10/2015	2600
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/10/2015	2779
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/10/2015	1171.15
Norman Waterhouse	Manager Development Services	Planning matter	29/10/2015	397
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/10/2015	1587.5
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/10/2015	39.7
Norman Waterhouse	CEO	Water Business matter	29/10/2015	277.9
Norman Waterhouse	Manager Culture and People	Employment matter	30/10/2015	27.5
Norman Waterhouse	Manager Culture and People	Employment matter	30/10/2015	9622.2
Norman Waterhouse	Manager Governance	Freedom of Information advice	30/10/2015	3851.81
Norman Waterhouse	Director Community Relations	KAURNA matter	30/10/2015	626.66
Norman Waterhouse	Manager Governance	Freedom of Information advice	30/10/2015	677.86
Norman Waterhouse	Manager Assets	Land Division advice	3/11/2015	461.57
Norman Waterhouse	Manager Development Services	Property matter	3/11/2015	500

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Kelley Jones Lawyers	Manager Development Services	Legislative advice	4/11/2015	1375
Kelley Jones Lawyers	Manager Development Services	Compliance matter	4/11/2015	1927.05
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	4/11/2015	629.85
Kelley Jones Lawyers	Manager Development Services	Compliance matter	4/11/2015	37.05
Kelley Jones Lawyers	Manager Development Services	Planning matter	4/11/2015	781.25
Norman Waterhouse	Manager Development Services	General Advice	4/11/2015	2856.9
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	4/11/2015	76.22
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	4/11/2015	266.8
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	4/11/2015	152.44
Kelley Jones Lawyers	Manager Governance	General Advice	4/11/2015	1521.9
Kelley Jones Lawyers	Manager Development Services	General Advice	4/11/2015	74.1
Kelley Jones Lawyers	Manager Community Safety	General Advice	4/11/2015	32.3
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	4/11/2015	1098.2
Norman Waterhouse	Manager Development Services	General Advice	4/11/2015	582.9
Norman Waterhouse	Manager Governance	External agency matter	4/11/2015	238.2
Norman Waterhouse	Manager Development Services	Planning matter	4/11/2015	277.9
Mellor Olsson Lawyers	Manager Development Services	Planning matter	5/11/2015	1100
Norman Waterhouse	Manager Civil Infrastructure	Infrastructure Agreement advice	5/11/2015	1074
Cowell Clarke Commercial	Manager Property & Commercial	Commercial lease arrangements	20/11/2015	1724.17
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	27/11/2015	850
Norman Waterhouse	Manager Property & Commercial	Water Business matter	27/11/2015	198.5
Norman Waterhouse	Manager Property & Commercial	Land Division advice	27/11/2015	615.2
Norman Waterhouse	Manager Assets	Easement advice	27/11/2015	1100
Norman Waterhouse	Director Corporate & City Services	Employment matter	27/11/2015	25.41
Norman Waterhouse	Director Corporate & City Services	Employment matter	27/11/2015	5519.5
Norman Waterhouse	Manager Culture and People	Employment matter	27/11/2015	5499
Norman Waterhouse	Manager Culture and People	Employment matter	27/11/2015	4781
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	27/11/2015	82.91

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	27/11/2015	116
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	27/11/2015	149
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	27/11/2015	4644.9
Norman Waterhouse	Manager Development Services	Planning matter - litigation	27/11/2015	913.1
Norman Waterhouse	Manager Development Services	Planning matter - litigation	27/11/2015	2867
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	27/11/2015	399.2
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	27/11/2015	378.6
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	27/11/2015	1789.4
Norman Waterhouse	Manager Development Services	Planning matter	27/11/2015	1744.8
Norman Waterhouse	Manager Property & Commercial	Permit/Hire advice	27/11/2015	27.25
Norman Waterhouse	Manager Property & Commercial	Permit/Hire advice	27/11/2015	2450
Norman Waterhouse	Manager Property & Commercial	Contact law advice	27/11/2015	1384
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	27/11/2015	1468.9
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	27/11/2015	14
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	27/11/2015	20
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	27/11/2015	45.45
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	27/11/2015	825
Norman Waterhouse	Manager Governance	External agency matter	27/11/2015	2428.2
Norman Waterhouse	Manager Property & Commercial	Property matter	27/11/2015	307.6
Norman Waterhouse	Manager Development Services	planning matter	27/11/2015	27.25
Norman Waterhouse	Manager Development Services	planning matter	27/11/2015	2569
Norman Waterhouse	Manager Culture and People	Employment matter	27/11/2015	1389.5
Norman Waterhouse	Manager Projects & Development Policy	Easement advice	30/11/2015	330
Norman Waterhouse	Manager Projects & Development Policy	Easement advice	30/11/2015	15.9
Norman Waterhouse	Manager Projects & Development Policy	Easement advice	30/11/2015	54.5
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	2/12/2015	969
Kelley Jones Lawyers	Manager Community Safety	General Advice	2/12/2015	516.8
Kelley Jones Lawyers	Manager Governance	By-law review	2/12/2015	68.4
Kelley Jones Lawyers	Manager Governance	General Advice	2/12/2015	2878.5
Norman Waterhouse	Manager Development Services	Planning matter	3/12/2015	674.9

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Planning matter	3/12/2015	1111.6
Norman Waterhouse	Manager Marketing, Events & Communication	Legislative advice	3/12/2015	336.9
Norman Waterhouse	Manager Governance	Meeting procedures advice	3/12/2015	1125.8
Norman Waterhouse	Manager Development Services	External agency matter	3/12/2015	3739
Norman Waterhouse	Manager Governance	Meeting procedures advice	3/12/2015	952.8
Norman Waterhouse	Manager Development Services	Planning matter - major development	3/12/2015	719.9
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	7/12/2015	238.2
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	7/12/2015	119.1
Norman Waterhouse	Manager Property & Commercial	General Advice	7/12/2015	158.8
Norman Waterhouse	Manager Property & Commercial	Water Business matter	17/12/2015	537.6
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	17/12/2015	913.1
Norman Waterhouse	Manager Development Services	Planning matter - litigation	17/12/2015	1191
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	17/12/2015	31
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	17/12/2015	3811.2
Norman Waterhouse	Manager Property & Commercial	General Advice	17/12/2015	119.1
Norman Waterhouse	Manager Development Services	Planning matter	18/12/2015	344.7
Norman Waterhouse	Manager Community Safety	Compliance matter	18/12/2015	1500
Norman Waterhouse	Manager Development Services	Planning matter - litigation	18/12/2015	63.5
Norman Waterhouse	Manager Development Services	Planning matter - litigation	18/12/2015	635.2
Norman Waterhouse	Manager Culture and People	Employment matter	18/12/2015	3493.9
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	18/12/2015	1972.2
Norman Waterhouse	Director Corporate & City Services	Employment matter	18/12/2015	3982.7
Norman Waterhouse	Manager Culture and People	Employment matter	18/12/2015	5959.6
Norman Waterhouse	Manager Culture and People	Employment matter	18/12/2015	795.8
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	18/12/2015	206.7
Norman Waterhouse	Manager Development Services	General Advice	18/12/2015	1772.4
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	18/12/2015	2076

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Planning matter	18/12/2015	1024.9
Norman Waterhouse	Manager Governance	External agency matter	18/12/2015	277.9
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	18/12/2015	69.2
Norman Waterhouse	Manager Property & Commercial	Permit/Hire advice	18/12/2015	311.4
Norman Waterhouse	Manager Property & Commercial	General Advice	18/12/2015	1626.2
Norman Waterhouse	Manager Development Services	Planning matter - major development	18/12/2015	61
Norman Waterhouse	Manager Governance	General Advice	18/12/2015	553.6
Norman Waterhouse	Manager Property & Commercial	Water Business matter	18/12/2015	158.8
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	21/12/2015	69.28
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	21/12/2015	1500
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	4/1/2016	31.8
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	4/1/2016	1100
Kelley Jones Lawyers	Manager Governance	By-law review	7/1/2016	32.3
Kelley Jones Lawyers	Manager Development Services	General Advice	7/1/2016	274.55
Kelley Jones Lawyers	Manager Governance	General Advice	7/1/2016	360
Kelley Jones Lawyers	Manager Property and Commercial	General Advice	7/1/2016	281.25
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	7/1/2016	714
Kelley Jones Lawyers	Manager Development Services	Planning matter - litigation	7/1/2016	74.1
Kelley Jones Lawyers	Manager Governance	General Advice	7/1/2016	1752.75
Westside Community Lawyers Inc	Manager Governance	Freedom of Information litigation	21/1/2016	8000
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	22/1/2016	158.8
Norman Waterhouse	Manager Development Services	Planning matter - litigation	22/1/2016	913.1
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	22/1/2016	277.9
Norman Waterhouse	Manager Assets	Property matter	27/1/2016	7
Norman Waterhouse	Manager Assets	Property matter	27/1/2016	244.5
Norman Waterhouse	Manager Assets	Property matter	27/1/2016	685
Norman Waterhouse	Manager Projects & Development Policy	Commercial management advice	27/1/2016	110
Norman Waterhouse	Manager Development Services	Compliance matter	28/1/2016	1114
Norman Waterhouse	Manager Community Safety	Dog control matter	28/1/2016	415.2
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/1/2016	26

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/1/2016	516.1
Norman Waterhouse	Manager Assets	Easement advice	28/1/2016	103.9
Norman Waterhouse	Director Corporate & City Services	Employment matter	28/1/2016	138.4
Norman Waterhouse	Manager Culture and People	Employment matter	28/1/2016	1491.5
Norman Waterhouse	Manager Culture and People	Employment matter	28/1/2016	800.9
Norman Waterhouse	Manager Culture and People	Employment matter	28/1/2016	726
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/1/2016	27.25
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/1/2016	2300
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	28/1/2016	5.5
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	28/1/2016	5.5
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	28/1/2016	10
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	28/1/2016	13.5
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	28/1/2016	571.5
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	28/1/2016	571.5
Norman Waterhouse	Manager Governance	External agency matter	28/1/2016	7410.9
Norman Waterhouse	Manager Culture and People	Employment matter	28/1/2016	1900
Norman Waterhouse	Manager Property & Commercial	Water Business matter	28/1/2016	1151.3
Norman Waterhouse	Manager Projects & Development Policy	Infrastructure Agreement advice	29/1/2016	500
Norman Waterhouse	Manager Development Services	Planning matter	2/2/2016	466.7
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	3/2/2016	1616.9
Kelley Jones Lawyers	Manager Development Services	Planning matter	3/2/2016	1781.7
Kelley Jones Lawyers	Manager Governance	By-law review	3/2/2016	2357.9
Kelley Jones Lawyers	Manager Governance	Meeting procedures advice	3/2/2016	1250
Kelley Jones Lawyers	Manager Economic Growth and Investment	General Advice	3/2/2016	1476
Kelley Jones Lawyers	Manager Governance	General Advice	3/2/2016	1449.99
Kelley Jones Lawyers	Manager Development Services	Planning matter	3/2/2016	751.65
Kelley Jones Lawyers	Manager Development Services	Planning matter	3/2/2016	1593.15
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	3/2/2016	355.3
Kelley Jones Lawyers	Manager Development Services	Planning matter - litigation	3/2/2016	37.05
Norman Waterhouse	Manager Property & Commercial	Property matter	4/2/2016	920
Norman Waterhouse	Manager Field Operations	Legislative advice	4/2/2016	1500

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	General Advice	4/2/2016	1134.8
Norman Waterhouse	Manager Development Services	Land Division advice	4/2/2016	62.4
Norman Waterhouse	Manager Development Services	Land Division advice	4/2/2016	1111.6
Norman Waterhouse	Director Corporate & City Services	Memorandum of Understanding advice	4/2/2016	873.4
Norman Waterhouse	Manager Development Services	Compliance matter	4/2/2016	1945.3
Norman Waterhouse	Manager Development Services	Legislative advice	4/2/2016	1211
Norman Waterhouse	Manager Development Services	Planning matter - major development	4/2/2016	335.5
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	4/2/2016	173
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	5/2/2016	182.08
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	5/2/2016	900
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	26/2/2016	2086.6
Norman Waterhouse	Manager Property & Commercial	Water Business matter	26/2/2016	2000
Norman Waterhouse	Manager Development Services	Planning matter - litigation	26/2/2016	580
Norman Waterhouse	Manager Property & Commercial	Land Division advice	26/2/2016	330
Norman Waterhouse	Manager Property & Commercial	Land Division advice	26/2/2016	37.25
Norman Waterhouse	Manager Property & Commercial	Land Division advice	26/2/2016	150
Norman Waterhouse	Manager Property & Commercial	Land Division advice	26/2/2016	495
Norman Waterhouse	Manager Property & Commercial	Land Division advice	26/2/2016	630
Norman Waterhouse	Manager Property & Commercial	Land Division advice	26/2/2016	685
Norman Waterhouse	Manager Assets	Easement advice	26/2/2016	15.9
Norman Waterhouse	Manager Assets	Easement advice	26/2/2016	237
Norman Waterhouse	Manager Assets	Easement advice	26/2/2016	1000.2
Norman Waterhouse	Manager Culture and People	Employment matter	26/2/2016	2770.9
Norman Waterhouse	Manager Property & Commercial	Encumbrance advice	26/2/2016	275
Norman Waterhouse	Manager Culture and People	Employment matter	26/2/2016	1660.8
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	26/2/2016	238.2
Norman Waterhouse	Manager Development Services	Planning matter - litigation	26/2/2016	763.4
Norman Waterhouse	Manager Development Services	Planning matter - litigation	26/2/2016	610

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Property & Commercial	Permit/Hire advice	26/2/2016	1209.4
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	26/2/2016	555.8
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	26/2/2016	37.25
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	26/2/2016	779.1
Norman Waterhouse	Manager Property & Commercial	Property matter	26/2/2016	114.1
Norman Waterhouse	Manager Governance	External agency matter	26/2/2016	873.4
Norman Waterhouse	Manager Culture and People	Employment matter	26/2/2016	3900
Norman Waterhouse	Manager Culture and People	Employment matter	26/2/2016	530.3
Norman Waterhouse	Manager Property & Commercial	Permit/Hire advice	29/2/2016	692
Norman Waterhouse	Manager Governance	Freedom of Information advice	3/3/2016	173
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	3/3/2016	357.3
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	4/3/2016	74.1
Kelley Jones Lawyers	Manager Development Services	Planning matter	4/3/2016	99.75
Kelley Jones Lawyers	Manager Governance	By-law review	4/3/2016	355.3
Kelley Jones Lawyers	Manager Development Services	General Advice	4/3/2016	299.7
Kelley Jones Lawyers	Manager Economic Growth and Investment	General Advice	4/3/2016	499.5
Kelley Jones Lawyers	Manager Governance	General Advice	4/3/2016	4468.67
Kelley Jones Lawyers	Manager Finance	General Advice	4/3/2016	1481.85
Kelley Jones Lawyers	Manager Development Services	General Advice	4/3/2016	521.55
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	4/3/2016	60.6
Norman Waterhouse	Director Corporate & City Services	Employment matter	8/3/2016	1873.1
Norman Waterhouse	Manager Development Services	Carparking Fund advice	8/3/2016	79.4
Norman Waterhouse	Manager Development Services	Planning matter	8/3/2016	1339.1
Norman Waterhouse	Manager Development Services	Planning matter	8/3/2016	238.2
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	8/3/2016	476.4
Norman Waterhouse	Director Corporate & City Services	External agency matter	8/3/2016	436.7
Norman Waterhouse	Manager Development Services	Compliance matter	8/3/2016	158.8
Norman Waterhouse	Manager Governance	Freedom of Information advice	8/3/2016	686.5
Norman Waterhouse	Manager Development Services	Planning matter	8/3/2016	14

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Economic Growth and Investment	Memorandum of Understanding advice	8/3/2016	436.7
Norman Waterhouse	Director Community Relations	KAURNA matter	23/3/2016	903.16
Norman Waterhouse	Manager Culture and People	Employment matter	29/3/2016	2585.9
Norman Waterhouse	Manager Culture and People	Employment matter	29/3/2016	3000
Norman Waterhouse	Manager Assets	Easement advice	30/3/2016	137.5
Norman Waterhouse	Manager Development Services	Planning matter - litigation	30/3/2016	54
Norman Waterhouse	Manager Development Services	Planning matter - litigation	30/3/2016	1789.4
Norman Waterhouse	Manager Development Services	Planning matter - litigation	30/3/2016	779.4
Norman Waterhouse	Manager Property and Commercial	Infrastructure Agreement advice	30/3/2016	54.5
Norman Waterhouse	Manager Property and Commercial	Infrastructure Agreement advice	30/3/2016	1695.4
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	30/3/2016	198.5
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/3/2016	198.5
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/3/2016	198.5
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/3/2016	2818.7
Norman Waterhouse	Manager Governance	External agency matter	30/3/2016	873.4
Norman Waterhouse	Manager Development Services	Bonding agreement	4/4/2016	39.7
Norman Waterhouse	Manager Development Services	Planning matter	4/4/2016	416.3
Norman Waterhouse	Manager Development Services	Planning matter - major development	4/4/2016	117.5
Norman Waterhouse	Manager Development Services	Planning matter - major development	4/4/2016	2501.1
Kelley Jones Lawyers	Manager Governance	General Advice	5/4/2016	2738.25
Kelley Jones Lawyers	Manager Finance	General Advice	5/4/2016	2862
Kelley Jones Lawyers	Manager Development Services	Land Division advice	5/4/2016	1082.25
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	5/4/2016	432.9
Kelley Jones Lawyers	Manager Development Services	Planning matter	5/4/2016	134.57
Kelley Jones Lawyers	Manager Governance	By-law review	5/4/2016	94.35
Norman Waterhouse	Manager Assets	Easement advice	5/4/2016	2100
Kelley Jones Lawyers	Manager Culture and People	Training - employees	28/4/2016	162
Norman Waterhouse	Manager Community Safety	Dog control matter	28/4/2016	25
Norman Waterhouse	Manager Community Safety	Dog control matter	28/4/2016	854.8

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Assets	Easement advice	28/4/2016	500
Norman Waterhouse	Manager Culture and People	Employment matter	28/4/2016	4223.2
Norman Waterhouse	Manager Culture and People	Employment matter	28/4/2016	1214
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/4/2016	318
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/4/2016	57
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/4/2016	9778
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/4/2016	1043.3
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/4/2016	198.5
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/4/2016	640
Norman Waterhouse	Manager Projects & Development Policy	Property matter	28/4/2016	409.4
Norman Waterhouse	Manager Projects & Development Policy	Property matter	28/4/2016	2090
Norman Waterhouse	Manager Development Services	Planning matter - major development	28/4/2016	138.4
Norman Waterhouse	Manager Development Services	Planning matter - major development	28/4/2016	62.5
Norman Waterhouse	Manager Development Services	Planning matter - major development	28/4/2016	3406.8
Norman Waterhouse	Manager Economic Growth and Investment	General Advice	28/4/2016	8.45
Norman Waterhouse	Manager Property & Commercial	General Advice	28/4/2016	1166.1
Norman Waterhouse	Manager Property and Commercial	Water Business matter	28/4/2016	1563.9
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/4/2016	200.5
Minter Ellison	Manager Governance	Code of Conduct complaint	29/4/2016	5659.1
Kelley Jones Lawyers	Manager Development Services	Land Division advice	3/5/2016	180.37
Kelley Jones Lawyers	Manager Development Services	Planning matter	3/5/2016	112.08
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	3/5/2016	4772.64
Kelley Jones Lawyers	Manager Governance	By-law review	3/5/2016	377.4
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	3/5/2016	1528.5
Kelley Jones Lawyers	Manager Governance	General Advice	3/5/2016	1740.15
Kelley Jones Lawyers	Manager Finance	General Advice	3/5/2016	135
Kelley Jones Lawyers	Manager Finance	General Advice	3/5/2016	565
Kelley Jones Lawyers	Manager Development Services	Planning matter - litigation	3/5/2016	160.95
Norman Waterhouse	Manager Development Services	Planning matter	4/5/2016	663.1

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	General Advice	4/5/2016	521.3
Kelley Jones Lawyers	Manager Culture and People	General Advice	4/5/2016	162
Norman Waterhouse	Manager Assets	Easement advice	6/5/2016	839.1
Norman Waterhouse	Manager Property & Commercial	Legislative advice	6/5/2016	277.2
Norman Waterhouse	Manager Property & Commercial	Legislative advice	6/5/2016	791.8
Norman Waterhouse	Manager Governance	Freedom of Information advice	20/5/2016	3462.8
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	30/5/2016	160.4
Norman Waterhouse	Manager Development Services	Planning matter - litigation	30/5/2016	1047.2
Norman Waterhouse	Manager Community Safety	Dog control matter	30/5/2016	22.93
Norman Waterhouse	Manager Community Safety	Dog control matter	30/5/2016	110
Norman Waterhouse	Manager Community Safety	Dog control matter	30/5/2016	137.5
Norman Waterhouse	Manager Community Safety	Dog control matter	30/5/2016	2668.2
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	30/5/2016	1695.7
Norman Waterhouse	Manager Development Services	Planning matter	30/5/2016	1323.3
Norman Waterhouse	Manager Culture and People	Employment matter	30/5/2016	5425
Norman Waterhouse	Manager Culture and People	Employment matter	30/5/2016	349
Norman Waterhouse	Manager Development Services	Planning matter - litigation	30/5/2016	1520.2
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	30/5/2016	1644.1
Norman Waterhouse	Manager Development Services	Planning matter - litigation	30/5/2016	308
Norman Waterhouse	Manager Property & Commercial	General Advice	30/5/2016	200.5
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/5/2016	441.1
Norman Waterhouse	Manager Governance	External agency matter	30/5/2016	320.8
Norman Waterhouse	Manager Development Services	Planning matter - major development	30/5/2016	280.7
Norman Waterhouse	Manager Development Services	Planning matter - major development	30/5/2016	2056.7
Norman Waterhouse	Manager Property and Commercial	Water Business matter	30/5/2016	2830.8
Norman Waterhouse	Manager Property and Commercial	Water Business matter	30/5/2016	1724.3
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	30/5/2016	1031.7
Norman Waterhouse	Manager Development Services	Planning matter - litigation	31/5/2016	72.5

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Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Planning matter - litigation	31/5/2016	80
Norman Waterhouse	Manager Development Services	Planning matter - litigation	31/5/2016	3568.8
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	2/6/2016	72.15
Kelley Jones Lawyers	Manager Development Services	Planning matter	2/6/2016	889.8
Kelley Jones Lawyers	Manager Governance	By-law review	2/6/2016	1729.75
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	2/6/2016	314.5
Kelley Jones Lawyers	Manager Community Safety	General Advice	2/6/2016	62.9
Kelley Jones Lawyers	Manager Governance	General Advice	2/6/2016	974.02
Kelley Jones Lawyers	Manager Finance	General Advice	2/6/2016	370
Kelley Jones Lawyers	Manager Community Safety	General Advice	2/6/2016	1446.7
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	2/6/2016	902.45
Norman Waterhouse	Manager Development Services	Compliance matter	9/6/2016	280.7
Norman Waterhouse	Manager Development Services	Planning matter	9/6/2016	1443.6
Norman Waterhouse	Manager Property & Commercial	Land Division advice	9/6/2016	110
Norman Waterhouse	Manager Property & Commercial	Land Division advice	9/6/2016	328.8
Norman Waterhouse	Manager Property & Commercial	Land Division advice	9/6/2016	685
Norman Waterhouse	Manager Property & Commercial	Land Division advice	9/6/2016	685
Norman Waterhouse	Manager Community Safety	Dog control matter	9/6/2016	390.6
Norman Waterhouse	Manager Governance	Freedom of Information advice	9/6/2016	521.3
Norman Waterhouse	Manager Governance	External agency matter	9/6/2016	1065.6
Norman Waterhouse	Manager Governance	Freedom of Information advice	9/6/2016	488.6
Cowell Clarke Commercial	Manager Projects & Development Policy	Commercial lease arrangements	22/6/2016	3651.5
Norman Waterhouse	Manager Development Services	Planning matter	29/6/2016	441.1
Norman Waterhouse	Manager Property & Commercial	Land Division advice	29/6/2016	27.25
Norman Waterhouse	Manager Property & Commercial	Land Division advice	29/6/2016	314.1
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/6/2016	30.8
Norman Waterhouse	Manager Assets	Easement advice	29/6/2016	180.9
Norman Waterhouse	Manager Assets	Easement advice	29/6/2016	320
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	29/6/2016	1573.4
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/6/2016	4832.5

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Property & Commercial	Encumbrance advice	29/6/2016	114.5
Norman Waterhouse	Manager Property & Commercial	Encumbrance advice	29/6/2016	155
Norman Waterhouse	Manager Property & Commercial	Property matter	29/6/2016	20
Norman Waterhouse	Manager Property & Commercial	Property matter	29/6/2016	840.1
Norman Waterhouse	Manager Community Safety	Dog control matter	29/6/2016	4832
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	29/6/2016	418.8
Norman Waterhouse	Manager Culture and People	Employment matter	29/6/2016	2144.5
Norman Waterhouse	Manager Culture and People	Employment matter	29/6/2016	5921.8
Norman Waterhouse	Manager Culture and People	Employment matter	29/6/2016	279.2
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/6/2016	215.6
Norman Waterhouse	Manager Property and Commercial	Commercial lease arrangements	29/6/2016	3686.8
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/6/2016	338.8
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/6/2016	882.2
Norman Waterhouse	Manager Community Capacity	Commercial lease arrangements	29/6/2016	650
Norman Waterhouse	Manager Governance	External agency matter	29/6/2016	601.5
Norman Waterhouse	Manager Economic Growth and Investment	General Advice	29/6/2016	4731.8
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/6/2016	1235
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	29/6/2016	360.9
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/6/2016	1077.3
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/6/2016	133.66
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/6/2016	534.64
Norman Waterhouse	Manager Property & Commercial	General Advice	29/6/2016	285
Norman Waterhouse	Manager Property & Commercial	General Advice	29/6/2016	380
Norman Waterhouse	Manager Development Services	Planning matter - major development	29/6/2016	668.9
Norman Waterhouse	Manager Property and Commercial	Water Business matter	29/6/2016	2181.7
Norman Waterhouse	Manager Projects & Development Policy	Commercial lease arrangements	30/6/2016	10

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Projects & Development Policy	Commercial lease arrangements	30/6/2016	600
Norman Waterhouse	Manager Development Services	General Advice	30/6/2016	500
Norman Waterhouse	Manager Development Services	Planning matter	4/7/2016	962.4
Kelley Jones Lawyers	Manager Development Services	Planning matter	4/7/2016	779.77
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	4/7/2016	796.42
Norman Waterhouse	Manager Development Services	Planning matter	4/7/2016	360.9
Kelley Jones Lawyers	Manager Governance	By-law review	4/7/2016	3184
Norman Waterhouse	Manager Development Services	Compliance matter	4/7/2016	1249
Kelley Jones Lawyers	Manager Development Services	General Advice	4/7/2016	1225.71
Kelley Jones Lawyers	Manager Finance	General Advice	4/7/2016	157.93
Kelley Jones Lawyers	Manager Governance	General Advice	4/7/2016	797.94
Kelley Jones Lawyers	Manager Finance	General Advice	4/7/2016	795.15
Kelley Jones Lawyers	Manager Community Safety	General Advice	4/7/2016	314.5
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	11/7/2016	96
Norman Waterhouse	Manager Culture and People	General Advice	19/7/2016	336
Norman Waterhouse	Manager Property & Commercial	Property matter	19/7/2016	179.9
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	28/7/2016	336.1
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	28/7/2016	646.8
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	28/7/2016	174.5
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/7/2016	8278.23
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	28/7/2016	1072.3
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	28/7/2016	861
Norman Waterhouse	Manager Culture and People	Employment matter	28/7/2016	3697.2
Norman Waterhouse	Manager Development Services	Compliance matter	28/7/2016	1817.2
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/7/2016	154
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/7/2016	687.5
Norman Waterhouse	Manager Development Services	Land Division advice	28/7/2016	1162.9
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/7/2016	382.97
Norman Waterhouse	Manager Governance	Compliance matter	28/7/2016	481.2

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Economic Growth and Investment	General Advice	28/7/2016	786.4
Norman Waterhouse	Manager Culture and People	Employment matter	28/7/2016	2900
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/7/2016	853.7
Norman Waterhouse	Manager Development Services	Planning matter	28/7/2016	561.4
Norman Waterhouse	Manager Governance	Freedom of Information advice	28/7/2016	810.7
Norman Waterhouse	Manager Property and Commercial	Water Business matter	28/7/2016	6536.3
Norman Waterhouse	Manager Assets	General Advice	29/7/2016	1510.59
Norman Waterhouse	Manager Economic Growth and Investment	General Advice	29/7/2016	380.95
Kelley Jones Lawyers	Manager Development Services	Planning matter	2/8/2016	1032
Kelley Jones Lawyers	Manager Governance	General Advice	2/8/2016	390
Kelley Jones Lawyers	Manager Finance	General Advice	2/8/2016	405
Kelley Jones Lawyers	Manager Development Services	General Advice	2/8/2016	476
Kelley Jones Lawyers	Manager Development Services	Planning matter	2/8/2016	136
Kelley Jones Lawyers	Manager Development Services	Planning matter	2/8/2016	390
Kelley Jones Lawyers	Manager Development Services	Planning matter	2/8/2016	1842.5
Norman Waterhouse	Manager Governance	General Advice	8/8/2016	120.3
Norman Waterhouse	Manager Development Services	Compliance matter	8/8/2016	885.9
Norman Waterhouse	Manager Development Services	General Advice	8/8/2016	244.3
Norman Waterhouse	Manager Development Services	General Advice	8/8/2016	401
Norman Waterhouse	Manager Governance	Compliance matter	8/8/2016	360.9
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	9/8/2016	160.4
Norman Waterhouse	Manager Property & Commercial	Water Business matter	9/8/2016	104.7
Mellor Olsson Lawyers	Manager Finance	Audit advice	15/8/2016	150.02
Cowell Clarke Commercial	Manager Projects & Development Policy	Property matter	18/8/2016	502
Norman Waterhouse	Manager Governance	External agency matter	28/8/2016	5599.8
Norman Waterhouse	Manager Property & Commercial	Planning matter	30/8/2016	275.4
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	30/8/2016	308
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	30/8/2016	246.4
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	30/8/2016	1210.63

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Compliance matter	30/8/2016	601.5
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/8/2016	601.5
Norman Waterhouse	Manager Culture and People	Employment matter	30/8/2016	601.5
Norman Waterhouse	Manager Culture and People	Employment matter	30/8/2016	2100
Norman Waterhouse	Manager Culture and People	Employment matter	30/8/2016	4779.3
Norman Waterhouse	Manager Development Services	Planning matter - litigation	30/8/2016	882.2
Norman Waterhouse	Manager Development Services	Planning matter - litigation	30/8/2016	200.5
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	30/8/2016	1644.1
Norman Waterhouse	Manager Development Services	Land Division advice	30/8/2016	1924.8
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	30/8/2016	2495.1
Norman Waterhouse	Manager Economic Growth and Investment	Commercial lease arrangements	30/8/2016	1399.05
Norman Waterhouse	Manager Development Services	Planning matter - litigation	30/8/2016	2169.7
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	30/8/2016	1780.6
Norman Waterhouse	Manager Property & Commercial	Water Business matter	30/8/2016	1489.77
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	30/8/2016	209.4
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	30/8/2016	1078.2
Norman Waterhouse	Manager Property and Commercial	Commercial lease arrangements	30/8/2016	977.2
Norman Waterhouse	Manager Property and Commercial	Water Business matter	30/8/2016	1403.5
Norman Waterhouse	Manager Economic Growth and Investment	Planning matter	2/9/2016	80.2
Kelley Jones Lawyers	Manager Development Services	Bonding agreement	5/9/2016	531.73
Kelley Jones Lawyers	Manager Development Services	Building matter	5/9/2016	125
Kelley Jones Lawyers	Manager Governance	By-law review	5/9/2016	68
Kelley Jones Lawyers	Manager Finance	General Advice	5/9/2016	1353
Kelley Jones Lawyers	Manager Community Safety	General Advice	5/9/2016	1238
Mellor Olsson Lawyers	Manager Development Services	General Advice	6/9/2016	147
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	7/9/2016	1009.9
Norman Waterhouse	Manager Governance	General Advice	7/9/2016	633.4

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Property & Commercial	Property matter	7/9/2016	628.2
Norman Waterhouse	Manager Governance	Freedom of Information advice	7/9/2016	40.1
Norman Waterhouse	Manager Governance	Freedom of Information advice	19/9/2016	3168.4
Norman Waterhouse	Director Community Relations	KAURNA matter	26/9/2016	896.99
Norman Waterhouse	Manager Development Services	General Advice	28/9/2016	893.3
Norman Waterhouse	Manager Development Services	Planning matter	29/9/2016	215.6
Norman Waterhouse	Manager Community Capacity	Funding arrangement	29/9/2016	2002.3
Minter Ellison	Manager Property & Commercial	Property matter	29/9/2016	2584.67
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/9/2016	1110
Norman Waterhouse	Manager Community Safety	Legislative advice - Australian Road Rules	29/9/2016	1081.9
Norman Waterhouse	Manager Culture and People	Employment matter	29/9/2016	601.5
Norman Waterhouse	Manager Culture and People	Employment matter	29/9/2016	9600
Norman Waterhouse	Manager Culture and People	Employment matter	29/9/2016	676.5
Norman Waterhouse	Manager Development Services	Compliance matter - litigation	29/9/2016	770
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/9/2016	677.6
Norman Waterhouse	Manager Governance	External agency matter	29/9/2016	8779.7
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/9/2016	646.8
Norman Waterhouse	Manager Development Services	Land Division advice	29/9/2016	1217
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/9/2016	972.5
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	29/9/2016	739.2
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/9/2016	858.1
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/9/2016	1443.6
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/9/2016	203.7
Norman Waterhouse	Manager Development Services	Planning matter - major development	29/9/2016	481.2
Norman Waterhouse	Manager Economic Growth and Investment	General Advice	29/9/2016	1243.1
Norman Waterhouse	Manager Economic Growth and Investment	General Advice	29/9/2016	40.1
Norman Waterhouse	Manager Property and Commercial	Water Business matter	29/9/2016	240.6

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/9/2016	444.3
Norman Waterhouse	Manager Development Services	Planning matter - major development	30/9/2016	20.5
Norman Waterhouse	Manager Development Services	Planning matter - major development	30/9/2016	7934.6
Norman Waterhouse	Manager Projects & Development Policy	Commercial management advice	30/9/2016	10.8
Norman Waterhouse	Manager Projects & Development Policy	Commercial management advice	30/9/2016	445.5
Norman Waterhouse	Manager Projects & Development Policy	Commercial management advice	30/9/2016	863.5
Minter Ellison	Manager Governance	General Advice	5/10/2016	579.2
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	6/10/2016	1444
Kelley Jones Lawyers	Manager Governance	Audit advice	6/10/2016	2490
Kelley Jones Lawyers	Manager Development Services	Disbursements	6/10/2016	4933.5
Kelley Jones Lawyers	Manager Development Services	Disbursements	6/10/2016	456.62
Kelley Jones Lawyers	Manager Community Safety	General Advice	6/10/2016	899
Kelley Jones Lawyers	Manager Governance	General Advice	6/10/2016	2304
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	10/10/2016	1186.6
Norman Waterhouse	Manager Community Capacity	Land Management Agreement advice	10/10/2016	663.1
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	10/10/2016	55.5
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	10/10/2016	1075.1
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	10/10/2016	3614.1
Norman Waterhouse	Manager Property & Commercial	Land Management Agreement advice	10/10/2016	209.4
Kelley Jones Lawyers	Manager Culture and People	Training - employees	11/10/2016	225
Norman Waterhouse	Manager Assets	Roads Traffic Act advice	12/10/2016	986
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	12/10/2016	435.8
Norman Waterhouse	Manager Development Services	Planning matter	28/10/2016	1603.86
Norman Waterhouse	Manager Community Safety	Dog control matter	28/10/2016	5725.33
Norman Waterhouse	Manager Culture and People	Employment matter	28/10/2016	4297.44
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/10/2016	3462.34
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/10/2016	2658
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/10/2016	127.2

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Planning matter - litigation	28/10/2016	2534.37
Norman Waterhouse	Manager Community Capacity	General Advice	28/10/2016	115.49
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	28/10/2016	2644.12
Norman Waterhouse	Manager Governance	External agency matter	28/10/2016	538.95
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/10/2016	2404.7
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/10/2016	1909.82
Norman Waterhouse	Manager Development Services	Planning matter - major development	28/10/2016	3108.04
Norman Waterhouse	Manager Property and Commercial	Water Business matter	28/10/2016	307.97
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	28/10/2016	2394.34
Norman Waterhouse	Director Community Relations	KAURNA matter	31/10/2016	939.92
Minter Ellison	Manager Property & Commercial	Property matter	31/10/2016	1895.6
Norman Waterhouse	Manager Governance	Freedom of Information advice	31/10/2016	654.4
Kelley Jones Lawyers	Manager Development Services	Planning matter - major development	7/11/2016	39
Kelley Jones Lawyers	Manager Governance	Audit advice	7/11/2016	7360
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	7/11/2016	2244.42
Kelley Jones Lawyers	Manager Governance	By-law review	7/11/2016	620.5
Kelley Jones Lawyers	Manager Development Services	General Advice	7/11/2016	759
Kelley Jones Lawyers	Manager Development Services	General Advice	7/11/2016	963
Kelley Jones Lawyers	Manager Governance	General Advice	7/11/2016	1406
Kelley Jones Lawyers	Manager Community Safety	General Advice	7/11/2016	34
Kelley Jones Lawyers	Manager Culture and People	Employment matter	7/11/2016	4916.25
Kelley Jones Lawyers	Manager Development Services	Planning matter - litigation	7/11/2016	374
Norman Waterhouse	Manager Development Services	Planning matter	9/11/2016	3000
Norman Waterhouse	Manager Development Services	Planning matter	9/11/2016	1420.3
Norman Waterhouse	Manager Development Services	Compliance matter	9/11/2016	1002.5
Norman Waterhouse	Manager Development Services	Planning matter	9/11/2016	25.5
Norman Waterhouse	Manager Development Services	Planning matter	9/11/2016	1463.9
Norman Waterhouse	Manager Governance	Meeting procedures advice	9/11/2016	200.5
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	9/11/2016	3500

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Property & Commercial	Property matter	9/11/2016	209.4
Norman Waterhouse	Manager Culture and People	Employment matter	11/11/2016	1638.91
Kelley Jones Lawyers	Manager Culture and People	Employment matter	23/11/2016	112.5
Norman Waterhouse	Director Community Relations	General advice	24/11/2016	487.29
Norman Waterhouse	Manager Economic Growth and Investment	General Advice	29/11/2016	1832.3
Norman Waterhouse	Manager Governance	Code of Conduct complaint	29/11/2016	401
Norman Waterhouse	Manager Culture and People	Employment matter	29/11/2016	885.41
Norman Waterhouse	Manager Culture and People	Employment matter	29/11/2016	5944.4
Norman Waterhouse	Manager Community Safety	Dog control matter	29/11/2016	130
Norman Waterhouse	Manager Community Safety	Dog control matter	29/11/2016	3425.4
Norman Waterhouse	Manager Development Services	Planning matter - litigation	29/11/2016	946.18
Norman Waterhouse	Manager Development Services	Infrastructure Agreement advice	29/11/2016	577.44
Norman Waterhouse	Manager Governance	External agency matter	29/11/2016	1335.4
Norman Waterhouse	Manager Development Services	Land Division advice	29/11/2016	3690.26
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/11/2016	2446.1
Norman Waterhouse	Manager Development Services	Planning matter	29/11/2016	827.9
Norman Waterhouse	Manager Development Services	Planning matter	29/11/2016	1478.4
Norman Waterhouse	Manager Development Services	Planning matter	29/11/2016	1919.14
Norman Waterhouse	Manager Development Services	Planning matter	29/11/2016	270.41
Norman Waterhouse	Manager Development Services	Planning matter	29/11/2016	718.56
Norman Waterhouse	Manager Marketing, Events & Communication	General Advice	29/11/2016	3953.28
Norman Waterhouse	Manager Development Services	Planning matter - major development	29/11/2016	1347.36
Norman Waterhouse	Manager Governance	Freedom of Information advice	29/11/2016	120.3
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	29/11/2016	1120.1
Kelley Jones Lawyers	Manager Development Services	Planning matter	2/12/2016	3616.85
Kelley Jones Lawyers	Manager Community Safety	Dog control matter	2/12/2016	1259.7
Norman Waterhouse	Manager Development Services	Training - Elected members	2/12/2016	3448.6

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Kelley Jones Lawyers	Manager Development Services	Land Division advice	2/12/2016	1609.9
Kelley Jones Lawyers	Manager Culture and People	Employment matter	2/12/2016	6545.95
Kelley Jones Lawyers	Manager Finance	General Advice	2/12/2016	90
Kelley Jones Lawyers	Manager Governance	General Advice	2/12/2016	2414.7
Kelley Jones Lawyers	Manager Finance	General Advice	2/12/2016	180
Kelley Jones Lawyers	Manager Development Services	Building matter	2/12/2016	39
Kelley Jones Lawyers	Manager Development Services	Building matter	2/12/2016	1637.85
Norman Waterhouse	Manager Culture and People	Employment matter	6/12/2016	8588.7
Norman Waterhouse	Manager Assets	Commercial lease arrangements	7/12/2016	681.7
Norman Waterhouse	Manager Property & Commercial	Permit/Hire advice	7/12/2016	383.9
Norman Waterhouse	Manager Development Services	Compliance matter	8/12/2016	246.4
Norman Waterhouse	Manager Development Services	Planning matter	8/12/2016	240.6
Norman Waterhouse	Manager Governance	Freedom of Information advice	8/12/2016	676.5
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	8/12/2016	1395.3
Mellor Olsson Lawyers	Manager Development Services	Compliance matter - litigation	9/12/2016	222.06
Norman Waterhouse	Director Community Relations	KAURNA matter	13/12/2016	524.5
Norman Waterhouse	Manager Development Services	Land Division advice	21/12/2016	5621.9
Norman Waterhouse	Manager Projects & Development Policy	Development Plan Amendment advice	21/12/2016	987.4
Norman Waterhouse	Manager Development Services	Planning matter	21/12/2016	1283.2
Norman Waterhouse	Manager Projects & Development Policy	Carparking Fund advice	21/12/2016	1002.5
Norman Waterhouse	Manager Governance	Code of Conduct complaint	21/12/2016	1920
Norman Waterhouse	Manager Economic Growth and Investment	Investment attraction	21/12/2016	1200
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	21/12/2016	2195.1
Norman Waterhouse	Manager Culture and People	Employment matter	21/12/2016	3761.1
Norman Waterhouse	Manager Culture and People	Employment matter	21/12/2016	1340.93
Norman Waterhouse	Manager Development Services	Planning matter - litigation	21/12/2016	277.2
Norman Waterhouse	Manager Development Services	Planning matter	21/12/2016	17.5
Norman Waterhouse	Manager Development Services	Planning matter	21/12/2016	38.14
Norman Waterhouse	Manager Development Services	Planning matter	21/12/2016	175

Legal Services Summary 2015-2016

Legal Provider	Requestor	Summary of advice	Date of Invoice	Individual Trans (\$)
Norman Waterhouse	Manager Development Services	Planning matter	21/12/2016	1781.8
Norman Waterhouse	Manager Governance	External agency matter	21/12/2016	5330.7
Norman Waterhouse	Manager Assets	Commercial lease arrangements	21/12/2016	521.3
Norman Waterhouse	Manager Development Services	Land Management Agreement advice	21/12/2016	320.8
Norman Waterhouse	Manager Development Services	Planning matter	21/12/2016	523.6
Norman Waterhouse	Manager Development Services	Planning matter - litigation	21/12/2016	2538.4
Norman Waterhouse	Manager Property & Commercial	Permit/Hire advice	21/12/2016	822.9
Norman Waterhouse	Manager Development Services	Compliance matter	21/12/2016	61.6
Norman Waterhouse	Manager Development Services	Compliance matter	21/12/2016	92.4
Norman Waterhouse	Manager Development Services	Planning matter - major development	21/12/2016	401
Norman Waterhouse	Director Community Relations	General advice	21/12/2016	757.42
Norman Waterhouse	Manager Governance	Freedom of Information advice	21/12/2016	500.45
Norman Waterhouse	Manager Property and Commercial	Water Business matter	21/12/2016	441.1
Norman Waterhouse	Manager Property & Commercial	Water Business matter	21/12/2016	36.28
Norman Waterhouse	Manager Property & Commercial	Water Business matter	21/12/2016	761.9
Norman Waterhouse	Manager Property & Commercial	Commercial lease arrangements	21/12/2016	624
Norman Waterhouse	Director Community Relations	KAURNA matter	31/12/2016	739.13

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9.11 Council and Committee Reporting Schedule

This is a regular or standard report.

Manager: Desma Morris, Manager Governance

Report Author: Sue Hammond, Governance Officer

Contact Number: 8384 0747

Attachments: 1. Reporting Schedule (3 pages)

1. Purpose

This report provides an update on the reporting for upcoming Council meetings, Committee meetings and Elected member sessions.

2. Recommendations

That Council note the agenda report and Reporting Schedule (attachment 1 to the agenda report).

3. Background

This report is provided as per the following resolution of Council at its meeting of 21 March 2017:

That the item "Updated work Program" from the agenda of the Strategic Directions Committee be duplicated as a monthly agenda item for Council meetings.

Attachment 1

**City of Onkaparinga - Online Report Schedule
as at Monday, 10 April 2017**

Strategic Directions Committee meeting - 02/05/2017				
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF DW	STATUS
Kerbside green organics service update	Calder, Benjamin	CS		0
Open Space - Strategic Management Plan - interim update	Queisser, Andrew	CS		0
Trails and Cycling SMP Community Engagement Update	Queisser, Andrew	CS		0
Draft Animal Management Plan 2017-2022	Galdes, Laura	GO		0
Leasing policy and guiding principles	Reed, Karen	FA		0
Request by the River Heights Rise Landowners Group (Hackham) for an Externally Funded DPA	Jones, Craig	FA		2
Updated Work Program	Mrotek, Adam	FA		2
ARVEC meeting - 08/05/2017				
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF DW	STATUS
Hard Waste Service Review	Rose, Joshua	CS		0
ARVEC 2017 work plan	Gostlow, Michael	GO		0
Internal audit quarterly update	Gostlow, Michael	GO		0
Quarterly Performance Improvement Report	Heath, Philippa	GO		0
End of financial year reporting timetable	Carter, Kevin	FA		0
Long term financial plan and 2017/18 forecast economic indicators	Styler, Darren	FA		0
EM Session - ALDINGA LIBRARY - 09/05/2017				
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF DW	STATUS
1. Library Review - confidential workshop (likely to be 2 hours)	Cameron, Judith	OS		0
2. Commercial workshop	Harwood, Paul	FA		0
Special Council Meeting - Budget Review 3 and Budget - 16/05/2017				
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF DW	STATUS
Draft Budget 2017-18	Styler, Darren	FA		0
Quarterly Financial Update, 31 March 2017 including Budget Review 3	Eckermann, Diane	FA		0
Review of rating policy 2017-18 including initial rate modelling	Murrell, Joan	FA		0
Council meeting - 23/05/2017				
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF DW	STATUS
Engagement Framework continuous improvement review	Sutton, Dale	OS		2
ARVEC meeting minutes	Hammond, Susan	GO		0
DAP independent members appointment	Mitchell, Renee	GO		0
Draft Animal Management Plan 2017-2022	Galdes, Laura	GO		0
Mayor's Report	Wooldridge, Michelle	GO		0
Recognition of Service Awards	Ingram, Karen	GO		0
Strategic Directions Committee minutes	Hammond, Susan	GO		0
Updated work program	Hammond, Susan	GO		0
Draft Annual Business Plan 2017-18	Eckermann, Diane	FA		0
Mount Lofty Ranges World Heritage Bid Update	Bali Dogra, Divya	FA		1
Review of outdoor dining permit fees	Tanner, Phillip	FA		0

EM Session - 30/05/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Confidential procedures	Brunotte, Therese	GO			0
2. Car parking contribution scheme review - outcomes and recommendations	Hocking, Marianne	FA			0

Strategic Directions Committee meeting - 06/06/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
2017-18 Grants and Sponsorship Funding Recommendations	McIntyre, Janice	OS			0
Community Plan update (for endorsement)	Jellings, Daniel	OS			0
Christie Downs update	Manchip, Susan	FA	✓		0
Darlington (Ministerial) DPA - submission to state government	Hocking, Marianne	FA			0
Planning Reform Update & Planning Regions Options	Hocking, Marianne	FA			0
Updated Work Program	Mrotek, Adam	FA			0

Special Council Meeting - Representation Review - 13/06/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Public meeting - Community engagement for Annual Business Plan 2017-18	Eckermann, Diane	FA			0

EM Session - 13/06/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Events Service Review	Banyer, Kathryn	OS			0
Tentative - Public Meeting	Styler, Darren	FA			0

ARVEC meeting - 19/06/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Event Service Review	Banyer, Kathryn	OS			0
ARVEC 2017 work plan	Gostlow, Michael	GO			0
Cash handling internal audit report	Gostlow, Michael	GO			0
Delivery of immunisation services internal audit report	Gostlow, Michael	GO			0
Draft 2017/18 to 2019/20 Internal audit plan	Gostlow, Michael	GO			0
Risk management plan update	Brown, Kathryn	GO			0
2017 external audit audit interim letter	Carter, Kevin	FA			0
Draft Annual Business Plan	Styler, Darren	FA			0
Financial management report	Styler, Darren	FA			0
Implementation of external audit actions progress report	Carter, Kevin	FA			0

Council meeting - 20/06/2017

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
2017-18 Tier 2 Round 1 Funding Recommendations	McIntyre, Janice	OS			0
Library Service Review - CONFIDENTIAL	Cameron, Judith	OS			0
Mayor's Report	Wooldridge, Michelle	GO			0
Review of cessation of the European Wasp Nest service	Moore, Nicole	GO			0
Strategic Directions Committee minutes	Hammond, Susan	GO			0
Updated work program	Hammond, Susan	GO			0
Car Parking Contribution Scheme Review	Hocking, Marianne	FA			0
Costings for two additional parklets	Tanner, Phillip	FA			0
Proposed Trade and Investment Attraction Program	Matheson, Wade	FA			0

Review of council's mobile food trading guidelines	Tanner, Phillip	FA	0
Review of Permits and Licences	Tanner, Phillip	FA	0
Wearing Street Aquatics Precinct update	Ward, Martin	FA	0
Special Council Meeting 27/6/17 - tentative			
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF DW STATUS
Budget balancing	Styler, Darren	FA	0
Draft rating and rebate policies	Murrell, Joan	FA	0
Fees and charges	Sghendo, Sonia-Marie	FA	0

9.12 Public lighting commercial negotiations update - non confidential

This is a new proposal, concept or issue.

Manager: Britt Gowing, Manager Assets
Report Author: Salvador Jurado, Asset Planner
Ben Calder, Senior Strategic Planner
Contact Number: 8384 0735
Attachments: 1. LED Business Case – City of Onkaparinga (52 pages)
2. Graph comparison of the two tariffs over 20 years (1 page)

1. Purpose

This report presents an update on commercial negotiations with SA Power Networks (SAPN) for a bulk LED changeover of existing public lighting assets. It also seeks approval for staff to finalise negotiations and authorisation for the CEO to sign an agreement with SAPN for the installation of LED lighting. A separate confidential report on this agenda provides details of negotiation outcomes that are commercial in confidence.

2. Recommendations

- 1. That Council note the outcomes of commercial negotiations with SA Power Networks on the two tariff options for the upgrade of SA Power Networks owned street lights to LED.**
- 2. That Council approve staff to finalise negotiations and authorise the Chief Executive Officer to sign a contract agreement with SA Power Networks for the upgrade of our 16,419 (approximately) residential P street lights via the SA Power Networks LED tariff, whereby the capital cost of the changeover is funded by SA Power Networks and recouped from council via the annual lighting tariff, with estimated annual savings of at least \$630,000pa once fully implemented.**
- 3. That in view of the anticipated 2,700 tonne reduction in our annual greenhouse gas emissions to result from the change of our streetlights to LED, Council resolves to discontinue the purchase of a 100% GreenPower on above 160 kwh buildings and 20% GreenPower on below 160 kwh buildings at the expiry of our current electricity contracts on 31 December 2017 with anticipated savings of \$250,000 per annum.**

3. Background

In July 2016, SA Power Networks (SAPN), the energy distributor who manages the majority of public lighting on behalf of South Australian councils, released a number of new tariffs for LED lighting. LED lighting technology offers significant financial savings, by way of reduced energy usage, lower maintenance costs and improved lighting levels. The release of the tariffs by SAPN represents a major breakthrough for the local government sector as councils have been seeking cost effective, energy efficient public lighting options for almost two decades.

At its meeting on 17 January 2017 the Strategic Directions Committee considered a business case examining SAPN tariffs for LED lighting.

The Committee resolved (in part):

- 1. That the Strategic Directions Committee note the City of Onkaparinga's LED Street Lighting Bulk Replacement Business Case forming attachment 1 of the agenda report.*
- 2. That the Strategic Directions Committee note that staff will commence commercial negotiations with SA Power Networks based on both tariff options for the upgrade of 16,419 residential P category street lights currently owned and maintained by SA Power Networks and present a report to Council in April 2017 on the outcomes of these negotiations.*

The 17 January report also presented the Local Government Association's (LGA) Public Lighting Business Case. The matter was considered in confidence at the request of LGA. The confidentiality order on the agenda and minutes has now been revoked by the authority of the Chief Executive Officer, with the exception of the LGA's Business Case.

4. Financial Implications

For our approximately 16,419 SAPN owned and maintained residential (P category) street lights there are two tariff choices as to how the LED upgrade is funded. The two options are:

- SAPN LED tariff - where SAPN fund the LED changeover capital cost and recoup this, and fund end of life replacement over 20 years, via the annual tariff.
- PLC tariff - where council funds upgrade capital costs and is responsible for replacement of the LED light at the end of its life (post the manufacturer's warranty).

The business case (attachment 1) presented on 17 January 2017 to the Strategic Directions Committee examined these SAPN tariffs under a range of scenarios and identified a clear financial case for changeover. It has been updated to reflect our new contract electricity prices which commenced on 1 January 2017. The results are summarised below for the "likely" scenario and a one year implementation. A graph comparing the two tariffs over 20 years forms attachment 2.

	SAPN LED tariff	PLC tariff	LGA Proposal
Fund upgrade	SAPN	Council	LGA or Council
Ownership	SAPN	Council retains beneficial ownership	Council
Maintenance of Luminaire and supporting infrastructure	SAPN	SAPN	LGA/Council

	SAPN LED tariff	PLC tariff	LGA Proposal
Warranty management, replacement and repair	SAPN	SAPN	LGA/Council
Post warranty replacement	SAPN	Council	LGA/Council
End of life replacement (20 years)	SAPN No capital cost for council subject to continuing on tariff post 20 year mark	Council, as required	LGA/Council, as required
Capital investment required for changeover	SAPN	\$6.3 million (by council)	\$5-7 million dependant on LED luminaire capital and installation rate (by LGA entity or council)
Net Present Value of savings (20 years)	\$9,343,434	\$12,714,232	Information not available
Simple net annual savings (averaged over 20 years)	\$735,000	\$926,000 Does not include cost of finance (currently 3.75%pa) Includes funding for replacement at 20 years for comparison purposes with SAPN tariff	Information not available
Payback period Excluding capital cost of replacement at 20 years	Immediate	6 years	Information not available

	SAPN LED tariff	PLC tariff	LGA Proposal
Benefits	<ul style="list-style-type: none"> • No upfront capital required from council • SAPN could commence immediately, ie 2016-17 • Offers quickest mitigation for electricity price increases • Less risk for council - project management and luminaire failure • Can exit or transition to other tariff models in the future including transitioning to the LGA model if it is released 	<ul style="list-style-type: none"> • Highest net savings over 20 years • Can exit or transition other tariff models in the future. No capital cost to be paid out in the event of an exit from contract • Further benefits to council if LED lasts longer than 20 years • May provide more flexibility for future smart lighting applications • Could commence on 1/7/17 subject to funding • Manufacturer's warranty of up to 10 years available 	<p>Open up luminaire purchase and maintenance to the market</p> <p>Council retains ownership of the lighting assets and luminaire</p> <p>Smart City benefit</p> <p>Improved service levels</p>

	SAPN LED tariff	PLC tariff	LGA Proposal
Risks and disadvantages	<ul style="list-style-type: none"> • Lower Net Present Value savings than PLC over 20 years • Unpaid capital cost amounts to be paid out in event of exit from contract 	<ul style="list-style-type: none"> • Luminaire replacement (out of warranty) risk with council • The need for \$6.3 million capital investment will significantly reduce the available capacity of the Major Projects Fund based on current planning assumptions 	<p>Maintenance and replacement risk with council</p> <p>Risk around time frame to deliver the LGA proposal option. May be an opportunity lost to reduce energy cost</p> <p>LGA proposal are concepts at this stage and may never eventuate.</p>

Both tariffs present a very strong financial business case for us however the SAPN LED tariff is our preferred option for the following reasons:

- there is no need for a \$6.3 million capital investment outlay by council, which would consume almost all of available capacity of the Major Projects Fund
- a changeover to LED's can begin almost immediately with corresponding savings on our electricity usage
- it offers the lowest risk over the 20 year contract.

For the SAPN LED tariff anticipated saving in 2017-18 is \$430,000. This figure is based on SAPN's implementation commitments (discussed below) and assumes contract signing on 1 June 2017. In addition a further \$125,000 saving would be realised in 2017-18 should Council elect not to continue with GreenPower purchases beyond 31 December 2017 (refer to discussion in Risk and Opportunity Management below).

For subsequent years the anticipated saving from the SAPN LED tariff is \$630,000 per annum, with an additional saving of \$250,000 per annum if GreenPower purchases cease.

The above anticipated savings have been updated to take into account anticipated numbers of non-standard (or decorative) light fittings, likely around 15 per cent. In the absence of detailed asset information from SAPN the business case has assumed all our p category lights are standard fittings.

5. Service Alignment Results

LED street lighting bulk replacement (PR 4906) has previously been assessed as a high priority in the value and efficiency service review process.

6. Risk and Opportunity Management

Risk	
Identify	Mitigation
Council elects to exit or change tariffs sometime in the future once locked into a contract	The draft contractual agreement for the various SAPN tariffs includes clauses (and supporting methodology) to calculate exact exits costs when changing between tariffs or exiting to alternate model (LGA proposal). A legal review of these clauses and break cost provisions has been undertaken on the draft contract. We have also successfully negotiated a reduction in the administration fees that would apply in the case of contract exit or change of tariff.
Future tariff increases.	The LED tariff provides greater certainty about future tariff costs than current arrangements with the majority of tariff components being fixed (subject to annual CPI adjustment) for the term of the agreement.
Councils are unable to conduct future public lighting negotiations on a sector wide basis.	Legal advice has confirmed that entering into a LED tariff agreement with SAPN will not prevent councils from undertaking future public lighting negotiations on a collective or sector wide basis should they wish.
Opportunity cost of delaying LED changeover – our existing inefficient public lighting assets are costing almost \$27,000 per week in electricity charges.	Pursuing bulk LED changeover via one of the LED tariffs offered by SAPN offers the quickest means of reducing public lighting energy costs.
Community concerns about the change.	A community engagement plan will be developed to inform community of the social, economic and environmental benefits of the changeover. Generic information material is to be prepared by SAPN for use by councils. Joint protocols will also be developed between council and SAPN for the handling of community enquiries. Recent Victorian local government experience with LED changeover suggests community concerns are likely to be relatively low.

Opportunity	
Identify	Maximising the opportunity
Improved lighting outcomes.	LED lighting technology is expected to improve lighting levels and compliance with current

	Australian Standards. Detailed project planning will consider specific locations where lighting levels may warrant special treatment due to safety issues. This will be undertaken on a risk based approach. Of the 70 Victorian councils who have undertaken, or are currently undertaking lighting upgrades, only one council has decided to comply with the standard across their municipality.
Improved public lighting service levels.	SAPN have committed to developing service levels for public lighting customers and are undertaking improvements to their asset management systems to provide customers greater accessibility for transparency.
Cost effective reduction in greenhouse gas emissions (GHG).	<p>The full changeover of all 16,419 SAPN owned street lights will result in annual GHG saving of over 2,700 tonnes. Further opportunities may arise in future for the changeover of existing V class lighting in the city to LED technologies.</p> <p>As identified in the 17 January 2017 report, we are currently offsetting approximately 1,600 tonnes per annum of GHG emissions through the purchase of a percentage of Green Power in our electricity contracts (relating to buildings). The cost has increased significantly for 2017, with the inclusion of a number of water business assets in our over 160MW contract for the first time and will be approximately \$250,000 for the 2017 calendar year. This approach was endorsed by Council in April 2013 as a means of reducing our corporate emissions footprint until such time we had exploited our energy efficiency opportunities. On this basis, given the significant GHG savings this project will deliver, it is justifiable that we cease to purchase Green Power in future electricity contracts. These savings would be in addition to those discussed above for the various LED lighting tariff options.</p>

7. Additional information

Negotiation Outcomes with SAPN

In conjunction with the Cities of Charles Sturt and the City of Marion a legal review has been undertaken on SAPN's draft contractual agreements. Consultation has also occurred with the Mutual Liability Scheme and legal advice prepared for the LGA has also been reviewed. In response to the matters raised through this process, SAPN have provided us with clarifications and an updated draft agreement.

Direct negotiations on the SAPN LED tariff and the PLC tariff were undertaken between senior council and SAPN staff on the contract agreement and implementation and management of an LED changeover. The outcomes include:

- a commitment from SAPN to install 11,500 lights within 6 months of a contract being signed
- a joint commitment to work together to manage the logistics of the delivery of new lights during the roll out
- a reduction in the administration fee associated with changing or exiting a tariff at any stage from \$10 per light to \$5 per light and agreement in relation to the capital value to be paid out if exiting the SAPN LED tariff prior to the end of the 20 year contract term for any reason
- a commitment to improve asset data quality and accessibility, including updating lighting records quickly following LED replacement and forwarding to our electricity supplier to ensure timely reductions in our bills
- reaffirmation of SAPN's intent to develop specific service standards on public lighting, i.e. cleaning and lighting output checks
- a joint commitment to develop clear roles and responsibilities for the handling of enquiries and effective engagement with the community during the roll out
- commitment to accelerate approvals for decorative lighting to maximise the benefit of our rollout project and provide developers with greater options for energy efficient lighting designs.

A separate confidential report on this Agenda provides details of negotiation outcomes that are commercial in confidence.

While negotiations are continuing with SAPN, we believe that the revised SAPN contract will provide a commercially acceptable offer for council. Accordingly approval is sought for staff to finalise negotiations and authorisation for the CEO to sign a contract agreement of council's preferred choice of LED lighting tariff.

LGA public lighting business case update

At its meeting on 17 January 2017 the Strategic Directions Committee considered a business case prepared by the LGA examining ownership and management options for public lighting. The business case identified local government ownership of public lighting is their preferred option. A timeline for the implementation of the business case identified the aim of having new authority established, operational and managing all public lighting in the state by 1 January 2018. The roll out of LEDs across all 220,000 public lights in the state would then occur over four years from this date. We are supportive of the LGA's investigations into alternative ownership and maintenance models. However the proposed timeline appears very ambitious, particularly given recent interstate experience. Northern Territory street lighting assets will be transferred from NT Power and Water Corp to councils on 1 January 2018 also. However, this transfer has taken a number of years to negotiate, despite involving significantly less lights and councils than the likely South Australian situation and NT Power and Water being a government owned corporation (unlike SAPN).

The LGA's implementation timeframe already appears to have fallen behind schedule, with a number of critical milestones yet to be achieved namely:

- signing of an access agreement with SAPN in relation to SAPN owned public lighting infrastructure (identified to occur in February 2017 in the timeline)

- obtaining a commitment from the South Australian Government to introduce legislation to force SAPN to sell its public lighting assets to the local government sector (identified to occur in December 2016 in the timeline).

It is understood that the LGA are now looking at a staged approach to for the establishment of a public lighting business unit and will be focussing on the management of 33,000 street lights currently in public ownership and then transitioning those lights to LED in the first instance. The remaining public lighting assets are to transition once negotiations with SAPN on an infrastructure access agreement are finalised or legislative change occurs.

We are interested in exploring options with the LGA around the management of our council owned street lights. However these only comprise around 3% of total street lights within the city.

We believe that councils pursuing the various SAPN LED tariffs in the short term is complementary with LGA's investigations. The new SAPN tariffs can be implemented quickly and offer significant savings for councils. They include provisions that allow for exit and/or transition to the LGA model if and when needed in future.

LED changeover via the SAPN LED tariff provides a 'no regrets' opportunity. The savings that will result from LED changeover outweigh the contract break costs should we decide to move to a new LGA public lighting entity at some point in future.

The table below illustrates that even for the most optimistic operational start date of a new LGA entity (1 January 2018 as per the LGA's December 2016 timeframe) there are significant savings from commencing LED changeover now. These savings increase if the start date for the LGA entity is delayed.

Possible date a new LGA lighting entity assumes management of SAPN owned lighting	Net saving to council by entering into SAPN LED tariff on 1 June 2017 (includes SAPN contract break cost)
1 January 2018	\$285,000
1 July 2018	\$600,000
1 July 2019	\$1.25 million
1 July 2020	\$1.86 million

The above figures assume that the new LGA entity is able to achieve the same LED installation timeframes as SAPN.

Other council updates

A number of councils are pursuing LED changeover for all or a majority of SAPN owned lights in their area via the tariffs offered including:

- the City of Marion has approved installation of 10,000 LED lights over 3 years via the PLC tariff commencing in 2017-18
- the City of Playford has entered into a contract with SAPN for the installation of 10,000 lights on the SAPN LED tariff which commenced in February and due to be completed by September 2017

- the City of Port Augusta and Kingston District Council have both entered into agreement with SAPN with LED installation due for completion by June 2017
- the Mount Barker District Council and the Rural City of Murray Bridge have both signed SAPN contracts to change over all lights to LEDs.

Next steps

Following direction from council, staff will finalise commercial negotiations and execute agreements with SAPN in relation to the preferred tariff option chosen by Council. It is expected that implementation will commence quickly following contract signing. Regular updates will be provided to elected members via Weekly News and other means.



**LED Street Lighting Bulk
Replacement Program**
Business Case – November 2016





Onkaparinga LED Street Lighting Bulk Replacement Program November 2016

Prepared for
City of Onkaparinga

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About Ironbark Sustainability

Ironbark Sustainability is a specialist local government consultancy that works with councils around Australia by assisting them to reduce energy and water usage through sustainable asset and data management and on-the-ground implementation. Ironbark has been operating since 2004 and brings together decades of technical and financial analysis, maintenance and implementation experience in the areas of energy & water auditing, and public lighting technologies and management.

Ironbark provides public lighting support nationally including technology advice, technology approvals, business cases and project management. Ironbark delivers strategic and specific advice and support for the establishment of effective environmental management systems for government and business clients. We pride ourselves on supporting our clients to manage their operations more sustainably.

Our Mission

Ironbark's mission is to facilitate progressive sustainability outcomes through practical and realistic support for councils and their communities.



Onkaparinga LED Street Lighting Bulk Replacement Program November 2016

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Onkaparinga LED Street Lighting Bulk Replacement Program November 2016

Glossary

Term	Definition
AER	Australian Energy Regulator. Responsible for regulating pricing for electricity in the National Electricity Market (exc. WA and NT), including street lighting
AS/NZS 1158	Australian and New Zealand standards for lighting for roads and public spaces.
Category P	Pedestrian Category Roads
Category V	Vehicle Category Roads
CEFC	Clean Energy Finance Corporation (formally Low Carbon Australia)
CFL	Compact Fluorescent Lamp
CLER	Customer Lighting Equipment Rate (tariff)
COAG	Council Of Australian Governments
Colour temperature	The measurement of light colour expressed in Kelvin (°K). The lower the Kelvin rating the "warmer" or more yellow the light is. The higher the Kelvin rating the "cooler" or more blue the light is.
Control gear	An internal component of a street light that ignites the lamp and/or provides a regular flow of electric current to the lamp
CRI	Colour Rendering Index
DNSP	Distribution Network Service Provider, also known as Energy Distribution Business (EDB) also known as distributors.
ERF	Emissions Reduction Fund
GHG	Greenhouse Gas
HPS	High Pressure Sodium lamp
Lamp	The light bulb in a luminaire
LED	Light emitting diode
LGA SA	Local Government Association South Australia
Luminaire	The lamp, fitting and control gear of the light
MH	Metal Halide
MV	Mercury Vapour lamp
PE Cell	Photoelectric Cell. Common switching mechanism for street lighting that turns lights on at dusk when ambient light levels drop below a set point. Vice-versa for dawn.
PLC	Public Lighting Customer Funded (tariff)
SA	South Australia
SAPN	SA Power Networks
SLUoS	Street Lighting Use of System (tariff)
Spacing	Spacing refers to the distance between two road lights
Street Lighting	Street lighting found in residential streets and main roads
T5	Efficient lineal fluorescent lamp
TFI	Transferred Infrastructure (tariff)
UV	Ultraviolet (light)
WDV	Written Down Value



Onkaparinga LED Street Lighting Bulk Replacement Program November 2016

I Summary

The City of Onkaparinga (herewith Council) has engaged Ironbark Sustainability to develop a street lighting bulk change business case for all of its residential street lighting. This business case considers a replacement of existing lights with new LED technology.

Council has a total of 20,253 street lights, of which the 16,986 residential (P-category) lights are considered in this report. The remaining 3,537 lights are major road lights, flood lights or “long pipes” and are not considered here. The vast majority of lights are managed by SA Power Networks (SAPN).

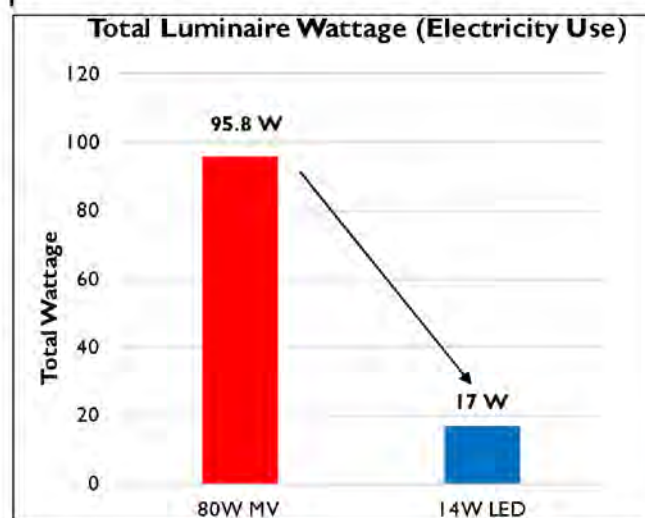
Of the lights considered here, around 3% (567 lights) are owned by Council and incur a CLER tariff from SAPN. This tariff covers warranty management and basic maintenance of the luminaire (for example cleaning), however Council is responsible for maintenance of the supporting infrastructure (for example poles and brackets) and the replacement costs. The remaining 16,498 lights are SLUoS lights, meaning that Council pays a service charge to SAPN to maintain the light and pole over its life as well as replace the luminaire upon failure.

To facilitate the analysis, we have assumed that all lights are standard rather than decorative. Decorative fittings are more expensive to replace, but we expect the majority of lights to be standard.

Of the 100 (approx.) councils in Australia that have undertaken a street lighting “bulk changeover”, this has been the standard approach.

The new LED streetlights will reduce energy usage by up to 82%, compared to the existing 80 Watt Mercury Vapour streetlights which make up 63% of Council's residential street light stock. Put another way, the 80W mercury vapour street lights use 5.6 times the electricity of LED alternatives.

Figure 1: Comparison of 80W MV and 14W LED



In addition to offering lower costs, energy consumption and greenhouse emissions, the new lights provide better lighting outcomes for the community, including:

- Greater uniformity of light across and along the street,
- Better colour rendering and visibility.



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- Less depreciation of the light output over time, and
- Lower glare.

The choice between these technologies as well as the method of procurement is left to the discretion of Council. Council has indicated that only LED technology should be considered in this business case (as opposed to, for example, fluorescent technology), but that all existing residential street lights (Mercury Vapour, Fluorescent, High and Low Pressure Sodium) should be considered for replacement.

In total, the projects considered in this analysis are expected to cost up to \$7.3 million upfront. Net lifetime cost savings (after project costs are removed) are projected to be up to \$30.7 million¹.

The analysis undertaken by Ironbark demonstrates that there is clear financial business case for an LED street lighting changeover. The project will have a positive Net Present Value under a range of scenarios and be cash-flow positive within 4 to 9 years. The transition to the new "PLC LED tariff" offers the best value to Council from a financial point of view.

Ironbark recommends that Council:

- Seek internal funding or external financing to change all residential (P category) street lights to LED under the PLC tariff arrange
- Engage with SAPN to ensure that any contractual agreement in moving from SLUoS to PLC LED includes clauses that clearly allow for Council to transition from PLC to a "council-owned and operated" tariff arrangement if there is a negotiated outcome between SAPN and the LGA or if the State Government legislates to force SAPN to sell the assets to councils.
- Engage with SAPN to confirm a Service Level Agreement with councils
- Ensure that all approved LEDs are fitted with smart lighting ready "7-Pin NEMA bases".

The following table summarises the scenarios (subject to different economic outlooks²) addressed in this analysis, using a 3-year implementation period. Using a 1-year implementation period slightly increases the greenhouse and cost savings.

Table 1: Scenario summary, 3-year implementation period

SLUoS lights to PLC LED	Worst-Case	Likely	Best-Case
Number of lights changed	16,419	16,419	16,419
Changeover costs (simple)	-\$7,105,082	-\$6,066,706	-\$4,434,972
Estimated out of warranty repairs simple price, 20 years)	-\$4,028,349	-\$1,591,466	-\$682,760
SAPN tariff cost savings/loss simple prices, 20 years)	\$9,591,015	\$11,510,532	\$13,868,993
Electricity cost savings (simple prices, 20 years)	\$16,495,116	\$18,508,758	\$21,081,220
Overall net simple savings	\$14,952,700	\$22,361,119	\$29,832,481
Net Present Value of savings ³	\$7,631,744	\$12,082,143	\$16,721,164

¹ Depending on preferred tariff.

² "Best case", "Likely" and "Worst case".

³ Net Present Value calculates the full savings of the project over its life, discounting (or reducing) the value of savings in later years. This is because savings (i.e., cash) today is generally considered more



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Year at which cash flow is positive	8	7	4
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	55,573	55,573	55,573
Average Greenhouse savings pa (t CO ₂ -e)	2,779	2,779	2,779

SLUoS lights to TFI LED	Worst-Case	Likely	Best-Case
Number of lights changed	16,419	16,419	16,419
Changeover costs (simple)	-\$7,105,082	-\$6,066,706	-\$4,434,972
Estimated out of warranty repairs simple price, 20 years)	\$0	\$0	\$0
SAPN tariff cost savings/loss simple prices, 20 years)	\$4,115,470	\$4,959,470	\$5,997,089
Electricity cost savings (simple prices, 20 years)	\$16,495,116	\$18,508,758	\$21,081,220
Overall net simple savings	\$13,505,505	\$17,401,522	\$22,643,337
Net Present Value of savings	\$6,386,774	\$8,893,734	\$12,347,250
Year at which cash flow is positive	8	7	5
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	55,573	55,573	55,573
Average Greenhouse savings pa (t CO ₂ -e)	2,779	2,779	2,779

SLUoS lights to SAPN LED	Worst-Case	Likely	Best-Case
Number of lights changed	16,419	16,419	16,419
Changeover costs (simple)	\$0	\$0	\$0
Estimated out of warranty repairs simple price, 20 years)	\$0	\$0	\$0
SAPN tariff cost savings/loss simple prices, 20 years)	-\$3,745,847	-\$4,445,985	-\$5,304,716
Electricity cost savings (simple prices, 20 years)	\$16,495,116	\$18,508,758	\$21,081,220
Overall net simple savings	\$12,749,269	\$14,062,774	\$15,776,504
Net Present Value of savings	\$8,033,811	\$8,736,796	\$9,661,175
Year at which cash flow is positive	0	0	0
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	55,573	55,573	55,573
Average Greenhouse savings pa (t CO ₂ -e)	2,779	2,779	2,779

CLER lights only	Worst-Case	Likely	Best-Case
Number of lights changed	567	567	567

valuable than savings collected in later years. Savings further into the future are also less valuable because inflation erodes buying power.



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Changeover costs (simple)	-\$243,429	-\$207,864	-\$151,977
Estimated out of warranty repairs simple price, 20 years)	-\$128,578	-\$49,034	-\$20,846
SAPN tariff cost savings/loss simple prices, 20 years)	\$256,631	\$307,681	\$370,385
Electricity cost savings (simple prices, 20 years)	\$538,763	\$606,074	\$692,064
Overall net simple savings	\$423,387	\$656,855	\$889,626
Net Present Value of savings	\$204,417	\$345,001	\$490,984
Year at which cash flow is positive	9	6	6
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	1,819	1,819	1,819
Average Greenhouse savings pa (t CO ₂ -e)	91	91	91

2 Background to Council's Street Lighting Assets

Council has 16,986 streetlights in Category P (residential) streets, of which 63% are 80W Mercury Vapour lights. The majority of lights are "SLUoS" lights, meaning that SAPN owns and manages the lights on behalf of Council.

The following table provides a summary of the lights that Council has control over. Note that the light category has been assigned using the definitions provided in SAPN's tariff list for 2016-17. This business case considers only the P-category lights (i.e. residential street lights) as these can readily be replaced by 14W LED lights.

Table 2: Streetlight lamp numbers found in Council's project

Current Tariff	Light type	Wattage	Category of lights	Number of lights	%
CLER	Fluoro	2x20	P	9	0.04%
CLER	Fluoro	42	P	1	0.00%
CLER	Fluoro	4x40	P	3	0.01%
CLER	MV	50	P	292	1.42%
CLER	MV	80	P	194	0.95%
CLER	Sodium	18	P	8	0.04%
CLER	Sodium	26	P	14	0.07%
CLER	Sodium	50	P	46	0.22%
SLUoS	LED	LED	P	79	0.38%
SLUoS	Fluoro	40	P	2	0.01%
SLUoS	Fluoro	42	P	1382	6.73%
SLUoS	MV	50	P	256	1.25%
SLUoS	MV	80	P	10553	51.42%
SLUoS	Sodium	18	P	2216	10.80%
SLUoS	Sodium	26	P	881	4.29%
SLUoS	Sodium	50	P	1129	5.50%
CLER	MV	250	V	3	0.01%
CLER	Sodium	100	V	6	0.03%
CLER	Sodium	135	V	7	0.03%



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CLER	Sodium	150	V	28	0.14%
CLER	Sodium	250	V	17	0.08%
CLER	Sodium	55	V	4	0.02%
CLER	Sodium	70	V	52	0.25%
CLER	Sodium	90	V	34	0.17%
SLUoS	LED	LED	V	1	0.00%
SLUoS	MV	125	V	4	0.02%
SLUoS	MV	250	V	2	0.01%
SLUoS	MV	400	V	11	0.05%
SLUoS	Sodium	100	V	1425	6.94%
SLUoS	Sodium	135	V	11	0.05%
SLUoS	Sodium	150	V	897	4.37%
SLUoS	Sodium	250	V	139	0.68%
SLUoS	Sodium	55	V	129	0.63%
SLUoS	Sodium	90	V	242	1.18%
SLUoS	MV	1000	Flood Lights	9	0.04%
SLUoS	MV	400	Flood Lights	29	0.14%
SLUoS	Sodium	360	Flood Lights	23	0.11%
SLUoS	Long Pipe	NA	Other	385	1.88%
Total				20,523	100.00%


2.1 Mercury Vapour Technology

High Intensity Discharge (HID) street lighting makes up the majority of the current street lighting inventory for councils across Australia, including Onkaparinga. There are three common varieties of HID lamps: High Pressure Sodium (HPS), Metal Halide (MH) and Mercury Vapour (MV). Of these, MV is the most inefficient and the most prevalent.

The most common MV light is the 80-Watt Mercury Vapour street light (80W MV) designed for residential roads. 80W MV lights are the current "standard" light for residential street lighting. In Australia, they number in the hundreds of thousands.


The "B2224" is the most common 80W MV in Australia, having been the category P light of choice for around two decades. It is expected that the B2224 make up in excess of 90% of all 80W MV streetlights. Most B2224 currently in operation will be nearing or beyond their typical life-span of 20 years.

Table 3: Mercury Vapour: B2224 Specifications

Manufacturer	Product	Lamp	System	Colour Temp	Life Span	Image
Sylvania Lighting Australia	B2224	80W	95.8W	4000K	20 Yrs	

By the late 1990s the Suburban replaced the B2224 for new installations. Better light distribution and spacing was achieved. The Suburban is more frequently found in underground powered areas.

Table 4: Mercury Vapour: Suburban Specifications


Manufacturer	Product	Lamp	System	Colour Temp	Life Span	Image
Sylvania Lighting Australia	Suburban	80W	95.8W	4000K	20 Yrs	

2.2 Energy Efficient Technologies - Luminaires

Standard luminaire replacement options are limited to a select range of approved technologies. This is due to the combined effects of limited competition, stringent Australian Standards and meticulous approvals processes by asset owners (e.g., SAPN). Alternate luminaires are added periodically to the approved lists.

The following table provides an overview of the current "standard" LED energy efficient replacement option provided by SAPN for residential street lights of the type considered here.

Table 5: LED Specifications

Manufacturer	Product	Lamp	System	Colour Temp	Life Span	Image
Sylvania Lighting Australia	StreetLED	25W 18W 14W	29W 21.9W 17W	4000K	20 Yrs	

This business has been prepared assuming that the 14 W StreetLED will be used on residential streets, as this currently presents the best energy savings opportunities.

2.3 Technology Comparisons: Lumens, Colour and Colour Temperature

The table below provides a comparison of some of the key general technical characteristics of the above lighting technologies (MV and LED) as well as other common technologies that exist in Onkaparinga such as sodium and fluorescent lights.

Table 6: Technical comparison of different light types



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Tech. Type	Light Colour	CCT (°K)	Typical Wattage (W)	Colour Rendering Index (CRI)	Lamp life (yrs)*	Lamp Life Efficacy (Lumens/Watt)	Cost ⁺	Maintenance
Low Pressure Sodium	Amber	1800	18 – 140	0	2	80 – 180	Low	Poor to good
LED	Warm white to cool white	2000 - 6000	Up to 400	up to 95	10 to 20	60 - 150	High	Good to excellent
High Pressure Sodium	Yellow	2000 - 2700	50 - 1500	25	4 to 8	90 - 130	Low	Poor to good
T5 fluorescent	Warm white to cool white	2700 - 6200	8 - 100	70 - 90	4-12	60 - 100	Low	Average to Good
CFL	Warm white to cool white	2700 - 6200	5 to 200	85	1.4 - 2.3	50 - 72	Low	Poor to Average
Mercury Vapour	White	3,500 - 4,000	50 - 1000	60	3 to 4	36 - 58	Low	Poor to Average

* Lamp life quoted is time taken to reach 70% of initial lamp/luminaire output, not failure.

⁺ Capital cost only

With reference to [Table 6](#) the following comments are made concerning what parameters may be considered "ideal" or "preferred":

- **Light colour** - Light colour is directly related to CCT (correlated colour temperature), and is sometimes used as a descriptive term more easily understood by the general public.
- **Correlated colour temperature (CCT)** - While the Australian Standard for street lighting (SA SNZ TS 1159.6:2015) does not specify CCTs for the different technology types available, it does note concerns regarding the impacts of blue-rich spectral content from LED (SSL) luminaires and therefore recommends the use of "intermediate" CCTs, stating that 4000K is "preferred" for LED street lights. LEDs above 4000K produce more blue light which is generally seen as undesirable in the night-time environment, while LEDs below 4000K will produce light with a "warmer" tone but are less efficient in terms of light output per unit of energy consumed.
- **Colour rendering index (CRI)** - SA SNZ TS 1158.6:2015 does not specify a minimum CRI for all technology types, but does specify a minimum of 70 for LED (SSL) luminaires. As per the comments regarding colour rendering in the table below and in Section [01](#)



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- **Social, Environmental and Health Implications** below, a higher CRI is generally considered better in terms of safety.

For the sake of further comparison, **Table 7** below details the key advantages and disadvantages of the different lighting technologies in terms of some of the safety and sustainability characteristics discussed in **Table 6** above.

Table 7: Commentary on different light types

Technology	Common Use	Advantages and disadvantages
LED	Most common technology for new lighting. Will comprise majority of installed lights over the next 10 years.	<p>Advantages: Long life and increasingly good quality means it is being used for low wattage light replacements. Over time the ability to compete with higher wattages (e.g. over 1000W) is being delivered. Does not contain lead or mercury, and does not emit UV radiation. Directional light.</p> <p>Disadvantages: Relatively higher initial costs</p>
High Pressure Sodium	Very common throughout the world.	<p>Advantages: More affordable than LED.</p> <p>Disadvantages: Low CRI with yellow lights means it is less effective at reducing accidents than white light. Has been the most energy efficient light for the past 20 years but now replaced by LED. Contains mercury and lead.</p>
Mercury Vapour	Very common up until 1990's. Banned in many jurisdictions.	<p>Advantages: Affordable. Low failure rate.</p> <p>Disadvantages: Very energy inefficient, UV radiation and contains mercury. Banned in many jurisdictions due to mercury and inefficiency.</p>
Low Pressure Sodium	Common in some jurisdictions	<p>Advantages: Highly energy efficient.</p> <p>Disadvantages: Very low CRI, yellow light means generally not recommended for streets. Contains mercury and lead.</p>
Compact fluorescent (CFL)	Common for low lighting levels	<p>Advantages: Affordable and more energy efficient than MV.</p> <p>Disadvantages: Low life / burnout, dimmer in cold weather (failure to start), contains mercury.</p>
T5 fluorescent	Common in some areas of Australia, India and Africa	<p>Advantages: Affordable and more energy efficient than MV.</p> <p>Disadvantages: UV radiation, contain mercury, diffused non-directional light</p>



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The last few decades have seen rapid changes in street lighting from a technology point of view, especially with the improvements in efficacy that can be found in LED technology. The level of improvement is moving rapidly, often leaving cities, municipalities and jurisdictions a few steps behind in terms of changing regulations and planning for projects.

Nevertheless, the financial, social and environmental benefits that can be realised with energy efficient lighting has seen projects funded and implemented throughout the world achieving substantial cost savings and co-benefits. The energy and maintenance savings alone can often result in projects becoming cash-flow positive in 5-7 years.



2.4 Unmetered Load: Guaranteed Energy Savings

When considering that as much as 82% in energy savings can be realised through installation of the 14W LED, the 80W MVs are the obvious target for replacement. Put another way, the 80W mercury vapour street lights use 5.6 times the electricity of LED alternatives. This is because the "system wattage" (also known as "total wattage") of the old mercury vapour lights is 95.8W and the "system wattage" of the new LEDs is 17W.

The vast majority of Council's existing lights are standard 80W Mercury Vapour technology and are un-metered. So the procedure for determining the energy consumption of the existing inefficient lights (and indeed new efficient LEDs) is specified in Parts A and B of the *National Electricity Market (NEM) Metrology Procedures*. This means that the electricity use of the old and new technology – and the energy efficiency savings – are known in advance and guaranteed.

Street lighting is an "unmetered load" and energy usage is managed by the Australian Energy Market Operator (AEMO). The methodology for the calculation of energy volumes for such unmetered supplies is set out in the National Energy Market (NEM) Metrology Procedures, which are managed by the Australian Energy Market Operator (AEMO). The methodology relies upon knowledge of the energy consumption of each type of approved load at an unmetered connection point. The values for assumed energy consumption are obtained from power consumption tests.

The outcomes of these tests are agreed upon by AEMO, *Registered Participants* and other, relevant parties. The results are then presented and published in load tables managed by AEMO which are updated whenever a new unmetered device comes into use. It is from these load tables that retailers and SAPN are able to calculate energy use from unmetered supplies. This is undertaken by maintaining an inventory of bulbs for each council so that costs can be appropriately allocated.

3 SAPN LED Tariffs

There are 5 new LED tariffs that were released by SAPN in July 2016. Throughout July to November 2016, Ironbark has been liaising with SAPN to further understand the implications of each of the tariffs and the components of street lighting operation, maintenance and replacement that they cover. The table below summarises the key components of each tariff.

Figure 2: Existing and new SAPN tariffs



3.1 Relative Levels of Service for PLC, TFI and SAPN Tariffs

The table below summarises the level of service provided by SAPN for each of the tariffs. For all tariffs, SAPN will operate, maintain, and repair the luminaire, and repair and/or replace supporting infrastructure. Luminaire performance will be no less than applicable Standards require and the cost of any service levels higher than those set out would be agreed and recovered separately.

Table 8: Levels of service for each of the new LED Tariffs (PLC, TFI and SAPN LED).

Tariff	Level of Service
PLC	<ul style="list-style-type: none"> Operation, which includes: <ul style="list-style-type: none"> Asset, outage and customer management systems and administration. Regulatory compliance. Asset and maintenance performance reporting to the Customer



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	<ul style="list-style-type: none"> ○ Warranty management as required. • Cleaning, testing and inspection at appropriate intervals. • Repair and replacement of luminaire components as relevant.
TFI	<ul style="list-style-type: none"> • Operation, which includes: <ul style="list-style-type: none"> ○ Asset, outage and customer management systems and administration. ○ Regulatory compliance. ○ Asset and maintenance performance reporting to the Customer. ○ Warranty management as required. • Cleaning, testing and inspection at appropriate intervals. • Repair and replacement of luminaire components as relevant. • Luminaire replacements due to vandalism, third party damage or post warranty period comprehensive failure.
SAPN LED	<ul style="list-style-type: none"> • The supply and installation of the new luminaire to a standard specification. • Operation, which includes: <ul style="list-style-type: none"> ○ Asset, outage and customer management systems and administration. ○ Regulatory compliance. ○ Asset and maintenance performance reporting to the Customer. ○ Warranty management as required. • Cleaning, testing and inspection at appropriate intervals. • Repair and replacement of luminaire components as relevant. • Luminaire replacements due to vandalism, third party damage or post warranty period comprehensive failure.

3.2 Transitioning to New SAPN LED Tariffs

If a light is currently on an EO or CLER tariff, then it can be transferred to an EO LED or CLER LED tariff. However, if a light is currently on a SLUoS tariff then it can only be transferred to the PLC, TFI or SAPN LED tariffs. This is important context for the purposes of this business case because the majority (97%) of Council's residential street lights are owned by SAPN and currently charged at the SLUoS tariff.

For Council to be able to transfer from SLUoS to EO LED or CLER LED, SAPN would have to agree to sell the non-luminaire components of the existing street lighting assets (the parts **other than** the luminaire including items such as the mounting brackets, poles, supply cables and control equipment) to Council. SAPN have indicated that do not wish to sell these assets so existing SLUoS lights can only be transferred to PLC, TFI or SAPN LED under current available options.

SAPN have prepared draft "transition principles" to move within the new LED tariffs. These have not been publicly released or finalised and if Council is prepared to undertake a bulk changeover (via the PLC, TFI or SAPN LED tariffs) then all due diligence around transition terms should be undertaken.



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Given the restrictions around existing and new tariffs, it is logical to separate Council's SLUoS lights from CLER lights for the purpose of our analysis. The table below summarises the differences between the PLC, TFI or SAPN LED tariffs, applicable to SLUoS lights¹.

Table 9: New LED Tariffs (PLC, TFI and SAPN LED), indicating whether Council or SAPN is responsible for different components

Tariff	PLC	TFI	SAPN LED
Price (2016-17)	\$42.70	\$56.70	\$76.80
Fund upgrade	Council	Council	SAPN
Ownership	Council retains beneficial ownership	SAPN (transferred)	Ownership with SAPN
Maintenance of luminaire and supporting infrastructure	SAPN	SAPN	SAPN
Warranty Management, Replacement and Repair	SAPN	SAPN	SAPN
Post-Warranty Replacement	Council	SAPN	SAPN
At nominal end of life (approx. 20 years)	Luminaire replacement and cost at Council's discretion	Luminaire replacement (unless earlier fail) by SAPN	Luminaire replacement (unless earlier fail) by SAPN

3.3 Two Critical Distinctions

There are two critical distinctions within the new tariffs that are reflected in the prices. These are around **funding the upfront capital for the upgrade** and **funding the replacement of the new LED**:

- For the **SAPN LED**, SAPN fund the upgrade (e.g., the new LED to be installed) and any replacements, whether that's before the end of the nominal life of the LED (e.g., through failures) or after 20 years when it is (nominally) time for a replacement. In other words, Council are paying a premium for SAPN to cover the up-front capital of the new LED today and for SAPN to cover the replacement of the new LED into the future.
- Moving down to the **TFI**, the key difference is that Council funds the upgrade (e.g., the new LED to be installed). This is why it is cheaper. SAPN will still cover the replacement of the new LED into the future.
- Onto the **PLC**, Council funds the upgrade (e.g., the new LED to be installed) and also funds the replacement of the new LED into the future.

¹ The remaining 3% of Council's residential street lights are on Council infrastructure and currently charged the CLER tariff. These lights can be upgraded to CLER LED or EO LED. Note that Council does not currently have any EO lights.



3.4 Failure Rates of the New LED

To determine whether or not PLC offers better value when compared to TFI or SAPN comes down to a comparison of the risks and costs of:

1. Council funding the up-front; and
2. Council funding the replacements

Analysis of funding the up-front capital is straight-forward enough because the input value (the cost of the new light and the installation cost) is relatively easy to determine.

However, the second assumption is more challenging, and requires an understanding of the potential failure rates of the new LED as well as Council options at the end of the life of the LED (i.e., up to 20 years). To determine potential failure rates, Ironbark has sought information directly from manufactures as well as empirical data on failure rates from councils and DNSPs in other jurisdictions where StreetLEDs have been installed for up to four years. Ironbark have used the following failure rate estimates for different scenarios in our analysis:

Variable	Best-case scenario	Likely Scenario	Worst-case scenario
Failure rate for first 15 years	0.3%	0.5%	1.5%
Failure rate 15+ years	3%	5%	12%

It is worth noting that the "best-case" scenario still provides for a level of failures that is relatively conservative. For example, data from one DNSP in Victoria has demonstrated that failure rates for around 60,000 LEDs have been less than 0.1% in the first three years. Nevertheless, because of uncertainty around the validity of this data Ironbark have applied a more conservative estimate for "best-case" scenario based on manufacturers and other independent data (0.3% for the first 15 years and 3% after 15 years).

Ironbark's modelling also demonstrates that SAPN have made conservative assumptions for the failure rates and replacement costs for the SAPN LED tariff which in turn shows that the PLC tariff would provide a better financial outcome for Council.

3.5 Replacement Post-Warranty

The TFI and SAPN LED tariffs cover replacement for post-warranty failures and also replacement at the nominal end of the life of the lights (20 years). For TFI and SAPN LED, SAPN have indicated that at the end of the life (in 20 years), Council will have the option of keeping the existing light up (depending on its condition) or having the light replaced, remembering that the cost of this replacement has been funded through the tariff over 20 years.

There is a high degree of uncertainty as to the types of technology that will be available in 20 years' time (i.e. in 2036), let alone the nature and structure of DNSPs than manage the street lighting networks. Disruptive technology such as solar, electric vehicles and battery storage are presenting challenges to DNSPs throughout the world as distributed generation of electricity and "smart grid" technology impacts on the structure of incumbent network operators and energy markets.



Street lighting sits within this broader context so predictions about the provision of public lighting and lighting technology in 2036 are clearly fraught and uncertain.

Given this uncertainty, the TFI and SAPN tariffs are less appealing because they essentially involve Council starting to fund the 2036 replacement through the relevant tariffs from the moment they are installed. PLC has no provision for a replacement in 2036 so Council has more freedom to keep its options open.

Finally, it is worth noting that although the TFI and SAPN LED tariffs cover Council for replacement post-warranty period, they do not completely insulate Council from the financial costs of potentially high failure rates. Although these costs would initially be borne by SAPN, they would be reflected in the TFI and SAPN LED tariffs in subsequent years so eventually borne by Council.

3.6 Transitioning to Council-Owned and Operated Lights

For over a decade, many councils around Australia have sought to retain ownership of new LED street lighting assets. As mentioned above, for Council to be able to transfer from SLUoS to EO LED or CLER LED, SAPN would have to agree to sell the non-luminaire components of the existing street lighting assets (the parts **other than** the luminaire including items such as the mounting brackets, poles, supply cables and control equipment) to Council. Council cannot do this without an agreement from SAPN for a transfer.

Over the last decade, the LGA has been working hard to advocate for more council control over street lighting assets and the ability for councils to own and operate the new LEDs. However as mentioned earlier, SAPN have indicated that do not wish to sell their assets so at the moment Onkaparinga cannot own and operate the existing SLUoS lights.

This situation could change if Council (or multiple councils or the LGA SA) were to negotiate a transfer of these assets from SAPN to Council(s) or a Facilities Access Agreement (FAA) which would allow Council (or a third party) to own, operate and maintain the luminaire with SAPN to continue to own, operate and maintain the non-luminaire street lighting assets (bracket, wires, poles). Alternatively, the State Government could legislate to force SAPN to sell the assets to Council. Unless one of these scenarios occurs, Council's only option for SLUoS lights is to move to PLC, TFI or SAPN LED.

While it is unknown whether either of these scenarios will occur – at least in the short-term – SAPN indicated to Ironbark in late July 2016 that any councils moving from SLUoS to PLC, TFI



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or SAPN LED in the short-term they **would** be able to transfer to EO LED or CLER LED in future if there were legislative changes or successful negotiations regarding asset ownership.

In practice this would include a clause in any contract to the effect that "if the situation changes in the future and councils are able retain ownership of former-SLUoS lights, then any councils paying PLC, TFI or SAPN LED tariffs will be able to exit from these tariffs and move to EO LED or CLER LED". Council would want to ensure that this has been stipulated in the draft contractual documentation provided by SAPN in October 2016, including "exit" clauses.

This would also involve councils paying out the residual value of the assets, most likely a value "smeared" evenly across the state. This potential value is also the subject of dispute with claims that SAPN has been over-charging councils over the last decade.



4 Bulk Change Business Case

The business case models costs and savings for residential street lighting energy efficiency projects comparing:

1. Changing residential street lights to the 14W StreetLED.
2. Different scenarios modelling the cost of replacing all lights with LED technology, including best-case, likely and worst-case models around energy and maintenance price rises.
3. Likely scenarios separating out the cost of changing just the mercury vapour
4. Cash flow graphs for all scenarios.

Please note all figures are estimates based on the information provided in Appendix I. These figures should be reviewed during any procurement process undertaken to implement the program in order to confirm outcomes. Many variables model conditions over a 20-year period and do not model actual outcomes but are the best estimates of the range of outcomes that could occur over that time period.

What is clear is that the project will have a positive Net Present Value and be cash-flow positive within 4-9 years, even under "worst case" models. Under all models the "SLUoS to PLC" scenario offers the best value to Council from a financial point of view.

4.1 LED Implementation Outcomes

4.1.1 Scenarios

The four options referred to as *scenarios* are:

1. Change all residential street lights to LED, likely model.
 - a. Change CLER to CLER LED
 - b. Change SLUoS to PLC LED tariff.
 - c. Change SLUoS to TFI LED tariff.
 - d. Change SLUoS to SAPN LED tariff.
2. Change all residential street lights to LED, worst-case model.
 - a. Change CLER to CLER LED
 - b. Change SLUoS to PLC LED tariff.
 - c. Change SLUoS to TFI LED tariff.
 - d. Change SLUoS to SAPN LED tariff.
3. Change all residential street lights to LED, best-case model.
 - a. Change CLER to CLER LED
 - b. Change SLUoS to PLC LED tariff.
 - c. Change SLUoS to TFI LED tariff.
 - d. Change SLUoS to SAPN LED tariff.
4. Change only the Mercury Vapour residential street lights to LED, likely model
 - a. Change CLER to CLER LED
 - b. Change SLUoS to PLC LED tariff.
 - c. Change SLUoS to TFI LED tariff.



d. Change SLUoS to SAPN LED tariff.

Each of these scenarios is modelled using a one-year implementation period and a three-year implementation period (each starting in 2017).

4.1.2 Economic Outlook (Likely, Worst-Case and Best-Case Models)

Depending on variables such as the rate of energy price increases, and increase in tariff charges, the savings of the LED option will vary.

As per Council's questionnaire response, Ironbark has based the modelling on a 3-year implementation scenario. This section considers a range of outcomes referred to as *Economic Outlooks* when choosing LED street lights to demonstrate to Council the possible range of outcomes from the project:

- Best-Case
- Likely
- Worst-Case

The variables considered and the differences in each scenario are summarised in [Table 10](#) below.

Table 10: Economic outlook variables

Variable	Worst-Case	Likely	Best-Case
Description	The capital costs and ongoing operating costs are high.	The capital costs and ongoing operating costs are average.	The capital costs and ongoing operating costs are low.
Tariff price increase	Low	Medium	High
Energy price rises	Low	Medium	High

4.1.3 Cash Flow Analysis

The following tables and figures summarises the overall outcomes from the four LED modelled *scenarios* subject to the different *economic outlooks*. Note that the project cost and greenhouse savings are the same for all *economic outlooks* for Council and the implementation timeframe used is 3 years.

Additionally, the following graphs illustrate the cumulative cash flow of the different project scenarios for all three economic outlooks (using the simple savings model). The far-left dip in the graph represents the initial capital outlay. Maintenance and energy savings for each subsequent year results in a gradual erosion of the initial capital outlay until cash flow is positive. After this point "profit" is accumulated.



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4.1.4 Likely Model: All Lights

The model below refers to changing all 16,419 streetlights in Category P (residential) streets under "likely" assumptions around electricity price increases, tariff price increases and failure rates etc. Each of the PLC, TFI and SAPN LED tariffs are presented, as well as changing the existing 567 CLER lights to CLER LED. Results are shown for both a 3-year and a 1-year implementation period.

Table 11: Change all lights, Likely Model, 3-year implementation period

Statistic	CLER	SLUoS > PLC	SLUoS > TFI	SLUoS > SAPN
Number of lights changed	567	16,419	16,419	16,419
LED tariff per light per year once lights are changed (current)	\$17	\$43	\$57	\$77
Average tariff per light per year (before changeover)	\$36	\$68	\$68	\$68
Changeover costs (simple)	-\$207,864	-\$6,066,706	-\$6,066,706	\$0
Estimated out of warranty repairs simple price, 20 years)	-\$49,034	-\$1,591,466	\$0	\$0
SAPN tariff cost savings/loss simple prices, 20 years)	\$307,681	\$11,510,532	\$4,959,470	-\$4,445,985
Electricity cost savings (simple prices, 20 years)	\$606,074	\$18,508,758	\$18,508,758	\$18,508,758
Overall net simple savings	\$656,855	\$22,361,119	\$17,401,522	\$14,062,774
Net Present Value of savings	\$345,001	\$12,082,143	\$8,893,734	\$8,736,796
Year at which cash flow is positive	6	7	7	0
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	1,819	55,573	55,573	55,573
Average Greenhouse savings pa (t CO ₂ -e)	91	2,779	2,779	2,779

Table 12: Change all lights, Likely Model, 1-year implementation period

Statistic	CLER	SLUoS > PLC	SLUoS > TFI	SLUoS > SAPN
Number of lights changed	567	16,419	16,419	16,419
LED tariff per light per year once lights are changed (current)	\$17	\$43	\$57	\$77
Average tariff per light per year (before changeover)	\$36	\$68	\$68	\$68
Changeover costs (simple)	-\$219,794	-\$6,364,708	-\$6,364,708	\$0
Estimated out of warranty repairs simple price, 20 years)	-\$55,727	-\$1,613,719	\$0	\$0
SAPN tariff cost savings/loss simple prices, 20 years)	\$322,562	\$12,149,742	\$5,360,240	-\$4,387,544



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Electricity cost savings (simple prices, 20 years)	\$638,137	\$19,090,343	\$19,090,343	\$19,090,343
Overall net simple savings	\$685,179	\$23,261,658	\$18,085,875	\$14,702,799
Net Present Value of savings	\$365,139	\$12,714,232	\$9,323,650	\$9,343,434
Year at which cash flow is positive	5	6	7	0
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	1,920	57,450	57,450	57,450
Average Greenhouse savings pa (t CO ₂ -e)	96	2,872	2,872	2,872



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Figure 3: Change all SLUoS lights, Likely model, 3-year implementation period

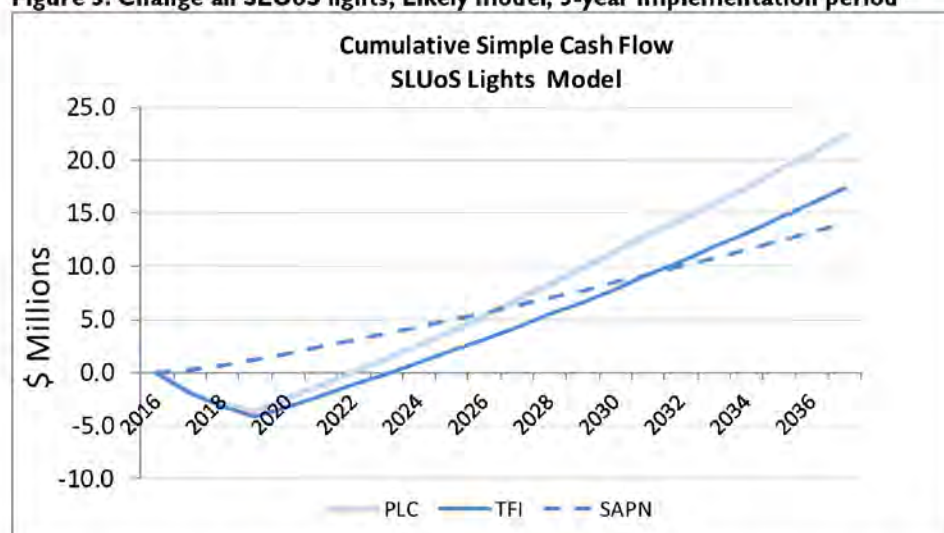
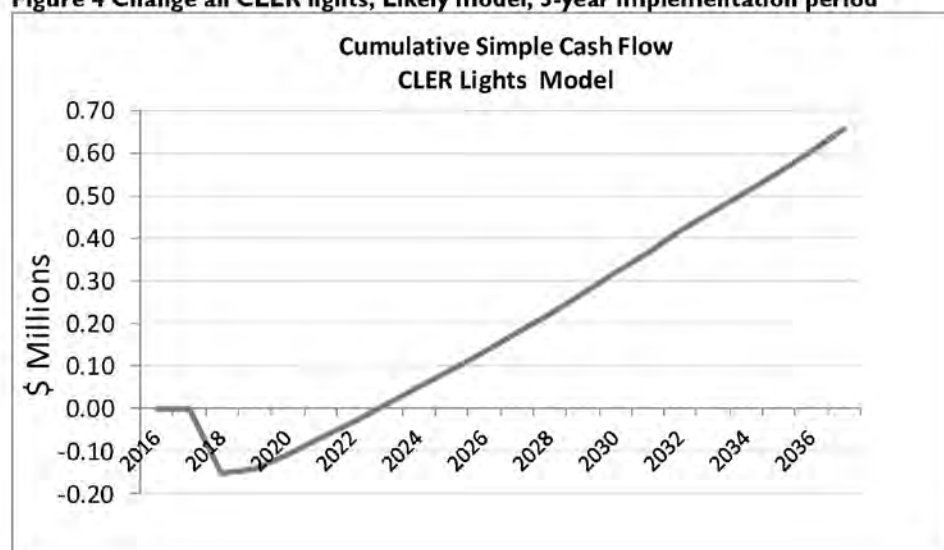


Figure 4 Change all CLER lights, Likely model, 3-year implementation period





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Figure 5: Change all SLUoS lights, Likely model, 1-year implementation period

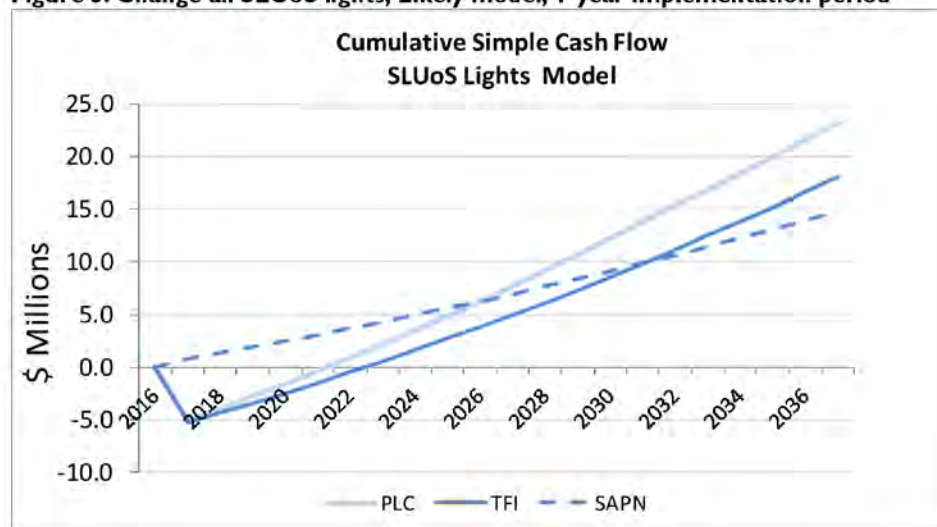
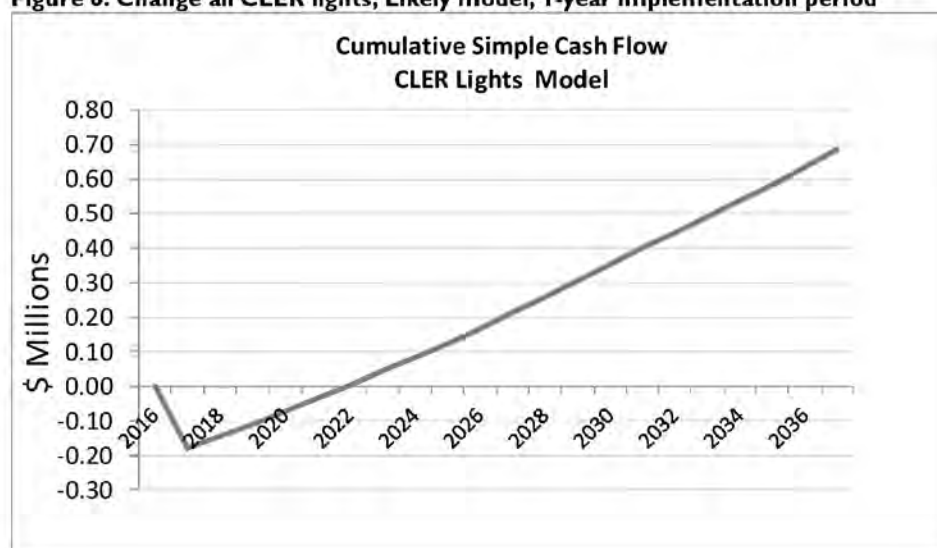


Figure 6: Change all CLER lights, Likely model, 1-year implementation period





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4.1.5 Worst-Case Model: All Lights

The model below refers to changing all 16,419 streetlights in Category P (residential) streets under "worst-case" assumptions around electricity price increases, tariff price increases and failure rates etc. Each of the PLC, TFI and SAPN LED tariffs are presented, as well as changing the existing 567 CLER lights to CLER LED. Results are shown for both a 3-year and a 1-year implementation period.

Table 13: Change all lights, Worst-Case Model, 3-year implementation period

Statistic	CLER	SLUoS > PLC	SLUoS > TFI	SLUoS > SAPN
Number of lights changed	567	16,419	16,419	16,419
LED tariff per light per year once lights are changed (current)	\$17	\$43	\$57	\$77
Average tariff per light per year (before changeover)	\$36	\$68	\$68	\$68
Changeover costs (simple)	-\$243,429	-\$7,105,082	-\$7,105,082	\$0
Estimated out of warranty repairs simple price, 20 years)	-\$128,578	-\$4,028,349	\$0	\$0
SAPN tariff cost savings/loss simple prices, 20 years)	\$256,631	\$9,591,015	\$4,115,470	-\$3,745,847
Electricity cost savings (simple prices, 20 years)	\$538,763	\$16,495,116	\$16,495,116	\$16,495,116
Overall net simple savings	\$423,387	\$14,952,700	\$13,505,505	\$12,749,269
Net Present Value of savings	\$204,417	\$7,631,744	\$6,386,774	\$8,033,811
Year at which cash flow is positive	9	8	8	0
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	1,819	55,573	55,573	55,573
Average Greenhouse savings pa (t CO ₂ -e)	91	2,779	2,779	2,779

Table 14: Change all lights, Worst-Case Model, 1-year implementation period

Statistic	CLER	SLUoS > PLC	SLUoS > TFI	SLUoS > SAPN
Number of lights changed	567	16,419	16,419	16,419
LED tariff per light per year once lights are changed (current)	\$17	\$43	\$57	\$77
Average tariff per light per year (before changeover)	\$36	\$68	\$68	\$68
Changeover costs (simple)	-\$257,499	-\$7,456,572	-\$7,456,572	\$0



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Estimated out of warranty repairs simple price, 20 years)	-\$140,763	-\$4,076,167	\$0	\$0
SAPN tariff cost savings/loss simple prices, 20 years)	\$271,244	\$10,216,760	\$4,507,445	-\$3,689,501
Electricity cost savings (simple prices, 20 years)	\$570,826	\$17,076,701	\$17,076,701	\$17,076,701
Overall net simple savings	\$443,808	\$15,760,722	\$14,127,573	\$13,387,200
Net Present Value of savings	\$216,146	\$8,119,118	\$6,718,667	\$8,638,539
Year at which cash flow is positive	7	6	8	0
Cumulative Greenhouse Savings from commencement (t CO2 –e)	1,920	57,450	57,450	57,450
Average Greenhouse savings pa (t CO2 –e)	96	2,872	2,872	2,872



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Figure 7: SLUoS changeover, Worst-Case Model, 3-year implementation period

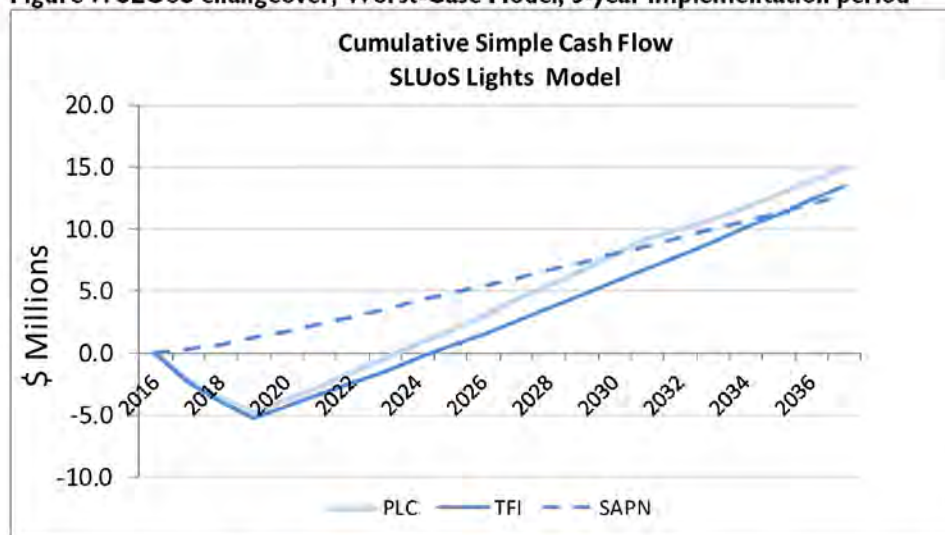
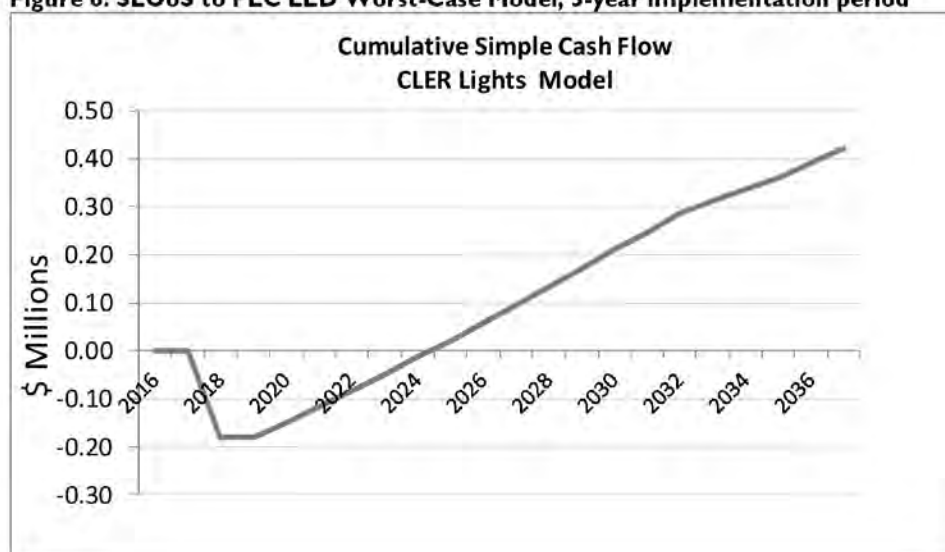


Figure 8: SLUoS to PLC LED Worst-Case Model, 3-year implementation period





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Figure 9: SLUoS changeover, Worst-Case Model, 1-year implementation period

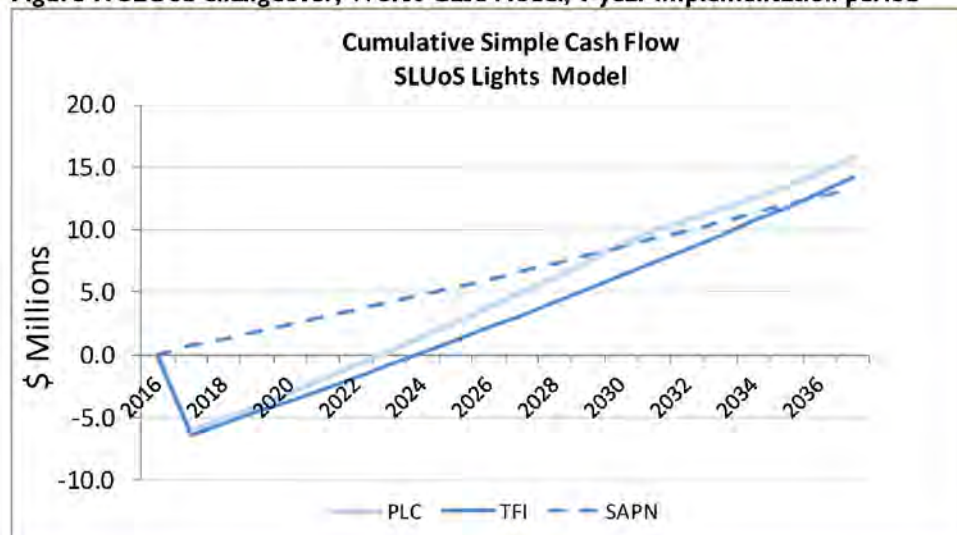
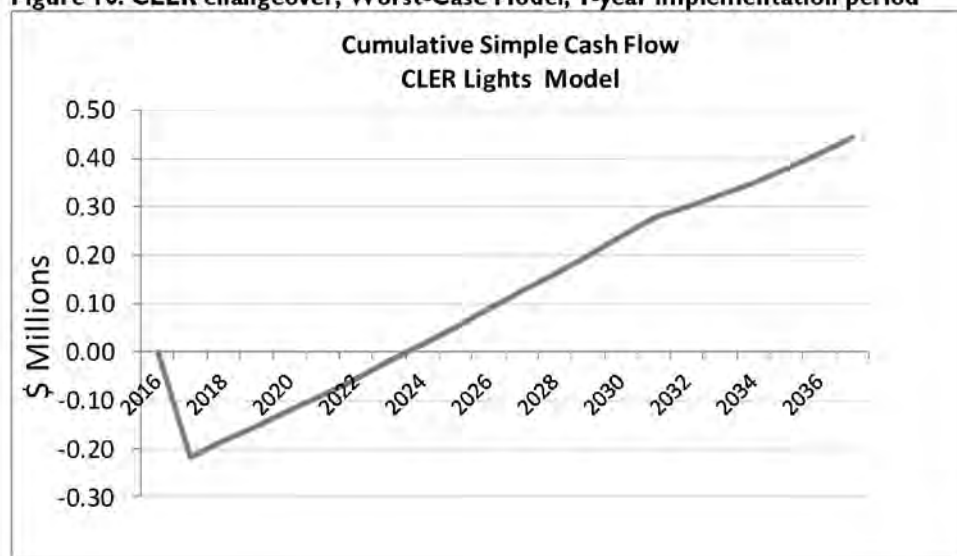


Figure 10: CLER changeover, Worst-Case Model, 1-year implementation period



4.1.6 Best-Case Model: All Lights

The model below refers to changing all 16,419 streetlights in Category P (residential) streets under "best-case" assumptions around electricity price increases, tariff price increases and failure rates etc. Each of the PLC, TFI and SAPN LED tariffs are presented, as well as changing the existing 567 CLER lights to CLER LED. Results are shown for both a 3-year and a 1-year implementation period.



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Table 15: Change all lights, Best-Case Model, 3-year implementation period

Statistic	CLER	SLUoS > PLC	SLUoS > TFI	SLUoS > SAPN
Number of lights changed	567	16,419	16,419	16,419
LED tariff per light per year once lights are changed (current)	\$17	\$43	\$57	\$77
Average tariff per light per year (before changeover)	\$36	\$68	\$68	\$68
Changeover costs (simple)	-\$151,977	-\$4,434,972	-\$4,434,972	\$0
Estimated out of warranty repairs simple price, 20 years)	-\$20,846	-\$682,760	\$0	\$0
SAPN tariff cost savings/loss simple prices, 20 years)	\$370,385	\$13,868,993	\$5,997,089	-\$5,304,716
Electricity cost savings (simple prices, 20 years)	\$692,064	\$21,081,220	\$21,081,220	\$21,081,220
Overall net simple savings	\$889,626	\$29,832,481	\$22,643,337	\$15,776,504
Net Present Value of savings	\$490,984	\$16,721,164	\$12,347,250	\$9,661,175
Year at which cash flow is positive	6	4	5	0
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	1,819	55,573	55,573	55,573
Average Greenhouse savings pa (t CO ₂ -e)	91	2,779	2,779	2,779

Table 16: Change all lights, Best-Case Model, 1-year implementation period

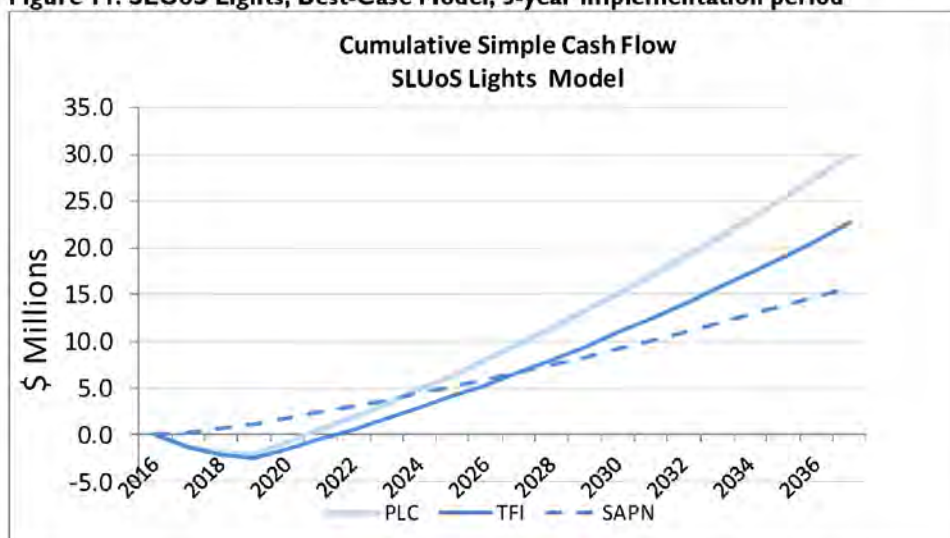
Statistic	CLER	SLUoS > PLC	SLUoS > TFI	SLUoS > SAPN
Number of lights changed	567	16,419	16,419	16,419
LED tariff per light per year once lights are changed (current)	\$17	\$43	\$57	\$77
Average tariff per light per year (before changeover)	\$36	\$68	\$68	\$68
Changeover costs (simple)	-\$160,542	-\$4,648,923	-\$4,648,923	\$0
Estimated out of warranty repairs simple price, 20 years)	-\$23,952	-\$693,602	\$0	\$0
SAPN tariff cost savings/loss simple prices, 20 years)	\$385,538	\$14,521,790	\$6,406,744	-\$5,244,144
Electricity cost savings (simple prices, 20 years)	\$724,127	\$21,662,804	\$21,662,804	\$21,662,804
Overall net simple savings	\$925,170	\$30,842,070	\$23,420,626	\$16,418,660
Net Present Value of savings	\$519,293	\$17,519,747	\$12,926,595	\$10,269,759



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Year at which cash flow is positive	5	3	5	0
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	1,920	57,450	57,450	57,450
Average Greenhouse savings pa (t CO ₂ -e)	96	2,872	2,872	2,872

Figure 11: SLUoS Lights, Best-Case Model, 3-year implementation period





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Figure 12: CLER Lights, Best-Case Model, 3-year implementation period

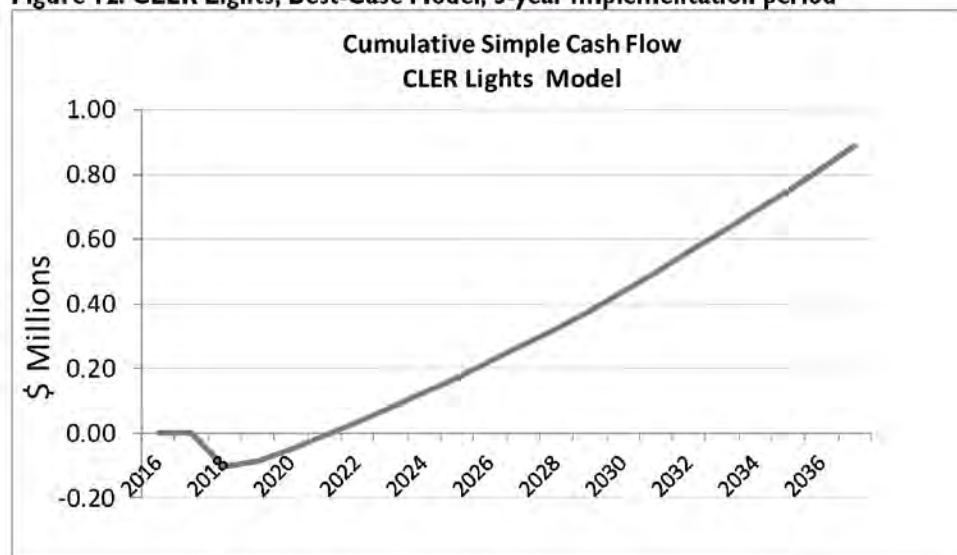
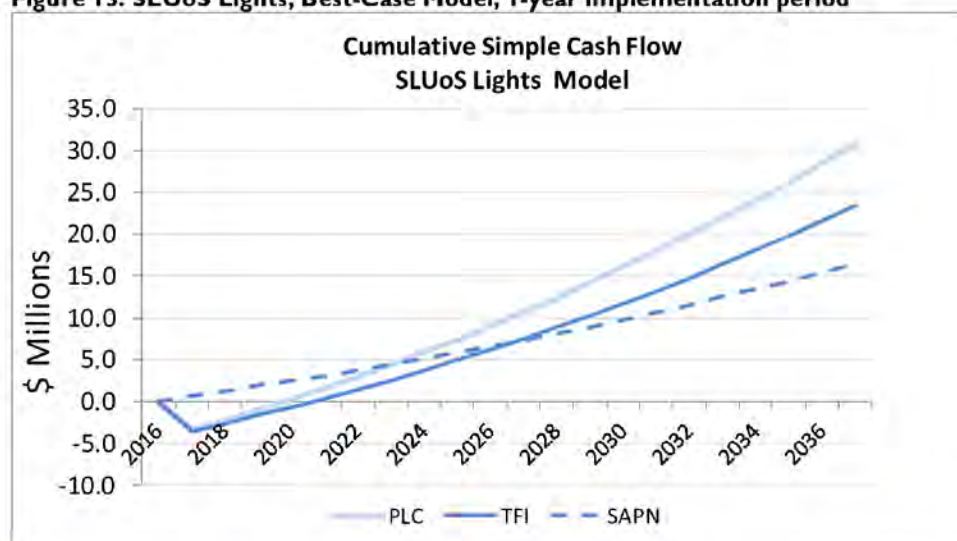


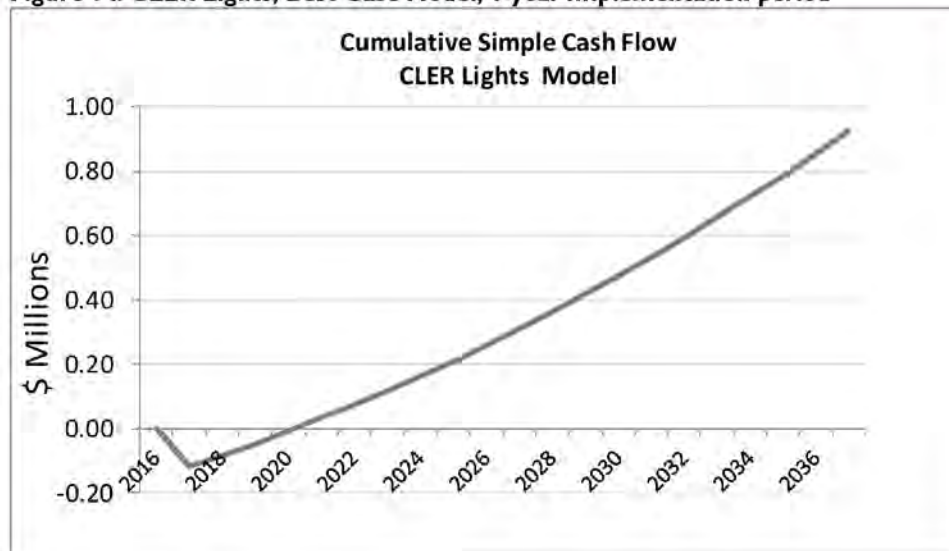
Figure 13: SLUoS Lights, Best-Case Model, 1-year implementation period





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Figure 14: CLER Lights, Best-Case Model, 1-year implementation period



4.1.7 Likely Model: Mercury Vapour Lights Only

The model below refers to changing only the 11,295 MV streetlights in Category P (residential) streets. The "likely" assumptions around electricity price increases, tariff price increases and failure rates etc. are applied. Each of the PLC, TFI and SAPN LED tariffs are presented, as well as changing the existing 486 MV CLER lights to CLER LED.

This model would mean that HPS, LPS and CFLs would be replaced to LED as they fail, not as part of a bulk replacement.

Table 17: Mercury Vapour lights only, Likely Model, 3-year implementation period

Statistic	CLER	SLUoS > PLC	SLUoS > TFI	SLUoS > SAPN
Number of lights changed	486	10,809	10,809	10,809
LED tariff per light per year once lights are changed (current)	\$17	\$43	\$57	\$77
Average tariff per light per year (before changeover)	\$32	\$56	\$56	\$56
Changeover costs (simple)	-\$170,838	-\$4,001,835	-\$4,001,835	\$0
Estimated out of warranty repairs simple price, 20 years)	-\$36,429	-\$1,048,303	\$0	\$0
SAPN tariff cost savings/loss simple prices, 20 years)	\$205,729	\$3,948,531	-\$370,875	-\$6,572,309



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Electricity cost savings (simple prices, 20 years)	\$522,265	\$15,737,072	\$15,737,072	\$15,737,072
Overall net simple savings	\$520,726	\$14,635,464	\$11,364,361	\$9,164,762
Net Present Value of savings	\$270,001	\$7,921,362	\$5,816,797	\$5,717,695
Year at which cash flow is positive	8	5	7	0
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	1,552	47,163	47,163	47,163
Average Greenhouse savings pa (t CO ₂ -e)	78	2,358	2,358	2,358

Table 18: Mercury Vapour lights only, Likely Model, 1 year implementation period

Statistic	CLER	SLUoS > PLC	SLUoS > TFI	SLUoS > SAPN
Number of lights changed	486	10,809	10,809	10,809
LED tariff per light per year once lights are changed (current)	\$17	\$43	\$57	\$77
Average tariff per light per year (before changeover)	\$32	\$56	\$56	\$56
Changeover costs (simple)	-\$188,394	-\$4,190,032	-\$4,190,032	\$0
Estimated out of warranty repairs simple price, 20 years)	-\$47,766	-\$1,062,348	\$0	\$0
SAPN tariff cost savings/loss simple prices, 20 years)	\$221,402	\$4,087,155	-\$382,528	-\$6,799,715
Electricity cost savings (simple prices, 20 years)	\$569,869	\$16,410,904	\$16,410,904	\$16,410,904
Overall net simple savings	\$555,110	\$15,245,680	\$11,838,345	\$9,611,189
Net Present Value of savings	\$293,081	\$8,360,758	\$6,128,661	\$6,141,685
Year at which cash flow is positive	7	6	6	0
Cumulative Greenhouse Savings from commencement (t CO ₂ -e)	1,715	49,386	49,386	49,386
Average Greenhouse savings pa (t CO ₂ -e)	86	2,469	2,469	2,469



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Figure 15: SLUoS Mercury Vapour lights only, Likely Model, 3-year implementation

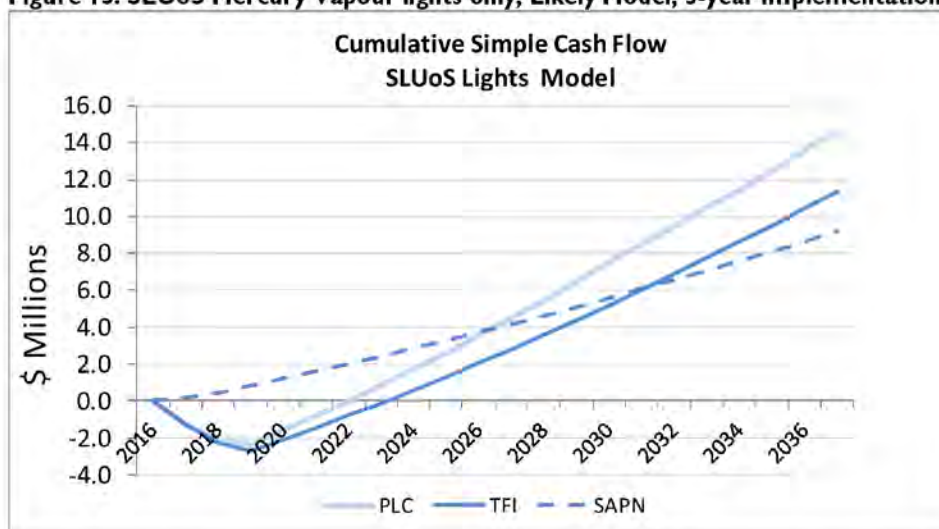
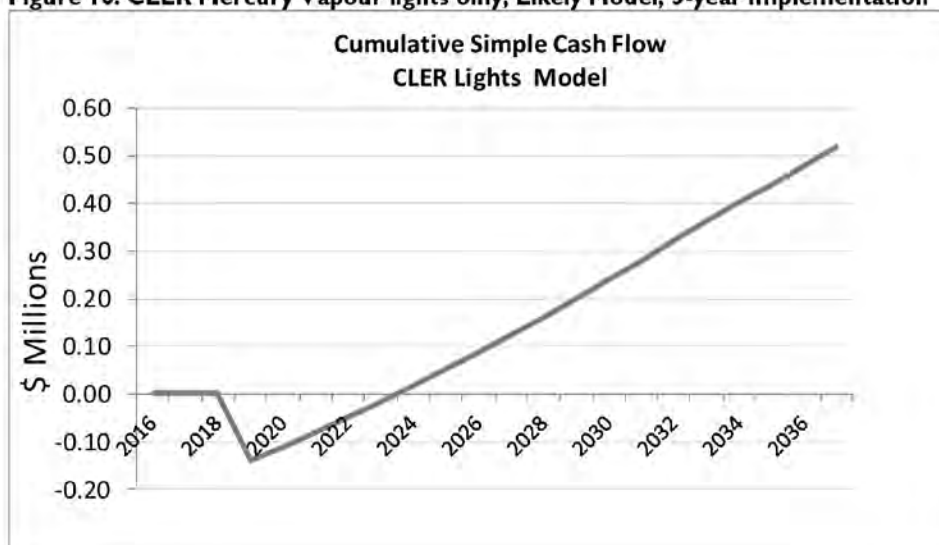


Figure 16: CLER Mercury Vapour lights only, Likely Model, 3-year implementation





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Figure 17: SLUoS Mercury Vapour lights only, Likely Model, 1-year implementation

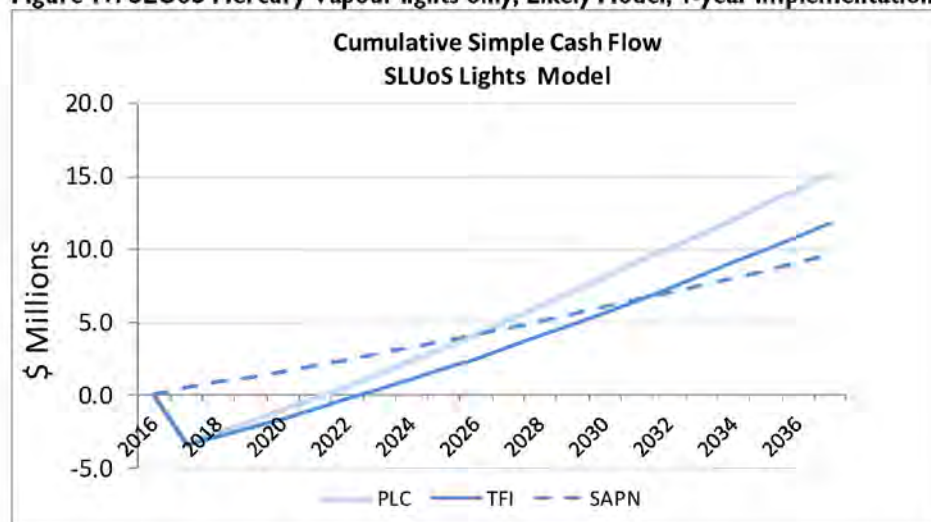
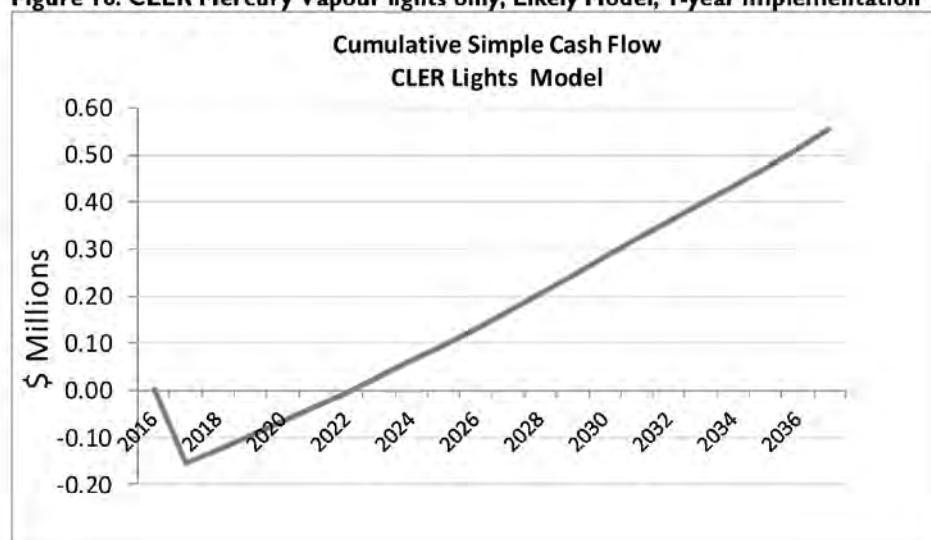


Figure 18: CLER Mercury Vapour lights only, Likely Model, 1-year implementation



5 Social, Environmental and Health Implications

LEDs are increasingly the preferred choice for new lighting because they maximise the light output per unit of energy consumed. From a financial point of view, the energy cost savings are significant. However, there are other considerations to be aware of before undertaking a bulk changeover. The following sections summarise these considerations.

5.1 Social Considerations

Amenity for pedestrians and cyclists

Generally, it is undesirable to light residential streets above the minimum required standard. Doing so creates unnecessary cost and greenhouse emissions. In many areas, residents have a preference for low levels of lighting.

However, in some areas higher levels of lighting may be desirable to encourage walking, cycling and use of public transport. In areas where there are concerns about safety at night, it may improve perceptions of safety and residential amenity to exceed the Australian Standards for lighting levels. Council may also have specific policy objectives (such as pedestrian connectivity between transport nodes and shopping centres) that can be supported with higher levels of light in strategic locations.

Extra lights or higher wattage lights incur extra cost to purchase and to operate. Because consultation has not yet been undertaken to determine priority areas, Ironbark cannot accurately estimate the cost implications of this approach. However, it is very likely that the cost of these brighter lights would be insignificant in the context of the wider changeover with significant opportunity to take advantage of improved social outcomes. This can be planned for in the standard bulk replacement program.

Safety

LED lighting offers the potential for improved safety over traditional MV lighting. As a general rule, safe lighting can be considered as lighting that:

- Allows surfaces and objects to be visible. This is a function of the “luminous output” and intensity distribution of the luminaire.
- Maintains a consistent level of light throughout a space. Safe lighting provides light which is spread evenly onto roads and public spaces, and avoids patches of dark and light, which are common with traditional lighting methods and technologies. Results from an LED changeover in Los Angeles show a measurable reduction in street crime and vandalism after LED street lighting was introduced⁵.
- Allows objects (both moving and stationary) to be easily identified by the human eye. This property of lighting is measured via the luminous intensity of reflected light per unit area (luminance) and the Colour Rendering Index (CRI) of emitted light. CRI relates to the perception of the colour of the light emitted compared to an incandescent at the same temperature. Broadly speaking, a whiter or “cooler” light helps motorists and pedestrians

⁵ *Towards More Sustainable Street Lighting Practice Note*, Institute of Public Works Engineering Australasia (IPWEA), July 2014

react quicker, thereby reducing the chances of accidents. In contrast, a more yellow or “warmer” light reduces the ability to accurately perceive objects. This is also an important consideration where CCTV is deployed as a safety measure, again, to assist with facial recognition. This aspect of lighting is also linked to what is known as correlated colour temperature (measured in kelvin). Whiter or “cooler” lights are in the range 4000-6000K (above 5000K start to appear bluish), whereas more yellow or “warmer” lights are generally below 3000K. International trends that are reflected in the Australian Road Lighting Standards are towards a mid-range colour temperature of 4000K (neutral white).

Figure 19: Hoover Street, Los Angeles, before (left) and after (right) LED deployment on main road. Better quality (white light) and distribution (little or no patches of light and dark) is clearly evident.



- Maintain light output over time. The light output of traditional street lights is typically maintained by a regime of visor cleans and lamp replacements throughout their service life. While the design of street lights factors in dirt build up on visors and reduction in light output of the primary light source over time, the light output from some technologies drops off very quickly, resulting in a big difference in light output at the start of its service life compared to the end of its service life. This behaviour results in significant differences in light output between lights at the beginning and end of their service life, and from light to light in a given street. Safer lighting maintains a more consistent light output over time, and minimises fluctuation in illumination from light to light, and street to street.
- Minimises glare. Safe lighting minimises glare and spill light, thereby reducing discomfort to residents and vehicle operators. Reduced glare also assists security agencies using cameras for law enforcement (less glare is better for cameras that require clear contrast).
- Is reliable. A key feature of safe lighting is that it has low failure rates and requires minimal maintenance. This reduces the occurrence of black spots where lights have failed.

Along with the technical parameters outlined above, public perceptions of safety are also an important consideration, and are often directly linked to the lighting of public spaces. Even though improved lighting should not be viewed in isolation as the answer to all crime and accident-related issues, improved illumination can play a role in addressing public perceptions of a lack of security or safety. Care must be taken to not over illuminate areas which increase energy consumption, spill light and glare.

Public Awareness

The majority of residents and visitors are unlikely to notice the outcomes of an energy efficient street lighting upgrade scheme. Complaints for LED installations are low as there is minimal light spill with these fittings so it would be very unusual to have to install glare shields.

However, it is recommended that during the bulk replacement program a communication process for dealing with any glare issues will need to be implemented. Council may deem it appropriate to provide communications about the program to residents via mail-outs, local newspapers, the web and other media outlets. This will raise Council's position as a leader in the promotion of energy efficient practices in the community.

5.2 Environmental Considerations

LED lights are substantially more efficient than current lighting, particularly MV lamps. The greenhouse savings are significant; however, they are expected to reduce the longer council delays a program. This is as a result of the overall electricity system becoming less reliant on fossil fuels over time, such that a kWh saved today will save more greenhouse emissions than a kWh saved in 3 years.

Some traditional light technologies such as MV are manufactured using harmful substances such as lead and mercury which are not used in the manufacturing of LEDs. These substances risk being introduced into the environment during a light's service life, and must be carefully disposed of when a light is retired. However, while not containing mercury, LEDs contain printed circuit boards (PCBs), which include electronic waste that causes potential problems if not disposed properly.

Consideration should also be made on effects to local biodiversity – from insects such as moths through to birds and small marsupials. These can be addressed by cutting down glare and installing shields or installing “warmer colour” LEDs where there are protected or endangered species. Generally, LEDs are advantageous because there is significantly less light spill.

Figure 20: Bendigo glare “before” (in March 2015) and “after” (in August 2015) a change from 80W MVs to 18W StreetLED.



There are now numerous completed projects around Australia demonstrating how bulk LED changeovers have resulted in reduced upward lighting spill and light pollution, such as the image above from the “Lighting the Regions” project in Bendigo, Victoria in 2015.

5.3 Health Considerations



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There is an increasing amount of public discourse around the potential negative effect of public lighting on human health due to too much "blue light", sometimes described as "white light". In June 2016, a report by the American Medical Association (AMA) adopted guidance for USA communities on selecting among LED lighting options to minimize potential harmful human and environmental effects. While the report is based on the experience in the USA, it reinforces what could be considered as "best practice public lighting" which dictates that lighting should be designed and managed by professionals and with concern for broader environment, health and social factors.

From an Australian point of view, there is a Standard (SA/SNZ TS 1158.6) that states a "recommended" colour temperature of 4000K for street lighting, which is the colour temperature of the of the current 80W MVs as well as the new StreetLED. 4000K is generally seen as an appropriate compromise between those arguing against too much light from the blue end of the spectrum and those arguing for better colour rendering, safety and efficiency of lighting.

It's important to note that much of the public discourse around "over lighting" and too much "blue white" is based on experiences in the USA and Europe. While still important, it is of less relevance to Australia because Australian street lighting levels are relatively low by international standards. In some parts of the USA, lighting levels are up to 7 times the level of Australia. What's more, the "old" lights in USA and Europe are commonly HPS lights which generally have a lower colour temperature than the MV lights in Australia.

In the absence of any conclusive research or evidence, the potential risks of blue lighting can be managed by good design. For example, lighting to the levels required (not higher) and reducing light spill through the use of glare shields where appropriate. These issues and actions are generally discussed and decided during the *Design and Preparation Stage* of a project (see [Section 8 Recommendations and Next Steps](#)).



6 External Funding and Financing

Over the last 5 years, there have been a range of funding and financing opportunities available for street lighting projects and Ironbark has been assisting councils with these options. Many of these are no longer running (such as the Community Energy Efficiency Program (CEEP) however one avenue that may be available to council is the Federal Government's Emissions Reduction Fund (ERF).

Emissions Reduction Fund (ERF)

Funding type: Reverse-auction carbon abatement scheme

Funding Amount: Depends on auction process and bid (the average price for the first auctions has been around the \$10-\$14 per tonne of greenhouse emissions)

Amount per Council: Limited by emission reductions

Jurisdiction: Australia

Availability: from 2015



Often referred to as the "centrepiece" of the Federal Government's Direct Action Plan, the Emissions Reduction Fund (ERF) is a fund dedicated to the purchase of carbon emissions reductions from a wide range of sources. The ERF is underpinned by a series of "reverse auctions" where the Clean Energy Regulator (CER) will purchase emissions reductions from businesses, land owners and other organisations at the lowest available cost.

It is not direct energy efficiency funding. Councils could submit a street lighting project, along with analysis, data, plans and the level of abatement expected to achieve. If successful in this reverse auction, then Council would receive payment for this abatement.

In many ways this is similar to "white certificate schemes" such as the Energy Savers Scheme (ESS) in NSW and the Victorian Energy Efficiency Target (VEET) in Victoria. The scheme will favour lowest cost of abatement projects so bigger projects with economies of scale and lower transaction costs will be more attractive. Street lighting projects are covered by one of the approved methodologies, however the project must also satisfy a range of "additionality" criteria. This means the project must be "new" (the project has not begun or project implementation has not yet begun); it cannot be something that a council is legally obliged to undertake; and it cannot be part of another government program. Finally, the Government has set a minimum bid size of 2,000 tonnes of CO₂-e per year over the life of the contract.

Ironbark has developed a free Emissions Reduction Fund (ERF) Guide for Australian Councils as well as the ERF Street Lighting Calculation Tool where you can type in an estimate of the "reverse auction" bid price that Council could bid in an upcoming ERF auction. The tool will then calculate the potential funding⁶.

⁶ The ERF Guide for Australian Councils is available at <http://goo.gl/gFY3vN> and the ERF Street Lighting Calculation Tool available from <http://goo.gl/CikSHR>



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CEFC and Other Financing



The Clean Energy Finance Corporation (CEFC) is a financing mechanism for energy efficiency projects. It has been in operation since 2012 and provides financing to businesses and councils for energy efficiency projects.

Energy efficient street lighting projects have been approved by the CEFC over the past 4 years⁷. The CEFC has also partnered with larger lending institutions and banks who indicated that they are ready to provide finance for these types of projects because of the guaranteed energy savings and relatively low risk profile.

LGA Finance



The Local Government Association (LGA) of South Australia provides advice to councils around financial management practices, economic development and grants. Through LGA Finance, low-interest loans can be obtained by a council or group of councils to implement large capital works and other projects.

If pursuing borrowing to finance a street lighting project, Council would be advised to contact LGA Finance to confirm rates and terms.

⁷ See for example <http://goo.gl/A3fny4>

7 Smart Lighting

The idea of “Smart Cities” or “Smart Networks” one that is eliciting great interest from communities worldwide. There are many definitions of smart cities, including one from the UK Department for Business, Innovation and Skills (BIS), who are developing standards for smart city technology. They define a smart city as one where there is “effective integration of physical, digital and human systems in the built environment to deliver a sustainable, prosperous and inclusive future for its citizens”.

A number of attributes mean that street lighting is an ideal component within a smart city:

- Its physical location high on a pole means there is good ability for clear communication
- Its ubiquitous presence anywhere that there are reasonable densities of people means the light can reinforce the network where the need for data is greatest
- The presence of power at the light means that connecting the smart networks communication device to electricity is easy

The street light can be used as a relay for other information (in a smart grid network). This increases the effectiveness of the entire network and can reinforce and improve the way the network operates. Alternatively, the street lighting communications devices can be part of a standalone street lighting control network, without reference to other smart networks within a city. It is possible to install these communications devices on street lighting networks today.

When planning for a lighting replacement it is the optimum time to ensure the lighting network is either connected to a smart network or one that is compatible with a future roll out. In the case of South Australia, it is the second point – ensuring future compatibility – that is most relevant because of limitations within the SAPN network that is not currently “smart city ready”.

7.1 Smart Lighting Internationally

The Climate Group has recently produced a report, *No Need to Wait: Accelerating Adoption of LED Street Lighting*. The report is noteworthy because it involves an analysis and reassessment of the *LightSavers* LED trials that began in 10 cities around the globe in 2011. The *LightSavers* trial results (along with those of many other initiatives) demonstrate that LED street lighting is effective and ready for mass deployment, but while “undeniable energy savings of LEDs are here, architectures for fully integrated smart cities are not.” Because of this gap, it is recommended that cities and jurisdictions “future-proof” new lighting infrastructure so they will be ready for the smart cities of the future (The Climate Group 2014: 14).

There are few current examples of fully functioning smart cities or smart lighting systems on scale. However, since 2014 most new lighting projects are either enabling the future refit of these systems or including them now. Future-proofing communications and management is a useful first step, and allowing the installation of upgraded communications at a later time is a common approach in large-scale replacement programs in North America.

A clear conclusion was that up to 80% of savings from installing LEDs is from the LED lighting upgrade alone, with the remaining 20 to 30% from ancillary intelligent and smart lighting systems.

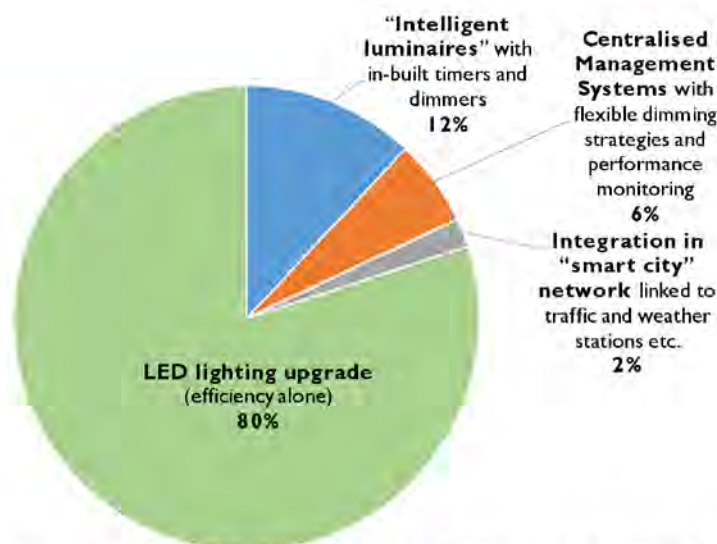


Figure 21. Levels of adoption of smart technology and complex management systems

7.2 Recommendation on Smart Lighting

Within the preparation stage of a street lighting bulk replacement program consideration of the need for smart lighting is highly recommended. At the preparation stage it will be possible to refine the costs and benefits of the smart lighting solution before making a decision on the design and technical attributes of the solution.

The inclusion of smart lighting within this project can establish the basis for a region wide smart city system with potential future benefits to Council and the community, keeping in mind the current limitations of the broader SAPN network.

Some key questions with specific reference to the lighting elements that will require answering include:

- Where does Council want dimming capability, now or in future;⁸
- What functionality is required and what is nice to have;
- Are there other smart network assets that we wish to connect with; and
- What technical requirements need to be implemented during the bulk replacement program?

Many of these have simple answers, however Ironbark would recommend integrating these formally within the program and not delving into too much detail in this report. At the moment, the key is ensuring that new LEDs are "smart-light ready" or future-proofed. In practical terms, these means ensuring that the new lights have a "7-pin NEMA" PE cell base which in the case of the StreetLED, they do.

⁸ Typically, this would then be layered with detail design assessment during the project preparation stage in order to specify the design levels and timeframes within the system



8 Recommendations and Next Steps

8.1 Recommendations

The analysis undertaken by Ironbark demonstrates that there is clear financial business case for an LED street lighting changeover. The project will have a positive Net Present Value under a range of scenarios and be cash-flow positive within 6 to 11 years, even under "worst case" models. Under all models the "SLUoS to PLC" scenario offers the best value to Council from a financial point of view.

Ironbark recommend that Council:

- Seek internal funding or external financing to change all residential (P category) street lights to LED under the PLC tariff arrange
- Engage with SAPN to ensure that any contractual agreement in moving from SLUoS to PLC LED includes clauses that clearly allow for Council to transition from PLC to a "council-owned and operated" tariff arrangement if there is a negotiated outcome between SAPN and the LGA or if the State Government legislates to force SAPN to sell the assets to councils.
- Engage with SAPN to confirm a Service Level Agreement with councils
- Ensure that all approved LEDs are fitted with smart lighting ready "7-Pin NEMA bases".

8.2 Next Steps

Based on the information provided within this preliminary business case and Ironbark's experience with bulk changes throughout Australia, the following steps are recommended to progress the bulk change further:

- 1. Prepare financial analysis (completed)**
 - a. Develop clear business case
 - b. Present business case to Council to gauge interest in the program. This can also be the right time to check timeframes for the roll out
- 2. Apply for funding and or financing**
 - a. Investigate all internal and external avenues
- 3. Define Council's requirements for the program**
 - a. Develop Lighting Design Plan to drive the bulk change
 - b. Consult around the requirements for the new lights (in particular around safety and the treatment of public transport);
 - c. Assess current lighting treatment within this context and compile and final design and specification for Council's required replacement program;
- 4. Procure**
 - a. Consider options for procurement including tendering or direct engagement with SAPN
 - b. Procure based on this consideration;
- 5. Manage the bulk change**
 - a. Ensure clear communication during the bulk change program occurs including consideration of media, complaints, timelines, variations, invoicing and incident provisions;
 - b. Post-project follow-up



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At several stages external consultancy support may be required. These costs are largely dependent on the amount of internal time and expertise able to be allocated to the project, the number of lights being replaced and the specific distribution business area involved. These costs are included in this business case.

As with any long-term economic projections, the modelling of energy price increases over the next two to four decades can present challenges. Any number and combination of factors can render projections obsolete within a number of years, if not months.

- Australian Energy Market Operator
- Federal Government Treasury Department
- Bureau of Resources and Energy Economics
- ACIL Allen Consulting

Year	AEMO/EMO 2013	BREE 2013	ACL 2013	SGLP 2011
2009	250	280	290	270
2013	240	260	300	270
2020	290	310	410	320
2030	330	390	400	380
2035	330	390	450	400
2053	470	470	480	470

To have a balanced view that tends towards being conservative, Ironbark has decided to adopt the following assumptions for our business cases. The electricity price forecast is a combination of forecast based on studies by the Treasury Department and more recently the latest Australian Energy Market Operator (AEMO) study:

- www.realaction.com.au



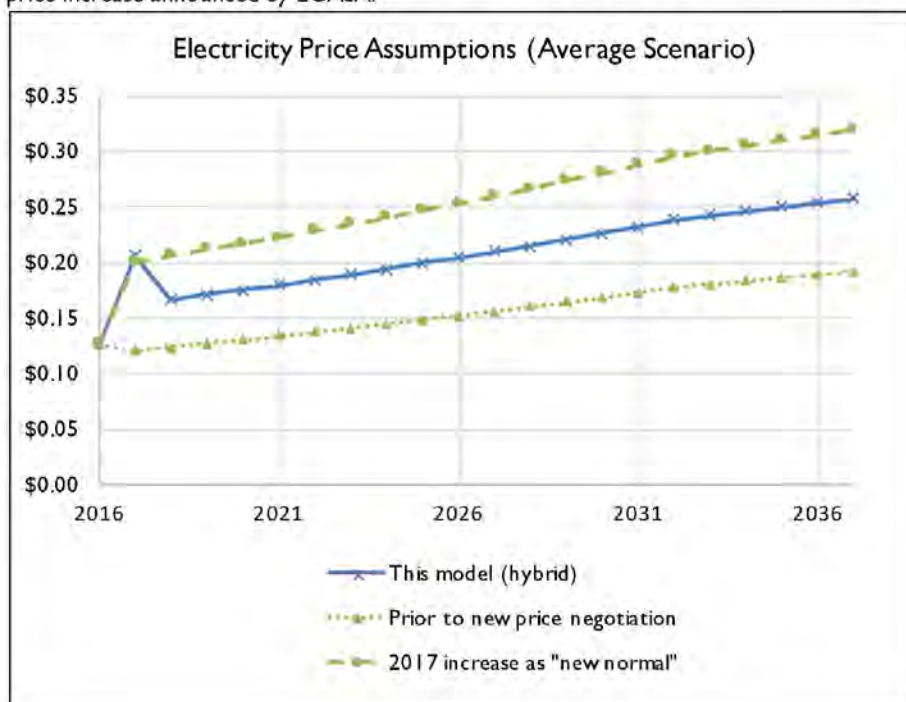
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- **2018** electricity price is the average of the 2016 and 2017 electricity price (a “hybrid” model). This is assuming that Council is able to negotiate a better electricity price than the current Origin offer in 2018. Note that [Figure 22](#) shows the impacts of three different ways of modelling the 2018 price: considering 2017 as the new baseline and applying our standard assumptions from there; considering 2016 as the baseline (as was used in version 1a of this report before the new prices were announced); and, the approach used in this latest report.
- **2019 to 2022** modelling is based on AEMO forecasts (Detailed summary of 2015 electricity forecasts.pdf) (State specific modelling used)
- **Beyond 2022**
 - energy price increases for the **worst-case** scenarios is based on AEMO data (sourced from correspondence with AEMO) (State specific modelling used)
 - energy price increases for the **best-case** scenarios is the average of the best-case scenarios from
 - AEMO data June 2015
 - data provided on Page 123 Australian Government 2011, Strong Growth, Low Pollution: Modelling a Carbon Price (national average used)
- Energy price increases for the **likely** scenarios is the average of the best-case and worst-case scenarios.

	High	Med	Low
	Best-Case	Likely	Worst-Case
2015-2017	-3.98%	-4.36%	-6.65%
2018-2022	4.26%	2.63%	1.37%
2022-2032	3.76%	2.59%	1.41%
2032-2050	2.46%	1.58%	0.70%

Price increases are based upon low energy price rise (conservative) or the high price in the model above. An average of the two is also used.

Figure 22: Summary of different approaches to modelling electricity prices, considering the latest price increase announced by LGASA.



Technology Power Consumption

The true power consumption wattage of a light is different to the nominal lamp rating. For example, an 80W MV has a power consumption of 95.8 Watts. All data sourced from the AEMO Public Lighting Load Table except LED where an estimate has been used based on manufacturer data.

Table 19: Assumptions for economic outlooks

Variable	Worst-Case	Likely	Best-Case
Description	The capital costs and ongoing operating costs are high.	The capital costs and ongoing operating costs are "likely".	The capital costs and ongoing operating costs are low.
Energy price rises	Low	Medium	High
DNSP cost	High	Medium	Low

Assumptions – Other

- SAPN tariff prices are as stipulated in the "Fees for Provision of Public Lighting 2016-17" tariff list provided by SAPN.
- All savings and cost figures are GST exclusive.



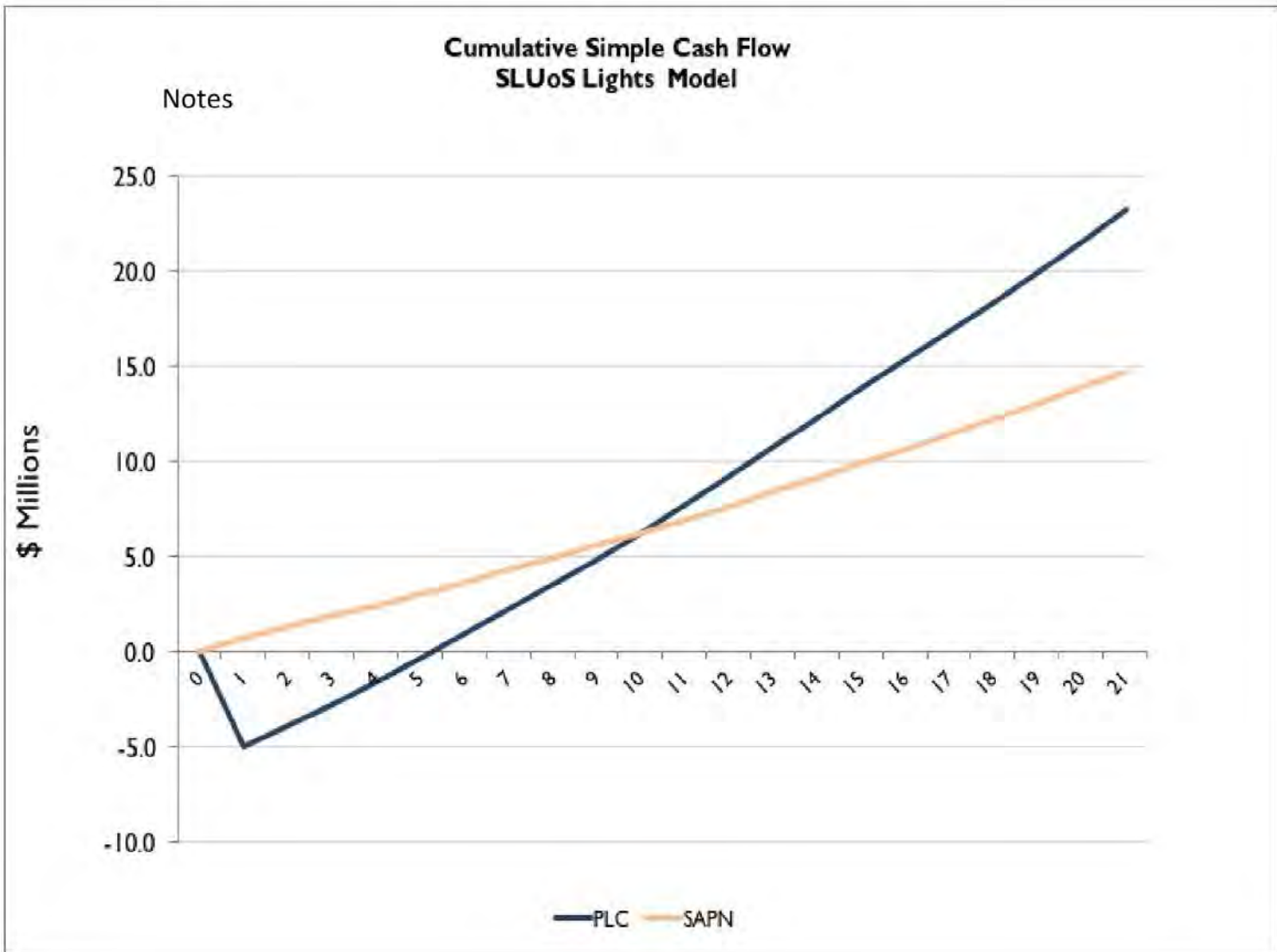
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- Written Down Values and Avoided Costs are assumed to be zero. If it were possible to move from SLUoS to EO LED or CLER LED then WDV would be included, noting that this value is also disputed. LGA SA is currently contesting the value of the asset base, which mean that these costs are difficult to estimate.
- Capital costs (hardware) are based on Ironbark's experience of current industry pricing. This information is commercial in confidence. Council may have access to these numbers through discussions with suppliers.
- Capital costs (installation) are based on Ironbark's involvement in public tenders for installation throughout Victoria, projects where councils have tendered directly through distribution businesses, and discussions with relevant stakeholders in the sector (for example, councils, installers, distribution businesses, the Public Lighting Approvals Network or PLAN). This information is commercial in confidence.
- For the initial installation of the lights, capital costs (hardware) are discounted by 5% per annum. (So lights installed in year three are assumed to be cheaper than lights in year 1).
- Capital costs (hardware) for warranty repairs assumed to decrease by 5% per annum.
- Capital costs (installation) for warranty repairs are assumed to increase by 2.5% per annum.
- Total project costs include materials (e.g. the lights), labour (the installation), project management, potential expertise and/or consultants. It does not include community education or Council staffing costs.
- Operating hours of lights are averaged out to 11.93 hrs per day in South Australia.
- Emission factor is 0.64 kg Co2-e per kWh (scope 2 and 3).
- The blended energy price is calculated at 13 c/kWh based on Council's bills for August 2016.
- For energy costs (from Council billing data) all the per/kWh costs have been included, which is what will change once the project is implemented.
- NPV Discount Rate is 4.50%, which is as advised by Onkaparinga Finance Department.
- LED lights are assumed to be purchased with a one-year warranty.
- For post-warranty replacement, we assume each light fails a maximum of once in the 20-year modelling period.
- We assume the project is to be implemented over 3 years, with roughly equal numbers of lights installed each year, and over 1 year.
- We have not modelled the cost of maintaining the supporting infrastructure, as this affects only a small number of lights (CLER and EO tariff, <3.5% of Council's lights).
- The following tariff increase and failure rate estimates are used for the different scenarios:

Variable	Best-Case	Likely	Worst-Case
SAPN tariff rises	4.5%	3%	1.5%
Failure rate (per year) for first 15 years	0.3%	0.5%	1.5%
Failure rate (per year) 15+ years	3%	5%	12%

Attachment 2

Graph comparison of the two tariffs over 20 years (SAPN LED & PLC)



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10. Nominations to external bodies

Nil.

11. Questions on notice

11.1 Questions on notice – Cr Brown – City car park

Background

In the paper recently the community were made aware that there is a car park rented by the council for the CEO to use when in the city and on the business of council and also for staff use if it is available and not being used by the CEO.

Questions

1. *Is this park also available to elected members if they are in the city and on the business of council, if is not in use?*

Yes, this is a corporate car park for the organisation. Access to the car park requires staff or elected members to pick up the car park pass from the Noarlunga office and return it by the following business day.

2. *Is there a log of cost and use of this car park, to measure viability?*

Not currently. There is no booking sheet or schedule kept for the use of the corporate car park. Physical access to the car park pass is managed through the CEO's office.

12. Motions

Nil.

13. Petitions

Nil.

14. Urgent business

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15. Confidential items

Confidential Clause

If Council so determines items 15.1 to 15.3 may be considered in confidence under Section 90(2) of the *Local Government Act 1999* on grounds contained in the Recommendations below.

A handwritten signature in black ink, consisting of a large, stylized 'M' followed by a long, sweeping horizontal line that ends in a small upward flick.

Mark Dowd
Chief Executive Officer

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15.1 Public lighting commercial negotiations update - confidential

1. That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to receive the information at the meeting on the following grounds:

Section 90(3)(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) would, on balance, be contrary to the public interest.

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.
- 3. That the matter of Public Lighting Commercial Negotiations Update having been considered by the Council in confidence under sections 90(2) and 90(3)(d) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the Public Lighting Commercial Negotiations Update and the minutes and the report of the Council relating to discussion of the subject matter be kept confidential until 30 June 2019.
 - 4. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
 - 5. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

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15.2 2018 Commonwealth Games Queen's Baton Relay Committee meeting confidential minutes

1. That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:
Section 90(3)(j) information the disclosure of which -
 - (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the Council); and
 - (ii) would, on balance, be contrary to the public interest;
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

- 4. That the matter of 2018 Commonwealth Games Queen's Baton Relay Committee meeting confidential minutes having been considered by the Council in confidence under sections 90(2) and 90(3)(j) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the 2018 Commonwealth Games Queen's Baton Relay Committee meeting confidential minutes and the minutes and the report of the Council relating to discussion of the subject matter be kept confidential until 30 October 2017 when the successful nominees have been publically announced.
- 5. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, the Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- 6. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

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15.3 Chief Executive Officer Performance Management Committee meeting confidential minutes

1. That:

- a) under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public be excluded from attendance (with the exception of the Director Corporate and City Services and the Independent Advisor, Mr Daryl Stillwell) at the meeting in order to consider this item in confidence.
- b) the Council is satisfied that it is necessary that the public be excluded to enable the Committee to receive and consider the information and report at the meeting on the following grounds:
 - (i) Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in this instance being matters related to the terms and conditions of the employment contract for the Chief Executive Officer.
- (c) The Council is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the contract of employment of a person at the meeting would be inconsistent with accepted principles of professional human resource management.

7. That the matter of the Chief Executive Officer Performance Management Committee meeting confidential minutes having been considered by the Council in confidence under Sections 90(2) and 90(3)(a) of the *Local Government Act 1999* that an Order be made under the provisions of Sections 91(7) and (9) of the Local Government Act 1999 that the discussion, information, reports, attachments and minutes of the Council relating to discussion of the subject matter having been dealt with on a confidential basis under Section 90(3)(a) of the *Local Government Act 1999* (with the exception that this information may be released to the Chief Executive Officer, the Director Corporate and City Services and the Independent Advisor to the Chief Executive Officer Performance Management Committee, Mr Daryl Stillwell) be kept confidential until 30 April 2027 with the exception of resolution 5 above and resolution 8 of the Chief Executive Officer Performance Management Committee minutes, which will be released once considered by Council.

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16. Closure

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Conflict of Interest Disclosure Form

CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Councillor:

Date:

Meeting name:

Agenda item no:

1. I have identified a conflict of interest as:

MATERIAL ☐

ACTUAL ☐

PERCEIVED ☐

MATERIAL: Conflict arises when a councillor or a nominated person will gain a benefit or suffer a loss (whether directly or indirectly and whether pecuniary or personal) if the matter is decided in a particular manner. If declaring a material conflict of interest, Councillors must declare the conflict and leave the meeting at any time the item is discussed.

ACTUAL: Conflict arises when there is a conflict between a councillor's interests (whether direct or indirect, personal or pecuniary) and the public interest, which might lead to decision that, is contrary to the public interest.

PERCEIVED: Conflict arises in relation to a matter to be discussed at a meeting of council, if a councillor could reasonably be taken, from the perspective of an impartial, fair-minded person, to have a conflict of interest in the matter – whether or not this is in fact the case.

2. The nature of my conflict of interest is as follows:

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

3. I intend to deal with my conflict of interest in the following transparent and accountable way:

☐ I intend to **leave** the meeting

OR

☐ I intend to **stay** in the meeting *(complete part 4)*

4. The reason I intend to stay in the meeting and consider this matter is as follows:

(This section must be filled in. Ensure sufficient detail is recorded of the specific circumstances of your interest.)

and that I will receive no benefit or detriment direct or indirect, personal or pecuniary from considering and voting on this matter.

CONFLICTS MUST ALSO BE DECLARED VERBALLY DURING MEETINGS

Governance use only: Member voted FOR/AGAINST the motion.

Ordinary Business Matters

A **material, actual** or **perceived** Conflict of Interest does not apply to a matter of ordinary business of the council of a kind prescribed by regulation.

The following ordinary business matters are prescribed under Regulation 8AAA of the *Local Government (General) Regulations 2013*.

- (a) *the preparation, discussion, conduct, consideration or determination of a review under section 12 of the Act*
- (b) *the preparation, discussion, adoption or revision of a policy relating to allowances and benefits payable to members if the policy relates to allowances and benefits payable equally to each member (rather than allowances and benefits payable to particular members or particular office holders)*
- (c) *the preparation, discussion, adoption or alteration of a training and development policy under section 80A of the Act*
- (d) *the preparation, discussion, adoption or amendment of a strategic management plan under section 122 of the Act*
- (e) *the adoption or revision of an annual business plan*
- (f) *the adoption or revision of a budget*
- (g) *the declaration of rates (other than a separate rate) or a charge with the character of a rate, and any preparation or discussion in relation to such a declaration*
- (h) *a discussion or decision of a matter at a meeting of a council if the matter—*
 - (i) *relates to a matter that was discussed before a meeting of a subsidiary or committee of the council*
 - (ii) *the relevant interest in the matter is the interest of the council that established the committee or which appointed, or nominated for appointment, a member of the board of management of the council subsidiary or regional subsidiary.*
- (2) *For the purposes of section 75(3)(b) of the Act, a member of a council who is a member, officer or employee of an agency or instrumentality of the Crown (within the meaning of section 73(4) of the Act) will not be regarded as having an interest in a matter before the council by virtue of being a member, officer or employee.*

Engagement and membership with groups and organisations exemption

A member will not be regarded as having a conflict of interest **actual** or **perceived** in a matter to be discussed at a meeting of council **by reason only of**:

- an engagement with a community group, sporting club or similar organisation undertaken by the member in his or her capacity as a member; or membership of a political party
- membership of a community group, sporting club or similar organisation (as long as the member **is not** an office holder for the group, club or organisation)
- the member having been a student of a particular school or his or her involvement with a school as parent of a student at the school
- a nomination or appointment as a member of a board of a corporation or other association, if the member was nominated for appointment by a Council.

However, the member will still be required to give careful consideration to the nature of their association with the above bodies. Refer Conflict of Interest Guidelines.

For example: If your **only** involvement with a group is in your role as a Council appointed liaison as outlined in the Council appointed liaison policy, you will not be regarded as having a conflict of interest actual or perceived in a matter, and are NOT required to declare your interest.