Contact for apologies: Sue Hammond
Ph: 8384 0747
Email: sueham@onkaparinga.sa.gov.au

Contact Number for meeting venue: Ph: 8384 0614

6 March 2014

NOTICE OF COUNCIL AND COMMITTEE MEETINGS

NOTICE IS HEREBY GIVEN that in accordance with Sections 83 and 87 of the *Local Government Act 1999* that an **Ordinary Meeting of Council** of the City of Onkaparinga will be held on **Tuesday 11 March 2014** at the Council Chamber at the Civic Centre, Ramsay Place, Noarlunga Centre at 7pm for the purpose of considering the items included on the attached agenda.

We recognise that the land on which we meet has considerable natural and cultural heritage, including thousands of years of traditional ownership by Kaurna.

Mark Dowd
Chief Executive Officer

Disclaimer: Please note that the contents of the Council Agendas have yet to be considered by Council and recommendations contained herein may be altered or changed by the Council in the process of formally making decisions of Council.

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www.onkaparingacity.com

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City of Onkaparinga

Agenda for the Council meeting

to be held on 11 March 2014

Venue: Council Chamber, Civic Centre
Ramsay Place, Noarlunga Centre

Meeting commenced:

Present:

Apologies:

Leave of absence:

Absent:

Pledge:

We recognise this City's considerable natural and cultural heritage, including thousands of years of traditional ownership by Kaurna, and the more recent contribution from people either born here or who have migrated here. As we meet together, we build on this heritage by respecting and listening to each other, thinking clearly, being receptive to new ideas, speaking honestly, and deciding wisely for the current and future well-being of those we serve.

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1. Opening of meeting

2. Confirmation of minutes of the Council meeting held on Tuesday 18 February 2014

3. Adjourned business

Nil.

4. Leave of absence

Nil.

5. Mayor's Communication

5.1 Mayor's Report – 11 March 2014

Jim Aldridge

Members will recall I reported that the ex Mayor of Willunga District Council had requested his ashes be distributed on Port Willunga Beach following his recent funeral. I had suggested to his family who agreed that a plaque be established at Port Willunga to note this site. I am pleased to say this has been completed and will hopefully be in place around 14 March 2014. In conjunction with Jim's family, the lookout area on the Esplanade has been chosen as the site for the plaque.

World Heritage Bid

Council will recall that we are part of a collaboration of councils with the aim of exploring World Heritage status for the rural area of council. The other councils are Barossa, Mount Barker, Adelaide Hills, Alexandrina and the City of Onkaparinga. We have allocated a small sum of money to continue the research for a successful bid subject to a financial contribution from the State Government.

Attachment 1 is Minister for Agriculture, The Hon Gail Gago's letter indicating that no support from the State Government is forthcoming. Attachment 2 is the response letter from the Chair of the Mount Lofty Ranges World Heritage Bid - Project Steering Group, Mayor Bill Spragg.

This appears to be a very poor response to a great cross council boundary collaboration. The response also misses the point of the research, which is designed to answer the questions raised in the Minister's letter.

Grants

Council recently received Local Government Stimulus grant funding of $75,000 for Gemmel Tassie Reserve and three Planning and Development fund approvals consisting of:

$675,000 Foreshore Access Plan – Snapper Point project

$190,000 Aldinga District Centre Town Square project

$50,000 towards the Foreshore Access Plan – Estuary project

I have written a thank you letter to the Hon John Rau MP, Minister for Planning on Council's behalf.

State Election

There have been a few commitment announcements to Local Government during this State election period. I encourage everyone to follow both the City of Onkaparinga and the Local Government Association's websites:

http://www.onkaparingacity.com/onka/council/policies_strategies/strategies_plans/state_election_2014.jsp

Local Government Association Acting President

This has been a great experience and I recently travelled to both Port Pirie and Naracoorte council's for regional announcements and meetings. We have also held two election forums on regional development and planning. During this period I have signed a Memorandum of Understanding with the development sector and Volunteering SA. I also attended the Australia Local Government Association in Canberra.

Mayor Felicity-ann Lewis

I had the privilege of attending a celebration by the City of Marion and the Local Government Association for Mayor Lewis to recognise her achievement of South Australia of the Year. This acknowledgement was one for her personally, but also for Local Government generally. We really appreciate her work and this recognition is richly deserved.

Country Arts SA

The good news that is gradually filtering down is the contract for Country Arts SA to continue managing Hopgood Theatre. The bad news; the music school will move out north for TAFE SA. This will be a blow for our students.

Canberra delegation

On 3-4 March 2014 the Local Government Association will host a return Canberra delegation to consolidate our relations with the new Federal Government and opposition. There is a full agenda for the two days and I hope to be able to report good progress on my return.

Elected Member representation, 22 January 2014 – 28 February 2014

I thank the following Elected Members who have represented me over this period:

Deputy Mayor Gail Kilby

- Willunga 175 launch – 26 January 2014
- 1 Billion rising event – 14 February 2014
- OPAL event – 20 February 2014
- OPAL Mayor's Club – 26 February 2014

EM Briefings/Workshops from 22 January 2014 – 28 February 2014

30 January 2014 - Briefing - Budget Process
4 February 2014 - Briefing - Budget Process
25 February 2014 - Briefing - Budget Process

Mayor's calendar

My activities from 22 January 2014 – 28 February 2014 are reflected in Attachment 3.

Thank you



Lorraine Rosenberg

Mayor

Attachment 1

Hon Gail Gago MLC

SCANNED
23 DEC 2013

Government of South Australia

ADELAIDE HILLS COUNCIL
RECEIVED
23 DEC 2013

eA165491

Leader of the Government in the Legislative Council
Minister for Agriculture, Food and Fisheries
Minister for Forests
Minister for Regional Development
Minister for the Status of Women
Minister for State/Local Government Relations
Level 9
Terrace Towers
178 North Terrace
Adelaide SA 5000
GPO Box 1671
Adelaide SA 5001
DX 667
Tel: (08) 8303 2926
Fax: (08) 8303 2533
Email: minister.gago@sa.gov.au

Mr Bill Spragg
Mayor
Adelaide Hills Council
PO Box 44
WOODSIDE SA 5244

Bill

Dear Mayor Spragg

Thank you for your letter to the Premier, Hon Jay Weatherill MP, regarding the proposal for the Mount Lofty Ranges UNESCO World Heritage Project. As Deputy Chair of the Premium Food and Wine from our Clean Environment Cabinet Taskforce, the Premier has asked me to respond on his behalf.

I note you gave a presentation to the Premium Food and Wine from Our Clean Environment, Senior Officers Group (SOG). I understand that following the presentation, the SOG referred the proposal to the Premium Food and Wine from Our Clean Environment Cabinet Taskforce for consideration.

The Cabinet Taskforce has noted, with interest, the report *Exploring UNESCO World Heritage Site listing for the Mount Lofty Ranges agrarian landscape*.

While the Government of South Australia acknowledges the importance of protecting our agriculture landscapes, we believe that this can best be achieved through an existing mechanism such as the Character Preservation Legislation.

It is also important to note that the Government continues to provide support to a range of agriculture, tourism and food and wine initiatives in the Adelaide Hills. This includes approximately $400,000 over two years to Regional Development Australia Adelaide Hills, Fleurieu and Kangaroo Island for their Sustainable Growth for Food and Wine Project.

It is the Government's view that should you wish to progress the Mount Lofty Ranges UNESCO World Heritage Project, considerable work will need to be undertaken.

In particular, the report authors have not sufficiently demonstrated the outstanding universal value of the Mount Lofty Ranges as a potential world heritage property, and the likelihood the nomination could meet the world heritage listing criteria.

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Furthermore, there is not enough evidence that a detailed cost benefit analysis has been undertaken, nor is there evidence of a thorough evaluation of the potential financial and regulatory costs that would be incurred on Government and the community, including consideration to the effects of listing on the continued use of the land.

In that context, the Government is unable to support the request for financial assistance at this stage.

Should you have any questions, I would encourage you to contact Mr Tim Goodes, Deputy Chief Executive, Department of Environment, Water and Natural Resources on telephone 8463 6949 or email tim.goodes@sa.gov.au.

Thank you for taking the time to bring this matter to the Government's attention and presenting to the SOG.

Yours sincerely

HON GAIL GAGO MLC

19 / 12 /2013

Attachment 2

Direct Line: 8408 0522
Our Ref: IC13/19662 / OC14/1283 05.85.20

10 February 2104

Hon Gail Gago MLC
Minister for State/Local Government Relations
GPO Box 1671
ADELAIDE SA 5001

Dear Minister Gago

World Heritage Listing Project for the Mount Lofty Ranges Agrarian Landscape

I refer to your response received on 23 December 2013 in relation to our request to present to the Premium Food and Wine from our Clean Environment Cabinet Taskforce regarding the above mentioned project. In response, I would like to clarify some points with regard to the Project:

1. It is noted from your response that the Government considers that protecting agricultural landscapes can be best achieved through existing mechanisms such as the existing Character Preservation legislation. I wish to point out that, although protection may be a consequence of the Project, this is not the main focus. The purpose of the Project is to promote the region as a living and working agrarian area, and to reap environmental, social and economic benefits for the region arising from the significant marketing and branding opportunities that World Heritage status will bring. This would be a major benefit for both the agricultural and tourism sectors in the region and would also enhance the economic sustainability of these sectors. As pointed out in my letter to the Premier, if the region is successful in achieving UNESCO World Heritage status, it will be the first agrarian area in Australia and the first in the southern hemisphere to achieve this. Achieving such a status would add significant value to the State's new branding initiatives, and would enhance this initiative to put South Australia on the world stage. It is clear that the State Government understands this potential benefit as it has recently announced its support for the listing of Arkaroola in 2015-2016. Therefore, it would be entirely consistent to support the World Heritage listing bid for the Mt Lofty Ranges. As you may have noted from the Economic Impact Analysis Report undertaken for the Project, the benefits of World Heritage listing will also extend to the City of Adelaide.

   Further, the State Government recently launched a new advertising campaign for the City of Adelaide, the primary reason for which we understand is to make interstate and international visitors aware of what Adelaide and South Australia have to offer and where they are located. The Project would enhance this initiative and provide Adelaide with more notoriety, and would bolster any future tourism and economic development initiatives to attract people to Adelaide and the Mt Lofty Ranges Agrarian region. I think

it makes eminent sense to support an initiative which supports the region which provides the backdrop to the City of Adelaide.

2. In response to your comment with regard to the Feasibility Report and our likelihood of success, the Report clearly demonstrates that the Project has an excellent prospect of success (refer to pages 15 & 16 of the document), and states that the Project could meet three of the 10 World Heritage listing criteria. Note that only one is needed for success. The region's connection to the theory of 'systematic colonisation' espoused by Edward Gibbon Wakefield (and promoted by utilitarians John Stuart Mill and Jeremy Bentham) makes both the region and the Project unique. This uniqueness is of universal value and is the fundamental premise behind the listing bid. If the 5 Councils collaborating in this Project had not thought this was the case, it would not have been pursued.

3. The Economic study was prepared by EconSearch, and also peer reviewed, to identify the Project's economic benefits to the agricultural and tourism sectors in the region. Overall, it was concluded that there are significant economic benefits that could be achieved as a result of achieving World Heritage status, namely $214m increase in Gross Regional Product, an increase in employment with a potential of 1937 new jobs being created, and an increase in household income of $94m. The detailed cost benefit analysis and the evaluation of the potential financial and regulatory costs to Government and the community will be undertaken as part of the further analysis work required to progress the project. Further, the primary focus of the project is to secure the continued use of the land for agricultural production in the face of encroachment by non-farming land uses. However, funding to undertake the necessary research to investigate these issues and all others associated with the bid is paramount for us to progress the project. It is considered that for a modest State Government investment of $50,000 per annum for 3 years, the project could reap clear economic and social benefits to the tune of $214 million. This I am sure you would agree would be an excellent return on investment, and is entirely consistent with the Government's current initiatives to develop and promote the State.

As suggested, we will contact Tim Goodes, Deputy Chief Executive, Department of Environment, Water and Natural Resources, and seek his assistance and advice in order to progress this project. However, we do hope that State Government will reconsider its current position and provide funding assistance in the amount of $50,000 per annum for the next three years, in order to progress this project.

Should you require any further clarification in relation to this project, then please contact me on 8408 0438 or Marc Salver, Director Strategy & Development (and Chairperson of the World Heritage Bid's Project Management Group), on 8408 0522.

Yours sincerely

Bill Spragg
Mayor

Attachment 3

Meetings and events attended by the Mayor 22 January – 28 February 2014	
January 2014	
21	Meeting with organisation
	Meeting with staff x 3
	Meeting with Deputy Mayor
	Meeting of Strategic Directions Committee
23	LGA Acting President – Regional development launch at Port Pirie
	LGA Acting President – Media interview
25	Tour Down Under Stage 5 – hospitality venue
	Tour Down Under Stage 5 – Race Start
	Tour Down Under Stage 5 – presentation to stage winner
26	Australia Day Breakfasts – Flag raising speech
	Citizenship ceremony
	Australia Day Awards
28	Meeting of CEO Performance Management Committee
	Meeting with staff
	Meeting with MP and staff
	Meeting of Council
29	LGA Acting President - CEO Performance Management Committee
	LGA Acting President – Economic Development MOU Luncheon
	LGA Acting President – SAROC Committee meeting
	LGA Acting President – Premier & Leader of the Opposition address MLGG & SAROC
	LGA Acting President – MLGG meeting
30	LGA Acting President – LGA Board meeting
	LGA Acting President - Regional Development launch luncheon
31	LGA Acting President – media interview
	Welcome event – Flinders University Clinical Education program
February 2014	
3	Meeting with organisation x 5
4	Meeting with staff
	Meeting with Deputy Mayor
	Elected Member Workshop
5	Meeting with Ministers and CEO
	Mayor's Prayer Breakfast meeting
6	Coast FM radio interview
	Native Vegetation Council Workshop
7	LGA Acting President – SELGA meeting Naracoorte
8	Onkaparinga Rugby Club Waitangi Day
	Open the McLaren Vale Vintage and Classic
10	Economic Development Forum meeting
	Citizenship Ceremony
11	Meeting with CEO
	Meeting of Strategic Directions Committee
12	LGA Acting President – Provincial Cities LGA
	Welcome session - Leadership Onkaparinga
	Meeting with resident
13	LGA Acting President – Reconciliation SA Annual Anniversary of Apology
	LGA Acting President – Welcome and overview at 2014 Climate Adaptation Showcase

Meetings and events attended by the Mayor 22 January – 28 February 2014	
	LGA Acting President – LGFA Luncheon
14	LGA Acting President - Signing event – Volunteer Strategy for SA
	LGA Acting President - State Election and Planning Luncheon
	LGA Acting President – LGA MOU Development Launch
15	Mayor Felicity-Ann Lewis South Australian of the Year event
16	Futures Tournament – Opening speech
17	Meeting with organisation
	LGA Acting President - MLGG Executive Committee meeting
	Harvest Festival Cheque Presentation and People's Choice Art Prize Presentation
	Northern Community Forum
18	Meeting with organisation
	Meeting with Deputy Mayor
	Meeting of Council
19	Meeting with Elected Member
	Morphett Vale Probus Club event
	Meeting with Resthaven Onkaparinga Community Services
	Meeting with staff and resident
	Resilient South Regional Workshop
20 – 21	LGA Acting President – ALGA Strategic Meeting in Canberra
23	Vines Uniting Church lunch and interview
	City of Onkaparinga Tennis International
24	Meeting of the Audit, Risk, Value and Efficiency Committee
	Flagstaff Hill Probus Club 30th anniversary celebration lunch
	Visit local business
	Annual General Meeting Friends of Sully's
25	Meeting of CEO Performance Management Committee
	Meeting with resident
	Meeting with CEO
	Meeting with Deputy Mayor and CEO
	Meeting with ward councillors and staff
	Budget process briefing
26	Cut opening ribbon at new Anaconda store
	LGA Acting President - media interview
	LGA Acting President – Meeting with CEO LGA
	Meeting of Stormwater Management Authority
27	LGA Acting President – meeting
	LGA Acting President – LGA Management Group
	LGA Acting President – launch of My Local Services App
28	LGA Acting President – media interview
	Attend Clipsal
	Elected Member informal meeting

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6. Presentation

Nil.

7. Deputation

7.1 Bus shelter at Stop 44W Panalatinga Road (Robyn Rushton)

7.2 Proposed cliff fence at Esplanade, Sellicks Beach (Haydon Manning)

8. Presentation by Committee Chairpersons and reports to Council by Council Committees.

8.1 Arts Culture Community Capacity Events and Heritage Committee minutes

This is a regular or standard report.

Director:	Donna Barchiesi, Director People, Governance and Regulatory Services
Report Author:	Matthew Lawrence, Governance Officer
Contact Number:	8384 0126
Attachments:	1. Minutes of the Arts, Culture, Community Capacity, Events and Heritage Committee meeting held 13 February 2014 (5 pages)

A meeting of the Arts, Culture, Community Capacity, Events and Heritage Committee was held on 14 February 2014.

The following items require a resolution of Council:

7.2 Grant application for works at 70 Strout Road, McLaren Vale

That Council approve the funding application for $6,047.50 under Council's Local Heritage Incentive Scheme for works to a Local Heritage Place at 70 Strout Road, McLaren Vale (Local Heritage item ID No. 364).

That the funding be contingent on the approval of the development application for this project.

7.3 Review and outcome of trial of increased funding of Local Heritage Incentive Scheme

1. *Following the trial of revised eligibility criteria and grant funding thresholds and levels through the Local Heritage Incentive Scheme between July 2013 and February 2014 the following recommendations be implemented:*
    a. *Continuation of the following grant funding allocation thresholds for the heritage grants:*
        - *funding subsidy of 30% of the cost of works with a maximum subsidy of $5,000 for the cost of works between $1,000 and $20,000*

- *funding subsidy of 25% of the cost of works with a maximum subsidy of $7,500 for the cost of works above $20,000.*

b. *That no increase to the existing rolling funding level of $34,000 (indexed to CPI) occur at this time to allow ongoing monitoring of demand for the service against the scheme objectives.*

c. *That the staff Heritage Panel continue to assess the applications seeking funding up to $5,000 in accordance with the eligibility criteria and providing a recommendation to the Director Finance and Commercial. These applications will be determined under delegation by the Director Finance and Commercial upon recommendation of the Heritage Panel. A report on expenditure of the fund determined by the Panel would be presented to the Committee biennially.*

2. *Council include in-kind contributions as part of the heritage grant applications and amend the guidelines accordingly.*

7.4 History and Heritage Awards 2014

1. *That Council endorse the categories and process for the 2014 biennial History and Heritage awards contained within this report and also summarised as:*

   - *That monetary prizes of $2000, $1500 and $1500 be associated with the 'Heritage Places/Items', 'Friends of History and Heritage' and 'Heritage Stories' categories respectively.*
   - *The judging panel comprise council's Heritage Adviser, Andrew Stevens, a recognised history expert and two members of the Arts, Culture, Community Capacity, Events and Heritage Committee.*
   - *Endorsement of the judging panel's recommendations for awardees be through the Arts, Culture, Community Capacity, Events and Heritage Committee.*
   - *Announcement of the awardees be via media release, website, the Onkaparinga News section of the Southern Times and the Hills and Valley newspapers and by direct contact with nominees.*
   - *A presentation event to occur on 25 May 2014 as part of History Month.*

2. *That the following Arts, Culture, Community Capacity, Events and Heritage Committee members be appointed to the judging panel for the 2014 built heritage conservation awards:*

   A. Cr Nash

   B. Cr Chapman (subject to Cr Chapman's agreement).

3. *That $6,750 from the 2013–14 Local Heritage Incentive Scheme be allocated to support the 2014 Built Heritage Conservation Awards.*

The remaining business of the Arts, Culture, Community Capacity, Events and Heritage Committee meeting, as attached to this agenda report, is for noting by Council.

Attachment 1

City of Onkaparinga

Minutes of the Arts, Culture, Community Capacity, Events and Heritage Committee meeting held on 13 February 2014

Venue	Civic Area, Civic Centre Ramsay Place, Noarlunga Centre
Meeting commenced	7.01pm
Present	Cr Merritt Cr Nash (Chairperson) Cr Parslow Cr Jamieson
Apologies	Mayor L Rosenberg Cr D Chapman
Leave of absence	
Absent	

1. Opening of meeting

Cr Nash officially declared the meeting open at 7.01pm.

2. Confirmation of minutes of the Arts, Culture, Community Capacity, Events and Heritage Committee meeting held on Thursday 31 October 2013.

Cr Merritt *MOVED that the Minutes of the proceedings of the Arts, Culture, Community Capacity, Events and Heritage Committee meeting held on 31 October 2013 be received and confirmed as an accurate record of those proceedings.*

Seconded by ***Cr Parslow****.*

CARRIED

3. Adjourned business

Nil.

4. Chairperson's report

Nil.

5. Presentation

Nil.

6. Deputation

Nil.

7. Reports of officers

7.1 Community Civic and Australia Day Awards Sub-Committee minutes

MOVED ***Cr Parslow****.*

3. Other Business

1. That the Arts, Culture, Community Capacity, Events and Heritage Committee reviews the Australia Day Awards criteria and assesses this with the information being supplied. The suggestion is that council staff seeks more information when nominations are received.

2. That the remaining business of the meeting is noted by the Arts, Culture, Community Capacity, Events and Heritage Committee.

Seconded by ***Cr Merritt****.*

CARRIED

7.2 Grant application for works at 70 Strout Road, McLaren Vale

*MOVED **Cr Parslow**.*

That the Arts, Culture, Community Capacity, Events and Heritage Committee recommend to Council:

That Council approve the funding application for $6,047.50 under Council's Local Heritage Incentive Scheme for works to a Local Heritage Place at 70 Strout Road, McLaren Vale (Local Heritage item ID No. 364).

That the funding be contingent on the approval of the development application for this project.

*Seconded by **Cr Jamieson**.*

CARRIED

7.3 Review and outcome of trial of increased funding of Local Heritage Incentive Scheme

*MOVED **Cr Merritt**.*

That the Arts, Culture, Community Capacity, Events and Heritage Committee recommend to Council that:

1. *Following the trial of revised eligibility criteria and grant funding thresholds and levels through the Local Heritage Incentive Scheme between July 2013 and February 2014 the following recommendations be implemented:*
   a. *Continuation of the following grant funding allocation thresholds for the heritage grants:*
      - *funding subsidy of 30% of the cost of works with a maximum subsidy of $5,000 for the cost of works between $1,000 and $20,000*
      - *funding subsidy of 25% of the cost of works with a maximum subsidy of $7,500 for the cost of works above $20,000.*
   b. *That no increase to the existing rolling funding level of $34,000 (indexed to CPI) occur at this time to allow ongoing monitoring of demand for the service against the scheme objectives.*
   c. *That the staff Heritage Panel continue to assess the applications seeking funding up to $5,000 in accordance with the eligibility criteria and providing a recommendation to the Director Finance and Commercial. These applications will be determined under delegation by the Director Finance and Commercial upon recommendation of the Heritage Panel. A report on expenditure of the fund determined by the Panel would be presented to the Committee biennially.*
2. *Council include in-kind contributions as part of the heritage grant applications and amend the guidelines accordingly.*

*Seconded by **Cr Jamieson**.*

CARRIED

7.4 History and Heritage Awards 2014

*MOVED **Cr Merritt**.*

That the Arts, Culture, Community Capacity, Events and Heritage Committee recommend to Council:

1. *That Council endorse the categories and process for the 2014 biennial History and Heritage awards contained within this report and also summarised as:*
   - *That monetary prizes of $2000, $1500 and $1500 be associated with the 'Heritage Places/Items', 'Friends of History and Heritage' and 'Heritage Stories' categories respectively.*
   - *The judging panel comprise council's Heritage Adviser, Andrew Stevens, a recognised history expert and two members of the Arts, Culture, Community Capacity, Events and Heritage Committee.*
   - *Endorsement of the judging panel's recommendations for awardees be through the Arts, Culture, Community Capacity, Events and Heritage Committee.*
   - *Announcement of the awardees be via media release, website, the Onkaparinga News section of the Southern Times and the Hills and Valley newspapers and by direct contact with nominees.*
   - *A presentation event to occur on 25 May 2014 as part of History Month.*
2. *That the following Arts, Culture, Community Capacity, Events and Heritage Committee members be appointed to the judging panel for the 2014 built heritage conservation awards:*

   A. Cr Nash

   B. Cr Chapman (subject to Cr Chapman's agreement).
3. *That $6,750 from the 2013–14 Local Heritage Incentive Scheme be allocated to support the 2014 Built Heritage Conservation Awards.*

*Seconded by **Cr Parslow**.*

CARRIED

Cr Nash brought forward item 7.6 Elected Member participation on Grants Assessment Panel at this point.

7.6 Elected Member participation on Grants Assessment Panel

*MOVED **Cr Jamieson**.*

That the Arts, Culture, Community Capacity, Events and Heritage Committee:

1. *Nominate:*
   - *Mayor Rosenberg , Tier 2 & 3 Sponsorships*
   - *Cr Nash, Community Grants*
   - *Cr Parslow, Environment and Community Streetscapes Grants*
   - *Cr Merritt, Minor Capital Works*

   to participate on the assessment panels for the 2014–15 grants program.

2. Incorporate the appointed Elected Members and meeting dates as outlined in Attachment 1 into the Arts, Culture, Community Capacity, Events and Heritage Committee Work Plan.

*Seconded by **Cr Merritt**.*

CARRIED

7.5 Updated Work Plan

*MOVED **Cr Parslow**.*

1. *That the Arts, Culture, Community Capacity, Events and Heritage Committee approve the Arts, Culture, Community Capacity, Events and Heritage Committee Work Plan as attached to the agenda.*
2. *That completed items contained in the Arts, Culture, Community Capacity, Events and Heritage Committee Work Plan which are 12 or more months old, be removed from the plan and kept by staff as a record.*

*Seconded by **Cr Merritt**.*

CARRIED

8. Questions on notice

Nil.

9. Motions

Nil.

10. Petitions

Nil.

11. Urgent business

Nil.

12. Confidential items

Nil.

13. Closure

Cr Nash officially declared the meeting closed at 7.30pm.

Certified Correct .....Chair

/ /2014

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8.2 Audit, Risk, Value and Efficiency Committee minutes

This is a regular or standard report.

Director:	Donna Barchiesi, Director People, Governance and Regulatory Services
Report Author:	Matthew Lawrence, Governance Officer
Contact Number:	8384 0126
Attachments:	1. Minutes of the Audit, Risk, Value and Efficiency Committee meeting held 24 February 2014 (5 pages)

A meeting of the Audit, Risk, Value and Efficiency Committee was held on 24 February 2014.

There are no items that require a resolution of Council.

The minutes of the Audit, Risk, Value and Efficiency Committee meeting, as attached to this agenda report, are for noting by Council.

Attachment 1

City of Onkaparinga

Minutes of the Audit, Risk, Value and Efficiency Committee meeting

held on 24 February 2014

Venue	Meeting Room 1, Civic Centre Ramsay Place, Noarlunga Centre
Meeting commenced	10.00am
Present	Cr J Gunn Cr G Kilby Mr D Powell (Chair) Mayor L Rosenberg
Apologies	Mr A Bolaffi Cr S Nash
Leave of absence	
Absent	

1. Opening of meeting

Mr Powell officially declared the meeting open at 10.00am.

2. Confirmation of minutes of the Audit, Risk, Value and Efficiency Committee meeting held on Monday 16 December 2013.

Mayor Rosenberg *MOVED that the Minutes of the proceedings of the Audit, Risk, Value and Efficiency Committee meeting held on 16 December 2013 be received and confirmed as an accurate record of those proceedings.*

Seconded by ***Cr Gunn****.*

CARRIED

3. Adjourned business

Nil.

4. Chairperson's report

Nil.

5. Presentation

Nil.

6. Deputation

Nil.

7. Reports of officers

7.1 Development Assessment Internal Audit

MOVED ***Mayor Rosenberg****.*

That the Audit, Risk, Value and Efficiency Committee:

1. *Note the findings of the Development Assessment internal audit and the actions to be undertaken by the Administration in response to the fifteen recommendations.*
2. *Is provided with an update on the progress of implementation of actions through the quarterly internal audit actions update report.*

Seconded by ***Cr Gunn****.*

CARRIED

7.2 Long Term Financial Plan - Forecast Economic Indicators

*MOVED **Mayor Rosenberg**.*

That the Audit, Risk, Value and Efficiency Committee note the forecast economic indicators proposed for use in the 2014–15 Long Term Financial Plan as presented at this meeting.

*Seconded by **Cr Kilby**.*

CARRIED

7.3 Financial Management Report

*MOVED **Cr Gunn**.*

That the Audit, Risk, Value and Efficiency Committee note the financial management update as detailed in this report and as attached to the agenda.

*Seconded by **Cr Kilby**.*

CARRIED

7.4 Internal Audit Update

*MOVED **Cr Kilby**.*

That the Audit, Risk, Value and Efficiency Committee notes the Internal Audit Update report, including the status of actions arising from internal audits as provided in the Internal Audit Action Implementation Report attached to the agenda.

*Seconded by **Mayor Rosenberg**.*

CARRIED

7.5 Service Reviews, Innovation and Improvement

*MOVED **Cr Gunn**.*

That the Audit, Risk, Value and Efficiency Committee note this report and the Service Reviews, Innovation and Improvement Summary and Project Status, as attached to the agenda.

*Seconded by **Cr Kilby**.*

CARRIED

7.6 Audit Risk Value and Efficiency Committee Work Plan

*MOVED **Mayor Rosenberg**.*

That the Audit, Risk, Value and Efficiency Committee note the work plan, as attached to the agenda.

*Seconded by **Cr Kilby**.*

CARRIED

8. Questions on notice

Nil.

9. Motions

Nil.

10. Petitions

Nil.

11. Urgent business

Nil.

12. Confidential items

12.1 Information and Communication Technology Penetration Testing and Vulnerability Internal Audit Report

*MOVED **Cr Kilby**.*

1. That:

a. Under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at the meeting in order to consider in confidence this item.

b. The Audit, Risk, Value and Efficiency Committee is satisfied that it is necessary that the public be excluded to enable the Audit, Risk, Value and Efficiency Committee to consider the report at the meeting on the following grounds:

Section 90(3)(e) matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person;

The Audit, Risk, Value and Efficiency Committee is satisfied that it is reasonably foreseeable that public disclosure of the information disclosed in the report may result in vulnerabilities to the council's information technology network affecting the security of council property and the safety of employees and members of the public.

c. accordingly, on this basis the principle that meetings of the Audit, Risk, Value and Efficiency Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

*Seconded by **Cr Gunn**.*

CARRIED

*MOVED **Mayor Rosenberg**.*

2. *That the matter of the Information and Communication Technology penetration testing and vulnerability internal audit report having been considered in confidence under Section 90(2) and (3)(e) of the Local Government Act 1999 an order be made under the provisions of Section 91(7)and (9) of the Local Government Act 1999 that the Information and Communication Technology penetration testing and vulnerability internal audit report and the minutes relating to discussion of the subject matter be kept confidential until 31 December 2015.*

*Seconded by **Cr Kilby**.*

CARRIED

13. Closure

Mr Powell officially declared the meeting closed at 11.29am.

Certified Correct .....Chair

/ /2014

8.3 Chief Executive Officer Performance Management Committee minutes

Director:	Donna Barchiesi, Director People, Governance and Regulatory Services
Report Author:	Sue Hammond, Governance Officer
Contact Number:	8384 0747
Attachments:	1. Minutes of Chief Executive Officer Performance Management Committee meeting held 25 February 2014 (3 pages)

A meeting of the Chief Executive Officer Performance Management Committee was held on 25 February 2014.

The following confidential item requires a resolution of Council:

- 5.1 Chief Executive Officer Performance and Remuneration Review

and will be considered at item 15.2 of this agenda.

The remaining business of the meeting is to be noted by Council and is included in the minutes of the meeting (Attachment 1).

Attachment 1

City of Onkaparinga

**Minutes of the Chief Executive Officer
Performance Management Committee meeting
held on 25 February 2014**

Venue:	Meeting Room 1 Civic Centre, Ramsay Place, Noarlunga Centre
Meeting commenced:	11.01am
Present:	Mayor L Rosenberg Cr G Kilby Cr S Nash Cr D Parslow
Apologies:	Cr H Merritt
Leave of absence:	
Absent:	
In attendance:	Andrew Reed (Hender Consulting) Bernie Dyer (Hender Consulting) Mark Dowd (Chief Executive Officer)

1. Opening of meeting

Mayor Rosenberg officially declared the meeting open at 11.01am.

2. Confirmation of minutes of the Chief Executive Officer Performance Management Committee meeting held on Tuesday 28 January 2014.

Cr Nash *MOVED that the Minutes of the proceedings of the Chief Executive Officer Performance Management Committee meeting held on 28 January 2014 be received and confirmed as an accurate record of those proceedings.*

Seconded by ***Cr Kilby***.

CARRIED

3. Reports of officers

3.1 Chief Executive Officer Performance and Remuneration Review

MOVED ***Cr Kilby***.

That the report be noted.

Seconded by ***Cr Parslow***.

CARRIED

4. Other business

Nil.

5. Confidential items

5.1 Chief Executive Officer Performance and Remuneration Review - Confidential

MOVED ***Cr Nash***.

1. *That:*
   a. *under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that with the exception of Andrew Reed and Bernie Dyer of Hender Consulting, the public be excluded from attendance at the meeting in order to consider this item in confidence.*
   b. *the Chief Executive Officer Performance Management Committee is satisfied that it is necessary that the public be excluded to enable the Committee to receive and consider the information/report at the meeting on the following grounds:*

      Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in this instance being the employment performance of the Chief Executive Officer and the terms and conditions of his contract.

      The Council is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the employment

performance of a person at the meeting would be inconsistent with accepted principles of professional human resource management.

c. on this basis, the principle that this meeting of the Chief Executive Officer Performance Management Committee should be conducted in a place open to the public has been outweighed by the need to keep the information and/or discussion confidential.

*Seconded by **Cr Parslow**.*

CARRIED

*MOVED **Cr Kilby**.*

6. That the matter of the Chief Executive Officer Performance and Remuneration Review having been considered in confidence under Sections 90(2) and 90(3)(a) of the Local Government Act 1999 an Order be made under the provisions of Section 91(7) and (9) of the Local Government Act 1999 that:

a. the report of the Chief Executive Officer Performance Management Committee relating to discussion of the subject matter (including the attachments to the report being Clause 14 and Clause 13 and Schedule 4 of the Chief Executive Officer's Contract of Employment), having been dealt with on a confidential basis under Section 90(3)(a) of the Local Government Act 1999, be kept confidential until 31 December 2014.

b. the minutes of the Chief Executive Officer Performance Management Committee relating to discussion of the Chief Executive Officer's remuneration and decisions relevant thereto all of which has occurred on a confidential basis under Section 90(3)(a) of the Local Government Act 1999, be kept confidential until the matter has been determined by Council.

*Seconded by **Cr Parslow**.*

CARRIED

6. Closure

Mayor Rosenberg officially declared the meeting closed at 1.10pm.

Certified Correct .....Chair

/ /2014

9. Reports of officers

9.1 Petition - Bus Shelter - Stop 44(w) Panalatinga Road, Old Reynella

A petition containing eighty one (81) signatures was received requesting Council consider erecting a bus shelter at stop 44(W) Panalatinga Road, Old Reynella.

This is an update on a previously reported subject, concept or issue.

Director:	Kirk Richardson, Director City Operations
Report Author:	Wayne Turner, Asset Planner - Footpaths
Contact Number:	8384 0160
Attachments:	1. Petition (5 pages)
	2. Location Map (2 pages)
	3. Bus Stop Infrastructure Resource Allocation Strategy (9 pages)
	4. Patronage Figures for 26 stops in the City of Onkaparinga (1 page)

1. Recommendations

1. That Council note the contents of this report.

2. That Council endorse the reallocation of funding for the installation of a bus shelter from stop 70(W) Panalatinga Road, Old Reynella, approved as part of the 2013–14 Project and Capital Works plan budget allocation process, to stop 44(W) Panalatinga Road, Old Reynella, as per the petition, subject to Department of Planning, Transport, and Infrastructure approving a revised funding application.

OR

That Council endorse the reallocation of funding for the installation of a bus shelter from stop 70(W) Panalatinga Road, Old Reynella, approved as part of the 2013–14 Project and Capital Works plan budget allocation process, to stop 43(W) Sir James Hardy Way, Woodcroft, subject to Department of Planning, Transport, and Infrastructure approving a revised funding application.

3. That the head petitioner be advised of Council's decision.

2. Background

A petition containing eighty one (81) signatures was received by Council at its meeting of 10 December 2013 (Attachment 1). Council subsequently resolved (in part):

'2. That the matter be investigated and a further report be presented to Council by March 2014.'

The petition followed previous discussions with residents regarding our bus shelter project allocations and included Elected Member correspondence.

(Refer to Attachment 2 for a map showing the location of bus stops.)

3. Financial Implications

Funding for bus stop infrastructure is limited and demand currently exceeds budget capacity.

Under the Bus Stop Infrastructure Category of Project and Capital Works Plan (PCWP) funds have primarily been allocated to the replacement of shelters that have reached the end of their service life and/or require an upgrade to meet our obligations under the Disability Standards for Accessible Public Transport 2002.

In 2011–12 the State Government reintroduced funding support for the installation of new bus shelters which allowed us to recommence the installation of shelters on higher priority stops that have not previously had a shelter.

Over the past three years we have been working in conjunction with the State Government to install new and replacement bus stop infrastructure. The State Government, through the Department of Planning, Transport, and Infrastructure (DPTI), has been funding the shelter component of these projects, and council has funded the boarding pad and associated ground works. The 2013-14 financial year is the final year of this funding arrangement. To date, we are yet to receive advice as to the continuation of the funding program.

Without State Government funding the council's current bus shelter funding allocation is sufficient only to complete our renewal and *Disability Discrimination Act* programs.

4. Risk and Opportunity

Key risk/opportunity	Details and analysis
Socio- political / improve service level	Requests for new bus shelters can be a very emotive issue, acknowledging the relative need and profile of public transport users. These users are often exposed to the elements when waiting for the bus. As highlighted in the bus stop infrastructure resource allocation strategy we consider the provision of new bus shelters, on stops where one does not currently exist, to be the responsibility of the State Government acknowledging they are the service provider. With State Government funding support provided over the last three years the installation of new shelters has been possible. We continue to advocate for State Government funding support for new bus shelters.

5. Discussion

A bus shelter project for stop 70 (W) Panalatinga Road, Old Reynella, was approved by Council as part 2013–14 capital works program. The stop had a prioritisation score of 12 which compares to stop 44 (W) with a score of 11. The prioritisation scores are determined by the Bus Stop Infrastructure Resource Allocation Strategy (RAS) (Attachment 3).

The Bus Stop Infrastructure RAS includes consideration of passenger numbers as noted in the RAS, however neither the Passenger Transport Division (PTD) nor the bus operator SouthLink were able to provide these numbers at the time stop 70(W) was allocated.

As a result of enquiries received prior to the petition, we again sought passenger numbers from the PTD who confirmed the data was now available (Attachment 4).

While it was noted that more buses pass by stop 44(W) than 70(W), the newly available usage data reveals that average weekday boardings for 44(W) are 2.5, and the figure for 70(W) is 0.5.

The new data also indicated there are a number of stops without shelters that have the same PCWP priority rankings as these two stops, but significantly higher usage figures.

This includes stop 43(W) Sir James Hardy Way, Woodcroft. This stop has a prioritisation score of 12 and average week day boardings of 17.9. DPTI have indicated support for funding of a shelter at this stop in lieu of stop 70(W) on Panalatinga Rd acknowledging the passenger boarding figures.

DPTI support for a shelter on stop 44 (W) has not been confirmed at this stage however the low passenger boarding figures may be an issue given the low passenger boarding figures.

A review of all bus stop infrastructure projects will be undertaken once council has access to the complete suite of bus stop boarding figures.

Attachment 1

Alan Sibbons MP
Member for Mitchell

Mr Mark Dowd
CEO City of Onkaparinga
PO Box 1
NOARLUNGA SA 5168

4th December 2013

Dear Mark,

I am writing on behalf of constituents who have contacted me regarding the urgent need for a bus shelter at Stop 44 (western side) Panalatinga Road, Old Reynella.

I understand that the City of Onkaparinga instead plans to erect a shelter at stop 70 on Panalatinga Road. However, I have been advised that stop 44 serves many more public transport services throughout the day and is used by many more commuters than stop 70.

I requested that DPTI look at patronage figures for these two respective bus stops and it has confirmed that, of the two sites, stop 44 has a much higher patronage than stop 70. There is some evidence to show that, during the assessment process, data about the stops in question may have been confused with a different stop altogether.

Can you please review the assessment process, in view of the patronage data confirmed by DPTI; and, on behalf of our constituents, review this decision and erect a shelter at stop 44 (W)?

Many thanks for your time in considering this letter of request.

Yours sincerely,

Alan Sibbons MP
Member for Mitchell

Post PO Box 262, Oaklands Park SA 5046 **Phone** 8177 0077 **Fax** 8177 0088
Email mitchell@parliament.sa.gov.au

Petition

To the Mayor and Councillors of the City of Onkaparinga

Petition contact person: Robyn Rushton

Telephone: 0488 080 115

Address: 2 St Martins Court Woodcroft SA 5162

Date: 19th November 2013

This petition of residents of the City of Onkaparinga draws attention of the Council to the urgent need for a bus shelter at stop 44 (W) Panalatinga Road, rather than erecting a shelter at stop 70 on Panalatinga Road as currently intended by Council.

Stop 44 (W) serves many more public transport services throughout the day and is used by many more commuters than stop 70.

The petitioners therefore request that the City of Onkaparinga install a bus shelter at stop 44 (W) Panalatinga Road as a matter of urgency.

Name	Address	Signature
Robyn Rushton	[redacted] Woodcroft	
Kane Russo	Woodcroft	
Kelly Malone	Woodcroft	
Lyn Nancarrow	Reynella	
Tracy Miller	Woodcroft	
TERESA TORSLEFF	Woodcroft	
Ann Tran	Woodcroft	
TESS GAMLEN	Woodcroft	
Cynthia Dewey	Woodcroft	
Catherine Partoon	Reynella	
Karina Wagner	c/- Nairne	
Judi Spancely	Lonsdale	
Brett Haythorpe	Repella.	
Kerry Fuller	[redacted] Prospect	
Philip Burnard	Happy Valley	
Belinda Bralic	Woodcroft	

Once submitted to Council this petition will become a public document

1

This petition of residents of the City of Onkaparinga draws attention of the Council to the urgent need for a bus shelter at stop 44 (W) Panalatinga Road rather than at stop 70 on Panalatinga Road as currently intended by Council.

Stop 44 (W) serves many more public transport services throughout the day and is used by many more commuters than stop 70.

The petitioners therefore request that the City of Onkaparinga install a bus shelter at stop 44 (W) Panalatinga Road as a matter of urgency.

Name	Address	Signature
Stacey Clark	[redacted] Strathalbyn	
Amelia Szulerecka	Aberfoyle Park	
Kellie Crungo	Athelstone	
Brenda Outram	Greenhill	
Marylin Jaeson	Hope Valley	
Melanie Carvill	[redacted] ALDINGA BEACH	
Geneva Hellmans	Morphett Vale	
Melissa Wong	Woodcroft	
Bill Egan	Lander	
Simon Forward	Trott Park	
Harvey Smith	Prospect	
K.J. Speer	Morphett Vale	
P Sargent	Paralow	
V Smith	Woodcroft	
Tricia Oats	Woodcroft	
Jody McGregor	[redacted] Athelstone	
Mary Hill	M/vale	
Hazel Johnson	M/Vale.	

Once submitted to Council this petition will become a public document

2

This petition of residents of the City of Onkaparinga draws attention of the Council to the urgent need for a bus shelter at stop 44 (W) Panalatinga Road rather than at stop 70 on Panalatinga Road as currently intended by Council.

Stop 44 (W) serves many more public transport services throughout the day and is used by many more commuters than stop 70.

The petitioners therefore request that the City of Onkaparinga install a bus shelter at stop 44 (W) Panalatinga Road as a matter of urgency.

Name	Address	Signature
Ashlee Anderson	Salisbury	
Clare Walden	Woodcroft	Clare Walden
Vera Mamaux	Goodwood	
Matt Rushton	Woodcroft	
Haze Strudwick	Morphett Vale	
Michelle Carter	Paralowie	
Bianca Heard	Valley View	
Heni Rimbelt	Woodcroft	
Nick Weekes	Woodcroft	
Ron Fuller	Prospect	
Julie Murcott	O'Halloran Hill	
Sara Dickson	Salisbury	
Elaine Jungfer	Wynnvale	
	Klemzig	
	Woodcroft	
	Reynella	
Michelle Yandell	Marryatville	
Irene Zuntz	Woodcroft	
Ada Warren	Woodcroft	
Anthea Boyce	Para Hills West	
Mel Heel	Oaklands	
Eileen Dunlop	Virginia	
Anne Muldoon	Northfield	
Mattie St John	Henley Beach	

Once submitted to Council this petition will become a public document

3

This petition of residents of the City of Onkaparinga draws attention of the Council to the urgent need for a bus shelter at stop 44 (W) Panalatinga Road rather than at stop 70 on Panalatinga Road as currently intended by Council.

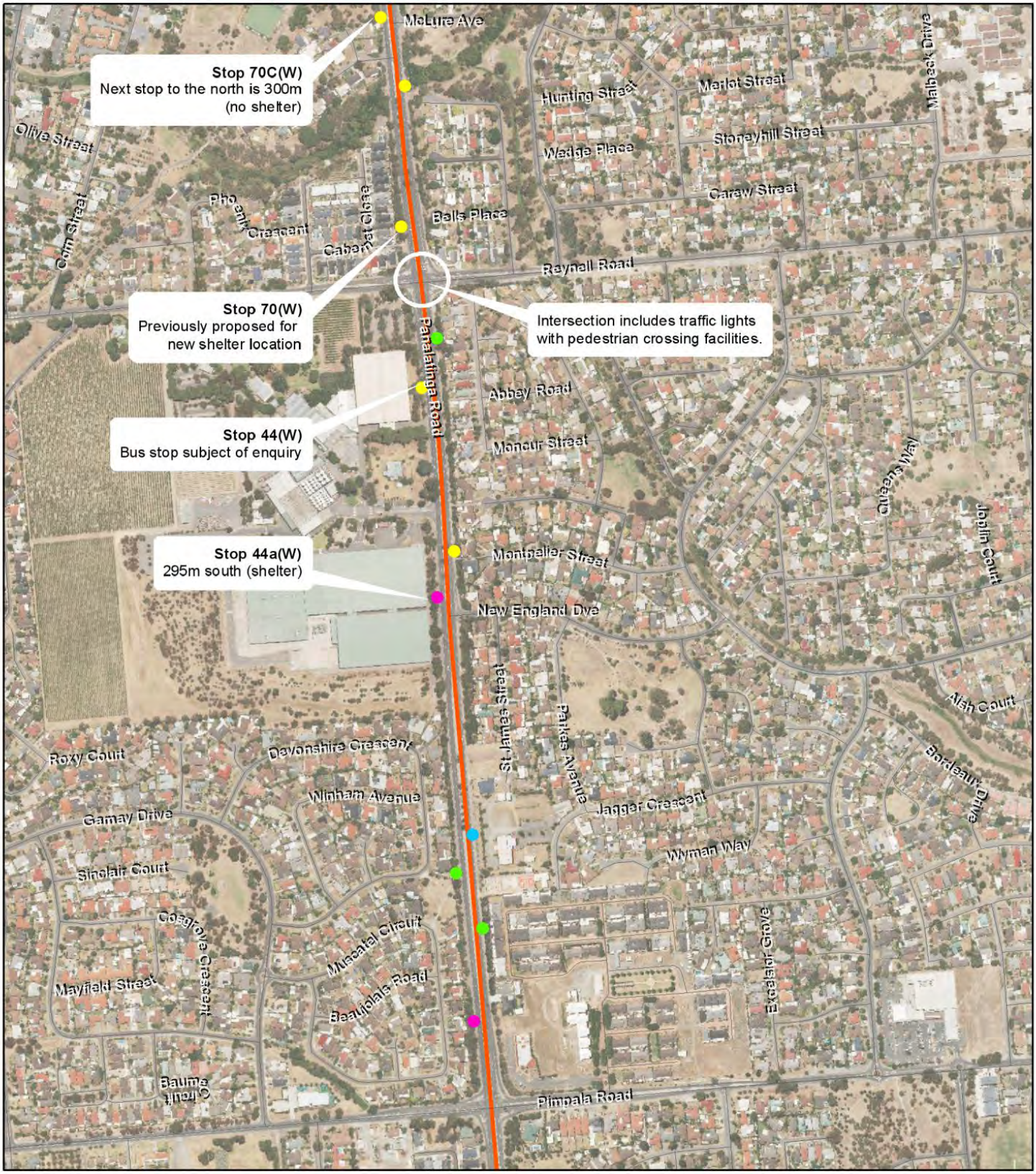
Stop 44 (W) serves many more public transport services throughout the day and is used by many more commuters than stop 70.

The petitioners therefore request that the City of Onkaparinga install a bus shelter at stop 44 (W) Panalatinga Road as a matter of urgency.

Name	Address	Signature
K. Clifton	Salisbury North	K Clifton
G Morrison	Pooraka	G Morrison
[illegible]	Two Wells	[illegible]
J R Hudson	ATHOL STONE	J Hudson
SUSAN JOHNSTON	GLEARVIEW	S M Johnston
[illegible] & M ANDERSEN	KLEMZIG	[illegible]
M R Hawley	FAIRVIEW PARK.	M R Hawley
A Jongewaard	WYNN VALE	A Jongewaard
LESLEY HUTTON	PANORAMA	[illegible]
GUNDULA SMITH	SMITHFIELD	[illegible]
MAUREEN GRIGGS	SHEIDOW PARK.	[illegible]
DOUG WARREN	OLD REYNELLA	[illegible]
Matthew Adamczyk	Woodcroft	[illegible]
Jhn ADAMCZYK	Woodcroft	[illegible]
Wella Adamczyk	WOODCROFT	[illegible]
Christine Adamczyk	PARKSIDE	[illegible]
Lee Clark	WOODCROFT	L Clark.
JAMES WARREN	WOODCROFT	[illegible]
Kara Russo	Woodcroft	K R Russo
Alex Tripodi	Flagstaff Hill	A Tripodi
Diane Walker	Woodcroft	D Walker
BRUCE WALKER	WOODCROFT	B Walker
SANDRA MARK	Glenelg	S Mark

Once submitted to Council this petition will become a public document

4



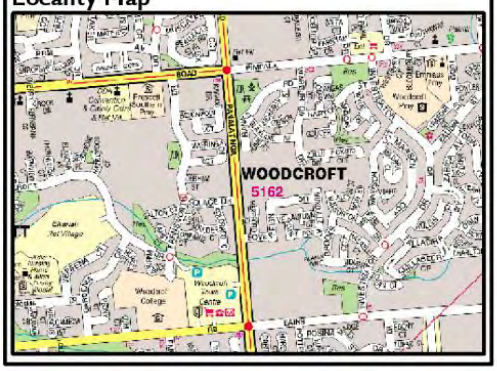
Legend

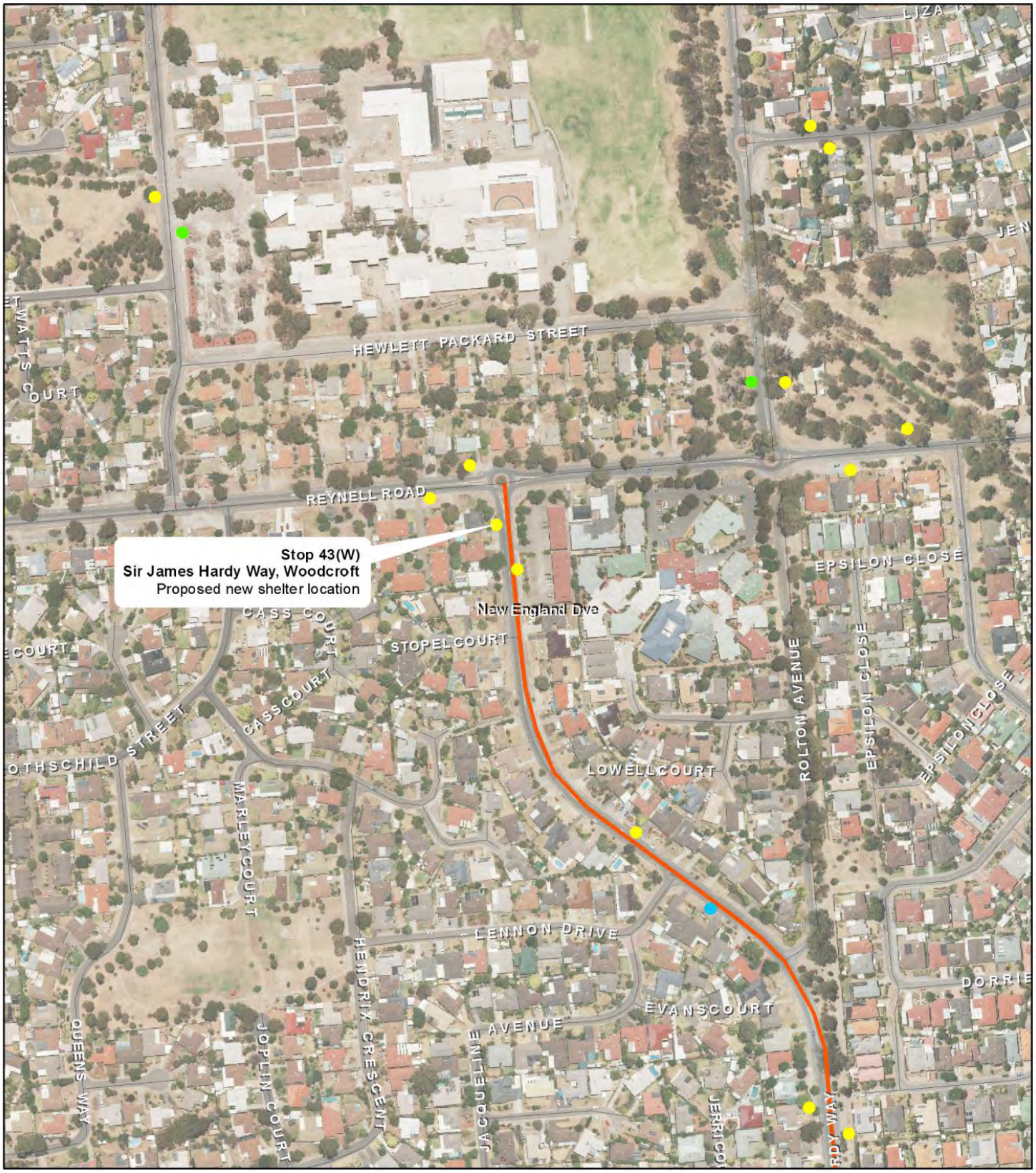
- No Shelter, No Pad
- No Shelter, Yes Pad
- Yes Shelter, No Pad
- Yes Shelter, Yes Shelter
- Roads
- Panalatinga Road

Description:

Location of bus stops and associated infrastructure on Panalatinga Rd between Pimpala Rd and McClure Ave.

Locality Map





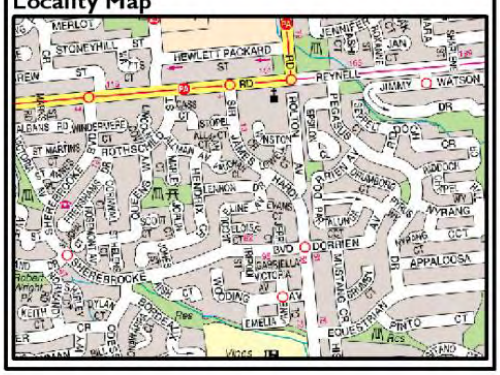
Legend

- No Shelter, No Pad
- No Shelter, Yes Pad
- Yes Shelter, No Pad
- Yes Shelter, Yes Pad
- Roads
- Sir James Hardy Way

Description:

Location of bus stops and associated infrastructure on Sir James Hardy Way, Woodcroft.

Locality Map



Attachment 3

RESOURCE ALLOCATION STRATEGY FOR THE PROJECT AND CAPITAL WORKS PLAN

Category name	Bus Stop Infrastructure
Responsible Director	Steve Mathewson, Director Finance, Assets and Commercial Viability
Responsible Officers	Driver: Wayne Turner, Asset Planner Co-driver: Murray Conahan, Asset Planner
Description of contents and subcategories	This category consists of the following sub categories covering the provision of shelters at bus stops within the City of Onkaparinga. **New Bus Stop Infrastructure Metropolitan Routes** Including the provision of concrete pads and bus shelters where none currently exist at bus stops on metropolitan routes serviced throughout the day by regular bus services. **Bus Stop Infrastructure Disability Compliance** Providing for the upgrade of bus stops and shelters where council owned infrastructure already exists. **Bus Stop Infrastructure Capital Renewal** Providing for the replacement of existing council bus shelters which have reached the end of their service life. **New Bus Stop Infrastructure Rural Routes** Including the provision of concrete pads and bus shelters at bus stops serviced by a regular (daily) rural bus service under contract with the Public Transport Division (PTD).
Strategy, plan or resolution	Relevant references from City of Onkaparinga *Community Plan 2028* include: **Planning our city** We will continue to plan, design, construct and maintain our infrastructure assets in accordance with our Asset Management Plans. Relevant references from Council resolutions and policies include: **Council policy** 4.1 Roles and responsibilities Council will refer to the *Roles and Responsibilities* framework when determining its role(s): leadership, owner/custodian, regulatory, information provider, advocate, facilitator/initiator, agent, part funder or direct service provider. 4.2 Leadership 4.2.2 Serving the community Council will demonstrate leadership and serve the community by: • planning for and providing quality urban design on public land under council's ownership, including gateways, streetscapes and public art, to enhance the sense of place for the community and the attractiveness, character and image of the city

Category name	Bus Stop Infrastructure
	• planning for and developing the area's open space through a network of recreational trails, linear parks and reserves that link communities, promote multiple recreation experiences and provide wildlife corridors. 4.5 Owner/custodian Council will protect and make the best use of the community's assets in a way that ensures the greatest possible benefit to the community (environmental, economic and social). Council will fulfil its obligations as the owner or custodian of the community's physical assets through asset management planning and service level standards. Council will provide safe and convenient access to public facilities under its care and control for all members of the community. 4.6 Service provider Council will serve the community by providing services that are related to the functions and responsibilities of council as a public authority, the scope of which is guided by legislation and Council-adopted service levels. Council will be guided by its *Roles and Responsibilities* framework when determining what role it will play in providing a service (information provider, advocate, facilitator/initiator, agent, part-funder or direct provider). **Asset Management Framework** On 16 March 2010 Council endorsed the Corporate Asset Management Plan. The Corporate Asset Management Plan is the first tier of our asset planning documentation. It provides the framework for asset management and presents consolidated information for all our assets. The second tier of asset planning is composed of individual Class Asset Management. Each Class Asset Management Plan details the service levels and service standards for each asset. The individual Class Asset Management Plans and the Corporate Asset Management Plan are currently under review. **Organisation Plan 2012** Organisational Objectives 6. Looking Ahead 6.2 Planning We plan for the effective management and allocation of resources and assets. 6.2.3 Planning Review and refine our Asset Management framework, plans, systems and practices to ensure that: • our strategies and plans are based on the most up to date information and a comprehensive understanding of our assets, lifecycles and future needs

RESOURCE ALLOCATION STRATEGY FOR THE PROJECT AND CAPITAL WORKS PLAN

Category name	Bus Stop Infrastructure
	• we are providing the required service levels for our communities in the most economical manner over the entire asset lifecycle • we can meet future needs and expectations in a financially sustainable manner.
Strategy for allocating funds	**Council's role** At the Council meeting held on 20 November 2001, Council resolved that bus shelters would be provided at bus stops that are in close proximity to focal points for users of public transport. In previous years the PTD has provided a 50% subsidy to local government for the installation of new bus shelters. Council's role statement reflected this state government funding and identified council as a joint funder of new bus shelters. Council adopted role statements for all categories of projects and capital works at its meeting held on 17 June 2003. (Refer to Attachment 1 for details pertaining to this category). At the meeting held 16 March 2010 Council endorsed the City of Onkaparinga Corporate Asset Management Plan. This plan contains consolidated levels of service for all asset classes including for Bus Stop Infrastructure assets. For the period between 2003 and 2011, council funding for the bus shelter infrastructure category was directed toward upgrading existing council assets (for compliance with the Disability Discrimination Act), rather than toward installation of new shelters. In 2010 the state government announced a four year funding program for the sustainable management, upgrade and maintenance of new and existing bus shelters. This funding also requires a co-contribution from council in the form of providing ground works for each new shelter. Council is obliged to perform these ground works at all bus stops owned by council and subject to DDA upgrading, regardless of any additional funding. The state government funding allows Council to replace assets that are the end of their service life, while also maintaining the DDA upgrade program. At the end of the current budget year, 32 existing shelters will have been replaced on DDA compliant sites, and 7 new shelters will have been installed. This strategy was adopted at the Council meeting held on 16 August 2011. **Assessment process** The assessment process for Bus Stop Infrastructure will be by way of prioritisation using standard weighted and unweighted criteria and scheduling criteria. Complex proposals will be assessed in more detail. **Citywide or local status** Citywide and local subcategories have not been used in this category.

RESOURCE ALLOCATION STRATEGY FOR THE PROJECT AND CAPITAL WORKS PLAN

Category name	Bus Stop Infrastructure
	Legislative responsibility Clarification of roles between council and Department of Planning Transport and infrastructure (DPTI) is required to further inform council legislative responsibility. Council staff will continue to liaise with DPTI to gain a clear direction for responsibility for all bus stop locations in relation to DDA compliance. Subject to the confirmation of responsibilities between DPTI and the council, the Disability Standards for Accessible Public Transport 2002 Act has the potential for a significant impact on this category. Of specific note is the legislative requirement for 90% compliance of infrastructure by 31 December 2017. An interim legal opinion of the legislation confirms council owns all existing bus shelters and is likely to retain responsibility for these sites. Considering the above, the strategy in place has been to direct all bus shelter funds toward meeting DDA compliance deadlines. With the current availability of state government funding, installation of some new shelters is now possible while continuing to meet the timeframes for upgrading existing bus shelters (which includes the concrete boarding pad) for compliance with the disability standards. **Asset Management Plans** In 2009 the Class Asset Management Plan for Bus Stop Infrastructure was considered by the Services and Facilities Committee and the associated service levels were endorsed by Council. Asset management plans inform our strategies for allocating funds as detailed in each of the Resource Allocation Strategies. These plans consider demand forecasts, risk management and lifecycle management for all of our assets. They define the levels of service for our assets and will increasingly direct priorities for funding allocation between capital renewal and capital extension projects. Asset management planning is a dynamic process. The continuous refinement of our asset management improvement plans add to our knowledge of each asset class. Demand forecasts and lifecycle management will also inform priorities and funding requirements for maintenance regimes and will ensure resources are allocated to the areas of greatest need.
Prioritising criteria	**Alignment with the Community Plan** The review of the Community Plan 2028 is currently underway with a draft Community Plan 2035 approved by Council on 26 February 2013, with a view to the final Plan being in place by July 2013. The draft Community Plan 2035 consolidates the directions set in the Community Plan 2028 with new emerging issues pertaining to the importance of lifestyle, the city as a destination, improving vocational training and education opportunities and local employment opportunities, the growing importance of tourism to local economy and protecting the social, economic and environmental features of the city that underpin its identity and our communities wellbeing.

CITY OF ONKAPARINGA

RESOURCE ALLOCATION STRATEGY FOR THE PROJECT AND CAPITAL WORKS PLAN

Category name	Bus Stop Infrastructure
	All Resource Allocation Strategies will be reviewed prior to the 2014-15 budget process to reflect the strategic directions set in the final Community Plan 2035, including necessary amendments to the prioritisation criteria. The standard **weighted criteria** are: **Supported by strategy or plan** Directly referenced as an action in the Community Plan 2028 or one of the major strategies and plans listed within the actions, namely: • Fleurieu Peninsula Region Integrated Strategic Tourism Plan 2007-2012 • Southern Adelaide Economic Development Plan 2007 • Recreational Trails Strategy 2007-2012 • Cliff Stability Long Term Action Plan 2007 • Climate Change Impact on Coastal Lands Study 2007 • Recreation Open Space Network 2008-2013 • Climate Change Strategy 2008-2013 • Integrated Transport Strategy 2008-2013 • Water Futures 2008-2013 [score 6] Identified as an action (we will) in our Organisation Plan 2012 [score 4] Identified as an action within a current citywide strategy or plan (not listed above) [score 4] Identified as an action within a current local area strategy or plan (not listed above) [score 2] No current plan/strategy reference [score 0] **Risk exposure** Risk exposure is assessed in accordance with the standard rating process and checklist, which compares the current situation (no action) with the risks associated with undertaking the project or capital works. The relevant **unweighted criteria** are as follows: **Volume/number of users or potential users (metropolitan and rural)** Accurate data about the number of passenger movements at individual bus stops is not currently available from the PTD or the service providers, Southlink (metropolitan). It is therefore necessary to estimate the potential number of public transport users likely to be generated as a result of the bus stop's role in the network and the nature and density of surrounding developments. • high estimated number of potential or existing users [score 3] • medium estimated number of potential or existing users [score 2]

CITY OF ONKAPARINGA

RESOURCE ALLOCATION STRATEGY FOR THE PROJECT AND CAPITAL WORKS PLAN

Category name	Bus Stop Infrastructure
	• low estimated number of potential or existing users [score 1] **Relative need (metropolitan only)** Relative need is rated according to level of under-servicing or level of demand (as measured by the number of households within the relevant Census Collection District without cars). Metropolitan bus shelters will be compared with others in that sub-category. Relative need is not considered applicable to rural bus shelters due to the high percentage of vehicle ownership in the rural area. Demand: • high: > 19% of dwellings have no car [score 3] • medium: 7-19% of dwellings have no car [score 2] • low: < 7% of dwellings have no car [score 1] **Position in network or hierarchy (metropolitan and rural)** It is desirable to service the maximum number of passengers with each bus shelter. Bus stops along major roads that are at a focal point for a 'passenger catchment' (eg near the intersection with a collector road from a suburb, or a walkway connecting to a residential area) should therefore receive higher priority than mid-block stops that service a local catchment only. Bus shelters in close proximity to passenger generators (eg schools, shopping centres etc for metropolitan stops or townships for rural stops) should also receive higher priority: (Metropolitan) where a bus shelter is proposed for a bus stop on a major road (arterial, secondary arterial, distributor or collector) at a focal point for a large passenger catchment; or the stop is in close proximity to a major passenger generator (school, large shopping centre etc); or is at a stop that services three or more bus routes. (Rural) where a stop services more than one major rural road and is at the focal point for a large passenger catchment such as a township. [score 3] (Metropolitan) where a bus shelter is proposed on a major road but the stop is not at a focal point for a passenger catchment; or the stop is in close proximity to a minor pedestrian generator (eg. local shopping centre, church, community centre etc); or it is a stop that services two bus routes. (Rural) where a stop services only one major rural road and is at the focal point for a large passenger catchment such as a township. [score 2] (Metropolitan) where a bus shelter is proposed for a bus stop on a local road and only services one bus route. (Rural) where a stop services only one major rural road. [score 1] **Stakeholder and/or community expectations** Assessed in accordance with standard rating based on the community expectations that this project will be delivered. Assessment should be considered in the context of the local community and expectations should be assessed relative to the



RESOURCE ALLOCATION STRATEGY FOR THE PROJECT AND CAPITAL WORKS PLAN

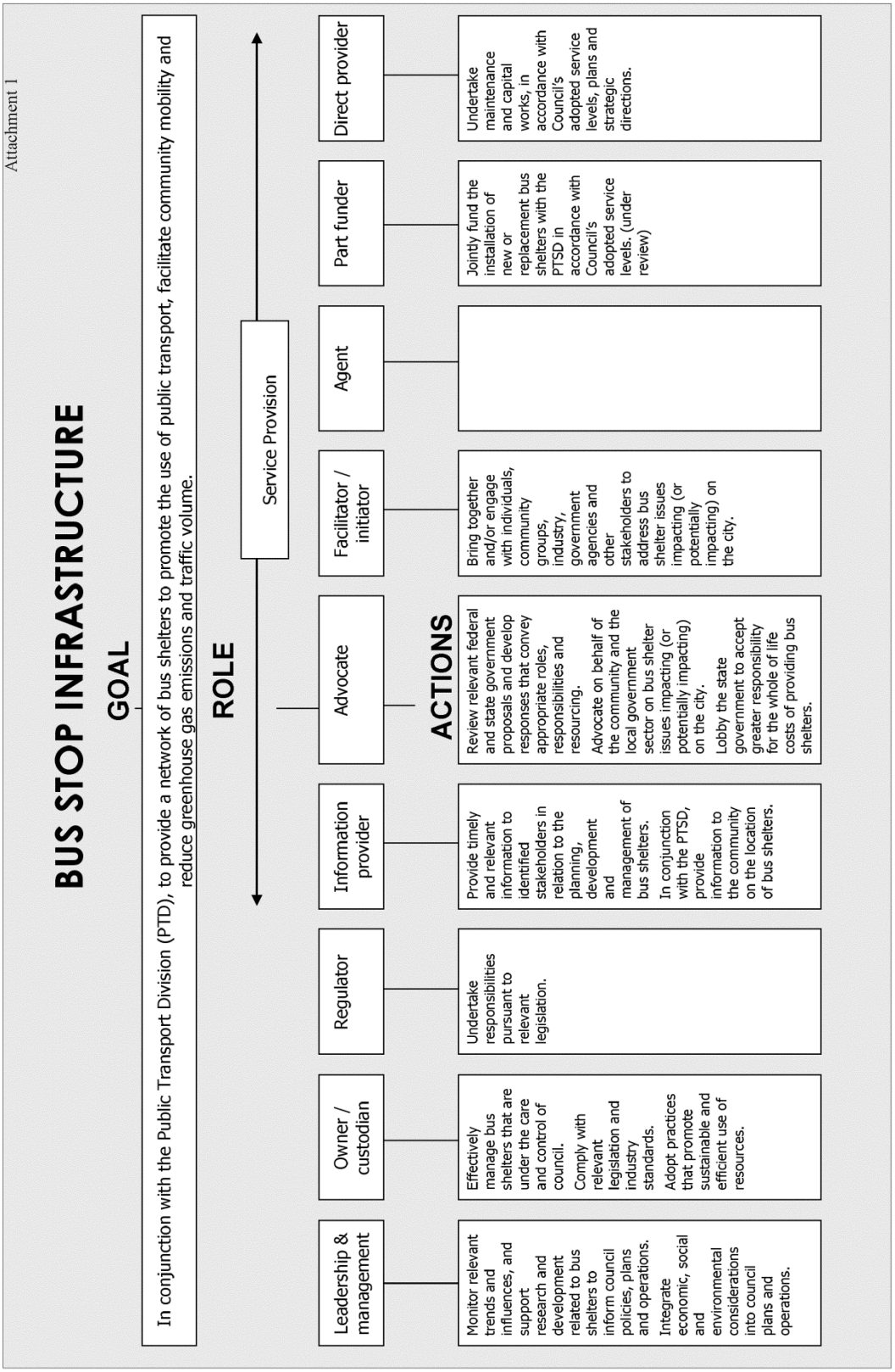
Category name	Bus Stop Infrastructure
	project scope and the communities that will be affected. • very high: actively engaged local community involvement through a formal community engagement process with very high expectation that this project will be delivered [score 3] • high: actively engaged local community involvement with high expectation that this project will be delivered however a formal community engagement process has not been undertaken [score 2] • medium: local community is not especially active in its involvement [score 1] • low: local community has no level of interest in involvement [score 0] **Other Public Transport Division funding (metropolitan only)** The PTD have previously stated that they will not support funding of shelters at rural stops over shelters at metropolitan stops. Availability of PTD contribution. Proposed bus shelter location meets PTD criteria and is likely to be considered a high priority for subsidy funding (ie Transit Link Stops and Go Zones). [score 3] Proposed bus shelter location meets PTD requirements but at a lower priority level for subsidy funding (ie on PTD high usage list). [score 2] Unlikely to receive PTD funding (ie not on PTD high usage list) [score 1] **Standard scheduling criteria used were:** • timing imperative (yes/no - date) • external funds/resources (value/availability) • project implementation phase (completes project, completes project stage, initiates new project) • project management stage (assessment, planning and design, implementation) • rolling replacement program
Issues/comments (including key changes & impacts)	**Overview** This category covers the provision of bus stop infrastructure where it is deemed to be council's responsibility, Disability Discrimination Act (DDA) compliance, and renewal of council owned bus shelters at bus stops within the city. **Key projects or changes** In 2010 the state government announced funding subsidies for the sustainable management, upgrade and maintenance of new and existing bus shelters. Since 2003-04 no funding had been offered. Details and conditions of the funding offer were received after the finalisation of the 2011-12 RAS and annual budget (July 2011). The requirements for the 2011-12 financial year were that funding for both 2010-11 and 2011-12 financial years be managed and shelters



RESOURCE ALLOCATION STRATEGY FOR THE PROJECT AND CAPITAL WORKS PLAN

Category name	Bus Stop Infrastructure
	constructed by June 2012. In light of that situation funding was redirected from the Disability Compliance sub-category to the Capital Renewal sub-category to make effective use of the state government funding being made available. This strategy still maintained the DDA compliance upgrade program by replacing shelters that were at the end of their useful lives and upgrading the site at the same time. Some new shelters were also constructed at sites that did not have one. A similar mix of new and replacement shelters is being constructed in 2012-13, however for 2013-14 a slightly higher percentage of new shelters is proposed (10 new / 29 replacement). Council continues to maintain the position that the state government is ultimately responsible for the provision of bus shelters and DDA compliant bus boarding infrastructure on sites where no Council owned infrastructure currently exists. **Impacts** Federal legislation, via the Disability Standards for Accessible Public Transport 2002, applies to bus shelter and bus stop infrastructure. Legal advice confirms council is responsible for all sites where a council owned bus shelter has been installed. The sites requiring upgrade were identified by an audit completed in December 2004. The first target of 25% compliance by 31 December 2007 was met following completion of the 2007-08 Capital Works Program. The next target of 55% compliance by 31 December 2012 was met following completion of the 2011-12 Capital Works Program. The current target of 90% compliance by 31 December 2017 is expected to be met by that date. Future legislated compliance targets are as follows: • 100% compliance by 31 December 2022 Available council funds have been allocated to the: • Bus Shelter Capital Renewal sub-category ($113,000); which will also, due to the state government funding, allow the upgrading of current shelters and sites to DDA compliance, and • Bus Shelter Metropolitan sub-category ($42,000). **Comment on funding level** State government funds are to be used for new and replacement bus shelters, with council funds being used for the associated ground works. Current council funding is sufficient, with an increase to cover inflation, to meet the requirements of matching the amount available from the state government. **Suggested outcome** **That the Bus Stop Infrastructure category funding be indexed by approximately 2.5% from its existing level of $150,000 to $155,000 for the 2013-14 Financial Year.**

Attachment 1



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Attachment 4

	Street	Suburb	Stop	Average Weekday Patronage
1	Old Coach Road	Aldinga	100 (W)	9.2
2	Port Road	Aldinga	101 (N)	1.1
3	Port Road	Aldinga	102 (N)	1.6
4	Bowering Hill Road	Port Willunga	106 (E)	Unavail
5	Elizabeth Road	Christie Downs	61 (E)	Unavail
6	Ridgway Drive	Flagstaff Hill	39 (E)	Unavail
7	States Rd	Hackham	55A (E)	3.8
8	States Rd	Hackham	55B (W)	7.4
9	States Rd	Hackham	55C (E)	2.0
10	States Road	Morphett Vale	50 (E)	9.9
11	Brodie Road	Huntfield Heights	51D (E)	22.8
12	Acre Ave	Morphett Vale	53 (E)	3.1
13	Flaxmill Rd	Morphett Vale	59 (S)	8.2
14	Main South Road	Morphett Vale	58 (E)	2.7
15	Pimpala Road	Morphett Vale	48 (S)	2.5
16	Wheatsheaf Road	Morphett Vale	49 (N)	3.1
17	Dalkeith Road	Seaford Rise	88B (N)	1.7
18	Grand Boulevard	Seaford Rise	88 (E)	4.0
19	Grand Boulevard	Seaford Rise	89 (E)	10.8
20	Griffiths Drive	Seaford Rise	84 (S)	11.1
21	Griffiths Drive	Seaford Rise	84A (N)	2.2
22	Investigator Drive	Woodcroft	46A (E)	12.5
23	Sir James Hardy Way	Woodcroft	43 (E)	8.0
24	Sir James Hardy Way	Woodcroft	43 (W)	17.9
25	Panalatinga Rd	Morphett Vale	44 (W)	2.5
26	Panalatinga Rd	Morphett Vale	70 (W)	0.5

Notes:

11 This project is deferred as the servicing route is currently under temporarily altered conditions due to the Honeypot Rd bridgeworks. The route also may be subject to permanent changes, for which we are awaiting further advice.

24 This is the replacement project for stop 70(W) Panalatinga Road

9.2 Petition Response - Reduction in Speed Limit - Turners Gully Road, Clarendon

This report responds to a petition requesting a reduced speed limit of 40km/h on Turners Gully Road, Clarendon.

This is an update on a previously reported subject, concept or issue.

Director:	Kirk Richardson, Director City Operations
Report Author:	Bill Cirocco, Traffic Engineer
Contact Number:	8384 0175
Attachments:	1. Petition (9 pages)
	2. Location Map (1 page)

1. Recommendations

1. **That Council note that Turners Gully Road does not meet the criteria for a 40km/h speed limit as contained in the Department of Planning, Transport and Infrastructure's operational instruction.**
2. **That vegetation will be trimmed along the whole length of the road and line marking, signage and guide posts will be installed to improve safety.**
3. **That the head petitioner be advised of Council's decision.**

2. Background

At its meeting of 5 November 2013 Council received a petition containing thirty five (35) signatures requesting the speed limit on Turners Gully Road, Clarendon be reduced to 40km/h.

It was resolved:

'1. That the petition be received.

2. That the matter be investigated and a further report be presented to Council by March 2014.

3. That the head petitioner be advised of Council's decision.'

3. Financial Implications

The work that has been identified would be funded from current operational budgets.

4. Risk and Opportunity

Key risk/opportunity	Details and analysis
Public safety/residents concerns	The proposed changes to the line marking and signage, along with trimming of vegetation, identified in this report will improve the current situation and assist in addressing the residents concerns.
Speed signage	Currently no signage exists advising of the default speed limit. It is likely that once assessed by the Department for Planning, Transport and Infrastructure (DPTI) the default limit would be posted at 80km/h, which is unlikely to satisfy the local residents. If we did not install the signage we would not be following the State Road Authority's direction, as the approving body for speed limits in this state. Therefore Council would be in conflict with the Road Traffic Act and DPTI would compel us to install the signs.

5. Discussion

Meeting with head petitioner

Officers met with the head petitioner, Rodney Scott on 14 November 2013 to clarify the issues raised. His concerns were that many residents walk along the road and that a lower speed limit would make it safer.

Mr Scott was advised that the Department for Planning, Transport and Infrastructure (DPTI) are the approving body for speed limits in South Australia and Turners Gully Road would not meet the DPTI assessment criteria for the installation of a 40km/h speed limit. However, this would be discussed with DPTI to confirm what the appropriate speed limit would be for the road. Improved road safety by the installation of line marking, signage, guide posts and maintenance improvements were also discussed with Mr Scott supportive of the proposed treatments.

TRAFFIC MANAGEMENT ASSESSMENT

Road description

Turners Gully Road is located in a semi-rural environment in the Clarendon township and is classified as a local road in our Road Network Plan. The road extends from Grants Gully Road (Clarendon main street) to Potter Road. It is sealed with a width that is less than 5.5 metres and has no street lighting.

40km/h speed limit

The petition has requested a 40km/h speed limit for Turners Gully Road. DPTI is the approving authority for speed limits in South Australia and their operational instruction is based on the Australian Standards.

The assessment criteria to determine streets suitable for a 40km/h limit include:

- where the existing 85 percentile free flowing speed is below 50km/h or where physical traffic calming devices have been installed to slow speeds for valid safety reasons
- the minimum road length of 400 metres is generally necessary for a 40km/h speed zone
- retail shops on both sides of the road
- high pedestrian (>2000 per day) and vehicle (>1000 vehicles per day) volumes
- most vehicles only park for short periods along the main street
- lane width is four metres or less to restrict overtaking opportunities and to create a lower speed environment
- community support is required
- consideration should be given to after-hours traffic
- it is desirable that a length of road starts and finishes with a T-Junction or an intersection in a similar low speed environment. A 'gateway' or 'precinct threshold' treatment is required where the end points to a 40km/h speed limit are proceeded by a higher speed limit.

DPTI's guidelines also describe unsuitable streets or roads for a 40km/h limit which includes:

- roads and streets that are part of a national highway or a key arterial road
- two way multi-laned roads
- where a considerable amount of off-street parking limits the impact of vehicle flow on the main streets
- where the majority of properties along the road are residential or industrial areas
- where commercial properties are predominantly on one side of the carriageway
- where the road is part of a bus route.

To support a 40km/h speed limit a Traffic Impact Statement (TIS) would need to be submitted to DPTI addressing the criteria in their operational instruction. Based on the above criteria we would be unable to meet the requirement for a 40km/h speed limit on Turners Gully Road and the TIS would reflect this.

Existing speed limit

Turners Gully Road speed limit is not currently signed which is confirmed on DPTI's Speed Zones City of Onkaparinga plan when it was amended in 2008 to reflect the reduction of the 100km/h speed limits to 80km/h across the city. As the road is not signed, the speed limit could be interpreted by road users of either the default urban limit of 50km/h or the default rural limit of 100km/h. Recent discussions held with DPTI indicate that the road would likely fit the rural default speed limit because it is rural in nature.

For a speed limit to be signed a formal assessment would need to be undertaken by DPTI to ascertain the speed limit is for Turners Gully Road and the indications are that it would likely result in the speed limit being posted at 80km/h. This would be consistent with nearby Potter Road which is signed at 80km/h.

If DPTI are requested by us to assess the road then council will be required to install speed signs. By not installing a recommended traffic control device (likely to be 80km/h signs) we would be in conflict with the Road Traffic Act and DPTI would compel us to install the signs

However, it is recommended that a formal assessment is not initiated at this stage as the road is operating at an 85 percentile speed of 55km/h.

Crashes

There has been one reported crash on Turners Gully Road at the intersection with Grants Gully Road (Clarendon main street) where a vehicle crashed into the back of a vehicle waiting to turn onto the main street. It occurred late at night and was property damage only. There have been no reported crashes along the length of Turners Gully Road in the past five years.

Traffic volumes

A previous traffic count conducted in May 2005 at the southern end of Turners Gully Road recorded traffic volumes of 116 vehicles per day and an 85 percentile speed of 55km/h. The highest speed recorded was 77km/h. Further traffic counts were initiated recently as part of formulating our response but results were not conclusive as the equipment was vandalised. The incomplete data that was collected indicated the 2005 traffic volumes are still reflective of current traffic volumes and speeds.

Proposed improvements

As discussed with the head petitioner we can improve the safety of the road by undertaking the following tasks:

- Prune the overhanging vegetation to better define the edge of the road and to assist motorists in keeping as far as practicable to the left hand side.
- Increased use of guide posts will assist in defining the edge of the road.
- Centrelines will be installed on the bends in the road where sight distance is restricted. Appropriate curve warning signs supplemented with advisory speed plates will supplement the centreline.
- There are many road side objects such as trees and stobie poles that are extremely close to the edge of the road. Edge lines will be marked to highlight these road side objects as well as being supplemented with signage.
- At the intersection of Turners Gully Road and Potter Road it has been identified that the line marking and signage can also be improved. Centrelines will be marked on all approaches and edge line marking on Potters Road will highlight the intersection. The existing hazard board will be replaced and located to the correct position.
- The intersection of Turners Gully Road and Grants Gully Road(Clarendon Main Street) currently being reconstructed as part of the Main Street Upgrade project has been designed and upgraded to meet current standards.

Attachment 1

20 ~~36.1~~ 11/2024
20 67.2
Corresp. No.
3024167.

Clarendon Community Association
80 Grants Gully Road
CLARENDON 5157
Clarendoncommunity@gmail.com

21 October 2013
Kirk Richardson
Manager of Projects and Technical Services
ONKAPARINGA COUNCIL

SCANNED

I wrote to you July 2010 about the Clarendon residents' concerns regarding the speeding traffic along Turners Gully Road. As a pleasing result, the dangerous little bridge near Grants Gully Road has had safety rails erected and two speed advisory signs warning drivers of winding roads and a suggested speed of 25kph were installed.

At our Clarendon Community Association meeting this month (October 2013), the speeding traffic issue was raised again. I know you have had recent correspondence on this issue with Bob Such who had attended a previous meeting when the issue was also discussed.

I have lived in Turners Gully for 36 years. I have seen the results of some bad accidents during that time. My neighbours are really concerned about motorists who drive over the 50kpm speed limit on a narrow, steep and potentially dangerous road. Their concerns too are for their children. New babies recently born here and other young children are perambulated by their parents along Turners Gully Road. Grand-parents also use the road with their visiting grandchildren. There is a steady stream of runners, walkers and cyclists using the road.

I have sent you some photographs that show 14 "blind" corners on Turners Gully Road. The trees and bushes on the road verge are encroaching on the roadway making it even narrower and dangerous. We have all been frightened by careless drivers who speed and cut corners.

I am sending you a copy of a survey I conducted on the residents living on Turners Gully. The consensus of opinion of the residents is that the road speed should be lowered to 40 kph and that several signs should be placed along the roadside indicating that. The trees also need trimming urgently.

We realise that highway issues like this take time to resolve so we would appreciate it if in the interim of a decision being made several 50 kph signs be installed along the roadside, and repairs done to many of the faded reflector signs.

Please contact me to discuss any issues. You are invited to any of our Monday meetings to explain any unforseen impediments.

Yours faithfully,

Rodney Scott

Rodney Scott PRESIDENT 83836276

Kirk,

I conducted a survey of local Turners Gully residents to ensure that there was indeed a consensus of opinion about the lowering of the speed restrictions to 40 kph.

I was unable to contact two residents and only one other felt that the speed limit should remain at 50 kph. There was over-whelming support for increased safety on Turners Gully Road by lowering the speed limit to 40kph.

I took several pictures of some of the conditions on the road. There are 14 examples of "blind corners" which are further complicated by the trees along the roadside and inside owners' properties. Over the weekend I discussed the problem with pedestrians and took some photos of them and cars using the road. I have included all the photos to give weight to our case.

The photos also show how the trees are growing into the roadway and blocking the clear vision of the road. In past years the trees and the road verge have been trimmed and mowed. Could that be done asap please?

Please find the signatures on the survey conducted 19 – 21 October 2013.

Rod

SURVEY OF TURNERS GULLY RESIDENTS

WE, THE UNDERSIGNED, RESIDENTS ON TURNERS GULLY ROAD CLARENDON,, ARE EXPRESSING OUR FERVENT DESIRE TO HAVE THE SPEED RESTRICTION IN TURNERS GULLY ROAD REDUCED TO 40 KILOMETERS PER HOUR.

INCLUDING RESIDENTS ON APPLE TREE LANE AND AT GRANTS GULLY ROAD CORNER

19 October 2013

House Number	Resident	Signature(s)
[redacted]	D. & T. Phillips	
	H.K. Jones; W.B. Jones	
	D. PITCHER + S. MAYNE	
	Mr & Mrs Ron Bollman	
	Tony + Faith Lemon	
	Brad + Jo Richmond	
	Felicity + Shane Corker	
	MICHAEL & KAREN BRANDWOOD	
	J.A & D.J ALLEN	
	C.W + M. HILL	
	P.J & A.M WATTS	
	ABENT	
	Judy Richards & MICHAEL	
	BRYAN & IRIS REYNOLDS	
	P & M Whetton	
	DAVID CROKER	
	M. CAMPBELL	
	R.B & L.J. SCOTT	
	O/SEAS	
	Matt Buckland	
	PREFER 50 KM/H	
	Ken & Joan Hazlett	
	WOLF SEIDEL	
	[illegible]	
	Stuart Reeves	





CORNER #1 Coming from Grants Gully Road





CORNER #2 Appletree Lane and number 127





CORNER #3 "S' bend at Thrush Grove Number 114





CORNER #4 number 98





CORNER #5 Number 88 and 77





CORNER #6 passing number 77





CORNER #7 Number 62 and Water tank





CORNER #8 Number 54.. long corner





CORNER #9 Number 40





CORNER #10 passing number 40





CORNER #11 Number 23 very sharp



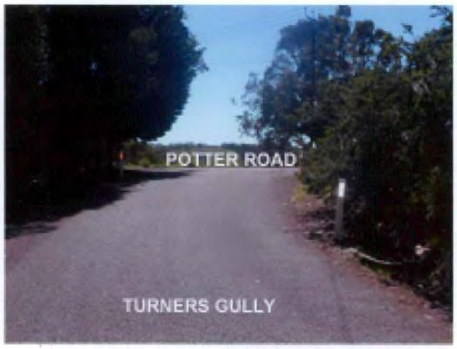


CORNER #12 approaching number 8





CORNER #13 approaching Potter Road





CORNER #14 Potter Road /Turners Gully "T" junction







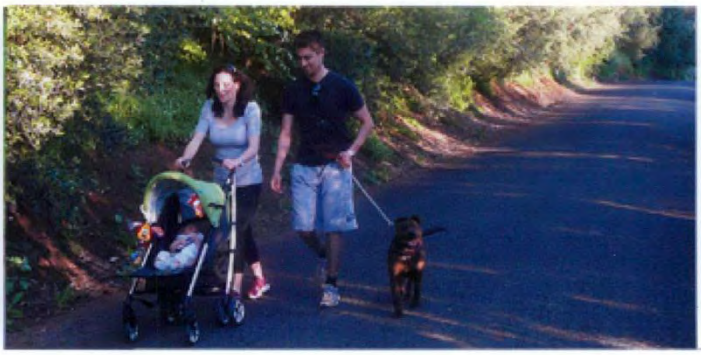


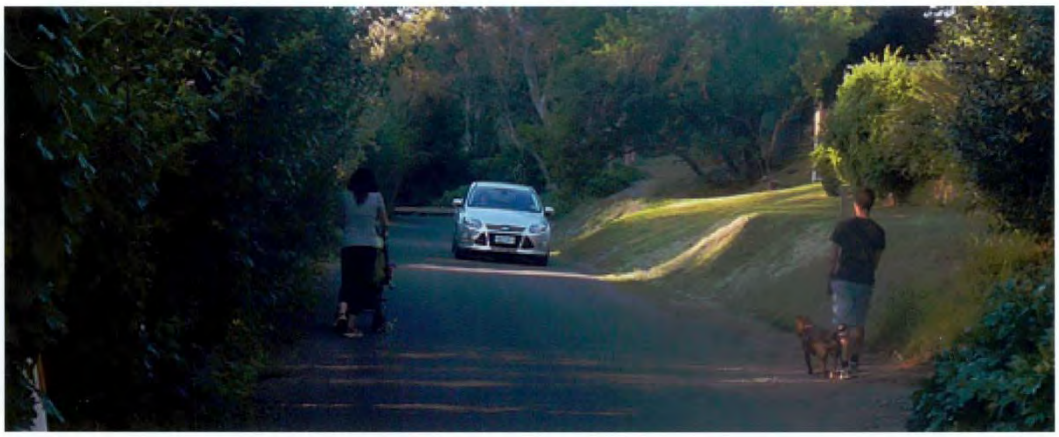








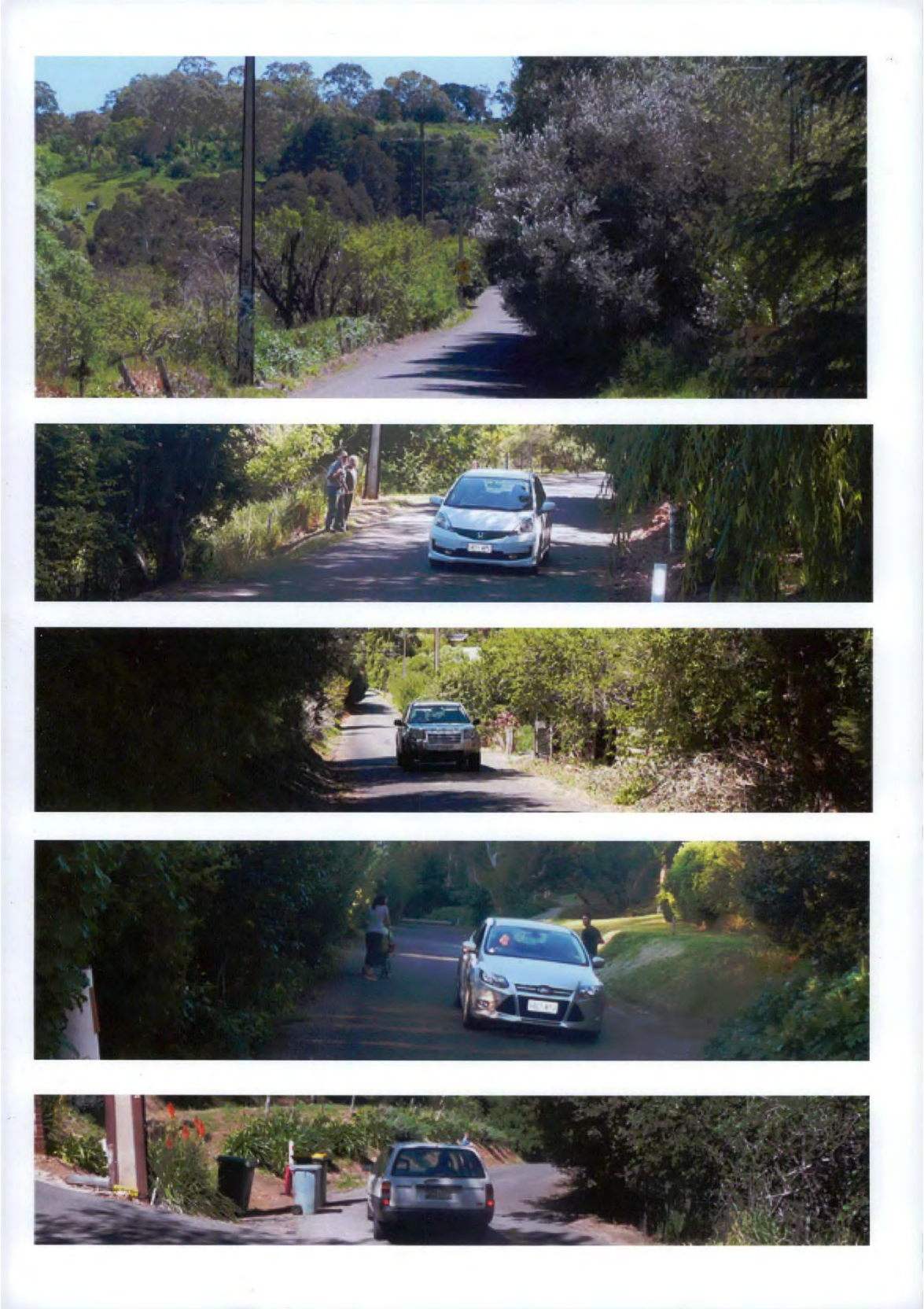












Attachment 2

Turners Gully Road, Clarendon



Description of Land:

Statements, Annotations and Amendments concerning Easements:

Legend

Turners Gully Road



9.3 Budget Review 2 2013-14

This report presents a view of the 2013-14 Budget as at the quarter ending 31 December 2013 and includes an update on the 2013-14 Budget.

This is a regular or standard report.

Director:	Steve Mathewson, Director Finance and Commercial
Report Author:	Sonia Sghendo, Team Leader Financial Accounting
Contact Number:	8384 0613
Attachments:	1. Funding Statement as at Budget Review 2 (1 page)
	2. Budgeted Financial Statements (10 pages)

1. Recommendation

That Council adopt the proposed amendments to the 2013-14 Budget as detailed in this agenda report and summarised in Attachment 1 (Funding Statement as at Budget Review 2) and Attachment 2 (Budgeted Financial Statements) to this agenda report.

2. Background

At its meeting on 9 July 2013 Council adopted the 2013-14 Budget and resolved (in part) that:

The budget will be reviewed four times during the financial year for the periods ended:

- *30 September 2013*
- *31 December 2013*
- *31 March 2014*
- *30 June 2014 (as part of our end of financial year processes).*

3. Financial Implications

This report provides information on the 2013-14 Budget Review 2 amounts proposed to be adopted and included in the 2013-14 Budget.

4. Risk and Opportunity

Key risk/opportunity	Details and analysis
Failure to comply with timelines specified in Section 9 of the *Local Government (Financial Management) Regulations 2011.*	Section 9 of the *Local Government (Financial Management) Regulations 2011* specifies the dates by which budget reviews must be considered. Failure to comply will result in a breach of the regulations.

5. Discussion

At its meeting on the 15 October 2013 Council approved the 2012-13 carried forwards for inclusion in the 2013-14 Budget. Carry forwards are those amounts budgeted but unspent in the previous financial year that are required to complete approved projects. The budgets for these projects are carried forward (and integrated) into the current financial year.

At its meeting on 10 December 2013 Council approved Budget Review 1 which included a net funding deficit of $428,356. This funding deficit was transferred from the Contingency Reserve in line with prior practice and our reserve procedures resulting in a balanced Funding Statement position.

As part of Budget Review 2 we have reviewed forecast Carry Forwards as indicated in the November and December month end reports. Budget Review 2 includes several adjustments to the Major Project Fund timings as a result of this review. We will continue to review the forecast Carry Forward position through Budget Review 3 proposing appropriate adjustments as required.

The overall impact of Budget Review 2 requests is a net funding deficit of $36,414 made up of several minor items. It is proposed that this deficit be transferred from the Contingency Reserve in line with prior practice and our reserve procedures. This will bring the Funding Statement into a balanced position.

Summary of major budget variations

As in previous budget reviews a number of the proposed variations relate to items with 'offsetting' income and expenditure. Significant offset items are detailed in Table 1 below.

Table 1 – offset items

Description	Comment	Fav / (Unfav) $'000
MPF Project Capital	Project segments deferred to future years Frank Hilton Reserve $650,000 (development approval granted in November 2013 and works recommenced early 2014) Foreshore Access Plan Stage 5 $1,500,000 (more intensive preliminary design investigation process than anticipated) Aldinga Library / Community Facility $1,300,000 (under negotiation)	3,450
Loan principal drawdowns	Reduction in forecast MPF loans due to rescheduling of projects.	(2,700)
MPF Project Income	Funding for Foreshore Access Plan rescheduled in line with works.	(750)
Transfer from Reserves	Transfer from Climate Change Response Fund Reserve (CCRF) that was originally budgeted to occur in 2012-13. Transfer held over to 2013-14 to fund carried forward	782

Description	Comment	Fav / (Unfav) $'000
	expenditure as detailed below.	
Operating Income	Government contributions to Resilient South program. Federal ($74,000), State ($51,000)	125
CCRF – expenditure	CCRF expenditure carried forward from 2012-13 for projects such as Sequestrian & Carbon offset, Futuretec and Renewable Energy Initiatives, Flood Watch Asset Management, Christies Beach Geotech, Washpool Flood Mapping, Cliff Stability Geotech and Risk Assessment and Sustainability Assessment Tool.	(907)
Project Income	Increased grant funding from Department of Further Education, Science and Technology to fund the Working Regions Program 2011-14.	344
Project Expenses	State Government funding for the Southern Adelaide Jobs and Skills Regional Network representing Cities of Holdfast Bay, Marion, Mitcham and Onkaparinga.	(344)
Employee costs	Organisation wide salary savings resulting from vacancies throughout the year.	308
Employee costs	Budgeted salary savings.	(308)
Various	Organisation wide net budget reductions resulting from various budget review updates.	264
Productivity savings	Productivity savings resulting from the above items used to meet reductions target.	(264)
Grants & Subsidies / Capital Income	Federal funding from the Department of Broadband, Communications and Digital Economy to fund Digital Local Government program.	234
Employee Costs / Contractual / Project Capital	Operational expenditure and capital purchases required for the Digital Local Government program due for completion by 31 March 2014	(234)
MPF Capital Income	External funding from Department of Planning, Transport and Infrastructure	115
MPF Project Capital	Contribution for drainage works for Clarendon Streetscapes Upgrade.	(115)

Description	Comment	Fav / (Unfav) $'000
Other (non operating income)	Footpath and Stormwater contribution for Hams Road Development, Flagstaff Hill and Lynton Terrace Development (The Gateway) Stage 2 Seaford.	107
Transfer to reserves	Transfer of developer contributions to the Foothpath / Stormwater Management Reserves.	(107)
Contractual services	Transfer Rangers agency contract appointment budget to direct casual employees.	62
Employee costs	Increase in casual employee budget as a result of the above.	(62)
Grants and Subsidies	Financial Assistance Grant funding from Grants Commission in excess of forecast	54
Project Capital	Increase kerb pre-works reseal budget in line with funding.	(54)

Table 2 – non-offset items

Description	Comment	Fav / (Unfav) $'000
Other (non operating income)	Council's 55% share of Southern Region Waste Resource Authority (SRWRA) distribution. Interim payment has been received.	137
Employee Costs / Grant Funding / User Charges	Reflects estimated cost of casual nursing to conduct the third dose of the 2013 School Base Immunisation Program and the first & second dose of the 2014 program as scheduled by the Department of Health & Ageing.	(72)
Contractual Services	Project budget the library services review consistent with the Service Review Framework to identify potential efficiencies across all library functions.	(50)

Treasury Management

As previously presented to Council, current treasury management practices include:

- constantly monitoring the cash flow position to ensure we have adequate funds to meet operational requirements
- maintaining cash advance debenture facilities to meet the peaks and troughs of cash flow throughout the year and provide capacity to respond to unanticipated cash requirements
- only drawing down budgeted loans when they are required for long term cash flow requirements.

As a result, this budget review incorporates adjustments to our interest and principal repayments related to MPF and other loans not drawn down at this point in time.

CITY OF ONKAPARINGA

FUNDING STATEMENT as at Budget review 2 - quarter ending 31 December 2013

	Adopted budget	Approved budget (inc c/fwds & BR1)	Budget review 2 adjustments	Proposed budget (inc c/fwds, BR1 & BR2)
Operating income and expenditure				
Operating income				
Grants, subsidies and contributions	16,067,204	11,919,404	249,590	12,168,994
Statutory income	3,510,446	3,501,031	(68,000)	3,433,031
User charges	5,632,552	5,628,552	(31,800)	5,596,752
Rates income	109,484,576	109,484,576	(23,000)	109,461,576
Reimbursements	1,265,890	1,277,390	(12,589)	1,264,801
Investment income	117,420	117,420		117,420
Other income	356,038	365,038	7,850	372,888
Total operating income	***136,434,126***	***132,293,411***	***122,051***	***132,415,462***
Operating expenditure				
Employee costs	53,010,301	53,177,395	(36,740)	53,140,655
Contractual services	27,575,407	29,063,597	443,627	29,507,224
Materials	12,515,929	12,801,287	334,281	13,135,568
Depreciation	26,072,900	26,072,900		26,072,900
Finance charges	4,637,186	4,637,186		4,637,186
Other expenses	11,257,988	11,289,476	(214,900)	11,074,576
Total operating expenditure	***135,069,711***	***137,041,841***	***526,268***	***137,568,109***
Funding surplus/(deficit) from operations	**1,364,415**	**(4,748,430)**	**(404,217)**	**(5,152,647)**
Project and capital works				
Expenditure				
Project expenses	4,397,180	7,211,100	137,060	7,348,160
Project capital	21,517,290	32,464,642	93,434	32,558,076
Capital	4,947,640	5,548,116	42,000	5,590,116
Total Project and capital works	***30,862,110***	***45,223,858***	***272,494***	***45,496,352***
Funding				
Project income	825,000	1,704,582	310,703	2,015,285
Capital income	2,030,850	3,685,139	80,869	3,766,008
Sale of plant and equipment	2,009,560	2,009,560		2,009,560
Total funding	***4,865,410***	***7,399,281***	***391,572***	***7,790,853***
Net expenditure - Project and capital works	**(25,996,700)**	**(37,824,577)**	**119,078**	**(37,705,499)**
Major projects fund				
MPF - expenditure	12,728,894	14,734,456	(3,334,095)	11,400,361
MPF - income	2,270,000	1,640,752	(634,095)	1,006,657
Net expenditure - Major projects fund	**(10,458,894)**	**(13,093,704)**	**2,700,000**	**(10,393,704)**
Climate change response fund				
CCRF - expenditure	350,000	678,492	928,808	1,607,300
CCRF - income	0	0	125,000	125,000
Net expenditure - climate change	**(350,000)**	**(678,492)**	**(803,808)**	**(1,482,300)**
Other				
Transfer from reserves	1,915,675	20,191,317	951,447	21,142,764
Appropriations to reserves	(2,675,243)	(3,915,571)	(107,161)	(4,022,732)
Loan principal drawdowns	12,598,744	23,914,645	(2,700,000)	21,214,645
Less undrawn loans from prior years	0	(12,965,901)		(12,965,901)
Loan principal repayments	(3,020,896)	(3,020,896)		(3,020,896)
Depreciation	26,072,900	26,072,900		26,072,900
Other	550,000	1,478,231	244,661	1,722,892
Add brought forward budget surplus/(deficit)	0	4,590,478		4,590,478
Total other	**35,441,180**	**56,345,203**	**(1,611,053)**	**54,734,150**
Funding surplus/(deficit)	**0**	**0**	**0**	**0**

CITY OF ONKAPARINGA

(BUDGETED) STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2014

	2013-14 PROPOSED BUDGET	2013-14 APPROVED BUDGET
Operating income		
Rates	109,461,576	109,484,576
Statutory charges	3,433,031	3,501,031
User charges	5,596,752	5,628,552
Grants, subsidies and contributions	17,740,431	16,857,168
Investment income	117,420	117,420
Reimbursements	1,264,801	1,277,390
Other revenue	577,888	520,038
Net gain - joint ventures and associates		
Total operating income	**138,191,899**	**137,386,175**
Operating expenses		
Employee costs	53,546,787	53,325,866
Materials, contracts and other expenses	61,751,993	60,380,778
Finance costs	4,637,186	4,637,186
Depreciation and amortisation	26,072,900	26,072,900
Net loss - joint ventures and associates	-	-
Total operating expenses	**146,008,866**	**144,416,730**
Operating surplus/(deficit) before capital amounts	**(7,816,967)**	**(7,030,555)**
Capital income		
Amounts received specifically for new or upgraded assets	2,379,094	2,935,629
Physical resources received free of charge	5,854,280	5,854,280
Net surplus/(deficit)	**416,407**	**1,759,354**
Other comprehensive income		
Changes in revaluation surplus - infrastructure, property, plant and equipment	57,537,283	57,537,283
Non-operating items - joint ventures and associates		-
Total other comprehensive income	**57,537,283**	**57,537,283**
Total comprehensive income	**57,953,690**	**59,296,637**

CITY OF ONKAPARINGA

(BUDGETED) BALANCE SHEET AS AT 30 JUNE 2014

	2013-14 PROPOSED BUDGET	2013-14 APPROVED BUDGET
Current assets		
Cash and cash equivalents	281,716	281,716
Trade and other receivables	9,533,534	9,533,534
Inventories	46,431	46,431
Other non-current assets held for sale	232,142	232,142
Total current assets	**10,093,823**	**10,093,823**
Non-current assets		
Financial assets	246,783	246,783
Equity accounted investments in council businesses	8,762,550	8,900,050
Infrastructure, property, plant and equipment	1,671,395,745	1,676,246,626
Other non-current assets	39,451,413	39,451,413
Total non-current assets	**1,719,856,491**	**1,724,844,872**
Total assets	**1,729,950,314**	**1,734,938,695**
Current liabilities		
Trade and other payables	18,067,447	18,067,447
Short term borrowings	3,271,976	3,271,976
Short term provisions	9,607,370	9,607,370
Other current liabilities	111,755	111,755
Total current liabilities	**31,058,547**	**31,058,548**
Non-current liabilities		
Trade and other payables	42,900	42,900
Long term borrowings	73,112,004	77,462,004
Long term provisions	1,800,309	1,800,309
Total non-current liabilities	**74,955,213**	**79,305,213**
Total liabilities	**106,013,761**	**110,363,761**
Net assets	**1,623,936,553**	**1,624,574,934**
Equity		
Accumulated surplus	531,952,800	532,451,461
Asset revaluation reserve	1,081,074,333	1,081,074,333
Other reserves	10,909,420	11,049,140
Total equity	**1,623,936,553**	**1,624,574,934**

CITY OF ONKAPARINGA

(BUDGETED) STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2014

	2013-14 PROPOSED BUDGET	2013-14 APPROVED BUDGET
Cash flows from operating activities		
Receipts		
Operating receipts	138,074,479	137,268,755
Investment receipts	117,420	117,420
Payments		
Operating payments to suppliers and employees	(115,298,780)	(113,706,644)
Finance payments	(4,637,186)	(4,637,186)
Net cash flows from operating activities	**18,255,933**	**19,042,345**
Cash flows from investment activities		
Receipts		
Grants specifically for new or upgraded assets	2,379,094	2,935,629
Sale of replaced assets	2,009,560	2,009,560
Repayments of loans by community groups		
Sale of surplus assets	617,811	100,000
Distributions received from associated entities	-	-
Payments		
Expenditure on renewal/replacement of assets	(32,149,775)	(34,284,108)
Expenditure on new/upgraded assets	(17,871,481)	(20,627,808)
Loans made to community groups		
Net cash flows from investment activities	**(45,014,791)**	**(49,866,727)**
Cash flows from financing activities		
Receipts		
Proceeds from fixed term borrowings	21,214,645	25,564,645
Payments		
Repayments of borrowings	(3,020,896)	(3,020,896)
Repayment of finance lease liabilities		
Net cash flows from financing activities	**18,193,749**	**22,543,749**
Net increase(decrease) in cash held	**(8,565,109)**	**(8,280,633)**
Cash and cash equivalents at beginning of reporting peri	**7,674,762**	**7,674,762**
Cash and cash equivalents at end of reporting period	**(890,347)**	**(605,872)**
Represented by:		
Cash and cash equivalents	281,716	281,716
Less: Short term cash advance drawdowns	(1,172,063)	(887,588)
	(890,347)	**(605,872)**

CITY OF ONKAPARINGA

(BUDGETED) STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2014

	2013-14 PROPOSED BUDGET	2013-14 APPROVED BUDGET
Accumulated surplus		
Balance at end of previous reporting period	514,416,361	514,416,361
Surplus/(deficit) from operations	416,407	1,759,354
Share of non-operating items - joint ventures and associates		
Transfers to other reserves	(4,022,732)	(3,915,571)
Transfers from other reserves	21,142,764	20,191,317
Balance at end of period	**531,952,800**	**532,451,461**
Asset revaluation reserve		
Balance at end of previous reporting period	1,023,537,050	1,023,537,050
Gain on revaluation of infrastructure, property, plant and equi	57,537,283	57,537,283
Gain on revaluation of investment in joint ventures	-	-
Transfer to accumulated surplus on sale of infrastructure, property, plant and equipment	-	-
Balance at end of period	**1,081,074,333**	**1,081,074,333**
Community wastewater management systems reserve		
Balance at beginning of period	103,702	103,702
Transfers to reserve	234,493	234,493
Transfers from reserve	(342,068)	(342,068)
Balance at end of period	**(3,873)**	**(3,873)**
Hazel McKenzie car park		
Balance at beginning of period	12,079	12,079
Transfers to reserve	-	-
Transfers from reserve	-	-
Balance at end of period	**12,079**	**12,079**
Stormwater management		
Balance at beginning of period	660,234	660,234
Transfers to reserve	37,177	-
Transfers from reserve	(45,000)	(45,000)
Balance at end of period	**652,411**	**615,234**
Footpath reserve		
Balance at beginning of period	645,243	645,244
Transfers to reserve	69,984	-
Transfers from reserve	-	-
Balance at end of period	**715,227**	**645,244**
Open space development reserve		
Balance at beginning of period	2,258,297	2,258,297
Transfers to reserve	1,047,920	500,000
Transfers from reserve	(542,000)	(542,000)
Balance at end of period	**2,764,217**	**2,216,297**

CITY OF ONKAPARINGA

(BUDGETED) STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2014

	2013-14 PROPOSED BUDGET	2013-14 APPROVED BUDGET
Sturt linear land purchase reserve		
Balance at beginning of period	273,453	273,453
Transfers to reserve	8,000	8,000
Transfers from reserve	(273,453)	(273,453)
Balance at end of period	**8,000**	**8,000**
Coast parks reserve		
Balance at beginning of period	37,089	37,089
Transfers to reserve	-	-
Transfers from reserve	-	-
Balance at end of period	**37,089**	**37,089**

CITY OF ONKAPARINGA

(BUDGETED) STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2014

	2013-14 PROPOSED BUDGET	2013-14 APPROVED BUDGET
Court recoating reserve		
Balance at beginning of period	49,470	49,470
Transfers to reserve	17,250	17,250
Transfers from reserve	-	-
Balance at end of period	**66,720**	**66,720**
Committed expenditure reserve		
Balance at beginning of period	15,597,928	15,597,928
Transfers to reserve	-	-
Transfers from reserve	(15,597,928)	(15,597,928)
Balance at end of period	**-**	**-**
Contingency reserve fund		
Balance at beginning of period	2,395,614	2,395,614
Transfers to reserve	277,597	277,597
Transfers from reserve	(1,257,223)	(1,221,059)
Balance at end of period	**1,415,988**	**1,452,152**
Commercial activity reserve		
Balance at beginning of period	1,951,544	1,951,544
Transfers to reserve	666,750	666,750
Transfers from reserve	(982,746)	(958,271)
Balance at end of period	**1,635,548**	**1,660,023**
Revolving resources reserve		
Balance at beginning of period	1,044,075	1,044,075
Transfers to reserve	220,000	220,000
Transfers from reserve	(39,625)	(39,625)
Balance at end of period	**1,224,450**	**1,224,450**
Developer contributions (roads)		
Balance at beginning of period	79,579	79,579
Transfers to reserve	-	-
Transfers from reserve	-	-
Balance at end of period	**79,579**	**79,579**
Plant and fleet reserve		
Balance at beginning of period	1,499,252	1,411,105
Transfers to reserve	-	-
Transfers from reserve	(538,500)	(538,500)
Balance at end of period	**960,752**	**872,605**

CITY OF ONKAPARINGA

(BUDGETED) STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2014

	2013-14 PROPOSED BUDGET	2013-14 APPROVED BUDGET
Seaford library Fund		
Balance at beginning of period	64,801	64,801
Transfers to reserve	76,000	77,000
Transfers from reserve	(45,000)	-
Balance at end of period	**95,801**	**141,801**
Inovation and Improvement reserve		
Balance at beginning of period	-	-
Transfers to reserve	277,500	250,000
Transfers from reserve	(250,000)	(250,000)
Balance at end of period	**27,500**	**-**
Climate change response fund		
Balance at beginning of period	1,274,264	1,274,264
Transfers to reserve	-	-
Transfers from reserve	(1,229,222)	(425,414)
Balance at end of period	**45,042**	**848,850**
Water Business Unit reserve		
Balance at beginning of period	82,829	82,829
Transfers to reserve	1,090,061	1,090,061
Transfers from reserve		-
Balance at end of period	**1,172,890**	**1,172,890**
Total reserves	**1,091,983,753**	**1,092,123,473**
Total equity	**1,623,936,553**	**1,624,574,934**

CITY OF ONKAPARINGA

(BUDGETED) UNIFORM PRESENTATION OF FINANCES FOR THE YEAR ENDED 30 JUNE 2014

	2013-14 PROPOSED BUDGET	2013-14 APPROVED BUDGET
Operating surplus/(deficit)		
Operating revenues	138,191,899	137,386,175
Less: Operating expenses	(146,008,866)	(144,416,730)
Operating surplus/(deficit) before capital amounts	**(7,816,967)**	**(7,030,555)**
Less: Net outlays on existing assets		
Capital expenditure on renewal and replacement of existing a	32,149,775	34,284,108
Less: Depreciation, amortisation and impairment	26,072,900	26,072,900
Less: Proceeds from sale of replaced assets	2,009,560	2,009,560
Net outlays on existing assets	**(4,067,315)**	**(6,201,648)**
Less: Net outlays on new and upgraded assets		
Capital expenditure on new and upgraded assets	17,871,481	20,627,808
Less: Grants and contributions for new and upgraded assets	2,379,094	2,935,629
Less: Proceeds from sale of surplus assets	617,811	100,000
Net outlays on new and upgraded assets	**(14,874,575)**	**(17,592,179)**
Net lending / (borrowing) for financial year	**(26,758,857)**	**(30,824,382)**

CITY OF ONKAPARINGA

(BUDGETED) KEY FINANCIAL INDICATORS FOR THE YEAR ENDED 30 JUNE 2014

	2013-14 PROPOSED BUDGET	2013-14 APPROVED BUDGET
Operating surplus/(deficit)		
The difference between day to day income and expenses for the period		
Calculated as:		
Total operating revenue	138,191,899	137,386,175
Less:		
Total operating expenses	146,008,866	144,416,730
Operating surplus/(deficit)	**(7,816,967)**	**(7,030,555)**
Operating surplus ratio		
The percentage by which the major controllable income source varies from day to day expenses		
Calculated as:		
Operating surplus/(deficit) before capital amounts	(7,816,967)	(7,030,555)
Divided by:		
Rates revenue	109,461,576	109,484,576
Less: NRM levy raised	(2,372,170)	(2,372,170)
General rates revenue (excluding NRM levy raised)	**107,089,406**	**107,112,406**
Expressed as a percentage	**(7.30%)**	**(6.56%)**
Net financial liabilities		
What is owed to others less money we already have or is owed to us		
Calculated as:		
Total liabilities	106,013,761	110,363,761
Less:		
Current cash and cash equivalents	281,716	281,716
Current trade and other receivables	9,533,534	9,533,534
Current other financial assets	-	-
Non-current financial assets	246,783	246,783
Financial assets	**10,062,033**	**10,062,033**
Net financial liabilities	**95,951,728**	**100,301,728**
Net financial liabilities ratio		
How significant is the net amount owed compared with income		
Calculated as:		
Net financial liabilities	95,951,728	100,301,728
Divided by:		
Total operating revenue	138,191,899	137,386,175
Less: NRM levy raised	(2,372,170)	(2,372,170)
Total operating revenue (excluding NRM levy raised)	**135,819,729**	**135,014,005**
Expressed as a percentage	**71%**	**74%**

CITY OF ONKAPARINGA

(BUDGETED) KEY FINANCIAL INDICATORS FOR THE YEAR ENDED 30 JUNE 2014

	2013-14 PROPOSED BUDGET	2013-14 APPROVED BUDGET
Interest cover ratio		
How much income is used in paying interest on loans		
Calculated as:		
Finance costs	4,637,186	4,637,186
Less: Investment income	(117,420)	(117,420)
Net finance costs	**4,519,766**	**4,519,766**
Divided by:		
Total operating revenue	138,191,899	137,386,175
Less: NRM levy raised	(2,372,170)	(2,372,170)
Less: Investment income	(117,420)	(117,420)
Total operating revenue (excluding NRM levy raised and investment income)	**135,702,309**	**134,896,585**
Expressed as a percentage	**3.3%**	**3.4%**
Asset sustainability ratio		
What percentage of assets are being replaced at the rate they are wearing out		
Calculated as:		
Expenditure on renewal/replacement of assets	32,149,775	34,284,108
Less: Sale of replaced assets	(2,009,560)	(2,009,560)
Net expenditure on renewal/replacement of assets	**30,140,215**	**32,274,548**
Divided by:		
Depreciation and amortisation for financial year	26,072,900	26,072,900
Expressed as a percentage	**116%**	**124%**
Asset consumption ratio		
The average proportion of 'as new condition' left in assets		
Calculated as:		
Carrying value of infrastructure, property, plant and equipmen	1,671,395,745	1,676,246,626
Less: Land	(500,478,000)	(500,478,000)
Carrying value of infrastructure, property, plant and equipment (excluding land)	**1,170,917,745**	**1,175,768,626**
Divided by:		
Carrying value of infrastructure, property, plant and equipment (excluding Land)	1,170,917,745	1,175,768,626
Plus: Opening accumulated depreciation and amortisation	348,482,000	348,482,001
Plus: Depreciation and amortisation for financial year	26,072,900	26,072,900
'As new' value of Infrastructure, property, plant and equipment (excluding land)	**1,545,472,645**	**1,550,323,527**
Expressed as a percentage	**76%**	**76%**

9.4 The Quarter December 2013

This report presents the December 2013 edition of The Quarter.

This is a regular or standard report.

Director:	Steve Mathewson, Director Finance and Commercial
Report Author:	Allison Alexander, Finance and Community Administration Officer
Contact Number:	8384 0707
Attachments:	1. The Quarter (78 pages)

1. Recommendation

That the December 2013 Quarter be received.

2. Background

The Quarter forms a key part of the City of Onkaparinga's Reporting Framework. It is generally presented to Council in February, May, August and December of each year. The December edition covers the period of October, November and December 2013.

The reporting in the December 2013 Quarter reflects the changes made to the organisational structure which came into effect on 4 November 2013. The Quarter contains three key sections.

The first section provides a graphical representation of all quarterly Key Performance Indicators (KPIs).

The second section provides supporting details for the KPIs and has been grouped under the Balanced Scorecard headings of Stakeholders, Finances, Employees and Processes. In addition, this section incorporates Key Result Areas (KRAs) which have influenced KPI outcomes.

The third section of The Quarter includes information grouped departmentally about progress on Key Result Areas (KRAs), service levels, major projects, service reviews, funding received, significant events and other related issues that occurred during the period in review. These departmental quarterly updates are current to December 2013.

3. Financial Implications

No financial implications have been identified.

4. Risk and Opportunity

No key risks have been identified.

5. Discussion

This report presents the December 2013 edition of The Quarter.

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THE QUARTER

CITY OF ONKAPARINGA

1 OCT TO 31 DEC 2013

Introduction

The Quarter is the City of Onkaparinga's quarterly corporate report and a key instrument in the Council's reporting framework.

This edition contains information about the Council's performance for the three months ending 31 December 2013 and activities during the six months ending 31 March 2013.

For easy reference, The Quarter is presented in three sections, which are:

- a graphical representation of all quarterly Key Performance Indicators (KPIs)
- supporting details for the KPIs grouped under Balanced Scorecard headings of Stakeholders, Finances, Employees, Processes and Grants. This section also includes Key Result Areas (KRAs) which have influenced the KPI results
- information grouped departmentally about our City's progress on major organisational projects, significant events and other related issues that have occurred during the period in review.

I encourage feedback about The Quarter and trust that you find its content valuable and informative.

Mark Dowd

Chief Executive Officer

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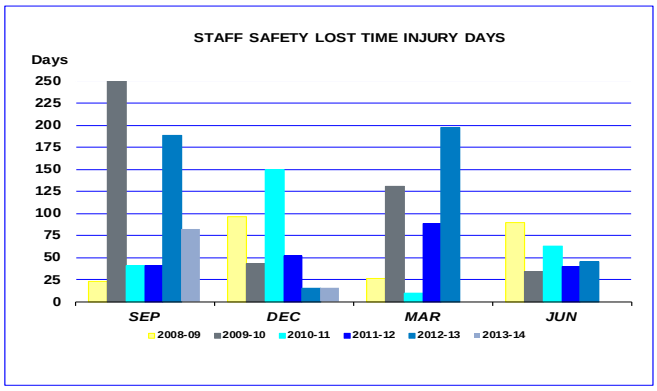
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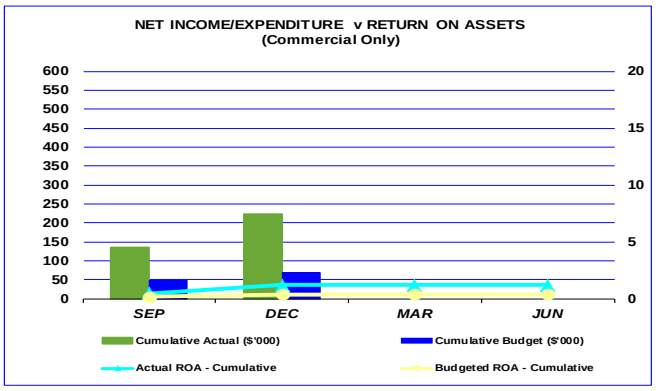
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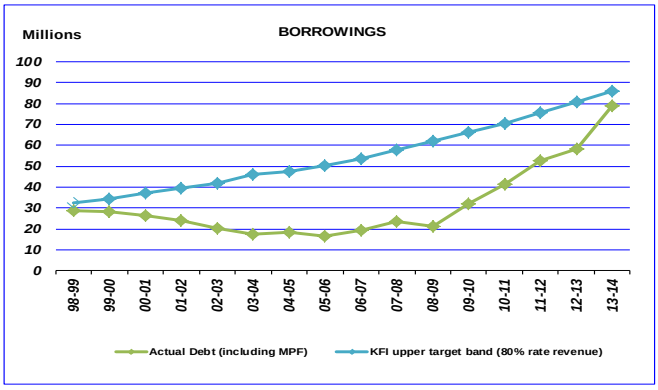
Balanced Scorecard

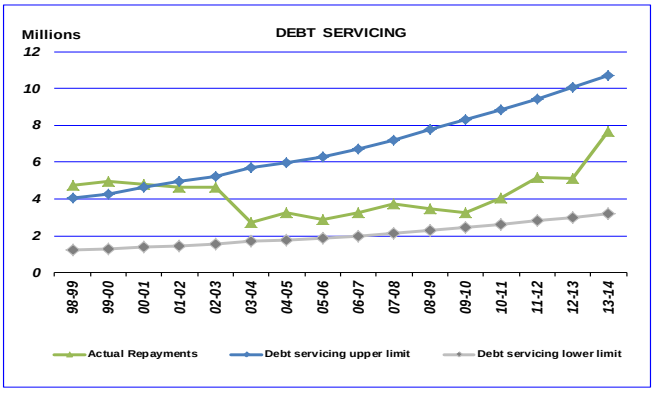
Balanced Scorecard

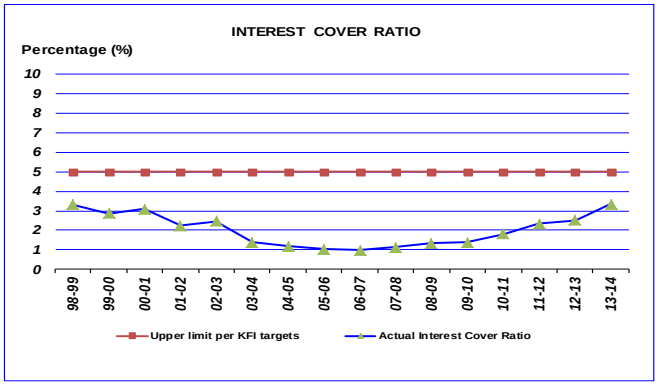
QUARTERLY KPI's as at 31 December 2013

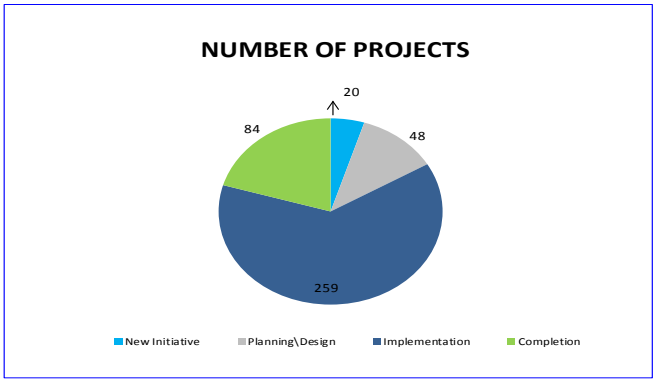


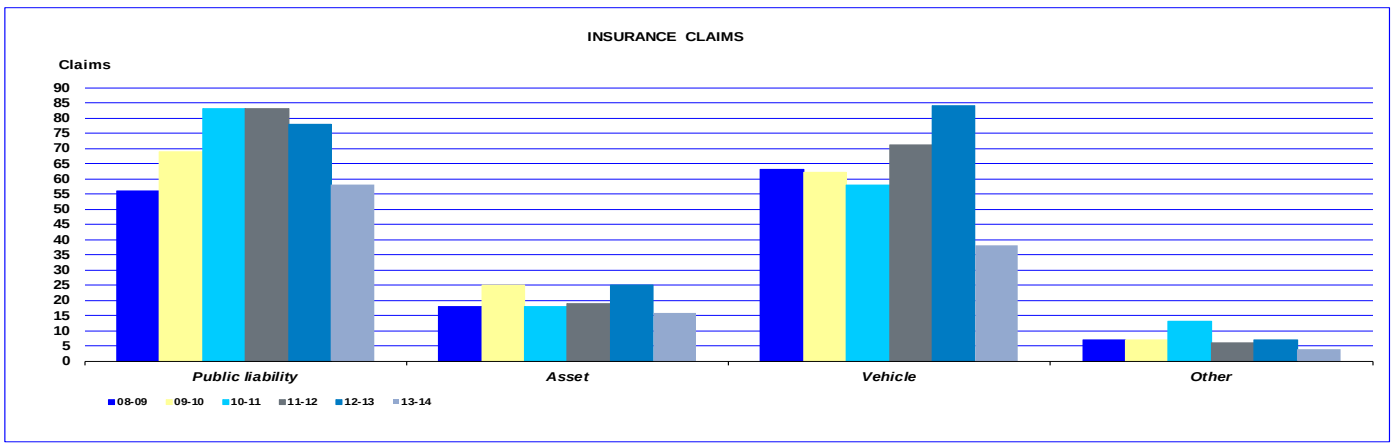












Balanced Scorecard

Financial

Net Income/Expenditure v Return on Assets (Commercial Only) (Refer to KPI summary) (Alison Hancock)

This graph shows the actual cumulative results in dollars versus those cumulatively budgeted as well as the cumulative Return on Assets (ROA) for Commercial Activities only.

As reflected on the graph the YTD actual return on assets from Commercial Activities is above budget. During the October – December quarter the tourist parks have operated favourably due to greater demand for the Christies Beach Caravan Park and Golf Course fees due.

Borrowings (Refer to KPI summary) (Darren Styler)

This graph compares the level of borrowings (forecast to 31 December 2013) with the target range established for borrowings as part of the 2013–14 budget process.

An upper limit of borrowings at 100% of rate revenue (excluding the NRM levy) has been established for this indicator with an upper target limit of 80% of rate revenue (excluding the NRM levy).

The forecast for borrowings as at 31 December 2013 (before carry forwards and budget review 1) is currently $79.1 million. This is below the upper target range of $85.7 million (80% of rate revenue excluding NRM levy). This illustrates our capacity to undertake the level of borrowings required to fund the Major Projects Fund Works.

Actual debt is represented by a combination of fixed term loans and short term borrowings. Short term borrowings are utilised to fund periodic cash flow requirements and are repaid during times of peak cash inflows such as rates instalments.

Debt servicing (Refer to KPI summary) (Darren Styler)

This graph compares the debt servicing expenditure forecast at 31 December 2013 (before carry forwards and budget review 1) with the upper and lower target limits established as part of the 2007–08 budget process. Debt servicing includes interest expenses and principal repayments.

An upper limit of 10% and a lower limit of 3% of rate revenue (excluding the NRM levy) have been established for this indicator.

The forecast for debt servicing as at 31 December 2013 is currently $7.6 million. This remains well below the upper limit of $10.7 million (10% of rate revenue excluding NRM levy).

Interest cover (Refer to KPI summary) (Darren Styler)

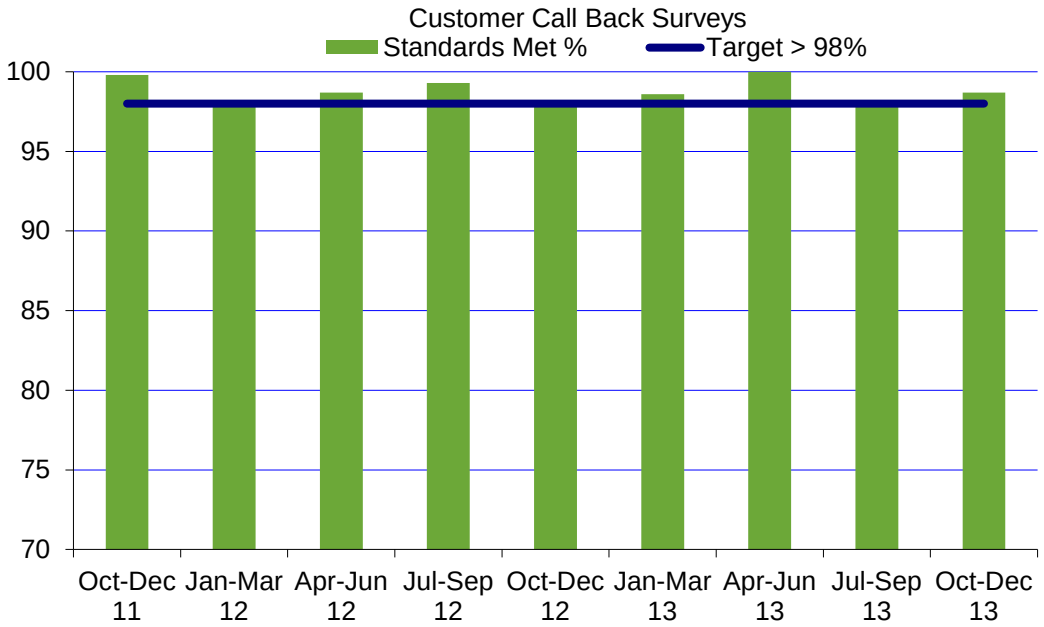
This graph compares net interest expenses as a percentage of operating revenue (excluding the NRM levy and investment income) with the upper target limit established as part of the 2009–10 budget process. An upper target limit of 5% has been established for this indicator.

The forecast for the interest cover ratio for 2013–14 is currently 3.35%. This indicates that 3.35 cents of every $1 in operating revenue will go towards interest payments. This ratio remains well below the upper target limit of 5%.

Balanced Scorecard

Stakeholders

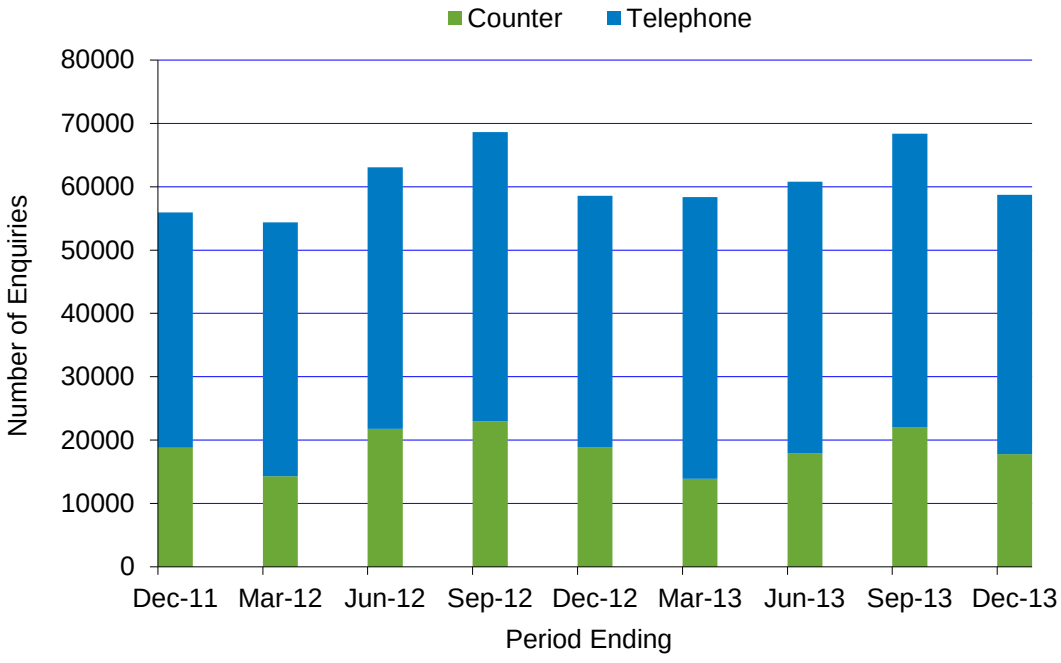
Customer call back surveys (Judi Cameron)



On a weekly basis, customers who have recently contacted our customer centre are surveyed. Each customer call back survey consists of eight questions/comments that measure a combination of customer service standards and internal procedural standards specifically related to the service provided by our customer service officers. Feedback and/or coaching is provided to each customer service officer based on the results of the surveys.

The customer team conducted 78 customer call back surveys during the period, representing 0.19% of customers who have contacted us. We met the standards 98.7% of the time.

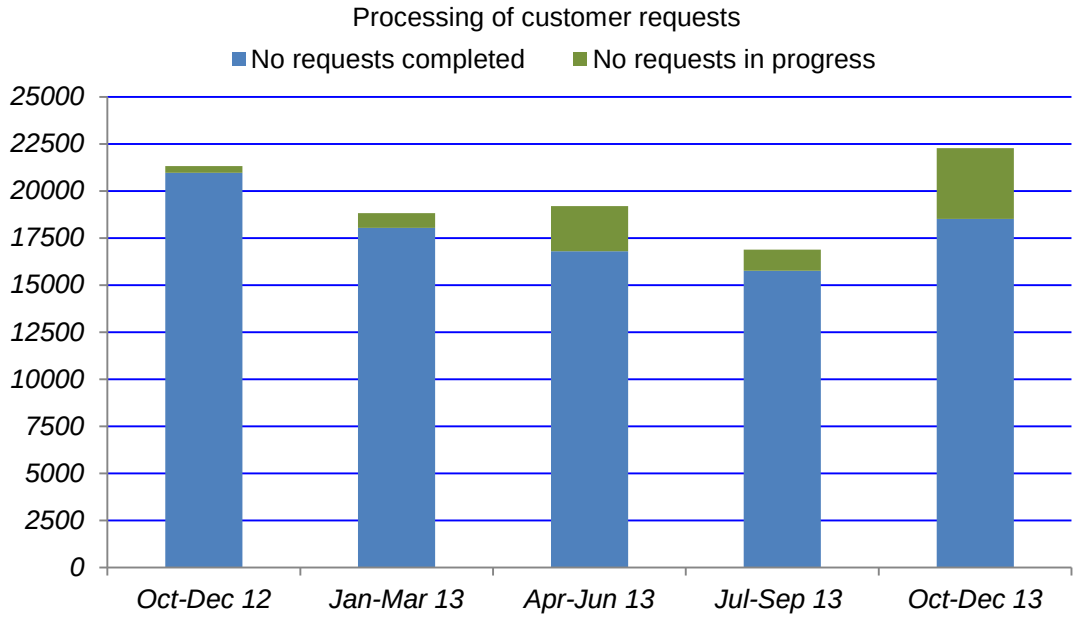
Customer team activity (KRA) (Judi Cameron)



During this quarter we received 58,694 enquiries. The number of enquiries is consistent with the same quarter last year.

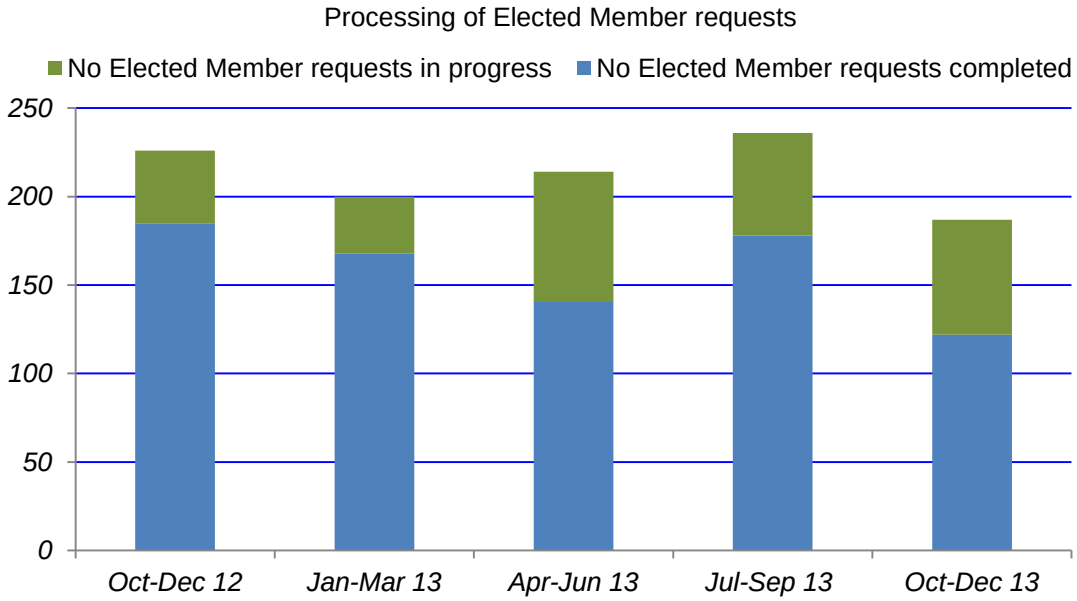
Balanced Scorecard

Customer request (Judi Cameron)



The Pathways customer request system is used to track customer requests. For the quarter a total of 25,750 requests were received, an 36.75% increase in comparison to the December 2012 quarter. Of these 1495 requests were in progress as at 31 December 2013, which represents a completion rate of 94.19% compared to 95.78% in the December 2012 quarter. Employees and graffiti volunteers initiated 54.87% of the total number of requests for the quarter.

Elected Member request (Karen Ingram)



Elected Member requests are also entered into the Pathways system. A total of 190 requests were received during the December 2013 quarter, a decrease of 5% in comparison to the December 2012 quarter. A total of 45 Elected Member requests were either ongoing or still in progress, which represents a completion rate of 76.32% compared to 84% in the December 2012 quarter.

Balanced Scorecard

Employees

Staff safety (refer to KPI summary) (Anna Jordan)

This graph tracks employee Lost Time Injury (LTI) statistics over previous quarters and years and enables comparison with current results. The data is provided from the Local Government Association Workers Compensation Scheme (the Scheme). This data is used by the Scheme to calculate the percentage of our salaries and wages payable as workers compensation insurance premium.

The LTI statistics are updated on a monthly basis but the currency/accuracy of data is dependent upon the status of a claim and the injured employees' return to work. This reporting approach is uniform across Local Government areas in South Australia and in no way has any adverse effect on our Health and Safety or Injury Management responsibilities or outcomes.

The current quarter shows a decrease in number of LTIs and duration rate.

Processes

Projects (Refer to KPI summary) (Nicole Page)

At the end of the second quarter of the 2013–14 financial year there are 5 (1.2%) PCW projects at stage one (new initiative, PCW projects that have not yet started). There are 324 (78.8%) PCW projects in progress between stage two (assessment) through to stage five (evaluation). The number of PCW projects completed is 82 (20.0%). The percentage of PCW projects completed on time and on budget is 77%

Risk management (refer to KPI summary) (Graham Cahill)

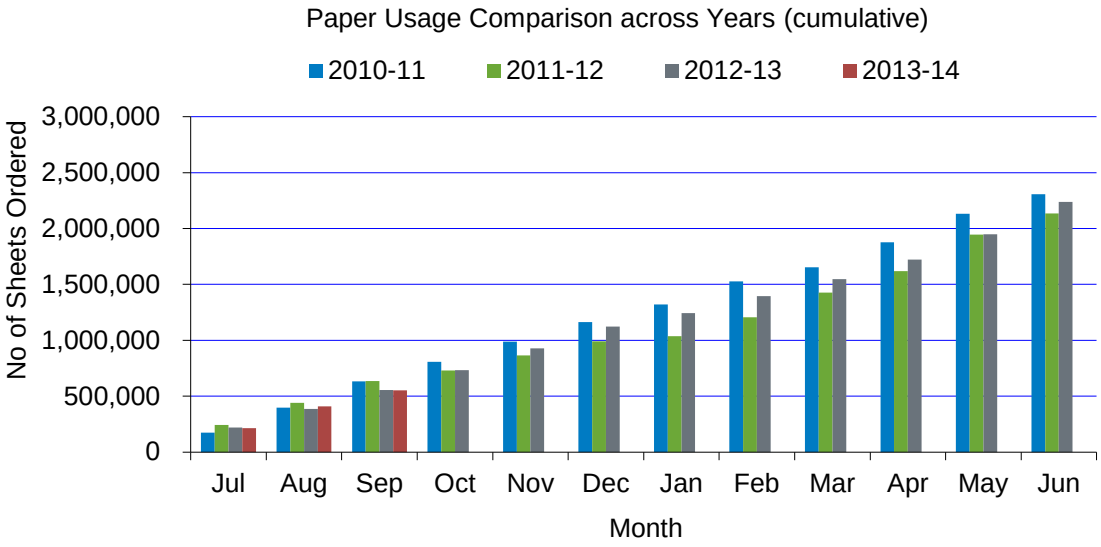
This graph provides a breakdown of insurance claims by category for the past six years. The categories are Public Liability, Vehicle, Asset and Other. The 'Other' category includes personal accident for Elected Members, volunteers and those special type liability claims such as at the Willunga golf course, volunteer personal accident and professional indemnity.

'Motor vehicle' and 'Public liability' claim numbers are trending slightly higher for the current year. The increase in public liability claims can be attributed to an increase in road related issues caused by weather conditions, damage caused by trees and claims from utilities for damage to their infrastructure. There were no apparent contributing factors for the increase in motor vehicle claims. 'Asset' and 'Other' claims are consistent with previous years.

Balanced Scorecard

Energy/water/paper management (KRA)

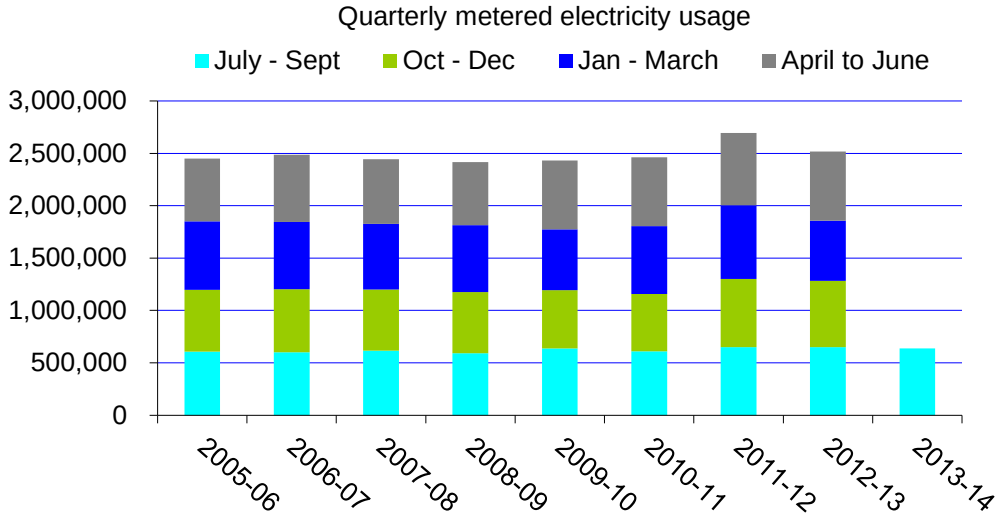
Paper usage (Alison Hancock)



This graph reports cumulatively the number of sheets of A4 white copy paper purchased monthly. Paper usage in the libraries is not included due to the combination of staff, student and public use. Paper purchased for the first quarter of 2013–14 was 552,500 sheets compared to the same quarter in 2012–13 of 556,000 sheets, a decrease of 0.63%.

Overall this financial year paper purchased has decreased 3,500 sheets or 0.62% than for the same period last financial year.

Electricity usage (Alison Hancock)

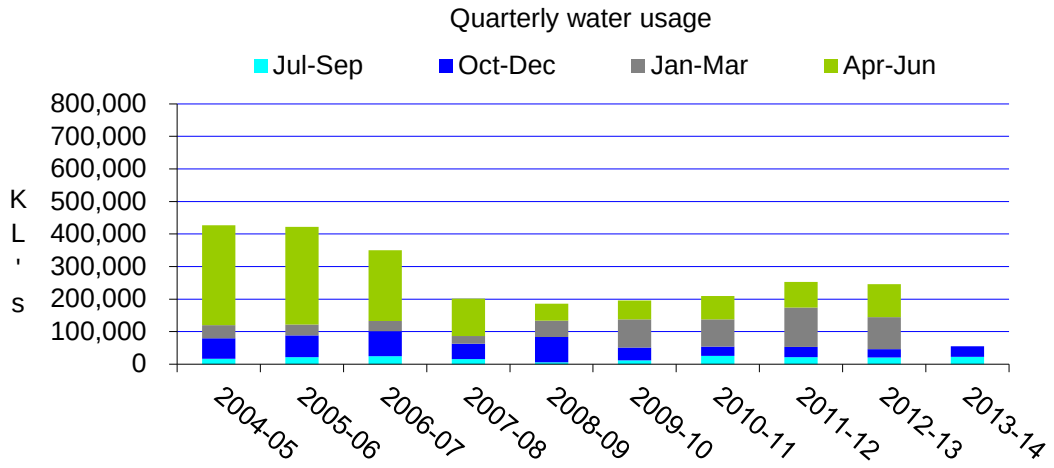


This graph provides a summary of metered electricity usage for the year to date (YTD) period September 2013. The usage for the quarter has decreased by 12,516 kWh's as compared to the same quarter last year.

Water Proofing the South electricity usage has been removed from the report as this is a separate business unit and to ensure that these figures do not interfere with the trending figures.

Balanced Scorecard

Water usage (Alison Hancock)



This graph provides a summary of the quarterly metered water usage. The figures for water consumption for the period October to December 2013 was 32,289 kl's. Compared to the same period last year this shows an increase of 6,713 kl's.

Departmental Reporting

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Key Result Areas/Service Levels/Statistics

Development applications (Ben Victory)

Comparison of Development Application (DA) numbers lodged:

2012		*2013*	
October	367	October	388
November	360	November	366
December	311	December	320
Total	1038	**Total**	1074

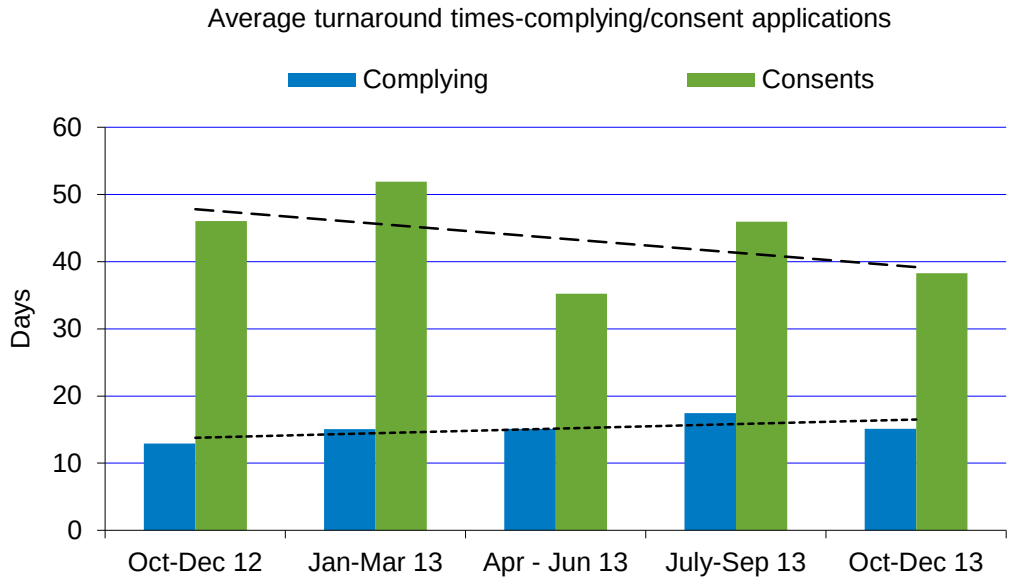
The second quarter figures for 2013–14 recorded a 3.4% increase in the number of DAs lodged when compared with the same period for 2012–13. This is a small increase after a more substantial comparative increase of 21.3% recorded for the previous quarter, which was preceded by a general decline in lodgements over the last few years.

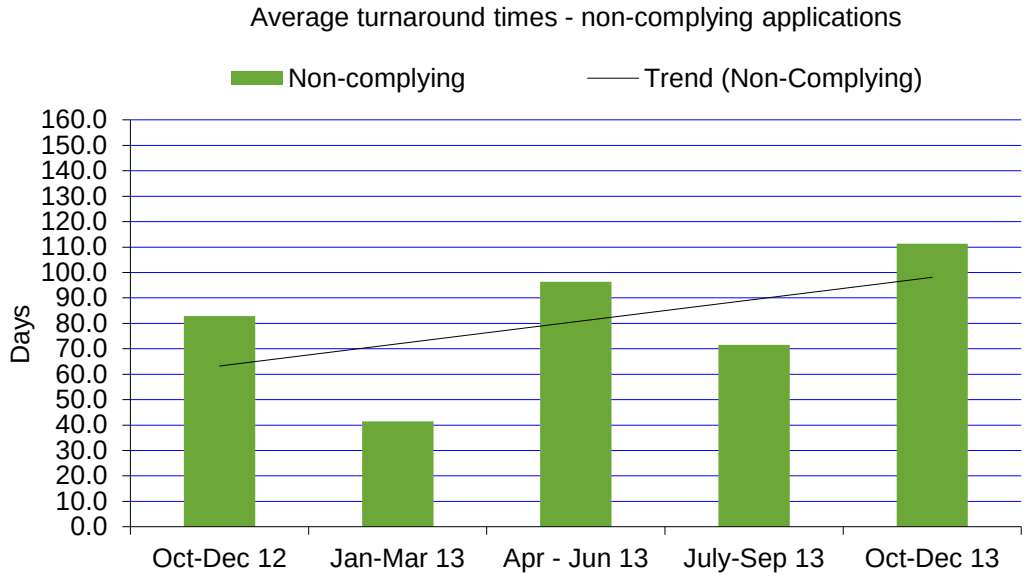
In the previous quarter (July-September 2013), 1171 DAs were lodged (so a 9% decrease from then) however, the average for the previous four quarters was 1008, resulting in a 6.5% increase in lodgements for this quarter above the previous 12 month average.

Turnaround times October-December 2013 for Development Applications (Ben Victory)

The average turnaround time for complying applications (including Building Rules Consent only) was 34.4 business days, while Residential Development Code complying applications took an average of 39.5 business days. Consent (merit) applications had an average turnaround time of 38.3 business days compared with 43.3 days in the corresponding 2012 quarter and 46 days in the July-August 2013 quarter. The turnaround times include planning and/or building consent components.

Departmental Reporting





Three non–complying Development Applications were considered during the quarter, taking an average time of 111.3 days. Non–complying developments generally take longer to assess than merit developments due to their complexity. The very small number of non-complying Applications can result in significant variations in average turnaround times.

Open space provision and contribution (Ben Victory)

One land division creating more than 20 allotments was approved in the quarter, being for a further 25 residential allotments within the former mushroom farm site on Panalatinga Road, Woodcroft. No open space reserves are to be provided within this part of the site, as sufficient reserves are being provided elsewhere within the overall site. Rather, a monetary contribution of $147,600 will be paid to council.

Departmental Reporting

The overall land division Application for the former mushroom farm site has received Development Plan Consent and Land Division Consent, but is yet to receive Building Rules Consent and Development Approval. It will be reported in a future quarter when development approval has been granted. The current consents include reserves totalling 5945m^2 (4.43% of the site) and a monetary payment to council of $547,920.

Development Assessment Panel (DAP) decisions (Ben Victory)

Eleven Development Applications were considered by the DAP in the quarter, with seven being approved, three refused and one deferred. DAP decisions are reported via inclusion of the Panel minutes in Weekly News.

Major developments (Ben Victory)

During the October-December 2013 quarter, nine developments valued at more than $1 million were approved:

- Office and warehouse building containing six tenancies at 18 Farrow Circuit, Seaford valued at $1 million.
- Two-storey dwelling with under-croft parking and swimming pool at 12 Maidencombe Drive, Moana valued at $1 million.
- Nine x 2-storey dwellings (mix of semi-detached and residential flat buildings) at 67 Connington Crescent, Morphett Vale valued at $1.08 million.
- Two-storey dwelling with cellar at 217 Esplanade, Aldinga Beach valued at $1.35 million.
- Re-roofing of industrial building at Morrow Road, O'Sullivan Beach valued at $1.5 million.
- Twelve x 2-storey dwellings at 25–27 Ramsgate Avenue, Christies Beach valued at $1.512 million.
- Seven x 2-storey dwellings at 8 Welland Street, Port Noarlunga valued at $2.5 million.
- Installation of an engineered (soil) cap to a closed landfill with associated site clearance, the excavation and filling of coastal land, stormwater and revegetation works at Gulf Parade and Esplanade, Maslin Beach valued at an estimated $2 million (excluding value of landscaping works).
- Variation to shopping centre expansion plans at 217–233 Pimpala Road, Woodcroft valued at $6 million.

Regulated/Significant Tree applications (Ben Victory)

The Development Plan sets out the provisions for assessing Development Applications for removing or damaging Regulated and Significant Trees and can be viewed via our website. Refer in particular to the General Section provisions for Regulated Trees and Significant Trees.

The following data relates to DAs for this quarter involving Regulated and Significant trees:

Total number of development applications involving regulated trees	10
Total number of development applications involving significant trees	7
	Total 17

Departmental Reporting

Number of regulated trees sought to be removed or pruned Number of significant trees sought to be removed or pruned	12 7 Total 19
Number of development applications for pruning of regulated trees Number of development applications for pruning of significant trees	0 1 Total 1
Number of development applications for removal of regulated trees Number of development applications for removal of significant trees	10 6 Total 16
Number of regulated trees sought to be pruned Number of significant trees sought to be pruned	0 1 Total 1
Number of regulated trees sought to be removed Number of significant trees sought to be removed	12 2 Total 16
Number of native regulated trees sought to be pruned Number of native significant trees sought to be pruned	0 1 Total 1
Number of native regulated trees sought to be removed Number of native significant trees sought to be removed	11 6 Total 17
Number of non–native regulated trees sought to be pruned Number of non–native significant trees sought to be pruned	0 1 Total 1
Number of non–native regulated trees sought to be removed Number of non–native significant trees sought to be removed	1 0 Total 1
Number of regulated trees sought to be pruned where the species was not specified Number of significant trees sought to be pruned where the species was not specified	0 0
Number of regulated trees sought to be removed where the species was not specified Number of significant trees sought to be removed where the species was not specified	0 0
Reason for application for regulated trees: ▪ To enable development ▪ Dangerous ▪ Ill–health of tree	 1 6 2 Total 9

Reason for application for significant trees: ▪ To enable development ▪ Dangerous ▪ Ill–health of tree	 0 7 1 Total 8
Number of regulated tree development applications with council as applicant Number of significant tree development applications with council as applicant	1 1 Total 2

Of the nine Development Applications lodged involving Regulated Trees:

Withdrawn	0
Decision pending	8
Refused	0
Approved	1

Of the six Development Applications lodged involving Significant Trees:

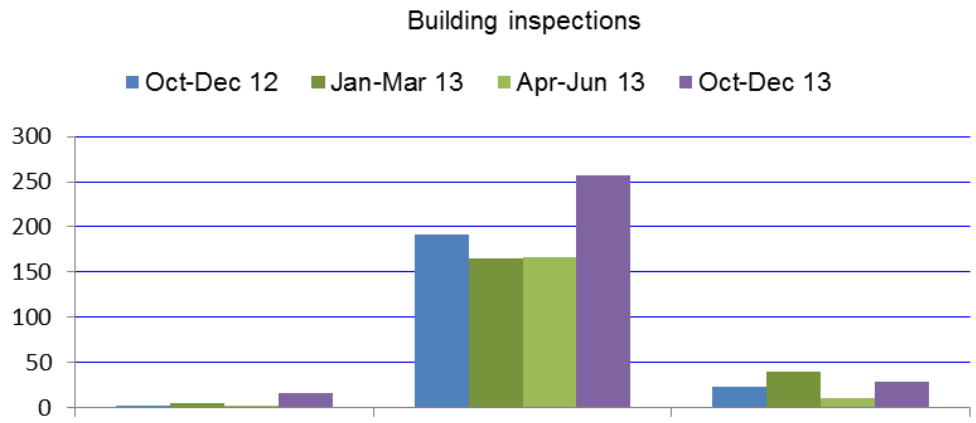
Withdrawn	0
Decision pending	3
Refused	0
Approved	3

Building team – inspections (Richard Kellett)

In addition to the assessment function, the Building Team has carried out inspections of building work, new pool inspections and building compliance inspections over the quarter. New pool inspection requirements from the State Government commence on 1 January 2014 and will be reported in the next quarter.

Inspections by the Building Team are reflected within the following table and bar chart.

▪ Building compliance inspections	▪ 1
▪ Mandatory building inspections	▪ 226
▪ Swimming pool inspections	▪ 50
Total	277



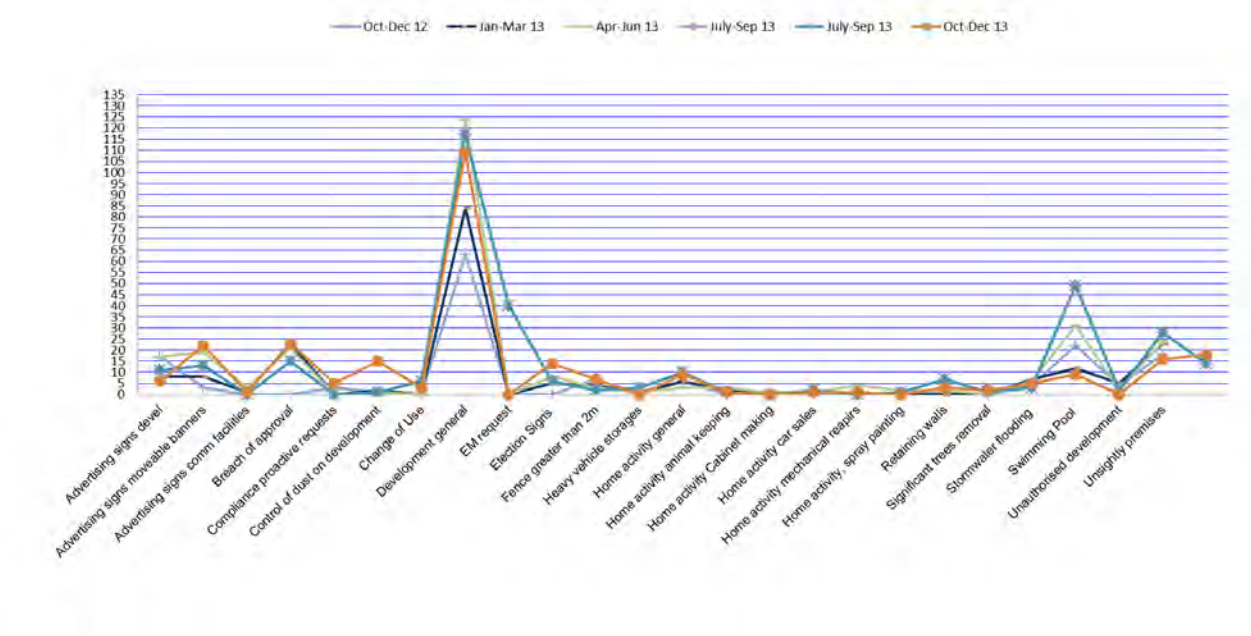
In many instances, the inspection of building work or a swimming pool will reveal non-compliance with the Building Rules and as a result require further inspections and follow up with builders and/or owners, and in some cases the issuing of enforcement notices. However, this activity is not reflected in the above figures.

Development compliance (Richard Kellett)

The following table and chart reflect the number of development compliance related investigations undertaken as a result of customer enquiries for the quarter.

Compliance Customer Service Request Type	*No.*
Advertising signs – development	6
Advertising signs – moveable banners	22
Advertising Signs – community facilities	1
Breach of approval	23
Control of dust on development	15
Change of use	3
Development general / miscellaneous	109
Election Signs compliance	0
Elected Member request	14
Fence general, greater than 2m	7
Heavy vehicle storage	0
Home activity, animal keeping	1
Home activity, cabinet making	0
Home activity, car sales	1
Home activity, general	9
Home activity, mechanical repairs	1
Home activity, spray painting	0
Retaining walls general	3
Shipping containers (compliance)	2
▪ Significant Tree removal	5
Stormwater flooding private property	9

Swimming pool compliance (fence)	0
Unauthorised development	16
Unsightly premises	18
Total	**270**



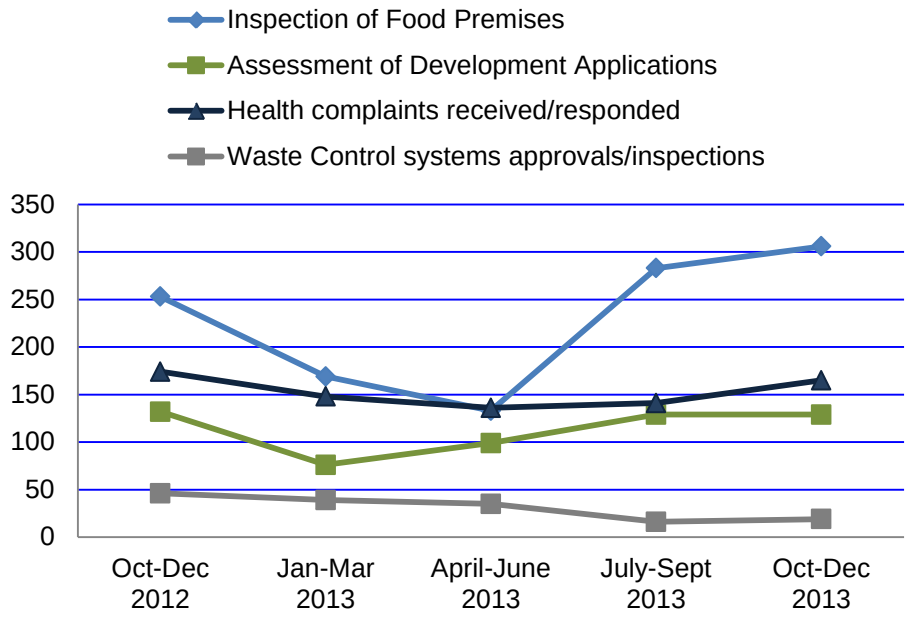
In many instances the investigation of enquiries and complaints may require a number of inspections, letters, possibly enforcement notices issued and court appearances made by staff however, this is not reflected in the above figures.

Environmental health (Nicole Moore)

Key statistics for the quarter:

Type	*Oct–Dec 2012*	*Jan–Mar 2013*	*Apr–Jun 2013*	*Jul–Sep 2013*	*Oct–Dec 2013*
General enquiries	810	1206	1401	1186	1069
Inspection of food premises	253	169	133	283	306
Food auditing	18	6	6	5	13
Food sampling	0	0	0	0	0
Assessment of development Applications	132	76	99	129	129
General health complaints	174	148	136	141	165
Confirmed food poisoning	4	4	1	8	1
Insanitary premises complaints	17	23	21	10	14
Waste control systems approvals	46	39	35	16	19
Skin penetration inspections	1	0	2	5	4
Swimming pool inspections	8	10	2	9	11

Departmental Reporting



The above graph shows:

- Food premises inspections have increased again slightly this quarter.
- The total number of waste control system approvals this quarter has remained relatively steady. In the last half of 2013 approvals have demanded considerable extra input by officers due to new legislation effective June 2013.
- The initial assessment of Development Applications has remained steady this quarter compared with last quarter.
- The number of general health requests increased slightly from last quarter.

Other Environmental Health activities for the quarter included:

Thirteen food safety audits of very high risk food premises serving vulnerable populations were conducted, including childcare centres and aged care facilities. Due to the complexity of these inspections, each audit can take up to a day to complete.

One food education session was presented to community groups, residents and food handlers.

- Fifteen Improvement Notices were issued to food businesses for non-compliance with the *Food Act, 2001.*
- Three Compliance Notices were issued against properties with failing onsite wastewater management systems under the *South Australian Public Health Act, 2011.*
- Two Expiation Notices were issued to plumbers for non-compliance with the *South Australian Public Health (Wastewater) Regulations 2013.*

Departmental Reporting

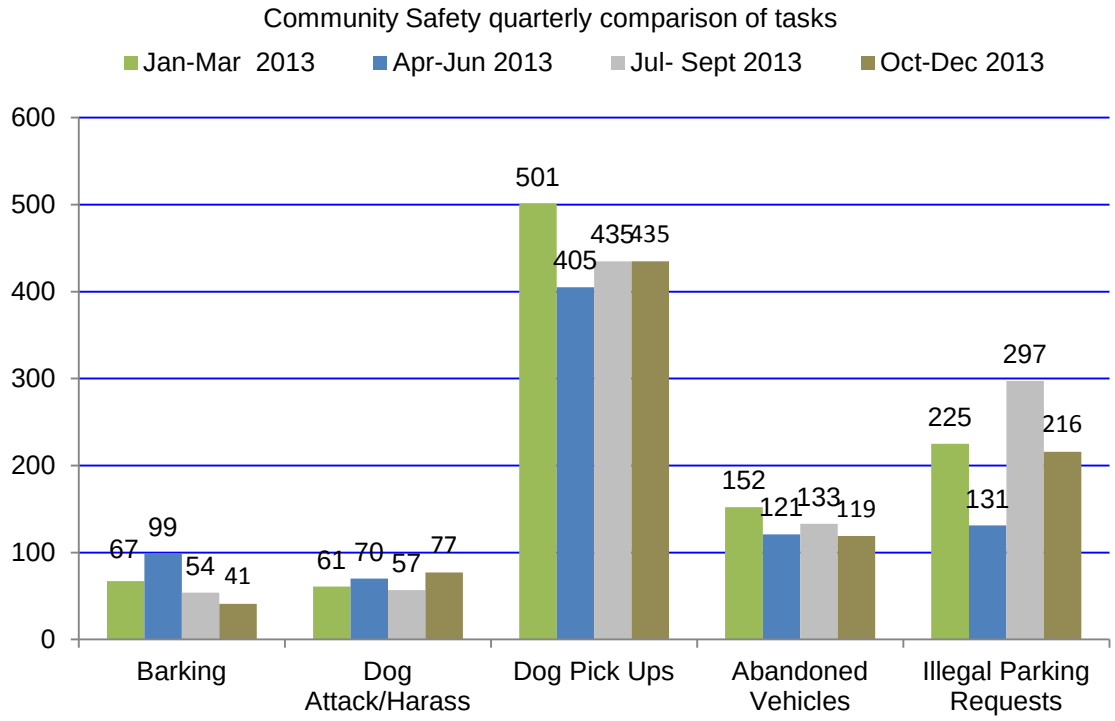
Community rangers (Peter Cookson)

	Oct–Dec 2012	*Jan–Mar 2013*	*Apr–Jun 2013*	*Jul–Sep 2013*	*Oct–Dec 2013*
Barking dog complaints	75	67	99	54	41
Dog attack/harassment	83	61	70	57	77
Dog pick ups	619	501	405	435	435
Abandoned vehicles	115	152	121	133	119
Illegal parking requests	118	225	131	297	216

The number of dog pick-up requests remained steady in comparison with the previous quarter.

Illegal parking requests decreased by 27% and can be attributed to our School Inspection Programme and community engagement.

Reports of dog attack/harassment increased by 35% from the previous quarter.



Immunisation (Nicole Moore)

In addition to immunisation services provided to residents within our council area we also provide a service to the Alexandrina Council.

City of Onkaparinga

- A total of 48 immunisation clinics were conducted during the quarter.
- Eighteen schools were visited as part of the school immunisation program.
- There were no worksites visited this quarter as these are conducted during the flu season.

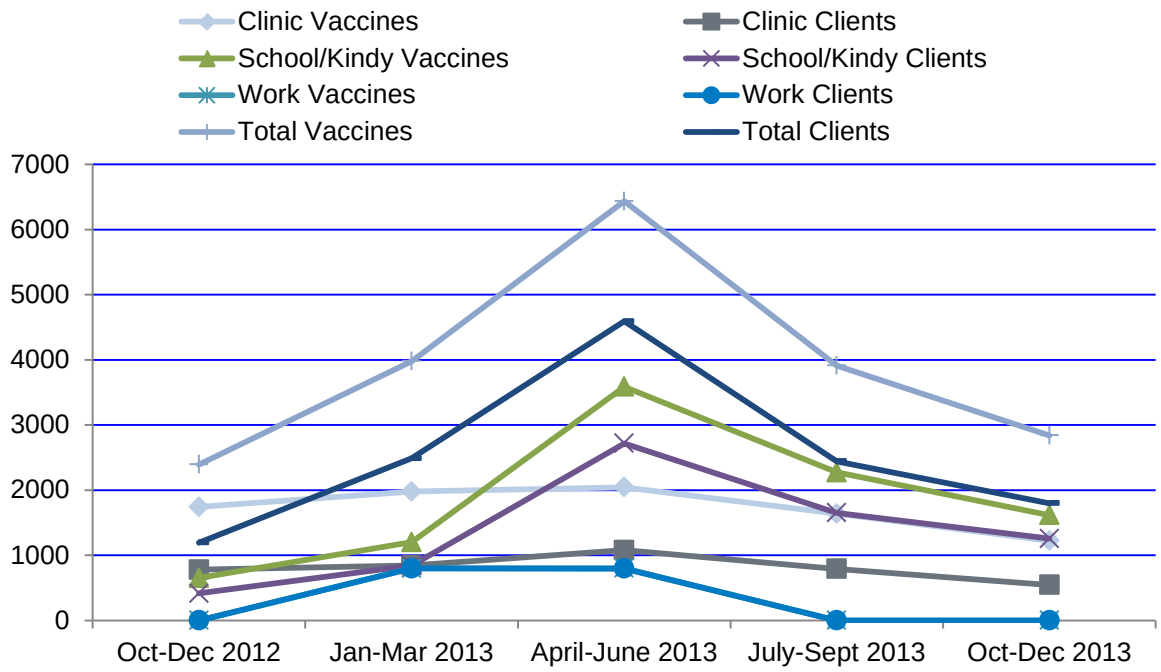
Departmental Reporting

Alexandrina Council

- Seven immunisation clinics were held during the quarter.
- There was nine school visits as part of the school immunisation program.
- There were no worksites visited this quarter as these are conducted during the flu season.

Following are the client and vaccine statistics for the City of Onkaparinga:

Service type	*Oct–Dec 2012*	*Jan–Mar 2013*	*Apr–Jun 2013*	*Jul–Sep 2013*	*Oct–Dec 2013*
Clinic vaccines	1742	1978	2045	1640	1223
Clinic clients	779	845	1078	791	545
School/kindy vaccines	652	1202	3586	2272	1617
School/kindy clients	416	844	2717	1652	1255
Work vaccines	0	799	802	0	0
Work clients	0	799	797	0	0
Total vaccines	**2394**	**3979**	**6433**	**3912**	**2840**
Total clients (including multiple vaccinations)	**1195**	**2488**	**4592**	**2243**	**1800**



The above graph shows:

An increase in the number of clients and vaccines administered during the quarter, due to Year 9 boys now receiving the Gardasil vaccine, which requires three doses to ensure immunity. Previously there was only one visit for Year 9 boys receiving the Boostrix vaccine.

Departmental Reporting

Client and vaccine statistics for the Alexandrina Council are as follows:

Service type	*Oct–Dec 2012*	*Jan–Mar 2013*	*Apr–Jun 2013*	*Jul–Sep 2013*	*Oct–Dec 2013*
Clinic vaccines		45	69	31	35
Clinic clients		30	61	17	20
School vaccines		265	466	266	55
School clients		189	331	193	43
Work vaccines	74	5	0	0	74
Work clients	74	5	0	0	74
Total vaccines	**384**	**540**	**297**	**90**	**384**
Total clients (including multiple vaccinations)	**293**	**397**	**210**	**63**	**293**

service commenced January 2013

Project Reporting

Emergency management (Ian Hawkins)

The 'Emergency Management Business Continuity Interim Arrangement Plan' was endorsed by the City of Onkaparinga's Directors Group in December 2013.

The purpose of this document is to provide a framework for response to an emergency event during the 2013–14 Fire Danger Season. The plan has been put in place as an interim solution until such time as the draft Emergency Management Plan is finalised.

Regional Public Health Plan (Nicole Moore)

The Community Health Team together with the Strategy and Sustainability Unit started work to produce our area's first Regional Public Health Plan. This plan should involve environmental, social, economic and practical considerations relating to public health within the region. A first round of internal stakeholder engagement – with Managers and Officers – raised awareness of this new planning requirement, and generated an overview of the council's existing public-health related activities. An assessment of the 'State of Health' for the region also commenced using data available through the council's Community Wellbeing Monitor as well as the University of Adelaide's Public Health Information Development Unit (with facilitation by the LGA).

Just Imagine Program (Tim Levett)

The *Just Imagine!* Program continues to build our leadership capability. Following the workshops delivered to Directors Group and all Managers in 2013, all Team Leaders have commenced a similar Leadership Development Program, led by Stillwell Management Consulting. This program aims to provide our organisation with strong and inspired leadership. Further workshops for Team Leaders will commence in February and March 2014.

Departmental Reporting

The 'Values in Action' program, led by the Organisational Development team, was completed in November 2013 with the program successfully creating awareness across the organisation for our values and their supporting behaviours. The 'Values in Action' program focused on each value and provided staff with an opportunity to engage with the value and understand its associated behaviours.

An organisational survey was developed and facilitated in November to measure the outcomes of the *Just Imagine!* program to date and provide a baseline to measure future cultural change. Led by the Organisational Development team, the results are being disseminated throughout the organisation with focus areas being established and action plans being put in place. These action plans will incorporate activity at all levels of the organisation and look to further build the desired culture of high performance and optimal employee effectiveness.

Service Reviews and Process Reviews Update

Dog registrations (Peter Cookson)

Further to our last update, we are approaching our annual Dog Survey which is scheduled to commence on 28 January 2014. A review of last year's survey has identified ways in which we can improve on the process and will assist us in the registration of all dogs.

With the introduction of a new Fines Enforcement Recovery Officer, replacing the Courts Administration Authority of South Australia changes are required to our Expiation of Offences procedures. Examples include infringements of the Australian Road Rules, Dog and Cat Management Act, Councils by-laws, Fire and Emergency Services Act and Development Act offences expiable under the Expiation of Offences Act. We have been reviewing processes and services which will be affected and identified opportunities to update and improve our practices. Changes come into operation in the first week of February 2014.

Internal audit (Michael Gostlow)

The following audits were completed during the quarter:

- Internal financial control review process (Control track)
  This was an independent review of the process undertaken by the Finance Section to implement the Control Track tool for self-assessment of internal financial controls in preparation for the initial internal control audit required by recent amendments to the *Local Government Act 1999.*
  The Internal Auditor's report was presented to the Audit, Risk, Value and Efficiency Committee (Audit Committee) on 4 November 2013.
- Procurement – Tenders, contracts and contract management
  External consultants, BDO, undertook an independent review of procedures and processes relating to procurement by tender contract, ie generally purchases over $50,000.
  The Internal Auditor's report was presented to the Audit Committee on 16 December 2013 and action has commenced to implement recommendations from the audit.
- General ledger security and maintenance
  The processes and controls related to systems access to the general ledger, creation of ledger accounts and processing of journals. The ledger is the source of all information used for all internal and external financial reporting. This independent review was undertaken by the Internal Auditor.
  The Internal Auditor's report was presented to the Audit Committee on 16 December 2013 and action has commenced to implement recommendations from the audit.

The following reports are nearing completion and it is anticipated that they will be presented to the Audit Committee at its meeting on 24 February 2014:

- Development application process
  This was an independent review undertaken by consultants Connor Holmes, of the development application approval process. Action has commenced to implement recommendations from the audit report.
- Information technology penetration testing and vulnerability analysis
  IT specialists, Vectra Corporation, have undertaken an independent review of the security of council's IT systems by carrying out external 'penetration testing' and conducting an internal analysis of possible IT system vulnerabilities.

Learning and development (Michael O'Brien)

575 staff attended 96 separate learning and development activities at a cost of $103,941. Significant activities included:

- Team Leaders, Leadership Workshop
- Work Zone Traffic Management Training
- Parks and Leisure Australia National Conference
- Australian Public Sector Anti-Corruption Conference
- Sun Awareness and Heat Stress Protection
- Senior First Aid Training
- Microsoft SQL Training
- National Local Government HR Conference
- CISCO Network Devices Training
- China Business Training
- Organisational and Leadership Effectiveness Training
- Heavy Rigid Truck Driving Licence
- Certificate courses in Arboriculture and Civil Construction (Supervision)
- Enterprise Content Management Training

Significant achievements for the quarter included:

- Eleven employees graduated in Certificate IV Civil Construction (supervision)
- The First Learning Wheels program commenced with 14 employees participating in the Business Improvement Program
- Four Lunch 'n' Learn sessions (espresso shots of learning) were provided with over 50 attendees.

Significant Events

Cycle for Culture (Peter Cookson)

In October 2013, Community Safety Rangers participated in the Cycle for Culture event which provided an opportunity for engagement with members of the community and visitors alike.

Departmental Reporting

Beach ramps (Peter Cookson)

During the last quarter planning was finalised for the Beach Ramp Attendants program and it was implemented on 14 December 2013. This program is designed to give our local clubs and organisations the opportunity to raise funds by way of manning the ramps with their volunteers. The ramp fee of $6 to access our vehicle beaches is payable while the ramps are attended, between 14 December 2013 to 30 March 2014 (the fee is not applicable to residents with a current beach pass).

Fire prevention: Fire danger season 2013–14 (Ian Hawkins)

The fire prevention inspection process is complete for the 2013–14 fire danger season.

Through this program, a total of 1,253 properties have been inspected, with 1,027 properties requiring a Section 105 Notice (under the *Fire and Emergency Service Act 2005*) and 38 properties escalated to a contractor to undertake works on the owner's behalf.

The compliance rate for the 2013–14 program was 81.96% following a first letter and 80.27% following a Section 105 Notice.

Citizenship ceremonies (Sheryn McElligott)

Monday 14 October 2013
On Monday 14 October 2013 a public citizenship ceremony was held in the Hopgood Theatre, Ramsay Place, Noarlunga Centre where 112 residents received their Australian citizenship.
Performer: Gary Stillwell
VIP Guest Speaker: Caleb Sutherland, recipient of the 2013 City of Onkaparinga Australia Day Award for Young Citizen of the Year
TS Noarlunga Cadets assisted the Mayor in providing all new citizens with a native plant to mark the occasion and the children received an Australian made gift. The citizens came from 16 different countries spanning Europe, Asia and the United Kingdom.

Monday 9 December 2013
On Monday 9 December 2013 a public citizenship ceremony was held in the Hopgood Theatre, Ramsay Place, Noarlunga Centre where 114 residents received their Australian citizenship.
Performer: Allan Sumner
VIP Guest Speaker: Alicia Brown a graduate of our Leadership Onkaparinga program
TS Noarlunga Cadets assisted the Mayor in providing all new citizens with a native plant to mark the occasion and the children received an Australian made gift. The citizens came from 17 different countries spanning Europe, Asia and the United Kingdom.

Thursday 12 December 2013
On Thursday 12 December 2013 a public citizenship ceremony was held on the foreshore at the Moana Surf Life Saving Club to celebrate their 75th year of saving lives where 30 residents received their Australian citizenship.
Performer: Chris Finnen and Ronny Davidson
VIP Guest Speaker: Keith Holman, President of the Moana Surf Life Saving Club
Moana Surf Life Saving Nippers assisted the Mayor in providing all new citizens with a native plant to mark the occasion and the children received an Australian made gift. The citizens came from 8 different countries spanning Europe, Asia and the United Kingdom.

Departmental Reporting

Mayor's civic reception (Sheryn McElligott)

On Monday 25 November 2013 the Mayor hosted a civic reception to recognise 175 years of policing in South Australia, with particular recognition for the police forces serving the community of the City of Onkaparinga. The civic reception was also an opportunity to celebrate the 50 year anniversary of the Christies Beach Police Station.

On the day there were 30 police officers and support staff represented from across our city. The Mayor presented the police with a framed historical photo of the Christies Beach Police Station from 1983.

Council and Committee meetings (Sue Hammond/Matthew Lawrence/Sheryn McElligott)

The Governance section produced agendas and minutes for four Council meetings, 17 Committee meetings and 6 Elected Member workshops in the October to December 2013 quarter.

Other Issues

MyPlan (Anna Jordan)

The review of 2013 and planning for the 2013–14 period has commenced for all Municipal Officers and Nurses Award staff. Leaders will meet with their staff by the end of February to finalise the 2013 year review and confirm objectives and development needs for the coming period. The current MyPlan period has been shortened to enable the MyPlan process to align with Budget and Delivery Planning processes from July 2014.

Health and Safety (Angela Harders)

Strong progress has been made in achieving outcomes against the Action Plan addressing non-conformances (areas for improvement) arising from the results of the Local Government Association Workers Compensation Scheme (LGAWCS) audit in 2012.

Our current priority is reviewing and developing health and safety procedures to align with South Australia's new health and safety legislation. More than 75% of procedures have been completed in total, of which 25% were completed in this quarter.

City Operations

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Phone 8384 0581, Fax 8382 8744 or email kirric@onkaparinga.sa.gov.au

Garry Herdegen, Manager Fleet & Waste
Phone 8384 0142 Fax 8382 8744 or email garher@onkaparinga.sa.gov.au

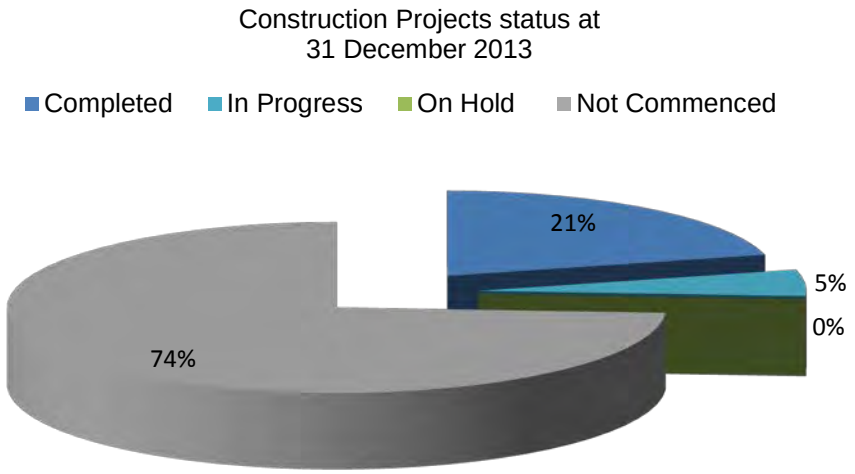
Simon Pettman, Manager Civil Infrastructure
Phone 8384 0161 Fax 8327 3041 or email simpet@onkaparinga.sa.gov.au

Daryl Sowerby, Manager Field Operations
Phone 8384 0153, Fax 8382 8744 or email darsow@onkaparinga.sa.gov.au

Britt Gowing, Manager Assets Management
Phone 8384 0604, fax 8382 8744 or email brigow@onkaparinga.sa.gov.au

Key Result Areas/Service Levels/Statistics

Projects	*Total*	*%*
Completed	53	21%
In Progress	13	5%
On Hold	0	0%
Not Commenced	194	74%
Total	**260**	**100%**



Construction Capital Works

The projects undertaken by the Construction team currently consists of 260 individual projects from the Project and Capital Works program categories including bridges, bus shelters, footpaths, reseals, car parks, road works, open space, water resources, street lighting, coastal and traffic management.

Departmental Reporting

The number of projects completed and in progress to date (26%) is slightly less than last year programs due to the time of receiving approval for external funding for the 46 bush shelter projects and that 80% of the reseal and footpath projects are programmed to be completed in the third and fourth quarters of the year. These categories make up over half of the overall program with the remaining projects programmed to be completed by the end of the financial year.

Key projects of 2013–2014 are:

- Christie Road, Lonsdale – full road reconstruction with a budget of $1.38m – scheduled to commence April 2014.
- Baudin Street, Woodcroft – full road reconstruction with a budget of $1.01m – roadworks have commenced and are scheduled to be completed by late January 2014, with full project completed (footpaths, verges, etc.) scheduled by end of February 2014.
- Eric Road, Seaford Rise – drainage upgrade with a budget of $391,000 – project completed late October 2013 and within budget.

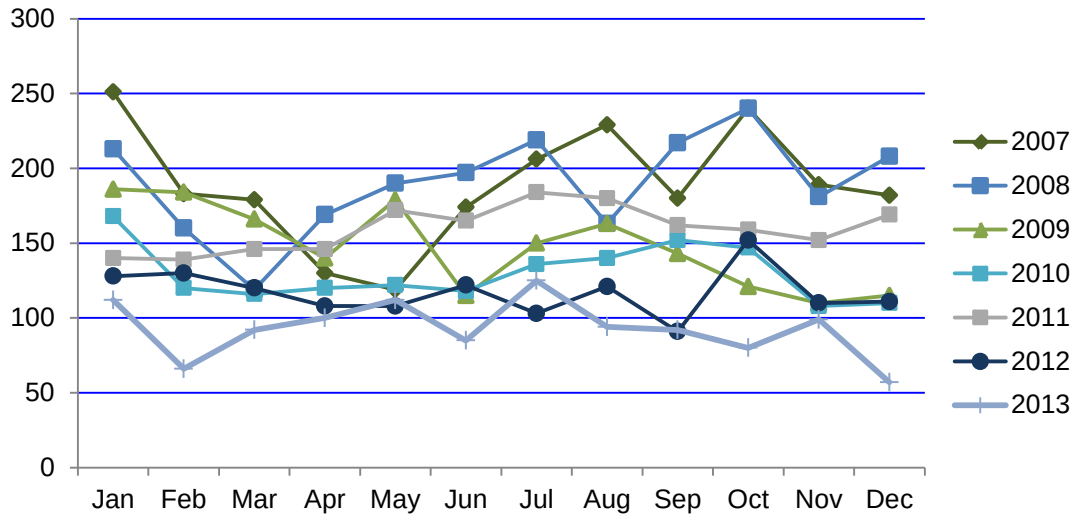
Graffiti (Rod Vincent)

The following graphs relating to the Graffiti Management Program demonstrate results achieved in key areas during this quarter. These statistics refer to graffiti removed from council assets and the assets of fee-for-service customers who are part of either our Corporate Customer Program or Graffiti Removal Partnering initiative with utilities. We remove graffiti from our own assets including buildings, reserves, playgrounds, bus shelters and signs and support local residents, businesses and government agencies to remove graffiti from their assets.

We are undertaking a number of initiatives to further develop a shared regional approach to graffiti control and prevention by strengthening our partnering relationships with, and commitment from SAPol, public and private agencies and utilities, local businesses and community groups.

These initiatives include a Graffiti Removal Partnering Program with SA Power Networks, Office of the Rail Commissioner and the Department for Planning, Transport and Infrastructure. Further initiatives include security and surveillance operations in conjunction with SAPol and positive engagement projects with persons involved in or at risk of being involved in graffiti vandalism.

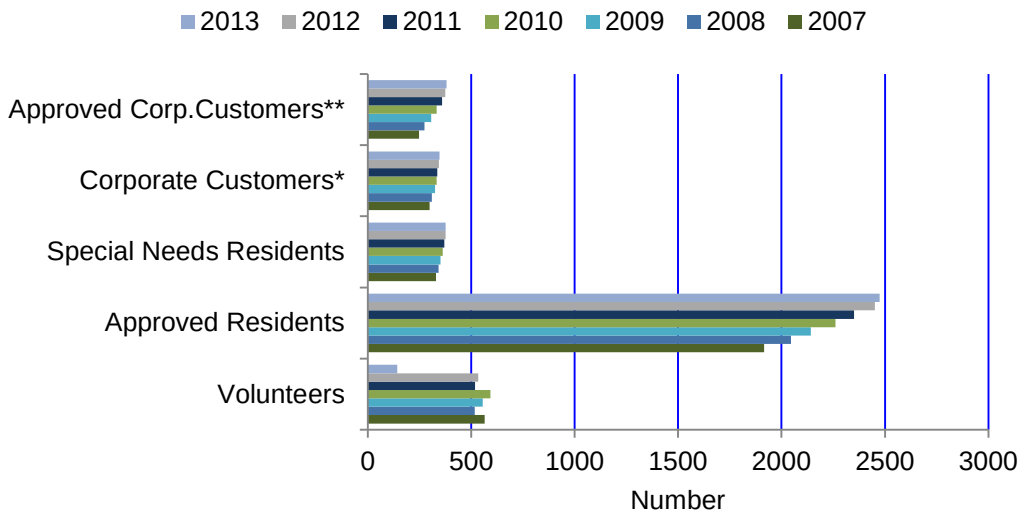
Graph 1 - Graffiti removals customer requests



Departmental Reporting

Graph 1 shows that we received 236 requests for graffiti removal during the December quarter. This is a decrease of 24.1% when compared with the previous quarter and 36.5% decrease when compared to the same period last year. We will continue to promote the importance of community members reporting graffiti so that we can arrange for its removal as soon as possible. The rapid removal of graffiti from a site can be an effective way to discourage further graffiti from being applied to that site.

Graph 2 - People participating in graffiti removal



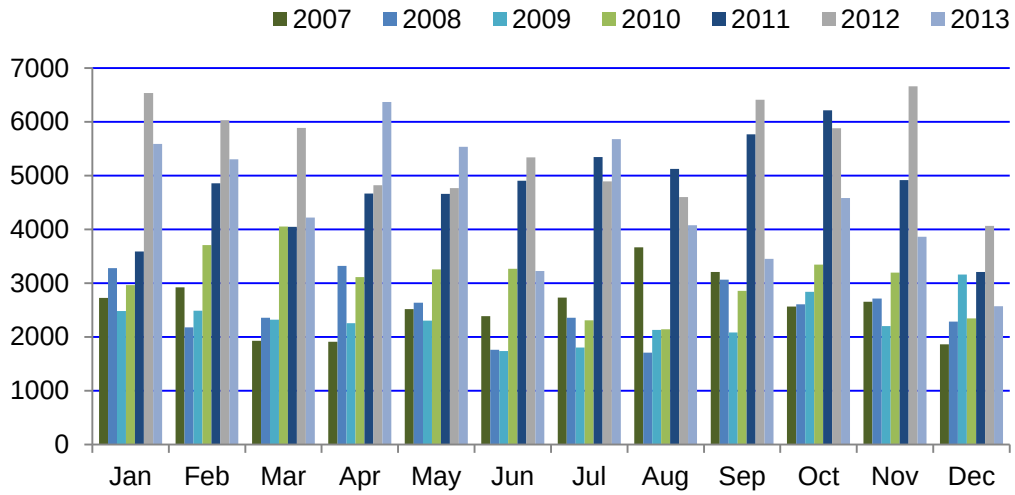
**** Approved businesses request paint/materials from us to remove graffiti themselves***

**** Businesses pay us to remove graffiti from their property***

Graph 2 shows that during the December quarter no new community members and/or businesses registered with our Graffiti Management Program. Also during the quarter, an audit of our registered graffiti removal volunteers was undertaken to determine which of our volunteers were still active.

As a result the total number of volunteers registered with our program is 142 and the total number of community members and businesses registered is now 3719.

Graph 3 - Proactive removals

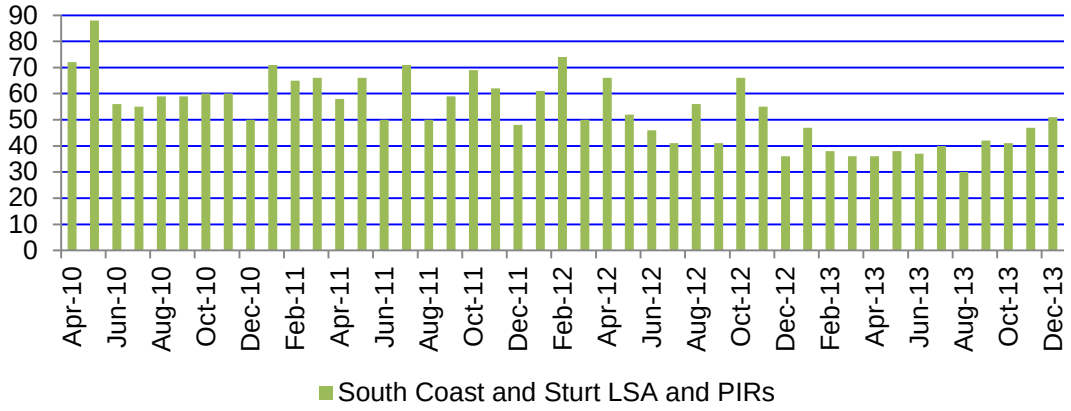


Departmental Reporting

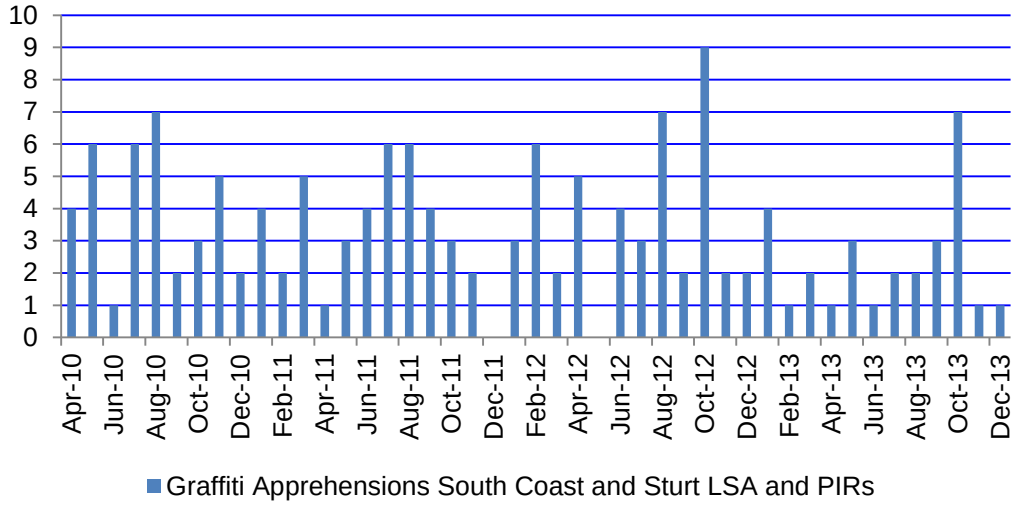
Proactive graffiti removals occur when staff, volunteers or contractors remove graffiti prior to it being reported.

Graph 3 shows that 11,257 pieces of graffiti were removed proactively during the December quarter. This figure is a decrease of 25.6% when compared with number of proactive removals undertaken the previous quarter and a decrease of 32.3% when compared with the same period last year. This result can be attributed to the success of our programmed proactive removal approach and the great work of our staff, contractors and volunteers, who continue to remove graffiti before it is reported. This has proven to be an effective way to discourage graffiti. In addition, our Graffiti Removal Partnering Contract with DTEI, SA Power Networks and Office of the Rail Commissioner, which results in the rapid removal of graffiti from these utilities assets before it is reported, has also contributed to this result.

Graph 4 PIRs for South Coast and Sturt LSA



Graph 5 -Graffiti Apprehensions for South Coast and Sturt LSA



Graphs 4 and 5 show the combined total number of graffiti related apprehensions and PIRs (Police Incident Reports) received within the City of Onkaparinga by SAPol's South Coast and Sturt Local Service Areas.

The information provided shows that a total of 9 graffiti apprehensions occurred within the City of Onkaparinga during the December quarter. The graph also indicates a combined total of 139 PIRs within the City. These results are partly due to the partnering relationship between council, South Coast and Sturt LSAs and the success of targeted projects and surveillance operations.

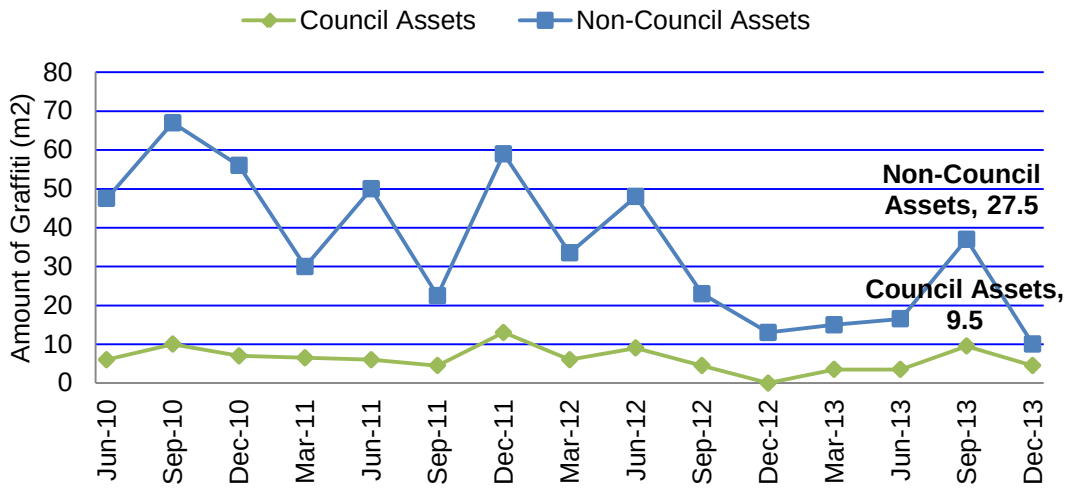
Departmental Reporting

During the quarter 3 joint surveillance operations were undertaken by council and police from the South Coast LSA. These operations resulted in the apprehension of 3 graffiti offenders and resulted in the questioning of a number of individuals. Both council and the South Coast LSA are committed to reducing the negative impacts of graffiti and more operations will continue throughout the year in an effort to make graffiti vandals more accountable for their actions.

Data Source: SAPol

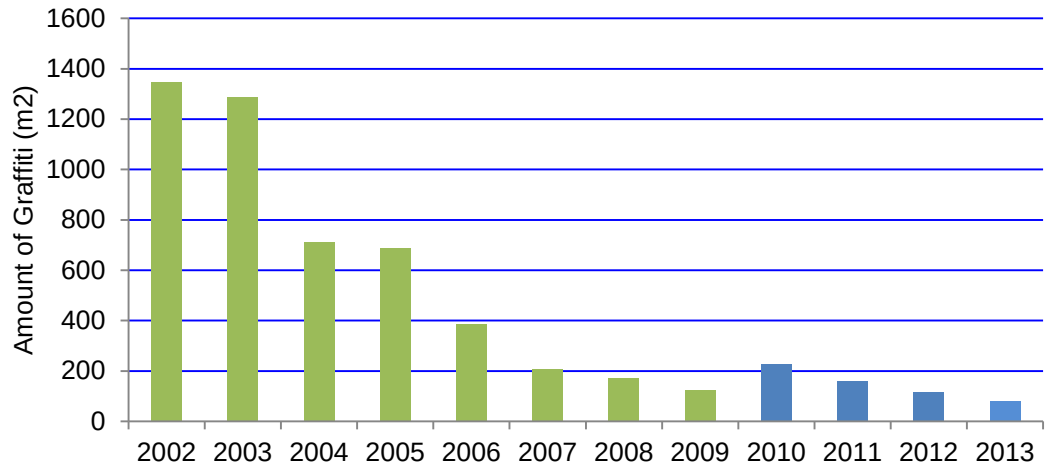
Note: As previously highlighted, since January 2010 the Graffiti Management Team have been undertaking graffiti audits in three additional audit areas (Aberfoyle Park. Woodcroft and Aldinga). The aim of these additional audits is to provide further statistics relating to when and where graffiti incidents are occurring so that resources can be allocated accordingly and so that a more accurate assessment of the success or otherwise of our programs and initiatives can be undertaken. Now that we have a two year history of audits in these additional audit areas, Graph 6 has been updated to include all six audit areas. We have also included an additional graph (Graph 7) that shows the total annual audit comparisons since the audits began in December 2002.

Graph 6 - Audit Quarter Comparison chart



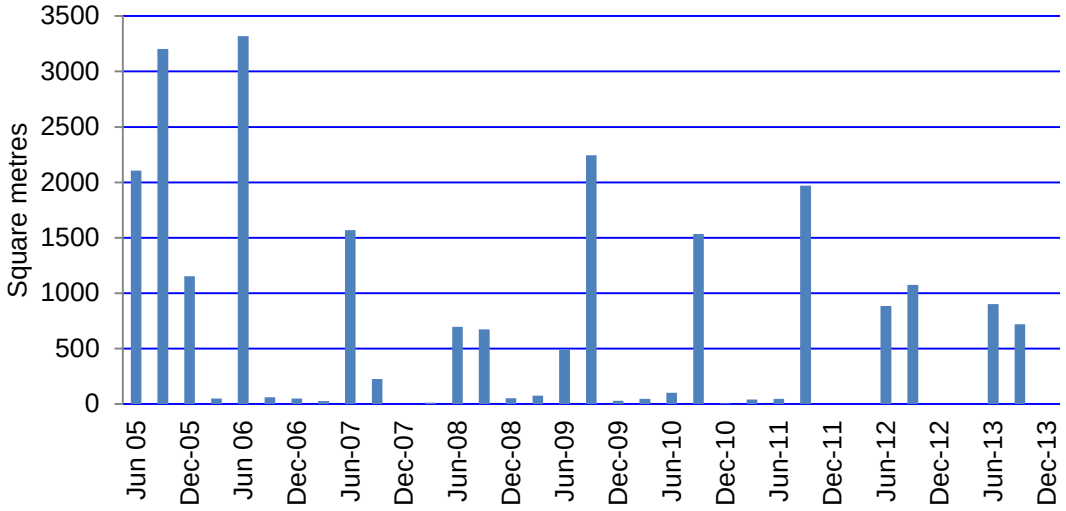
Graph 6 indicates that there has been a 72.97% decrease in the total square metres of graffiti on both council and non-council assets in the six audit areas (Flagstaff Hill, Morphett Vale, Seaford, Aberfoyle Park, Woodcroft and Aldinga), in the December quarter when compared to the previous quarter. The ongoing lower levels of graffiti being recorded can be attributed to the success of our volunteer program, the rapid removal of reported graffiti and the success of our proactive/programmed approach to graffiti removal. The success of our partnering relationships and preventative initiatives including SAPol Operations, where 'hot spot' locations are identified and targeted has also contributed to the overall reduction of graffiti.

Graph 7 - Total annual audit comparison chart



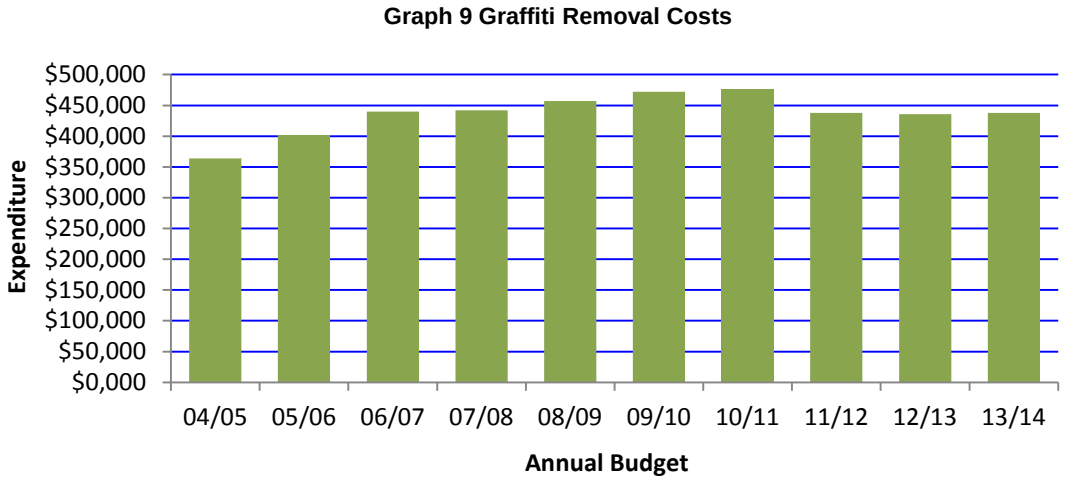
Graph 7 shows the total annual square meters of graffiti on both council and non-council assets in the audit areas. The green totals indicate the years when only three audit areas where measured (Flagstaff Hill, Morphett Vale and Seaford). The blue totals indicate when the additional three audit areas (Aberfoyle Park, Woodcroft and Aldinga) were included in the quarterly audits.

Graph 8 Square Metres of Potential Graffiti Canvas Covered or Removed



Graph 8 shows the amount in square metres of potential graffiti canvas covered or removed through the application of CPTED (Crime Prevention through Environmental Design) principles to aid in preventing access to graffiti vandals. These CPTED initiatives include the planting of screening trees and shrubs along 'at risk' fence lines, the application of murals to at-risk surfaces (e.g. the Wall of Respect opposite the Memorial Gardens on Main South Road) and the removal of unnecessary signs.

Since the June 2005 quarter, a total of 23,360 square metres of potential graffiti canvas has been either covered or removed. During the September 2013 quarter 720 square metres of potential graffiti canvas was covered through the planting of screening trees and shrubs along 'at risk' fence lines. There were no planting of screening trees and shrubs during the December quarter as this is outside the normal planting season.



Graph 9 shows the annual budget spent on the removal of graffiti situated on council and non-council assets. These costs include staff wages, contractor expenses and removal materials and equipment for staff and persons and or businesses registered with our Graffiti Management Program as Volunteers, Approved Residents, Special Needs Residents, Corporate Customers and Approved Corporate Customers.

The increases in budget from 04–05 to 06–07 were largely due to increased funding from the Office for the Southern Suburbs and due to increased contributions from the Department for Transport Energy and Infrastructure, SA Power Networks and Office of the Rail Commissioner as part of our Rapid Removal Graffiti Partnering Contract. CPI and wage increases have also contributed to these increases. The minimal increase from 09–10 to 10–11 is also due to CPI and wage increases, increases in contributions from Utilities and to cover maintenance costs of contributed assets.

The reduction in 11–12 is due to efficiency gains made in reducing the costs of graffiti removal. These gains can be attributed to the refinement of our proactive programs, removal team structures, success of our preventative initiatives and the increase in volunteers who give their time to remove graffiti across the City.

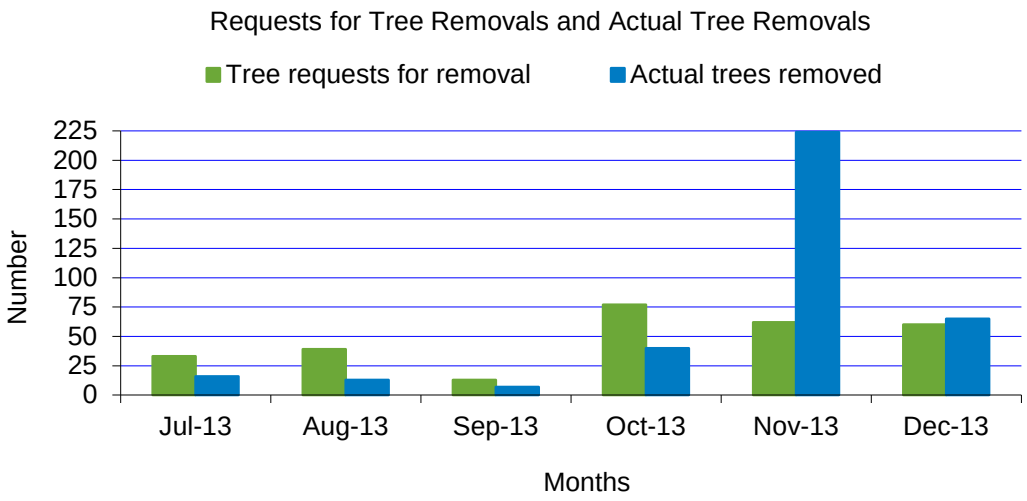
Tree management (Chris Janssan)

The graph below indicates the number of requests received for tree removal and the number of trees removed throughout the City of Onkaparinga area for a six month period (1 July 2013 to 31 December 2013).

The total number of requests for tree removals was 199 and the total number of actual tree removals was 329. The majority of these trees were removed due to being dead/dying, structural and safety issues and some for infrastructure damage where no other options were available.

This quarter the number of tree removal has increased and this is due to a different method used to capture tree removals. We are now using the data from our stump removal list which we believe will more accurately reflect the numbers of actual trees removed. The increase can also be contributed to storm events and heat conditions which required additional trees to be removed for structural issues as well as our new Program Maintenance Cycle resulting in more proactive works in the removal of inappropriate and unsuitable trees. The removal number now also includes woody weeds and dead tree removal in our reserves which may not have been included in previous reporting. The main species of trees removed were: Tasmanian Blue Gum, Pines, Flat Topped Yates, Olives, and Ash.

Departmental Reporting



Significant tree facts:

This quarter we assessed 31 significant tree requests on our property with 22 pruned and 2 are currently under Development Assessment for permission to be removed.

Tree monitoring facts:

There are 70 trees on our monitoring list with 24 trees being monitored at the following locations for the December Quarter:

- 14 Significant Eucalyptus trees along States Road Hackham and Onkaparinga Hills, south of Doctors Road inspected have all been maintenance pruned, ie. dead wooding and road clearance
- 3 Significant Eucalyptus trees along States Road, Morphett Vale, north of Doctors Road have been inspected and programed for maintenance pruning to remove large deadwood over road carriageway.
- 1 tree Williams Street, Morphett Vale
- 1 tree 63 Main Road McLaren Vale
- 1 tree Lot 500 Binney Road Willunga
- 1 tree 27 Birman Crescent Flagstaff Hill
- 1 tree Unit 10/24 Solace Drive Morphett Vale
- 1 tree 21 Frances St Morphett Vale
- 1 tree 8 Robin Court Flagstaff Hill
- 2 Significant Eucalyptus camaldulensis (River red Gum) trees have been programmed for removal adjacent to 33 Blewitt Springs Road, McLaren Vale, following development approval granted 6 January 2014.
- 1 Development application for significant tree removal forwarded to Planning for assessment on 14 January 2014 at 7 Regency Road, Happy Valley (DA 109–2014)
- 1 Development application for significant tree removal forwarded to Planning for assessment on 14 January 2014 at 14 Tangara Drive, Happy Valley (DA 110–2014)

Project Reporting

Reseal program (Dawyd Pinter)

The 2013–2014 reseal program consists of 106 separate projects valued at $5.0m funded through the project and capital works roadworks-reseal category. We have currently completed 26 streets, which is in line with programmed outcomes for the quarter. The remaining roads are scheduled to be completed by May 2014 which are predominately spray seal applications more suited to cooler conditions.

Capital funding was received in the 2013–2014 financial year for the completion of kerb repairs prior to the asphalt or spray sealed surface being applied as part of the reseal program. We have currently completed the kerb works prior to reseals for 104 out of the total 106 streets, with the remainder scheduled to be completed by February 2014.

Other pre works carried out as part of the reseal program include heavy patching to repair large failures to improve drainage and drive ability, along with tree pruning or removal as required, which are funded via operational budgets. On completion of works the line marking is replaced where necessary and all hydrants re-marked to SA Water standards.

Footpath program (Dawyd Pinter)

The 2013–2014 footpath program consists of 18 separate projects valued at $1.3m funded via the project and capital works footpath category. We have currently completed seven streets with two streets in progress, which is in line with anticipated outcomes for the quarter. The remaining footpaths are scheduled to be completed by June 2014.

he majority of the footpaths are new and form links within suburbs as per the footpath network strategy. All footpaths are installed to meet current Disability Discrimination Act (DDA) requirements and include the construction of bin pads.

Bus shelter program (Dawyd Pinter)

The bus shelter program consists of 46 separate installations of DDA compliant bus shelters and pads. External funding was approved in December 2013 for the bus shelter program and as such we have only commenced five bus shelters to date. However, based on the new program we are confident that all remaining bus shelters will be completed by May 2014.

Spanning road bridges condition assessment and valuation (Heath Newberry)

The Spanning Road Bridges Condition Assessment and Valuation Project will provide information on the condition of all current spanning road bridges owned and controlled by the City of Onkaparinga and provide a current valuation of these bridges. This information will be integrated into our current data set and will help inform the City of Onkaparinga's class Asset Management Plan for bridges.

The key objectives of this project are to:

- Provide an updated condition assessment for the City of Onkaparinga's spanning road bridges and a recommended asset renewal/rehabilitation program.
- Update the written down value of all spanning road bridges within the City of Onkaparinga in order to attain a current replacement value for each bridge.
- Provide a recommended maintenance inspection program for the City of Onkaparinga's spanning road bridges.

The project is currently out for tender with submissions closing 4 February 2014. It is envisioned that this data collection project will be completed by the end of June 2014.

Watchman House (Geoff Norris)

Concept plans for the extension and refurbishment of the Watchman House and associated car park were lodged for development approval in December 2013 and we anticipate approval will be provided by February 2014.

Tender documentation is being finalised ready to release once development approval has been received. Works are anticipated to commence in the second quarter of 2014.

Sports lighting (Geoff Norris)

The Onkaparinga Rugby Club and Port Noarlunga Football Club were successful in obtaining grant funding Office for Recreation and Sport for $65,000 and $70,000 respectively to upgrade lighting for their sports grounds.

Local community engagement for the upgrade of the Onkaparinga Rugby Club was undertaken in December 2013 and we received 11 responses, all supporting the upgrade to the lighting. Works are anticipated to commence following local community engagement which will be undertaken between 24 January 2014 – 24 February 2014.

McHarg Road (Geoff Norris)

A contractor was appointed and construction work on the McHarg Rd emergency access/shared use path (for pedestrians and cyclists) commenced in November 2013. The path alignment has been prepared and some path material already delivered onsite. It is anticipated that construction of the shared path will be completed March 2014.

Syringe collection (Chris Janssan)

	Jan–Mar 2013	*Apr–Jun 2013*	*Jul–Sep 2013*	*Oct–Dec 2013*
Total	**18**	**5**	**4**	**6**

Waste & Recycling (Norm Bergman)

	Oct–Dec 2012	*Oct–Dec 2013*
Waste and Recycling		
New services	255	282
Residual Waste		
Resident participation rate	*	88%
Tonnes to landfill	9,151	9,557
Recycling		
Resident participation rate	81%	81%
Tonnes recovered	3,258	3,063
Green Organics		
Resident participation rate	48%	69%
Tonnes recovered	3,946	3,978

Green Organics Drop off Service		
Trailers presented	3,745	3,820
Tonnes recovered	460	498
Hard Waste		
Number of services	3,647	3,473
Tonnes to landfill	437	362
Tonnes recovered scrap metal	112	127
Tonnes recovered Resource Co	33	35
Tonnes recovered roadside litter	*	13**
Mattresses collected	***	1,345
Total Tonnes Recovered	**7,809**	**7,714**

* previously not recorded

** estimate volume

*** mattresses not collected separately at this time

Waste & Recycling education (Lynda Wedding)

	Oct–Dec 2012	*Oct–Dec 2013*
Presentations this quarter		
School	8	38
Community	10	35
Worm farming / Composting	2	3
Other (eg. Information Stands)	4	14
Total presentations year to date	**108**	**145**
Business	0	40 visits#
Recycling		
Contamination audit – houses audited	436*	482
Number of bins pulled back %	11.2%	10.4%
Green Organics		
Contamination audit – houses audited	445*	539
Number of bins pulled back %	2.5%	1.5%
Residual Waste		
Participation audit – houses audited	881*	1,021

 # Businesses visited as part of Main Road, McLaren Vale businesses bin review

**** only 8 out of 10 days auditing completed in December 2012 (4 x recycling & waste, 4 x green organics & waste) due to weather conditions***

Departmental Reporting

Promotion and advertising

- 90 presentations / community events, connecting with 3,193 people
- Main Road McLaren Vale businesses bin review program commenced. Businesses will be visited and informed of the review and bin changes, provided with current waste and recycling information and offered waste and recycling education support.
- Hook, Line and Thinker fishing debris recycling program completed: 12 months collection undertaken. Yield to date is 18.17kg / 3048 items (71% boating and fishing related), including: 8.9 kilometres fishing line, 849 hooks, 195 (2.38kg) sinkers and 174 plastic fish attractors

Waste Nott Recycling Store

- 244 volunteer hours (4 volunteers) input for the Waste Nott Store
- One new volunteer commenced at Waste Nott Recycling Store

Finance & Commercial

Steve Mathewson, Director Finance & Commercial
Phone 8384 0649, fax 8382 8744 or email stemat@onkaparinga.sa.gov.au

Darren Styler, Manager Finance
Phone 8384 0580, fax 8382 8744 or email stemou@onkaparinga.sa.gov.au

Alison Hancock, Manager Property &Commercial Management
Phone 8384 0646, fax 8382 8744 or email alihan@onkaparinga.sa.gov.au

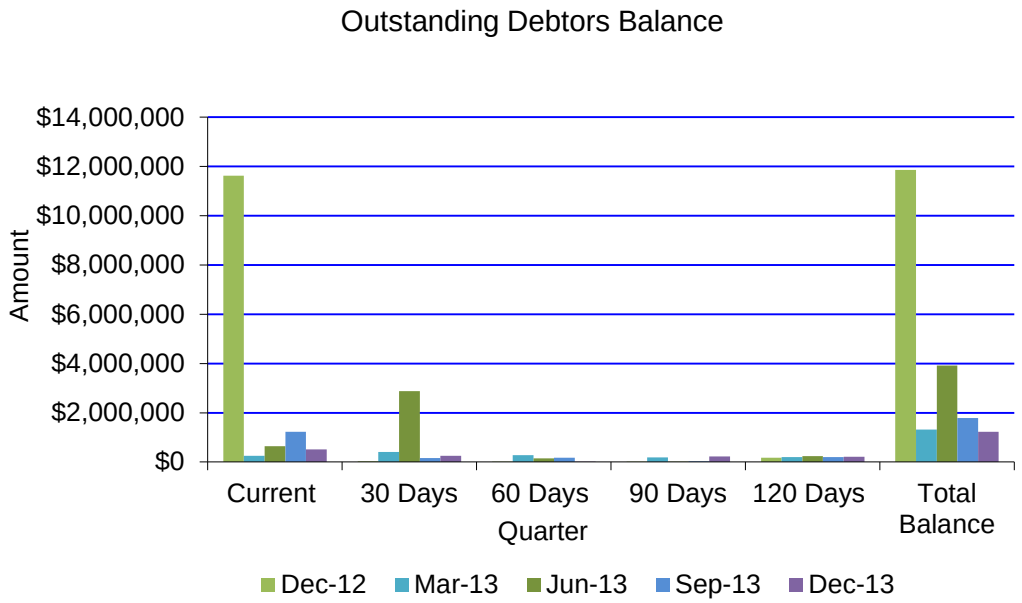
Tony Bezuidenhout, Manager ICT
Phone 8384 0673, Fax 8382 8744 or email tonbez@onkaparinga.sa.gov.au

Adam Mrotek, Manager Placemaking
Phone 8301 7306, Fax 8382 8744 or email adamro@onkaparinga.sa.gov.au

Key Result Areas/Service Levels/Statistics

Debtors outstanding (Diane Eckermann)

The Sundry debtors graph below indicates both the level and age of outstanding debts for the five quarters ending 31 December 2013.

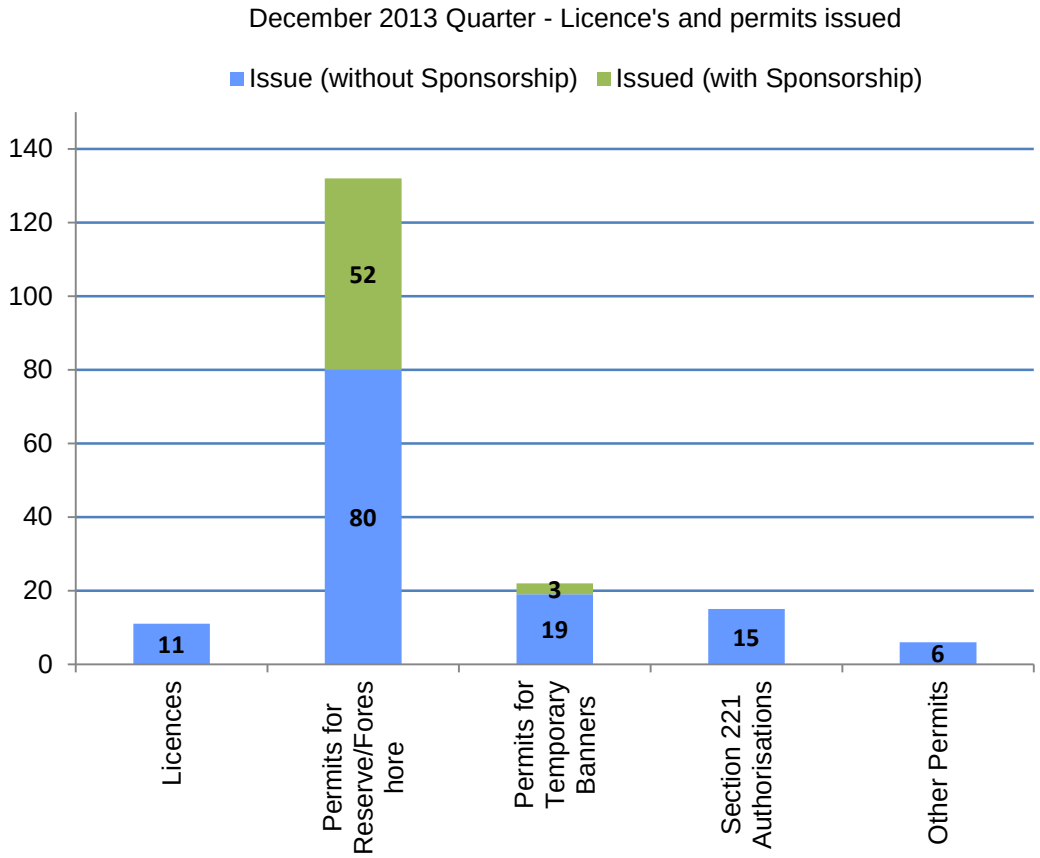


Key points:

- total outstanding debtors have decreased by approximately $565k this quarter to $1,226,195 as at 31 December 2013
- this decrease is predominantly related to the receipt of $219k from TAFE SA, $359k from Southern Adelaide Skills, and $120K from HALO Progress payment 5. These cash receipts were reduced by a $180k debtor claim from the state government for the Baker Gully Rd Intersection upgrade.

Departmental Reporting

Licences and Permits (Angela Cahill/Nicole Roberts)



The graph reflects the licences and permits issued (with/without sponsorship) for the September 2013 Quarter.

The categories of permissions granted are represented below:

'Licences' issued for the use of Community Land to hold events for more than three days. Examples may include use of recreational ovals for seasonal sports, seasonal surfing lessons on beaches, trading on the foreshore and encroachments of infrastructure onto adjoining land.

'Reserves & Foreshore' permits are issued for short term temporary events on Community Land such as weddings, barbeques, community events and Surf Life Saving Carnivals where 30 or more people are expected to attend. All wedding ceremonies require a permit irrespective of the number of guests attending.

The 'Activate Ramsay Place' programme initiated by our Community Development section has increased the number of permits issued in the category for Reserves/Foreshore.

'Temporary Banner' permits are issued for a two week period for community events open to the general public. Some examples include RSL (Anzac Day), educational open days, sporting clubs recruitment of players, carols by candelight, cinema night, general community events free to the public.

'Other Permits' are issued to grant approval for requests that are less frequent such as mini skips on road verge, temporary vehicle access over council reserve, filming on reserves or foreshore, outdoor dining on road verge, grazing of stock on unmade public roads, contractors compounds, encroachment of overhanging structures including verandahs (usually business use).

Departmental Reporting

Land Issues (Fiona Dallimore)

We regularly deal with a wide range of land matters. The processes required are lengthy as they involve a number of stages including significant engagement. The following table has been included for member's information and to assist with keeping track of the status of any particular land matter that has been before Council.

DESCRIPTION	REVOCATION					ROADS				DISPOSAL				ACQUISITION			EASEMENTS			LEASES					CONSENTS & Otr		
	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	1	2	3	1	2	3	4	5	1	2	3
Road Closures																											
Road Closure - Burgoyne Drive Old Reynella						X	X	X																			
Road Closure - Mentone Parade O'Sullivan Beach						X	X	X																			
Road Closure - Stanley Street Morphett Vale						X	X	X	X																		
Road Closure - Martins Road McLaren Vale						X	X																				
Road Closure - St Patricks Street Willunga						X	X																				
Revocations																											
Revocation drainage reserve - Christies Beach					X					X	X	X															
Revocation of reserves at Flagstaff Hill Transfer to DEH					X							X															
Revocation of reserve land, Kulkyne Way Pt Noarlunga	X	X	X	X	X					X	X	X	X														
Revocation of White Court Aldinga Beach	X	X	X	X	X					X	X	X															
Revocation of Stanley Street reserve Morphett Vale	X	X	X							X	X	X															
Revocation of drainage reserve Glenburn Close	X	X	X	X																							
Revocation of Pine Drive reserve Aberfoyle Park	X	X	X																								
Revocation of declare road Port Noarlunga South	X	X	X	X																							
Revocation drainage reserve Archerfield Christies Beach	X	X	X																								
Revocation reserve to Moana Kindergarten	X	X	X																								
Revocation of reserve Fairbrother Drive Aberfoyle Park	X	X																									
Revocation of reserve Bond Street Happy Valley	X	X																									
Easements																											
Grant of Easement Crossing Road Aberfoyle Park																	X										
Grant of Easement to SA Water for the SURP																	X										
Grant of Easement to SA Water Sandow Crescent																	X	X	X								
Grant of Easement 'B' on FX 57798 Christie Downs																	X										
Grant of Easement 'C' on FX57778 Flagstaff Hill																	X										
Grant of Easements 'A' & 'B' on FX 57360 Aberfoyle Park																	X										
Right of Way to Leasecorp McLaren Vale																	X										
Vary Right of Way Prescott South School																	X										
Acquisitions																											
22 McNamara Sturt River Linear Park														X	X	X											
Blewitt Springs Road widening (3)														X	X												
Leases																											
Bassett Boys School Lease to National Trust SA																				X							
Hackham West Kindergarten																					X						
Brentwood Drive Kindergarten																					X						
Former John Morphett Kindergarten																				X							
Consents and Other																											

Steps	REVOCATION	ROADS	DISPOSAL	ACQUISITION	EASEMENTS	LEASES	CONSENTS & Otr
1	Council approval	Council approval	Council approval	Council approval	Council Approval	Council Approval	Council Approval
2	Community Engagement	Road process	Sale process	Contract	Execute Docs.	Negotiation	Execute Docs.
3	Council update report	Council report if req	Contract	Settlement	Registration	Com Engagement	Registration
4	Ministers Consent	Lodgement at LTO	Settlement			Execute Documents	
5	Final Council approval					Registration	

Departmental Reporting

Project Reporting

Water Business Unit (Benjamin Hall)

The Water Business Unit is responsible for managing council's investment in water reuse infrastructure through its Water Proofing the South initiative alongside our Community Wastewater Management Scheme(s) (CWMS).

Recent key milestones/work effort includes:

- Having been awarded water industry licences from the Essential Services Commission of South Australia (ESCOSA) under the *Water Industry Act 2012*, we continue to engage with ESCOSA through each stage of the roll-out of regulation that underpins the *Water Industry Act*.
- We have secured a water supply agreement with the Thaxted Park Golf Club and are expecting to begin supplying water under these arrangements in early February.
- We are continuing to secure contracts with water users to support the commerciality of the scheme including those demands that were identified as part of the network extension project(s) considered and approved by Council at its 23 April 2013 meeting.
- We are working on the planning of school connections with DECD regarding the supply of water to public schools and are anticipating a progressive roll out of school connections over the year.
- We are actively managing our CWMS schemes including the Sellicks Beach Wastewater Treatment Plant site in accord with the requirements of regulatory authorities.

Commercial property management (Ben Hall)

Commercial Property Management involves the management of Council's commercial property portfolio to achieve a self-sustainable financial position and underpin the ongoing management of these assets.

Recent key milestones/work effort includes:

- We are negotiating the lease arrangements with the preferred respondent from the Seaford, Hub and Hill Recreation Centres Expression of Interest as was considered by Council at its 23 July 2013 meeting. Operations with the new management commenced on 11 November 2013. Tenant works to date have seen extensive rejuvenation of the 3 centres internal appearances and changes to recreational programs offering services to our community with a view towards the financial sustainability of each centre to a user pays ethos.
- We have prepared a marketing and sponsorship plan for the Willunga Golf Course Pro Am event (April 2014) in collaboration with Council's marketing department. Our aim is to attract corporate sponsorship for the event, increase the purse to $25,000 (making this SA's largest Pro Am event) and draw attention to the event during the 2014 Tour Down Under. Our aim is to showcase the facility and attract new players to this event and into the future.

Green buildings (Stephen Kennedy)

The Green Buildings Initiative provides a funding mechanism to achieve energy efficient outcomes for our sporting and community groups.

Departmental Reporting

Recent key milestones/work effort includes:

Continued to raise awareness amongst sporting and community groups regarding the management of facilities to support energy reduction targets (by end of 2014).

Since commencing:

- 10 facilities have received solar panel installations
- 5 club initiated schemes have been supported and implemented

The implementation of the full GBI program will see a further 15 sites receive either upgrades to existing systems or new systems.

We have been successful in our application for funding under the Australian Government's Local Government Energy Efficiency Program. This will see a number of high efficiency solar hot water systems installed at the Christies Beach Tourist Park, the McLaren Vale Visitor Information Centre and the Aldinga Surf Life Saving Club.

Procurement Services (Les Tulloch)

Purchase orders		
Quarter ending December 2013	*Number*	*Value*
Purchase orders raised	1637	$7,959,795.76
Year to date		
Purchase orders raised	3436	$12,071,062.98

Contracts and Tenders (Les Tulloch)

Tenders issued		
Quarter ending December 2013	*Number*	*Value*
Tenders issued	20	$3,199,607.00
Contracts that could be awarded from tenders	30	
Contracts awarded to date from tenders initiated	9	
Value of contracts awarded to date from tenders		$1,734,017.00
Year to date		
Tenders issued	41	$8,542,188.00
Contracts that could be awarded from tenders	70	
Contracts awarded to date from tenders initiated	22	
Value of contracts awarded to date from tenders		$2,054,008.00

Notes:

- The value of tenders are based on estimates only as some tender processes are yet to be completed.

- Some tender values are not known such as those resulting in panel contracts as they are dependent on quantity of work to be performed.
- Some tenders resulted in multiple contracts such as panel contracts
- The number of contracts that could be awarded include multiple contracts for each panel contract tendered

Economic Development:

Aboriginal Employment Strategy (Glenn Hickling/Chris Martin)

In conjunction with Maxima Group training we are currently liaising with our customer service team at Noarlunga and our Visitor Information Centre team at McLaren Vale to explore two Australian School Based Apprenticeship opportunities for 2014. Australian School Based Apprenticeships provide local Aboriginal high school students with a part-time traineeship in Council counting towards their Year 11–12 SACE completions at school.

Business Association Support (Phillip Tanner)

The Economic Development Forum (EDF) has now been in operation for just over twelve months. The final meeting for 2013 was part of the Mayor's Christmas Business Function. Over 230 business representatives came together and heard from the CEO and Mayor about the activities of Council and the EDF over the year. The next meeting is scheduled for 10 February 2014.

Digital Enterprise program (Glenn Hickling/Baker Marketing)

This Australian Government funded Department of Communications (DC) program invites local small-to-medium enterprises (SMEs), not-for-profit organisations (NFPs) and local community groups (LCIs) to attend an introductory four hour workshop which then entitles them to four hours of one-on-one mentoring with an experienced online marketing consultant (at no cost to participants), representing $920 worth of value to each local participant.

Program Objectives

- For SMEs to improve online presence, offer new products and services, expand markets, improve competitiveness, and increase the means for communicating with customers, suppliers and partners.
- For NFPs to engage online by using the NBN to extend their reach into the community, expand their donor pools to potentially include the entire world and explore more innovative ways of creating awareness for their causes.
- For LCIs to enhance their standing as community-based centres and reach a wider audience, while helping foster an environment of shared knowledge and understanding.

To date the program is ahead of its 250 participant target, with almost 300 registrations after its two years of operation (with six months to go to June 2014). DC has approved for us to exceed the 250 participant numbers via extra graduated workshops (the 1:1 mentoring component expired at the 250 target).

Employment Land Demand and Industry Needs Analysis (Glenn Hickling)

As part of assessing employment land supply for the next 20 years an analysis of demand for employment land is required. This has three aspects:

- Aggregate demand
- Demand by sector (aligning to growth sector identified)

- The special, infrastructure and service needs of industry

A project scope was developed in June 2013 for consultation across the organisation, leading into the final development of a project brief in August 2013 that was put out to tender. Five consultants applied in October 2013 and a tender selection panel short-listed to three in November 2013.

A new tender panel is being assembled to advance this project in early 2014.

GM Holden closure in 2017 (Glenn Hickling)

After a few years of uncertainty, GM Holden finally announced on 10 December 2013 it was ceasing manufacturing in Australia from 2017. Toyota will likely make an announcement around mid-2014 of its future in Australia.

We await the Federal and State Government detailed response in early 2014 for the $100 million structural adjustment package announced 18 December 2013 with elements to accelerate new jobs in Adelaide and Melbourne, investment attraction, supply chain diversity, along with direct retraining and supporting of workers.

In the interim the Economic Development team have been liaising with State Government and universities to investigate the depth of impact in Southern Adelaide. Of the 21 automotive component manufacturers known to operate in our region, only 2 in the City of Marion (with 80% plus GM Holden turnover exposure) have declared the GM Holden Elizabeth plant closure will likely devastate their business and lead to them closing (the others responded they had already diversified and GM Holden was only 10–30% of their business model). The State Government will be working with all affected parties in partnership with Local Government.

Working with Federal and State Government employment and training agencies, a structure has already been put in place to assist the redundant workers across Adelaide with career development and re-skill training (similar to the 2008 Mitsubishi Tonsley intervention).

Innovation projects Seed Funding (Glenn Hickling)

A number of entrepreneurship and higher education aspirational related projects have traditionally been funded under the previous Employment Strategy Seed Funding program. Projects funded in 2012/13 being finalised in 2013/14 include:

- Business SA – South Australian Young Entrepreneur Scheme (SAYES) $3000 scholarship to an Onkaparinga resident, Katherine McPhee and her new home based business venture Dearest Designs www.dearest-designs.com. SAYES provides young people aged 18–35 with the training and guidance to make their entrepreneurial business ideas a success. Katherine graduated at a ceremony in Adelaide in late September 2013.
- In-Business 1625 - foundation partnership $12,500 with Flinders University to establish a new website portal to connect local young entrepreneurs with an Adelaide business leaders network to commercialise innovative new ideas and inventions. The 1625 portal will be launched in early 2014. Also included in the program is a new Southern Focus chapter in each edition on In-Business magazine.

Investment Attraction Strategic Management Plan 2013–18 (Glenn Hickling/Paul Tulloch)

The Southern Adelaide Economic Development Board created a 'Think South – A new Economic Future' economic development plan for the region launched in 2007 and updated in 2011. The current Southern Adelaide Economic Development Plan

(SAEDP) 2011–2021 provides the strategic directions for our activities in economic development for the Cities of Marion and Onkaparinga. The previous Community Plan 2028 effectively adopted SAEDP as its economic development plan.

Our new Community Plan 2035 has as one of its five key goals, Goal 3 – A Prosperous Economy, Objective 3.2 – The South as a Destination, setting an economic development agenda similar to the SAEDP but with greater emphasis on investment attraction for the purposes of creating jobs for local residents.

Under our associated Corporate Strategic Framework one of the chapters under the Onkaparinga Economic Development Strategy (to be developed in 2014) is for an Investment Attraction Strategic Management Plan 2013–18. During 2013 the Economic Development team undertook desktop research and business consultation looking nationwide at best practice plans and investment attraction prospectus ideas.

Building on investment attraction interactions with local, interstate and international investors in Onkaparinga for the past five years, we are developing a sound platform of intelligence to base this work on. On 1 October 2013 an elected member workshop explored a SWOT strengths / weaknesses / opportunities / threats analysis for the region moving forward.

Our former Economic Development Advisor (Brian Hales) then completed the draft for discussion Investment Attraction Strategic Management Plan 2013–18 document, which is currently open for public consultation from 25 November 2013 to 28 February 2014:

http://www.onkaparingacity.com/onka/council/community_engagement/project_status_board/investment_attraction_strategic_management_plan_201318.jsp

Local Industry and Employment Participation (Glenn Hickling)

Local small business information sessions will continue to be delivered in 2014 around the economic potential of major Southern Adelaide infrastructure projects such as the National Broadband Network 2010–14, Seaford Railway Line Electrification 2013–14, Southern Expressway Duplication 2012–14, and Adelaide Refinery Demolition 2012–14 which have associated participation plans to engage 50% local jobs and procurement. We will also continue to run ‘Doing Business with Council’ sessions to prepare local small businesses in tendering for Council work packages and panel contracts.

Project status updates:

- Onkaparinga National Broadband Network: rollouts for Aldinga, Seaford and McLaren Vale areas commenced mid-2012, completion early 2014. The Economic Development team is liaising with the SA head contractor (now SA Power Networks) and its local subcontractors to deliver local job and supply opportunities for our small businesses and job seekers.
- Seaford Railway Line Electrification: commenced in January 2013 for completion by October 2013 ready for the new electrified train service by April 2014. New electric trains started arriving at the Seaford Depot in July 2013 to commence commissioning and driver training. The Economic Development team are liaising with the consortium of head contractors including Bombardier, Laing O’Rourke, John Holland, Siemens and Invensys Rail all undertaking different elements of the Noarlunga and Seaford works.
- Southern Expressway Taskforce: was established by the State Government in partnership with the Cities of Marion and Onkaparinga to maximise local employment and industry on this significant major project. This project has already exceeded the 15% disadvantaged job seeker and 50% local employment

targets via the early intervention strategies of the taskforce working with the design and construct consortium Baulderstone Abigroup Joint Venture.

- Port Stanvac Refinery: by the end of 2013 only a few large tanks and lube stack (chimney) structures remain, to be felled in early 2014. The Economic Development team will continue to liaise with the site head contractor Euro Decommissioning Services to maximise local job and supply opportunities for local small businesses, and support the holding of quarterly community information session updates.
- Seaford Meadows Shopping Centre is currently under construction by Ahrens Engineering. The Economic Development team are liaising with the builder and Woolworths to maximise local employment at this new centre which opens mid-2014. In late 2013 the Realistic Employment and Career Help (REACH) retail and hospitality work-ready employment project funded under our State Government Skills for Jobs in Regions funding will assist local residents to link to jobs at this site.
- Doing Business with Council: small business workshop was delivered 17 October 2013 focussing on upcoming professional and design services panel contracts.
- ALDI supermarkets: rollout in SA of 40 metro and 10 regional stores. Currently working with their property team to identify 4–6 locations in Onkaparinga, then in 2014–15 with their Workforce team to ensure local industry and workforce participation.

Onkaparinga Visitor Guide (Phillip Tanner)

The distribution of the McLaren Vale 'Hills, Valleys and Beaches' Onkaparinga visitor guide has now been in operation just four months. 40,000 guides are being distributed through Templar Marketing and Tourism Brochure Exchange in all Visitor Information Centres in South Australia and Western Victoria, Great Ocean Road and Mildura. A selected range of accommodation operators, cafes, transport hubs in Adelaide and surrounding suburbs are also on the distribution list.

Additionally, we have arranged distribution in just over 100 holiday homes along the Esplanade from Sellicks Beach to Christies Beach. At this stage approximately 10,000 have been distributed through the Visitor Information Centre covering over 50 tourism operators in our region. Stocks of the guide can be collected anytime from the McLaren Vale & Fleurieu Visitor Information Centre.

At current rates of distribution, copies may run out at the end of May 2014 (a reprint may be needed). The online version is currently being developed.

Port Stanvac Jetty (Glenn Hickling)

On 20 December 2013 the State Government commenced public consultation regarding the future of the Port Stanvac Jetty (eg Wharf, Groyne, Caissons and Dolphin) based upon a RenewalSA – Port Stanvac Marine Facilities Assessment report prepared by Arup 4 April 2013, including a range of criteria including:

- Potential future use of the site including potential recreational and economic activities
- Ownership of the site including construction and maintenance
- Public safety and public liability issues
- Infrastructure needed to support the use of, and access to, the Port Stanvac Jetty

- Land side access to the Jetty

The report canvasses possible future commercial, recreational and environmental uses for the jetty, but does not identify any sustainable future uses to date.

Before a final decision is made on the future of the Port Stanvac Jetty, the State Government is seeking the views of all interested parties. Written submissions can be addressed to:

Port Stanvac Submissions
GPO Box 2343
Adelaide SA 5001

(or send via email to dpcportstanvacsubmissions@sa.gov.au)

Submissions are required by Friday, 28 February 2014 at 5pm.

Southern Adelaide Economic Development Board (Glenn Hickling)

The Southern Adelaide Economic Development Board (SAEDB) meets monthly to explore regional issues and develop appropriate responses like initiatives and lobbying.

During this reporting period the SAEDB received presentations and considered issues on the State Government 30-Year Integrated Transport and Land Use Strategy, next wave of region defining projects (Infrastructure Australia), investment attraction, China delegations, Southern Suburbs Coordination Group, medium density growth, and investigating a Public Private Partnership funding model.

Southern Success Business Enterprise Centre review (Glenn Hickling)

On 17 September 2013 the Strategic Directions Committee (SDC) noted the Southern Success Business Enterprise Centre (SSBEC) '2012/13 Annual Report' presentation.

The SSBEC is currently funded by Council for the two year period 2012–13 and 2013–14 (as per the Resolution of Council meeting 29 May 2012, Item 8.3). As part of the previous Small Business Support Review, this resolution asked for 'a subsequent review be undertaken of the service prior to further commitment'.

At the SDC meeting 17 September 2013 it was indicated to Elected Members this 'subsequent review' report would be provided to SDC by the end of 2013. The SSBEC Review is currently in progress and a report presenting the outcomes has been scheduled for the SDC meeting of 25 March 2014.

This SSBEC Review report will validate the recent client survey and provide a summary of other metropolitan small business advisory service models for consideration by SDC on the effectiveness of the SSBEC, with a view towards recommending whether or not a Council funding commitment continues past the 2013–14 financial year.

New Tourism product (Phillip Tanner)

Two new tourism products have now been approved and commenced operations in our region.

- The first, which started in December on a trial basis, is horse and camel beach rides by Westwood Park of Silver Sands. These early morning beach rides and sunset camel rides have been popular and strongly supported and promoted by accommodation providers.
  We are supporting this new business operator to expand their business by linking with several cellar door operators that are looking at developing new tourism packages including twilight vineyard rides as part of their product offering.

- The second is an extension of Easy Kayaks Hire which operate kayak hire on the Onkaparinga River at Port Noarlunga. Chris Campbell has made a significant investment in importing glass bottom two person kayaks especially for viewing the Port Noarlunga Heritage Aquatic Trail.

Whilst Chris had some long delays in getting these craft into Australia, they are the only ones in South Australia and although the summer season and school holidays are nearly over, Chris is confident of their popularity and feels this new experiential adventure will contribute to the tourism offering in our region.

Tourism signs (Phillip Tanner/Dean Watkins)

In conjunction with our sign shop, the Economic Development team liaise with local food, wine and tourism businesses to ensure their way finding signs are appropriate. We ensure applicants are registered with the Australian Tourism Data Warehouse so that their product offering is nationally and internationally recognised, then assist with design, location and costing (business pay full cost for the signs).

An additional element in 2013–14 (Placemaking funding by Council), is for four tourism location signs to be installed on the Southern Expressway on the north and south exits for Christies Beach and Old Reynella. These signs have been designed, costed, and are awaiting final DPTI approval for their contractor to install them before the Southern Expressway opens in May 2014.

Southern Adelaide Workforce Development Taskforce (Glenn Hickling)

A Workforce Development Taskforce established by the Southern Adelaide Economic Development Board includes inputs from Cities of Marion and Onkaparinga, Office for the Southern Suburbs, TAFE SA, Flinders University, private sector Regional Training Organisations and local high school business partnership brokers.

The Workforce Development Taskforce has now established a Southern Adelaide – Industry Leaders Group identifying regional skill shortage areas requiring attention. This group held its first two meetings with state government DFEEST in September and November 2013, with the next one in February 2014.

This advisory group represents six target industry sectors of Advanced Manufacturing, Construction, Retail / Hospitality, Environmental Services, Health Services, and Food / Wine / Tourism. Membership includes Anthony Kittel (Redarc), Paul Williams (Comace), Louis Berglez (ProBuild), Greg Digance (McDonalds), Jim Fairweather (ResourceCo), Ines Patritti (Patritti Wines), Christian Hamiliton (ASC). An associated Community Services sub-group has also been assembled.

Skills for Jobs in Regions program - previously South Australia Works - (Glenn Hickling/Janis Turner)

Council is contracted as grantee to manage $820,495 in 2013–14 projects, the final (3rd year) for our Department of Further Education Employment Science and Technology (DFEEST) funded *Skills for Jobs in Regions* program. This involves developing and delivering skills and employment pathway, connecting families to work, industry leadership group and networking projects, as well as a career service across the Southern Adelaide region for the Cities of Holdfast Bay, Marion, Mitcham and Onkaparinga.

Departmental Reporting

In 2013–14 the old *South Australia Works* program was repositioned to the new *Skills for Jobs in Regions* program with a greater emphasis on generating real job pathways for the most disadvantaged job seekers increasing workforce participation.

Economic Development staff continued to liaise with DFEEST in late 2013 to explore the future of this program for 2014–15 and beyond, following the Premier's announcement in late September 2013 to expand the regional program significantly (to deal with SA's rising unemployment and low participation rates).

Trend data for the *Skills for Jobs in Regions - South Australia Works* program over the past three years is below:

	Funding deeds		*Actual client service*	
Funding Year	*Deed$*	*Deed clients*	*Participants*	*Outcomes*
2011–12	$577,689	1154	1233	327
2012–13	$577,689	1154	1470	297
2013–14	$810,495	1063 Starts November 2013	TBA	TBA

Note – due to exceeding the 2011–12 and 2012–13 participant numbers, we were able to successfully negotiate additional funding for 2013–14 in Southern Adelaide.

For information - Unemployment statistics for City of Onkaparinga (Glenn Hickling)

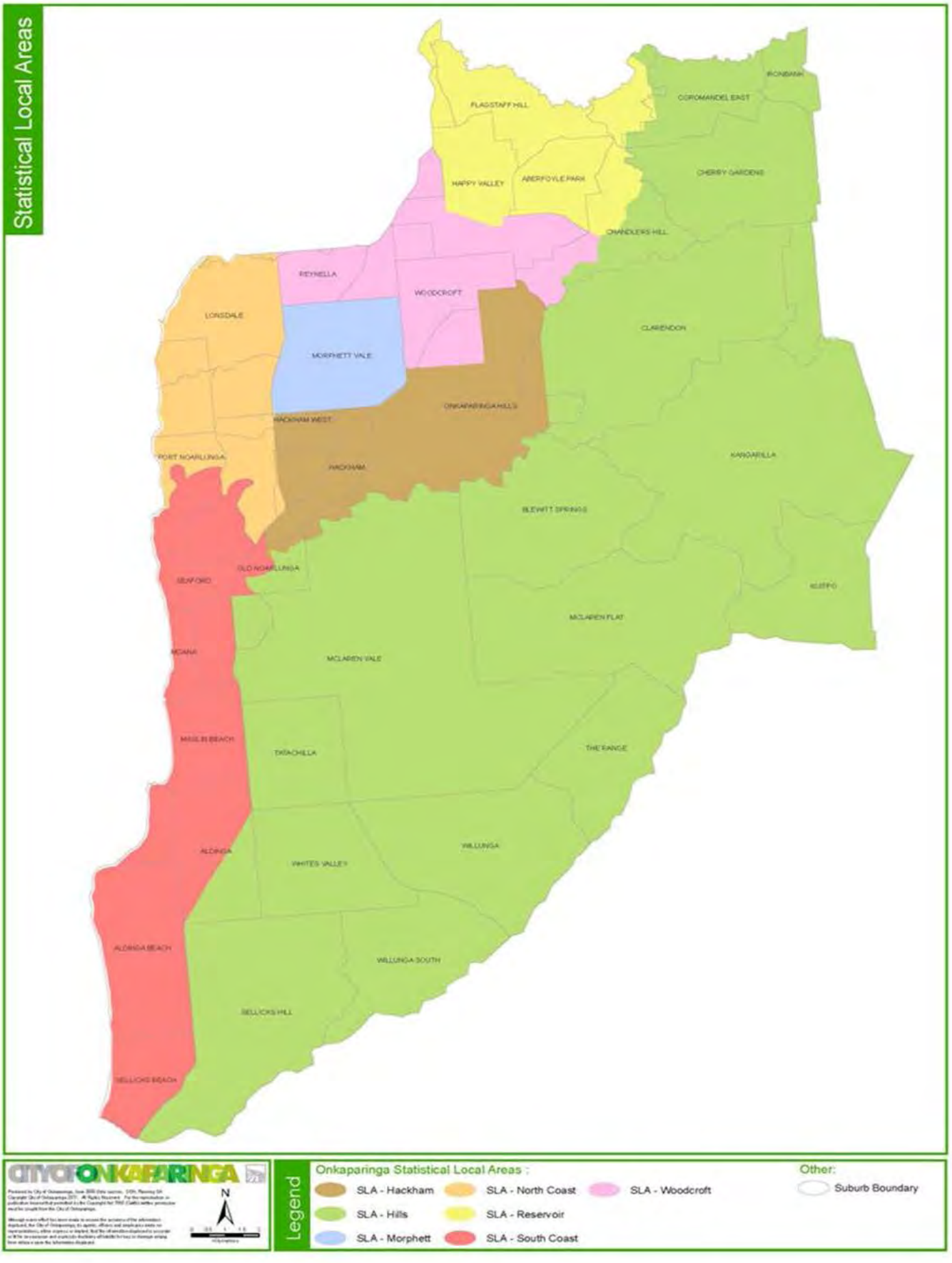
The following table compares the current number of People Unemployed /% Unemployment Rate to the previous year's data via the latest available (September 2013) quarterly report by the Department of Employment - Small Area Labour Markets data collected for the Onkaparinga statistical regions (see map for area definitions):

	Number of People Unemployed/and Unemployment Rate	
Onkaparinga Statistical Region	*September 2012 data*	*September 2013 data*
Hackham	811/10.7%	693/9.1%
Hills	251/3.5%	203/2.8%
Morphett Vale	902/6.7%	786/5.8%
North Coast	1158/13.5%	993/11.5%
Reservoir	504/3.0%	438/2.5%
South Coast	1444/10.0%	1305/9.0%
Woodcroft	1083/4.9%	957/4.3%
STATE average South Australia	45,500/5.3%	49,000/5.7%
NATIONAL average Australia	618,200/5.1%	648,800/5.3%

Our City contains a vast spread of high and low levels of unemployment across our key areas identified in the City of Onkaparinga Statistical Local Area (SLA) map. The South Coast area is emerging as our greatest area for unemployment intervention (Seaford and Aldinga areas contain the greatest number of unemployed residents).

Technically 3% is deemed ‘full employment’ and with a national average around 5.8 anything over 8% is deemed ‘high unemployment’.

Overall, all Onkaparinga statistical local areas have experienced a decrease in unemployment during the past year. This is likely due to some increase in jobs for some sectors (although part-time or casual), more people are now in study and training, as well as some who have reached retirement age (ageing workforce).


Statistical Local Areas
FLAGSTAFF HILL
HAPPY VALLEY
ABERFOYLE PARK
IRONBANK
COROMANDEL EAST
CHERRY GARDENS
CHANDLERS HILL
REYNELLA
WOODCROFT
LONSDALE
MORPHETT VALE
CLARENDON
ONKAPARINGA HILLS
HACKHAM WEST
PORT NOARLUNGA
HACKHAM
KANGARILLA
BLEWITT SPRINGS
SEAFORD
OLD NOARLUNGA
KUITPO
MCLAREN FLAT
MOANA
MCLAREN VALE
MISLEN BEACH
DYSART
THE RANGE
ALDINGA
WILLUNGA
WHITES VALLEY
ALDINGA BEACH
WILLUNGA SOUTH
SELLICKS HILL
SELLICKS BEACH
CITY OF ONKAPARINGA
N
Legend
Onkaparinga Statistical Local Areas :
SLA - Hackham
SLA - North Coast
SLA - Woodcroft
SLA - Hills
SLA - Reservoir
SLA - Morphett
SLA - South Coast
Other:
Suburb Boundary

Service Reviews, Innovation and Improvement update

Business Performance Improvement (BPI)

Reviewing our services, programs and processes is an important element of our approach to continuous improvement and is a key objective in achieving our goal of being a 'Council of Excellence'.

We are using a number of frameworks to achieve this goal including:

- capturing and acting on improvement opportunities through annual service reviews (external and internal),
- formalised staff feedback through the ideas register and
- customer feedback analysis.

Progress to date

Delivery and Implementation

Business Partners are continuing to work closely with the business to:

- ensure the processes and data are in place to enable understanding of performance,
- assist in identification of review and improvement ideas
- help identify and generate business cases
- support teams in delivery of improvement ideas

In the past three months we have run four workshops to review processes and identify areas of improvement while also continuing to support the review of council services.

The Bulb (Opportunity Register) was launched to all staff in late October 2013 and we now have over 200 staff ideas. Thirty two have progressed to project status with five completed. In the last quarter, 12 ideas were approved as projects with eight being reviewed in January. More detailed information on these projects can be found in the attached scorecards below.

Learning and Development

To ensure Business Performance Improvement methods and tols become embedded in our organisational values, we initiated a Learning and Development plan. Fifteen Champions have been identified and six organisational learning projects have been launched as teaching projects. Further learning projects will be developed as our champions become more familiar with the process improvement tools and techniques.

Service Reviews, Innovation and Improvement Summary



		Opportunities	Prioritisation/Funding	Progress Reporting	Completed
Number of Opportunities		200	31	24	5
Savings Identified	$'000	$5,591	$5,546	$3,990	$1,306
Costs Avoided *	$'000	$200	$200	$50	$150
Capacity Increased		173%	173%	153%	
Investment (IIF)	$'000	$109	$109	$67	$42
Investment (other)	$'000	$837	$837	$506	$306
Total Investment	$'000	$946	$946	$573	$348

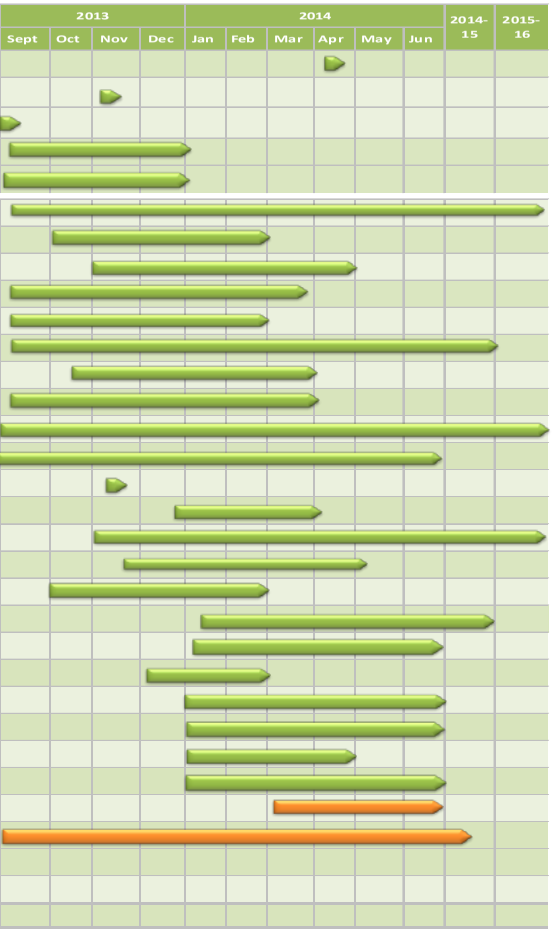
* Relates to individual efficiency gains

Service Reviews, Innovation and Improvement Activities

Jan-14

Prioritisation and Funding

Name	Category	Total Investment $'000	Cost avoide $'000	Capacity %	Once off Saving $'000	Annual saving $'000	2013/14 FY $'000	2014/15 FY $'000	2015/16 FY $'000	Status	Status
Kerbside Domestic Waste ❶	Commercial	300				1,200	295	1,200	1,200		Completed
Contract negotiation	Commercial	0	150								Completed
Recreation Centres (x3) management agreements	Commercial	6				60	60	60	60		Completed
Robotic Land Survey	V&E (software)	42				46		46	46		Completed
Oacnet - Onkaparinga Active Community Network	V&E (Manager)										Completed
Library Services Review ❶	Service	52				500			500		In Progress
Mobile Library Review ❶	Service	6			85	35		35	35		In Progress
Building Compliance ❶	V&E	5		23%							In Progress
Building Inspections ❶	V&E	27		33%							In Progress
Motor Vehicle FBT	V&E	20			10	55	55	55	55		In Progress
Asset Management System	V&E (software)	170		10%		300		275	300		In Progress
Plant Utilisation	V&E	17				200	50	200	200		In Progress
Review of Revenue Collection	V&E	4				50	13	50	50		In Progress
Commercial Leases	Commercial	10				75	75	75	75		In Progress
Community Land Management ❷	Commercial	20			500			500			In Progress
Expiation process review	V&E	5		77%							In Progress
Zone Maintenance	V&E	5	50			40		40	40		In Progress
Learning circles process improvement	V&E	7									In Progress
New Phone System Pilot	V&E (software)	33				0		0	0		In Progress
BPI reporting software set up	V&E	10		10%							In Progress
Utilities Review	V&E	4				20	10	20	20		In Progress
Community Information Services (CIS) ❶	Service	6				120		20	120		In Progress
Water business IT support system (investigation phase)	V&E (software)	60									In Progress
Activity code, labour allocation and job costing	V&E	29									In Progress
Project review for civil construction	V&E	25									In Progress
Estimation of cost and time of maintenance work	V&E	4									In Progress
Improve budgeting spreadsheet for construction projects	V&E	17									In Progress
Full cost attribution model built into Chameleon for reporting	V&E	17									Scheduled
Tourist Parks (Moana & Christies) ❷	Commercial	20			2000			2000			In Progress
Marketing material process review	V&E	6		20%							Not yet scheduled
Willunga Golf Course ❶	Commercial	20				250		250	250		Not yet scheduled
Total		947	200	173%	2,595	2,951	558	4,826	2,951		
Total Savings					5,546						



❶ = Review agreed by council

❷ = Service review requires sign off by council before implementation

red = estimated

Note:
Figures quoted reflect current values , no amounts are indexed.
Capacity savings relate to the single process(s) reviewed

Significant Events

Jazz & Blues Festival (Phillip Tanner)

A successful onsite visit and tour of our council area has resulted in Edge Events located at Hyde Park in Adelaide choosing McLaren Vale (at Penny's Hill Winery) ahead of the Barossa to host the inaugural Black Chook Jazz & Blues Festival.

The event will proceed on the weekend of 10–11 May 2014 and will include a line-up that will feature national and international artists. It is expected that approximately 3,000 people will attend this event.

Community Relations

Philomena Taylor, Director Community Relations
Phone 8384 0569, fax 8382 8744 or email phitay@onkaparinga.sa.gov.au

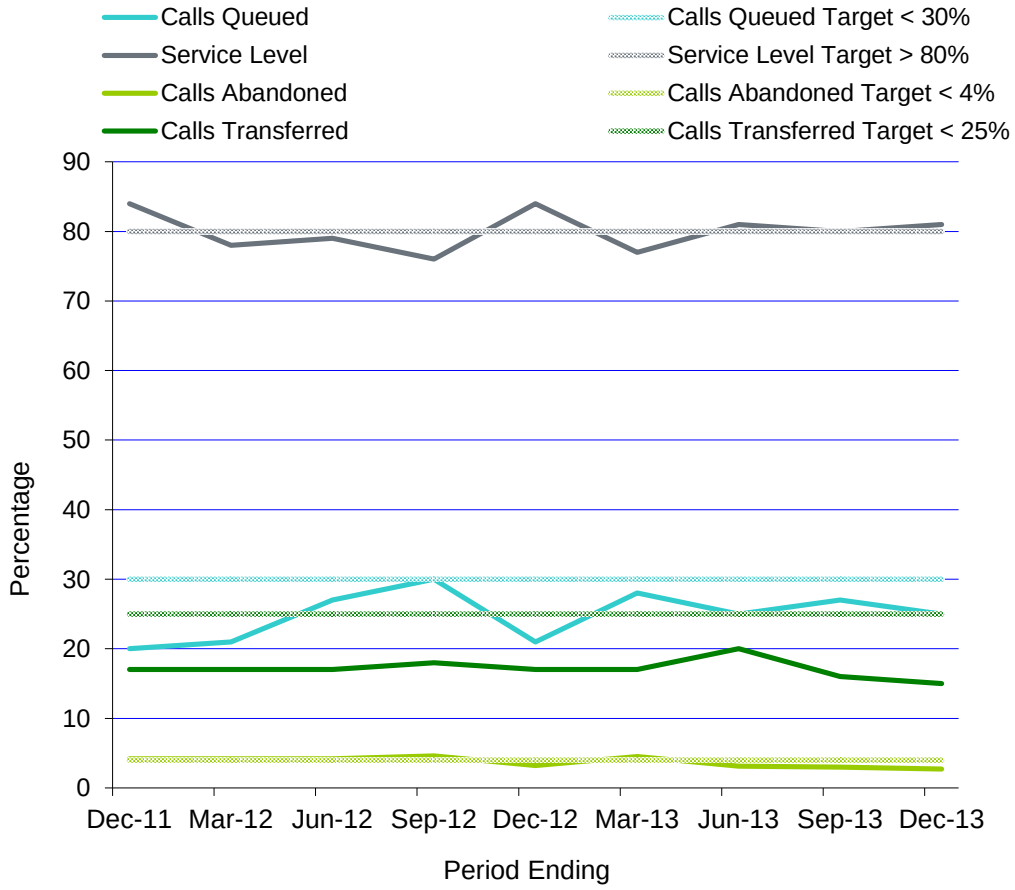
Terra Lea Ranson, Manager Community Capacity
Phone 8384 0114, fax 8382 8744 or email terran@onkaparinga.sa.gov.au

Abbey Threadgold, Manager Marketing, Arts, Tourism & Engagement
Phone 8384 0504, fax 8382 8744 or email abbthr@onkaparinga.sa.gov.au

Judi Cameron, Manager Libraries & Customer Relations
Phone 8384 0740, fax 8382 8744 or email judcam@onkaparinga.sa.gov.au

Key Result Areas/Service Levels/Statistics

Customer Team Performance (Judi Cameron)



The performance of the customer team is monitored through a number of measures provided in the above graph. This service level relates to the number of telephone calls answered within a determined standard. We aim for greater than 80% of all calls answered within 20 seconds, a standard adopted from the Australian Teleservices Association. The service level for this quarter is 80%.

The call handling time was an average of 4 minutes and 26 seconds. The percentage of telephone calls transferred is 15% this quarter which meets the target of less than 25%.

The percentage of calls abandoned was at 2.7%. During this quarter we received 40,919 calls.

Grants (Dale Sutton)

Table 1 details the $478,699 in grants we have been successful in attracting this last quarter. Table 2 identifies the $112,837 our community and neighbourhood centres have attracted over the last three months. The figures in Table 2 are not recorded in our income and expenditure statements but are accounted for in community and neighbourhood centres accounts and annual reports.

Table 1 City of Onkaparinga

Source of grant	*Program(s) funded*	*Amount $*
Federal grants		
N/A	N/A	N/A
State grants		
Department of Further Education, Employment, Science and Technology (DFEEST)	Southern Adelaide Skills for All in Regions 2013–14 funding	$344,203
Department of Planning, Transport and Infrastructure (DPTI)	SA Transport System Responsiveness Program for the Clarendon Streetscape works	$127,496
Department for Education and Child Development (DECD)	Child Friendly State initiative	$7000
Total		**$478,699**

Table 2 Community Centres

Centre	*Source of grant*	*Program funded*	*Amount $*
Woodcroft/Morphett Vale	Community Benefit SA	Stepping up parenting program	$89,000
Aberfoyle	Department of Further Education, Employment, Science and Technology (DFEEST)	ACE Non accredited training	$25,000
Aberfoyle	Department for Education and Child Development (DECD)	White Ribbon program	$2000
Aldinga	Office for Volunteers	Volunteer Support Fund SA Govt	$3000
Reynella	Community Benefit SA	Tables and chairs for a community café area	$1400

Coromandel	SA Health	BBQ and equipment	$1002
	City of Mitcham	Volunteer shirts	$825
	City of Onkaparinga	Volunteer training grant - Wellbeing Day	$610
Total			**$122,837**

Council to the Community Program (Dale Sutton)

Activity	*No. of Activities*	*No. of participants*
Community engagements	21	1064
Community forums	2	38
E Panel surveys	3	671
Civic Salad	3	35
E Digest	1	250
Total	**30**	**2058**

Community Capacity (Terra Lea Ranson)

Activities	*No of Activities*	*No of Participants*
Community events	12	3157
Community Development Programs	26	771
Youth Development programs & committees	13	203
Youth events	1	200
Recreation and Healthy Lifestyles	72	1556
Total	**124**	**5887**

Onkaparinga youth facebook	
Total Likes (to 31 Dec)	341

Centres	*No of Attendances*	*Hours of usage*
Youth	5453	7295
Community	42,614	16,655
Positive Ageing	3574	972
Total	**51,641**	**24,922**

Departmental Reporting

Volunteers	*No of volunteers*	*No of hours*
Centres	662	22433
Community programs	618	26047
Community development	27	974

Services	*No of services*
Community transport journeys	6459
Number of meals served	11290
Hours of service provided for the ageing	21412
Hours of services provided for people with disabilities	2254
Hours of service provided for carers	4234

Library statistics (Judi Cameron)

Library activities	*Number of activities*	*Number of participants*
Library events	51	961
Babytime/storytime/toddlertime	108	1965
Bookgroups	7	45
Outreach services	6	106
Digital literacy training	70	105
Total	**242**	**3182**

Departmental Reporting

Statistics for web access www.onkaparingacity.com (Kym Harvey)

Overview	
Total visits	148,045
Total page views	380,479
Top 10 visited pages	*Page views*
Home	48,844
Libraries	40,131
Employment opportunities	14,345
Waste collection search	11,483
Waste & recycling	9548
Contact us	8912
Sand Sculpture Exhibition	7837
About Council / contact us	7760
Planning & development	6603
Waste disposal sites	6174
Referring sites – top 10	Visits
Google	73,411
Direct (no referral)	54,746
Bing	4734
dcw.onkaparingacity.com (unity site)	2076
Facebook (mobile)	1998
Yahoo	1708
Facebook	1687
Seek	646
Onkaparinga.opinio.net	580
Play and Go	539
Users top 5 countries	
Australia	145,389
United States	743
United Kingdom	336
India	195
Not set	124

Departmental Reporting

Social media statistics (Kym Harvey)

Facebook	
Total likes	2120 (+34.7%)
New likes	736
Twitter	
Total followers	941 (+18.4%)
New followers	174
YouTube	
Lifetime views	3220
New views	839
Likes	9
Comments	1
Shares	10
Lifetime subscribers	10
Top five videos	
One Minute Wonders – full promo	154
Onkaparinga Visitor Guide Promo Video 2013	136
Leadership Onkaparinga	66
City of Onkaparinga Online Development Applications	60
Living Communities Community Leaders	56

Arts Centre Port Noarlunga (Jason Haskett)

Events	*Attendance*
Dukes Of Jazz - Cabaret performance	134
Manhattan Film Festival	130
Dinosaur's Down Under - kids show	96
Grants Writing Workshop	30
Camera Club Expo	400
Isaac Lomman Comedy Hypnosis	52
The Highlights' the 60's Down under' - Cabaret performance	146
The Surf Chasers film night	204
Celebration of ability launch	150
Noarlunga Theatre Company performance's	808

Events	*Attendance*
Willunga HS music, drama & dance exams	180
Johnathan Welch – Cabaret performance	135
Handmade/homemade Arts market	300
Val McDowel Dance school concert	70
Total	**4130**

Ongoing user groups at the Arts Centre Port Noarlunga (Jason Haskett)

User group	*Participants*
Noarlunga Theatre Company	105
Quilting (Gallery Quilters)	204
Southern Portrait Group	70
Adult dance - Contemporary, Jazz ballet and tap	80
Camera Club	280
Gotta Dance for Children	1840
Square Dancing	330
Yoga with Annie Bargery	200
Riverside	90
Black Crowe Production Company	75
SYTE (Board) & Little Fish (Production Company)	366
ExpresswayArts circus workshops	60
Therapeutic Sound bath Workshops	30
Gallery exhibition openings	40
Total	**2835**

McLaren Vale & Fleurieu Visitor Information Centre (David Mayne)

Visitors	26,938
Counter enquiries	7280
Conference/function bookings	34
Visitor guides distributed	5620
Volunteer hours	2963
Theatre bookings	37
Accommodation bookings/$value	141/$34,396

Project Reporting

Leadership Onkaparinga 2014 (Joanna Giannes)

Recruitment of our 2014 participants occurred in this quarter with 56 registrations of interest received and 20 participants selected. Participants are all volunteers in our community and represent residency across the full spectrum of our council area.

The 2014 contingent represents an even greater level of diversity:

- an increase in male participation, ie 37% vs 18% across the life of the program
- 47% of participants were born overseas
- 32% are under 40 years of age
- 32% of participants are not currently in the workforce

Family Gathering (Rosalind Clarke)

Family Gatherings were held on 11 October and 13 December. Thirty seven people attended the shared dinner at Christie Downs Community House providing an opportunity for new migrants, refugees and other local residents to connect, get to know their local area and develop friendships.

At the December Family Gathering community members enjoyed Christmas crafts and Christmas music performed by local community members.

Onkaparinga Community Garden Network Training (Rosalind Clarke)

Training workshops cover a range of gardening and related topics. They are an opportunity for community gardeners and other interested community members to network and share ideas and knowledge. In November, 18 people attended a workshop ‘Seed Saving and Organic Pest Control’. Participants walked through an edible garden to identify pests and have seed saving demonstrated.

Aldinga/Sellicks Community Connections Initiatives (Matt Adams)

We are developing strategic links between community groups and partners to increase efficiencies and develop new programs and projects. These include:

- working with local agencies and service providers to advocate for Freds Van and Oz Harvest services to be established in the region
- Aldinga Community Christmas lunch group provided a free community lunch for 124 participants and volunteers on Christmas Day, supported by local service providers.

Better Together Christie Downs (Leonz Sevier)

Better Together Christie Downs (BTCD) pursue a range of projects that focus on community involvement to build a livelier, safe and more fun public realm (streets, footpaths, playgrounds, reserves and creek) for everyone who lives works and plays in Christie Downs.

The first project—Colour-IN Christie Downs yarn and stencilling project was launched in partnership with Southern Domestic Violence Service. The yarn-bombing side of this project commenced in October 2013 at the Wakefield House Positive Aging Centre with 20 people aged 3–90 years participating.

Group members have added colour to Christies Downs with a tree dressing project. Trees were coloured along Morton road and in a reserve near Adrian Street in Christie Downs with many positive comments received from local residents.

A 'shopfront' in a large shed located at Lonsdale Heights Primary School has been established where residents meet, run art projects and develop community events.

Onkaparinga Youth Committee (OYC) (Richard Schirmer)

The Onkaparinga Youth Committee (OYC) presented a 10 minute PowerPoint to Elected Members in October that highlighted the skills and talents of OYC members and some of the consultation and projects the OYC has undertaken in 2013. In November the OYC engaged with a 'Communities for Children' researcher to give feedback and advice from a young person's point of view, into issues of Cyber Bullying.

People Matters—Hackham West (Richard Schirmer)

Projects include:

- distribution of the localised resident information packs
- the collective design and completion of a 3x2m banner which led the People Matters Hackham West float at the Christmas Pageant
- a community BBQ fundraiser for the Hackham West Community Centre tennis program in conjunction with Hackham IGA raising $200.

Onkaparinga Active Community Network training (Gail Burns)

The Onkaparinga Active Community Network (OACNET), in conjunction with Office for Recreation and Sport and Good Sports, conducted two training sessions for community sporting clubs. The sessions included Responsible Service of Alcohol—to assist clubs to operate within liquor licencing regulations and to promote the safe service and consumption of alcohol and Child Safe Officer Training—to deliver advice to clubs about developing a child safe environment. A total of 42 participants attended the training.

OPAL Active travel and walkability (Sonya Stanley)

Mayor Rosenberg launched the new community art project at Robertson Street Reserve on Saturday 2 November at the OPAL Community HeART Day (Health and Art). OPAL worked in partnership with the Reynella Community Working Group to transform the old tennis clubrooms at the traffic education park at Robertson Street Reserve into an appealing shelter shed with child friendly 'active travel' theme community artwork designed in consultation with the Working Group.

On November 8 2013, the Mayor officially welcomed Henriette Vamberg from Gehl Architects to our city to introduce and pilot the Onkaparinga Walkability Tool in collaboration with staff from the City of Onkaparinga. The walkability tool describes both the qualitative guidelines and measures quantitative aspects of walkability. It considers the holistic perspective of walkability including the needs of special user groups including children and families, and the comfort and enjoyment of walking.

Aboriginal Cultural Fishing Project (Lauren Deaves)

The working group held two fishing excursions on 26 September and 28 November 2013 with 25 students from Seaford 6–12, Christies Beach High School yarning group and O'Sullivan Beach Primary School. The project has been an opportunity for young Aboriginal people to learn more about their culture and identity through fishing and cockling activities. Guest speakers - Donald Welsh, Fred Kelly and Roland Wilson presented their culture through mediums of art and recreation. Respect, pathways for further education and potential job links were also discussed.

On Tuesday 19 December 2013 we held a Come N Try Fishing day at Perry's Bend River Road, Port Noarlunga. Ten young people attended in an attempt to catch some fish. Guest speakers Ron Marks - local community member and presenter on TRIBE FM and Uncle Jim (CBHS) cooked damper and a fish traditionally by camp fire and provided pre-prepared kangaroo tail stew.

Loudness Allowed (Jolyn Phillipps)

On 12 November 16 young people attended a hip hop showcase organised by young people. The showcase was led by The Emcee Battle and the breakers demonstrated amazing talent with their technique and strength. Street Art was very popular and the DJ Showcase were at a high level.

Ramsay Placemaking Project (Wilson Ndung'u)

Mayor Rosenberg launched the Activate Ramsay Place program on 21 October 2013. Activate Ramsay Place aims to invigorate this unique public space through a series of fun, innovative and vibrant activities for all. Thirty five activities were held during the October to December period. Activities included Zumba, artist in residence, parkour demo, book reading, musicals, trades expo, music and poetry open mic, kinder gym, martial arts, busking, mobile playgroup and Christmas carols.

Media inquiries (Jim Tsacalakis)

This quarter we managed 89 media inquiries from local, state and national media outlets. The major issues were Federal funding for key council projects, calls for additional dog park in southern suburbs, Backpacker hostel in McLaren Vale, development statistics in McLaren Vale, shopping centres in construction or approved for development in the council area, Christmas spending by council on festive events for both the public and staff, parking expiation statistics and revenue data, Mosaicity development information, Aldinga main street and town square funding status, Sellicks CWMS, credit card spending regulations for council, illegal dumping in our city, NBN rollout status, Seaford Aerial Gymnastics Club, jet ski regulations and enforcement, Watchman House, Flagstaff Pines commercial development proposal, skate park petition.

Positive Media Coverage (Jim Tsacalakis)

Positive media coverage was achieved for Sandstorm exhibition, Christmas Pageant, Beachside Food and Wine Festival, Chinese delegation visit, Surf Art exhibition, Noarlunga Leisure Centre upgrade and Activate Ramsay Place.

Onkaparinga Magazine (Jim Tsacalakis)

The spring edition of Onkaparinga Magazine was completed and 70,000 copies were distributed in November 2013.

Highlights in the spring issue included:

- HUB Visitor guide
- Sandstorm Sand Sculpture Exhibition
- Christmas Pageant
- Beachside Food and Wine Festival
- Environment Award Winners (Hooded Plover protection program)
- Water Proofing the South
- Annual Review (four page lift out)
- Surf Art Festival
- Adult learning programs
- Quarterly Highlights
- Retail job training
- Australia Day award nominations
- Leadership Onkaparinga
- White Ribbon Day
- OPAL outdoor play/playground design
- Activate Ramsay Place
- 2013 Civic Award winners
- 2013 Excellence Award winners
- Drum Muster initiative
- Business and Tourism Associations
- Christmas operating hours information

The Third biennial 'King of Canvas' Aerosol Art Awards (In Collaboration with Crime Prevention Rod Vincent) (Jason Haskett)

The exhibition ran 14 November to 8 December at The Arts Centre, Port Noarlunga. The King of Canvas Aerosol Art competition is SA's premier aerosol art competition held every two years. The competition involves aerosol artists/graffiti writers entering quality art into a competition and exhibition, this will showcase their art work and provide opportunity to win great prizes and receive recognition for their skills. 91 people attended the launch.

Significant Events

Every Generation Onkaparinga Event (Justin Ifould)

Approximately 550 people attended the Every Generation Onkaparinga 'Celebrating Every Generation' event held on 30 October at the Edge Church in Reynella. The event included a welcome to country and Kaurna reflection by Georgina Williams, followed by performances from the Band of the South Australia Police and Tatachilla Lutheran College.

The award winners for the 2013 EGO Awards were Willunga & Districts Lions Boutique in the group category, Don Alexander from Port Noarlunga in the individual category and Better Together Christie Downs in the intergenerational category. An aged care service provider expo was also a feature and included our libraries, community programs and community centres teams along with prominent service provider agencies in our area.

Cycling for Culture (Chris Martin/Matt Adams)

The Cycling for Culture ride was a unique blend of cycling, Aboriginal cultural experience and fundraising. Held for the first time in 2013, the inaugural event was a three day ride through Kaurna Country. The ride assisted Aboriginal people in educating the non-Aboriginal community about their history, country, culture and wellbeing. The Port Willunga region welcomed the cyclists by hosting a lunch near the Star of Greece.

The community was invited to join the celebrations, have a unique opportunity to learn about local Kaurna culture whilst enjoying a lunch and participating in various family activities. Local Aboriginal school students supported the event by decorating their bikes and encouraging the cyclists as they approached Port Willunga beach. The lunch featured live music, speeches and stories about Kaurna language and over 200 people attended.

Aldinga/Sellicks Community Connections Initiatives (Matt Adams)

Aldinga Community Centre Children's Concert provided a free interactive outdoor experience for over 300 0–4 year olds and their parents. Activities included music and dance, craft, chalk art, animal petting zoo and face painting. There were a number of community groups and service providers that attended and engaged with the parents directly to advise of available services in the area as well as promoting specific children's programs and activities run through the Aldinga Community Centre.

Community Fun Day/engagement re upgrade of Warsaw Cr Reserve, Hackham West (Richard Schirmer)

On Sunday 27 October 2013, approximately 350 Hackham West residents attended a community fun day at Warsaw Cr Reserve. The event aimed to grow community ownership of Warsaw Cr Reserve as a key recreational hub for the suburb, promote and seek community input into stage two of the project and celebrate the completion of stage one including the HALO funded exercise equipment. HALO ran workshops on the day and in the weeks leading up on how to utilise the equipment for a workout. Many local residents participated in these.

In particular staff sought out community input into how to frame an art project funded by Communities for Children incorporating 200 residents who created their names in clay and/or created mini houses out of clay. The pieces were displayed on boards at the event and will be permanently set near the playground as part of stage two.

1000 Butterfly Walk (Richard Schirmer)

On Sunday 8 December 2013, approximately 200 people participated in the 1000 Butterfly Walk for Non-Violence. This project walk came about as an initiative of the Southern Domestic Violence Community Development Network. Several local schools, community centres, youth centres and community groups made butterflies to use for the march. Workshops raising awareness about domestic violence and non-violence were held at Seaford, Aldinga, Hackham West Community Centre and Hackham West Primary school.

The walk travelled down Beach Road to Rotary Park with a rolling road closure and police escort. Participants were treated to a pipe band performance, welcome to country delivered by Georgina Williams and speeches by City of Onkaparinga Community Development Officer and White Ribbon ambassador Richard Schirmer, Christies Beach business woman Diedre Allbrighton, White Ribbon ambassador Tod Stokes, Executive Officer of Southern Domestic Violence Service Megan Hughes, and Labor candidate for Reynell, Katrine Hildyard. The festivities continued until 2pm at Rotary Park with a sausage sizzle, free coffee, face painting, Junction Australia and Bilby Bus stalls and lots of fun.

Summer Reading Club auction (Bridget Coulter)

The Summer Reading Club provided children and young people aged 5–14 years a fun goal over the Christmas holidays. They earned one point for every minute of reading they accomplished and bonus points for writing reviews of their chosen books. On Sunday 16 February 2014 approximately 165 people attended the Summer Reading Club auction at the Port Noarlunga Arts Centre—everyone used their hard earned points to bid for prizes and were rewarded with a prize for their borrowing and reading over the summer.

South Australia's Readers and Writers Festival (Jason Haskett)

The 7th biennial South Australian Readers' and Writers' Festival was held from Friday 25 October until Sunday 3 November. Mayor Lorraine Rosenberg officially launched the festival on Friday 25 October at our Arts Centre with approximately 70 people in attendance. The program included five workshops along with various library events. Paul Rutter, local cartoonist, ran workshops in primary schools across our city. Coriole hosted the popular Poetry & Pizza night.

On Saturday 2 November a new public artwork was unveiled on the Storybook Walk in Thalassa Park based on the Australian classic children's book, The Magic Pudding. We had author visits to local schools and nonsense poetry at Shakespeare's Bookshop. Queensland based author Nick Earl, appeared on the main festival day, held at the Arts Centre, Port Noarlunga. 615 students from local schools voted for the Children's choice Award and the winner for 2013 was Meet Ned Kelly by Janeen Brian and illustrated by Matt Adams.

The People's Choice award was voted by 360 people from book clubs throughout South Australia and the winner was Margaret Visciglio with her book The Blue Roses of Orroroo. The repurposed book Im(page)ination panel winner was Inese Bruns with the people's choice award going to Felicity Townsend for her artwork Phoenix. Our poetry 'open' winner went to Kristin McEvoy, poetry youth category was awarded to Caspian Helm and our short story competition award went to Grant Lock. The festival's silver sponsors were Flinders University and Shakespeare's Bookshop, the Bronze Sponsors were Coriole Vineyards, Walkers Run Wines and the Adelaide Review and the Foundation Sponsor was SA Writers Centre. Throughout the Festival's 21 events 2,396 individual people attended.

Sponsors: Silver Flinders University and Shakespeare's Bookshop each sponsor the event to the value of $3,000. Bronze Sponsors: Adelaide Review, Coriole Vineyards and walker Run Wineries each sponsoring the event to the value of $1,500. Foundation sponsor: SA Writers Centre Inc.

Surf 20th Anniversary (Jason Haskett)

The event was held from Friday 13 December 2013 until Saturday 14 December at The Arts Centre, Port Noarlunga, which included the the following:

- Surf Exhibition Launch and band The Artisan's (170 people attended)

- Guinness World Record attempt (over 1000 attended), Professionals, amateurs and surfing enthusiasts turned out to line up their boards–nose to tail–and covered 783.5m with 398 boards. The target that we had to achieve was 200 plus boards. Video footage of the day can be found at Guinness World Record attempt
- Chasing the Surf film, Documentary of the Guinness World Record attempt and The Endless Summer (outside, 180 people attended)
- Chasing the Surf film, Documentary of the Guinness World Record attempt and the endless summer (inside, 130 attended)

Huge November – Christmas Pageant, Sand Sculpture Exhibition and Beachside Food & Wine Festival (Johanna Bennett)

An estimated 100,000 people visited our region in November for a nine day beachside event series held at Christies Beach. The events included an international sand sculpture exhibition by Sandstorm Events (Tier 1 sponsored event), our Beachside Food & Wine Festival and annual Christmas Pageant. Entry to the events was free however we welcomed a gold coin donation to the exhibition, to help support the Bedford Group, our charity partner. Channel 9 was our event media partner.

Our huge November events attracted a significant amount of media attention, in addition to the coverage from our media partner, Channel 9, including ABC Radio and online news, Channel 7, Channel 10 news and the Totally Wild program, The Advertiser, AdelaideNow, Nova FM, ABC 891 and CoastFM plus an outstanding response and level of engagement on social media.

Pageant

The week long celebrations kicked off with our much loved annual Christmas Pageant. The pageant attracted record breaking numbers with more than 2000 participants, 86 float entries and an estimated 12,000 spectators lining Beach Road. It was a vibrant and colourful pageant followed by free supplementary activities at Rotary Park featuring live music, games and activities, stalls and roving entertainment.

Sand sculpture exhibition

Eight of the world's best sand sculptors, including the current world champion and thirteen times team world champion, shaped 110 tonnes of sand into amazing under the sea themed creations, attracting thousands of residents, visitors and school children.

Beachside Food & Wine Festival

The festival was held on Saturday 30 November alongside the sand sculpture exhibition. There was more than 40 site holders, offering and promoting local wine, beer, food and produce, art and craft. Many of the site holders sold out with approximately 35,000 people attending the one day festival.

There was plenty on offer at the festival with live music, fashion shows, camel rides along the beach, roving entertainers and amusements. The One & All Tall Ship anchored just off shore during the festival and provided a private sail for special guests along our foreshore.

We hosted a hospitality event at the Christies Beach Surf Life Saving Club overlooking the exhibition and festival for approximately 80 guests including sponsors, China delegates, Elected Members and key business and association representatives.

The festival concluded with a spectacular light show over the sand sculpture creations choreographed to music.

Departmental Reporting

CEO Unit

Maggie Hine, Manager Strategy & Sustainability
Phone 8384 0618, Fax 8382 8744 or email maghin@onkaparinga.sa.gov.au

Project Reporting

Strategic Planning (Paul Tulloch)

We have updated our Strategic Planning Guidelines 2013–2018 to suit the Strategic Framework and a 5-year schedule for the review of our strategic plans developed. An elected member briefing on this was held on 1 October 2013 and comprehensive familiarisation for our strategy leaders in the organisation will be undertaken in the first half of 2014.

Our policy principles underpinning decision-making (both strategic and responsive) are being updated and elected members participated in an initial briefing on this in November. The principles will be finalised following a further workshop in March.

Resilient South (Zafi Bachar)

The Resilient South Project will develop a Regional Climate Change Adaptation Plan for the southern Adelaide region (covering the Cities of Holdfast Bay, Marion, Mitcham and Onkaparinga, jointly referred to as the 'Resilient South project partner councils'), aiming to deliver a consolidated source of scientifically rigorous information about climate change risks, opportunities and vulnerabilities for specific sectors with detailed recommendations for adaptation options. The project is funded jointly by the participating partner councils, the South Australian Government and the Australian Government (through its Natural Disaster Resilience Grants Scheme).

During the final quarter of 2013 the project completed the following milestones:

1. Completed institutional resilience research to better understand how organisations can drive effective change and become more resilient. The paper *Institutional Resilience and Climate Change: A Focused Review* is available on our website www.resilientsouth.com
2. The *Stage One Stakeholder Engagement Report* published in November 2013 summarises what we heard and learnt after holding 24 workshops with 141 stakeholders from across the region. All reports are available on our website.
3. The second of four newsletters was distributed in December and is an important tool for maintaining contact with our stakeholders.
4. Vulnerability Assessment workshops: These workshops are designed to assess the degree to which various sectors in the region are vulnerable to certain projected climate impacts as well as their adaptive capacity to those impacts. One workshop with project partner representatives was held in December 2013. Further Vulnerability Assessment workshops with project Champions and Elected members are scheduled for February 2014.

Community Wellbeing Monitor (Leanne McPhee)

The Community Wellbeing Monitor (Monitor) is a web-based monitoring system that provides a snapshot of the wellbeing of communities by tracking trends across the city. It reports on four identified determinants of wellbeing—environmental, economic development, social development and health. The monitor is updated biennially through the production of a trending report.

Data analysis across 53 indicators was completed to produce the data analysis report. This report has been provided to the Centre for Housing, Urban and Regional Planning (CHURP) to provide analysis on identified trends, determine how government, non-government organisations, private industry and Council (through the Community Plan 2035 and associated strategic management plans) could respond to the trends/emerging issues and compare progress against the SA State Strategic Plan. CHURP will produce their report in late March 2014.

NRM Education (Jason Tyndall)

In October NRM Education teamed up with the Woodcroft Library as part of Children's Week to set up a number of displays aimed at engaging children in nature through interactive and fun experiences. Over 100 children attended on the day.

NRM Education has been working closely with Community Development team to assist in the project titled 'Our Big Backyard' – a pilot project tin the Aldinga/Sellicks region aimed at connecting families to their local environment. In addition we led a day trip for the community development team to demonstrate meaningful ways to connect the community with each other through nature. Twenty members of the team attended and further links have been forged as a result

We have met with the Nature Conservation Unit to discuss and determine how NRM Education can value-add to the federally funded 'Urban Creek Recovery' project. We have already engaged two schools (40 Children, 3 teachers, 4 parents) in the project and aim to link in several more in 2014.

NRM Education delivered a short presentation to the CEO on Nature Play SA (a newly established non-government organisation aimed at getting children and families outdoors). Opportunities for the City of Onkaparinga to take a leadership role in collaboration with NRM Education and Nature Play were presented. Strategy and Sustainability are taking the lead role on this with the support of NRM Education.

NRM Education continues to work with a range of (pre)schools and their communities within the City of Onkaparinga to support sustainable initiatives.

Sustainable Onkaparinga workshops and events (Tracy Fulton)

The Sustainable Onkaparinga program of free workshops and events builds on our commitment through the Climate Change Strategy to help our residents reduce their impact on the environment by promoting sustainable behaviour change.

During 2013 over 1500 residents attended 69 Sustainable Onkaparinga workshops and events. Feedback from attendees shows that 94% felt they had learned something new at the sessions and all gave examples of what sustainable lifestyle changes they were planning using their new learning.

The February-April 2014 workshop calendar was advertised at the end of January with most of the sessions booked out within the first week of advertising and extensive waiting lists. Sessions include discover nature play, creating wicking beds, paper making using recycled material and natural mother's day gifts.

Shopping Centre information stands:

Sustainability and Waste Education officers were also out and about at local shopping centres and community events during October-December to have contact with residents that are not able to get to our workshops. This proved very successful, with at least 200 people stopping by the stand to chat on each occasion about how to be greener at home and discover more about our wide range of council sustainability programs and services.

9.5 Corporate Greenhouse Emissions 2012-13

This report seeks approval of the 2012-13 inventory of corporate greenhouse gas emissions for public release on our website

This is a regular or standard report.

Director:	Mark Dowd, Chief Executive Officer
Report Author:	Jenni McGlennon, Strategic Planner Environment
Contact Number:	8384 0676
Attachments:	1. Carbon footprint 2012-13 (1 page)
	2. Facilities under the Spotlight (3 pages)
	3. Top 7 Buildings for Electricity Usage (1 page)
	4. Community-leased Buildings (1 page)

1. Recommendation

This report seeks approval of the 2012-13 inventory of corporate greenhouse gas emissions for public release on our website.

2. Background

An objective of the Community Plan 2035 is to become a low carbon city, and to improve energy efficiency, reduce peak demand and greenhouse gas emissions.

As part of our corporate commitment to reduce our carbon footprint we have been reporting on our annual greenhouse emissions since 2007-08 to measure and report on our progress and to provide input into the Community Wellbeing Monitor.

On 30 April 2013 Council approved the following:

1. *That Council maintain a strong commitment to reducing corporate greenhouse emissions and amend its Carbon Neutral 2013 goal to the following targets:*

   By 2016 the organisation will:

   - *Further reduce energy use in council buildings by 20% (from a baseline year of 2009-10).*
   - *Reduce gas usage at the Noarlunga Leisure Centre by 10% and electricity by 30% (2011-12 baseline).*

2. *That the current purchase of 100% GreenPower on Above 160 kwh buildings and 20% GreenPower on below 160 kwh buildings be retained with the exception of the Noarlunga Leisure Centre. That Council cease purchasing GreenPower on 12 and 24 hour Unmetered streetlighting from the end of the current contract (December 2013).*

3. *a. Council no longer pursue the carbon offset market.*

   b. A further report be presented to Council on options to increase the plantings of appropriate trees in our streets and reserves and installations of solar panels on all Council buildings including those that do not count within our carbon neutral boundary.

4. *A performance review of council's reduction of CO_2e against historical data be presented to Council annually.*

3. Financial Implications

An amount of $6,100 is allocated to an annual licence fee for carbon accounting software and approximately $4,500 is required for consultancy fees for accredited greenhouse accounting support. Verification of our inventory by a third party is no longer required due to the rigour of these processes.

4. Risk and Opportunity

Key risk/opportunity	Details and analysis
The inventory is not accurate.	Our data management aims to meet the National Carbon Offset standard which is the standard approved by the Federal Government for voluntary reporting entities. Our process has been developed with nationally accredited greenhouse auditors to ensure accuracy while building on the internal capacity of staff. Improvements are identified each year for the following inventory.
The inventory enables us to track our performance against our energy reduction targets.	The inventory produces data that enables us to be accountable to the community about our performance against our energy reduction targets.

5. Discussion

Data on our greenhouse gas emissions is collated from buildings owned and managed by council, parks and reserves, fleet vehicles and plant, public lighting, water pumping stations, office and construction waste, paper use and business flights.

Main findings

Our overall emissions have reduced by 237 tonnes CO_2e since 2011-12, and by over 30% since our baseline year of 2009-10, see Attachment 1.

In addition:

- electricity usage in the past year has declined by 0.4%
- fuel use has declined by 1.1%
- gas usage has increased by 4.5% in the past year mainly attributed to the Noarlunga Aquatic Centre
- our top seven buildings have reduced their electricity usage by 8.6% since our baseline year of 2009-10
- we purchased accredited GreenPower to offset 35% of our electricity use
- we generated 60% less construction waste than the previous year, or a reduction of 26,500 tonnes

- of the waste that we produced in our field operations 98% was reprocessed and reused.

For more information on the energy performance and works undertaken at Woodcroft Community Centre, Noarlunga Leisure Centre and the McLaren Vale Visitor Centre see Attachment 2. For a summary of the performance of our top seven buildings for electricity use against our 2009-10, see Attachment 3.

Community Centres and Sporting Clubs

It is too early to produce energy usage figures from the community groups that have been assisted, however:

- a total of 35kW of solar panels have been installed on six community-leased buildings
- lighting upgrades at nine community sites have resulted in a 43% reduction in the energy intensity of the lighting fixtures while achieving significantly better light output
- ceiling insulation has been installed at Aldinga Community Centre
- five community groups have been supported with advice and engineering reports, resulting in the groups themselves funding a total of 41kW of solar panels.

For a list of clubs and centres see Attachment 4.

GreenPower

In 2012-13 Council purchased accredited GreenPower to offset 35% of our electricity use and to support the generation of renewable energy in Australia. This equates to 100% of the electricity consumed by our five largest buildings (above 160kWh) and 20% of the electricity consumed by street lighting and smaller buildings (below 160kWh).

Following the 30 April 2013 Council decision, we have ceased purchasing GreenPower on our streetlighting from the end of previous contract on December 2013 and at the Noarlunga Leisure Centre from September 2013. This may result in a net increase in our electricity emissions in 2013-14, unless this rise is offset by efficiency gains.

As discussed in the 30 April 2013 report, it is recommended that we continue to purchase GreenPower in the short-medium term with the aim of reducing our purchase when our current program of energy efficiency projects are implemented. This will ensure we do not have a short-term spike in emissions.

If Council were to stop purchasing GreenPower immediately it would result in a 28% increase in corporate emissions, or approximately 2,800 tonnes.

Future work

Work is currently underway on a program to further solar panel installations as part of the Green Buildings Program. This will be the subject of a future update to Council.

The planting of appropriate trees in our streets, parks and reserves is currently guided by the following:

- The Tree Replacement Program
- The Suburb Improvement Program

- Tree Management Plan
- Streetscape Guidelines (under development).

The planting of trees in streets is referenced in the Community Plan 2035 under *Goal 4: Sustainable Environments* in the following manner:

Objective 4.2 Green Streets, Buildings and City

Strategic Action 4.2.5 Promote the planting of street trees in the urban landscape where appropriate

Indicator: Number of street trees planted.

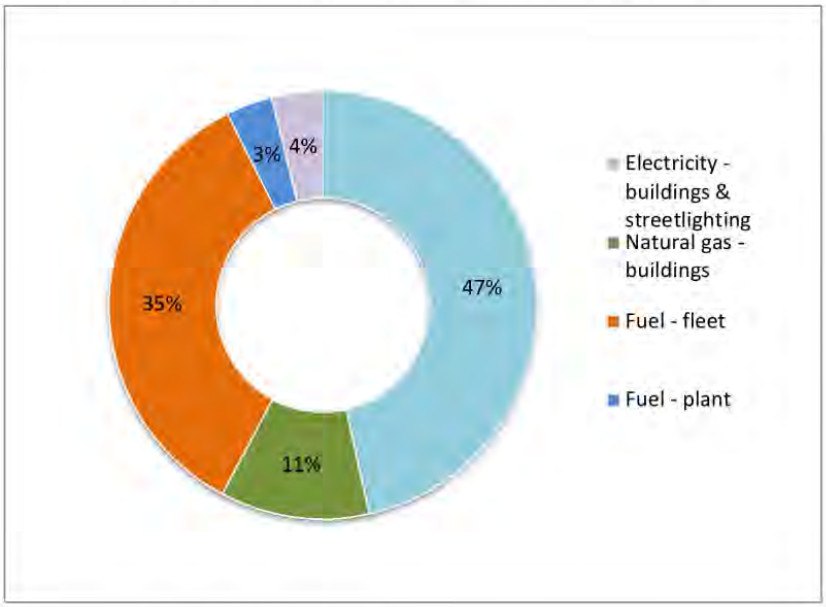
A report on options to increase tree plantings will be presented to Council in 2014-15 as part of the preparation of the Green Streets, Buildings and Cities Strategic Management Plan.

Attachment 1

City of Onkaparinga Carbon Footprint 2012-13

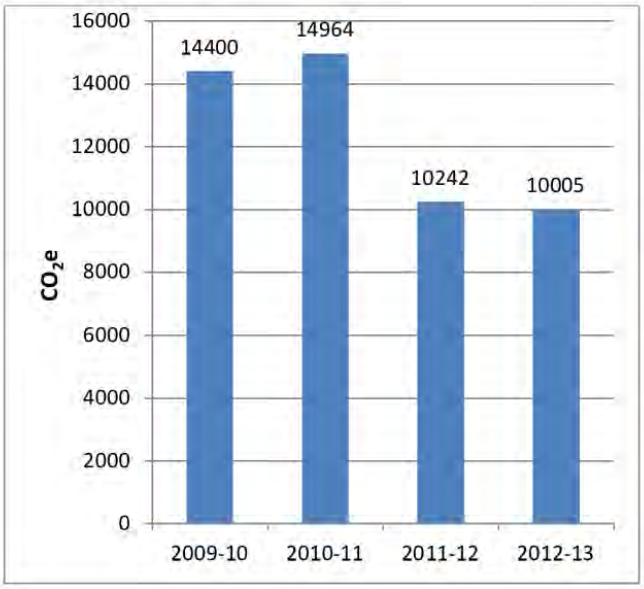
We are a low carbon city – Community Plan 2035

1. How do we generate greenhouse gas emissions?



2. Tracking emissions over time

Our emissions have decreased by 238 tonnes since last year and reduced by over 30% since our baseline year of 2009-10.



Attachment 2

Facilities under the Spotlight

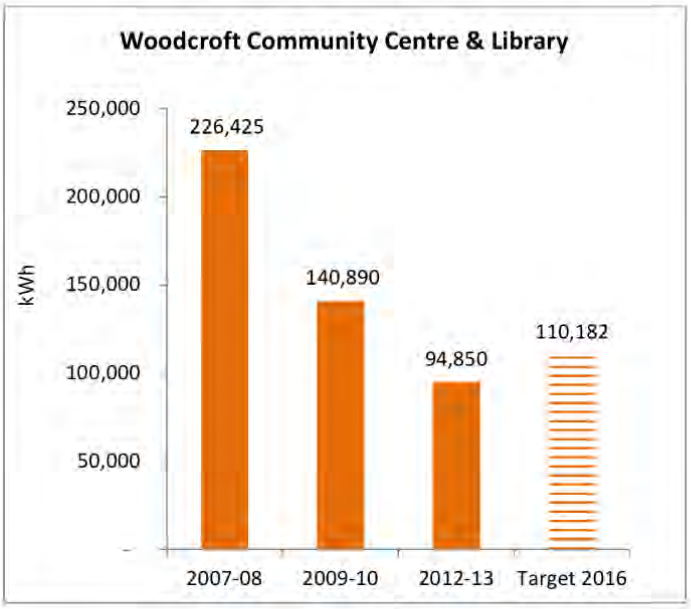
1. Woodcroft Community Centre

The redevelopment of Woodcroft Community Centre into our flagship green hub has been very successful and has exceeded our goals for energy reduction.

There has been a 32% drop in electricity since the baseline year of 2009-10, and a 58% reduction in electricity use since the project was planned in 2007-08 (see graph). The original aim of the redevelopment was to reduce energy use by 50%.

The Centre is being powered by 11kw of solar panels; and external shading, high performance glazing and insulation provide temperature control. Water is heated by the sun while an advanced ventilation system allows the building to breathe, and smart lighting systems only provide artificial light when needed. A green building trail showcases the green features around the building, and Customer Services staff have been trained to take guided tours of the centre.

A Twilight Earth Fair will showcase the centre on March 29 from 4-8pm to coincide with the international Earth Hour event. It will feature stalls, sustainable living workshops and family entertainment and nature play activities.

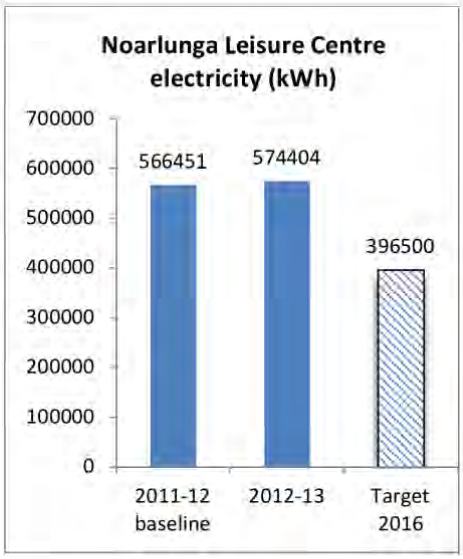


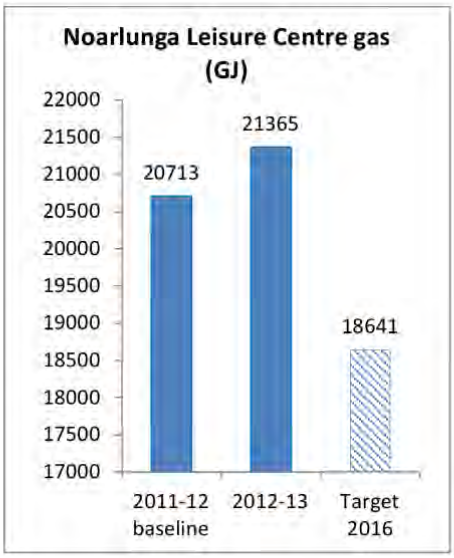
2. Noarlunga Leisure Centre

At its 30 April 2013 meeting, Council set a target to:

- Reduce gas usage at the Noarlunga Leisure Centre by 10% and electricity by 30% (2011-12 baseline).
- to reduce electricity use by 30% by 2016

Noarlunga Leisure Centre consumes 98% of council's overall gas usage. The gas usage at the centre has increased by 3% in the past year (see graph).





Noarlunga Aquatic Centre operates under a commercial lease with combined responsibilities between council and the tenant, Belgravia Leisure. Emissions are considered Scope 3 under greenhouse accounting rules which recognises that the facility is commercially leased and that council does not have sole responsibility for the emissions. It is still included in our inventory however due to the substantial emissions intensity of the site.

The increase in gas usage in 2012-13 can be attributed to the co-generation plant at the Aquatic Centre being shut down for an extended period to allow for maintenance works. The cogeneration plant is a gas engine which is used to generate electricity and utilise waste heat for water and space heating. The technology requires specialist diagnostics and maintenance which can cause service times to be protracted.

Stage 1 of energy efficiency works have been undertaken at the Noarlunga Aquatic Centre since June 2013, and the impact of these works are not reflected in 2012-13 inventory. Works include the replacement of a 20 year old boiler unit with two high efficiency units.

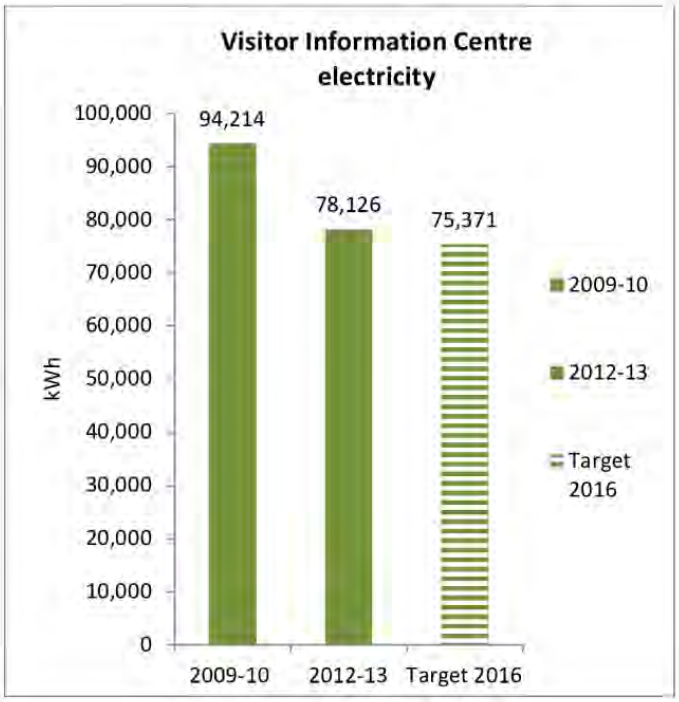
Stage 2 works will be implemented over the next 12 - 18 months in collaboration with the tenant and are expected to deliver significant energy savings.

3. McLaren Vale Visitor Information Centre

The Visitors Centre is now being realised into our southern green hub, and electricity use at the Centre has declined by nearly 20% in the past year, and 17% since our baseline year of 2009-10.

Initiatives completed include the installation of a 22 KW photovoltaic system and the replacement of inefficient refrigeration equipment in the commercial kitchen.

An evacuated tube solar hot water system will be installed by June 2014 with funding from the Australian Government's Local Government Energy Efficiency Program.

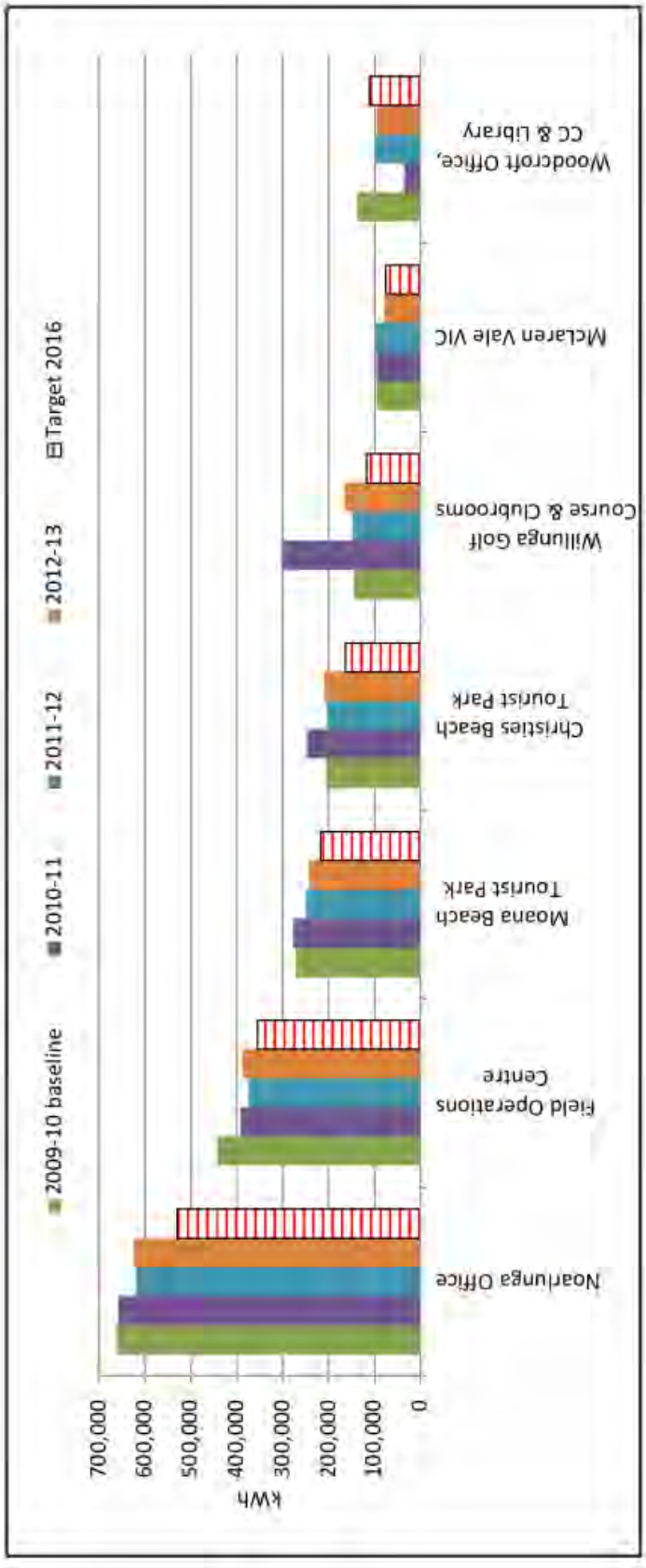


Attachment 3

Attachment 3

Top 7 buildings for electricity usage

Buildings	2009-10 baseline	2010-11	2011-12	2012-13	Target 2016	% difference 2009-10 & 2012-13
Noarlunga Office	661,181	657,380	618,698	624,503	528,945	-5.5%
Field Operations Centre	443,039	392,174	373,380	386,965	354,431	-12.7%
Moana Beach Tourist Park	271,013	276,646	249,027	242,403	216,810	-10.6%
Christies Beach Tourist Park	204,557	246,538	203,154	209,241	163,646	2.3%
Willunga Golf Course & Clubrooms	145,221	297,492	146,623	165,416	116,177	13.9%
McLaren Vale VIC	94,214	95,260	97,480	78,126	75,371	-17.1%
Woodcroft Community Centre	137,728	34,600	101,440	94,850	110,182	-31.1%
TOTAL	**1,956,953**	**2,000,090**	**1,789,802**	**1,801,504**	**1,565,562**	**-8.6%**



Attachment 4

Community-leased buildings

Solar panels installed:

Photovoltaic panels have been installed at the following buildings:

- 10 KWs at O'Sullivan Beach Sports and Social club
- 5 KWs at McLaren Flat Community Centre
- 5 KWs at Morphett Vale Football Club
- 5 KWs at Morphett Vale Bowling Club
- 5 KWs at Moana Surf Life Saving Club
- 5 KWs at Aldinga Surf Life Saving Club

Clubs assisted:

The Green Buildings program has assisted clubs with advice and the provision of technical reports such as structural engineering, to enable solar panels to be installed at their own expense:

- 7 KWs at Clarendon Bowling Club
- 15 KWs at Happy Valley Bowling Club
- 5 KWs at Port Noarlunga Tennis and Netball club
- 6 KWs at Port Noarlunga Bowling club
- 8 KWs at Southern Table Tennis and South Coast Social Club

Lighting upgrades:

- Moana Surf Life Saving Club
- Aldinga Surf Life Saving Club
- Christies Beach Surf Life Saving Club
- Christies Beach Sports and Social Club
- Morphett Vale Football Club
- Morphett Vale Bowling Club
- Aldinga Community Centre
- McLaren Flat Community Centre
- Aldinga Sports and Social Club

Insulation installed:

- Aldinga Community Centre

9.6 Request to purchase portion of council reserve adjoining Seaford Day and Night Clinic

This report requests Council approval to declare a portion of council reserve adjoining the Seaford Day and Night Clinic surplus to requirements and suitable for disposal and to commence the process to revoke the land from its Community Land classification.

This is a new proposal, concept or issue.

Director:	Steve Mathewson, Director Finance and Commercial
Report Author:	David Haslam, Property Officer Transactions
Contact Number:	8301 7227
Attachments:	1. Aerial photograph – subject land portion (1 page)
	2. Aerial Photograph – complete reserve (1 page)
	3. Additional Information Summary (2 pages)

1. Recommendations

That for the reserve described as portion of Allotment 624 in Deposited Plan 7973, comprised in Certificate of Title Volume 3507 Folio 178 and delineated in red on Attachment 1 to this agenda report, Council:

1. **Declares the subject portion of the reserve land to be surplus to requirements and suitable for disposal.**
2. **Approves the commencement of the process to revoke the subject land from its Community Land classification, including the undertaking of public consultation in accordance with the provisions of subsection 194(2)(b) of the *Local Government Act 1999.***
3. **Requests a further report be presented to Council following the outcome of the public consultation phase of the revocation process.**

2. Background

The Seaford Day and Night Clinic (SDNC) has submitted an application for Council's consideration to purchase a portion of the adjoining Council reserve (delineated in red on Attachment 1) for addition to their property. SDNC has advised that their existing site is limited in size and does not have the capacity to meet the future expansion requirements associated with the increasing community demands on the clinic.

3. Financial Implications

All costs associated with the disposal (if ultimately approved by Council), including the market value of the land, will be borne by the purchasers.

Proceeds from the sale of the subject portion of the reserve will be assigned to the open space reserve fund for the future development of open space areas.

4. Risk and Opportunity

Key risk	Details and analysis
The land is not approved for disposal	Potential social political implications given there is an identified public demand for expanded medical facilities in this locality and the land has not been identified as strategically or operationally necessary for retention by council.
Key opportunity	**Details and analysis**
The land is declared surplus and suitable for disposal.	Such a decision would recognise the health needs of the community and reflect Council's progressive attitude towards recognising areas of community need, by critically assessing the strategic need to retain ownership of community land versus the broader benefits of disposal. As part of this process the method of any sale will be further considered taking into account the representations resulting from the community consultation process.

5. Discussion

Site

The subject reserve is council owned and is legally described as Allotment 624 in Deposited Plan 7973 comprised in Certificate of Title Volume 3507 Folio 178 located between Quadrant Terrace and Flinders Avenue, Seaford. The area of land proposed to be declared surplus and suitable for disposal is delineated in red on Attachment 1 and measures approximately 1600 square metres (approx. 40m x 40m) and is a projection of the existing SDNC side boundary.

The total area of the council reserve is 1.4 hectares (delineated in blue on Attachment 2). The 1600 square metres equates to approximately 11.4 per cent of the current reserve area.

The area proposed for disposal is relatively level open ground with three mature eucalypts. The reserve is classified as a developed reserve in council's generic management plan for reserves.

Internal investigations regarding the strategic use of the reserve

Disposal of the subject portion of land (if approved by Council) will not dramatically change the overall continued public use of the reserve. Whilst a reduction in area may have some detrimental effect, it is considered that the balance of the reserve is sufficient to service the needs of the community.

Recreation and Open Space Implications

Council's Community Assets Unit (responsible for open space planning) has advised that the suburb of Seaford is well serviced with open space. Not including the beaches, there are 8.43 hectares of open space per 1000 head of population, which exceeds the average for the City of 4.2 to 5.0 hectares per 1000.

The reserve is of a size where some loss of open space is not considered to affect the functionality of this local reserve. However, public consultation may demonstrate unknown usage or demand.

Planning Advice

The Development Plan currently restricts development of the subject area as an expanded medical clinic. Notwithstanding, it is felt that any consideration of a development application and options is premature unless Council first agrees to commence the revocation process to ascertain the feelings of the community towards the aggregation of land to achieve this purpose.

The planning restrictions may ultimately require a non-complying development application to be lodged and considered.

Proposal

Whilst the proposal is as a result of a direct applicant request, and the public consultation (if approved by Council) will be on that basis that the revocation of the subject land is proposed to enable eventual sale, it is considered appropriate to first consider the community response to the consultation process before Council decides if a direct sale to the applicant should be supported.

As the subject land parcel is of a suitable size to represent a stand-alone parcel, it is suggested that Council give consideration to the method of disposal taking into account any representations resulting from the community consultation process.

A further report will be presented to Council, addressing the desired disposal method in accordance with the Disposal of Land and Other Assets Policy, following completion of the public consultation phase

Additional Requirements and information

The necessary information required in respect to the Recreation and Open Space Network, the *Local Government Act 1999* requirements, Revocation process and Council policy on the disposal of council land, has been provided as Attachment 3.

Request to purchase portion of Council Reserve adjoining Seaford Day and Night Clinic

Attachment 1



Description of Land:

Statements, Annotations and Amendments concerning Easements:

Legend

Subject land requested for purchase

Request to purchase portion of Council Reserve adjoining Seaford Day and Night Clinic

Attachment 2



Description of Land:

Statements, Annotations and Amendments concerning Easements:

Legend

- Subject land requested for purchase
- Applicants land
- Balance of Council land parcel

Attachment 3

Request to purchase a portion of council reserve adjoining Seaford Day and Night clinic.

Additional Information Summary

Recreation and Open Space Network framework – disposal principles

As the subject land is classified as Community Land, it automatically forms part of the open space considerations contained in the Recreation and Open Space Network (ROSN). The ROSN currently contains the strategic framework for the consideration of the disposal of Community Land. The ROSN (and the disposal framework) was approved by the former Council at its meeting of 19 February 2008.

'Disposal' refers to the process used where recreation open space is considered surplus to the ROSN.

The proposal to dispose of this land has been tested against the ROSN disposal criteria. The outcome of this process has determined that a report be forwarded to Council for a decision on the disposal of this land, as sale of the land will have little effect on the open space availability and requirements in the area.

Report pursuant to the *Local Government Act 1999*

The *Local Government Act 1999* prescribes that council must prepare a report before it proposes to revoke the classification of land as Community Land. The report must address the following:

Summary of the reasons:

The proposed revocation is as a consequence of an adjoining landowner approach to expand a medical clinic that cannot meet the public's demands and expectations due to space limitations. Disposal of the subject land is perceived to have little impact on the open space and recreational opportunities currently available in the locality as the subject land comprises approximately 11.4% of the reserve.

Council will give consideration to the most appropriate method of disposal dependent upon the outcome of the public consultation stage of the revocation process.

A statement of any dedication, reservation or trust to which the land is subject:

The land is not subject to any dedication, reservation or trust. It was vested in council as a reserve at the time of the original residential land division in 1966.

Proposal to sell

The subject of this report proposes the sale and transfer of the land at market value. The proceeds will be assigned to the open space reserve fund for the future development of open space areas.

Summary of effect on community

Disposal of the subject land is currently considered to have little or no impact on current recreational opportunities for the community due to it being portion of a much larger and under-utilised reserve.

It is considered that the community will ultimately benefit from the intent to assign the net proceeds from the sale for future reserve upgrades and developments.

If, following further consideration by Council, it is determined that the land will be direct sold to the medical clinic as the applicant, additional social benefits will result to the community through increased accessibility to much needed medical facilities.

Revocation process

The *Local Government Act 1999* states that all council land (excluding roads) is classified as Community Land and that council may only sell or otherwise dispose of an interest in Community Land after revocation of this classification.

To commence that process, Council must first declare the land surplus to requirements and suitable for disposal, followed by public consultation.

As part of the public consultation process council follows the requirements of the *Local Government Act 1999* by placing a notice in the local Messenger Newspaper in addition to giving written notice to the adjoining land owners. If relevant, Council may also erect a sign on the land during the consultation period noting that the land is proposed to be offered for sale and disposal.

A further report is provided to Council on the outcomes of the public consultation.

Council policy on the disposal of council land

The former Council adopted a 'Disposal of council land and other assets' Policy on 7 September 2010. Broadly, the policy provides a number of disposal options, a range of matters that may influence the disposal process and method, and possible conditions that should be applied to any real property disposal.

The proposal outlined in this report for the disposal of the subject land (should a revocation be successful) is in accordance with council's Disposal Policy. Of particular relevance to this disposal are the following:

1. It may be considered an option to deal direct with the adjoining owners.
2. The land will be disposed at the current market value.
3. All costs associated with the disposal, together with the market value of the land will be borne by the purchasers.
4. If direct disposal to the applicant is proposed the subject land will be amalgamated with the applicant's existing title.

A future report outlining a method of disposal will be contingent on the outcomes of the consultation process and will be dealt with following the finalisation of that process.

9.7 Update report on the proposal to revocate and sell a drainage reserve at Glenburn Close, Onkaparinga Hills

This report confirms the consent by the Minister for Planning to revoke the Community Land status of a council drainage reserve and resolves to formally approve the revocation of the land from its Community Land classification.

This is an update on a previously reported subject, concept or issue.

Director:	Steve Mathewson, Director Finance and Commercial
Report Author:	David Haslam, Property Officer, Transactions
Contact Number:	8301 7227
Attachments:	1. Aerial Photograph (1 page)
	2. Minister's consent letter (1 page)
	3. Revocation procedure (2 pages)

1. Recommendations

That, for the land described as Allotment 9 in Deposited Plan 45297 comprised in Certificate of Title Volume 5334 Folio 385, and delineated in yellow on Attachment 1 to this agenda report, Council:

1. **Resolves to formally approve the revocation of the land from its Community Land classification pursuant to subsection 194(3)(b) of the *Local Government Act 1999*.**
2. **Approves the sale of the land to the applicants at 3 Glenburn Close, Onkaparinga Hills at the current market value as advised by a licensed valuer, subject to all costs associated with the transfer, plan of amalgamation and drainage easement creation being met by the purchasers.**
3. **Conditions the sale of the land with the condition precedent to create a drainage easement in favour of Council over the stormwater infrastructure.**
4. **Authorises the Mayor and Chief Executive Officer to sign and seal any documentation required to finalise the revocation process and to complete the sale and amalgamation of the reserve land with the purchaser's land.**

2. Background

At its meeting on 22 January 2013, Council declared the subject drainage reserve as surplus to requirements and suitable for disposal and approved the commencement of the revocation process.

At its meeting on 3 September 2013, Council noted that no public objections were received to the proposal to dispose of the land, recommended that a request be forwarded to the Minister for Planning for approval to revoke the community land classification and requested a further report be presented to Council once the Minister's decision had been received.

3. Financial Implications

The proceeds from the sale of the subject drainage reserve (if approved by Council) will be assigned to the commercial reserve fund to assist with the funding of future projects and strategic acquisitions.

All cost associated with the sale and amalgamation of the reserve land with the purchaser's land and the creation of the easement to Council, together with the market value of the land, will be borne by the purchasers.

4. Risk and Opportunity

Key risk/opportunity	Details and analysis
The subject land is not approved for revocation and disposal.	The existing occupation with be unauthorised and council as the landowner will remain liable for actions or injury that occurs on the subject land. This risk is considered to be inappropriately held by council when there is no strategic or operational need for retention of the land in council's ownership.

5. Discussion

The subject parcel of titled drainage reserve land (delineated in yellow on the aerial photograph as Attachment 1) is fully fenced and integrated into the adjoining owner's (applicant's) land and has been for a number of years. Alternative options to resolve the existing encroachments and improvements on the land were explored but were discounted as either unsuitable to the adjoining landowners or they did not achieve outcomes acceptable to council.

As there is no strategic or operational need for the land it is not considered essential to retain the land in council's ownership.

The sale of the land is to be subject to a condition precedent to create a drainage easement in favour of council to protect access to existing stormwater infrastructure.

The subject land will be amalgamated with the purchaser's existing title.

The Minister for Planning has approved the proposed revocation (refer Attachment 2 to the agenda report).

In accordance with the provisions of the *Local Government Act 1999*, Council is now requested to resolve to revoke the community land classification prior to sale negotiations commencing.

Council Policy on disposal of Council land

The former Council adopted a 'Disposal of council land and other assets' policy on 7 September 2010. Broadly, the policy provides a number of disposal options, a range of matters that may influence the disposal process and method and possible conditions that should be applied to any real property disposal.

The proposal outlined in this report for the disposal of the subject land (should a revocation be successful) are in accordance with Council's Policy in keeping with the Policy and in particular relevance to this disposal are the following:

1. It is intended to deal direct with the adjoining owners as the land, due to its dimensions and restrictions (drainage easement), is unable to support a self contained development.
2. The disposal will be subject to a condition precedent to create an easement to protect council's stormwater infrastructure.
3. The land will be disposed at current market value.
4. All costs associated with the disposal will be borne by the purchasers.
5. The subject land will be amalgamated with the applicant's existing title.

Request to purchase Council drainage reserve adjoining 3 Glenburn Close, Onkaparinga Hills

ATTACHMENT 1



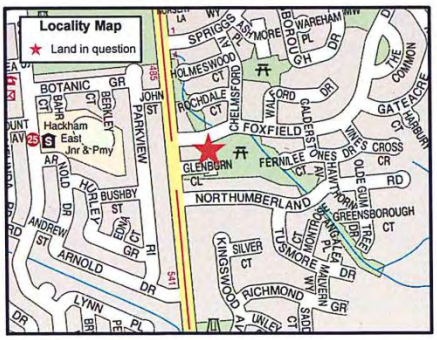
Description of Land:

Statements, Annotations and Amendments concerning Easements:

Legend

Council reserve adjoining to 3 Glenburn Close Onkaparinga Hills

Applicant's Land



Attachment 2

The Hon John Rau MP

Corresp. No.

13PLN0944

Government of South Australia

Deputy Premier
Attorney-General
Minister for Planning
Minister for Industrial Relations
Minister for Business Services and Consumers

45 Pirie Street
Adelaide SA 5000
GPO Box 464
Adelaide SA 5001
DX 336
Tel 08 8207 1723
Fax 08 8207 1736

20 November 2013

Mr Mark Dowd
Chief Executive Officer
City of Onkaparinga
PO Box 1
NOARLUNGA CENTRE SA 5168

Dear Mr Dowd

I write in response to your letter to the Minister for State/Local Government Relations seeking approval for the City of Onkaparinga's (the Council's) proposal to revoke the community land classification of a Council drainage reserve located in Glenburn Close, Onkaparinga Hills. Due to recent changes, Ministerial responsibility for matters concerning Local Government legislation now rests with me as the Minister for Planning.

I have carefully considered the information provided to me by the Council and in making my decision I have taken into account the nature of the public consultation undertaken by Council.

After carefully considering the effect of the revocation on the area and the local community, I am of the opinion that, on balance, the revocation will be more positive than not in its effect. I therefore approve the Council's proposal to revoke the classification as community land of land being Allotment 9 in Deposited Plan 45297 contained in Certificate of Title Volume 5334 Folio 385.

If the Council wishes to proceed with the revocation it will need to pass a motion to revoke the community land classification pursuant to subsection 194(3)(b) of the *Local Government Act 1999*.

Yours sincerely

John Rau
Deputy Premier
Minister for Planning

Attachment 3

Recreation and Open Space Network Framework – disposal principles

As the subject land is classified as Community Land, it had the potential (if it were not fenced) to form part of the open space considerations contained in the Recreation and Open Space Network (ROSN). The ROSN contains a strategic framework for the consideration of the disposal of community land. The ROSN (and the disposal framework) was approved by the former Council at its meeting of 19 February 2008.

'Disposal' refers to the process used where recreation open space is considered surplus to the ROSN.

The proposal to dispose of this land has been tested against the ROSN disposal criteria. The outcome of this process has determined that a report be forwarded to Council for a decision on the disposal of this land.

Report pursuant to the *Local Government Act 1999*

The Act prescribes that Council must prepare a report before it revokes the classification of land as community land. The report must address the following:

1. Summary of the reasons:

The ROSN has no commentary on this land parcel but it is noted that it adjoins Bakers Green which is a significant local park in the area. Disposal of the subject reserve would have little impact on current open space or linkages in this area due to the existing public access points to Bakers Green via Foxfield Drive, Glenburn Close, States Road and Northumberland Road.

It is not considered essential for the land to remain in Council's ownership as a means to provide adequate access arrangements for the maintenance and preservation of infrastructure.

2. A statement of any dedication, reservation or trust to which the land is subject:

The subject land was vested in Council as a drainage reserve as part of a residential land division undertaken in 1996.

3. Proposal to sell

The subject of this report proposes the sale and transfer of the land at market value. The proceeds will be assigned to the commercial reserve fund to enable the funding of future projects and strategic land acquisitions.

4. Summary of effect on community

Disposal of the subject land currently presents little or no impact on current recreational opportunities for the community. It is suggested that sale of the land to the existing occupiers, whilst preserving an easement in favour of Council, is preferable to retention.

Revocation Process

The *Local Government Act 1999* states that all Council land (excluding roads) is classified as Community Land and that Council may only sell or otherwise dispose of an interest in community land after revocation of this classification.

To commence that process Council must first declare the land surplus to requirements and suitable for disposal, followed by public consultation.

As part of the public consultation process, Council follows the requirements of the *Local Government Act 1999* by placing a notice in the local Messenger newspaper in addition to giving written notice to the adjoining land owners. If relevant, Council may also erect a sign on the land during the consultation period noting that the land is proposed to be offered for sale and disposal.

A further report is provided to Council on the outcomes of the public consultation.

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9.8 Update report on the revocation of a portion of council drainage reserve land at Bond Street, Happy Valley

This report outlines the outcomes from the public consultation process to revoke the Community Land classification of portion of Allotment 100 in Deposited Plan 10568 and recommends a request be forwarded to the Minister for Planning for consent to revoke the subject land.

This is an update on a previously reported subject, concept or issue.

Director:	Steve Mathewson, Director Finance and Commercial
Report Author:	David Haslam, Property Officer Transactions
Contact Number:	8301 7227
Attachments:	1. Aerial photograph (1 page)
	2. Aerial photograph location plan of landowners' written to (1 page)

1. Recommendations

That for the land described as portion of Allotment 100 in deposited Plan 10568 (delineated in red on the aerial photograph Attachment 1 to this agenda report) and comprised in Certificate of Title Volume 5632 Folio 735, Council:

1. **Notes that no objections were received during the public consultation process.**
2. **Recommends a request be submitted to the Minister for Planning for approval to revoke the subject land from its Community Land classification to enable the land to be sold to the applicants at 2 Bond Street, Happy Valley for amalgamation with their existing property.**
3. **Requests that a final report be presented to Council once the Minister's decision regarding the proposed revocation has been received, to enable finalisation of the process.**

2. Background

At its meeting on 13 August 2013, Council declared the subject portion of drainage reserve as surplus to requirements and suitable for disposal and approved the commencement of the public consultation phase of the revocation process.

3. Financial Implications

The proceeds from the sale of the portion of drainage reserve (if approved by Council) will be assigned to the commercial reserve fund to assist the funding of future projects and strategic land acquisitions.

All costs associated with the disposal and land division plan, (less a council contribution of up to $5,000 from the net proceeds as previously approved by Council) together with the market value of the land, will be borne by the applicants.

4. Risk and Opportunity

Key risk/opportunity	Details and analysis
The subject land is not approved for disposal.	The existing occupation would remain unauthorised (despite it being permitted in 1986 by City of Happy Valley) and council as the landowner would remain liable for actions and injury that may occur on the subject land. By negotiation with the applicants they have agreed to have the access authorised in the interim until disposal can be achieved. It is unlikely they will agree to long term licence occupation and the associated annual costs. The risk is considered to be inappropriately owned by council when there is no strategic or operational need for retention of the subject small area of land in council's ownership.

5. Discussion

Public Consultation for Revocation

The public consultation process closed on the 13 December 2013 and involved:

- the placement of a notice in the Southern Times Messenger newspaper on 20 November 2013 outlining relevant details of the proposal, inviting written submissions and providing officer contact details
- the placement of folders at our four Customer Service Centres outlining relevant details of the proposal, inviting written submissions and providing officer contact details
- letters of explanation being forwarded to adjacent eleven landowners (aerial photograph location plan is Attachment 2 to this agenda report).

No objections or representations were received to the proposal.

Discussion

The subject parcel of titled reserve land (delineated in red on Attachment 1) has been used and occupied by the adjoining landowners since 1986 when the residence was constructed on the adjoining allotment. At the time the owner of the adjoining land sought and received formal dispensation from the City of Happy Valley to the siting of the invert driveway on the council reserve (a copy of the dispensation has been sighted). At the time no mention was made of a formal authorisation outside of the letter of dispensation.

Alternative options to resolve the encroachment were explored but were discounted as either unsuitable to the adjoining owner or they did not achieve an outcome acceptable to council.

Council has previously agreed to contribute up to half of the associated costs (to a maximum of $5,000 from the sale proceeds) in recognition of the historic background to this matter.

In accordance with the legislative process outlined in the *Local Government Act 1999*, Council must seek the consent of the Minister for Planning before it can formally endorse the revocation and finalise the disposal of the land.

A further report will be presented to Council upon receipt of the Minister's decision.

Request to dispose of a portion of council drainage reserve land at Happy Valley

Attachment 1



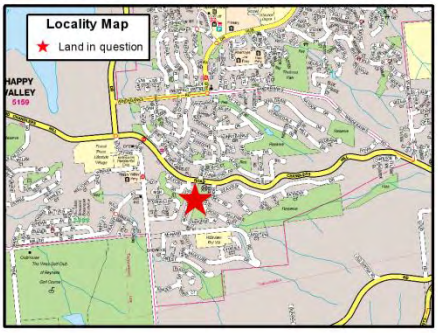
Description of Land:

Statements, Annotations and Amendments concerning Easements:

Legend

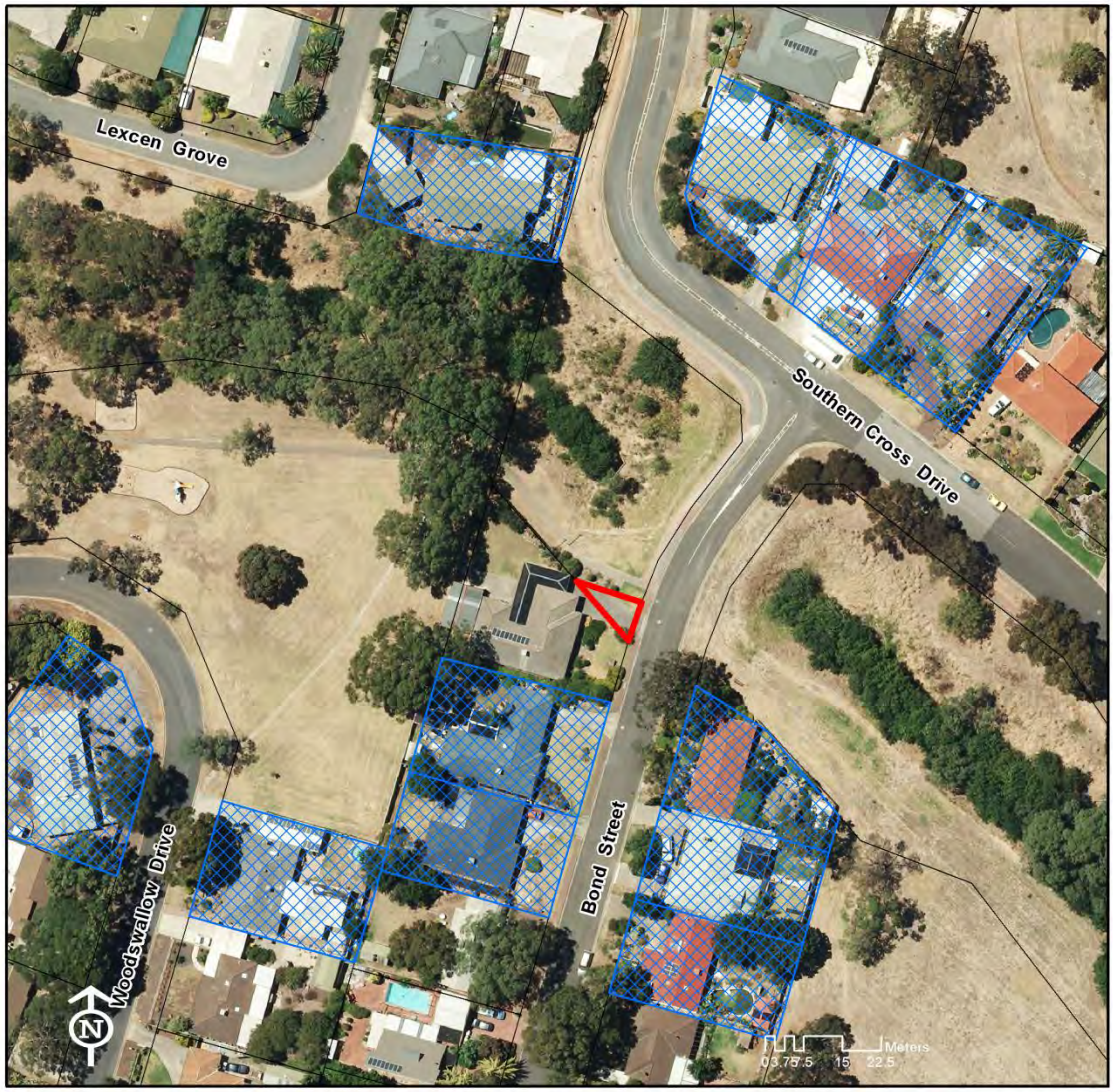
Applicant's property

Portion of drainage reserve recommended for disposal



Revocation of a portion of Council drainage reserve land at Bond Street Happy Valley

Attachment 2



Description of Land:

Statements, Annotations and Amendments concerning Easements:

Legend

Subject land

11 Landowners written to concerning the proposed revocation and disposal

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9.9 Certificate of Consent for the Deposit of a Plan of Division DP 89645, Seaford Meadows

This report seeks Council's consent, as a registered interest holder, for approval for the Mayor and Chief Executive Officer to sign and seal a Certificate of Consent for the Deposit of a Plan of Division for DP 89645 Allotment 6004 Grand Boulevard, Seaford Meadows

This is a regular or standard report.

Director:	Donna Barchiesi, Director People, Governance and Regulatory Services
Report Author:	Mark Kwiatkowski, Senior Development Officer Planning
Contact Number:	8301 7293
Attachments:	1. Plan of Division for DP 89645 approved in Development Application 145/8113/2012 (1 page) 2. Certificate of Title for DP 89645 with registered interest 11547936 (1 page) 3. Aerial image of the subject land (1 page) 4. Certificate of Consent for the Deposit of a Plan of Division form (1 page)

1. Recommendations

That Council:

1. **Consents to the Deposit of Plan of Division DP 89645 (Attachment 1 to this agenda report) at Seaford Meadows approved in Development Application 145/8133/2012.**
2. **Acknowledges that its interest, 11547936, will be unaffected by issuing its consent.**
3. **Delegates to the Mayor and Chief Executive Officer the authority to affix the Council Seal to and execute Certificate of Consent for the Deposit a Plan of Division form. (Attachment 4 to this agenda report).**

2. Background

A Land Management Agreement (LMA) is a negotiated Agreement between Council and a person/company seeking to develop their land. It sets out the agreed activities or conditions relating to that piece of land in the future. LMAs are entered into by the Chief Executive Officer (CEO), under delegation.

When an LMA is entered into as part of a land division, that Agreement is attached by the Lands Title Office (LTO) to the existing Certificate(s) of Title of the affected allotment(s). This provides an enforceable Agreement that relates to the property regardless of the ownership of that property, which may change over time. It also ensures that potential purchasers are put on notice prior to any sale that conditions set out in the LMA will continue to apply to that land.

As the land division progresses to create the new allotments set out in the Plan of Division, for the LMA to continue to be enforceable over the new allotments it must be attached to the new allotments as they are formally created.

Formal creation of the allotments occurs when the developer deposits with the LTO a Plan of Division which will create a new Certificate of Title for each new allotment.

It is a requirement of Section 223LH(1)(A) of the *Real Property Act 1886* that registered interest holders in the land are asked to consent to the creation of the new Certificate of Title for each allotment. In the case of councils as registered interest holders, the LTO requires that consent is granted through affixing the Council Seal and the signatures of the Mayor and CEO to the Certificate of Consent for the Deposit of a Plan of Division form.

3. Financial Implications

There are no financial implications for this process, apart from the staff time to prepare this report, as it is an administrative requirement of the LTO.

4. Risk and Opportunity

There is no risk associated with this report as the LMA is required to be placed on the relevant titles by the LTO.

5. Discussion

On 10 October 2012, Fairmont Homes Pty Ltd submitted Development Application 145/8133/2013 which was approved by council staff under delegation on 2 May 2013.

Development Application 145/8133/2012 approved the land division of Land Division (1 into 104 in two stages). The location can be seen:

- in the approved Plan of Division at Attachment 1
- through aerial photography over the relevant site at Attachment 3.

The LMA that exists on the land was negotiated with the original developer over the whole of the Seaford Meadows Estate, Land SA Pty Ltd in 2005. This LMA is currently registered on the Certificate of Title for DP 89645 (Attachment 2) as interest 11547936.

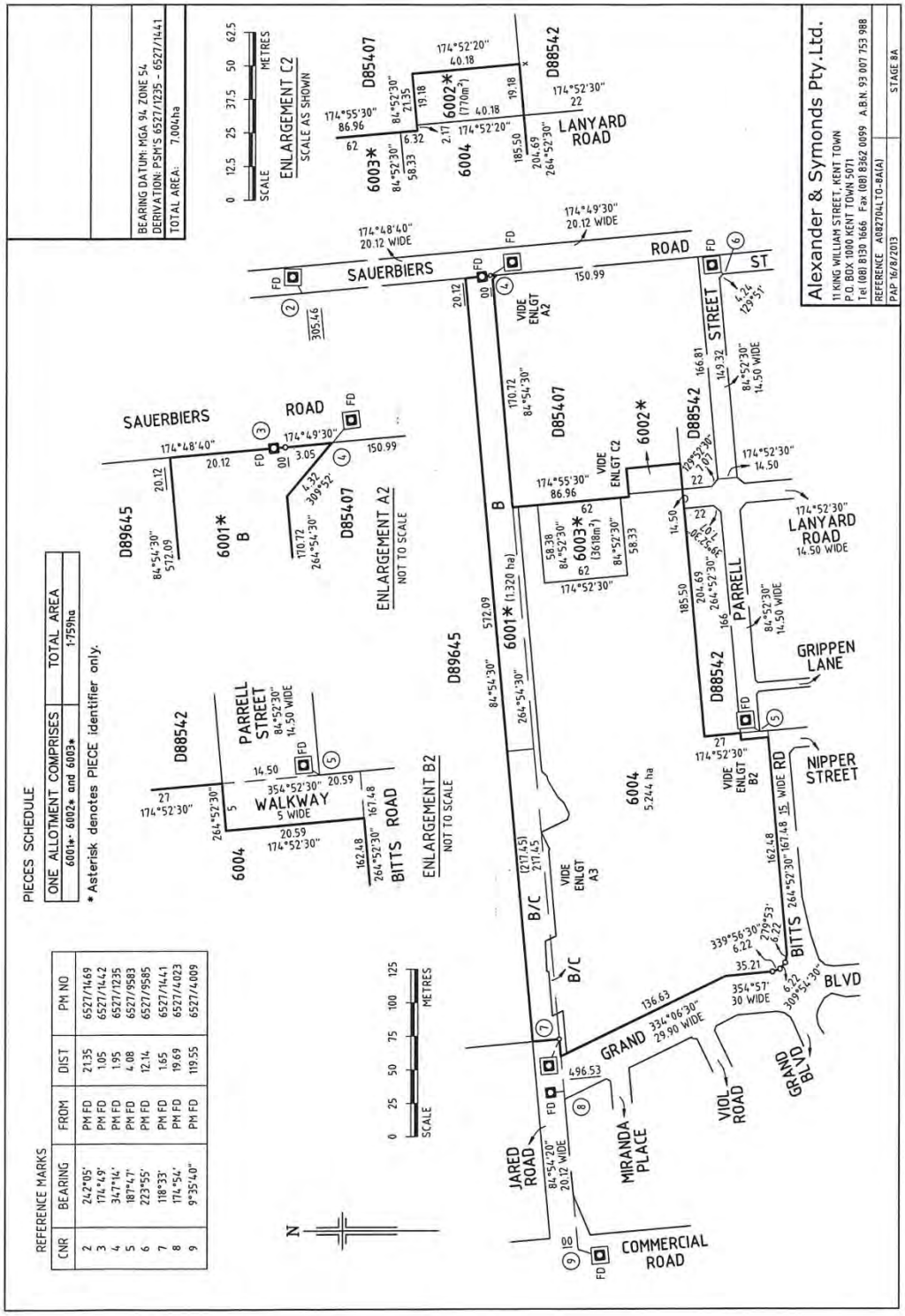
This LMA relates to all residential allotments to be created within the Seaford Meadows development requiring:

- a developer to provide reticulated 'third pipe' water supply for each allotment; and
- that energy efficiency guidelines for all dwellings are controlled via an encumbrance.

The developer has submitted the Plan of Division approved by council in Development Application 145/8133/2013 to the LTO seeking formal creation of the new allotments. The LTO now seeks the consent of any registered interest holder to issue the new Certificates of Title over the new allotments. The LTO advises that the effect on council's interest will be 'Nil' as the existing LMA will also be registered as an interest, interest 11547936, on the new allotments.

As a registered interest holder on DP 89645 lots 1 to 104, through interest 11547936, this report now seeks authority to provide Council's consent on the Certificate of Consent for the Deposit of a Plan of Division form at Attachment 4.

Attachment 1



Attachment 2

Title Register Search

LANDS TITLES OFFICE, ADELAIDE

For a Certificate of Title issued pursuant to the Real Property Act 1886

REGISTER SEARCH OF CERTIFICATE OF TITLE * VOLUME 6117 FOLIO 961 *

COST : $25.75 (GST exempt)	PARENT TITLE : CT 6096/562
REGION : EMAIL	AUTHORITY : VE 11988030
AGENT : GMS1 BOX NO : 431	DATE OF ISSUE : 05/09/2013
SEARCHED ON : 09/09/2013 AT : 11:44:01	EDITION : 1

REGISTERED PROPRIETORS IN FEE SIMPLE

LANDSA PTY. LTD. OF 4 UNDIVIDED 10TH PARTS AND FAIRMONT HOMES GROUP PTY. LTD. OF 3 UNDIVIDED 10TH PARTS AND MSP PROPERTY HOLDINGS PTY. LTD. OF 3 UNDIVIDED 10TH PARTS ALL OF 21-24 NORTH TERRACE ADELAIDE SA 5000

DESCRIPTION OF LAND

ALLOTMENT 3214 DEPOSITED PLAN 89645
IN THE AREA NAMED SEAFORD MEADOWS
HUNDRED OF WILLUNGA

EASEMENTS

SUBJECT TO THE EASEMENT OVER THE LAND MARKED B ON DP 89645 TO DISTRIBUTION LESSOR CORPORATION (SUBJECT TO LEASE 8890000) (RTD 11734264)

SUBJECT TO FREE AND UNRESTRICTED RIGHTS OF WAY OVER THE LAND MARKED C ON DP 89645 (RTC 11782729)

SCHEDULE OF ENDORSEMENTS

11502915	ENCUMBRANCE TO URBAN RENEWAL AUTHORITY AND SOUTH AUSTRALIAN HOUSING TRUST AS TO THE AMOUNTS SPECIFIED THEREIN
11502916	MORTGAGE TO WESTPAC BANKING CORPORATION
11547936	AGREEMENT UNDER DEVELOPMENT ACT, 1993 PURSUANT TO SECTION 57(2)

NOTATIONS

DOCUMENTS AFFECTING THIS TITLE

NIL

REGISTRAR-GENERAL'S NOTES

NIL

END OF TEXT.

Page 1 of 1

The Registrar-General certifies that this Title Register Search displays the records maintained in the Register Book and other notations at the time of searching.

Registrar-General

Attachment 3

Allot 3214 Jared Road SEAFORD MEADOWS SA 5169



NOTE: This material is for internal usage only, and is not for distribution outside of the organisation. 7/02/2014 03:45:15 malwi

Parcel owner
Fairmont Homes Group Pty Ltd and Land SA Pty Ltd
and MSP Property Holdings Pty Ltd
21-24 North Tce
ADELAIDE SA 5000

Parcel description
Allot 3214 DP 89645
CT6096/562

Copyright (c) 2010 City of Onkaparinga

Attachment 4

CERTIFICATE OF CONSENT FOR THE DEPOSIT OF A PLAN OF DIVISION

CONSENTING PARTY (Full Name and Address)

CITY OF ONKAPARINGA
of PO Box 1 Noarlunga Centre SA 5168

NATURE OF ESTATE OR INTEREST HELD

By Virtue of Land Management Agreement No. 11547936

ESTATE / INTEREST AFFECTED	EFFECT ON ESTATE OR INTEREST HELD OR CLAIMED	CONSIDERATION / VALUE
AG 11547936	Nil	Nil

I/We the consenting party

(1) certify my/our consent to the deposit of the accompanying plan of division in the Lands Titles Registration Office

(2) acknowledge that the deposit of the plan will affect my/our estate or interest to the extent set out in the above Statement of Effect panel.

Dated.....

EXECUTION BY CONSENTING PARTY

The **COMMON SEAL** of
CITY OF ONKAPARINGA
was hereunto affixed in the presence of

.....
Mayor

.....
CEO

9.10 Skills for All in Regions extra funding deeds

The new Priority Projects and Building Family Opportunities funding deeds provide additional Skills for Jobs in Regions funding beyond our existing Department of Further Education Employment Science and Technology - Working Regions 3-Year Funding Deed 2011-2014

This is an update on a previously reported subject, concept or issue.

Director:	Steve Mathewson, Director Finance and Commercial
Report Author:	Glenn Hickling, Team Leader – Economic Development and Investment (Acting)
Contact Number:	8384 0502
Attachments:	Nil

1. Recommendations

1. **That the Chief Executive Officer be delegated the authority to negotiate and finalise documentation relevant to the new Skills for Jobs in Regions programs.**
2. **That the Mayor and Chief Executive Officer be authorised to sign and seal all relevant documentation for the new Skills for Jobs in Regions programs, subject to the Chief Executive Officer being satisfied with the negotiated documentation.**

2. Background

Since 1999 the City of Onkaparinga has managed and administered a number of labour market programs on behalf of the State Government and Australian Government. Originally the Southern Adelaide region was only defined as Cities of Marion and Onkaparinga from 1999 to 2009.

In late 2009 the State Government Department of Further Education, Employment, Science and Technology (DFEEST) requested that the City of Onkaparinga be grantee for their new South Australia Works in the Regions program for the 3 Year period 2009-2012 (for the transition period 2009-10, 2010-11, 2011-12 financial years) covering the new state designated Southern Adelaide region of the Cities of Holdfast Bay, Marion, Mitcham and Onkaparinga.

In 2011 DFEEST changed direction again to the new South Australia Works - Working Regions funding deed to cover the revised 3-Year period of 2011-2014 (for another transition period of 2011-12, 2012-13 and 2013-14 financial years) due to some structural changes in the program aligning to new state Skills for All and Federal Government Australian Workforce and Productivity Agency initiatives.

At the Council meeting 1 February 2011 Agenda Item 8.8 regarding the South Australia Works – Working Regions 2011-2014 three-year funding deed, the Council resolved:

1. That Council, as grantee, manage the South Australia Works – Working Regions program for the southern region from 1 January 2011 to 30 June 2014.

2. That the Chief Executive Officer be delegated the authority to negotiate and finalise documentation relevant to the South Australia Works – Working Regions program.
3. That the Mayor and Chief Executive Officer be authorised to sign and seal all relevant documentation for the South Australia Works – Working Regions program.

Since the 1 October 2013 launch of the new State Government Jobs and Skills Policy, the South Australia Works – Working Regions program has been re-branded as the Skills for Jobs in Regions program.

The new Priority Projects and Building Family Opportunities funding deeds provide additional Skills for Jobs in Regions funding to our existing DFEEST - Working Regions 3-Year Funding Deed 2011-2014 (these new contracts fund additional job seeker career advice and individual assistance over and above the approved 2013-14 Project Design Templates).

The recent State Government Jobs and Skills Policy identified a stronger emphasis on employment outcomes with the repurposed Skills for Jobs in Regions program with a particular increased focus on Northern Adelaide, Western Adelaide, Southern Adelaide, and the Upper Spencer Gulf areas.

Hence these Priority Projects and Building Family Opportunities contracts provide more funding to Southern Adelaide (for the Southern Adelaide Jobs and Skills Regional Network projects representing the Cities of Holdfast Bay, Marion, Mitcham and Onkaparinga). The funding allows for better support to some of our Southern Adelaide approved projects, due to the high demand for these services in our large metropolitan region.

The existing Council resolution and funding deed only covers the period July 2011 to June 2014, but these new funding deeds require projects extending past this date (Priority Projects to December 2014 and Building Family Opportunities to December 2015).

3. Financial Implications

Priority Projects – funding deed provides $200,000 to December 2014.

Building Family Opportunities – funding deed provides $200,000 to December 2015.

4. Risk and Opportunity

Key risk/opportunity	Details and analysis
Increasing Regional Unemployment	In an era of increasing unemployment there is an expectation from residents for Council to be proactively assisting local job seekers back into work. This is deemed to be a low risk proposal as all funds are provided by State Government for Council approved subcontractors for the delivery of specific projects and programs

5. Discussion

The South Australia Works in the Regions program has been the centrepiece of the employment and skills formation strategy launched by the DFEEST Minister in March 2004 to facilitate a range of learning, training and work ready programs that provide South Australian's with opportunity to gain skills and employment. This program funds accredited work-ready training and skills development in all regional areas of South Australia.

In 2011 it evolved into the revised South Australia Works – Working Regions program. This program improved the region's ability to develop Adult Community Education and Career Development Service projects with a new emphasis on case managing participant pathways into work-ready training and skills development.

In the 2013-14 period of the 3 Year 2011-14 Funding Deed, the South Australia Works – Working Regions program has further evolved into the new Skills for Jobs in Regions (SFJIR) program to align with latest State and Federal Government directions, where they fund the 'training and skills development' and we fund 'pathways to workforce participation':

- The statewide initiative Skills for All provides a training entitlement to all students, jobs seekers and workers in an effort to increase the skill levels of all South Australians in line with the rest of Australia
- Our regional program Skills for Jobs in Regions (SFJIR) provides a pathway into Workforce Participation for the most disadvantaged job seekers and under-employed workers in Southern Adelaide.

The state Training and Skills Commission in their recently released Skills for Jobs five-year plan 2013-2018 has the new emphasis on the twin challenges of workforce participation and productivity and will seek a 69% participation rate target for the next decade by 2015 to bring SA in line with the rest of Australia. In parallel the Australian Government has also produced a new national Future Focus - 2013 National Workforce Development Strategy.

The core changes for the Southern Adelaide program have been the move away from funding work ready accredited training projects to the case management model developing projects to assist local residents on a pathway to better workforce participation. The key impact is working more with disadvantaged target groups leading to new strategic engagements with youth, health, and housing agencies who have not been involved in our program in the past.

The recent downturn in the economy has also increased emphasis on working stronger with retrenched worker clients to minimise the impact of local residents becoming unemployed. Early intervention strategies have been established to support this cohort of job seekers, who receive little early help from Federal Government Centrelink and Job Service Australia agencies, as their core focus is long-term unemployed.

Council's economic development team provide administrative support and management to the local Southern Adelaide Jobs and Skills Regional Network (formerly the Southern Adelaide South Australia Works Network). This network contains almost 300 local employment and skills formation related agencies operating in the designated Southern Adelaide region.

In 2013-14 there is also a new Industry Leaders Group consisting of seven core business members. These networks meet quarterly for professional networking and

program development, whilst also endorsing the annual Project Design templates to be approved by the DFEEST Minister each year.

These networks have been closely involved in various steering group meetings with the State Government (DFEEST) to redesign the new regional program to align with the new State and Federal Government directions, leading to the new Jobs and Skills policy providing more funds to key areas like Southern Adelaide.

Priority Projects Funding Deed

The Priority Projects funding deed provides additional DFEEST funds to better support some of our Southern Adelaide job seeking participants who have recently completed State Government funded Skills for All training courses, but now need career development and individual assistance to support them into work. Due to the high demand for these services in our large metropolitan region, these additional funds have been provided.

Building Family Opportunities Funding Deed

The Building Family Opportunities funding deed is a two year social inclusion initiative aimed at breaking the cycle of long-term joblessness through the provision of intensive case management which addresses all areas of a family's barriers to employment. The program brings together jobless families, local community organisations, government and employers to find solutions to the issues that have prevented families from participating in employment.

9.11 Dog Registration and Dog Management Update 2014-15

This is an update on a previously reported subject, concept or issue.

Director:	Donna Barchiesi, Director People, Governance and Regulatory Services
Report Author:	Ian Hawkins, Manager Community Safety Laura Galdes, Project Officer
Contact Number:	8384 0679
Attachments:	1. Options to manage dog registration income (1 page) 2. Basic expenses incurred by dog owners (1 page) 3. 2013-14 Registration fee comparison with similar South Australian Councils (1 page)

1. Recommendations

1. That the report be received.

2. That the following be recommended to the Minister for Environment and Conservation as the dog registration fees for the City of Onkaparinga for the 2014-15 financial year:

Annual registration fee	**$60**
Rebate for desexed dogs	**25% of the annual registration fee**
Rebate for microchipped dogs	**10% of the annual registration fee**
Rebate for appropriately trained dogs	**25% of the annual registration fee**
Fee for guide, hearing & disability dogs	**No fee**
In addition, discount for concession card holders	**50%**
Rebate for working dogs	**75% of the annual registration fee (no other rebate to apply)**
Rebate for racing greyhounds	**75% of the annual registration fee (no other rebate to apply)**
Fee for business registration	**1-9 dogs $155** **10-19 dogs $285** **20-29 dogs $440** **30+ dogs $600**
Fee for transfer of registration or issue of replacement discs	**$5**
Fee for late registrations	**$13**
Impounding fee	**$66.60**
Impounding fee after hours	**$68.70**
Daily holding fee (customer)	**$25.00**
Boarding kennel inspection fee	**$45.00**

3. That Council endorse free first year registration of dogs adopted from the Royal Society for the Prevention of Cruelty to Animals (RSPCA) and other recognised responsible dog shelters.

4. That subject to approval of these fees by the Minister for Environment and Conservation, the registration fees set out in the Fees and Charges Schedule be amended to reflect the 2014-15 approved dog registration fees.

2. Background

As its meeting on 18 February 2014, Council considered a report that outlined proposed dog registration fees for the 2014-15 financial year. In addition the report identified proposed initiatives that could be implemented in accordance with our Animal Management Plan 2011-16 to assist in maximising registration, identification and desexing of dogs within our city. At this meeting, Council resolved:

> *"that item no. 9.4 Dog Registration and Dog Management 2014-15 be deferred pending a further report on expenditure and income".*

This report sets out Council's responsibilities under the *Dog and Cat Management Act 1995* (the Act) and provides further information on our annual income and expenditure on dog management services.

Council administers the provisions of the Act relating to dogs within our area. A council's functions are outlined in Section 26 and 26(A) of the Act and include to:

- maintain a register of dogs
- provide the Dog and Cat Management Board with information contained in the register from time to time
- appoint a suitable person to be Registrar
- issue and replace certificates of registration and registration discs
- appoint dog management officer/s to exercise the functions and powers of dog management officers
- make arrangements for the detention of dogs seized under the Act
- prepare a plan relating to the management of dogs and cats within its area
- include provisions for parks where dogs may be exercised off-leash, under effective control, and may include provisions for parks where dogs are prohibited.

Council last increased its dog registration fees in 2011-12, when the maximum fee was raised from $50 to $55. It is proposed that the maximum annual registration fee now be raised to $60.

Council previously established a fee for business registration at $60 per dog; it is now recommended that business registration fees be set within bands based on the maximum number of kennels at which dogs are bred or trained or kept for the provision of security services involving dogs.

Council's Animal Management Plan establishes a number of objectives that are met by the recommendations of this report. In particular:

- increase in dog registration
- increase in dogs reunited with owners after wandering
- minimise nuisance dog behaviour
- reduction in dog harassment and attack
- promote and support initiatives of RSPCA and Veterinarians.

Council's primary incentive to encourage desexing, microchipping and training is the provision of rebates on the annual dog registration fee. Current rebates provide for a discount of 25% for de-sexing, 25% for training and 10% for microchipping. As the annual registration fee increases the incentive to de-sex and microchip

increases. Currently 81% of dog owners receive one or more rebates on their annual dog registration resulting in 73% of registered dogs being de-sexed and 60% microchipped. In spite of the high rate of desexing, the high number of dogs in our area consumes over 60% of our Ranger services.

This report also recommends Council offer free first year registration for dogs adopted from the RSPCA and other recognised responsible dog shelters as these dogs are already desexed and microchipped (as well as temperament tested, vaccinated and wormed) thereby further improving desexing and microchipping rates while supporting these not for profit organisations.

3. Financial Implications

The Act requires that all money received by council in connection with the administration of the Act must be expended in the management or enforcement of the Act. Further, 20% of all dog registration income collected by council is paid to the Dog and Cat Management Board in accordance with the Regulations.

The following table provides a breakdown of the key areas of operating income and expenditure relevant to dog management.

Table 1: Dog management budget

		2012/13 Total Actuals	2013/14 Approved Budget	2014/15 Estimated Budget
Standard dog registration fee		55	55	60
Operating expenditure	Salaries	555,303	584,529	608,193
	Internal service costs	437,065	450,583	451,217
	Contribution to the DCMB	199,978	210,100	230,000
	Impound costs	87,908	75,000	90,000
	Vehicle operating costs	74,910	78,853	83,003
	Registration disks and renewal notices	19,329	26,400	28,600
	Dog bag dispensers	20,500	20,500	20,500
	Other expenditure	18,839	38,180	17,487
sub total operating expenditure		1,413,833	1,484,145	1,529,000
Operating income	Dog registration income	(999,891)	(1,020,000)	(1,150,000)
	Dog fines	(160,782)	(175,000)	(125,000)
	Impound costs recovered	0	0	(30,000)
	Other income	(45,447)	(10,813)	(25,000)
sub total operating income		(1,243,937)	(1,205,813)	(1,330,000)
Net (profit)/cost		169,896	278,332	199,000

Seventy per cent of operating expenditure consists of salaries (including overtime, allowances, superannuation and leave entitlements), equivalent to 6.4 full time Rangers and internal service costs which provide for Customer Relations, Marketing, Finance, IT , Governance, Risk/Insurance, Records, Human Resources and Fleet. A further 28% of operating expenditure covers our annual contribution to the Dog and Cat Management Board, vehicle running costs and costs associated with the annual registration renewal of 32,000 dogs. The remaining 2% of expenditure provides for the refilling of dog bag dispensers and minor material

purchases such as dog poles, uniforms, vehicle fit out, dangerous dog collars, software licencing, mobile phones, community engagement and education events, ie Paws on the Shore.

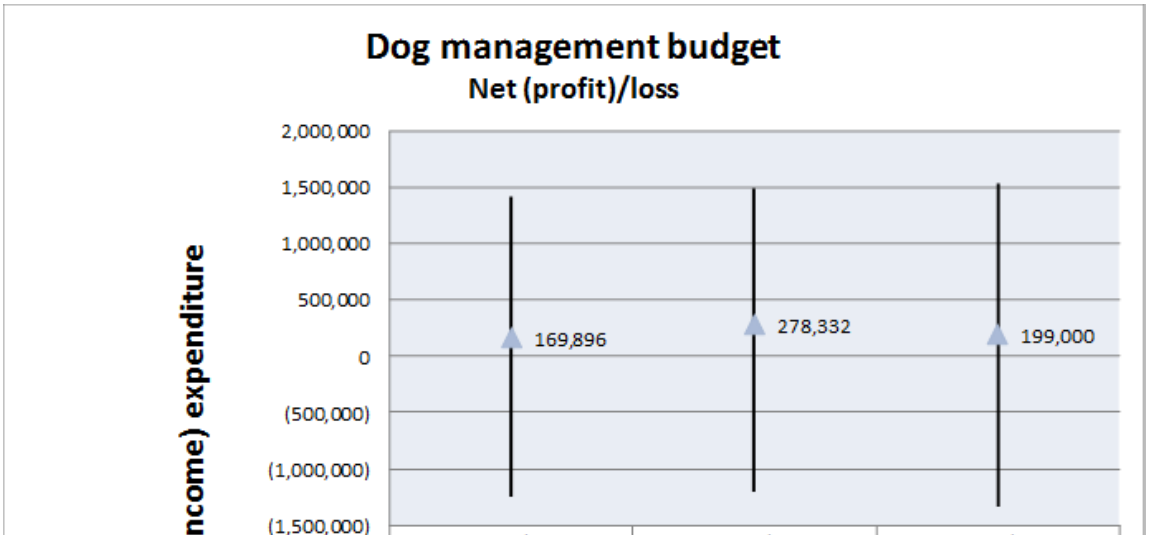
Eighty six per cent of operating income is derived from annual dog registration income. A further 14% is generated from fines associated with dogs wandering at large, unregistered dogs, dog attacks and impound costs recovered.

Dog management expenditure currently exceeds dog management income with the balance derived from general rates revenue. An estimated $278,332 from rates is required in 2013-14.

The recommendation of this report is to increase the standard dog registration fee from $55 to $60 which would reduce the contribution from general rates revenue to $199,000 in 2014-15 (see figure 1 below).

If Council continues with its current standard registration fee in 2014-15 dog management expenditure will exceed income by an estimated $270,000.

Figure 1 – Dog management budget (profit) and loss



	2012/13 Total Actuals	2013/14 Approved Budget	2014/15 Estimated Budget
Income	(1,243,937)	(1,205,813)	(1,330,000)
Expenditure	1,413,833	1,484,145	1,529,000
▲ (profit)/loss balance from general rates revenue	169,896	278,332	199,000
Standard registration fee	$55	$55	$60

The Dog and Cat Management Board recently wrote to council notifying us that the Minister has approved the dog registration fee 'cap' be increased from $60 to $85 per annum. As a result, for the first time, council has an opportunity to fully cover the cost of dog management services from dog management income.

Council is currently provided with an opportunity to form a policy position on income from annual dog registration. Three options have been identified:

- Option 1 - Increase the standard dog registration fee to achieve full cost recovery of dog management services, or
- Option 2 -Accept an annual contribution to the service from general rates revenue, or

- Option 3 - Determine a course to reduce the annual contribution from general rates revenue over a period of time, ie the next three years.

Full cost recovery (Option 1) provides a user pays model whereby recipients of our dog management service cover the full cost of those services. This assumes the recipients of our services are registered dog owners when in reality much of our service (eg wandering dogs) is in response to unregistered dogs and many services benefit the community as a whole. To achieve full cost recovery in 2014-15 would require an increase in the standard registration fee from $55 to $67.

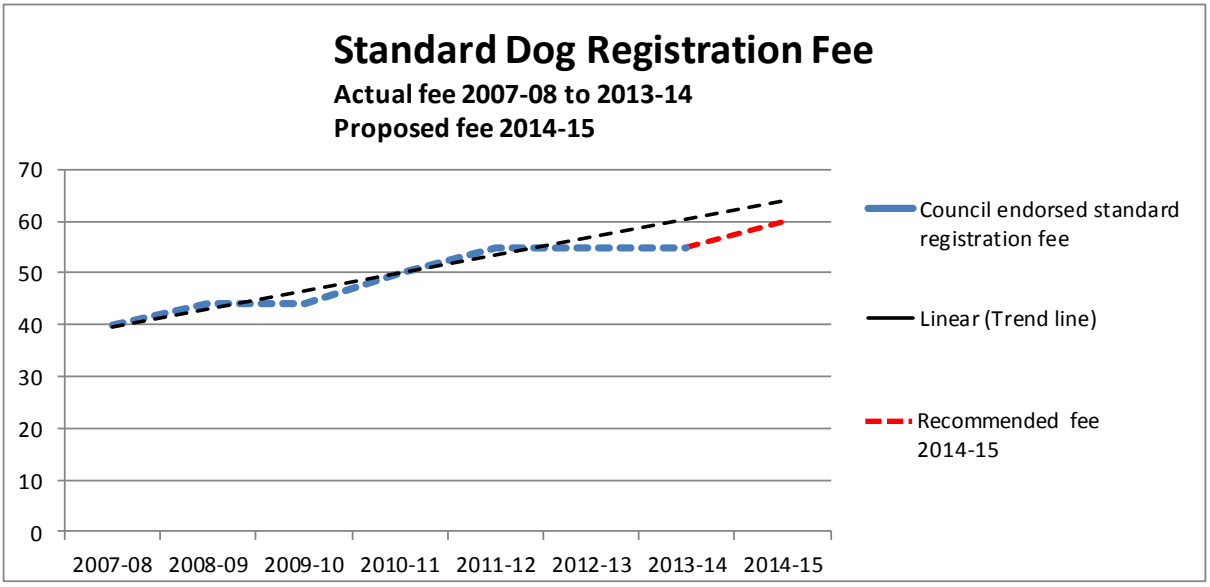
A large annual increase in the standard dog registration fee may increase the likelihood of the financial and socio-political risks identified in Table 3 occurring and for these reasons it is not recommended.

An annual contribution to dog management from general rates revenue (Option 2) most accurately reflects the majority of costs associated with dog management being incurred by dog owners with a small cost to the wider community commensurate with their benefit from these services. The recommendation of this report is to increase the fee from $55 to $60 which would reduce the contribution from general rates to $199,000.

The third option is to increase the standard registration fee as proposed and to establish further fee increases in subsequent years until full cost recovery or an acceptable contribution from general rates revenue is achieved. This option addresses the pressures on Council's budget to find avoidable costs or savings over the longer term.

Each approach includes risks and opportunities which are further detailed in Table 3 of this report. The financial implications of each option are detailed in Attachment 1.

A history of the standard dog registration fee set by Council is provided in Table 2 below.



The annual registration fee is one of many costs associated with dog ownership. The cost of owning a dog is estimated to be between $700-$3,000 per year, contributing factors to the cost include a dog's size, age, an owner's lifestyle, specific requirements of the dog, health and the choice of breed. The dog registration fee is a small annual cost, which is anticipated, unlike many other

unplanned and significant costs that can arise when owning a dog. Common costs associated with dog ownership are contained at Attachment 2.

Council may also consider varying rebates for de-sexing, microchipping, training or concession card holders. The rebates are designed to be an incentive to achieve a desired desexing level, microchipping level and training level. Our current de-sexing rebate of 25% is much lower than the metropolitan average of 40%, however our rate of desexing at 73% is higher than the metropolitan average of 67%.

To vary the dog registration de-sexing rebate would have a significant impact on dog registration income. Assuming the recommendations of this report are endorsed by Council and the standard dog registration fee is raised to $60 and the current rebates are applied (25% for de-sexing, 25% for training and 10% for micro-chipping) dog registration income will be about $1,150,000. If the de-sexing rebate was increased to 40% dog registration income would decrease to $994,000 this is a reduction of $156,000. Alternatively if the de-sexing rebate was increased to 50%, registration income would decrease to $887,000, a reduction of $263,000.

The financial implications of offering free first year registration for dogs adopted via the RSPCA and Animal Welfare League (Recommendation 3) are estimated to result in an annual reduction in dog registration income of approximately $9,000. This recommendation will save a prospective dog owner between $19.50 (if a concession card holder) and $39.00, when they adopt a dog from the RSPCA or other recognised responsible dog shelter. We estimate 280 prospective dog owners will be encouraged through this program to adopt their next dog from a recognised shelter per annum.

4. Risk and Opportunity

Table 3

Opportunity	Details and Analysis
Financial	A minor annual or biennial increase in the standard dog registration fee will reduce subsidisation of the dog management service from general rates revenue over time. A risk exists that some dog owners choose not to renew their dogs registration as the fee increases. This risk can be managed through our annual non-renewal survey being conducted on all properties where dogs were previously registered but not renewed. A significant fee increase, as required to achieve full cost recovery, would further increase the risk of dog owners choosing not to renew their dog registration. This could be managed through our annual non-renewal survey however additional human resources would be required to manage the survey if the rate of non-renewal increases. Not increasing the standard dog registration fee would result in further subsidisation of the dog management service from general rates revenue, the current subsidy is about $278,000. Varying the percentage rebates applicable to de-sexed or microchipped dogs would have a significant effect on dog registration income given the high percentage of dog owners currently eligible to these rebates (73% desexed and 60% microchipped). Likewise, varying the percentage concession available to pensioners or concession card holders would have a significant effect on income given the high percentage of dog owners eligible for the concession (35%). Varying the percentage rebate applicable to training would have limited impact on income given the very low percentage of dog owners claiming this rebate (7%). The loss of registration income from free first year registration of dogs adopted from the RSPCA or other recognised rescue agency is estimated at $9,000 per annum. However, this proposal would ensure dog owners receive registration renewal reminders in the next and subsequent years increasing registration income in future.

Opportunity	Details and Analysis
Socio-political	About one third of all households own a registered dog and our whole community benefits from the dog management service provided by Council in accordance with the *Dog and Cat Management Act 2005.* Dog owner dissatisfaction is anticipated if fees are increased too quickly. This risk may be mitigated by considering a stepped approach across two or more financial years with the aim of becoming cost neutral by a specified financial year. Our dog registration fees compare favourably with other metropolitan councils as outlined in Attachment 3. A reduction in dog management service may result in the services sought by our community not being met and subsequent public dissatisfaction with dog management services. Further council may be in breach of its requirements under the Act.
Stakeholder Relations	By implementing free first year registration for dogs adopted from the RSPCA and other recognised responsible dog shelters we foster a strong relationship with the animal shelters. This also provides the City of Onkaparinga with an opportunity to act as a proactive and positive leader in animal management within our community.
Human Resources	The recommendations of this report will only have a minor impact on the Community Safety Section's operating arrangements (work load) for staff within the Section.

5. Discussion

Dog management services

Dog management services are carried out by our Community Rangers with the support of Customer Relations and internal services such as Finance and Information Technology. The cost of delivering these services is primarily met through income received from the administration of the Act, dog registration fees and fines. The range of services provided are outlined below:

Reactive services - customer requests

- New dog registration requests
  About 5,000 new dog owner registration requests are processed per annum.
- Wandering and menacing dogs
  An average 37 dogs are picked up wandering at large each week. Identified dogs are returned to their owners and inadequately identified dogs are impounded. An average of 21 dogs are impounded each week. This process requires securing the dog and transporting it to our pound facilities at the RSPCA and maintaining a register of impounded dogs.

- Responding to dog attacks
  An average 300 dog attack/harassment requests are responded to each year. These include investigation of the particulars of each attack, establishing dog ownership, collecting evidence by way of photographs, interviews and statements, reviewing medical or vet reports, maintaining dog attack files, liaising with the victim and offender and conducting follow up communication. Rangers must also decide on appropriate course of action to take following a dog attack and use the Board's incident severity scale to decide on the appropriate Control Order or penalty.
- Responding to barking dog complaints
  An average 305 barking dog complaints are investigated each year. This process involves creating a barking dog report, conducting history checks, communicating with the customer and dog owner, gathering evidence (this can involve door knocking, distributing barking diaries and officer observations).
- Order making
  Dogs owners who are found to have breached the Act may have Orders placed on their dogs. Order making is an option where dogs are found to be Dangerous, Menacing, a Nuisance or Barking. The Act provides a formal process for the making and registering of Orders.
- Patrolling and maintaining dog recreation areas and facilities
  Rangers proactively and reactively patrol our foreshore and a range of parks and reserves where dogs are exercised or where dogs are required to be on-leash or are prohibited.
- Dog bag dispensers
  About 97 dog bag dispensers are maintained throughout the council area.
- Advice (education) on dog management including responsible dog ownership, dog behavioural issues and legislative requirements.

Key dog management activities and services that are carried out by Community Rangers are outlined in the following table:

Table 4 – key dog management activity measures

Customer requests	**2012-13**	**2013-14 Year to date**
Barking dogs	305	95
Dog attack/harassment	304	134
Dog pick ups	1,938	870
Total Customer requests	**2,547**	**1,099**

Proactive dog management

- Annual registration renewal of about 32,000 dogs.
- Annual dog registration survey
  Dog owners who do not re-register their dogs are followed up to determine the status of the dog and required to renew registration. They may also be fined for any unregistered dogs.

- Providing responsible dog ownership educational materials (flyers and pamphlets) to the community.
- Reinforcing good dog owner behaviour through community engagement at events including the opening and celebration of Minkarra Dog Park's first anniversary and the Paws on the Shore community dog walk.

Dog management is the largest service provided by the Community Rangers and makes up about 65% of a Rangers working hours. Services are primarily reactive, driven by customer demand and pick up of dogs is provided seven days a week, 24 hours a day every day of the year, including public holidays. On a regular day our Rangers pick up 5-6 dogs and during peak periods such as New Year's Day and New Year's Eve (2013-2014) Rangers picked up 35 dogs. Other services provided by our Rangers include parking enforcement, foreshore patrols and By-law / Local Government Act enforcement.

Our dog management services are audited triennially by the Dog and Cat Management Board. We were last audited in January 2014 and the audit focused on our legislative, policy and guideline compliance with the Dog and Cat Management Act. A report on the outcome of the audit and our response will shortly be presented to the Council's Audit Committee.

Free first year dog registration for dogs adopted from the RSPCA and other recognised responsible dog shelters eg the Animal Welfare League and SA Dog Rescue. (Recommendation three)

The proposed free first year registration for dogs adopted from responsible dog shelters initiative is proposed to encourage the acquisition of a new dog which is already desexed and microchipped as well as temperament tested, vaccinated and wormed. This proposal also seeks to improve the re-homing rates of shelter dogs which may otherwise be euthanized.

Legislation

The *Dog and Cat Management Act 1995* requires councils to set the level of registration fees for dogs within their area. The Minister for Environment and Conservation sets an upper limit for these fees and requires councils to seek approval for proposed changes to dog registration fees. The Act is silent on the proposals for free first year registration however such schemes are in place in other councils.

Attachment 1

Options to manage dog registration income

Option1

Contribution from general rate revenue ($)		Standard dog registration fee
		2014-15
		$67
Desexing rebate	25%	10,000
	30%	65,000
	35%	130,000
	40%	194,000

Option 2

Contribution from general rate revenue ($)		Standard dog registration fee		
		2014-15		
		$55	$60	$65
Desexing rebate	25%	280,000	**190,000**	60,000
	30%	340,000	250,000	160,000
	35%	390,000	305,000	220,000
	40%	440,000	360,000	285,000

Recommendation

Option 3

Contribution from general rate revenue ($)		Standard dog registration fee			
		2014-15	2015-16	2016-17	2017-18
		$60	$65	$70	$75
Desexing rebate	25%	190,000	100,000	62,000	25,000
	30%	250,000	150,000	117,000	83,000
	35%	305,000	20,000	170,000	142,000
	40%	360,000	250,000	225,000	200,000

Attachment 2

Basic expenses incurred by dog owners

Type of Expense	**Per annum**
Food and Treats	$250 - $700
Toys	$25 - $150
Beds	$50 - $200
Leashes and Collars	$20 - $50
Grooming	$30 - $500
Routine Veterinary Care	$500 - $1,000
Preventative Medication (flea/worm treatments)	$100 - $300
Training classes	$50 - $300
Boarding	$100 - $300
Dog registration	$12 - $60
Yearly Total	**$1,137 - $3,560**
Avg. per month	**$94 - $296**

Attachment 3

2013-14 Registration fee comparison with similar South Australian Councils

Council	Standard	Desexed	Desexed rebate	Microchipped	Microchiped rebate	Desexed & Microchipped	Desexed, microchipped & trained	Concession	Late fee
Adelaide	$57.00	$34.50	40%	$51.50	10%	$29.00	$23.50	50%	$14.25
Burnside	$60.00	$36.00	40%	$54.00	10%	$30.00	$24.00	50%	-
Campbelltown	$60.00	$36.00	40%	$54.00	10%	$30.00	$24.00	50%	$10.00
Charles Sturt	$55.00	$33.00	40%	$50.00	10%	$28.00	$23.00	50%	$10.00
Holdfast	$60.00	$40.00	33%	$52.00	13%	$35.00	$30.00	45%	$46.00
Marion	$60.00	$36.00	40%	$54.00	10%	$30.00	$24.00	50%	$13.00
Mitcham	$60.00	$36.00	40%	$54.00	10%	$30.00	$24.00	50%	-
Mount Barker	$60.00	$36.00	40%	$54.00	10%	$30.00	$24.00	50%	-
Onkaparinga	**$55.00**	**$41.25**	**25%**	**$49.50**	**10%**	**$35.75**	**$22.00**	**50%**	**$13.00**
Playford	$60.00	$36.00	40%	$54.00	10%	$30.00	$24.00	50%	$15.00
Port Adelaide/ Enfield	$60.00	$30.00	50%	$54.00	10%	$27.00	$24.00	50%	$14.25
Salisbury	$60.00	$36.00	40%	$54.00	10%	$30.00	$24.00	50%	$10.00
Yankalilla	$60.00	$36.00	40%	$54.00	10%	$30.00	$24.00	50%	$15.00

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9.12 Council and Committee meeting cycle

This report seeks a decision of Council to alter the Council and Committee meeting schedule

This is a regular or standard report.

Director:	Donna Barchiesi, Director People, Governance and Regulatory Services
Report Author:	Sue Hammond, Governance Officer
Contact Number:	8384 0747
Attachments:	Nil

1. Recommendation

That the Council and Committee schedule be altered such that the Ordinary Council meeting of Tuesday 22 April 2014 be deferred to Tuesday 29 April 2014.

2. Background

The current cycle of Ordinary Council meetings was adopted on 30 April 2013, as follows:

'The Ordinary meetings of the Council continue on the current schedule and be held every third Tuesday; with the next Council meeting to be held on 21 May 2013 at 7pm.'

3. Financial Implications

Nil.

4. Risk and Opportunity

Nil.

5. Discussion

Due to the Ordinary Council meeting scheduled for 22 April 2014 falling after Easter Monday and Anzac Day falling on the following Friday, it is recognised that Elected Members' commitments during this period may not allow for sufficient time to consider the Council agenda prior to the meeting of 22 April 2014. Therefore it is proposed to defer the 22 April 2014 meeting to 29 April 2014.

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9.13 Elected Member attendance at 2014 Australian Coastal Councils Conference

This report seeks approval for Cr William (Bill) Jamieson to attend the 2014 Australian Coastal Councils Conference.

This is a regular or standard report.

Director:	Donna Barchiesi, Director People, Governance and Regulatory Services
Report Author:	Karen Ingram, Governance Officer
Contact Number:	8384 0678
Attachments:	1. Application to attend a training course or conference (1 page)
	2. 2014 Australian Coastal Councils Conference details (9 pages)

1. Recommendation

That Council approve the application and the associated costs for Cr William (Bill) Jamieson to attend the 2014 Australian Coastal Councils Conference in Ballina, NSW from 24–26 March 2014.

2. Background

The 'Elected Member Allowance, Benefits and Support Operating Procedure 2013' adopted by Council on 10 December 2013 provides the opportunity for Elected Members to attend training courses and conferences.

Approval is required by Council if the total cost is over $1,000 and/or the event is interstate.

In addition, the 'Elected Member Orientation, Induction, Training and Development Plan 2011' approved by Council, sets out a program for the continued development of Elected Members. The Plan provides for training options:

- Part 1 – Elected Member Team Development
- Part 2 – Local Government Association Education and Training Service Program
- Part 3 – Elected Member Development

This conference falls under Part 3 – Elected Member Development as a Community decision making training opportunity.

3. Financial Implications

The approximate cost would be $2162, comprising:

- conference registration and gala dinner $1562
- flights approximately $600.

Funds are available to meet the costs of the conference.

4. Risk and Opportunity

Attendance at relevant conferences provides opportunity for Elected Members to further develop understanding of areas of Council work which can contribute to more informed decision making.

5. Discussion

An application to attend the 2014 Australian Coastal Council Conference has been received from Cr William (Bill) Jamieson and is included as Attachment 1.

In accordance with the 'Elected Member Allowance, Benefits and Support Operating Procedure 2013' a decision of Council is required to approve attendance at the 2014 Australian Coastal Councils Conference in Ballina, NSW.

As per item 2.2.10 of the 'Elected Member Allowance, Benefits and Support Operating Procedure 2013' Elected Members attending training courses or conferences shall provide an assessment of the conference to Council via Weekly News.

The program for the 2014 Australian Coastal Council Conference is included as Attachment 2.

Attachment 1

CITY OF ONKAPARINGA

CITY OF ONKAPARINGA
26 FEB 2014

Elected Member application to attend a training course or conference

Name: W Jamieson Date of course/conference: 24th – 26th

Name of course/conference: Australian Coastal Councils Conference

Name course/conference provider: Australian Coastal Councils

Venue of course/conference: Riverside Function Centre Ballina

Cost of course/conference:

Briefly explain program/content or attach program:

See attached.

Advise your particular interest in attending:

Member of Metropolitan Seaside Councils Ward. Covers a large section of CofO coast

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

The debate about issues facing our coast are formidable – I will be informed of how other Councils are facing the problem

Advise any expenses not already identified in the course/conference program:

Please return completed form to Karen Ingram, Governance Officer email: karing@onkaparinga.sa.gov.au

Approval required by the Manager Risk and Compliance if the total cost is under $1000

Signature: [redacted] **Date:** [redacted]

Approval required by Council if the total cost is over $1000 and/or interstate. Optional comments from CEO for inclusion in report to Council

(please attach additional information if required)

Attachment 2

2014 Australian Coastal Councils Conference

PROGRAM

Monday 24 to Wednesday 26 March 2014

As at 13 February 2014



VENUE: Riverside Function Centre, Ballina RSL Club, 20 River Street, Ballina

Please note that this program will be subject to ongoing change.

To receive updated programs add your name to our distribution list by emailing **info@seachangetaksforce.org.au**.

Revisions to the conference program will be made regularly and these will be available on the Taskforce website: **http://www.seachangetaskforce.org.au**

NATIONAL SEA CHANGE TASKFORCE INC

MONDAY 24 MARCH 2014 CONFERENCE DAY ONE

08:00	Registration opens. Tea and coffee available.
09:0	WELCOME and INTRODUCTION – Mayor **Barry Sammels**, Chair, National Sea Change Taskforce and Mayor of the City of Rockingham (WA).
09:10	SESSION AND DISCUSSION: **Coastal Issues - A Snapshot of issues facing Coastal Councils in Australia** Presentations and panel discussion with representatives of coastal councils from around Australia who discuss key issues facing coastal communities: *Setting the Scene* **Matthew Wood** Ballina Shire Council (NSW) *90 Mile Beach Plan* **Kim Phillips** Wellington Shire Council (VIC) *Managing Coastal Hazards – the US Experience* **Allan Young** NSW Department of Planning and Infrastructure *Organisational Benchmarking* **Steve Piasente** Bass Coast Shire Council (VIC)
10:30	*Morning tea*
11:00	KEYNOTE ADDRESS AND DISCUSSION: **Populations Trends in Coastal Australia.** Keynote address and discussion with **Denise Carlton**, Head of Demography, Australian Bureau of Statistics. Population trends in non-metro coastal areas over the past decade have been amongst the highest in Australia. But what are the current population trends in coastal Australia?
11:45	RESEARCH FORUM AND DISCUSSION: **Our Resilient Coastal Australia** CSIRO Coastal Research Presentation on current CSIRO research activities of relevance to coastal Australia *Response of estuaries to climate change: investigating their role as sediment sinks* Dr **Kerrylee Rogers**, Research Fellow, School of Earth and Environmental Science, University of Wollongong
12:30	*Lunch*
13:30	CONCURRENT SESSIONS SESSION MON A *Organisational Benchmarking* **Steve Piasente**, Bass Coast Shire Council (VIC)

	SESSION MON B	*Coastal Research Projects* CSIRO
15:00	*Afternoon tea*	
15.30	CONCURRENT SESSIONS	
	SESSION MON C	*Coastal Planning and Management: Estuaries* Prof **Richard Bush**, Southern Cross University Dr **Kerrylee Rogers**, University of Wollongong
	SESSION MON D	*Update on CSIRO Coastal Collaboration Cluster* Assoc Prof **Laura Stocker**, Curtin University
17:00	CONFERENCE DAY ONE CONCLUDES	
19:00	WELCOME RECEPTION Northern Rivers Community Gallery 44 Cherry Street, Ballina. The gallery is housed in the heritage listed former Ballina Municipal Council Chambers. *Dress:* Smart casual.	

TUESDAY 25 MARCH 2014 - CONFERENCE DAY TWO

08:00	Registration opens. Tea and coffee available.
09:00	SESSION AND DISCUSSION: **Planning for Uncertainty.** *Findings of Climate Change Legal Risks Project* **Andrew Beatty**, from Beatty Legal, on the legal implications of planning for climate change impacts SESSION AND DISCUSSION: *Managing Coastal Risks – an Insurance Perspective.* **Karl Sullivan**, General Manager Policy, Risk and Disaster Planning, Insurance Council of Australia
09:45	SESSION AND DISCUSSION *The 4th Victorian Coastal Strategy* **Jon Hickman**, Chair, Victorian Coastal Council *Providing guidance while maintaining flexibility – the importance of regional coastal planning* **Jane Ryan**, Project Manager, Regional Coastal Plans, VIC Department of Environment and Primary Industries
10:30	*Morning tea*
11:00	SESSION AND DISCUSSION *Climate Adaptation Case Studies* Ms **Carole Macmillan**, Program Manager Strategy and Integration, VIC Department of Environment and Primary Industries and Ms **Kate Nelson**, Director of Planning and Community, East Gippsland Shire Council (VIC) Dr **Imogen Fullagar**, Coordinator D'Entrecasteaux and Huon Collaboration, Kingborough Council (TAS)
11:45	RESEARCH FORUM AND DISCUSSION: Presentations and panel discussion on research on coastal Australia. *All at sea? The current conundrum of how to fund coastal adaptation to coastal change* Prof **Barbara Norman,** Foundation Chair, Urban and Regional Planning, University of Canberra and Assoc Prof **Geoff Wescott**, School of Life and Environmental Sciences, Deakin University *Mosquito hazard and coastal wetlands: can we have one without the other?* Dr **Jon Knight**, Research Fellow, Australian Rivers Institute, Griffith University

12:45	*Lunch*	
13:30	CONCURRENT SESSIONS	
	SESSION TUE A	CLIMATE ADAPTATION: COMMUNITY ENGAGEMENT
		Developing the Capacity to Communicate about Climate Change Ms **Kate Nelson**, East Gippsland Shire Council
		Coastal Climate Risk: from "too hard" environmental consideration to whole-of-community response Dr **Imogen Fullagar**, Kingborough Council
	SESSION TUE B	FIELD TOUR
15:00	*Afternoon tea*	
	CONCURRENT SESSIONS	
	SESSION TUE C	*Options for Managing Coastal Growth*
		Facilitated workshop session on options for managing population growth in coastal areas
	SESSION TUE D	FIELD TOUR
17:00	CONFERENCE DAY TWO CONCLUDES	
19.00	GALA CONFERENCE DINNER	
	Ballina Surf Club	

WEDNESDAY 26 MARCH 2014 - CONFERENCE DAY THREE

09:00	SESSION AND DISCUSSION: **Coastal Values and Character** Dr **Garry Middle,** Curtin University will report on the final findings from the research project undertaken on the values and character of beaches in four LGAs in WA
09:40	SESSION AND DISCUSSION: **Caring for the Beach**
	Meeting the social needs of coastal communities through Coastcare volunteering Dr **Lee Andresen**, Volunteer Coordinator, Ballina Coastcare Incorporated
	The Beach Happiness Index **Naomi Edwards**, Community Engagement Manager, Griffith Centre for Coastal Management, Griffith University
	TBA
10:30	*Morning tea*
11:00	SESSION AND DISCUSSION: **Managing Coastal Erosion**
	Coastal hazard – Defending Port Fairy **Oliver Moles**, Director of Sustainable Development, Moyne Shire Council (VIC)
	The impacts and Management of coastal erosion on the Kurnell Peninsula **Kurt Laboyrie**, Environmental Consultant and Operations Manager, Cronulla Coastal Management Centre, NSW Soil Conservation Service
11:45	SESSION AND DISCUSSION: **Coastal Advocacy**. Presentation and Discussion with representatives of the Australian Coastal Alliance
12:30	*Lunch*
13:30	RESEARCH FORUM, CONFERENCE SUMMARY AND DISCUSSION
	Coastal research needs and conference summary
14:30	CONFERENCE CONCLUDES

NOTE: A bus will depart to transfer delegates and guests to Brisbane Airport to meet direct flights to Perth. The cost for a one way transfer between Brisbane Airport and Ballina is $55.00 (including GST) per person.

Buses will also depart from the conference venue to transfer delegates and guests to Ballina Airport to connect with flights later in the afternoon.

These services must be booked and paid for in advance.

13 February 2014

5

NATIONAL SEA CHANGE TASKFORCE INC ballina shire council

Ballina, the location for the conference is situated on the Richmond River (pictured at right) on the Far North coast in NSW. It is approximately 750kms north of Sydney and 100kms south of Coolangatta on the Gold Coast. The Ballina/Byron Gateway Airport is located approximately five minutes from the Ballina town centre.



The host council, Ballina Shire Council, covers an area of approximately 500 km². It has a shire population of over 40,000 people with approximately two thirds of people living in the coastal settlements of Ballina, Lennox Head (pictured on cover) and Skennars Head.

The Ballina area faces the sort of pressures typically found in many sea change areas including:

- Increasing demand for infrastructure and services
- Coastal erosion and climate change impacts
- Accelerating growth and tourism peaks.

NEW - Papers for concurrent sessions. Abstracts were invited on coastal themes including but not limited to the following topics: Coastal Planning and Management; Economic Opportunities in Coastal Regions; Meeting the Needs of Coastal Communities; Tourism in Australia's Coastal Regions; and Coastal Policy. Special registration fees are offered to presenters. Deadline for submission of abstracts was Monday 23 December.

NEW - The inaugural Australian Coastal Awards to acknowledge the achievement of individuals/organisations that have made a significant contribution to the Australian coast. Deadline for nominations for the Awards was Monday 3 Febraury.

ACCOMMODATION:
The Ballina Visitor Information Centre has reserved accommodation for conference delegates and their guests. More information is available from Susan Faulkner – see contact details below. Delegates can book and pay by calling 1800 777 666 or visiting their tourism website www.discoverballina.com.

NOTE: Bookings will be released on 23 February. BOOK NOW

CANCELLATIONS AND SUBSTITUTIONS:
Cancellations must be made by email to the Taskforce Secretariat's email address: info@seachangetaskforce.org.au. Cancellations must be received by COB on Friday 21 February 2014 to be eligible to receive a refund of registration fees as well as social function charges however there will be a $330 administration charge for cancellation. Substitute delegates will be accepted without charge at all times but must be notified by email to info@seachangetaskforce.org.au by COB Friday 21 March 2014.

GROUP AND STUDENT REGISTRATIONS:
For any queries or details of the special registration category offered to full time students or to group registrations contact Susan Faulkner by email info@seachangetaskforce.org.au or by telephone on 03 9399 8558 or 0418 254 132.

PAYMENT METHODS – EFT, CHEQUE OR CREDIT CARD:

EFT:

Account name:	National Sea Change Taskforce Inc
Bank:	Commonwealth Neutral Bay
BSB:	062 210
Account number:	10288318
Reference:	Insert Delegate's first and family names e.g. Tom Jones
Remittance advice to:	info@seachangetaskforce.org.au

CHEQUE:

Payable to:	National Sea Change Taskforce Inc
Post to:	National Sea Change Taskforce Secretariat PO Box 332, Neutral Bay NSW 2089

CREDIT CARD (Bank processing fee of 1.7% plus GST applies):
Contact Susan Faulkner on 03 9399 8558 or 0418 254 132 for a Tax Invoice that includes credit card payment details or request one from her by emailing: info@seachangetaskforce.org.au.

PURCHASE ORDER NUMBERS AND TAX INVOICES
If your organisation requires a Tax Invoice or a Purchase Order Number to be included on a Tax Invoice contact Susan Faulkner by email info@seachangetaskforce.org.au or by telephone to 03 9399 8558 or 0418 254 132.

SCAN and EMAIL completed registration form to: info@seachangetaskforce.org.au

TAX INVOICE AND CONFERENCE REGISTRATION FORM

National Sea Change Taskforce Inc
PO Box 332 Neutral Bay NSW 2089
ABN 75 137 814 307

2014 AUSTRALIAN COASTAL COUNCILS CONFERENCE – DELEGATE REGISTRATION FORM

(*compulsory)

Title* .....First name* .....Family name*.....

Position* .....Organisation* .....

Address .....Town ..... State ..... P/C .....

Delegate's email* ..... Tel* ..... Mob*.....

☐ Tick the box if you DO NOT want your details be included in the list of delegates

REGISTRATION FEES (incl. GST)	Member LGAs	Non Members
Standard	$ 1,386	$ 1,661
Standard One Day MON/TUE per day	$ 770	$ 880
Standard One Day WED per day	$ 440	$ 495

REGISTRATION TOTAL ☐

SOCIAL PROGRAM

Welcome Reception (Monday 24 March) – Delegate/Guest	$ 44 pp	☐
Gala Dinner (Tuesday 25 March) – Delegate/Guest (Includes transfers to and from accommodation in Ballina)	$ 132 pp	☐

GUEST NAME _____

SPECIAL REQUIREMENTS _____

SOCIAL PROGRAM TOTAL ☐

SPECIAL BUS TRANSFERS - COST - $55 pp one way

☐ BRISBANE AIRPORT - BALLINA – Sunday 23 March 2:30pm ☐

☐ BALLINA – BRISBANE AIRPORT - Wednesday 26 March

AMOUNT PAYABLE – TOTAL (including GST) ☐

13 February 2014

9.14 Elected Member attendance at the 2014 Local Government Managers Association National Congress

This report seeks approval for Mayor Lorraine Rosenberg to attend the 2014 Local Government Managers Association (LGMA) National Congress and Business Expo

This is a regular or standard report.

Director:	Donna Barchiesi, Director People, Governance and Regulatory Services
Report Author:	Michelle Wooldridge, Executive Assistant to the Mayor
Contact Number:	8384 0118
Attachments:	1. Flyer and Registration (6 pages)

1. Recommendation

That Council approve the application and associated costs for Mayor Lorraine Rosenberg to attend the 2014 Local Government Managers Association National Congress and Business Expo in Melbourne from 30 April to 2 May 2014.

2. Background

The 'Elected Member Allowance, Benefits and Support Operating Procedure 2013' adopted by Council on 10 December 2013 provides the opportunity for Elected Members to attend training courses and conferences.

Approval is required by Council if the total cost is over $1,000 and/or interstate.

In addition, the 'Elected Member Orientation, Induction, Training and Development Plan 2011' approved by Council, sets out a program for the continued development of the Elected Members. The Plan provides for training options:

- Part 1 – Elected Member Team Development
- Part 2 – Local Government Association Education and Training Service Program
- Part 3 – Elected Member Development.

This conference falls under Part 3 – Elected Member Development as a community decision making training opportunity.

3. Financial Implications

Funds are available to meet the costs of the conference in the Elected Member training, development and seminar budget line.

4. Risk and Opportunity

Attendance at the Congress provides opportunities to improve understanding and decision making and extend Local Government networks.

5. Discussion

Mayor Lorraine Rosenberg has indicated her interest to attend the 2014 Local Government Managers Association National Congress and Business Expo in Melbourne from 30 April to 2 May 2014.

The approximate costs are:

- LGMA Congress Registration - $1875
- Flights - $200
- Two nights' accommodation - $400

As per item 2.2.10 of the 'Elected Member Allowance, Benefits and Support Operating Procedure 2013' Elected Members attending training courses or conferences shall provide an assessment of the conference to Council via Weekly News.

The Local Government Managers Association National Congress and Business Expo flyer and registration form are included at Attachment 1.

Attachment 1



Emerging leaders – make your mark!

LGMA National is offering a Mentee Program registration rate for CEOs who would like to give their talented young leaders the opportunity to attend Congress. Visit www.lgma.org.au for details.

KEYNOTE SPEAKERS



Nicholas Gruen
Economist

What is productivity and why should we care about it?

With a long, distinguished career in public policy and ideas, prominent economist Nicholas Gruen will set the scene for two days of discussion on productivity.

Chair of the Australian Centre for Social Innovation and formerly of the Productivity Commission, Mr Gruen is one of Australia's leading public economic commentators with columns in the *Financial Review, Age* and *SMH*. He chaired the Australian Government's Government 2.0 Taskforce, was on the Business Council of Australia and is currently a board member of Innovation Australia.

Don't miss this opportunity to hear what Mr Gruen has to say about productivity in the context of local government.





Jane-Frances Kelly
The Grattan Institute

Productivity and people

Where people live, work and how they get around are inherent factors in productive communities. But there are 'strains in the triangle in many Australian cities', according to Jane-Frances Kelly, co-author of the Grattan Institute's *Productive Cities* report. A must-read for delegates before Congress, Ms Kelly will share her insights and discuss the important role local government can play in enabling productive communities.

Ms Kelly has had a long career developing high-level policy in the public, private and non-profit sectors in Australia and the United Kingdom. Since moving to Australia in 2004, she has led strategic policy stocktakes for the Victorian and Queensland Governments, worked in a senior capacity at the Department of Prime Minister and Cabinet and played a central role in organising the 2020 Summit. She has also worked with the Chief Commissioner of Victoria Police, Cape York Indigenous leader Noel Pearson and the Vice-Chancellor of the University of Melbourne.



Professor Roy Green
Dean, UTS Business School

Innovation; what is it and why does it matter?

Time and again, innovation is identified as one of the key drivers of productivity. But innovation and local government are not often found in the same sentence together, and so one of Australia's most passionate advocates on the topic has been invited to inspire delegates to think more deeply about the role it could play in councils.

Professor Roy Green is Dean of the UTS Business School at the University of Technology, Sydney. He gained his doctorate from the University of Cambridge and has worked in universities, business and government in Australia and overseas. He has also undertaken projects with industry and public agencies such as the OECD and European Commission. Professor Green has been published widely in the areas of innovation policy and management and brings a wealth of knowledge and ideas on innovation to Congress.

Thank you ...

LGMA National is pleased to continue its association with Civica as the Principal Partner of the 2014 National Congress.

civica

Productivity – we break down the big issues for local government



Professor Gary Banks AO
Dean and CEO ANZSOG

Gary throws down the gauntlet!

Gary Banks has spent most of his professional life in organisations devoted to improving policy outcomes for society. He recently commenced as Dean/CEO of the Australia and New Zealand School of Government (ANZSOG), having been Chairman of the Productivity Commission since its inception in 1998. In that capacity, he also chaired COAG's Review of Government Services and was responsible for the Office of Regulation Review. He personally headed a number of major public inquiries by the Commission and chaired the Prime Minister's Regulation Taskforce in 2006. Professor Banks has worked for international organisations and in economic consultancy and currently chairs the OECD's Regulatory Policy Committee. He has been tasked with challenging Congress delegates to mull over the learnings of two intensive days and apply it to their own organisations. What can local government leaders do better, to create their own productive communities?

Five minutes, one idea

Innovation is a key driver of productivity and according to the late Steve Jobs it "*... distinguishes between a leader and a follower*". This session will be a rapid-fire, dynamic format, with presenters given just five minutes to pitch their innovative ideas for local government to delegates.

Infrastructure

Infrastructure is an enabler of productivity growth. A lack of spending on infrastructure is one of the reasons behind Australia's drop in productivity. Looking to the future we face escalating energy costs, the need to reduce carbon emissions and the need to adapt to unavoidable climate change. Infrastructure funding and management is a big issue for local government and key to improving productivity.

Technology

We know that digitally inclusive communities improve access, information and literacy available to residents and provide them with more ways to succeed in their community. But is local government keeping pace with disruptive technologies and making the most of the opportunities available to achieve organisational transformation?

Workforce

The prime objective of productivity is getting more for less. Could councils better manage human capital to achieve this and provide residents with better value? Are there ways we could increase the contribution of our employees by transitioning them from process workers to becoming knowledge workers?

Placemaking

Placemaking is a multi-faceted, holistic approach that connects the concept of liveability, productivity and sustainability to the specific places used by people in communities. Dr Katherine Loflin, through the Soul of the City initiative, a three year project involving interviews with 43,000 people in 26 US communities, highlights those areas with a higher proportion of place attachment see direct economic results with higher levels of GDP than those places people are less attached to. What is best practice for urban design and placemaking? What productivity outcomes can we expect?

LoGIS

In 2014, LGMA National will be offering the traditional LoGIS Leadership Package with added value for councils wanting to offer genuine professional development opportunities to their teams.

CONGRESS PLUS



Boost your Congress experience through a range of exciting social events, with plenty of networking opportunities.

Major infrastructure projects workshop

2014 local government research forum

Welcome reception

Women in local government networking breakfast

Social evening at Neil Perry's exclusive *Spice Temple* restaurant

ICMA international breakfast

Gala dinner

Partner tours

For those not attending the Congress, our partner tours offer something for everyone…

Cheese, chocolate and chardonnay

A relaxing, rejuvenating and rewarding day discovering Mornington Peninsula. You'll experience beautiful beaches, stunning scenery and some of the best food and wine in the region.

Melbourne shopping tour and four course lunch aboard the Colonial Tramcar Restaurant

Indulge your love of fashion in arguably Australia's best shopping destination! We will take you to the best spots to snap up a bargain and whirl you around the city on the world's first traveling tramcar restaurant, marrying fine dining with a spot of sightseeing.

Fine dining is synonymous with Melbourne and delegates won't be disappointed with an evening out at Neil Perry's Spice Temple restaurant in the Crown Complex.

"…unquestionably the most exciting Chinese in town."
Age Good Food Guide 2012

Congress will be held at the Pullman Hotel, Albert Park, Melbourne.
For more information and to register online, visit www.lgma.org.au

2014 LGMA NATIONAL CONGRESS

REGISTRATION FORM

LOCAL GOVERNMENT MANAGERS AUSTRALIA
NATIONAL OFFICE

• One registration form per person • For detailed program information go to www.lgma.org.au

DELEGATE INFORMATION

Title	
Given Name	
Surname	
Position Title (CR/Mayor/CEO)	
Council/ Organisation	
Address	
Suburb/Town	
State	Postcode
Country	
Phone	Fax
Mobile	
Delegate Email	
Contact Email	
Special considerations (dietary/facilities or other)	
Please tell us if you are	☐ An international delegate ☐ Attending LGMA National Congress for the first time

ACCOMPANYING PERSONS INFORMATION

Title	
Given Name	
Surname	
Special considerations (dietary/facilities or other)	

WAYS OF PAYMENT

☐ **Credit Card**
☐ VISA ☐ MASTERCARD ☐ AMEX

Card holder's Name:

Card No: Expiry Date: ____/____ CCV: ____

Cardholder's Signature:

☐ **Electronic Funds Transfer**
Date: ____/____ Reference: _____
BSB: 017 324 Account #: 1085 82575
Account Name: Conference Design Bank: ANZ, Sandy Bay Branch
Swift Code: ANZBAU3M

☐ **Cheque made payable to Conference Design (LGMA 2014)**
Send this completed form to:
Conference Design Pty Ltd, 228 Liverpool Street, Hobart TAS 7000
T 03 6231 2999 • F 03 6231 1522 • E mail@conferencedesign.com.au

For catering purpose, please indicate if you are attending:

Event	Yes/No	No. of people attending
Welcome Reception - Wednesday night		
Gala Dinner Friday night		

CONGRESS REGISTRATION (MANDATORY)

Please note full Registration Fee includes the Welcome Reception and Gala Dinner. All fees include GST. Elected Official cannot register as LGMA members.

Early Bird Registration Full Congress Delegates Program *(Pay in full before 28th March to be eligible for early bird discount)*		Total
LGMA Member	$1475	
Non Member	$1875	
Discounted/ Rural LGMA Member *(Delegates from rural councils with less than 10,000 population discount by $200)*	$1275	
Discounted/ Rural Non Member *(Delegates from rural councils with less than 10,000 population discount by $200)*	$1675	
Late Registration Full Congress Delegates program *(Payment and Registration after 28th March)*		
LGMA Member	$1575	
Non Member	$1975	
Discounted/ Rural LGMA Member *(Delegates from rural councils with less than 10,000 population discount by $200)*	$1375	
Discounted/ Rural Non Member *(Delegates from rural councils with less than 10,000 population discount by $200)*	$1775	
*LoGIS Registration(complimentary) Member no: _____ (LoGIS member council)	$0	
Other *(includes the Welcome Reception & Official Congress Dinner)*		
**Discounted Mentee	$850	
***Management Challenge participant	$850	
Day Registration *(Excludes Congress Plus activities)*		
Thursday – LGMA Member	$750	
Thursday – LGMA Non-Member	$900	
Friday – LGMA Member	$750	
Friday – LGMA Non- Member	$900	
	TOTAL	

*registered with LGMA National as a LoGIS subscription council
**CEO bringing a young professional from their council is entitled to discounted rate
***Participants registered in 2014 Management Challenge are entitled to discounted rate

CONGRESS*PLUS* REGISTRATION (MANDATORY)

Date	Event	Cost	No. of Tickets	Total
30 April	**Major Infrustracture Projects Workshop	$120^		
	**2014 Local Government Research Forum	$80^		
	**Bendigo Study Tour	$100^		
	*Welcome Reception	$70		
1 May	**WILG Networking Breakfast	$45		
	**Partners Tour Full day - Mornington Peninsula - Cheese, Chocolate and Chardonnay	$125		
	***Social Evening - Dinner at Neil Perry's 'Spice Temple'*	$180		
2 May	**ICMA/ International Breakfast	$45		
	**Partners Tour – Melbourne Shopping Tour & 4 course lunch aboard the Colonial Tramcar Restaurant	$120		
	*Gala Dinner	$150		
		Congress*Plus* Total		

* full paying delegate/Mentee/ Management Challenge Participant registration not required for Welcome Reception and Gala dinner
** all attending delegates and guest registration required
^ cost includes lunch and refreshments.

TOTAL PAYMENT

All fees are Australian Dollars and charges include GST.

Congress Registration	$
CONGRESS*plus* Registration	$
TOTAL PAYMENT DUE	$

continued overleaf ....

CONTINUED

REGISTRATION FORM

LOCAL GOVERNMENT MANAGERS AUSTRALIA
NATIONAL OFFICE

REGISTRATION FOR BREAKOUT SESSIONS (MANDATORY)

Please tick the adjoining box to indicate the sessions you will be attending

		✓		✓		✓
Thursday 1 May 2:00 – 3:30pm	Working Internationally		Technology & Digital Productivity		Management Challenge	
Friday 2 May 1:30 – 3:30pm	Workforce Development		Urban Design and place-making		Five minutes, 1 idea	

ACCOMMODATION INFORMATION

Conference Design has been appointed to assist delegates attending the Melbourne National Congress with registration and accommodation arrangements. Conference Design has arranged block reservations and special discounted rates at the hotels indicated below which are in the vicinity of Pullman Albert Park (the Congress venue). All accommodation rates are listed in Australian dollars, include GST and are valid for the congress only if booked through Conference Design. Rates do not include breakfast. Credit card details will need to be provided to secure your reservation and will be forwarded to the hotel. Guests need to pay on check out. For cancellations within 30 days prior to arrival, it is at the hotel's discretion to charge a cancellation penalty. Bookings made after 28th March may be subject to availability. For more information on each hotel or room type, please contact Conference Design on (03) 6231 2999 or email mail@conferencedesign.com.au

Hotel	Room Type	Rate	Please nominate preference 1-2-3
Pullman Melbourne Albert Park (Congress venue)	Mercure Room	$180	
	Mercure Premium	$200	
	Pullman Room	$260	
Bayview on the Park (5 minute walk to Congress venue)	Standard Room	$115	
	Premier Room	$135	
	Studio Suite	$195	
Seasons Heritage Melbourne (5 minute walk to Congress venue)	One bedroom apartment (D)	$145	
	One bedroom deluxe apartment (D)	$155	
	One bedroom executive apartment (K) or 2(S)	$175	
Bayview Eden (15 minute walk to Congress venue)	Superior Room	$145	

Accommodation bookings will be accepted based on availability

Check-In date: _____ Check-Out date: _____

ACCOMMODATION PAYMENT INFORMATION (MANDATORY)

Credit care: the credit card details will be passed on to the hotel as a guarantee and guests will need to pay on checkout. See the website for conditions.

☐ VISA ☐ MASTERCARD ☐ AMEX

☐ Use the same card listed under registration ways of payment

Card holder's Name: _____

Card No: Expiry Date: ____/____ CCV: ____

Cardholder's Signature: _____

CONFIRMATION OF REGISTRATION

Your registration will be acknowledged via email within 5 working days of receipt of your registration. A Tax Invoice will be provided for GST purposes. If you do not receive confirmation within 5 days please contact Conference Design on. (03) 6231 2999 or email mail@conferencedesign.com.au

YOUR PRIVACY

The information to complete this form is required to enable LGMA to process your registration. We provide Congress delegates and sponsors with a list of attendees' names and organisations they represent. This is done as a service to delegates to aid networking, and so that sponsors can alert you to their products and services. If you object to the use of your details for either purpose please tick here ☐

TRAVEL

Qantas, Jetstar, Virgin and Tiger airline have frequent daily flights to Melbourne. Delegates are encouraged to book early to secure preferred flights.

CANCELLATION POLICY

Registrations cancelled up to and including 28th March will incur an administration fee of $150. Cancellations received between 28th March and 20th April will receive a 75% refund. Cancellations after 20th April will receive a refund of 25% except no refund on CongressPlus events is available after 20th April. Please submit cancellations in writing and forward by email to mail@conferencedesign.com.au

DISCLAIMER

Every effort has been made to present as accurately as possible all the information contained in this brochure. Local Government Managers Australia (LGMA), the Congress Planning Committee, Conference Design and their agents act only to produce and arrange these activities and do not accept responsibility for any act or omission on the part of the service providers. No liability is accepted for any inaccuracy or misdescription, not for delay or damage, including personal injury or death, howsoever caused resulting from or arising out of reliance upon any general or specific information published in this brochure. In the event of unforeseen circumstances, LGMA and the Congress Planning Committee reserve the right to change any or all of these details.

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9.15 Elected Member attendance at the 2014 National General Assembly of Local Government

This report seeks a Council decision on which Elected Members will attend the 2014 National General Assembly of Local Government.

This is a regular or standard report.

Director:	Donna Barchiesi, Director People, Governance and Regulatory Services
Report Author:	Karen Ingram, Governance Officer
Contact Number:	8384 0678
Attachments:	1. Applications to attend a training course or conference (3 pages)
	2. 2014 National General Assembly Program (16 pages)

1. Recommendation

That Council approve the attendance and associated costs for Cr(s) ..... to attend the 2014 National General Assembly of Local Government in Canberra from 15–18 June 2014.

2. Background

The 'Elected Member Allowance, Benefits and Support Operating Procedure 2013' adopted by Council on 10 December 2013 provides the opportunity for Elected Members to attend training courses and conferences.

Approval is required by Council if the total cost is over $1,000 and/or the event is interstate.

In addition, the 'Elected Member Orientation, Induction, Training and Development Plan 2011' approved by Council, sets out a program for the continued development of the Elected Members. The Plan provides for training options:

- Part 1 – Elected Member Team Development
- Part 2 – Local Government Association Education and Training Service Program
- Part 3 – Elected Member Development.

This conference falls under Part 3 – Elected Member Development.

3. Financial Implications

The approximate cost per person would be $2,929, comprising:

- Conference registration and dinners $1,129
- Flights approximately $600
- Four nights' accommodation approximately $1,200.

Funds are available to meet the costs of the conference.

4. Risk and Opportunity

Attendance at relevant conferences provides opportunity for Elected Members to further develop understanding of areas of Council work which can contribute to more informed decision making.

5. Discussion

Expressions of interest to attend were sought via Weekly News 14 February 2014 and via email on 19 February 2014. Cr Heather Merritt, Cr Gail Kilby (Deputy Mayor) and Cr Darryl Parslow have each submitted an application to attend the 2014 National General Assembly of Local Government in Canberra and are included as Attachment 1.

Attendees in prior years.

2013	Cr Darryl Parslow
	Cr Heidi Greaves
2012	Cr Gail Kilby
	Cr Heather Merritt

In accordance with the 'Elected Member Allowance, Benefits and Support Operating Procedure 2013' a decision of Council is required to approve attendance at the 2014 National General Assembly of Local Government.

As per item 2.2.10 of the 'Elected Member Allowance, Benefits and Support Operating Procedure 2013' Elected Members attending training courses or conferences shall provide an assessment of the conference to Council via Weekly News.

The program for the 2014 National General Assembly of Local Government is included as Attachment 2.

Attachment 1

CITY OF ONKAPARINGA

Elected Member application to attend a training course or conference

Name: Cr Heather Merritt Date of course/conference: 15-18 June 2014

Name of course/conference: National General Assembly

Name course/conference provider: ALGA

Venue of course/conference: National Convention Centre, Canberra

Cost of course/conference: Unknown

Briefly explain program/content or attach program:

Not yet issued

Advise your particular interest in attending:

To be more informed of issues facing councils nationally and build connections with other Councillors

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

This year's National General Assembly is an important opportunity for local government to take a serious look at what business local government is in, how we do it and where we fit in the Federation both today and in the future.

Advise any expenses not already identified in the course/conference program:

Travel and accommodation

Please return completed form to Karen Ingram, Governance Officer email: karing@onkaparinga.sa.gov.au

Approval required by the Manager Risk and Compliance if the total cost is under $1000

Signature: _____ **Date:** _____

Approval required by Council if the total cost is over $1000 and/or interstate. Optional comments from CEO for inclusion in report to Council

(please attach additional information if required)

CITY OF ONKAPARINGA

Elected Member application to attend a training course or conference

Name: Gail Kilby Date of course/conference: 15-18 June 2014

Name of course/conference: 2014 National General Assembly of Local Government

Name course/conference provider: LGA

Venue of course/conference: National Convention Centre, Canberra

Cost of course/conference: TBA

Briefly explain program/content or attach program:

Advise your particular interest in attending:

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

Advise any expenses not already identified in the course/conference program:

Travel, Meals, Accommodation

Please return completed form to Karen Ingram, Governance Officer email: karing@onkaparinga.sa.gov.au

Approval required by the Manager Risk and Compliance if the total cost is under $1000

Signature: _____ **Date:** _____

Approval required by Council if the total cost is over $1000 and/or interstate. Optional comments from CEO for inclusion in report to Council

(please attach additional information if required)

CITY OF ONKAPARINGA

Elected member application to attend a training course or conference

Name: __**Cr Darryl Parslow**_____ Date of course/conference: **15 – 18 June 2014**

Name of course/conference: **2014 National general Assembly of Local Government**

Name course/conference provider: **Australian Local Government Association**

Venue of course/conference: **National Convention Centre, Canberra**

Cost of course/conference: _____

Briefly explain program/content or attach program:

Theme 'Getting Down to Business"

_____

Advise your particular interest in attending:

Learning about Local Government innovations and issues.

_____

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

Better able to represent residents and help in decision making.

_____

Advise any expenses not already identified in the course/conference program:

_____

_____

Please return completed form to Karen Ingram, Governance officer email: karing@onkaparinga.sa.gov.au

Approval required by Team Leader Governance if the total cost is under $150

Signature: _____ **Date:** _____

Approval required by the CEO if the total cost is under $800

Signature: _____ **Date:** _____

Approval required by Council if the total cost is over $800 and/or interstate. Optional comments from CEO for inclusion in report to Council

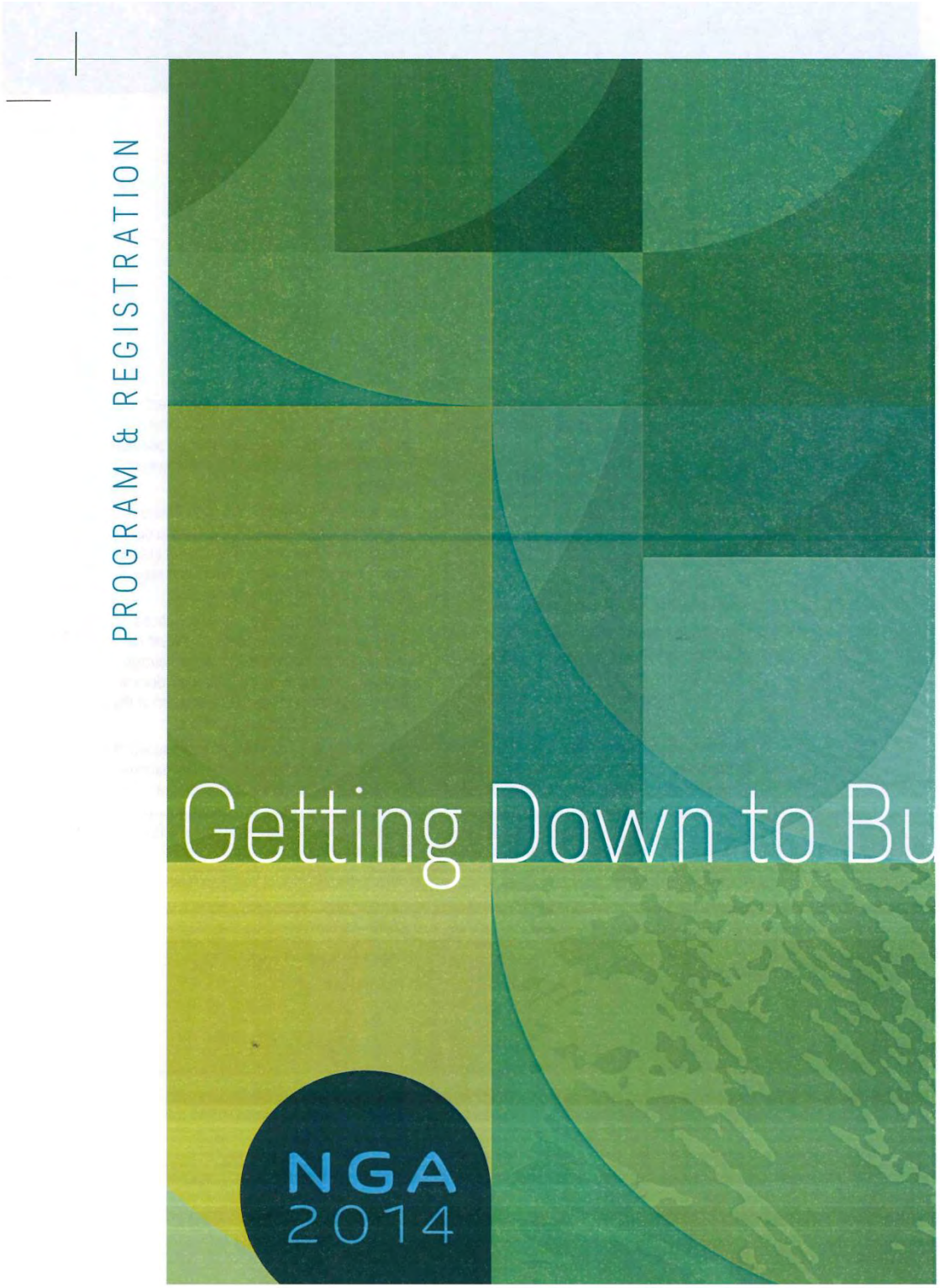
_____

_____

_____

(please attach additional information if required)

Attachment 2



President's Welcome



Colleagues,

I invite you to attend this year's National General Assembly of Local Government (NGA) in Canberra from 15-18 June.

The NGA is the premier local government event, bringing together more than 800 mayors, councillors and senior officers from councils across Australia to develop local government policy ideas, meet with key federal politicians and hear from renowned experts on the key issues affecting local government in Australia.

I have invited the Prime Minister and the Leader of the Opposition. We will also be joined by other ministers, shadow ministers and leading public figures presenting keynote addresses which will help to focus discussions at the NGA.

The theme for this year's NGA is '***Getting Down to Business***'. There is no more relevant an issue for government across Australia at the moment. The Federal Government is working through the outcomes of its Commission of Audit and is preparing for White Papers on the Federation and our taxation system. Each of these processes will help to shape Government in Australia in the coming years and local government needs to be in as strong a position as possible to respond to whatever changes may emerge.

This year also marks the 20th NGA. This is a time for local government to celebrate our achievements over those 20 years but also an opportunity to focus on the future and how we apply the lessons from the past.

The ALGA Board recently called for Notices of Motions for the NGA and these will set out the framework for debate. I would encourage you and your council to think through ideas or initiatives you would like to see debated at the NGA and to submit these as motions.

The NGA is your opportunity to make sure that your council's view is reflected in the national priorities identified for local government. I invite you to be part of this important event by joining your colleagues in Canberra from 15-18 June 2014.

I look forward to seeing you in Canberra.

Mayor Felicity-ann Lewis
ALGA PRESIDENT

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2014 THEME OVERVIEW

Getting Down to Business

The National General Assembly of Local Government is an important opportunity for you and your council to influence the national policy agenda.

The 2014 NGA is being held against a backdrop of several key developments. Each of them could profoundly redefine the operation of Australia's system of government. These include:

- the establishment, by the Commonwealth Government, of a National Commission of Audit;
- a promise within two years of coming to office to develop a White Paper on the Reform of the Federation;
- a commitment by all jurisdictions including the Australian Local Government Association (ALGA) through the Council of Australian Government's (COAG), to reduce duplication between governments; and
- a promise to develop a White Paper on Taxation within two years of coming to office.

Each of these are significant undertakings in their own right, but taken together, they could substantially reshape the operation of the Australian Federal system of government.

It is imperative that local government is an active participant in these processes and that every opportunity is taken to influence the outcomes of these White Paper processes. The 2014 NGA is a great opportunity to commence this discussion.

The theme of the 2014 National General Assembly is 'Getting Down to Business'. It is a theme that invites NGA delegates, councils and interested stakeholders to reflect on the roles and responsibilities of local government, it's funding and relative place in the Federation. It's a theme that enables local government to define for itself:

- what business local government is in;
- the resources we need to do it; and
- what should be expected from the Commonwealth and what we should expect from state and territory governments. In short how local government should fit in the Federation.

This NGA will provide delegates not just the opportunity to hear from political leaders, experts in their fields and prominent members of the local government sector, it will be an opportunity to network and share knowledge through panel and concurrent sessions.

Panel sessions will be focusing on the what the community and business expectations are of local government and how it fits in the sometimes complex system of political Federation that we have in Australia as well as hearing from councils who have shown themselves to be real innovators and ground-breakers in collaboration and information-sharing.

The concurrent sessions will be looking at what local government needs to do to manage the often difficult task of building and maintaining sustainability across a number of areas. This includes the challenges of finances and infrastructure, managing the impacts of our volatile environment and dealing with the complex issue of human services delivery.

Local government knows what it does best, this is an opportunity to share experiences and develop the policies that will ensure it will remain the strong and vibrant representative of our communities it is today. This NGA is about further supporting local government as it moves forward to face new challenges and it needs the voices and input of as many of you as possible.

2014 NATIONAL GENERAL ASSEMBLY

Provisional Program

SUNDAY 15 JUNE

5:00–7:00 pm	Welcome Reception

MONDAY 16 JUNE

9:00 am	Opening Ceremony
9:20 am	President's Welcome
9:30 am	Prime Minister, **The Hon Tony Abbott** (invited)
10:00 am	KEYNOTE **Ken Henry AC** (invited)
10:30 am	MORNING TEA
11:00 am	PANEL SESSION Local Government in the Federation
12:30 pm	LUNCH
1:30 pm	CONCURRENT SESSIONS 'Building a Sustainable Future' • Finance and Infrastructure • The Environment • Human Services
3:00 pm	AFTERNOON TEA
3:30 pm	Collaboration on Climate Action
4:00 pm	Debate on motions
5:00 pm	Close Day 1
7:00 pm	Dinner

TUESDAY 17 JUNE

9:00 am	KEYNOTE **Helen Silver**, Chief General Manager, Worker's Compensation, Allianz; Former Secretary, Department of Premier and Cabinet, Victoria
9:30 am	Debate on motions
10:30 am	MORNING TEA
11:00 am	Shadow Minister for Regional Development and Local Government, **The Hon Julie Collins** (Invited)
11:30 pm	Debate on motions
12:30 pm	LUNCH
1:30 pm	PANEL SESSION Councils Getting Down to Business
3:00 pm	AFTERNOON TEA
3:30 pm	Debate on Motions
4:30 pm	Leader of the Opposition, **The Hon Bill Shorten** (invited)
5:00 pm	Close Day 2
7:00 pm	OFFICIAL DINNER Parliament House

WEDNESDAY 18 JUNE

9:00 am	Deputy Prime Minister and Minister for Infrastructure and Regional Development, **The Hon Warren Truss**
9:30 am	Debate on Motions
10:30 am	MORNING TEA
11:00 am	Minister for Immigration and Border Protection, **The Hon Scott Morrison**
11:30 am	**Dr Brendan Nelson**, Director, The Australian War Memorial
12:00 noon	KEYNOTE TBC
12:20 pm	President's Closing remarks
12:30 pm	Close

Associated Events

AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION BREAKFAST

Monday 16 June, 2014 • 7:30–8:30 am

The ALGWA National President is pleased to invite members, friends and colleagues to our 4th Annual Networking Breakfast as part of the National General Assembly. The Breakfast will be held on Monday 16 June from 7:30–8:30 am.

Seating is strictly limited, so book early. Details will be available on www.algwa.net.au

ICLEI OCEANIA BRIEFING BREAKFAST

Tuesday 17 June, 2014 • 7:15–8:30 am

Many local governments have been implementing sustainability projects for some years. So what can Australian local governments use that is practical and useful, but also works within the broader sector to develop a joint approach to local sustainability?

Local governments are the sum of their neighbourhoods – and we want them to be thriving! What does a thriving neighbourhood look like? What examples are there, here and around the world? What are the policy and operational steps that we can take to enable our neighbourhoods to thrive?

Bookings are essential on (03) 9639 8688 or oceania@iclei.org

For further information contact: Martin Brennan, martin.brennan@iclei.org

REGIONAL CAPITALS AUSTRALIA NETWORKING BREAKFAST

Wednesday 18 June, 2014 • 7:30–8:45 am

Regional Capitals Australia (RCA) is an alliance of local government associations and councils from around Australia. The alliance is working to create a strong network of regional capitals that are at the forefront of federal policy and the national identity.

RCA will be holding a networking breakfast on Wednesday 18th June at the National Convention Centre during the ALGA conference. The keynote speaker for the event will be The Hon Jamie Briggs MP, Assistant Minister for Infrastructure and Regional Development.

To register for the event and for enquiries about RCA, please contact:
Email secretariat@regionalcapitalsaustralia.org
Phone 0422 067 858
Visit our website at www.regionalcapitalsaustralia.org





Speaker Profiles

Prime Minister, The Hon Tony Abbott MP

Tony Abbott was sworn in as the 28th Prime Minister of Australia on 18 September 2013.

Mr Abbott was first elected as Member for Warringah in March 1994. Prior to the election of the Coalition Government on 7 September 2013, Mr Abbott had been Leader of the Opposition since 1 December 2009.

During the Howard Government, Mr Abbott served as a Parliamentary Secretary, Minister, Cabinet Minister, and Leader of the House of Representatives. As Minister for Employment Services (1998–2001) Mr Abbott oversaw the development of the Job Network and a major expansion of Work for the Dole.

As Minister for Employment and Workplace Relations (2001–2003) Mr Abbott boosted construction industry productivity through the establishment of the Cole Royal Commission.

As Minister for Health and Ageing (2003–2007) Mr Abbott oversaw the expansion of Medicare rebates to allied health professionals such as dentists and psychologists and introduced the reforms which delivered record levels of bulk billing for patients. Mr Abbott also introduced the Medicare safety net.

Prior to entering parliament, Mr Abbott was a journalist with The Australian and The Bulletin. He was press secretary and political adviser to the Leader of the Opposition, Dr John Hewson, before becoming Executive Director of Australians for Constitutional Monarchy.

Mr Abbott holds Economics and Law degrees from Sydney University. He is a Rhodes Scholar and holds a Master of Arts (Politics and Philosophy) from Oxford University. Mr Abbott is the author of four books.

The Hon Bill Shorten MP

Bill Shorten is the Federal Member for Maribyrnong and was elected leader of the Australian Labor Party and Leader of the Opposition on 13 October 2013.

Mr Shorten completed a Bachelors degree in Arts and Law from Monash University, as well as an MBA from the Melbourne Business School.

Bill has since worked as a union organiser, union secretary, as a member of the ACTU executive, as a Member of Parliament and as a Minister in a Labor Government.

Before his promotion to the Ministry, Mr Shorten was the Parliamentary Secretary for Disabilities, Children's Services and Victorian Bushfire reconstruction. Bill was first and sworn into the Labor Ministry in September 2010 and promoted to Cabinet in December 2011.

As a senior member of the Labor Government, Bill played a key role in securing a number of historic reforms including establishing DisabilityCare and increasing universal superannuation to 12 per cent.

As Minister for Workplace Relations, Bill continued the Labor Government's ongoing commitment to a fair and productive workplace relations system and during his time as Minister for Education helped secure the Better Schools reforms which will deliver more individual attention and more resources for students in every school.

Prior to entering Parliament Bill worked at the Australian Workers Union, holding key leadership positions including State Secretary of the AWU Victoria Branch from 1998 to 2006 and the National Secretary from 2001 to 2007.

Bill has an enduring interest in social justice issues such as domestic violence, equal opportunity at work, and as a father of three and a stepdad the increasing diversity of families in Australia.



The Hon Julie Collins MP

Julie Collins was born in Hobart. She was State Secretary of the Tasmanian Labor Party between 2006 and 2007.

Ms Collins was first elected the Member for Franklin in 2007.

She successfully held her seat in the 2010 federal election and was sworn in as Parliamentary Secretary for Community Services on 14 September 2010 in the First Gillard Ministry. In 2011, Ms Collins became Minister for Community Services, Minister for Indigenous Employment and Economic Development, and Minister for the Status of Women in the Second Gillard Ministry. In 2013, she gained additional responsibilities as the Minister for Housing and Homelessness and promoted to the Cabinet in the Second Rudd Ministry.

Ms Collins now serves as Shadow Minister for Regional Development and Local Government and Shadow Minister for Employment Services.

Ms Collins' priorities are ensuring equal access to a quality education, decent health services and fairness in the workplace, issues she cares about due to her own life experiences.

She is an active local Member and was humbled to have been made the first Tasmanian Cabinet Minister since 2001.

She lives on the Eastern Shore with her husband Ian and their three children.



The Hon Scott Morrison MP

Scott Morrison grew up in Bronte, eastern Sydney. Mr Morrison was educated at Sydney Boys High, and other state schools. He then went on to the University of New South Wales, where he received an honours degree in Applied Science, studying economics and geography.

Before entering Parliament, Mr Morrison was the Managing Director of Tourism Australia and NSW State Director of the Liberal Party of Australia from 2000-2004. Prior to this, he served in senior executive roles in the tourism and property sector in Australia and New Zealand, including the Property Council of Australia and the Tourism and Transport Forum.

Mr Morrison was first elected to the seat of Cook at the November 2007 Federal election.

In September 2008, Mr Morrison was appointed as a member of Malcolm Turnbull's coalition frontbench as Shadow Minister for Housing and Local Government.

He has also served on Coalition's Policy Committees on Social Policy, Education and Industrial Relations and Legal and Immigration issues as well as the Party Leader's Taskforces on Party Reform and Reform of Federalism.

On 8 December 2009, Mr Morrison became Shadow Minister for Immigration and Citizenship, coming into the cabinet for the first time during Tony Abbott's first shadow cabinet.

On 18 September 2013, Scott Morrison was sworn in as Australia's Minister for Immigration and Border Protection in the new Coalition Government Cabinet.



The Hon Warren Truss MP

The Hon Warren Truss MP is Deputy Prime Minister of Australia and the Minister for Infrastructure and Regional Development.

He became Leader of the Nationals in 2007 and is the longest serving federal leader of any political party in Australia today.

A third generation farmer from the Kumbia district near Kingaroy in Queensland, Mr Truss first won the federal seat of Wide Bay in 1990.

He was a Minister in the Howard Government for 10 years, serving as Minister for Customs and Consumer Affairs in October 1997, and a year later, Minister for Community Services. In July 1999 Mr Truss became the Minister for Agriculture, Fisheries and Forestry, where he served for six years. He became Minister for Transport and Regional Services in July 2005 and, in September 2006, was appointed Minister for Trade.

Before entering Parliament, Mr Truss was a Kingaroy Shire Councillor (1976 to 1990), including seven years as Mayor. He was Deputy Chairman of the Queensland Grain Handling Authority and a member of the State Council of the Queensland Graingrowers Association for more than 10 years.

Mr Truss is also former State and National President of the Rural Youth Organisation and President of the Lutheran Youth of Queensland.



2014 Regional Cooperation and Development Forum

Regional Development in a Globalised Economy

The 2014 Regional Forum is the opening event of the National General Assembly of Local Government. It is a great opportunity for regional mayors, councillors and other decision-makers to gather together, share knowledge and experience and work to further develop the capacity of regional Australia to adapt to the pressures of a changing world.

The forum will see the release of the 2014-15 *State of the Regions Report*. The Report is commissioned by ALGA and prepared by National Economics and published with the support of Jardine Lloyd Thompson.

This year's Report examines the challenges facing Australia's regions in strengthening their competiveness in the global economy. With the election of the new Coalition Government, international competitiveness and national policy reviews are firmly on the political agenda. Infrastructure remains one of the key drivers in economic growth and this year's report investigates the full range of infrastructure needs that are necessary in delivering sustainable regional development across the country.

Program

9:30 am	Welcome and Introduction: ALGA President, **Mayor Felicity-ann Lewis**
9:45 am	KEY NOTE ADDRESS **Professor Anthony Hogan**, Chair Regional Governance and Policy, ANZOG Institute for Governance, University of Canberra - The Making of Rural and Regional Australia
10:30 am	MORNING TEA • POSTER DISPLAY AND ENGAGEMENT
11:00 pm	State of the Regions Launch: Boosting Regional Performance; **Dr Brain** and **Dr Manning** of National Economics
11:30 pm	Regional Australia Update - Department of Infrastructure and Regional Australia
12:00 pm	Shadow Minister - Regional Development and Local Government, **The Hon Julie Collins MP**
12:30 pm	LUNCH
1:30 pm	WORKSHOP DISCUSSION Regional Collaboration TECHNICAL WORKSHOP National Economics
2:45 pm	AFTERNOON TEA
3:15 pm	Q & A Panel (Representatives from LGNZ, Regional Australia Institute, Department of Infrastructure and Regional Australia, Regional Development Australia)
4:00 pm	Deputy Prime Minister and Minister for Infrastructure and Regional Development, **The Hon Warren Truss MP**
4:35 pm	Official Closing



Submission deadline for Motions for Debate	Thursday 17 April 2014
Early Bird Registration on or before	Monday 28 April 2014
Standard Registration on or before	Friday 30 May 2014
Late Registration after	Friday 30 May 2014

Motions for Debate

The NGA is your opportunity to contribute to the development of national local government policy.

The ALGA Board is calling for motions for the 2014 NGA under the theme *Getting Down to Business*. To assist Councils in preparing motions a Discussion Paper has been prepared and is available at www.alga.asn.au

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

1 Fall under the NGA theme;

2 Be relevant to the work of local government nationally; and

3 Complement or build on the policy objectives of state and territory associations.

Motions should be submitted electronically via the online form on the website www.alga.asn.au and should be received by ALGA no later than 17 April 2014.

Motions submitted will be reviewed by a committee of the ALGA Board as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy and when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any resolutions passed at the NGA.

Voting Procedures

Each council is entitled to one voting delegate in the debating session. Councils will need to determine who their voting delegate will be. Voting cards can be collected at the Assembly. Councils do not need to advise ALGA of the name of the voting delegate prior to collecting voting cards.

General Assembly Registration Details

General Assembly Registration Fees

EARLY BIRD REGISTRATION $899
Payment received by Monday 28 April 2014

STANDARD REGISTRATION $999
Payment received on or before Friday 30 May 2014

LATE REGISTRATION $1,200
Payment received after Friday 30 May 2014

General Assembly Registration Includes

- Attendance at all General Assembly sessions
- Morning tea, lunch and afternoon tea as per the General Assembly program
- One ticket to the Welcome Drinks, Sunday
- General Assembly satchel and materials

Day Registration Fees

MONDAY 16 JUNE 2014	$470
TUESDAY 17 JUNE 2014	$470
WEDNESDAY 18 JUNE 2014	$260

Day Registration Includes

- Attendance at all General Assembly sessions on the day of registration
- Morning tea, lunch and afternoon tea as per the General Assembly program on that day
- General Assembly satchel and materials

Sunday Regional Development Forum Sunday 15 June 2014

NOT REGISTERED TO ATTEND NGA	$395
NGA REGISTERED DELEGATE	$195

Accompanying Partners Registration Fees

ACCOMPANYING PARTNERS REGISTRATION $240

Accompanying Partners Registration Includes

- 1 ticket to the Welcome Reception, Sunday 15 June
- Day tour Monday 16 June
- Day tour Tuesday 17 June
- Lunch with General Assembly Delegates on Wednesday 18 June

Payment Procedures

Payment can be made by:

- **Credit card**. MasterCard, Visa and American Express
- **Cheque** made payable to ALGA
- **Electronic Funds Transfer**.
  BANK: Commonwealth BRANCH: Curtin
  BSB NO: 062905 ACCOUNT NO: 10097760
  NOTE: If paying via EFT you must quote your transaction reference number on the registration form.

Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by post, facsimile or email. Notification should be sent to:

Conference Co-ordinators , PO Box 139, Calwell ACT 2905
Fax (02) 6292 9002 Email conference@confco.com.au

An administration charge of $110.00 will be made to any participant cancelling before Monday 28 April 2014. Cancellations received after Monday 28 April 2014 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

Social Functions

Welcome Reception and Exhibition Opening

Sunday 15 June 2014

NATIONAL CONVENTION CENTRE 5:00–7:00 pm

$44 per person for day delegates and guests

No charge for full registered delegates
No charge for registered accompanying partners

DRESS smart casual

Coaches will depart Assembly hotels (*except Crowne Plaza*) at approximately 4:45 pm with return coaches departing at 7:00 pm.

Buffet Dinner

Monday 16 June 2014

THE BALLROOM, NATIONAL CONVENTION CENTRE
7:00–11:00 pm

$100 per person

DRESS smart casual

Coaches will depart Assembly hotels (*except Crowne Plaza*) at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

General Assembly Dinner

Tuesday 17 June 2014

THE GREAT HALL, PARLIAMENT HOUSE
7:00–11:00 pm

$130 per person

DRESS lounge suit/collar and tie for men and cocktail style for women.

Tickets to the prestigious General Assembly Annual Dinner at Parliament House are always highly sought after. Due to the size of the Great Hall places are limited and therefore booking early is highly recommended to ensure your place.

Coaches will depart all Assembly hotels at approximately 6:45 pm with return shuttles commencing from 10:30 pm.

Note: Bookings are accepted in order of receipt.

Canberra Weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15°C and temperatures do drop to 1°C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

Venue and Dress Code

Exhibition Opening and Welcome Reception

VENUE National Convention Centre, Constitution Ave, Canberra City

DRESS Smart casual

General Assembly Business Sessions

VENUE National Convention Centre, Constitution Ave, Canberra City
All plenary sessions will be held in the Royal Theatre at the National Convention Centre

DRESS Smart casual

Exhibition

VENUE National Convention Centre, Constitution Ave, Canberra City
The exhibition is being held in the Exhibition Hall of the National Convention Centre.

DRESS Smart casual

Buffet Dinner

VENUE National Convention Centre, Constitution Ave, Canberra City
The buffet dinner is being held in the Ballroom at the National Convention Centre.

DRESS Smart casual

General Assembly Dinner

VENUE Parliament House
The General Assembly Dinner is being held in the Great Hall

DRESS Lounge suit/collar and tie for men and cocktail style for women

Accompanying Partners Program



MONDAY 16 JUNE
War Memorial and High Court

In 2014 the world will be recognising 100 years since the start of the First World War. The Australian War Memorial has established a special exhibition as part of this commemoration entitled *ANZAC voices*, this touching display of letters and diaries from ANZACs involved in Gallipoli and the Western Front, in the mud of Flanders and the deserts of Sinai-Palestine. After the exhibition, guests will enjoy lunch at a city location before a guided walking tour of the High Court to take in its award winning architecture and history.

TUESDAY 17 JUNE
Bungendore

The tour will start with a visit to Duntroon House, Canberra's first home which was built in 1833 and still stands within the grounds of The Royal Military College. The group will then travel to the Bungendore Woodworks to view spectacular pieces of wooden art with lunch at the gorgeous Woodworks café located at the gallery. After lunch guests will have time to explore the art, craft and antique shops that populate the village square.

Accommodation

To book your accommodation at the rates listed below complete the appropriate section of the registration form. Bookings are subject to availability and should be made prior to Friday 16 May 2014.

All cancellations or amendments must be made in writing to Conference Co-ordinators and will be acknowledged by email.

Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give 21 days notice in writing of your cancellation. Full payment of your account will be required at the time of your departure.

CROWNE PLAZA

1 Binara Street, Canberra

Renovated in 2007 the Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district. Featuring a contemporary design, the Crowne Plaza provides guests with an outdoor pool, sauna, health/fitness centre, 24 hour reception, Concierge, undercover parking and onsite dining at the RedSalt Restaurant. All rooms are non-smoking and include iron/ironing board, tea/coffee making facilities, hairdryer and Room Service is available.

SUPERIOR ROOM **$295** per night single/twin/double

DELUXE ROOM **$345** per night single/twin/double

WALDORF

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Waldorf is only a four minute walk from the National Convention Centre. This hotel has 24 hour reception and provides guests with a gymnasium, indoor heated lap pool and onsite dining at the Waldorf London Restaurant. All rooms have kitchen and laundry facilities, in room safe, dining table and chairs, complimentary cable TV, pay per view movies, high speed internet service (for a fee) and Room Service is available. One bedroom apartments also offer a separate lounge/dining area.

STUDIO ROOM **$210** per night single

STUDIO ROOM **$225** per night twin/double

1 BEDROOM APARTMENT **$230** per night single

1 BEDROOM APARTMENT **$245** per night twin/double

DIAMANT

15 Edinburgh Place, Canberra

Opened in June 2008 this boutique 80 room hotel is located at the intersection of Marcus Clarke and Edinburgh Ave, 15-20 minutes walk from the Convention Centre. The Diamant Hotel features 24 hour reception, a restaurant and a bar. The rooms have a mini bar, tea/coffee making facilities, plasma TVs CD and DVD players, broadband (for a fee), and in-room safe.

STANDARD ROOM **$250** per night single/twin/double

HOTEL REALM

18 National Circuit, Barton

The Hotel Realm is one of Canberra's 5 star hotels and is located walking distance from the popular shopping and restaurant villages of Kingston and Manuka. The Hotel Realm has 2 restaurants, a bar, Day Spa, Hairdresser and Health Club located on-site. The rooms are modern and have king sized bed, high speed internet (for a fee) LCD TV, pay movie channel, Foxtel and 24-hour room service.

STANDARD ROOM **$230** per night single/twin/double

NOVOTEL

65 Northbourne Avenue, Canberra

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 10 to 15 minute walk from the National Convention Centre. The hotel offers 24 hour reception and room service, an onsite restaurant and bar, gymnasium and undercover parking (charges apply per night). In-room facilities include mini bar, tea/coffee making facilities, broadband (for a fee), Fox Sports and News, pay per view movies, climate control air-conditioning, hairdryer, iron and ironing board.

STANDARD ROOM **$280** per night single/twin/double

MANTRA

84 Northbourne Avenue, Canberra

Mantra on Northbourne offers stylish accommodation centrally located approximately a ten minute walk from the National Convention Centre. The hotel features a heated indoor pool, sauna, fully-equipped gymnasium and the Zipp restaurant bar onsite. All rooms offer voice mail, individually controlled air-conditioning, pay per view movies, mini bar, tea/coffee making facilities, hairdryer and complimentary toiletries. One and two bedroom apartments also offer a separate lounge and dining area, fully-equipped kitchen and a laundry with washing machine, dryer, iron and ironing board.

HOTEL ROOM **$209** per night single/twin/double

1 BEDROOM APARTMENT **$249** per night single/twin/double

Accommodation options continue over page

Accommodation

Continued

ADINA APARTMENT HOTEL CANBERRA JAMES COURT

74 Northbourne Avenue, Canberra

Adina Apartment Hotel Canberra (formally The Medina Executive James Court) is approximately a seven minute walk from the National Convention Centre and is close to cafes, restaurants, gyms and shopping. The hotel offers reception, undercover parking, outdoor heated swimming pool, sauna, gymnasium and a restaurant delivery service. All rooms feature private balconies, climate controlled air conditioning, separate lounge/dining areas, broadband access (for a fee), spa bath, mini bar, fully equipped kitchen facilities and an in-room safe.

Note: Reception operates between the hours of 6.30am and 11.30pm

1 BEDROOM APARTMENT **$210** per night single/twin/double

2 BEDROOM APARTMENT **$260** per night single/twin/double

RYDGES LAKESIDE

1 London Circuit, Canberra

Over the last two years the area surrounding Rydges Lakeside has undergone major changes with office developments, apartments, bars and restaurants opening. Rydges Lakeside is a 15-20 minute walk to the National Convention Centre. This property has 24-hour reception, room service, onsite restaurant and bar. All rooms have balconies and offer high speed internet (for a fee), pay per view movies, mini bar, hairdryer, iron and ironing board.

Note: This hotel has an absolute no-smoking policy.

STANDARD ROOM **$249** per night single/twin/double

CLIFTON SUITES

100 Northbourne Avenue

Quality Clifton Suites is approximately a 30 minute walk from the Convention Centre and is located on Northbourne Avenue. The property and has an onsite pool, gymnasium and restaurant. All the rooms have reverse cycle heating and air conditioning, fully equipped kitchen, movies on demand, washing machine, dryer and a private balcony.

1 BEDROOM APARTMENT **$240** per night single/twin/double

Coach Transfers

Welcome Reception and Exhibition Opening

SUNDAY 15 JUNE 2014

Coaches will collect delegates from all General Assembly hotels (*except Crowne Plaza Canberra*) at approximately 4:45 pm. The return coaches will depart at 7:00 pm.

Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (*except Crowne Plaza Canberra*) and the National Convention Centre will operate between 8:00 am and 8:30 am. Return shuttles will depart the National Convention Centre at 5:15 pm.

Buffet Dinner • National Convention Centre

MONDAY 16 JUNE 2014

Coaches will collect delegates from all General Assembly hotels (*except Crowne Plaza Canberra*) at approximately 6:45 pm. A return shuttle service will commence at 10:15 pm.

General Assembly Annual Dinner Parliament House

TUESDAY 17 JUNE 2014

Coaches will collect delegates from all General Assembly hotels (***including*** *Crowne Plaza Canberra*) at approximately 6:45 pm. A return shuttle service will operate between 11:30 pm and 11:45 pm.

Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately $16.00 per day. Alternatively, voucher public parking is available across the road at a cost of approximately $13.00 per day. The voucher machines are coin operated.

Registration Form

NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 15–18 JUNE 2014
Australian Local Government Association ABN 31 008 613 876

→ Register online
www.alga.asn.au

Multiple delegates > photocopy form
Register online, download PDF or return this form to:

Conference Co-ordinators
PO Box 139 CALWELL ACT 2905
Phone (02) 6292 9000 Fax (02) 6292 9002
Email conference@confco.com.au

By submitting your registration you agree to the terms and conditions of the cancellation policy

PERSONAL DETAILS

TITLE (Cr/Ald/Mayor/Other) NAME SURNAME

POSITION

COUNCIL/ORGANISATION

ADDRESS

SUBURB STATE POSTCODE

PHONE MOBILE FAX

EMAIL

NAME FOR BADGE

How did you find out about the General Assembly? ☐ ALGA ☐ State/Territory Association ☐ Council Other:

PRIVACY DISCLOSURE

☐ **I DO** consent to my name appearing in the 2014 General Assembly List of Participants booklet (name, organisation and state only disclosed) as outlined in the privacy disclosure on page 10.

☐ **I DO** consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 10.

REGISTRATION FEES

GENERAL ASSEMBLY REGISTRATION FEES

Please note registration does NOT include attendance at the Regional Cooperation and Development Forum

EARLY BIRD REGISTRATION FEES (payment received on or before 28 April 2014) $899.00
STANDARD REGISTRATION FEES (payment received on or before 30 May 2014) $999.00
LATE REGISTRATION FEES (payment received after 30 May 2014). $1,200.00
DAY REGISTRATION FEES . . . . . ☐ Monday 16 June $470.00 ☐ Tuesday 17 June $470.00 ☐ Wednesday 18 June $260.00

REGIONAL CO-OPERATION AND DEVELOPMENT FORUM REGISTRATION FEES

REGIONAL DEVELOPMENT FORUM ONLY Registration Fee $395.00
GENERAL ASSEMBLY DELEGATE Registration Fee $195.00
STATE OF THE REGIONS REPORT 2014–15 (Single licence). $240.00
STATE OF THE REGIONS REPORT 2014–15 (Organisational licence). $700.00

ACCOMPANYING PARTNERS REGISTRATION FEES

REGISTERED ACCOMPANYING PARTNER Name for lapel badge: $240.00

SOCIAL FUNCTIONS INCLUDED IN FEES

One ticket to each of the following functions is included in the full General Assembly registration and/or accompanying partners registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.

REGISTERED DELEGATES AND PARTNERS

WELCOME RECEPTION AND EXHIBITION OPENING (SUNDAY 15 JUNE 2014)

I/we will attend: ☐ Delegate ☐ Partner Number of additional tickets ☐ @ $44.00 each . . . . . Total $ ☐

REGISTERED PARTNERS

Day 1 • War Memorial and High Court (Monday 16 June 2014)
☐ I will attend: ☐ Partner Number of additional tickets ☐ @ $100.00 each . . . . . Total $ ☐

Day 2 • Bungendore (Tuesday 17 June 2014)
☐ I will attend: ☐ Partner Number of additional tickets ☐ @ $100.00 each . . . . . Total $ ☐

Registration form continues over the page

NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 15–18 JUNE 2014

REGISTRATION FORM *Continued*

OPTIONAL SOCIAL FUNCTIONS

Tickets to these functions are not included in the General Assembly registration fee or accompanying partners registration fee. To purchase tickets to any of the following functions please indicate the number required and the total amount payable.

BUFFET DINNER (Monday 16 June 2014) Number of tickets ☐ @ $100.00 each . . . . . Total $ ☐

GENERAL ASSEMBLY DINNER, Great Hall, Parliament House (Tuesday 17 June 2014) **NUMBERS STRICTLY LIMITED**
Number of tickets ☐ @ $130.00 each . . . . . Total $ ☐

SPECIAL REQUIREMENTS

(E.G. DIETARY)

REGISTRATION AND SOCIAL FUNCTION PAYMENT DETAILS

☐ Enclosed is my cheque made payable to ALGA Conference Account

☐ I'm faxing my requirements, payment follows by mail

☐ I have paid via an Electronic Funds Transfer to the 'ALGA Conference Account'. Transaction reference number

ALGA ACCOUNT: Bank: Commonwealth **BRANCH:** Curtin **BSB NO:** 062905 **ACCOUNT NO:** 10097760 NOTE THIS IS AN ACCOUNT SPECIFICALLY FOR CONFERENCE PAYMENTS ONLY

☐ Please charge my Credit Card: ☐ Mastercard ☐ Visa ☐ Amex

CREDIT CARD NUMBER ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Grand total $ ☐

CARD HOLDER'S NAME SIGNATURE

EXPIRY DATE ☐☐/☐☐ IS THIS A CORPORATE CARD? ☐ YES ☐ NO

ACCOMMODATION DETAILS

PLEASE *indicate your preference from 1 to 5*

ADINA APARTMENT HOTEL CANBERRA JAMES COURT
1 BEDROOM APARTMENT $210 ☐ SINGLE ☐ TWIN ☐ DOUBLE
2 BEDROOM APARTMENT $260 ☐ NUMBER SHARING ____

CROWNE PLAZA
SUPERIOR ROOM $295 ☐ SINGLE ☐ TWIN ☐ DOUBLE
DELUXE ROOM $345 ☐ SINGLE ☐ TWIN ☐ DOUBLE

CLIFTON SUITES
1 BEDROOM APARTMENT $240 ☐ SINGLE ☐ TWIN ☐ DOUBLE

DIAMANT
STANDARD ROOM $250 ☐ SINGLE ☐ TWIN ☐ DOUBLE

HOTEL REALM
STANDARD ROOM $230 ☐ SINGLE ☐ TWIN ☐ DOUBLE

MANTRA ON NORTHBOURNE
HOTEL ROOM $209 ☐ SINGLE ☐ TWIN ☐ DOUBLE
1 BEDROOM APARTMENT $249 ☐ SINGLE ☐ TWIN ☐ DOUBLE

NOVOTEL
STANDARD ROOM $280 ☐ SINGLE ☐ TWIN ☐ DOUBLE

RYDGES LAKESIDE
STANDARD ROOM $249 ☐ SINGLE ☐ TWIN ☐ DOUBLE

WALDORF
STUDIO ROOM ☐ $210 SINGLE ☐ $225 TWIN/DOUBLE
1 BEDROOM APARTMENT ☐ $230 SINGLE ☐ $245 TWIN/DOUBLE

RETURN FORM TO

Conference Co-ordinators, PO Box 139 Calwell ACT 2905
or Fax (02) 6292 9002

ACCOMMODATION GUARANTEE

Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give a minimum of twenty-one (21) days notice in writing of your cancellation. All cancellations will be acknowledged in writing by Conference Co-ordinators. Full payment of your account will be required at the time of your departure. The rates quoted are per room per night.

DATE OF ARRIVAL

DATE OF DEPARTURE

SHARING WITH

ESTIMATED TIME OF ARRIVAL

☐ I understand my credit card details are given as a guarantee of my arrival and to ensure my room will be held until my nominated arrival time. No charge for accommodation will be made against this card unless I fail to give a minimum of twenty-one (21) days notice of cancellation in writing to Conference Co-ordinators.

☐ Please use the credit card details provided below to guarantee my accommodation booking.

☐ Mastercard ☐ Visa ☐ Amex

☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

CREDIT CARD NUMBER

CARD HOLDER'S NAME

SIGNATURE

EXPIRY DATE / IS THIS A CORPORATE CARD? ☐ YES ☐ NO

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10. Nominations to external bodies

Nil.

11. Questions on notice

11.1 Questions on notice - Cr Wenham

1. What 'type' of community engagement was undertaken for the Coastal Fencing Project - Sellicks Beach?
2. Please provide the background and the basis for choosing this 'type' of community engagement ?

The following response has been provided by the Manager, Assets:

1. *What 'type' of community engagement was undertaken for the Coastal Fencing Project - Sellicks Beach?*

   Our engagement process included a mail out to 900 properties in the adjacent area to inform the community of the project and seek input, into the design and location of the fencing. The mail out included a concept plan with an indicative design for the fencing. Following the mail out we received objections, representing 18 properties, to the proposal and met with concerned residents to discuss the project.

   Ward Councillors have also been in direct communication with residents.

2. *Please provide the background & the basis for choosing this 'type' of community engagement?*

   The Coastal and cliff top fencing project has been guided by studies such as the '2005 Cliff Stability Investigations' Stage 2 report, and the 'Cliff Top Erosion Audit 2007'. The studies have identified geotechnical hazards and impacts on the environment and public safety and confirm the need for mitigating the risk along the coast including Sellicks Beach. In addition, relevant studies and assessments relating to the environmental and biodiversity value have also informed the project. With the exception of Chinamans Gully, north of Port Willunga, the Sellicks Beach cliffs is the final stage of cliff fencing along our high risk sites that has progressively been implemented over recent years. Other fencing projects in a similar environment included Maslin Beach to Blanche Point installed in 2010 and Port Willunga to Blanche Point installed in 2012.

   The Sellicks Beach fencing project was approved by Council as part of the 2013–14 Project and Capital Works Plan and budget process. The project budget is $152,000 and includes the replacement of 150 metres of existing fencing and the installation of an additional 1050 metres of new fencing and which would provide continuity of fencing along the west side of the Esplanade from Sellicks Beach Road to Palmerston Avenue. The fencing component is valued at approximately $80,000 with the balance allocated to revegetation and erosion management, signage and a lookout proposed for opposite Gulfview Rd.

The Sellicks cliffs grade from 5m in height up to 72m at cactus canyon. The area has very steep slopes to near vertical in about 80% of the area. The slope material comprises of topsoil, clay soils with sand and gravel beds which is slippery and could subside under foot. Currently the entire area has unrestricted access. The project is to warn users of the risks and for us to improve safety measures at a high risk location.

The engagement process did not offer residents the option to have or not have the fence acknowledging the identified risks of accessing the cliff top.

Preparation of a concept plan and providing the opportunity to residents to influence how the fence is installed to minimise concerns has been successfully used in the past for delivering fencing projects along the coast and was again intended as a key part of the engagement process for this project.

12. Motions

12.1 Notice of Motion (Cr Kilby)

Background

Following a notification letter sent to Sellicks residents from Council to inform them of the impending Sellicks "Fencing" project. Sellicks residents called a very well attended public meeting with Councillors to express their concerns regarding the project and the lack of community engagement. This group is very happy to work with the Council in a collaborative and constructive manner to ensure satisfactory outcomes are achieved for both the Community and the Council.

Motion

MOVED Cr Kilby:

1. **That the Sellicks Fencing project be put on hold until the following options have been addressed.**
2. **That the Council work with a reference group consisting of Sellicks residents to develop mutually acceptable options for the management plan of the Sellicks esplanade coastline.**
3. **That these options address issues of:**
   a. **Risk and environmental management**
   b. **Improvement of the amenities and safety for local community, visitors and tourists**
   c. **Development of a tourist walk along the esplanade.**
4. **That a report with all the feasible options be brought back to Council for decision by July 2014.**

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12.2 Notice of Motion (Cr Richardson)

Motion

MOVED Cr Richardson:

That Council nominate Cr Kym Richardson as a Local Government member on the South Australian Boating Facility Advisory Committee.

12.3 Notice of Motion (Cr de Jonge)

Background

I have a boating licence from when I was teaching back years ago in the small town of Cleve. I also used to own a Jetski and regularly go for boating trips on my father's 13 meter concrete ketch.

I have read and understand the qualifications and experience that is needed to be put on this board and meet all the relevant items. They are to advise the Minister for Transport ("the Minister") on the amount of the levy that should be imposed and the application of monies; To advise the Minister, and as may be required, the Executive Director of the Department for Transport, Energy and Infrastructure (DTEI), Transport Services Division, on matters affecting the development of boating facilities in South Australia; to assist in establishing South Australia as a prime recreational boating location for local boating enthusiasts, and interstate and international visitors; and to assist with the continuing sustainable development of the commercial fishing industry and other commercial boating activities.

I would be a fair and trusted member of this committee.

Motion

MOVED Cr de Jonge:

That Cr Robert de Jonge be nominated for the South Australian Boating Facility Advisory Committee.

12.4 Notice of Motion (Cr de Jonge)

Background

Elected Members have received some very comprehensive and useful information from the Council administration that has been excellent in relation to the up and coming Operating Budget for 2014 – 2015 The following motion is to give Elected Members the opportunity to further put forward ideas together and discuss in a close knit environment possible ways to reduce the Budget.

Motion

MOVED Cr de Jonge:

That a Workshop, limited to Elected Members, be implemented that is to discuss options to achieve a rate rise limited to 3% for the 2014 – 2015 Annual Budget. At this Workshop, it may also be relevant to obtain and seek opinion or expert input from individuals outside the organisation. The results and deliberations of this Workshop are to be communicated to staff and Chief Executive Officer.

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13. Petitions

13.1 Petition - Use of Roundup Weed Killer

A petition containing two hundred and thirty four (234) signatures was received on 13 February 2014 requesting Council consider phasing out the use of Roundup by 30 June 2014.

This is a receiving report for a petition.

Director:	Kirk Richardson, Director City Operations
Report Author:	Daryl Sowerby, Manager Field Operations
Contact Number:	8384 0153
Attachments:	1. Sample of Petition (2 pages)

1. Recommendations

1. **That the petition be received.**
2. **That the matter be investigated and a further report be presented to Council by April 2014.**
3. **That the head petitioner be notified of Council's decision.**

2. Background

A petition containing two hundred and thirty four (234) signatures was received on 13 February 2014 requesting Council consider investigating the use of chemical weed killers, in particular phasing out the use of Roundup by 30 June 2014.

At its meeting of 10 December 2013 Cr Chapman presented a Notice of Motion where Council resolved:

'That council prepare a report by April 2014 to investigate the development of a policy on weed control; including systems that don't use chemicals'.

Therefore it is proposed that this petition be responded to as part of the report to be presented to Council.

3. Financial Implications

No financial implications

4. Risk and Opportunity

Petitions provide a way of the public informing Council of their needs and concerns and/or provide information that may assist or influence Council's decision.

Attachment 1

To Dear Honourable Lorraine Rosenberg,
please consider this petition. (247 signatures)
In addition to links at bottom of 1 page petition, which can also be found at:
http://tinyurl.com/n54ahv6
I enthusiastically draw your attention to this new link regarding Glyphosate toxicity.
Xcabecahealth.com/wp-content/uploads/2013/05/FoodPlaguePrimer.pdf>
With warm regards
Caroline McMahon

Corresp.
CITY OF ONKAPARINGA
13 FEB 2014

THIS PETITION HAS BEEN GATHERED FROM HIGHST. WILLUNGA ON SATURDAYS AND THEREFOR MAY BE VIEWED AS A SAMPLE SIZE, INDICATIVE OF THE WIDER OCC RESIDENTS OPINION.

PETITION TO PROHIBIT ROUNDUP HERBICIDE USE IN ONKAPARINGA COUNCIL AREA

We, the undersigned residents in the ONKAPARINGA Council area, ask our town councillors to:

1. review council's duty of care to prevent adverse impacts of synthetic chemical use on workers and residents;
2. revise council policy on the spraying of Roundup (glyphosate) weedkiller and other chemicals in all public places;
3. phase out Roundup use by 30/6/14 in light of the evidence* of its toxicity to workers, public health and the environment;
4. manage weeds by non-chemical means: e.g. weed steamers as used in Sydney & Perth http://weedsteamers.com.au/

NAME	ADDRESS	SIGNATURE	TEL	EMAIL
Lena	[redacted]		[redacted]	
Julie Bu[illegible]				
MP Mitchell				
Nonie Pascoe				
NIGEL CASSON				
GEORGE APP				
T Westendorf				
Linda Fisher				
J. DARLINGTON				
Emma Pritchard				

PLEASE PRINT YOUR DETAILS SO THEY ARE LEGIBLE! Submit this petition completed to your local councilor and also notify the lead petitioner in your area: CAROLYN T: E: [redacted]

*** Some Refs:** http://www.ncbi.nlm.nih.gov/pubmed/23756170; http://tinyurl.com/n54ahv6; http://pubs.acs.org/doi/abs/10.1021/tx1001749; http://www.ncbi.nlm.nih.gov/pubmed/15862083; http://www.trentu.ca/biology/berrill/Research/Roundup_Poster.htm; http://tinyurl.com/mpb9ecb; http://www.scientificamerican.com/article.cfm?id=weed-whacking-herbicide-p; http://www.ncbi.nlm.nih.gov/pubmed/15929894

PTO

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14. Urgent business

15. Confidential items

Confidential Clause

Confidential Clause

If Council so determines, Items 15.1 and 15.2 may be considered in confidence under Section 90(2) of the *Local Government Act 1999* on the grounds contained in the Recommendations below.



Mark Dowd
Chief Executive Officer

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15.1 Audit, Risk, Value and Efficiency Committee confidential minutes

1. That:

a) under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public be excluded from attendance at the meeting in order to consider in confidence this item.

b) the Council is satisfied that it is necessary that the public be excluded to enable the Council to consider the confidential minutes of the Audit, Risk, Value and Efficiency Committee on the following grounds:

Section 90(3)(e) matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person;

The Council is satisfied that it is reasonably foreseeable that public disclosure of the information disclosed in the report may result in vulnerabilities to the council's information technology network affecting the security of council property and the safety of employees and members of the public.

c) accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

3. That the matter of the Audit, Risk, Value and Efficiency Committee confidential minutes having been considered in confidence under Sections 90(2) and 90(3)(h) of the *Local Government Act 1999* an order be made under the provisions of Section 91(7)and (9) of the *Local Government Act 1999* that the confidential minutes of the Audit, Risk, Value and Efficiency Committee and the minutes and the report of the Council relating to discussion of the subject matter be kept confidential until 31 December 2015.

4. That, pursuant to Section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.

5. That, pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

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15.2 Chief Executive Officer Performance Management Committee confidential minutes

1. That:

a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public be excluded from attendance at the meeting in order to consider this item in confidence.

b. the Council is satisfied that it is necessary that the public be excluded to enable the Council to receive and consider the information at the meeting on the following grounds:

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead) in this instance being the employment performance of the Chief Executive Officer and the terms and conditions of his contract.

The Council is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the employment performance of a person at the meeting would be inconsistent with accepted principles of professional human resource management.

c. on this basis, the principle that this meeting of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and/or discussion confidential.

6. That the matter of the Chief Executive Officer Performance Management Committee minutes having been considered in confidence under Sections 90(2) and 90(3)(a) of the *Local Government Act 1999* an Order be made under the provisions of Section 91(7) and (9) of the *Local Government Act 1999* that:

a. the report and the minutes of the Chief Executive Officer Performance Management Committee relating to discussion of the subject matter (including the attachments to the report being Clause 14 and Clause 13 and Schedule 4 of the Chief Executive Officer's Contract of Employment), having been dealt with on a confidential basis under Section 90(3)(a) of the *Local Government Act 1999*, be kept confidential until 31 December 2014.

b. the minutes of the Chief Executive Officer Performance Management Committee relating to discussion of the Chief Executive Officer's remuneration and decisions relevant thereto all of which has occurred on a confidential basis under Section 90(3)(a) of the *Local Government Act 1999*, be kept confidential until the matter has been determined by Council.

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16. Closure

Declarations of Interest

Council Meeting Date:		**Councillor:**
Item No. (e.g. 3.1)	**Declaration of Interest** (where a member has an interest that does not lead to a conflict)	**Declaration of Conflict of Interest** (where a member has an interest that leads to a conflict)