

Contact for apologies:

Sue Hammond
8384 0747 or sue.hammond@onkaparinga.sa.gov.au

Contact number for meeting venue:

8384 0614

16 July 2020

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN in accordance with Section 83 of the *Local Government Act 1999* that an **Ordinary meeting of Council** of the City of Onkaparinga will be held on **Tuesday 21 July 2020 at 6.30pm** at the Council Chamber at the Civic Centre, Ramsay Place, Noarlunga Centre for the purpose of considering the items included on the attached agenda.

We recognise that the land on which we meet has considerable natural and cultural heritage, including thousands of years of traditional ownership by Kaurna.



Scott Ashby
Chief Executive Officer

Disclaimer: Please note that the contents of the Council Agendas have yet to be considered by Council and recommendations contained herein may be altered or changed by the Council in the process of formally making decisions of Council.

City of Onkaparinga
PO Box 1
Noarlunga Centre
South Australia 5168
www.onkaparingacity.com

Noarlunga office
Ramsay Place
Noarlunga Centre
Ph: 8384 0666
Fax: 8382 8744

Aberfoyle Park office
The Hub
Aberfoyle Park
Ph 8384 0666
Fax: 8270 1155

Willunga office
St Peters Terrace
Willunga
Ph: 8384 0666
Fax: 08 8556 2641

Woodcroft office
175 Bains Road
Morphett Vale
Ph: 8384 0666
Fax: 08 8556 2641

Page left intentionally blank

AGENDA

Council Meeting 21 July 2020

VENUE:	Council Chamber Civic Centre, Ramsay Place, Noarlunga Centre
TIME:	6.30pm
APOLOGIES:	
LEAVE OF ABSENCE:	Nil

Pledge

We recognise this City's considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna, and the more recent contribution from people either born here or who have migrated here. As we meet together, we build on this heritage by respecting and listening to each other, thinking clearly, being receptive to new ideas, speaking honestly, and deciding wisely for the current and future well-being of those we serve.

Page left intentionally blank

Table of contents

1.	Opening of meeting	7
2.	Confirmation of minutes	7
3.	Adjourned business	7
4.	Leave of absence	7
5.	Mayor's Communication	7
5.1	Mayor's Report	7
6.	Presentations	31
6.1	Inaugural Excellence in Volunteer Management award – Mike Feszczak, HR Business Partner	31
6.2	Detention of Dogs and Cats – Paul Stevenson, CEO RSPCA	31
7.	Deputations	31
7.1	The Shannons Adelaide Rally 2020 – Tim Possingham	31
8.	Presentation by Committee chairpersons and reports to Council by Council Committees	33
8.1	Audit, Risk, Value and Efficiency Committee meeting minutes of 22 June 2020	33
8.2	Chief Executive Officer Performance Management Committee meeting minutes of 25 June 2020	39
8.3	Strategic Directions Committee meeting minutes of 7 July 2020	45
9.	Reports of officers	57
9.1	Temporary Road Closure – Adelaide Rally 2020	57
9.2	Willunga Recreation Park upgrade funding support	71
9.3	Draft Community Plan 2030	91
9.4	Australia Day Breakfasts	153
9.5	Elected Member Training and Development Policy and Plan	167
9.6	Proposal to dispose of vacant land off St Matthews Street, Willunga, on the open market	181
9.7	Proposal to commence a revocation of community land process to enable disposal on the open market of the land and building at 14 Margaret Street Port Noarlunga	187
9.8	Audit, Risk, Value and Efficiency Committee - Independent Presiding Member Appointment	207
9.9	Confidential items	213
9.10	Council and Committee Reporting Schedule	225
10.	Questions on notice	231
10.1	Questions on notice – Cr Brown – Contaminated sites	231
11.	Motions on notice	233

11.1	Motion on notice – Cr de Graaf – International Campaign to Abolish Nuclear Weapons (ICAN)	233
11.2	Motion on notice – Cr Olsen – COVID-19 Financial assistance for community owned sports grounds	235
12.	Petitions	236
13.	Urgent business	236
14.	Confidential items	236
14.1	Hopgood Theatre	237
14.2	Development Application fees for Kiddle Pty Ltd (Leconfield) Proposal	238
14.3	Negotiations for the detention of dogs and cats	239
14.4	Proposed extension of lease over land at 10 Meyer Road, Lonsdale	240
14.5	Audit, Risk, Value and Efficiency Committee meeting confidential minutes of 22 June 2020	241
14.6	CEO Performance Management Committee meeting minutes of 25 June 2020 re Appointment of Independent Advisor	242
14.7	CEO Performance Management Committee meeting minutes of 25 June 2020 re CEO Key Performance Areas and Key Performance Indicators	244
14.8	Strategic Directions Committee meeting confidential minutes of 7 July 2020	245
15.	Closure	246

1. Opening of meeting

2. Confirmation of minutes
 1. **That the minutes of the proceedings of the Council meeting held on 16 June 2020 be received and confirmed as an accurate record of those proceedings.**
 2. **That the minutes of the proceedings of the Special Council meeting held on 30 June 2020 be received and confirmed as an accurate record of those proceedings.**
 3. **That the minutes of the proceedings of the Special Council meeting held on 7 July 2020 be received and confirmed as an accurate record of those proceedings.**

3. Adjourned business

Nil.

4. Leave of absence

Nil.

5. Mayor's Communication

5.1 **Mayor's Report**

Rates and budget 2020-21

Council adopted a zero percent rate rise along with the Budget and Annual Business Plan at its Special Council meeting on 30 June.

To achieve this, Council found \$5.6 million in savings to deliver a budget that will provide relief to households while stimulating the economy and delivering essential services.

This adds to the COVID-19 relief measures introduced in April, which included establishing a \$50,000 community wellbeing and resilience fund; waiving lease and associated costs for businesses and community and sporting clubs using council facilities for six months; and a 'Think Local, Buy Local' campaign to promote local businesses and support the local economy.

The new budget features a \$55.9 million capital works program that will help stimulate the local economy, create jobs and improve infrastructure.

I'd like to thank everyone that provided their feedback on our draft budget, and I look forward to an exciting year ahead guided by our new Annual Business Plan.

Some of the major projects in 2020-21 include constructing the Witton Bluff Base Trail, delivering the Morton Road Sport and Community Hub in Christie Downs, implementing the Wilfred Taylor Reserve Masterplan and upgrading Aldinga Sports Park in partnership with the federal government.

You can explore all the services, programs, projects and initiatives that will be delivered through City of Onkaparinga's Annual Business Plan and Budget for 2020-21 on our website,

where you can also find out more about the relief measures implemented in response to COVID-19.

Ray Gilbert OAM JP former Mayor of Onkaparinga

I would like to honour former Mayor Ray Gilbert OAM JP who recently passed away. Ray spent 34 years in local government and became the inaugural Mayor of the City of Onkaparinga in 1997. Ray chaired his last Council meeting on 7 November 2006 before his retirement. Ray worked in a voluntary capacity with a large number of community organisations and was awarded the Order of Australia Medal (OAM) for service to local government and health services in 2002.

Ray and his wife Edith received the Key and Freedom of Entry to the City of Onkaparinga on 27 October 2006, in honour and recognition of their achievements and outstanding service to Local Government through the City of Noarlunga, the City of Happy Valley, Noarlunga and Willunga and the City of Onkaparinga and to the local Community.

Ray left a legacy for the City of Onkaparinga and served as a role model for what an individual can achieve when they commit their lives to community service.

Wilfred Taylor Reserve nature playspace

The long-awaited \$2.2 million nature-based playspace at Morphett Vale's Wilfred Taylor Reserve is now open.

Designed for people of all ages and abilities to explore, roam and enjoy the reserve's gorgeous natural environment, the playspace is now the south's largest and it's an exciting drawcard for the region.

Farm and nature themes are featured as a tribute to the site's importance for Kaurana people, and the site's history as a working farm from the 1840s to 1960s.

Inclusive play opportunities including basket swings, a bucket seat on the flying fox, wheelchair-accessible carousel, raised sensory garden beds, a raised sand play table and a vertical xylophone.

There are also grassed open spaces for events and ball games; pathways for children's bikes and scooters; and amenities such as bike racks, barbecues, picnic facilities, drinking fountains, seating, lighting, carparking and shelters to complete the playspace.

The state government contributed \$1.3 million towards the playspace's construction, while council committed \$900,000 for supporting infrastructure such as carparking, access roads and lighting. The Rotary Club of Morphett Vale also generously contributed towards the wheelchair-accessible carousel. Wilfred Taylor Reserve is located on the corner of Wheatsheaf and States Roads.

My kids and I have enjoyed visiting the reserve often during these school holidays and every time there has been a huge crowd enjoying the new space.

Supplementary Election

Mid Coast Ward Supplementary Election

Due to the resignation of Beau Cowan, a supplementary election is being held to fill the Mid Coast ward vacancy.

Becoming a member of Council is an important decision and a great way to represent and make a difference in your local community.

Nominations for the position of councillor in the Mid Coast Ward are open to all residents of the City of Onkaparinga who are eligible to vote in local council elections and an Australian citizen.

Nominations open on Thursday 23 July 2020 and close at 12 noon on Thursday 6 August 2020. Nominations can be lodged at the City of Onkaparinga Noarlunga office, Electoral Commission SA office or online via the Electoral Commission SA website.

If you are interested in nominating, a Candidate briefing session will be held on Wednesday 29 July in the Civic Room, Ramsay Place, Noarlunga Centre at 6.30pm. Due to COVID-19 bookings are essential and can be sent to election@onkaparinga.sa.gov.au

Nomination kits will be available at our Noarlunga office from Monday 20 July.

Further information is available at our website www.onkaparingacity.com.au/elections

Virtual Citizenship Ceremonies

Over the past month I have been lucky enough to welcome 8 new Australia citizens via a very special ceremony, zooming in from some interesting places including; their living room, their workplace and even from their car.

Whilst it's not quite the same as our usual Citizenship ceremonies I am thrilled that we have still been able to provide their last step to becoming an Australian citizen.

As restrictions are easing we are looking forward to holding some face to face ceremonies in the coming months.

Meeting with traditional Kurna Owners

On Saturday 11 July I facilitated a meeting with key Aboriginal Traditional Owners of our region. This was a first engagement to seek insights that will inform the report due to the Strategic Directions Committee (SDC) meeting on 6 October 2020, regarding ways to strengthen and formalise our relationship with Kurna (per SDC resolution 5 May 2020).

The meeting was attended by eight Traditional Owner representatives and was an extremely positive first step towards building a stronger more meaningful relationship going forward.

Correspondence

Att 1	Minister for Transport, Infrastructure and Local Government	My letter regarding Elected Member allowances and electronic participation in council meetings
Att 2	Minister for Transport, Infrastructure and Local Government	Statutes Amendment (Local Government Review) Bill 2020
Att 3	Minister for Environment and Water	Natural Resource Management Reform
Att 4	Minister for Environment and Water	Community Wellbeing and Resilience Grants
Att 5	Minister for Environment and Water	Coastal Grants
Att 6	State Planning Commission	South Australia's new Planning and Design Code

Att 7	Deputy Prime Minister and Minister for Regional Health, Regional Communications and Local Government	Local Roads and Community Infrastructure Program – Letter of Offer
Atts 8 and 8.1	Minister for the Environment and Assistant Minister for Waste Reduction and Environmental Management	My letter regarding the Southern Region Waste Resource Authority (SRWRA)
Att 9	Minister for Transport, Infrastructure and Local Government	Lonsdale Residential Development Plan Amendment (cover letter – Plan available on request)

Representation at events

Thank you to Deputy Mayor Geoff Eaton for representing me at the following events:

- 1 July Community farewell to Principal Cain McDonald, Tatachilla Lutheran College
- 7 July Southern Volunteering SA morning tea for Suburb Signposter Volunteers delivering postcards to households during COVID-19
- 9 July Radio Coast FM interview

Mayor’s calendar

My activities between 13 June and 17 July 2020 are reflected in Attachment 10.

The Deputy Mayor’s activities are reflected in Attachment 11.

Thank you.



Erin Thompson

Mayor

Recommendation

That Council note the 21 July 2020 Mayor’s report.

From the office of the Mayor
City of Onkaparinga

13 July 2020

Our Ref: 5223193

The Hon Stephan Knoll
Minister for Transport, Infrastructure and Local Government
GPO Box 1533
ADELAIDE SA 5001
Email: ministerknoll@sa.gov.au

Dear Minister Knoll

In recognition of the impacts of the COVID-19 pandemic on the residents and businesses of the City of Onkaparinga, Council at its Special Meeting of 31 March 2020, resolved that I write to you to recommend a state-wide freeze of elected member allowances for the 2020/21 financial year.

As I understand, Council Members' allowances are set by the Remuneration Tribunal of SA and currently cannot be altered by a resolution of Council. Whilst individual members of Council may voluntarily decline the annual adjustment, our Council was encouraged that a more formal position be communicated and observed by Council Members across local government in South Australia.

Our Council also resolved at its meeting of 19 May 2020 that you consider, beyond the cessation of Notice No 1, Public Health Emergency: Electronic Participation in Council Meetings, an option that provides for continued electronic participation for Council Members in Council meetings under extraordinary circumstances.

Council's intent is that this option only be considered where a resolution of Council is passed on a case-by-case basis and be relevant where there is a continued possibility of extended absence of a Member. For example, as we go forward living with COVID-19 circumstances may place Council Members considered 'at risk' in a situation where they cannot participate in Council Meetings in person; or, in the event a Member is required to travel interstate for an extended period.

This suggested change would allow Council Members to continue to represent their communities' views by fully participating in the decision making of the elected body.

Thank you for your consideration of these matters.

Yours sincerely



Erin Thompson
Mayor



20MLG0189

Mayor Erin Thompson
City of Onkaparinga
PO Box 1
NOARLUNGA CENTRE SA 5168
Email: mail@onkaparinga.sa.gov.au



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Dear Mayor Thompson 

On 17 June 2020 I introduced the Statutes Amendment (Local Government Review) Bill 2020 (the Bill) in Parliament. The Bill is the result of the local government reform program that has been underway since the Local Government Reform Roundtable Discussion hosted by the Premier in February 2019.

The Bill includes more reforms to the system of local government in our State than any single Bill that has been put before Parliament since the current Local Government Act was passed in 1999. It includes a range of improvements and simplifications to the Act, and, more importantly, major reforms to improve the quality and level of both oversight and support that is provided to councils and council members.

From the start, the reform program has focused on four key areas where it was clear that improvements to the practice and the system of local government is needed. These areas are—

1. **Stronger council member capacity and better conduct** — helping our council members to perform their roles to the best of their ability, and ensuring that the right measures are in place to deal with conduct issues when they arise.
2. **Lower costs and enhanced financial accountability** — delivering greater confidence in council audits, improving council decision-making, financial reporting, and making information about council financial performance and rating decisions more accessible to both council members and communities.
3. **Efficient and transparent local government representation** — improving an election process that is fair, transparent, run independently, that provides the right information at the right time, and encourages participation from potential council members and voters alike.
4. **Simpler regulation** — streamlining rules and regulations to ensure that the public interest objectives can be delivered with reduced impact on councils' administration and costs.

Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au

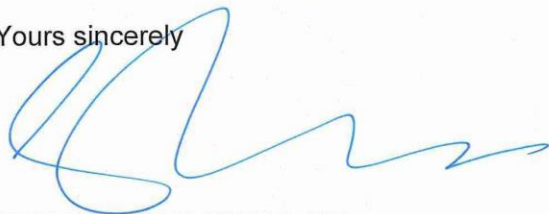


The Bill is important to councils and their communities. While it proposes many changes to councils and their operations, it is at its core an opportunity to provide the most important people in our local government system—our ratepayers and communities—with a greater sense of trust and confidence in our councils; through stronger support; greater consistence, accountability and transparency; and better value for money.

I would like to thank the Local Government Association, and the many individual councils, mayors and members, chief executive officers and professional organisations that provided their ideas for reform, submissions on the *Reforming Local Government in South Australia Discussion Paper* and engaged with the extensive consultation throughout the reform program.

To support the Bill additional material has been released, including an explanatory paper and a 'marked-up' version of the Act. I encourage you to review this information, which is available at—
www.dpti.sa.gov.au/local_govt/local_government_reform.

Yours sincerely



HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING

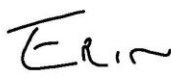
16/6 /2020

**Government
of South Australia****Office of the Minister for
Environment and Water**81-95 Waymouth Street
Adelaide SA 5000
GPO Box 1047
Adelaide SA 5001Tel 08 8463 5680
minister.speirs@sa.gov.au

20EW0009658

Mayor Erin Thompson
City of Onkaparinga
Email: Erin.Thompson@onkaparinga.sa.gov.au

Dear Mayor Thompson



I am delighted to advise that today, 1 July 2020, marks the Marshall Liberal government's delivery on its promise to reform natural resource management in our state.

From today, the new *Landscape South Australia Act 2019* has been enacted as the key framework for managing the state's land, water, pest plants and animals, and biodiversity across the state. As part of this process, eight new regional landscape boards have been established to administer the new Act. In addition a new entity, Green Adelaide, has been created to bring an integrated approach to managing Adelaide's urban environment.

The Green Adelaide region encompasses 17 metropolitan councils and approximately 1.3 million South Australians. The success of Green Adelaide will be underpinned through strategic leadership, coordination, innovation and partnerships with other organisations and the community to deliver a connected approach to urban natural resource management.

I am pleased to advise you that I have formally appointed the newly established Green Adelaide board – a key milestone in the Marshall Liberal government's commitment to landscape reform in South Australia. To lead the state government's new metropolitan landscape board, I have appointed Professor Chris Daniels as chair, and Dr Felicity-ann Lewis as deputy, the full board being:

- Professor Chris Daniels (Chair)
- Dr Felicity-ann Lewis (Deputy Chair)
- Mayor Claire Boan
- Mr Adrian Skull
- Mr Jeffrey Newchurch
- Ms Dena Vassallo
- Mr Louka Parry
- Mr Kelvin Trimper
- Ms Trixie Smith

Green Adelaide aspires for Adelaide to become globally recognised for its liveability and thriving environment by building on its reputation as a cool, clean, green and vibrant city and attracting industry, investment, residents and visitors.

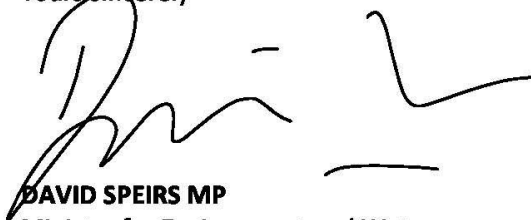
It is my expectation that the Green Adelaide board will bring leadership, collaboration and strategic thinking to transformation of Adelaide's urban environment. It will be responsible for the greening of metropolitan Adelaide, recognising the environmental challenges faced by a large capital city and exploring the opportunities that a city can have in terms of fostering biodiversity.

The Board will also be responsible for integrating the management of water resources and wetlands, the metropolitan coastline, nature education, creating habitat for biodiversity in a city context, and the greening of our streets, parklands and buildings. This includes exploring world-wide initiatives relevant to urban ecology and green cities, and the option of Adelaide becoming a globally recognised National Park City.

I look forward to your council working collaboratively with Green Adelaide in its endeavours to build on Adelaide's reputation

Should you require any further information, please contact the Green Adelaide Chair, Professor Chris Daniels, by email at chris.daniels@sa.gov.au or telephone on 0410 422 759.

Yours sincerely



DAVID SPEIRS MP
Minister for Environment and Water

Date: 1 / 7 / 2020

20EW0009543

Mayor Erin Thompson
City of Onkaparinga
Email: Erin.Thompson@onkaparinga.sa.gov.au



**Office of the Minister for
Environment and Water**
81-95 Waymouth Street
Adelaide SA 5000
GPO Box 1047
Adelaide SA 5001

Tel 08 8463 5680
minister.speirs@sa.gov.au

Dear Mayor Thompson 

I am pleased to announce the launch of the Community Wellbeing & Resilience grants as part of the Open Your World Wellbeing fund.

The Open Your World campaign has been designed by the South Australian government to help build community resilience and support physical, social, mental and community wellbeing in response to the COVID-19 pandemic.

As we embark on the recovery from COVID-19, it is so important that we provide opportunities to support those who have been impacted the most. The wellbeing fund is a major pillar to achieving this goal.

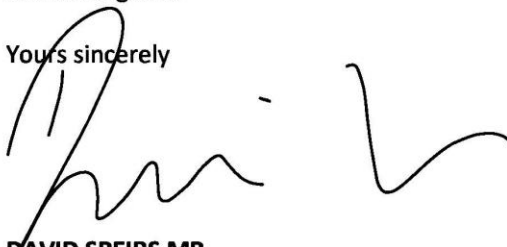
Through the community wellbeing and resilience grants, the South Australian government will provide \$800,000 of funding in 2020-21 for community-based projects that support groups within our community who have been significantly or disproportionately impacted by COVID-19. Projects will address the COVID-19 impacts by contributing to positive physical, social and mental wellbeing and resilience outcomes.

Non-government organisations (NGOs) and local government are eligible to apply for individual grants of between \$10,000 and \$100,000 (GST exclusive). Community organisations are also eligible to apply, in partnership with an NGO or local government.

Applications for the grants are open **until Friday 17 July 2020**. The grants are administered by Wellbeing SA, and applications can be lodged via the [Open Your World website](#). A grant guide has been developed which sets out further details about the grants, including eligibility and assessment criteria, and tips on completing an application.

I encourage you to review the grant guide and consider applying for a community wellbeing and resilience grant.

Yours sincerely



DAVID SPEIRS MP
Minister for Environment and Water
Chair, Wellbeing Senior Officials Group

Date: 19/06/2020



**Government
of South Australia**

**Office of the Minister for
Environment and Water**
81-95 Waymouth Street
Adelaide SA 5000
GPO Box 1047
Adelaide SA 5001

Tel 08 8463 5680
minister.speirs@sa.gov.au

20EW0009371

Mayor Erin Thompson
City of Onkaparinga
Email: Erin.Thompson@onkaparinga.sa.gov.au

Dear Mayor Thompson 

Applications now open for 2020-21 Coastal Grants

I write to update you on the Marshall Liberal government's commitment to working with local government and coastal communities to better manage and protect South Australia's valuable coastal assets.

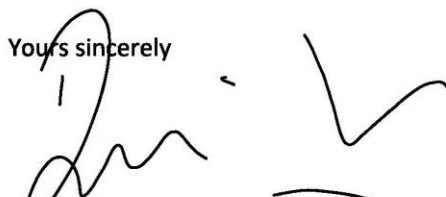
I am pleased to announce that two grant programs are now open for consideration by your council.

Regional Coast Protection Grants comprise funding from the state government's *Securing the future of our regional coastlines* commitment of \$1 million per year to 2022-2023, for coastal councils outside of the managed metropolitan beach system to help repair, restore and sustain South Australia's regional coastlines. High priorities for funding include council works and studies that address erosion or flooding hazards along the coast. Applications close at midnight, Friday 14 August 2020.

Coastal Community Participation Grants is an ongoing program that provides up to \$10,000 (excluding GST) to volunteer groups to undertake small-scale, on-ground coastal management activities (e.g. dune revegetation, access control, improvements to minor recreational facilities, monitoring projects and signage to educate the community). Importantly, grants can contribute up to 80 per cent of the total project cost. Applications are sought from coastal community groups within your council area, with applications accepted throughout the year until funding has been expended.

Grant funding will be delivered by the Coast Protection Board with the support of the Department for Environment and Water. For further information, I encourage you to contact the DEW Coast and Marine Branch on (08) 8124 4928 or email at DEWCoasts@sa.gov.au.

Yours sincerely



DAVID SPEIRS MP
Minister for Environment and Water

Date: 01/07/2020



State Planning Commission

Level 5
50 Flinders Street
Adelaide SA 5000

GPO Box 1815
Adelaide SA 5001

08 7109 7466

29 June 2020

Council Mayor and Chief Executive – Phase Three
Via email

Dear Council Mayor and Chief Executive,

I am pleased to confirm that South Australia's new Planning and Design Code (the Code) covering the State's outback and rural areas is now available for the general public to access for familiarisation purposes ahead of the Minister's formal adoption of the Code and the planned implementation for Phase Two (Rural Areas) on 31 July 2020.

To ensure all South Australians are confident and familiar with the new planning system, the Minister for Planning and State Planning Commission are providing the community with an opportunity to access the online Code for Phase One (Outback Areas) and Phase Two (Rural Areas) via the new ePlanning platform at www.code.plan.sa.gov.au.

From 29 June, community members will be able to engage with the online Code and *the South Australian Property and Planning Atlas* in our first state wide e-Planning system. When fully implemented on 31 July, the ePlanning platform will also *include a new look planning portal and electronic Development Application Processing system*.

The PlanSA helpline is now active should community members have any queries regarding the Code or the ePlanning system. If council front desks or staff are receive calls regarding to the Code, callers can be directed to the helpline. The PlanSA helpline can be reached on 8456 4840.

The Phase Two Code has been refined and improved following the Minister for Planning's approval of the Commission's formal Engagement Report. The report, released earlier this month, summarises how the Code for the State's rural areas has been altered following an 8-week public consultation period. During the public consultation period more than 230 submissions were received and over 70 consultation events conducted, with all feedback considered by the State Planning Commission.

It is important to note that when accessing the Phase Two Planning and Design Code in the ePlanning system, only addresses in outback and rural areas of the state will display results. Metropolitan addresses, whilst able to be entered, will not display a result as the Phase Three Planning and Design Code has not yet been added to the ePlanning system.

The Commission has invited Elected Members to an online briefing and Q&A session on the recently released Engagement Report as well as an ePlanning system demonstration. This will take place on 16 July for Phase Three councils.

#15682941

sapanningcommission.sa.gov.au



Government of South Australia
Department of Planning,
Transport and Infrastructure

The third and final phase of SA's new planning system for urban and metropolitan areas of South Australia is under active consideration and on track to be implemented later this year.

As always we appreciate your support and collaboration as we work together to implement a more efficient planning system for South Australia. We reiterate your valuable input to date has helped guide and shape the Phase Two Code.

Should you have any questions in regards to the implementation of the Phase Two Code or wish to provide feedback during the familiarisation period please don't hesitate to contact your Council Liaison Officer directly.

Yours sincerely,



Michael Lennon
Chair



THE HON MICHAEL MCCORMACK MP
Deputy Prime Minister
Minister for Infrastructure, Transport and
Regional Development

THE HON MARK COULTON MP
Minister for Regional Health, Regional
Communications and Local Government

Ref: MS20-000934

Mayor Erin Thompson
City of Onkaparinga
PO Box 1
NOARLUNGA CENTRE SA 5168

Dear Mayor

Letter of Offer – Local Roads and Community Infrastructure Program

We are writing to offer you, City of Onkaparinga ABN 97 047 258 128, an Australian Government Grant under the Local Roads and Community Infrastructure (LRCI) Program.

The offer is for a grant of \$2,463,485 total, excluding GST, (the ‘Grant’) to undertake the Grant Activity as set out in the attached Grant Agreement.

The LRCI Program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement. It is expected councils, where possible, will use local businesses and workforces to deliver projects under the LRCI Program to ensure stimulus funding flows into local communities. Program guidelines are included with this letter and can also be accessed through the Department’s website at www.investment.infrastructure.gov.au/lrci.

To accept this offer in relation to the Grant, please sign the attached Grant Agreement and send or email a scanned copy to IIP@infrastructure.gov.au by 31 July 2020, otherwise this offer will lapse. A legally binding agreement will be created once the Grant Agreement has also been signed by the Commonwealth, represented by the Department of Infrastructure, Transport, Regional Development and Communications ABN 86 267 354 017.

In agreeing to and signing the Grant Agreement, you confirm that you have read and understood the Program Guidelines and Grant Agreement.

Yours sincerely



MICHAEL MCCORMACK



MARK COULTON

Enc

The Hon Michael McCormack MP
Parliament House Canberra | (02) 6277 7520 | minister.mccormack@infrastructure.gov.au
Suite 2, 11-15 Fitzmaurice Street, Wagga Wagga NSW 2650 | michael.mccormack.mp@aph.gov.au



From the office of the Mayor
City of Onkaparinga

13 July 2020

The Hon Sussan Ley MP
Minister for the Environment
sussan.ley.mp@aph.gov.au

The Hon Trevor Evans MP
Assistant Minister for Waste Reduction and Environmental Management
trevor.evans.mp@aph.gov.au

Dear Ministers

The City of Onkaparinga welcomes the announcement of the \$190 million federal funding towards a new Recycling Modernisation Fund (RMF) – congratulations on showing strong leadership in this space. The City of Onkaparinga have been working on a local solution for recycling materials for some time and we believe our vision fits the criteria for funding.

The Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary under the Local Government Act 1999 (SA) and is co-managed by its constituent councils, namely the City of Onkaparinga, the City of Marion and the City of Holdfast Bay.

Through the SRWRA our \$16 million dollar proposal is for a major materials recycling facility (MRF) based in Seaford Heights that adopts circular economy outcomes, with biogas and solar energy generation and in time complimentary processors to be co-located at the site (attached summary sheet).

The facility would have the scope to provide large scale recycling services not only to the three constituent councils, but also to councils further afield in metropolitan Adelaide and through the Fleurieu Peninsular region whom are currently transporting there recycling to the northern side of Adelaide, going past the Seaford Heights proposed site. A recycling facility in the south has long been identified in *South Australia's Waste Strategy 2015 – 2020*. The alternate without a funding commitment from federal and state governments would be for SRWRA to build a smaller plant to manage only the constituent councils recycling which would be a lost opportunity.

The three councils and SRWRA have been actively been pursuing funding from both federal and state governments on a three-way funding split (\$5.3mill each) in order to facilitate the construction of the larger capacity facility which that offers a longer-term solution for both the state and region. Through those discussions the federal government have indicated that they are ready to discuss a partnership with the state government towards the project when the state government is ready to approach them. To date we are still pursuing state commitment and given the economic downturn being caused by COVID – 19 the construction jobs and ongoing employment that the SRWRA project creates comes at a very fortuitous time.



City of Onkaparinga
PO Box 1
Noarlunga Centre
South Australia 5168
www.onkaparingacity.com

Noarlunga office
Ramsay Place
Noarlunga Centre
Telephone (08) 8384 0666
Facsimile (08) 8382 8744

Aberfoyle Park office
The Hub
Aberfoyle Park
Telephone (08) 8384 0666
Facsimile (08) 8382 8744

Willunga office
St Peters Terrace
Willunga
Telephone (08) 8384 0666
Facsimile (08) 8382 8744

Woodcroft office
175 Bains Road
Morphett Vale
Telephone (08) 8384 0666
Facsimile (08) 8382 8744

The benefit of the project progressing and received funding from both the federal and state government would be the creation of 81 full time jobs during construction with 18 full time positions created in the long term.

Our Local Federal Member for Boothby – Nicolle Flint MP recent wrote to the Hon Trevor Evans MP advocating on behalf of this project and any assistance that you can provide in highlighting the importance of this facility to the federal and state government would be welcomed.

Also, our Local Federal Member for Mayo – Rebekha Sharkie MP has been advocating for the project federally and recently wrote to The Hon David Speirs – the State Minister for Environment and Water, advocating for this project on behalf of the three councils and the SRWRA. Ms Sharkie also wrote to you last year advocating for this project.

The City of Onkaparinga is also fully committed to using recycled materials in our road construction with a recent local road being the first Reconophalt road constructed in South Australia - which re-purposed some 139,000 plastic bags, 39,750 glass bottle equivalents, 3,200 used printer cartridges and 53 tonnes of recycled asphalt profilings.

The use of Reconophalt has also proved to increase road asset life in laboratory testing, thanks greatly to the superior deformation resistance from heavy vehicles such as rubbish trucks and buses. This translates to significant savings in asset management over the assets life span, which is typically +/-20 years for asphalt wearing courses. In addition to these savings, whilst not yet quantified, projects such as this are expected to deliver further savings in waste management as the volume and make-up of refuse landfill is reduced and re-defined with ongoing use of the Reconophalt product.

We have also been taking part in a ground-breaking trial using crumb rubber derived from end of life truck tyres. The agreement is between Tyre Stewardship Australia (TSA), Topcoat Asphalt Contractors Pty. Ltd. (Topcoat Asphalt) and six local councils (including the City of Onkaparinga). The mix is based on specifications used in California where crumb rubber is commonly used in roads. The trial uses the equivalent of around 3400 passenger vehicle tyres or more than 20,000 kilograms of crumb rubber. Topcoat Asphalt will mix the crumb rubber into a special high-grade mix with a high rubber ratio.

We look forward to receiving further details on the available grant funding for our major materials recycling facility and assistance from your offices in gaining this funding along with assistance in advocating to the state government of South Australia to match the funding.

If you require any further details or would like to discuss this opportunity further please contact Kirk Richardson, Director City Operations on 8384 0581 or kirk.richardson@onkaparinga.sa.gov.au

Yours sincerely



Erin Thompson
Mayor

Enc. SRWRA recycling facility summary sheet

SOUTHERN ADELAIDE MRF AUSTRALIA'S SMARTEST RECYCLING FACILITY



SRWRA MEMBERS NEED A FACILITY TO PROCESS 30,000T/A OF RECYCLABLES. UPGRADING TO 60,000T/A AND INCLUDING THE NEW TECHNOLOGY REQUIRED TO MEET THE COAG EXPORT BAN REQUIREMENTS, WILL ENABLE BEST PRACTICE OUTCOMES FOR OTHER COUNCILS TOO, AND CONTINGENCY ACROSS SA'S RECYCLING SYSTEM.



SRWRA
Southern Region Waste Resource Authority

THE JOINT VENTURE

SRWRA's existing 190ha site has approvals in place and is strategically located at Seaford Heights.

Re.Group is an experienced Australian recycling specialist, with facilities in NSW, the ACT and QLD.



RDT

THE RECYCLING FACILITY

RDT is an Australian specialist that has delivered more than 65 waste & recycling projects. Specialist equipment will come from Machinex, a world leader.

Inclusion of SAGE Automation control systems will make this "Australia's smartest MRF".



Government of South Australia



Australian Government

THE REQUEST

The proponents are seeking State and Commonwealth funding on a "1:1:1" basis for the equipment (\$5.3m each)

TRANSITIONING TO AUSTRALIA'S SMARTEST MRF	THE PROPOSED FACILITY
INVESTMENT: A \$10m facility would meet member council's basic needs today. But COAG Export Bans now require more advanced technology.	\$16m equipment (also includes \$5m shed for \$21m total investment)
CAPACITY: A 15t/hr facility can meet the member councils' needs but increasing capacity to 25t/h is a cost-effective way to service other councils and create a more resilient recycling sector for SA.	Best practice for SRWRA members, other councils, and contingency for SA if another site goes down (60,000t/a)
TECHNOLOGY: the upgrade includes extra optical sorters and robotic quality control systems to make five grades of plastic and three grades of paper, including export-grade recycled paper (ONP).	Ballistic screens, 8x optical sorters, robotics, baler upgrades & higher processing ability
PRODUCTS & CONTROLS: the upgrade allows inclusion of SAGE Automation controls. Adelaide-based SAGE has developed world-leading technology through its defence work; this will be the first adaptation of home-grown South Australian smarts to improve overall recycling facility performance via real-time monitoring of equipment and analysis of production data. The upgrade also has extra capacity to convert surplus glass to quality sand, which will be used in local civil works and road building projects.	3 fibre products <ul style="list-style-type: none"> • Cardboard • Mixed Paper • Export grade ONP paper 5 plastic products <ul style="list-style-type: none"> • PET (clear) • HDPE (natural) • PET (coloured) • HDPE (coloured) • PP Other products <ul style="list-style-type: none"> • Aluminium • Steel • Glass Sand

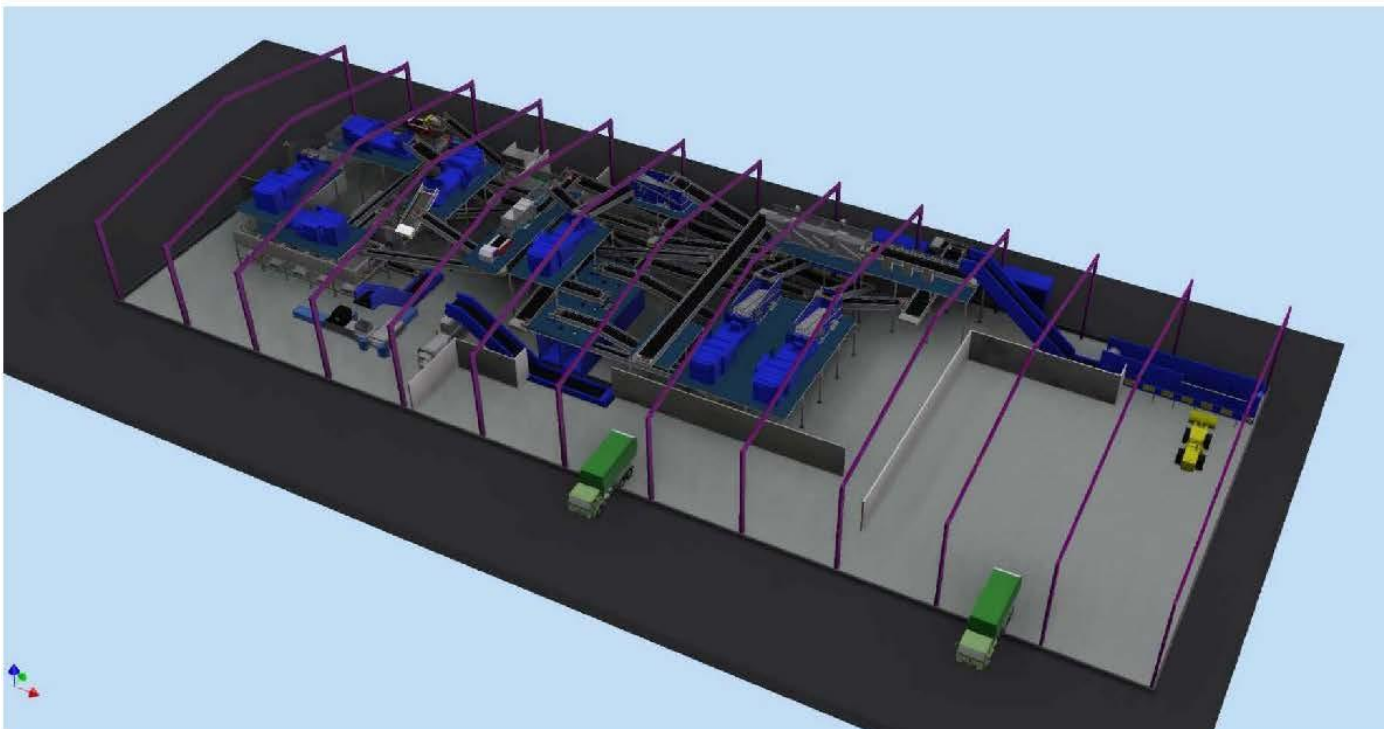
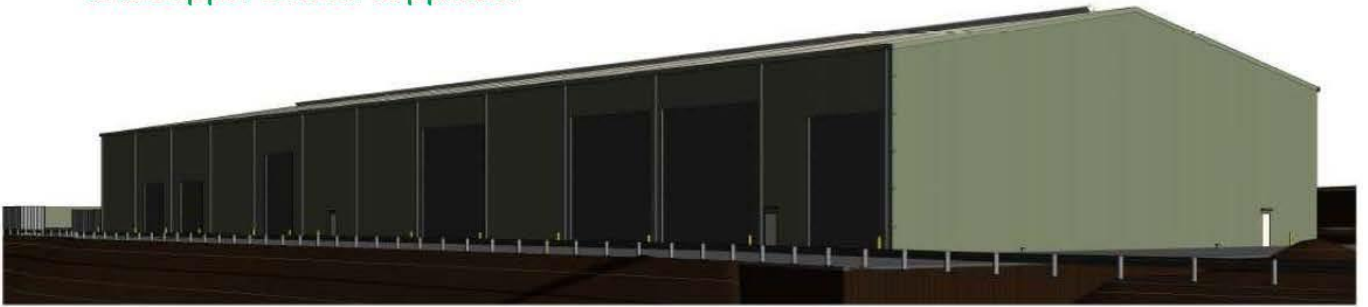
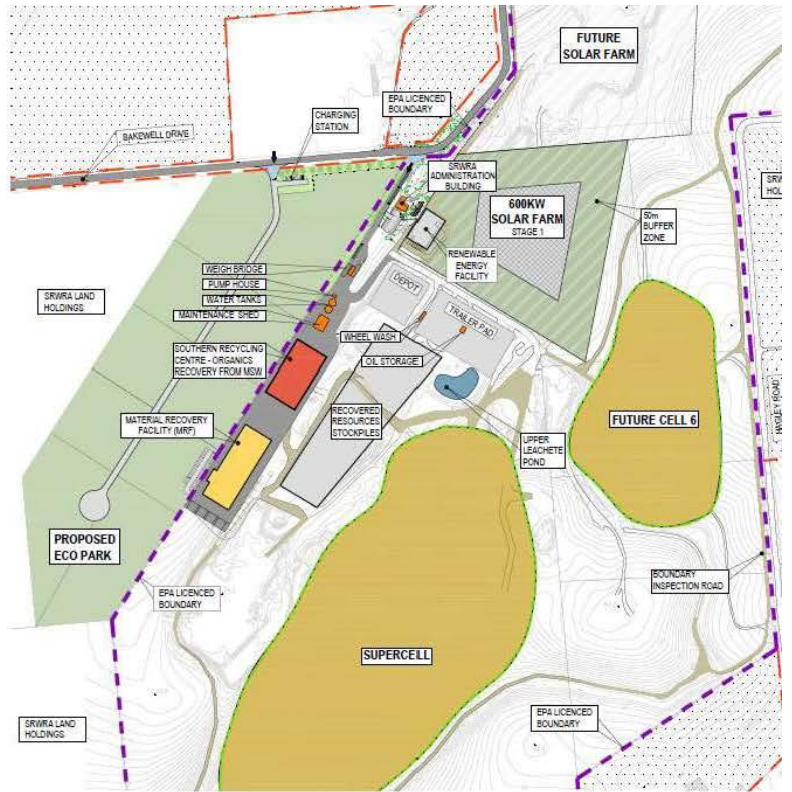
THIS SHOVEL READY PROJECT WILL CREATE 81 FTES DURING CONSTRUCTION AND 18 FTES IN LONG TERM OPERATION. SUBJECT TO FUNDING, SITE WORKS CAN COMMENCE WITHIN 2 WEEKS, AND EQUIPMENT CAN LAND BEFORE CHRISTMAS

SOUTH AUSTRALIAN LEADERSHIP FOR THE NEW CIRCULAR ECONOMY

READY TO DELIVER

A southern recycling facility is aligned with SA’s long-term strategic plans. SRWRA’s 190ha site is ideally co-located with existing assets of state significance. Civil and structural design for the recycling facility is complete, and ground works can commence immediately. Specialist equipment orders can be placed, and local fabricators engaged for structural steel, walkways, platforms etc.

The project creates 81 FTEs in construction, 18 FTEs in operation, and supports local suppliers.





**Government
of South Australia**

**The Hon Stephan Knoll MP
Member for Schubert**

2018/20076/T03

Mayor Erin Thompson
City of Onkaparinga
PO Box 1
NOARLUNGA CENTRE SA 5168

Dear Mayor Thompson 

I refer to the Lonsdale Residential Development Plan Amendment (DPA). I have considered the issues raised during the consultation period including the City of Onkaparinga submission and the report of the State Planning Commission and have now approved the DPA (with amendments). Approval will be formally granted via a notice in the Government Gazette.

The DPA, as approved, amends the Marion Council and Onkaparinga Council Development Plans by rezoning vacant land north of the SA Water Desalination Plant site (Sigma Road) from Open Space and Employment Zone as follows:

Land owner	Size	Council Area	Former Zone	New Zone
Adelaide Development Co	12ha	Onkaparinga	Urban Employment Zone	Residential Zone – Lonsdale Policy Area 69
Adelaide Development Co		Marion	Open Space – Hallett Cove Buffer Policy Area	Residential Zone – Lonsdale Policy Area 9
Marion Council	6ha	Marion	Open Space – Hallett Cove Buffer Policy Area	Coastal Conservation Zone

Amendments were made to the consultation version of the DPA as a result of the advice I received following consultation, including provisions addressing housing density, car parking provisions and application of the Noise and Air Emissions Overlay.

I note that the Environment Protection Authority also advised that it did not object to the rezoning based on interim results of the Hallett Cove Dust Study.

Overall, I am of the view that the DPA, as approved, balances the needs of existing and future residents and achieves the broader strategic goals of providing for infill residential development consistent with the objectives of *The 30-Year Plan for Greater Adelaide 2017 Update*.

**Minister for Transport, Infrastructure and Local Government
Minister for Planning**

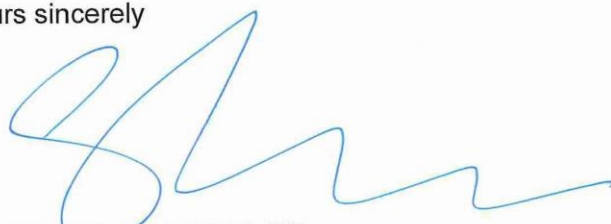
Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



In relation to the draft Planning and Design Code (the Code), please note that the consultation version of the Code proposes to transition the affected area to the Employment Zone and Open Space Zone, reflecting its existing zoning. With the approval of the DPA, the affected area is anticipated to take on zoning that is reflective of its future uses, in particular the General Neighbourhood Zone and the Coastal Conservation Zone (for the Council owned land to the west).

Should you have any questions in relation to the DPA, please do not hesitate to contact Ms Anita Allen, Director, Planning and Development of the Department of Planning, Transport and Infrastructure on 7109 7099.

Yours sincerely



HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING

27/6 /2020

cc Mr Scott Ashby, CEO Onkaparinga Council
Att: Lonsdale Residential DPA

Mayor's calendar 13 June to 17 July 2020

Attachment 10

June	
15	Meeting with Willunga Environment Centre committee
16	Pre-Council meeting with staff
	Meeting of Council
17	Meeting with Chief Executive Officer
18	Meeting with Ward Councillor
	Virtual Citizenship ceremonies
	Video filming
22	Meetings with staff
	Teleconference with Kurna representative
	AGM Southern Districts Baseball Club
23	Funeral of former Mayor Ray Gilbert OAM JP
	Meeting with Country Arts SA
	Elected Member session
24	Meeting with Minister for Sport Recreation and Racing and Member for Davenport
	Meeting with South Adelaide Football Club
25	Meeting with staff
	Meeting with Ward Councillor
	Wilfred Taylor Reserve Naturespace launch
	Meeting of Chief Executive Officer Performance Management Committee
26	Meeting with regional Members of Parliament
29	Meetings with Ward Councillors
	Meeting with business representative
30	Meeting business association
	Meeting with staff
	Meeting with Deputy Mayor
	Special Council meeting
July	
1	Teleconference with sporting club
2	NAIDOC storytelling session
	Meeting with staff
3	Tribe FM radio session
7	Meeting with Deputy Premier
	Meeting with Ward Councillor
	Meeting of Strategic Directions Committee

Mayor's calendar 13 June to 17 July 2020

Attachment 10

	Special Council meeting
8	Meetings with staff
	Meeting with Member for Heysen
	Meeting with Chief Executive Officer
	Tour of local business
	Videoconference with Kurna forum facilitator
	Meeting with Aldinga Sports Clubs
9	Meeting with ON Ambassadors
11	Meeting with Traditional Kurna Owners
14	Pre-Council meeting with staff
	Meetings with staff
	Virtual Citizenship ceremonies
	Meeting with sport and community hub steering group
	Elected Member session
15	Meeting of Ramsay Place Working Group
17	History and Heritage Awards judging panel site visit

Elected Member sessions held during this period :

- 23 June - Emerging Housing Issues
- **Community Engagement 'Refresh'**

- 14 July - Contaminated waste at McLaren Vale SWR site
- Long Term Financial Plan process and budgeting
- Buy Local Campaign
- Local Government Review Bill 2020

Deputy Mayor's calendar 13 June - 17 July 2020

June	
18	Economic Development Forum McLaren Vale
	Liaison with volunteers at Aberfoyle Community Centre
19	Meeting with staff member
22	Meeting with resident
	Audit, Risk Value and Efficiency Committee meeting
	Flagstaff Oval Community Centre Board meeting
23	Elected Member session
26	Meeting with staff member
29	Meeting with resident
30	Meeting with Flagstaff Oval Community Centre Board and residents regarding oval development
	Meeting with resident
	Monthly meeting with Mayor
	Special Council meeting
July	
1	Represented Mayor at community farewell assembly for Principal Tatachilla Lutheran College
	Meeting with Elected Member
	Presented at City of Onkaparinga Prostate Cancer Support Group meeting at Noarlunga Hospital
2	Meeting with Elected Member
	Meeting with community group coordinator
3	Liaison with community committee member
6	Meeting with staff member
7	Special Council meeting
8	Attended Aberfoyle Community Centre Board meeting
9	Coast FM monthly interview on behalf of Mayor
	Meeting with Elected Member
	Economic Development Forum meeting McLaren Vale
10	Meeting with resident
11	Listening post at the Watchman's Coromandel Valley and liaison with Coromandel National Trust committee members and residents
12	Outside Listening Post in Swallow Drive Reserve Flagstaff Hill
	Outside Listening Post in Simpson Reserve Aberfoyle Park

14	Meeting with Elected Member
	Meeting with Mayor
	Elected Member session

6. Presentations

6.1 Inaugural Excellence in Volunteer Management award – Mike Feszczak, HR Business Partner

6.2 Detention of Dogs and Cats – Paul Stevenson, CEO RSPCA

7. Deputations

7.1 The Shannons Adelaide Rally 2020 – Tim Possingham

Page left intentionally blank

8. Presentation by Committee chairpersons and reports to Council by Council Committees

8.1 Audit, Risk, Value and Efficiency Committee meeting minutes of 22 June 2020

Report contact

Sue Hammond, Senior Governance Officer
8384 0747

Meeting

Council

Approving officer

Renee Mitchell, Director Corporate and City Services (Acting)

Date

21 July 2020

1. Purpose

A meeting of the Audit, Risk, Value and Efficiency Committee meeting was held on 22 June 2020. Agenda for this meeting is available on the website [here](#). There are no items that require a resolution of Council. Item 12.1 is a confidential item and will be considered at item 14.5 of this agenda.

2. Recommendation

That Council note the minutes of the Audit, Risk, Value and Efficiency Committee meeting held on 22 June 2020 as attached to the agenda report.

3. Attachments

Attachment 1 – Minutes of the Audit, Risk, Value and Efficiency Committee meeting of 22 June 2020 (4 pages)

- END OF REPORT -



MINUTES

Audit, Risk, Value and Efficiency Committee Meeting 22 June 2020

VENUE: Council Chamber
Civic Centre, Ramsay Place, Noarlunga Centre

MEETING COMMENCED: 4pm

PRESENT: David Powell (Chair)
Peter Brass
Cr Eaton
Cr O'Brien

APOLOGIES: Cr Jamieson

LEAVE OF ABSENCE: Nil

ABSENT: Nil

1. Opening of meeting

David Powell officially declared the meeting open at 4.03pm.

2. Confirmation of minutes

MOVED Cr Eaton.

That the minutes of the proceedings of the Audit, Risk, Value and Efficiency Committee meeting held on 4 May 2020 be received and confirmed as an accurate record of those proceedings.

Seconded by Cr O'Brien.

CARRIED

3. Adjourned business

Nil.

4. Chairperson's report

Nil.

5. Presentations

Nil.

6. Deputations

Nil.

7. Reports of officers

7.1 Information Report – Hospitality and expense reporting

MOVED Cr Eaton.

That the Audit, Risk, Value and Efficiency Committee notes the Information Report – Hospitality and expense reporting report and the revised Corporate Hospitality Purchasing Guideline and Summary assessment of recommendations as attachments 1 and 2 to the agenda report.

Seconded by Cr O'Brien.

CARRIED

7.2 Risk Management Quarterly Update

MOVED Cr Eaton.

That the Audit, Risk, Value and Efficiency notes the amendments made to the Summary of the Very High and High Inherent risks as per attachment 1 the agenda report.

Seconded by Peter Brass.

CARRIED

7.3 Reporting Schedule (work plan)

MOVED Cr Eaton.

That the Audit, Risk, Value and Efficiency Committee:

- *Notes the information contained in the Audit, Risk, Value and Efficiency Committee Reporting Schedule and Action List, attachments 1 and 2 to the agenda report.*
- *Notes that the Work Health and Safety update and the External Audit Actions report will be brought to the next Audit, Risk, Value and Efficiency Committee meeting of 27 July 2020.*
- *Requests an update on the status of grants guidelines be brought to the next Audit, Risk, Value and Efficiency Committee meeting of 27 July 2020.*

Seconded by Peter Brass.

CARRIED

8. Questions on notice

Nil.

9. Motions on notice

Nil.

10. Petitions

Nil.

11. Urgent business

Nil.

12. Confidential items

12.1 Information Communication Technology (ICT) systems outage

1. Exclusion of the public

MOVED Cr O'Brien.

That:

- a. under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.*
- b. the Audit, Risk, Value and Efficiency Committee is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to receive discuss the matter at the meeting on the following grounds:
Section 90(3)(e) security of the Council*
- c. accordingly, on this basis the principle that meetings of the Audit, Risk, Value and Efficiency Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

Seconded by Peter Brass.

CARRIED

2. Confidential recommendations

3. Period of confidentiality and delegations

MOVED Cr O'Brien.

- a. That the matter of the Information Communication Technology systems outage report having been considered in confidence under Section 90(3)(a) of the Local Government Act 1999 an order be made under the provisions of Section 91(7) and (9) of the Local Government Act 1999 that the agenda report, discussion and minutes of the Audit, Risk, Value and Efficiency Committee relating to the subject matter be kept confidential.*
- b. That, pursuant to section 91(9)(a) of the Local Government Act 1999, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.*
- c. That, pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.*

Seconded by Cr Eaton.

CARRIED

David Powell reopened the meeting to the public at 5.27pm

13. Closure

David Powell officially declared the meeting closed at 5.27pm.

Certified Correct *Chair*
/ /2020

Page left intentionally blank

8.2 Chief Executive Officer Performance Management Committee meeting minutes of 25 June 2020

Report contact

Sue Hammond, Senior Governance Officer
8384 0747

Meeting

Council

Approving officer

Renee Mitchell, Director Corporate and City Services (Acting)

Date

21 July 2020

1. Purpose

A meeting of the Chief Executive Officer Performance Management Committee meeting was held on 25 June 2020.

Agenda for this meeting is available on the website [here](#)

Items 6.1 and 6.2 are confidential items and will be considered at items 14.6 and 14.7 of this agenda.

The below items require a resolution of Council.

2. Recommendations

1. Re 4.1 Terms of Reference for the Chief Executive Officer Performance Management Committee

That Council approve the following alterations to the Terms of Reference of the Chief Executive Officer Performance Management Committee:

- **That membership of the Committee be the whole of Council and hold office from 25 June 2020 until the end of the Council term in November 2022.**
- **That the Committee meet no less than six monthly.**
- **That in the delegations it be changed that the Committee recommend to Council the annual increase in expense allowance payments stipulated in the Chief Executive Officer's employment contract.**
- **That the membership table of councillor's names be removed.**

2. That Council note the minutes of the Chief Executive Officer Performance Management Committee meeting held on 25 June 2020 as attached to the agenda report.

3. Attachments

Attachment 1 – Minutes of the Chief Executive Officer Performance Management Committee meeting of 25 June 2020 (4 pages)

- END OF REPORT -



MINUTES

Chief Executive Officer Performance Management Committee Meeting

25 June 2020

VENUE: Council Chamber
Civic Centre, Ramsay Place, Noarlunga Centre

MEETING COMMENCED: 6.33pm

PRESENT: Mayor Thompson
Cr Bray
Cr Brown
Cr de Graaf
Cr Eaton
Cr McMahon
Cr O'Brien
Cr Olsen
Cr Peat (electronically) (left 8.21pm)
Cr Themeliotis

APOLOGIES: Cr Greaves
Cr Jamieson

LEAVE OF ABSENCE: Nil

ABSENT: Nil

CITY OF KAPARANGA 

1. Opening of meeting

Mayor Thompson officially declared the meeting open at 6.33pm.

2. Confirmation of minutes

MOVED Cr Eaton.

That the minutes of the proceedings of the Chief Executive Officer Performance Management Committee meeting held on 22 October 2019 be received and confirmed as an accurate record of those proceedings.

Secoded by Cr O'Brien.

CARRIED

3. Adjourned business

Nil.

4. Reports of officers

4.1 Terms of Reference for the Chief Executive Officer Performance Management Committee

MOVED Cr Themeliotis.

That the Chief Executive Officer Performance Management Committee recommend to Council the following alterations to the Terms of Reference of the Chief Executive Performance Management Committee:

- *That membership of the Committee be Mayor plus four elected members from 25 June 2020 to end of this Council term being November 2022.*
- *That the Committee meet no less than six monthly.*

Secoded by Cr O'Brien.

At 6.36pm Cr de Graaf MOVED that formal meeting procedures be suspended to facilitate informal discussions in this matter.

Secoded by Cr O'Brien.

CARRIED

At 6.45m Cr O'Brien MOVED that formal meeting procedures be resumed.

Secoded by Cr Themeliotis.

CARRIED

Cr McMahon left his seat in the Chamber at 6.45pm.

Cr McMahon resumed his seat in the Chamber at 6.47pm.

Cr Olsen MOVED an AMENDMENT.

That the Chief Executive Officer Performance Management Committee recommend to Council the following alterations to the Terms of Reference of the Chief Executive Performance Management Committee:

- *That membership of the Committee be the whole of Council and hold office from 25 June 2020 until the end of the Council term in November 2022.*
- *That the Committee meet no less than six monthly.*

- *That in the delegations it be changed that the Committee recommend to Council the annual increase in expense allowance payments stipulated in the Chief Executive Officer's employment contract.*
- *That the membership table of councillor's names be removed.*

Seconded by Cr de Graaf.

The AMENDMENT was PUT and CARRIED.

The MOTION, thus AMENDED, was PUT and CARRIED.

5. Urgent business

Nil.

Cr Olsen left his seat in the Chamber at 6.55pm.

The Chief Executive Officer left the meeting at 6.55pm.

6. Confidential items

6.1 Chief Executive Officer Performance Management Committee – Appointment of Independent Advisor

1. *Exclusion of the public*

MOVED Cr Themeliotis.

That:

- under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at the meeting in order to consider this item in confidence, with the exception of the Director Corporate and City Services, Manager Human Resources, Manager Governance (Acting) and Senior Governance Officer for the purposes of any relevant discussion and or presentation at the meeting.*
- the Chief Executive Officer Performance Management Committee is satisfied that it is necessary that the public be excluded to enable the Committee to receive and consider the information and report at the meeting on the following grounds:*

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in this instance being matters related to the terms and conditions of the employment contract for the Chief Executive Officer

and

Section 90(3)(b) information the disclosure of which -

- could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- would, on balance, be contrary to the public interest;*

The Chief Executive Officer Performance Management Committee is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the contract of employment of a person at the meeting would be inconsistent with accepted principles of professional human resource management and that the commercial nature of the information that is presented in this report is not for broader public consumption.

- c. *accordingly, on this basis the principle that meetings of the Chief Executive Officer Performance Management Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

Seconded by Cr Eaton.

CARRIED

- 2. *Confidential recommendations*
- 3. *Period of confidentiality and delegations*

MOVED Cr Themeliotis.

- a. *That the matter of Chief Executive Officer Performance Management Committee – Appointment of Independent Advisor, having been considered by the Chief Executive Officer Performance Management Committee in confidence under sections 90(2) and 90(3)(a) and (b) of the Local Government Act 1999 that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 that the agenda report, any related attachments, discussion and minutes of the Committee relating to the subject matter be kept confidential, with the exception that this information may be released to the Chief Executive Officer, the Director Corporate and City Services, Manager Human Resources, and that the name of the Independent Advisor and the value of the engagement be released once renewal of the term for the Independent Advisor appointment is finalised.*
- b. *That, pursuant to section 91(9)(a) of the Local Government Act 1999, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.*
- c. *That, pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.*

Seconded by Cr Eaton.

CARRIED

The Chief Executive Officer returned to the meeting at 6.59pm.

6.2 Chief Executive Officer Key Performance Areas and Key Performance Indicators

MOVED Cr Themeliotis.

- 1. *Exclusion of the public*

That:

- a. *under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at the meeting in order to consider this item in confidence, with the exception of the Chief Executive Officer, Director Corporate and City Services, Manager Human Resources, Independent Advisor, Manager Governance (Acting) and Senior Governance Officer for the purposes of any relevant discussion and or presentation at the meeting.*
- b. *the Chief Executive Officer Performance Management Committee is satisfied that it is necessary that the public be excluded to enable the Committee to receive and consider the information and report at the meeting on the following grounds:*

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in

this instance being matters related to the terms and conditions of the employment contract for the Chief Executive Officer

and

The Chief Executive Officer Performance Management Committee is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the contract of employment of a person at the meeting would be inconsistent with accepted principles of professional human resource management and that the commercial nature of the information that is presented in this report is not for broader public consumption.

- c. accordingly, on this basis the principle that meetings of the Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

Seconded by Cr Eaton.

CARRIED

- 2. *Confidential recommendations*
- 3. *Period of confidentiality and delegations*

MOVED Cr Themeliotis.

- a. That the matter of Chief Executive Officer Key Performance Areas and Key Performance Indicators having been considered by the Chief Executive Officer Performance Management Committee in confidence under sections 90(2) and 90(3)(a) of the Local Government Act 1999 that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 that the agenda report, any related attachments, discussion and minutes of the Committee relating to the subject matter be kept confidential until 20 April 2032 (being seven years following the expiry of the CEO's contract in accordance with standard human resource recording keeping practices), with the exception that this information may be released to the Chief Executive Officer, the Director Corporate and City Services, Manager Human Resources, and the Independent Advisor.*
- b. That, pursuant to section 91(9)(a) of the Local Government Act 1999, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.*
- c. That, pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.*

Seconded by Cr Eaton.

CARRIED

Mayor Thompson reopened the meeting to the public at 8.57pm

7. Closure

Mayor Thompson officially declared the meeting closed at 8.57pm.

Certified CorrectChair

/ /2020

8.3 Strategic Directions Committee meeting minutes of 7 July 2020

Report contact

Sue Hammond, Senior Governance Officer
8384 0747

Approving officer

Renee Mitchell, Director Corporate and City Services (Acting)

Meeting

Council

Date

21 July 2020

1. Purpose

A meeting of the Strategic Directions Committee meeting was held on 7 July 2020.

Agenda for this meeting is available on the website [here](#)

Item 12.1 is a confidential item and will be considered at item 14.8 of this agenda.

The below items require a resolution of Council.

2. Recommendations

1. **Re 7.4 Proposal to commence a revocation of community land process for portion of the land at 23 Highway Drive, Morphett Vale**

That for the council owned land described as portion of Allotment 272 in Deposited Plan 6509 comprised in Certificate of Title Volume 6201 Folio 449 and bordered in red on attachment 1 to the agenda report, Council:

- 1. Recognises that the proposal to revoke and dispose of the subject land was a strategic outcome from both the Council endorsed Community Facilities District Plan (CFDP) and the Council endorsed Open Space Strategic Management Plan (OSSMP).*
- 2. Declares that the subject council owned community land and building are surplus to requirements and potentially suitable for disposal on the open market.*
- 3. Approves the commencement of the revocation of community land process, including undertaking public consultation in accordance with the provisions of subsection 194(2) of the Local Government Act 1999 and in accordance with the Community Engagement Plan included as attachment 2 to the agenda report.*
- 4. Approves that the public consultation process clearly articulates to the community that it is Council's intention to subdivide and dispose of the subject land (if ultimately approved by Council).*
- 5. Notes that the public consultation process will include the five disposal concept options outlined in this report, and further notes that a report will come back to Council summarising the outcome of the public consultation process and community preferences.*
- 6. Approves the assignment of tree canopy replacement costs totalling \$9,841 associated with the disposal of the reserve to the Urban Tree Fund, as outlined in the Background Section of this report, if the revocation and disposal of the subject land parcel is successfully completed.*

7. *Approves the net proceeds from the sale of the subject land (if ultimately approved by Council) to be assigned to the Community Investment Fund (CIF) to be used strictly in accord with Council's approved use of that Fund.*
8. *Requests a further report be presented to Council detailing the outcomes of the public consultation phase of the revocation process to enable Council to determine if the revocation and disposal should proceed.*

2. Re 7.6 Indoor Recreation Centre Review

That Council approve immediate safety and compliance works at the Noarlunga Leisure Centre (recreation centre) to support ongoing and safe operation whilst the future of the centre is considered.

2. That Council note the minutes of the Strategic Directions Committee meeting held on 7 July 2020 as attached to the agenda report.

3. Attachments

Attachment 1 – Minutes of the Strategic Directions Committee meeting of 7 July 2020 (10 pages)

- END OF REPORT -



MINUTES

Strategic Directions Committee Meeting
7 July 2020

VENUE: Council Chamber
Civic Centre, Ramsay Place, Noarlunga Centre

MEETING COMMENCED: 6.30pm

PRESENT: Mayor Thompson
Cr Bray
Cr Brown
Cr de Graaf
Cr Eaton
Cr Greaves
Cr Jamieson
Cr McMahon
Cr O'Brien
Cr Olsen
Cr Peat (electronically)
Cr Themeliotis

APOLOGIES: Nil

LEAVE OF ABSENCE: Nil

ABSENT: Nil

1. Opening of meeting

Cr Greaves officially declared the meeting open at 6.30pm.

2. Confirmation of minutes

MOVED Cr Themeliotis.

That the minutes of the proceedings of the Strategic Directions Committee meeting held on 2 June 2020 be received and confirmed as an accurate record of those proceedings.

Seconded by Cr O'Brien.

CARRIED

3. Adjourned business

Nil.

4. Chairperson's Report

Nil.

5. Presentations

Nil.

6. Deputations

Nil.

7. Reports of officers

7.1 Arts and Cultural Development Strategic Plan 2021-26 Community Engagement Plan

MOVED Cr Eaton.

That the Strategic Directions Committee approves the Arts and Cultural Development Strategic Plan 21-26 Engagement Plan as attached to the agenda report.

Seconded by Cr Peat.

Cr Olsen MOVED an AMENDMENT.

That the Strategic Directions Committee approves the Arts and Cultural Development Strategic Plan 21-26 Engagement Plan as attached to the agenda report, with a revised timeline that stage 2 community engagement be completed by 1 December 2020.

Seconded by Mayor Thompson.

The AMENDMENT was PUT and CARRIED.

The MOTION, thus AMENDED, was PUT and CARRIED.

7.2 Community Capacity Strategic Plan 2020-24

MOVED Cr de Graaf.

That the Strategic Directions Committee approves the draft Community Capacity Strategic Plan 2020-24 as attached to the agenda report for community engagement purposes.

Seconded by Cr Eaton.

CARRIED

7.3 Coronavirus COVID-19 update

MOVED Cr Bray.

- 1. That the Strategic Directions Committee notes the Coronavirus COVID-19 update report.*
- 2. That in view of the progressive lifting of restrictions and return towards normal service delivery, the Strategic Directions Committee approves further updates for elected members on COVID-19 be provided via email rather than a report to Strategic Directions Committee.*

Seconded by Cr Brown.

CARRIED

7.4 Proposal to commence a revocation of community land process for portion of the land at 23 Highwray Drive, Morphett Vale

MOVED Cr Bray.

That for the council owned land described as portion of Allotment 272 in Deposited Plan 6509 comprised in Certificate of Title Volume 6201 Folio 449 and bordered in red on attachment 1 to the agenda report, the Strategic Directions Committee recommends to Council that it:

- 1. Recognises that the proposal to revoke and dispose of the subject land was a strategic outcome from both the Council endorsed Community Facilities District Plan (CFDP) and the Council endorsed Open Space Strategic Management Plan (OSSMP).*
- 2. Declares that the subject council owned community land and building are surplus to requirements and potentially suitable for disposal on the open market.*
- 3. Approves the commencement of the revocation of community land process, including undertaking public consultation in accordance with the provisions of subsection 194(2) of the Local Government Act 1999 and in accordance with the Community Engagement Plan included as attachment 2 to the agenda report.*
- 4. Approves that the public consultation process clearly articulates to the community that it is Council's intention to subdivide and dispose of the subject land (if ultimately approved by Council).*
- 5. Notes that the public consultation process will include the five disposal concept options outlined in this report, and further notes that a report will come back to Council summarising the outcome of the public consultation process and community preferences.*
- 6. Approves the assignment of tree canopy replacement costs totalling \$9,841 associated with the disposal of the reserve to the Urban Tree Fund, as outlined in the Background Section of this report, if the revocation and disposal of the subject land parcel is successfully completed.*

7. Approves the net proceeds from the sale of the subject land (if ultimately approved by Council) to be assigned to the Community Investment Fund (CIF) to be used strictly in accord with Council's approved use of that Fund.
8. Requests a further report be presented to Council detailing the outcomes of the public consultation phase of the revocation process to enable Council to determine if the revocation and disposal should proceed.

Seconded by Cr de Graaf.

CARRIED

7.5 Grass establishment trials stage 2

MOVED Cr McMahon.

That the Strategic Directions Committee:

1. Notes the report and results on Grass Establishment Trials stage 2.
2. Notes that grass establishment trials will continue and findings will be used to inform a review of service levels for irrigated turf and grass establishment when the Open Space Strategic Management plan is reviewed in 2023.

Seconded by Cr Jamieson.

Cr Olsen MOVED an AMENDMENT.

That the Strategic Directions Committee:

1. Notes the report and results on Grass Establishment Trials stage 2.
2. Notes that grass establishment trials will continue and findings will be used to inform a review of service levels for irrigated turf and grass establishment when the Open Space Strategic Management plan is reviewed in 2023.
3. That an interim service level review for irrigation be conducted prior to the 2021-22 budget and considered for that budget year.

Seconded by Cr Peat.

Cr de Graaf left her seat in the Chamber at 7.30pm.

The AMENDMENT was PUT and CARRIED.

The MOTION, thus AMENDED, was PUT and CARRIED.

Cr de Graaf resumed her seat in the Chamber at 7.33pm.

7.6 Indoor Recreation Centre Review

MOVED Cr Jamieson.

That the Strategic Directions Committee:

1. Note the Indoor Recreation Centre Review report and the key findings as an input into the Sport and Active Recreation Management Strategy Review.
2. Note that significant investment in Council owned recreation centres is required to ensure that facilities continue to provide a meaningful contribution to overall supply and meet community and user requirements.

3. *Approve further investigation be undertaken into the role of the Noarlunga Leisure Centre (recreation centre) and Aldinga Recreation Centre, with regard to school proposals and catchment findings with a further report to Council.*
 4. *Note that a further report will be presented to the Strategic Directions Committee in the coming months with options regarding management of the Noarlunga Leisure Centre (recreation centre).*
 5. *Adopt the principle that council investment in school sport facilities should be on a case by case basis where a potential shortfall in supply is identified, informed by analysis at the catchment level, with investment in Council owned recreation centres being the priority.*
 6. *Approve that council does not invest in a fourth court at Reynella East College, as there is adequate supply in the northern catchment to meet demand.*
 7. *Note that work will continue with schools to build relationships that supports shared use of council and school facilities where there is a financial benefit to council.*
 8. *That a tour be organised for elected members of the recreation centres.*
- That the Strategic Directions Committee recommend to Council that Council:*
9. *Approve immediate safety and compliance works at the Noarlunga Leisure Centre (recreation centre) to support ongoing and safe operation whilst the future of the centre is considered.*

Seconded by Cr Eaton.

Cr Olsen left his seat in the Chamber at 8.04pm.

Cr Olsen resumed his seat in the Chamber at 8.06pm.

CARRIED

7.7 Port Willunga North Coast Park

MOVED Cr Bray.

1. *Note the Port Willunga North Coast Park Concept Plan Report (attachment 2 to the agenda report).*
2. *Any further steps related to the Port Willunga North Coast Park Concept be deferred until council completes the proposed review of the Long Term Financial Plan.*

Seconded by Cr Themeliotis.

Cr McMahon left his seat in the Chamber at 8.17pm.

Cr McMahon resumed his seat in the Chamber at 8.18pm.

LOST

MOVED Cr Peat.

That the Strategic Directions Committee:

1. *Approves the Port Willunga North Coast Park Concept Plan (attachment 1 to the agenda report) for the purposes of community engagement.*
2. *Note the Port Willunga North Coast Park Concept Plan Report (attachment 2 to the agenda report).*

3. *Note that the outcomes of the community engagement process and the final Port Willunga North Coast Park Concept Plan will be presented to the Council for consideration in the latter part of 2020.*

Seconded by Cr Jamieson.

Cr de Graaf MOVED an AMENDMENT.

That the Strategic Directions Committee:

1. *Approves the Port Willunga North Coast Park Concept Plan (attachment 1 to the agenda report) for the purposes of community engagement.*
2. *Note the Port Willunga North Coast Park Concept Plan Report (attachment 2 to the agenda report).*
3. *Note that the outcomes of the community engagement process and the final Port Willunga North Coast Park Concept Plan will be presented to the Council for consideration in the latter part of 2020.*
4. *That the key stakeholders also include Kurna Yerta, local Aboriginal elders Aunty Georgina Williams and Buster Turner and other Kurna representatives.*

Seconded by Mayor Thompson.

CARRIED

Cr McMahon MOVED a further AMENDMENT.

That the Strategic Directions Committee:

1. *Approves the Port Willunga North Coast Park Concept Plan (attachment 1 to the agenda report) for the purposes of community engagement.*
2. *Note the Port Willunga North Coast Park Concept Plan Report (attachment 2 to the agenda report).*
3. *Note that the outcomes of the community engagement process and the final Port Willunga North Coast Park Concept Plan will be presented to the Council for consideration in the latter part of 2020.*
4. *That the key stakeholders also include Kurna Yerta, local Aboriginal elders Aunty Georgina Williams and Buster Turner and other Kurna representatives.*
5. *As part of the community engagement, seeks specific feedback from the community on their views in relation to the allocation of an informal helicopter landing area within the former caravan park site.*

Seconded by Cr Brown.

The further AMENDMENT was PUT and LOST.

The MOTION, thus AMENDED, was PUT and CARRIED.

At 8.54pm Cr Themeliotis MOVED that the meeting continue to end of business.

Seconded by Cr McMahon.

CARRIED

Cr Olsen left his seat in the Chamber at 8.55pm.

7.8 Coastal Hazards Survey responses

MOVED Cr de Graaf.

That the Strategic Directions Committee:

- 1. Approves the draft submission prepared in response to the National Survey on Coastal Hazards as contained in attachment 1 to the agenda report.*
- 2. Approves the draft submission prepared in response to the supplementary South Australian survey as contained in attachment 2.*

Seconded by Mayor Thompson.

Cr Olsen resumed his seat in the Chamber at 8.58pm.

Cr de Graaf left her seat in the Chamber at 9.01pm.

Cr de Graaf resumed her seat in the Chamber at 9.03pm.

Mayor Thompson left her seat in the Chamber at 9.07pm.

CARRIED

7.9 Update on proposed changes to Adelaide's bus network

MOVED Cr Themeliotis.

Mayor Thompson resumed her seat in the Chamber at 9.09pm.

That the Strategic Directions Committee note that a submission on the proposed changes to Adelaide Metro bus network is no longer required due to the South Australian Government advising on 29 June 2020 that the proposed changes would not be proceeding.

Seconded by Cr O'Brien.

CARRIED

7.10 Council and Committee Reporting Schedule

MOVED Cr Jamieson.

- 1. That the Strategic Directions Committee notes the agenda report and Reporting Schedule (attachment 1 to the agenda report).*
- 2. That a report go to the Audit, Risk, Value and Efficiency Committee meeting of 28 September 2020 re community grants guidelines review.*

Seconded by Cr Eaton.

CARRIED

7.11 Water Assets Divestment project update

MOVED Cr de Graaf.

That the Strategic Directions Committee notes:

- 1. The report which provides an update on the Water Assets Divestment project.*
- 2. That at its 11 September 2018 meeting, Council delegated authority to the Chief Executive Officer to prepare, conduct and evaluate a Request for Tender to seek binding commercial offers from the open market for the purchase and operation of Council's Water Business and Community Wastewater Management System assets.*

3. *That as a first step in this process, a Soft Sound and Registration of Interest will be launched in the coming weeks.*
4. *That following this process, a report will be brought back to Council providing further information on the level of interest generated.*
5. *That Elected Members will be engaged during the tender process to inform them of the risks and benefits of ownership of these assets and to prepare them for a decision on the future management options for the Water Assets.*
6. *That further reports will be brought back to Council at key points in the Request for Tender process to inform Elected Members of the tender outcomes, negotiation outcomes and to seek Council's approval to proceed as appropriate.*
7. *That the divestment options be reported on separately with CWMS as one section and water supply as the other.*

Seconded by Cr Bray.

Cr Brown left her seat in the Chamber at 9.38pm.

CARRIED

8. Questions on notice

Nil.

9. Motions on notice

9.1 **Motion on notice – Cr de Graaf – International Campaign to Abolish Nuclear Weapons (ICAN)**

MOVED Cr de Graaf.

That the Mayor send a letter to the Minister for Foreign Affairs, Marise Payne to:

- *acknowledge that the City of Onkaparinga is deeply concerned about the threat that nuclear weapons pose to communities throughout the world. Any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching and long-lasting consequences for people and the environment*
- *endorse the International Campaign to Abolish Nuclear Weapons' call for the Federal Government to sign and ratify the UN's Treaty on the Prohibition of Nuclear Weapons.*

Cr Brown resumed her seat in the Chamber at 9.42pm.

Seconded by Cr Jamieson.

Cr Bray left the meeting at 9.53pm.

LOST

Cr de Graaf called a DIVISION and the decision was set aside.

For:

<i>Cr de Graaf</i>	<i>Mayor Thompson</i>	<i>Cr Jamieson</i>	
--------------------	-----------------------	--------------------	--

Against:

<i>Cr O'Brien</i>	<i>Cr Olsen</i>	<i>Cr Themeliotis</i>	<i>Cr Eaton</i>
<i>Cr McMahon</i>	<i>Cr Peat</i>	<i>Cr Greaves</i>	

LOST

10. Petitions

Nil.

11. Urgent business

Nil.

12. Confidential items

12.1 Tier 1 Event

1. Exclusion of the public

MOVED Cr Eaton.

That:

- a. *under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.*
- b. *the Strategic Directions Committee is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Committee to consider the report at the meeting on the following grounds:*

Section 90(3)(j) information the disclosure of which—

- (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and*
- (ii) would, on balance, be contrary to the public interest;*

The report is confidential at the request of Santos Tour Down Under until they advise council when the information can be released.

- c. *accordingly, on this basis the principle that meetings of the Strategic Directions Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

Seconded by Cr O'Brien.

CARRIED

2. Confidential recommendations

3. Period of confidentiality and delegations

MOVED Cr McMahon.

- a. *That the matter of Tier 1 Event having been considered by the Strategic Directions Committee in confidence under sections 90(2) and 90(3)(j) of the Local Government Act 1999 that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 that the agenda report, related attachments, discussion and minutes of the Committee relating to the subject matter be kept confidential until we have confirmation from Santos Tour Down Under that this information can be released.*
- b. *That, pursuant to section 91(9)(a) of the Local Government Act 1999, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.*



c. That, pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

Seconded by Cr O'Brien.

CARRIED

Cr Greaves reopened the meeting to the public at 10pm.

13. Closure

Cr Greaves officially declared the meeting closed at 10pm.

Certified CorrectChair
/ /2020

9. Reports of officers

9.1 Temporary Road Closure – Adelaide Rally 2020

Report contact

Brett Williams, Senior Traffic & Transport Coordinator
8384 0175

Approving officer

Kirk Richardson, Director City Operations

Meeting

Council

Date

21 July 2020

1. Purpose

This report seeks approval for a temporary road closure of Old Willunga Hill Road from Hailstone Lane to Brookman Road, Willunga and Wickham Hill Road from McLaren Flat Road to 50 metres south of Toops Hill Road McLaren Flat, as requested by Massive Events Corp P/L for the Adelaide Rally 2020 event to be held on Wednesday 25 November 2020 (attachment 1).

2. Recommendations

1. **In accordance with Clause G of the Instrument of General Approval and Delegations to Council dated 22 August 2013 from the Minister for Transport and Infrastructure which delegates the power to close roads and grant exceptions for events, Council consents to the proposed road closure of:**
 - (a) **Old Willunga Hill Road, Willunga from Hailstone Lane to Brookman Road, Willunga from 1:30pm to 5:00pm on Wednesday 25 November 2020 for the Adelaide Rally 20120 event**
 - and
 - (b) **Wickham Hill Road from McLaren Flat Road to 50 metres south of Toops Hill Road, McLaren Flat from 1:30pm to 5:00pm on Wednesday 25 November 2020 for the Adelaide Rally 2020 event.**
2. **Council support the Commissioner of Police order that the proposed roads listed in recommendation 1 be closed, subject to Massive Events Corp P/L:**
 - (a) **paying for advertising and management of the temporary road closure for the Adelaide Rally**
 - (b) **notifying all the property owners along the routes and in Willunga, in writing**
 - (c) **advertising the event well in advance**
 - (d) **assuming responsibility for any damage to the road and associated infrastructure resulting from the events**
 - (e) **facilitating the road closure and assisting residents and road users through the detours, using marshals and professional traffic management contractors.**

3. Executive summary

Due to community interest in motor sports events the road closure application for the Adelaide Rally 2020 has been brought to Council for consideration rather than being exercised under the Chief Executive Officer’s delegation. This event has two stages within the City of Onkaparinga requiring road closures over half a day on Wednesday 25 November 2020 on Old Willunga Hill Road and Wickham Hill Road.

Under the Road Traffic Act, Council is required to give consent to the road closure and approval for the use of temporary traffic control devices on roads under our care and control. Road closures for the Adelaide Rally have been approved by Council in previous years, as well as for the Willunga Hillclimb, which is a separate event.

The Adelaide Rally is an annual event that generates economic benefit for local businesses by attracting participants and spectators to the region. There is no financial impact to the City of Onkaparinga by this event being held.

4. Background

Onkaparinga 2035 Community Plan	prosperity: opportunity, diversity and adaptability The city is a ‘destination of choice’ with events attracting people to visit our area and contribute to the economy.
Policy and/or relevant legislation	Temporary road closures are considered by Council through General Approval and Delegation to Council under Section 33 of the <i>Road Traffic Act 1961</i> .
Who did we talk to/who will we be talking to	Property owners along each route and in Willunga will be notified by the event organiser.

5. Discussion

As a result of community interest in motor sports events the road closure has been brought to Council for consideration rather than being exercised under the Chief Executive Officer’s delegation.

The Adelaide Rally event comprises of a number of stages throughout the Adelaide Hills and is held over four days from Wednesday 25 November to Sunday 28 November 2020. The two stages of the event that are held within the City of Onkaparinga on Wednesday 25 November require road closures of around half a day.

The organisers of the event prepare risk management and safety plans for each year that it is held, for consideration by the South Australia Police. This includes consideration of public safety and noise monitoring. The plans for 2020 were not available at the time of writing this report, however the Risk Management Plan and Safety Plan for the 2019 event have been reviewed by Council staff and found to be comprehensive.

In 2019 Council approved the same road closures for the Adelaide Rally which was held on Wednesday 1 December 2019. In addition to these two approved road closures, a third road closure within the City of Onkaparinga’s council area was proposed to be held on a section Dashwood Gully Road. As this road is under the care and control of the Department of Planning, Transport and Infrastructure (DPTI) approval of road closures is the responsibility of the state

government. Council is aware of resident opposition generated by the proposal to hold the event on Dashwood Gully Road and this stage of the Adelaide Rally was eventually cancelled by the event organisers.

In previous years, including last year, Council has also approved the Willunga Hillclimb, which is a separate motorsport event, that is also held on Old Willunga Hill Road. Last year this event was held on Sunday 1 December 2019 with the road closure approved at the Council meeting held on 15 October 2019.

In 2019 the Falcon GT Nationals were also held on Old Willunga Hill Road on Sunday 21 April, which is a motorsport event held every two years that rotates nationally, and is therefore only held in South Australian every 10 years on average.

The declaration of the event and road orders for the required closures is approved and issued by the Commissioner of Police under delegation from the Minister for Transport and Infrastructure.

If Council choose not to support the road closures for the Adelaide Rally event, the Commissioner of Police will generally not approve the road closures.

Under Section 33 of the Road Traffic Act 1961 we are required to give our consent to the road closure and approval for the use of temporary traffic control devices on roads under our care and control.

Road closure approvals

Events that require temporary road closures, with the exception of motor sport events, are currently approved under delegation by the Chief Executive Officer.

Previous requests regarding motor sport events have raised several questions from elected members prior to and during the meeting. These are summarised below:

Adelaide Rally and Willunga Hillclimb - complaints regarding the event

A search of council's customer service records indicate that no complaints were received on either Old Willunga Hill Road or Wickham Hill Road in relation to the Adelaide Rally 2019 event.

In March 2019 a complaint was received from a member of the public prior to the Falcon GT Nationals event that was held on 21 April 2019 and was addressed at the Council meeting held on 15 October 2019 where the road closure associated with the 2019 Willunga Hillclimb event was considered. This complaint was broadly against any motorsport events being held on Old Willunga Hill Road.

In March 2018 the Friends of Willunga provided a letter of complaint in regard to the December 2017 event. Their concerns were addressed in the Council reports for the 2018 Adelaide Rally and Willunga Hillclimb events.

Some of the issues raised in the past during Council meetings and from the Friends of Willunga have been addressed below.

Benefit to the City of Onkaparinga or Willunga

The Adelaide Rally generated economic benefit to the state from their 2019 event.

It profiles our city on a national stage as it is televised nationally.

Mid-week event attracting an intra/interstate and international audience.

It is standard practice for competitors to often visit the area in the months prior to the event to prepare pace notes and this in turn can generate economic activity through additional discretionary spending.

Event Impact Modelling - the economic benefit for the City of Onkaparinga and Willunga

An Event Impact Report (Attachment 2) prepared for this one-day event in our city is based on an estimate of 1750 direct visitors, which is mid-way between previous estimates of 2480 spectators during dry event conditions and 1000 spectators during wet weather conditions. Council’s event impact calculator for the 2020 event is a total value-added benefit of \$148,399.

Event Impact Modelling – how is it calculated

The event impact calculator has been developed by *.id consulting pty ltd* to enable the City of Onkaparinga to calculate the potential economic impact of a proposed event. This can be used in conjunction with other methods to help the City of Onkaparinga select the most appropriate events to support. This calculator alone cannot predict which events will be successful, however it can indicate the potential economic impact a successful event may have across a range of economic measures such as output, employment, wages and salaries and local jobs. This tool uses input/output estimates to calculate the impact of an event based on the average spend per day by visitors to the event.

Noise from Rally cars waiting in High Street Willunga and cars have noisy exhausts

Cars are typically released from High Street every 30 seconds to one minute.

Previous events have involved approximately 300 cars that enter the rally. Of these around 200 have been non-competitive road cars. Of the 100 competitive cars 50 are typically full race cars. The non-competitive road cars need to meet the mandated CAMS decibel noise level 95dB, measured in accordance with the NTC test procedure ([click here for link](#)), at a distance of 0.5 metres from the exhaust of a vehicle running at 3200-4500 rpm. Registered vehicles in South Australia are limited to 96dB if the vehicle was manufactured before 1983 and 90dB if manufactured after that date. All cars need to meet the mandated CAMS decibel noise level.

The noise from the exhausts vibrating heritage buildings

The exhaust noise meets the CAMS requirements at the vehicle and degrades at further distances. It is not believed that noise vibration at the race start point will have an impact on heritage buildings. Cars need to comply with the 50km/h speed limit in High Street and it is highly likely that these cars will be travelling well below the speed limit.

6. Financial implications

Financial summary

There is no financial impact to the City of Onkaparinga by this event being held. All costs associated with advertising the event, managing the road closure and repairing any damage to infrastructure are borne by the event organiser.

7. Risk and opportunity management

Risk	
Identify	Mitigation
Public Liability	The event is covered by Public & Products Liability insurance of \$20,000,000 through Websters, with certificate of currency provided (Attachment 3).
Resident concerns	The event organiser will: <ul style="list-style-type: none"> notify adjoining landowners, businesses and residents in the Willunga township, in writing consult with affected landowners, as required

	<ul style="list-style-type: none"> • facilitate the road closures and assist residents and road users through the detours, using marshals and accredited traffic management contractors • place advance event notification signage four weeks prior to the event.
Damage to council infrastructure	All costs associated with the repair of any damage to council infrastructure will be borne by the event organiser.
Emergency Services	The event organiser will notify Emergency Services of the proposed road closures. An event safety plan is developed and communicated with the event medical and fire services, available to attend to any resident emergency if required.

Opportunity	
Identify	Maximising the opportunity
Economic and community benefit	<ul style="list-style-type: none"> • The Adelaide Rally is a major event with some significant sponsors. These events attract tourists to our region including spectators and participants. • This event supports local businesses. • An event impact report (Attachment 2) prepared for the 2020 event has shown that for the one day there is an estimated value-added benefit of \$148,399.

8. Timelines and deadlines

Road closures must be approved sufficiently in advance of the event date of 25 November 2020 to facilitate organisation of the event.

9. Next steps

Approval of the road closures will allow the two stages of the Adelaide Rally 2020 being held within the City of Onkaparinga to proceed as planned by the organiser.

10. Attachments

Attachment 1 – Application from Rally Organiser (3 pages)

Attachment 2 – Economic Impact Report (2 pages)

Attachment 3 – Insurance Certificate of Currency (1 page)

Attachment 4 – Certificate of Currency from the event regulator (Motorsport Australia) (2 pages)

- END OF REPORT -



Event Application

*To ensure approval timeframes are being met, we require this application form to be submitted at least **8 weeks** prior to the activity/event. We endeavour to support all requests, but in some instances the proposed activity/event may not be deemed appropriate and therefore may not be approved.*

1 EVENT DETAILS		
Event name	Adelaide Rally	
Venue / location	Willunga Hill Rd and Wickham Hill Rd	
Date	From 25th Nov	To 25th Nov
Time	From 1:30pm	To 5:00pm
Event description (event activities and objectives/benefits to community)	Annual Adelaide Rally - Largest Tarmac Rally event in Southern Hemisphere	
Is your event sponsored by the City of Onkaparinga?	No	
Is the event to be held on council land?	No	How many people are expected to attend? 300

2 APPLICANT / EVENT ORGANISER DETAILS		
Organisation	Massive Events Corp P/L	
Address	Po Box 198 Crafers 5152	
Contact person	Tim Possingham	
Phone	(mob) 0417171730	(A/H)
Email	tim@soonmarketing.com.au	

3 TEMPORARY SIGNS AND BANNERS	
Will you be erecting event advertising signs or banners on council land?	No
If yes, please visit our website and complete the banner application form www.onkaparingacity.com > Living Here > Permits & regulations > Permits & licences > Temporary Banners for Community Events including Sport & Recreation Clubs/School Open Days	

4 FOOD STALLS (Please complete the following if food will be available at the event)	
Please provide a short description of the type of food and drinks to be provided None	
Name of Food Business	Contact Name
Email address	Contact number
Postal address	
Food Business Notification Number (FBN)	Name of the council where notified
FBN is the Food Business Notification Number issued by councils where the temporary food stall is garaged	
I have read the Temporary Food Premises fact sheet and will follow the requirements of the Food Safety Standards. <input type="checkbox"/>	

Document ID: 430738 **Thermometer must be available on the day if storing potentially hazardous foods.**
Version: 2, Version Date: 01/02/2018



Event Application

5 OPERATIONAL DETAILS	
Vehicle access (Please provide details of movements) None required	No
Temporary parking controls (Please provide traffic plans)	No
Power	
PA system / music (EPA requirements after 10pm)	No
Stall holders	No
Liquor consumption (If yes, a liquor licence application has to be made to the Office of Liquor and Gaming)	No
Marquee / tents (weighted only)	No
Staging / platforms	No
Amusements	No
Animals	No
Fireworks	Yes
Additional information As per previous years. This event only requires a temporary road closure	

6 TEMPORARY ROAD CLOSURE/S (3 month notification required)		
Name of road/s to be closed	1. Willunga Hill Rd	2. Wickham Hill Rd
	3.	4.
	5.	6.
Time of road closure/s 1:30pm to 5:00pm		
Traffic control devices and signage being hired from?	Council	<input checked="" type="checkbox"/> Other Rally One P/L
Do you have accredited trained traffic personnel?	Yes	

7 WASTE MANAGEMENT				
Waste bins required	2	Bin delivery date	25th Nov	Time 9:30am
Recycling bins required	2	Bin collection date	26th Nov	Time 9:30am
Delivery address of bins	Bottom of Wickham Hill Rd. Willunga Hill Rd adjacent old courthouse			



Event Application

8 EQUIPMENT AND SUPPLIES			
Item	Qty	Item	Qty
Witches hats		Pencil bollards	
Barrier mesh (metres)		Flag bunting (metres)	
Sponsorship banners		Signs	
Portable toilets <i>(conditions apply)</i>		Type of signs	
Toilet delivery		Date	Time

Equipment is to be collected from City of Onkaparinga FOC Stores, Railway Road, Seaford Meadows between 8am and 3.30pm

9 CHECKLIST AND ATTACHMENTS	
Please attach the following documents (indicate using tick boxes that items are attached)	
Copy of public liability insurance certificate (min (\$10M))	<input checked="" type="checkbox"/>
Event site plan	<input type="checkbox"/>
Risk management plan	<input checked="" type="checkbox"/> <i>TBA</i>
Copy of liquor licence (if applicable)	<input type="checkbox"/>
Temporary food notification form/s (if applicable)	<input type="checkbox"/>
Map of temporary road closures (if applicable)	<input checked="" type="checkbox"/>
Have Emergency Services and SAPol been notified of the event? Yes	Date notified Feb 2020
Additional comments	

I have read and understand the Terms and Conditions (including all links) and agree to comply with these conditions.

Name *Tim Possingham*

Date **27/3/20**



Please forward to:
 Event Operations (FOC)
 City of Onkaparinga
 PO Box 1
 Noarlunga Centre SA 5168

Ph: 8384 0666 Email: mail@onkaparinga.sa.gov.au



For office use only

Date received	Booking No.	CI No.	Receiving Officer
---------------	-------------	--------	-------------------

City of Onkaparinga

Event impact calculator: 2020 Adelaide Rally

Events are very important contributors to local and regional economies. A successful well run event can provide significant value to an area by adding jobs and money to the local economy and providing additional cultural and social benefits. Alternatively, the wrong event may have considerable negative impacts such as a loss of money or reputation.

The event impact calculator has been developed to enable the City of Onkaparinga to calculate the potential economic impact of a proposed event. This can be used in conjunction with other methods to help the City of Onkaparinga select the most appropriate events to support.

This calculator alone cannot predict which events will be successful, however it can indicate the potential economic impact a successful event may have across a range of economic measures such as output, employment, wages and salaries and local jobs.

This tool uses input/output estimates to calculate the impact of an event based on the average spend per day by visitors to the event. Simply enter the type of event, the significance of the event, the duration of the event and the average spend per day to calculate the potential economic impact.

As events can also contribute to an area in other ways, such as socially, culturally and environmentally, it is important that other tools or methods are also used to evaluate the potential or benefit of an event.

Event Impact Summary

City of Onkaparinga - 2020 Adelaide Rally - Modelling the effect of \$183,855 from a Sports and Recreation Activities event with Local significance

	Output (\$)	Value-added (\$)	Employment Jobs (annual FTE)	Resident (annual FTE)
Direct impact	158,042	81,107	2.0	--
Industrial impact	60,742	30,232	0.3	--
Consumption impact	72,828	37,060	0.4	--
Total impact on City of Onkaparinga economy	291,611	148,399	2.7	--

Source: [National Institute of Economic and Industry Research \(NIEIR\)](#) ©2019. Compiled and presented in economy.id by [.id](#), the population experts.

Note: All \$ values are expressed in 2016/17 base year dollar terms.

The proposed 2020 Adelaide Rally event is planned to start on the 28/11/2020 and run for 1 day. It is an event of Local significance and is estimated to attract 1751 visitors per day over the 1 day, with an average spend per person per day of \$105. This equals a total visitor spend of \$183,855 attributed to this event. Assuming the event will be held in the City of Onkaparinga, it is calculated to have the following potential impact:

Impact on Output

The total visitor spend of \$183,855 attributed to staging the 2020 Adelaide Rally would lead to a direct impact on output of \$158,042. This additional direct output from the economy would also lead to an increase in indirect demand for intermediate goods and services across related industry sectors. These indirect industrial impacts (Type 1) are estimated to be an additional \$60,742 in Output.

There would be an additional contribution to the City of Onkaparinga economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in Output of \$72,828.

The combination of all direct, industrial and consumption effects would result in total estimated rise in Output of \$291,611 in the City of Onkaparinga economy.

Impact on value added and GRP

The impact of an additional of \$183,855 spend to the local economy as a result of running 2020 Adelaide Rally in the City of Onkaparinga would lead to a corresponding direct increase in value added of \$81,107. A further \$30,232 in value added would be generated from related intermediate industries.

There would be an additional contribution to the City of Onkaparinga economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in value added of \$37,060.

The combination of all direct, industrial and consumption effects would result in an estimated addition in value added of \$148,399 in the City of Onkaparinga economy.

Value added by industry represents the industry component of Gross Regional Product (GRP). The impact on the City of Onkaparinga's GRP as a result of staging this event is directly equivalent to the change in value added outlined above. In summary, GRP in the City of Onkaparinga is estimated to increase by \$148,399.

Impact on Employment (jobs, 12mth FTE)

The employment impact of an event is expressed in Full Time Equivalent (FTE) jobs. For example, an event that generates 4 weeks of full time work for 13 people (52 weeks of full time work in total), would have an employment impact equivalent to 1.0 annual FTE job.

The direct addition of \$183,855 spend to the local economy because of staging the 2020 Adelaide Rally event in the City of Onkaparinga is estimated to lead to a corresponding direct increase of employment equivalent to 2.0 annual FTE jobs across a range of industries. From this direct expansion in the economy it is anticipated that there would be flow on effects into other related intermediate industries, creating an additional employment equivalent to 0.3 annual FTE jobs.

This addition of employment in the local economy would lead to a corresponding increase in wages and salaries, a proportion of which would be spent on local goods and services, creating a further increase equivalent to 0.4 annual FTE jobs through consumption impacts.

The combination of all direct, industrial and consumption effects would result in a total estimated increase of employment equivalent to 2.7 annual FTE jobs located in the City of Onkaparinga.

copyright © 2020 .id Consulting Pty Ltd ACN 084 054 473. All rights reserved.
Please read our [Report Disclaimer](#) and [Copyright Notice](#) which governs your use of this report.



ABN 87 109 457 945 AFS Licence 277842
39 William Street, Norwood SA 5067
PO Box 780, Kent Town SA 5071
P 08 8362 5553 F 08 8362 5788
www.websters.com.au

Certificate of Currency

This Certificate;

- Is issued as a matter of information only and confers no rights upon the holder;
- Does not amend, extend or alter the coverage afforded by the Policy(ies) listed;
- Is only a summary of the cover provided;
- Reference must be made to the current Policy wording for full details;
- Is current at the date of issue only.

This Certificate confirms that the undermentioned Policy is effective in accordance with the details shown.

Issued to

Tim Possingham
Massive Events Corp Pty Ltd
tim@soonmarketing.com.au

The Insured(s)

Massive Events Corp Pty Ltd

Class(s) of Insurance

Business Package

The Insurer(s)

Insurance Aust Limited T/as CGU

Policy Number(s)/Reference(s)

15T1443389

Policy Period

From 15/07/2020 To 15/07/2021

Situation of Risk

Anywhere in Australia

Asset(s)/Sum(s) Insured

Public & Products Liability - \$20,000,000

Interested Party(s)

City of Adelaide
Adelaide Hills Council
Yankalilla Council
Mitcham Council

Burnside City Council
Tea Tree Gully Council
Alexandrina Council
Mt Barker Council

Campbelltown Council
Onkaparinga Council
Bridgewater Mill

Yours faithfully,



Steve Pratt
Dip Fin Serv (Brok), QPIB
Director
0400 878 070
steve@websters.com.au

CERTIFICATE OF CURRENCY**Public and Products Liability including
Professional Indemnity Insurance**

This is to certify the insurance policy detailed below is current and in force.

Policy Numbers:	B1262PC0790919 & B1262PC0791019
Insured:	Confederation of Australian Motor Sport Ltd T/As Motorsport Australia and all controlled and related entities.
Including:	Shannons Adelaide Rally 2020
Permit Number:	820/2811/01
Interested Parties:	<p>City of Adelaide Adelaide Hills Council District Council of Mt Barker Alexandrina Council Campbelltown City Council Tea Tree Gully Council City of Burnside Mitcham Council SOON Marketing P/L Massive Events Corp P/L Bridgewater Mill Yankalilla Council Pennys Hill Winery Rally One P/L Onkaparinga Council</p>
Coverage:	<p>Section 1: Public and Products Liability Section 2: Professional Indemnity</p>
Period of Insurance:	<p>From 16:00 hours on 31 December 2019 To 16:00 hours on 31 December 2020</p>
Situation:	Worldwide but in respect of the United States of America and Canada cover is limited to (a) the Insured whilst on business travel within such countries; and (b) any accompanying family member whilst an Insured is on business travel within such countries
Interest Insured:	<p>Section 1 – Public and/or Products Liability Legal Liability to third parties for Personal Injury and/or Property Damage occurring during the period of insurance and arising in connection with the Insured’s business or products:</p> <p>Section 2 – Professional Indemnity Legal Liability for claims first made against the Insured and reported to the Insurers during the period of insurance arising from a breach of professional duty in the conduct of the Insured’s business.</p>
Limit of Indemnity:	<p>Section 1: \$100,000,000 any one occurrence Section 2: \$10,000,000 any one occurrence and in the aggregate</p>

Please refer to www.aig.com.au/cams for a Policy Schedule and Insurance Information

Scope of events: Those activities as permitted or approved by Motorsport Australia, and any such additional events for which Motorsport Australia may elect to specifically notify to Underwriters, from time to time.

Insurers: Certain Underwriters at Lloyd's.

Subject to the Policy Wording, terms and conditions.

Signed on behalf of Lloyds of London:



13 July 2020

Event contact: permits@cams.com.au

Please refer to www.aig.com.au/cams for a Policy Schedule and Insurance Information

Page left intentionally blank

9.2 Willunga Recreation Park upgrade funding support

Report contact

Andrew Queisser – Acting Team Leader Community Assets
 Matt Buckell – Manager Construction and Projects
 8384 0666

Meeting

Council

Approving officer

Scott Ashby – Chief Executive Officer

Date 21 July 2020

1. Purpose

Council direction is sought on a request from the Willunga Recreation Park Inc for additional funding support toward improvement works at the community owned Willunga Recreation Ground.

2. Recommendations

That Council:

- 1. Approve an additional \$21,000 funding towards Willunga Recreation Park upgrades including:**
 - **Supply and install of safety rail at the rear of the building.**
 - **Purchasing of materials for spectator seating that will be installed by volunteer labour.**
 - **Purchasing cricket netting to be installed by volunteer labour.**
 - **Supply and install upgraded fencing out the front of the new changerooms.**
- 2. Approves the funding contribution being sourced through savings from capital works identified as part of the 2019-2020 financial year.**
- 3. Note that the Willunga Recreation Park Inc will be informed of Council’s decision.**
- 4. Note that staff will work with Willunga Recreation Park Incorporated Management Committee to confirm the planned approach and timing of further improvement works at Willunga Recreation Park, and if additional Council funding support is requested, information will be presented to Council for consideration.**

3. Executive summary

The Willunga Recreation Park is a community owned facility providing venues for sport, active recreation, arts, culture and social activities within the Willunga township and surrounds.

In April 2017 Council approved a \$400,000 funding contribution towards stage one of the Willunga Recreation Park Redevelopment. The Willunga Recreation Park Incorporated Management Committee (WRPIMC) was successful in securing matching funding from the State Government. This work was recently completed at a cost of \$1.3m.

On 22 January 2019 Council also supported the WRPIMC Building Better Regions application for the delivery of stage 2 and 3 improvement work which had a total delivery cost of \$4.1M, of which council would provide \$900,000 if the grant was successful. This Building Better Regions (BBR) application was unsuccessful.

Since this time Willunga Recreation Park Incorporated Management Committee (WRPIMC) has proceeded with redevelopment of changerooms that formed part of stage two works included in the BBR application. The WRPIMC have secured funding from the federal and state governments as well as Cricket Australia and the Recreation Park and the Sporting Clubs to deliver this work.

The Willunga Recreation Park Incorporated have now approached Council requesting additional funding to complete the western club changeroom and associated works at the Recreation Ground due to reduced revenue and associated financial pressures as a result of COVID-19 (attachment 1).

4. Background

<p>Onkaparinga 2035 Community Plan</p>	<p>place: liveable, connected and green people: vibrant and resilient Objectives: An active, creative and learning city Desired Outcomes People here lead healthy and active lifestyles with access to high quality locally produced food, open space and recreational opportunities. Both passive and active recreation (including sport and opportunities to connect with nature) are an embedded part of life.</p>
<p>Policy and/or relevant legislation</p>	<p>Sport and Active Recreation Strategic Management Plan (SAR SMP) 2014-2019 (currently under review) States under 9-Facility Development Direction, sportsgrounds Council should support improvements to the sportsground (community Owned) Focus Commitments within the Community Plan 2035 Community facilities - Meet the changing demands on our facilities and the people that use and manage them. Recreation facilities - Improve our recreation facilities and enhance our open spaces, parks and playgrounds. Other centres - Continue improving our centres with a focus on delivering agreed master plans.</p>
<p>Who did we talk to/who will we be talking to</p>	<p>Paul Williamson, President of the Willunga Recreation Park Inc</p>

The Willunga Recreation Park is located on Main Road in the heart of the Willunga township, adjacent Willunga Primary School. It is a community owned facility providing venues for sport, active recreation, arts, culture and social activities within the Willunga township and surrounds. The Willunga Recreation Park Incorporated Management Committee (WRPIMC) is responsible for the operation and management of the site.

In 2014 council completed a Strategic and Asset Management Plan for the Willunga Recreation Park. This Plan identified a range of facility upgrade opportunities but did not commit Council to contribute funding toward these upgrades.

On 18 April 2017 a report was presented to Council advising of the Willunga Recreation Park Incorporated Management Committee (WRPIMC) plans to undertake a \$4.5 million three stage redevelopment of the community owned facility. A business case outlining the stages was presented seeking \$400,000 from Council in the 2017-18 budget. Council subsequently resolved:

1. *That Council note the Willunga Recreation Park Incorporated Redevelopment Project Business Case (attachment 1 to the agenda report) for the improvement of their current facilities through a three stage process valued at \$4.5 million.*
2. *That Council approve a \$400,000 contribution from the Contingency Reserve towards stage one of the Willunga Recreation Park Redevelopment Project (change room extensions and development of female change facilities) contingent on the Willunga Recreation Park Management Committee successfully gaining the additional \$400,000 funding required for stage one via state government grants and the Willunga Recreation Park Incorporated contribution of \$400,000.*
3. *That Council seek further engagement with the Willunga Recreation Park Management Committee and Department of Education and Child Development to consider funding sources and options for integrated design, and potential colocation of services in the Willunga Township with stages two and three of the proposed redevelopment of the Willunga Recreation Park.*
4. *That further reports be provided to Council in relation to funding options and opportunities for integrated design and colocation of services in partnership with the Willunga Recreation Park proposed stage two and three redevelopment."*

The Willunga Recreation Park were successful in obtaining State funding and Council contributed \$400,000 towards stage 1 which was completed at a cost of \$1.3M.

At the 22 January 2019 Council meeting a report was presented on proposed stage 2 and 3 improvements to Willunga Recreation Park along with a deputation by Graham Ormsby from the WRPIMC. The report presented a request from the WRPIMC for \$900,000 funding to help secure Australian Government funding to undertake \$4.1M improvement works including a western changeroom at the Willunga Recreation Ground. Council resolved:

1. *Note the previous Council report and recommendations.*
2. *Approve that Council endorses that a further funding allocation of \$900,000 will be made from the contingency reserve as part of the 2018-19 budget, to assist with the funding of the remaining project works understanding this is a departure from the City of Onkaparinga's funding procedure. The release of this additional funding will be subject to the Willunga Recreation Park Incorporated Management Committee (WRPIMC) submission for \$1.999 million to the Building Better Regions Fund Round 3 being successful and the balance of proceeds being made available from the WRPIMC.*
3. *That Council seek further engagement with the WRPIMC and Department of Education and Child Development to consider funding sources and options for integrated design, and potential colocation of services in the Willunga Township with stages two and three of the proposed redevelopment of the Willunga Recreation Park.*
4. *That further reports be provided to Council in relation to funding options and opportunities for integrated design and colocation of services in partnership with the Willunga Recreation Park proposed stage two and three redevelopment.*

The WRPIMC submission for \$1.999 million from the Building Better Regions (BBR) Fund was unsuccessful. Therefore, no Council funding was provided toward these works in accord with the resolution.

5. Discussion

In May 2020, Paul Williamson, President of the Willunga Recreation Park Inc wrote to Council to advise that stage one upgrade works were complete.

The correspondence also noted that work had commenced on a further \$1 million development of the Willunga Sports teams changing rooms [western changeroom] (which include uni-sex changerooms, umpire rooms as well as storage and canteen facilities) that which were part of their previous, unsuccessful Federal Government BBR funding application. Funding for this was provided through Federal and State Governments as well as \$50,000 from Cricket Australia and \$250,000 in funding and volunteer labour from the Willunga Recreation Ground Clubs.

The request also noted that while the majority of the work has been completed, due to COVID 19 and consequent reduced income, they were unable to fund some of the ancillary items related to the western changeroom. They requested an additional \$50,000 funding toward the following facilities:

- Coaches Boxes \$10,000
- Grandstand paving \$5,000
- Internal floor coverings and signage \$17,000
- External safety hand rails \$3,000
- Canteen/kitchen \$10,000
- Car park levelling & sealing \$5,000

On 6 July we received further clarification from Paul Williamson (attachment 2) advising that the request for \$50,000 no longer reflected the funding shortfall. The request had reduced with \$34,000 Council funding now requesting to complete the western club changerooms (part of BBR application). Of this, they note:

The following (\$21,000) have been purchased but are in the majority yet to be installed:

- Floor covering (has been purchased and laid) \$8,000
- Brick pavers which will be laid by volunteers \$3,000
- Materials to build two coaches' boxes which will be installed by volunteers \$10,000

The following (\$21,000) not yet purchased and urgently required:

- Supply and install of safety rail at the rear of the building \$5,000 (subsequently increased to \$12,000)
- Purchasing of materials for spectator seating that will be installed by volunteer labour \$5,000
- Purchasing of a 50m length of cricket netting to be installed by volunteer labour \$1,000
- Supply and install to upgrade fencing out the front of the new changerooms \$3,000

As noted above, in a further conversation with Paul Williamson, he advises that the supply and install of the safety rail is now expected to be \$12,000, not \$5,000. Thereby the critical, outstanding items total \$21,000 and include items not yet purchased and urgently required to enable the Willunga Recreation Park to safely reopen to the public.

Given the current western changeroom works are being completed at an estimated cost of \$1M Council is being asked to make a modest contribution toward this important community facility upgrade.

The request from Paul Williamson also asks council to consider the remainder of stage 2 and as well stage 3 works for any COVID-19 stimulus funding that may become available. They also support these stages being separated into smaller projects if this would increase the chances of gaining funding.

Staff will continue to work with Willunga Recreation Park Incorporated Management Committee to confirm the planned approach and timing of further improvement works at Willunga Recreation Park, and if additional Council funding support is requested, information will be presented to Council for consideration.

6. Financial implications

Financial summary

Item	\$	Comment
Current budget		
Current budget allocation	Nil	
Funding required	\$21,000	Funding to be found through capital project cost savings from the 2019/2020 budget.

7. Risk and opportunity management

Risk	
Identify	Mitigation
Public safety	Council funding will enable the critical items to be completed by the Willunga Recreation Ground Committee ensuring safe facilities that are fit for community use
Political impact/reputation	Failure to provide this modest, additional financial support to complete Stage 1 of the Willunga Recreation Ground upgrades during this difficult COVID period, would be likely to attract negative attention.

Opportunity	
Identify	Maximising the opportunity
Improved sport and recreation facilities	Council funding to support volunteer labour associated with purchased items, will deliver improved sport and recreation facilities at Willunga Recreation Ground for the Willunga and broader community.

8. Timelines and deadlines

Willunga Recreation Park Inc. will be informed of Council's decision.

Any further request for funding toward stages 2 and 3 of the planned Willunga Recreation Park upgrade will be presented to Council for consideration either as part of the annual budget process or as a standalone report depending on the nature and timing of the request

9. Next steps

Funds of \$21,000 will be provided to the Willunga Recreation Park Inc to complete works required to complete the critical, outstanding items to enable the Willunga Recreation Park to safely reopen to the public.

10. Attachments

Attachment 1 – Correspondence from Willunga Recreation Park (10 pages)

Attachment 2 – Further correspondence from Willunga Recreation Park (4 pages)

- END OF REPORT -



Mr Scott Ashby
Chief Executive Officer
City of Onkaparinga
PO Box 1
Noarlunga Centre 5168

12 May 2020

Dear Mr Ashby,

SUBJECT: Willunga Recreation Park

On behalf of Willunga Recreation Park and its constitution clubs and users, I extend congratulations to you on your recent appointment.

Willunga Recreation Park Inc. is a community owned and managed facility and, as such, is not administered by the City of Onkaparinga but we appreciate the assistance the council provides to help us with the operation of the facilities. It is an important part of the community of Willunga and the City of Onkaparinga and has been since 1875.

I wish to make you aware of the redevelopment and the future redevelopment plans for Willunga Recreation Park Inc. which we commenced in 2018. One reason for this is to ensure that the council is aware of our plans and that we are considered should any "COVID-19" stimulus money become available for local projects in the near future.

The proposed redevelopment is "shovel-ready" and has an estimated price tag of \$4.5 million. The Council members have previously voted to support the funding of the project. The latest vote was for a grant in the order of \$1 million from the City of Onkaparinga to assist our Building Better Regions Grant application. Unfortunately we were not successful and we are now seeking other funding and considering other approaches for the project. Our project is potentially divisible into smaller steps if funding for the whole project does not become available.

Willunga Recreation Park Inc. ABN 36 245 022 729 PO Box 208 Willunga SA 5172 Ph 08 8556 2407

Email: secretary@willungarecpark.com.au Web: www.willungarecpark.com.au

The Willunga Recreation Park Executive Management Committee has already achieved the building of the \$1.45 million first stage of the project (\$400,000 contribution from Onkaparinga) and the \$1 million rebuilding of the Willunga Sports teams changing rooms (no contribution from Onkaparinga). The vision for the remaining redevelopment is one that will provide updated amenities for the regional users, an outstanding venue for events such as wedding receptions, conferences and trade shows (sorely lacking) and facilities that will enhance the regular festivals and potential other festivals that are held at the park. It should be noted that local Federal member, Ms Sharkie, has commented that Willunga Recreation Park is the most active fund raiser of all the community organisations on the Fleurieu Peninsula. I mention these points to show that we have a track record of getting things done and raising money.

With our debt having expanded to pay for the recent redevelopments and the "loss of income" as a result of the COVID-19 restrictions, Willunga Recreation Park is not currently in a position to make co-contributions to grant funding but we are happy to accept money that needs to be spent quickly. At this stage, there is no ongoing commitment of financial support from the City of Onkaparinga, but of course it would be welcomed. We are mindful of the impact on funding of the current COVID-19 crisis. Our funding model which we have discussed with the council is predicated on 1/3 of funds from government grants, 1/3 council contribution and 1/3 community contribution.

We believe that our volunteer management of Willunga Recreation Park saves the City of Onkaparinga a great amount of money and that our Festivals (eg Almond Blossom Festival) and Events activities bring tourism and business turnover to our region. Indeed, figures provided by the City of Onkaparinga through REMPLAN show great financial benefit arising from our redevelopment. Our Business Plan presented to the council in 2018 highlights the services and benefits we provide to the community.

As a new appointee, you may not have had the opportunity to look over our plans for redevelopment and I would be very pleased to show them to you, if you wish. I would also be very grateful for the opportunity to speak with your appropriate staff delegate about our project.

Yours faithfully



Paul Williamson

President

Executive Management Committee

Willunga Recreation Park Inc

From: pwilliamson@internode.on.net
Sent: Fri, 22 May 2020 10:30:54 +0930
To: Erin Thompson
Subject: Willunga Recreation Park redevelopment
Attachments: CEO Onkaparinga.doc

Dear Ms Thompson,

I have attached a letter recently sent to the new CEO to ensure he is aware of our plans for redevelopment and to make a case for these plans to be considered if stimulus money becomes available to local councils (I read today that it might be coming soon). This email is sent for your information and so that you may advise relevant people if such opportunities do arise. I think the recent consultation with Hayley Lokan about management of community facilities will show Willunga Recreation Park in a relatively good light and our track record of building stage 1 of the redevelopment and completing the sports clubs changerooms (without any council assistance) shows that we can manage such projects. It is widely acknowledged that Willunga Rec Park is the most active fund raising community group on the Fleurieu Peninsula which also speaks of our abilities to manage our finances.

We do not want to slip through the cracks because we are not council owned and would be grateful for any advocacy you are able to make on our behalf. As the letter mentions, we are "shovel ready". I have also sent a copy of the letter to Heidi Greaves, who is the council representative for Willunga Recreation Park.

Regards
Paul Williamson
President
Willunga Recreation Park Inc



Mr Scott Ashby
Chief Executive Officer
City of Onkaparinga
PO Box 1
Noarlunga Centre 5168

12 May 2020

Dear Mr Ashby,

SUBJECT: Willunga Recreation Park

On behalf of Willunga Recreation Park and its constitution clubs and users, I extend congratulations to you on your recent appointment.

Willunga Recreation Park Inc. is a community owned and managed facility and, as such, is not administered by the City of Onkaparinga but we appreciate the assistance the council provides to help us with the operation of the facilities. It is an important part of the community of Willunga and the City of Onkaparinga and has been since 1875.

I wish to make you aware of the redevelopment and the future redevelopment plans for Willunga Recreation Park Inc. which we commenced in 2018. One reason for this is to ensure that the council is aware of our plans and that we are considered should any "COVID-19" stimulus money become available for local projects in the near future.

The proposed redevelopment is "shovel-ready" and has an estimated price tag of \$4.5 million. The Council members have previously voted to support the funding of the project. The latest vote was for a grant in the order of \$1 million from the City of Onkaparinga to assist our Building Better Regions Grant application. Unfortunately we were not successful and we are now seeking other funding and considering other approaches for the project. Our project is potentially divisible into smaller steps if funding for the whole project does not become available.

The Willunga Recreation Park Executive Management Committee has already achieved the building of the \$1.45 million first stage of the project (\$400,000 contribution from Onkaparinga) and the \$1 million rebuilding of the Willunga Sports teams changing rooms (no contribution from Onkaparinga). The vision for the remaining redevelopment is one that will provide updated amenities for the regional users, an outstanding venue for events such as wedding receptions, conferences and trade shows (sorely lacking) and facilities that will enhance the regular festivals and potential other festivals that are held at the park. It should be noted that local Federal member, Ms Sharkie, has commented that **Willunga Recreation Park Inc.** ABN 36 245 022 729 PO Box 208 Willunga SA 5172 Ph 08 8556 2407

Email: secretary@willungarecpark.com.au Web: www.willungarecpark.com.au



Willunga Recreation Park is the most active fund raiser of all the community organisations on the Fleurieu Peninsula. I mention these points to show that we have a track record of getting things done and raising money.

With our debt having expanded to pay for the recent redevelopments and the “loss of income” as a result of the COVID-19 restrictions, Willunga Recreation Park is not currently in a position to make co-contributions to grant funding but we are happy to accept money that needs to be spent quickly. At this stage, there is no ongoing commitment of financial support from the City of Onkaparinga, but of course it would be welcomed. We are mindful of the impact on funding of the current COVID-19 crisis. Our funding model which we have discussed with the council is predicated on 1/3 of funds from government grants, 1/3 council contribution and 1/3 community contribution.

We believe that our volunteer management of Willunga Recreation Park saves the City of Onkaparinga a great amount of money and that our Festivals (eg Almond Blossom Festival) and Events activities bring tourism and business turnover to our region. Indeed, figures provided by the City of Onkaparinga through REMPLAN show great financial benefit arising from our redevelopment. Our Business Plan presented to the council in 2018 highlights the services and benefits we provide to the community.

As a new appointee, you may not have had the opportunity to look over our plans for redevelopment and I would be very pleased to show them to you, if you wish. I would also be very grateful for the opportunity to speak with your appropriate staff delegate about our project.

Yours faithfully

Paul Williamson

President

Executive Management Committee

Willunga Recreation Park Inc

Willunga Recreation Park Inc. ABN 36 245 022 729 PO Box 208 Willunga SA 5172 Ph 08 8556 2407

Email: secretary@willungarecpark.com.au Web: www.willungarecpark.com.au

From: pwilliamson@internode.on.net
Sent: Tue, 26 May 2020 12:46:47 +0930
To: Erin Thompson; Scott Ashby
Cc: Heidi Greaves
Subject: Willunga Recreation Park -additional information
Attachments: Willunga Sporting Clubs Changerooms additional work.doc

Dear Mayor and CEO of Onkaparinga,

I recently wrote to you to explain the situation with Willunga Recreation Park's future redevelopment of its facilities and seeking your support for our efforts with grant applications if and when an occasion arose. Since I wrote that letter we have identified a situation with our current building project, Willunga Sports Changerooms, where we are now seeking your assistance.

Attached is a document outlining the situation with this building which will be completed with the next two weeks. However, as a result of the COVID-19 restrictions, which has affecting the running of sport and fundraising events, we are not able to fund some of the ancillary items related to the building at this stage. As outlined in the document we had an approach to raise these funds which was stopped by the COVID-19 restrictions. As we are unlikely to be able to implement this plan in the near future we are seeking your assistance.

We respectfully request that you consider our request for additional funding so that we can complete the project and enable the community and our region to benefit from this excellent asset to Willunga Recreation Park.

Regards
Paul Williamson
President
Willunga Recreation Park Inc.



Willunga Sporting Clubs Changerooms

Introduction

In 2016 Willunga Recreation Park commenced a Redevelopment project of its facilities as a result of a Strategic Review and the resultant plan that was developed during this process. The plan involved redevelopment and upgrade of many of the different facilities at Willunga Recreation Park. The approach was to redevelop the facilities in 3 stages. As at May 2020 Stage 1 has been completed at a cost of \$1.3m and new sporting changerooms are almost complete. The redevelopment of the changerooms were in addition to Stage 1 and was undertaken as a result of funding being obtained from the Federal and State Governments, SACA, Recreation Park and the Sporting Clubs. The quoted cost for the Changerooms was \$900,000 and has since been revised to be \$1,000,000. The building will be completed and handed over by the 31st May 2020. (refer Attachment B photos of building)

Current Situation

Although the building will be completed and handed over by the 31st May, as per the contract, the facility will still require some additional works to be completed. It was planned that these works would be funded by Willunga Recreation Park and its clubs and completed at the same time as the building. These works which consist mainly of the surfaces surrounding the building and some of the fit out requirements are:

- | | |
|--|----------|
| • Coaches Boxes | \$10,000 |
| • Grandstand paving | \$5,000 |
| • Internal floor coverings and signage | \$17,000 |
| • External safety hand rails | \$3,000 |
| • Canteen/kitchen | \$10,000 |
| • Car park levelling & sealing | \$5,000, |

a total of \$50,000.

As a result of the COVID-19 situation Willunga Recreation Park and its constituent sporting and community clubs have been unable to undertake the fundraising that had been planned to fund these additional works. For example, Willunga Recreation Park has had to cancelled Jigsaw championship fundraiser, Cinemallunga has cancelled two events, Football and Cricket clubs have cancelled special fundraising events planned, income has ceased from the Sports and Social club’s bar and dining facilities and casual hire income has not happened.

Proposal

Willunga Recreation Park is seeking a contribution from government organisations of an amount up to \$50,000 (ex GST) to help cover this shortfall in its Willunga Sporting Clubs Changerooms Building Program. This deficit has been created by the COVID-19 Pandemic and its impact of the fundraising ability of the organisation and its associated clubs.

Justification/support

Willunga Recreation Park has been developing and maintaining its facilities, mainly through community contributions and fundraising efforts since 1875. For example, the Almond Blossom Festival was initiated to raise funds to build the Festival Hall (stadium) which was built in 1979. 50 years later it is still contributing funds to Willunga Recreation Park and may not be held this year. All the buildings and facilities that have been established at Willunga Recreation Park since 1875, have been funded via community contributions, its fundraising efforts and where possible grants.



This has benefited greatly the regional district as it has been a policy of Willunga Recreation Park to engage local contractors to undertake the work, whether it is on a paid or “in-kind” basis. This has been very evident in the construction of the Sporting Change Rooms.

Willunga Recreation Park engaged Woolcock Constructions who, through their Project Manager and his team, have a local connection. Throughout the project there have been approximately 150 personnel employed in various capacities, representing over 30 companies and including many local companies. Refer to **Attachment A** for details of the personnel, and trade companies involved.

The success of the project, as is always the case, has been highlighted by the community “in kind” contribution.

The “in kind” works completed include:

- Project Management and construction oversight 120 hours (2 persons)
- Finance and Budget Management 75 hours (1)
- Demolition of old change rooms and preparation of site 300 hours (10)
- Modifying Septic and Stormwater systems 150 hours (6)
- Modifying Utilities and services 60 hours (6)
- **TOTAL HOURS 685 hours**

“In kind” work proposed to be completed includes

- Installation of Coaches boxes 60 hrs (4)
- External Paving 80 hrs (4)
- Completion of Utilities modifications 60 hrs (6)
- Project Management 40 hrs (1)
- **TOTAL HOURS 240 hours**

It had been planned to have the Sports Changerooms completed by 30th April in time for the 2020 Football and Netball seasons. Due to the restrictions of COVID-19 the deadline of the completion of the building is now 31st May and the subsidiary works it is hoped that, if funding is available, will be completed by 30th June 2020 in time for what could be the start of the 2020 seasons.

Summary

The building of the new Sports changerooms will provide Willunga Recreation Park, its constituent clubs and the community of Willunga and the City of Onkaparinga with a modern up-to-date sporting facility. The new facility conforms to the current standards for changerooms and in particular contains larger changerooms, facilities for all gender sports, enhanced officials rooms, improved viewing capability and a gym and toilets which will benefit the community in the long run.

Willunga Recreation Park is seeking this funding support because it was restricted in its ability to raise the funds as a result of the COVID-19 restrictions and there is now a priority need for the organisation to complete the outstanding items which have been delayed by the funding situation which has arisen.

The building of the Changerooms and the other redevelopment projects completed recently and the future plans provide the local region with first class facilities which will benefit the community greatly. The benefits to the local building, tourism and support industries are very important to Willunga Recreation Park and are foremost in its future planning of projects. As outlined the community has and always will attempt to fund its efforts through its own efforts, as it has to a large extent on this building. We believe the COVID-19 situation is an extraordinary blockage to our plans and we are seeking your support to help us overcome this unique funding shortfall.



ATTACHMENT A Trade and Personnel involvement

Woolcock Construction

Throughout the design and construction of the change room and timekeeper facility, there has been considerable involvement by on- and off-site personnel.

Woolcock Construction have either provided or engaged designers, consultants, drafting and engineering services, site management and administration, suppliers of materials and services, machine operators, and trade and labour personnel.

The following totals summarise the number of personnel directly associated with the project.

On and Off Site

11 Woolcock full-time employees (including office workers directly involved in this project)

Off Site

33 Suppliers, service providers and consultants

On Site

120 (Approx) Trade and labour personnel from 32 trade and labour companies or organisations

- Adelaide Excavation Service Pty Ltd
- Aqualoo
- Collins Concrete Pumping PL
- Earth Testing Services Pty Ltd
- Ferrocut
- Greg Gogler
- Hall & Baum
- Iprimus Insulation Solution
- Kirks Painting Services
- Managed Construction Solutions (MCS)
- Maturm Enterprises
- NASTEC CARPENTRY
- Pearce Building Solutions
- Rent a Fence Adelaide
- Silverline Roofing & Constructions
- Tiger Cranes SA Pty Ltd
- All-crete Concrete Pumping
- Best Doors - Adelaide South
- Comply Crete Pty Ltd
- ENGIE Services
- Fleurieu Cranes
- Guardall Security Australia
- Independent Locating Services
- JT Farrant
- Leon and Mick Morelli Pty Ltd
- Martin Metal Fabrication
- Mk2 Recruitment
- ONeills Cladding & Roofing
- Premix Concrete S.A
- S.A CONCRETE PUMPING
- Stair Lock
- Violi Construction Pty Ltd

Other Trades (10 personnel)

- CD and AM Mills
- Rotolo Transport & Brick Supplies
- RI Industries

Attachment B Photos of New Sports Club Building



From: pwilliamson@[REDACTED]
Sent: Monday, 6 July 2020 2:34 PM
To: Jessica Bridgman [REDACTED]
Cc: Ben Baxter [REDACTED]
Subject: Re: FW: Willunga Recreation Park -additionalinformation

Dear Jessica,

Receiving your phone call was my pleasure. I have spoken with the President of the Football Club, Ben Baxter, to determine current needs and recent expenditures. He has informed me that:

- the costs listed in the letter to Council were hastily compiled and do not adequately reflect fit out costs. However, local businesses and tradespeople have responded magnificently with donation of goods and labour such that the canteen has been fitted out, signage completed, plumbing installed and internal change room seating material has been donated. The fabrication has been completed entirely by volunteer labour.
- The floor coverings have been purchased and laid at a price below expectations but still totalling \$8000
- the brick pavers have been bought for \$3000 and will be laid entirely by volunteers
- the coaches boxes are under construction with material costing \$10,000 for two boxes and with fabrication entirely by volunteers
- the safety rail at the rear of the building has not been started yet and will cost around \$4000 for materials - it may need to be installed at market rates due to the short time available now.
- spectator seating needs to be fabricated and installed by volunteer labour. Steel for the seat posts has been donated but the seat material will need to be purchased at a cost of \$5000

Document Set ID: 5224274
Version: 1, Version Date: 06/07/2020

- a 50m length of cricket netting needs to be installed to protect the building during the cricket season. Estimated cost for netting is \$1000 and installation will be by volunteer labour.
- the portion of the oval fence in front of the new changerooms needs to be replaced at a cost of \$3000

The finances of the football club are under great strain due to the actual or planned purchases listed above. It would greatly appreciate financial assistance from the City of Onkaparinga in the order of \$34,000. The club estimates that the donation of material and volunteer labour has already exceeded \$120,000.

Please contact me if you need further information.

Kind Regards
Paul Williamson
President
Willunga Recreation Park

----- Original Message -----

From:

"Jessica Bridgman" [REDACTED]

To:

"pwilliamson@" [REDACTED]

Cc:

Sent:

Mon, 6 Jul 2020 03:47:36 +0000

Subject:

FW: Willunga Recreation Park -additional information

Hi Paul,

Thank you for taking my phone call today, as discussed I'm Jessica Bridgman, Sports Asset Planner for the City of Onkaparinga. As discussed I'm currently investigating information for a response to your request for additional financial assistance to help finalise stage 1 of the upgrade to the Willunga Recreation Park.

Through our conversation you have informed me that the list of required works to finalise stage 1 may have decreased as some of the sporting clubs were able to acquire materials to finalise works to make sure you are able to re-open on the 18th July 2020.

As discussed could you please send through an updated list of outstanding **critical work** required to make sure you are able to re-open by the 18th July.

Once this information is received I will forward through to management for a response.

If you have any further questions please don't hesitate to contact me

Kind Regards

Jessica Bridgman
Asset Planner – Sport
Community Assets
Mobile: [REDACTED]
www.onkaparingacity.com

From: [pwilliamson@\[REDACTED\]](mailto:pwilliamson@[REDACTED])
Sent: Tuesday, 26 May 2020 12:47 PM
To: Erin Thompson [REDACTED] Scott Ashby
[REDACTED]
Cc: Heidi Greaves [REDACTED]
Subject: Willunga Recreation Park -additionalinformation

Dear Mayor and CEO of Onkaparinga,

I recently wrote to you to explain the situation with Willunga Recreation Park's future redevelopment of its facilities and seeking your support for our efforts with grant

applications if and when an occasion arose. Since I wrote that letter we have identified a situation with our current building project, Willunga Sports Changerooms, where we are now seeking your assistance.

Attached is a document outlining the situation with this building which will be completed with the next two weeks. However, as a result of the COVID-19 restrictions, which has affecting the running of sport and fundraising events, we are not able to fund some of the ancillary items related to the building at this stage. As outlined in the document we had an approach to raise these funds which was stopped by the COVID-19 restrictions. As we are unlikely to be able to implement this plan in the near future we are seeking your assistance.

We respectfully request that you consider our request for additional funding so that we can complete the project and enable the community and our region to benefit from this excellent asset to Willunga Recreation Park.

Regards
Paul Williamson
President
Willunga Recreation Park Inc.

This email message, including any attachments, may contain information that is confidential or legally protected. If you have received it in error, you are not authorised to copy, distribute or share the message or attachments with anyone or rely on the information in any way and we ask you to please return it to the sender immediately. We can not guarantee that this email is error or virus free and please note that its contents may not necessarily represent the views of the City of Onkaparinga.

9.3 Draft Community Plan 2030

Report contact

Ynys Onsman, Manager Strategic Services (acting)

Meeting

Council

Approving officer

Philomena Taylor, Director Community Relations

Date

21 July 2020

1. Purpose

This report seeks approval of the revised Community Plan 2030, following community engagement.

2. Recommendations

- 1. That Council notes the community engagement feedback received at attachment 1 to the agenda report.**
- 2. That Council approves the revised Community Plan 2030 at attachment 2 to the agenda report and revised Community Plan 2030 plan-on-a-page at attachment 3 to the agenda report.**

3. Executive summary

The Community Plan 2030 aims to:

- reflect the aspirations of our communities, elected members and staff for our city over the coming 10 years
- build on the strengths of the previous plan
- respond to any shifts in community priorities and emerging challenges
- meet our legislative obligations under the *Local Government Act 1999*.

An important input into the Community Plan’s development is the extensive community engagement undertaken over two phases from November 2019 to June 2020. Phase one results were considered and responded to during development of the draft plan, which Council endorsed for a second phase of engagement in May 2020. Phase two results indicate strong support for the plan, with over 70 per cent of the 300 respondents agreeing that it seeks to achieve a desirable future for the region. The final version includes small but important revisions, based mostly on community feedback.

4. Background

<p>Onkaparinga 2035 Community Plan</p>	<p>people: vibrant and resilient place: liveable, connected and green prosperity: opportunity, diversity and adaptability</p> <p>If approved, the Community Plan 2030 will replace Onkaparinga 2035.</p>
<p>Policy and/or relevant legislation</p>	<p>The Community Plan is our lead strategic document and is considered our primary 'Strategic Management Plan' as required under the <i>Local Government Act 1999</i>. Our current Community Plan, Onkaparinga 2035, was approved by Council on 19 September 2017. The Act requires that it is reviewed within two years of a general election of Council.</p>
<p>Who did we talk to/who will we be talking to</p>	<p>Over the past 12 months community members and staff have contributed to developing the draft Community Plan 2030, through face-to-face workshops and online surveys. In total we have engaged with more than 1,500 community members over two phases of community engagement.</p>

5. Discussion

The Community Plan review followed a comprehensive strategic planning process to make sure the refreshed plan is accessible, aspirational and brief, as per elected member preference and best practice.

An important part of this process was capturing and considering community views, done through two phases of community engagement, as per the engagement plan endorsed by Strategic Directions Committee on [1 October 2019](#).

Phase one explored what our communities want to change and protect across our city, and what they see as priorities for the future. Phase two sought to test that the draft plan addresses priority issues and to understand communities' general level of support. Community engagement results from phases one and two are provided in attachment 1.

The revised plan presented at attachment 2 and plan-on-a-page at attachment 3 reflect both phases of engagement, along with the direction indicated by elected members through workshops, and staff input. The plan is now ready for Council's final approval.

Phase one and two engagement

Phase one of community engagement was undertaken as part of the REALLY campaign held in November 2020. The REALLY campaign included a survey (#1042 responses), online budget tool (#100 responses) and 3 budget workshops (#19 attendees).

The REALLY results relevant to the Community Plan were presented to elected members at the second Community Plan review elected member session on 25 February 2020, and directly informed development of the 'community priorities' and outcomes in the draft plan. The plan was then further refined and presented to Council at its meeting on 19 May 2020, where it was endorsed to proceed to phase two of engagement.

The REALLY results were also shared with our communities via a dedicated [Your Say page](#), which people can continue to access.

Phase two engagement was conducted via a survey on Your Say, which included the draft Plan on a page, as well as the full draft Community Plan. It also provided community members with opportunity to provide comments if they chose. The survey was open for just under four weeks, from 21 May to 16 June.

Overall the phase two survey findings (n=305) indicate strong support for the draft Community Plan 2030, with the majority of respondents indicating that the plan is well written and communicates a vision our communities connect with.

- 67.5% agreed the plan is written in a way that is easy to understand*
- 62% agreed the plan clearly communicates our future vision for the region*
- 71.8% agreed the plan seeks to achieve a desirable future for the region*
- 64.3% agreed the plan’s outcomes lead towards the future vision for the region*
- 32.8% were likely to refer to the plan in the future**
- 84.3% agreed it was important to know the Council’s strategic direction***
- 62.6% rated the plan overall as either good or excellent

*Agree and Strongly agree ** Likely and Extremely likely. *** Very and Extremely

Just over 60 per cent of respondents also made specific comments. Each comment has been analysed and themed to determine what could be actioned to improve the draft Community Plan 2030.

Around 26 per cent of comments related to the level of detail included in the draft plan, indicating a desire to understand how the plan will be implemented. This emphasises the importance of keeping community informed as we develop and deliver the direction the Community Plan commits to.

A further 20 per cent of comments related to improvement suggestions. Each of the improvement suggestions was considered, and revisions made where appropriate. This resulted in minor but important changes. These are detailed in the Community Engagement Feedback Report at attachment 1.

A summary of the proposed revision to wording of the plan’s outcomes is provided below. The table shows the outcome wording from the draft plan as approved by Council in May for community engagement and the proposed revised outcome wording (for eight of the 16 outcomes) as a result of the engagement feedback.

Theme	Draft plan	Proposed revision
People	We support our communities’ strengths and make our region inclusive of all, including youth, older people, people with disability, Aboriginal people and those with culturally diverse backgrounds.	We support our communities’ strengths, promoting equity and inclusion for all.
	We value local creatives, encourage cultural expression, and respect our Aboriginal and European heritage.	We value local creativity, encourage diverse cultural expression, and respect our Aboriginal, European and other cultural heritage.
	We provide opportunities for people to improve health and wellbeing in ways that suit their preferences and abilities.	We provide opportunities for people to maintain and improve their health and wellbeing in ways that suit their preferences and abilities.

	We connect people and the spaces they enjoy by creating and maintaining trails, open spaces and other places to be active.	We connect people and the spaces they enjoy, including trails, open spaces and other places to be active.
Place	We encourage sustainable residential development that improves our city's liveability and protects our local heritage.	We encourage sustainable residential development that improves our city's liveability, values our natural areas, and protects our Aboriginal and built heritage.
	We look after our centres and suburbs, making them safe, welcoming and easy for people to access and travel between.	We look after our townships, centres and suburbs, making them safe, welcoming and easy for people to access and travel between.
	We are leaders in the transition from recycling to a circular economy.	<i>No proposed change.</i>
	We manage our water resources for environmental benefit, and to create and maintain green spaces.	<i>No proposed change.</i>
Prosperity	We champion our environment, celebrating its strengths and protecting its vulnerabilities.	We champion our environment, reinforcing its strengths, regenerating its losses and protecting its vulnerabilities.
	We work to reduce our carbon footprint and encourage businesses and residents in our city to do the same.	We respond to the impacts of climate change, reducing emissions and building community resilience.
	We support local job growth, investment and industry development.	<i>No proposed change.</i>
	We encourage tourists to enjoy more of what's on offer in our vibrant and diverse region.	<i>No proposed change.</i>
Performance	We are transparent and accountable, sharing information in clear, accessible and timely ways.	<i>No proposed change.</i>
	We make sure people can engage easily with us and ensure that their voices are considered when making our decisions.	<i>No proposed change.</i>
	We efficiently and effectively deliver services, balancing cost, quality, and responsiveness to community needs.	<i>No proposed change.</i>
	We make financially sustainable choices for the long term.	<i>No proposed change.</i>

In addition to the proposed draft Community Plan 2030 revisions that respond to community feedback, a small number of other proposed improvements have been made to improve the

visual representation of information, achieve consistency in wording and use updated statistics where available.

The updated full draft plan (attachment 2) and plan-on-a-page (attachment 3) are the final versions for Council’s consideration. These are the culmination of a considered process that sets a direction reflecting the aspirations of our communities, elected members and staff for our city over the coming 10 years.

6. Financial implications

Financial summary

Item	\$	Comment
Current budget		
Current budget allocation	15,000	Development of easy read and online accessible versions, printing and promotion.
Funding required	N/A	
External funding	N/A	
Budget impact	N/A	
FTE	N/A	

7. Risk and opportunity management

Risk	
Identify	Mitigation
Reputation/community expectation	We have documented how community feedback was collected and considered throughout the planning process.
Compliance/legal	We will deliver the final Community Plan within two years of the council general election, as required by the <i>Local Government Act 1999</i> .

Opportunity	
Identify	Maximising the opportunity
Considered community feedback has added value & improved final plan	We will present the final plan and feedback summary to community members via our Your Say page and promote via our Facebook page.
Direction set in plan demonstrates priorities for City	We will present the final plan to our local MPs once endorsed, highlighting the opportunity for collaboration and alignment to state and federal policy as appropriate

8. Timelines and deadlines

The *Local Government Act 1999* requires that our 'Strategic Management Plans' are reviewed within two years of a general election of Council. This is November 2020.

9. Next steps

The following outlines the next steps for launching and distributing the Community Plan 2030 and its plan-on-a-page version, if approved.

- Action any comments from Council and upload the final documents to <https://www.onkaparingacity.com/council/publications>
- Commission development of an easy read version of the Community Plan 2030 to make it accessible to people with low literacy skills or those with English as a second language and upload to the website.
- Commission development of an online version of the Community Plan to make it accessible to those with vision impairment and upload to the website.
- Print a small number of the Community Plan 2030 booklets and distribute to elected members and our customer service centres, libraries and community centres.
- Present the final plan and community feedback summary to community members via our Your Say page and promote via our Facebook page.

10. Attachments

Attachment 1 – Community Engagement Feedback Report – Phase one and two (38 pages)

Attachment 2 – Draft Community Plan 2030 (16 pages)

Attachment 3 – Draft Community Plan 2030 plan-on-a-page (1 page)

- END OF REPORT -



COMMUNITY ENGAGEMENT FEEDBACK REPORT

COMMUNITY PLAN REVIEW 2019-20

INTRODUCTION

Our community plan sets our long term-vision and defines the outcomes we will achieve to get there. It guides our strategic and operational decision making, to ensure that our actions lead towards realisation of the vision.

As required by the Local Government Act 1999, we have reviewed our community plan – Onkaparinga 2035 – to develop the draft Community Plan 2030. This process has ensured the new plan is based on updated community and elected member priorities, per evidence gathered from community engagement, elected member workshops and supported by other research.

The Community Plan Review 2019–20 Engagement Plan was approved by the Strategic Directions Committee at its meeting on [1 October 2019](#), and included connecting with a comprehensive list of stakeholders over two phases of engagement. We received 1,655 responses over the engagement.

This engagement feedback report covers findings from both phases. It is worth noting that phase one engagement resulted in the collection of data that has also been used in the development of other strategic planning projects, including the Annual Business Plan and Budget, Community Capacity Strategic Plan and the Arts and Cultural Development Strategic Plan.

COMMUNITY ENGAGEMENT PURPOSE – PHASE 1

The purpose of the REALLY? Campaign was to:

- collect meaningful data that could be used to inform a number of major projects
- provide opportunities for our communities to influence our Community Plan, the ABP and Budget and the strategies being developed or reviewed
- increase awareness about Council’s budget and how it is developed.

ENGAGEMENT TECHNIQUES

The REALLY? Campaign included:

- a 15 minute online community survey
- an interactive online budget tool
- three face-to-face budget workshops
- face-to-face interviews with residents from priority populations
- four community workshops.

The community was made aware of the opportunities to participate through:

- paid and unpaid Facebook promotion
- roadside banners in 10 locations across the City including in rural areas
- direct emails to community groups, residents’ associations and sporting clubs, etc, per the approved engagement plan
- direct email to all Your Say Onkaparinga members.

SUMMARY OF ENGAGEMENT OUTCOMES

Community engagement outcomes at the close of the campaign on 1 December 2019:

- 2028 site visits to the Your Say page
- 1341 surveys undertaken by 1286 eligible residents, with 1042 usable responses and 881 surveys fully completed (69%)
- 132 online budget tools completed
- 19 people attended the 3 budget workshops:
 - 2 attended at Christie Downs (8 registered to attend)
 - 9 attended at Aldinga Beach (8 registered to attend)
 - 8 attended at Aberfoyle Park (7 registered to attend)
- 127 face-to-face interviews completed
- 30 people in total attended the four community workshops.

SUMMARY OF KEY FINDINGS

Results from the REALLY campaign with direct relevance to development of the draft Community Plan 2030 are summarised below.

Vision

Top three themes to describe a 10-year vision for the City:

- Environmentally sustainable (21%)
- Connected communities (12%)
- Attractive and well maintained (11%)

Top three things to change about our City:

- Housing development – better planning and practices (24%)
- More/better outdoor spaces (22%)
- Environmental management (17%)

Values

People

- 80% believe they have something to contribute to the community
- 30% feel they could change something about where they live
- 80% agree it's important to support local artists

Place

- 84% agree their neighbourhood is a good place to live
- Most visited – beaches
- Least visited – turfied playing fields
- 81% participated in informal physical activity in last 12 months

Prosperity

- 77% concerned about climate change
- 54% agree income is enough to meet needs
- 10% agree there are enough employment opportunities in the City

How were these results shared with community and elected members?

A separate [Community Engagement Feedback Report](#) on phase one of the engagement was made available to community members and elected members via our [Your Say webpage](#). This was packaged up as the 'REALLY?' campaign.

Implementing this first phase of the engagement plan enabled us to understand issues of importance to our communities, which informed development of a draft Community Plan 2030 in the following ways:

- A draft Plan-on-a-page was developed in response to the high level survey results, along with early elected member feedback collected at an Elected Member session on 3 September 2019
- A [presentation](#) on the phase one engagement outcomes were provided at an Elected Member Session on 25 February 2020 (summary of workshop can be accessed [here](#)). Elected members considered these findings, along with external challenges, when providing feedback on the draft plan-on-a-page and indicating their 'focus outcomes' at the session.
- Elected members were emailed about the engagement results on 4 March 2020
- The 'community priorities' page of the draft plan (page 10 and 11) was drawn directly from the engagement results.
- A [snapshot of results](#) was provided to Council at its meeting on [19 May 2020](#), at which the draft Community Plan 2030 was approved for community engagement purposes (to implement phase two of our engagement plan).

The draft plan was approved by Council on 19 May 2020 for community engagement purposes (phase two).

COMMUNITY ENGAGEMENT PURPOSE – PHASE 2

The purpose of the phase two engagement was to:

- test that our draft Community Plan 2030 addresses priority community issues
- understand the general level of support for the draft Community Plan 2030.

ENGAGEMENT TECHNIQUES

We undertook the engagement via an online survey on our Your Say webpage from 20 May to 16 June 2020. We promoted the opportunity to complete the survey via the methods below.

- Unpaid Facebook posts
- Paid (sponsored) Facebook posts
- Direct emails to community groups, resident's associations and sporting clubs, per the approved engagement plan
- Direct emails to 2358 registered *Your Say Onkaparinga* members.

A separate survey was also developed for City of Onkaparinga staff and was open for the same period.

Throughout the phase two engagement period we made a series of posts on the City of Onkaparinga Facebook page, inviting people to participate in the community survey on our Your Say page.

The approved engagement plan included the additional engagement technique of holding three

community workshops. Due to COVID-19 restrictions at the time, we were not able to proceed with these workshops. To compensate for this, we intensified our promotional efforts as described above and also via:

- Telephone on-hold message
- Onkaparinga NOW article
- Letters to local Members of Parliament (state and federal) asking them to share the opportunity with their constituents
- Direct emails to participants of the recent Low-Income Forum.

SUMMARY OF ENGAGEMENT OUTCOMES

Community survey engagement outcomes:

- 1465 community members viewed the relevant Your Say page
- 1122 community members downloaded a document (draft plan, draft plan-on-a-page, REALLY? campaign summary) or clicked through to our COVID-19 response page
- 847 community members downloaded the draft Community Plan 2030
- 614 community members opened the survey
- 305 unique community survey responses were received.

Valuable staff feedback was also received.

SUMMARY OF KEY FINDINGS

Community survey

Overall the community survey findings (n=305) show good support for the draft Community Plan 2030, with the majority of respondents indicating that the plan is well written and communicates the vision well.

- 67% thought the plan is written in a way that is easy to understand*
- 62% thought the plan clearly communicates our future vision for the region*
- 72 % thought the plan seeks to achieve a desirable future for the region*
- 64% thought the plan’s outcomes lead towards the future vision for the region*
- 33% were likely to refer to the plan in the future**
- 84% thought it was important to know the Council’s strategic direction
- 63% rated the plan overall as either good or excellent
- 92% of respondents were residents of the City of Onkaparinga

Agree and Strongly agree. ** Likely and Extremely likely. * Very important and Extremely important.*

61% of respondents also provided a written comment in the survey. Each comment has been analysed individually, with all points raised within each comment considered separately to determine what we could action to improve the draft Community Plan 2030. Of the comments received:

- 26% related to wanting a greater level of detail
- 26% related to other matters or subject specific issues
- 20% were suggestions on the content/structure/design of the plan
- 13% were positive feedback

- 10% were neutral
- 5% were negative feedback.

Full community survey response details are in Appendix 1 to this report.

How will these results be shared with community and elected members?

The survey results and responses to individual comments will be shared on the Community Plan Your Say page, and promoted via our Facebook page.

Each comment was reviewed, and if actionable, considered for potential updates to the plan. As demonstrated in Appendix 1, this resulted in a series of minor but important changes to the wording and design of the final Community Plan and plan-on-a-page.

EVALUATION

OBJECTIVES	MEASURE OF SUCCESS
Provide our residents, stakeholders and staff opportunities to have input on the future directions of our City.	Throughout the project, extensive opportunity was provided to residents, stakeholders and staff to provide input into the development of the draft Community Plan 2030 via online and face-to-face activities.
Ensure representation of cohorts often underrepresented in traditional engagement methods such as surveys.	The invitation to participate in the engagement was distributed widely to community groups, interest groups, business associations and sporting groups, as well as attendees of our recent Low-Income Forum.
Maximise efficiencies by utilising data collected via other engagements happening concurrently, particularly the Annual Business Plan and Community Capacity Strategic Plan.	Data was shared across a range of strategic planning projects and will continue to inform the further development of plans across the organisation.

SIGN OFF

Officer who prepared the document

Name:

Position Title:

Reviewed by Community Engagement Advisor

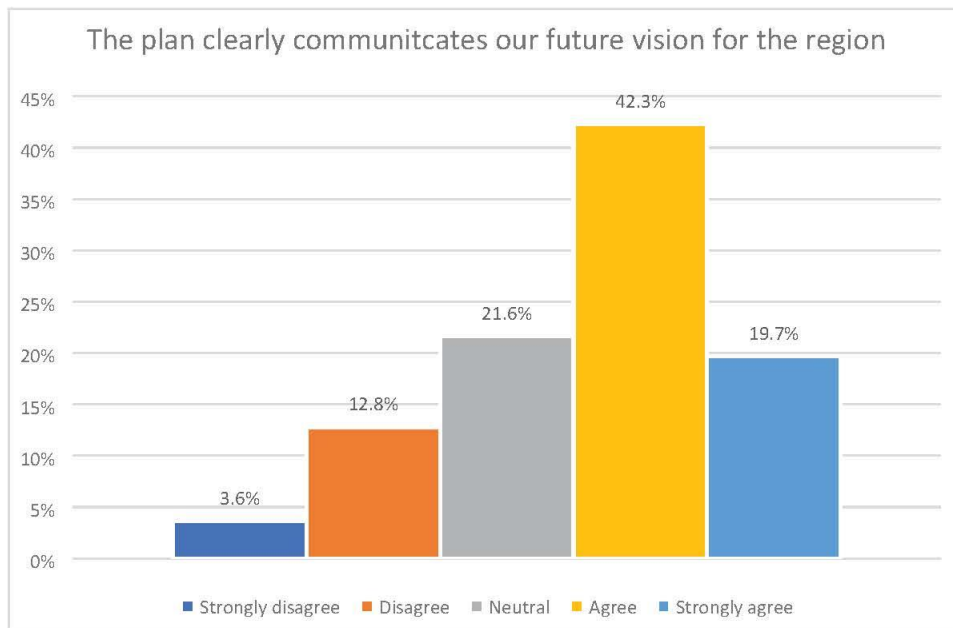
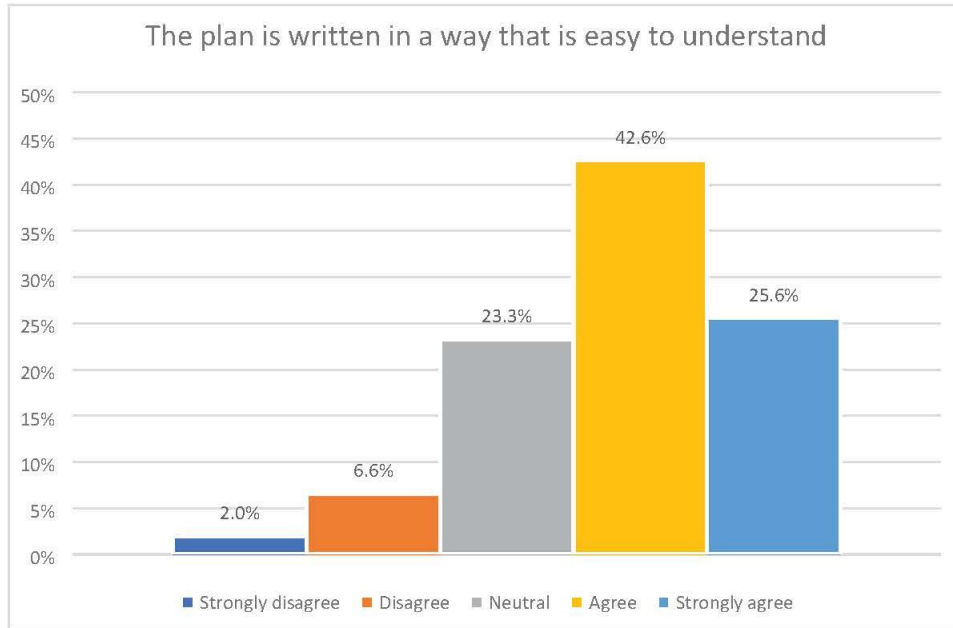
Name: Vicki Radford

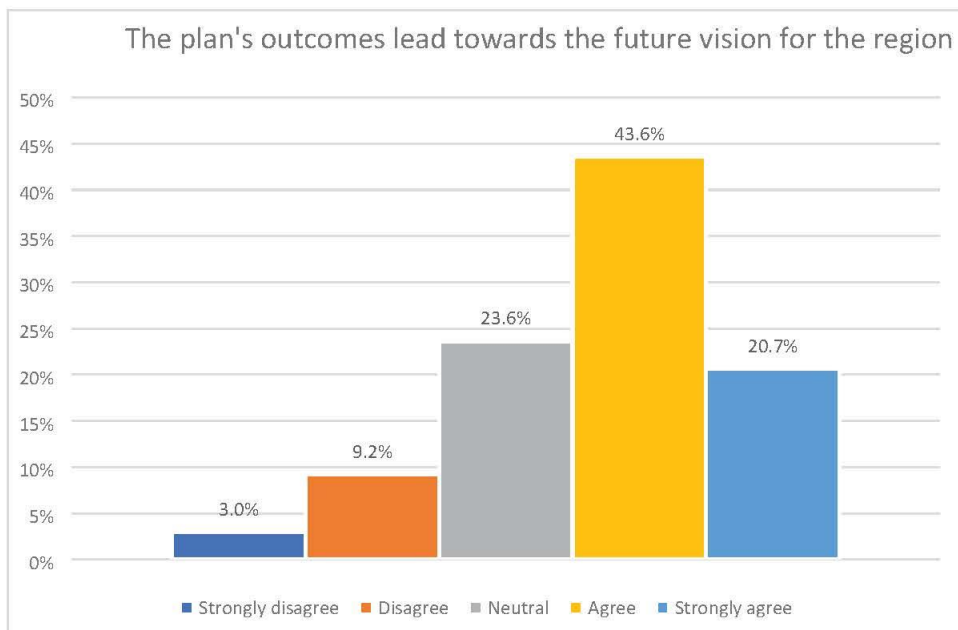
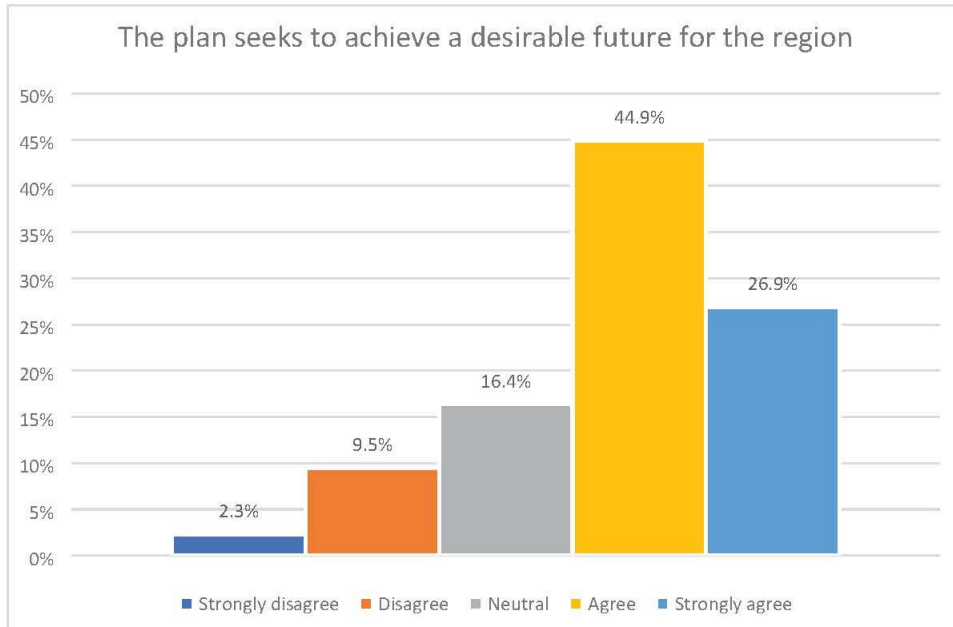
Date: 2/7/2020

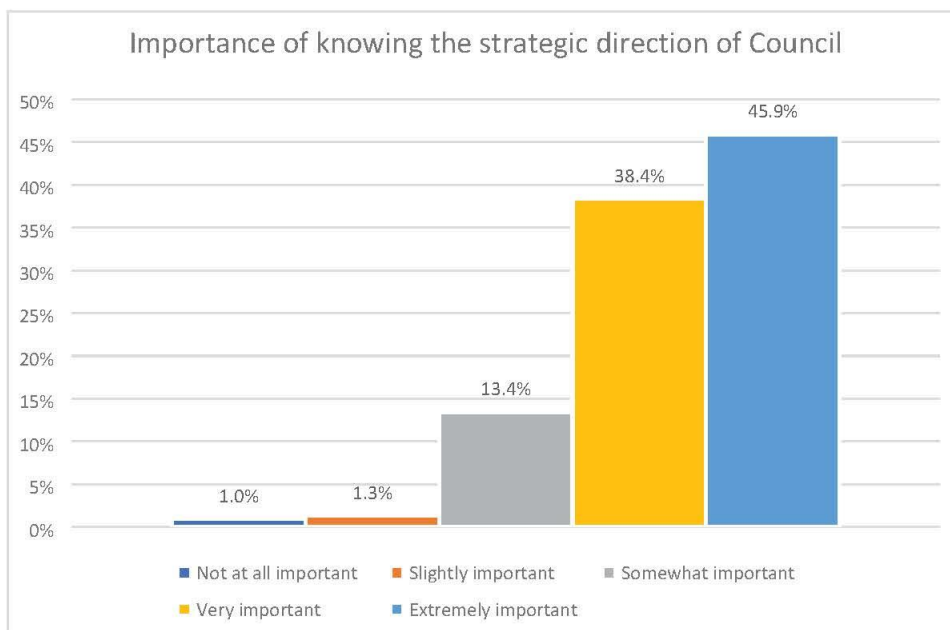
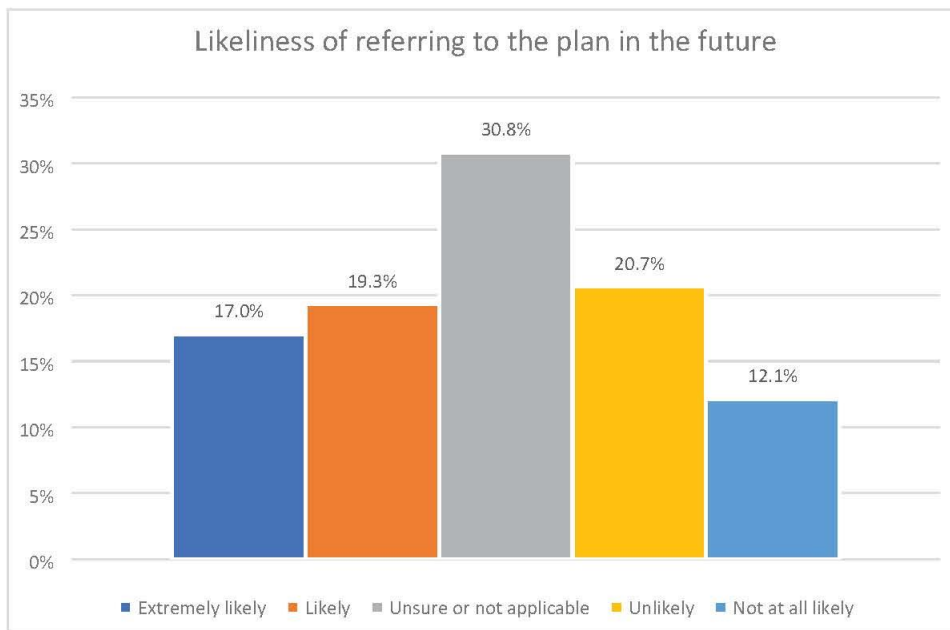
APPENDIX 1: SURVEY RESULTS – PHASE TWO

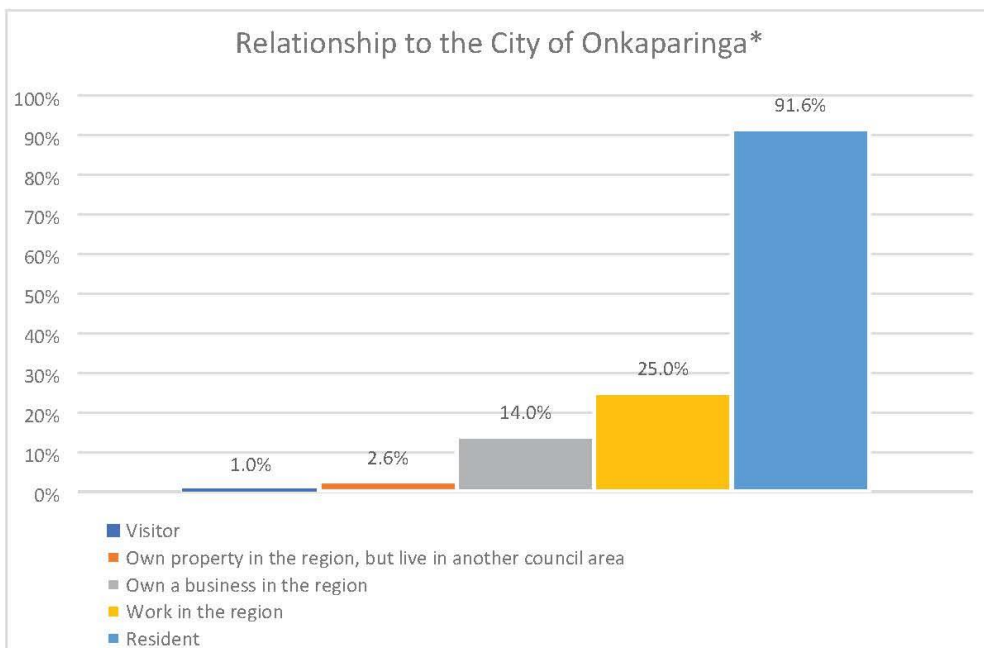
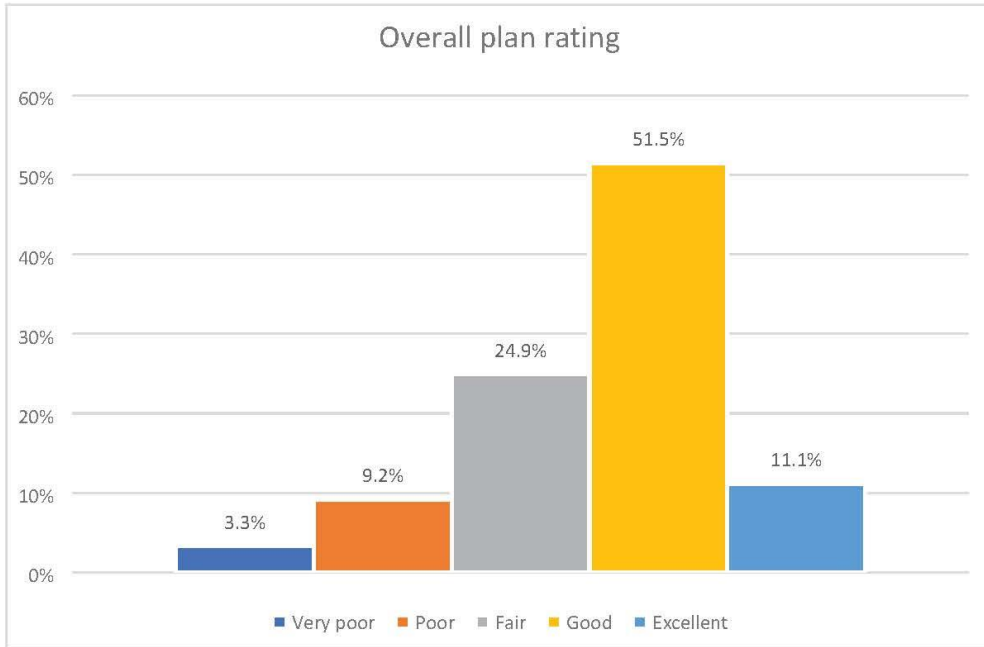
Quantitative data

This section provides full survey response data to the qualitative survey questions.









*Multiple response options allowed, therefore totals do not equal 100%



Qualitative data

This section provides all written comments received from survey respondents.

Comments have been included verbatim, however separate points raised within a comment have been listed individually to show the relationship between them and the relevant content revision in the draft Community Plan 2030.

The tables below are presented in two parts.

1. The first part, starting immediately below, includes the comments that resulted in a revision to the draft plan. Comments are listed in page reference order (per revision of the full draft Community Plan 2030 document).
2. The second part, starting on page 15, includes the comments that did not result in a revision to the draft plan.

Feedback that resulted in a revision of the draft Community Plan 2030			
Survey respondent comment (verbatim)	Draft plan original content	Draft plan revised content	Page
I have only one slight negative in relation to the images for the plan (multiple photos). It would seem appropriate to have an image of numerous seniors/elderly people actively engaged, e.g. in a sport such as Lawn Bowls	N/A	Photo of seniors at local bowling club added.	5
To add for people: inclusion of LGBTQI people, and also value multicultural dimension	We support our communities' strengths and make our region inclusive of all, including youth, older people, people with disability, Aboriginal people and those with culturally diverse backgrounds.	We support our communities' strengths, promoting equity and inclusion for all. <i>The draft Community Capacity Strategic Plan outlines priority populations for community capacity building purposes.</i>	6
Amendment to more accurately reflect those who are often ignored or disadvantaged: We embrace, respect and support our culturally diverse communities to thrive as an engaged part of our local area, and actively include our First Nations people, the youth and elderly, disabled people, LGBTI communities and other minority groups.			

<p>...in the part of the plan which relates to people , why are the people identifies as of Aboriginal and European backgrounds yet in other places as multicultural? I fully agree with specifically naming Aboriginal or indigenous people but to categorise others as European is not accurate in my opinion.</p> <p>When saying we "respect our Aboriginal and European heritage" (under the 'People' heading), the Plan is prioritising white settlers and culture over those from parts of the world other than Europe. Aboriginal history and living culture must be acknowledged, but European heritage should not be exclusively named as our only settler/migrant heritage.</p> <p>Amendment for clarity: - We value all forms of creative and cultural expression as an important part of our community life, and support local artists, particularly the heritage and ongoing culture of Aboriginal and Torres Strait Islander people.</p>	<p>We value local creatives, encourage cultural expression, and respect our Aboriginal and European heritage.</p>	<p>We value local creativity, encourage diverse cultural expression, and respect our Aboriginal, European and other cultural heritage.</p>	<p>6</p>
<p>Amendment and addition: - We look after our towns, suburbs and communities, making them safe, welcoming and easy for people to access and travel between in environmentally friendly ways.</p>	<p>We look after our centres and suburbs, making them safe, welcoming and easy for people to access and travel between.</p>	<p>We look after our townships, centres and suburbs, making them safe, welcoming and easy for people to access and travel between.</p>	<p>6</p>
<p>Amendment for clarity: We encourage sustainable residential development that improves our city's liveability and protects our local natural, Indigenous and historical heritage.</p>	<p>We encourage sustainable residential development that improves our city's liveability and protects our local heritage.</p>	<p>We encourage sustainable residential development that improves our city's liveability, values our natural areas, and protects our Aboriginal and built heritage.</p>	<p>6</p>
<p>Amendment for clarity: We provide opportunities for people to maintain and improve their physical and mental health in ways that suit their preferences and abilities.</p>	<p>We provide opportunities for people to improve health and wellbeing in ways that suit their preferences and abilities.</p>	<p>We provide opportunities for people to maintain and improve their health and wellbeing in ways that suit their preferences and abilities.</p>	<p>6</p>

<p>Given a large % were concerned about climate change- what is climate change not a focus outcome for the council?</p>	<p>We work to reduce our carbon footprint and encourage businesses and residents in our city to do the same.</p>	<p>We respond to the impacts of climate change, reducing emissions and building community resilience.</p>	<p>7</p>
<p>Considering this plan covers Onkaparinga until 2030, I would expect something much more substantial in terms of climate change response. Over 70% of the respondents to your original survey consider climate change an important issue, yet Onkaparinga is lagging behind the almost 90% of southern and hills councils in SA that have already declared a climate emergency. The natural environment is what makes our region so spectacular, and it is unequivocally under threat from global warming and associated extreme weather impacts. The council should capture this rare opportunity, when we are planning for the next decade, to take real, decisive climate action. The community will support this if it is communicated effectively, and it will ultimately save the council money if we invest in climate resilience early. There are many concrete actions council's can take regarding climate change, including outreach and communication, mitigation, and adaptation. Let's put Onkaparinga on the right side of history.</p>			
<p>The next ten years represent a critical juncture for climate change action. While this Plan acknowledges that 77% of survey respondents are concerned about climate change and our number one priority is a sustainable environment, the Plan only touts climate change as a 'challenge' without expressing how it will rise to meet this challenge. It is crucial that Council is accountable to their community on this most important issue.</p>			
<p>How will the council be addressing climate change and what essential actions are being taken?</p>			
<p>Amendment for clarity: - We work to reduce our carbon footprint and guide and support businesses and residents in our city to do the same.</p>			
<p>I would like to see the 'Greater Adelaide' labels and arrows explained. I'm not sure what they mean.</p>	<p>Greater Adelaide comparison used but not explained.</p>	<p>Legend and Greater Adelaide definition inserted.</p>	<p>8</p>

I also think the percentage statistics in the coloured squares are really interesting but could be visually arranged so it is even easier to make sense of them at a glance...e.g. group them with headings/titles, or order them on the page according to most impactful/important/positive, or use the colours to denote categories e.g. green shades for business, blue for housing etc.	Design feature not aligned. Statistics not referenced.	Squares moved to improve visual presentation. Source reference footnote added to each of the statistics.	8/9
Choosing to say 10% of locals agree that there is enough employment opportunities, rather than saying 90% think there isn't enough is weird.	10% agree there are enough employment opportunities within our city. <i>Based on the survey question: To what extent do you agree there are enough employment opportunities within in our city.</i>	57% believe there are not enough employment opportunities within our city (disagree and strongly disagree responses). <i>Figure analysed further to provide an alternative perspective to the original statistic.</i>	11
The 3 key areas identified and listed from p12 don't make much sense.	N/A	Added text under each challenge identifying which of the plan's outcomes address it.	12/13
Why is "changing community demand for sporting infrastructure" a major challenge? This is not explained and without context makes little sense.			
Will the final plan include hyperlinks to the specific plans listed ..that would be handy.	Strategic plans included without hyperlink.	Hyper link added: https://www.onkapingacity.com/council/publications	15

Feedback that did not result in a revision to the draft Community Plan 2030		
Category	Survey respondent comment (verbatim)	Response
Content suggestion	Place: 'Our city is green and inviting' is repetitive of 'great place to live' Suggest 'Our city is green and sustainable'. Outcome - More than water, needs to refer to all natural resources and environment.	Considered, no action taken – key result area 'our city is green and inviting' includes sentiment expressed in comment/
Content suggestion	Prosperity: key focus area needs a reference to equity, sustainable and ethical development	Considered, no action taken – the word 'everyone' in this key result area indicates equity.
Content suggestion	I liked the previous plan were each goal had objectives this made it more relevant and specific than big sweeping statements	Considered, no action taken - outcomes replace objectives in this plan and there are 16 in this plan and only 9 in the previous plan
Content suggestion	I struggled to see the connection between what you were saying is important in the long term, what people said in the survey responses and the challenges you outlined and then the focus areas in next 4 years.	Considered, no action taken - refer to Council Agenda item - Community Plan review on 19 May
Content suggestion	People - Our community is active and healthy - Opportunities to improve health is too vague I also feel "whatever your preference" leads the way open to take up unhealthy options	Considered, no action taken - Outcome wording revised to include 'maintain'
Content suggestion	I was also disappointed to see little mention of inclusion, particularly for people living with disability.	Considered, no action taken - the draft Disability Access and Inclusion Plan will be more specific on this matter

Content suggestion	Maybe it needs to be simplified with dot points to get rid of the verbal bloat?	Considered, no action taken - simplification was one of our goals.
Content suggestion	A statement recognizing and detailing accountabilities of staff and Councillors	Considered, no action taken – the new 'performance' theme aligns with this suggestion.
Content suggestion	To place: create green places and green corridors	Considered, no action taken - covered in the outcome ending '...and protects its vulnerabilities'.
Content suggestion	To prosperity add: promote public transport I.e bus and trains	Considered, no further action taken.- covered in 'easy for people to access and travel between'
Content suggestion	I would like to see a commitment ensuring medium to high density development does not occur in the council area as it will have a negative impact on the area.	Considered, feedback provided to Development Services Team
Content suggestion	Would like more focus on energy efficiency, nbn improvements, and increased greening of the suburban streetscapes.	Considered, no further action taken.
Content suggestion	Needs to identify benefits for the ageing and funding to assist. How will the Council lobby for concessions for pensioners?	Considered, no further action taken.
Content suggestion	I would like to see more information regarding the aboriginal heritage of the area	Considered, no further action taken.
Content suggestion	The 4 themes are good, but the natural environment KRA would fit better under Place (not Prosperity).	Considered, no further action taken - we see the environment as key to our prosperity.

Content suggestion	The very low rate of ppl saying there's enough employment in our region seemed particularly unaddressed	Noted - local job growth is mentioned in outcome and addressed in draft Economic Growth Strategic Plan
Content suggestion	a focus on sporting infrastructure was higher than I would have thought for so much talk about fantastic natural assets in our City.	Considered, no further action taken.
Content suggestion	I'd love for multiculturalism to be included in the plan through diversity within festivals, classes, awareness and food culture within our community.	Noted - the draft Arts and Culture Strategy will provide detail on this matter
Content suggestion	I am also interested in the details that have stars by them. What does it actually mean when an outcome needs "extra attention over the next four years"? Does that mean those points are a high(er) priority?	Noted. Yes, the focus outcomes are a high priority for the coming four years.
Content suggestion	Amendment for clarity: - We connect people with the spaces they enjoy by creating and maintaining cycling and walking trails, open spaces and other places for sporting and recreational activities.	Noted – other amendments made to this outcome have improved clarity.
Content suggestion	There is only a small mention of residents with disabilities this should be a larger focus for council.	Noted - the draft Disability Access and Inclusion Plan will be more specific on this matter
Content suggestion	Being able to report against the plan is imperative in a simple way. A plan is just a piece of paper unless this is achieved and articulated well	Noted - our detailed Strategic Plans will provide more detail on this matter.
Content suggestion	The environmental goals will be very hard to achieve if the stated goal of increasing the population by about 25% is achieved. 42,000 more people means about 20,000 more houses and much more pressure on natural areas as well as further increases in greenhouse gas emissions. There should be a long-term goal of stabilising our population and total consumption at a level that can be sustainably supported.	Noted - statistic to be reviewed.

Content suggestion	I feel as though the comments and focus about art in the region are unbalanced i dont know a single person who thinks art should be a council responsibility or sponsored by rate payers who fills in these surveys artists ? how much ratepayer money is spent on art and the buildings they occupy for the benefit of what percentage of the population of City of Onkaparinga residents i wonder if residents knew how much was spent on art would they still think its a council responsibility ?	Noted – comment to be considered through the Arts and Culture Strategy engagement process.
Content suggestion	The Plan itself might be actually good but the visual representation leaves a lot to be desired. Not sure if it was designed with kids in mind	Considered, no further action taken.
Content suggestion	The inclusion of food security to ensure everyone in the community has access to a safe, nutritious and culturally appropriate food supply. I do note that this has been included in the Community Capacity Strategic Plan, however a mention of it being a goal is also warranted.	Noted - the draft Community Capacity Plan will be more specific on this matter
Content suggestion	I would like to see more community involvement (e.g. keeping neighbours informed and actively encouraging feedback) when blocks are subdivided especially in situations where the new building has minimal street outlook, will be close to fences of established properties and impinge's on the privacy of residents.	Noted – comment will be provided to Development Services team.
General comment	Congratulations on making a start. Call me cynical, but respectfully, until there is clear evidence of change and improvement, then it is difficult to get too excited about it.	Considered, no further action taken.
General comment	There seems to be a vision which is great, but then a set of investment priorities that align more with the day-to-day needs of managing a council and they don't seem to align. Perhaps that means the Council plan needs to call out the role of partnerships to achieve bold visions that it can't do alone by "just" investing in roads, stormwater, sporting infrastructure etc; or perhaps I'm missing your golden thread between these real-world investments and the vision you've outlined. Overall I trust the council to make prudent decisions that keep us safe, if not visionary ones that lead us to thrive and I'll take that over "cowboys" who mismanage ;)	Noted. We aim to make sure our upcoming review of the Long Term Financial Plan and Strategic Asset Management Plan ensure our vision can be achieved realistically and sustainably.
General comment	How where the focus outcomes selected?	Noted - refer to Council Agenda item - Community Plan review on 19 May
General comment	Under the heading of performance you focus on the long term financial plan, asset management plan and annual business plan, the community has given you feedback that climate change and environmental sustainability are importantwhy are you focusing on such narrow areas of performance....surely we need to look at broader performance measures (triple bottom line reporting?)	Considered, no further action taken.

General comment	Population growth and building are a concern. The way we live is changing for the worse and affecting our climate.	Considered, no further action taken.
General comment	In moving forward, as a community we must concentrate on achieving outcomes - yes outcomes. When an outcome is achieved, communicate with the community where engagement is a critical key to our future.	Considered, no further action taken.
General comment	Obviously this has been prepared prior to Covid-19 & therefore some priorities may need to change.	Noted. Our COVID-19 response is documented through regular reports to our Strategic Directions Committee.
General comment	The absolute priority is to repair the damage done by past lack of transparency & accountability-no more closed door meetings.	Noted – the new 'performance' theme aligns with this suggestion.
General comment	Like to think that the elected members refer to these pillars in their decision making in the future.	Noted – the new 'performance' theme aligns with this suggestion.
General comment	Just that everyone needs to be kept informed, in the past it's been lacking.	Considered, no further action taken.
General comment	I would like to see the old Stanvac area redeveloped into an international/national industrial park. We've got the deep channel for ships, thus cargo in/out; cruise ship terminal and a all purpose pharmaceuticals factory etc. We could look at an education sector based on site that has a focus on marine, engineering, pharmaceuticals, supply chain and renewable industries; a small airport which deals in cargo only rather than people - leave that for Adelaide. Thinking outside of the box I feel that the council needs to take a bit of a risk with this idea but the potential to generate revenue, employment and opportunities would be worth it. I personally hate having to work between Adelaide and Elizabeth.	Noted – this comment will be provided to our Economic Development team.
General comment	Communication will be key, if you want to achieve the best outcome it is important that people are aware of the plan.	Considered, promotional activity will be undertaken once the plan is approved.
General comment	Ensuring that we acknowledge then communities passion for living in our region.	Considered, no further action taken.

General comment	The challenge for Council is to live up to the rhetoric. It's all easy to say but harder to do. The focus areas appear to reflect community wishes as expressed by the survey results set out in the plan - noting that, with the exception of those shown under 'Performance', which is certainly an area for improvement (and it is to be hoped that new leadership will provide this), they largely relate to environmental matters. Best management of the Onkaparinga's natural environment and the results it brings might be the vision for the city that the plan does not quite put its finger on. Also noted is the community's desire for better residential planning, which is going to be difficult to achieve under the new Design Code - with control over the issues arising largely out of council hands (and noting that council's work on the Code was very good).	Considered, no further action taken.
General comment	It does not address why anyone would want to move here except parks but that does not help families and encourage them to stay.	Considered, no further action taken.
General comment	Libraries, community centres, mass transport, and active transport routes need to be a focus to increase equity for young people, people on low incomes, people with mobility issues, people needing support to access education and training.	Noted. This comment aligns with the outcome: We support our communities' strengths, advancing equity and inclusion for all.
General comment	It is a good dream statement	Considered, no further action taken.
General comment	Not enough focus on the actual real people	Considered, no further action taken.
General comment	Not enough detail about economic development	Noted. Further detail will be provided in the draft Economic Growth Strategic Plan.
General comment	Not enough emphasis on preserving unique areas within Onkaparinga from unsuitable development	Considered, no further action taken.
General comment - positive	I like the format and the data about our city.	Considered, no further action taken.
General comment - positive	I love the Kaurna acknowledgement up front.	Considered, no further action taken.

General comment - positive	I am glad climate change is the first challenge listed, and recycling second. These are huge issues for the world, and Onkaparinga. This focus aligns with the community values and desired change from your survey, as well as my personal values.	Considered, no further action taken.
General comment - positive	I love the stats in boxes on page 8 & 9. It's amazing that 56.6% of employed residents work outside of Onkaparinga. That is a lot of commuters!	Considered, no further action taken.
General comment - positive	I love all of the images and the clean layout. Well done to those involved in putting this plan together. Love it!	Considered, no further action taken.
General comment - positive	It is comprehensive, ambitious and inclusive.	Considered, no further action taken.
General comment - positive	I like the emphasis on the environment and climate change issues	Considered, no further action taken.
General comment - positive	It's a good plan. Simple and easy to read. Not too long, but having the plan on a page version was still a good idea. While I won't often refer to council documents like this, it is good to know you are taking us in the right direction.	Considered, no further action taken.
General comment - positive	Great community consultation process.	Considered, no further action taken.
General comment - positive	Great draft plan based on findings and outcomes of the process.	Considered, no further action taken.
General comment - positive	The "Plan on a page" is very useful for discussion in groups or in different parts of an organisation. More detail can be obtained on-line if needed	Considered, no further action taken.
General comment - positive	Great outcomes; now we wait to see what eventuates over time.	Considered, no further action taken.
General comment - positive	It is important to have the "one page plan" for the majority of the community. Not everyone is used to detailed strategic plans	Considered, no further action taken.
General comment - positive	Appreciate the regular updates.	Considered, no further action taken.
General comment - positive	great to be engaged in the process	Considered, no further action taken.
General comment - positive	Definitely agree with greening the council and enhancing our natural outdoor activity options such as the nature walks, coastal and river boardwalks, and more multipurpose sporting/recreational areas.	Considered, no further action taken.

General comment - positive	Very pleased that you consulted with the people and listened to their opinions.	Considered, no further action taken.
General comment - positive	No it's ok good plan for our future	Considered, no further action taken.
General comment - positive	Fantastic to see that you want to be a leader in circular economy. So important.	Considered, no further action taken.
General comment - positive	Im glad the community has put environment high on the list. Our beautiful area needs mindful protection	Considered, no further action taken.
General comment - positive	If it reflects the views from a large sample of residents, groups, organisations and businesses within Council, then those views present as a valid framework	Considered, no further action taken.
General comment - positive	Can not wait to see the plans come into actual concept plans come into fruition, especial projects in the Christie Downs area to help develop and grown the community in a positive direction.	Considered, no further action taken.
General comment - positive	Not really. We are a retired couple living in our own home and quite comfortable. We are generally satisfied with the way Council manages our rated needs.	Considered, no further action taken.
General comment - positive	Amazing work, well done all!	Considered, no further action taken.
General comment - positive	Thanks for your efforts, best place to live is right here	Considered, no further action taken.
General comment - positive	Great to see the community support for preserving and regenerating our natural environment/	Considered, no further action taken.
General comment - positive	It is visually stunning! I love the use of local businesses pictures to support and encourage them as well. The plan is easy to understand and frankly incredibly inspirational! As an individual it also shows me where I am aligned with these values and inspires me to take steps to work towards these goals too. Thank you for all that you do.	Considered, no further action taken.
General comment - positive	The coloured boxes in the plan make the key information immediately accessible.	Considered, no further action taken.
General comment - negative	And what is the point of saying you are going to act on planning when big box job killing multinationals seem to be above	Considered, no further action taken.
General comment - negative	Think this is misleading as usually it has the positives on top.yet this is negatives so am sure will give wrong results	Considered, no further action taken.

General comment - negative	Some of it not relevant	Considered, no further action taken.
General comment - negative	I find it full of words and can understand a lot of people not interested in reading all that is put forward.	Considered, no further action taken.
General comment - negative	plan seems to not change from revisions.	Considered, no further action taken.
General comment - negative	Council needs to stop spending money on unnessicerialy needed things eg the walk way at the bluff, the bike track to Willunga and aldinga and work towards paying down the current debt situation it has itself in. The amount of money wasted on Wilfred Taylor and trees that were removed that didn't need to be are just disgusting.	Considered, no further action taken.
General comment - negative	gET YOUR FINANCES IN ORDER ND PY FOR WHT YOU CAN FFORD	Considered, no further action taken.
General comment - negative	Totally irresponsible planning for a beautiful part of the world that should be left untouched from all those horrible homes that will look like ghettos in the near future. Some already do. Shame on council for building on good agricultural land. How are farmers going to feed the population if you keep putting houses on land that has reliable rainfall and good soil for crops. These farmers are pushed away to areas of poor rainfall and poor soil. This land now is too expensive to buy property for agriculture as it is all residential priced. I am tired of members of council justifying their jobs and ruining the environment and putting people in houses that are too close for comfort and no front fence. It is so ugly. One day you will look back on this infrastructure and be ashamed.	Considered, no further action taken.
General comment - negative	The plan appears to be euphoric. My own encounters with council are a long way off this positive plan. Seems unreal. For example encouraging sustainable residential development etc etc. And transparent and accountable. Oh dear. The paid staff are currently remote from the people they serve. Don't understand viable business enterprise. Known as one of the most difficult councils in the State to get anything done. This plan could only happen if the council's silos are dismantled. So planning engineering and community development communicate with each other and eyes are opened to how business growth can be encouraged and how those in poverty can be acknowledged. The homeless. Can you see them?	Considered, no further action taken.
General comment - negative	Rate payers pay too much for economically inefficient Council involvement in areas that do not concern Council.	Considered, no further action taken.
General comment - negative	I don't have much faith anymore than our Onk council cares much about how any future planning must help address and contribute to slowing climate change.	Considered, outcome re climate change has been proposed.

General comment - negative	Cover - messy and hard to read	Considered, no further action taken.
Level of detail	Its very high level, need to demonstrate how it will be implemented more.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Onkaparinga Community Plan is a good initiative to set in place a process and document that will guide the future planning and review for the next 20 years. However, I have found that in the process of making it inclusive and accessible it errs on the side of being so general that it loses its meaning and it does not give the detail required to lock in commitment and actions.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	The plan is very 'motherhood' stuff, possibly nice to have, but I am not sure how it will lead to better budget decisions.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	It's too broad and strategic. It doesn't say what will be done to improve things. Eg what will be done to improve streetscapes, roads and sporting facilities.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	I would have like to see have seen a more detailed plan. A lot just seemed liked mission statement without structure.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Whilst I applaud and appreciate the fact there actually is a 'good' document that states Onkaparinga Council has a plan, without seeing the actual details of HOW this will be achieved, then it is largely rhetoric...for now. I am also concerned that without clearly stated and visible shorter term, attainable goals, that we can see evolving and achieved, 10 years is a long time to wait!	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Not at all clear wht the direction is that the Plan is showing	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	It doesn't give enough detail of exactly what will be done, more just what they'd like to do.	Considered, will help inform future discussion

		on delivery of strategic outcomes.
Level of detail	Overall light in detail but assume this is addressed in the various plans listed on page 15	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	It really said nothing at all.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	I may be misunderstanding the design of the plan, but it seems very vague and light on detail.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	I felt there was quite a bit of generalized information and percentages, however I would have liked to have seen actual dot points on exactly where, housing, green spaces, employment hubs may occur.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	This is far too general. It needs to be much more specific otherwise it is meaningless to residents.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	That was the most simplistic, dumbed down plan I have ever seen. It was more like a mudMap. If I submitted that as a plan at work I would be fired.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	There is not a great deal of detail in the Pan, with statistics not necessarily relating to what will happen based on these results. For example, it states that 80% of residents believe that it is important to support artists, but there isn't really any detail of how this will be achieved.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Nothing more than bullshit statements that tell us nothing.	Noted

Level of detail	The plan is a group of fluffy words with no real substance, there are no actual measures of any kind apart from historic data and why is a plan for the future just looking backwards	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Generalised motherhood statements do not constitute a plan. A plan links goals and available resources to achieve realistic targets.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Motherhood statements with no accountability or measurability which matches the Council's performance in the recent past. Old Reynella Winery, O'Sullivan's Beach Jetty, Port Stanvac Oil Refinery, Mitsubishi all gone never to return!!! But keep up with the strategic plans.....tell them there dreaming.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	does not show enough detail	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	It's difficult to comment on the plan because there is very little detail. I'm disappointed because I think council has the potential to do great work but this plan doesn't give me any insight into what is planned. I thought the plan on pages 6 and 7 was simply an introduction but I was shocked to find that this was the entirety of the plan. How is that possible? There is a whole section missing on what this will actually look like in practice. It feels very underdone. Please consider expanding the plan to include some actual details about what you plan to do. Once you've done that, I strongly encourage you to put the plan out for consultation again so that we have something that we can actually comment on. Not good enough council. Expected better.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	I feel that it doesn't actually say anything. Or is that what a plan is meant to be?.. I thought there'd be more specific goals.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	I don't think it's clear enough, what exactly is it your aiming for & what exactly is it you plan to do? I feel like there's a lot of statistics and talking in there but not a lot of reason why. Make it clear and to the point otherwise it feels like a lot of fluff.	Considered, will help inform future discussion on delivery of strategic outcomes.

Level of detail	All the comments are very vague. No clear goals, measures, etc. It's nice to read but I can't see a clear roadmap. It's more a philosophic paper than a strategic one.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Looks like a plan to make plans. Not enough detail about anything to suggest what you are planning to do. Nice marketing brochure, but not what I would call a business plan.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Like many plans says a lot but with little detail	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Limited real commitments.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	It's incredibly basic which is good for an overarching document, however it would be good to see some more detailed specific targets within this document and not just within others that sit under this. Also, providing access to the other documents referenced to read alongside this would be helpful to assess it further.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	The community plan is too high level that it doesn't imply how each goal will be made. It's one thing to say that you'll make centre's more engaging, but how? The limited maintenance and playgrounds for existing parks and facilities should be a focus. I dislike the overgrown weeds in reserves, trolleys in creeks and poor lighting with cracked footpaths on each corner.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	The information on what the council would like to achieve is quite broad. I am interested to know details and how the council plans to acheive those outcomes.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	It is fairly sketchy, lacking in detail. There is a lot of aspiration which sounds good. Some of the assumptions (eg population growth) are debatable.	Considered, will help inform future discussion on delivery of strategic outcomes.

Level of detail	I feel like there are visions, but not really any answers.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	It lacks detail about how any of the outcomes are to be achieved	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Maybe I didnt see the right plan but the 15 page document is a wishlist somewhere in the sky... what actions are planned? How are you planning to meet goals of "connected communities"?	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Generic with no indication of HOW goals will be met. A bunch of stats included with no mention of how the pertinent issues will be addressed or built on.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	lots of words with very little info on the actions planned to achieve	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Devoid of details. No 'how to'. No actually what it is going to look like on the ground. Very fluffy and ambiguous. What does this plan mean to the rate payer? How are you staying within budget? Do you need co-operation from private equity?	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	The plan doesn't actually say anything about what you want to achieve. It has some very broad priority areas eg climate change but it says nothing of the outcomes / deliverables you would look to achieve. It highlights problems eg most of the population work outside the area but it does not provide any potential solutions or areas of work eg. Advocacy to secure decent public transport networks.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	Statements to me seemed very broad with no identifiable commitments or clearly measurable outcomes. In reading this the only thing I got out of it was the focus on trails - my hope is that this translates to the flat to vale trail.	Considered, will help inform future discussion on delivery of strategic outcomes.

Level of detail	The plan doesn't actually say what you are going to do in any detail, just headings of what we value and titles of plans, not what they consist of.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	This is very broad, which I understand it has to be, but it isn't necessarily clear how or what is likely to be achieved.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	A lot of generalisations. Hope this relates into specific outcomes as generalisations are fulfilled by individual projects	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	It'd be beneficial to see examples of what the council plans to implement for each improvement point. I.e. improving tourism. What are some ideas that the council have to do this? I'd like to see a general umbrella of ideas.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	The plan lacks detail, there is a lot of "what" you will do but no "how" you will do it.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	I read the full community plan and although I found it inspiring, and it made me proud of my council, it lacked a lot of detail. And that's where things can get tricky (but not always!). I understand the detail is to be found in the supporting strategies, and it is these which will inform if this plan holds up. Thanks for your work on this so far.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	The goals are good but I'd like more information about how these are to be achieved, especially those marked with an asterisk for greater development.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	The document is a little vague as to what the 'plan' is actually going to involve. In saying that, the themes and objectives it mentions all seem spot on.	Considered, will help inform future discussion on delivery of strategic outcomes.

Level of detail	There was a lot of what your going to do but, not how you may do or go about doing it	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	I would like further detailed information. The plan is just brief motherhood statements that don't really mean anything to me.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	I would like to know more details about how specifically these objectives will be met, especially with regard to my own area, where infrastructure is lacking.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	While the plan looks and reads great I see no concrete actions to how this will be achieved or the Council to be held accountable for not only achieving these outcomes over a set period of time nor for the cost of developing this plan.	Considered, will help inform future discussion on delivery of strategic outcomes.
Level of detail	What exact changes will be made. Will local council bylaws be reviewed as some are archaic for the times as it is becoming more dense e.g. allowing roosters in residential areas etc.	Considered, will help inform future discussion on delivery of strategic outcomes
Level of detail	I would like to know how Council aim to acheive the outlined plan	Considered, will help inform future discussion on delivery of strategic outcomes
Level of detail	How will the plan cascade down to planning in the different areas of our business - Directorate, Section, Team, employee to make sure we are all aligned, and know what we are accountable for delivering?	Considered, will help inform future discussion on delivery of strategic outcomes
Level of detail	Would like to see more detail	Considered, will help inform future discussion on delivery of strategic outcomes

Level of detail	Nothing practical about how this 'vision' will be planned and funded	Considered, will help inform future discussion on delivery of strategic outcomes
Level of detail	It's good to have a plan but I felt it needed more specifics of how things will be achieved	Considered, will help inform future discussion on delivery of strategic outcomes
Level of detail	While I recognise it is a plan/vision it would be good to include concrete examples of how to achieve it. ie what is going to be done to increase employment prospects in the South. How is developing the natural open spaces going to accomodate all residents of the Onkaparinga region - I am thinking specifically of people who like to ride trail bikes and they have very few places to go so a designated region would be a positive outcome	Considered, will help inform future discussion on delivery of strategic outcomes
Level of detail	I really like the aims and positive objectives for the future of our council, but I feel like the plan is lacking in more details in regards to how we actually achieve reducing climate change, protecting the environment and creating more jobs.	Considered, will help inform future discussion on delivery of strategic outcomes
Subject specific	Not overpopulating the area, especially Port Willunga	Considered, will help inform future discussion on delivery of strategic outcomes
Subject specific	It did not address infrastructure or Sewage issues.	Noted - detailed work plans provide more information on this matter
Subject specific	Just one observation is that as residential homes disappear, they are replaced by multiple dwellings. All this would be good for council revenue given the amount collected in rates as opposed to what was collected. What has been glaringly obvious is the amount of vehicles parked on sometimes both sides of suburban streets. Where once two cars could easily pass each other, now because of limited residential car parking in these cramped dwellings, vehicles are now beginning to line our suburban streets. Maybe if you continue this practice, the thought might be to allow one only side for parking thus preventing near misses etc. just a thought.	Considered, no further action taken.

Subject specific	I believe they (3 key areas on P12) all take a back seat compared to economic considerations, such as jobs in our region. This should be #1, as evidenced by your own figure of only 10% of people believe there are enough employment opportunities in the region (p11).	Noted - local job growth is mentioned in outcome and addressed in draft Economic Growth strategy
Subject specific	Climate change and keeping our beaches and vines protected and cared for, is clearly paramount to ensure all the key headings are achieved...People, Place and Prosperity in particular. I still see so much disregard for our environment...particularly on the beach with discarded rubbish, cars abusing access during 'shut down' periods and cars and motor bikes even venturing into the Marine Park area. Dogs that should be on leads at certain times in and in certain areas are not, and the council (when contacted) are powerless to act on information (even with photos and video) and can only act if people doing the wrong thing, are "caught in the act" by Police. If we are truly serious about our environment, then we really need to be more pro-active to educate people and build that sense of pride and respect for each other and our beautiful environment. I am now being more realistic and concerned about banning cars on the beach.....it was fine in its time and convenient for many, but I truly believe it's time to show that we are serious about our 'Place' and completely stop the abuse of our beaches by cars and all the flow-on effects of that. Standing up for the long term protection might be unpopular and cause anger for some, but for the greater good, there needs to be clarity, vision and a long term commitment to what the document states and not become another piece of rhetoric that at the end of the day, means nothing and panders to the vocal minority.	Considered, no further action taken.
Subject specific	Does not address preserving the charm of Port Willunga & McLaren Vale wine region against the never ending urban creep	Considered, will help inform future discussion on delivery of strategic outcomes
Subject specific	I would like to see an greater emphasis on local job creation and opportunities as this will assist improve the quality of life and help address social issues.	Noted - local job growth is mentioned in outcome and addressed in draft Economic Growth strategy
Subject specific	Focus on economic development and industry in the area rather than be heavily reliant on tourism	Noted - local job growth is mentioned in outcome and addressed in draft Economic Growth strategy
Subject specific	Yes. With regards to carbon footprint, encouraging businesses isn't sufficient. The council needs to put in incentives to make that happen (our not as good apply penalties). This is not a very hard thing to do but 'encourage' throws away all responsibility and I'm sure that isn't what is intended	Considered, will help inform future discussion on delivery of strategic outcomes

Subject specific	I'd like to see the council look at improving self reliance of industry which can led to employing locals and reducing our carbon footprint. The COVID-19 has shown that Australia in general is reliant on so much from overseas, we should be able to provide for ourselves whilst being able to trade internationally.	Noted - local job growth is mentioned in outcome and addressed in draft Economic Growth strategy
Subject specific	Seek to improve connections for cycling and walking and stop the dominance of vehicles on urban planning.	Noted - more detail available in Trails and Cycling Strategic Plan
Subject specific	I'm the head of the Coast to Vines BUG (Bicycle User Group) advocating for better active transport and cycling infrastructure in the region. When you put a lens of cycling and shared use paths into each of the categories they enhance every single one of them. It would be great to see better cycling and active transport infrastructure come sooner than later in this plan which enhancing living, connection, tourism, wellbeing, business and so much more. See our top priorities for connecting Willunga - Aldinga; Aldinga - Seaford & McLaren Vale - Maslins - http://tinyurl.com/C2V-1-pager	Noted - more detail available in Trails and Cycling Strategic Plan
Subject specific	We need to increase watering our reserves and plant more trees	Noted - more details available in Open Space Strategic Plan and Green Cities Strategic Plan
Subject specific	Page 13 states the solution to failed overseas markets for our recycling is local market development. It is a very short sighted view of the issue. The obvious solution to cut costs is the minimising of recycled material by reducing pakaging of products, plastic bottles and bags, using environmentally friendly packaging and jute products that do not require commercial recycling to make low value products, that still cannot be recycled. Public knowledge of these things is more valuable and something you can do.	Noted - more details available in Waste and Recycling Strategic Plan
Subject specific	Roads/transport infrastructure needs to be addressed. Only two roads heading south is not good enough, if one road is blocked the other road very quickly comes to a halt. Very small blocks with excessive houses in Seaford Meadows adds to the transport congestion. Need more parks and green spaces!	Considered, no further action taken.
Subject specific	There is a concern that the sport and active recreation planning for the community is not proactive or sufficiently funded. It is not clear where the money for future facilities is coming from and how it will be prioritized. Growing areas such as Seaford don't seem to have a definitive plan or funding.	Noted - more details available in draft Sport and Active Recreation Strategic Plan
Subject specific	Like to see more for Sporting clubs and the youth of clubs	Noted - more details available in draft Sport and Active Recreation Strategic Plan



Subject specific	I feel investing in increasing the % of homes with solar panels is important and also investigating/educating homeowners on the benefits of water harvesting with rebates on water tanks...	Noted -more details available in Green Cities Strategic Plan
Subject specific	That members of the community have access to viable facilities & public spaces.	Noted - more details in Open Space Strategic Plan and Community Capacity Strategic Plan
Subject specific	Would have like to have seen even stronger position on renewables, electrification of vehicles, provision of more charging stations and increased emphasise on public transport	Noted -more details available in Green Cities Strategic Plan
Subject specific	More funds should be spent on community connections, we have an ageing population who feel largely isolated and undervalued. The council need to put more effort and funds into making these people lives better by creating opportunities for them.	Noted - more details available in draft Community Capacity Strategic Plan
Subject specific	It is concerning that council has not opted to consider residential planning and policy as this appears to be the core issue of a large proportion of comments from the community. This should be a priority when considering the development outcomes and visual appearance of buildings and the neighbourhood. Planning policy guides new development on how, where and what occurs in our council area and if overlooked then this does not appear to be representative of what the community desires.	Noted - more details provided in Onkaparinga Local Area Plan
Subject specific	The CDP looks like it addresses lots of areas for the ratepayers, but my concern is with the planning of housing developments with blocks that are too small with less carports, and no play areas for the children around the houses. The roads are not coping with the traffic flow already, let alone with another 20000-30000 people moving into the council area. Noarlunga is becoming a concrete jungle without trees and that's not good for people's health and wellbeing.	Considered, will help inform future discussion on delivery of strategic outcomes
Subject specific	More emphasis on sustainable development and not allowing unrealistic housing development In outer suburbs	Considered, no further action taken.
Subject specific	Avoid the suburbanisation of communities with concrete, bitumen and overly manicured landscaping which desecrate the very environment we aim to preserve	Noted - more details provided in Onkaparinga Local Area Plan
Subject specific	We need a Disability access to the beach	Noted - more details provided in draft Disability Access and Inclusion Plan

Subject specific	Yes. Sustainable development is a very high priority for me. I would like to see development plans that reflect that. I would like to see attention given to building codes that promote sustainable design including orientation, insulation, room for shade trees, property line setbacks that allow room for vegetation and on-site parking.	Noted
Subject specific	if 10 year vision is a sustainable environment - where does food sit in this and resilient food systems	Considered, no further action taken.
Subject specific	It does say that the Council looks after suburbs and makes them safe and welcoming but there are some very unsightly areas, with rubbish on verges and in yards. I know that it is difficult to encroach on private property but there could be better "rules" about rubbish in yards, and the health and environmental dangers.	Noted - more information can be provided by our Environmental Health teams
Subject specific	And, protection of mature trees as a priority to address the climate crisis and biodiversity crisis, as well as add amenity and improve local conditions in heat waves. Rich suburbs have more trees. Let's make more of ours like that and advocate at state level for the protection of mature trees and their incorporation into any and all future developments. They are too valuable to lose anymore.	Noted - more details available in Green Cities Strategic Plan
Subject specific	Also, increasing the % of people who work in our city would be worthwhile	Noted - Local job growth is mentioned in outcome and addressed in draft Economic Growth strategy
Other matters	events such as beach and wine at Christies Beach are important and populat to communities but were still cut, which makes no sense.	Considered, no further action taken.
Other matters	Not sure if htis comes under Community Plan, but I would like street cameras for added security.	Considered, no further action taken.
Other matters	There needs to be a lot more parking down at Rotary Park, especially in summer as out Walking Group have a lot of trouble finding a park when mother's have their children in the Playing area of Rotary Park. Please help us.	Considered, no further action taken.
Other matters	Please include a community centre in Seaford Meadows and drinking water in all public parks. Thanks for your consideration.	Considered, no further action taken.
Other matters	Better structured business development along the western end of Beach Road integrated with Family recreational and entertainment. Greater management control over anti social behavior.	Considered, no further action taken.
Other matters	I would like to see more outdoor gyms in the Old Reynella or Reynella area.	Considered, no further action taken.



COMMUNITY ENGAGEMENT FEEDBACK REPORT

Other matters	A map of suggested open spaces and other places to be active would be good to see. I attended the HALO program for older residents at the Adult Exercise Park next to the Port Noarlunga Christies Beach RSL. I have a disability where balance exercise is important, and I found the southern exercise routine really valuable with the steps and balance beam. It would be awesome if we could have a similar exercise park next to the Jack Holder Reserve at Port Noarlunga South.	Considered, no further action taken.
Other matters	<p>Hello City of Onkaparinga, Thank you for your transparency and sharing this information.</p> <p>Would the council consider working with a Disability Employment Service (DES) provider to bridge the gap for people living with a disability living in our City? Particularly the youth living with disability seeking and seeking employment in the City Onkapariga Council district. I work with people with disabilities to seek employment. The people I support can have mild to severe mental health, Autism, ADHD, physical disabilities, intellectual disabilities and other barriers. I feel youth with a disability can fall through the cracks too easily and end up being long term unemployed too often.</p> <p>Ways in which the youth with a disability need support:</p> <ul style="list-style-type: none"> - L's to P's volunteer program would be beneficial for youth in our local community - Traineeships/work experience for youth with a disability with in the City of Onkaparinga - Social inclusion <p>I think we are very lucky to live in such a beautiful City and I would like to thank the City of Onkaparinga for making this possible. I can say that I am proud to say I live in the Onkaparinga and appreciate this daily.</p> <p>Please don't hesitate to contact me to discuss anything form the survey or what I have mentioned above.</p>	Considered, no further action taken.
Other matters	Blatant call for housing growth over currently open and regeneratable spaces. Housing growth on open space may not be the best idea in light of the climate crisis and COVID 19 pandemic seem to be proving.	Considered, no further action taken.
Other matters	Community consultation, science backed "unbiased" studies should have been done before installing 5g small cell network base stations and light pole antennas in streets. There are many people well studied/ medical and science backgrounds who are concerned about the affect of this technology. More needs to be done to ensure the safety for our community and our children, and future children.	Considered, no further action taken.
Other matters	more street lighting	Considered, no further action taken.

Other matters	Council needs to encourage industry to the district .Less travel =les green house emissions =more chance of people spending money in this council district instead of people working and spending in other council areas. Make industry want to locate here	Noted - Local job growth is mentioned in outcome and addressed in draft Economic Growth strategy
Other matters	sheds/garages should be allowed to be built on vacant blocks.	Considered, no further action taken.
Other matters	Aberfoyle Park desperately needs an upgrade. The hub shopping centre is a bit daggy and needs more life pumped into it. Also, the parks need moderinising and tidying up. They are very plain.	Noted - more details provided in relevant Master plans
Other matters	Need to look at things such as returning parks next to treatment works back in to a lawn area that families can use like they used to. Instead of beach rd getting everything give us back a lawn area too. Need to stop town houses in its being built without adequate parking so streets are not blocked dangerous. These are issues that need priority.	Considered, no further action taken.
Other matters	We have a population epidemic. We need to cap it now. No more we are full. It will change the place forever and you don't have an endgame to control population growth.	Considered, no further action taken.
Other matters	I hope the developers and builders have to adhere to betting building codes and sustainability as you have called the areas "Greenfields" Nothing much happening in Reynella, Flagstaff Hill, Lonsdale areas??	Considered, no further action taken.
Other matters	I would also like to express my strong views about what has been done to the land surrounding the Happy Valley Reservoir. Why was so much land cleared, especially on the Chandlers Hill side. The kangaroos living there have obviously suffered as I have seen 7 dead kangaroos along Manning Road, the lest of these but a joey. Very sad and so depressing. I support the need for solar panels and grudgingly support the opening of the Reservoir land to the public but the cost to the animals and birds already living there is too high and is likely to be compromised even further as careless and likely unsupervised humans are added to those accessing the space. You only need to look at how the footpath areas along Chandlers Hill and Manning Roads are used as rubbish bins by many.	Considered, no further action taken.
Other matters	The videos referred to a more detailed plan, whil the 15 page Draft is very broad. I'm looking for specific plan description, ie. what is planned where? I.e. duplication of South Road to Aldinga? Will there be a connecting road to Main South Road from Seaford Hights? So that not all traffic from that area need to go down Grand Boulevard to Griffiths Drive, to get onto Main South Road? Perhaps an extention from Dalkeith Rd. to Main South Road? Or any plans to extend the Seaford Rail Line to Aldinga? Where do I find the more specific details of the future planing?	Referred to OLAP engagement team

Other matters	I have recently had personal dealings with a council representative regarding a problem with a couple of trees and even though he was not rude or aggressive his attitude to dealing with the problem was rather old fashioned. His only concern was with the council rules rather trying to do his best to help with the situation. Maybe they need to undergo further training in the field of customer relations.	Considered, no further action taken.
Other matters	Whilst I acknowledge the need for play spaces etc for children due to the small house blocks, the amount of development proposed within Wilfred Taylor Reserve is of concern. Surely we could arrange to utilise school ovals for football and cricket instead of building another such facility at the rear of the pony club. What I love about Wilfred Taylor Reserve is that within a few minutes walk of suburbia there is a lovely natural retreat and it would be an absolute shame to lose this space. The same could be said for the proposed expansion of netball courts and soccer facilities into Wilfred Taylor Reserve. I would much rather immerse myself in the wonderful sounds of nature rather than umpire whistles and the like.	Considered, no further action taken.
Other matters	I live on Button Road Sellicks Beach, the council has dangerously created a 2.5 meter deep culvert/drain at the front of my property that is approximately 4-5 metres wide!!, and only inches off of the road side. The size of the drain is ridiculous and makes NO SENSE as the pipe that goes under the crossover at the western side of my property (eastern side of my neighbor) is approx only 300mm in diameter. The pipe directly under my driveway reduces from 1100mm at the entrance to my crossover and exits 600mm, so this all begs the question, why on earth would anyone dig up such a massive area to create a massive catchment area with only a 300mm pipe at the crossover?? the crossover points further Button road are all around 1000 diameter? yet at the steepest largest dug out drain area which is so big it is downright dangerous! (outside of my property (no. 50) there is just a 300mm pipe under the neighbors crossover... i must add that this 300mm pipe has always coped with evacuating water at the wettest periods without issue so why do i need to have a 71 meter long, 5 meter wide by 2.5 meter deep hole at the front of my property?? when a 300mm diameter pipe has successfully evacuated any water without ever backing up over the past 20 years or so (as reported by my neighbor) and as seen with our own eyes for the past 6 years or so.... it is these sorts of silly decisions that create danger for the public and cost us the ratepayers dearly! which has us questioning the judgement of council decision makers. p.s. this drain area (on council land) has never been maintained by council i have had to poison and whipper snipper as best i can to keep the area looking tidy-ish but the hole is so deep, banks are so steep that getting in and out is dangerous and i have encountered brown snakes when attempting to clean up the area which has reduced my tidying to what i can the flat areas e.g the road and leveled area by my front boundary.... please address this anomaly as it is dangerous and this massive area should never have been dug out in the first instance....	Referred to customer service for allocation



KAURNA ACKNOWLEDGEMENT

We acknowledge the Kurna Nation and its people as the traditional owners and custodians of the land in the area now known as the City of Onkaparinga.

We recognise that this local living culture has developed over tens of thousands of years and that in today's contemporary context, Kurna and other Aboriginal people are actively engaged in community life and bring their rich cultural heritage to the strong, vibrant communities we strive for.

We remember Kurna people's spiritual relationship with country when we make decisions about our region and that the protection of places of importance to Kurna culture has an impact on the wellbeing and prosperity of Kurna and other Aboriginal people.

We recognise our leadership responsibility to Aboriginal and non-Aboriginal communities, local businesses, and service agencies by actively engaging in a shared journey towards reconciliation.

@river_raven





MAYOR'S INTRODUCTION

THERE IS SO MUCH TO LOVE ABOUT OUR CITY.

As mayor, I'm lucky enough to talk to people every day who tell me what's great about living in Onkaparinga, and what they want for the future. Many also tell me about the challenges they see and what they'd like improved.

This Community Plan is where we describe council's long-term aims for the community, so we're focussed on what matters most. It's a key document for guiding our decisions, to make sure we direct our effort to what best serves people today and into the future.

Council shaped this Community Plan before the full impact of COVID-19 was known. My hope is that by the time it's launched, we'll be through the worst of it and ready to focus on what comes next. That's what this plan is all about.

It's our opportunity to show we've been listening locally, while paying attention to what's on the horizon nationally and globally.

It's our chance to simply and clearly state what we want to achieve for our city over the next 10 years, so our vision of strong, vibrant communities will stand up under any circumstances.

It's our way of showcasing to federal and state government the benefits of partnering to deliver real outcomes for the region.

It's our statement on what we believe needs extra focus right now – championing our natural environment, building on resource management and the circular economy, and supporting our communities to connect with the spaces and places they enjoy.

It's also our commitment to being transparent, honest and responsible, making sure our spending is in line with community expectations.

There are many ways council helps keep our city thriving, which many of our 173,000 residents may not be aware of. An event like COVID-19 reminds us just how important it is to provide these services and help our residents, businesses and visitors enjoy the best things our region offers.

That's why I believe this plan is the one we need. No matter what our communities face in the wake of COVID-19, we'll be here to support them.

I'm excited to work with you towards the future Onkaparinga we all want; one that emerges stronger from our challenges and ready to seize the next opportunity.

Erin Thompson

Mayor

PLANNING FOR OUR FUTURE

We plan for our city’s future by setting clear, responsive and responsible direction – then doing what we said we’d do to achieve it.

We do this through our Community Plan and supporting strategic plans.

The Community Plan 2030 defines why we are here. It represents our shared vision for the next ten years, and is reviewed every four years. It is balanced with our Long Term Financial Plan to ensure we work in a financially sustainable way.

How we turn this into action is through our strategic plans. Each strategic plan looks at a topic important to our city, and defines what we can, should and will do, to support our city’s progress.

What we do is informed by this strategic direction and our delivery plans, organisational priorities, legislated requirements and service delivery. This is represented in our Annual Business Plan and Budget, which sets out the actions we will undertake each financial year.

As we plan, we keep good governance, strong leadership, and professionalism firmly in mind. This means making sure the work we do each day contributes to creating the future our communities will thrive in.

PLAN	ANNUALLY	YEAR 4	YEAR 10
Community Plan	Progress update	Review	Vision
Long Term Financial Plan	Progress update	Review	Projection
Strategic Plans	Progress update	Review	
Strategic Asset Management Plan	Progress update	Review	
Annual Business Plan and Budget	Reset		

ABOUT OUR COMMUNITY PLAN 2030

Our Community Plan 2030 outlines our big picture goals – the future we aspire for our city to achieve.

It sets the focus for our Council, painting a clear picture of the outcomes we want to bring to life – which add together to form our vision of strong, vibrant communities.

At the highest level, it considers what our city is made up of, what our residents, businesses and visitors value about our region, and what challenges we may face in the near future.

Our Community Plan 2030 guides decisions made in our strategic plans and is delivered through actions that our communities benefit from every day.

Our Community Plan 2030 has:

- one vision describing the aspirations our communities, elected members and staff have for our city
- four themes that help us to organise our plan
- eight key result areas that describe broad areas for action
- sixteen outcomes that describe what we aim to achieve with this plan and what success will look like. Five of these are highlighted for extra attention over the next four years.

@harveststudio



@reynellabowlingclub



@micky.barlow.artist



#ONKAPARINGA Community Plan 2030

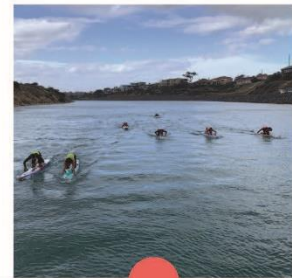
OUR PLAN

VISION: **STRONG, VIBRANT COMMUNITIES**

@barryj.leach.1



@south_port_surf



THEME	PEOPLE		PLACE	
KEY RESULT AREA	Our communities are connected, engaged and resilient	Our communities are active and healthy	Our city is green and inviting	Our city is a great place to live
OUTCOMES	We support our communities' strengths, advancing equity and inclusion for all.	★ We connect people and the spaces they enjoy, including trails, open spaces and other places to be active.	★ We are leaders in the transition from recycling to a circular economy.	We encourage sustainable residential development that improves our city's liveability, values our natural areas, and protects our Aboriginal and built heritage.
	We value local creativity, encourage diverse cultural expression, and respect our Aboriginal, European and other cultural heritage.	We provide opportunities for people to maintain and improve their health and wellbeing in ways that suit their preferences and abilities.	We manage our water resources for environmental benefit, and to create and maintain green spaces.	We look after our townships, centres and suburbs, making them safe, welcoming and easy for people to access and travel between.

Our Community Plan is where we describe council’s long-term objectives for the city, looking ten years down the track. It was shaped by what our communities told us matters most and what’s coming up on the horizon that’s important to our region. It guides what we do today, to keep us heading towards the future we want to see.

★ **Focus outcomes:** the outcomes that need extra attention over the next four years.

@mainandcherry



@louise.flaherty



PROSPERITY		PERFORMANCE		THEME
Our economy benefits everyone	Our region’s natural environment is thriving	Our communities trust council to deliver	Our ratepayers receive strong returns for their rates	KEY RESULT AREA
We support local job growth, investment and industry development.	★ We champion our environment, reinforcing its strengths, regenerating its losses and protecting its vulnerabilities.	★ We are transparent and accountable, sharing information in clear, accessible and timely ways.	★ We efficiently and effectively deliver services, balancing cost, quality and responsiveness to community needs.	OUTCOMES
We encourage tourists to enjoy more of what’s on offer in our vibrant and diverse region.	We respond to the impacts of climate change, reducing emissions and building community resilience.	We make sure people can engage easily with us and ensure that their voices are considered when making our decisions.	We make financially sustainable choices for the long term.	

OUR CITY TODAY

In 2020 our city is home to more than 173,000 people living in urban and rural communities, making it the largest South Australian council by population.

Our city extends over 518 square kilometres of diverse natural landscape including 31 kilometres of spectacular coastline, hills, vineyards, agricultural plains and national parks. We benefit from many public open spaces and recreational areas, vibrant creative and cultural communities, and a unique variety of industrial areas, commercial precincts and community centres and facilities.



1 South Australian Local Government Area (LGA) population projections 2016–2036, Department of Planning, Transport and Infrastructure, Government of South Australia

2 Estimated resident Aboriginal and Torres Strait Islander and Non-Indigenous populations, Local Government Areas, 30 June 2016, Australian Bureau of Statistics

3 City of Onkaparinga Community Profile, profile.id.com.au/onkaparinga

4 Number of private dwellings by postcode: Australian Bureau of Statistics Table builder, 2016 Census data

5 City of Onkaparinga Economic Profile, economy.id.com.au/onkaparinga

6 Solar panel installations: Postcode data for small-scale installations, Clean Energy Regulator, Government of Australia

Greater Adelaide is an area defined by the Australian Bureau of Statistics and includes the urban areas of Adelaide and surrounding non-urban areas where the population has strong links to Adelaide as capital city.

↑ Higher than ↓ Lower than



WHAT OUR COMMUNITY SAYS

Our 2019 Community Survey was completed by 1042 of our residents. The responses we received provides valuable information about what residents like best about living in our city, their hopes for the future, how they use what is on offer here, and what they think we should prioritise when planning for the future. Here are some key findings:

BEST ASSETS



TEN-YEAR VISION



DESIRED CHANGE



WHAT COUNCIL SHOULD FOCUS ON OVER THE NEXT TEN YEARS



COMMUNITY VALUES



OUR CHALLENGES

With a diverse economy, good infrastructure, beautiful natural environments, enviable lifestyles, and resilient and resourceful communities, we are well-positioned to achieve our vision of strong, vibrant communities.

However, over the lifetime of this plan we will encounter challenges in bringing our vision to life.

Our key challenges include:

CLIMATE CHANGE

Our changing climate poses significant social, economic and environmental threats to our city. In response, our communities are seeking greater focus on both adaptation planning and emissions reduction.

This challenge is addressed via the outcomes on page seven under the key result area 'Our region's natural environment is thriving'.



@the_garden_kitchen_witch

@pozzysgirl

RECYCLING

With international markets no longer available, local markets need to be expanded to ensure that kerbside recycling can continue to meet community expectations.

This challenge is addressed via the outcomes on page six under the key result area 'Our city is green and inviting'.



@neonlike

SPORTS INFRASTRUCTURE AND FACILITIES

Changing community demand for sporting infrastructure and facilities poses significant challenges to us as a council and for sporting groups in our region.

This challenge is addressed via the outcomes on page six under the key result area 'Our communities are active and healthy'.



@tangaritrails



@morphettvaletennisclub

DELIVERING OUR PLAN

We are committed to delivering the aspirations set in this plan, so our residents, businesses and visitors can continue to enjoy all our region has to offer.

Over the next four years, this plan will guide our decision making so we remain on track to deliver its outcomes, particularly the five focus outcomes of priority to elected members.

We will do this through:

- our strategic plans, which set directions and initiatives on specific topics, aligned to the Community Plan 2030
- our Strategic Asset Management Plan, Long Term Financial Plan, and Annual Business Plan, which ensure we are sustainably investing in the activities that meet community needs
- delivering the daily work that allows us to provide the services, programs and projects which support our city to thrive.

We will track progress at a high level in a number of ways. This includes using evidence-based research from a range of sources and direct engagement with our communities, including via our annual community survey that monitors how our residents experience the city and what’s priority to them. Measures will also be included in our strategic plans, to enable on-going monitoring and review.


@gail_hocking_art



@thekitesilluka



THEME	PLAN
PEOPLE	Arts and Cultural Development Strategic Plan – review 2021
	Community Capacity Strategic Plan – due 2020
	Disability Access and Inclusion Plan – due 2020
	Libraries Strategic Plan – review 2022
	Sport and Active Recreation Strategic Plan – review 2020
PLACE	Local Area Plan – due 2020
	Masterplans – due 2020+
	Open Space Strategic Plan – review 2022
	Road Network Plan – review 2022
	Trails and Cycling Strategic Plan – review 2021
PROSPERITY	Climate Change Response Strategic Plan – due 2021
	Economic Growth and Investment Strategic Plan – due 2021
	Green Cities Strategic Plan – review 2022
	Tourism Strategic Plan – review 2022
	Waste and Recycling Strategic Plan – review 2021
PERFORMANCE	Annual Business Plan – yearly
	Long Term Financial Plan – review 2021
	Strategic Asset Management Plan – due 2020

 These plans can be viewed on our website at www.onkaparingacity.com/council/publications

#ONKAPARINGA

The photographs used in this plan have been reproduced by permission of the people who run the Instagram accounts listed below. Thank you for allowing us to showcase what we love about where we live, work and play, as photographed by you!

- | | |
|--------------------------------------|---------------------------|
| @bluemoonbeachwalks | @linoramble |
| @yuki.h_and_h | @fujijon |
| @tomocosugiyama | @tangaritrails |
| @lovechloejane | @south_port_surf |
| @harveststudio | @river_raven |
| @eulondabolger | @reynellabowlingclub |
| @bakerstreatbakingschool | @micky.barlow.artist |
| @annasumpton | @the_garden_kitchen_witch |
| @thetopshedatblewittsprings | @pozzysgirl |
| @homegrainbakery | @neonlike |
| @thrifter_party | @morphettvaletennisclub |
| @sallkelley | @barry.j.leach.1 |
| @willungafarmersmarket | @mainandcherry |
| @jesterjay3 | @louise.flaherty |
| @bakehouse_on_collins | @gail_hocking_art |
| @wingsofawoman / The Women's Village | @thekitesilluka |

COMMUNITY PLAN 2030



In 2020 the City of Onkaparinga is home to more than 173,000 people living in urban and rural communities, making it the largest South Australian council by population. Our Community Plan 2030 looks ten years down the track to outline our big picture goals for the city and the outcomes we want to bring to life, to achieve our vision of strong, vibrant communities. It's our opportunity to show we've been listening locally, while paying attention to what's on the horizon nationally and globally.

The plan guides what we do today, to keep us on track over the next four years towards the longer-term future we want to see. It informs our Annual Business Plan and the decisions made in our strategic plans. It is balanced with our Long Term Financial Plan to ensure we work in a financially sustainable way and is delivered through actions that our communities benefit from every day, including via partnerships with state and federal government.

★ **Focus outcomes:** the outcomes that need extra attention over the next four years.

VISION: STRONG, VIBRANT COMMUNITIES

THEME	PEOPLE		PLACE		PROSPERITY		PERFORMANCE	
KEY RESULT AREA	Our communities are connected, engaged and resilient	Our communities are active and healthy	Our city is green and inviting	Our city is a great place to live	Our economy benefits everyone	Our region's natural environment is thriving	Our communities trust council to deliver	Our ratepayers receive strong returns for their rates
OUTCOMES	We support our communities' strengths, advancing equity and inclusion for all.	★ We connect people and the spaces they enjoy, including trails, open spaces and other places to be active.	★ We are leaders in the transition from recycling to a circular economy.	We encourage sustainable residential development that improves our city's liveability, values our natural areas, and protects our Aboriginal and built heritage.	We support local job growth, investment and industry development.	★ We champion our environment, reinforcing its strengths, regenerating its losses and protecting its vulnerabilities.	★ We are transparent and accountable, sharing information in clear, accessible and timely ways.	★ We efficiently and effectively deliver services, balancing cost, quality and responsiveness to community needs.
	We value local creativity, encourage diverse cultural expression, and respect our Aboriginal, European and other cultural heritage.	We provide opportunities for people to maintain and improve their health and wellbeing in ways that suit their preferences and abilities.	We manage our water resources for environmental benefit, and to create and maintain green spaces.	We look after our townships, centres and suburbs, making them safe, welcoming and easy for people to access and travel between.	We encourage tourists to enjoy more of what's on offer in our vibrant and diverse region.	We respond to the impacts of climate change, reducing emissions and building community resilience.	We make sure people can engage easily with us and ensure that their voices are considered when making our decisions.	We make financially sustainable choices for the long term.

We acknowledge the Kurna Nation and its people as the traditional owners and custodians of the land in the area now known as the City of Onkaparinga.



The full Community Plan 2030 can be accessed at www.onkaparingacity.com/council/publications



Page left intentionally blank

9.4 Australia Day Breakfasts

Report contact

Sheryn McElligott, Civic Governance Officer
8301 7213

Approving officer

Renee Mitchell, Director Corporate and City Services (Acting)

Meeting

Council

Date

21 July 2020

1. Purpose

The purpose of this report is to provide a review of the Australia Day Breakfasts held during the three-year period of 2018-2020 (attachment 1) and to provide recommendations for Council consideration in regards to the future of the Australia Day Breakfasts.

2. Recommendations

1. That Council note the Review of the Australia Day Breakfasts for 2018-2020.**That Council approves:**

- 2. Calling for expressions of interest from local community groups to deliver the Council's four (4) Australia Day Breakfast events spread over the city ensuring a north, south and central location, including, but not limited to:**
 - a) Each group enter a four (4) year agreement for delivery of the 2021, 2022, 2023 and 2024 breakfasts.**
 - b) Council continue to provide in-kind support to each of the community groups.**
- 3. That the current rate per head continue at \$7 per head and that the amount paid at each location be averaged on attendances over the last 7 years.**
- 4. That if no expression of interest is received at any location that the local community centre is offered the opportunity to deliver the breakfast.**
- 5. That the Administration assess the Expressions of Interest received against the standard Australia Day Breakfast event criteria and select local community organisation to host these events in up to four locations across the City.**
- 6. That Council be informed of the successful local community organisations via 'Weekly News'.**

3. Executive summary

The Australia Day Breakfasts are an annual event hosted by local community organisations on behalf of the City of Onkaparinga. A three-year agreement is entered into with each community organisation. During the three-year period of 2018-2020 Council fully funded and provided 'in kind' support to Australia Day Breakfasts hosted by the following community organisations at the following venues:

- Bob Such Reserve hosted by Aberfoyle Park Community Centre
- Ramsay Place hosted by the Rotary Club of Morphett Vale
- Old Willunga Court House hosted by the Rotary Club of McLaren Vale

- Symonds Reserve hosted by Aldinga Bay Residents Association

The current Australia Day Breakfast agreements have expired, a review of the previous 2018-2020 breakfasts was undertaken including financial information and recommendations for the next agreement (attachment 1) to help provide guidance as to the future of the Australia Day Breakfasts.

The following options are for Council’s consideration:

- It is proposed that the next agreement be extended to 4 years (2021-2024), to allow the next term of council to view two years of the breakfast before they need to make a decision on the next agreement.
- Price per head to stay at \$7 and the actual amount paid to the host is based on the average number of attendances at each location over the past 7 years.
- If we do not receive an Expression of Interest at a location, that the local community centre is offered the opportunity to deliver the breakfast.

4. Background

Onkaparinga 2035 Community Plan	[people: vibrant and resilient] A diverse city that celebrates cultural expression, respecting past and embracing future. The event supports residents in engaging with civic and community life.
Policy and/or relevant legislation	n/a
Who did we talk to/who will we be talking to	Community groups provide an event evaluation report to council after each Australia Day Breakfast.

5. Discussion

As an outcome of the Australia Day Breakfast service review in 2017 Council resolved a flat rate of \$7 per head, calculated on the average attendance at each location, and this was paid as a fixed lump sum for annually for the duration of the 3-year agreement.

As outlined in the review attendance figures have dropped by 20% across the locations over the 2018-2020 term of the agreement. The drop in attendance relates to varying factors as outlined in the Australia Day Breakfasts 2018-2020 review (attachment 1, item 3.1). The varying factors include, but not limited to; breakfasts falling over a long weekend, Stage 5 of the Tour Down Under being held on the same day in 2020. However, over the next agreement we will not see these same issues.

The Australia Day Breakfast funding (attachment 2, table 2) shows that if Council was to continue to fund the groups at \$7 per head, based on the average attendance at each location over the past three years, community groups may lose a significant portion of their funding to hold the breakfast and any financial gains that were previously donated to local community needs.

To ensure a more balanced representation of attendance numbers for the upcoming years it is recommended that council continue to fund the groups at \$7 per head, based on the average

attendance at each location over a 7-year period instead of the current 3-year period to allow for the potential impact of the factors listed above.

Community Centres

To ensure each community benefits from an Australia Day breakfast being held in their location, it is recommended that in the event that no Expressions of Interest are received for a particular location, that the local council managed community centre is offered the opportunity to deliver the breakfast.

This was proven to be a success at Aldinga in 2020, where the previous agreement holder was unable to host the breakfast and the council managed community centre hosted the breakfast at a lower cost as no profit was retained. This option still allows volunteer opportunities, donations can still be collected by any community group actively involved on the day, opportunity for social connections and provides the opportunity for the public to view their local community centres.

6. Financial implications

Financial summary

The budget allocation to deliver the Australia Day Breakfast service including food, activities and advertisement is \$33,079. Previously this was provided for in the Project and Capital Works budget however for this year a budget review has been undertaken to carry forward the required funds for this service.

Listed below are the anticipated estimated annual savings should the following occur:

- saving of \$6,734 by basing the previous \$7 cost per head on the past last 3-year average attendance.
- saving of \$2,884 by basing the previous \$7 cost per head payment to each community group on the past 7-year average attendance.

7. Risk and opportunity management

Risk	
Identify	Mitigation
Employee welfare/public safety	It is too early to tell what the COVID-19 situation and restrictions will look like in January. We will ensure that the expression of interest clearly identifies that this must be considered in their submission. We will continue to monitor the situation and work with SA Health to ensure that the event organisers are informed so that they can deliver the breakfast safely for residents of the City of Onkaparinga.
Reputation/community expectation	The community has come to expect this long-standing event at the four locations across the city.
Political	N/A
Financial/business sustainability	Community groups may decline to deliver the service at guaranteed lesser cost due to the heavy commitment the organisation and delivery of the breakfast requires from its volunteer members. To reduce this risk it is recommended

	that the Price per head to stay at \$7 and based on the average number of attendances at each location over the past 7 years.
Compliance/legal	<p>Potential exposure of incurring liability.</p> <p>Signed agreement with respective community organisations.</p> <p>Permit system requires evidence of public liability insurance.</p> <p>Guidelines for planning events available on Council website including risk assessment and food handling guidelines.</p> <p>Links on website to Safework SA for event risk management procedures.</p> <p>Post event review undertaken annually.</p>
Service delivery	If we do not receive any Expressions of Interest in a location that the local council managed community centre is offered the opportunity to deliver the breakfast.

Opportunity	
Identify	Maximising the opportunity
Community gathering	Builds on the use of public spaces that are lively and draw our community together with an opportunity to interact and connect with each other.
Celebrating the significance of Australia Day	The City of Onkaparinga’s Australia Day Breakfasts are a community event combining formal ceremonies with fun activities.
Extend existing agreement for 4 years in lieu of three years.	To allow the next term of council to view two years of the breakfast before they need to make a decision.

8. Timelines and next steps

In order for agreements to be finalised with the successful community groups and the planning and delivery of the breakfasts by the groups to occur in time for Australia Day 2021 the Expressions of Interests process will need to commence at the beginning of August and be finalised by end September 2020.

9. Attachments

Attachment 1 – Review of Australia Day Breakfast Event (8 pages)

Attachment 2 – Australia Day Breakfast funding (2 pages)

- END OF REPORT -

Review of Australia Day Breakfast Event 2018-2020

Table of contents

1	Background	1
2	Scope	1
3	Funding	1
3.1	Attendance	3
3.2	Donations	3
4	Community Group Feedback (2018-2020)	4
4.1	Noarlunga – Rotary Club of Morphett Vale	4
4.2	Aberfoyle Park – Aberfoyle Community Centre	4
4.3	Aldinga Beach – Aldinga Community Centre Inc/Council	5
4.4	Willunga – The Rotary Club of McLaren Vale	5
5	Conclusion	5
6	Recommendations for 2021-2023	6

1 Background

Australia Day celebrations reflect contemporary Australia, our diverse society, our remarkable achievements and our bright future. It's also an opportunity to reflect on our nation's history and to consider how we can make Australia an even better place in future.

The City of Onkaparinga's Australia Day Breakfasts are a community event combining formal ceremonies with fun activities.

Held on 26 January each year between 8am and 11am the City of Onkaparinga Australia Day Breakfast events (including entertainment) are free of charge to the public.

In previous years breakfasts have been held at:

- Aberfoyle Park - Aberfoyle Park Hub (2014), Happy Valley Sports Park Oval (2015-2017), Bob Such Reserve (2018-2020)
- Noarlunga Centre – Ramsay Place (2014-2020)
- Aldinga – Aldinga Community Centre (2014-2020)
- Willunga - Old Courthouse (2014-2019), Bassett Street Reserve (2020)

Council fully funds the breakfast and gives in-kind support to each of the community groups which includes:

- Promotion (eg social media, road side banners)
- Fee waivers (permits and licences)
- Mayor/Elected Member attendance and flag raising speech.

Council also encourages community groups to achieve financial benefit from this event. This could be achieved by obtaining items at a reduced rate, by borrowing, or by items being donated.

A [full-service review](#) took place prior to the 2018-2020 Australia Day Breakfast Expressions of Interest, in which a full range of options for the Australia Day Breakfasts was explored and reported back to Council.

2 Scope

The scope of this review is to evaluate and assess:

- feedback from community groups involved in the breakfast events
- funding costs for council.

3 Funding

Council encourages the community groups to achieve financial benefit from this event and each year community groups have reported profitable funds which are then used by them or donated to other community organisations.

When considering the full service review, Council resolved a flat rate of \$7 per head, calculated on the average attendance at each location, and paid as a fixed lump sum annually for the duration of the 3-year agreement. This included savings of \$3,714 from the previous 2014-2016 Australia Day Breakfast agreement. Budgeted funds of \$36,000 were allocated in 2018 for each of the three years.

The funding and costs for the 2018-20 breakfast are shown in Table 1-3. The table shows each groups costs were less than the funding provided by council. Both Noarlunga and Aberfoyle Park breakfasts with higher attendance numbers retained a larger profit.

Table 1 - 2018 Friday

Club	Funding (\$ /head)	Estimated attendance	Actual attendance	Council Funding (\$)	Club Event Costs (\$)	Club Profit (\$)
Aldinga Community Centre Inc – Aldinga	7.00	593	538	\$4,151	\$2,301	\$1,849
Aberfoyle Park Community Centre – Bob Such Reserve	7.00	1,668	1,400	\$11,676	\$7,638	\$4,038
Rotary Club McLaren Vale – Willunga	7.00	616	600	\$4,312	\$2,200	\$2,112
Rotary Club of Morphett Vale – Noarlunga	7.00	1,518	1,500	\$10,626	\$4,699	\$5,926
Total		4,395	4,038	\$30,765	\$16,839	\$13,926

Table 2 - 2019 Saturday

Club	Funding (\$ /head)	Estimated attendance	Actual attendance	Council Funding (\$)	Club Event Costs (\$)	Club Profit (\$)
Aldinga Community Centre Inc – Aldinga	7.00	593	523	\$4,151	\$3,468	\$682
Aberfoyle Park Community Centre – Bob Such Reserve	7.00	1,668	1,000	\$11,676	\$8,601	\$3,074
Rotary Club McLaren Vale – Willunga	7.00	616	550	\$4,312	\$1,956	\$2,355
Rotary Club of Morphett Vale – Noarlunga	7.00	1,518	1,342	\$10,626	\$5,133	\$5,493
Total		4,395	3,415	\$30,765	\$19,160	\$11,605

Table 3 - 2020 Sunday

Club	Funding (\$ /head)	Estimated attendance	Actual attendance	Council Funding (\$)	Club Event Costs (\$)	Club Profit (\$)
*Aldinga Community Centre/Council – Aldinga	7.00	593	350	*\$4,151	\$4,025	n/a
Aberfoyle Park Community Centre – Bob Such Reserve	7.00	1,668	1,150	\$11,676	\$8,775	\$2,901
#Rotary Club McLaren Vale – Willunga	7.00	616	475	\$4,312	\$2,600	\$1,712
Rotary Club of Morphett Vale – Noarlunga	7.00	1,518	875	\$10,626	\$5,272	\$5,353
Total		4,395	2,850	\$30,765	\$20,673	\$9,966

3.1 Attendance

Table 4 shows the attendances at breakfasts across the city over 2014-2020. There has been a steady decline over the last 3 years with overall numbers reducing by 20%. The average total of people participating over the 3-year span was 3,434, this is a drop of 866 from the previous 3 years. Potential factors contributing to the smaller numbers are:

- Australia day fell on a Friday, Saturday and Sunday:
 - Created a long weekend - residents may have chosen to go away.
- Australia Day fell on the weekend ie not a public holiday
 - Residents still had to work
 - Shops are still open
 - 2019, Saturday - Willunga Market was on
 - 2020 - Stage 5 of the Tour Down Under was held on the same day
 - 2020 - the Willunga breakfast had to move location to accommodate Tour Down Under

When Australia Day is a standalone public holiday (ie not a long weekend) the above factors are not an issue.

Table 4 Attendance by location 2014-2020

Location	Attendance 2014-2017				Attendance 2018-2020			Average
	2014	2015	2016	2017	2018	2019	2020	
Aldinga Beach	497	630	625	620	538	523	350	540
Aberfoyle Park	1580	1669	1725	1700	1400	1000	1150	1460
Willunga	580	691	596	600	600	550	475	585
Noarlunga	1250	1750	1575	1500	1500	1342	875	1399
	3,907	4,740	4,521	4,420	4,038	3,415	2,850	

3.2 Donations

As part of the previous Service Review it was approved that to allow for a flat rate per head, community groups may seek to collect a voluntary gold coin donation from attendees to be returned to the community by way of funding charitable programs, to offset the reduction in funding from the council.

However, some issues have arisen as the breakfast is advertised as 'free' and some community members have raised concerns of feeling pressured to give a donation and community groups have expressed that they would like it advertised with 'Optional Gold Coin Donations'. Some Community groups decided to stop collecting donations due to these issues arising.

Communications with the groups have taken place to ensure that the community does not feel any pressure to provide a gold coin donation. (see Table 5)

Table 5 Donations received by location 2018-2020

Location	Donations received		
	2018	2019	2020
Aldinga Beach	\$313.25	None collected	n/a*
Aberfoyle Park	\$157	None collected	\$200**
Willunga	\$480	-	\$344
Noarlunga	\$200	\$130.50	-

* In 2020 the Aldinga CFS who supported the event by being part of the flag raising ceremony and bringing a fire engine for the community to enjoy did have \$212.35 donated to them on the day by community members.

**In 2020 collection was clearly marked for donations to the bushfires, not for the centre.

4 Community Group Feedback (2018-2020)

Feedback reviewed from community groups for each year 2018-2020. Entertainment was similar across each venue including bands and face painting and all venues served hot and cold breakfasts.

4.1 Noarlunga – Rotary Club of Morphett Vale

Feedback from Noarlunga Rotary Morphett Vale was generally positive, and they met all objectives. The event was previously run by the Rotary Club of Noarlunga however in 2019 they merged with the Rotary Club of Noarlunga East to become the Rotary club of Morphett Vale. Members from the previous Rotary Club of Noarlunga have been running this event for many years and have proven they know how to provide a well organised event whilst using their financial benefit to donate to many worthy community groups programs across our city.

4.2 Aberfoyle Park – Aberfoyle Community Centre

The Aberfoyle Community Centre took on this three-year agreement for the first time and moved the location of the event to Bob Such Reserve.

The first year had some minor issues with many different volunteers working together and long line ups for breakfasts etc, however the event was a success with only a couple of minor issues/complaints which were rectified the following year.

The event is well supported, they partnered with local organisations which gave the event a great community vibe.

Profits gained went towards building a new pergola for the centre and were used to subsidise the cost of programs and activities, so the Centre is able to offer programs at low cost to the community instead of raising fees each year.

4.3 Aldinga Beach – Aldinga Community Centre Inc/Council

This agreement term was the first time the Aldinga Community Centre Inc has run this event however the location has stayed the same from previous years. All objectives were met with no issues identified.

Community members who had attended previous breakfasts said it was the best organised breakfast that they had attended and that they were appreciative of this. It was a well organised and executed event.

Aldinga Community centre Inc ceased in 2019 and was transitioned to a council managed model. Due to the timing it was decided that the Aldinga Community Centre would continue to run the event for 2020 with no profit made. The changeover was minor as we had been working together previously and in doing this it still allowed volunteer opportunities and community connection.

There was no direct financial benefit however there is a long-term benefit having so many people access through such a positive event. The occasion provided community members a chance to view spaces they could potentially hire and learn about programs and opportunities offered at the community centre.

The Aldinga CFS who supported the event by being part of the flag raising ceremony and bringing a fire engine for the community to enjoy did have \$212.35 donated to them on the day by community members.

4.4 Willunga – The Rotary Club of McLaren Vale

The breakfast at Willunga runs extremely well with the Rotary Club of McLaren Vale running this event for over 30 years. Feedback from the Rotary Club of McLaren Vale received was that the attendance was excellent, and the event fully met objectives.

Due to the Tour Down Under falling on the same day in 2020 the Rotary Club and Council worked together to fulfil the community needs finding another suitable location to hold the event. Feedback from the club was positive and all objectives were met in the new location. Attendance remained steady with a slight decline over the 3 years like the other locations with a greater decline in 2020 due to the Tour Down Under and move of location. (refer Table 4)

5 Conclusion

- The general feedback from the community groups was positive.
- Australia Day Breakfasts attendances across the city have remained relatively steady with a continuing decline due to several factors including the long weekend and Tour Down Under.
- All community groups fulfilled the 2018-20 project brief with a selection of hot and cold breakfasts and entertainment to enhance the event and a flag raising ceremony.
- Breakfasts across the city are a long-standing tradition and have been provided since the amalgamation of the Cities of Happy Valley, Noarlunga and Willunga. It is recommended that they continue to be funded as they are well received by the community with meaningful volunteer opportunities, encouraging social interaction in public spaces and build community connections.

6 Recommendations for 2021-2023

- Consider a 4-year agreement 2021-2024, this would allow the next term of council to view 2 years of the breakfast before they need to consider a decision (same as this term of council)
- Consideration should be given to funding by working out the average number of attendees per location based on the past 7 years, this gives a balanced representation of attendance numbers, and allows for any impacts from factors listed in the 2018-2020 Australia Day Breakfast review.
- To ensure the community still benefits from this event, and in the case that no Expression of Interest are received for a location, council managed community centres could be considered to hold the breakfast. As per this occurrence in 2020 at Aldinga this would incur savings to council while allowing other community organisations to assist and collect donations where they otherwise could not pull together an event of this size. This option still allows volunteer participation, social connections and an opportunity for the public to view their local community centres.

Australia Day Breakfast funding

The budget allocation to deliver the Australia Day Breakfast service including food, activities and advertisement is \$33,079. Previously this was provided for in the Project and Capital Works budget however for this year a budget review has been undertaken to carry forward the required funds for this service.

Considerations

When considering payment options:

Low attendance over 2018-2020 agreement due to factors outlined in the review. The main factor was the public holiday falling over the Friday/Saturday/Sunday making for a long weekend.

The next 4-year agreement will consist of the following days:

2021	2022	2023	2024
Tuesday	Wednesday	Thursday	Friday

We are looking at increased savings to Council using the previous rate per head calculated on the average attendance at each location over the past 3 years, however clubs may feel like they cannot provide the breakfasts at these costs, especially if numbers rise when the public holiday does not land over a long weekend. If funding is dropped too low, there is a risk that we will not receive any Expressions of Interest.

If the average is based over 7 years, this gives a balanced representation of attendance numbers.

Funding

Previous agreement

Council funded community groups at a rate of **\$7** per head, based on the average attendance at each location calculated over **four** years and paid in two instalments.

Average attendance at events in **2014-2017** and amount paid:

Table 1

Venue	Average Attendance	Payment
	2014-2017	\$7 per head
Noarlunga	1518	\$10,626
Aberfoyle Park	1668	\$11,676
Aldinga Beach	593	\$4,151
Willunga	616	\$4,312
	Total	\$30,765

Options for next agreement

For the next 3-4 year agreement we have considered the following options:

Option 1

Council fund community groups at a rate of **\$7** per head, based on the average attendance at each location calculated over **three** years and paid in two instalments.

Average attendance at events in **2018-2020** and amount to be paid:

Table 2

Venue	Average Attendance	Payment	Club lose
	2018-2020	\$7 per head	
Noarlunga	1239	\$8,673	\$1,953
Aberfoyle Park	1183	\$8,281	\$3,395
Aldinga Beach	470	\$3,290	\$861
Willunga	541	\$3,787	\$525
	Saving	\$6,734	

Option 2

Council will fund community groups at a rate of **\$7** per head, based on the average attendance at each location calculated over **seven** years and paid in two instalments.

Average attendance at events in **2014-2020** and amount to be paid:

Table 3

Venue	Average Attendance	Payment	
	2014-20	\$7 per head	Club lose
Noarlunga	1399	\$9,793	\$833
Aberfoyle Park	1460	\$10,220	\$1,456
Aldinga Beach	540	\$3,780	\$371
Willunga	585	\$4,088	\$224
	Saving	\$2,884	

Listed below are the anticipated estimated annual savings should the following occur:

- saving of \$6,734 by basing the previous \$7 on the past last 3-year average attendance.
- saving of \$2,884 by basing the previous \$7 cost per head payment to each community group on the past last 7-year average attendance.

9.5 Elected Member Training and Development Policy and Plan

Report contact

Therese Brunotte, Senior Governance Officer
8301 7228

Meeting

Council

Approving officer

Renee Mitchell, Director Corporate and City Services (Acting)

Date

21 July 2020

1. Purpose

This report presents the reviewed Elected Member Training and Development Policy for adoption and the draft Elected Member Learning and Development Plan for noting.

2. Recommendations

- 1. That the Elected Member Training and Development Policy provided as attachment 1 to the report be adopted.**
- 2. That the Elected Member Learning and Development Plan provided as attachment 2 to the report be noted and updated in accordance with the evolving training requirements of the elected member body and any legislative changes.**

3. Executive summary

All councils are required to prepare and adopt a training and development policy (attachment 1) for elected members in accordance with Section 80A of the *Local Government Act 1999* (the Act) and Regulation 8AA of the *Local Government (General) Regulations 2013*. A review has been undertaken to ensure our current policy is relevant and reflects the local government training standards. For this policy to be effective, it needs to be translated into a meaningful and comprehensive training and development plan.

The Elected Member Learning and Development Plan (attachment 2), (the Plan) has been developed in accordance with the Local Government Association LGA Training Standards and individual feedback received from Elected Members via two surveys and a workshop held in 2019. The Plan consists of essential training elements, identifies further professional development training and includes the mandatory LGA Training Standards that are required to be undertaken in the first 12 months of a member being elected. The Plan is being presented to Council for noting and will be updated in accordance with the evolving training requirements of the elected member body and any legislative changes.

4. Background

<p>Onkaparinga 2035 Community Plan</p>	<p>people: vibrant and resilient place: liveable, connected and green prosperity: opportunity, diversity and adaptability] Collectively, council members are responsible for decisions that impact on the people, place and prosperity of individuals, organisations and businesses in the City of Onkaparinga.</p>
<p>Policy and/or relevant legislation</p>	<p>All councils are required to prepare and adopt a training and development policy for elected members in accordance with Section 80A of the <i>Local Government Act 1999</i> (the Act) and Regulation 8AA of the Local Government (General) Regulations 2013.</p>
<p>Who did we talk to/who will we be talking to</p>	<p>A survey was developed and workshop held to gather information from elected members on their suggestions and comments in relation to their individual learning and development requirements. The survey was provided to members via email on Friday 19 June 2019 with the workshop held on Tuesday 13 August 2019. In response to feedback received from the workshop an individualised questionnaire was resent to elected members on 28 August 2019. The results of the survey can be found at attachment 3.</p> <p>Following the completion of the surveys a draft Elected Member Learning and Development Plan has been developed for the elected body. The Plan identifies development opportunities for the ensuing 12 months as well as the longer term based on the remaining duration of the current Council’s term.</p>

5. Discussion

Training needs

In accordance with Regulation 8AA of the *Local Government (General) Regulations 2013*, the training needs of an elected body have been researched and set by the Local Government Association and have resulted in the Local Government Association (LGA) Training Standards for Council Members, which are:

- Introduction to Local Government
- Legal responsibilities
- Council and Committee Meetings
- Financial Management and reporting

The LGA Training Standards for Council Members are required to be completed within the first 12 months of an election and are included in Council’s Training and Development Policy and Plan. Whilst this mandatory training was completed in the induction, Regulation 8AA requires that members undertake regular training in accordance with Council’s Policy.

Learning and Development Plan

The Learning and Development Plan is designed around three key components: essential training, professional training and development opportunities and the LGA Training Standards. The Plan complies with the Regulations by providing specific training and refresher courses in relation to the elected members legislative and governance roles.

Essential training

The LGA Training Standards requires all council members to undertake refresher or update training on legal responsibilities and financial management responsibilities. Whilst not mandatory these areas are considered essential in order for members to fulfil their governance role effectively, thereby improving local governance and accountability of public service to local communities.

Training is organised by staff and conducted in house for all elected members to attend.

Training and development - individual elected members

The LGA Elected Member Leadership Program is a series of professional development opportunities for elected member’s individual development requirements. Elected members may register their interest for any of these courses by contacting Civic Governance. These training opportunities are advised in Weekly News and will be included in the new Elected Member website.

Local Government Association Training Standards

The Plan incorporates the LGA Training Standards as offered online by the LGA. Members may wish to undertake refresher training of any or all of the LGA Training Standards training modules. As above please contact Civic Governance if you wish to undertake any of the online modules.

Should expressions of interest in a particular course be received from a number of elected members we can organise for this course to be provided in-house to all elected members.

6. Financial implications

Financial summary

There are no financial implications in adopting the Elected Member Training and Development Policy.

A budget allocation for the training and development of elected members is included in the annual budget.

7. Risk and opportunity management

Risk	
Identify	Mitigation
Reputation/community expectation	A comprehensive training plan that provides regular refresher training will build on the elected body’s knowledge and understanding of the legal and statutory obligations that guide elected members in conducting their role and responsibilities, which in turn will promote community confidence in the Council and minimise adverse community commentary.
Compliance/legal	Preparing and adopting a Training and Development Policy meets our legislative requirements under Section 80A of the <i>Local Government Act 1999</i> and Regulation 8AA of the <i>Local Government (General) Regulations 2013</i> .

Opportunity	
Identify	Maximising the opportunity
Robust and cohesive elected member team with effective decision making skills.	A comprehensive training and development plan, which builds on the LGA Training Standards completed early in the term in conjunction with the provision of professional development opportunities will support and build a more robust and cohesive elected member team with effective decision making skills.

8. Timelines, Deadlines and Next steps

Essential and refresher training courses outlined in the Plan will be scheduled at regular intervals throughout the remaining term.

LGA elected member leadership program courses are run annually and members will be notified of upcoming courses via Weekly News.

Should training be identified that would be of particular assistance to elected members in their legislative and governance role staff will endeavour to source this training for members.

9. Attachments

Attachment 1 – Draft Elected member training and development policy (5 pages)

Attachment 2 – Draft Elected member training and development plan (4 pages)

Attachment 3 – Elected member training survey responses (1 page)

- END OF REPORT -

Elected Member training and development policy

Contents

1	Preamble.....	2
2	Policy purpose	2
3	Scope.....	2
4	Definitions	2
5	Policy	2
5.1	Local Government Association Training Standards.....	3
5.2	Orientation and induction of the Mayor	3
6	Attendance at approved Training and Development Activities	3
7	Budget	4
8	Annual reporting	4
9	Relevant legislation and references	4
10	Further information.....	4
11	Document control	4

*Uncontrolled once removed from webpage or Onkanet (printed or downloaded).
Before using a printed or downloaded copy, verify that it is the current version.*

1 Preamble

The contents of and the commitments that council makes in this policy are not intended to be and should not be interpreted to be any more than a statement of the City of Onkaparinga's general position in relation to those matters, and to facilitate its aspirations wherever it is reasonable to do so.

2 Policy purpose

The purpose of this policy is to plan for the provision of the induction, training and development activities for elected members to assist them in the performance and discharge of their functions and duties. This policy recognises our responsibility to develop and adopt a training and development policy for this purpose under Section 80A of the *Local Government Act 1999*. It is expected that all elected members will participate in the induction, learning and development opportunities offered to assist in the formation of a holistic and cohesive team.

The *Elected Member Training and Development Plan (the Plan)* has been developed to support this policy. The Plan will ensure that the activities provided comply with the *Local Government (General) Regulations 2013* and contributes to the personal development of the individual, the elected member team and the achievement of the strategic and good governance objectives of Council.

The *Plan* is a working document and will be updated to capture evolving legislative requirements and the changing training and development needs of the elected member team. The Plan will also be reviewed to prepare for the induction of a new Council term.

It is acknowledged that any legislative requirement which affects Council will take precedence over Council's policies and procedures.

3 Scope

This policy applies to all training and development activities for City of Onkaparinga Council Members.

4 Definitions

Induction – orientation, training and development programme delivered in the first twelve months directly following a general election including the completion of the mandatory Local Government Association Training Standards for Council Members.

Training – the provision of necessary information to both the elected member team and individuals enabling them to gain the required skills.

Development – the process of enhancing the skills of both the elected member team and individuals.

5 Policy

Council recognises that in order to carry out their roles and responsibilities to the community elected members will need specific training and refresher courses about their legislative and governance roles and functions.

*Uncontrolled once removed from webpage or Onkanet (printed or downloaded).
Before using a printed or downloaded copy, verify that it is the current version.*

In preparing the Plan staff will undertake consultation with elected members regarding their training and development needs via surveys at regular intervals and where necessary individual discussions with elected members to gauge the effectiveness and appropriateness of the plan.

A range of delivery methods to support the training needs of elected members will be used including:

- in house training and briefing sessions conducted with appropriate staff, trainers and guest speakers
- attendance at workshops and conferences, and online self-paced learning offered by the Local Government Association of SA and the Australian Local Government Association
- attendance at training courses and conferences etc offered by other bodies and/or private providers offering courses closely related or relevant to local government
- information articles and discussion papers

5.1 Local Government Association Training Standards

Section 80A of the *Local Government Act 1999* requires that Council complies with the requirements set under section 8AA of the *Local Government (General) Regulations* particularly the Local Government Association Training Standards for Council Members. These training standards outline the minimum training requirements for all Councils that must be completed within 12 months of a general election.

- Introduction to Local Government
- Legal responsibilities
- Council and Committee Meetings
- Financial Management and reporting

All Elected Members who are new to Council will be required to undertake all mandatory training. For continuing members refresher or update training on legal responsibilities and financial management is required as a minimum.

5.2 Orientation and induction of the Mayor

In addition to the orientation and induction Plan for all Council Members, a further orientation and induction plan is developed and undertaken following the appointment of a new Mayor. This would involve a number of important topics for discussion between the Mayor and the Chief Executive Officer, Councillors and Directors to ensure a smooth transition for the whole of Council.

6 Attendance at approved Training and Development Activities

Access to training courses and conferences not directly conducted by the council will require approval in line with Council's Elected Member Allowances Benefits and Support Procedure and must link to the Plan unless otherwise agreed by the Council.

Elected Members attending training courses or conferences shall provide an assessment of the course to Council outlining the nature of the course/conference, the

*Uncontrolled once removed from webpage or Onkanet (printed or downloaded).
Before using a printed or downloaded copy, verify that it is the current version.*

key points relevant to Council and the learnings gained by the individual member through such attendance.

Travel and accommodation costs associated with elected member attendance at interstate courses or conferences and the reimbursement of reasonable expenses for training and development purposes will be made in accordance with the requirements of the Elected Members Allowances and Benefits Support Procedure.

7 Budget

An additional allocation for the induction and orientation of a new council shall be made in the annual budget prior to a general election year.

A budget allocation for the training and development of elected members shall be made in each annual budget.

8 Annual reporting

All training undertaken by elected members will be recorded in the *Elected Member Allowances and Benefits Register* which will be updated as required to reflect attendances of elected members at courses and conferences.

Council’s annual report is required to include information on attendances by elected members at training courses and conferences.

9 Relevant legislation and references

Local Government Act 1999
Local Government (General) Regulations 2013
 Elected Member Allowances, Benefits and Support Procedure.

10 Further information

This policy is available for inspection, during business hours at:
 City of Onkaparinga, Ramsay Place, NOARLUNGA CENTRE SA 5168.

It is also available for inspection, downloading or printing from our website www.onkaparingacity.com.au.

11 Document control

Author (to whom changes are to be recommended):		
Position	Name	
Senior Governance Officer	Therese Brunotte	
Reviewed by:		
Position	Name	Date reviewed
Team Leader Civic Governance	Karyn Ryan	19/07/2019

*Uncontrolled once removed from webpage or Onkanet (printed or downloaded).
 Before using a printed or downloaded copy, verify that it is the current version.*

Director Corporate and City Services			
Approved by (document owner):			
Position / Group	Name	Approval date	Approval ECM number
Council	N/A		
Current version:			
Current version number	Release date	Review cycle	
V 1.0			
History:			
Date	Author	Nature of change	
20 June 2006 19 June 2007 7 September 2010 15 November 2011 26 August 2014		Reviewed and adopted by Council.	
Related documents: (internal documents that need to be reviewed when this document is amended)			
Title of document			Document number
Elected Member Training and Development Plan			
Document location:			
Published location			Original in ECM
Onkanet and public website			ECM

*Uncontrolled once removed from webpage or Onkanet (printed or downloaded).
Before using a printed or downloaded copy, verify that it is the current version.*



DRAFT ELECTED MEMBER TRAINING & DEVELOPMENT PLAN

2020/2021

Essential Training				
Legislative requirement for elected members to undertake regular training in accordance with the EM Training and Development Policy				
Session	Duration	Content	Provider	Venue
Legal Responsibilities Code of Conduct/ Conflict of Interest.	90 min	This session examines the types of behaviour that is mandated by the Code of Conduct including confidential requirements, gifts and benefits, register of interest, misuse of resources, and the use and implications of the Conflict of Interest provisions.	Legal Firm	Noarlunga Council Offices
Legal Responsibilities Public Interest Disclosure Act/Office for Public Integrity.	60 min	This session will provide an overview of the operation of the PID Act, which replaces the current Whistleblowers Act, and will also discuss the accompanying Public Interest Disclosure Regulations 2019 as well as the Public Interest Disclosure Guidelines released by the Independent Commissioner Against Corruption.	Legal Firm	Noarlunga Council Offices
Legal Responsibilities Risk and WHS	2 hours	The elected member role in Risk and WHS – This course is conducted by the LGA Workers Compensation Scheme.	LGA Workers Compensation Scheme	Noarlunga Council Offices
Legal Responsibilities. Public Officer Duties	60 mins	The public officer duties of Council Members under the Local Government Act 1999, the Criminal Law Consolidation Act 1935 and the Independent Commissioner Against Corruption Act 2012.	Legal Firm	Noarlunga Council Offices
Council and committee meetings		Understanding of the <i>Local Government Act 1999</i> and Regulations in relation to procedures at Council and Committee meetings		Noarlunga Council Offices

Attachment 2

Training and Development - LGA Elected Member Leadership Program				
Training options available for elected members professional development.				
Session	Duration	Content	Provider	Venue
Kurna Cultural Awareness Training	TBC	This session will provide elected members with an understanding and awareness of: <ul style="list-style-type: none"> • Kurna protocols and our responsibilities. • the significance of Kurna history and culture in our region. 	Kurna Elders	Noarlunga Office
Negotiating and Influencing Skills	½ day	This program will provide participants with the opportunity to improve their understanding of the strategic negotiation and influencing process	LGA	LGA House
Elected Members Leadership Program	Full day	This session is an ideal opportunity to network and learn with other Elected Members from across the state while learning new techniques in managing difficult conversations.	LGA	LGA House
Dispute Resolution	½ day	Dispute resolution is a critical leadership skill. This interactive session explores the factors that drive conflict and offers ways to effectively intervene and facilitate positive outcomes in difficult situations.	LGA	LGA House or webinar
Enhanced Public Speaking and Presenting for Elected Members	½ Day	Learn how to refine you public speaking and presentation techniques so that you become a strong and vibrant communicator, capable of delivering key messages in any forum.	LGA	LGA House
Reputation and media for elected members	2 hours	In this session participants will gain a greater understanding of media dynamics and learn methods to proactively manage media in context of their role.	LGA	LGA House or webinar
Strategy and Risk Management	½ day	Strategic management planning and understanding strategic risks are critical skills for the good governance of a local area. This session will explore the framework for strategic management planning with the use of practical case studies from council.	LGA	LGA House or webinar
Policy Development and Strategic Thinking	3 hours	This session assists participants understand the difference between strategic, operational and public policy and the process for developing policy. It will explore practical and challenging examples of policy development and policy.	LGA	LGA House or webinar

Session	Duration	Content	Provider	Venue
Effective Decision Making for Elected Members	½ day	This program is designed to assist Elected Members who wish to enhance and refine their decision making skills.	LGA	LGA House
Community Engagement for Elected Members	1/2 day	This Community Engagement for Elected Members session will explore frameworks that support council’s effective communication and engagement processes as well as practical methods, examples and shared learning experiences.	LGA	LGA House
Emotional Intelligence 101 for Elected Members	Full day	Emotional intelligence is the capacity to be aware of, control, and express one’s emotions, and to handle interpersonal relationships judiciously and empathetically. Elected members who develop their emotional intelligence skills will find that they can navigate some of the more challenging parts of their role with greater ease.	LGA	LGA House
Register of Interest for Elected Members	½ day	This training will provide an overview of the requirements regarding ‘register of interests’ for elected members with a detailed explanation of all the types of interests that must be disclosed in a primary and ordinary return as well as the information contained in the returns that must be published on a website.	LGA	LGA House or webinar
Planning Act Essentials	3 hours	This session will be delivered in partnership with the Department of Planning, Transport & Infrastructure and provide an overview of the essentials of the state planning system, the Planning, Development and Infrastructure Act 2016 that will be fully operational in July 2020	LGA	LGA House or webinar
Audit Committees	3.5 hours	This training provides a disciplined approach to evaluating and improving the effectiveness of council’s financial management, risk management, internal controls and governance processes. The session will provide practical information and discussion on being an effective Audit Committee member.	LGA	LGA House or webinar
CEO Performance Management	Full day	This session will provide an overview of the general principles of performance management. Participants will explore the process for establishing clear performance parameters and measures, the value of building on-going effective working relationships and professional approaches for conducting a review of a CEO’s performance	LGA	LGA House

Session	Duration	Content	Provider	Venue
Chairing and Chamber Etiquette	3 hours	This session is an opportunity for new and returning elected members to understand council and committee meeting procedures, chairing and the behaviour standard required for compliant and effective formal meetings	LGA	LGA House or webinar
Council Assessment Panel	½ day	This course will provide participants with the crucial information and knowledge to operate effectively as a CAP member in making impartial and transparent development assessment decisions based on the policies in the Development Plan.	LGA	LGA House or webinar
Local Government Training Standards - Modules Online Mandatory training required to be completed within 12 months of general election				
Session	Duration	Content	Provider	Venue
Introduction to Local Government	1-1.5 hours	An understanding of the Australian System of Government and the composition, structure and operational functions of Councils in South Australia.	LGA	Online
Legal Responsibilities	1.5 hours	An overview of their duties as a Council Member under the Local Government Act 1999 and related legislation. The module will describe the roles of the Independent Commissioner Against Corruption, the Minister for Local Government and the Ombudsman regarding individual and Council performance, with an emphasis on investigations of maladministration, corruption and misconduct.	LGA	Online
Council and Committee Meetings	1.5 hours	This session is designed to develop skills and understanding of the structure of council & committee meetings and the formal decision making process.	LGA	Online
Financial Management and reporting	2.5 hours	Understanding of a Council's responsibilities for financial and asset management planning, setting rates and monitoring budgets.	LGA	Online

EM Learning and Development Plan Survey Response

Questions		Elected Member Training Requests												
Question 1	Please select which areas you feel members would benefit from most in during this term.	Mayor	Cr Themeliotis	Cr Olsen	Cr Cowan	Cr de Graaf	Cr Eaton	Cr Greaves	Cr Jamieson	Cr McMahon	Cr O'Brien	Cr Brown	Cr Peat	Cr Bray (no requirements)
*	Leadership skills development	✓		✓		✓								
* #	Roles, responsibilities and obligations of elected members	✓				✓	✓							
*	Information and communications technology (including Social Media)	✓				✓								
*	Influencing & Negotiating Skills			✓		✓								
*	Conflict resolution skills			✓		✓								
*	Council meeting procedures		✓			✓								
#	Legal responsibilities of elected members (Code of Conduct, Conflict of Interest)	✓				✓	✓		✓					
*	Public speaking			✓		✓								
*	Strategic planning	✓		✓	✓	✓			✓					
#	Financial			✓	✓	✓			✓					
	Asset management			✓	✓	✓	✓		✓					
*	Community engagement	✓				✓								
*	Media awareness	✓		✓	✓	✓								
#	Ombudsman/Office of Public Integrity (OPI) awareness	✓			✓	✓								
*	Audit Committee responsibilities						✓		✓					
Question 2	<i>This list can be supplemented to include other specific areas of training and development. Is there any additional training opportunities that you feel would be of benefit to new and continuing elected members?</i>	Understanding the benefits/risks of reputation. (media)	The real one that sticks out for me is meeting procedures, the current chamber do not understand meeting procedures.	Planning terminology and processes		Personally as I'm proxy on CAP I want to learn about development processes etc plus public speaking	State 's new planning legislation. Tour of council offices, depots, nursery and all other assets.							

9.6 Proposal to dispose of vacant land off St Matthews Street, Willunga, on the open market

Report contact

David Haslam, Senior Property Officer
8301 7213

Approving officer

Anthony Spartalis, Chief Financial Officer

Meeting

Council

Date

21 July 2020

1. Purpose

This report seeks Council's authority to place the parcel of vacant council land fronting St Matthews Street, Willunga on the open market for sale.

2. Recommendations

That for the vacant land described as Allotment 11 in Deposited Plan 94494 comprised in Certificate of Title Volume 6147 Folio 718 located off St Matthews Street, Willunga and bordered in red on Attachment 1 to this agenda report, Council:

- 1. Approves the placing of the land on the open market for sale.**
- 2. Authorises the Chief Executive Officer to sign any documentation necessary to progress the disposal of the subject land through to completion.**
- 3. Authorises the Chief Executive Officer to enter into a Contract for Sale at no less than the market value of the subject land as assessed by an independent registered land valuer.**
- 4. Assigns the net proceeds from the sale of the subject land (if approved by Council) to the Community Investment Fund (CIF) to be used strictly in accord with Council's approved use of that fund.**

3. Executive summary

In 2013, Council closed an unmade road in the Town of Willunga to enable disposal of a portion of the road to the adjoining landowner to resolve an encroachment of a heritage building.

Council retained the balance portion of the unmade road and obtained a Certificate of Title in fee simple as part of the Road Process Order to enable the subject land to be sold on the open market at a later stage, as it was not required for any operational or community purpose.

At the time of obtaining title, Council specifically excluded the land from the community land classification to facilitate a future disposal process.

This report seeks Council's approval to now dispose of the land by placing the property on the open market.

4. Background

<p>Onkaparinga 2035 Community Plan</p>	<p>Prosperity – Disposal of the subject land is consistent with Council’s objective to manage its land portfolio in the most financially prudent manner. This includes the requirement to continually review its land holdings and consider disposal options where there are no community or operational requirements for the land.</p> <p>Disposal of the subject land provides income to the Community Investment Fund for Council’s use to reduce borrowing and or to deliver other prioritised projects.</p>
<p>Policy and/or relevant legislation</p>	<p>Council’s Disposal of Council Land and Other Assets Policy in accordance with section 49 of the Local Government Act 1999</p> <p>Disposal will be on the open market and will be at no less than market value as determined by an independent licenced land valuer.</p>
<p>Who did we talk to/who will we be talking to</p>	<p>As part of the road closure in 2013, Council approved that a new Certificate of Title be obtained for the unrequired and unmade former road to enable it to be sold on the open market.</p> <p>Public Consultation in accord with the <i>Roads (Opening & Closing) Act 1991</i> occurred at the time the road was closed and the land was excluded from community land to facilitate sale.</p> <p>Internal investigation and consultation were undertaken with the relevant departments of Council.</p> <p>Following support of the Council Land Assessment Group (CLAG) the Southern Vales Ward Councillors were notified of the proposal by email on 16 June 2020 and offered a site inspection prior to the matter being considered by Council.</p>

In 2013 Council resolved, pursuant to Section 193 (4a) of the Local Government Act 1999, that the subject land (previously unmade public road) be excluded from the classification of community land upon closure under the Roads (Opening & Closing) Act 1991. At the time, the land dealing was initiated because a portion of the former unmade road (known as St Patricks Street) was disposed of to the adjoining landowner at 32 St Matthews Street, Willunga to overcome a long-standing heritage building encroachment.

Council’s decision to retain the balance portion of the closed road, now in a fee simple certificate of title and excluded from the community land classification, was made at the time in the knowledge that the land was surplus to requirements and planned for future disposal.

The subject land, owned by Council, is now described as Allotment 11 in Deposited Plan 94494 and is comprised in Certificate of Title Volume 6147 Folio 718. The parcel of land has an area of approximately 1200 m² (bordered in red on Attachment 1) and is located between 32 and 34 St Matthews Street, Willunga.

Historically, the subject land originally known as St Patricks Street, formed part of a former unmade (but legal) open road that was surveyed to link St Georges Street to St Matthews Street, Willunga.

Due to an earlier disposal of a portion of this unmade road in 1989, the potential linkage was severed, and the balance road land became a dead end, surrounded on three sides by private property.

The subject land has no identified operational or strategic use by Council and represents a cost burden to Council. Disposal as a single vacant parcel of land on the open market is recommended and can be progressed with Council's approval.

Open Space Strategic Management Plan (OSSMP)

The subject land was specifically excluded from Council's OSSMP as the land was identified as surplus to requirements and proposed for future disposal in Council's 2013 report. Therefore, the land was not included in the open space area calculations incorporated in the OSSMP.

The sale of the subject land will not impact on existing open space facilities in the Willunga area as it has never been used by the community for open space purposes as it was historically unmade public road.

Zoning

The subject land is located in both the Residential Zone, Willunga Policy Area and the Hills Face Zone as it straddles the common zone boundary. Both zones allow for detached dwellings, however the Hills Face Zone is more prescriptive in respect to the design and location of any dwelling.

Council Land Assessment Group (CLAG)

This proposal has been referred to the high-level Council Land Assessment Group (CLAG) and received support to be presented to Council requesting approval to sell the land on the open market in accordance with the terms of its 'Disposal of Council land and other assets policy'.

5. Discussion

Services and Utilities available but not connected

The subject vacant allotment has access to all services including (power, water and CWMS) but they are not connected.

Site

The vacant allotment is approx. 1200 m² with a steep fall from its southern to its northern boundary. Additionally, there is an existing gully and natural small watercourse which bisects the property in a south east to north west direction and creates a steep fall from the St Matthews Street frontage and subsequent substantial rise beyond the natural watercourse.

The fall to the small watercourse and subsequent rise to the western portion of the land, where a future dwelling may be proposed for development, will likely require any future owner/developer to undertake works on the land in the form of an access track and associated storm water culvert as part of any application to develop the subject land with a residence. The structural details and capacity of any future culvert works will be referred to Council's traffic, stormwater and development engineers as part of any development application and assessment process.

Our Assets and Technical Services team has recommended that we do not enter into any works on this site and sell the land in its current state, as this provides the maximum flexibility to the purchaser and avoids Council taking on any additional works and possible maintenance.

Due to the initial steep slope from the bitumen carriageway of St Matthews Street to the subject land, both the landowner of the adjoining 32 St Matthews Street residential property and the future owner of the subject land (if a disposal is completed) will continue to obtain access to their properties via an existing short driveway from near the cul-de-sac end of St Matthews Street. This existing short driveway runs adjacent and parallel to the bitumen carriageway, but at a lower and more easily accessible level.

6. Financial implications

Staff costs associated with undertaking the disposal process will be contained within the existing Property Transactions staff resources.

Additional professional service fees and charges associated with the transaction (e.g. advertising and agent’s fees) will be met from the proceeds of sale.

Sale of the land will be in accord with Council’s Disposal of Council Land and Other Assets Policy and at no less than the market value of the land as determined by an independent professional land valuer.

It is proposed that net proceeds (gross proceeds less disposal costs) from the sale of the subject land (if approved by Council) be assigned to the Community Investment Fund (CIF) to be used strictly in accord with Council’s approved use of that fund.

Disposal of the subject land will remove Council’s on-going financial obligations in respect to maintenance (in particular flammable growth control) and risk and liability associated with the land.

7. Risk and opportunity management

Risk	
Identify	Discussion
The subject land is not approved for disposal.	<p>Council manages its land ownership portfolio in an efficient and sustainable manner by continually reviewing its assets and considering disposal options where little or no community or operational benefit is derived from retention of the land.</p> <p>There has not been any present or future development identified for the subject land nor has there been any strategic or operational need identified to retain the land.</p> <p>Retaining the land will result in Council continuing to fund ongoing maintenance costs (particularly flammable growth control) and being responsible for public liability risks when the land is not required by Council or the community.</p>

Opportunity	
Identify	Maximising the opportunity
The subject land is progressed for disposal.	<p>Disposal of the land will provide Council with additional income to be assigned to the Community Investment Fund to reduce borrowings and to be allocated to other prioritised projects as approved by Council.</p> <p>The land was formerly an unmade legal (dead end) road and was closed (in total) in 2013 specifically to resolve the encroachment of an adjoining heritage property and to enable sale of the balance land in the future.</p> <p>Disposal will avoid the need for continued ongoing operational and risk management costs associated with maintaining and holding the land.</p>

	The subject land has infill potential, to be developed with a residence in the historic suburb of Willunga creating a rare opportunity for our community.
--	---

8. Timelines and Deadlines

No specific timelines or deadlines are required to be met.

9. Next steps

The disposal process, involving the appointment of an Real Estate agent to act for Council in negotiating a sale, will commence if Council's authorisation is provided in this report.

10. Attachments

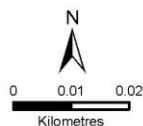
Attachment 1 – Aerial Photograph of the subject land

- END OF REPORT -

St Matthews Street Willunga



The boundaries plotted hereon are indicative only and their location cannot be relied upon as accurate.



Legend



Subject land proposed for disposal

9.7 Proposal to commence a revocation of community land process to enable disposal on the open market of the land and building at 14 Margaret Street, Port Noarlunga

Report contact

David Haslam, Senior Property Officer
8301 7227

Meeting

Council

Approving officer

Anthony Spartalis, Chief Financial Officer

Date

21 July 2020

1. Purpose

This report is a legislative requirement that requests Council approval to declare the community land and building located at 14 Margaret Street, Port Noarlunga as surplus to requirements and potentially suitable for disposal, and to commence the revocation of community land process.

2. Recommendations

That for the council owned community land described as Allotment 20 in Filed Plan 151896 comprised in Certificate of Title Volume 5856 Folio 354, located at 14 Margaret Street, Port Noarlunga and bordered in red on attachment 1 to the agenda report, Council:

- 1. Recognises that the proposal to revoke and dispose of the subject property was a strategic outcome from the Council approved Community Facilities District Plan (CFDP).**
- 2. Declares that the subject property is surplus to requirements and potentially suitable for disposal on the open market.**
- 3. Approves the commencement of the revocation of community land process, including undertaking public consultation in accordance with the provisions of subsection 194(2) of the Local Government Act 1999 and in accordance with the Community Engagement Plan included as attachment 2 to the agenda report.**
- 4. Approves the net proceeds from the sale of the subject land (if ultimately approved by Council) to be assigned to the Community Investment Fund (CIF) to be used strictly in accord with Council's approved use of that Fund.**
- 5. Requests a further report be presented to Council detailing the outcomes of the public consultation phase of the revocation process to enable Council to determine if the revocation and disposal should proceed.**

3. Executive summary

Council's approved Community Facilities District Plan (CFDP) analysed council's building stock to identify facilities that were not required for community or commercial use, with the view to a long-term rationalisation plan to dispose of surplus assets, to assist delivery of a network of higher quality, multi-purpose facilities to meet the future needs of the community.

The CFDP identified the subject property at 14 Margaret Street, Port Noarlunga as surplus to the required community service level and recommended disposal.

To dispose of council owned community land first requires the subject land to be revoked from its community land classification in accordance with legislation. This initial report seeks Council approval to commence the revocation of community land process by undertaking the mandatory public consultation.

4. Background

<p>Onkaparinga 2035 Community Plan</p>	<p>Prosperity – Revocation and disposal of the subject land is consistent with Council’s intent to manage its property portfolio in the most financially prudent manner. This includes the requirement to continually review its land holdings and consider disposal options when there are no identified community requirements to retain the property.</p> <p>Disposal provides income to the Community Investment Fund (CIF) for Council’s use on other prioritised projects.</p>
<p>Policy and/or relevant legislation</p>	<p>Council’s approved Community Facilities District Plan (strategy). Local Government Act 1999 – section 194. Council’s Disposal of Council Land and Other Assets Policy.</p>
<p>Who did we talk to/who will we be talking to</p>	<p>Council’s Community Facility District Plan (CFDP) underwent community engagement prior to approval from Council.</p> <p>Internal investigation and consultation were undertaken with the relevant departments of Council.</p> <p>Following support of the Council Land Assessment Group (CLAG), the Mid Coast Ward Councillor was notified of the proposal and offered a site inspection prior to the matter being considered by Council.</p> <p>Legislative public consultation will occur as part of the revocation of community land process if Council approves to proceed as recommended.</p>

Strategy

At its meeting on 5 December 2017, Council’s Strategic Directions Committee approved the Communities Facilities District Plan (CFDP).

The CFDP used a model to assess community needs and floor area service levels for community facilities in each district and adopted those figures relative to the projected 2035 population.

The subject vacant building located at 14 Margaret Street, Port Noarlunga was confirmed as being surplus to the community service level by Council’s Strategic Directions Committee meeting on 5 December 2017 (Confidential Report). This property was released from its confidential status by the Chief Executive Officer under delegation to enable the revocation and disposal process to proceed to Council for consideration in this subsequent report.

Surplus Building

Our Community Assets Team has advised that the building is surplus due to there being an oversupply of community facility buildings in this area (district). The facility is not required to meet existing or future community needs.

The subject building was built in approximately 1970, has not undergone any major capital upgrades in its lifetime and is not being considered for any future major capital works.

Given the age of the building it does not meet current Building Code Requirements or several design principles for community facilities. For example, there is no on-site car parking and limited adjacent street parking, no direct access to adjacent reserves and single room/single toilet amenity only. The building's lack of compliance in today's standards restricts its usability and there is no available area on the land to undertake upgrades/extensions to meet necessary compliance as the building footprint occupies most of the allotment.

Compliance and Refurbishment Costs

Our Community Assets Team has estimated it would cost up to \$180,000 to refurbish the building and address some of the necessary compliance matters, particularly for disabled access and amenities, but these upgrades would be difficult to implement due to the lack of available land around the building.

Single Use Building

For many years the building has only attracted small community groups of up to 10 people for approximately two days per week (on average). The last remaining group has relinquished its licence and relocated to Council's River Road community facility at W M Hunt Reserve, Port Noarlunga where carparking and access is safe and compliant.

Recognising that the building is deficient in several ways, future approaches for tenancies received for this facility will be redirected to Council's other nearby facilities where compliant community space is readily available.

Site

The subject land (bordered in red on Attachment 1) comprises a total area of 211.5 square metres and is located on the corner of Margaret Street and Witton Road, Port Noarlunga. It adjoins fenced residential allotments to the south and east and is in the Port Noarlunga residential area.

The vacant hall building on the property was once used as the Port Noarlunga CWA hall (until approximately a decade ago), but since then has been licenced by Council to several differing tenant groups. All previous tenants have vacated the building, which is now some 50 years old and reaching the end of its useful life as a single use Hall.

The 4-metre-wide access corridor to the rear of the building is not part of the subject land as it forms part of, and provides back yard access to, the adjoining property located at 20 Witton Road, Port Noarlunga.

Other Council owned buildings

There are several other Council owned buildings in this district that are required to meet the community facilities service level, all with areas to licence or hire.

To demonstrate accessibility to other Council owned community facilities in close proximity to the subject land and building located at 14 Margaret Street, Port Noarlunga, the following table is provided.

Building	Address	Approx. distance from 14 Margaret Street Port Noarlunga
Port Noarlunga RSL	Esplanade, Port Noarlunga	200 metres
Port Noarlunga Arts Centre	22 Gawler Street, Port Noarlunga	500 metres
Sauerbier House	21 Wearing Street, Port Noarlunga	600 metres
WM Hunt Reserve Community Clubroom	River Road, Port Noarlunga	1 km
Wardli Youth Centre	13 McKinna Road, Christie Downs	3 km
Christie Downs Community House	Cnr Morton & Flaxmill Roads, Christie Downs	5 km
Karawatha Hall	12 Baden Terrace, O'Sullivan Beach	5 km
Elizabeth House	112 Elizabeth Road, Christie Downs	5 km
Morphett Vale Hall	9 William Street, Morphett Vale	7 km
Wakefield House	65-75 Acre Avenue, Morphett Vale	8 km
Woodcroft Community Centre	175 Bains Road, Morphett Vale	10 km
Reynella Neighbourhood Centre	164-170 Old South Road, Old Reynella	11 km

Internal investigations and consultation regarding the use of the subject land

Notwithstanding the original approvals contained within the Community Facilities District Plans (CFDP), we have undertaken additional comprehensive internal investigations across the organisation as part of the processes before preparing a report for Council. These investigations did not identify any strategic or operational need to retain the subject building and land.

No future negative impact on council owned infrastructure was identified if revocation and disposal occurred as recommended in this report.

Zoning

The land at 14 Margaret Street, Port Noarlunga is held within the Medium Density Policy Area and Residential Zone under the current version of the Onkaparinga Council Development Plan (consolidated 20 December 2018). The provisions of the Medium Density Policy Area and Residential Zone principally support the development of a wide range of dwellings, as well as small scale shops, offices and consulting rooms.

The maximum building height for new dwellings within this area of the Medium Density Policy Area is two storeys, with a 6-metre wall height.

Council Land Assessment Group (CLAG)

This proposal has also been referred to the Council Land Assessment Group (CLAG) and received support to present a report to Council to consider commencing the revocation process with a view to disposal of the property.

Mid Coast Ward

The subject property is located in the Mid Coast Ward and the Elected Member for this ward has been notified that the proposal will be coming to Council in the near future and was offered a site inspection.

5. Discussion

Valuation Procedure

The revocation process has the expectation that Council will consider the revocation of community land on an objective basis and determine, on balance, what is in the best interests of the community without the resultant financial outcome in mind.

For this reason, a market valuation is sought toward the end of the revocation process once the outcome of Council's determination on the merits of removing the land from the classification of community land and a final decision on its disposal is known.

Additional Information Summary

The necessary additional information to commence the revocation of community land process in accordance with the *Local Government Act 1999* is provided in Attachment 3.

6. Financial implications

Staff costs associated with undertaking the revocation and disposal process will be contained within existing Property Transactions staff resources.

Additional professional service fees and charges associated with the transaction (e.g. advertising and agent's fees) will be met from the proceeds of sale.

It is proposed that the net proceeds (gross proceeds less normal revocation and disposal costs) from the sale of the subject land (if approved by Council) be assigned to the Community Investment Fund (CIF) to be used in accord with Council's approved use of that Fund.

Disposal of the subject land and building will remove Council's on-going financial obligations in respect to maintenance and risk, building insurance, security contract, graffiti management, asbestos management, etc. associated with the dated building. Marginal savings will be made immediately by removing the building from the Council's cleaning contract.

7. Risk and opportunity management

Risk	
Identify	Discussion
Revocation of the subject land is not commenced, and the land and building are not progressed for disposal.	<p>Council manages its land ownership portfolio in an efficient and sustainable manner by continually reviewing its assets and considering disposal options where little or no community benefit is derived from retention of the land.</p> <p>Council has previously endorsed the CFDP which strategically identified the subject land and building as surplus to requirements and suitable for revocation and disposal.</p> <p>As there is no strategic or operational requirement to retain the property, revocation and disposal is recommended to reduce Council's ongoing holding costs in a district with an oversupply of community space offerings.</p>

Opportunity	
Identify	Maximising the opportunity
The land is declared surplus and suitable for disposal.	<p>Disposal will provide Council with additional income to be assigned to the Community Investment Fund, to be subsequently allocated to other prioritised projects as approved by Council.</p> <p>Disposal of the property will avoid continued ongoing operational costs associated with maintaining and holding the land and building (i.e. grounds maintenance, building insurance, security contracts, graffiti management, building compliance obligations, cleaning and rubbish collection etc.)</p> <p>Disposal will enable a prospective purchaser to redevelop the land with a range of development opportunities, as it is located in a well serviced area close to shops, schools, transport routes and the coast.</p>

8. Timelines and Deadlines

The revocation and disposal processes are rigorous and take approximately 12-18 months to complete. It is a statutory requirement for three (3) reports to be presented to Council, public consultation must be undertaken, Ministerial consent must be obtained and the final marketing and disposal process to be approved by Council.

9. Next steps

Should Council approve the commencement of the revocation process, public consultation on the proposal will commence in accordance with the Community Engagement Plan at Attachment 2.

Following the public consultation process, all written feedback is collated and summarised into a second report to Council to determine if the revocation of community land process continues by requesting the relevant Minister's consent.

10. Attachments

Attachment 1 – Aerial photograph of the subject land (1 page)

Attachment 2 – Community Engagement Plan (9 pages)

Attachment 3 – Additional Information Summary (3 pages)


- END OF REPORT -

14 Margaret Street Port Noarlunga



The boundaries plotted hereon are indicative only and their location cannot be relied upon as accurate

Legend

 Subject land proposed for revocation and disposal



Community Engagement Plan

Background information

This Community Engagement Plan is prepared in relation to the proposal to revoke the community land classification of a parcel of community land located at 14 Margaret Street, Port Noarlunga (former Port Noarlunga CWA Hall), to enable disposal of the land and building on the open market. The proposed revocation of community land process is to be undertaken in accordance with the provisions of the *Local Government Act 1999* (SA), which prescribes the required consultation with adjacent land owners and the general public by public advertisement. This Community Engagement Plan also outlines the stakeholders to be consulted in accordance with and beyond the legislated requirements of the *Local Government Act 1999*.

Purpose of engagement

The purpose of the engagement is to provide genuine opportunities for relevant stakeholders to have their say about the proposed revocation of community land and intended sale on the open market.

Engagement objectives

- Ensure legislative requirements are met.
- Ensure all adjacent land owners are given an opportunity to provide feedback.
- Provide opportunities for the community to provide feedback.
- Ensure multiple engagement techniques are used.
- To go above legislative requirements as appropriate to ensure transparency.
- To ensure a consistent approach to all revocations of community land classification.
- Ensure that stakeholders are kept informed.

Engagement scope of influence

- Through consultation the stakeholders can influence Council's decision about whether to proceed with the proposed revocation of community land to enable disposal on the open market.

Related and/or Neighbouring Projects

- Port Noarlunga Traffic Calming
- Port Noarlunga Parking Improvement
- Saltfleet Street slope stabilisation

Risk and Community Expectations Assessment

The following table will assist you to assess the level of complexity, sensitivity and potential impact, and help to determine the best engagement approach.				
Area	low	medium	high	explanation
degree of complexity of project	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The subject land is a parcel of community land that comprises the former port Noarlunga CWA Hall. The hall has not been used by the CWA for many years and in recent times has been the subject of short-term tenancies to small community groups. These groups have now vacated the dated building and it remains vacant. The revocation of community land process is to be undertaken in accordance with the <i>Local Government Act 1999</i> .
degree of potential community impact of project	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The proposal to revoke and dispose of the land and building is not anticipated to have any detrimental effect on the community, as the building is unused and vacant. Our Community Facilities District Plan identifies a number of more suitable buildings in close proximity that are available for community use.
degree of political sensitivity of project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Whilst the community has previously used the subject building for small community group use, the dated building is currently vacant and not required for future community use.</p> <p>We are not aware of any political groups who have had an interest in the subject building or its retention.</p> <p>The proposed revocation and sale of community land and buildings can potentially be sensitive and attract media attention.</p>
Total				Consult

Stakeholders

<p>Council (Mayor and elected members/ward councillors)</p> <ul style="list-style-type: none"> - Mayor - Elected Members - Ward Councillors
<p>Staff</p> <ul style="list-style-type: none"> - Property Transactions Team. - Infrastructure Asset Management Team. - Community Assets. - Engagement Unit. - Customer Relations. - Council Land Assessment Group. - Directors Group. <p>Customer service centres where the proposal will be available for viewing (subject to the ongoing impacts of COVID-19):</p> <ul style="list-style-type: none"> - Ramsay Place, Noarlunga Centre front counter. - The Hub, Aberfoyle Park. - St Peters Terrace, Willunga. - Woodcroft Community Centre. - Aldinga Library.
<p>Local Community</p> <ul style="list-style-type: none"> - The owners of the adjacent land parcels will be notified in writing. The extent of those adjacent land parcels are outlined under the 'Engagement Parameters' on page 4. - In addition, the following community groups and resident's associations will be notified in writing (beyond the requirements under the <i>Local Government Act 1999</i>): <ul style="list-style-type: none"> • Onkaparinga southern community forum
<p>Cultural groups/Specific interest groups/NGOs/individuals</p> <ul style="list-style-type: none"> - None applicable.
<p>General Public</p> <ul style="list-style-type: none"> - The general public are to be informed by notice in the Advertiser newspaper, as required under the <i>Local Government Act 1999</i>. The minimum time period for public comment is 21 days from the date of publication. - In addition to the requirements of the <i>Local Government Act 1999</i>, public notice of the proposed revocation and disposal will be published on Council's 'Your Say' website for public comment.

- Notice will be published in the Advertiser newspaper inviting the public to submit their comments via 'Your Say'. The time period for public comment is 21 days from the date of publication.
- Government agencies/MPs**
- Minister for Transport, Infrastructure and Local Government.

Engagement parameters

Geographic boundaries

The aerial photograph below shows the subject parcel of land proposed for revocation and disposal bordered in red and further borders in yellow the adjacent properties that will be contacted in writing. It is planned to consult with approximately 100 land owners in the vicinity.



Timelines

- Should Council resolve to proceed with the revocation of community land process, consultation will commence taking into account the ongoing impacts of COVID-19 and to ensure a fair and transparent process.
- This engagement plan will be updated when the timeline is known.

Engagement Action Plan

If Council approves the process to continue, the following engagement action plan will be undertaken:

Phase	Method	Stakeholders	Techniques	Who's Responsible	Desired outcome	Timeline
	Inform	Mayor/Elected Members	Council Report Weekly news and/or E-mail as considered necessary		Elected members are aware that engagement is about to commence	TBC
	Inform	Property Transactions Team. <ul style="list-style-type: none"> - Property Transactions Team. - Infrastructure Asset Management Team. - Community Assets. - Engagement Unit. - Customer Relations. - Council Land Assessment Group. - Directors Group. 			Internal stakeholders are aware that engagement is about to commence. Engagement unit have prepared a Your Say page in preparation. Customer service centres have information for viewing. Call Centre know where to direct enquiries.	TBC

		<p>Customer service centres where the proposal will be available for viewing (subject to the ongoing impacts of COVID-19):</p> <ul style="list-style-type: none"> - Ramsay Place, Noarlunga Centre front counter. - The Hub, Aberfoyle Park. - St Peters Terrace, Willunga. - Woodcroft Community Centre. - Aldinga Library. 				
	Consult	<p>Adjoining and nearby land owners:</p> <p>As per the aerial photograph included under Engagement Parameters</p>	<p>Letter</p> <p>Your Say page live</p>	Property Team	<p>Property Team sends letters to adjacent land owners as per mandatory requirements to gather feedback.</p> <p>Adjacent landowners have an opportunity to provide feedback</p>	TBC
	Consult	<p>Government agencies:</p> <ul style="list-style-type: none"> - Minister for Local Government. 		Property Team	<p>Minister is written as part of the approval process and has the opportunity to advise of any issues/concerns with the revocation and potential open market disposal.</p>	TBC
	Inform	<p>General public</p>	Messenger	Property Team	<p>Property Team arranges advertisement notices as per mandatory requirements.</p>	TBC

		Community/interest groups/associations - Onkaparinga Southern Community Forum	Email	Property Team	Resident/association/interest groups are advised of the proposal and asked to provide feedback via the Your Say page.	
	Data analysis	Property Team	Community Engagement Feedback Report	Property Team Engagement Unit	Once engagement closes: The Property Transactions Team analyse the data using the Your Say reports and any other feedback received via other methods (emails, letters etc.). A community engagement feedback report is written from the data analysis.	TBC
	Reporting	Mayor Elected Members	Council Meeting	Property Team	A report is presented to Council with the community engagement feedback report.	TBC
	Inform	All stakeholders listed in this engagement plan	Letter to adjacent land owners Email to resident/interest groups Your Say Newsletter to all online participants	Property Team Engagement Unit	All stakeholders have been made aware of the outcomes from the council meeting and next steps. Your Say page is updated with outcomes	TBC

Sign-off

Officer who prepared the document

Name: David Haslam

Position Title: Senior Property Officer

Reviewed by Community Engagement Advisor

Name: Paula Bugden

Date: 8 /04/2020

Approved by

Name: Jock Berry

Position Title: Manager Property and Commercial

Signature _____ Date _____

Proposal to commence a revocation of community land process to enable disposal on the open market of the land and building at 14 Margaret Street, Port Noarlunga.

Additional Information Summary

Community Facilities District Plan (CFDP)

At its meeting on 5 December 2017, Council's Strategic Directions Committee approved the Communities Facilities District Plan (CFDP).

The CFDP included an analysis of council owned land holdings to identify potential land and buildings that may not be required for community or commercial use, with the view to a long term rationalisation plan to dispose of excess assets to ultimately deliver a network of high quality facilities that better meet the future needs of the community.

The CFDP used a model to assess community needs and floor area service levels for community facilities in each district and adopted those figures relative to the projected 2035 population.

The subject vacant former Country Women's Association (CWA) building located at 14 Margaret Street, Port Noarlunga was formally confirmed as being surplus to the community service level by Council's Strategic Directions Committee meeting on 5 December 2017 (Confidential Report). This parcel of land and building was released from the confidential status by the Chief Executive Officer to enable the revocation and disposal process to proceed to Council for consideration in this subsequent report.

Our Community Assets Team has advised that the building was previously confirmed as surplus due to there being an oversupply of community facility buildings in the specific area and the facility is not required to meet community needs.

Report pursuant to the *Local Government Act 1999*

The *Local Government Act 1999* prescribes that council must prepare a report before it proposes to revoke the classification of land as community land. The report must address the following:

Summary of the reasons:

The proposed strategic revocation and disposal is consistent with the intent and outcomes of the Council approved Community Facilities District plan (CFDP).

The CFDP identified the subject former CWA hall and land as surplus to future community facility demand as the building is in a planning area where there is an oversupply of community facilities.

In addition, the building was built in approximately 1970 and has not undergone any major capital upgrades in its lifetime. The hall building does not meet current Building Code Requirements and there is limited potential to expand and upgrade due to the footprint of the building occupying a major portion of the land parcel.

The building will not be considered for any future capital works other than to maintain its current integrity which is limited due to the age of the building and the fact that it is near the end of its useful life.

A statement of any dedication, reservation or trust to which the land is subject:

The land is not subject to any dedication, additional reservation or trust, albeit it is held in Trust for use as a Public Reserve. The proposed revocation of community land (if ultimately approved by Council) will remove the trust to facilitate sale on the open market.

Proposal to sell

This report proposes the revocation and eventual sale of the subject land and building on the open market, at not less than the market value advised at the time of disposal.

The net proceeds from the sale of the subject land (if ultimately approved by Council) will be assigned to the Community Investment Fund (CIF) to be used strictly in accord with Council’s approved use of that Fund.

Summary of effect on the community

It is considered that disposal of the subject land and building presents little or no known impact on current community facility requirements in the area. It has been identified through the CFDP that the demand for community facilities of this nature can be satisfied by other council owned community facilities within close proximity to the subject land.

Disposal of the subject land and building will remove Council’s on-going financial obligations in respect to maintenance and risk associated with the dated building and will enable net proceeds to be assigned to CIF for more strategic use by Council.

Revocation process

The *Local Government Act 1999* states that all council land (excluding roads) is classified as community land and that council may only sell or otherwise dispose of an interest in community land after revocation of this classification.

To commence that process, Council must first declare the land surplus to requirements and suitable for disposal, followed by public consultation.

As part of the public consultation process council follows the requirements of the *Local Government Act 1999* and seeks public comment for a minimum period of 21 days, by;

- placing a notice in the Advertiser Newspaper,
- placing a notice and supporting documentation on our ‘your Say’ website,
- forwarding letters of explanation to adjacent landowners,
- providing information folders at our five Customer Service Centres, and;
- by erecting a sign/s on the subject land.

A second update report is presented to Council discussing the outcomes of the public consultation phase to enable Council to decide if it should proceed with the revocation process by seeking the approval of the Minister for Transport, Infrastructure and Local Government.

A third report is provided to Council to formally approve the revocation once the consent of the Minister is received.

Council policy on the disposal of council land

Council adopted a 'Disposal of council land and other assets' Policy on 7 September 2010. Broadly, the policy provides a number of disposal options, a range of matters that may influence the disposal process and method, and possible conditions that should be applied to any real property disposal.

The proposal outlined in this report for the disposal of the subject land (should a revocation be successful) is in accordance with council's Disposal Policy. In this case it is intended to place the subject property for sale on the open market at no less than the market value at the time of sale. The method of disposal (e.g. auction, private treaty) will be determined at the time based on advice from prospective agents.

Valuation Procedure

The revocation process has the expectation that Council will consider revoking the classification of community land on an objective basis and determine, on balance, what is in the best interests of the community without the financial outcome of the process in mind.

A valuation is sought at the end of the revocation process, once Council has decided on the merits of removing the land from the classification of community land and a final decision on its disposal is known.

9.8 Audit, Risk, Value and Efficiency Committee - Independent Presiding Member Appointment

Report contact

Kathryn Brown, Team Leader Corporate Governance

Meeting

Council

Approving officer

Renee Mitchell, Director Corporate and City Services (Acting)

Date

21 July 2020

1. Purpose

This report provides information to Council about the legislative obligations in relation to membership of the Audit, Risk, Value and Efficiency Committee (the ARVEC) and the expressions of interest (EOI) process for the recruitment, selection and appointment of the independent Presiding Member for the ARVEC.

2. Recommendations

1. That Council extends the appointment of the current independent Presiding Member to the Audit, Risk, Value and Efficiency Committee for a period of [*maximum four years as per ToR*] from 1 January 2021 to 31 December 202.....

OR

1. That Council declares vacant the independent Presiding Member position of the Audit, Risk, Value and Efficiency Committee from 1 January 2021.

2. That a recruitment firm be appointed to assist the Council to seek expressions of interest from appropriately qualified persons and to assess and shortlist candidates in conjunction with the interview panel for appointment as an independent Presiding Member to Council’s Audit, Risk, Value and Efficiency Committee, for a four-year period from 1 January 2021 to 31 December 2024.

3. An interview panel comprising:

a. Mayor Erin Thompson

b. Cr (*as determined by Council*)

c. Director Corporate and City Services (who is the responsible officer for the Committee)

be established to assess and shortlist the candidates from the expressions of interest received and to conduct interviews, in conjunction with the recruitment firm, and to make recommendations to Council on the appointment of a suitable candidate.

4. That Council notes a further report will be presented to Council at the conclusion of the interview and selection process regarding the appointment of the preferred candidate for the independent Presiding Member of the Audit, Risk, Value and Efficiency Committee for a four-year period from 1 January 2021 to 31 December 2024.

3. Executive summary

The ARVEC is established as Council’s audit committee in accordance with Sections 41 and 126 of the *Local Government Act 1999* (the Act).

Its functions are defined in Section 126 of the Act and further described in the Terms of Reference (ToR) to include matters relating to financial reporting and sustainability, internal controls and risk management systems, internal and external audit and value and efficiency.

Council direction is sought on whether it wishes to extend the independent Presiding Member’s appointment or seek expressions of interest for the position. The independent Presiding Member’s current four-year contract expires on 31 December 2020.

The independent Presiding Member is remunerated at \$887.50 per meeting. The level of remuneration of the ARVEC members is not out of step with other councils and no increase is proposed.

The EOI process is anticipated to commence at the end of July/ early August for three week period. A recruitment firm would be appointed to assist the Council to seek expressions of interest and assess and select shortlisted candidates in conjunction with the three (3) person interview panel.

A further report will be presented to Council at the end of the interview and selection process making a recommendation on the appointment of a preferred candidate.

4. Background

<p>Onkaparinga 2035 Community Plan</p>	<p>prosperity: opportunity, diversity and adaptability A well-established audit committee is able to review and provide advice to Council on financial reporting and sustainability, internal controls and risk management systems, public interest disclosures, internal and external audit and the value and efficiency of council’s services, programs and processes.</p>
<p>Policy and/or relevant legislation</p>	<p>ARVEC Terms of Reference. Section 126 of the <i>Local Government Act 1999</i> requires Council to appoint an audit committee, with specific functions and responsibilities.</p>
<p>Who did we talk to/who will we be talking to</p>	<p>Expressions of interest will be sought from appropriately qualified and experienced professionals.</p>

5. Discussion

ARVEC membership

The current ARVEC membership comprising of three elected members and two independent members complies with legislative requirements and is reproduced in the ARVEC ToR, which were approved by Council on 19 May 2020. The ARVEC ToR, agendas and minutes can be viewed on Council's [website](#).

In accordance with Section 41 (3) of the *Local Government Act 1999*, membership of a committee will be determined by the Council including persons who are not members of the council. David Powell has been the independent Presiding Member since July 2011 with his current contract expiring on 31 December 2020.

Additional requirements regarding membership are contained in Regulation 17 of the *Local Government (Financial Management) Regulations 2011*:

(1) The audit committee of a council—

(a) must have between 3 and 5 members (inclusive); and

(b) must include at least 1 person who is not a member of the council and who is determined by the council to have financial experience relevant to the functions of an audit committee; and

(c) must not include, as a member, the council's auditor under section 128 of the Act

The current membership of the ARVEC is as follows:

Position	Name	Expiration date of term of appointment
Independent members		
Presiding Member	David Powell	31 December 2020
Ordinary member	Peter Brass	30 June 2023
Elected Member representatives*		
	Geoff Eaton	Last Council meeting in 2020
	Michael O'Brien	Last Council meeting in 2020
	Bill Jamieson	Last Council meeting in 2020
<i>proxy member</i>	Mayor Thompson	Last Council meeting in 2020

*Elected members are not remunerated for attendance at meetings.

Independent members of the Committee are paid a sitting fee per meeting attended with the current independent Presiding Member remunerated at \$887.50 per meeting. The level of remuneration is not out of step with other councils and no increase is proposed at this time.

EOI - recruitment and selection process

The EOI process is anticipated to commence at the end of July/ early August for three week period. A recruitment firm would seek expressions of interest and assess and select shortlisted candidates in conjunction with the three (3) person interview panel.

The benefits of using a recruitment firm include independence, experience in assessing and shortlisting suitable applications. It is considered appropriate for a three (3) person Panel to undertake the interview and selection process including making recommendations to the Council on the appointment of the independent Presiding Member.

A further report will be presented to Council at the conclusion of the interview and selection process making a recommendation regarding the appointment.

6. Financial implications

Financial summary

Item	\$	Comment
Current budget		
Current budget allocation	7,987.50	Based on sitting fee of \$887.50 and nine meetings per year.
Funding required	10,000	Estimated cost of recruitment firm
External funding	Not applicable	
Budget impact	10,000	Contained in operating budget 2020/2021
FTE	Not applicable	
Next year's budget		
Funding required	7,987.50	Based on sitting fee of \$887.50 and nine meetings per year.
Funding source	Not applicable	
Operating position	Not applicable	
Rate rise impact	Not applicable	
FTE	Not applicable	

Scope of impact

The independent Presiding Member of the ARVEC is paid a sitting fee per meeting attended. The cost to council is estimated to be \$7,987.50 for FY 2020–2021 and is included in the operating budget.

Any costs incurred in seeking expressions of interest (EOI) for the independent Presiding Member position will be met out of existing operating budget.

7. Risk and opportunity management

Risk	
Identify	Mitigation
Financial/business sustainability	Appointment of the independent Presiding Member to the ARVEC ensures continuity of the ARVEC and timely advice provision to Council on financial reporting and sustainability, internal controls and risk management systems, public interest disclosures, internal and external audit and the value and efficiency of council's services, programs and processes.
Compliance/legal	Appointment of the independent Presiding Member to the ARVEC ensures compliance with statutory requirements.
Service delivery	Appointment of a suitably qualified and experienced independent Presiding Member ensures independent, expert advice is available to the ARVEC and Council.

Opportunity	
Identify	Maximising the opportunity
An expressions of interest process will identify the most appropriate candidate for the independent member role	As we will be competing with other councils for appropriately accredited individuals in a select market, an expressions of interest process will allow the broadest opportunity for identification of potential candidates.

8. Timelines and deadlines

Recruitment and selection process approved by Council on 21 July 2020.

Retention of recruitment firm in accordance with procurement procedures by late July 2020.

Expressions of interest process commenced for three week period from the end of July/early August 2020.

Interview of shortlisted candidates by mid September 2020.

Report to Council meeting of 17 November 2020 recommending appointment of preferred candidate.

Commencement of new independent Presiding Member of ARVEC in January 2021.

9. Next steps

As above.

10. Attachments

Nil.

- END OF REPORT -

Page left intentionally blank

9.9 Confidential items

Report contact

Sue Hammond, Senior Governance Officer
8384 0747

Approving officer

Renee Mitchell, Director Corporate and City Services (Acting)

Meeting

Council

Date

21 July 2020

1. Purpose

This report presents a summary of items held in confidence and items released since the last quarterly report to Council at its 17 March 2020 meeting.

2. Recommendations

That Council note the agenda report.

3. Executive summary

At its meeting of 18 June 2019, Council resolved as follows:

"That a quarterly record of the confidential items that remain in confidence and those confidential items that have been cleared from confidentiality be listed in the agenda and minutes of a Council meeting."

A summary of items held in confidence is available on council's website, together with any released documents at [Confidential Reports Register](#)

116 items remain in confidence. Since the previous report was presented in April 2020, 18 items have been released in full, and one item has been partly released.

4. Background

<p>Onkaparinga 2035 Community Plan</p>	<p>prosperity: opportunity, diversity and adaptability</p>
<p>Policy and/or relevant legislation</p>	<p>Section 90(3) of the <i>Local Government Act 1999</i> sets out the instances that allow Council to consider matters in confidence and Section 91 sets out the ability for councils to keep relevant reports, documents and discussions confidential.</p>
<p>Who did we talk to/who will we be talking to</p>	<p>Report authors, Directors Group, third parties. As a process improvement, when the item relates to a third party they are advised of the release of the item.</p>

5. Financial implications

There are no financial implications in Council noting this report.

6. Risk and opportunity management

Risk	
Identify	Mitigation
Compliance/legal	Section 91(9) of the <i>Local Government Act 1999</i> sets out that the council or committee must specify the duration of an order or the circumstances in which the order will cease to apply and that any order that operates for a period exceeding 12 months must be reviewed at least once in every year.

Opportunity	
Identify	Maximising the opportunity
Transparency	Public are able to access Confidential Reports Register on the website which shows items held in confidence and links to released items.

7. Timelines and deadlines

This update report is presented quarterly to Council.

8. Next steps

The annual review of confidential items is planned to be presented to Council's October meeting. This report will require Council to consider the items that have remained in confidence for over 12 months and determine that the relevant confidential clauses still apply.

9. Attachments

Attachment 1 – Summary of items held in confidence as at 15 July 2020 (9 pages)

- END OF REPORT -

COUNCIL MEETING DATE	ITEM NO.	TITLE	Reason for confidentiality under the Local Government Act 1999	Reason to Retain	Released since 27/3/20
21/7/09	10.1	Leases of the Almond Train and Carriage Café McLaren Vale	Section 90(3)(i)	RETAIN IN CONFIDENCE until the court hearing is finalised.	Released 15/7/20
20/10/09	10.2	Almond Train and Carriage Café, McLaren Vale	Section 90(3)(h) Section 90(3)(i)	RETAIN IN CONFIDENCE on the grounds of information contained in 90(3)(h), 90(3)(i) until court proceedings and lease agreements have been finalised	Released 15/7/20
7/9/10	10.1	Fururtec - Expression of Interest Outcomes	Section 90(3)(b) Section 90(3)(d)	RETAIN IN CONFIDENCE (Refer order of 2/10/12 "until a final position is reached on the project")	Released 15/7/20
19/5/11	3.1	Fururtec	Section 90(3)(k)	RETAIN IN CONFIDENCE (Refer order of 2/10/12 "until a final position is reached on the project")	Released 15/7/20
5/7/11	11.3	Fururtec Project Update	Section 90(3)(k)	RETAIN IN CONFIDENCE (Refer order of 2/10/12 "until a final position is reached on the project")	Released 15/7/20
5/7/11	11.4	Planning Policy Committee minutes (re item 5.1 Update on Christie Downs Regeneration project)	Section 90(3)(b) Section 90(3)(d)	RETAIN IN CONFIDENCE until the finalisation of any potential negotiations with the party that has supplied the information to Council.	
6/9/11	11.1	Confidential Fururtec Project - Negotiation Update	Section 90(3)(k)	RETAIN IN CONFIDENCE (Refer order of 2/10/12 "until a final position is reached on the project")	Released 15/7/20
13/9/11	2.1	Notice of Rescission Motion (Cr Bray) re Fururtec Project	Section 90(3)(k)	RETAIN IN CONFIDENCE (Refer order of 2/10/12 "until a final position is reached on the project")	Released 15/7/20
4/10/11	11.5	Confidential - Fururtec - Meyer Road Precinct Land Valuation	Section 90(3)(k)	RETAIN IN CONFIDENCE until the decision of Council regarding the future use of Meyer Road Precinct and Renewable Energy Precinct has been fully determined and contract negotiations finalised.	Released 15/7/20
15/11/11	11.2	Confidential - Seaford District Centre - development and land considerations	Section 90(3)(b)	RETAIN IN CONFIDENCE until any agreements relating to land transactions are in place, or a determination by Council that land transactions will not proceed.	
6/12/11	15.2	Confidential - Water Business Unit	Section 90(3)(b)	RETAIN IN CONFIDENCE until such time as water supply agreements are executed with 'bulk' water supply customers being SA Water and the Department for Planning, Transport and Infrastructure's contractor consortium delivering the Southern Expressway duplication.	
6/12/11	15.3	Review of Confidential Register of Council resolutions	Section 90(3)(g)	RETAIN IN CONFIDENCE until the orders contained herein have expired.	
8/5/12	15.1	Review of confidential orders	Section 90(3)(g)	RETAIN IN CONFIDENCE Until the orders contained herein have expired.	
2/10/12	15.2	Confidential Fururtec Project - Update	Section 90(3)(b)	RETAIN IN CONFIDENCE That the report and minutes of the Confidential Fururtec Project – Update and the minutes and the reports of the Council listed below; Items 10.1 - Expression of Interest Outcomes dated 7 September 2010 Item 3.1 – Confidential – Fururtec Project dated 19 May 2011 Item 11.3 – Fururtec Project Update dated 5 July 2011 Item 11.1 – Confidential Fururtec Project – Negotiation Update dated 6 September 2011 Item 2.1 – Notice of Rescission Motion (Cr M Bray) dated 13 September 2011 relating to discussion of the subject matter remain confidential until a final position is reached on the project.	
23/10/12	15.1	Confidential attachment to item 9.1 Aldinga Airfield, request to revoke condition 8 of 1977 planning approval for Authorised Landing Area	Section 90(3)(h)	RETAIN IN CONFIDENCE kept confidential until the expiry of the period of two months after the conclusion of the negotiations concerning the LMA for the Aldinga airfield site which the Council resolved to undertake on 19 June 2012.	
5/2/13	15.2	Southern Sports Complex Funding update	Section 90(3)(j)	RETAIN IN CONFIDENCE Until the State Government seeks to make the proposal public or abandons the proposal.	
23/4/13	3.1	Water Business Unit performance update	Section 90(3)(d)	RETAIN IN CONFIDENCE Until such time as commercial agreements with major consumers are in place.	
5/11/13	15.1	Strategic Directions Committee minutes - Community Wastewater Management Scheme	Section 90(3)(d)	RETAIN IN CONFIDENCE Until such time as a final decision has been made regarding the future management of the Community Wastewater Management Scheme	
5/11/13	15.2	Strategic Directions Committee minutes - Southern Sports Complex	Section 90(3)(j)	RETAIN IN CONFIDENCE until advice is received from the State Government that the Business case is no longer confidential (excepting the quantum of Council's financial commitment to the project and the pre-conditions of that commitment, which may be advised on a condition of confidentiality to the project partners being the State Government and South Adelaide Football Club/AFL as part of on-going negotiations)	

COUNCIL MEETING DATE	ITEM NO.	TITLE	Reason for confidentiality under the Local Government Act 1999	Reason to Retain	Released since 27/3/20
1/4/14	15.1	Legal proceedings	Section 90(3)(i)	RETAIN IN CONFIDENCE the legal advice relating to this item and all minutes and attachments of Council, with the exception of attachment 4 Council Report on Sellicks Beach Community Wastewater Management Scheme: 2012-13 Financial Information from meeting March 19 2013 and attachment 5 Council Report on Sellicks Beach Community Wastewater Management Scheme from meeting February 26 2013, relating to discussion of the subject matter be kept confidential until conclusion of any legal proceedings (including appeal actions).	
1/4/14	15.2	Personal affairs	Section 90(3)(a)	RETAIN IN CONFIDENCE	
13/5/14	15	Governance Report	Section 90(3)(i)	RETAIN IN CONFIDENCE until the conclusion of any legal proceedings (including appeal actions).	Released 15/7/20
13/5/14	15.1	Aldinga Airfield	Section 90(3)(h)	RETAIN IN CONFIDENCE That attachment 5 and the legal advice dated 12 May 2014 shall remain confidential in perpetuity as it contains confidential information provided in confidence by Aldinga Aviation	
3/6/14	15.1	Water Business Unit performance update	Section 90(3)(d)	RETAIN IN CONFIDENCE until such time as commercial agreements with major consumers are in place	
5/8/14	15.2	Elected Member Code of Conduct – Ombudsman’s letter and final report Confidential	Section 90(3)(g) Section 90(3)(h)	RETAIN IN CONFIDENCE until conclusion of legal proceedings (including appeal actions).	
20/1/15	15.1	Chief Executive Officer Performance Management Committee confidential minutes	Section 90(3)(a)	RETAIN IN CONFIDENCE Re: CEOPMC agenda report and Atts 3 and 4: until the conclusion of the specified contract periods. (Council report, Council minutes and attachments 1 and 2 released)	Released 15/7/20
5/5/15	15.1	Australian Competition and Consumer Commission Authorisations	Section 90(3)(d) Section 90(3)(h)	RETAIN IN CONFIDENCE until the matter is resolved in regards to Australian Competition and Consumer Commission Authorisation to each council’s satisfaction. Attachment 1 to the agenda report is to remain in confidence until there is no legal or commercial need for confidentiality, subject to the annual review by the Chief Executive Officer.	Released 15/7/20
26/5/15	15.2	Audit, Risk, Value and Efficiency Committee confidential minutes	Section 90(3)(d) Section 90(3)(h)	RETAIN IN CONFIDENCE until the matter is resolved in regards to Australian Competition and Consumer Commission Authorisation to each council’s satisfaction.	Released 15/7/20
9/6/15	3.1	Chief Executive Officer Performance Management Committee confidential minutes	Section 90(3)(a)	RETAIN IN CONFIDENCE with the exception of part 2c, until 30 April 2027	
23/6/15	2.1	Legal proceedings	Section 90(3)(h)	RETAIN IN CONFIDENCE until conclusion of any legal proceedings (including appeal actions)	Released 15/7/20
7/7/15	15.1	Chief Executive Officer Performance Management Committee confidential minutes	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2020	Released 15/06/2020
28/7/15	15.2	Urgent business - Staff update	Section 90(3)(a)	RETAIN IN CONFIDENCE until all relevant parties have been notified	
18/8/15	15.2	Strategic Directions Committee confidential minutes (re item 12.1 South Adelaide Football Club)	Section 90(3)(d)	RETAIN IN CONFIDENCE until there is no commercial need for confidentiality, subject to the annual review by the Chief Executive Officer	
8/9/15	15.1	Notice of Motion to revoke a resolution of Council (Cr Nankivell) re South Adelaide Football Club	Section 90(3)(d)	RETAIN IN CONFIDENCE until there is no commercial need for confidentiality, subject to the annual review by the Chief Executive Officer	
29/9/15	15.2	Audit, Risk, Value and Efficiency Committee confidential minutes re External auditor selection and appointment process	Section 90(3)(k)	RETAIN IN CONFIDENCE a. The discussion of the Council relating to the external auditor selection and appointment process be kept confidential until the expiry of the contract. b. Point 2 of the resolution of the Council relating to appointment of the external auditor remain confidential until the matter has been determined by Council. *Note: ARVEC agenda report remains confidential until expiry of contract.	
1/12/15	15.1	Notice of Motion re Code of Conduct – Cr Jamieson	Section 90(3)(a)	RETAIN IN CONFIDENCE until the requested information is tabled at the January 2016 Council meeting	Released 15/7/20
19/1/16	14.1	Notice of Motion re Code of Conduct – Cr Jamieson	Section 90(3)(a)	RETAIN IN CONFIDENCE to be kept confidential as it relates to the personal affairs of an elected member	
12/4/16	15.1	Chief Executive Officer Performance Management Committee confidential minutes re CEO performance review process	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027	

COUNCIL MEETING DATE	ITEM NO.	TITLE	Reason for confidentiality under the Local Government Act 1999	Reason to Retain	Released since 27/3/20
14/6/16	15.3	Water Business Performance Update	Section 90(3)(d)	RETAIN IN CONFIDENCE until such time as with regard to: a. information associated with the operational and financial performance of the Water Services Scheme, Council has concluded its consideration of this report b. information associated with commercial arrangements for the Water Services Scheme presented in Section 7 of this report, until such time as commercial negotiations are finalised and agreements are executed.	
6/9/16	15.1	Chief Executive Officer Strategic Performance Objectives Annual Report	Section 90(3)(a)	RETAIN IN CONFIDENCE Agenda report and minutes are released as per resolution. The discussion relating to the subject matter is to be kept confidential until 30 April 2027.	
27/9/16	7.1	Confidential Deputation – South Adelaide Football Club	Section 90(3)(d)	RETAIN IN CONFIDENCE until all parties are satisfied there is no further need for confidentiality.	
27/9/16	15.1	Audit, Risk, Value and Efficiency Committee meeting confidential minutes (re South Adelaide Football Club financial request)	Section 90(3)(d)	RETAIN IN CONFIDENCE until all parties are satisfied there is no further need for confidentiality.	
27/9/16	15.2	Urgent business – South Adelaide Football Club - Confidential	Section 90(3)(d)	RETAIN IN CONFIDENCE until all parties are satisfied there is no further need for confidentiality.	
18/10/16	15.1	Code of Conduct for Council Members Ombudsman's report (GC2015-11) Outcome of Mediation	Section 90(3)(a)	RETAIN IN CONFIDENCE as it relates to the personal affairs of an elected member.	
29/11/16	14.1	Confidential – Code of Conduct investigation	Section 90(3)(h)	RETAIN IN CONFIDENCE minutes of the Council and related documents of the subject matter be kept confidential as they relate to legal advice.	
24/1/17	15.1	Notice of Motion - Cr Jamieson - Code of Conduct Investigation	Section 90(3)(a) Section 90(3)(g) Section 90(3)(h) Section 90(3)(i)	RETAIN IN CONFIDENCE the Code of Conduct investigation and the minutes of the Council and related documents of the subject matter be kept confidential.	
24/1/17	15.3	Audit, Risk, Value and Efficiency Committee meeting confidential minutes re Service Reviews - CWMS and WSS	Section 90(3)(d)	RETAIN IN CONFIDENCE the minutes and the report of the Council relating to discussion of the subject matter be kept confidential until such time as with regard to: a. information associated with the operational and financial performance of the Water Services Scheme, the Audit, Risk, Value and Efficiency Committee has concluded its consideration of this report b. information associated with commercial arrangements for the Water Services Scheme presented in Section 6 of this report, until such time as commercial negotiations are finalised and agreements are executed.	
21/2/17	15.2	Community Wastewater Management Scheme and Water Business	Section 90(3)(d)	RETAIN IN CONFIDENCE until such time as a final decision has been made regarding the future management of the Community Wastewater Management Scheme and Water Business	
18/4/17	15.3	Chief Executive Officer Performance Management Committee meeting confidential minutes re CEO Performance Management Committee Review	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 with the exception of resolution 5 above and resolution 8 of the Chief Executive Officer Performance Management Committee minutes, which will be released once considered by Council	
16/5/17	2.1	Confidential Report - ICT reform project	Section 90(3)(d)	RETAIN IN CONFIDENCE until after the completion of the finalised and agreed contract period. (Partial revocation approved 23/4/18 - redacted agenda report and minutes released)	
15/8/17	15.1	Chief Executive Officer Performance Management Committee meeting confidential minutes of 25 July 2017	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the Chief Executive Officer's contract of employment in accordance with standard human resource record keeping practices).	
17/10/17	15.1	Chief Executive Officer Performance Management Committee meeting confidential minutes of 19 September 2017	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027.	
21/11/17	15.2	Council Owned land parcel at Meyer Road, Lonsdale	Section 90(3)(b)	RETAIN IN CONFIDENCE until the end of all current and future contractual arrangements between the parties	

COUNCIL MEETING DATE	ITEM NO.	TITLE	Reason for confidentiality under the Local Government Act 1999	Reason to Retain	Released since 27/3/20
12/12/17	15.3	Strategic Directions Committee meeting confidential minutes re Community Facilities Study	Section 90(3)(d)	RETAIN IN CONFIDENCE until 30 June 2019 (Note: Partial revocation approved 18/12/17 to release clauses 3e, 3f and 4) Note: Confidentiality provisions revoked and remade 18/6/19 as follows: That the matter of Community Facilities Study Extension of Confidentiality having been considered in confidence under sections 90(2) and 90(3)(d) of the Local Government Act 1999 that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 that this report of 5 December 2017, Item 12.1 Community Facilities Study and the minutes and the report of Item 15.3 Strategic Directions Committee Confidential Minutes re Community Facilities Study of the 12 December 2017, with the exception of recommendation of 3e,3f and 4 relating to discussion of the subject matter, be kept confidential until 31 December 2019 pending a workshop with Council prior to this date. Above order revoked 10/12/19. Refer new order - to be kept confidential (with the exception of clauses 3e, 3f and 4) until the cessation of the project.	
12/12/17	15.4	Water Assets Management	Section 90(3)(d)	RETAIN IN CONFIDENCE until such time as the affected parties approve the lifting of confidentiality and a final decision has been made regarding the Water Assets Management.	
30/1/18	15.2	BMX UCI Facilities update	Section 90(3)(b)	RETAIN IN CONFIDENCE until additional funding has been sourced to meet the required budget to fund the preferred location for the BMX UCI facilities with the exception of the costs estimates which would remain confidential until a contract to construct the facilities has been awarded. *Partial revocation approved 31/1/18 to allow resolution at point 2 to be conveyed to the CEO of City of Marion only.) *Minutes and redacted agenda report released per resolution 19/2/19.	
30/1/18	15.3	Chief Executive Officer Performance Management Committee meeting confidential minutes of the adjourned meeting of 5 December 2017 held on 12 December 2017	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices)	
30/1/18	15.4	Chief Executive Officer Performance Management Committee meeting confidential minutes of 16 January 2018	Section 90(3)(a)	RETAIN IN CONFIDENCE that only the remuneration levels of the Chief Executive Officer (resolution 4) having been dealt with on a confidential basis under Section 90(3)(a) of the Local Government Act 1999 be released from confidence only upon resolution of the Council in accordance with the legislative requirements to disclose the final remuneration of the Chief Executive Officer on the Register of Salaries and that the discussion, information, reports, attachments and minutes of the Council having been dealt with on a confidential basis under Section 90(3)(a) of the Local Government Act 1999 (with the exception that this information may be released to the Chief Executive Officer, the Director Corporate and City Services and the Independent Advisor to the Chief Executive Officer Performance Management Committee, Mr Daryl Stillwell) be kept confidential until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices). *Point 4 of resolution released.	
20/2/18	15.2	BMX UCI Facilities update	Section 90(3)(b)	RETAIN IN CONFIDENCE until additional funding has been sourced to meet the required budget to fund the preferred location for the BMX UCI facilities with the exception of staff discussions with the City of Marion and state government to source the funding gap and the costs estimates which would remain confidential until a contract to construct the facilities has been awarded. *Minutes and redacted agenda report released per resolution 19/2/19.	
20/3/18	15.2	Water Assets Commercial Valuation	Section 90(3)(d)	RETAIN IN CONFIDENCE until such time as the affected parties approve the lifting of confidentiality and a final decision has been made regarding the Water Assets Management. *Partial revocation approved 10/4/18 to release sections of the agenda report and attachments	
20/3/18	15.3	Chief Executive Officer Performance Management Committee meeting confidential minutes of 6 March 2018	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
20/3/18	15.4	Code of Conduct for Council Members Confidential Preliminary Assessment EM2017-13	Section 90(3)(a)	RETAIN IN CONFIDENCE be kept confidential excluding any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2017-13, save that the complainant relevant to this matter be notified of the Council's decision regarding their complaint.	
15/5/18	15.2	Ombudsman Final report (2017/08607)	Section 90(3)(g)	RETAIN IN CONFIDENCE be kept confidential unless determined otherwise by the Ombudsman SA.	
26/6/18	4.1	Kerbside recycling processing contract	Section 90(3)(d)	RETAIN IN CONFIDENCE until the expiry of our kerbside recycling processing contract in 2024.	
26/6/18	15.2	Late report – Chief Executive Officer Performance Management Committee meeting confidential minutes of 12 June 2018	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
17/7/18	15.2	Late report - Recreational Centre Lease Proposal - Hub Gymnastics and Inflatable Zone	Section 90(3)(b)	RETAIN IN CONFIDENCE that the Recreation Centre Lease Proposal report be kept confidential until the transactions are finalised and documents are executed. *Minutes are public, agenda report only in confidence.	Released 15/7/20

COUNCIL MEETING DATE	ITEM NO.	TITLE	Reason for confidentiality under the Local Government Act 1999	Reason to Retain	Released since 27/3/20
21/8/18	15.1	Noarlunga Regional Centre Market Sounding	Section 90(3)(d)	RETAIN IN CONFIDENCE until 30 June 2020.	Released 15/7/20
21/8/18	15.2	Chief Executive Officer Performance Management Committee meeting minutes of 17 July 2018	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
21/8/18	15.3 (Pt 2)	Chief Executive Officer Performance Management Committee meeting minutes 14 August 2018 2. Re Item 5.1 2017-18 CEO Performance Review	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
21/8/18	15.3 (pt 3)	Chief Executive Officer Performance Management Committee meeting minutes 14 August 2018 3. Re Item 5.2 Chief Executive Officer 2017-18 Remuneration Review	Section 90(3)(a)	RETAIN IN CONFIDENCE be kept confidential until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices) noting that the Remuneration levels of the Chief Executive Officer only will be released earlier from confidence upon resolution of the Council in accordance with the legislative requirements to disclose the final Remuneration of the CEO on the Register of Salaries. *Point 3 of resolution released in public mins.	
21/8/18	15.3 (pt 4)	Chief Executive Officer Performance Management Committee meeting minutes 14 August 2018. 4. Re Item 4.1 Chief Executive Officer Revised Strategic Performance Objectives Report	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
4/9/18	3.1	Confidential - ICT reform project	Section 90(3)(d)	RETAIN IN CONFIDENCE until after the completion of the finalised and agreed contract period, with the exception of the identity of Technology One and the amount payable by the Council under the contract for the provisions of services, after the contract has been entered into by all parties, in accordance with section 91(8) of the Local Government Act 1999. *Redacted agenda and mins released per notice of partial revocation	
11/9/18	15.1	Water Divestments community engagement	Section 90(3)(d)	RETAIN IN CONFIDENCE until such time as council has considered this report and the accompanying public report "Water Assets Divestment Project (11 September 2018)". With the exception that: a. Attachment 1 "Community Engagement Report" - From page 34 (from "Perspectives of potential buyers of assets sales") up to and including page 41; b. Attachment 1 "Community Engagement Report" - From page 64 (from Q9 only) up to and including page 76 (up to Q11 only); and c. In the body of the confidential Council report - Section 6 d (Figure 4 and associated commentary). shall remain in confidence until such time as Council has entered a contract for the sale or otherwise for the Water Business and Community Wastewater Management Scheme assets or Council has resolved to retain these assets. *Minutes and redacted report released	
11/9/18	15.2	Code of Conduct for Council Members investigation report - EM2017-13	Section 90(3)(a)	RETAIN IN CONFIDENCE That Attachment 2 to the Council Report "Code of Conduct complaint" be kept confidential; and that the matter of Code of Conduct for Council Members investigation report - EM2017-13 having been considered by the Council in confidence under sections 90(2) and 90(3)(a) of the Local Government Act 1999 that the Council Report "Code of Conduct for Council Members investigation report EM2017-13" and Attachment 1 "EM2017-13 Code of Conduct final investigation report" relating to discussion of the subject matter be released from confidence and that the complainant be contacted prior to release from confidence to seek their consent to be identified in the "Code of Conduct for Council Members investigation report EM2017-13" and Attachment 1 "EM2017-13 Code of Conduct final investigation report". In the event that consent is not provided, the complainants name will be redacted when released from confidence. *Redacted agenda report released.	
11/9/18	15.3	Chief Executive Officer Performance Management Committee meeting minutes of 4 September 2018	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
11/12/18	15.2	Legal advice	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices), with the exception of the confidential resolution being released to the Chief Executive Officer.	
22/1/19	15.1	Code of Conduct for Council Members Preliminary Assessment Report EM2018-04	Section 90(3)(a)	RETAIN IN CONFIDENCE excluding any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2018-04	
22/1/19	15.5	Further advice on appeal options against approval of Seaford Meadows subdivision	Section 90(3)(h)	RETAIN IN CONFIDENCE be kept confidential. *Minutes released as per council resolution of 19/2/19.	

COUNCIL MEETING DATE	ITEM NO.	TITLE	Reason for confidentiality under the Local Government Act 1999	Reason to Retain	Released since 27/3/20
19/2/19	15.1	Council Chamber upgrade (including live streaming & recording of meetings)	Section 90(3)(d)	RETAIN IN CONFIDENCE with the exception of the identity of the successful vendor and the contract amount after the contract has been entered into by all parties in accordance with section 91(8) of the Local Government Act 1999.	
19/2/19	15.2	UCI International Standard BMX facility – update	Section 90(3)(b)	RETAIN IN CONFIDENCE the minutes and the agenda report relating to UCI International Standard BMX facility – update be released from confidence with the exception of the attachments to the report which would remain confidential until a contract to construct the facilities has been awarded. *Minutes and agenda report released. Report attachments remain in confidence.	
12/3/19	3.1	Kerbside recycling processing	Section 90(3)(d) Section 90(3)(h)	RETAIN IN CONFIDENCE until the expiry of our kerbside recycling processing contract in 2024, or to the expiry date of any related contracts entered into in relation to this matter, whichever date is the latter with the exception of the details of the anticipated 2019-20 final budget impact and the name of Council's recycling processor, in-order to allow our community to be informed and to allow advocacy to the South Australian Government for financial assistance.	
19/3/19	15.1	Aldinga Southern School Update	Section 90(3)(d)	RETAIN IN CONFIDENCE that the agenda report, any informal questions and responses, discussion and minutes of the Council relating to discussion of the subject matter be released with the exception of section 4b (Financial implications (confidential)) of the agenda report which will be kept confidential until Council enters a formal lease or ceases negotiations seeking to enter a lease. *Minutes and redacted agenda report released. Section 4B remains in confidence.	
19/3/19	15.2	Seaford Meadows challenge - potential to negotiate	Section 90(3)(h)	RETAIN IN CONFIDENCE that the agenda report (including Attachment 1), any informal questions and responses, discussion and minutes of the Council relating to discussion of the subject matter be kept confidential until the conclusion of any court proceedings and/or appeal options, excluding the release of Attachment 2 to the agenda report - Media release. Att: 2 "Media Release" released.	
16/4/19	15.1	Notice of Motion - Cr Bray - Legal action	Section 90(3)(d) Section 90(3)(h)	RETAIN IN CONFIDENCE until the expiry of our kerbside recycling processing contract in 2024, or to the expiry date of any related contracts entered into in relation to this matter, whichever date is the latter	
21/5/19	15.1	Deputation – Aldinga Beach 'Latitude' plans for appeal settlement – Chris Vounasis, Winwest and James Hilditch, Hilditch Lawyers	Section 90(3)(i)	RETAIN IN CONFIDENCE the discussion of the depute and Council relating to the subject matter be kept confidential until the Council's appeal is finalised in the ERD Court, except insofar as is necessary to communicate the Council's decision to the Court and interested parties	
21/5/19	15.2	Aldinga Beach "Latitude" plans for appeal settlement with Winwest	Section 90(3)(h) Section 90(3)(i)	RETAIN IN CONFIDENCE until the Council's appeal is finalised in the ERD Court, except insofar as is necessary to communicate the Council's decision to the Court and interested parties	
21/5/19	15.3	Audit, Risk, Value and Efficiency Committee independent member appointment	Section 90(3)(a)	RETAIN IN CONFIDENCE with the exception that the name of the successful candidate be released once all parties are notified of the outcome of Council's deliberations in respect to the appointment of the independent Ordinary Member. *Minutes released. Agenda report remains in confidence.	
21/5/19	15.4	CEO Performance Management Committee meeting confidential minutes of 9 May 2019 re Independent Advisor appointment	Section 90(3)(a) Section 90(3)(b)	RETAIN IN CONFIDENCE with the exception that the name of the Independent Advisor and the value of the engagement be released once engagement for the Independent Advisor appointment is finalised. (Council and CEOPMC agenda and mins released, with the exception of atts 1-4 of CEOPMC report)	
21/5/19	15.5	CEO Performance Management Committee meeting confidential minutes of 9 May 2019 re Quarterly Report	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices)	
21/5/19	15.6	Code of Conduct for Council Members EM2018-04	Section 90(3)(a)	RETAIN IN CONFIDENCE	
18/6/19	15.2	Community Facilities Study extension of confidentiality	Section 90(3)(d)	RETAIN IN CONFIDENCE that the report of 5 December 2017, Item 12.1 Community Facilities Study and the minutes and the report of Item 15.3 Strategic Directions Committee Confidential Minutes re Community Facilities Study of the 12 December 2017, with the exception of recommendation of 3e,3f and 4 relating to discussion of the subject matter, be kept confidential until 31 December 2019 pending a workshop with Council prior to this date. Above order revoked 10/12/19. Refer new order - to be kept confidential until the cessation of the project.	
18/6/19	15.4	Enforcement matter	Section 90(3)(h) Section 90(3)(i)	RETAIN IN CONFIDENCE	

COUNCIL MEETING DATE	ITEM NO.	TITLE	Reason for confidentiality under the Local Government Act 1999	Reason to Retain	Released since 27/3/20
18/6/19	15.5	Seaford Meadows Development - Mediation Update	Section 90(3)(h) Section 90(3)(i)	RETAIN IN CONFIDENCE be kept confidential except for the purposes of disclosing information to Hickenbotham and the independent mediators within the formal mediation process.	
18/6/19	15.6	EM2019-01(b) Code of Conduct for Council Members Preliminary Assessment Report	Section 90(3)(a)	RETAIN IN CONFIDENCE be kept confidential excluding communication with the complainant and subject of the complaint in relation to Council's decision, any public apology and any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2019-01(b).	
18/6/19	15.7	EM2019-01(c) Code of Conduct for Council Members Preliminary Assessment Report	Section 90(3)(a)	RETAIN IN CONFIDENCE be kept confidential excluding communication with the complainant and subject of the complaint in relation to Council's decision, any public apology and any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2019-01(c)	
18/6/19	15.8	EM2019-02 Code of Conduct for Council Members Preliminary Assessment Report	Section 90(3)(a)	RETAIN IN CONFIDENCE be kept confidential excluding communication with the complainant and subject of the complaint in relation to Council's decision and any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2019-02.	
18/6/19	15.9	ICT Reform Project Steering Committee meeting confidential minutes of 30 May 2019	Section 90(3)(a) Section 90(3)(d)	RETAIN IN CONFIDENCE	
18/6/19	15.10	CEO Performance Management Committee meeting confidential minutes of 6 June 2019 re 2018-19 CEO Performance Review	Section 90(3)(a)	RETAIN IN CONFIDENCE (with the exception that this information may be released to the Director Corporate and City Services and the Independent Advisor to the Chief Executive Officer Performance Management Committee) be kept confidential until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
18/6/19	15.11	CEO Performance Management Committee meeting confidential minutes of 6 June 2019 re Legal advice	Section 90(3)(a) Section 90(3)(h)	RETAIN IN CONFIDENCE (with the exception that this information may be released to the Director Corporate and City Services) be kept confidential until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
23/7/19	3.1	Deputation – Seaford Meadows development – Michael Hickenbotham, Hickenbotham Seaford Meadows Project team	Section 90(3)(i)	RETAIN IN CONFIDENCE	
23/7/19	3.2	Seaford Meadows Development - Mediation Update	Section 90(3)(h) Section 90(3)(i)	RETAIN IN CONFIDENCE excluding communications with Hickenbotham and their advisors, any court related personnel and any media statements that may be released at key points in the settlement process, where legally appropriate	
23/7/19	3.3	Aldinga School Shared Use	Section 90(3)(d)	RETAIN IN CONFIDENCE until commercial negotiations have been finalised and proponents and the state government approve release of information in accord with their respective confidentiality provisions.	
6/8/19	3.1	Aldinga School Shared Use	Section 90(3)(d)	RETAIN IN CONFIDENCE until commercial negotiations have been finalised and proponents and the state government approve release of information in accord with their respective confidentiality provisions.	
20/8/19	15.3	Audit, Risk, Value and Efficiency Committee meeting confidential minutes of 29 July 2019	Section 90(3)(e)	RETAIN IN CONFIDENCE until agreed actions have been implemented or 30 June 2020, whichever comes first.	Released 15/7/20
17/9/19	15.1	Kerbside Recycling Contract	Section 90(3)(d) Section 90(3)(h)	RETAIN IN CONFIDENCE until the expiry of our kerbside recycling processing contract in 2024, or to the expiry date of any related contracts entered into in relation to this matter to maintain the commercial in confidence aspects of the contractual arrangement (whichever date is the latter) with the exception of the details of the name of Council's recycling processor and the total contract price for inclusion and publication in the Council's budget and any associated media releases, in order to allow our community to be informed.	
17/9/19	15.2	CEO Performance Management Committee meeting confidential minutes of 5 September 2019 re 2018-19 CEO Performance Review Draft Survey	Section 90(3)(a)	RETAIN IN CONFIDENCE (with the exception that this information may be released to the Chief Executive Officer, the Director Corporate and City Services and the Independent Advisor to the Chief Executive Officer Performance Management Committee) be kept confidential until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
17/9/19	15.3	CEO Performance Management Committee meeting confidential minutes of 5 September 2019 re 2018-19 CEO Annual Performance Presentation	Section 90(3)(a)	RETAIN IN CONFIDENCE (with the exception that this information may be released to the Chief Executive Officer, the Director Corporate and City Services and the Independent Advisor to the Chief Executive Officer Performance Management Committee) be kept confidential until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
15/10/19	15.1	ICT Reform Project Steering Committee meeting confidential minutes of 23 September 2019	Section 90(3)(a) Section 90(3)(d)	RETAIN IN CONFIDENCE	

COUNCIL MEETING DATE	ITEM NO.	TITLE	Reason for confidentiality under the Local Government Act 1999	Reason to Retain	Released since 27/3/20
15/10/19	15.2	EM2019-01 (b & c) Code of Conduct for Council Members Preliminary Assessment Update	Section 90(3)(a)	RETAIN IN CONFIDENCE be kept confidential excluding communication with the complainants and subject of the complaint in relation to Council's decision and any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2019-01(b & c)	
15/10/19	15.3	EM2019-05 Code of Conduct for Council Members Preliminary Assessment	Section 90(3)(a)	RETAIN IN CONFIDENCE be kept confidential excluding communication with the complainant and subject of the complaint in relation to Council's decision and any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2019-05.	
17/10/19	3.1	Confidential - Legal proceedings	Section 90(3)(a) Section 90(3)(g) Section 90(3)(h) Section 90(3)(i)	RETAIN IN CONFIDENCE (with the exception that appropriate information required to instruct and respond to legal representation and the Director Corporate and City Services) be kept confidential until further order of the Council.	
22/10/19	3.1	Confidential - CEO Employment Contract	Section 90(3)(a) Section 90(3)(h)	RETAIN IN CONFIDENCE Notwithstanding the order made by the Council pursuant to Section 91(7) of the Local Government Act 1999 in relation to the item titled Confidential – CEO employment contract the Council authorises Council's lawyers, the Director Corporate and City Services and the Mayor to disclose such information or documents as may in their opinion be necessary for implementation of Council's decision and for the purposes of a media statement to be issued.	
29/10/19	3.1	14 degrees South Enterprise, Community and Cultural Hub Initiative	Section 90(3)(d)	RETAIN IN CONFIDENCE be released (subject to the written consent of TAFE) with the exception of section 4b (Financial Implications (Confidential)) of the agenda report which will be kept confidential until Council enters a formal lease or ceases negotiations seeking to enter a lease.	
29/10/19	3.2	CEO Contract of Employment	Section 90(3)(a) Section 90(3)(h)	RETAIN IN CONFIDENCE Notwithstanding the order made by the Council pursuant to Section 91(7) of the Local Government Act 1999 in relation to the item titled Confidential – CEO employment contract the Council authorises Council's lawyers, the Director Corporate and City Services and the Mayor to disclose such information or documents as may in their opinion be necessary for implementation of Council's decision.	
19/11/19	15.1	CEO Performance Management Committee meeting confidential minutes of 22 October 2019 re 2018-19 CEO Performance Review	Section 90(3)(a)	RETAIN IN CONFIDENCE until 30 April 2027 (being seven years following the expiry of the CEO's contract of employment in accordance with standard human resource record keeping practices).	
26/11/19	3.1	Confidential - Chief Executive Officer Recruitment	Section 90(3)(d)	RETAIN IN CONFIDENCE (with the exception that this information may be released to the acting Chief Executive Officer, the Director Corporate and City Services and the appointment outcome only to the human resource company appointed by Council, and the exception of communication with the unsuccessful human resource companies) be kept confidential until engagement is finalised for the human resource company appointment and then upon that finalisation the name and the value of the engagement of the successful proponent only can be released publicly. *Recommendation 5 released in public mins	
10/12/19	14.1	Southern Region Waste Resource Authority Materials Recovery Facility (MRF)	Section 90(3)(d)	RETAIN IN CONFIDENCE until advice is received from the Southern Region Waste Resource Authority, and will be reviewed at least annually in accordance with the Act.	
10/12/19	14.2	Remake confidentiality orders for the Community Facilities Study	Section 90(3)(d)	RETAIN IN CONFIDENCE that the report and minutes of Remake Confidentiality Orders for the Community Facilities Study and the reports and minutes relating to discussion of the subject matter of the following: □Item 15.2 Community Facilities Study extension of confidentiality of 18 June 2019 □Item 12.1 Community Facilities Study of 5 December 2017 □Item 15.3 Strategic Directions Committee Confidential Minutes re Community Facilities Study of the 12 December 2017, with the exception of recommendation of 3e,3f and 4 be kept confidential until the cessation of the project.	
10/12/19	14.5	Aldinga School Shared Use	Section 90(3)(d)	RETAIN IN CONFIDENCE until commercial negotiations have been finalised and proponents and the state government approve release of information in accord with their respective confidentiality provisions.	
21/1/20	14.1	Tier 1 Event	Section 90(3)(j)	RETAIN IN CONFIDENCE until 31 July 2020.	
21/1/20	14.2	ICT Reform Project Steering Committee meeting confidential minutes of 9 December 2019	Section 90(3)(a) Section 90(3)(d)	RETAIN IN CONFIDENCE	
21/1/20	14.3	EM2019-06 Code of Conduct for Council Members Preliminary Assessment	Section 90(3)(a)	RETAIN IN CONFIDENCE To be kept confidential, excluding communication with the complainant and subject of the complaint in relation to Council's decision, and any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2019-06.	

COUNCIL MEETING DATE	ITEM NO.	TITLE	Reason for confidentiality under the Local Government Act 1999	Reason to Retain	Released since 27/3/20
21/1/20	14.4	Council Chamber upgrade (including audio recording of meetings)	Section 90(3)(d)	RETAIN IN CONFIDENCE To remain in confidence, with the exception that a public statement on the project will be released upon the execution of a contract with an audio visual supplier.	
18/2/20	14.1	Aldinga Beach 'Latitude' plans for appeal settlement with Winwest	Section 90(3)(h) Section 90(3)(i)	RETAIN IN CONFIDENCE until the Council's appeal is finalised in the ERD Court, except insofar as is necessary to communicate the Council's decision to the Court and interested parties.	
27/2/20	3.1	Chief Executive Officer Selection and Recruitment	Section 90(3)(a)	RETAIN IN CONFIDENCE The following documents shall be kept confidential: <ul style="list-style-type: none"> • Attachment 1 Vuca Selection Process report • Attachment 3 Candidate 1 Application • Attachment 4a Candidate 2 Application • Attachment 4b Candidate 2 Curriculum Vitae. until further order of the Council. * Minutes, agenda report and att 2 released.	
17/3/20	9.7	Water Assets - Divestment Project update	Section 90(3)(b)	RETAIN IN CONFIDENCE The discussion relating to the subject matter remain confidential. Agenda and minutes both public.	
17/3/20	14.1	Development and disposal options for the land at 113 Liguria Crescent, Noarlunga Downs	Section 90(3)(b)	RETAIN IN CONFIDENCE Until the subject land has been disposed.	
17/3/20	14.2	Aldinga School Shared Use Agreement	Section 90(3)(d)	RETAIN IN CONFIDENCE until commercial negotiations have been finalised and proponents and the state government approve release of information in accord with their respective confidentiality provisions.	
17/3/20	14.3	ICT Reform Project Steering Committee meeting confidential minutes of 2 March 2020	Section 90(3)(a) Section 90(3)(d)	RETAIN IN CONFIDENCE	
21/4/20	14.1	Aldinga Beach 'Latitude' plans for appeal settlement with Winwest	Section 90(3)(h) Section 90(3)(i)	RETAIN IN CONFIDENCE until the Council's appeal is finalised in the ERD Court, except insofar as is necessary to communicate the Council's decision to the Court and interested parties.	
21/4/20	14.2	Audit, Risk, Value and Efficiency Committee meeting confidential minutes of 16 March 2020	Section 90(3)(e)	RETAIN IN CONFIDENCE	
16/6/20	14.1	Pepper Tree Café Compliance report	Section 90(3)(a)	The following attachments to the agenda report remain in confidence: <ul style="list-style-type: none"> • Attachment 8 – Section 270 internal review – CAP agenda • Attachment 9 – Sonus Noise Assessment Pepper Tree Café • Attachment 10 – Section 270 internal review – Approvals • Attachment 11 – Ombudsman SA correspondence • Attachment 12 – Civil claim • Attachment 13 – First complaint from the resident • Attachment 14 – Sample of complaints. * Mins and agenda report + Atts 1-7 released	Part release: Mins released 19/6. Agenda report and atts 1-7 released 23/6/20.
16/6/20	14.2	Update report on the closure and sale of the unmade road adjacent 3903 Main South Road, Selicks Hill	Section 90(3)(a) Section 90(3)(b)	RETAIN IN CONFIDENCE until the road closure process has been finalised including the payment and reimbursement of all associated costs by the applicant.	
16/6/20	14.3	ICT Reform Project Steering Committee meeting confidential minutes of 18 May 2020	Section 90(3)(a) Section 90(3)(d)	RETAIN IN CONFIDENCE	

Page left intentionally blank

9.10 Council and Committee Reporting Schedule

Report contact

Sue Hammond, Senior Governance Officer
8384 0747

Meeting

Council

Approving officer

Renee Mitchell, Director Corporate and City Services (Acting)

Date

21 July 2020

1. Purpose

This report provides an update on the reporting for upcoming Council and Committee meetings.

2. Recommendations

That Council note the agenda report and Reporting Schedule (attachment 1 to the agenda report).

3. Executive summary

This report is provided as per the following resolution of Council at its meeting of 21 March 2017:

That the item “Updated Work Program” from the agenda of the Strategic Directions Committee be duplicated as a monthly agenda item for Council meetings.

As the Reporting Schedule is a guide only and subject to change, members are encouraged to utilise the Elected Member website for an up to date version of the Reporting Schedule.

4. Discussion

Unscheduled elected member sessions

There are currently no elected member sessions that have been requested by a Council resolution that are not scheduled.

5. Attachments

Attachment 1 – Reporting Schedule to October 2020 (3 pages)

Attachment 2 – Schedule of elected member sessions to end of year (1 page)

- END OF REPORT -

Report Schedule as at 16 July 2020

ARVEC meeting 27/7/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
2020 Committee Reporting Schedule (Work Plan)	Brown, Kathryn	CCS	
Bi-annual Work Health and Safety activities update	Stott, Christian	CCS	
Corporate and Strategic Risk Register Review	Brown, Kathryn	CCS	
Quarterly Performance Improvement Report	Hassam, Gregory	CCS	
Quarterly update - Internal Audit	Mirovitskaya, Elena	CCS	
External audit interim letter 2019-20	Carter, Kevin	FC	

EM Session 28/07/2020

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Long Term Financial Plan development - Confirmed	Spartalis, George	FC	

SDC meeting 4/8/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Clarendon Recreation Park Master Plan update	Smith, Andrew	CO	
Submission on draft SA Waste and Food Waste strategies	Calder, Benjamin	CO	
Witton Bluff Base Trail - Engagement & Procurement Strategy	Bau, Robert	CO	
LG reform bill submission	Onsman, Ynys	CR	
Council and Committee Reporting Schedule	Luke, Jonathan	CCS	

CEO Performance Management Committee meeting 06/08/2020

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
------------------	---------------------	------	----

EM Session 11/08/2020

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Vehicle Compliance on Beaches - TBC	Jurado, Salvador	CO	

Council meeting 18/8/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Food for the Earth Initiative	Rose, Joshua	CO	
2019 ON Business Awards - Evaluation Report	Boucher, Dara	CCS	
Appointment of Independent Presiding Member to the CAP	Mitchell, Renee	CCS	
Audit, Risk, Value and Efficiency Committee meeting minutes	Hammond, Susan	CCS	
Building Fire Safety Committee Report	Randell, Ian	CCS	
Council and Committee Reporting Schedule	Hammond, Susan	CCS	
Council Assessment Panel (CAP) Annual Report	Victory, Ben	CCS	
Deputation - Geoff Goss, Southern Table Tennis re No Smoking Policy	Mitchell, Renee	CCS	
Economic Growth and Investment section annual report 2019-20	Mrotek, Adam	CCS	
Foreshore and Coastal Activations	Bolger, Eulonda	CCS	
Legal Services Summary	Mitchell, Renee	CCS	
Local Design Review Scheme - Comments	Tilbrook, Steven	CCS	
Section 270 - No Smoking Policy	Mitchell, Renee	CCS	
Strategic Directions Committee minutes	Hammond, Susan	CCS	
Proposal to commence a revocation of community land at 1 Hopkins Court Woodcroft	Lee, Bernadette	FC	
Revocation of 43 Thames Drive Reynella	Adams, Bryn	FC	

EM Session 25/08/2020

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Long Term Financial Plan process - Confirmed	Spartalis, George	FC	

SDC meeting 1/9/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Disability Access and Inclusion Plan - draft DAIP and engagement plan	Wright, Paul	CR	
Presentation - Hills & Fleurieu Landscape Board & Green Adelaide	McGlennon, Jennifer	CR	
Council and Committee Reporting Schedule	Luke, Jonathan	CCS	
Elected Member Website	McElligott, Sheryn	CCS	
Onkaparinga Local Area Plan Final OLAP (Stage 2)	Luke, Jonathan	CCS	
Winners of 2020 History and Heritage Awards	Bali Dogra, Divya	CCS	

ARVEC meeting 7/9/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Long term viability of the Sellicks Beach cliff top access vegetation barrier planting	Jurado, Salvador	CO	
2020 Committee Reporting Schedule (Work Plan)	Brown, Kathryn	CCS	
Annual report - Placement of Council Insurances	Brown, Kathryn	CCS	
Annual report - section 270 applications	Brown, Kathryn	CCS	
Information report - Climate Risk Governance Working Group	Brown, Kathryn	CCS	
Quarterly update - Risk Management	Mirovitskaya, Elena	CCS	

EM Session 08/09/2020

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Sellicks Beach Structure Plan - TBC	Wright, Clare	CCS	
Representation review, role of elected members and admin support - TBC	Brunotte, Therese	CCS	

Council meeting 15/9/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Response to petition - increase road safety Saddle Bags Road Kangarilla	Williams, Brett	CO	
Aldinga Community Centre transition update	Purves, Stuart	CR	
GM Crops (designated area)	Onsman, Ynys	CR	
Audit, Risk, Value and Efficiency Committee meeting minutes	Hammond, Susan	CCS	
Council and Committee Reporting Schedule	Hammond, Susan	CCS	
Strategic Directions Committee minutes	Hammond, Susan	CCS	
Letter Box Banks (Council's financial exposure)	Dallimore, Fiona	FC	

EM Session 22/09/2020

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Corporate Emissions Target Workshop - Confirmed	McGlennon, Jennifer	CR	
Sellicks Beach Structure Plan - TBC	Wright, Clare	CCS	

ARVEC meeting 28/9/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Community Grants Guidelines Review	Ranson, Terra Lea	CR	
Draft general purpose financial statements for the period ended 30 June 2020	Carter, Kevin	FC	
External audit completion letter	Carter, Kevin	FC	
In-camera meeting with ARVEC committee and External Auditors (prior to meeting)	Carter, Kevin	FC	
Review of auditor independence and legislative compliance	Carter, Kevin	FC	

SDC meeting 6/10/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Morton Road Sport & Community Hub	Manchip, Susan	CO	
Community Capacity Strategic Plan	Hamdorf, Pamela-Sue	CR	
Kaurua Engagement	Brown, Michael	CR	
Council and Committee Reporting Schedule	Luke, Jonathan	CCS	
Water Assets Divestment project	James, Julian	FC	

ARVEC meeting 12/10/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
2020 Committee Reporting Schedule (Work Plan)	Brown, Kathryn	CCS	
ARVEC Annual Performance Review results	Mirovitskaya, Elena	CCS	
ARVEC Annual Report	Mirovitskaya, Elena	CCS	
Building Rules Assessment Audit Report - close out of actions	Randell, Ian	CCS	
Quarterly Performance Improvement Report	Hassam, Gregory	CCS	
Quarterly update - Internal Audit	Mirovitskaya, Elena	CCS	
Council Solutions Regional Authority Annual Report for year ended 30 June 2020	Carter, Kevin	FC	
Southern Region Waste Resource Authority Annual Report for year ended 30 June 2020	Carter, Kevin	FC	

EM Session 13/10/2020

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Draft Economic Growth and Investment Strategy 2020-24 - TBC	Mrotek, Adam	CCS	
Fees & Charges - TBC	Spartalis, George	FC	

Council meeting 20/10/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Audit, Risk, Value and Efficiency Committee meeting minutes	Hammond, Susan	CCS	
Confidential items	Hammond, Susan	CCS	
Council and Committee Reporting Schedule	Hammond, Susan	CCS	
Strategic Directions Committee minutes	Hammond, Susan	CCS	

Department acronyms

CR – Community Relations
 CCS – Corporate and City Services
 FC – Finance and Commercial
 CO – City Operations

Meeting acronyms

ARVEC – Audit, Risk, Value and Efficiency Committee
 SDC – Strategic Directions Committee
 EM Session – Elected Member Session

**Report Schedule as at 16 July 2020
Elected member sessions to end of 2020**

28/07/2020			
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Long Term Financial Plan development - Confirmed	Spartalis, George	FC	
11/08/2020			
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Vehicle Compliance on Beaches - TBC	Jurado, Salvador	CO	
25/08/2020			
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Long Term Financial Plan process - Confirmed	Spartalis, George	FC	
08/09/2020			
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Sellicks Beach Structure Plan - TBC	Wright, Clare	CCS	
Representation review, role of elected members and admin support – TBC	Brunotte, Therese	CCS	
22/09/2020			
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Corporate Emissions Target Workshop - Confirmed	McGlennon, Jennifer	CR	
Sellicks Beach Structure Plan - TBC	Wright, Clare	CCS	
13/10/2020			
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Draft Economic Growth and Investment Strategy 2020-24 - TBC	Mrotek, Adam	CCS	
Fees & Charges - TBC	Spartalis, George	FC	
27/10/2020			
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Coastal Climate Risk Management - TBC	Keath, Nina	CO	
GM Crop Community Engagement Results - TBC	Onsman, Ynys	CR	
10/11/2020			
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Organisation Expo - Confirmed	Brunotte, Therese	CCS	
24/11/2020			
REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF

Department acronyms

- CR – Community Relations
- CCS – Corporate and City Services
- FC – Finance and Commercial
- CO – City Operations

Page left intentionally blank

10. Questions on notice

10.1 Questions on notice – Cr Brown – Contaminated sites

Does council know how many contaminated sites are in the City of Onkaparinga?

When there are complaints of dumping and filling certain substances that are considered industrial/chemical waste in/on land in City of Onkaparinga how is this managed?

How many contaminated sites are listed in City of Onkaparinga?

How many of these sites are being remediated?

If any of above are being remediated what process is being done to stop elements soaking/leaching into the water table?

Of above what other actions are being conducted to make the area safe uncontaminated and useable?

What are the substances and elements that are in these contaminated sites?

What are the health impacts of these elements?

Are all these sites being managed by the EPA?

What are the conditions of the approval of these sites?

What rights does council have over the development process of these sites?

The responses to these questions will be included in the minutes of this meeting.

Page left intentionally blank

11. Motions on notice

11.1 Motion on notice – Cr de Graaf – International Campaign to Abolish Nuclear Weapons (ICAN)

Background

The International Campaign to Abolish Nuclear Weapons (ICAN) is a coalition of non-governmental organisations in more than one hundred countries promoting adherence to and implementation of the United Nations Treaty on the Prohibition of Nuclear Weapons. This agreement was adopted in New York on 7 July 2017, and is the first global treaty to ban nuclear weapons and all activities related to them. The treaty requires 50 ratifications from nations to become law, and currently has 38. Australia has not signed the treaty.

ICAN describes nuclear weapons, and the threat of nuclear war, as “the greatest existential threat to humanity as we know it. And as long as over 13,000 nuclear weapons remain in existence, they continue to cast a shadow of catastrophic harm over the human rights of millions.”

ICAN has launched a ‘cities appeal’ seeking support from councils to advocate to the Federal Government to sign the treaty. ICAN ask that councils ensure the ongoing potential for their communities to thrive by endorsing the appeal. 23 Australian cities and local councils have endorsed it so far, including Melbourne, Sydney, Canberra, Fremantle and Hobart.

I ask that the Chamber consider our City joining the campaign.

Motion

That the Mayor send a letter to the Minister for Foreign Affairs, Marise Payne to:

- **acknowledge that the City of Onkaparinga is deeply concerned about the threat that nuclear weapons pose to communities throughout the world. Any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching and long-lasting consequences for people and the environment**
- **endorse the International Campaign to Abolish Nuclear Weapons’ call for the Federal Government to sign and ratify the UN’s Treaty on the Prohibition of Nuclear Weapons.**

Page left intentionally blank

11.2 Motion on notice – Cr Olsen – COVID-19 Financial assistance for community owned sports grounds

Background

Council previously decided to provide financial assistance to Council Owned Sports Grounds due to the COVID19 pandemic by waiving lease fees for a period of time.

This however did not provide any assistance to the three Community Owned Sports Grounds within the City of Onkaparinga (Cherry Gardens, McLaren Vale and Willunga) as they don't pay any lease fees to Council.

These community owned sports grounds still have bills to pay for their own maintenance and upkeep (which is usually paid for under the lease agreements for Council owned grounds), together with paying Council for oval maintenance, STEDS, etc. These sports grounds have had no income generating ability as all the sports clubs associated with them have had their seasons cancelled or severely shortened.

These grounds are financially struggling and require a similar financial assistance from Council as a result of COVID19. These grounds are all self-reliant and their ongoing sustainability is critical, and the support of Council is vital through this period of uncertainty.

Motion

- 1. That a report return to Council for the 18 August 2020 meeting that covers, but is not limited to :**
 - **A table providing the exact financial support and amount provided to each individual council owned sports facility as a result of COVID19– either already provided, or planned to provide in the future.**
 - **Options available to Council to be able to provide a similar financial support amount to the three community owned sports grounds (Cherry Gardens, McLaren Vale, Willunga).**
- 2. That any fees or charges owing to Council (either due or overdue) from the three community owned sports grounds (Cherry Gardens, McLaren Vale, Willunga) be placed on hold with no financial penalty pending the result of the report returning from Council at the 18 August 2020 meeting.**
- 3. That the Committees of the three community owned sports grounds (Cherry Gardens, McLaren Vale, Willunga) be notified immediately of this Motion and the pending report in August 2020.**

12. Petitions

Nil.

13. Urgent business

14. Confidential items

Confidential Clause

If the Council so determines items 14.1 to 14.8 may be considered in confidence under Section 90(2) of the *Local Government Act 1999* on grounds contained in the Recommendations below.



Scott Ashby
Chief Executive Officer

14.1 Hopgood Theatre

1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:
Section 90(3)(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which—
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to the public interest.
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

2. Confidential recommendations

3. Period of confidentiality and delegations

- a. That the matter of Hopgood Theatre having been considered by the Council in confidence under sections 90(2) and 90(3)(d) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, related attachments, discussion and minutes of the Council relating to the subject matter be kept confidential until the state government approves release of figures related to operational subsidies.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

14.2 Development Application fees for Kiddle Pty Ltd (Leconfield) Proposal

1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:
Section 90(3)(h) legal advice.
- c. accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

2. Confidential recommendations

3. Period of confidentiality and delegations

- a. That in the matter of Development Application fees for the Kiddle Pty Ltd (Leconfield) proposal, having been considered by the Council in confidence under sections 90(2) and 90(3)(h) of the *Local Government Act 1999*, an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, attachments, discussion and minutes of the Council relating to discussion of the subject matter be kept confidential until a decision is made with respect to Development Plan Consent for DA 145/1108/2020.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

14.3 Negotiations for the detention of dogs and cats

1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:

Section 90(3)(b) information the disclosure of which—

- (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- (ii) would, on balance, be contrary to the public interest;

It is proposed that this report be dealt with in confidence as the matter is subject to negotiation, details of which could confer a commercial advantage and prejudice the commercial position of the Council if publicly disclosed.

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.
- ### 2. Confidential recommendations
- ### 3. Period of confidentiality and delegations
- a. That the matter of Negotiations for the detention of dogs and cats having been considered by the Council in confidence under sections 90(2) and 90(3)(b) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, discussion and minutes of the Council relating to the subject matter be kept confidential until an agreement has been entered into for the provision of services for the detention of dogs and cats.
 - b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
 - c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

14.4 Proposed extension of lease over land at 10 Meyer Road, Lonsdale

1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:

Section 90(3)(b) information the disclosure of which -

- (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct business, or to prejudice the commercial position of the council; and
- (ii) would, on balance, be contrary to the public interest; and

Section 90(3)(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) would, on balance, be contrary to the public interest;

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

2. Confidential recommendations

3. Period of confidentiality and delegations

- a. That the matter of Proposed extension of lease over land at 10 Meyer Road, Lonsdale having been considered by the Council in confidence under sections 90(2), 90(3)(b) and 90(3)(d) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999*, that the extended lease over council owned Land at 10 Meyer Road, Lonsdale and the minutes and the report of the Council relating to discussion of the subject matter be kept confidential until the end of all current and future contractual arrangements between the parties.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

14.5 Audit, Risk, Value and Efficiency Committee meeting confidential minutes of 22 June 2020

1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:

Section 90(3)(e) matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

2. Confidential recommendations

3. Period of confidentiality and delegations

- a. That the matter of Audit, Risk, Value and Efficiency Committee meeting confidential minutes of 22 June 2020 having been considered by the Council in confidence under sections 90(2) and 90(3)(e) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, discussion and minutes of the Council relating to the subject matter be kept confidential.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

14.6 CEO Performance Management Committee meeting minutes of 25 June 2020 re Appointment of Independent Advisor

1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Committee to consider the report at the meeting on the following grounds:

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in this instance being matters related to the terms and conditions of the employment contract for the Chief Executive Officer and

Section 90(3)(b) information the disclosure of which -

- (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- (ii) would, on balance, be contrary to the public interest;

The Council is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the contract of employment of a person at the meeting would be inconsistent with accepted principles of professional human resource management and that the commercial nature of the information that is presented in this report is not for broader public consumption.

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

2. Confidential recommendations

3. Period of confidentiality and delegations

- a. That the matter of CEO Performance Management Committee meeting confidential minutes of 25 June 2020 re Appointment of Independent Advisor having been considered by the Council in confidence under sections 90(2) and 90(3)(a) and (b) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, discussion and minutes of the Council relating to the subject matter be kept confidential with the exception that this information may be released to the Chief Executive Officer, the Director Corporate and City Services, Manager Human Resources, and that the name of the Independent Advisor and the value of the engagement be released once renewal of the term for the Independent Advisor appointment is finalised.

- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.**
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.**

14.7 CEO Performance Management Committee meeting minutes of 25 June 2020 re CEO Key Performance Areas and Key Performance Indicators

1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Committee to consider the report at the meeting on the following grounds:

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in this instance being matters related to the terms and conditions of the employment contract for the Chief Executive Officer

and

The Council is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the contract of employment of a person at the meeting would be inconsistent with accepted principles of professional human resource management and that the commercial nature of the information that is presented in this report is not for broader public consumption.

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

2. Confidential recommendations

3. Period of confidentiality and delegations

- a. That the matter of CEO Performance Management Committee meeting confidential minutes of 25 June 2020 re CEO Key Performance Areas and Key Performance Indicators having been considered by the Council in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, discussion and minutes of the Council relating to the subject matter be kept confidential until 20 April 2032 (being seven years following the expiry of the CEO's contract in accordance with standard human resource recording keeping practices), with the exception that this information may be released to the Chief Executive Officer, the Director Corporate and City Services, Manager Human Resources, and the Independent Advisor
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

14.8 Strategic Directions Committee meeting confidential minutes of 7 July 2020

1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:

Section 90(3)(j) information the disclosure of which—

- (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and
- (ii) would, on balance, be contrary to the public interest;

The report is confidential at the request of Santos Tour Down Under until they advise council when the information can be released.

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

2. Confidential recommendations

3. Period of confidentiality and delegations

- a. That the matter of Strategic Directions Committee meeting confidential minutes of 7 July 2020 having been considered by the Council in confidence under sections 90(2) and 90(3)(j) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, discussion and minutes of the Council relating to the subject matter be kept confidential until we have confirmation from Santos Tour Down Under that this information can be released.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

15. Closure

Conflict of Interest Disclosure Form

CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Councillor:

Date:

Meeting name:

Agenda item no:

1. I have identified a conflict of interest as:

MATERIAL

ACTUAL

PERCEIVED

MATERIAL: Conflict arises when a councillor or a nominated person will gain a benefit or suffer a loss (whether directly or indirectly and whether pecuniary or personal) if the matter is decided in a particular manner. If declaring a material conflict of interest, Councillors must declare the conflict and leave the meeting at any time the item is discussed.

ACTUAL: Conflict arises when there is a conflict between a councillor’s interests (whether direct or indirect, personal or pecuniary) and the public interest, which might lead to decision that, is contrary to the public interest.

PERCEIVED: Conflict arises in relation to a matter to be discussed at a meeting of council, if a councillor could reasonably be taken, from the perspective of an impartial, fair-minded person, to have a conflict of interest in the matter – whether or not this is in fact the case.

2. The nature of my conflict of interest is as follows:

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

3. I intend to deal with my conflict of interest in the following transparent and accountable way:

I intend to **leave** the meeting

OR

I intend to **stay** in the meeting *(complete part 4)*

4. The reason I intend to stay in the meeting and consider this matter is as follows:

(This section must be filled in. Ensure sufficient detail is recorded of the specific circumstances of your interest.)

and that I will receive no benefit or detriment direct or indirect, personal or pecuniary from considering and voting on this matter.

CONFLICTS MUST ALSO BE DECLARED VERBALLY DURING MEETINGS

Governance use only: Member voted FOR/AGAINST the motion.

Ordinary Business Matters

A **material, actual** or **perceived** Conflict of Interest does not apply to a matter of ordinary business of the council of a kind prescribed by regulation.

- (1) *The following ordinary business matters are prescribed under Regulation 8AAA of the Local Government (General) Regulations 2013.*
 - (a) *the preparation, discussion, conduct, consideration or determination of a review under section 12 of the Act*
 - (b) *the preparation, discussion, adoption or revision of a policy relating to allowances and benefits payable to members if the policy relates to allowances and benefits payable equally to each member (rather than allowances and benefits payable to particular members or particular office holders)*
 - (c) *the preparation, discussion, adoption or alteration of a training and development policy under section 80A of the Act*
 - (d) *the preparation, discussion, adoption or amendment of a strategic management plan under section 122 of the Act*
 - (e) *the adoption or revision of an annual business plan*
 - (f) *the adoption or revision of a budget*
 - (g) *the declaration of rates (other than a separate rate) or a charge with the character of a rate, and any preparation or discussion in relation to such a declaration*
 - (h) *a discussion or decision of a matter at a meeting of a council if the matter—*
 - (i) *relates to a matter that was discussed before a meeting of a subsidiary or committee of the council*
 - (ii) *the relevant interest in the matter is the interest of the council that established the committee or which appointed, or nominated for appointment, a member of the board of management of the council subsidiary or regional subsidiary.*
- (2) *For the purposes of section 75(3)(b) of the Act, a member of a council who is a member, officer or employee of an agency or instrumentality of the Crown (within the meaning of section 73(4) of the Act) will not be regarded as having an interest in a matter before the council by virtue of being a member, officer or employee.*

Engagement and membership with groups and organisations exemption

A member will not be regarded as having a conflict of interest **actual** or **perceived** in a matter to be discussed at a meeting of council **by reason only of**:

- an engagement with a community group, sporting club or similar organisation undertaken by the member in his or her capacity as a member; or membership of a political party
- membership of a community group, sporting club or similar organisation (as long as the member **is not** an office holder for the group, club or organisation)
- the member having been a student of a particular school or his or her involvement with a school as parent of a student at the school
- a nomination or appointment as a member of a board of a corporation or other association, if the member was nominated for appointment by a Council.

However, the member will still be required to give careful consideration to the nature of their association with the above bodies. Refer Conflict of Interest Guidelines.

For example: If your **only** involvement with a group is in your role as a Council appointed liaison as outlined in the Council appointed liaison policy, you will not be regarded as having a conflict of interest actual or perceived in a matter, and are NOT required to declare your interest.