



Contact for apologies: Sue Hammond  
ph: 8384 0747  
email: sue.hammond@onkaparinga.sa.gov.au

Contact number for meeting venue: 8384 0614

12 March 2020

## NOTICE OF MEETING

NOTICE IS HEREBY GIVEN in accordance with Section 83 of the *Local Government Act 1999* that an **Ordinary meeting of Council** of the City of Onkaparinga will be held on **Tuesday 17 March 2020 at 6.30pm** at the Council Chamber at the Civic Centre, Ramsay Place, Noarlunga Centre for the purpose of considering the items included on the attached agenda.

*We recognise that the land on which we meet has considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna.*

A handwritten signature in black ink, appearing to read "Stephen Hains".

Stephen Hains  
**Chief Executive Officer (Acting)**

Disclaimer: Please note that the contents of the Council Agenda have yet to be considered by the Council and recommendations contained therein may be altered or changed by the Council in the process of formally making decisions of Council.



**City of Onkaparinga**  
PO Box 1  
Noarlunga Centre  
South Australia 5168  
[www.onkaparingacity.com](http://www.onkaparingacity.com)

**Noarlunga office**  
Ramsay Place  
Noarlunga Centre  
Ph: 8384 0666  
Fax: 8382 8744

**Aberfoyle Park office**  
The Hub  
Aberfoyle Park  
Ph 8384 0666  
Fax: 8270 1155

**Willunga office**  
St Peters Terrace  
Willunga  
Ph: 8384 0666  
Fax: 08 8556 2641

**Woodcroft office**  
175 Bains Road  
Morphett Vale  
Ph: 8384 0666  
Fax: 08 8556 2641

---

---

Page left intentionally blank

---



---

# **City of Onkaparinga**

## **Agenda for the Council meeting**

### **to be held on 17 March 2020**

**Venue:** Council Chamber, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced:**

**Present:**

**Apologies:** Cr Cowan

**Leave of absence:**

**Absent:**

**Pledge:**

*We recognise this City's considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna, and the more recent contribution from people either born here or who have migrated here. As we meet together, we build on this heritage by respecting and listening to each other, thinking clearly, being receptive to new ideas, speaking honestly, and deciding wisely for the current and future well-being of those we serve.*

---

Page left intentionally blank

<b>1.</b>	<b>Opening of meeting</b>	<b>7</b>
<b>2.</b>	<b>Confirmation of minutes</b>	<b>7</b>
<b>3.</b>	<b>Adjourned business</b>	<b>7</b>
<b>4.</b>	<b>Leave of absence</b>	<b>7</b>
<b>5.</b>	<b>Mayor's Communication</b>	<b>9</b>
5.1	Mayor's Report	9
<b>6.</b>	<b>Presentations</b>	<b>19</b>
6.1	Santos Tour Down Under and Events South Australia thank you certificate	19
<b>7.</b>	<b>Deputations</b>	<b>19</b>
<b>8.</b>	<b>Presentation by Committee Chairpersons and reports to Council by Council Committees.</b>	<b>19</b>
8.1	ICT Reform Project Steering Committee meeting minutes of 2 March 2020	19
8.2	Strategic Directions Committee meeting minutes of 3 March 2020	23
<b>9.</b>	<b>Reports of officers</b>	<b>29</b>
9.1	O'Sullivan Beach Boat Launching Facility	29
9.2	Response to Notice of Motion - Cr Bray - Wildlife advisory speed signs	55
9.3	Vehicles on Beaches - Compliance Report	67
9.4	Proposal to close portion of Welland Street road verge adjacent 9 Saltfleet Street, Port Noarlunga to enable sale	91
9.5	Final update report on the proposal to revoke the council reserve land at 113 Liguria Crescent, Noarlunga Downs to enable disposal	101
9.6	Quarterly financial update incorporating Budget Review 2 2019-20	107
9.7	Water Assets - Divestment Project update	145
9.8	Elected member application to attend conference - National General Assembly of Local Government 2020	157
9.9	Elected member application to attend 2020 National Forum on Coastal Hazards	183
9.10	Application to attend Sydney Climate Action Summit	197
9.11	Nomination of local government representative to the Adelaide Cemeteries Authority Board	203
9.12	Election of Greater Adelaide Regional Organisation of Councils Representative	211
9.13	Council and Committee Reporting Schedule	233
<b>10.</b>	<b>Questions on notice</b>	<b>237</b>
10.1	Questions on notice – Cr Brown – Concrete crushing	237
<b>11.</b>	<b>Notices of Motion</b>	<b>239</b>
11.1	Notice of Motion – Cr Themeliotis – Funding for community forums	239
11.2	Notice of Motion – Cr Bray – Pepper Tree Café noise issue	241
11.3	Notice of Motion – Cr Bray – TARAC development open space	243
11.4	Notice of Motion – Cr McMahon – Display of flags in City of Onkaparinga Chamber	245
<b>12.</b>	<b>Petitions</b>	<b>247</b>

12.1	Petition - Bushfire risk Pegasus and Seppelt Creek Reserves	247
12.2	Petition - Safety concerns by Moana Beach Tourist Park Permanent Residents	253
<b>13.</b>	<b>Urgent business</b>	<b>260</b>
<b>14.</b>	<b>Confidential items</b>	<b>260</b>
14.1	Development and disposal options for the land at 113 Liguria Crescent, Noarlunga Downs	261
14.2	Aldinga School Shared Use Agreement	263
14.3	ICT Reform Project Steering Committee meeting confidential minutes of 2 March 2020	265
<b>15.</b>	<b>Closure</b>	<b>266</b>

**1. Opening of meeting**

**2. Confirmation of minutes**

- 1. That the minutes of the proceedings of the Council meeting held on 18 February 2020 be received and confirmed as an accurate record of those proceedings.**
- 2. That the minutes of the proceedings of the Special Council meeting held on 25 February 2020 be received and confirmed as an accurate record of those proceedings.**
- 3. That the minutes of the proceedings of the Special Council meeting held on 27 February 2020 be received and confirmed as an accurate record of those proceedings.**

**3. Adjourned business**

Nil.

**4. Leave of absence**

Nil.

Page left intentionally blank

## **5. Mayor's Communication**

### **5.1 Mayor's Report**

#### **Appointment of Scott Ashby, Chief Executive Officer**

Following a rigorous recruitment process attracting an impressive field of quality candidates, I am pleased to advise that Scott Ashby has been appointed as the City of Onkaparinga's new Chief Executive Officer.

Scott brings to the role more than 20 years leadership experience running large and diverse government agencies in both the South Australian and Victorian public sectors since 1991.

Scott will commence as CEO on Monday 27<sup>th</sup> of April.

This will be a new era for the City of Onkaparinga. I am extremely excited about working together with Scott and the rest of our organisation to deliver some great things for our community.

#### **Citizenship**

On Monday 2 March 2020 we welcomed 156 new Australian citizens from 34 different countries at a Citizenship Ceremony at the Hopgood Theatre.

18 year old surf life saver, Cooper Bristow from the Christies Beach Surf Life Saving Club was presented with his 2020 Australia Day Award - Sports Person of the Year Award. Cooper was competing interstate at the time of our Australia Day Awards presentation so we were fortunate to finally be able to congratulate him and present him with his award at the citizenship ceremony. In accepting his award, Cooper also provided a few words of welcome to our newest citizens.

We were also treated to an incredible performance by Emily-Rose Doran. Special thanks to the TS Noarlunga Cadets who assisted me with presentations.

#### **Hills and Fleurieu Landscape Board**

Following a recent call to Mayors and CEOs to nominate for the Hills and Fleurieu Landscape Board, I advise that I have expressed interest to be a member of this new Board.

The Minister for Environment, David Speirs is making great progress in his promised reform of the Natural Resources Management NRM system for South Australians.

The new Landscape SA Act 2019 sees the current NRM Boards abolished and in their place new Landscape Boards will operate in close partnership with the community. This will be a staged establishment, to ensure existing community projects and commitments are supported. The new Boards will be fully operational on 1 July 2020.

#### **Correspondence**

Attachment 1 – Senator Sarah Hanson-Young thank you letter

Attachment 2 – Letter to Minister Speirs re Shellfish Reef

Attachment 3 – Letter to Minister Speirs re Coastal Climate Project

**Deputy Mayor representation**

Thank you to Deputy Mayor Geoff Eaton for representing me for the Coast FM radio segment on 12 March. The Deputy Mayor's activities are attached as Attachment 5.

**Mayor's calendar**

My activities between 13 January and 14 February 2020 are reflected in Attachment 4.

Thank you.



**Erin Thompson**  
**Mayor**

**Recommendation**

**That Council note the 17 March 2020 Mayor's report.**





Attachment 1

**SENATOR SARAH HANSON-YOUNG**  
Australian Greens' Senator for South Australia

Level 7, 147 Pirie St Adelaide SA 5000 ; Parliament House, Canberra ACT 2600  
Ph: +61 8 8227 0425 Fax: +61 8 8227 0426 ; Ph: +61 2 6277 3430 Fax: +61 2 6277 5819

Friday 6<sup>th</sup> March 2020

Dear Mayor Thompson,

Last week Oil Giant, Equinor, announced they would abandon their plans to drill in the Great Australian Bight. This is a huge win for the community and our environment, and I want to thank you and the City of Onkaparinga for your contribution to this important fight.

I'm writing today in thanks and to express my excitement to work together for the betterment of South Australia. As well as holding the Greens portfolio for Environment, I have recently received the Tourism portfolio. I'm thrilled to have the Tourism portfolio and show the world, and the rest of Australia, how great our state is.

The Bight deserves and needs World Heritage Protection. I will be continuing the Bight campaign and advocating for World Heritage listing to ensure our coastline, marine life and local industries are not put at risk again.

Equinor's decision to desert their plans to drill in Bight is a win for thousands of Australians and South Australia's fishing and tourism industries. The environment and tourism go hand in hand. I want to ensure the longevity of our tourism industry by protecting and preserving our precious environment. Investment in our environment is an investment in tourism.

Last week has shown the expansion of the fossil fuel industry, knowing what we know about climate change, just isn't viable anymore. We need investment in renewable energy and industry if we are to protect our local work force and preserve the environment.

I'm proud to be representing South Australia and fighting for the future of our state.

Please reach out to my office any time via email at [senator.hanson-young@aph.gov.au](mailto:senator.hanson-young@aph.gov.au) or call (08) 8227 0425.

Again, thank you for helping protect the Great Australian Bight.

Kind regards,

Senator Sarah Hanson-Young

[sarahhansonyoung.com](http://sarahhansonyoung.com) ; [senator.hanson-young@aph.gov.au](mailto:senator.hanson-young@aph.gov.au)



From the office of the Mayor  
City of Onkaparinga

Our Ref: 5985124

2 March 2020

The Hon David Speirs MP  
Minister for Environment and Water  
PO Box 121  
BRIGHTON SA 5048  
Email: [black@parliament.sa.gov.au](mailto:black@parliament.sa.gov.au)  
cc: [shellfishreefSA@sa.gov.au](mailto:shellfishreefSA@sa.gov.au)

Dear Minister Speirs

As we approach the second anniversary of the Marshall government and yours as Minister for Environment and Water, I write to thank you for your ongoing support for the beautiful natural environment in the Onkaparinga region.

We are thrilled that you are considering our region as a possible home to a shellfish reef constructed in partnership between your department and The Nature Conservancy (TNC). Should a site in our region be chosen, we are strongly committed to joining you as a reliable partner and have already taken steps towards this, including:

- proposing a council co-investment of \$40,000 to the project as part of our annual budget process, the outcome of which will be known in June this year
- building effective working relationships with the Department for Environment and Water (DEW) and TNC representatives, supporting them to engage with key stakeholders and create widespread local awareness of the project
- connecting with Yorke Peninsula Council to understand its experience at the Windara reef - whose positive response has only strengthened our support for a reef in our region
- supporting TNC to brief leading businesses, economic development boards and tourism networks, who told us they see a local reef as an excellent economic opportunity
- connecting TNC representatives with key NRM Education program staff (who we host) to discuss possible future school-based reef education programs
- linking with our local dive, surfing, fishing and sports clubs to gauge their interest in possible future citizen science programs, to which we've had a positive response



City of Onkaparinga  
PO Box 1  
Noarlunga Centre  
South Australia 5168  
[www.onkaparingacity.com](http://www.onkaparingacity.com)

Noarlunga office  
Ramsay Place  
Noarlunga Centre  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Aberfoyle Park office  
The Hub  
Aberfoyle Park  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Willunga office  
St Peters Terrace  
Willunga  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Woodcroft office  
175 Bains Road  
Morphett Vale  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

As well as council's support, there is strong community support to have the reef in our region. More than eighty people attended the Community Forum at Christies Beach on Thursday 20 February, and we were heartened to see such a diverse cross-section of the public in attendance.

Participants included dive groups, surfers, local businesses and tourism operators, sports clubs, scientists and environmental groups. They asked informed and insightful questions, giving me further confidence that a reef in our region would benefit from a strong network of passionate community advocates.


We are well positioned to build on this by working in partnership with TNC and DEW to develop a network of citizen scientists who can help grow awareness about reefs and their crucial role in benefiting our marine ecosystem.

In summary, we believe our region has the community support, cross-sectoral networks and council capability to make this a highly successful project that delivers strong economic, tourism and of course ecological benefits for years to come.

If our City is chosen as a reef site, we believe our effective partnerships with TNC and DEW would support a smooth, efficient and inclusive process here.

We look forward to working with you and TNC as this concept progresses. If you would like to meet to discuss our involvement in this exciting initiative, please contact Wendy Goulding, Mayor Liaison Officer on 8384 0118.

Yours sincerely



Erin Thompson  
**Mayor**



From the office of the Mayor  
**City of Onkaparinga**

Attachment 3

26 February 2020

David Speirs MP  
Minister for Environment and Water  
Natural Resources Centre - Adelaide  
Ground Floor, 81-95 Waymouth Street  
ADELAIDE SA 5000

Dear Minister

On behalf of Council and the Onkaparinga community I write to thank you for approving a grant for our Coastal Climate Risk Management Project.

This funding of \$26,000 from your government's Coast Protection funding program will assist our efforts to create a suite of tools and processes for selecting the most appropriate coastal adaptation options for challenges along Adelaide's priceless coastline.

This project will continue a strong history of collaboration between council and the South Australian Government on protecting and enhancing our coastal assets, which includes the tremendously successful Coast Park initiative.

Your support and enthusiasm for the Coastal Climate Risk Management project is sincerely appreciated. We look forward to sharing our project outcomes with you and your department when it is finalised.

Yours sincerely

Erin Thompson  
**Mayor**



City of Onkaparinga  
PO Box 1  
Noarlunga Centre  
South Australia 5168  
[www.onkaparingacity.com](http://www.onkaparingacity.com)

Noarlunga office  
Ramsay Place  
Noarlunga Centre  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Aberfoyle Park office  
The Hub  
Aberfoyle Park  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Willunga office  
St Peters Terrace  
Willunga  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Woodcroft office  
175 Bains Road  
Morphett Vale  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

## Attachment 4

### Mayor's calendar 15 February to 13 March 2020

<b>February</b>	
17	Meeting with resident
	Meeting with Willunga Environment Centre
	Meeting with community group representatives
18	Meeting with Acting Chief Executive Officer
	Meeting with staff
	Meeting of Council
19	Filming with media team
	Meetings with staff
20	Meeting with resident
	Community meeting
22	Willunga Farmers Market birthday celebration
	25 <sup>th</sup> Flagstaff Anniversary Gift event
24	Meeting with church representative
	Meeting with staff
	Meeting with Acting Chief Executive Officer
25	Meeting with Ward Councillor
	Meeting with resident
	Meetings with staff
	Special Council meeting
	Elected Member session
26	Meeting with Minister Corey Wingard MP
	Meeting with Acting Chief Executive Officer
27	Special Council meeting
28	Meeting with resident
	Community meeting
<b>March</b>	
2	Citizenship Ceremony
3	Meeting with business owner
	Meeting with Deputy Mayor
	Strategic Directions Committee meeting
4	Meetings with staff
	Meeting with Acting Chief Executive Officer

5	Meeting with Ward Councillor
	Meeting with residents
	Meeting with staff
	Speak at Noarlunga Trees for Life Group
	Community Series Football Ceremony
10	Meetings with staff
	Meeting with community group representatives
	Meetings with Ward Councillors
	Elected Member session
11	Ramsay Place Working Group meeting
	Meeting with Katrine Hildyard MP
	Meeting with Acting Chief Executive Officer
12	Planning for non-Planners course
	Hopgood community meeting
	Community Capacity Strategic Plan community forum

Elected Member sessions held during this period :

- 25 February Community Plan Review

- 10 March                      Levels of service for sport assets (buildings)  
                                          Onkaparinga Local Area Plan

**Attachment 5**

**Deputy Mayor's calendar 18 February to 13 March 2020**

<b>February</b>	
18	Council meeting
19	Meeting with Flagstaff Hill resident following telephone call
	Telephone interview with consultant on community consultation process
	Attended Flagstaff Hill Neighbourhood Watch Meeting – Presentation
20	Attended City of Onkaparinga Economic Development Forum meeting McLaren Vale
	Attended presentation at Christies Beach Surf Life Saving Club re community presentation on reef proposal with Crs McMahon and Jamieson
21	Meeting with resident
22	Attended Flagstaff Gift Anniversary and presentation with Mayor Thompson and Cr Themeliotis
	Meeting with residents regarding Flagstaff Hill oval issues
23	Meeting with residents regarding Flagstaff Hill oval issues
	Meeting with resident regarding Tarac Reynella development
24	Meeting with Cr Themeliotis and residents of York Drive at Flagstaff Hill oval re location of women's change facilities
	Attended Flagstaff Hill Oval Community Centre Board meeting with Cr Themeliotis
25	Attended Council meeting and Elected Members session
26	Attended Regional Districts Reference Groups gathering at Karawatha Hall O'Sullivan Beach with Crs de Graff and Jamieson
27	Meeting with resident
	Attended Special Council meeting
29	Meeting with resident
<b>March</b>	
1	Attended Hub Gymnastics working bee and liaison with volunteers
2	Attended Citizenship Ceremony with Mayor Thompson and Crs McMahon and Olsen
3	Meeting with Mayor
	Strategic Directions Committee meeting
4	Attended Sturt Linear Park Art Assessment Committee meeting
	Attended Clarendon Community Association meeting
7	Attended Queen's Scout Award presentation Flagstaff Hill Scout Group
10	EM Session
11	Meeting with principal Flagstaff Hill Primary School regarding pedestrian crossing issues Black Road and Ridgeway Drive following council assessment
	Attended Cherry Gardens Community Association AGM

12	Coast FM radio monthly mayoral update
	Meeting with resident regarding budget process and request to attend budget workshop on 14 March. This person is a retired public servant who worked in Treasury and Finance and State Taxation Office.
	Attended Community Capacity Strategic Plan engagement. Elected members/community forum.



**6. Presentations**

**6.1 Santos Tour Down Under and Events South Australia thank you certificate**

**7. Deputations**

**8. Presentation by Committee Chairpersons and reports to Council by Council Committees.**

**8.1 ICT Reform Project Steering Committee meeting minutes of 2 March 2020**

This is a regular or standard report.

Manager: Renee Mitchell, Director Corporate and City Services (Acting)

Report Author: Sue Hammond, Senior Governance Officer

Contact Number: 8384 0747

Attachments: 1. Minutes of the ICT Reform Project Steering Committee meeting of 2 March 2020 (3 pages)

---

A meeting of the ICT Reform Project Steering Committee was held on 2 March 2020.

There were no resolutions that require a resolution of Council.

Item 6.1 is a confidential item and will be considered at item 14.3 of this agenda.

**Recommendation**

**That Council note the minutes of the ICT Reform Project Steering Committee meeting of 2 March 2020 as attached to the agenda report.**

---

## **City of Onkaparinga**

### **Minutes of the ICT Reform Project Steering Committee meeting held on 2 March 2020**

**Venue:** Meeting Room 1, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced:** 6.30pm

**Present:** David Powell (Chair)  
Karen White  
Cr McMahon  
Cr Olsen

**Apologies:** Cr Greaves  
Cr Themeliotis

**Leave of absence:** Nil

**Absent:** Nil

City of Onkaparinga  
Minutes of the ICT Reform Project Steering Committee meeting held on 2 March 2020.

---

**1. Opening of meeting**

David Powell officially declared the meeting open at 6.30pm.

**2. Confirmation of minutes**

*MOVED by Cr McMahon.*

*That the minutes of the proceedings of the ICT Reform Project Steering Committee meeting held on 9 December 2019 be received and confirmed as an accurate record of those proceedings.*

*Seconded by Karen White.*

*CARRIED*

**3. Adjourned business**

Nil.

**4. Reports of officers**

**4.1 ICT Reform Project OneCouncil Quarterly Report**

*MOVED Cr Olsen.*

*That the ICT Reform Project Steering Committee receive and endorse the agenda report.*

*Seconded by Cr McMahon.*

*CARRIED*

**5. Urgent business**

Nil.

**6. Confidential items**

**6.1 ICT Reform Project OneCouncil Quarterly Report - Confidential**

*MOVED Karen White.*

*1. That:*

*a. under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.*

*b. the ICT Reform Project Steering Committee is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Committee to consider the report at the meeting on the following grounds:*

*Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);*

*and*

*Section 90(3)(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -*

City of Onkaparinga  
Minutes of the ICT Reform Project Steering Committee meeting held on 2 March 2020.

---

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - (ii) would, on balance, be contrary to the public interest;*
- accordingly, on this basis the principle that meetings of the ICT Reform Project Steering Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

*Seconded by Cr Olsen.*

*CARRIED*

**2. Confidential**

*MOVED Cr McMahon.*

- 3. a.** *That the matter of the ICT Reform Project OneCouncil Quarterly Report - Confidential and its attachment, having been considered by the ICT Reform Project Steering Committee in confidence under sections 90(2) and 90(3)(d) of the Local Government Act 1999 that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 that the minutes and the confidential agenda report and attachments of the ICT Reform Project Steering Committee relating to discussion of the subject matter remain in confidence.*
- b.** *That, pursuant to section 91(9)(a) of the Local Government Act 1999, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.*
- c.** *That, pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub delegate.*

*Seconded by Cr Olsen.*

*CARRIED*

David Powell reopened the meeting to the public at 7.44pm.

**7. Closure**

David Powell officially declared the meeting closed at 7.44pm.

*Certified Correct .....Chair*

*/ /2020*

## **8.2 Strategic Directions Committee meeting minutes of 3 March 2020**

This is a regular or standard report.

Manager: Renee Mitchell, Director Corporate and City Services (Acting)

Report Author: Sue Hammond, Senior Governance Officer

Contact Number: 8384 0747

Attachments: 1. Minutes of the Strategic Directions Committee meeting held 3 March 2020 (4 pages)

---

A meeting of the Strategic Directions Committee was held on 3 March 2020.

There were no items that require a resolution of Council.

### **Recommendation**

**That Council note the minutes of the Strategic Directions Committee meeting held on 3 March 2020 as per attachment 1 to the agenda report.**

---

**City of Onkaparinga**  
**Minutes of the Strategic Directions Committee meeting**  
**held on 3 March 2020**

**Venue:** Council Chamber, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced:** 6.30pm

**Present:** Mayor Thompson  
Cr Bray  
Cr Brown (6.54pm)  
Cr de Graaf  
Cr Eaton  
Cr Greaves  
Cr Jamieson  
Cr McMahon  
Cr O'Brien  
Cr Peat  
Cr Themeliotis

**Apologies:** Cr Cowan  
Cr Olsen

**Leave of absence:**

**Absent:**

City of Onkaparinga  
Minutes of the Strategic Directions Committee meeting held on 3 March 2020.

---

**1. Opening of meeting**

Cr Greaves officially declared the meeting open at 6.30pm.

**2. Confirmation of minutes**

*MOVED Cr Themeliotis.*

*That the minutes of the proceedings of the Strategic Directions Committee meeting held on 3 December 2019 be received and confirmed as an accurate record of those proceedings.*

*Seconded by Mayor Thompson.*

*CARRIED*

**3. Adjourned business**

Nil.

**4. Chairperson's report**

Nil.

**5. Presentations**

Nil.

**6. Deputations**

Nil.

**7. Reports of officers**

**7.1 Adelaide Wine Capital Cycling Trail Report**

Craig Grocke of Regional Development Australia Barossa Gawler Light Adelaide Plains gave a presentation and answered questions from elected members.

Cr Brown entered the meeting at 6.54pm.

*MOVED Cr Peat.*

*That the Strategic Directions Committee note the agenda report.*

*Seconded by Mayor Thompson.*

*CARRIED*

City of Onkaparinga  
Minutes of the Strategic Directions Committee meeting held on 3 March 2020.

---

**7.2 Strategic Directions Committee Annual Report**

*MOVED Mayor Thompson.*

*That the Strategic Directions Committee endorses the draft Strategic Directions Committee Annual Report 2019 found at attachment 1 to the agenda report, which reviews the (former) Strategic Directions Committee's performance as required by the Terms of Reference.*

*Seconded by Cr Peat.*

*CARRIED*

**7.3 Clarendon Recreation Park Master Plan**

*MOVED Cr Themeliotis.*

*That the Strategic Directions Committee:*

- 1. Note the current status of the development of the master plan.*
- 2. Approves the draft master plan and engagement strategy as attached to the agenda report for community engagement with the following amendments:*
  - Clarendon Primary School be added as a key stakeholder on page 5 of the engagement plan.*
  - The desired outcomes column be updated to read "all stakeholders notified of the outcomes."*
- 3. Notes that an engagement feedback report and final master plan will be brought back to the Strategic Directions Committee in August 2020.*

*Seconded by Cr de Graaf.*

*CARRIED*

**7.4 Council and Committee Reporting Schedule**

*MOVED Cr Themeliotis.*

*That the Strategic Directions Committee notes the agenda report and Reporting Schedule (attachment 1 to the agenda report).*

*Seconded by Cr Peat.*

*CARRIED*

**8. Questions on notice**

Nil.

**9. Motions on notice**

Nil.



City of Onkaparinga  
Minutes of the Strategic Directions Committee meeting held on 3 March 2020.

---

**10. Petitions**

Nil.

**11. Urgent business**

Nil.

**12. Confidential items**

Nil.

**13. Closure**

Cr Greaves officially declared the meeting closed at 7.13pm.

*Certified Correct* .....Chair  
/ /2020

Page left intentionally blank

## **9. Reports of officers**

### **9.1 O'Sullivan Beach Boat Launching Facility**

This is an update on a previously reported subject, concept or issue.

Manager:	Richard Dekker, Manager Assets & Technical Services (Acting)
Report Author:	Salvador Jurado, Asset Planner - Coastal
Contact Number:	8384 0735
Attachments:	<ol style="list-style-type: none"><li>1. O'Sullivan Ramp/Pontoon Concept Design (1 page)</li><li>2. NOM O'Sullivan Beach Boat Ramp (2 pages)</li><li>3. Boat Ramp Facility Traffic Plan and Layout (1 page)</li><li>4. 2013 Pontoon Engagement Report (14 pages)</li><li>5. Letter to Minister Knoll (2 pages)</li></ol>

---

#### **1. Purpose**

This report seeks to respond to the deputation presented by Katrine Hildyard and petition submitted at the 10 December 2019 Council meeting, requesting that Council commit funding for the upgrade of the boat launch ramp at O'Sullivan's Beach.

This report provides information that will address the management and operation responsibilities of the facility between council and the state government, and future planning for this location.

#### **2. Recommendations**

##### **That Council:**

- 1. Note the contents of the agenda report and attachments.**
- 2. Approve a funding contribution toward extension of the proposed launch and retrieval ramp of \$35,000, the estimated cost to modify Council assets to support the project.**
- 3. Note that the value of the contribution shall be based only on the cost associated with works necessary to facilitate access to the proposed extension of the launch and retrieval ramp as per the concept design in attachment 1 to the agenda report.**

#### **3. Background**

At the Council meeting of 10 December 2019 Katrine Hildyard presented a deputation requesting an upgrade to the boat launch ramps at O'Sullivan Beach and submitted a petition with 462 signatures requesting that Council commit funding for the upgrade of the boat launch facilities.

At the 10 December 2019 meeting Cr Jamieson also requested that a further report be presented to Council which addresses concerns regarding management obligations, condition, functionality and future planning for the facility. A full copy of the Notice a Motion (NOM) is provided in attachment 2.

Based on the information received from the community campaign the issues relate to an unsafe facility, congestion and long wait times associated with the launching/retrieving of boats and insufficient infrastructure to enable safe launching of water craft.

In the past 5 years there have been no reported accidents at the facility. Complaints on safety related to the busy nature of the facility and security issues.

### **Boat Launching Facility – Memorandum of Agreement**

Memorandum of Agreement (Agreement) between the Minister of Marine and the City of Noarlunga, executed on the 29 September 1983, sets out each parties' responsibilities in the operation of the ramp and the associated facilities.

The Agreement is clear and articulates that infrastructure seaward of the high-water mark, such as the ramp, rock structures and pontoons are assets owned and maintained by the state government. These are the infrastructure assets to enable safe launching/retrieval of boats.

Council's assets and responsibilities for management are landward of the high-water mark which is infrastructure that facilitates the use of the boat ramp, such as the access roads, car and trailer parking, wash down bays etc. We are also responsible for periodic cleaning of the boat launch ramps, maintenance/cleanliness of the facilities, commercial arrangements and future development of the facilities landward of high-water mark.

### **Past discussion for a new pontoon landing and launch ramp extension**

Council had been working with the Department of Planning, Transport and Infrastructure (DPTI) Marine Facilities section on a project for a new pontoon and ramp extension between 2012 and 2015.

In 2011 a pontoon landing located in the south/east corner of the harbour (shown in attachment 3) was removed by DPTI with no consultation or plans to replace it. It was in a poor state of repair, requiring substantial maintenance work to restore to a safe standard. It appeared that the lack of maintenance by DPTI, including sand dredging in front of the pontoon, reduced access and contributed to a shortened asset life.

DPTI wrote to us in December 2011 suggesting that a new pontoon landing was viewed as a capital enhancement to the facility distinct from the Minister's maintenance obligations. As such DPTI suggested that Council are the appropriate organisation to replace the pontoon.

As the agreement does not include terms and conditions for the capital renewal or upgrade of the facilities, we consider these responsibilities rest with the state government as the asset owner.

DPTI agreed to seek 100 percent funding from the SA Boating Facilities Committee (SABFC) and that Council would undertake stakeholder engagement on DPTI's behalf to be included in the application process

Between November 2012 and February 2013 Council conducted stakeholder engagement to determine the requirements for a new pontoon. Outcomes of the investigation confirmed the issues relate to their being no pontoon situated separately to the launch ramps and noted significant support for a ramp extension due to a high level of use.

DPTI produced designs for a new pontoon and launch ramp (attachment 1). The design and cost estimates were presented it to the SABFC in the middle of 2015.

SABFC determined they wouldn't be funding the full amount for the project and requested that Council contribute an amount at our discretion.

At the time, DPTI reported a drop in annual launching numbers and stated funding priorities are for projects that improve safety and serviceability of boat launch facilities and not for enhancements to a facility that is functioning well. They advised that based on the updated launching figures, the high cost would be difficult to justify.

We suggested that DPTI should review the project and propose an alternative scope that involved at least replacing the pontoon without the ramp extension. A new pontoon separated from the launch/retrieval area would likely relieve much of the congestion and waiting times.

We recently wrote to Minister Stephen Knoll (attachment 5) seeking confirmation on the state governments position on funding the proposed upgrades but at the stage of writing this report no response has been received

#### **Funding contribution for a launch ramp extension**

The latest estimate we received on the design in 2015 was \$833,000. Works associated with lighting and storm water relocation and reinstating pavement is required to facilitate access to the proposed launch ramp extension. This work is estimated at approximately \$35,000.

Whilst we are not in a position to contribute funds to the construction of DPTI's proposal, a contribution towards cost associated with re-construction of our infrastructure is reasonable.

#### **4. Financial Implications**

A \$35,000 funding contribution to facilitate the upgrade of the boat launching/retrieval ramp shall be prioritised through Council Project and Capital Works process and subject to Council approval.

Infrastructure assets which are Council's responsibility within the O'Sullivan Beach boat launch facility are recognised in the relevant asset management plans which forecasts demand and associated cost implications.

Condition assessment audits undertaken on the facility determine the requirements for maintenance, replacement or upgrade. Any large investment required to upgrade infrastructure assets that facilitate boat launching within Council's responsibility would be prioritised via Council's Project and Capital Works Plan.

## 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Condition of vehicle/trailer parking facility	Council have ongoing maintenance programs for maintaining the facility to the required service standards. Condition assessments are undertaken periodically which determines the need for any capital replacement or upgrade.
Expanding facility to meet future needs	It seems the current capacity of parking meets current and future needs based on the available information to date. Formalising the overflow car park with a bitumen seal and line marking should improve the parking layout and increase parking capacity slightly.

Opportunity	
Identify	Maximising the opportunity
Works to carpark and access roads to facilitate access to a new ramp if it was constructed	Re-configuring the access to facilitate launching at a new ramp would improve vehicle movements around the top of the launch/retrieval ramps. This will improve the safety and functionality of the facility

## 6. Additional information

### O'Sullivan Beach boat launching ramp usage

In May 2013 we provided results of an investigation (attachment 4) to assist DPTI determine the need and requirement to enable safe and efficient boat launching. The results indicated there was a high level of use at the facility and at times significant wait times to launch boats particularly during peak periods.

We reviewed security camera footage over the 2019-20 summer which revealed congestion during times of launchings and retrievals and can confirm that much of the information we presented in the May 2013 report remains valid.

As per the aerial photo example in attachment 3, parking boats on the existing launch ramp fingers disrupts other boats from launching and retrieving which we believe is one of the main issues with the facility not functioning safely and efficiently.

Delays may be extensive particularly as the existing launch ramp pontoons are easily overloaded when multiple boats are moored, subsequently blocking the launch ramps and delaying launching and retrieval on busy days.

It should be noted that all boat launching facilities located along the gulf have a pontoon available for mooring boats away from the launching ramps.

### **Facility traffic flow and Vehicle/Boat Trailer parking**

Council's traffic engineers and technical services staff reviewed the design of the facility. The consensus suggests the parking facility remains compliant according to the Australian Standards and is still functional and fit-for-purpose.

Attachment 3 shows the access to the facility, traffic flows and parking area.

Vehicles and trailer parking appear sufficient even during peak times and it is unlikely that an expansion to the parking facility will be required in the short term.

### **Boat Launching Facility Upgrades and Maintenance**

Council has been active in maintaining and providing improvements to assets landward of the high-water mark since the execution of the agreement.

This includes:

- Installation of wash down bays/waiting bays and installation of a pollutant trap (pollutant/oil separator) in 2004.
- Pavement maintenance on the car park and access road and refreshing line marking to car park area in 2009.
- Upgrade of car park lighting in 2013.
- Installation of new CCTV for facility security in 2017 with ongoing monitoring.
- Quarterly cleaning of the launch/retrieval ramps, rubbish collection throughout the facility, cleaning of the pollutant trap and periodic street sweeping.
- Maintaining the kiosk and toilet building.
- Power and water for the facility.

At this stage assets landward of high-water mark that facilitate use of the boat ramp remains in good condition and we have no immediate plans to upgrade.

Our main concerns is the condition of the kiosk building and toilet facility which may require ongoing investment to maintain to a satisfactory standard.

In the next five to eight years re-surfacing and line marking of the car park may be required.

### **SA Boating Facility Fund**

The SA Boating Facility Fund is a facility levy collected by the state government on registered powered vessels to establish, maintain and improve recreational boating facilities throughout SA.

The purpose of the fund is to encourage expansion and improvement of boating facilities by making funding available to councils and community organisation that want to establish and operate such facilities. The minister for transport has vested the SA Boating Advisory Committee the responsibility for assessing applications.

Currently up to 80 percent contribution can be provided, however a commitment needs to be given to accept on-going ownership, operation and maintenance of the facility.

It seems that DPTI's budgets for maintaining marine facilities is separate to the boating facility fund. During our negotiations on the pontoon and ramp

extension, DPTI had agreed to seek 100 percent funding via the boating facility fund.

### **Commercial agreement**

The commercial arrangements of the facility are managed by a Permit Agreement between Council and the private business owner. The agreement is for a term of five years which commenced on 8 October 2016 and is set to expire on 7 October 2021. The permit area is approximately 7,948.5m<sup>2</sup>

The permit enables business use of the land, specifically for the operation of the kiosk, the operation of the sea rescue radio, the provision of public information regarding fishing, marine and weather, the sale of boating and fishing equipment and the sale of daily boat ramp tickets.

The permit holder pays council a weekly rent and collects the daily boat ramp launch fees (for the amount set by Council). At the end of each month the permit holder submits to Council the number of daily boat ramp launches and retrievals and the total fees collected for such launches.

Thirty percent of the daily launch fees for the preceding month are remitted to council and the permit holder is entitled to retain 70 percent of the daily boat ramp fee for each month during the permit period.

### **State government release of the Port Stanvac foreshore**

The state government are currently undertaking feasibility investigations on the Port Stanvac foreshore. Remediation works need to be completed before Department Environment and Water (DEW) will take over the land and any potential future acquisition of the foreshore land is viewed as a long-term plan.

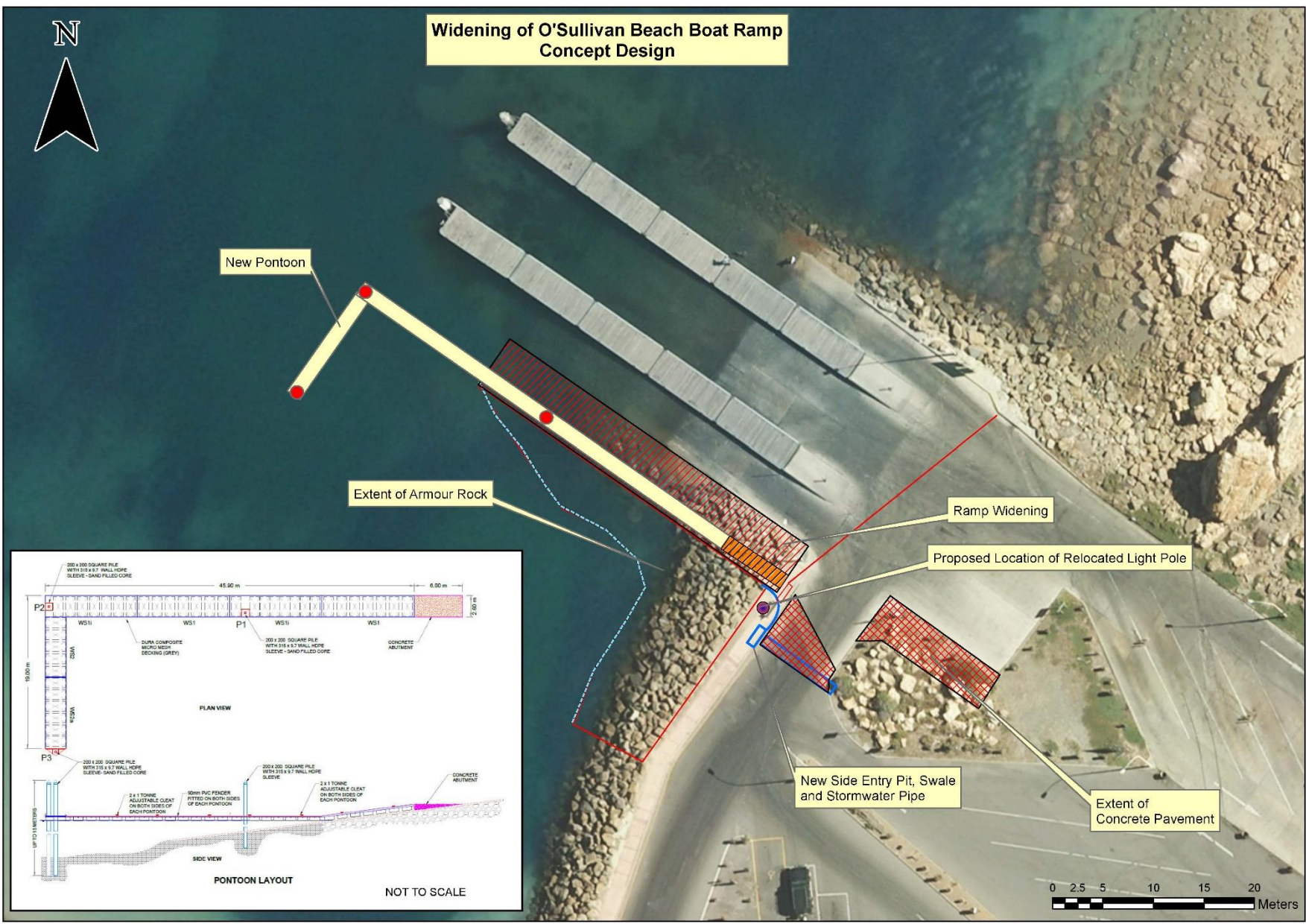
No information has been released at this point regarding the land behind the foreshore.

### **Next Steps**

- Continue to seek confirmation from DPTI on their position for the upgrades to the O'Sullivan Beach boat launching facility.
- Provide a formal offer to DPTI to assist in funding construction of the launch ramp extension.



Attachment 1



City of Onkaparinga  
Agenda for the Council meeting to be held on 10 December 2019.

---

## 11.2 Notice of Motion – Cr Jamieson – O'Sullivan Beach Boat Ramp

### Background

Activity nodes were included in the Coastal Park Plan which encompasses the metropolitan coast from Outer Harbour to Sellicks Beach.

For example Christies Beach and Port Noarlunga were selected as activity nodes as I believe was the O'Sullivan Beach boat ramp (OBBR).

Over time Council has made several attempts to activate the area of the OBBR.

From memory, the latest attempt was several years ago when Austral Yachts met with Council Officers and a Coastal Councillor on site to discuss options.

The Austral proposal was a significant up-grade of the boat ramp area to include a boat launch and storage area and provide a safe mooring area for yachts travelling from Adelaide to Wirrina Cove,

### What's changed

In 2020 Council will extend the Coastal Trail from the O'Sullivan Beach Boat Ramp to Mentone Street O'Sullivan Beach.

It is also probable in one to two years that the Port Stanvac area will be open to development and I believe there are already interested parties in the coastal areas.

As is to be expected the O'Sullivan Beach Boat Ramp is at peak times suffering congestion as boat owners navigate their way through vehicles and trailers approaching or departing the boat ramps.

An effect of the congestion is the emergency access to the ramp for the Coast Guard and the Surf lifesaving jet boat is sometimes restricted. This will only get worse with population growth and development of the Port Stanvac site.

I believe that Council can use the time available to influence the State Government by creating a Vision for the Boat Ramp and the coastal area that will be opened to the public for the first time in many years.

### Motion

**A report be presented to Council at the 17 March 2020 Council meeting which would include answers to the questions in this Notice of Motion and also future options (ie a vision) for the O'Sullivan Beach boat ramp.**

- **During the preparation for the 2012 Surf Lifesaving Titles Council learnt that O'Sullivan Beach was not under the care and control of Council, rather S.A. Water had the care and control role**
- **Does the care and control of the O'Sullivan Beach Boat Ramp reside with Council or SA Water**
- **If Council has care and control what part of the boat ramp area is Council responsible for**
- **If the area of the boat ramp under Councils control is part of the Coastal Park, is the development of that area shared 50-50 with the State Government**
- **Could the report contain the timelines for the State Governments release of the Port Stanvac fore shore and the land behind the foreshore.**
- **Could the traffic plan for the access and departure from the ramps be provided in the report and any future obligations on Council to alleviate problems caused by the increased urban growth and the resulting increase**

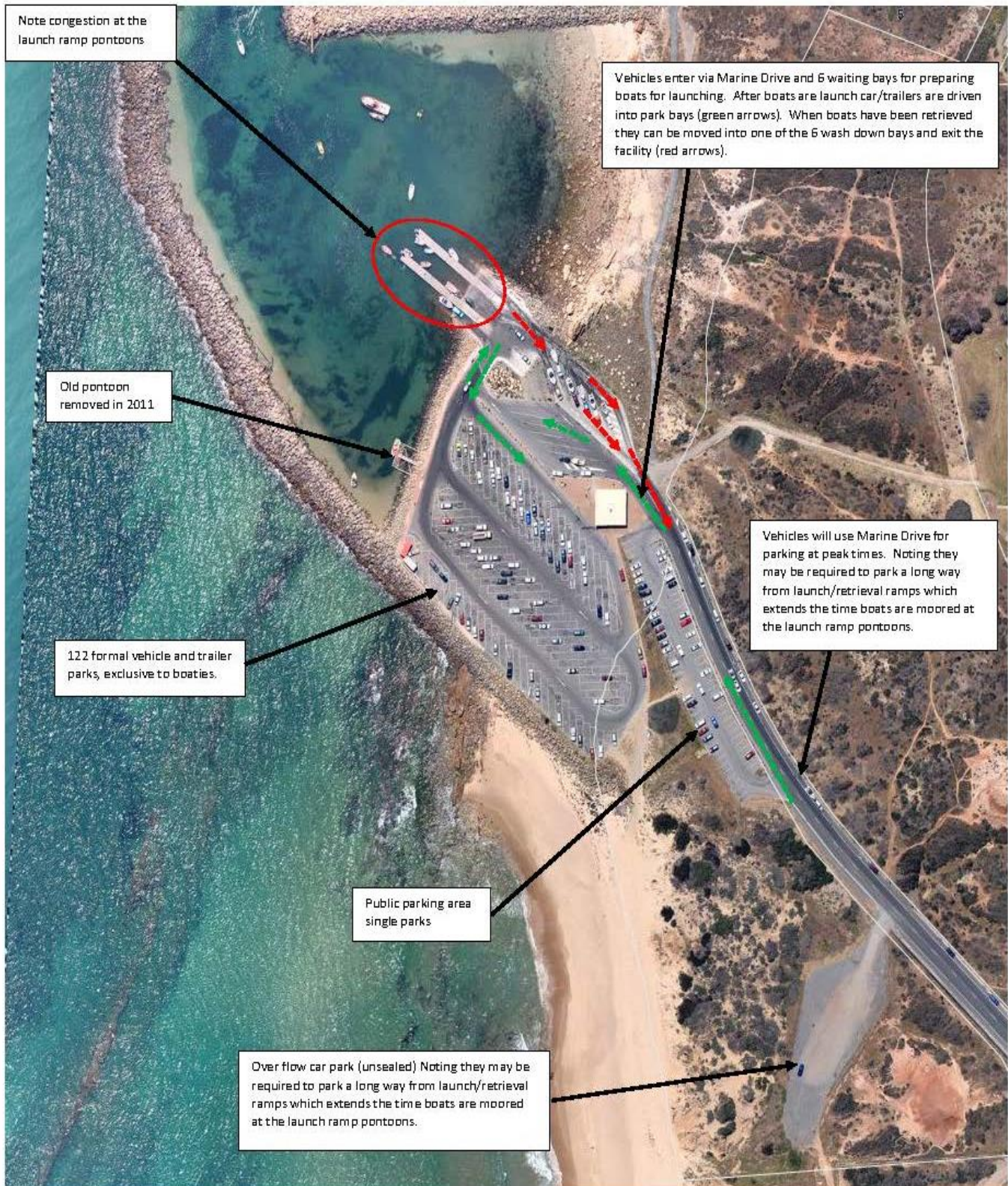
**in boat ownership, i.e. The plan needs not only to include movements of vehicles and boat trailers but also consideration for the launching of emergency craft.**

- **Council will need to consider the present condition of the boat ramp and the costs of possible upgrades to meet future demands. Has any consideration been given to future liabilities and costs to Council?**
- **My understanding is that copies of the Austral Yachts plans/proposals have been circulated to interested parties. Could the plans be included in the report to Council?**



### Attachment 3

## O'Sullivan Beach Boat Launching Facility – Layout and Traffic Plan







Your Ref:  
Our Ref: 2878561

1<sup>st</sup> May 2013

Mr Spiros Dimas  
Manager Marine Facilities  
Department of Planning Transport and Infrastructure  
GPO Box 1553  
ADELAIDE SA 5001

Dear Spiros

**O'Sullivan Beach Boat Ramp – Pontoon Investigation Report**

We are pleased to submit the results of an investigation to determine the requirements and need for a new pontoon landing and launching ramp at O'sullivan Beach Boat Launching Facility.

The methodology used for the investigation was to gather detailed estimates for historical and current usage and compare estimates with similar managed facilities in metropolitan Adelaide.

A series of interviews with key stakeholders and users of the facility was undertaken, between November 2012 and February 2013.

Interview questions were directed towards determining;

- When the peak times for usage are (monthly and daily).
- How efficient is the operation of the facility during peak times
- What issues have arisen since the removal of the old pontoon.

There were a further three concept options for a new pontoon presented and considered by key stakeholders (refer to attachments in the report).

- Option 1 was a 40m long with a 12m "L" shape pontoon
- Option 2 was a 25m long with a 10m "L" shape pontoon
- Option 3 was the same as option 1 but also included construction of an additional ramp to increase launching capacity.

Please note that there was discussion with stakeholders on the benefits with installing an "L" shape style pontoon instead of a straight "finger" with varying feedback for each style. Accordingly options presented were only concepts for comment/feedback for our report and further engagement of stakeholders with detailed engineering plans will be required during the design stage.

Comments from stakeholder engagement identified option 1 and 3 as the preferred options for the facility, with the general trend inclined towards the largest structure on offer which has the most capacity to moor boats. Subsequently option 3 was the most preferred option because it included adding an additional ramp as part of the project.



City of Onkaparinga  
PO Box 1  
Noarlunga Centre  
South Australia 5168  
www.onkaparingacity.com

Noarlunga office  
Ramsay Place  
Noarlunga Centre  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Aberfoyle Park office  
The Hub  
Aberfoyle Park  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Willunga office  
St Peters Terrace  
Willunga  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Woodcroft office  
175 Bains Road  
Morphett Vale  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

The majority of stakeholders agreed that a combination of a pontoon with an additional launching ramp would significantly improve waiting times during peak periods of use. Overall the ramp and pontoon would improve the efficiency of the facility considerably for present day use and the expected increase use in the future.

The outcomes of the investigation reinforced assumptions on the high level of use for the facility and provided a trend for the anticipated future use. The O'Sullivan's Beach launch facility has seen higher rates of launch/retrievals according to the data collected than North Haven, which currently has one extra launch ramp (5) and two pontoons which in total are 40m longer with an additional "L" shape of 12m (52m).

The results of the launching/retrieval data collected and analysed indicated that option 3 as the most appropriate concept for the facility to deliver an efficient and functional facility to cater for current day use and the anticipated future use. In addition combining the pontoon and launch ramp construction into one project may have long term cost savings for constructing.

Based on our findings presented in the report we ask that DPTI progress detailed designs and their proposal for funding construction from the Boating & Facilities Fund based on the option 3 concept for a **new pontoon landing with an additional launching ramp**.

Upon the data collected and comments from stakeholders we are certain that the proposed upgrade of the facility will improve the level of service for the facility in the long term.

We appreciate the opportunity to provide DPTI with this information and look forward to progressing the pontoon/launch ramp project in the near future.

Please feel free to contact Salvador Jurado Asset Planner – Coastal on 8384 0735 if you require further assistance.

Kind Regards



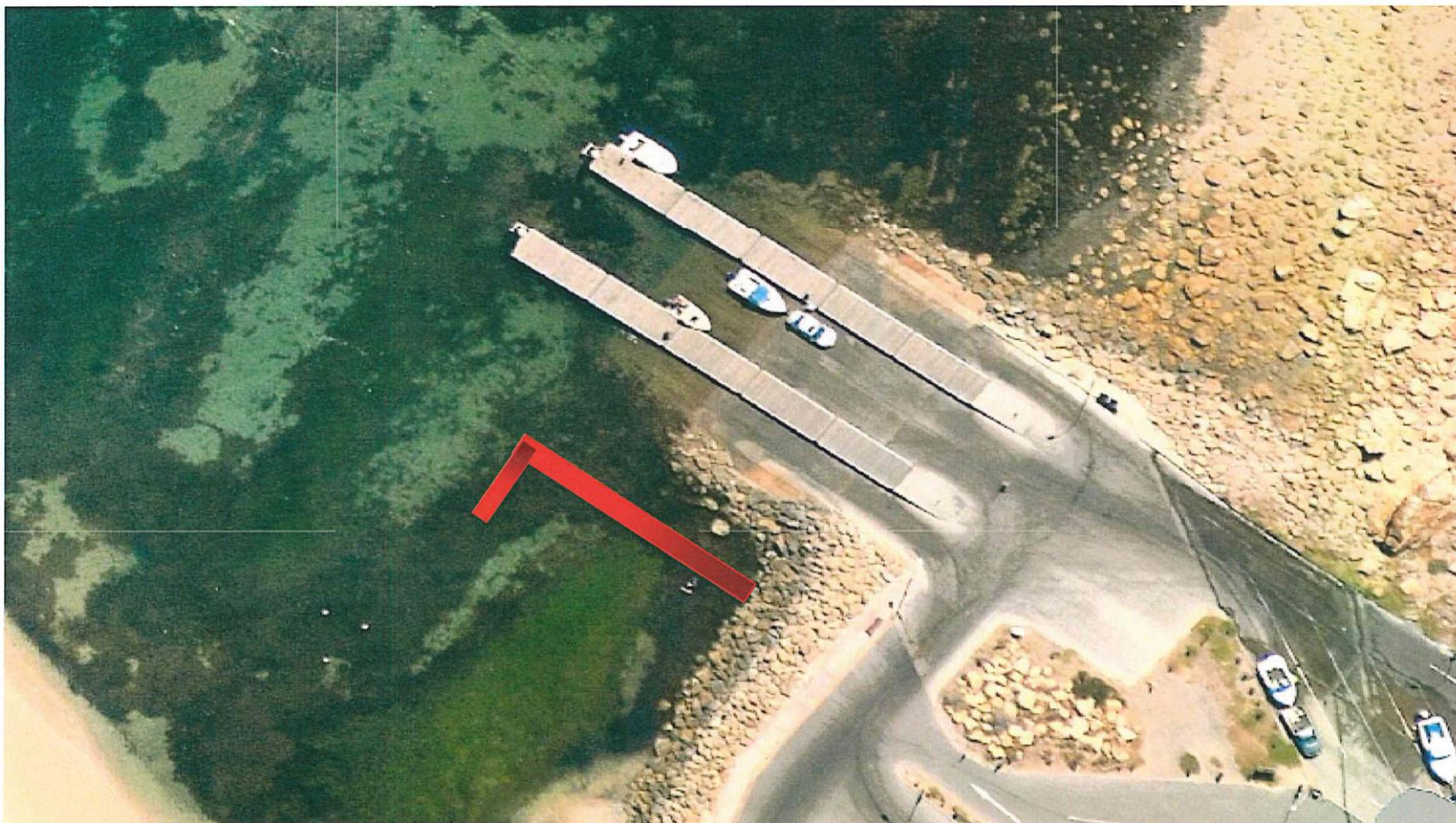
Paul Kirkham  
**Team Leader Infrastructure Asset Management**





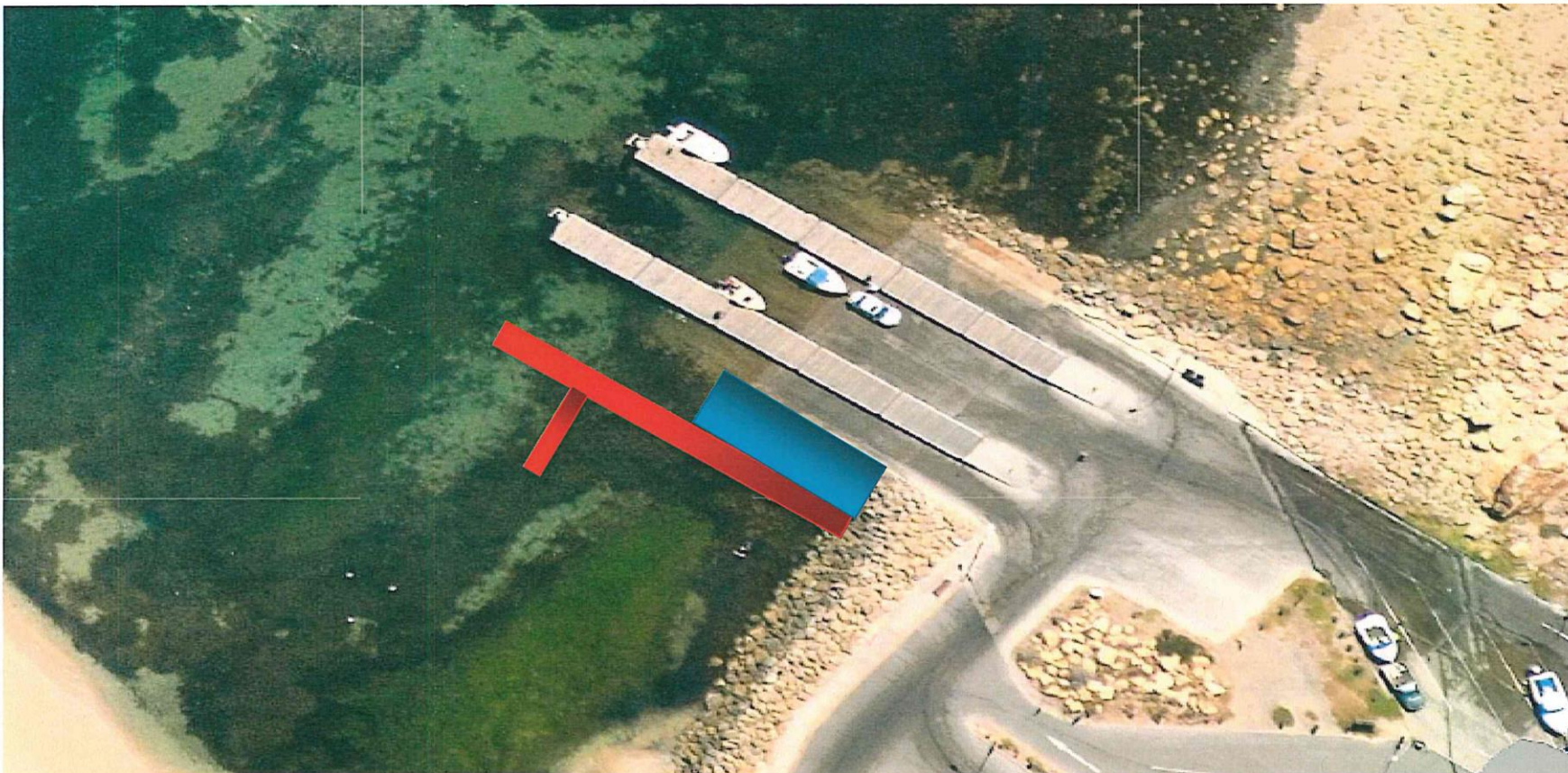
Attachment 1—Option 1  
Pontoon 40m long with 12m “L” shape  
Existing Launch pontoon 40m





Attachment 2—Option 2  
Pontoon 25m long with 10m “L” shape  
Existing Launch pontoon 40m





Attachment 3—Option 3  
Pontoon 40m long with 12m “L” shape  
Additional Launch Ramp  
Existing Launch pontoon 40m

City of Onkaparinga  
DPTI – Pontoon Engagement Report  
SA Boating Facility Advisory Committee

Report author: Salvador Jurado  
Organisation: City of Onkaparinga  
Contact number: (08) 8384 0735  
Email: [saljur@onkaparinga.sa.gov.au](mailto:saljur@onkaparinga.sa.gov.au)  
Attachments: O'Sullivan's Beach Pontoon Engagement Report  
Attachment 1 Option 1 Concept  
Attachment 2 Option 2 Concept  
Attachment 3 Option 3 Concept  
Attachment 4 Di Ross correspondence  
Attachment 5 SA Sea Rescue squadron Myles Cundy

---

## 1. Executive Summary

The following information summarises investigations undertaken to identify the requirements and need for a new pontoon landing and launching ramp at the O'Sullivan Beach boat launching facility.

The previous pontoon landing situated in the south-eastern corner of the harbour was removed due to safety concerns and was in a poor state of repair. The removal of the old pontoon has highlighted the constant delays to launching and retrieving of boats and water craft particularly in times of peak use.

The O'Sullivan Beach Boat ramp is a major recreational and commercial boat launching facility, and is heavily used by the recreational boating community. The facility is frequented by local residents, regional visitors, tourists and also utilised by the SA Sea Rescue Squadron, Surf Life Saving SA and desalination plant on a regular basis.

Interviews with the harbour kiosk owner and regular users of the facility, has verified that use of the harbour occurs all year round when the weather is suitable for boating. The peak months for use are during the weekends and public holidays during the spring and summer months. It has been noted that the busiest times of the day can be early morning and midday when launchings and retrievals overlap.

## 2. Facility Usage Estimates/ Launching Data

The following table is a summary of launchings at O'Sullivan's Beach for the past three years.

	2009/2010	2010/2011	2011/2012
Casual Launches	12,485	11,874	12,068
Annual Ticket Sales	55	101	156

Casual Launches have been fairly consistent for the past three years; however annual ticket launches have increased significantly at an average of 50% each year. A single annual ticket holder will average 30 launchings per year, which would equate to an additional 3000 single launchings from 2009/10 to 2011/12. In



City of Onkaparinga  
DPTI – Pontoon Engagement Report  
SA Boating Facility Advisory Committee

addition, there has been a significant increase in launchings by numerous local and state organisations that are not charged therefore not recorded as a launch. These organisations include the Christies Beach Surf Life Saving Club, Christies Sailing Club, SA Sea Rescue Squadron, desalination plant and a number of state government services.

Surf Life Saving SA (SLSSA) have confirmed they have stationed at Lonsdale a jet boat and two jet skis that launch from O'Sullivan Beach on a regular basis. SLSSA undertake regular patrols, training drills and respond to emergency call outs all from the facility. Over the spring and summer months they may launch a minimum of 4 times per week and average 2 launches a week for the rest of the year depending on the amount of callouts.

Annual launching data gathered from Adelaide metropolitan public launching facilities (Adelaide Shores & North Haven) indicates that O'Sullivan Beach is the busiest of the three launching facilities. Adelaide Shores and North Haven average approximately 11,700 casual launches per year slightly lower than O'Sullivan Beach average of 12,100. However the annual tickets purchased at O'Sullivan Beach is significantly higher compared to West Beach & North Haven which have sold an average of 65 annual tickets per year with O'Sullivan Beach averaging 104.

The O'Sullivan Beach launch facility has seen higher rates of launch/retrievals according to the data collected than North Haven, which currently has one extra launch ramp (5) and two pontoons which in total are 40m longer with an additional "L" shape of 12m (52m). This demonstrates requirements necessary for the facility to run efficiently and continue providing an improved level of service.

### **3. Stakeholder Engagement**

The objectives of the stakeholder engagement undertaken for this application is to identify issues associated with the removal of the old pontoon, gauge user demand and acquire feedback on the proposed options. Stakeholders were given three options. Option 1 was an approximate 40m in length with a 12m "L" shape, Option 2 was 25m in length with a 10m "L" shape and option 3 the same as option 1 but included an additional launch ramp (refer to attachments 1-3 for concepts).

Furthermore engagement was undertaken mainly with local interest in the facility instead of the wider community because it is a replacement/upgrade of a facility asset.

Stakeholder engagement has provided information to support the issues encountered with the removal of the old pontoon and identified how the proposed options for a new pontoon landing would improve the functionality and efficiency of the facility. Issues were identified and noted from both the general boating community and from commercial interest.

The following stakeholders were consulted as part of this investigation;

- Kiosk Owner – Rob & Linda McKay
- The South Australian Sea Rescue Squadron – Myles Cundy (Commodore)
- Recreational boating community – Users of the facility

City of Onkaparinga  
DPTI – Pontoon Engagement Report  
SA Boating Facility Advisory Committee

- Commercial fisherman – Simon Bray
- Surf Life Saving SA – John Clarke
- Australian Fisherman and Boat Owner (F&B) Magazine – Di Ross

### **3.1 Australian Fisherman and Boat Owner (F&B) Magazine – Di Ross**

Di Ross is the SA editor of the Fisherman and Boat Owner Magazine and has provided information on behalf of the South Australian Sea Rescue Squadron. As part of her duties with the magazine Di covers all aspects of fishing, boating, facilities, activities and boat building in the state. Di also appraises boat launching locations in terms of what facilities are available by way of ramp state, launch ease, cleaning facilities and parking for vehicle and trailers. Di Ross lives in the local area and utilises O'Sullivan's Beach for her own recreational boating activities and is a regular launch point for any new boat build trial. Di is also a member of Sea Rescue Adelaide.

Since the removal of the debilitated pontoon Di Ross has described the importance of the old pontoon for emergency services to run efficiently and expressed her concerns on its removal. A summary of her correspondence is listed below:

- O'Sullivan's Beach launch ramp is often full to capacity in good weather with public launch and retrieve operations. In excellent conditions all facets are being overloaded.
- Short term mooring for boats has been invaluable for many boat owners whilst repairs are undertaken on trailer safety requirements.
- During the summer the facility gets busier and the launching ramps are regularly clogged up.
- Should the Sea Rescue or Surf Life Saving SA occupy one or two ramps this would only add further pressure to launching activities.
- The pontoon provided a "Safety Card" for the facility and its removal can only be considered a serious degradation in capability to cover;
  - ❖ Emergency mooring for craft mechanical failure
  - ❖ Medical evacuation
  - ❖ Access emergency and rescue services

All of Di Ross's correspondence is attached to this report. (Attachment 4)

### **3.2 South Australian Sea Rescue Squadron – Myles Cundy Commodore**

Myles Cundy provided correspondence to council which reinforced their regular use of the old pontoon and its importance for their operations. Patrol boats now moor at the launch/retrieval pontoon which has been causing disruption to the boating public.

A copy of Myles Cundy's letter is attached to this document. (Attachment 5)

### **3.3 Kiosk Owner – Rob & Linda McKay**

Rob and Linda McKay are proprietors of the Harbour Kiosk. Rob & Linda lease the facility from the Onkaparinga council. As part of the lease agreement Rob McKay manages the launch/retrieve data and collects launch fees as part of his business.



City of Onkaparinga  
DPTI – Pontoon Engagement Report  
SA Boating Facility Advisory Committee

Rob McKay provided feedback on the facility usage, launching data and issues he has encountered after the removal of the old pontoon. Rob also provided input into the three options presented to him for a new pontoon.

A summary of the meeting is detailed in the following;

- Boating occurs all year round mainly on weekends if the weather is appropriate for boating.
- Spring, summer and holidays is the peak times for users of the facility
- Busiest times of the day are early mornings or midday when launchings and retrievals overlap.
- Often emergency services (Sea Rescue squadron/Surf Life Saving SA) will hold up a launch lane for a period of time while moored to the launch pontoon.
- Along with the recreational boating community within SA and interstate, the facility is used very often by SA Sea Rescue Squadron, Surf Life Saving SA and Coast Guard. (The proprietor does not charge or collect launch information from these organisations).
- Recently, staff from the Desalination Plant have been using the launch facility.
- The use of the facility by desalination staff has increased significantly since construction of the plant started.
- Since the removal of the old pontoon landing boats that are launched or retrieved are moored to the launch ramp pontoons
- Recreational boat launchers are capable of launching efficiently, however will hold up a launch lane while car and trailer are dropped back to the parking area and boats are prepared for a day out.
- Occasionally, boat owners may have mechanical issues and can hold up a launch lane.
- The harbour only needs a few boats needing to launch or retrieve at the same time for the congestion to build.
- Often over the summer/holiday period waiting times to launch boats may exceed 45 minutes.
- Very often when the launch area is congested, I will close the store and control vehicle and trailer movements.
- Option 1 (40m pontoon with 12m L head configuration) would fulfil the current needs for the facility, however if cost allowed Option 3 (additional ramp) would be the best option
- A combination of a pontoon and ramp would assist launching efficiency significantly
- The pontoon could be a straight finger instead of an "L" shape
- There is no benefit in an "L" shape pontoon against a straight finger
- A pontoon similar to Option 1&3 could have between 6 to 8 boats moored at the same time without delaying launch and retrieval movements
- Option 1 would definitely alleviate congestion during launch/retrieve operations, however an additional ramp (Option3) would keep launchings and vehicles moving without providing traffic control from myself.
- Boats can be moored to the new pontoon while parking/retrieving car and trailers without interfering on boats entering/exiting the launch/retrieve area.
- Sea Rescue, Surf Life Saving SA and fishing charters may moor boats for a longer period of time while undertaking their daily operations/duties

City of Onkaparinga  
DPTI – Pontoon Engagement Report  
SA Boating Facility Advisory Committee

- Often research boats involved with the desalination plant moor boats for a significant amount of time.

### **3.4 Recreational boating community – Users of the facility**

An interview with 8 regular users of the facility was undertaken. A regular user also includes a commercial fisherman that launches at O’Sullivan’s Beach. A summary of comments are documented in the following.

- All of the documented comments reinforced the correspondence received from Rob McKay (Kiosk Owner).
- Most users provided support to Option 3 except for one who felt that an additional ramp wasn’t necessary.
- Comments from regular users received on the 3 concept options offered included
  - ❖ The “L” shape configuration of a pontoon would provide some form of cover for moored boats during rougher weather or during an in running swell. (from two regular users of the facility)
  - ❖ The remaining users were not concerned with having an “L” shape or “finger” configuration
  - ❖ Three long time users of the facility could not see any benefit of an “L” Shape pontoon against a “finger”
- The old pontoon was regularly used for short term mooring; however sand build-up and deterioration of the pontoon made it less usable over time.
- A number of users commented that they often will launch earlier than normal in the mornings during the busy period to avoid the rush of launchings from between 5.30am and 7.30am.
- Option 3 will add a huge amount of functionality and efficiency to the facility particularly at peak times.
- Option 3 would allow a fair number of boats to moor for a period of time at the same time. Boats can organise equipment/passengers without the pressure of holding up launch lanes.
- All busy launching facilities should have a pontoon separate to the launching areas
- The need for an additional launch ramp would not be needed in the near future if a pontoon similar to option 1 was installed.
- The facility has excellent launching ramps and is well maintained. O’Sullivan’s would be one of the most used facility throughout metropolitan area

#### **Summary of comments from commercial fisherman Simon Bray**

- Simon was a regular user of the ramp, but with increased use of the O’Sullivan Beach ramp, it was often inefficient to launch there.
- Delays in launching at O’Sullivan’s Beach prompted him to launch from beach areas at Aldinga and Sellicks Beach
- The removal of the old pontoon made it difficult to unload equipment and fish prior to retrieving or heading out for a second round of fishing.
- He could only use the old pontoon at times of high tide due to its positioning



City of Onkaparinga  
DPTI – Pontoon Engagement Report  
SA Boating Facility Advisory Committee

- Option 1 would be excellent for longer term (1hour) and short term mooring because of its length and L shape providing some cover during rough weather.
- A new pontoon would benefit his fishing operations and would get him back using the facility regularly.

### **3.5 Surf Life Saving SA (SLSSA) – John Charles**

Surf Life Saving SA uses the facility on a regular basis as confirmed by their annual launching information. Information provided by Surf Life Saving SA is summarised in the following.

- O'Sullivan Beach Launching is there primary launch location for their southern operations.
- The old pontoon was used regularly for loading and unloading passengers, equipment etc and occasionally patients.
- Since the removal of the pontoon the jet boat and skis will use the launch ramp pontoons.
- They often tow boats with mechanical failure and unload in the launch/retrieval area which holds up launch/retrieve operations.
- The use of the launch ramp pontoons by SLSSA has caused disruption to launchings/retrieval by recreational boats particularly during peak times
- SLSSA's mooring has caused some conflict with the recreational boaties
- There would be a huge benefit to the facility if a pontoon was constructed separate to the launching area allowing enough room to moor SSLSA boat, SA Sea Rescue boat and Coast Guard at the same time in the case of an emergency.
- Option 3 would be the ideal concept and SLSSA would ask if there could be an area lined marked and sign posted for emergency boat use only.
- A new pontoon and launch/retrieval pad will significantly assist there operations particularly in an emergency situation and not cause disruptions to the recreational boatie.

### **4. Conclusion**

The O'Sullivan's Beach launching facility is the most used facility by recreational boat owners in the metropolitan area. The facility has generated approximately 150 additional launchings from the recreational boating community per year since 2009/10 which is a significant increase in launching numbers when compared to the metropolitan launch facilities. We expect this current trend in usage to continue, particularly if the facility runs efficiently as a result of a new pontoon and additional launch ramp.

Key stakeholders that were engaged have clearly expressed the importance of a suitable pontoon to be built in the harbour and an additional launch ramp would improve efficiency and functionality of the facility long term. The proposed infrastructure upgrades to the O'sullivan's Beach Harbour will most likely improve usage numbers and assist emergency services operations.

From: Di Ross [jodi@arcom.com.au]  
Sent: Sunday, 16 October 2011 9:17 PM  
To: 'raymond.kernaghan@saugov.sa.gov.au'  
Subject: O'Sullivan Beach Launch Facility

Ray,

Firstly allow me to introduce myself. I'm Di Ross, SA Editor for Fisherman and Boatowner Magazine (F&B) which is a monthly mag and together with my photographer partner (John Batty) we contribute reports to allied publications like Plate Alloy Boat (PAB), a yearly summation of Aust. plate boat builds and Trailer Boating & Rooftopping. These pubs are produced by Sea Media Pty Ltd and have national distribution. Our general, but not specific aims are to cover all any SA aspects of fishing, boating, facilities, activities and holiday destination reports and boat building in the state. We are a not for profit entity, both being retired from lengthy and demanding careers in Defence Navy Ships Construction. Over time we have ventured regularly around the SA seaboard updating and reporting on the latest facilities available for boat launching etc and accommodation suitable for the boating family. We have also covered many areas of Victoria (e.g. Gippsland Lakes) and NSW (e.g. Eden). We gain a great deal of pleasure displaying what we have on offer here in SA in for the boating public (be they local or interstate or overseas visitors). We appraise each venue in terms of what facilities are available by way of ramp state (gravel, bitumen), launch ease (none, pontoon floating or rigid), parking for vehicle and trailers, wash down availability and any prevailing restrictions, kiosks, distance to nearest town, Sea Rescue coverage, closest medical assistance etc.

John and I are based at Sheidow Park and our local ramp is O'Sullivan Beach for both our recreational activities and the launch point for most new boat build trial, test and photographing, although we have also used North Haven, West Beach and Largs North for convenience of the builders involved.

We note a recent and significant change at O'Sullivan's in the removal of the short stay mooring pontoon. This pontoon provided a SAFETY CARD for the facility and its removal can only be considered a serious degradation in capability to cover:

1. emergency mooring for craft mechanical failure
2. medical evacuation,
3. access emergency and rescue services

We also note that this short term mooring for boats has been invaluable for many boat owners whilst repairs are undertaken on trailer safety requirements - mechanicals, brake lines, lights etc. within the precinct.

O'Sullivan's is a very small ramp and is so very often full to capacity with public launch and retrieve operations in good weather; excellent conditions it turns to a hive of activity with all facets being overloaded.

On some days the conditions within the small harbour can be a tad rough particularly with an in running swell. We have actually filmed Sea Rescue 1 giving this particular pontoon a severe 'walloping' when attempting to come alongside; these very competent mariners were unable to hold the craft off to enable adequate fendering to be put in place to protect the hull. Bringing a fibreglass boat alongside a timber braced pontoon is not an ideal situation at any time but this day was particularly rough for all both inside and outside the harbour. Our film footage clearly shows the damage done to the pontoon that day and also the crew's immediate reactions to the 'contact'. I am sure Sea Rescue 1 incurred some damage to the fibreglass hull. Personally I am a member of Sea Rescue Adelaide, have trained with the organisation and have utmost respect for the operators capabilities. The Sea Rescue organisation are a valued asset to local boating in this Gulf and do an outstanding job, but anyone, no matter your seamanship skills can be caught out when it comes to odd conditions as they were that day.

We can but assume that this pontoon has been retrieved for repair/refurbishment and will be returned in due course. Could we ask you to confirm our assumptions and perhaps give an indication on the time frame for re-installation.

With the summer advancing, the facility gets busier, the ramp lanes get clogged up as do the wash down bays and should Sea Rescue or Coast Guard occupy one or two ramp lanes, this will only add further pressure and I am unsure whether either organisations would want to anchor off within the harbour. The boating public pay a Recreational Boating Facilities Levy Fund with their yearly boat registration to fund



maritime safety initiatives and infrastructure (all within your department), supporting projects to improve boating facilities all around this state. It has been my understanding that with all such departmental public levies would within their very specific funding hold a contingency factor to cover unforeseeable instances such as this one at O'Sullivan Beach whereby public safety and emergency situations are compromised. Ray, I look forward to hearing from you, hopefully in the positive, as to this situation at O'Sullivan Beach.

Kind Regards

Di Ross                      John Batty  
SA State Editor          Photographer  
MOB: 0429 695 748  
Aust Fisherman and Boat Owner (F&B) Magazine  
John & Di Email: [jodi@arcom.com.au](mailto:jodi@arcom.com.au)



Safety at Sea

# THE SOUTH AUSTRALIAN SEA RESCUE SQUADRON INC

PATRON

His Excellency Rear Admiral Kevin Scarce AC CSC RANR  
Governor of South Australia

CITY OF ONKAPARINGA

21 MAY 2012

properly  
enquire

Corresp. No.

17th May 2011

## SPONSORS

Why Not  
Fishing Charters

Ray McGrath  
Real Estate

West Beach  
Community  
Bank  
Branch Bendigo  
Bank

Adelaide  
Shores

North East Isuzu

Don Morton  
Marine

Mr Mark Dowd  
Chief Executive Officer  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5158

Dear Sir

## O'SULLIVAN BEACH BOAT RAMP

I understand that on 23 December last, Mr Spiro Dimas, Manager Marine Facilities, DPTI, wrote to Council concerning the floating pontoon previously situated in the south-eastern corner of the O'Sullivan Beach Boat launching facility.

This pontoon was used on a regular basis by our patrol vessels on weekends plus many other users of the facility. It was removed by DTEI due to a poor state of repair.

Whilst not wishing to get into a discussion as to who is responsible for the replacement of the pontoon the Squadron does note that action needs to be taken soon to remedy the current situation.

Our patrol vessels continue to regularly attend the area, and whilst taking time out, have to moor at the launch/retrieval pontoons which can cause disruption to the boating public. I am sure the other ad hoc users of the former pontoon would be in a similar situation.

An early resolution to the problem is sought and I stand ready to meet with Council or Mr Dimas to resolve the matter.

Sincerely

Myles Cundy  
Commodore

cc. Spiro Dimas, Di Ross

Barcoo Road West Beach  
POSTAL ADDRESS: P.O. BOX 267, GLENELG, SOUTH AUSTRALIA 5045  
Telephone: (08) 8295-5072 Fax: (08) 8376-0189 ABN:17 808 419 845  
Email: [info@sasarcscue.org.au](mailto:info@sasarcscue.org.au) Web: [www.sasarcscue.org.au](http://www.sasarcscue.org.au)



From the office of the Mayor  
City of Onkaparinga

Our Reference: 5088558/ks

19 February 2020

Mr Stephen Knoll, MP  
Minister for Transport, Infrastructure and Local Government  
GPO Box 1533  
ADELAIDE SA 5000

Dear Minister Knoll

As you may be aware, there is an ongoing campaign supported by the Emergency Services, boat and fishing associations and community to upgrade the O'Sullivan's Beach boat launching ramp facility.

Numerous community meetings have been held at the facility seeking an upgrade to the boat launch ramps. On 10 December 2019, Katrine Hildyard, Member for Reynell, presented a deputation to Council and submitted a petition with 462 signatures requesting upgrades, which include a ramp extension and new pontoon for boat mooring at O'Sullivan's Beach. The boat ramp is very well utilised and continues to receive strong support from facility users.

In 2011, the Department of Planning, Transport and Infrastructure (DPTI) removed the original pontoon located in the south east corner of the facility, with no consultation or plans to replace it. It appeared that the need to remove the structure was a result of a lack of maintenance and inadequate dredging of sand from the pontoon, which led to a shortened asset life. The removal of the original pontoon has forced boats to be moored directly in front of the launch ramps while being launched/retrieved, which is holding up traffic flows and causing significant wait times. Not long after its removal, community groups and emergency services expressed their concerns with its removal and the need for the pontoon to be replaced.

Since 2012, Council staff have worked with DPTI representatives on a project for a new pontoon with an additional launch ramp. Council has supported investigations by engaging with stakeholders and the community on DPTI's behalf, on the understanding that DPTI would seek 100 percent funding from the SA Boating Services Facility levy.

In August 2015, DPTI advised that it would be difficult to justify an estimated \$800,000 on an enhancement to the facility. We suggested that DPTI review the project and propose an alternative scope that involved replacement of the pontoon without the ramp extension. We are not aware of any further actions taken by DPTI on this issue since 2015.



City of Onkaparinga  
PO Box 1  
Noarlunga Centre  
South Australia 5168  
[www.onkaparingacity.com](http://www.onkaparingacity.com)

Noarlunga office  
Ramsay Place  
Noarlunga Centre  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Aberfoyle Park office  
The Hub  
Aberfoyle Park  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Willunga office  
St Peters Terrace  
Willunga  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Woodcroft office  
175 Bains Road  
Morphett Vale  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Based on the Memorandum of Agreement (agreement) between the previous Minister of Marine and the City of Onkaparinga, which was executed on 29 September 1983, it is our understanding that the infrastructure seaward of the high-water mark, such as the ramp, rock structures and pontoons, are assets owned and maintained by the state government. Our responsibilities include maintenance, leasing arrangements and development of facilities landward of the high-water mark. As the agreement does not include terms and conditions for the capital renewal or upgrade of the facilities required for safe and efficient boat launching/retrievals, we consider that these responsibilities rest with the state government as the asset owner.

We would appreciate confirmation of the minister's position regarding funding of the proposed upgrades so that Council may consider its position on the matter.

If you wish to discuss this matter further please contact Salvador Jurado, Asset Planner Coastal Management on 8384 0666 or [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au)

I look forward to your response on this matter.

Yours sincerely



Erin Thompson  
**Mayor**

## **9.2 Response to Notice of Motion - Cr Bray - Wildlife advisory speed signs**

This is an update on a previously reported subject, concept or issue.

Manager:	Richard Dekker, Manager Assets and Technical Services (Acting)
Report Author:	Brett Williams, Senior Traffic and Transport Coordinator
Contact Number:	8384 0175
Attachments:	<ol style="list-style-type: none"><li>1. Proposed 3-part wildlife advisory sign (1 page)</li><li>2. DPTI-approved trial warning signage (1 page)</li><li>3. ABC News article on virtual fencing (3 pages)</li><li>4. Sunshine Coast Council media release (2 pages)</li></ol>

---

### **1. Purpose**

To provide an update on the request for wildlife speed advisory signs, investigations undertaken and the costs involved in installation.

### **2. Recommendations**

**That Council approves:**

- 1. The installation of warning signage in accordance with advice received from the Department of Planning, Transport and Infrastructure (DPTI) for a three-month trial on Piggott Range Road, Coxs Hill Road and Norman Road from 1 April until 30 June 2020, to be funded from operational budgets for new sign installation and traffic counts.**
- 2. Consultation with local communities to establish their support for council to investigate a trial of sound based 'virtual fencing' technology on targeted sections of Piggott Range Road, Coxs Hill Road and Norman Road.**
- 3. Representations to the state government to consider the provision of wildlife crossing infrastructure in any major road construction projects within the City of Onkaparinga.**
- 4. Coordination with animal rescue organisations active within the City of Onkaparinga to identify any known roads with high wildlife activity.**

### **3. Background**

At its meeting of 20 August 2019, a Notice of Motion was received from Cr Bray to trial wildlife advisory speed signs and Council resolved:

- 1. That Council request the state government authorise a trial of three-part wildlife advisory signs on Piggott Range Road, Coxs Hill Road and Norman Road as per attachment 1 to the agenda item.*
- 2. That Council be advised through a report to Council on the response from the state government and include associated costs*

Council has also received representations from community members concerning the conflict between wildlife and moving vehicles on our roads.

Following the above resolution a request was subsequently made to the Department of Planning, Transport and Infrastructure (DPTI) for authorisation of this trial, with their response noting that our preferred three-part advisory sign (attachment 1) was similar to those used in Tasmania, however they had been advised by their Tasmanian counterparts that use of these signs had negligible impact over time and that 'virtual fencing' technology is being trialled as an alternative treatment in critical wildlife areas.

DPTI recommend that council undertake this trial based on the signage combination indicated in attachment 2, which is in accordance with DPTI's Operational Instruction 2.22 for Wildlife Warning Signs on Roads. This Operational Instruction supplements Australian Standard AS 1742.2, which states that 'wildlife warning and information signs are not specifically intended to perform an animal preservation role and research to date indicates that they are not particularly effective for this purpose.'

Following the receipt of DPTI's correspondence on this matter, we have written a reply to DPTI to ask that our original request based on the signage in attachment 1 be reconsidered on the basis that this would be a three-month trial. We have followed up with DPTI, however no response has been received at the time of writing this report.

In addition to the original Notice of Motion raised by Cr Bray, we have received further representations from the community and Elected Members to address the issue of conflicts between wildlife and vehicles, including:

- The use of devices that are activated by approaching vehicles to emit both an audible and visual warning to animals to deter them from entering the roadway.
- Incorporation of grade-separated crossings for animals to negotiate roadways without interacting at road level, either via tunnel underpasses or overhead structures.
- Council co-ordination with wildlife rescue organisations so that proactive measures can be implemented at known hot spots of wildlife activity on council's roads.

Active devices, referred to in DPTI's correspondence as 'virtual fencing', have been in use in Tasmania and Queensland as indicated in an ABC News article provided in attachment 3 and a media release from Sunshine Coast Council in attachment 4. This technology operates by detecting the headlights of oncoming vehicles at night and then emitting an audible alert along with flashing lights to deter animals from entering the roadway.

The company responsible for developing this technology has advised council that these devices are typically installed in a zig-zag pattern on alternating sides of the roads in approximately 25 metre intervals. Should council choose to trial this technology, consideration towards potential impacts to residences or other sensitive receivers should be considered, along with mitigation of other potential risks such as vandalism and general maintenance. We note that headlight activated floodlights may be a viable alternative to buzzers, however these have the potential to cause temporary loss of night vision as motorists leave the floodlit zone.

Regarding grade-separate animal crossings, preliminary research indicates that multiple interstate councils have been implementing a variety of solutions involving overpasses or underpasses that are incorporated into major projects



where the construction of a road separates habitat. There is considerable research which supports fauna overpasses including examples where Transport for New South Wales and the City of Brisbane have invited academics from local universities to study the impact of these animal crossings with the results showing that they were heavily utilised.

It was evident that prior to the implementation of these overpasses extensive investigations were undertaken, as a thorough understanding of the existing wildlife and habitat is needed. For example, the City of Brisbane knew exactly which types of koalas resided in their council area, at what time of year they would breed, when they would typically commute to the other side of the road. It is also worth noting that typically, extensive fencing is installed on either side of the overpass to encourage fauna to take the designated crossing. This involved heavy vegetation being provided along the fencing and animal overpass, which are not open to pedestrian or cyclist movements.

There are a range of possible treatments which could be considered with varying cost ranging from a simple rope ladder to a complete overpass structure. However, the most common wildlife collisions in our City are kangaroos and our preliminary research indicates that the benefits of implementing these solutions greatly outweighs their costs. In addition, it was evident that provision of this infrastructure is still a relatively new approach, the projects incorporating these solutions that were undertaken by the City of Brisbane were only completed in mid-2019.

Another approach to address conflicts between wildlife and vehicles on council's roads was suggested by a resident who raised concerns regarding a koala with joey that was regularly seen to be crossing Pimpala Road, east of States Road including during daylight hours. The resident was concerned that due to the urban nature of this area, motorists would not be expecting to see wildlife crossing the road.

It was suggested that council liaise with official wildlife rescue organisations to identify any known areas of animal activity where temporary warning signage may be appropriate. Australian Standard AS 1742.2 states that hazardous wildlife signage 'shall be used to warn road users of the unexpected presence on the road of wild animals which may be a hazard to road users' and that it 'shall only be used where hazardous wild animal activity is most likely to occur'.

Current wildlife rescue organisations servicing the City of Onkaparinga include the RSPCA (Lonsdale), Southern Koala Rescue (Onkaparinga Hills) and Adelaide and Hills Koala Rescue. Liaison with these organisations could also lead to the creation of a dedicated page on council's website where contact information and advice can be consolidated to advise members of the public who have encountered wildlife on the roads or any injured wildlife.

If a hazard to road users is identified, which could include unexpected braking of vehicles reacting to wildlife on the roadway, council could utilise information received from the relevant wildlife organisations to install targeted wildlife warning signage either on a temporary or ongoing basis.

Should any trial be undertaken, it is recommended that separate single week traffic counts be undertaken both prior to and during the provision of any mitigation measures such as warning signage or virtual fencing. As traffic counters can detect speeds of vehicles both by direction and time of day, this could provide an indication of any changes to vehicle operating speeds following the installation of mitigation measures.

#### 4. Financial Implications

Manufacture, installation and removal of trial signage is approximately \$350 per sign, which equates to up to \$700 per treated section if one sign was used for each approach.

Installation of traffic counters is approximately \$200 per device per week of data. This equates to \$400 per site to conduct counts both with and without mitigation measures.

Approximate costs to install and review trial signage for each treated section as per Resolution 1 are summarised in the table below:

Item	Quantity	Cost per item	TOTAL
Signs on post	2	\$350	\$700
Traffic count	2	\$200	\$400
<b>Total per each treated section</b>			<b>\$1,100</b>

Due to the full length of Piggott Range Road and Coxs Hill Road being approximately nine kilometres, the trial may need to be broken up into up to five separate sections. Norman Road is only likely to require a single treated section. This could be accommodated within operational signage and traffic count budgets for 2019/20, however further funding would need to be identified if any further sites were considered.

Provision of virtual fencing technology costs approximately \$9,000 per kilometre of treated section. Further investigations would be required to identify appropriate sections of road for this technology. A funding source for any trial of this technology would need to be identified.

The provision of animal crossing infrastructure in conjunction with any major road construction projects is likely to involve additional costs of varying order of magnitude, on a case-by-case basis.

#### 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Conflicts between wildlife and vehicles resulting in injury and death to animals, as well as risk of injury and property damage to vehicle operators	Investigation and trial of proactive measures to modify the behaviour of animals and warn road users of potential conflicts, whilst meeting legal requirements under the Road Traffic Act 1961 and other relevant legislation, Standards and guidelines.
Installation of unapproved signage could result in an offence under the Road Traffic Act 1961	All traffic control devices, including road signage, installed by council under Delegation must conform with Australian Standards and any relevant DPTI Operating Instructions, or otherwise approved by DPTI.



<b>Opportunity</b>	
<b>Identify</b>	<b>Maximising the opportunity</b>
Improved safety for road users	Targeted signage installed in accordance with Australian Standards and council Delegation Instrument for traffic control devices.
Reduction in impacts to wildlife	Coordinated approach towards targeting known areas of higher animal activity, along with consolidated information provided on council's website.
Development of innovative solutions	<p>A trial of virtual fencing may be the first use of this technology in South Australia. As warning signage shall only be provided to inform road users, virtual fencing provides an opportunity to utilise a measure that has been developed to protect wildlife.</p> <p>Due to the developing understanding of wildlife crossing infrastructure, any potential applications would assist with research into this measure.</p>

**Attachment 1**

**Example of the three part signage:**



**Attachment 2**



TES 19595

17/02/2020

'Virtual fence' shows promise in reducing road toll of Tasmanian devils and other wildlife - ABC News (Australian Broadcasting Cor...

## 'Virtual fence' shows promise in reducing road toll of Tasmanian devils and other wildlife

By Damian McIntyre

Posted Wed 9 Dec 2015, 2:15pm



**PHOTO:** The unit sounds a loud alarm and flashes light when an approaching vehicle is detected. (ABC News: Damian McIntyre)

**A high-tech alarm system has been deployed in Tasmania's far north-west in a bid to stop Tasmanian devils being killed on the roads.**

In the last two months six Tasmanian devils bred in captivity and then released into the wild in a bid to shore up the population have been killed by cars.

About 1,000 are killed around the state each year.

Now a virtual fence has been trialled along a 12-kilometre stretch of road near Arthur River.

The electronic system aims to prevent animals crossing the road when a vehicle is approaching at night.

Alarm units positioned about 100 metres apart are triggered by headlights, emitting a loud alarm and a flash of light.

Manager of the Save the Devil program David Pemberton said the results were impressive.

"For the section of road without the virtual fence, there were four devils run over, the other section there were none. That's a great result," Dr Pemberton said.

"I think we're going to need to use this gear."

Some of these little populations only have two or three mums breeding now, and if two or three of those get hit by cars that's it.

Dr David Pemberton

17/02/2020

'Virtual fence' shows promise in reducing road toll of Tasmanian devils and other wildlife - ABC News (Australian Broadcasting Cor...



PHOTO: The speed limit in the Arthur River area is lowered at night to reduce roadkill. (ABC News: Damian McIntyre)

## Roadkill reduced by two-thirds

Dr Pemberton said protecting the devils from vehicles was vital.

"Some of these little populations only have two or three mums breeding now, and if two or three of those get hit by cars that's it," he said.

"Roadkill as a threatening process increases as devil disease knocks the population down."

Wildlife biologist Sam Fox said the trial had proven the device worked to protect other wildlife, such as wallabies and pademelons, not just devils.

About four of the 12 kilometres of roadway monitored were covered by the fence.

Over an 18-month period, 49 animals were killed inside the fenced area, compared to 275 outside.

Inside the fence deaths occurred at a rate of 13.61 per kilometre, outside the rate was 32.74.



PHOTO: The alarm units that make up the virtual roadside fence are tripped by car headlights. (ABC News: Damian McIntyre)



17/02/2020 'Virtual fence' shows promise in reducing road toll of Tasmanian devils and other wildlife - ABC News (Australian Broadcasting Cor...

"The effect we're seeing with these devices means that in areas where we know roadkill is a problem for devils — those areas should definitely be targeted for these devices," Dr Fox said.

The area was chosen for the trial because the devil population was healthy.

"This is still considered disease-free but it's one of those few areas that is still disease-free so it's an important area for us," Dr Fox said.

## Alarm could save drivers from crashing

Jack Swanepoel's company, Wildlife Safety Solutions, brought the product to Australia.

"I first visited Tassie in 2012 when I drove around doing some exploring and I realised the state's got a big issue with roadkill," he said.

"It's when I saw the device on a European Innovation Award that I realised it's something that's much-needed in the state."

Mr Swanepoel said the system also worked to protect motorists.

"Inexperienced drivers might swerve off the road and crash into other cars or do things they're not expecting to do because it's a big surprise when an animal jumps in front of you when you're driving along at 110 kilometres an hour," he said.

The device has been used extensively in Europe but the Arthur River site is the first trial of the technology in Australia.

There are plans to trial the device at other roadkill hot spots in the state.



**PHOTO:** Dr David Pemberton (left), Dr Sam Fox and Jack Swanepoel join forces in virtual fence trial to save wildlife on the roads.  
(ABC News: Damian McIntyre)

17/02/2020

New technology trial to help wildlife cross roads safely

Attachment 4



Council January rates notices have been issued with payment due by 21 February.

---

## **New technology trial to help wildlife cross roads safely**

Tuesday 28 August 2018



A new approach to managing wildlife road crossing incidents on the Sunshine Coast is being trialled at Sippy Downs.

Sunshine Coast Council, in partnership with USC, has installed an acoustic fence and will also be adding purpose-built electronic signs along Sippy Downs Drive with the goal of reducing incidents involving kangaroos along this stretch of road.

The "virtual fence" and the electronic signs are designed to change both kangaroo and driver behaviour.

Most collisions occur because of the surprise element for both the driver and the kangaroo.

With this equipment, kangaroos are alerted to oncoming cars or motorbikes before crossing and correspondingly the cars and motorbikes are warned to slow down.

The virtual fence is a breakthrough technology, using a network of stand-alone acoustic posts which are activated by vehicle headlights.

When activated they emit an acoustic signal and a light which is not so much a deterrent, as giving the animals pause before crossing the road, long enough to prevent a collision.

The system developed by Australian company Wildlife Safety Solutions has been used with success to protect the Tasmanian Devil population in the island state.

Sunshine Coast Council has paid for the materials and installation of the fence, and USC will provide ongoing basic maintenance and monitoring of kangaroos.

<https://www.sunshinecoast.qld.gov.au/Council/News-Centre/New-technology-trial-to-help-wildlife-cross-roads-safely-280818>

1/2

17/02/2020

New technology trial to help wildlife cross roads safely

As part of the research project, USC researchers will monitor the sites over coming months and report back on the outcomes of the trial.

Division 6 Cr Christian Dickson said the trial was part of a wide range of proactive measures council was implementing to protect the region's natural environment and local kangaroo populations.

"Hopefully this trial will achieve a win-win for the kangaroos and motorists," Cr Dickson said.

"Council is committed to protecting our natural environment, and by partnering with USC to trial this innovative technology, we can expand our toolbox of methods used to help our unique local wildlife, and our residents, move around safely.

"Council's previous work to cut back vegetation along Sippy Downs Drive and improve signage has already improved visibility for motorists and safety for kangaroos."

Environment Portfolio Councillor Jenny McKay said council had recently started a project to better understand and ultimately improve fauna movement across the Sunshine Coast.

The project includes determining the location and effectiveness of existing fauna movement infrastructure, confirming problem areas and prioritising locations where fauna movement could potentially be improved.

"Research and wildlife monitoring projects such as this will inform the development of our Kangaroo Management Plan for the region.

"In addition to these practical trials, council will continue to expand and connect priority habitat corridors through our Environment Levy land acquisition program, which has secured 3434 hectares of land for environmental purposes.

"We also recognise of the valuable service provided by wildlife carers across the Sunshine Coast, providing \$90,000 in support each year through our Environment Levy Partnerships Program."

USC Lecturer in Wildlife Ecology Dr Scott Burnett said several strategies had been put in place at the university to reduce collisions with kangaroos, including the installation of road signage and speed bumps, and an awareness-raising campaign for staff and students.

"While this trial has the potential to assist with reducing the number of incidents involving kangaroos and vehicles, it's important to remember that kangaroos, like all wildlife, can never be managed 100% of the time," Dr Burnett said.

"The community can play its part in protecting kangaroos by driving slowly and carefully on and around the USC campus and nearby schools, particularly along Sippy Downs Drive and at dawn and dusk.

"We also ask the community to help with monitoring along Sippy Downs Drive by reporting all kangaroo sightings to [sburnett@usc.edu.au](mailto:sburnett@usc.edu.au)."

Fast facts:

- Trial will be monitored by USC researchers for at least 6 months.
- 72 posts installed along 2.5km of roads surrounding USC Sippy Downs campus
- Results from the trial will inform long-term Kangaroo Management Plan for the region
- Council is working with more than 1000 landholders who collectively protect more than 7500 hectares of habitat through the state's largest Land for Wildlife network.
- 3434 hectares of land has been secured for environmental purposes through the Environment Levy land acquisition program.
- Report any dead or injured wildlife to the RSPCA wildlife rescue hotline on 1300 ANIMAL



### 9.3 Vehicles on Beaches - Compliance Report

This is an update on a previously reported subject, concept or issue.

Manager: Richard Dekker, Manager Assets and Technical Services  
(Acting)

Report Author: Salvador Jurado, Asset Planner - Coastal

Contact Number: 8384 0666

Attachments: 1. Vehicles on Beach Monitoring Summary (16 pages)

---

#### 1. Purpose

This report responds to the resolution of the Special Council meeting of 3 July 2018 that staff monitor the beach for non-compliance for 18 months and bring back a report to Council for review.

#### 2. Recommendations

**That Council note:**

- 1. The contents of the agenda report and attachment 1 to the agenda report, Vehicles on Beaches Monitoring Summary, on non-compliance of vehicles on beaches.**
- 2. There is no intention to change the existing Foreshore Bylaw 2016 and that staff will develop options to assist in the management of vehicles accessing protected areas of the foreshore and that these be brought to an elected member session for discussion prior to any future community engagement.**
- 3. That an increase in temporary vehicle access restrictions may be applied near Hooded Plover breeding sites during the 2020-21 breeding season.**

#### 3. Background

The coastal environment in the City of Onkaparinga supports a complex ecosystem, sandy beach system and geology unique to our area. The community and social values of this section of coastline are also significant, with sites of Aboriginal cultural heritage, high scenic amenity, recreational activities and a history of public vehicle access onto the beach.

The City of Onkaparinga has care and control of the foreshore down to the low water mark and is therefore responsible for managing public vehicle access to beaches.

Vehicles are permitted to drive on sections of the sandy beach at Moana, Aldinga Beach and Sellicks Beach.

A seasonal closure of the beach to vehicles has been in place since 2004 from the southern side of the Aldinga Beach ramp, Morgan Street to Parrot Road. There is a permanently closed section of beach for vehicles from Cowrie Road to Norman Road fronting the Aldinga Bay Surf Life Saving Club.

The Aldinga to Sellicks signage and bollard installation project was approved by Council as part of its 2017-18 budget process, based on the need for a less

resource intensive solution to eliminate access to the seasonal closure and prohibited areas and reinforce protection of our natural assets.

The project did not change existing beach access restrictions stated within the bylaws. The community engagement for the project generated a high level of interest, with submissions being received both for and against the project. At its meeting of 3 July 2018 Council resolved in part:

*"5. That staff monitor the beach for noncompliance for 18 months and bring back a report to Council for review."*

Signage upgrades to improve protection on the coast and management of vehicle access on the beach were completed in March 2019 at Aldinga Beach and Sellicks Beach. Post and signs were installed along the backshore of the beach ranging between 80–120m wide. The tighter spacings were applied in areas of increased illegal vehicle access (driving and parking on the pebble banks).

Locations of illegal access tend to be more frequent where the beach width narrows, for example at the Washpool frontage near the end of Button Road, particularly after hours and as drivers attempt to access between ramps during rising tides (attachment 1, Vehicles on Beach Monitoring Summary).

The alignment of post and signs provided a visual delineation of where it is appropriate for vehicles to drive and park (i.e. areas of hard sand seaward of the posts).

Larger information signs (attachment 1) were installed at all vehicle access points informing drivers of speed limits, staying on hard sand and not to drive over pebble banks and sand dunes.

Staff monitoring and resident complaints indicated access into the high beach/soft sands and pebble banks was continuing despite the new signage being installed. In December 2019, an additional sign (attachment 1 - photo 20) was added below the existing beach signage installed as part of the Aldinga to Sellicks Beach signage upgrade project.

The additional message was a reminder for drivers about the purpose of the signage and post alignment to reduce access into the protected and prohibited areas of soft sands and pebble banks particularly as we headed towards the holidays. The additional signs were being progressively installed as part of signage audits and replacement as they were vandalised or missing.

A new large beach sign (attachment 1 photo 11) was installed in the centre of the beach to better inform drivers of the seasonal closure regulations south of Aldinga Beach (opposite Morgan Street) vehicle access ramp.

### **Coastal monitoring and inspections – key findings**

Coastal inspections and monitoring were undertaken at Sellicks Beach, Aldinga Beach and Moana during the past 18-month period.

As per attachment 1, the key findings are as follows:

- Based on camera footage, expiations and resident complaints, there continues to be a high number of vehicles entering the seasonal closure area south of Aldinga Beach ramp and the vehicle exclusion zone at the southern end of Sellicks Beach.
- Vehicles are accessing through vegetated dunes and high beach/soft sands at Moana. Observations indicate that the inappropriate access occurs mainly during a high tide/storm surge and more often during the winter months.

- Vehicles continue to drive over or park on the pebble banks at Silver Sands and Sellicks Beach, despite adding additional messaging to sign posts.
- Access over the high beach/soft sands and pebble banks is occurring more often during winter when beaches are eroded (low sand levels) and during a high tide/storm surge.
- Vehicles are ignoring temporary parking restrictions around Hooded Plover breeding sites. Vehicles can drive past within 5 to 10m of nesting areas, more often during a high tide, when Hooded Plovers are foraging the tidal area.
- Unruly and prohibited vehicle behaviour on beaches seems to occur more often after hours or at night and at remote sections of the beach (i.e. driving erratically, driving over pebble banks, accessing vehicle free areas).
- Access over the pebble banks happens frequently from Loongana Road Aldinga Beach to north of Button Road Sellicks Beach (in front of the Washpool) and south of the Sellicks Beach vehicle access ramp.
- Vehicles often use the beach between Silver Sands ramp to Sellicks Beach ramp as thoroughfare instead of parking. The behaviour occurs during a rising tide and cars are forced to traverse a narrow beach and through pebble banks to access the ramps.
- Many of the new beach signs installed are continually being graffitied and vandalised.

Overall visitors and the local community that drive on our beaches to experiencing the beach amenity and for recreation adhere to signage and appropriately drive and park where permitted (attachment 1 photo 21).

### **Actions**

Based on our monitoring of vehicles, the amount of access into protected areas of the foreshore continues and the damage is unacceptable, despite the resources invested into foreshore enforcement and the upgrade of signage.

It is therefore recommended that we develop a strategy with options to effectively restrict access to prohibited and environmentally protected areas at Moana, Aldinga Beach, Silver Sands and Sellicks Beach.

There is no intention to seek changes to the existing bylaws, only to improve the management of the existing restrictions.

It is proposed that options developed be presented to elected members to gauge support or otherwise of the options prior to going out to community engagement.

During the rollout of the project to upgrade signage, we received significant opposition to the proliferation of signs installed on the beach. As such we will investigate options where any proposals for a fixed barrier are in locations where some signage may be consolidated.

The area 200m directly south of the Moana vehicle access ramp (attachment 1) continues to be degraded by vehicle activity and we have proposed to install sand drift fencing prior to June 2020 along the base of the dune. The purpose is to stop vehicles from driving through the dunes, protect dune vegetation and capture sand to re-build the dune buffer.

During the 2019-20 Hooded Plover breeding season we had breeding pairs on Moana beach and on the pebble banks between Silver Sands and Sellicks Beach

were vehicle access is allowed. Due to the disturbance witnessed throughout this season, we will consider the option of applying further temporary vehicle access restrictions near breeding sites.

Plans to implement temporary access restrictions around shorebird nesting sites for the 2020-21 breeding season will be included in the options to be presented to elected members.

#### 4. Financial Implications

Monitoring vehicle compliance was funded through existing operating budgets.

#### 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Vehicles accessing, pebble banks dunes and high beach/soft sands.	<p>Signs have been installed at all the vehicle access points which informs vehicles to drive on the appropriate hard sand and protect the environment. Speed limit reminders have been included.</p> <p>Vehicles are expected to adhere to signage and not drive on the beach until there is a drivable hard sandy beach.</p> <p>Post and signs have been installed along the backshore of Aldinga Beach, Silver Sands and Sellicks Beach to improve protection of the high beach/soft sands, pebble banks and dunes.</p> <p>Sign posts have been placed along the high beach in an alignment to provide a visual delineation for vehicles to follow.</p> <p>Improved messaging was added to existing sign post which informed vehicles 'stay seaward of the sign post'.</p> <p>Council's Community Safety Officers have increased proactive patrols and will issue warnings and expiation notices when vehicles breach bylaws.</p>
Vehicle access near Hooded Plover breeding sites	Temporary parking exclusion combined with information signage is set up either side of nesting sites.

<b>Opportunity</b>	
<b>Identify</b>	<b>Maximising the opportunity</b>
Long term protection of our natural coastal assets, safety of beach users and use of the beach by vehicles	<p>There is sufficient information that suggests vehicle access into protected and prohibited areas of the foreshore is a regular occurrence.</p> <p>With the high number of vehicles currently recorded and the expected increases in future years, it is difficult and impractical to manage with our current strategies (signage and compliance).</p> <p>A combination of options to improve management of vehicle access needs to be considered for the foreshore environment, to prevent vehicles damaging our natural coastal assets, improve safety and sustain vehicle parking on the beach.</p>
Vehicle access through sand dunes at Moana Beach	<p>Install a sand drift fence along the foredune to stop vehicles accessing between the car park and the beach.</p> <p>Sand drift fencing will build-up the sand dune and increase the dune buffer along the Moana Beach foreshore.</p> <p>Benefit is a reduction in windblown sand over the surrounding roads and reserve.</p> <p>Dunes will migrate seaward for the protection of infrastructure assets using natural methods.</p> <p>Extend the signage program completed at Aldinga Beach and Sellicks Beach to Moana beach.</p>
Managing Hooded Plover nesting sites where vehicles are permitted to access	<p>Currently exclusion zone has only applied to a parked vehicle. Vehicles have been allowed to drive close to breeding sites through narrow sections of beach where Hooded Plovers forage.</p> <p>A greater exclusion/protection zone is required to protect the nest sites from disturbance as well as protecting the foraging/feeding area of the adult bird and chicks when born.</p>

## 6. Additional information

### Vehicle Volumes

The following table represents the number of vehicles that have entered the beach during the summer period.

Vehicle Ramp	2017-18	2018-19	2019-20 (until January 2020)
Sellicks Beach	6,130	2,973 (not attended weekdays)	2, 680 (not attended weekdays)
Silver Sands	6,359	7,629	5,326
Aldinga Beach	15,074	20,275	13,895
Moana	19,018	12,961	4,500
<b>Annual Total (all beaches)</b>	<b>46,581</b>	<b>43,838</b>	<b>26,401</b>

Vehicle numbers presented have been collected annually by sporting and community groups when stationed at ramps from 10am to 5pm weekdays and 9am to 5pm on weekends between December and March. During this period ramps are not attended if weather conditions are unsuitable (eg. extreme heat days).

### Expiation notices and warnings issued

A total of 63 expiation notices and 7 warnings were issued in the past 18-month period at all beaches. Of these fines:

- 55 expiation notices were issued for vehicles entering the winter closure area and vehicle exclusion zones.
- 8 expiation notices were issued for driving or parking on the pebble banks and sand dunes.

### Monitoring compliance with sensor cameras

Movement sensor cameras were temporarily installed at the winter closure area south of the Aldinga Beach access ramp (closed for 5 months) and the southern end of Sellicks Beach vehicle free area (vehicles excluded all year).

The intention of the cameras was to capture vehicles entering prohibited areas and gain a sample of the amount of access that is occurring.

A camera was deployed from the 10 September to 31 September 2018 and from 30 August to 31 September 2019 to capture vehicles entering the area.

Approximately 60 vehicles were captured over 21 days entering the winter closure area in 2018.

Approximately 300 vehicles were captured over 30 days entering the winter closure area in 2019.

There were times where vehicle counts reached between 30 to 40 cars on a single a day. On the 15 September 2019 (attachment 1), approximately 20 vehicles were captured on the beach during the morning and then moved on by our rangers around midday. An hour later another 20 to 30 cars returned and parked within the winter closure area.

Camera footage also captured vehicles entering after hours.

The camera at Sellicks Beach was operational from 16 December to 22 December 2018. We were only able to deploy the camera for a short period of time due to the camera being vandalised.

Approximately 38 vehicles were captured over a 6-day period entering the vehicle free area at the southern end of Sellicks Beach.

We received community reports where multiple vehicles including a caravan were parked in the vehicle free area. Rangers had attended and issued warnings.

### **Vehicle accident with child on Moana beach**

On 26 December 2019 a young girl was hit by car while playing on the sand at Moana. It was reported at the time the child's injuries were serious but not life threatening.

Reports suggest the child was digging in the soft sand and the vehicle which was leaving the beach at the time did not see the child and drove over her.

Based on witness information the accident occurred at a time where the tide was rising. Numerous vehicles were leaving the beach through soft and hard sand as there were many vehicles parked on the available hard sand where vehicles are exiting the beach.

### **Hooded Plover breeding season**

In the 2019-20 season (August 2019 to February 2020) we had 5 hooded plover nests and 13 eggs being laid where vehicle access is permitted.

On Moana beach south of Pedler Creek there were three nest attempts - six eggs hatched and unfortunately six chicks died at varying stages of development. Five chicks lost at Moana where for unknown causes and one was due to a dog off lead which occurred in the final days before fledging.

At Sellicks Beach there were two nest attempts both on the pebble banks at separate locations in front of the washpool. Two eggs hatched and two chicks died after two days for unknown causes.

Regular disturbance of nesting birds at Moana and Sellicks Beach was the cause for the failure of eggs. If parents are disturbed often and leave the nest while incubating, eggs will become unviable. Disturbance comes from the public, dogs off lead, predatory animals and vehicles (where access is permitted).

### **Next steps**

- Develop a vehicle on beach access strategy that provides details of options to reduce impacts of vehicle access into the protected areas of the foreshore.
- Undertake an elected member workshop on the proposed options to manage vehicles accessing protected areas and seek Council direction for engagement with the community.
- Install a sand drift fence directly south of the Moana Beach access ramp.



## Vehicles on Beach Monitoring Summary

### Introduction

Purpose of the monitoring program was to gain evidence and improved understanding of vehicles complying with environmental protection responsibilities and council bylaws when vehicles are accessing the beach.

The City of Onkaparinga has care and control of the foreshore down to the low water mark and is therefore responsible for managing public vehicle access to the beaches which are under Council's policies, rules and regulations (By laws).

This requires vehicles to only use the harder, already compacted areas of the beach for driving and parking. The intent is to protect areas of soft sands where sea wrack accumulates (shorebirds utilise for habitat and nesting), pebble banks and sand dunes - essentially these are the areas where vehicles are having the greatest adverse impacts.

### Monitoring method

Regular site inspections have been undertaken between July 2018 and February 2020 on all vehicle permitted beaches. Inspection was extended to Moana beach where vehicles are permitted to access 800m of beach south of the access ramp. Site inspections incorporated the beach area, pebble or shingle banks and the back shore.

Information and data was collected from historical aerial photography, ranger patrols and community complaints.

Covert cameras were trialled to monitor vehicle activity entering the seasonal closure area south of the Aldinga Beach ramp and south of Sellicks Beach no vehicle area.

Establishing the monitoring regime has involved several council departments and stakeholders which include:

- Community Safety Team
- Asset Protection team
- Coastal Conservation team
- Asset Management team
- Volunteers and local community

### Foreshore By-Laws

Councils in South Australia are able to establish by-laws under the *Local Government Act 1999*. By-laws are local laws established by councils to deal with issues specific to the areas under the care and control of the council.

City of Onkaparinga By-law number 6: '*Foreshore By-law 2016*' was approved by Council at its meeting of 14 June 2016 and remains in effect until 1 January 2024. By-law 6 regulates use of





## Vehicles on Beach Monitoring Summary

local government land comprising the foreshore and nearby areas. This includes provisions relating to boat launching, horse access and vehicle access to beaches.

*By-law 6, Part 2 – Access to the Foreshore, states that the Council may:*

*7.1.1 close or regulate or restrict access to, any part of the foreshore to the public for specified times and days.'*

*By-law 6, Part 3 – Regulation of Activities on the Foreshore, lists prohibited activities and states that no person shall:*

*9.8.1 Drive or propel a vehicle except on any portion of the foreshore to which the Council has resolved this clause applies (as indicated by the erection of flags, signs or other means)'*

and

*9.8.4 Drive or propel a vehicle over or on any sand dunes or pebble bank.'*

Council then enacted these provisions at its meeting of 18 October 2016 where it resolved:

*'That pursuant to By-law 6 Foreshore, clause 9.8.1, effective from 28 November 2016, vehicle access is permitted in the following areas:*

*a. The area of foreshore that extends north of the extension of northern boundary of the road alignment of Robert Street Sellicks Beach to the extension of the northern boundary of the road alignment of Norman Road Aldinga Beach (known as the Silver Sands beach ramp) between 5.30 am and midnight of any day.*

*b. The area of foreshore that extends north of the extension of the northern boundary of the road alignment of Dingo Road to the extension of the southern most point of the Morgan Street Vehicle Access Ramp Aldinga Beach, between the 5.30am and midnight for the months of October to April inclusive.*

*c. The area of foreshore that extends north of the extension of southern most point of the Morgan Street Vehicle Access Ramp, Aldinga Beach, to the extension of the northern boundary of the road alignment of Ocean Street Aldinga Beach between 5.30 am and midnight of any day.*

*d. The area of foreshore that extends north of the extension of northern boundary of the road alignment of Macquarie Street Moana to the extension of the northern boundary of the road alignment of The Crescent, Moana between 5.30 am and midnight of any day.'*

Fines of \$185 apply for any breaches of these restrictions.

The map presented in attachment 3 shows the existing beach access provisions, exclusions and seasonal closure for vehicles.

### **Discussion - vehicle compliance key findings**

There continues to be a high number of vehicles entering the seasonal closure area south of Aldinga Beach ramp which is closed for 5 months of the year (1 May to 31 September) and the vehicle exclusion zone at the southern end of Sellicks Beach where vehicles are excluded all year.



## Vehicles on Beach Monitoring Summary

Vehicles continue to access vegetated dunes, high beach/soft sands and pebble banks. Despite all the new signage installed. Observations indicate that driving through protected areas of the beach occurs mainly during a high tide/storm surge, particularly during the winter months.

Vehicles have been ignoring temporary parking restrictions around hooded plover breeding sites. Noting that temporary parking restrictions were difficult to enforce as the restrictions did not extend to moving vehicles driving past within 5m to 10m to Hooded Plover nests.

Unruly and prohibited vehicle behaviour on beaches seems to occur more often after hours or at night (i.e driving erratically, driving over pebble banks, accessing vehicle free areas)

Vehicles often use the section between Silver Sands ramp to Sellicks Beach ramp as thoroughfare instead of parking on beach. The behaviour is occurring when the tide level is high and cars are required to traverse over pebble banks. This seems to be more severe in front of the washpool from Loongana Road Aldinga Beach to north of Button Road Sellicks Beach.

Many of the new beach signs installed are continually being vandalised.





## Vehicles on Beach Monitoring Summary

### Moana Beach – south of vehicle access ramp

Photo 1



Photo 2



Photo 1 and 2, comparison of historical aerial photography south of the Moana Beach access ramp. Photos are from December 2018 and December 2019.

Photo 1 shows a healthy accumulation of sea grass wrack ideal for Hooded Plover habitat, food source and ideal for nesting and breeding. Sea grass wrack also assist in capturing sand and building out the dune buffer.

Red circle in photo 2 - Vehicles are accessing the beach from the car park over the dune and vegetation. Multiple four wheel drive tracks are beginning to emerge.

Photo 2 (red arrow) shows vehicles entering/exiting the beach at the top of the ramp. Vehicles enter the beach over the soft sand, through areas of sea wrack accumulation and new sections of formed dune.

Evidence indicates, vehicles often attempt to enter the beach or leave their departure until the tide is at its highest point. Unavoidably, vehicles are required to traverse the soft sand high up the beach which is damaging shorebird habitat, inhibiting the natural accumulation of sand (subsequent build of dune buffers) and increasing the risk of vehicles getting stuck in the sand.





## Vehicles on Beach Monitoring Summary

**Photo 3**



Photo 3, extensive vehicle movements through soft sand.

This activity is occurring mostly during high tide. Vehicles will attempt to traverse along the base of the fence over the cobble ridge.

**Photo 4**



Photo 4, vehicles accessing into the dune damaging dune vegetation and exacerbating erosion.

It is extremely important to maintain the dune vegetation as it acts as a natural means of capturing wind-blown sand and building the dune erosion buffers.

This area will likely require sand drift fencing to assist dune and vegetation recovery.



## Vehicles on Beach Monitoring Summary

**Photo 5**



Photo 5, 6 and 7 have been taken by Hooded Plover volunteers on the 23 October 2019 at 7.15pm, 7.20pm and 8.15pm

Red circle shows the Hooded Plover nesting site amongst vehicles.

Photo 6, heavy vehicle traffic through soft sands running directly next to the Hooded Plover site.

**Photo 6**

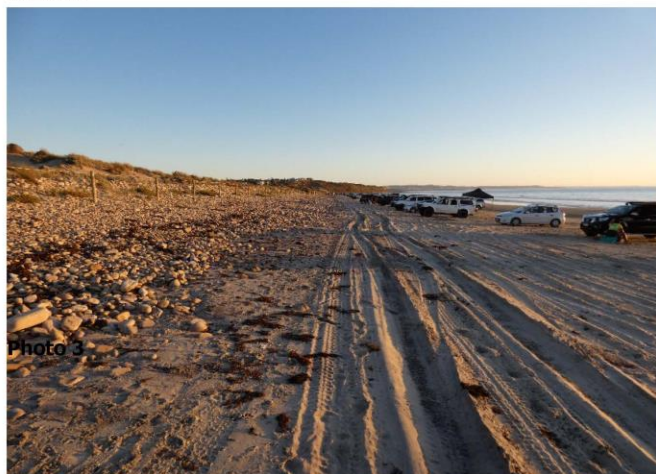


Photo 7, vehicles are leaving the beach in the dark.

On this day Hooded Plover volunteers recorded trail bikes coming through at night, vehicles speeding along the beach, inappropriate driving and driving high up on the cobble stones

Late evenings and night is the optimum time where Hooded Plovers will wander and feed which highlights the added pressures on the Plover breeding season and the difficulties volunteers and staff are faced with.

**Photo 3**



**Photo 7**

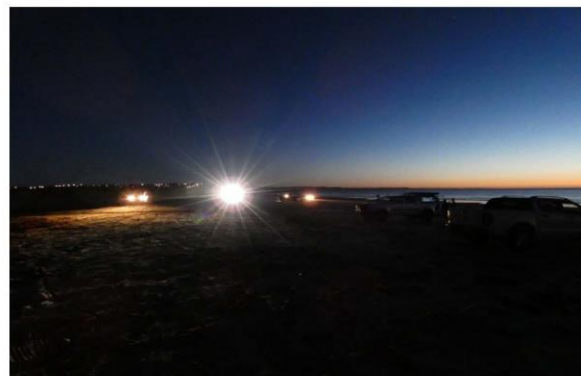


Photo 7 - Vehicle access is permitted from 5.30am to 12 midnight, therefore vehicles are not breaching compliance





Vehicles on Beach Monitoring Summary

Aldinga Beach Vehicle Access Ramp – Opposite Morgan Street

Photo 8



Photo 8, 9 and 10 are examples of images taken from the covert camera of vehicles accessing winter closure area (south of the Aldinga Beach access ramp).

Photo 10 - Numerous vehicles were also captured at night and early mornings.

Photo 11 sign informing of the winter closure.

Photo 9



Photo 10





## Vehicles on Beach Monitoring Summary

Photo 12



Photo 12, 13 and 14 – 15 September 2019, over 30 vehicles were captured entering the seasonal closure area during the morning.

Council Community Safety Officers attended around mid-day, taking photos and issuing infringements. (Photo 12 red circle).

Not long after Council rangers left the beach vehicles began returning to the site. A further 20-30 vehicles were captured entering the site in the afternoon

Photo 13



Photo 14



Photo 15



Photo 15 – vehicle captured well inside the vehicle exclusion zone. Northern end of Aldinga Beach



# CITY OF ONKAPARINGA

## Vehicles on Beach Monitoring Summary

**Photo 16**



**Photo 17**



**Photo 18**



**photo 19**



Photo 16 and 17, vehicle access through the protected soft sands. The new signage is visible along the beach

Photo 18 vehicle driven high up the dune. Location is north of the Aldinga Beach access ramp

Photo 19 beach signage has been broken off. Vehicles have been driving around the end post. Located at the southern end of Aldinga Beach before the vehicle exclusion area in front of the Aldinga Bay Surf Club.





## Vehicles on Beach Monitoring Summary

### Silver Sands vehicle access ramp (Norman Road)

Photo 20



Photo 21

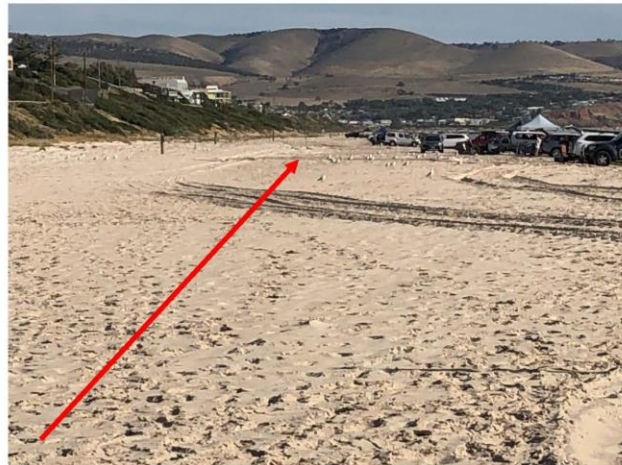


Photo 23



Photo 22



Photo 24



Photo 20 – New beach signs installed  
Photo 21 – A positive example of vehicles driving and parking on the beach.  
Photo 22 – New Vehicle access sign located at the access ramps.  
Photo 23 – Vehicles parked inside the Hooded Plover exclusion area.  
Photo 24 vehicle tracks captured on top of the pebble banks stop before driving through the Hooded Plover nest area



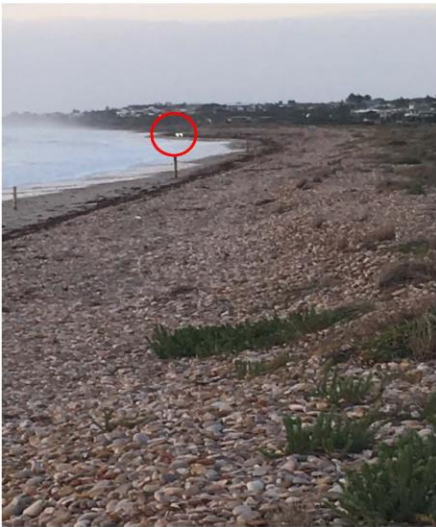
Vehicles on Beach Monitoring Summary

**Photo 25**



Photo 25 – High volume of traffic 5m to 20m from the Hooded Plover nest

**Photo 26**



**Photo 27**



**Photo 28**

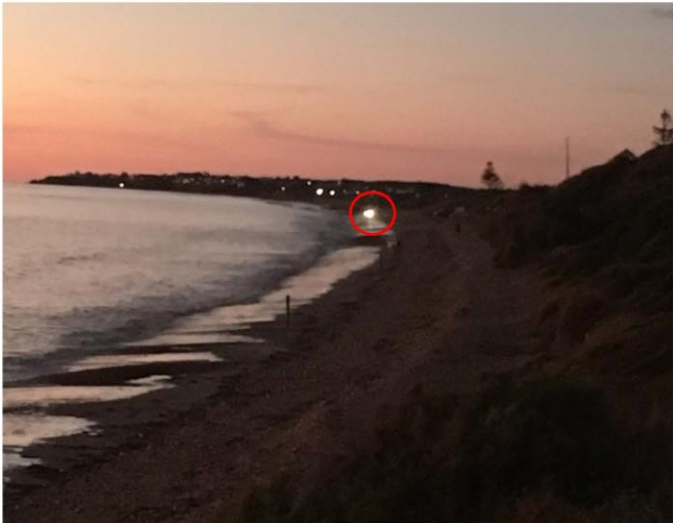


Photo 26,27,28 – Evidence of vehicles entering the beaches at high tide and are forced to traverse over protected areas. The behaviour occurs more often after hours and at night. Many of these vehicles are trying to access between Silver Sands ramp and Sellicks Beach ramp.





## Vehicles on Beach Monitoring Summary

**Photo 29**



**Photo 30**



**Photo 31**



**Photo 32**



**Photo 33**



**Photo 34**



Photo 29, 30, 31, 32, 33 and 34 – Evidence of continued vehicle access over the pebble banks. The tracks in photo 31 and 32 are multiple motorbikes riding along the top of the banks in front of the washpool.



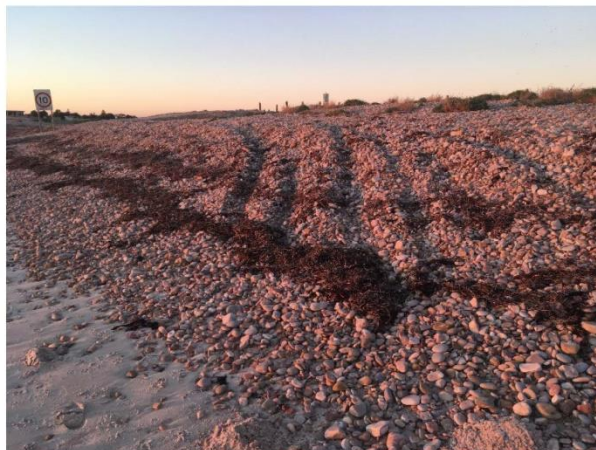


## Vehicles on Beach Monitoring Summary

**Photo 35**



**Photo 36**



**Photo 37**



**Photo 38**

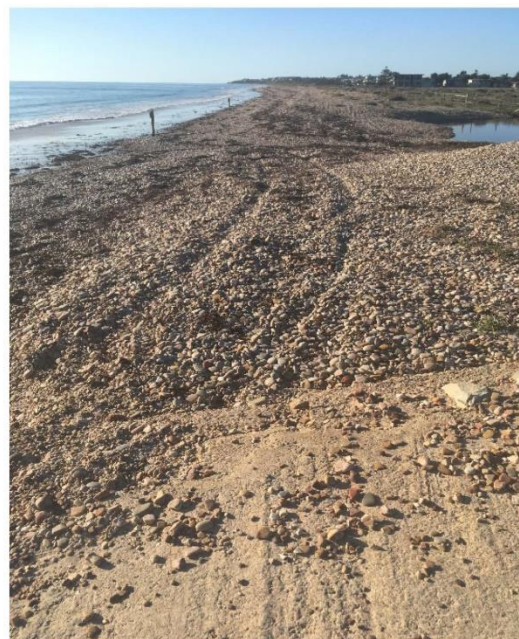


Photo 35, 36, 37 and 38 – Vehicle damage to the pebble banks. Significant volume of pebble displacement in photo 36 and 37





Vehicles on Beach Monitoring Summary

**Sellicks Beach (north of Button Road to southern end)**

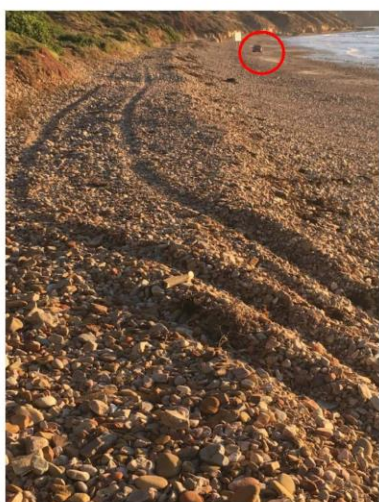
**Photo 39**



**Photo 40**



**Photo 41**



**Photo 42**



Photo 39 Vehicles parked on the pebble banks  
Photo 40 and 41 were two vehicles that traversed the pebble bank slopes and driving along the crest. Photo's were taken post the November 2018 storm.  
Photo 42 – Signed destroyed by a vehicle and dumped





Vehicles on Beach Monitoring Summary

**Photo 43**



**Photo 44**



**Photo 45**



Photo 43, 44, 45 Significant damage to pebble banks

Photo 46 – is a snap shot from a video of a driver traversing along the pebble bank embankment and through the surf. The vehicle was seen driving from Silver Sands

Photo 47 - Driver parked up on the pebble bank during the high tide

**Photo 46**



**Photo 47**





# CITY OF ONKAPARINGA

## Vehicles on Beach Monitoring Summary

**Photo 48**



**Photo 49**

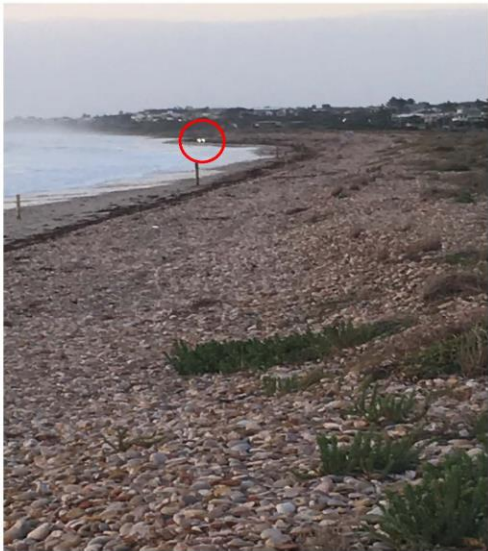


Photo 48 and 49 – Vehicles captured driving over the pebble banks at high tide

Photo 50 and 51 – Multiple vehicles driving and parking in the vehicle free area (southern end Sellicks Beach access into the vehicle free area

**Photo 50**



**Photo 51**



Page left intentionally blank

#### **9.4 Proposal to close portion of Welland Street road verge adjacent 9 Saltfleet Street, Port Noarlunga to enable sale**

This is a new proposal, concept or issue.

Manager:	Jock Berry, Manager Property & Commercial
Report Author:	Bryn Adams, Property Officer Transactions
Contact Number:	8488 2001
Attachments:	1. Aerial photograph (1 page) 2. Site plans (2 pages)

---

#### **1. Purpose**

This report requests Council approval to commence a Road Process to close a portion of the Welland Street road verge adjacent 9 Saltfleet Street, Port Noarlunga and, if closure is completed, sell the closed portion of road to the adjoining landowner.

#### **2. Recommendations**

**That for the portion of legal and open public road (road verge) bordered in red on attachment 1 to the agenda report, Council:**

- 1. Declares that the subject portion of road is surplus to road network requirements and suitable for closure.**
- 2. Approves the commencement of the road closing process, including public notice in accordance with the provisions of the *Roads (Opening and Closing) Act 1991*.**
- 3. Resolves that the portion of the subject road to be closed bordered in red on attachment 1 to the agenda report will be excluded from the classification of community land upon a successful closure.**
- 4. Approves the sale of the subject portion of road to the adjoining landowner at 9 Saltfleet Street, Port Noarlunga at no less than the market value of the land, subject to all costs associated with the road closing process, sale, transfer and consolidation of the land with the purchaser's land being met by the adjoining landowner.**
- 5. Resolves that if any objections or applications for easements are received during the public notice phase of the proposed road closure, a further report will be tabled for Council's consideration and determination of the matter.**
- 6. Authorises the Chief Executive Officer to sign any documentation necessary to finalise the road closing process, the sale and transfer of the subject road to the adjoining landowner and the consolidation of the subject land with the adjoining landowner's land.**
- 7. Approves the net proceeds from the sale of the subject road to be assigned to the Community Investment Fund to be used strictly in accord with Council's approved use of that Fund.**



### **3. Background**

The land owner of 9 Saltfleet Street, Port Noarlunga has applied to Council to purchase a portion of the Welland Street road verge for consolidation with their adjoining land.

The applicant has obtained Development Plan Consent for the demolition of the existing single storey building at 9 Saltfleet Street (currently used as a café) and the construction of a three-storey mixed use building comprising a café, two dwellings and on-site car parking.

Whilst the subject area of road verge applied for purchase is not required for the construction of their approved development, the applicant has requested to purchase the portion of verge so that they can install an item of art and/or decking for photo opportunities, café seating and landscaping.

Council's aerial imagery shows existing brick paving, landscaping and retaining walls located within the subject portion of verge that have been in situ since at least 2004. Whilst it is not known whether Council constructed these improvements to the verge, they were in place long before the applicant purchased the adjoining land at 9 Saltfleet Street in late 2016.

A SA Power Networks (SAPN) transformer is located at the northern end of the subject portion of road verge. The adjoining landowner has entered into a contract with SAPN for the transformer to be rotated in its existing position at the adjoining landowner's expense. This will enable the opening to the transformer to be on the western side facing Welland Street, which will in turn enable the adjoining land owner to reduce the grades of the approved vehicle access to the future development granted planning approval.

With this contract in place, SAPN have indicated that an easement will not be requested over the transformer site as part of the road closure due to SAPN's existing agreement for the land owner to provide the required easement. Should SAPN formally request an easement during the public notice period, a further report will be provided to Council to approve this request.

The area of verge requested for closure and purchase is approximately 126 square metres in area, with the area in relation to the adjoining land outlined on the site plans at attachment 2. The boundary of the proposed road closure is to be 4 metres to the west of the existing road boundary. This boundary position has been chosen to align with the existing beautification associated with the adjoining dwelling at 6 Welland Street, where the landscaped garden extends over the road verge.

The verge landscaping of the adjoining residential property does not require a permit under Section 221 of the *Local Government Act 1999*, as it is of a residential nature and in accordance with Council's Road Verge Landscaping Guidelines. By contrast, the future business use (outdoor dining) and permanent structures proposed within the verge by the applicant would require an authorisation and permit to be issued under Sections 221 and 222 of the *Local Government Act 1999* in lieu of permanent closure and disposal of the subject portion of verge.

Whilst the proposed road closure will result in an irregular road boundary this is not considered an issue as the proposed boundary line will more accurately reflect the location of private improvements within the road verge from the adjacent properties and will not impact upon the ongoing use of the existing footpath.

This chosen boundary alignment will maintain the existing footpath within the road and retain 4.615 metres between the front of the Welland Street kerb and the proposed boundary (in excess of Council's minimum standard verge width of 3.5 metres). The proposed road closure and new boundary location is supported by our Assets and Technical Services teams.

#### 4. Financial Implications

A condition of the road closing, sale and transfer (if approved by Council) will be that the adjoining landowner pays no less than the market value of the land and meets all costs associated with completing the road closing process and consolidation of the subject portion of road with the applicant's land to form a single allotment. The applicant understands and has agreed to this arrangement.

Net proceeds from the sale of the subject portion of road are to be assigned to the Community Investment Fund (CIF) to be used strictly in accord with Council's approved use of that Fund.

#### 5. Risk and Opportunity Management

Risk	
Identify	Discussion
If Council approval is not granted, Council will remain responsible for the maintenance of the subject portion of verge.	<p>Council manages its land ownership portfolio in an efficient and sustainable manner by continually reviewing its assets and considers disposal options where there is little or no community benefit to be gained from retention of the land.</p> <p>No present or future strategic or operational needs have been identified that necessitate retention of the subject portion of road verge.</p> <p>The disposal of this portion of the verge would end Council's maintenance responsibilities for this portion of verge and enable the applicant to develop and maintain the land with café seating, landscaping and any other upgrades on an ongoing basis.</p>
The sale of the portion of verge may affect Council's ability to widen the road or upgrade the intersection in the future.	<p>The application has been circularised extensively with Council.</p> <p>Council's Assets Team has reviewed the plans for the proposed closure and disposal of the verge and confirmed that whilst there are project capital works planned to alter the threshold treatment at the junction with Saltfleet Street, this project is unlikely to be impacted by the proposed closure and disposal.</p>

<b>Opportunity</b>	
<b>Identify</b>	<b>Maximising the opportunity</b>
To remedy the location of existing improvements and to tidy up and dispose of land not considered necessary for retention by Council.	Now that the existing paving, landscaping and retaining improvements have been confirmed as located on the legal road, the opportunity is being taken to consider the closure and disposal of a portion of road that has no road network benefit.
The subject road is declared surplus and suitable for disposal.	<p>Consistent with all proposed land and road disposals, the subject portion of road has been extensively circulated to relevant staff to determine whether the portion is surplus to Council's needs and suitable for disposal.</p> <p>Closure of the road and disposal of the land is considered preferable to retention indefinitely for little or no community benefit.</p>
The subject portion of road can be better utilised and maintained by the adjoining owner in conjunction with their future development.	<p>Council maintains its road verges in accordance with its Road Verge Landscaping Guidelines, which entails the maintenance of footpaths to legislative compliance, annual spraying and tree pruning to maintain vehicle and pedestrian sightlines.</p> <p>The application to purchase the subject portion of road verge has arisen from the adjoining land owner's desire to improve the appearance of this area adjoining their café and approved development, with a higher standard of outdoor seating, landscaping and an item of art and/or decking that will provide a 'photo opportunity' for visitors to Port Noarlunga.</p> <p>As these improvements are desired to be of a permanent nature and beyond the normal service levels of Council, a permanent closure and sale of the subject portion of verge is considered the most appropriate way to enable these improvements to proceed.</p> <p>The northern boundary of the land at 9 Saltfleet Street and proposed road closure corresponds with the boundary of the Town Centre Zone, which adjoins the Residential Zone to the north. The proposed road verge closure for use in conjunction with the commercial use of the adjoining land at 9 Saltfleet Street would support the commercial use of this corner and reflect the existing commercial zoning of this land and portion of road.</p> <p>It is also felt that the proposal will help activate public use and enjoyment of the Port Noarlunga precinct, in preference to the subject land simply remaining part of a low-key landscaped road verge. Council's Economic Growth Team are supportive of the proposal.</p>

On balance, it is considered appropriate to proceed with the closure of the subject portion of road verge, with sale of that portion bordered in red (with an area of approximately 126 m<sup>2</sup> subject to survey) to the adjoining land owner for use in conjunction with their commercial redevelopment of their adjoining land.

## **6. Additional information**

### **Internal investigations regarding the use of the road**

The subject proposal has been extensively circularised within Council and no concerns have been raised to the closure and disposal.

At the request of Council's Assets and Technical Services teams, the applicant has agreed to provide a 2.5 metre corner cut-off at the same angle as the existing corner cut-off to ensure that vehicle sightlines at the intersection of Saltfleet Street and Welland Street are maintained.

The applicant has confirmed that there will be no alterations to the levels and grades of the existing footpath to remain within the road. The applicant has also confirmed that they do not intend to build any retaining walls or items which may be tripping hazards within the portion of verge to be purchased. The proposed boundary line will be 4.615 metres from the Welland Street kerb, enabling the existing footpath to be retained in the road with space in excess of Council's minimum verge width standard of 3.5 metres.

Council does not have any infrastructure located within the proposed portion of road to be closed.

### **External investigations regarding the use of the road**

SAPN was contacted to provide comment on the proposal due to the location of an existing transformer within the subject portion of verge proposed for closure and disposal. The applicant (adjoining land owner of 9 Saltfleet Street) has entered into a contract with SAPN for the transformer to be relocated at the applicant's expense, which will benefit the applicant by reducing the gradient of the driveway previously approved as part of their development granted Development Plan Consent. Due to this contract being in place, which requires the applicant to grant any required easements in favour of SAPN, SAPN have advised that they will not need to request any easements as part of the road closing process.

### **Council Land Assessment Group (CLAG) and Director's Group**

This proposal has been referred to Council's high-level land assessment group (CLAG) and also the Director's Group. Both groups have endorsed the recommendations to commence the road closing process to enable disposal to the adjoining owner.

### **Zoning**

The subject land and portion of road is held within the Town Centre Zone under the current version of the Onkaparinga Council Development Plan.

The applicant has obtained Development Plan Consent for the demolition of the existing single storey café and the development of a three-storey mixed use building comprising a café, two dwellings and on-site car parking under Development Application 145/2017/2017. The subject portion of verge is not required for the construction of this approved development and is intended to be used by the applicant for complementary landscaping, café seating and art.

In accordance with Council's Disposal of Land and Assets Policy, the subject portion of road will be consolidated with the applicant's title to form a single allotment.

### **Public notice**

Public notification will be undertaken in accordance with the requirements of the *Roads (Opening and Closing) Act 1991* (the Act) and subordinate regulations. As per the Act and Council's usual processes, a surveyor will be engaged to:

- Prepare and lodge a Preliminary Plan with the Office of the Surveyor-General;
- Through the Surveyor-General, place notice of the proposal in the South Australian Government Gazette, including details about the proposal and how any objections or requests for easements may be submitted;
- Through the Surveyor-General, place notice of the proposal, including the Preliminary Plan, on the State Government website for the advertisement of all proposed road opening and closing proposals;
- Place notice of the proposal in the Southern Times Messenger (above the requirements of the Act);
- Write to all affected persons (as determined in accordance with the Act) to advise them of the proposal and advise how any objections or requests for easements may be submitted;
- Write to all prescribed public utilities and authorities (as determined in accordance with the Act).

To be valid under the Act, any objection or request for an easement must:

- be in writing to Council and the Surveyor-General;
- set out the full name and address of the person;
- give full particulars of the nature and location of the easement that is being applied for;
- where the application is made by a person as the owner of adjoining or nearby land—specify the land to which the easement is to be annexed; and
- state the reasons for the application for the grant of the easement.

If any objections or applications for easements are received during the 28 day public notice phase of the proposed road closure, a further report will be tabled for Council's consideration and determination of the matter.



**9 Saltfleet Street Port Noarlunga**



The boundaries plotted hereon are indicative only and their location cannot be relied upon as accurate

**Legend**



Proposed area of road closure and disposal to 9 Saltfleet Street Port Noarlunga



Balance of Welland Street to remain legal and open public road

**ALIGN**  
DESIGN:DRAFTING

A.B.N. 51 718 069 541

Warrivick Covington  
M: 0423 259 117  
E: warrivick@alignsa.com.au  
W: Aligndesignanddrafting.com.au  
P: PO Box 348,  
Port Noarlunga, SA, 5167

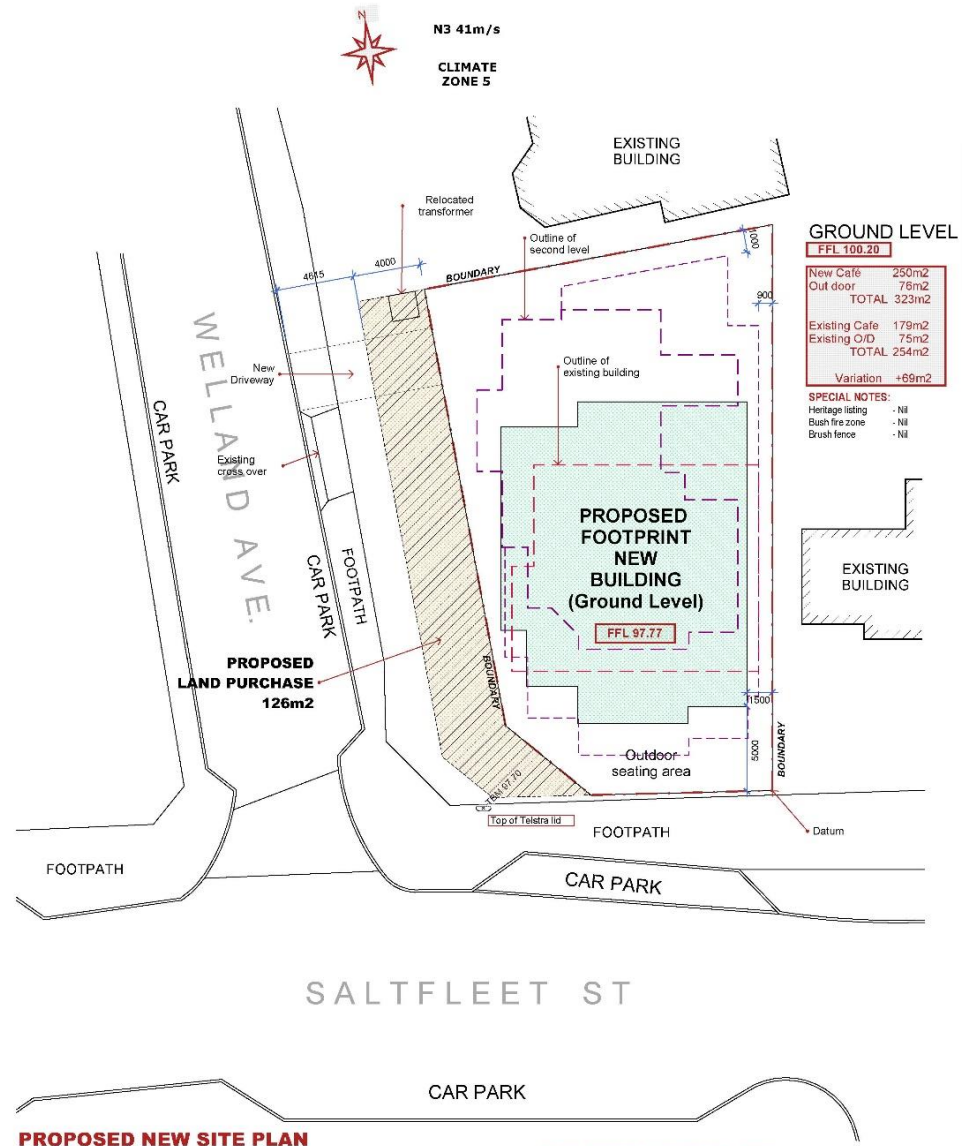


**Client:**  
P & W Hocking  
20 Witton Road  
Port Noarlunga  
SA, 5167

**PROJECT**  
**Proposed New Cafe and Apartments**  
9 Saltfleet Street, PORT NOARLUNGA, SA, 5167

SCALE	PAGE
1:200	A2
AUTHOR	DATE
WSC	02/04/2019
JOB No.	ISSUE
17542	V8
DESCRIPTION	
SITE PLAN	

**A1.0**



**EXISTING SITE PLAN**

**PROPOSED NEW SITE PLAN**





N3 41m/s

CLIMATE  
ZONE 5

**DIAL BEFORE YOU DIG - 1100**

**CONSTRUCTION NOTES:**  
ALL WORK PRACTICES ARE TO COMPLY WITH RELEVANT BUILDING REGULATIONS  
ALL MATERIALS ARE TO BE INSTALLED AS PER MANUFACTURERS SPECIFICATIONS  
THESE PLANS ARE TO BE READ IN JUNCTION WITH ENGINEERS AND CONSULTANTS SPECIFICATIONS  
THE OWNER IS TO ENGAGE A LICENCED SURVEYOR TO LOCATE BOUNDARIES  
ALL UNCOLLECTED RAIN WATER IS TO BE DIRECTED AWAY FROM FOOTING

**ALL STRUCTURAL STEEL AS PER  
ENGINEERS SPECIFICATIONS**

**ALL FOOTINGS AS PER  
ENGINEERS SPECIFICATIONS**

**TRUSSES AS PER  
TRUSS SPECIFICATIONS**

**CORROSION PROTECTION  
REQUIRED FOR  
ALL METAL FIXINGS**

**AREA'S: Ground Floor**  
Allotment 559m<sup>2</sup>  
Cafe 250m<sup>2</sup>  
Outdoor dining 76m<sup>2</sup>  
**TOTAL AREA 326m<sup>2</sup>**

**DP** - Hard wired Smoke Detector with 9V battery back up as per AS 3788 and 3.7.2 BCA

**DP** - 90mm PVC pipe discharged to rain water tanks

**EF** - Exhaust Fan to be installed to all WC's /

bathroom's and laundry. Connect exhaust fan to

light switch. Min. Capacity 25L/S

**LO** - Lift Off Hinges fitted to doors with less than

1200mm clearance between door and other object

as per BCA 2006

**HOT WATER SERVICE** - Rheem Instantaneous

Integrity 26

**WC** - Plumb new WC to RWIT with mains water

back up when required.

**EXIT** - Ceiling mounted Exit sign

**EM** - Emergency lighting - EM

**EMERGENCY LIGHTING TO BE BCA AS 2293.1 COMPLIANT**

**FE** - 9kg dry chemical fire extinguishers

**FB** - Fire blanket

**FH** - Fire hydrant to reach all parts of the building

**NOTE:**  
Stormwater to be collected and directed to

rain water tank. Overflow discharge to street table

Connect WC's to RWIT with mains water back up provision

**INSULATION SCHEDULE:**

External walls R 3.0

Internal Walls R 2.5

Ceiling Space R 4.1

Sub Floor R 3.0

**PROJECT**  
**Proposed New Cafe  
and Apartments**  
9 Safford Street, PORT NOARLUNGA, SA, 5167

SCALE	PAGE
1:100	A2
AUTHOR	DATE
WSC	02/04/2019
JOB No.	ISSUE
17542	V8
DESCRIPTION	
CAFE LAYOUT	

Page left intentionally blank

**9.5 Final update report on the proposal to revoke the council reserve land at 113 Liguria Crescent, Noarlunga Downs to enable disposal**

This is an update on a previous reported subject, concept or issue.

Manager: Jock Berry, Manager Property and Commercial

Report Author: Bryn Adams, Property Officer Transactions

Contact Number: 8488 2001

Attachments: 1. Aerial photo of subject land (1 page)  
2. Approval letter from Minister (1 page)

---

**1. Purpose**

This report confirms the consent from the Minister for Transport, Infrastructure and Local Government (under delegation) to the proposal to revoke the community land status of the Council reserve land at 113 Liguria Crescent, Noarlunga Downs and seeks approval from Council to formally approve the revocation of the land from its community land classification. A separate confidential report on the development and disposal options is also presented on this agenda for Council's consideration and determination should it resolve, in this report, to revoke the community land for disposal.

**2. Recommendations**

**That for the council owned reserve land described as Allotment 287 in Deposited Plan 23721 comprised in Certificate of Title Volume 5648 Folio 687 bordered in red on attachment 1 to the agenda report, Council:**

- 1. Receives the approval to revoke the subject land from its community land classification from the Minister for Transport, Infrastructure and Local Government (under delegation) in the letter dated 20 May 2019 (refer attachment 2 to the agenda report).**
- 2. Resolves to formally approve the revocation of the subject land from its community land classification pursuant to subsection 194(3)(b) of the *Local Government Act 1999*.**
- 3. Authorises the Chief Executive Officer to sign any documentation required to finalise the revocation process and the disposal of the land.**
- 4. Approves the net proceeds from the sale of the subject land (if the disposal process is ultimately approved by Council in a separate confidential report) to be assigned to the Community Investment Fund (CIF) to be used strictly in accord with Council's approved use of that Fund.**
- 5. Notes that a further confidential report outlining the recommended development and disposal options is presented on this agenda for Council's decision.**

**3. Background**

At its meeting on 17 July 2018, Council declared 'in principle' that the subject parcel of community land bordered in red on Attachment 1 to this agenda report was surplus to requirements and suitable for disposal and approved the

---

commencement of the public consultation phase of the revocation of community land process. The public consultation concluded on 28 September 2018.

At its meeting on 19 February 2019, Council noted the community feedback received on the proposed revocation and approved a request being forwarded to the Minister for Transport, Infrastructure and Local Government for approval to revoke and dispose of the subject land. This report to Council is necessary to finalise the revocation following receipt of the Minister's approval.

The approval letter dated 20 May 2019 from the Minister for Transport, Infrastructure and Local Government to the revocation of the subject land from its community land classification is included as Attachment 2 to this agenda report.

#### **4. Financial Implications**

Net proceeds from the sale of the subject land (if approved by Council) will be assigned to the Community Investment Fund (CIF) to be used strictly in accord with Council's approved use of that Fund.

The development and disposal options, which will impact upon the financial returns, will be considered in a further confidential item on this agenda.

#### **5. Risk and Opportunity Management**

<b>Risk</b>	
<b>Identify</b>	<b>Discussion</b>
The subject reserve is not approved for revocation and disposal.	<p>Council manages its land ownership portfolio in an efficient and sustainable manner by continually reviewing its assets and considering disposal options where little or no community benefit is derived from retention of the land.</p> <p>Our Community Assets Team (through the Open Space Strategic Management Plan) identified the whole of this parcel of land as surplus to the requirements of the open space network.</p> <p>As the OSSMP and internal consultation process within Council have confirmed that there is no planned development proposed for the subject reserve, nor has there been any strategic or operational need identified that justifies retention, it is not considered necessary for the land to be retained and maintained by Council on an ongoing basis.</p>



<b>Opportunity</b>	
<b>Identify</b>	<b>Maximising the opportunity</b>
The land is revoked to enable future disposal	<p>Consistent with all proposed revocations and disposals, the subject land is first assessed against a range of strategic and operational criteria prior to being classified as surplus to Council's needs and suitable for disposal.</p> <p>Revocation and disposal of the land is considered preferable to retention indefinitely for little or no community benefit.</p> <p>Revocation and disposal of the land will enable net proceeds to be assigned to the Community Investment Fund (CIF) to be used in accord with Council's approved use of that Fund.</p>

On balance, based on the above, it is recommended that the revocation be approved.

## **6. Additional information**

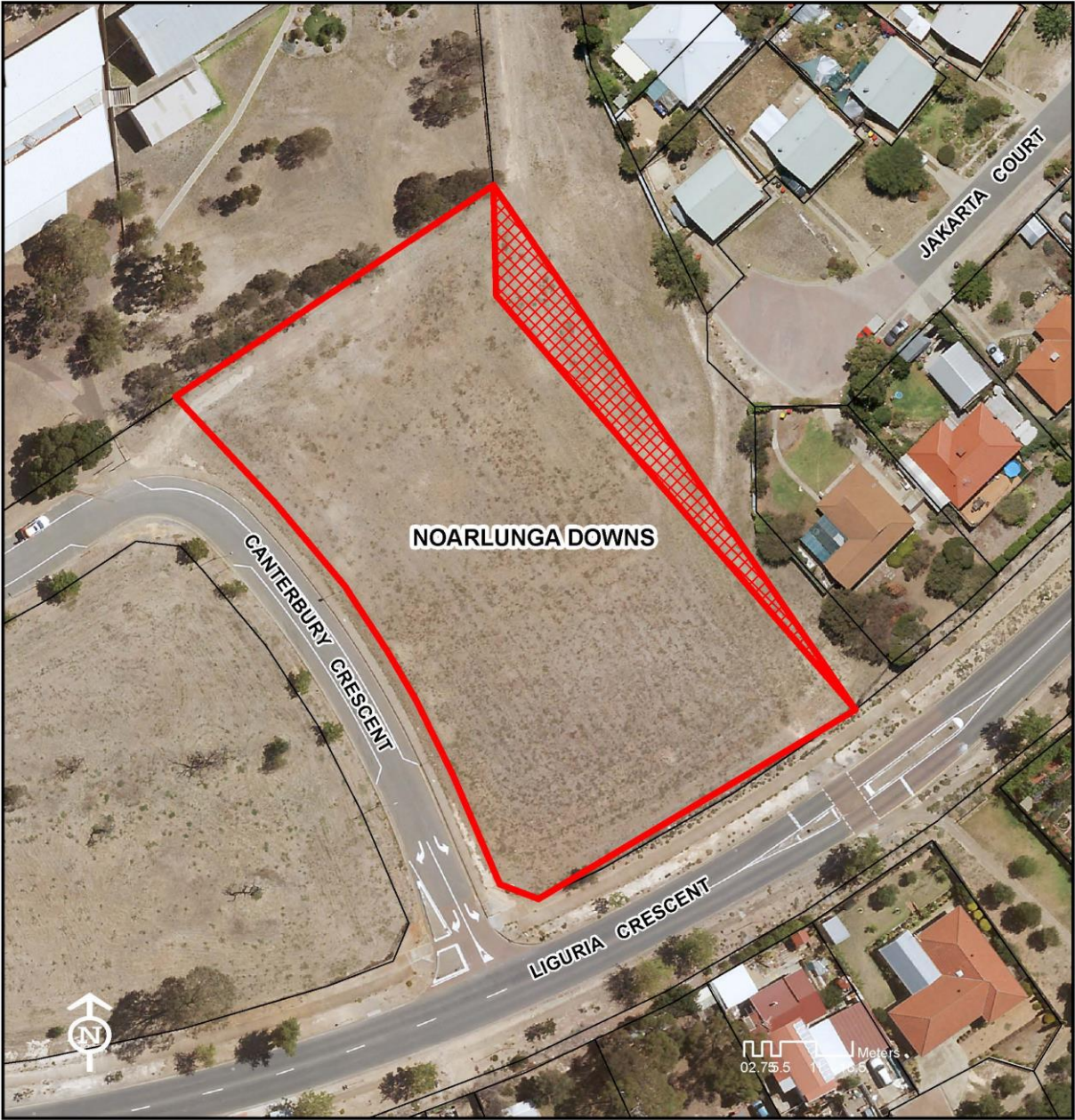
### **Revocation process**

To arrive at this point, Council has previously:

- declared the subject land (comprising approximately 5,343 m<sup>2</sup>) as surplus to requirements and suitable for revocation and disposal,
- undertaken the legislatively required public consultation process,
- noted that seven submissions were received (two objections and five in support) to the revocation and disposal and approved the request to the Minister for Transport, Infrastructure and Local Government for approval, and;
- received the Minister for Transport, Infrastructure and Local Government's approval to complete the revocation.

To finalise the revocation process, Council now needs to formally resolve to approve the revocation of the subject land from its community land classification.

113 Liguria Crescent, Noarlunga Downs



Description of Land:

Statements, Annotations and  
Amendments concerning  
Easements:

Legend



Subject land for disposal

Water supply easement



Government of South Australia

Department of Planning,  
Transport and Infrastructure

*In reply please quote 19MPL0241  
Enquiries to David Whiterod  
Telephone 7109 7142*

*Your reference 494C*

**PLANNING AND LAND USE  
SERVICES**

50 Flinders Street  
Adelaide SA 5000

GPO Box 1533  
Adelaide SA 5001

Telephone: 08 8343 2222

ABN 92 366 288 135

Mr Mark Dowd  
Chief Executive Officer  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

Dear Mr Dowd <sup>Mark</sup>

I write in response to your letter dated 20 March 2019 seeking approval for the City of Onkaparinga (the Council's) proposal to revoke the community land classification of Allotment 287 in Deposited Plan 23721, comprised in Certificate of Title Volume 5648 Folio 687, and commonly known as 113 Liguria Crescent, Noarlunga Downs.

I have considered the information provided to me by the Council, and in making my decision (under delegation) I have taken into account the Council's public consultation on this proposal.

After carefully considering the effect of the revocation on the area and the local community, I am of the opinion that, on balance, the revocation will be more positive than not in its effect. Therefore, I approve the Council's proposal to revoke the classification as community land of a portion of Allotment 287 in Deposited Plan 23721, comprised in Certificate of Title Volume 5648 Folio 687.

If the Council wishes to proceed with the revocation it will need to pass a motion to revoke the community land classification pursuant to section 194(3)(b) of the *Local Government Act 1999*.

Yours sincerely

Sally Smith  
Executive Director, Planning & Land Use Services

20 May 2019

Knet #13976282

Page left intentionally blank



## 9.6 Quarterly financial update incorporating Budget Review 2 2019-20

This is a regular or standard report.

Manager:	Jade Bird, Manager Financial Services
Report Author:	Diane Eckermann, Team Leader Financial Planning and Analysis
Contact Number:	8384 0121
Attachments:	1. Quarterly Financial Update for the period to 31 December 2019 (24 pages) 2. Budgeted Financial Statements (12 pages)

---

### 1. Purpose

This report provides analysis of our actual financial performance to 31 December 2019 compared to the approved budget, analysis of the approved budget compared to the proposed budget arising from Budget Review 2 and analysis of the impacts of Budget Review 2 and other financial decisions made during the quarter on the 2020–21 Budget and our Long-Term Financial Plan.

This report also provides commentary in relation to various financial risks arising predominantly as a result of changes proposed and already made across the government sector that could significantly impact council's long term financial sustainability and outlines the activities we are currently undertaking to mitigate these.

### 2. Recommendations

- 1. That Council note the Quarterly Financial Update for the period to 31 December 2019 provided in the agenda report and attachment 1 to the agenda report, specifically noting the impact of Budget Review 2 for 2019–20 which maintains a balanced funding position.**
- 2. That Council adopt the proposed 2019–20 Budget incorporating Budget Review 2 outcomes as discussed in the agenda report and presented in the Quarterly Financial Update, attachment 1 to the agenda report and the Budgeted Financial Statements, attachment 2 to the agenda report.**

### 3. Background

The *Local Government (Financial Management) Regulations 2011* (the Regulations) specify the number and timing of budget reviews that must be considered by Council following adoption of the budget.

At its meeting on 16 July 2019 Council adopted the 2019–20 Budget and consistent with the Regulations resolved (in part) that:

*The budget will be reviewed four times during the financial year for the periods ended:*

- 30 September 2019
- 31 December 2019
- 31 March 2020
- 30 June 2020 (as part of our end of financial year processes).

At its meeting on 17 September 2019 Council approved the 2018–19 carried forward budgets, and at its meeting on 10 December 2019 Council approved Budget Review 1 to be incorporated into the 2019–20 Budget.

#### 4. Financial Implications

This report and its attachments provide analysis of the current year and long-term impacts of the proposed Budget Review 2 amendments to be adopted and included in the 2019–20 Budget.

The impact of Budget Review 2 for 2019–20 is a net funding result of zero maintaining a balanced Funding Statement.

The balance of the Contingency Reserve totals \$8.6 million at Budget Review 2. The financial implications of various risks Council is currently exposed to are also outlined in this report and its attachments.

#### 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Failure to effectively manage council's financial resources in the short, medium and long term potentially results in council's financial sustainability being impaired.	The financial implications of recommendations to Directors Group, Council or any of Council's sub committees are outlined in each report considered by these bodies.  In addition, the financial planning and budgetary process and quarterly budget reviews provide appropriate financial analysis for consideration by Council to ensure financial resources are effectively managed in the short, medium and long term to achieve financial sustainability.
Failure to comply with timelines specified in Section 9 of the Regulations.	Budget reviews have been scheduled for Council consideration in accordance with the requirements of the Regulations.
Failure to effectively manage financial risks arising as a result of changes proposed and already made across the government sector that could significantly impact Council's long term financial sustainability.	Mitigation activities in relation to significant financial risks are outlined in this report and its attachments.

#### 6. Additional information

The quarterly financial analysis and commentary in relation to significant financial risks is presented at attachment 1 to this report.

# FINANCE

## Quarterly Financial Update As at December 2019

**Diane Eckermann**

Team Leader Financial Planning and Analysis

**Jade Bird**

Manager Financial Services



---

## TABLE OF CONTENTS

Executive Summary	3
Introduction	4
Actual vs Approved Budget as at 31 December 2019	5
Approved Budget Vs Proposed Budget(Forecast Year End Position)	11
Long Term Financial Plan Implications	15
Significant Financial Risks	16



## EXECUTIVE SUMMARY

**Actual Year to Date Performance** - Actual to budget variances for the period to 31 December 2019 include the following key items:

- Grants, subsidies and contributions variance of (\$1,068,193) predominantly relates to the delay in receiving R2R funding due to both parties experiencing systems issues.
- Contracts variance of \$4,223,162, relating to the timing of multiple operating items. Given the large amount of committed costs this is not expected to be an issue at the end of the year. (See note 6 on page 9 below for more detail).
- Materials variance of \$1,425,925 relates to multiple items with the most significant being water costs due to delays with SA Water invoicing, replacement of PABX actioned in February, Footpath maintenance awaiting audit outcomes, information has now been received and works commenced.
- Finance cost saving from decreasing interest rates and deferring of major projects to future years in Budget Review 1 and 2, which reduced the budgeted loans.

**2019–20 Forecast Year End Position** – The Budgeted Statements in the Quarterly Financial update including Budget Review reports represent the budgeted position assuming we complete all activities and projects in the budget each year.

- Finance costs reduced as part of Budget Review 2 by \$920,000 due to reduced interest rates and decreased loan requirements from the original budgeted loans.
- A depreciation increase of \$578,000 has been projected for 2019–20 post the audit of the 2018–19 General Purpose Financial Statements. The increase is projected from increases in unit rates (overall values) and newly found/contributed assets which require depreciation.
- Increase in Employee costs leave liability budget of \$573,045 to reduce the end of year provision adjustment effect which is partially offset by a short-term movement from Employee costs to contractors \$222,000.
- Salary savings from across the organisation of \$585,495, predominantly relating to vacancies, have been recognised as part of Budget Review 2 which is 83 per cent of the annual target. Ongoing analysis is being undertaken to identify further savings to be addressed in future Budget Reviews.
- We continue to review potential carry forwards and the end of year position through the Budget Review 3 process.
- Budget Review 2 has maintained a balanced budget position, without requiring movement of the Contingency Reserve.

The balance of the Contingency Reserve remains at \$8.6 million this quarter including the following:

Project	Reserve Balance 30 June 2019	Council resolution of allocations	Transferred (from)/to the Reserve 2019–20	Balance of allocation remaining in the Reserve at BR2
ICT Reform	\$2.9m	\$6.0m	(\$0.3m)	\$2.60m
High priority Initiatives SARS	\$1.21m	\$1.25m	(\$0.4m)	\$0.81m
Aldinga Bay Surf Lifesaving Club replacement	\$0.05m	\$0.09m	(\$0.2m)	(\$0.15m)
2019–20 Net Original Budget transfers			(\$0.3m)	(\$0.3m)
Maintain minimum of approximately 2% of rate revenue to provide the ability to absorb shocks from unforeseen events.	\$2.6m			\$2.6m
Unallocated funds	\$3.04m			\$3.04m
<b>Total</b>	<b>\$9.8m</b>		<b>(\$1.2m)</b>	<b>\$8.6m</b>

## INTRODUCTION

This document provides an overview of the following:

- **Actual performance** - analysis of our actual financial performance to 31 December 2019 compared to the approved budget
- **Expected year-end position** - analysis of the approved budget compared to the proposed budget at Budget Review 2
- **Baseline budget** - analysis of the impacts of Budget Review 2 and other financial decisions made during the quarter on the 2020–21 Budget and our Long Term Financial Plan.

Information is provided as follows:

- **Operating position and capital expenditure summary format** – actual performance and the expected year-end position is presented in this format to align better with the financial statements. The Operating Position and Capital Expenditure Summary provides a summary of all of council's income and expenditure (capital, operating and incorporates debt and reserve transfers).
- **Budgeted financial statements** - attachment 2 includes a set of draft actual and budgeted financial statements.
- **Significant financial risks** – as requested by the Audit, Risk, Value and Efficiency Committee (ARVEC), significant financial risks that could significantly impact council's long-term financial sustainability are identified and rated with a summary of the activities currently being undertaken to mitigate these.
- **Long Term Financial Plan Implications** – Council continues to be exposed to various financial risks arising predominantly from changes proposed and already made across the government sector. We continue to work with the LGA and have been advocating directly on the:
  - Local Government rate capping
  - Housing SA stock transfers to NGO Housing Associations
  - *Planning, Development and Infrastructure Act 2016*
  - EPA levy increases
  - ESCOSA water pricing requirements
  - Co-mingled recycling market
  - Local Government (Fixed Charges) Amendment Bill 2018
  - Valuation of Land (Separate Valuations) Amendment Bill 2018
  - Detention of dogs and cats.

## ACTUAL VS APPROVED BUDGET AS AT 31 DECEMBER 2019

We have analysed our actual performance to 31 December 2019 against our approved budget for the same period. Table 1 below presents this analysis. Variances between actual and budget results from either:

- **Actual budget variations** (where actual dollar amounts are different to budget)
- **Timing differences** (where actual spend is now forecast to occur later than originally budgeted however the dollar amount budgeted is unchanged).

Significant variances, being those greater than +/- \$50,000 and +/- 5 per cent, are explained below the table:

TABLE 1: OPERATING POSITION AND CAPITAL EXPENDITURE SUMMARY (INCORPORATING DEBT AND RESERVE TRANSFERS)

### ACTUAL VS APPROVED BUDGET YEAR TO DATE (31 DECEMBER 2019)

	Actual	Approved Budget	Variance Fav/(Unfav)	Variance %	Note	Approved Budget	Total committed
\$'000	YTD	YTD	YTD	YTD		*(BO+BC+B1)	
<b>Operating Activities</b>							
<b>Income</b>							
Rates revenue	69,554	69,615	(61)	(0.0%)		140,755	
Statutory charges	2,329	2,455	(126)	(5.1%)	1	3,620	
User charges	3,132	2,905	227	7.8%	2	6,240	
Grants, subsidies and contributions	6,869	7,937	(1,068)	(13.5%)	3	18,834	
Investment income	15	18	(3)	(16.7%)		65	
Reimbursements	1,309	1,023	286	27.9%	4	1,834	
Other income	513	270	244	90.4%	5	447	
<b>Total Income</b>	<b>83,722</b>	<b>84,223</b>	<b>(501)</b>	<b>(0.6%)</b>		<b>171,795</b>	
<b>Expenditure</b>							
Employee costs	33,128	33,308	180	0.5%		69,541	
Contracts	17,610	21,833	4,223	19.3%	6	43,789	9,532
Materials	4,133	5,559	1,426	25.7%	7	12,378	1,183
Depreciation	16,366	17,093	727	4.2%		34,200	
Finance costs	1,612	1,891	279	14.8%	8	4,231	
Other	7,714	7,664	(50)	(0.6%)		13,594	933
<b>Total Expenditure</b>	<b>80,563</b>	<b>87,348</b>	<b>6,785</b>	<b>7.8%</b>		<b>177,733</b>	<b>11,648</b>
<b>Operating surplus/(deficit)</b>	<b>3,159</b>	<b>(3,125)</b>	<b>6,284</b>	<b>201.1%</b>		<b>(5,938)</b>	

\*Approved Budget is calculated by: Original Budget (BO) plus Carry Forwards from 2018-19 (BC) and Budget Review 1 (B1)

	Actual	Approved Budget	Variance Fav/(Unfav)	Variance %	Note	Approved Budget	Total committed
\$'000	YTD	YTD	YTD	YTD		*(BO+BC+B1)	
<b>Capital Projects</b>							
<b>Renewal</b>							
Project expenses	10,631	13,516	2,885	21.3%	9	31,853	6,076
<b>Less:</b>							
Grants, subsidies and contributions	190	361	(170)	(47.2%)	10	430	
Developer contributions		-				-	
Other income	840	449	391	87.3%	11	1,141	
<b>Net Renewal Expense</b>	<b>9,600</b>	<b>12,707</b>	<b>3,107</b>	<b>24.4%</b>		<b>30,282</b>	<b>6,076</b>
<b>New and Significant Upgrades</b>							
Project expenses	5,624	9,448	3,825	40.5%	12	30,176	4,359
<b>Less:</b>							
Grants, subsidies and contributions	1,347	1,420	(73)	(5.1%)	13	6,282	
Developer contributions	67	80	(14)	(17.0%)		824	
Other income		-		-		-	
<b>Net New and Significant Upgrade Expense</b>	<b>4,209</b>	<b>7,948</b>	<b>3,738</b>	<b>47.0%</b>		<b>23,070</b>	<b>4,359</b>
<b>Net Capital Project Expense</b>	<b>13,810</b>	<b>20,655</b>	<b>6,845</b>	<b>33.1%</b>		<b>53,353</b>	<b>10,345</b>

\*Approved Budget is calculated by: Original Budget (BO) plus Carry Forwards from 2018-19 (BC) and Budget Review 1 (B1)



	Actual	Approved Budget	Variance Fav/(Unfav)	Variance %	Note	Approved Budget	Total committed
\$'000	YTD	YTD	YTD	YTD		*(BO+BC+B1)	
<b>Other</b>							
<b>Loans</b>							
Drawdown on loans	-	7,882	(7,882)	-		15,028	
<b>Less:</b>							
Loan principal repayments	5,524	834	(4,690)	-		4,181	
<b>Net Loan Movement</b>	<b>(5,524)</b>	<b>7,048</b>	<b>(12,572)</b>	<b>-</b>		<b>10,847</b>	
<b>Reserves</b>							
Transfer from Reserves		-	-	-		21,591	
<b>Less:</b>							
Transfer to Reserves		-	-	-		6,918	
<b>Net Reserve Movement</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>14,673</b>	
<b>Adjustments:</b>							
Depreciation – included in operating result, funded by renewal	16,366	17,093	(727)			34,200	
<b>Less:</b>							
Grants, subsidies and contributions (renewal) – included in operating result	190	361	170			430	
<b>Net Adjustments</b>	<b>16,176</b>	<b>16,732</b>	<b>(556)</b>			<b>33,771</b>	
<b>Surplus / (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>22,083</b>

\* Approved Budget is calculated by: Original Budget (BO) plus Carry Forwards from 2018-19 (BC) and Budget Review 1 (B1)

\*\*The balanced budget above is calculated by - Operating surplus/(deficit) less Net Capital Project Expense plus funding from Loans, Reserves and adjustments.

	Actual	Approved Budget	Variance Fav/(Unfav)	Variance %	Note	Approved Budget	Total committed
\$'000	YTD	YTD	YTD	YTD		*(BO+BC+B1)	
<b>Represented as</b>							
<b>Core Activities and Projects</b>							
Operating activities	30,829	34,134	3,305	9.9%		70,311	
Capital projects	9,531	12,427	2,895	23.3%		29,397	
<b>Net Core Expenditure</b>	<b>40,360</b>	<b>46,561</b>	<b>6,201</b>	<b>13.5%</b>		<b>99,708</b>	
<b>Value Added Activities and Projects</b>							
Operating activities	16,104	18,300	2,196	11.6%		35,031	
Capital projects	68	280	212	75.5%		886	
<b>Net Value Added Expenditure</b>	<b>16,173</b>	<b>18,580</b>	<b>2,407</b>	<b>12.6%</b>		<b>35,916</b>	
<b>New and Significant Upgrade Activities and Projects</b>							
Operating activities	1,482	1,761	279	15.8%		3,971	
Capital projects	4,210	7,948	3,738	47.0%		23,070	
<b>Net NSU Expenditure</b>	<b>5,692</b>	<b>9,709</b>	<b>4,017</b>	<b>41.4%</b>		<b>27,042</b>	
<b>Funded by:</b>							
Rates (excluding CWMS)	67,749	67,803	(54)	(0.1%)		137,145	
Loans	(5,524)	7,048	(12,572)	(159.5%)		10,847	
Reserves	-	-	-	0.0%		14,673	
<b>Surplus / (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	

\* Approved Budget is calculated by: Original Budget (BO) plus Carry Forwards from 2018-19 (BC) and Budget Review 1 (B1)

SIGNIFICANT VARIANCE ACTUAL VS APPROVED BUDGET YEAR TO DATE (31 DECEMBER 2019)

Note	Description	Variance \$'000	Variance %	Comment
<b>Operating Activities</b>				
1	Statutory charges	(126)	(5.1%)	Several minor variances predominantly relating to lower than anticipated expiations and fines.
2	User charges	227	7.8%	Favourable variance predominantly due to timing of Waste Management Income for additional bins (\$162,000).
3	Grants, subsidies and contributions	(1,068)	(13.5%)	Predominantly timing of grants received for Roads to Recovery (R2R) Program (\$982,000) and Port Noarlunga Bowling Club (\$175,000).
4	Reimbursements	286	27.9%	Primarily relates to the review and claim of Diesel Fuel Rebate (\$153,000) from previous years, and LGA Mutual Liability Scheme Performance Bonus (\$123,000).
5	Other income	244	90.4%	Variance predominantly relates to recoupments from Workers Compensation Scheme (\$111,000) and Mutual Liability Scheme (\$61,000).
6	Contractual services	4,223	19.3%	<p>Predominately relates to timing of multiple items:</p> <ul style="list-style-type: none"> <li>Sealed Road Network Conditioning \$350,000</li> <li>Sealed Road Maintenance \$335,000</li> <li>Noarlunga Leisure &amp; Aquatic Program \$300,000</li> <li>Disposal domestic collection \$299,000</li> <li>Suburb Improvement Program \$242,000</li> <li>Footpath Maintenance Program \$237,000</li> <li>New Website Platform \$185,000</li> <li>Council Chamber Upgrade \$150,000</li> <li>Tier 1 Sponsorship \$115,000</li> <li>Port Noarlunga Jetty \$111,000</li> <li>Footbridge Maintenance Program \$100,000</li> </ul>
7	Materials	1,426	25.7%	<p>Timing of expenditure relating to multiple items:</p> <ul style="list-style-type: none"> <li>Open Space Irrigation Water Costs \$300,000</li> <li>Replacement for PABX \$170,000</li> <li>Footpath Maintenance \$120,000</li> <li>Truck Expenses \$102,000</li> </ul>
8	Finance costs	279	14.8%	Savings from the reduction in interest rates and anticipated loans by deferring Major Projects to future years. This savings is addressed as part of Budget Review 2.

Note	Description	Variance \$'000	Variance %	Comment
<b>Capital Projects</b>				
<b>Renewal</b>				
9	Project expenses	2,885	21.3%	Timing of expenditure in relation to several projects with the most significant being the following projects: <ul style="list-style-type: none"> <li>Kerb Pre-works Reseals Program \$1 million</li> <li>Asset Acquisitions Fleet \$289,000</li> <li>Meyer Road Bridge Replacement \$280,000</li> <li>McLaren Flat Hall Rehabilitation \$250,000</li> <li>Port Noarlunga Bowling Club \$250,000</li> <li>Black Rd, Flagstaff Hill \$200,000</li> </ul>
10	Grants, subsidies and contributions	(170)	(47.1%)	Timing of funding of \$175,000 for Port Noarlunga Bowling Club, aligned with expenditure for the project above.
11	Other income	391	87.3%	Favourable variance predominately relates to timing of receipt of Plant Sales.
<b>New and Significant Upgrades</b>				
12	Project expenses	3,825	40.5%	Timing of expenditure in relation to several projects with the most significant being the following projects: <ul style="list-style-type: none"> <li>Wilfred Taylor Reserve \$1 million</li> <li>Justs Rd, Aldinga Beach project \$1 million</li> <li>Ryan Road Sellicks Hill Outlet \$372,000</li> <li>Seaford Soccer Club Unisex Changerooms \$210,000</li> <li>Park Street, McLaren Vale \$201,000</li> <li>Willunga-Aldinga Trail \$143,000.</li> </ul> (Corresponding income below in Note 9).
13	Grants, subsidies and contributions	(73)	(5.1%)	Timing of grant income aligned to with expenditure above for: <ul style="list-style-type: none"> <li>Wilfred Taylor Reserve (\$236,000)</li> <li>Willunga-Aldinga Trail (\$143,000)</li> <li>offset by income received for the Hackham South East Local Infrastructure Project \$320,000.</li> </ul>



## APPROVED BUDGET VS PROPOSED BUDGET (FORECAST YEAR END POSITION)

Having performed the above analysis, we have also reforecast our year end budget position. Table 2 below provides a comparison of the current approved budget compared to our proposed budget at Budget Review 1. Variances between the current approved budget and the proposed budget result from either:

- **Budget variations** (where actual dollars amounts are/or are expected to be different to the current budget)
- **Carry forwards** (where actual spend is now forecast to occur in the next financial year however the dollar amount budgeted is unchanged until Budget Review 4).

Significant variances, being those greater than +/- \$50,000 and +/- 5 per cent, are explained below in the table.

TABLE 2: OPERATING POSITION AND CAPITAL EXPENDITURE SUMMARY (INCORPORATING DEBT AND RESERVE TRANSFERS)

APPROVED VS PROPOSED BUDGET YEAR TO DATE (31 DECEMBER 2019)

	Approved budget BO + BC+B1* \$'000	Proposed budget B0+BC+B1+B2 \$'000	Variance Fav/(Unfa v) \$'000	Variance YTD %	Note
<b>Operating Activities</b>					
<b>Income</b>					
Rates revenue	140,755	140,739	(16)	(0.0%)	
Statutory charges	3,620	3,620	-	0.0%	
User charges	6,240	6,240	-	0.0%	
Grants, subsidies and contributions	18,834	18,980	146	0.8%	
Investment income	65	65	-	0.0%	
Reimbursements	1,834	1,912	78	4.0%	
Other income	447	522	75	14.4%	14
<b>Total Income</b>	<b>171,795</b>	<b>172,078</b>	<b>283</b>	<b>0.2%</b>	
<b>Expenditure</b>					
Employee costs	69,541	69,892	(351)	(0.5%)	
Contracts	43,790	44,475	(685)	(1.4%)	
Materials	12,378	12,357	21	0.2%	
Depreciation	34,200	34,778	(578)	(1.7%)	
Finance costs	4,231	3,311	920	27.8%	15
Other	13,594	13,543	50	0.4%	
<b>Total Expenditure</b>	<b>177,733</b>	<b>178,356</b>	<b>(623)</b>	<b>(0.3%)</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(5,938)</b>	<b>(6,277)</b>	<b>(339)</b>	<b>(5.4%)</b>	

	Approved budget BO + BC+B1* \$'000	Proposed budget B0+BC+B1+ B2 \$'000	Variance Fav/(Unfav) \$'000	Variance YTD %	Note
<b>Capital Projects</b>					
<b>Renewal</b>					
Project expenses	31,853	32,217	(364)	(1.1%)	
<b>Less:</b>					
Grants, subsidies and contributions	429	411	(18)	(4.3%)	
Developer contributions	-	-	-	-	
Other income	1,141	1,141	-	0.0%	
<b>Net Renewal Expense</b>	<b>30,282</b>	<b>30,665</b>	<b>(383)</b>	<b>(1.2%)</b>	
<b>New and Significant Upgrades</b>					
Project expenses	30,176	28,335	1,841	6.5%	16
<b>Less:</b>					
Grants, subsidies and contributions	6,282	5,655	(627)	(11.0%)	17
Developer contributions	824	824	-	-	
Other income	-	-	-	-	
<b>Net New and Significant Upgrade Expenditure</b>	<b>23,070</b>	<b>21,856</b>	<b>1,215</b>	<b>5.5%</b>	
<b>Capital Project Expense</b>	<b>53,353</b>	<b>52,521</b>	<b>832</b>	<b>1.6%</b>	

\* Approved Budget is calculated by: Original Budget (BO) plus Carry Forwards from 2018-19 (BC) and Budget Review 1 (B1)

	Approved budget BO + BC+B1* \$'000	Proposed budget B0+BC+B1+ B2 \$'000	Variance Fav/(Unfav) \$'000	Variance YTD %	Note
<b>Other</b>					
<b>Loans</b>					
Drawdown on loans	15,028	13,008	(2,020)	(15.5%)	18
<b>Less:</b>					
Loan principal repayments	4,181	4,181	-	0.0%	
<b>Net Loan Movement</b>	<b>10,847</b>	<b>8,827</b>	<b>(2,020)</b>	<b>(22.9%)</b>	
<b>Reserves</b>					
Transfer from reserves	21,591	22,641	1,050	4.6%	19
<b>Less:</b>					
Transfer to reserves	6,918	7,037	(3,119)	(2.9%)	
<b>Net Reserve Movement</b>	<b>14,673</b>	<b>15,373</b>	<b>931</b>	<b>5.0%</b>	
<b>Adjustments:</b>					
Depreciation – included in operating result, funded by renewal	34,200	34,778	(578)	(1.7%)	
<b>Less:</b>					
Grants, subsidies and contributions (renewal) – included in operating result	429	411	(18)	(4.4%)	
<b>Net Adjustments</b>	<b>33,771</b>	<b>34,367</b>	<b>(596)</b>	<b>(1.7%)</b>	
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

\* Approved Budget is calculated by: Original Budget (BO) plus Carry Forwards from 2018-19 (BC) and Budget Review 1 (B1)

\*\*The balanced budget above is calculated by - Operating surplus/(deficit) less Net Capital Project Expense plus funding from Loans, Reserves and adjustments.

**SIGNIFICANT VARIANCE APPROVED BUDGET VS PROPOSED BUDGET YEAR TO DATE (31 DECEMBER 2019)**

Note	Description	Variance \$'000	Variance %	Comments
<b>Operating Activities</b>				
14	Other income	75	14.4%	Predominantly due to Aldinga Community Centre income \$57,000.
15	Finance costs	920	27.8%	Savings from the reduction in interest rates and anticipated loans by deferring Major Projects to future years \$920,000.
<b>Capital Projects</b>				
<b>New and Significant Upgrades</b>				
16	Project expenses	1,841	6.5%	<p>Major Projects deferred to future years:</p> <ul style="list-style-type: none"> <li>Aldinga Sports Ground Construction (\$1.2 million)</li> <li>Hackham South East Local Infrastructure Project (\$1.1 million)</li> <li>Wearing St Arts &amp; Aquatic Centre (\$1.1 million)</li> </ul> <p>(See decrease in corresponding income in Notes 17 and corresponding loans in Note 18 below)</p> <p>offset by the following projects:</p> <ul style="list-style-type: none"> <li>Christie Downs Renewal \$855,000</li> <li>McLaren Flat Pump Station Upgrade \$430,000</li> </ul>
17	Grants, subsidies and contributions	(627)	(11.0%)	<p>Income from Major Projects deferred to future years</p> <ul style="list-style-type: none"> <li>Aldinga Sports Ground Construction (\$1 million)</li> </ul> <p>offset by</p> <ul style="list-style-type: none"> <li>Christie Downs Renewal \$360,000</li> </ul> <p>(See decrease in corresponding expenditure in Note 16 above).</p>
<b>Other</b>				
18	Drawdown on loans	(2,020)	(15.5%)	Loans to be raised decreased by \$2 million due to the deferment of Major Projects above in Note 16.
19	Transfer from reserves	1,050	4.6%	<p>Transfer from the following reserves:</p> <ul style="list-style-type: none"> <li>CWMS Reserve \$0.4 million McLaren Flat Pump Station</li> <li>Revolving resources Reserve \$0.4 million Various Solar PV projects</li> <li>Drainage Construction \$0.2 million Carrikalinga Boulevard</li> </ul>



## LONG TERM FINANCIAL PLAN IMPLICATIONS

We consider the impact that the proposed budget at Budget Review 2 and other decisions of Council during the quarter have on our Long Term Financial Plan. Further review of our Long Term Financial Plan will be undertaken pending outcomes from the Elected Member session on 14 March 2020.

Table 4 depicts the KFIs based on the Original Budget assumptions. Significant change to projected services, projects or revenue to bring all indicators back into line with the KFI targets to ensure council maintains long term financial sustainability over the ten year horizon is currently being considered. This includes reviewing our policies around debt.

TABLE 4: FINANCIAL PERFORMANCE AGAINST KEY FINANCIAL INDICATORS

Key Financial Indicator	Target	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Asset sustainability ratio	>70%**										
Operating surplus ratio	>0%**										
Net financial liabilities ratio	<100%										
Interest cover ratio	<5%										
Asset consumption ratio	40-80%										
Adjusted Liquidity Ratio	<=30 days										
Debt servicing	<10%										
Level of borrowings	<100%										

Benchmark met

Marginal Underperformance (<10%)

Material Underperformance (10% or more)

## SIGNIFICANT FINANCIAL RISKS

There are a number of financial risks arising largely as a result of changes proposed and already made across the government sector that could significantly impact council's long term financial sustainability. Table 5 below provides details of the financial risks identified and our risk rating for each risk.

TABLE 5 FINANCIAL RISK AND RISK RATING

Financial risk and risk rating					
Likelihood	5		D	E, F	C
	4		I	B	
	3			G, H,	
	2				
	1				
		1	2	3	4
		Consequence			

Overall risk rating	
	Very high
	High
	Medium
	Low

Risk	Likelihood	Consequence
1	Rare	<\$0.1m
2	Unlikely	>\$0.1m-<\$1m
3	Possible	\$1m-<\$2.5m
4	Likely	>\$2.5m-<\$5m
5	Almost Certain	>\$5m

Risk	Description	Risk	Description
A	Local Government reform and rate capping	F	Co-mingled recycling market
B	Housing SA stock transfers to NGO Housing Associations	G	Local Government (Fixed Charges) Amendment Bill 2018
C	<i>Planning, Development and Infrastructure Act 2016</i>	H	Valuation of Land (Separate Valuations) Amendment Bill 2018
D	EPA levy increases	I	Detention of dogs and cats
E	ESCOSA water pricing requirements		

Table 6 below provides details of advocacy activities performed to date in relation to each of the risks identified, advocacy outcomes (including any financial implications for council) and next steps.

TABLE 6 ADVOCACY ACTIVITIES, OUTCOMES AND NEXT STEPS

Risk A: Local Government reform and rate capping		
Advocacy activities to date	Outcomes (if applicable)	Next steps
<p>When the Liberal Party won the State Election in March 2018 they were committed to delivering their election promise implementing rate capping overseen by ESCOSA.</p> <p>They proposed that their capping policy would allow for indexation in line with Local Government Price Index (LGPI), commit to no cost shifting from other tiers of government and allow a council to be recognised as a growth council.</p> <p>On that basis the area of most concern for council based on our current rating approaches is where council increases rates to fund changes in service levels.</p> <p>The current Liberal policy position is that clear community support for such items must be established.</p>	<p>The State Government introduced the Local Government (Rates Oversight) Amendment Bill 2018 (the Bill) in the House of Assembly on 20 June 2018. The Bill was passed by the House of Assembly on 25 July 2018.</p> <p>At its meeting of 31 July 2018 Council resolved it would not support the Bill, aligning itself to the outcomes of the Local Government Association Special General Meeting on 13 July 2018.</p> <p>While the Bill had a majority support in the lower house, there is no clear majority in the upper house.</p> <p>Subsequently, while the Bill was proposed to be introduced to the Upper House in September 2018, the state government has chosen to put the Bill on hold. In part in response to this lack of upper house support and in part to await the outcomes of the 2018 local government elections.</p> <p>A report was presented to Council on 4 September 2018 presenting options to engage with the community on the impacts of the Bill. Council resolved to reconsider in early 2019 (following the local government elections) and placed this item on hold.</p>	<p>Over April 2019, the state government undertook preliminary engagement on its broader local government reform agenda.</p> <p>We expect the Bill to remain on hold while further work is undertaken in partnership with the community and local government sector. At the 22 January 2019 Council meeting, Council endorsed its response (via the LGA) to the proposed reforms.</p> <p>We will participate in partnership with the government and the LGA to deliver local government reforms that will result in real and lasting benefits for communities.</p> <p>The Council will be updated as this initiative progresses.</p>

**Risk B: Housing SA stock transfers to NGO Housing Association**

Advocacy activities to date	Outcomes (if applicable)	Next steps
<p>Initially proposed in 2012–13 with 10 per cent of the City of Onkaparinga housing stock proposed to transfer over the period to 2018–19:</p> <ul style="list-style-type: none"> <li>All such properties comply for mandatory 75 per cent rate rebates unless the Minister gazettes rebate exemptions</li> <li>Proposed rebate exemptions included in the First Draft Local Government (Accountability and Governance) Amendment Bill 2015</li> <li>Exemptions quashed by Minister Rau July 2015 and removed from Bill</li> <li>Minister Rau advised matter to negotiate between Council and State at transfer.</li> </ul> <p>Advocacy for exemptions through the LGA on behalf of the industry.</p> <p>Further advocacy undertaken through Inquiry on Rate Capping and through feedback on the 'Local Government (Rate Increases) Amendment Bill 2016'.</p> <p>A further batch of 4,000 transfers was actioned in 2016–17 but did not impact the City of Onkaparinga.</p> <p>The 4,000 transfers impacted 2 of the metro councils and approximately 8 rural councils.</p> <p>The State Government advised that there would not be any moratorium on the 75 per cent mandatory rebate for Housing Association properties.</p>	<p>As at 1 December 2019 there are 747 properties receiving a mandatory rebate. Our LTFP included a \$60,000 increase in rate rebates each year for 4 years which ended in 2018–19. This represented an overall \$240,000 increase in rebates, equivalent to 10 per cent of the \$2.4 million worst case scenario for Council (i.e. if all Housing SA stocks transfer to NGO Housing Associations in our city).</p> <p>As Housing SA continues to lease further properties to eligible Housing Associations and as valuations and rates increase each year, it may be prudent for Council to consider a further ongoing Budget provision for increasing rebate levels for these properties in future years.</p>	<p>Continue ongoing advocacy through the LGA and any other available political opportunities.</p> <p>A review of the <i>Local Government Act 1999</i> is anticipated to be undertaken and may provide avenues for further advocacy for exemptions for these rebates. It should be noted however that previously the State Government have indicated they would not change their position on this matter.</p>



**Risk C: Planning Development and Infrastructure Act 2016**

Advocacy activities to date	Outcomes (if applicable)	Next steps
<p>The <i>Planning, Development and Infrastructure Act 2016</i> (PDI Act) came into effect on 21 September 2016, with a number of elements of the Act coming into effect since then.</p> <p>Council has reviewed and provided submissions on a number of elements of the PDI Act, in response to public consultation, including:</p> <ul style="list-style-type: none"> <li>• Discussion paper submissions on Natural Resources and Environment, Integrated Movement Systems, and Productive Economy</li> <li>• Draft Assessment Regulations and Practice Directions</li> <li>• Accredited Professionals Scheme</li> <li>• Planning and Design Code – Phase One</li> <li>• Assessment Pathways</li> <li>• Performance Indicators</li> <li>• Community Engagement Charter</li> <li>• Building reform (Ministerial Building Standards)</li> <li>• State Planning Policies</li> <li>• South Australian Parliamentary Inquiry on Heritage Reforms</li> <li>• Renewable Energy Policies</li> <li>• Inspection Policies Practice Direction</li> <li>• Planning and Design Code – Phase Two and People and Neighbourhoods discussion Paper (18 February 2020 Council meeting).</li> </ul>	<p>The Act has established:</p> <ul style="list-style-type: none"> <li>• the State Planning Commission</li> <li>• the Community Engagement Charter</li> <li>• the Planning and Design Code</li> <li>• Practice Directions</li> <li>• design Standards</li> <li>• the creation of Environment and Food Production Areas to contain urban growth</li> <li>• the ability for councils to 'regionalise' through planning agreements and joint planning boards</li> <li>• new assessment pathways</li> <li>• amended infrastructure delivery scheme mechanisms</li> <li>• online e-planning regime.</li> </ul> <p>The new Council Assessment Panels (CAP) came into effect on 1 October 2017 and Council appointed new members of the CAP on 13 June 2017.</p> <p>In April 2018, the Minister for Planning approved the Community Engagement Charter and it is now in effect.</p> <p>The State Planning Policies were gazetted on 31 January 2019.</p> <p>The Accredited Professionals Scheme came into effect on 1 April 2019, which requires building officers to be accredited by July 2019 – CAP independent members and the Assessment Manager can now apply to become accredited with planning officers by July 2020.</p> <p>Consultation has closed on the draft Regulations and Performance Indicator discussion papers. They are as a whole yet to come into effect.</p> <p>On 1 July 2019, Phase 1 of the new planning system became operational in outback areas. Three Land Not Within a Council Area (LNWCA) development plans have been revoked and replaced with the new Planning and Design Code. In addition, five new sets of Regulations commenced (as the Planning, Development and Infrastructure (General) (Development Assessment) Variation Regulations 2019).</p> <p>On 1 October 2019 the Commission released the draft Code for public consultation. Staff have provided initial feedback to the Commission with a formal Council submission to be provided prior to the consultation period closing on 28 February 2020.</p>	<p>The Mayor, Elected Members and staff continue to work with the LGA to advocate for appropriate Regulations to be drafted in response to Council's concerns.</p> <p>Council will continue to provide feedback through formal submissions as the proposed changes are being rolled out.</p> <p>Council staff will continue to provide input to draft zones and review the draft Planning and Design Code to ensure Council's views are being represented in policy.</p> <p>With the new Code utilising an online e-planning system we are unsure on the impact and timing of our fee income from assessments. We will continue to seek clarity on this from DPTI.</p>

#### Risk D: EPA levy increases

Advocacy activities to date	Outcomes (if applicable)	Next steps
<p>Significant increases in the EPA levy have regularly been occurring since 2010–11 with advocacy activities taking place from this point.</p> <p>A submission made to State Government by the LGA in April 2015 in response to their draft State Waste Strategy 2015 questioned the policy, strategy development and application and use of the levy.</p> <p>In 2018 state government announced that they will be using the fund to support home solar rebates and loan scheme.</p> <p>In response to the most recent increases announced in the 2019 State Budget council included in its submission to the parliamentary enquiry advocacy around use of funds collected via the waste levy.</p>	<p>The significant price increases in the levy announced by State Government have been incorporated into the Budget and LTFP as follows:</p> <ul style="list-style-type: none"> <li>• 2016–17 – \$62 per tonne July to August and \$76 per tonne from September</li> <li>• 2017–18 – \$87 per tonne</li> <li>• 2018–19 – \$100 per tonne</li> <li>• 2019–20 – \$110 per tonne July to December and \$140 per tonne from January.</li> </ul> <p>Approximately 40,000 tonnes of rubbish are subject to this levy annually.</p>	<p>Ongoing advocacy through the LGA and any other available political opportunities.</p> <p>The LGA will continue to advocate for the release of money in the Green Industries Fund (previously the Waste to Resources Fund) for projects to generate environmental and employment outcomes for our communities.</p> <p>We will continue to reinforce to our communities the dollars collected by councils on behalf of other spheres of Government.</p>

#### Risk E: ESCOSA water pricing requirements

Advocacy activities to date	Outcomes (if applicable)	Next steps
<p>The Essential Services Commission of South Australia (ESCOSA) has been gradually phasing in the requirement that small and intermediate water retailers achieve compliance with the National Water Initiative (NWI) Pricing Principles. This includes the adoption of Full Cost Recovery Pricing as a requirement for the sustainable operation of a water scheme.</p> <p>ESCOSA have not yet set a date by which full compliance is required and are currently consulting on their regulatory approach to these retailers.</p> <p>It is expected that pricing in line with the NWI will remain a requirement through ESCOSA's review.</p> <p>Applying Full Cost Recovery is expected to lead to price increases to its customers for both of council's retail licences.</p>	<p>Under our intermediate water retail licence, Community Wastewater Management System (CWMS) we have:</p> <ul style="list-style-type: none"> <li>• Adopted a Full Cost Recovery pricing model for our CWMS business from 2017–18 but negotiated with ESCOSA for a 5 year transition before applying it in full.</li> <li>• Provided a CWMS rate rebate for 2017–18, 2018–19, and 2019–20 to CWMS customers to enable the transition to Full Cost Recovery</li> <li>• Adopted a CWMS pricing policy position whereby the case for a customer rebate will be assessed through the annual budget process against the forecast funds required to sustainably manage the scheme.</li> </ul>	<p>CWMS pricing will continue to transition to Full Cost Recovery and balance the requirements to sustainably manage the schemes.</p> <p>We do not anticipate any update on this item to impact on the water business until ESCOSA release a new price determination or revoke their current one.</p>

### Risk F: Co-mingled Recycled Market

Advocacy activities to date	Outcomes (if applicable)	Next steps
<p>In late 2017, China significantly tightened standards for the allowable contamination in imported products. This has resulted in a dramatic reduction in the quantity of recyclables imported by China and significant falls in international commodity prices.</p> <p>SKM Recycling, our contracted recycling processor received several EPA orders in early 2019 which forced a shut down in operations</p> <p>The following temporary measures were put in place to continue kerbside recyclables collections</p> <ul style="list-style-type: none"> <li>Interim agreement with Northern Adelaide Waste Management Authority (NAWMA) to process recyclables however due to the volume of recyclables we produce this was only viable for short term</li> <li>Short term agreement reached with VISY to ensure continuity of kerbside recyclables service.</li> </ul>	<p>At a special Council meeting on 12 March 2019 council voted to switch recyclables processor from SKM to VISY.</p> <p>This change has increased the budget required for recyclables collection and processing mainly due to additional costs of transporting the product to the processor.</p> <p>The South Australian State Government have \$118 million of investments formed from the collection of EPA waste levies from councils and others. A range of grants have been announced to help strengthen local industry with a focus on product re-use however this will not provide any short term cost relief to councils.</p>	<p>We are continuing to investigate potential cost saving options in relation to transportation with collection contractor SOLO Resource Recovery and new processor VISY.</p>



**Risk G: Local Government (Fixed Charges) Amendment Bill 2018**

Advocacy activities to date	Outcomes (if applicable)	Next steps
<p>On 17 October 2018, the Hon John Darley MLC introduced the Local Government (Fixed Charges) Amendment Bill 2018 into the Legislative Council.</p> <p>This is a Private Members Bill to amend the <i>Local Government Act 1999</i>.</p> <p>The Bill proposes amendments to the basis under which councils can impose a Fixed Charge against properties within retirement villages (amending section 152 of the Act).</p> <p>This provision was first introduced in the draft Local Government (Miscellaneous) Amendment Bill 2009. When passed, the Bill introduced exemptions from Fixed Charge for individual sites in caravan parks, residential parks and marina berths. Retirement Villages were removed from the final legislation.</p> <p>The LGA sought feedback from councils on this Bill. Refer LGA Circular 43.4 which includes links to the Bill and the Hansard Record of the first reading.</p> <p>A report was presented to the Council Meeting of 22 January 2019 seeking Council's position in respect to this Bill. Council resolved that they did not support the Bill and empowered the Mayor to undertake all available advocacy options to oppose the bill being passed. We provided feedback to the LGA regarding our position in respect to this proposed legislation, given the potential impact on our community.</p> <p>For 2019–20 we had 2,262 independent living units (ILU's) within our council area.</p> <p>The potential impact of this exemption would be \$1.16 million were all ILU's exempt for 2019–20.</p> <p>This shortfall in revenue would need to be redistributed to all ratepayers. This represents redistribution of 0.87 per cent of general rate revenue to be redistributed between all ratepayers.</p>	<p>On 4 December 2018 the SA Parliament agreed to the establishment of a joint committee to investigate the valuation policies of the Valuer-General and their impact on some retirement village residents and the options available to both state and local government to alleviate any impact on SA Water and local government charges of these policies.</p> <p>The investigations of the Joint Committee will encompass both the proposals under the Local Government (Fixed Charges) Amendment Bill 2018 and the Valuation of Land (Separate Valuations) Amendment Bill 2018.</p> <p>On 19 February 2019 the LGA issued Circular 8.10 advising Councils of the formation of the Joint Committee on Valuation Policies and Charges on Retirement Villages seeking feedback to assist the LGA to form their submission on behalf of the Local Government Industry and advising Councils of the closing date for individual submissions.</p> <p>As per Council's resolutions, an Onkaparinga submission was prepared and lodged under Mayoral signature.</p> <p>As at 24 April 2019 a total of eighteen submissions have been lodged with the Joint Committee. These include those from City of Onkaparinga, Adelaide Hills Council, the LGA submission and a detailed submission from the Office of the Valuer-General. The remaining submissions are from the Retirement Villages Residents Associations and individual RV Residents.</p> <p>The LGA has provided submissions to the joint committee and are currently awaiting the final report to be presented.</p>	<p>We will continue to work with the LGA to oppose the Bill and advocate against these inequitable proposals.</p>



**Risk H: Valuation of Land (Separate Valuations) Amendment Bill 2018**

Advocacy activities to date	Outcomes (if applicable)	Next steps
<p>On 17 October 2018, the Hon John Darley MLC introduced Valuation of Land (Separate Valuations) Amendment Bill 2018 into the Legislative Council.</p> <p>This is a Private Members Bill to amend the Valuation of Land Act to exclude certain current provisions available to Councils under the <i>Local Government Act 1999</i>.</p> <p>The stated purpose of this Bill is to prevent ILU's in retirement villages from being subject to a mandatory separate valuation assessment as these results in additional rates and taxes from Revenue SA and SA Water.</p> <p>Refer LGA Circular 43.4 which includes links to the Bill and the Hansard Record of the first reading.</p> <p>For 2019–20 we had 3,800 tenancy assessments. Each tenancy is subject to a Fixed Charge. Should we lose the ability to rate based on occupation the potential impact of this legislative amendment is approximately \$1.55 million in lost revenue.</p> <p>This shortfall in revenue would need to be redistributed to all ratepayers. This represents redistribution of 1.16 per cent of general rate revenue to be redistributed between all ratepayers.</p> <p>This is in addition to the \$1.16 million revenue shortfall if all ILU's were exempt from the Fixed Charge for 2019–20 (refer Risk G).</p> <p>The impact of these two proposed Bills represents a total of \$2.71 million or 2.03 per cent of general rate revenue that will need to be redistributed between all ratepayers.</p>	<p>On 4 December 2018 the SA Parliament agreed to the establishment of a joint committee to investigate the valuation policies of the Valuer-General and their impact on some retirement village residents and the options available to both state and local government to alleviate any impact on SA Water and local government charges of these policies.</p> <p>The investigations of the Joint Committee will encompass both the proposals under the Local Government (Fixed Charges) Amendment Bill 2018 AND the Valuation of Land (Separate Valuations) Amendment Bill 2018.</p> <p>On 19 February 2019 the LGA issued Circular 8.10 advising Councils of the formation of the Joint Committee on Valuation Policies and Charges on Retirement Villages seeking feedback to assist the LGA to form their submission on behalf of the Local Government Industry and advising Councils of the closing date for individual submissions.</p> <p>As per Council's resolutions, an Onkaparinga submission was prepared and lodged under Mayoral signature.</p> <p>As at 24 April 2019 a total of 18 submissions have been lodged with the Joint Committee. These include those from City of Onkaparinga, Adelaide Hills Council, the LGA submission and a detailed submission from the Office of the Valuer General. The remaining submissions are from the Retirement Villages Residents Associations and individual RV Residents.</p> <p>The LGA has provided submissions to the joint committee and are currently awaiting the final report to be presented.</p>	<p>We will continue to work with the LGA to oppose the Bill and advocate against these inequitable proposals.</p>

**Risk 1: Detention of dogs and cats**

Advocacy activities to date	Outcomes (if applicable)	Next steps
<p>Council uses the services and facilities of an external organisation to satisfy our legislative obligations under the <i>Dog and Cat Management Act 1995</i> for the detention of seized animals.</p> <p>Current impounding arrangements may not be available from July 2020 requiring consideration of alternative options to meet our legislative obligations.</p> <p>Alternative options and contingency arrangements are being explored while we maintain discussions for the ongoing receipt of animals with the current service provider.</p>	<p>We are seeking to secure an agreement for the ongoing receipt and containment of dogs (and cats) seized under the Act to meet council's legislative obligations.</p>	<p>Members workshopped this matter on 11 February 2020 and a report is being prepared for the April meeting of Council.</p> <p>We continue to liaise with the RSPCA, other impacted councils and the Local Government Association regarding a suitable resolution to this matter.</p>



**PROPOSED FUNDING STATEMENT FOR THE YEAR ENDING 30 JUNE 2020 at Budget Review 2**

	2019-20 Approved budget	2019-20 Proposed budget
<b>Operating activities</b>		
<b>Income</b>		
Rates revenues	140,754,527	140,738,651
Statutory charges	3,619,692	3,619,692
User charges	6,240,456	6,240,456
Grants, subsidies and contributions	18,833,931	18,980,346
Investment income	65,198	65,198
Reimbursements	1,834,148	1,912,565
Finance123	447,352	521,848
<b>Total income</b>	<b>171,795,304</b>	<b>172,078,756</b>
<b>Expenditure</b>		
Employee costs	69,540,891	69,892,332
Contracts	43,789,575	44,474,572
Materials	12,378,152	12,356,927
Depreciation	34,200,147	34,778,026
Finance costs	4,230,908	3,310,908
Other expenses	13,593,696	13,543,357
<b>Total expenses</b>	<b>177,733,369</b>	<b>178,356,121</b>
<b>Operating surplus / (deficit)</b>	<b>(5,938,064)</b>	<b>(6,277,365)</b>
<b>Capital projects</b>		
<b>Renewal</b>		
Project expenses	31,853,028	32,217,442
Less:		
Grants, subsidies and contributions	429,516	411,150
Developer contributions	-	-
Other income	1,141,221	1,141,221
<b>Net renewal expense</b>	<b>30,282,291</b>	<b>30,665,071</b>
<b>New and Significant Upgrades</b>		
Project expenses	30,176,273	28,334,599
Less:		
Grants, subsidies and contributions	6,281,715	5,654,767
Developer contributions	824,309	824,309
Other income	-	-
<b>Net new and significant upgrade expense</b>	<b>23,070,249</b>	<b>21,855,523</b>
<b>Capital Project Expenditure</b>	<b>53,352,540</b>	<b>52,520,594</b>



**PROPOSED FUNDING STATEMENT FOR THE YEAR ENDING 30 JUNE 2020**

	2019-20 Approved budget	2019-20 Proposed budget
<b>Other</b>		
<b>Loans</b>		
New loans	15,027,931	13,007,931
Less:		
Loan principal repayments	4,181,215	4,181,215
<b>Net loan movement</b>	<b>10,846,716</b>	<b>8,826,716</b>
<b>Reserves</b>		
Transfer from reserves	21,591,491	22,641,101
Less:		
Transfer to reserves	6,918,234	7,036,734
<b>Net reserve movement</b>	<b>14,673,257</b>	<b>15,604,367</b>
<b>Adjust:</b>		
Depreciation - included in operating result, funded by renewal	34,200,147	34,778,026
Grants, subsidies and contributions (renewal) - included in operating result	(429,516)	(411,150)
<b>Surplus / (deficit)</b>	<b>-</b>	<b>-</b>
Grand Total Income	216,661,971	215,348,085
Grand Total Expense	216,661,971	215,348,085
Funding Surplus / (deficit)	-	-
<b>Represented as:</b>		
<b>Core activities and projects</b>		
Operating activities	70,310,849	70,534,326
Capital projects	29,396,775	29,767,790
<b>Net core expenditure</b>	<b>99,707,624</b>	<b>100,302,116</b>
<b>Value added activities and projects</b>		
Operating activities	35,030,708	35,454,411
Capital projects	885,516	897,281
<b>Net value added expenditure</b>	<b>35,916,224</b>	<b>36,351,692</b>
<b>New and significant upgrade activities and projects</b>		
Operating activities	3,971,258	3,051,258
Capital projects	23,070,249	21,855,523
<b>Net new and significant upgrade expenditure</b>	<b>27,041,507</b>	<b>24,906,781</b>
<b>Funded by:</b>		
<b>Rates (excluding CWMS)</b>	<b>137,145,381</b>	<b>137,129,505</b>
<b>Loans</b>	<b>10,846,716</b>	<b>8,826,716</b>
<b>Reserves</b>	<b>14,673,257</b>	<b>15,604,367</b>
<b>Surplus / (deficit)</b>	<b>-</b>	<b>-</b>





**PROPOSED STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDING 30 JUNE 2020**

	2019–20 Approved budget	2019–20 Proposed budget
<b>Operating income</b>		
Rates	140,754,527	140,738,651
Statutory charges	3,619,692	3,619,692
User charges	6,240,456	6,240,456
Grants, subsidies and contributions	18,833,931	18,980,346
Investment income	65,198	65,198
Reimbursements	1,834,148	1,912,565
Other income	447,352	521,848
Net gain - joint ventures and associates	-	-
<b>Total operating income</b>	<b>171,795,304</b>	<b>172,078,756</b>
<b>Operating expenses</b>		
Employee costs	69,540,891	69,892,332
Materials, contracts and other expenses	69,761,422	70,374,855
Finance costs	4,230,908	3,310,908
Depreciation	34,200,147	34,778,026
<b>Total operating expenses</b>	<b>177,733,368</b>	<b>178,356,121</b>
<b>Operating surplus/(deficit) before capital amounts</b>	<b>(5,938,064)</b>	<b>(6,277,365)</b>
<b>Capital income</b>		
Amounts received specifically for new or upgraded assets	7,106,024	6,479,076
Physical resources received free of charge	5,854,280	5,854,280
<b>Net surplus/(deficit)</b>	<b>7,022,240</b>	<b>6,055,991</b>
<b>Other comprehensive income</b>		
Changes in revaluation surplus - infrastructure, property, plant and equipment	72,610,539	72,610,539
Non-operating items - joint ventures and associates	-	-
<b>Total other comprehensive income</b>	<b>72,610,539</b>	<b>72,610,539</b>
<b>Total comprehensive income</b>	<b>79,632,779</b>	<b>78,666,530</b>



**PROPOSED BALANCE SHEET AS AT 30 JUNE 2020**

	2019–20 Approved budget	2019–20 Proposed budget
<b>Current assets</b>		
Cash and cash equivalents		
Trade and other receivables	12,200,037	11,916,585
Inventories	89,651	89,651
Other non-current assets held for sale	-	-
<b>Total current assets</b>	<b>12,289,688</b>	<b>12,006,236</b>
<b>Non-current assets</b>		
Financial Assets	517,692	517,692
Equity accounted investments in council businesses	10,600,000	10,600,000
Infrastructure, property, plant and equipment	2,335,932,893	2,334,504,702
Other non-current assets	16,787,944	16,787,944
<b>Total non-current assets</b>	<b>2,363,838,529</b>	<b>2,362,410,338</b>
<b>Total assets</b>	<b>2,376,128,217</b>	<b>2,374,416,574</b>
<b>Current liabilities</b>		
Trade and other payables	13,967,810	13,922,936
Short term borrowings	3,276,931	3,276,931
Short term provisions	13,039,567	13,039,567
Other current liabilities	6,870,353	6,870,353
<b>Total current liabilities</b>	<b>37,154,661</b>	<b>37,109,787</b>
<b>Non-current liabilities</b>		
Long term borrowings	95,904,114	95,203,594
Long term provisions	1,594,000	1,594,000
<b>Total non-current liabilities</b>	<b>97,498,114</b>	<b>96,797,594</b>
<b>Total liabilities</b>	<b>134,652,775</b>	<b>133,907,381</b>
<b>Net assets</b>	<b>2,241,475,442</b>	<b>2,240,509,193</b>
<b>Equity</b>		
Accumulated surplus	540,508,497	540,473,358
Asset revaluation reserve	1,671,403,539	1,671,403,539
Other reserves	29,563,406	28,632,296
<b>Total equity</b>	<b>2,241,475,442</b>	<b>2,240,509,193</b>



**PROPOSED STATEMENT OF CASH FLOWS FOR THE YEAR ENDING 30 JUNE 2020**

	2019–20 Approved budget	2019–20 Proposed budget
<b>Cash flows from operating activities</b>		
<b>Receipts</b>		
Operating receipts	171,730,106	172,013,558
Investment receipts	65,198	65,198
<b>Payments</b>		
Operating payments to suppliers and employees	(139,302,313)	(140,267,187)
Finance payments	(4,230,908)	(3,310,908)
<b>Net cash flows from operating activities</b>	<b>28,262,083</b>	<b>28,500,661</b>
<b>Cash flows from investment activities</b>		
<b>Receipts</b>		
Grants specifically for new or upgraded assets	7,106,024	6,479,076
Sale of replaced assets	1,141,221	1,141,221
<b>Payments</b>		
Expenditure on renewal/replacement of assets	(31,853,028)	(32,217,442)
Expenditure on new/upgraded assets	(30,176,273)	(28,334,599)
<b>Net cash flows from investment activities</b>	<b>(53,782,056)</b>	<b>(52,931,744)</b>
<b>Cash flows from financing activities</b>		
<b>Receipts</b>		
Proceeds from borrowings	15,027,931	13,007,931
<b>Payments</b>		
Repayments of borrowings	(4,181,215)	(4,181,215)
<b>Net cash flows from financing activities</b>	<b>10,846,716</b>	<b>8,826,716</b>
<b>Net increase/(decrease) in cash held</b>	<b>(14,673,257)</b>	<b>(15,604,367)</b>
<b>Cash and cash equivalents at beginning of reporting period</b>	<b>-</b>	<b>-</b>
<b>Cash and cash equivalents at end of reporting period</b>	<b>(14,673,257)</b>	<b>(15,604,367)</b>
<b>Represented by:</b>		
Cash and cash equivalents	-	-
Less: Short term cash advance drawdowns	(14,673,258)	(15,604,368)



**PROPOSED STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDING 30 JUNE 2020**

	2019–20 Approved budget	2019–20 Proposed budget
<b>Accumulated surplus</b>		
Balance at end of previous reporting period	518,813,000	518,813,000
Surplus/(deficit) from operations	7,022,240	6,055,991
Transfers to other reserves	(6,918,234)	(7,036,734)
Transfers from other reserves	21,591,491	22,641,101
<b>Balance at end of period</b>	<b>540,508,497</b>	<b>540,473,358</b>
<b>Asset revaluation reserve</b>		
Balance at end of previous reporting period	1,598,793,000	1,598,793,000
Gain on revaluation of infrastructure, property, plant and equipment	72,610,539	72,610,539
<b>Balance at end of period</b>	<b>1,671,403,539</b>	<b>1,671,403,539</b>
<b>Community wastewater management systems reserve</b>		
Balance at beginning of period	577,919	577,919
Transfers to reserve	1,432,743	1,432,743
Transfers from reserve	(1,260,982)	(1,691,302)
<b>Balance at end of period</b>	<b>749,680</b>	<b>319,360</b>
<b>Hazel McKenzie car park</b>		
Balance at beginning of period	14,476	14,476
Transfers to reserve	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>14,476</b>	<b>14,476</b>
<b>Stormwater management</b>		
Balance at beginning of period	2,273,271	2,273,271
Transfers to reserve	-	-
Transfers from reserve	-	(194,932)
<b>Balance at end of period</b>	<b>2,273,271</b>	<b>2,078,339</b>
<b>Footpath reserve</b>		
Balance at beginning of period	1,591,219	1,591,219
Transfers to reserve	-	68,500
Transfers from reserve	(177,823)	(177,823)
<b>Balance at end of period</b>	<b>1,413,396</b>	<b>1,481,896</b>
<b>One Council</b>		
Balance at beginning of period	569,871	569,871
Transfers to reserve	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>569,871</b>	<b>569,871</b>





**PROPOSED STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDING 30 JUNE 2020**

	2019–20 Approved budget	2019–20 Proposed budget
<b>Open space development reserve</b>		
Balance at beginning of period	5,782,001	5,782,001
Transfers to reserve	800,205	800,205
Transfers from reserve	(4,936,356)	(4,936,356)
<b>Balance at end of period</b>	<b>1,645,850</b>	<b>1,645,850</b>
<b>Sturt linear land purchase reserve</b>		
Balance at beginning of period	141,158	141,158
Transfers to reserve	-	-
Transfers from reserve	(141,158)	(141,158)
<b>Balance at end of period</b>	<b>-</b>	<b>-</b>
<b>Coast parks reserve</b>		
Balance at beginning of period	1,740	1,740
Transfers to reserve	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>1,740</b>	<b>1,740</b>
<b>Court recoating reserve</b>		
Balance at beginning of period	116,079	116,079
Transfers to reserve	-	-
Transfers from reserve	(47,454)	(47,454)
<b>Balance at end of period</b>	<b>68,625</b>	<b>68,625</b>
<b>Committed expenditure reserve</b>		
Balance at beginning of period	11,000,629	11,000,629
Transfers to reserve	3,000,000	3,000,000
Transfers from reserve	(11,000,629)	(11,000,629)
<b>Balance at end of period</b>	<b>3,000,000</b>	<b>3,000,000</b>
<b>Contingency reserve fund</b>		
Balance at beginning of period	9,815,341	9,815,341
Transfers to reserve	-	-
Transfers from reserve	(1,241,850)	(1,241,850)
<b>Balance at end of period</b>	<b>8,573,491</b>	<b>8,573,491</b>
<b>Commercial activity reserve</b>		
Balance at beginning of period	297,674	297,674
Transfers to reserve	1,013,924	1,013,924
Transfers from reserve	(781,906)	(793,671)
<b>Balance at end of period</b>	<b>529,692</b>	<b>517,927</b>
<b>Revolving resources reserve</b>		
Balance at beginning of period	2,107,812	2,107,812
Transfers to reserve	220,000	220,000
Transfers from reserve	(752,612)	(1,082,612)
<b>Balance at end of period</b>	<b>1,575,200</b>	<b>1,245,200</b>



**PROPOSED STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDING 30 JUNE 2020**

	2019-20 Approved budget	2019-20 Proposed budget
<b>Developer contributions (roads)</b>		
Balance at beginning of period	97,883	97,883
Transfers to reserve	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>97,883</b>	<b>97,883</b>
<b>Urban Tree Fund</b>		
Balance at beginning of period	40,872	40,872
Transfers to reserve	7,500	7,500
Transfers from reserve	-	(10,000)
<b>Balance at end of period</b>	<b>48,372</b>	<b>38,372</b>
<b>Plant and fleet reserve</b>		
Balance at beginning of period	5,765,949	5,765,949
Transfers to reserve	-	-
Transfers from reserve	(257,555)	(257,555)
<b>Balance at end of period</b>	<b>5,508,394</b>	<b>5,508,394</b>
<b>Seaford Library fund</b>		
Balance at beginning of period	206,463	206,463
Transfers to reserve	81,000	81,000
Transfers from reserve	(115,000)	(115,000)
<b>Balance at end of period</b>	<b>172,463</b>	<b>172,463</b>
<b>Innovation and Improvement reserve</b>		
Balance at beginning of period	235,000	235,000
Transfers to reserve	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>235,000</b>	<b>235,000</b>
<b>Climate change response fund</b>		
Balance at beginning of period	746,821	746,821
Transfers to reserve	-	-
Transfers from reserve	(125,426)	(198,019)
<b>Balance at end of period</b>	<b>621,395</b>	<b>548,802</b>
<b>Economic Development Reserve</b>		
Balance at beginning of period	1,057,207	1,057,207
Transfers to reserve	-	50,000
Transfers from reserve	(349,500)	(349,500)
<b>Balance at end of period</b>	<b>707,707</b>	<b>757,707</b>



**PROPOSED STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDING 30 JUNE 2020**

	2019–20 Approved budget	2019–20 Proposed budget
<b>Water Business Unit reserve</b>		
Balance at beginning of period	-	-
Transfers to reserve	301,960	301,960
Transfers from reserve	(390,000)	(390,000)
<b>Balance at end of period</b>	<b>(88,040)</b>	<b>(88,040)</b>
<b>Community Corporation 20224</b>		
Balance at beginning of period	28,207	28,207
Transfers to reserve	3,629	3,629
Transfers from reserve	(2,870)	(2,870)
<b>Balance at end of period</b>	<b>28,966</b>	<b>28,966</b>
<b>Carparking Contribution Scheme</b>		
Balance at beginning of period	39,416	39,416
Transfers to reserve	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>39,416</b>	<b>39,416</b>
<b>Hackham South East Infrastructure</b>		
Balance at beginning of period	502,508	502,508
Transfers to reserve	-	-
Transfers from reserve	-	-
<b>Balance at end of period</b>	<b>502,508</b>	<b>502,508</b>
<b>Strategic Acquisitions</b>		
Balance at beginning of period	1,227,147	1,227,147
Transfers to reserve	57,273	57,273
Transfers from reserve	(10,370)	(10,370)
<b>Balance at end of period</b>	<b>1,274,050</b>	<b>1,274,050</b>
<b>Total reserves</b>	<b>1,700,966,945</b>	<b>1,700,035,835</b>
<b>Total equity</b>	<b>2,241,475,442</b>	<b>2,240,509,193</b>



**PROPOSED UNIFORM PRESENTATION OF FINANCES FOR THE YEAR ENDING 30 JUNE 2020**

	2019–20 Approved budget	2019–20 Proposed budget
<b>Operating surplus/(deficit)</b>		
Operating revenues	171,795,304	172,078,756
Less: Operating expenses	(177,733,368)	(178,356,121)
<b>Operating surplus/(deficit) before capital amounts</b>	<b>(5,938,064)</b>	<b>(6,277,365)</b>
<b>Less: Net outlays on existing assets</b>		
Capital expenditure on renewal and replacement of existing assets	(31,853,028)	(32,217,442)
Less: Depreciation, amortisation and impairment	34,200,147	34,778,026
Less: Proceeds from sale of replaced assets	1,141,221	1,141,221
<b>Net outlays on existing assets</b>	<b>3,488,340</b>	<b>3,701,805</b>
<b>Less: Net outlays on new and upgraded assets</b>		
Capital expenditure on new and upgraded assets	(30,176,273)	(28,334,599)
Less: Grants and contributions for new and upgraded assets	7,106,024	6,479,076
<b>Net outlays on new and upgraded assets</b>	<b>(23,070,249)</b>	<b>(21,855,523)</b>
<b>Net lending / (borrowing) for financial year</b>	<b>(25,519,973)</b>	<b>(24,431,083)</b>





**PROPOSED KEY FINANCIAL INDICATORS FOR THE YEAR ENDING 30 JUNE 2020**

	2019–20 Approved budget	2019–20 Proposed budget
--	----------------------------	----------------------------

**Operating surplus ratio**

*The percentage by which the major controllable income source varies from day to day expenses*

Calculated as:

Operating surplus/(deficit) before capital amounts	(5,938,064)	(6,277,365)
----------------------------------------------------	-------------	-------------

Divided by:

Rates revenue	140,754,527	140,738,651
<b>General rates revenue</b>	<b>140,754,527</b>	<b>140,738,651</b>

**Expressed as a percentage**

**(4.2%)**

**(4.5%)**

**Target\***

**>0%**

**>0%**

\*Note: target is not met due to the impact of operating project budgets being carried forward from 2017-18

**Net financial liabilities ratio**

*How significant is the net amount owed compared with income*

Calculated as:

Net financial liabilities	121,845,395	121,383,453
---------------------------	-------------	-------------

Divided by:

Total operating revenue	171,795,304	172,078,756
<b>Total operating revenue</b>	<b>171,795,304</b>	<b>172,078,756</b>

**Expressed as a percentage**

**71%**

**71%**

**Target**

**<100%**

**<100%**

**Interest cover ratio**

*How much income is used in paying interest on loans*

Calculated as:

Finance costs	4,230,908	3,310,908
Less: Investment income	(65,198)	(65,198)
<b>Net finance costs</b>	<b>4,165,710</b>	<b>3,245,710</b>

Divided by:

Total operating revenue	171,795,304	172,078,756
Less: Investment income	(65,198)	(65,198)

**Total operating revenue**

**171,730,106**

**172,013,558**

**Expressed as a percentage**

**2.4%**

**1.9%**

**Target**

**<5%**

**<5%**



**PROPOSED KEY FINANCIAL INDICATORS FOR THE YEAR ENDING 30 JUNE 2020**

	2019–20 Approved budget	2019–20 Proposed budget
--	----------------------------	----------------------------

**Asset sustainability ratio**

*What percentage of assets are being replaced at the rate they are consumed*

Calculated as:

Expenditure on renewal/replacement of assets	31,853,028	32,217,442
Less: Sale of replaced assets	(1,141,221)	(1,141,221)
<b>Net expenditure on renewal/replacement of assets</b>	<b>30,711,807</b>	<b>31,076,221</b>

Divided by:

Projected asset renewal funding requirement	27,998,198	27,998,198
---------------------------------------------	------------	------------

**Expressed as a percentage**

**110%**

**111%**

**Target**

**90-110%**

**90-110%**

**Asset consumption ratio**

*The average proportion of 'as new condition' left in assets*

Calculated as:

Carrying value of infrastructure, property, plant and equipment	2,335,932,893	2,334,504,702
Less: Land	(566,452,000)	(566,452,000)
<b>Carrying value of infrastructure, property, plant and equipment (excluding land)</b>	<b>1,769,480,893</b>	<b>1,768,052,702</b>

Divided by:

Carrying value of infrastructure, property, plant and equipment (excluding Land)	1,769,480,893	1,768,052,702
Plus: Opening accumulated depreciation and amortisation	563,774,000	563,774,000
Plus: Depreciation and amortisation for financial year	34,200,147	34,778,026
<b>'As new' value of Infrastructure, property, plant and equipment (excluding land)</b>	<b>2,367,455,040</b>	<b>2,366,604,728</b>

**Expressed as a percentage**

**75%**

**75%**

**Target**

**40-80%**

**40-80%**

**Adjusted Liquidity Ratio**

*The ability to make payment on current liabilities as and when they fall due taking into account undrawn funding*

Calculated as:

Total current assets	12,289,688	12,006,236
Add: difference between approved and forecast borrowings	29,563,406	28,632,296
<b>Total current assets including cash from undrawn budget funding</b>	<b>41,853,094</b>	<b>40,638,532</b>

Less:

Total current liabilities	37,154,661	37,109,787
---------------------------	------------	------------

**Surplus / (shortfall)**

**4,698,433**

**3,528,745**

**Shortfall expressed as number of rates debtor days**

**0**

**0**

**Target**

**<30 days**

**<30 days**

## **9.7 Water Assets - Divestment Project update**

This is an update on a previously reported subject, concept or issue.

Manager: Jock Berry, Manager Property and Commercial

Report Author: Julian James, Commercial Officer

Contact Number: 8301 7242

Attachments: 1. Project Risk and Opportunity Register 2018 and 2014  
(4 pages)

---

### **1. Purpose**

The purpose of this report is to provide council with an update on the status of the Water Assets Divestment Project and give an overview of the expected project timelines as the project progresses through its final stages.

### **2. Recommendations**

**That Council notes**

- a. the agenda report and the update on the Water Assets Divestment project**
- b. that a two-stage tender process will be launched from April 2020**
- c. that further reports will be brought back to Council at key points in the Water Assets Divestment Tender process to inform elected members of the tender outcomes, negotiation outcomes and to seek Council's approval to proceed as appropriate.**

### **3. Background**

As reported previously, Council has been considering the potential for a sale of its Water Assets (being the Community Wastewater Management Scheme (CWMS) and the Water Harvesting and Supply Business (WB)) for some time. To understand the background to this project it is important to consider that the operation of the Water Assets carry costs and risk for the organisation while not being legislated requirements of a council.

The justification for exploring the possible divestment of the Water Assets is to test the market to see whether there is an operator that will:

- Pay a reasonable price for the assets reflecting their value to the general community and which would generate revenue that Council could invest in community projects or debt reduction.
- Competently accept and manage the risks of owning and operating the assets.
- Provide an acceptable customer outcome including competitive pricing and a high level of customer service.
- Invest in both schemes to ensure a sustainable water supply to customers of the Water Business and to extend the CWMS into currently un-serviced areas such as Sellicks Beach.

We have partnered throughout this process with the Adelaide Hills Council and Rural City of Murray Bridge who are also considering future management options

for their CWMS and water supply assets. Each of these Councils have their own but related objectives, creating a synergy for a combined process.

A timeline of the main events in this process is outlined below for reference. Several related but confidential items have also been presented to Council and Elected Member workshops held on this subject but are not outlined in this timeline. All reports and the Council resolutions are available to Elected Members.

Key events are:

- An open EOI was called on the 6th April and closed 29th May 2018. While the results are confidential and non-binding, the process indicated that there may be a potential market for both Water Assets.
- Early Community Engagement was undertaken (by way of survey) with the results presented to Council at its 11 September meeting. The survey responses were not generally in support of a sale. It was noted at the time that further community engagement would be necessary once more detailed information is available on possible transaction outcomes.
- Council delegated authority to the Chief Executive Officer (11 September) to prepare, conduct and evaluate a Request for Tender (RFT) to seek binding commercial offers from the open market for the purchase and operation of Council's Water Assets. This decision was made on the basis that binding offers would be required to inform a Council decision to sell or retain these assets.
- Initial prudential reports were presented to Council (11 September) outlining the implications of asset sale. These will be updated following the tender.

Given the general council election in 2018, the decision making around this project was deliberately split so that the previous chamber considered the need to approach the market more comprehensively and the current chamber will consider the market response and justification to divest. This report provides an update as we prepare to tender for offers from interested parties.

### **Project Status**

Since the 2018 Council approval to proceed to tender, a broad range of preparation work has been undertaken. During this time, we have prepared a range of asset ownership information for Council to consider in comparison to the options that may be presented by the market. In summary, this work has covered the following major pieces of work:

- Preparation of internal business valuations so we can understand what ownership means financially.
- Engineering assessments and financial modelling of scheme development to highlight the opportunities and risks of continued ownership.
- Condition assessment of both above and below ground assets again to inform the perspective of risk and ownership.
- Assessment of the potential investment market and the possible transaction options that the market may present (from a full sale to part ownership or partnering arrangements).
- Developing a tailored tender strategy to maximise interest in the assets.



We have also worked through the various of commercial and funding agreements that are involved in the operation of the Water Assets. As previously reported to council these agreements may present constraints on our ability to transfer the assets cleanly to another party. None of the agreements contain simple provisions for such a transfer and most rely on approval by our counterparties. We have not been able to negotiate alternative terms and will need to work through the implications of this with a preferred tenderer should we reach that point.

### **Timeline and Tender Process**

The original report outlined an indicative timeline seeking to complete the divestment project in early 2020. This time frame has shifted considerably due to the time required to undertake our due diligence and several other events.

It is now anticipated that should Council support a negotiation following the tender that this may extend into late 2020 at a minimum.

The tender process itself has been arranged into the following stages and is planned to be opened to the market from April 2020.

- Stage 1 (Complete) – internal due diligence, market analysis and tender strategy preparation.
- Stage 2 - Open Call for Registrations of Interest, Soft Sound and Mandatory Criteria Assessment;
- Stage 3 - Select Tender, Reporting to Council (tender outcomes), Negotiation (if approved) and Community Engagement; and
- Stage 4 - Reporting to Council (negotiated outcomes), Transaction Approval, Detailed Due Diligence, Financial Close and Transition.

Stage 2 will be based around an open call for registrations of interest, soft sounding (IE promotion) to targeted industry participants and investors and the selection of a group of interested parties to be invited to bid on the assets through a select tender process. The initial open call aligns the process with the previous Council approval for tender and our asset disposal policy. Table 1 provides an outline of our target dates for Stage 2 and provides an indicative timeline for the later Stages of the project.

**Table 1: Target Dates**

Target Completion Date	Deliverable	Milestone
<b>30 March</b>	CEO's approval of final tender and evaluation plan and to launch open call.	
<b>30 April</b>	Presentation/report to CEO's on select tender recommendation.	
<b>30 May</b>	CEO's Approval to release select tender	Completion of Stage 2.
<b>30 July (Indicative)</b>	Close of select tender	
<b>August * (Indicative)</b>	Potential Decision Gate - Council report on tender outcomes	Completion of Stage 3
<b>September/ October * (Indicative)</b>	Community engagement and Negotiation	
<b>October/ November * (Indicative)</b>	Potential Decision Gate - Council Report on Negotiated Outcome	
<b>Post November * (Indicative)</b>	Detailed Due Diligence	
<b>Post November * (Indicative)</b>	Financial Close and Transition	Completion of Stage 4

**\*NB: All post tender timeframes are indicative only**

Beyond the close of tender, the project timing becomes more uncertain as Stages 3 and 4 will be subject to tender clarifications, negotiation, community engagement and the political process. The later parts of the project are expected to extend beyond July 2020 and further target dates will be established as the process develops.

**Council Decision Points**

The tender and decision-making process outlined in Table 1 seeks to manage uncertainty and mitigate the risk of a deal going awry late in the process. It is important that the process provides increasing certainty for bidders to give them the confidence to invest in due diligence activities and the preparation of a binding offer. It is also important that council decision-making and community engagement is based on as close to a final offer as possible.

To balance these competing needs, two Decision Stage Gates are being considered:

1. Post tender – a report to provide a general update on the tender outcomes and if appropriate seek authorisation for the CEO to negotiate a final offer/s subject to detailed due diligence. If tender results are unacceptable, Council can abandon the process at this point.

2. Post negotiation – a report to present the final offer/s (subject to Due Diligence) for approval as well as community engagement outcomes. It is anticipated that this report will seek delegation to the CEO or CEO/Mayor to finalise the transaction within Council approved parameters. This allows the leading bidder to then invest in the detailed due diligence necessary to confirm their offer with the confidence that the deal can be completed within certain parameters. If an acceptable offer has not been negotiated, Council can abandon the process at this point.

A final community engagement plan will also be prepared and implemented with the results to be presented to council. The engagement plan is expected to be based on an 'inform approach' and will be developed with our Marketing and Communications and Engagement teams once we know the tender results and the potential future direction of the project.

The final approach to the reporting decision gates and Community Engagement will be subject to the market response to the tender. Elected members will be kept informed and we will provide update information to the community as appropriate while the tender progresses.

#### **4. Financial Implications**

In March 2019, the previous CEO approved a \$150k project budget to be funded from operational savings. This was to provide for the procurement of the following external services associated with the divestment tender:

- Probity advice.
- Business valuation/modelling and engineering advice for the preparation of a "retain scenario".
- Specialist commercial advice for the preparation of a Vendor Due Diligence Report, evaluation plan and draft terms of sale.

Where costs are related to the shared divestment process, they have been split between the partner councils.

A further \$200k was also approved (to be funded from savings) to complete condition assessments for both CWMS and WB Assets. This information is necessary should negotiations arise but is also as a requirement of our service pricing/asset management and was due to be completed regardless.

We are likely to need additional budget as we progress through the tender and certainly if we proceed to negotiation and beyond. A post tender budget will be requested from Council as part of the Decision Gate 1 report.

#### **5. Service Alignment Results**

If Council ultimately determines that it does not want to divest the Water Assets, it will need to continue to manage and invest in their operation as businesses. The ongoing operation of the two businesses would be the subject of a service review after the current process has been concluded.

Key aspects would likely include:

- The resourcing of both businesses.

- While the CWMS is self-funding, WB remains as a cost to Council with water sales not yet able to cover the full costs of owning this asset (IE - salaries, maintenance, capital renewal, depreciation and financing).
- The staffing of both businesses to ensure adequate resourcing for any eventual management model
- The continued establishment of WB including the potential need to fund future operating deficits as its long-term water storages (or alternative water input sources) are established.
- Pricing in accordance with Water Industry Act.
- Ongoing investment in asset management and capital renewal across CWMS and WB, including expansion.

## 6. Risk and Opportunity Management

The following Risks and Opportunities have been identified for the tender process. The broader project risk and opportunity registers (Attachment 1), identified in 2014 and 2018 remain relevant and part of the ongoing management of this project.

Risk	
Identify	Maximising the opportunity
<b>Delay to timeline</b> <ul style="list-style-type: none"> <li>• Project delays due to need for sign off and feedback from the 3 councils.</li> <li>• Resourcing remains a risk due to the scale of project and Project Leader having additional duties.</li> <li>• EM's not sufficiently informed for decision and postpone decision making.</li> </ul>	<p>During the remainder of the project we will agree on set time frames for feedback. Sign off points will also be clearly built into the project timeframes.</p> <p>Resourcing is being addressed in a number of ways:</p> <ul style="list-style-type: none"> <li>• A process is underway to provide an additional resource to assist with the operational workload.</li> <li>• We will be liaising with other parts of the organisation to seek their assistance/delivery with key parts of the process (specifically EM workshops, Procurement, the Retain Scenario, Media and Community Engagement).</li> <li>• We will be looking to use external resourcing where appropriate.</li> </ul> <p>A series of workshops will be delivered to Elected members to build the Retain Scenario and inform around key issues.</p>



<p><b>Bidder Uncertainty</b></p> <ul style="list-style-type: none"> <li>• Risk of unclear process due to complexity surrounding assets.</li> <li>• Tendering without a clear mandate to sell.</li> <li>• Bidders preference that Community Engagement to be complete prior to investing in detailed bid preparation –not doing so could impact on participation and bid preparation.</li> </ul>	<p>We will mitigate uncertainty by defining proposed agreement terms and expectations, preparing asset condition information, and providing clear advice to market. The soft sound process will also be used to understand and prepare for bidder information needs ahead of the tender.</p> <p>Tendering without a mandate to sell is unavoidable and will be communicated clearly to market. We may be able to address this to a degree with CEO delegations.</p> <p>Community Engagement is planned to coincide with the negotiation phase prior to any investment in detailed Due Diligence by bidders. It is also proposed to be limited to an inform approach.</p>
<p><b>Probity</b></p> <ul style="list-style-type: none"> <li>• Involving a third party in the tendering and evaluation could lead to a loss of control over tender assessment/decision making</li> <li>• Two stages of tender – shortlist and select tender could result in shortlisting process excluding a viable bidder.</li> <li>• The soft sounding may be perceived as treating some parties differently.</li> <li>• External advisors may be unfamiliar with Local Government tendering protocols.</li> </ul>	<p>Council staff will form the evaluation team and the tender evaluation will be attended by our probity advisor. We will draw on our commercial advisor’s documented risk management systems to manage their involvement and the confidentiality of bidder information.</p> <p>The tender evaluation plan will include the shortlisting process and all registered parties will be assessed in line with this evaluation plan.</p> <p>The soft sounding process will provide the same information to all parties through the pre-approved soft sounding pack (ie the teaser document). The soft sounding discussions will be documented. All tender documentation will be subject to probity review and CEO sign off.</p> <p>The Councils will run the tendering process with external assistance in line with a preapproved Tender and Evaluation plan. Roles, responsibilities and deliverables will be clearly defined and approved ahead of the tender.</p>
<p><b>Adequate Governance</b></p> <ul style="list-style-type: none"> <li>• There is a risk that providing sensitive tendered information to council through the Decision Gate reports may result in damaging information leaks.</li> <li>• There is an inherent conflict between conducting a commercially expedient process vs providing for appropriate public entity decision making.</li> </ul>	<p>The Decision Gate council reports will reinforce confidentiality and conflict of interest requirements and will only provide general information on the tendered bids. There is also a clear commercial case to seek delegated authority to the CEO to negotiate and accept the final offer. We will seek to have approval of the final negotiation plan delegated as much as possible to the CEO so that a degree of confidentiality is ensured during the critical discussions.</p> <p>We also need to provide for Council involvement in the decision making. This item will be discussed in more detail with the elected members once we know the market response.</p>

<b>Opportunity</b>	
<b>Identify</b>	<b>Discussion</b>
<b>Avoiding Delay</b> There is an opportunity to save time in the process between the completion of the Soft Sound and CEO sign off to proceed to Select Tender	To realise this opportunity the CEO presentation on results of Soft Sound and Select Tender participants will include pre-prepared sign off. CEO engagement will be pre-booked.
<b>Effective Process</b> The design of the process allows for bidder feedback to be integrated into the design of the Select Tender and meeting information requirements	The soft sound can also be used to gain feedback on key matters which will affect our tender design
<b>De-risking Investor Bids</b> The design of the process can also look to reduce bidder risk and uncertainty to avoid clarifications and possible withdrawal.	We will de-risk the process for bidders through the following: <ul style="list-style-type: none"> <li>• Detailed condition information can be made available to the Select bidders along with other Vendor Due Diligence as may be identified.</li> <li>• By presenting Council's deal expectations we will inform bidders of our transaction needs up front.</li> <li>• The process provides that detailed (Bidder) Due Diligence will not be required until after Council has accepted a negotiated offer. It is not intended that there would be any further community engagement after this point other than to advise of the outcome and transition plan.</li> </ul>

**ATTACHMENT – PROJECT RISK & Opportunity REGISTER 20 March 2018**

**Project Risks**

Ref	Risk / Opportunity Description	Existing Controls in Place	Consequence	Likelihood	Rating	Additional Controls to be put in place	Consequence	Likelihood	Revised Rating	Priority
1	Risk – Not achieving a sale price that correctly values the assets.	Asset worth to private investors has been externally valued.	Moderate	Likely	High	Undertake Financial analysis of cost/benefit of holding the assets, establish the baseline (do nothing) and analyse impact of possible sale on LTFP and capital asset management plan.	Moderate	Possible	Moderate	High
2	Risk – Adverse political and media attention.	Strategic Relationship and Communications advisors involved in project team.	Moderate	Almost Certain	High	Development of Stakeholder Engagement Plan, Media Strategy and Advocacy Strategy, Communication Plan.	Minor	Almost Certain	High	High
3	Risk - Outcome for the customer does not achieve the project objectives (water price, service, reliability, infrastructure investment in community).	Workshops held and Project Plan drafted to establish decision criteria that drive desired outcome from the sale.	Major	Possible	High	Community Risk and Financial Impact to Community to be included in evaluation criteria for the CWMS.	Major	Possible	High	High
4	Risk - Scrutiny on divestment process. • Scrutiny around management of public resources	External consultants and probity advice sought from outset of project.	Moderate	Possible	Moderate	Development of Probity Plan.	Moderate	Unlikely	Moderate	Medium
5	Risk - Perception of selling off Council assets as “selling the farm”. • Long term effect on whole community is largely unknown. • Reputational damage from not exploring a business as usual or do nothing approach.	Early community engagement.	Major	Likely	High	Development of Stakeholder Engagement Plan, Media Strategy and Advocacy Strategy.	Major	Likely	High	High
6	Risk – Low level of interest from the market in the assets.	There has already been unsolicited interest in the assets from the market. Assets have been independently valued.	Moderate	Possible	Moderate	Market Sounding process to be undertaken prior to EOI release.	Moderate	Unlikely	Moderate	Medium
7	Risk - Environmental risk e.g. land is used for wastewater injection and becomes contaminated.	EPA have previously advised on wastewater injection as being undesirable in some locations (Fractured Rock).	Catastrophic	Possible	Extreme	Restrict use of land in conditions of sale. Seek advice on long term contamination risk.	Major	Possible	High	High
8	Risk - Purchaser default.	Establish Council’s position if buyer defaults and can no longer provide the service.	Major	Rare	Moderate	Due diligence of buyers financial stability at evaluation stage.	Major	Unlikely	Moderate	Low
9	Risk - Opportunity cost of selling strategic assets that have not been fully commercialised.	Early community engagement.	Moderate	Possible	Moderate	Financial analysis, and establishing current baseline.	Moderate	Possible	Moderate	Medium

**Attachment 1**

## Project Opportunities

Ref	Risk / Opportunity Description	Existing Controls in Place	Consequence	Likelihood	Rating	Additional Controls to be put in place	Consequence	Likelihood	Revised Rating	Priority
10	<b>Risk / Opportunity</b> - Future cost to Council of their own water supply (also an opportunity to fix future supply costs).	Establishing an early project approach and weighted decision criteria for assets.	Moderate	Possible	Moderate	Financial analysis, and establishing current baseline.	Minor	Unlikely	Moderate	Low
11	<b>Opportunity</b> - Potential for recurring cost savings / return to the council	Financial analysis	Major	Likely	High	Further financial analysis and weighting in evaluation criteria	Major	Likely	High	Medium
12	<b>Opportunity</b> -Increased LG collaboration and improvements to state wide services	Other councils have been approached and are participating in the process.	Moderate	Possible	Moderate	Representatives from other councils should continue to be involved to explore synergies and partnering opportunities	Moderate	Possible	Moderate	Low
13	<b>Opportunity</b> - Potential to reduce council debt	Long term financial plan and asset management strategy.	Moderate	Possible	Moderate	Financial analysis and sensitivity analysis around options based on likely outcomes.	Moderate	Possible	Moderate	Medium
14	<b>Opportunity</b> - Future costs to the customer (lower supply costs)	Establishing the importance early in the project and weighted decision criteria for assets.	Major	Likely	High	High importance placed on future cost to customer in the final evaluation criteria	Major	Likely	High	High



**FOR REFERENCE: 2014 EXPRESSION OF INTEREST (CWMS TRANSFER) - RISK TABLE**

Risk Area	Risk	Risk details and analysis
<b>Contractual (Existing)</b>	Limitations of the existing TRILITY operational contract	It has been identified that: <ul style="list-style-type: none"> <li>TRILITY has a right of consent to the transfer of ownership should it progress</li> <li>There is a formula for the calculation of a 'pay-out' of obligations associated with the contract</li> </ul> The limitations of the existing TRILITY operational contract become relevant should it be determined to move forward with the transfer/sale of CWMS.
	Customer 'contract' - certainty regarding community/Council expectations	Our CWMS provides a service to our community and there are established expectations of the level of service and responsibility offered by a provider. The ability of another provider to provide a customer based service is regulated by the recently enacted <i>Water Industry Act 2012</i> and monitored by the Essential Services Commission. The ability of any new provider to meet these obligations is to be evaluated throughout the licensing process.
	Limitations of the Australian Government Water Proofing the South stage 1 (WPS1) Funding agreement	Having delivered the Trade Waste scheme through funding received from the Australian Government as part of WPS1, any sale/transfer of the asset requires the approval of the Australian Government (until end of 2018 being the 5 year reporting period). The limitations of the Australian Government funding agreement only become relevant should it be determined to move forward with the transfer/sale of CWMS.
<b>Contractual (Contract of sale)</b>	Forecasting and opportunity areas	Through our investigations we have identified a number of forward opportunities associated with the management of CWMS eg: growth, expansion, and diversification – in particular for the Sellicks Beach area. Future opportunities can potentially increase the value of the CWMS, but in presenting these opportunities expectations of prospective bidders are raised. It will be critical to ensure that in presenting the scope of the existing system and the potential that it may have, it is done so in a manner that does not compromise or undermine the City of Onkaparinga and the community's confidence in its residual role in management of water related assets and/or our other regulated responsibilities.
	Terms of reference for transfer	Ensuring that terms of reference for the transfer of responsibility are adequately robust
<b>Regulatory (Existing)</b>	<i>Water Industry Act 2012</i>	The <i>Water Industry Act 2012</i> regulates the provision of water retail services in South Australia. The retailing of water requires that an entity be licensed under the Act. The ability of any potential bidder to obtain such a licence will be a mandatory requirement.
	<i>Local Government Act 1999</i>	We have received advice from Norman Waterhouse confirming that we have the relevant authority to effect the sale of the asset should we progress (subject to the consideration of other risks identified in this attachment). Further, subject to the nature of proposals received, we have identified that the City of Onkaparinga is able to enter into an array of business configurations should it be considered that we retain part ownership/equity.
	Operational licencing under regulating authorities eg: Department of Health, Environment Protection Agency	Compliance and regulation of the provision of wastewater services have in recent years been heightened. It has been identified that to ensure no recourse on us we will need to adopt a premise of full-disclosure regarding any existing known issues eg: asset condition, regulatory compliance matters of our current operating environment. This information is currently being collated as it will affect the value of any offer and failure to disclose may be seen as a potential breach of sale contract should we progress to this stage.
<b>Regulatory (Future)</b>	General change in policy	There are no changes foreseen in existing relevant legislation that would affect the process of determining the value of the CWMS and its potential subsequent sale. The risk of future changes in relevant legislation and regulation would be transferred through the terms of contract/sale.
<b>Political/socio-political</b>	Lost influence/control	Should a sale/transfer be realised, Council will no longer have the ability to influence/control the management of the CWMS. It will be critical to ensure that ongoing expectations of Council are, as far as it is practical to do so, communicated as a principle of Request for Proposal (and ultimate sale) should it proceed.
	Probity and transparency	Essentially, the sale/transfer of the CWMS represents the privatisation of a public asset. Failure to manage the probity arrangements of the transaction may expose Council. The probity requirements begin at the commencement of the process (which will be marked by Council's acceptance of this report). In order to manage the probity requirements, an external probity auditor is to be appointed to establish a plan and monitor the process throughout its phase to ensure that decision making is done with direct regard for the benefit of the wider community.
	Local elections – change in membership	Local elections are scheduled to occur in 2014, which highlights a schedule imperative i.e. to see the process through under the guidance of the existing Council.
	Poor communication	As with any project/process, poor stakeholder communication works in the detriment of the outcome. A communications strategy is to be developed and implemented to ensure that key-stakeholders are kept consistently informed in an effective and appropriate manner.
<b>Provider</b>	Accountability	CWMS is a community scheme, whereby there are established expectations of the level of service and responsibility offered by a provider.

Risk Area	Risk	Risk details and analysis
	Reliability	The ability of another provider to provide a customer based service is regulated by the recently enacted <i>Water Industry Act 2012</i> and monitored by the Essential Services Commission. The ability of any new provider to meet these obligations is proposed to be a principle outcome evaluated throughout the process.
	Capability	
	Capacity	
Commercial	Failure to identify the full value of CWMS asset	We have a sound understanding of operational requirements of the CWMS including future costs that may be required in order to meet growth expectations and known risks. This knowledge informs us of the current and future value of the scheme should we continue with a 'business-as-usual' approach. Once have understand the current value of the scheme through the proposed process, our decision to recommend progressing to the negotiation of the sale/transfer of CWMS will in part be governed by whether or not offers received eclipse current arrangements.
	Commercial viability	It will be important to ensure that any prospective purchaser of the scheme is commercially viable i.e. has the financial resources available to support the ongoing management of the CWMS. Further in order to protect the interests of our community it will be important to ensure that subject to the successful transfer of the CWMS we are not inadvertently exposing our community to increased costs that may arise through the new purchasers need to offset/transfer cost obligations for other schemes that it may have under its care and control i.e. City of Onkaparinga residents subsidising the management of schemes in other areas. The issue becomes relevant should it be determined to move forward with the transfer/sale of CWMS and is proposed to be explored through the assessment process as part of the approach to due-diligence.

## 9.8 Elected member application to attend conference - National General Assembly of Local Government 2020

This is a regular or standard report.

Manager: Desma Morris, Manager Governance

Report Author: Karen Ingram

Contact Number: 8384 0678

Attachments: 1. Elected member application (1 page)  
2. National General Assembly and Regional Forum programs (21 pages)

---

### 1. Purpose

Council is required to approve the attendance of elected members wishing to attend a conference interstate and/or where the total cost is over \$1,000.

Cr Simon McMahon has forwarded an application to attend the National General Assembly of Local Government 2020 – *'Working Together for our Communities'* in Canberra from 14-17 June 2020.

### 2. Recommendation

**That Council approve the attendance and associated costs as per the Elected member allowance, benefits and support procedure 2018 for Cr McMahon to attend the National General Assembly of Local Government 2020 – 'Working Together for our Communities' in Canberra from 14-17 June 2020, as detailed below:**

- **Full conference fee and Welcome Reception**
- **Regional Forum Sunday 14 June**
- **Networking Dinner Monday 15 June**
- **National Assembly Dinner Tuesday 16 June**
- **Accommodation Saturday 13 – Tuesday 16 June (4 nights)**
- **Return air fares.**

### 3. Background

The Elected member allowance, benefits and support procedure 2018 (the Procedure) adopted by Council on 11 December 2018 provides the opportunity for elected members to attend training courses and conferences as per section 2.4.1 – 2.4.8 of the Procedure (available at [www.onkaparingacity.com](http://www.onkaparingacity.com))

As per section 2.4.9 of the Procedure the Mayor has Council approval to attend and will represent Council at the National General Assembly of Local Government and the Annual General Meeting and General Meeting of the Local Government Association however this will not restrict the Council approving other members to attend. Mayor Thompson has advised she will represent the City of Onkaparinga, and this will incur similar costs as outlined in this report.

The Australian Local Government Association National General Assembly 2020 (NGA) will be held in Canberra on 14–17 June 2020. Initial Expressions of interest to attend and/or submit notices of motion were sought via Weekly News on 10 January 2020. Details were also provided under the Upcoming training and development opportunities via Weekly News since 10 January 2020.

#### 4. Financial Implications

The annual budget for 2019–20 is \$15,000 for courses and conferences, and \$25,000 for elected member group training.

To date the available balance of the budget for courses and conferences is approximately \$9,805. Please note that there are other reports on this Council agenda that if approved will affect the budget balance.

#### 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Council meeting 20 June 2020, quorum not met.	In line with section 2.4.3 of the Elected member allowance, benefits and support procedure 2018 no more than 25% of councillors (eg not including the Mayor) should attend any one training course or conference. The quorums will be met based on current information.

Opportunity	
Identify	Maximising the opportunity
The conference provides the opportunity for delegates to learn from the ideas and experiences of other councils and gain valuable ideas for their own council.	Elected members attending training courses or conferences can provide an assessment of the course to Council via Weekly News.
Elected member development	Attendances at conferences provide opportunities for elected members to undertake learning and development in line with Council's Elected member induction training and development policy.

#### 6. Additional information

An application has been received from Cr McMahon (attachment 1) to attend the National General Assembly to be held in Canberra 14–17 June 2020.

Details of the NGA and Regional conference are provided at attachment 2.



The approximate cost of attendance per person at this conference is as follows:

Full conference fee and Welcome Reception	\$989
Regional Forum Sunday 14 June	\$225
Networking Dinner Monday 15 June	\$115
National Assembly Dinner Tuesday 16 June	\$150
Accommodation Saturday 13 – Tuesday 16 June (4 x \$325/night)	\$1300
Return air fares (approximately)	<u>\$600</u>
<b>Total</b>	<b><u>\$3,379</u></b>

Members attending may also seek reimbursement for meals not included in the conference program.



**Elected Member application to attend a training course or conference**

Date of course/conference: 14<sup>th</sup>-17<sup>th</sup> of JUNE 2020

Name of course/conference: NATIONAL GENERAL ASSEMBLY

Name course/conference provider: AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

Venue of course/conference: NATIONAL CONVENTION CENTRE, CANBERRA

Cost of course/conference: \$989

Briefly explain program/content or attach program:

CONTENT ATTACHED

Advise your particular interest in attending:

AFTER DEDICATING MY FIRST YEAR TO GAINING KNOWLEDGE OF  
OUR ORG. THIS IS A GREAT OPPORTUNITY TO NETWORK & STRIVE  
TO IMPROVE ON OUR OWN BUSINESS & POLICY

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

TO REPRESENT THE CITY OF ONKAPARINGA AND OUR RESIDENTS.  
TO NETWORK AND IMPROVE KNOWLEDGE OF THE SECTOR.

Advise any expenses not already identified in the course/conference program:

ACCOMIDATION, FLIGHTS, TAXI'S, INCIDENTALS

Name: Cr Simon M'Mahon Signature:  Date: 22/02/2020

Please return completed form to Karen Ingram, Civic Governance Officer,  
[Karen.Ingram@onkaparinga.sa.gov.au](mailto:Karen.Ingram@onkaparinga.sa.gov.au)

Approval required by the Director Corporate and City Services if the total cost is under \$1000

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from  
CEO for inclusion in report to Council

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(please attach additional information if required)



26 February 2020

City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

Dear Mayor, CEO and Councillors

**Programs and Dates released for ALGA 2020 Events**

The Australian Local Government Association is pleased to release the 2020 National General Assembly and Regional Forum Programs.

Along with these programs, we have confirmed the dates and location for the 2020 National Local Roads and Transport Congress - Wrest Point in Hobart, Tasmania, on 16-18 November.

We have listened to councils' feedback and tailored our national events so they continue to meet delegates' needs and deliver key outcomes for Councils across Australia.

**2020 National General Assembly**

The NGA features more professional development sessions, and a wide range of expert speakers to stimulate discussion and debate.

The NGA Gala dinner will also return to the grandeur of the Great Hall in Parliament House this year.

**2020 Regional Forum**

We have revised our program to focus on topics on social inclusion, stimulating regional economies, and strategies to create a resilient community.

The Forum will be facilitated by Genevieve Jacobs who brings a long-standing passion for regional Australia to that role.

We will also be joined by one of Deloitte Access Economics' leading economists, Nicki Hutley, who will provide a fresh look at Regional Challenges and Opportunities.

Please browse the attached Registration Brochures to see the extensive line up of great speakers. Book early so you don't miss out on this year's events.

We look forward to seeing you at this year's Regional Forum and NGA.

A handwritten signature in black ink, appearing to read "Adrian Beresford Wylie".

Adrian Beresford Wylie  
Chief Executive Officer





AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

# REGIONAL FORUM 2020

SUNDAY 14 JUNE  
NATIONAL CONVENTION CENTRE  
CANBERRA

[regionalforum.com.au](http://regionalforum.com.au)



AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

## REGISTRATION

Online: [regionalforum.com.au](http://regionalforum.com.au)

Hard copy available via email  
[confco@confco.com.au](mailto:confco@confco.com.au)



# REGIONAL FORUM 2020

NATIONAL  
CONVENTION  
CENTRE  
CANBERRA

SUNDAY 14 JUNE

## GENERAL INFORMATION

### REGISTRATION FEES

Forum Only Registration  
\$425

NGA Delegate Discount  
Registration  
\$225

Book Online Now:  
[regionalforum.com.au](http://regionalforum.com.au)

Hard copy registration forms and PDF versions are  
available by emailing [confco@confco.com.au](mailto:confco@confco.com.au)

Dress Code: Smart Casual

Location: National Convention Centre  
Canberra



### SHANKAR KASYNATHAN

Shankar Kasynathan's earliest memories are of his family being resettled by a generous neighbourhood after finding refuge in Australia. Over the last 15 years he has been dedicated to building more inclusive and welcoming neighbourhoods, schools and workplaces.

The regional Victorian has been an adviser to local, State and Territory Governments as well as Members of Cabinet, on diversity & social inclusion strategies including most recently appointed as Commissioner for multicultural affairs in Victoria.

Shankar has worked extensively across Australia with aboriginal corporations, refugee resettlement service providers, and ethnic community councils. He is the current Chair of the Regional Advisory Council for the Loddon Mallee Region.

He has degrees in Economics and Public Policy, and has been a sessional academic at Monash, Deakin and Charles Darwin Universities. Based between Castlemaine and Bendigo, he lives and works on Dja Dja Wurrung country.



### THE HON MARK COULTON MP

Mark was first elected to the House of Representatives for the seat of Parkes, New South Wales, in 2007. He has since been reelected in 2010, 2013, 2016 and 2019.

In January 2020, Mark was appointed to the Coalition Government Ministry by Prime Minister Scott Morrison as the Minister for Regional Health, Regional Communications and Local Government, and was officially sworn-in on 29 May 2019. From March 2018 to May 2019, Mark was the Assistant Minister for Trade, Tourism and Investment.

During his time in the Federal Parliament, Mark has also held the positions of Deputy Speaker of the House of Representatives, National Party's Chief Whip, Shadow Parliamentary Secretary for Ageing and the Voluntary Sector, Shadow Parliamentary Secretary for Water and Conservation and Shadow Parliamentary Secretary for Regional Development and Emerging Trade Markets.

Prior to his election to the House of Representatives, Mark was the Mayor of Gwydir Shire Council from 2004 until 2007. Mark has an extensive agricultural background having spent 30 years as a farmer and grazier. Mark and his wife Robyn owned and operated a mixed farming system growing cereal crops and running beef cattle. As the Federal Member for Parkes, Mark represents one of the largest Aboriginal populations in the Australian Parliament.



## BUILDING RESILIENT REGIONS

Facilitated by: Genevieve Jacobs,  
Editor, The Region Group

Genevieve is an enthusiastic advocate for regional Australia. She has more than three decades' experience as a regional journalist, including more than a dozen years on ABC Radio Canberra.

The Group Editor of Region Media, Genevieve listens and engages with regional communities to identify things that ring true in daily lives.

We are extremely privileged to have a passionate champion of regional Australia facilitating the 2020 Regional Forum.



## REGIONAL FORUM 2020

## PROVISIONAL PROGRAM

9.00AM	Registrations Open
9.30AM	Welcome to Country <b>Violet Sheridan</b>
9.40AM	ALGA's President Welcome
9.50AM	Keynote Address: Is Australia Still the "Lucky" Country? Regional Challenges and Opportunities <b>Nicki Hutley</b> , Partner, Deloitte Access Economics
10.40AM	MORNING TEA
11.00AM	Shadow Minister for Regional Services, Territories and Local Government Address ( <i>Invited</i> ) <b>The Hon Jason Clare MP</b>
11.45AM	Connected Communities
12.30PM	LUNCH
1.15PM	Creating Safe and Inclusive Communities <b>Shankar Kasynathan</b> , Commissioner, Victorian Multicultural Commission and National Refugee Campaign Coordinator, Amnesty International Australia
2.00PM	Engaging Youth in your Communities
2.30PM	AFTERNOON TEA
3.00PM	Minister for Regional Health, Regional Communications and Local Government Address <b>The Hon Mark Coulton MP</b>
3.20PM	Stimulating Regional Economies
4.00PM	Adapting to Thrive
4.45PM	Closing Remarks

## SPEAKERS



### NICKI HUTLEY

Nicki is a highly experienced economist with broad-based experience in economic policy, gained over nearly three decades of practice.

In particular, she has expertise in the application of economic modelling and analysis in the fields of urban economics, addressing issues such as affordable housing, social and economic infrastructure investment, urban renewal, precinct planning, climate mitigation and social policies. She leads Deloitte Access Economics' Urban Advisory practice.

Nicki has extensive experience in Cost Benefit and Social

Return on Investment Analysis, strategic land use analysis, economic impact assessments, and policy and regulatory reviews.

Nicki spent the first half of her career as a macroeconomist for commercial and investment banks. She is a regular commentator on economic and financial issues in the media and is a sought-after keynote speaker. Prior to joining Deloitte, Nicki held senior roles with Access Economics, KPMG and Urbis.



### THE HON JASON CLARE MP

Jason was born and raised in western Sydney where he attended Cabramatta Public School and Canley Vale High School before graduating with a Bachelor of Arts (Honours) and a Bachelor of Laws from the University of New South Wales.

In June 2019, Jason was appointed Shadow Minister for Regional Services, Territories and Local Government and Shadow Minister for Housing and Homelessness.

He joined the Australian Labor Party because of its commitment to improving the lives of working Australians, particularly through education.

Jason is the Patron of Care Leavers Australia Network (CLAN), the Bankstown Youth Development Service (BYDS), the Bankstown Sports Club and the Bankstown RSL.

## PRESIDENTS WELCOME

Dear colleagues,

Our Regional Cooperation and Development Forum returns on Sunday 14 June with an agenda packed with useful information relevant for local government in regional and rural Australia.

Delegates will learn the latest about the challenges facing regional communities in areas such as employment, migration, technology and tourism.

In addition to inviting both the Minister for Regional Development and their Opposition counterpart, we've a range of expert speakers who'll be led by facilitator Genevieve Jacobs, a Canberra broadcasting veteran and a presenter at our 2019 gathering.

Other speakers include:

Nicki Hutley, a Partner with Deloitte Access Economics, who will assess regional Australia's economic performance; Shankar Kasynathan of Amnesty International Australia and National Advocate of the My New Neighbour initiative who will share examples of inclusive communities and what makes them work.

We've also other speakers who will cover attracting labour and industries to the regions, a session on environmental issues affecting regional Australia, plus the usual chance to meet federal politicians and catch up with your regional counterparts from across the country.

Learn more and register now at [www.regionalforum.com.au](http://www.regionalforum.com.au)

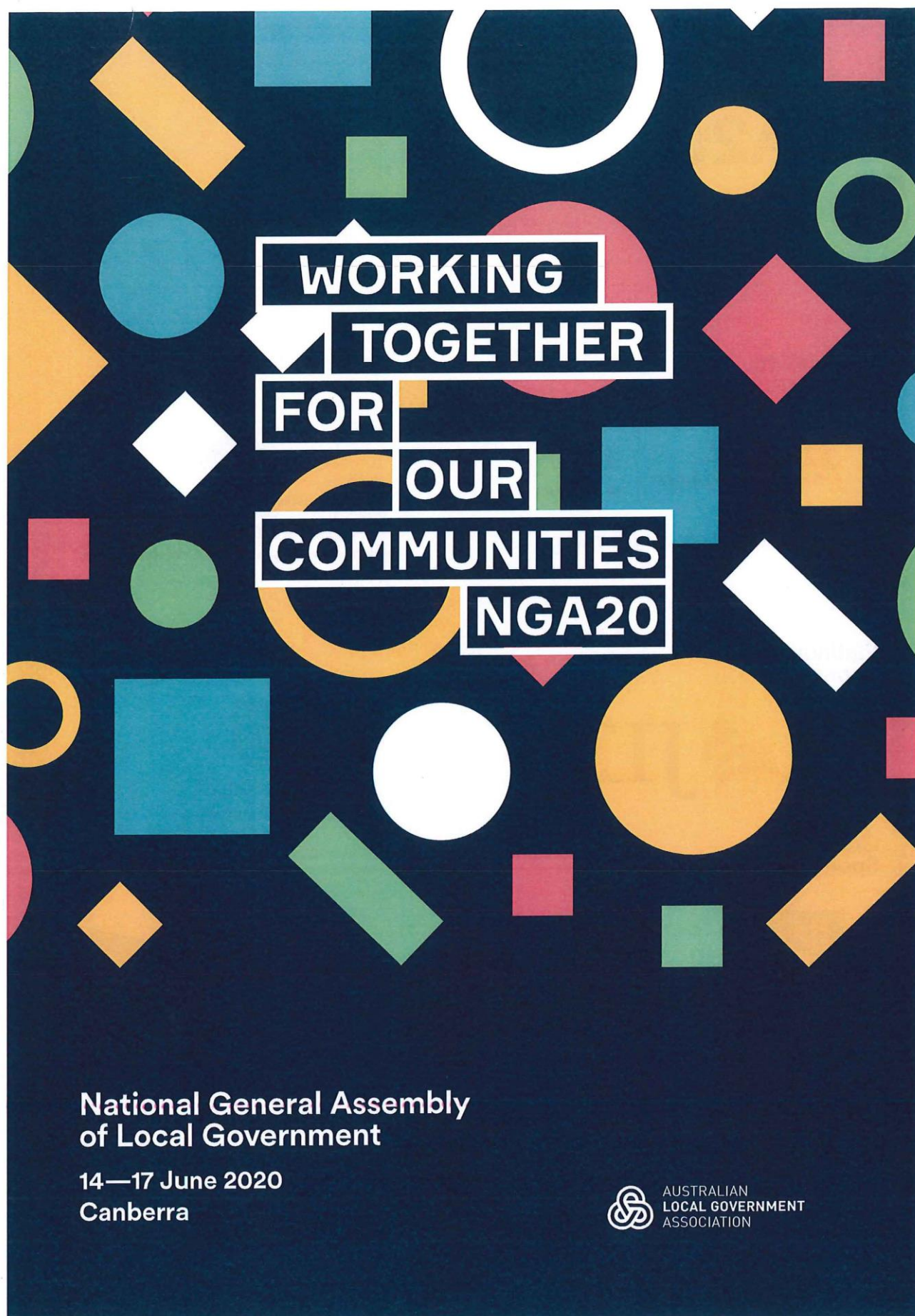
I look forward to welcoming you in Canberra on Sunday 14 June.

Mayor David O'Loughlin

ALGA President







# NGA20 Sponsors

## Foundation Sponsors



A proud past. A bright future.



Australian Government

Department of Infrastructure, Transport,  
Regional Development and Communications

## Platinum Sponsors



University of  
South Australia

## Gold Sponsors



Australian Government  
Australian Digital Health Agency



## Sponsors

TELETRACNAVMAN



**pivotel.**  
mobile everywhere®



# President Welcome

National General Assembly  
14 - 17 June 2020



Dear Colleagues,

I'm delighted to invite you to the 2020 National General Assembly of Local Government at the National Convention Centre in Canberra from 14 to 17 June.

The theme for our 26th NGA is *Working Together For Our Communities* which acknowledges that we cannot tackle major challenges which face our communities by acting alone. We need to work together as a sector, with other levels of government and with non-government partners.

We've seen the truth of that in the bush fires that have ravaged so much of Australia over the past spring and summer.

Councils have stepped up to lead and offer help in so many ways, showing the power of working together.

Councils have also shown resilience in action during the bushfire crisis, and ongoing drought.

Community resilience is one of the topics we'll be exploring at length during our NGA.

We'll hear from professionals and council elected members about the ways they're developing and strengthening resilience in their communities, and how their insights can be applied in your council.

You'll also learn from leading practitioners who'll share their expertise about a range of topics encompassing community engagement and crowd-powered communities.

In short, leaders who are keen to help us all work together for our communities.

We hope you'll join as for the 2020 NGA, the premier gathering of Local Government representatives in Australia.

It's a unique event that brings together councils, staff and industry to advocate, network, celebrate, learn and build strategic relationships that will position participants at the forefront of local governance.

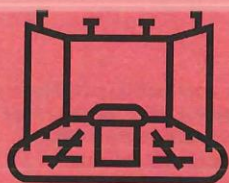
*Will you join us?*

A handwritten signature in black ink, appearing to read 'David O'Loughlin', written in a cursive style.

Mayor David O'Loughlin  
ALGA President



# Great Benefits of NGA



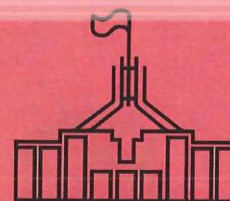
Largest national  
conference for Local  
Government held in  
Australia with over 870  
delegates



Over 10 hours of  
professional  
development



Meet experts and  
influencers face  
to face



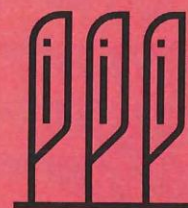
Take advantage of  
Canberra location  
and visit your Federal  
Member



Over 15 hours available  
to network with other  
Local Government  
leaders



Over 140 motions  
debated and used to  
engage with 24 Ministers  
and Federal portfolios



Encounter over 60  
exhibitors with innovative  
and new solutions



# WORKING TOGETHER FOR OUR COMMUNITIES NGA20

## Key Dates:

Submissions of Motions for Debate  
by 11.59am Friday 27 March 2020

Early Bird Registration  
on or before Friday 8 May 2020

Standard Registration  
on or before Friday 5 June 2020

Late Registration  
after Friday 5 June 2020

Register online at  
[NGA20.com.au](https://nga20.com.au)

# Provisional Program

## SUNDAY 14 JUNE

5.00pm Welcome Reception

## MONDAY 15 JUNE

9.00am Opening Ceremony  
Welcome to Country, **Violet Sheridan**

9.15am ALGA President Opens the Assembly

9.20am Prime Minister Address (*invited*)  
**The Hon Scott Morrison MP**

9.35am ALGA President Address

## 10.00am MORNING TEA

11.00am Keynote Address  
State of Play in Australian Politics  
**Peter Van Onselen**, Political Editor, Network Ten  
and Professor of Politics and Public Policy, Griffith University

11.45am What does the Political Landscape Mean for Local Government

## 12.30pm LUNCH



1.30pm Keynote Address  
Demography, More Than Destiny  
**Liz Allen**, Demographer and Postdoctoral Fellow,  
ANU College of Arts and Social Sciences

2.15pm Addressing Social Inclusion

2.45pm Launch of Local Council Domestic and Family  
Violence Prevention Toolkit  
**Patty Kinnersly**, Chief Executive Officer, Our Watch

## 3.00pm AFTERNOON TEA



3.30pm Debate on Motions

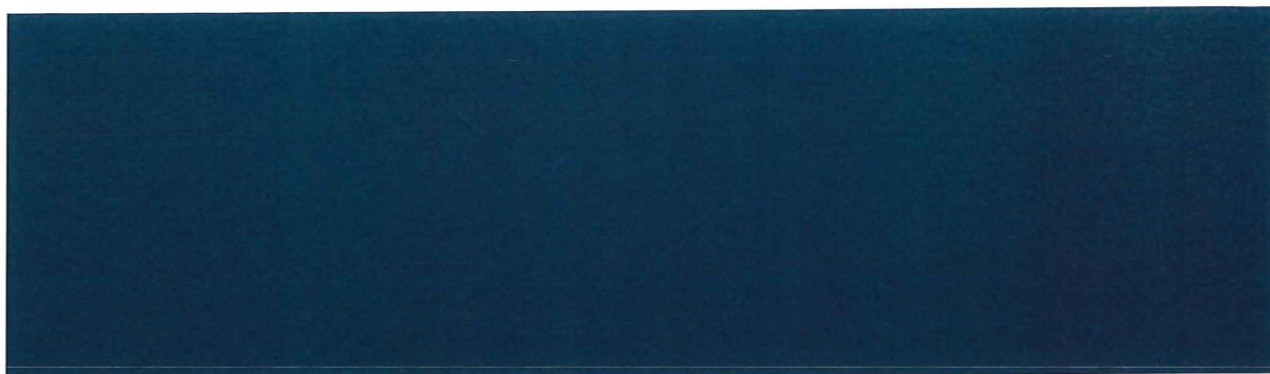
4.30pm Minister for Regional Health, Regional  
Communications and Local Government Address  
(*invited*)  
**The Hon Mark Coulton MP**

4.55pm ALGA President Close

7.00pm -  
11.00pm Networking Dinner  
National Museum of  
Australia







TUESDAY 16 JUNE	
9.00am	<b>Keynote Address</b> Building and Leading a Resilient Community Through Times of Crisis <b>Dr Neryl East</b> , Media, Communications, Reputation and Credibility Expert
9.45am	<b>Panel</b> Responding Under Fire: Shared Reflections on Leading your Community During an Emergency Facilitator: <b>Dr Neryl East</b> Panelists TBC
10.15am	<b>Keynote Address</b> What Climate Emergency? Looking at Climate Change Through a Financial, Liability and Risk Lens <b>Sarah Barker</b> , Head of Climate Risk Governance, MinterEllison
11.00am	MORNING TEA
11.30am	Debate on Motions
12.30pm	LUNCH
1.30pm	<b>Concurrent Sessions</b> <ul style="list-style-type: none"> <li>Preventing Domestic Violence in your Communities</li> <li>Implications of Climate Change for Local Government</li> <li>Tackling Technology</li> </ul>
3.00pm	AFTERNOON TEA
3.30pm	<b>Leader of the Opposition Address (invited)</b> <b>The Hon Anthony Albanese MP</b>
4.00pm	Debate on Motions
4.55pm	President Close
7.00pm - 11.00pm	<b>NGA Dinner</b> Parliament House

WEDNESDAY 17 JUNE	
9.00am	<b>The Future of Mobility in Local Government: Minimising the Risks and Capitalising on the Opportunities</b> <b>Daniel Hilson</b> , CEO, Everengi and Chair, Charge Together Program
9.45am	Dealing with Disasters
10.30am	MORNING TEA
11.00am	<b>Keynote Address</b> <b>Dr Geoff Wilson</b> , Entrepreneur, Adventurer and 3-Time World Record Holder
12.00pm	ALGA President's Closing Address
12.30pm	LUNCH





# 2020 Speakers



**HON ANTHONY ALBANESE MP**

Leader of the Opposition

Anthony has represented the Inner West of Sydney as the Federal Member for Grayndler since 1996. He is currently the Leader of the Opposition.

During the Rudd-Gillard Government he served as Deputy Prime Minister, Minister for Infrastructure, Transport, Regional Development and Local Government, Minister for Broadband, Communications and the Digital Economy and Leader of the House.

Anthony was named Infrastructure Minister of the Year in 2012 by London-based publication Infrastructure Investor and in 2010 was named Aviation Minister of the Year for producing Australia's first ever Aviation White Paper.

Anthony believes strongly in the need for the government to invest in infrastructure and transport in our cities and regions to ensure our growing communities are productive, liveable and sustainable.



**LIZ ALLEN**

Demographer and Postdoctoral Fellow, ANU College of Arts and Social Sciences

Liz Allen is a demographer and social researcher, teaching research methods and researching population dynamics at the ANU Centre for Social Research and Methods.

Liz has written for The Conversation, published scholarly articles in academic journals and made contributions to research reports. She was named among the inaugural ABC Top 5 Humanities and Social Sciences academics in Australia 2018. Her book, *The Future of Us* (2020), is a call to action showing how demography can be harnessed to build a better Australia.

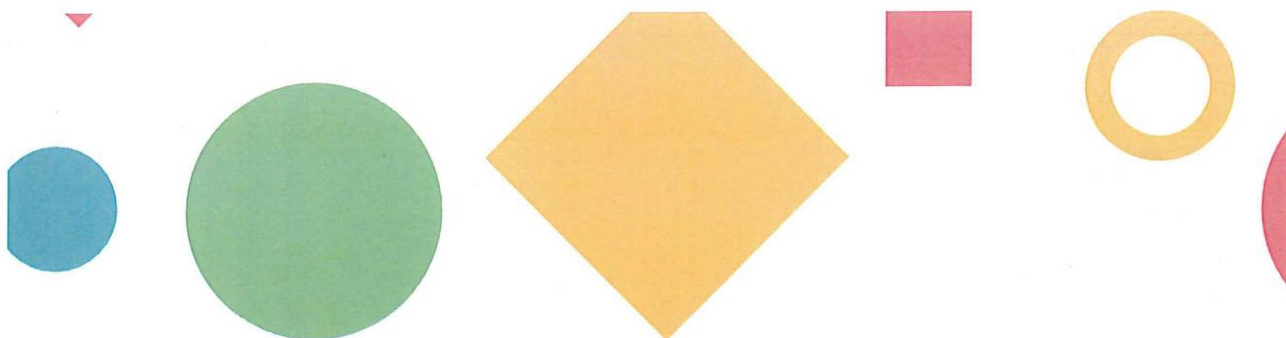


**SARAH BARKER**

Head of Climate Risk Governance, MinterEllison

Sarah Barker has two decades' experience as a corporate lawyer and is regarded as one of the world's foremost experts on investment governance and corporate disclosure issues relating to climate change. Her expertise is sought by public and private sector clients across Australasia, and by global institutions from the Bank of England to the United Nations PRI.

Sarah is a non-executive director of the \$30-billion FUM Emergency Services & State Super and the Responsible Investment Association Australasia, and on the Steering Committee of the Australian Sustainable Finance Initiative. She teaches the Australian Institute of Company Directors' flagship Company Directors' Course and Cambridge Institute for Sustainability Leadership's 'Earth on Board' programme, and in an academic visitor at the Smith School of Enterprise & the Environment at the University of Oxford.



**HON MARK COULTON MP**

Minister for Regional Health, Regional Communications and Local Government

Mark was first elected to the House of Representatives for the seat of Parkes, New South Wales, in 2007. He has since been reelected in 2010, 2013, 2016 and 2019.

In January 2020, Mark was appointed to the Coalition Government Ministry by Prime Minister Scott Morrison as the Minister for Regional Health, Regional Communications and Local Government, and was officially sworn-in on 29 May 2019. From March 2018 to May 2019, Mark was the Assistant Minister for Trade, Tourism and Investment.

During his time in the Federal Parliament, Mark has also held the positions of Deputy Speaker of the House of Representatives, National Party's Chief Whip, Shadow Parliamentary Secretary for Ageing and the Voluntary Sector, Shadow Parliamentary Secretary for Water and Conservation and Shadow Parliamentary Secretary for Regional Development and Emerging Trade Markets.

Prior to his election to the House of Representatives, Mark was the Mayor of Gwydir Shire Council from 2004 until 2007. Mark has an extensive agricultural background having spent 30 years as a farmer and grazier. Mark and his wife Robyn owned and operated a mixed farming system growing cereal crops and running beef cattle. As the Federal Member for Parkes, Mark represents one of the largest Aboriginal populations in the Australian Parliament.



**DR NERYL EAST**

Media, Communications, Reputation and Credibility Expert

Dr Neryl East is a professional speaker and facilitator who shows current and aspiring local government leaders how to be heard, stand out and command influence.

After a media career, Neryl moved into local government where she held senior communication roles at Wollongong and Shellharbour City Councils. She managed communications at Wollongong during one of the biggest corruption scandals in Australian local government history, which led to public ICAC hearings and the dismissal of the elected council. She has also managed communications at times of fire and flood.

Neryl now consults to councils around Australia and provides training, mentoring and strategic advice on all elements of media and communication. Her expertise in emergency communication has seen her provide advice to agencies including the State Emergency Service, Transport for NSW and the South Australian Emergency Management Committee, chaired by the Premier.

Neryl has a PhD in Journalism and is a Certified Speaking Professional – an international designation awarded to only a small percentage of professional speakers globally. She is the author of five books including an Amazon best-seller on media and reputation.



**DANIEL HILSON**

Chief Executive Officer, Evernergi and Chair, Charge Together Program

Daniel is Founder / CEO of Evernergi, operating in UK, Australia, France and Denmark. Evernergi has helped many local governments understand the opportunities and risks in the new world of electric, autonomous, shared and connected mobility. They have completed major projects for over 20 local governments, helping with future fleet transitions, community engagement and behavioural change, and charging infrastructure planning.

Daniel is Chair of the Charge Together Program (with over 74 councils signed up) and has delivered major reports for Federal and State Governments in the area of mobility and energy markets. He is a frequent speaker on eMobility and energy markets and runs a popular Webinar series in electrification of fleets.

He has worked in Senior Management roles for global companies, including Siemens, EDF, Brookfield Infrastructure. Daniel holds a Masters of Environment Science (UNSW) and Masters of Commerce (USYD).



# 2020 Speakers



**HON SCOTT MORRISON MP**

Prime Minister of Australia

Scott Morrison was sworn in as Prime Minister of Australia on 24 August 2018.

Prior to becoming Prime Minister, Scott Morrison was Federal Treasurer. His achievements as Treasurer include:

- Record jobs growth
- Delivering tax relief for families and small businesses
- Reducing the deficit
- Getting debt under control
- Ensuring multinationals pay their fair share of tax
- The Prime Minister says the achievement he is most proud of is the more than 100,000 jobs that were created for young people during 2017-18. This is the best result on record.

As Minister for Immigration and Border Protection, Scott Morrison successfully stopped the boats. This stopped the deaths at sea that had been occurring over the previous six years under Labor. Stopping the boats meant that, the Government could close 19 detention centres and remove all children from detention and from Nauru.

As Social Services Minister, Scott reduced abuse of the welfare system and **put Australia's social safety net on a more sustainable footing.**

Throughout his career in government and in the private sector, Scott Morrison has established a reputation as someone who listens to people and solves difficult policy problems.

Scott Morrison is from the Sutherland Shire in Sydney's south. He has represented his local community in Parliament for over 11 years.



**VIOLET SHERIDAN**

Ngunnawal Elder

Violet is a Ngunnawal Elder who grew up in her mother's country of Yass.

With her daughter and three sons and eighteen grandchildren, Violet passes on the knowledge she learnt from her Uncle Bruce Merritt of the history and stories of the Ngunnawal People the traditional owners of the lands on which we meet.



**PETER VAN ONSELEN**

Political Editor, Network Ten and Professor of Politics and Public Policy, Griffith University

Peter van Onselen is Network Ten's political editor and a contributing editor for The Australian, where he writes a weekly column. He is also a professor of political science and Foundation Chair of Journalism at the University of Western Australia, as well as a professor of politics and public policy at Griffith University.

Peter is a host on The Project and appears as a panelist on ABC Insiders. He has won Walkley and Logie awards for his broadcast journalism on Sky News where he worked for nearly ten years as a host, and a News Award for his feature and opinion writing in the Australia.

He is the author or editor of six books, including a biography of former Prime Minister John Howard, rated by the Wall Street Journal as the best biography of 2007. He has a PhD in political science and a masters of policy studies and a masters of commerce.



#### **GEOFF WILSON**

Australian explorer

Dr Geoff Wilson is an Australian motivational speaker with a difference. Sure, he's a vet, successful business owner and entrepreneur. But he's also without a doubt one of Australia's most accomplished adventurers.

Geoff recently set a new solo and unsupported polar record for the longest expedition across Antarctica at 5,306km, taking 58 days to achieve. He also completed the first and only summit of Dome Argus by ski, and was the first Australian to reach the Pole Of Inaccessibility by ski.

Geoff knows motivation is an essential element in all of life's situations. After all, it's what drives us, makes us hungry for continuous improvement, and for many, can be the difference between success and failure. This is where Geoff comes in.

His life achievements are nothing short of inspiring. As a result, his talks have the power to kick-start real change and breathe fresh air into your approach to each and every day.

Geoff holds numerous world records including;

- Longest solo and unsupported polar expedition
- First and only summit of Dome Argus by ski
- First Australian to reach the Pole Of Inaccessibility by ski.
- Longest land journey ever by kite across the Sahara Desert
- First ever kite surfing expedition across the Torres Strait
- Fastest Solo unsupported crossing of Antarctica, coast to coast through the South Pole



# General Registration

GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Registration Fees — Early Bird Payment received by Friday 8 May 2020	\$989.00	<ul style="list-style-type: none"> <li>— Attendance at all General Assembly sessions</li> <li>— Morning tea, lunch and afternoon tea as per the General Assembly program</li> <li>— One ticket to the Welcome Drinks, Sunday</li> <li>— General Assembly satchel and materials</li> </ul>
Registration Fees — Standard Payment received on or before Friday 5 June 2020	\$1,099.00	
Registration Fees — Late Payment received after Friday 5 June 2020	\$1,199.00	

DAY REGISTRATION FEES		INCLUSIONS
Monday 15 June 2020	\$529.00	<ul style="list-style-type: none"> <li>— Attendance at all General Assembly sessions on the day of registration</li> <li>— Morning tea, lunch and afternoon tea as per the General Assembly program on that day</li> <li>— General Assembly satchel and materials</li> </ul>
Tuesday 16 June 2020	\$529.00	
Wednesday 17 June 2020	\$280.00	

SUNDAY REGIONAL FORUM REGISTRATION FEES	
Forum Only Sunday 14 June 2020	\$425.00
NGA Delegate Delegates attending the Regional Forum and the NGA are entitled to this discount	\$225.00

ACCOMPANYING PARTNERS REGISTRATION FEES		INCLUSIONS
Accompanying Partners Registration Fee	\$280.00	<ul style="list-style-type: none"> <li>— 1 ticket to the Welcome Reception, Sunday 14 June</li> <li>— Day tour 'Explore Canberra's Hidden Gems' Monday 15 June</li> <li>— Day tour 'Pialligo Master Class Experience' Tuesday 16 June</li> <li>— Lunch with General Assembly Delegates on Wednesday 17 June</li> </ul>



# General Information

## Payment Procedures

Payment can be made by:

### Credit card

MasterCard and Visa

### Cheque

Made payable to ALGA

### Electronic Funds Transfer

Bank: Commonwealth Bank

Branch: Curtin

BSB No: 062905

Account No: 10097760

## Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email. Notification should be sent to:

### Conference Co-ordinators

PO Box 4994

Chisholm ACT 2905

E-mail: nga@confco.com.au

An administration charge of \$110.00 will be made to any participant cancelling before Friday 8 May 2020. Cancellations received after Friday 8 May 2020 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration, you agree to the terms of the cancellation policy.

## Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities.

If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

## Photographs

During the National General Assembly there will be a contracted photographer. The photographer will take images during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

## Canberra Weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15C and temperatures do drop to 1C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

## Coach Transfers

### **Welcome Reception and Exhibition Opening - Sunday 14 June 2020**

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45pm. The return coaches will depart at 7:00pm.

### **Daily Shuttles to and from the National Convention Centre**

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00am and 8:30am. Return shuttles will depart the National Convention Centre at 5:30pm.

### **Networking Dinner – National Museum of Australia – Monday 15 June 2020**

Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will commence at 10:15pm.

### **General Assembly Annual Dinner – Parliament House – Tuesday 16 June 2020**

Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will operate between 10:30pm and 11:45pm.

## Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$19.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$15.70 per day. The voucher machines accept either coins or credit cards (Visa or MasterCard).



# Social Functions

## Welcome Reception and Exhibition Opening

**Sunday 14 June 2020**

**Venue:** National Convention Centre Canberra

The Welcome Reception will be held in the exhibition hall and foyer

05:00pm - 07:00pm

\$50.00 per person for day delegates and guests. No charge for full registered delegates. No charge for registered accompanying partners

**Dress Code:** Smart casual.

## Networking Dinner

**Monday 15 June 2020**

**Venue:** National Museum of Australia

The dinner is being held in the Gandel Atrium

07:00pm - 11:00pm

\$115.00 per person

**Dress Code:** Smart casual.

The Networking Dinner will be held at the National Museum of Australia this year as we continue to showcase Canberra's range of venues. Dinner will be held in the Gandel Atrium with objects from the museum's collections around the room including a Muttaborrasaurus skeleton that was discovered in Muttaborra, Queensland in 1963 and the iconic 1955 FJ Holden. Enjoy the view of Lake Burley Griffin from the bay windows as you network with delegates from other councils and organisations.

## General Assembly Dinner

**Tuesday 17 June 2020**

**Venue:** Parliament House

The dinner is being held in The Great Hall

07:00pm - 11:00pm

\$150.00 per person

**Dress Code:** Formal/Cocktail

With upgrades now completed, we are pleased to be returning to Parliament House for the Tuesday night's dinner. Tickets to the prestigious General Assembly Annual Dinner at Parliament House are always highly sought after. Places are limited and therefore booking early is highly recommended to ensure your place.

**Note:** Bookings are accepted in order of receipt.

## General Assembly Business Sessions

**Monday 15 June 2020 -  
Wednesday 17 June 2020**

**Venue:** National Convention Centre Canberra

All plenary sessions will be held in the Royal Theatre at the National Convention Centre

**Dress Code:** Business Attire

## Exhibition

**Monday 15 June 2020 -  
Wednesday 17 June 2020**

**Venue:** National Convention Centre

The exhibition is being held in the Exhibition Hall of the National Convention Centre.

**Dress code:** Smart casual

## Partner Tours

**Monday 15 June 2020**

**Explore Canberra's Hidden Gems**

Canberra is full of famous landmarks and we've taken you to many of them over the years so today we're going to be showing you some of the city's lesser known locations and attractions. The day will start with a visit to the Classics Museum tucked away in the ANU followed by a small walk around the lower levels of the Nishi Building in the New Acton precinct before lunch.

Lunch will be followed by a tour of the National Film and Sound Archive, Australia's 'living' archive with over 3 million items that they collect and preserve for future generations to experience. The final stop for the day will be at Molly, a whiskey bar hidden away in the style of a 1920s speakeasy. Here the bartenders will teach you how to make a cocktail as well as take the opportunity to show off some of their flashy skills.

**Tuesday 16 June 2020  
Pialligo Masterclass Experience**

Today will begin with a leisurely stroll around Rodney's Nursery, the large shop here features local products and quirky items not seen in everyday shops. You will then travel up to Pialligo Estate where you will attend a pasta masterclass featuring Canberra and surrounds produce taught by one of Pialligo's masterchefs. They will teach you how to roll out your own pasta and sauces for a delicious stuffed pasta dish and a dessert with a twist as you learn a dessert pasta recipe!

The best part? You get to eat it all afterwards!



# Accommodation

## Crowne Plaza

*1 Binara Street, Canberra*

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district.

Twin option at the hotel consists of two double beds.

Superior Room \$325 per night  
— Single/twin/double

Deluxe Room \$375 per night  
— Single/twin/double

## Avenue Hotel

*80 Northbourne Avenue, Canberra*

The Avenue Hotel is one of the newest options in Canberra and offers guests both studio and apartment style rooms. The hotel is a 15-20 minute walk from the Convention Centre.

The apartments have a fully functioning kitchen. Twin option at the hotel consists of two king singles.

Superior King Rooms \$285 per night  
— Single/twin/double

1 Bedroom Apartments \$335 per night  
— Single/double

## Nesuto Apartments (previously the Waldorf)

*2 Akuna Street, Canberra*

Located in the heart of Canberra's CBD, the Nesuto Apartments is only a five-minute walk from the National Convention Centre. The one-bedroom apartments also offer a separate lounge/dining area.

Twin option at the hotel consists of two single beds. Additional costs will apply if more than 2 guests are within the one room.

Studio Apartment \$210 per night  
— Single/twin/double

1 Bedroom Apartments \$230 per night  
— Single/twin/double

## Novotel

*65 Northbourne Avenue, Canberra*

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 15-minute walk from the National Convention Centre. Standard rooms have a Queen size bed while the Executive rooms have a King size bed.

Twin option for the Standard Room type consists of two double beds and the Executive Room type consists of one king bed and a pull-out sofa bed.

Standard Room \$290 per night  
— Single/twin/double

Executive Room \$325 per night  
— Single/twin/double

## Mantra

*84 Northbourne Avenue, Canberra*

Mantra on Northbourne is centrally located within the CBD and approximately a 15-20 minute walk from the National Convention Centre. One-bedroom apartments also offer a separate lounge and dining area, kitchen and a fully equipped laundry.

Bedding configuration in a hotel room is one king or two single beds and a one-bedroom apartment has one queen or two singles.

Hotel Room \$220 per night  
— Single/twin/double

1 Bedroom Apartment \$260 per night  
— Single/twin/double

## Adina Apartment Hotel James Court

*74 Northbourne Avenue, Canberra*

The Adina Apartments Hotel James Court is approximately a 15-20 minute walk from the National Convention Centre. Twin option at the hotel consists of two single beds.

Note: Reception operates between the hours of 6.30am and 11.00pm

1 Bedroom Apartment \$235 per night  
— Single/twin/double

2 Bedroom Apartment \$309 per night  
— Single/double

## Qt Hotel

*1 London Circuit, Canberra*

The Qt Hotel is a modern hotel with boutique style furnishings, central to the city and a 10-minute walk to the National Convention Centre.

Twin option at the hotel consists of two single beds.

Standard Room \$249 per night  
— Single/twin/double

## The Sebel Canberra Civic

*197 London Circuit, Canberra*

The Sebel Canberra Civic is Canberra's newest hotel opened in June 2019 and just a 7-minute walk to the National Convention Centre. Every bathroom is accessibility friendly with walk in showers.

Superior rooms come with a queen bed.

Superior Room \$160 per night  
— Single/double



**National General Assembly  
of Local Government**

**14—17 June 2020  
Canberra**

**WORKING  
TOGETHER  
FOR  
OUR  
COMMUNITIES  
NGA20**

**Registration:**

Online: [NGA20.com.au](https://nga20.com.au)

Hard copy registration forms  
and PDF versions are available  
by emailing

[NGA@confco.com.au](mailto:NGA@confco.com.au)

**Debate on Motions:**

To assist in identifying motions  
for the 2020 NGA, a discussion  
paper has been prepared and is  
available at: [alga.asn.au](https://alga.asn.au)



**AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION**

Page left intentionally blank

## 9.9 Elected member application to attend 2020 National Forum on Coastal Hazards

This is a regular or standard report.

Manager:	Desma Morris, Manager Governance
Report Author:	Karen Ingram, Civic Governance
Contact Number:	8384 0678
Attachments:	1. Application to attend and correspondence (5 pages) 2. Preliminary Program (6 pages)

---

### 1. Purpose

Council is required to approve the attendance of elected members wishing to attend a conference interstate and/or where the total cost is over \$1,000.

Cr William (Bill) Jamieson has forwarded an application to attend the 2020 National Forum on Coastal Hazards, to be held in Fremantle, Western Australia from 20-22 May 2020.

### 2. Recommendation

**That Council approve the attendance and associated costs as detailed in the agenda report as per the Elected member allowance, benefits and support procedure 2018 for Cr William (Bill) Jamieson to attend the 2020 National Forum on Coastal Hazards, to be held in Fremantle, Western Australia from 20-22 May 2020 as detailed below:**

- **Full Forum fee**
- **Accommodation Tuesday 19 – Thursday 21 May (3 nights)**
- **Return air fares.**

### 3. Background

The Elected member allowance, benefits and support procedure 2018 (the Procedure) adopted by Council on 11 December 2018 provides the opportunity for elected members to attend training courses and conferences as per section 2.4.1 – 2.4.8 of the Procedure (available at [www.onkaparingacity.com](http://www.onkaparingacity.com))

Details of the 2020 National Forum on Coastal Hazards were initially provided under the Upcoming training and development opportunities via Weekly News 10 January 2020. Cr William (Bill) Jamieson emailed elected members and Mayor Thompson on 17 January 2020 regarding the 2020 National Forum on Coastal Hazards. A copy is included with Cr Jamiesons' application. (attachment 1)

Details of the 2020 National Forum on Coastal Hazards have also been included in Weekly News since 10 January 2020 to date.

#### 4. Financial Implications

The annual budget for 2019–20 is \$15,000 for courses and conferences, and \$25,000 for elected member group training.

To date the available balance of the budget for courses and conferences is approximately \$9,805. Cr McMahon has applied to attend the National General Assembly (NGA). If the approximate cost of \$3379 for Cr McMahon is approved (as per the previous report on this Council agenda) and noting approximate cost of \$3379 for Mayor Thompson to attend the NGA (Council approval not required), this would leave a balance of approximately \$3047. Should Council approve this request for Cr Jamieson to attend the 2020 National Forum on Coastal Hazards, at an approximate cost of \$2205 this would leave a balance of approximately \$842.

#### 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
Council meeting 19 May 2020, quorum not met.	In line with section 2.4.3 of the Elected member allowance, benefits and support procedure 2018 no more than 25% of councillors (eg not including the Mayor) should attend any one training course or conference. The quorums will be met based on current information.

Opportunity	
Identify	Maximising the opportunity
The conference provides the opportunity for delegates to learn from the ideas and experiences of other councils and gain valuable ideas for their own council.	Elected members attending training courses or conferences can provide an assessment of the course to Council via Weekly News.
Elected member development	Attendances at conferences provide opportunities for elected members to undertake learning and development in line with Council's Elected member induction training and development policy.

#### 6. Additional information

An application has been received from Cr Jamieson (attachment 1) to attend the 2020 National Forum on Coastal Hazards, to be held in Fremantle, Western Australia from 20-22 May 2020. A copy of the preliminary program is provided at attachment 2.



As noted on the application form from Cr Jamieson costs for the Welcome Reception (\$77) and Gala Dinner (\$143) will be borne by Cr Jamieson, reimbursement from Council will not be sought for these or any other associated costs. The approximate cost of attendance at the Forum is as follows:

Full Forum fee	\$1210
Accommodation Tuesday 19 – Thursday 21 May (3 x \$165/night)	\$495
Return air fares (approximately)	<u>\$500</u>
<b>Total</b>	<b><u>\$2,205</u></b>



**Elected Member application to attend a training course or conference**

Date of course/conference: 20 to 22<sup>nd</sup> of May 2020

Name of course/conference: 2020 National Forum on Coastal Hazards

Name course/conference provider: Australian Coastal Councils Association Inc

Venue of course/conference: Esplanade Hotel Fremantle by Ridges

Cost of course/conference: \$1210.00 It is my intention to pay for the welcome reception \$77.00 and the gala Dinner \$143.00 and I do not intend to put in travel claims for meals while the conference is on

Briefly explain program/content or attach program:

Programme attached as well as email from alan Stokes

Advise your particular interest in attending: presently I am Chair of the Metropolitan Seaside Councils Committee (MSCC), On behalf of the Council (City of Onkaparinga) I distribute NewsLetters and information through Council and members of the MSCC from the the Australian Coastal Councils Association. I am an advisory LG Member of the S.A. Coast Protection Board  
And recently was appointed to the executive of the S.A. Coastal Alliance which is advocating for the 34 S.A. Coastal Councils

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

For years Coastal Councils have been advocating for an increase in support for Coastal Councils from Federal and State Governments. ~~This National Forum is probably the best opportunity for Coastal Councils to reach that goal.~~  
The attached document will explain the process. Possibly this conference could lead to a cross Government effort to protect our coast as against Councils working on the task on their own.

Advise any expenses not already identified in the course/conference program:

Name: WB Jameson Signature: WB Jameson Date: 24.2.20

Please return completed form to Karen Ingram, Civic Governance Officer,  
[Karen.Ingram@onkaparinga.sa.gov.au](mailto:Karen.Ingram@onkaparinga.sa.gov.au)

Approval required by the Manager Corporate Information if the total cost is under \$1000

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approval required by Council if the total cost is over \$1000 and/or Interstate. Optional comments from

**CEO for Inclusion In report to Council**

(please attach additional information if required)

Last updated 18.09.18

---

Thursday, February 20, 2020 at 17:18:15 Australian Central Daylight Time

---

**Subject:** Registration opens for 2020 National Forum on Coastal Hazards  
**Date:** Monday, 2 December 2019 at 2:14:04 pm Australian Central Daylight Time  
**From:** Alan Stokes  
**To:** ACCA

### Registration opens for 2020 National Forum on Coastal Hazards

Registration is now open for the National Forum on Coastal Hazards to be held at Fremantle from 20 to 22 May 2020. The Forum will replace the annual Australian Coastal Councils Conference for next year only.

It is being held with a specific objective – to feed into the process of developing a national collaborative approach to managing coastal erosion and other coastal hazards.

Following a recent meeting of Federal and State Environment Ministers, the Ministers issued a statement announcing that coastal erosion and inundation are risks that require a collaborative approach from all levels of government.

An intergovernmental working group has been formed to collate existing information on coastal erosion and inundation hazard risk management and to report back to a joint meeting of Environment Ministers.

The National Forum on Coastal Hazards is being held to enable coastal councils and other coastal stakeholders to prepare a case for coastal managers to feed into this process.

It will be one of the most important events the Association has ever held.

The Forum will provide a platform for coastal councils and other coastal stakeholders to share knowledge and experiences concerning this critical issue. It will also be an opportunity to make input into coastal policy in relation to managing coastal hazards.

Topics include:

- Why coastal erosion is becoming more widespread.
- Insurance implications of coastal hazards.
- Coastal Hazards Policy Forum.
- Case studies from around Australia.
- Options for responding to coastal erosion.

Please note – Super Early Bird discounted registration fees are available to Association members only until Friday 17 January.

More information including the preliminary program and registration form is available at - <https://coastalcouncils.org.au/2020-coastal-hazards-forum/>

For inquiries call Tel: 03 9399 8558 Mob: 0418 254 132 or email [info@coastalcouncils.org.au](mailto:info@coastalcouncils.org.au)

Regards,

Alan Stokes

Australian Coastal Councils Association Inc  
T: 03 9399 8558  
M: 0411 592 269  
PO Box 550 Williamstown VIC 3016



Thursday, February 20, 2020 at 17:24:58 Australian Central Daylight Time

---

**Subject:** FW: National Forum on Coastal Hazards  
**Date:** Friday, 17 January 2020 at 2:00:51 pm Australian Central Daylight Time  
**From:** William Jamieson  
**To:** Elected Members, Erin Thompson, Directors\_group  
**CC:** Kelly Sambevski, Salvador Jurado  
**Attachments:** image001.png

Hi All

I decided because of the importance of the National Forum on Coastal Hazards to contact Alan and have him report on the progress that has led to this Forum and the dropping of this years ACCA.

It is an important moment where Councils can push for a joint role between all levels of Government to manage Coastal erosion

The ACCA has been working towards an Intergovernmental Working Group for the last ten years and it appears there is now a pathway towards achieving that goal.

I have always liked the quote

"the Federal Government has the money  
The State Governments have the power  
and the local Governments have the problem

Hopefully we will see a change in this approach, in this year.

I think it is an important for the future of Australian Coast and Coastal Councils to lobby for the proposed change.

Cheers  
Bill Jamieson

P.S. Kelly can you send this email to members of the Metropolitan Seaside Councils Committee

---

**From:** Alan Stokes <Alan@coastalcouncils.org.au>  
**Date:** Thursday, 16 January 2020 at 3:30 pm  
**To:** William Jamieson <William.Jamieson@onkaparinga.sa.gov.au>  
**Subject:** National Forum on Coastal Hazards

Hi Bill,

As discussed, I think the forum at Fremantle in May is one of the most important events we have held to date.

The idea of replacing our annual conference with the National Forum on Coastal Hazards had its genesis at the COAG meeting held on 9 August 2019 at Cairns. At the meeting, the WA Premier Mark McGowan proposed a cross-government approach to managing coastal erosion, which has been a major issue in Western Australia. (The Premier is the MP for the WA electorate of Rockingham, where Barry Sammels is the Mayor. They have discussed this matter a number of times).

In a letter to the Prime Minister, the Premier said WA had more than 20,000kms of coastline and the issue of coastal erosion "is not going away." He went on to say: "Valued infrastructure, homes and livelihoods are at risk due to major storm events and the global rise of sea levels. This is not a problem exclusive to Western Australia,

it's a national problem that needs a national response."

The PM responded by referring the matter to the next meeting of Federal and State Environment Ministers.

That Meeting of Environment Ministers was subsequently held in Adelaide on 8 November. In the course of the meeting the ministers acknowledged that coastal erosion and inundation represent a risk that requires a collaborative approach from all levels of government.

At the urging of the state ministers, who supported the WA Government's approach, the meeting agreed to appoint an intergovernmental working group with Commonwealth and State representatives "to collate existing information on coastal erosion and inundation hazard risk management, and propose a collaborative approach to coastal erosion through a future meeting of environment ministers." As the matter had been initially raised by WA it was agreed that the working group would be led by officials from that state.

Our National Forum at Fremantle is being developed to enable coastal councils and other coastal stakeholders to make meaningful input into this process.

I think this is one of the best opportunities we have had to raise coastal erosion and other coastal hazards with both state and Federal Governments, through a process that has been set up specifically to address this critical issue.

I feel the time is right to tackle this issue in light of the increased awareness of climate impacts as a result of the terrible bushfires.

The Federal Government in particular is now under a lot of pressure to respond to climate risks.

Regards,

Alan



Alan Stokes  
alan@coastalcouncils.org.au  
03 9399 8558  
0411 592 269  
PO Box 550 Williamstown VIC 3016  
www.coastalcouncils.org.au

## NATIONAL FORUM ON COASTAL HAZARDS

### PRELIMINARY PROGRAM @ 30 January 2020

#### WEDNESDAY 20 MAY 2020 - FORUM DAY ONE

07:30	Registration opens. Tea and coffee available.
09:00	WELCOME TO COUNTRY WELCOME and INTRODUCTION
09:15	FORUM OPENING Cr Sharon Cadwallader - Chair, Australian Coastal Councils Association Inc.
09:25	NATIONAL COASTAL HAZARDS SURVEY Presentation of the findings of a national survey by the Australian Coastal Councils Association to assess the impact of coastal erosion and other hazards.
09:50	ASSESSMENT OF COASTAL EROSION HOTSPOTS IN WESTERN AUSTRALIA Presentation by Dr Matt Eliot, Director, Seashore Engineering, on a state-wide report on coastal erosion, outlining the scale of projected impacts and management options, prepared for the Department of Transport and Department of Planning, Land & Heritage.
10:30	<i>Morning tea</i>
11:00	BEACH EROSION EARLY WARNING SYSTEM: A NEW NATIONAL RESEARCH INITIATIVE Presentation by Professor Ian Turner, Director, Water Research Laboratory, School of Civil and Environmental Engineering, University of NSW, on a research initiative by UNSW in conjunction with the University of WA and the Bureau of Meteorology focusing on forecasting coastal erosion on sandy beaches and alerts to end users.
11:30	INNOVATIONS IN COASTAL DATA COLLECTION, FROM SMARTPHONES TO SATELLITES Presentation by Dr Mitchell Harley, Scientia Fellow and Senior Lecturer, Water Research Laboratory, School of Civil and Environmental Engineering, UNSW, on new techniques to collect data on how coastlines are changing
12:00	TOWARDS AN IMPROVED COASTAL GOVERNANCE MODEL Presentation by Professor Tim Smith, ARC Future Fellow, Sustainability Research Fellow, University of the Sunshine Coast
12:30	<i>Lunch</i>
13:30	CONCURRENT SESSION 1 PREPAREDNESS TO COASTAL HAZARDS AND EARLY WARNING: WHAT INFO IS NEEDED AND WHEN Facilitated Workshop Session presented by Professor Ian Turner and Dr Mitchell Harley of Water Research Laboratory, School of Civil and Environmental Engineering, UNSW  CONCURRENT SESSION 2 PLANNED RETREAT OPTIONS Facilitated Workshop Session
15:00	<i>Afternoon tea</i>

- 15:30      CONCURRENT SESSIONS 3  
              TOWARDS AN IMPROVED COASTAL GOVERNANCE MODEL  
              Facilitated workshop session
- 17:00      FORUM DAY ONE CONCLUDES
- 19:00      WELCOME RECEPTION  
              Dress: Smart casual



---

#### THURSDAY 21 MAY 2020 - FORUM DAY TWO

---

08:00	Registration opens. Tea and coffee available.
09:00	NATURE-BASED COASTAL DEFENCE IN AUSTRALIA Presentation by Dr Rebecca Morris and Professor Stephen Swearer, National Centre for Coasts and Climate, The University of Melbourne, on the use of nature-based coastal defences to build coastal resilience.
9:30	COASTAL HAZARD CASE STUDIES Case studies of coastal hazard impacts from around Australia and practical examples of responses.
10:30	<i>Morning tea</i>
11:00	INSURANCE IMPLICATIONS OF COASTAL HAZARDS Presentation on the implications of changing weather systems on insurance cover in coastal areas.
11:30	COASTAL HAZARDS RESEARCH INITIATIVES Presentations on current Australian coastal hazards research projects.
12:30	<i>Lunch</i>
13:30	CONCURRENT SESSION 1 Field tour of the Fremantle coastal region, including Port Beach  CONCURRENT SESSION 2 NATURE-BASED COASTAL DEFENCE IN AUSTRALIA Facilitated workshop on the use of nature-based coastal defences
15:00	<i>Afternoon tea</i>
15:30	CONCURRENT SESSIONS Cont'd
17:00	FORUM DAY TWO CONCLUDES
19.00	GALA FORUM DINNER

#### FRIDAY 22 MAY 2020 - FORUM DAY THREE

---

08:00	Registration opens. Tea and coffee available.
09:00	NATIONAL OVERVIEW OF COASTAL HAZARDS POLICY Introduction to the morning sessions on coastal hazards policy.
9:15	PROPOSED COASTAL HAZARDS POLICY INITIATIVES Report and panel discussion on the previous day's workshop session on Coastal Hazards Policy Initiatives
10:30	<i>Morning tea</i>
11:00	COASTAL HAZARDS POLICY FORUM Presentations and panel discussion with key State and Federal Ministers and Shadow Ministers on development of a national collaborative approach to coastal erosion and other coastal hazards.  The Hon Sussan Ley MP, Minister for the Environment (Invited)  The Hon Mark McGowan MP, Premier of Western Australia (Invited)  The Hon Lily D'Ambrosio MP, Victorian Minister for Energy, Environment & Climate Change (Invited)
12:00	FINAL SESSION AND 2020 FORUM COMMUNIQUÉ Facilitated discussion to consider adoption of the 2020 Forum Communiqué
12:30	FORUM CONCLUDES

## 2020 NATIONAL FORUM ON COASTAL HAZARDS - REGISTRATION INFORMATION

Complete the Registration Form on the following page for each delegate. Scan and email the completed Registration Form for all delegates to: [info@coastalcouncils.org.au](mailto:info@coastalcouncils.org.au)

A Tax Invoice will be issued including a Purchase Order Number if required to be included. This invoice will include a Credit Card Authorisation Form for payment of total registration fees by credit card if this is your preferred payment method. A Tax Receipt will be issued following receipt of payment and sent by email. Confirmation of Registration details will be emailed to delegates and cc'd to any nominated contact person within one week of receipt of payment.

### Cancellations and Substitutions

Cancellations must be made by email to the Secretariat's email address: [info@coastalcouncils.org.au](mailto:info@coastalcouncils.org.au) and must be received by COB on Wednesday 22 April 2020 to be eligible to receive a refund of registration fees as well as social function charges however there will be a \$330 administration charge for cancellation. Substitute delegates will be accepted without charge but must be notified by email to [info@coastalcouncils.org.au](mailto:info@coastalcouncils.org.au) by 6:00pm AEST on Friday 15 May 2020.

### Community, Group and Student Registrations

For details of the special registration category offered to full time students or to group registrations contact Susan Faulkner on 0418 254 132 or email [info@coastalcouncils.org.au](mailto:info@coastalcouncils.org.au)

### Payment Methods – EFT, CHEQUE OR CREDIT CARD

#### EFT:

Account name:	Australian Coastal Councils Association Inc.
Bank:	Commonwealth Neutral Bay
BSB:	062 210
Account number:	10288318
Reference:	Invoice Number
Remittance advice to:	<a href="mailto:info@coastalcouncils.org.au">info@coastalcouncils.org.au</a>

#### CHEQUE:

Payable to:	Australian Coastal Councils Association Inc.
Post to:	Australian Coastal Councils Association Inc. Secretariat PO Box 550, Williamstown, VIC 3016

#### CREDIT CARD:

A credit card processing fee of 1.26% applies.

Contact Susan Faulkner by email to [info@coastalcouncils.org.au](mailto:info@coastalcouncils.org.au) or by phone 0418 254 132 with any queries concerning registration.

**Australian Coastal Councils Association Inc.**

ABN 75 137 814 307

Email: [info@coastalcouncils.org.au](mailto:info@coastalcouncils.org.au)

Mail: PO Box 550 Williamstown VIC 3016

Tel 03 9399 8558 or 0418 254 132

**DELEGATE REGISTRATION FORM**

**2020 National Forum on Coastal Hazards, Esplanade Hotel Fremantle by Rydges, 20 to 22 May 2020**

(NOTE: \*compulsory fields)

Title*	First name*	Last name*
Position*	Organisation*	
Postal address*	Town*	State and Postcode*
Delegate's email*		
CC email (if required)		
Delegate's mobile*(NFP)		
Purchase Order (if required)		

**REGISTRATION FEES (incl. GST)**

	Payment due by	Delegates from ACCA LGAs	Non ACCA member LGAs
FIRE AFFECTED MEMBERS ONLY - CUT-OFF EXTENSION - Super Early Bird Special – Full Forum only	21/02/2020	\$ 880.00	NA
FIRE AFFECTED MEMBERS ONLY - CUT-OFF EXTENSION - Super Early Bird Special Discount Package – includes Full Forum, Reception and Dinner	21/02/2020	\$ 1,083.50	NA
Early Bird Special – Full Forum only	13/03/2020	\$ 1,045.00	\$ 1,391.50
Early Bird Special Discount Package – includes Full Forum, Reception and Dinner	13/03/2020	\$ 1,248.50	\$ 1,595.00
Standard Registration – Full Forum	01/05/2020*	\$ 1,210.00	\$ 1,540.00
One Day – WEDNESDAY 20 OR THURSDAY 21 May 2020 (Circle)	01/05/2020*	\$ 495.00	\$ 605.00
One Day – FRIDAY 22 May 2020	01/05/2020*	\$ 396.00	\$ 495.00
<b>REGISTRATION TOTAL</b>			

\*Late registration fees apply after 01/05/2020 - \$220 (incl. GST) for full registrations or \$110 (incl. GST) for One Day

**OPTIONAL EXTRA/S (incl. GST)**

If booked subsequent to registration	Payment due	Delegate	No.	Guest	No.
Welcome Reception ticket Wednesday 20 May 2020	01/05/2020	\$ 77.00		\$ 77.00	
Gala Dinner ticket Thursday 21 May 2020	01/05/2020	\$ 143.00		\$ 143.00	
<b>OPTIONAL EXTRA/S TOTAL</b>					

GUEST NAME

DELEGATE SPECIAL REQUIREMENTS

GUEST SPECIAL REQUIREMENTS

**AMOUNT PAYABLE – TOTAL (including GST)]**



## **9.10 Application to attend Sydney Climate Action Summit**

This is a regular or standard report.

Manager:	Desma Morris, Manager Governance
Report Author:	Karen Ingram
Contact Number:	8384 0678
Attachments:	1. Application (1 page) 2. Invitation (3 pages)

---

### **1. Purpose**

Council is required to approve the attendance of elected members wishing to attend a conference interstate and/or where the total cost is over \$1,000.

Mayor Thompson has forwarded an application to attend the Sydney Climate Action Summit: Local Action in a Hostile Climate in Sydney 31 March – 2 April 2020.

### **2. Recommendation**

**That Council approve the attendance and associated costs as per the Elected member allowance, benefits and support procedure 2018 for Mayor Thompson to attend the Sydney Climate Action Summit: Local Action in a Hostile Climate in Sydney 31 March – 2 April 2020, as detailed below:**

- **Accommodation Monday 30 March, Tuesday 31 March and Wednesday 1 April (3 nights)**
- **Return air fares.**

### **3. Background**

The Elected member allowance, benefits and support procedure 2018 (the Procedure) adopted by Council on 11 December 2018 provides the opportunity for elected members to attend training courses and conferences as per section 2.4.1 – 2.4.8 of the Procedure (available at [www.onkaparingacity.com](http://www.onkaparingacity.com))

Expressions of interest to attend were sought via Weekly News on 5 March 2020.

### **4. Financial Implications**

The annual budget for 2019–20 is \$15,000 for courses and conferences, and \$25,000 for elected member group training.

To date the available balance of the budget for courses and conferences is approximately \$9805. If the two previous reports on this Council agenda are approved and should council approve this request for Mayor Thompson to attend the Sydney Climate Action Summit: Local Action in a Hostile Climate in Sydney 31 March – 2 April 2020 at an approximate cost of \$1350 a budget review would be required.

## 5. Risk and Opportunity Management

Risk	
Identify	Mitigation
At the date of this report no meetings are scheduled.	In line with section 2.4.3 of the Elected member allowance, benefits and support procedure 2018 no more than 25% of councillors (eg not including the Mayor) should attend any one training course or conference. The quorums will be met based on current information.

Opportunity	
Identify	Maximising the opportunity
The conference provides the opportunity for delegates to learn from the ideas and experiences of other councils and gain valuable ideas for their own council.	Elected members attending training courses or conferences can provide an assessment of the course to Council via Weekly News.
Elected member development	Attendances at conferences provide opportunities for elected members to undertake learning and development in line with Council's Elected member induction training and development policy.

## 6. Additional information

An application has been received from Mayor Thompson (attachment 1) to attend the Sydney Climate Action Summit: Local Action in a Hostile Climate in Sydney 31 March – 2 April 2020

Details of the Sydney Climate Action Summit: Local Action in a Hostile Climate are provided at attachment 2.

The approximate cost of attendance per person at this conference is as follows:

Sydney Climate Action Summit	Free
Accommodation Monday 30 March – Wednesday 1 April (3 x \$300)	\$900
Return air fares (approximately)	\$450
<b>Total</b>	<b><u>\$1,350</u></b>

Members attending may also seek reimbursement for meals not included in the conference.



**Elected Member application to attend a training course or conference**

Date of course/conference: 31 March – 2 April 2020

Name of course/conference: Sydney Climate Action Summit: Local Action in a Hostile Climate

Name course/conference provider: City of Sydney, in partnership with C40 Cities

Venue of course/conference: Sydney Town Hall, 483 George Street, Sydney

Cost of course/conference: Free

Briefly explain program/content or attach program:

Email invitation attached.

Advise your particular interest in attending:

Continuing my focus on climate change

Provide proposed benefits of attending for Council and the individual and the relevance to local government:

To further my discussions with council, and Mayor network, community representatives

Advise any expenses not already identified in the course/conference program:

Accommodation x 3 nights, flights to Sydney, meals and incidentals.

Name: ERIN THOMPSON Signature: 

Date: 6/3/20

Please return completed form to Karen Ingram, Civic Governance Officer,  
[Karen.Ingram@onkaparinga.sa.gov.au](mailto:Karen.Ingram@onkaparinga.sa.gov.au)

Approval required by the Manager Governance if the total cost is under \$1000

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approval required by Council if the total cost is over \$1000 and/or interstate. Optional comments from CEO for inclusion in report to Council

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



THE LORD MAYOR OF SYDNEY  
CLOVER MOORE

26 February 2020

Erin Thompson  
Mayor  
City of Onkaparinga  
By email Erin.Thompson@onkaparinga.sa.gov.au

Dear Mayor

**Sydney Climate Action Summit: Local Action in a Hostile Climate**

I am writing to invite you to the Sydney Climate Action Summit, presented by the City of Sydney, in partnership with C40 Cities, from 31 March to 2 April 2020.

The summer of devastating bushfires, droughts, floods and wind across Australia – fuelled by accelerating climate change – has been a wake-up call for many Australians, especially elected representatives in local government.

These bushfires and extreme weather events are examples of what scientists warned us would happen. Insurance companies see the impact on their bottom line and are now refusing to insure property in areas likely to be affected by climate change. This presents a major challenge to local governments across the country.

Our communities are calling on us as local leaders to drive a sustainable and equitable recovery from the bushfires, and to take action to reduce emissions to mitigate further impacts. Our communities are expecting us to rise above the politics that has stymied efforts to address climate change. They want us to protect them from the physical and economic dangers of climate-driven natural disasters by transitioning our economy to a low carbon future.

We know this is achievable. There are many examples across the country of local councils leading the way to reduce emissions, save ratepayers money and make our cities, towns and neighbourhoods safer, more liveable and more resilient to climate change.

***In response to this summer of climate-induced bushfires and extreme weather, the City of Sydney and C40 Cities have refocused the scheduled C40 Women4Climate conference to respond directly to this context, and to deliver concrete climate actions by capital and metropolitan cities and regional councils.***

The summit will have a series of events to enable participants to discuss their experiences and successes (or not!) in local government, and demonstrate how we can take action in a hostile climate.

These events are listed below, and I would like to invite you, your CEO, interested Councillors and relevant senior staff to attend and participate. **For each event, please click on the links below to register your attendance.** You can also share this link with your Councillors, executive and relevant senior staff, for them to register their attendance as well.

Sydney Town Hall 483 George Street Sydney NSW 2000  
Phone 02 9265 9229 Fax 02 9265 9328 cmoore@cityofsydney.nsw.gov.au



**CityTalks**, in partnership with University of Sydney  
Tuesday 31 March  
6.30pm – 8.00pm  
Sydney Town Hall

Keynote speaker Professor Ross Garnaut AC; MC Patricia Karvelas

The evidence is clear – accelerating climate change is having devastating impacts across Australia, and communities are calling for urgent action to protect people and the planet. This CityTalks will focus on a plan for the transition to a sustainable, equitable and prosperous future for our communities. This event will feature global and local speakers who have clear blueprints for action and are demonstrating courageous leadership.

*To register your attendance please visit <https://cityconv.eventsair.com/ct310320/register>*

**Welcome Reception**  
Tuesday 31 March  
8.00pm – 9.00pm  
Sydney Town Hall

Following CityTalks, mayors are invited to join me for a reception with our speakers and panellists, other mayors, business leaders and members of civil society. You will receive a personalised invitation from me for this event.

**Mayors for Climate Action: Local Action in a Hostile Climate**  
Wednesday 1 April  
9.00am – 1.00pm  
Sydney Town Hall

Opening address The Hon Matt Kean MP, NSW Minister for Energy and Environment;  
MC Mark Watts, CEO of C40 Cities

Building on the momentum of the local government workshop at the National Climate Emergency Summit in Melbourne, I am inviting Australian mayors to Sydney, to consider what local action we can take in a hostile climate, and to learn from experience around Australia and internationally. We will hear from leading C40 cities in the worldwide movement for ambitious climate action, and a range of Australian case studies presented by mayors leading regional and metropolitan efforts. There will be a lunch provided for mayors.

*To register your attendance please visit <https://cityconv.eventsair.com/mayors-for-climate-action/register>*

**Launch of the Global Covenant of Mayors for Climate and Energy (GCoM) in Oceania Workshop on Collaborative Climate Action (Part 1 and 2)**  
Wednesday 1 April  
Sydney Town Hall

Local governments are invited to a workshop on Collaborative Climate Action and the launch of the Global Covenant of Mayors for Climate and Energy (GCoM) in Oceania. This afternoon program will include presentations from leading climate action networks to showcase opportunities for cities to participate, share successes and gain knowledge to progress their climate change action plans. It will also include the opening of the nomination process for a regional representative to the GCoM Global Board. Further information will be available soon.

**Sydney Climate Expo**

Wednesday 1 April  
11.00am – 6.00pm  
Lower Town Hall, Sydney Town Hall

The City of Sydney will host an Expo of businesses, community organisations, universities and others who are developing innovative research, products and services that respond to climate change through mitigation and adaptation. The Expo will promote Sydney and Australia as innovative bold thinkers and actors in response to climate change. This event will be open to the public.

**Student Dialogue Forum on Climate Change**

Tuesday 31 March  
10.00am – 2.00pm  
Sydney Town Hall

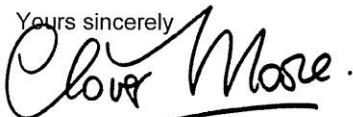
Secondary school children from metropolitan Sydney and regional centres will be invited to a workshop to discuss how climate change will influence their future. There may be an opportunity for a small number of mayors to meet with the young people so they can speak to leaders in power, to offer their perspective and needs.

Please join me to build on the spirit of generosity that has been demonstrated in response to devastating climate change impacts, and the call from local government, communities, business and young people for comprehensive action. Your presence would be especially valued.

If you are travelling to Sydney, please consider offsetting the emissions and providing details of how you offset travel to attend the event. If your Council is carbon neutral, flights will be offset as part of the Climate Active offset program. Alternatively, the easiest option is to offset directly with the airline when you book your flight. Please also consider staying at hotels that have made environmental commitments, such as the Sustainable Destination hotels, see more information at <https://www.sustainabledestinationpartnership.com.au/members/>.

We look forward to your attendance. If your office has any questions, please contact Julie Grimson, the City's Manager – City Conversations, on 9265 9086 or at [jgrimson@cityofsydney.nsw.gov.au](mailto:jgrimson@cityofsydney.nsw.gov.au).

Yours sincerely



Clover Moore  
Lord Mayor of Sydney

*C40 Cities connects 94 of the world's greatest cities to take bold climate action, leading the way towards a healthier and more sustainable future. Representing 700+ million citizens and one quarter of the global economy, mayors of the C40 cities are committed to delivering on the most ambitious goals of the Paris Agreement at the local level, as well as to cleaning the air we breathe.*

## **9.11 Nomination of local government representative to the Adelaide Cemeteries Authority Board**

This is a regular or standard report.

Manager:	Desma Morris, Manager Governance
Report Author:	Sue Hammond, Senior Governance Officer
Contact Number:	8384 0747
Attachments:	1. LGA circular 9.2 "Nominations sought for the Adelaide Cemeteries Authority Board" (2 pages) 2. Nomination form (3 pages)

---

### **1. Purpose**

The Local Government Association (LGA) is seeking nominations for a local government representative on the Adelaide Cemeteries Authority Board for a term commencing upon appointment. Cr Alayna de Graaf has expressed an interest in being nominated. This report seeks a nomination from Council.

### **2. Recommendation**

**That Council nominate Cr Alayna de Graaf for the position of local government representative on the Adelaide Cemeteries Authority Board.**

### **3. Background**

The Adelaide Cemeteries Authority Board (Board) is a statutory corporation to which the provisions of the *Adelaide Cemeteries Authority Act 2001* apply.

The Authority's primary functions are:

- (a) the administration and maintenance of the following as public cemeteries: Cheltenham Cemetery, Enfield Memorial Park, and West Terrace Cemetery;
- (b) the administration and maintenance of any other cemetery established or acquired by the Authority;
- (c) the burial or other disposal of human remains in an Authority cemetery;
- (d) activities associated with the heritage or historical significance of an Authority Cemetery; and
- (e) any other function assigned to the Authority by or under the Act, or by the Minister.

The current local government representative, Ms Sue Clearihan, has resigned pending a replacement.

The *Adelaide Cemeteries Authority Act 2001* requires the LGA to provide a panel of three nominees from which the Minister will select the appointee. In accordance with section 36A of the *Acts Interpretation Act 1915* the panel of nominees must include at least one male and one female.

**4. Financial Implications**

There are no financial implications to council in forwarding this nomination to the LGA.

**5. Risk and Opportunity Management**

Opportunity	
Identify	Maximising the opportunity
City of Onkaparinga representation	A representative from the City of Onkaparinga to the Board would be well positioned to be involved in policy and strategy and provide input from a local government perspective.

**6. Additional information**

Members receive an annual income of \$12,383 from the Board for attendance at meetings.

Appointments to the Board are for a period three years.

The Board meets on a monthly basis at least ten times per year.

Nominations must be submitted by councils by COB 6 April 2020, for consideration at the LGA Board of Directors meeting of 23 April 2020.

Cr de Graaf has completed the nomination form as shown at attachment 2 to this report.



3/6/2020

LGASA - Nominations sought for the Adelaide Cemeteries Authority Board



## Circulars

### Nominations sought for the Adelaide Cemeteries Authority Board - Circular 9.2

To

Chief Executive Officer  
Elected Members  
Finance and Accounting Staff  
Governance Officers

Date

25 February 2020

Contact

Alicia Stewart  
Email: [alicia.stewart@lga.sa.gov.au](mailto:alicia.stewart@lga.sa.gov.au)

Response Required

No

Summary

The LGA is seeking nominations for a local government representative on the Adelaide Cemeteries Authority Board for a term commencing upon appointment. Nominations must be forwarded to the Nominations Coordinator at the LGA by COB 6 April 2020.

#### Adelaide Cemeteries Authority Board

The Adelaide Cemeteries Authority Board (Board) is a statutory corporation to which the provisions of the *Adelaide Cemeteries Authority Act 2001* apply.

The Authority's primary functions are:

- (a) the administration and maintenance of the following as public cemeteries: Cheltenham Cemetery, Enfield Memorial Park, and West Terrace Cemetery;
- (b) the administration and maintenance of any other cemetery established or acquired by the Authority;
- (c) the burial or other disposal of human remains in an Authority cemetery;
- (d) activities associated with the heritage or historical significance of an Authority Cemetery; and
- (e) any other function assigned to the Authority by or under the Act, or by the Minister.

Appointments to the Board are for a period of three years.

Members receive an annual income of \$12,383 for attendance at meetings.

The Board meets on a monthly basis at least ten times per year.

The current local government representative, Ms Sue Clearihan, has resigned pending a replacement.

The *Adelaide Cemeteries Authority Act 2001* requires the LGA to provide a panel of three nominees from which the Minister will select the appointee. In accordance with section 36A of the *Acts Interpretation Act 1915* the panel of nominees must include at least one male and one female.

#### Changes to LGA Appointments and Nominations Processes

In December 2019 the LGA Board of Directors endorsed a new *LGA Appointments and Nominations to Outside Bodies Policy* ([available here](#)), which provides for varied rigour in the examination of nominees that is commensurate with the responsibilities and strategic importance of the Outside Body.

Under the Policy, the LGA Board of Directors may set selection criteria to be addressed by nominees; if selection criteria have been set these will be specified in the Call for Nominations Information Sheet (Part A — [available here](#)).

The Policy also enables the LGA Secretariat to maintain a Nominees Database, which will record the details of nominees who agree to be considered for other vacancies for a period of 12 months based on the nominee's preferences. The Nominations Form (Part B- [available here](#)) asks nominees whether they want to be listed on the database.

The Policy establishes a Nominations Committee of the LGA Board of Directors, which may undertake preliminary consideration of nominees and make recommendations to the LGA Board of Directors.

LGA nominations on Outside Bodies will, unless determined otherwise by the LGA Board of Directors, be currently serving council members or employees of a council or other local government entity. Only nominations submitted by a council, following a resolution of council, will be considered.

#### How to nominate

<https://www.lga.sa.gov.au/page.aspx?c=87386>

1/2

City of Onkaparinga  
Agenda for the Council meeting to be held on 17 March 2020

---

3/6/2020

LGASA - Nominations sought for the Adelaide Cemeteries Authority Board

The Call for Nominations Information Sheet (Part A – [available here](#)) provides further information regarding the role, as well as any selection criteria to be addressed by the nominee.

The nominee and council are required to complete the Nominations Form (Part B – [available here](#)) and forward to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au) by **COB 6 April 2020**.

An up-to-date Curriculum Vitae and a response to the selection criteria (no more than 2 pages) must be supplied by the nominee – these may be submitted with the Nominations Form or forwarded separately by COB 6 April 2020.

The LGA Board of Directors will consider nominations received at its meeting on Thursday 23 April 2020.

For further information, please contact the Nominations Coordinator, Alicia Stewart, at [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au) or 8224 2037



The voice of local government.

PART B

## LGA Appointments and Nominations to Outside Bodies — Nomination Form

### Instructions

*This form:*

- Must be submitted by a council
- Must be emailed in PDF format to [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au)
- Receipt of nomination will be acknowledged by return email
- CV and response to selection criteria (if applicable) may be emailed separately by the nominee and will be treated confidentially

*This nomination form fulfils the requirements of the LGAs Appointments and Nominations to Outside Bodies Policy, [available here](#).*

**SECTION 1 to be completed by Council, SECTION 2 to be completed by Nominee.**

Please refer to the *Call for Nominations* information sheet (Form: PART A) for details of the Outside Body and the selection criteria to be met by the nominee.

### SECTION 1: COUNCIL to complete

Adelaide Cemeteries Authority Board	
<b>Council Details</b>	
<b>Name of Council submitting the nomination</b>	Cr Alayna de Graaf
<b>Contact details of council officer submitting this form</b>	<b>Name:</b> <b>Position:</b> <b>Email:</b> <b>Phone:</b>
<b>Council meeting minute reference and date</b>	
<b>Nominee Full Name</b>	Alayna Kelly de Graaf
elected member <input checked="" type="checkbox"/> OR employee of council <input type="checkbox"/> OR employee of local government entity <input type="checkbox"/>	
<i>Note: by submitting this nomination council is recommending the nominee is suitable for the role.</i>	

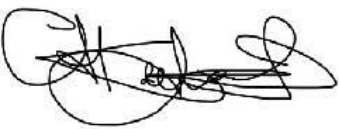
**PART B**

**SECTION 2: NOMINEE to complete**

Adelaide Cemeteries Authority Board			
Nominee Details			
Full Name	Alayna de Graaf		Gender f
Home / Postal Address	PO Box 63 Old Reynella SA 5161		
Phone		Mobile	0433392825
Email	Alayna.degraaf@onkaparinga.sa.gov.au		
Why are you interested in this role?	I feel I can offer an honest opinion and have a lot of different life experience that the board may find useful.		
CV	attached <input type="checkbox"/> OR forwarding separately x <input checked="" type="checkbox"/>		
<b>Response to selection criteria (if applicable)</b>  <i>Please refer to the Call for Nominations information sheet for the selection criteria to be addressed.</i>	<p><i>Nominee to provide response to selection criteria (of no more than 2 pages) for consideration by the LGA Board of Directors.</i></p> <p><b>RESPONSE TO CRITERIA:</b></p> <p><i>Through my role as Elected Member I have experience within the Local Government Sector. I have attended various training seminars since being elected and also attended the National General Assembly in Canberra in 2019.</i></p> <p><i>I worked for the State Government for almost a decade from the late 1980s. I worked in the office of Mr Dennis Mutton and Mr Mel Whinnen and regularly assisted the Department of Premiere and Cabinet and the Minister of Lands whilst in the my role of Administrative Assistant to the Chief Executive's Office. I as the OHS&amp;W building representative for over 100 employees and I also regularly stayed up to date with the Commissioners Circulars and Determinations.</i></p> <p><i>My business experience spans over 30 years as I started my first small business as an independent sales distributor back at the age of 18. I've always done by own tax returns, even when they got more complicated over time with multiple different businesses, partnerships, not for profit groups and various other entities connected to my name. I am interested in the ideas of syndicalist businesses as they represent an alternative to the general shareholder model, and each employee within the business gets an equal share in the profits of the organization. I work as a sole trader and freelancer in the areas of photography, websites and graphic design. I am interested in ruby on rails programming and javascript.</i></p> <p><i>I am Secretary on the Reynella Christmas Pageant Incorporated. A not for profit group that gives back to the community by way of volunteers</i></p>		



**PART B**

	<p><i>putting forward their time to provide a free local event, which in turn also benefits local businesses and the local economy. In the past I have served as Secretary to the Reynell Business and Tourism Association and I also facilitate a group concerned with alleviating poverty in the community The Low Income Action Group. I regularly attend meetings of the Onkaparinga Food Security Collaborative and I am elected member liaison on the Southern Housing Round Table and various other community groups.</i></p> <p>attached <input type="checkbox"/> OR forwarding separately x</p>
<p><b>Do you agree for your details to be retained on the LGA Nominees Database for a period of 12 months in order to be considered for other vacancies to Outside Bodies?</b></p> <p>Yes x <input checked="" type="checkbox"/> OR No <input type="checkbox"/></p> <p>If Yes, please list any fields of interest or Outside Bodies of interest:</p> <ul style="list-style-type: none"> <li>• __Yes, please keep my records on file. Areas of interest, as per my statement above. I am concerned with social justice and alleviating housing issues, homelessness and poverty within our communities. Also learning more about Local Government in general and planning.</li> </ul>	
<p><b>Undertaking:</b></p> <p><i>The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?</i></p> <p>Yes <input checked="" type="checkbox"/> yes No <input type="checkbox"/></p> <p>Signature of Nominee: </p>	

Page left intentionally blank

## **9.12 Election of Greater Adelaide Regional Organisation of Councils Representative**

This is a regular or standard report.

Manager: Desma Morris, Manager Governance

Report Author: Therese Brunotte, Senior Governance Officer

Contact Number: 8301 7228

Attachments: 1. Letter from the LGA including candidate's profiles (20 pages)

---

### **1. Purpose**

The Local Government Association (LGA) is conducting an election for the vacant position on the Greater Adelaide Regional Organisation of Councils (GAROC).

### **2. Recommendation**

**That Council's vote for the vacant position on the Greater Adelaide Regional Organisation of Councils be:**

#### **1. Mayor Erin Thompson**

### **3. Background**

On 13 January 2020 the LGA wrote to all Councils within the Greater Adelaide Region calling for nominations for the vacant position on the GAROC which has occurred as a result of the resignation of Cr Tim Pfeiffer from the City of Marion.

At its meeting of 18 February 2020 Council resolved to nominate Mayor Erin Thompson as follows:

*"That Council nominate Mayor Erin Thompson for the position of a member to the Greater Adelaide Regional Organisation of Councils."*

Nominations have now closed and the LGA received nine nominations. On Thursday 12 March 2020 the LGA notified council that as a result of receiving more than the required number of nominations an election for the position on GAROC will take place. Information on candidates is shown at attachment 1.

### **4. Financial Implications**

There are no financial implications to Council in voting for the candidates for GAROC.

## 5. Risk and Opportunity Management

Opportunity	
Identify	Maximising the opportunity
City of Onkaparinga representation	A representative from the City of Onkaparinga to the GAROC would be well positioned to be involved in policy and strategy and provide input from our council perspective.

## 6. Additional information

The candidates for the position are:

Mayor Kris Hanna (City of Marion)

Cr Kym McKay (City of West Torrens)

Mayor Jill Whittaker (Campbelltown City Council)

Cr Helga Lemon (City of Burnside)

Mayor Elizabeth Fricker (Town of Walkerville)

Mayor Claire Boan (City of Port Adelaide Enfield)

Cr Don Palmer (City of Unley)

Mayor Erin Thompson (City of Onkaparinga)

Mayor Heather Holmes-Ross (City of Mitcham)

The ballot paper is required to be returned to the LGA by 5pm Thursday 16 April 2020 with the counting of the votes to take place on Friday 17 April 2020.

The term of office for the member of GAROC will commence from the declaration of the GAROC election until the conclusion of the 2020 AGM.





**Local Government Association**  
of South Australia

The voice of local government.

In reply please quote our reference: ECM 701949 LT/MD

6 March 2020

Mr Stephen Hains  
Chief Executive Officer  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

Dear Mr Hains

**Election of GAROC Representative (1 casual vacancy)**

On 13 January 2020, Acting CEO Andrew Johnson wrote to member councils calling for nominations for the vacant position on the Greater Adelaide Regional Organisation of Councils (GAROC) which has occurred as a result of the resignation of Cr Tim Pfeiffer from the City of Marion. I wish to advise that at the close of nominations (5.00pm on Friday 26 February 2020) I received nine (9) nominations for the position on GAROC for the following candidates:

- Mayor Kris Hanna (City of Marion)
- Cr Kym McKay (City of West Torrens)
- Mayor Jill Whittaker (Campbelltown City Council)
- Cr Helen Lemon (City of Burnside)
- Mayor Elizabeth Fricker (Town of Walkerville)
- Mayor Claire Boan (City of Port Adelaide Enfield)
- Cr Don Palmer (City of Unley)
- Mayor Erin Thompson (City of Onkaparinga)
- Mayor Heather Holmes-Ross (City of Mitcham)

As a result of receiving more than the required number of nominations, I hereby advise that an election for the position on GAROC will take place.

I have attached a copy of each candidate's profile together with a ballot paper for your completion in accordance with the instructions below.

**Voting Instructions**

Pursuant to clause 4.4.5 of the GAROC Terms of Reference, the casting of the vote by your council must be conducted as follows:

- each Member [council] shall determine by resolution the candidate it wishes to elect (Clause 4.4.5(c));



**Local Government Association**  
of South Australia

The voice of local government.

- the chair of the meeting for that member [council] shall mark the ballot paper with an "X" next to the candidate that the member [council] wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelope marked "Returning Officer". Before sealing the second envelope the Delegate must indicate the member's [council] name on the inside flap of the envelope. The envelope may then be sealed and delivered to the Returning Officer (Clause 4.4.5(d));
- on receipt of the envelopes the Chief Executive must (Clause 4.4.5(e)):
  - open the outer envelope addressed to the "Returning Officer" and record the name of the member [council], which appears on the inside flap of the envelope, on the roll of member's [council] eligible to vote; and
  - place the envelope marked "Ballot Paper" unopened into the ballot box.
- the Chief Executive shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present (Clause 4.4.5(f));
- at the counting of the votes the Chief Executive shall produce unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate (Clause 4.4.5(g));
- the candidate with the most votes shall be deemed elected and will commence their term immediately and remain in office until the conclusion of the 2020 AGM;
- in the case of candidates receiving the same number of votes, the Chief Executive shall draw lots at the counting of the votes and the lot drawn will be the candidate elected (Clause 4.4.5(i)).

The counting of the votes will take place on Friday 17 April at Local Government House – 148 Frome Street Adelaide. The time of the count will be confirmed and the candidates will be advised should they, or their nominated scrutineer, wish to be present.

I require the ballot paper to be returned to me by **5:00pm Thursday 16 April 2020**.

If you have any queries, please contact me or the Deputy Returning Officer, Lisa Teburea, on 8224 2068.

Yours sincerely

**Matt Pinnegar**  
**Returning Officer / Chief Executive Officer**

Telephone: (08) 8224 2039

Email: [matt.pinnegar@lga.sa.gov.au](mailto:matt.pinnegar@lga.sa.gov.au)

Attach: Candidate profiles; ballot paper with envelope and reply envelope addressed to Returning Officer



## Ballot Paper

### Election for GAROC Casual Vacancy (1)

**Ballot closes 5:00pm Thursday 16 April 2020**

**Important Note:** In accordance with Clause 4.4.5(d) of the GAROC Terms of Reference, the chair of the meeting for that Member Council shall:

- mark the ballot paper with an "X" next to the candidate that the Member Council wishes elected;
- place the ballot paper in the envelope marked *Ballot Paper*, seal the envelope then enclose it in the envelope marked *Returning Officer*, seal it and deliver that envelope to the Returning Officer.

<input type="checkbox"/>	<b>HANNA, Kris</b>	Mayor	Marion
<input type="checkbox"/>	<b>McKay, Kym</b>	Councillor	West Torrens
<input type="checkbox"/>	<b>WHITTAKER, Jill</b>	Mayor	Campbelltown
<input type="checkbox"/>	<b>LEMON, Helen</b>	Councillor	Burnside
<input type="checkbox"/>	<b>FRICKER, Elizabeth</b>	Mayor	Walkerville
<input type="checkbox"/>	<b>BOAN, Claire</b>	Mayor	Port Adelaide Enfield
<input type="checkbox"/>	<b>PALMER, Don</b>	Councillor	Unley
<input type="checkbox"/>	<b>THOMPSON, Erin</b>	Mayor	Onkaparinga
<input type="checkbox"/>	<b>HOLMES-ROSS, Heather</b>	Mayor	Mitcham



The voice of local government.

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	Mayor Kris Hanna
Council:	City of Marion
Local Government Experience & Knowledge	<p>I have spent a lifetime serving the community, as a lawyer (including a period managing my own legal practice), Marion Councillor (1995-97) State Member of Parliament (1997-2010) and since 2014 as Mayor of Marion Council.</p> <p>At Marion I have encouraged major reforms to improve services to our community, and increase efficiency while reducing rates rises to less than the inflation rate.</p> <p>Having contributed to some improvements at Marion, I would be glad to offer my governance, financial management and legal knowledge to serve the broader Adelaide local government community.</p>
Local Government Policy Views & Interests	<p>Current issues of interest:</p> <ul style="list-style-type: none"> <li>• Addressing the impact of climate change by means of practical measures;</li> <li>• Making the most of impending State Government local government constraints to actually benefit our Councils;</li> <li>• The future of recycling in Adelaide;</li> <li>• Concern about the impact of the Planning and Design Code on infill development, design standards for housing, and our character suburbs.</li> </ul> <p>In respect of every one of these issues I would promote more collaboration between Councils.</p>
Other information	Over the years I have served on the Board of the Victim Support Service, the Multifaith Association and numerous community/school committees.

**This form must accompany the Nomination Form**

**This information will be supplied to GAROC member councils in the event that an election is required**

LGA of SA





**Local Government Association**  
of South Australia

The voice of local government.

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	<i>Mr Kym McKay</i>
Council:	<i>West Torrens city Council</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• <i>17 years as an elected member for the Lockleys Ward</i></li> <li>• <i>2 terms as Deputy Mayor</i></li> <li>• <i>Presiding member of a number of key council committees</i></li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• <i>A strong advocate for open space – storm water management – better environmental practice's- community facilities and services – believe in the need to have better representation and the ideas of Elected Members (non mayors) on Local Govt Boards and committees.</i></li> </ul>
Other information	<ul style="list-style-type: none"> <li>• <i>I have worked in both the Public and Private sectors in significant roles covering operations and logistics nationally and International, I am professionally employed as a Human Resources –Quality –Safety and Environment Manager in the commercial construction industry currently.</i></li> <li>• <i>I am a past Board member of the West Beach trust (Adelaide Shores)</i></li> <li>• <i>I have voluntarily served on a number of community boards</i></li> <li>• <i>Awarded the 2020 Australia Day Citizen of The Year Award in West Torrens</i></li> </ul>

**This form must accompany the Nomination Form**

**This information will be supplied to GAROC member councils in the event that an election is required**



**Local Government Association**  
of South Australia

The voice of local government.

## Candidate Information Sheet

### GAROC

(word limit is strictly 1,000 words)

Name:	Mayor Jill Whittaker
Council:	Campbelltown Council
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• Mayor of Campbelltown City Council from November 2018.</li> <li>• Councillor May 2003 - November 2018 for Campbelltown City Council Newton Ward.</li> <li>• Campbelltown Active Ageing Advisory Committee Member 2016 -</li> <li>• Member of Campbelltown Youth Advisory Committee 2016 -</li> <li>• Member of Campbelltown Service Clubs Advisory Committee 2019 -</li> <li>• Member of Campbelltown Access and Inclusion Advisory Committee 2006 -</li> <li>• Member of Campbelltown Reconciliation Advisory Committee 2005-</li> <li>• Campbelltown Child Friendly City Representative 2015 -</li> <li>• Board Member of Libraries Board of SA (LG Rep) 2016-</li> <li>• Deputy Mayor 2006 - 2014</li> <li>• Chairperson Access and Inclusion Advisory Committee Campbelltown 2014-2018</li> <li>• Sesquicentennial Advisory Committee Member 2014-2018</li> <li>• Development Assessment Panel Member 2006-2008, 2010-2012</li> <li>• Chairperson Outlook Publication Committee 2006 – 2014</li> <li>• Campbelltown Library Redevelopment Advisory Committee 2006 -2010</li> <li>• Campbelltown Leisure Centre Redevelopment Advisory Committee 2006 – 2016</li> <li>• South Australian Local Government Women's Association Metro member 2006</li> <li>• LGA Board Member 2009 – 2016</li> <li>• State Executive of the LGA Vice President 2013-2016</li> <li>• Local Government Research and Development Scheme Committee Past Chairperson 2014-2016 Member 2009-2016</li> <li>• Proxy LGA Audit Committee 2016</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• Local Government is at the heart of South Australian communities. We are the most efficient level of Government and support local communities to achieve goals. We are the sector that is closest to the Community.</li> <li>• Planning and Development is currently a major focus as residents' needs and wants are balanced with all of the other needs of communities for heritage protection, trees and open space and all of the many other considerations important to members of the public.</li> <li>• There is the need to develop and maintain good relations with other tiers of Government in relation to their policy and programs and I have strong experience in working with other levels of Government and supporting the position of Local Government.</li> </ul>



**Local Government Association**  
of South Australia

The voice of local government.


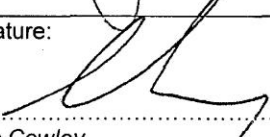
	<ul style="list-style-type: none"> <li>• Service delivery, environment, waste collection, affordable and long lasting roads and footpaths, libraries, infrastructure, sports centres, and the arts are key concerns for Local Government and I am keen to help the sector find affordable solutions for current and future challenges. My resume supports my broad experience, skills and knowledge.</li> <li>• The LGA is important to Local Government because it provides a strong voice for the sector when legislative and other changes are proposed by State Government. It can also help coordinate responses in a time of crisis. It provides forums and training which are essential to ensure Elected Members and Staff are up to date in knowledge and skills. The LGA provides a framework for Councils to purchase goods at reduced costs and also to have a strong financial, insurance and work safety framework.</li> <li>• My previous work with the LGA Executive and as part of the work of the ALGWASA branch gives me strengths in managing interactions with social and mainstream media as well as key knowledge.</li> <li>• I attend many forums, consultations on broader Local Government issues, training sessions and conferences because of the importance of continuous learning. I have strength at the micro level but have strong capability in dealing with strategic challenges too. I recently participated in sector wide consultations on the proposed changes to the Local Government Act and also the Development and Planning Regulations.</li> <li>• The future challenges facing the sector are expanded community expectations that Councils will lead changes in response to climate change, pandemic disease, fire, flood and other unforeseen disasters to help communities flourish with industry, jobs and prosperity. This desire for the expansion of the role of Local Government into non traditional areas requires new responses as the funding is not automatically provided by other levels of Government to support community aspirations.</li> </ul>
Other information	<p>Employment history</p> <ul style="list-style-type: none"> <li>• Teaching at primary, secondary and adult level including English as a Second Language</li> <li>• Operative, Policy Advisor, Contract Manager for Commonwealth Public Service in fields of employment, social security, childcare, and education.</li> <li>• SA Local Government Disability Champion 2011-2016</li> <li>• Consumer Advisory Committee ESCOSA Past Member 2013-2016</li> <li>• Migrant Resource Centre Past Committee Member 2010-2016</li> <li>• President Lions Against Violence Adelaide 2017 – 2019</li> <li>• Social Media Officer Australian Local Government Women's Association 2017 - current</li> </ul>

**This form must accompany the Nomination Form**

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Nominee's Council	City of Burnside
Nominee's Name (full name)	Councillor Helga Lemon
Declaration and signature of nominee	I hereby accept such nomination and consent to act as a member of GAROC if so elected. Signature: 
Signature and name of Nominating Council's CEO	Signature:  Chris Cowley
Dated	24/2/20.

Name:	Councillor Helga Lemon
Council:	City of Burnside
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• Third term as an elected member for the City of Burnside Eastwood and Glenunga Ward (10 consecutive years as an elected member).</li> <li>• Presiding member of the Corporate &amp; Community Services Standing Committee 2011.</li> <li>• Presiding member of the Community, Development &amp; Heritage Standing Committee 2012.</li> <li>• Four years as a member of Burnside Council's Development Assessment Panel (alternate years).</li> <li>• Current member of Burnside's Council Assessment Panel</li> <li>• Eight consecutive years as a member of the Council's CEO Recruitment, Performance Appraisal and Remuneration Review Committee.</li> </ul>



	<ul style="list-style-type: none"> <li><i>In terms of knowledge I began my tenure as an elected member with almost no knowledge of the Local Government Act and its processes. I can confidently say that while I am not an 'expert' in all matters I do know when and where I need to go to find the resources and information I might need on any given issue.</i></li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li><i>State Planning reform (infill development, traffic and parking, preservation of heritage).</i></li> <li><i>Climate change adaptation (waste management, tree canopy preservation, water management).</i></li> <li><i>Opposed to rate capping and cost shifting.</i></li> <li><i>Believe it is important to seek innovative ways to engage our communities in decision making.</i></li> </ul>
Other information	<ul style="list-style-type: none"> <li><i>I have been heavily involved as an advocate for my local community initially as a result of the release of the first 30 Year Plan for Greater Adelaide in 2009.</i></li> <li><i>As a result I made submissions and deputations to the following:</i> <ul style="list-style-type: none"> <li><i>Minister's Inner Metropolitan Growth Development Plan amendment 2013 – submission and deputation.</i></li> <li><i>Expert Panel on Planning Reform 2014 – submission.</i></li> <li><i>Glenside mixed use zone policy review Development Plan Amendment 2016 – submission and deputation.</i></li> </ul> </li> <li><i>I was instrumental in Burnside becoming a partner in the National Garage Sale Trail in 2015.</i></li> <li><i>Eastwood Community Centre board member 2011 – 2013.</i></li> <li><i>Mayor's delegate to the Australian Local Government conference in 2014.</i></li> <li><i>Mayor's delegate to meetings of the Eastern Regional Alliance Mayors and CEO meetings from time to time.</i></li> <li><i>I have recently retired as a career public servant spending half my working years in the Department of the Premier and Cabinet. Much of my work centred on community engagement and in recent times I was the project manager for regional engagement in South Australia's Strategic Plan and also the development of the State Brand.</i></li> <li><i>More recently I worked with the SA Ambulance Service on enhancing volunteer recruitment and community engagement in regional South Australia.</i></li> </ul>



**Local Government Association**  
of South Australia

The voice of local government.

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	Mayor Elizabeth Fricker
Council:	Corporation of the Town of Walkerville
Local Government Experience & Knowledge	<p>I was elected to Council in November 2014. Between November 2016 up to and including the November 2018 council general elections, I was appointed Deputy Mayor by the Council.</p> <p>I subsequently was elected Mayor of the Town of Walkerville, unopposed, in November 2018.</p> <p>I have attended a number of training forums run by the LGA for elected members. I have also actively involved myself in almost every consultative forum run by the LGA and OLG in relation to planning reform, rates capping, including SAPC inquiry into local government costs and efficiency.</p> <p>Walkerville is a member of the ERA and as Mayor I catch up with my fellow ERA Mayors on a monthly basis to discuss broader regional issues.</p> <p>Furthermore, I have been a member of Council's Audit Committee since 2014, Strategic Planning and Development Policy Committee (2014-2018) and CEO Performance Review Committee (November 2016 – current). I am the Presiding Member of the Women of Walkerville Foundation Committee (a fund raising committee for the betterment of the community).</p>
Local Government Policy Views & Interests	<p>I am passionate about public safety, affordable housing, open and transparent governance, active ageing &amp; wellbeing, genuine community engagement, financial sustainability, acceptable level of management of assets, open spaces and providing services and programs to our diverse community, with a focus on the most vulnerable groups in our community.</p> <p>I firmly believe in the protection of heritage areas and the retention of trees, particularly in areas of infill development.</p>

LGA of SA



**Local Government Association  
of South Australia**

The voice of local government.

Other information	<ul style="list-style-type: none"><li>• <i>Fellow of Australian Institute of Company Directors</i></li><li>• <i>Board Member of RA Jordan, a private plumbing company operating in South Australia and the Northern Territory</i></li><li>• <i>Previously filled casual vacancies on Women's and Children's Hospital Board</i></li><li>• <i>Education – Bachelor of Arts, Master of Business Administration</i></li></ul>
----------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**This form must accompany the Nomination Form**

**This information will be supplied to GAROC member councils in  
the event that an election is required**

LGA of SA



The voice of local government.

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	Mayor, Claire Boan
Council:	City of Port Adelaide Enfield
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• Elected as Councillor for 8 years</li> <li>• Elected as Mayor of PAE since 2018</li> <li>• Effective Chair of meetings</li> <li>• Liaison between Organisations and Council</li> <li>• Providing leadership to Elected Members and the Community</li> <li>• CAP Experience</li> <li>• Grants and Sponsorship Committee</li> <li>• Audit Committee experience</li> <li>• Develop strategic partnerships</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• Councils working collaboratively</li> <li>• Community connectedness</li> <li>• Increasing better messaging and marketing</li> </ul>
Other information	<ul style="list-style-type: none"> <li>• Primary school teacher including leadership roles</li> <li>• Patron of local clubs</li> </ul>

**This form must accompany the Nomination Form**

**This information will be supplied to GAROC member councils in the event that an election is required**

LGA of SA





The voice of local government.

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	Cr Don Palmer
Council:	City of Unley
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>I have been a member of the City of Unley since the 2010 periodic elections. During this time I have participated in and held the following positions:  <u>Deputy Mayor 2017</u>  As Deputy Mayor (acting for our Mayor) I participated in the Metropolitan Local Government Group and the Eastern Regional Alliance  <u>Presiding Member</u>  Development, Planning and Strategy Committee 2015-16. This committee managed the biggest development plan changes in the history of Unley.  Strategic Property Committee 2018  <u>Member</u>  Development, Planning &amp; Strategy Committee 2013-14  Development Assessment Panel 2011-2014  Unley Business and Economic Development Committee 2012-2018  CEO Performance Review Committee 2017-18    I also note my extensive leadership experience outside of Local Government.  I have managed and/or owned several building industry businesses. As a member of the MBA and HIA I have served on various committees. I have been an Area Co-Ordinator for Neighbourhood Watch, Secretary for a Caravan Club, President for a brief stint of the Association of Caravan Clubs SA.  I have also served on the Parish Councils of two Anglican Parishes and as Warden for some eleven years at St Augustine's Anglican Church at Unley. Likewise I have served on the Diocesan Administration and Resources Executive at the Adelaide Anglican Diocese. I am currently also a member of Diocesan Council of the Adelaide Diocese of the Anglican Church of Australia.  In all cases I was responsible for Presiding over meetings, for Strategic Planning, OHSW, Financial Budgeting, human resourcing, promotions and marketing.</li> </ul>

LGA of SA

Document Set ID 4846897

Version: 1, Version Date: 14/02/2020



The voice of local government.

<p>Local Government Policy Views &amp; Interests</p>	<ul style="list-style-type: none"> <li> <p><b><u>Leadership</u></b></p> <p><i>As I did in my business career I have always taken an interest in the industry in which I am participating, at this time the local government industry. I am a firm believer that the strength of an association is in the participation of its members. I am also a firm believer in aiming to be part of the solution rather than the problem. To be someone who is seeking answers to issues rather than sitting back and criticising those taking the responsibility to seek the answers.</i></p> <p><i>The LGA needs people willing to take on this responsibility. I stand ready to take on this role of leadership on your behalf.</i></p> <p><i>As new blood I will also bring a fresh perspective to a fresh executive structure. This at a time when new blood will be positively received by our ratepayers.</i></p> </li> <li> <p><b><u>Reform</u></b></p> <p><i>As Unley's representative previously on the MLGG and ERA I have participated in the debate on the LGA's new structure. I back the new structure and look forward to advancing the reforms that the LGA executive have identified.</i></p> <p><i>The local government industry needs to seek change and reform. We need to be the driver of change. This will require us to recognise where change is needed, and work with the Government to effect purposeful change. We need to be proactive to drive the reform and not be reactive to third parties.</i></p> </li> <li> <p><b><u>Image</u></b></p> <p><i>The local government industry needs also to work on changing the image of the industry to our ratepayers. It will not be enough to speak of the need for change. It is another to push the change and be the driver of change. We need mostly to be seen to be driving the change.</i></p> <p><i>To achieve this we need to be seen as a sector responsive to our ratepayers needs. Once again this requires us being proactive, to undertake to understand what our ratepayers are seeking, and demonstrate that we do understand and that we are responsive.</i></p> </li> <li> <p><b><u>Membership Participation</u></b></p> <p><i>If the LGA is to be strong we need the LGA membership to be engaged.</i></p> <p><i>GAROC will certainly need to provide the leadership to achieve the above aims. The general industry membership however needs to step up to the plate as well. As an association is only as strong as its membership we all need to participate in making.</i></p> <p><i>We all need to work toward bridging the gap that exists between some of us and the LGA.</i></p> </li> </ul>
----------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

LGA of SA

Document Set ID 4846897

Version: 1, Version Date: 14/02/2020



**Local Government Association**  
of South Australia

The voice of local government.

Other information	<p><i>I look forward to having the opportunity to provide a positive contribution to the local government industry to the betterment of the South Australian local government community.</i></p> <p><i>The South Australian local government industry is in need of continuing to re-invent itself and to present as relevant to today's communities. We need to leave a legacy for the future. I stand ready to contribute.</i></p>
----------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**This form must accompany the Nomination Form**

**This information will be supplied to GAROC member councils in  
the event that an election is required**

LGA of SA

Document Set ID: 4846897

Version: 1, Version Date: 14/02/2020

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	MAYOR ERIN THOMPSON
Council:	CITY OF ONKAPARINGA
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• 10 + years experience working as a communications professional in local government (City of Playford and City of Unley)</li> <li>• Current Mayor of the City of Onkaparinga. Elected 2018</li> <li>• As a metropolitan Mayor (City of Onkaparinga) I represent the largest council in SA by population</li> <li>• My experience in local government, firstly within the administration of a medium sized council and now the Mayor of a large council, has helped me to build an understanding of the special challenges faced by different sized councils with extremely varied community demographics and needs.</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• GAROC and the LGA must be proactive on matters that make a real difference to Local Government</li> <li>• Local Government should continue to make its views heard at both State and Federal levels</li> <li>• There needs to be more transparency in councils to help rebuild the trust of rate payers</li> <li>• The LGA could help to change the communities negative perception of local government state-wide</li> <li>• We must build solid relationships with government to ensure political interference does not further infiltrate local government. We need to ensure they are very clear about our message. This must occur all year and not just at election time.</li> <li>• Federally it is important that SA has a strong voice at the ALGA table and is not left behind and ignored in favour of the more populist states.</li> <li>• Local government should be a leader in community engagement – we need to step up in this area</li> <li>• Local Government needs to become better communicators – the community are interested in what we are doing, and we should involve them more in the conversation as well as celebrate our wins more often.</li> </ul> <p>Councils need to work together to find new innovative cost-effective solutions for managing the entire waste and recycling process here in South Australia.</p>



Other information	<i>In addition to my Local Government experience (both within the administration and as Mayor), I have owned and operated my own businesses and worked in various marketing and tourism roles across the country.</i>  <i>I bring fresh ideas and new ways of thinking.</i>

**This form must accompany the Nomination Form**  
**This information will be supplied to GAROC member councils**  
**in the event that an election is required**



The voice of local government.

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	Heather Holmes-Ross
Council:	City of Mitcham
Local Government Experience & Knowledge	<p>In a surprise result at the last election I was elected Mayor without having previously served as a councillor. This presented an enormous personal challenge as I had very little local government knowledge and no experience. Since then, I have immersed myself in the sector, my council and my community. I have attended numerous local government training sessions, discussions, seminars and events to get myself up to speed.</p> <p>I come from a background of excellence in business and academia. I have a PhD in chemistry from Flinders Uni which means I am trained to investigate, problem solve and collaborate. These are particularly handy skills when applied to the intricacies of local government.</p> <p>The hospitality business which my chef husband and I own and manage has been continually recognised for excellence by our industry body, Restaurant &amp; Catering Assoc. of Aust., culminating in our being awarded Australian Restaurant of the Year 2017. I believe this shows that I have the ability to encourage a team to work towards excellence, along with a high degree of business acumen, the ability to assess business situations, risks and opportunities and act on them.</p> <p>I believe that my role as Mayor is one of facilitation and advocacy and therefore building relationships is pivotal, so I have worked hard to build strong relationships with my councillors, our CEO, council administration, and council staff, along with LGA staff, councillors from other councils, local MP's and the many wonderful Mayors.</p> <p>I have been busy in the community, performing civic duties and meeting with residents, community groups, schools, universities, and businesses to understand and advocate for their diverse needs. To aid this process I have instigated a weekly open forum, "Share with the Mayor" where I make myself available for three hours to listen to the concerns and ideas of our residents over cuppa. As a restaurateur I make a mean cappuccino on our office coffee machine!</p> <p>I have thoroughly enjoyed the past year or so as Mayor and feel that, along the way, I have gained a very workable knowledge of the machinations of local government. I am dedicated to my role and not afraid to stand up for my beliefs.</p>

LGA of SA



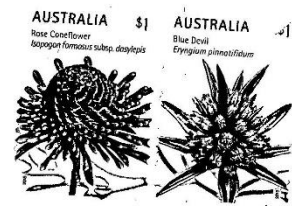
The voice of local government.

Local Government Policy Views & Interests	<p>My passion lies in building sustainable communities, both environmentally and socially. I believe that small business has a pivotal role to play in both, and that stimulating our local economies brings better outcomes for all. I previously founded a shop local and social inclusion movement in our local area and found the benefits of building pride in community and place were astounding, in terms of economic and social reward. I am currently advocating for the implementation of a traders levy on commercial properties in various parts of our council area to allow the establishment of traders groups and associated marketing and place making initiatives by Council. Other councils have applied a commercial levy very effectively to stimulate economic growth and development and I am keen for Mitcham Council to become involved in this space.</p> <p>Since joining Council I have become a member of the East Waste board, and our council has become the Chair of Region 7 of the Murray Darling Association. Waste and water are two of the most significant challenges of our time and I believe councils are best placed of the tiers of government to force change in these sectors. I am interested in increasing council collaboration via GAROC, along with the bulk buying ability and economies of scales afforded by LGA membership and procurement, to provide core and additional services for our communities. As a sector, I believe local government must use these advantages to protect our communities, in both mitigating and preparing for the effects of climate change.</p> <p>Our council believes that GAROC should be representative of the entire region and is currently missing representation from the southern area. The City of Mitcham is well placed to do this and the long term stability of our council means I have time to dedicate to the GAROC role. I believe my past experience, along with my relatively new eyes, make me an excellent all round candidate for the current vacancy.</p>
Other information	<p>Australian Institute of Company Directors Restaurant &amp; Catering Assoc. of Aust. East Waste Board MDA council representative of Chairing Council</p>

**This form must accompany the Nomination Form**

**This information will be supplied to GAROC member councils in the event that an election is required**

LGA of SA



Returning Officer  
Local Government Association  
148 Frome Street  
ADELAIDE SA 5000

**BALLOT  
PAPER**



### **9.13 Council and Committee Reporting Schedule**

This is a regular or standard report.

Manager: Renee Mitchell, Director Corporate and City Services (Acting)

Report Author: Sue Hammond, Senior Governance Officer

Contact Number: 8384 0747

Attachments: 1. Reporting Schedule (2 pages)

---

#### **1. Purpose**

This report provides an update on the reporting for upcoming Council and Committee meetings.

#### **2. Recommendation**

**That Council note the agenda report and Reporting Schedule (attachment 1 to the agenda report).**

#### **3. Background**

This report is provided as per the following resolution of Council at its meeting of 21 March 2017:

That the item "Updated Work Program" from the agenda of the Strategic Directions Committee be duplicated as a monthly agenda item for Council meetings.

As the Reporting Schedule is a guide only and subject to change, members are encouraged to utilise the Elected Member website for an up to date version of the Reporting Schedule.

**Attachment 1**

**Report Schedule as at 10 March 2020**

**SDC meeting 7/4/20**

<b>REPORT SCHEDULED</b>	<b>RESPONSIBLE OFFICER</b>	<b>DEPT</b>
<b>Sport and Active Recreation SP - Levels of Service</b>	Jennings, Larissa	CO
<b>Confidential - 14 Degrees South and Office Accommodation</b>	Carr, Nicholas	CO
<b>Barking Dog Request Management Review</b>	Hawkins, Ian	CR
<b>Onkaparinga Now update</b>	Tsacalakakis, Jim	CR
<b>Regional Public Health Plan</b>	Smith, Kate	CR
<b>Council and Committee Reporting Schedule</b>	Luke, Jonathan	CCS
<b>Southern Adelaide Economic Development Board (SAEDB) 2020 Strategy</b>	Bradshaw, Jaimi	CCS

**Council meeting 21/4/20**

<b>REPORT SCHEDULED</b>	<b>RESPONSIBLE OFFICER</b>	<b>DEPT</b>
<b>Port Noarlunga Sports Ground - club room replacement</b>	Norris, Geoffrey	CO
<b>Audit, Risk, Value and Efficiency Committee meeting minutes</b>	Hammond, Susan	CCS
<b>Confidential items</b>	Hammond, Susan	CCS
<b>Council and Committee Reporting Schedule</b>	Hammond, Susan	CCS
<b>Foreshore and Coastal Activations</b>	Bolger, Eulonda	CCS
<b>RESCHEDULED - Draft Economic Growth and Investment Strategy for consultation approval</b>	Mrotek, Adam	CCS
<b>Strategic Directions Committee minutes (Helmsman) Proposal to commence revocation of community land to enable disposal to the adjoining land owner of 34 Helmsman Terrace Seaford</b>	Hammond, Susan	CCS
<b>CONFIDENTIAL - Unmade Road Adjacent 3903 Main South Road Sellicks Hill</b>	Adams, Bryn	FC
<b>Draft 2020-21 Budget, proposed allocations</b>	Lee, Bernadette	FC
<b>Draft Rating Policies 2020-21</b>	Eckermann, Diane	FC
<b>Notice of Motion - Mayor Thompson - Flying of flags in Chamber</b>	Rice, Justin	FC
	Brunotte, Therese	FC

**ARVEC meeting 4/5/20**

<b>REPORT SCHEDULED</b>	<b>RESPONSIBLE OFFICER</b>	<b>DEPT</b>
<b>2020 Committee Reporting Schedule (Work Plan)</b>	Brown, Kathryn	CCS
<b>Quarterly Performance Improvement Report</b>	Hassam, Gregory	CCS
<b>Quarterly update - Internal Audit</b>	Mirovitskaya, Elena	CCS
<b>End of Financial Year reporting timetable</b>	Carter, Kevin	FC
<b>Financial Management Report including Budget Review 2</b>	Eckermann, Diane	FC

**Special Council meeting (Budget) 5/5/20**

<b>REPORT SCHEDULED</b>	<b>RESPONSIBLE OFFICER</b>	<b>DEPT</b>
<b>Draft Annual Business Plan and Budget for Community Engagement</b>	Eckermann, Diane	FC

#### SDC meeting 5/5/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT
Arts and Cultural Development Strategic Plan 2020-25 - Engagement Stage 1 & 2	Haskett, Jason	CR
Council and Committee Reporting Schedule	Luke, Jonathan	CCS
Heritage Workshop and Heritage Awards	Bali Dogra, Divya	CCS
Onkaparinga Local Area Plan Draft OLAP (Stage 1) for Public Consultation	Luke, Jonathan	CCS

#### Council meeting 19/5/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT
Indoor Recreation Centres Review	Carr, Nicholas	CO
Kangarilla Shared Use Path	Norris, Geoffrey	CO
2020 Round One ON Business Partner Program Small Business Grants	Bolger, Eulonda	CCS
Audit, Risk, Value and Efficiency Committee meeting minutes	Hammond, Susan	CCS
Council and Committee Reporting Schedule	Hammond, Susan	CCS
Legal Services Summary	Hancock, Alison	CCS
Strategic Directions Committee minutes	Hammond, Susan	CCS
draft Annual Business Plan and Budget 2020-21 for community engagement	Eckermann, Diane	FC
Quarterly Financial Update including Budget Review 3	Eckermann, Diane	FC
Schedule of Fees and Charges 2020-21	Bogatec, Emil	FC

#### SDC meeting 2/6/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT
2020-21 Grants and Sponsorship Programs funding recommendations	Ficken, Margaret	CR
2020-21 Regional Festivals and Events sponsorship (Tier 2) funding recommendations	Sutton, Dale	CR
Community Plan Review	Onsman, Ynys	CR
Council and Committee Reporting Schedule	Luke, Jonathan	CCS

#### Special Council meeting (Budget) 9/6/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT
Budget balancing, community engagement outcomes and draft rating policies	Eckermann, Diane	FC

#### Council meeting 16/6/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT
Council and Committee Reporting Schedule	Hammond, Susan	CCS
Council Assessment Panel (CAP) Appointments	Mitchell, Renee	CCS
Strategic Directions Committee minutes	Hammond, Susan	CCS
Adoption of Annual Business Plan, Budget and Declaration of Rates 2020-2021	Rice, Justin	FC

#### ARVEC meeting 22/6/20

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT
2020 Committee Reporting Schedule (Work Plan)	Brown, Kathryn	CCS
Bi-annual update - monitoring hospitality related transactions	Brown, Kathryn	CCS
Bi-annual Work Health and Safety activities update	Stott, Christian	CCS
Building Rules Assessment Audit Report	Randell, Ian	CCS
Quarterly update - Risk Management	Mirovitskaya, Elena	CCS
Implementation of external audit actions report	Carter, Kevin	FC

Page left intentionally blank



**10. Questions on notice**

**10.1 Questions on notice – Cr Brown – Concrete crushing**

*What public risk is measured with concrete crushing in development applications of council?*

*Where concrete crushing is performed in City of Onkaparinga how is the crystalline silica prevented from being blown into and on other properties?*

*What is considered best practice in stopping silica dust from being distributed around the locality?*

*Council measures and monitors dust of all developments. Can you advise how council monitors complaints of crystalline silica dust being blown around a concrete crushing plant in the City of Onkaparinga?*

*What are the risks to workers of crystalline silica?*

*How does crystalline silica affect those persons that inhale this dust short and long term?*

*What are the policies that ensure duty of care in public risk and liability of council is measured so as not to expose council to litigation?*

The responses to these questions will be included in the minutes of this meeting.

Page left intentionally blank

**11. Notices of Motion**

**11.1 Notice of Motion – Cr Themeliotis – Funding for community forums**

**Background**

In May 2017 Council resolved to shift resourcing as part of our Community Engagement Framework.

This in turn meant that funds of \$750 pa for our Northern Community Forum was withdrawn.

Our Community forums are a vital community engagement tool for our community.

It is with this that I ask Council to consider the following.

**Motion**

- 1. That Council reinstate funding of \$750 pa for our Northern Community Forum.**
- 2. That staff develop a funding agreement for accountability purposes, and that this be reviewed on an annual basis.**

Page left intentionally blank



## **11.2 Notice of Motion – Cr Bray – Pepper Tree Café noise issue**

### **Background**

Council recently had a presentation from a ratepayer with noise concerns relating to the neighbouring Pepper Tree Family café. The ratepayer was obviously very badly affected by the issue which seems to have a somewhat long history with some compliance and DPA issues along the way.

### **Motion**

**That a narrative style report comes back to Council giving the various perspectives around this issue, including but not limited to**

- **Compliance history**
- **Conflicts of interest that may arise from any parties being involved directly or indirectly in Council decision making while at the same time patronising the café.**
- **History of noise mitigation work**
- **The current situation, and scope for ongoing permanent monitoring with retrievable data.**

Page left intentionally blank

### **11.3 Notice of Motion – Cr Bray – TARAC development open space**

#### **Background**

The offer for an enhanced open space percentage was formally acknowledged and incorporated in the motion to approve the DPA that was passed at the council meeting on 18/2/20.

#### **Motion**

**That a report comes to the next Council meeting explaining how the minimum 18% open space offered during negotiations for rezoning of the TARAC site can be delivered with certainty.**

Page left intentionally blank



**11.4 Notice of Motion – Cr McMahon – Display of flags in City of Onkaparinga Chamber**

- 1. That the Australian Aboriginal Flag and Torres Strait Islander Flag be purchased and displayed alongside the existing National Australian Flag and South Australian Flag in the City of Onkaparinga Council Chamber, Ramsay Place Noarlunga Centre. That the flags in the Council Chamber be displayed in accordance with the Australian Government Department of Prime Minister and Cabinet Australian Flags guidelines.**
- 2. That Council's Flag Management Procedure be updated to detail the display of flags in the Council Chamber.**

Page left intentionally blank

## **12. Petitions**

### **12.1 Petition - Bushfire risk Pegasus and Seppelt Creek Reserves**

This is a receiving report for a petition.

Manager: Ian Hawkins, Manager Customer Relations and Community Safety

Report Author: Neal McDonald, Team Leader Emergency Management

Contact Number: 8384 0757

Attachments: 1. Matt Jevnikar letter on behalf of residents of Pegasus and Seppelt Creek Reserves (4 pages)

---

#### **1. Purpose**

A petition containing twelve (12) signatures has been received requesting information on how we are mitigating bushfire risk in the Pegasus and Seppelt Creek Reserves in Woodcroft.

#### **2. Recommendations**

**That Council:**

- 1. Resolve that the petition at attachment 1 to the agenda be received.**
- 2. Note the bushfire mitigation works conducted in this location as part of the scheduled maintenance program and additional works since receipt of the petition.**
- 3. Resolve that the head petitioner be notified of Council's actions.**

#### **3. Background**

Mr Matt Jevnikar of 13 Seppelt Court, Woodcroft has contacted council regarding the increase in bushfire risk in this area due to increases in vegetation growth within the Reserves over the period he has resided there (16 years). The petitioner indicates that the area described is assessed as having an extreme bushfire risk according to the Country Fire Service's Bushfire Management Area Plan.

In response to the petitioner's letter, council Fire Prevention and Parks and Natural Resources staff attended the site on 20 February 2020 and assessed the conditions. The overall assessment indicated that the bushfire risk could be reduced with minor vegetation reduction works in addition to the scheduled maintenance program, which includes:

- six weekly cutting of open dryland grass areas
  - brush cutting and spot spraying as required within the creek line
  - woody weed control
  - tube stock maintenance
  - removal of fine fuels and dead shrubs.
-

The petitioner will see the effect of the routine and additional vegetation reduction works when they are completed in the week commencing 24 February 2020. These works have been assessed by council staff to reduce the risk to as low as reasonably practical while still maintaining green space, tree canopy and biodiversity objectives in the reserves.

**4. Financial Implications**

Vegetation reduction works in addition to the scheduled six weekly maintenance programs will be absorbed within existing budgets.

**BUSHFIRE RISK PEGASUS AND SEPPelt CREEK RESERVES**

2 February 2020  
Matt Jevnikar  
13 Seppelt Court  
Woodcroft, SA 5142

Mayor Erin Thompson & CEO Mr Kirk Richardson  
City Of Onkaparinga  
PO Box 1  
Noarlunga Centre, SA 5168

Dear Mayor Thompson and CEO Mr Richardson,

**BUSHFIRE RISK PEGASUS AND SEPPelt CREEK RESERVES.**

I am writing to you on behalf myself and other concerned residents of Seppelt Court, regarding the significant increase in bushfire risk in the Pegasus and Seppelt Creek Reserves adjacent to Seppelt Court since moving here 16 years ago.

We believe that the risk has increased due to a number of factors including;

- Most of the vegetation (planted by the Onkaparinga Council) on the N and N-E sides of the property bordering Pegasus and Seppelt Creek Reserves has grown significantly.
- Planted Red gums on the southern boundary of Pegasus reserve are now at more than 10m high with the trunks within 2m of the boundary.
- The increase in growth of the trees has seen canopies encroaching over private properties and a reduction of maintenance and mowing as tractors and slashers have reduced ability to move between the trees.
- There is significant accumulation of ground fuels below the trees and surrounding area.
- The vegetation along the N-E side of our property on Seppelt Creek Reserve is within 2-3 metres of the boundary with one section the clearance being only 3-4 metres.
- In many areas the vegetation is connected from ground to canopy, increasing the ease of fire to spread.
- Increase of twigs, leaves and pollen blown on roofs and gutters.



#### BUSHFIRE RISK PEGASUS AND SEPPELT CREEK RESERVES

- The fire risk on the land surrounding Seppelt Court is compounded by a continuous line of fuels up and down the creek line, aiding the ability of fire to spread.
- Access and egress (for emergency services) to Seppelt Court, is hindered by a no-through road and cul-de-sac with minimal passing opportunities.

Only two photographs below have been included to illustrate the difference in vegetative growth over the years.

Before:



Now:



## BUSHFIRE RISK PEGASUS AND SEPPELT CREEK RESERVES

We have reviewed the Mt Lofty Bushfire Management Area Plan and note this area has been assessed as being at **EXTREME** bushfire risk.

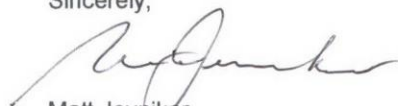
Regarding '**Guide-to-native-vegetation-regulations-2017**' it appears that there are a number of areas that do not comply regarding clearances to fences and dwellings for Fire Hazard reduction.

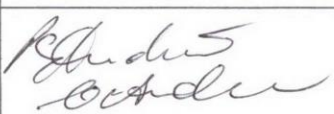

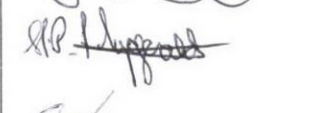
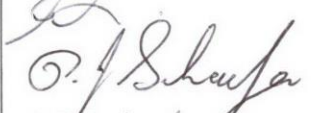
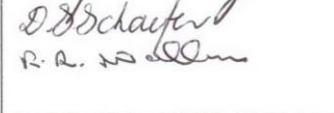




As concerned residents of Seppelt Court we would like to know how the Onkaparinga Council are annually mitigating this identified Bushfire risk and what is the Bushfire Management plan for this area.

Please note, our request for this letter of concern is to be tabled for discussion at the next City Of Onkaparinga Council Meeting.

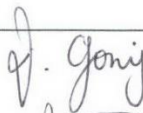
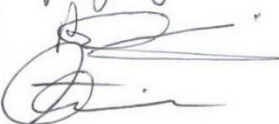

We would appreciate prompt attention to this matter.

Sincerely,

  
Matt Jevnikar

Name (print)	Number - Seppelt Court	Signature
PETER ANDREW	2	
6. KRISTINE ANDREW	2	
TRISTAN RYAN	7	
Sue Lowe	8	
Helen Fitzgerald	10	
SP <del>Signature</del>		
Anne TANK	12	
PETER SCHAEFER	11	
DEBRA SCHAEFER	11	
ROY + MARGARET WALKER	6	

BUSHFIRE RISK PEGASUS AND SEPPELT CREEK RESERVES

Name (print)	Seppelt Court No	Signature
Desi Gonis	5	
Bill Gonis	5	
Simon Fleming	1	

## **12.2 Petition - Safety concerns by Moana Beach Tourist Park Permanent Residents**

This is a receiving report for a petition.

Manager: Jock Berry, Manager, Property and Commercial

Report Author: Paul Matthews, Commercial Officer

Contact Number: 8384 0595

Attachments: 1. Signed petition – Moana Beach Tourist Park (5 pages)  
2. Moana Beach Tourist Park Rules (1 page)

---

### **1. Purpose**

A petition containing twenty (20) signatures has been received from the Moana Beach Tourist Park permanent residents and visitors, requesting a review of the rules governing the use of pedal-carts, bicycles and skateboards and the placement of traffic calming devices, along with the better enforcement of vehicle speeds whilst in the Tourist Park.

### **2. Recommendations**

**1. That the petition be received.**

**2. That a review of the Park Rules governing the use of pedal carts, skateboards and bicycles along with a review of the placement of traffic calming devices be undertaken by the Council Officers, and that the Moana Beach Tourist Park Residents Committee be informed of the outcome of the review.**

**3. That the head petitioner be notified of Council's decision.**

### **3. Background**

The Moana Beach Tourist Park is a family friendly Tourist Park that has been attracting tourists and families to the Onkaparinga region for several decades. Adjacent to the camping area and other tourist accommodation are sites occupied by the Permanent Residents, who share some of the Park ingress and egress roadways. Like many other Tourist Parks around the State, pedal carts along with other amusements have been introduced to provide additional entertainment for visitors and guests to the Park. A risk assessment regarding the use of the pedal carts along with the provision of a professionally drafted waiver form was enacted with the introduction of the pedal carts. Bicycles, skateboards and other equipment have been used by visitors and guests at the Park for many years. Safety for all users of the Park is a primary concern, and the current Park Rules currently provided to all users outline the requirements whilst at the Park.

### **4. Financial Implications**

No financial implications.

### **5. Risk and Opportunity Management**

Petitions provide a way of the public informing Council of their needs and concerns and/or to provide information that may assist or influence Council's decision.

**From:** Michael Rosser  
**Sent:** Thu, 20 Feb 2020 10:38:56 +1030  
**To:** Erin Thompson  
**Cc:** Richard Peat; Simon McMahon  
**Subject:** Petition from residents and others relating to road safety issues in the Moana Beach Tourist Park  
**Attachments:** Moana Tourist Park Rule Changes - letter to Mayor - 041019.docx, Moana Beach Tourist Park - Petition on Safety Issues - letter to Mayor - 200220.docx, Petition on Road Safety - 180220.pdf

Dear Mayor Thompson, Councillors Peat and McMahon

The Resident's Committee received a petition signed by most residents and other users of the park which relates to road safety issues.

We attach a formal letter of request for some action on the issues raised. The actions will involve consultation with the Resident's Committee and agreement on the actions to be taken both by the Council (as park owner) and park users – especially in relation to enforcement of the park rules. In addition we attach a copy of the previous letter the Committee wrote to Council on the same issue.

Sincerely,  
Michael Rosser  
Chair, Moana Beach Tourist Park Resident's Committee



*Residents Committee - Moana Tourist Park*  
*44 Nashwauk Crescent*  
*MOANA SA 5169 Australia*

---

4 October 2019

Mayor Thompson  
City of Onkaparinga,  
P O Box 1  
Noarlunga Centre  
South Australia 5168

Dear Mayor Thompson,

**Unplanned changes to Park Rules – Moana Beach Tourist Park**

At the meeting of the Moana Tourist Park Resident's Committee on Monday 30 September 2019, letters of concern were tabled about the sudden appearance of pedal driven go-karts.

The substance of the concerns related to a number of issues:

- First, the letters of concern related to the likelihood of accidents when uncontrolled and unsupervised use of the go-karts by children whip round blind corners without caution;
- Secondly, is the fact that there was no prior consultation with the Resident's Committee before they were introduced – in direct contravention of the "Residential Parks Act" which does require consultation with the Resident's Committee BEFORE changing park rules; and
- Thirdly, we respect the Council's right to maximise benefits for ratepayers – but, there also has to be a reasonable outcome for us the residents of the Park – especially where such changes to park use affect the quiet and safe use of the park both by residents and casual users.

We are all concerned that users of the Moana Tourist Park can have a safe and enjoyable stay. Unfortunately, this change is yet another example of how Council Officers are taking actions without consultation – to the perceived detriment of residents and with potential adverse consequences for all park users. Be assured we are all committed to achieving the best outcome both for us and for the Council. Please feel free to contact me as Chairman of the Resident's Committee by 'phone on 0423-501 826 or email at [mikegerri@outlook.com.au](mailto:mikegerri@outlook.com.au).

Yours sincerely,



**Michael Rosser**

**Chairman,  
Moana Tourist Park Resident's Committee**

*Residents Committee - Moana Beach Tourist Park*  
*44 Nashwauk Crescent*  
*MOANA SA 5169 Australia*

---

20 February 2020

Mayor Thompson  
City of Onkaparinga,  
P O Box 1  
Noarlunga Centre  
South Australia 5168

Dear Mayor Thompson,

**Resident's Issues (relating to road safety) – Moana Beach Tourist Park**

The Resident's Committee has received a petition signed by most of the Park Residents and several other park users. The substance of the petition is around road safety and the effects on "Quiet Enjoyment" [s.31(1)(c) of the Residential Parks Act 2007]. The petition is also concerned about the lack of enforcement of Park Rules relating to the speed of traffic (including unsupervised children racing around the park). Consequently, we would like to be advised as to what actions the Council – as park owner – will be taking to rectify the following issues:

- Use of the pedal go-karts in areas of the park with permanent residents;
- Moving the speed humps adjacent to house 14 to a location where speeding children will not disturb the residents;
- Better enforcement of speed of vehicles and go-karts around the park; and
- A full review of the Park Rules – especially those relating to road safety and "quiet enjoyment" in conjunction with the Resident's Committee in accordance with Part 2 of the Residential Parks Act 2007.

These requests are made in addition to those included with our previous correspondence (see attached letter and petition forms).

Please feel free to contact me as Chairman of the Resident's Committee by 'phone on 0423-501 826 or email on [mikegerri@outlook.com](mailto:mikegerri@outlook.com) on behalf of all the petitioners.

Yours sincerely,



**Michael Rosser**

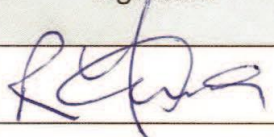
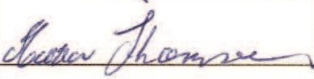
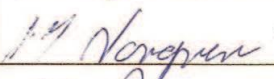
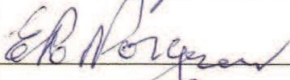
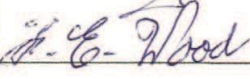
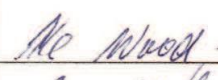


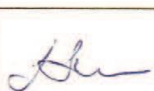
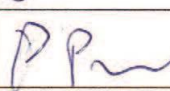

**Chairman,  
Moana Tourist Park Resident's Committee**

## Petition – A Matter of Safety and Peaceful Enjoyment

We the undersigned visitors to, and resident of, the Moana Beach Tourist Park express our continuing concern about the manner in which unsupervised 'racing' is occurring of the Go-Karts along Park roads (especially along roads adjacent to residences).

Similarly, we also concerned about the lack of enforcement of Park Rules relating to such use.

We seek a full review of the rules governing the use of such karts and also the unsupervised use of skateboards and bicycles in the same areas. In addition, we also seek a review of the placement of traffic calming devices.

Signature	Name (Printed)	Address
	Roy Lowe	12/44
	THOMSON MARIA JAMES	11/44
	IRIS NORGREN	14/44
	Bob Norgren	14/44
	FRANK WOOD	13/44
	PHARENE WOOD	13/44
	STEWART ASTILL	14/44
	Sue	none CUN R
	LYNNE TURNER	9/44
	P PROSSER	14/2/2020
	O. WARKLEY	14/2/2020

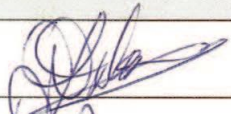
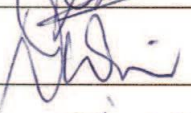




## Petition – A Matter of Safety and Peaceful Enjoyment

We the undersigned visitors to, and resident of, the Moana Beach Tourist Park express our continuing concern about the manner in which unsupervised 'racing' is occurring of the Go-Karts along Park roads (especially along roads adjacent to residences).

Similarly, we also concerned about the lack of enforcement of Park Rules relating to such use.

We seek a full review of the rules governing the use of such karts and also the unsupervised use of skateboards and bicycles in the same areas. In addition, we also seek a review of the placement of traffic calming devices.

Signature	Name (Printed)	Address
	D. Drake	21
	DES INAN	10
M. Phillips	M. PHILLIPS	8
	COLIN FAIRHEAD	5
	NEW TRINNE	3
D.A. Short	DENISE SHORT	5
S.W. Morris	S.W. MORRIS	12
R. Fildes	R. Fildes	16
G. Rosser	G. Rosser	7

# Moana Beach Tourist Park rules and regulations

<b>Vehicles</b>	<b>THE SPEED LIMIT FOR ANY VEHICLE WITHIN THE PARK IS WALKING PACE ONLY.</b> This is monitored at all times and boom gate codes will be cancelled if breaches of the speed limit occur. Cars are only to be parked on designated parking areas or sites, not on the roadway or communal areas. Pedestrians have right of way at all times. Only vehicles registered with the park office may enter the park.
<b>Boom gate access</b>	Boom gate access codes only work for one vehicle at a time. Do not follow another vehicle through an open boom gate. Please see the office if more codes are required, as an extra vehicle code may be available for a small fee. Parking is provided in adjacent car parking area for visitor's cars.
<b>Visitors</b>	Your visitors are your responsibility. Please ensure they also adhere to the park regulations. To maintain park security, anyone entering the park to visit you may be asked by management to identify themselves. Only visitors staying overnight and paying a fee are allowed to use shower facilities. All non-paying visitors are required to leave the park by 10pm. Guests must ensure that their overnight visitors are registered at reception upon arrival.
<b>Dog friendly on limited sites</b>	Conditions apply. For more information please contact office. Service dogs do not fall under the 'dog' policy.
<b>Sites</b>	Maximum of four adults per site, or up to six persons including children. Your tariff includes two people and cannot be transferred from the guest who made the booking. The site must be kept neat and tidy. Management must have easy access to maintain any lawn area around your site, and not be hindered by your possessions.
<b>Utilities</b>	One approved 15 amp power cord is to be used per socket. Utility hoses, cables or pipes must not cause a tripping or obstruction hazard, be of the required standard, and kept leak free. Grey water hoses must be placed into drains. Please report any utility defects to the park office immediately. Items of park infrastructure and equipment are not to be dismantled or modified.
<b>Cabins</b>	Maximum of four adults per cabin per reservation. Number of persons accommodated in a cabin may not exceed the number of beds provided due to fire restrictions. All cabins are non-smoking.
<b>Emergencies</b>	All guests and residents are to make themselves fully aware of evacuation procedures in case of an emergency. For emergencies requiring attendance of ambulance, police or fire service please call 000 immediately, then contact management using the 24 hour number provided to assist the service called. Any injury sustained by long term residents, contractors, guests or visitors whilst on the park must be reported to management immediately and an incident report completed.
<b>Fire regulations</b>	Open flame cooking or heating is not permitted at any time. For safety reasons, drawbars for vans and trailers must face the roadway to comply with SA Fire Safety Legislation.
<b>Alcohol/ Smoking/Drugs</b>	This park has a non-smoking policy in all shared areas which includes camp kitchen, BBQ area, playgrounds and amenities block. Smokers are asked to respect other guests when smoking and only use designated areas. The consumption of alcohol or smoking by minors is strictly prohibited. Management maintains a zero tolerance toward illegal substances. Any person who uses, sells or is in possession of illegal drugs or substances will be directed to leave the park immediately.
<b>Rubbish</b>	Recycling is to be disposed into the yellow lid bins. General waste must be bagged before going into blue lid bins. The wire racks are supplied for recycling cans and bottles. Removal of non-general waste items or hard rubbish is not the responsibility of the park and should not be placed in or around rubbish bins.
<b>Post and Parcels</b>	Occasional mail addressed to you may be sent to the park and held for collection during office hours. The tourist park cannot be regarded as your principal place of residence, so please do not use this address for any purposes such as motor registration compliance or for inclusion on the electoral roll.
<b>Noise</b>	Noise levels are to be kept to a minimum at all times for the comfort of everyone. Excessive noise, rowdy parties or the like will not be tolerated under any circumstances, no matter the occasion. All noise is to cease at 10pm.
<b>Conduct</b>	To ensure the safety of all, please report any unusual activity or circumstances to park manager immediately. Excess alcohol consumption, property damage, illegal activities or threatening behaviour will result in police attendance. Management reserves the right to immediately withdraw permission to occupy any site or cabin, if any of these guidelines are breached.

<b>Children</b>	Children's behaviour and safety is at all times the responsibility of their parents/guardians. All children under eight years must be accompanied by an adult when using park facilities. Persons under 18 years are not permitted to be alone on the park without a parent/ guardian.
<b>Ball games</b>	Ball games may only be played within the tennis court confines and are not permitted near dwellings or on roadways to protect the property of other park patrons. Management reserves the right to halt unruly or dangerous play and parents must accept responsibility for the conduct, behaviour and any liability for damage or injury to their children or others.
<b>Bikes and Peddle carts</b>	It is <b>compulsory for helmets to be worn by all age groups when riding bicycles, scooters, skate boards, roller blades and using the park pedal carts</b> at all times whilst on the park. It is compulsory to follow all of the pedal cart specific rules supplied at time of hire.  Children under eight years of age:  <ul style="list-style-type: none"> <li>may ride on the park roads only when supervised by an adult with parental responsibility.</li> </ul> Children over eight years of age:  <ul style="list-style-type: none"> <li>may ride on the park roads but must obey speed rules and refrain from riding on walkways around amenities and camp kitchen areas.</li> </ul> For the safety of all park patrons, riding bikes, scooters, skateboards, roller blades etc. must not occur after sunset.  Management reserves the right to confiscate any bike, scooter, skateboard, roller blades etc. until the end of your stay if these guidelines are broken.
<b>Property</b>	Guests staying at the park take full responsibility for any damage and/or breakages incurred during their stay. The park takes no responsibility for any lost or stolen items from accommodation or vehicles and suggests that guests securely lock their accommodation and/or motor vehicle when unoccupied.
<b>Tents/camper trailers</b>	To protect our grass sites, the maximum length of stay in a tent or camper trailer is seven nights. Any matting laid down as flooring, must enable grass to breathe and grow through it.
<b>Car/boats/van washing</b>	Using a bucket or pressure sprayer to wash vehicles/vans and boats is permitted, however any hose without a trigger action nozzle may not be used at any time.
<b>Water restrictions</b>	This park operates under a Water Wise Measures permit issued by SA Water. Grass sites may only be watered once per week for a maximum of 30 minutes. Long term residents must follow current Water Wise Measures for domestic gardens and lawns, found on the SA Water website at <a href="http://www.sawater.com.au">www.sawater.com.au</a>
<b>BBQ'S</b>	Free BBQ's and surrounding areas are available for all guests and their visitors. They must be cleaned after use, once cooled to a safe temperature, but please refrain from pouring liquids on them at any time.
<b>Camp kitchen</b>	Everyone wants to stay healthy! Please feel welcome to use this camp kitchen. All we ask is that you clean up anything you have used so that other guests can also enjoy it. Management takes no responsibility for any items of food or equipment that are left or stored in the camp kitchen area. Please turn appliances off after use.
<b>Payment</b>	All accommodation must be paid in advance. Cancellation terms and conditions apply to all reservations. Reservation outstanding balance is payable on arrival. Length of stay must be as booked on reservation. A refund or transfer of dates is not given for unexpected departures.
<b>Check in and check out</b>	12 noon check-in for sites and 2pm check-in for cabins. Strictly 10am check-out for all cabins and sites unless prior arrangement made with park office.
<b>Office hours</b>	Current office opening hours are displayed on the office door, along with a mobile out of hours telephone number for emergencies.
<b>Contractors on site</b>	All contractors invited on to site must report to reception and notify park managers of their attendance.

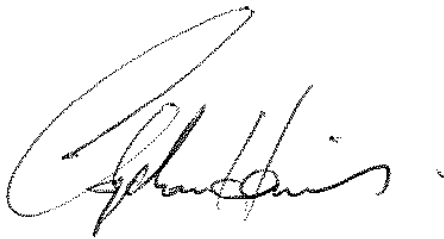


**13. Urgent business**

**14. Confidential items**

**Confidential Clause**

If Council so determines items 14.1 to 14.3 may be considered in confidence under Section 90(2) of the *Local Government Act 1999* on grounds contained in the Recommendations below.

A handwritten signature in black ink, appearing to read 'Stephen Hains', with a large, sweeping initial 'S'.

Stephen Hains  
**Chief Executive Officer (Acting)**

**14.1 Development and disposal options for the land at 113 Liguria Crescent, Noarlunga Downs**

**1. That:**

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:  
Section 90(3)(b) information the disclosure of which -
  - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct business, or to prejudice the commercial position of the council; and
  - (ii) would, on balance, be contrary to the public interest;
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

**2-3 Confidential**

4. That the matter of the Development and disposal options for the land at 113 Liguria Crescent, Noarlunga Downs, having been considered by the Council in confidence under sections 90(2) and 90(3)(b) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the Development and disposal options for the land at 113 Liguria Crescent, Noarlunga Downs, and the minutes and the report of the Council relating to discussion of the subject matter be kept confidential until the subject land has been disposed.
5. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
6. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

Page left intentionally blank

## **14.2 Aldinga School Shared Use Agreement**

### **1. That:**

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to discuss the report at the meeting on the following grounds:

Section 90(3)(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -

  - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - (ii) would, on balance, be contrary to the public interest;
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential. This is the formal stand-alone statement that forms the basis of the motion.

### **2-3 Confidential**

4. a. That the matter of Aldinga School Shared Use Agreement having been considered by the Council in confidence under sections 90(2) and 90(3)(d) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, discussion and minutes of the Council relating to discussion of the subject matter be kept confidential until commercial negotiations have been finalised and proponents and the state government approve release of information in accord with their respective confidentiality provisions.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

Page left intentionally blank



**14.3 ICT Reform Project Steering Committee meeting confidential minutes of 2 March 2020**

**1. That:**

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

and

Section 90(3)(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which—

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - (ii) would, on balance, be contrary to the public interest;
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

**2. Confidential**

3. a. That the matter of ICT Reform Project Steering Committee meeting confidential minutes of 2 March 2020 having been considered by the Council in confidence under sections 90(2) and 90(3)(a) and (d) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, discussion and minutes of the Council relating to discussion of the subject matter be kept confidential.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

**15. Closure**

# Conflict of Interest Disclosure Form

## CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Councillor:

Date:

Meeting name:

Agenda item no:

### 1. I have identified a conflict of interest as:

MATERIAL ☐

ACTUAL ☐

PERCEIVED ☐

**MATERIAL:** Conflict arises when a councillor or a nominated person will gain a benefit or suffer a loss (whether directly or indirectly and whether pecuniary or personal) if the matter is decided in a particular manner. If declaring a material conflict of interest, Councillors must declare the conflict and leave the meeting at any time the item is discussed.

**ACTUAL:** Conflict arises when there is a conflict between a councillor's interests (whether direct or indirect, personal or pecuniary) and the public interest, which might lead to decision that, is contrary to the public interest.

**PERCEIVED:** Conflict arises in relation to a matter to be discussed at a meeting of council, if a councillor could reasonably be taken, from the perspective of an impartial, fair-minded person, to have a conflict of interest in the matter – whether or not this is in fact the case.

### 2. The nature of my conflict of interest is as follows:

*(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)*

---

---

### 3. I intend to deal with my conflict of interest in the following transparent and accountable way:

☐ I intend to **leave** the meeting

**OR**

☐ I intend to **stay** in the meeting *(complete part 4)*

### 4. The reason I intend to stay in the meeting and consider this matter is as follows:

---

---

*(This section must be filled in. Ensure sufficient detail is recorded of the specific circumstances of your interest.)*

and that I will receive no benefit or detriment direct or indirect, personal or pecuniary from considering and voting on this matter.

## CONFLICTS MUST ALSO BE DECLARED VERBALLY DURING MEETINGS

Governance use only: Member voted FOR/AGAINST the motion.

## Ordinary Business Matters

A **material, actual** or **perceived** Conflict of Interest does not apply to a matter of ordinary business of the council of a kind prescribed by regulation.

The following ordinary business matters are prescribed under Regulation 8AAA of the *Local Government (General) Regulations 2013*.

- (a) *the preparation, discussion, conduct, consideration or determination of a review under section 12 of the Act*
  - (b) *the preparation, discussion, adoption or revision of a policy relating to allowances and benefits payable to members if the policy relates to allowances and benefits payable equally to each member (rather than allowances and benefits payable to particular members or particular office holders)*
  - (c) *the preparation, discussion, adoption or alteration of a training and development policy under section 80A of the Act*
  - (d) *the preparation, discussion, adoption or amendment of a strategic management plan under section 122 of the Act*
  - (e) *the adoption or revision of an annual business plan*
  - (f) *the adoption or revision of a budget*
  - (g) *the declaration of rates (other than a separate rate) or a charge with the character of a rate, and any preparation or discussion in relation to such a declaration*
  - (h) *a discussion or decision of a matter at a meeting of a council if the matter—*
    - (i) *relates to a matter that was discussed before a meeting of a subsidiary or committee of the council*
    - (ii) *the relevant interest in the matter is the interest of the council that established the committee or which appointed, or nominated for appointment, a member of the board of management of the council subsidiary or regional subsidiary.*
- (2) *For the purposes of section 75(3)(b) of the Act, a member of a council who is a member, officer or employee of an agency or instrumentality of the Crown (within the meaning of section 73(4) of the Act) will not be regarded as having an interest in a matter before the council by virtue of being a member, officer or employee.*

## Engagement and membership with groups and organisations exemption

A member will not be regarded as having a conflict of interest **actual** or **perceived** in a matter to be discussed at a meeting of council **by reason only of**:

- an engagement with a community group, sporting club or similar organisation undertaken by the member in his or her capacity as a member; or membership of a political party
- membership of a community group, sporting club or similar organisation ( as long as the member **is not** an office holder for the group, club or organisation)
- the member having been a student of a particular school or his or her involvement with a school as parent of a student at the school
- a nomination or appointment as a member of a board of a corporation or other association, if the member was nominated for appointment by a Council.

However, the member will still be required to give careful consideration to the nature of their association with the above bodies. Refer Conflict of Interest Guidelines.

**For example:** If your **only** involvement with a group is in your role as a Council appointed liaison as outlined in the Council appointed liaison policy, you will not be regarded as having a conflict of interest actual or perceived in a matter, and are NOT required to declare your interest.