



Contact for apologies:

Sue Hammond

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Contact number for meeting venue:

8384 0614

10 June 2021

## NOTICE OF MEETING

NOTICE IS HEREBY GIVEN in accordance with Section 83 of the *Local Government Act 1999* that an **Ordinary meeting of Council** of the City of Onkaparinga will be held on **Tuesday 15 June 2021 at 6.30pm** at the Council Chamber at the Civic Centre, Ramsay Place, Noarlunga Centre for the purpose of considering the items included on the attached agenda.

A recording of this public meeting will be conducted and published to council's website. Vision of persons present in the gallery will be captured in the recording.

We recognise that the land on which we meet has considerable natural and cultural heritage, including thousands of years of traditional ownership by Kaurna.

A handwritten signature in blue ink, appearing to read "Scott Ashby".

Scott Ashby  
Chief Executive Officer

Disclaimer: Please note that the contents of the Council Agendas have yet to be considered by Council and recommendations contained herein may be altered or changed by the Council in the process of formally making decisions of Council.

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# AGENDA

Council Meeting 15 June 2021

**VENUE:** Council Chamber  
Civic Centre, Ramsay Place, Noarlunga Centre

**TIME:** 6.30pm

**APOLOGIES:**

**LEAVE OF ABSENCE:** Nil

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## Pledge

We recognise this City's considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna, and the more recent contribution from people either born here or who have migrated here. As we meet together, we build on this heritage by respecting and listening to each other, thinking clearly, being receptive to new ideas, speaking honestly, and deciding wisely for the current and future well-being of those we serve.

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# Table of contents

1.	Opening of meeting	7
2.	Confirmation of minutes	7
3.	Adjourned business	7
3.1	Motion on notice – Cr Bray – Pepper Tree Café	9
3.2	Motion on Notice – Cr Brown – Speeches protocol	11
3.3	Motion on Notice – Cr Peat – Biodiversity Projects	13
3.4	Motion on Notice – Cr Bray – Sellicks Beach Structure Plan	15
4.	Leave of absence	17
5.	Mayor's Communication	17
5.1	Mayor's Report	17
6.	Presentations	37
7.	Deputations	37
7.1	Jeanette Howell, Port Noarlunga Business & Tourism Assoc re Port Noarlunga Jetty 100 year celebrations	37
7.2	Chris Picton MP and Matt Woodward – Dust pollution issues at Seaford Estate Moana	43
8.	Presentation by Committee chairpersons and reports to Council by Council Committees	45
8.1	Chief Executive Officer Performance Management Committee meeting minutes of 27 May 2021	45
9.	Reports of officers	51
9.1	Annual Business Plan and budget 2021-22 initial engagement findings	51
9.2	Hand sanitation for public toilets	53
9.3	2021-22 Budget update	65
9.4	Rating policy 2021-22	67
9.5	Council Rate Rebates 2021–22	69
9.6	Quarterly Financial Update including BR3	113
9.7	Debt Management Strategy	115
9.8	Treatment of Financial Reserves	117
9.9	Asset Rationalisation Policy	119
9.10	Review of By-law 2 Moveable Signs – Community Engagement	121
9.11	Engagement improvement program progress report	133
9.12	Appointment of a member to the Audit, Risk, Value and Efficiency Committee	141
9.13	Bourke Road, Aldinga - proposed closure of road	153
9.14	Council and Committee Reporting Schedule	165
10.	Questions on notice	171

10.1	Questions on notice – Cr de Graaf – Multicultural Festival Onkaparinga Event	171
10.2	Questions on notice – Cr de Graaf – Kurna Nation Centre	173
10.3	Questions on notice – Cr de Graaf – Open Spaces Strategic Management Plan – Disposal of surplus lands	175
10.4	Questions on notice- Cr Themeliotis – Rates fixed charge	183
10.5	Questions on notice – Cr Themeliotis – Abandoned trolleys	193
10.6	Questions on notice – Cr Themeliotis – Climate change	195
10.7	Questions on notice – Cr Themeliotis – Green waste	199
11.	Notice of Motion	201
11.1	Notice of Motion – Cr Jamieson – Port Noarlunga Jetty 100 year celebration	201
11.2	Notice of Motion – Cr Peat – Manage risks to Hooded Plovers	209
12.	Petitions	211
12.1	Petition – proposed outdoor shooting range at Old Noarlunga	211
12.2	Petition – proposed equestrian centre Jay Drive, Willunga	223
13.	Urgent business	231
14.	Confidential items	231
14.1	Leave of absence request	233
14.2	CEO Performance Management Committee meeting confidential minutes of 27 May 2021	235
14.3	Mount Bold Advocacy Update	237
14.4	Animal Detention Facility	239
14.5	EM2021-01 Code of Conduct for Council Members Preliminary Assessment Report	241
14.6	EM2021-02 Code of Conduct for Council Members Preliminary Assessment Report	243
14.7	EM2021-03 Code of Conduct for Council Members Preliminary Assessment Report	245
14.8	Notice of Motion – Cr Peat – Aldinga Library	247
15.	Closure	248

1. Opening of meeting

2. Confirmation of minutes

**That the minutes of the proceedings of the Council meeting held on 18 May 2021 be received and confirmed as an accurate record of those proceedings.**

3. Adjourned business

In accordance with Regulation 19(3) of the Local Government (Procedures at Meetings) Regulations 2013 the following items numbered 3.1 to 3.4 adjourned from the Council meeting of 18 May 2021 are to be dealt with prior to any new business on this agenda.

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### 3.1 Motion on notice – Cr Bray – Pepper Tree Café

(Item 11.2 adjourned from Council meeting 18 May 2021)

**That a brief follow up to the previous report is provided to Council at the next meeting that lists subsequent developments in attempting to resolve the noise concerns.**

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## 3.2 Motion on Notice – Cr Brown – Speeches protocol

(Item 11.4 adjourned from Council meeting 18 May 2021)

### **Background**

I have been made aware there is no protocol in speeches of City of Onkaparinga which captures appropriate standards recognising and naming those attending, rank of authority and in particular those contributing funding. The Australian Citizenship Ceremonies Code sets out specific guidelines on speeches, order and protocol in relation to Citizenship Ceremonies and I was advised must be followed strictly by councils in order to be permitted to provide Citizenship Ceremonies.

An endorsed process for speeches at council events would also be helpful for all that may be asked to give a speech in the absence of the Mayor and Deputy Mayor.

### **Motion**

**That Governance set up a protocol in speeches for the City of Onkaparinga which captures appropriate standards recognising and naming those attending, in rank of authority and those authorities/businesses contributing funding.**

**A draft is brought back to the Chamber for elected members to view and endorse by September.**

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### 3.3 Motion on Notice – Cr Peat – Biodiversity Projects

(Item 11.5 adjourned from Council meeting 18 May 2021)

In reference to the deputations provided to Council by SWWAN and the successful work already undertaken by volunteer groups such as the Willunga Bio Diversity Group and *Lot 50-Kanyanyapilla (L50K)* who along with SWWAN share a common concern for the urgent need to enact action to prevent the impact that population growth is having upon bio diversity and climate change.

This NoM allows council to evaluate what action it may wish to implement on its own land holdings and how council may wish to work with private land owners to assist in countering this concerning trend.

#### **Notice of Motion**

**That a report be prepared identifying suitable Council owned land and opportunities for working with private landowners on which to undertake biodiversity projects.**

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### 3.4 Motion on Notice – Cr Bray – Sellicks Beach Structure Plan

(Item 11.6 adjourned from Council meeting 18 May 2021)

**That Council both acknowledges and communicates to the State Planning and Environment ministers the following:**

- 1. The Sellicks Beach and wider communities were not consulted on the high-level concept of the proposed residential development zone and character preservation zone becoming a combined woodland conservation zone - a proposal that emerged during Sellicks Structure Plan consultation.**
- 2. After considering the implication of both revised 30 year population growth targets and emerging brownfield housing options, and considering support for the combined woodland conservation zone from some quarters, consultation on the combined woodland conservation zone proposal, despite its land acquisition implications, may be valued by the community before further decisions are made.**

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#### 4. Leave of absence

Nil.

#### 5. Mayor's Communication

##### 5.1 Mayor's Report

###### **Citizenship Ceremony**

On 17 May, 84 residents from 26 different countries took the pledge, the final step in becoming an Australian Citizen. Thank you to Deputy Mayor, Simon McMahon for presiding over this ceremony on my behalf.

Ms Nat Cook, Member for Hurtle Vale was in attendance and welcomed our newest citizens.

Cr Suzanne Tonkin, Mid Coast Ward and Cr Geoff Eaton, Thalassa Ward assisted Deputy Mayor Simon McMahon with the presentation of certificates.

Special thanks to Kurna Elder Georgina Williams for providing the Kurna Welcome and to Jayden Pillion for his performance. Jayden's rendition of Home Amongst the Gum Trees had everyone clapping and singing along.

On behalf of my fellow councillors, we extend a warm welcome to all of our newest Australian Citizens.

###### **Flinders Train Station Plaza Launch**

This event marks the official opening of Flinders University's Station Plaza, the first infrastructure project of Flinders Village and a formal celebration of the Flinders Rail Station, which began operating in December 2020 after considerable investment and support from the State and Commonwealth Governments.

The Flinders rail line is central to the University's Flinders Village development and the start of services is a catalyst for the first stage of the development - a new leading-edge Health and Medical Research Building.

###### **Aldinga Payinthe College – exclusive update from Minister for Education**

I visited the Aldinga Payinthe College with Education Minister John Gardner and school principal Alison Colbeck and had a "first look" inside. There will be focuses on local jobs creation and shared-use facilities for the community.

We welcome any investment in education and jobs in the south and I can't wait to see this fantastic new facility being used by our community.

It's coming along very quickly and will be open for term 1, 2022.

We have collaborated to ensure the sporting facilities are available for our community to enjoy with seamless connections to our neighbouring sports park.

###### **2021 Every Generation Onkaparinga Awards Presentation**

Congratulations to all of our wonderful Every Generation Onkaparinga award winners.

It's easy for a government organisation to say it highly values the contribution of our older community members and recognises their wealth of experience and skills, but at the City of Onkaparinga we believe it, we live it and we demonstrate it through the services we provide and through programs like this one.

Over the past 16 years we've funded 119 community events through the Every Generation program, and celebrated the achievements of 131 individuals and 59 groups through these awards.

### **Reconciliation Week opening celebration**

We all have a role to play when it comes to reconciliation and in playing our part we collectively build relationships and communities that value Aboriginal and Torres Strait Islander peoples, histories, cultures, and futures.

Council has made significant steps forward in the recent past with the renewal of the Tutu Wirra Reserve in Port Noarlunga to recognise the cultural importance of the Tjilbruke Dreaming Track and to also acknowledge the 50 years of work that Aunty Georgina has dedicated to advocating for First Nations People, culture and country.

We have also established the First Nations Peoples Advisory Group, chaired by Karl Telfer, which will facilitate greater involvement in decision-making, giving Traditional Owners the ability to provide advice when council plans how it'll deliver projects and services.

We also have a long standing and important partnership with the Aboriginal Forum, chaired by Doug Clinch, to support Neporendi achieve their vision of 'Recognition, Rights & Reforms Now for Future Generations'.

We are currently in the process of establishing a Reconciliation Action Plan which will set the framework for our organisation and is an opportunity for us to strengthen relationships with First Nations peoples to create a future for our region which is based on principles of equity, respect and celebrating diversity.

I acknowledge there's still a lot of work to be done on our reconciliation journey, although believe we have reflected the theme of this year in some of the actions mentioned above.

I would like to pay my respects to Karl and Aunty Georgina and all Elders and community who attended and especially thank Joining Hands and Minds for their passion, commitment and hard work making today and the following two days happen.

### **Youth Recognition Awards**

We had 39 recipients awarded for their contributions to Community, Personal Achievement, Employment Achievement and Learning Success.

The awards are coordinated by the Onkaparinga Youth Committee (OYC) members. The OYC is a platform for young people in our city to have a voice and influence their communities. We encourage all young people to engage with us and consider joining the committee, our youth centre reference groups, or attend a program or an activity to experience what is on offer through Onkaparinga Youth.

I was thrilled to be there to present these awards and to recognise the wealth of inspiration, courage and determination that these young people have.

### **Launch of the Kangarilla Tree Trail**

The Willunga Environment Centre (WEC) invited me to launch the Kangarilla Tree Trail. Thanks to the WEC and a handful of passionate volunteers, you can now follow the trail and learn all about these 25 glorious trees in Kangarilla and the benefits they bring to our community.

### **Australia Day Council of SA Board of Management**

I am delighted to be appointed by the LGA Board of Director as the LGA's ex-officio member for a two-year term commencing August 2021.



## Elected Member Representation

Thank you to Deputy Mayor McMahon for representing me at:

- Great Southern Half Marathon Event
- Citizenship Ceremony
- South Adelaide Football Club Pre-Match Lunch Invite: Round 7
- Moana Surf Life Saving Club Senior Presentations
- Fleurieu Living Magazine Winter Issue Launch Party.

Thank you to Cr De Graaf for representing me at:

- Aldinga Community Picnic
- Morphet Vale Bowling Club's biggest morning tea.

Thank you to Cr Jamieson for representing me at:

- Southern Districts Baseball Club Inc senior presentations night.

## Correspondence

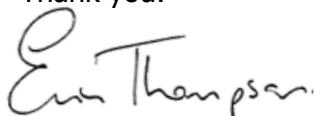
Att 1	Letter from Minister for Planning & Local Government	Approval to the Proposal to Initiate the O'Sullivan Beach Residential Code Amendment
Att 2	Letter from Minister Speirs	Witton Bluff Base Trail Project
Att 3	Letter from LGA	Australia Day Council of SA Board of Management
Att 4	Letter from Local Government Boundaries Commission to City of Marion	Hallett Cove/Lonsdale Boundary Re-alignment Publically Initiated General Boundary Change Proposal
Att 5	Letter from Minister for Planning & Local Government	Progress of the Statutes Amendment (Local Government Review) Bill 2020 through Parliament
Att 6	Letter to from Dog and Cat Management Board	Cat Management
Att 7	Letter from State Planning Commission	Environment and Food Production areas review – public consultation
Att 8	Letter to the Department for Infrastructure and Transport	Road safety concerns at intersection of Chandlers Hill Road and Glenloth Drive, Happy Valley

## Mayor's calendar

My activities between 14 May 2021 to 10 June 2021 are reflected in Attachment 9.

The Deputy Mayor's activities are reflected in Attachment 10.

Thank you.



Erin Thompson

Mayor


## Recommendation

**That Council note the 15 June 2021 Mayor's report.**

**Attachment 1**

The Hon Vickie Chapman MP

2021/00220/01

 May 2021

Mayor Erin Thompson  
City of Onkaparinga

By email: [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au)



**Government  
of South Australia**

Deputy Premier

Attorney-General

Minister for Planning  
and Local Government

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Adelaide SA 5000

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Adelaide SA 5001  
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Tel 08 8207 1723  
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Dear Mayor Thompson

I write to advise that under section 73(2)(b)(vii) of the *Planning, Development and Infrastructure Act 2016* (the Act), I have considered the advice of the State Planning Commission (the Commission) and approved the Proposal to Initiate the O'Sullivan Beach Residential Code Amendment.

The initiation approval is on the basis that, under section 73(4) of the Act, OSB Pty Ltd be the Designated Entity responsible for undertaking the Code Amendment process.

The approval is also subject to the following conditions under section 73(5) of the Act:

- The scope of the proposed Code Amendment does not include the creation of new planning rules, and is limited to the spatial application of zones, subzones, overlays, or technical and numerical variations provided for under the published Planning and Design Code (on the date the Amendment is released for consultation).
- The Code Amendment is prepared by a person with qualifications and experience that is equivalent to an Accredited Professional—Planning Level 1 under the Act.

In addition, the Commission has specified, under section 73(6)(e) of the Act, that the Designated Entity must consult with the following stakeholders:

- Department for Infrastructure and Transport;
- Environment Protection Authority;
- SA Housing Authority;
- utility providers including SA Power Networks, ElectraNet Pty Ltd, APA Group, SA Water, EPIC Energy, NBN and other telecommunications providers; and
- State Members of Parliament for the electorates in which the proposed Code Amendment applies.

- 2 -

Further, the Commission has, under section 73(6)(f) of the Act, resolved to specify the following further investigations or information requirements in addition to that outlined in the Proposal to Initiate:

- Further analysis of residential and industrial land supply in the locality including an updated assessment of vacant employment land supply in the Lonsdale/O'Sullivan Beach precinct and analysis of the impacts of rezoning on employment potential.

In addition, it should be noted that further investigations may be required in response to feedback or advice received through the engagement process.

#### Notes

1. In accordance with sections 44(6) and 73(6)(d) of the Act, consultation in writing must be undertaken with:
  - City of Onkaparinga; and
  - owners or occupiers of the land and adjacent land in accordance with Regulation 20 of the Planning, Development and Infrastructure (General) Regulations 2017.
2. Engagement must meet the Community Engagement Charter as guided by the Community Engagement Charter toolkit at:  
[https://plan.sa.gov.au/resources/learning\\_and\\_toolkits/community\\_engagement\\_charter\\_toolkit/overview](https://plan.sa.gov.au/resources/learning_and_toolkits/community_engagement_charter_toolkit/overview)

I will make a determination on whether to approve the proposed amendments at the completion of the Code Amendment process.

Please contact Ms Nadia Gencarelli, A/Team Leader, Code Amendments, from the Attorney-General's Department on (08) 7109 7036 or email [nadia.gencarelli@sa.gov.au](mailto:nadia.gencarelli@sa.gov.au) if you would like to discuss further.

Yours sincerely



**VICKIE CHAPMAN MP**  
DEPUTY PREMIER  
MINISTER FOR PLANNING AND LOCAL GOVERNMENT

**Attachment 2****Government  
of South Australia**

Office of the Minister for  
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Adelaide SA 5001

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minister.speirs@sa.gov.au

21EW0011925

Mayor Erin Thompson  
City of Onkaparinga  
Email: [Erin.Thompson@onkaparinga.sa.gov.au](mailto:Erin.Thompson@onkaparinga.sa.gov.au)

Dear Mayor Thompson

As you are aware, in accordance with Section 36 (1) of the *Coast Protection Act 1972*, I recently required the Coast Protection Board (Board) to undertake an Inquiry into the Witton Bluff Base Trail project.

The purpose of the Inquiry was to determine if the current proposed project has been developed in an environmentally sustainable manner, following concerns raised by my constituents that the City of Onkaparinga (Council) had receded on its commitment to seek advice from the Board.

While some councillors and Members of Parliament sought to criticise the referral of this project to the Board, this is the very thing a responsible government should be doing. For elected members from all tiers of government to attempt to circumvent environmental scrutiny is worrying and should ring alarm bells in the fragile coastal environments they purport to represent.

I enclose a copy of the Board's report. It shows that, at this stage, based on the conceptual design only, the environmental impacts are considered to be acceptable and manageable. However, the Board has made several recommendations to make sure this is sustained throughout project, including:

- the Board review and comment on the final design plan/s, draft Construction Environment Management Plan and Environmental Management Plan prior to the commencement of any works
- matters raised in the Board's report should be considered for inclusion in the draft Construction Environment Management Plan
- a qualified geotechnical consultant should supervise construction to minimise potential landform and aesthetic impacts (erosion, cracking, crumbling) resulting from the construction of the walkway footings
- council should implement a robust monitoring program to detect any changes to the coastline at Witton Bluff and potential implications for the proposed boardwalk, existing pathway.

I support all of these recommendations, and I am seeking Council's response to these as soon as possible.

If you would like to discuss the matter further, please contact Cate Hart, Executive Director Environment, Heritage and Sustainability on 0439 936 296 or [cate.hart@sa.gov.au](mailto:cate.hart@sa.gov.au).

Yours sincerely



**DAVID SPEIRS MP**

Minister for Environment and Water

Date: 27/05/2021

cc: Hon Vickie Chapman MP, Minister for Planning and Local Government



**Attachment 3**

**Local Government Association  
of South Australia**

The voice of local government.

In reply please quote our reference: ECM 760582 LB/AL

14 May 2021

Mayor Erin Thompson  
City of Onkaparinga  
Ramsay Place  
Noarlunga Centre SA 5168  
**Emailed:** [erin.thompson@onkaparinga.sa.gov.au](mailto:erin.thompson@onkaparinga.sa.gov.au)

Dear Mayor Thompson

**Australia Day Council of SA Board of Management**

I write to confirm that you have now been appointed by the LGA Board of Directors as the LGA's ex-officio member for a two-year term commencing in August 2021.

On behalf of the LGA Board of Directors, I congratulate you on your appointment.

The Australia Day Council SA Board of Management will contact you directly with advice on commencing your appointment.

I attach, for your information, a copy of the *LGA Appointments and Nominations to Outside Bodies Policy*, which at Part 3 outlines the LGA Board of Directors' expectations of local government nominees to outside bodies.

Director Policy, Lea Bacon, will be your ongoing LGA liaison and can be contacted on 08 8224 2025 or [lea.bacon@lga.sa.gov.au](mailto:lea.bacon@lga.sa.gov.au).

If there is any assistance we can provide with your new appointment or if you have any queries in relation this appointment, please contact me via phone on 8224 2031 or email [nominationscoordinator@lga.sa.gov.au](mailto:nominationscoordinator@lga.sa.gov.au).

Yours sincerely



Lisa Teburea  
**Executive Director Public Affairs**

Telephone: (08) 8224 2022  
Email: [lisa.teburea@lga.sa.gov.au](mailto:lisa.teburea@lga.sa.gov.au)

Attach: LGA Appointments and Nominations to Outside Bodies – Policy (ECM 691145)

**Attachment 4**



GPO Box 2329  
Adelaide SA 5001

Tel (08) 7109 7145  
DPTI.BoundariesCommission@sa.gov.au

Mayor Kris Hanna  
City of Marion  
PO Box 21  
OAKLANDS PARK SA 5046

**Hallett Cove/ Lonsdale Boundary Re-alignment Publicly Initiated General Boundary Change Proposal**

Thank you for your letter to SA Local Government Boundaries Commission (the Commission) on the publicly initiated general proposal submitted by the Hallett Cove Joint Venture (HCJV) to change the boundary between the City of Marion and the City of Onkaparinga at Hallett Cove/Lonsdale (the Proposal).

The Commission acknowledges the Council's view on the Proposal and feedback provided to assist the Commission's inquiry into the Proposal.

The Commission also acknowledges your comments on the boundary realignment between the City of Onkaparinga and the City of Marion following the centre line of the Field River in the easterly section.

The Commission has considered this request and is of the view that extending the existing Proposal to include consideration of the Field River boundary alignment does not fit within the scope of the existing Proposal.

If the City of Marion would like the Commission to consider a realignment of the boundary between the City of Onkaparinga and the City of Marion along the Field River, the Council may wish to consider developing a potential proposal for the Commission's consideration, either by itself or jointly with the City of Onkaparinga.

I also advise that the Commission received a response from the City of Onkaparinga on the Proposal, indicating that it has no objection to it.

I draw your attention to the following information provided by the City of Onkaparinga in its response -

***'Detention basin - stormwater management***

*Whilst the land the subject of the boundary re-alignment is not impacted by registered easements, City of Onkaparinga does have a registered easement over the adjoining land over Allotment 479 (reserve) in Deposited plan 54164 comprised in CT 6078/760 owned by City of Marion.*

*This Proposal relates to a boundary change affecting the City of Onkaparinga and the City of Marion. More specifically, the Proposal would affect land held within Certificate of Title 6113 Folio 868 and located adjacent Burlington Road, Freebairn Drive and Sigma Road, Lonsdale (subject area). HCJV is proposing that the boundary between your Councils be moved so that the subject area is entirely within the City of Marion.*

*The easement empowers City of Onkaparinga to use the land for drainage purposes both to construct/lay/repair pipes etc and to use the land for water drainage/retention/supply. The easement is over 'A' in DP 51564 and the easement contains constructed drainage infrastructure and settlement basins. Whilst this easement cannot be extinguished without our consent, it is desirable that we make it known to the City of Marion that the continued use of the easement land is necessary for our ongoing stormwater management and that this use will not be lessened by the proposed boundary re-alignment. A copy of the grant of easement is enclosed for your information.*

*The surface water flow from the subject land to be re-aligned into City of Marion may also flow into the easement 'A' which would probably be permitted in the knowledge of the existing drainage easement rights that Onkaparinga currently holds. It should be noted that no registered rights to dispose of surface water flow onto easement 'A' exist appurtenant to the subject land being realigned. City of Marion will need to be made aware of this situation to consider how they may address it into the long term future. In the knowledge they are the owners of the land over which the water is ponded and dispersed, this should not present a major problem providing they are aware of the situation up front.'*

While it is the Commission's view that this issue is not directly relevant to the Proposal, I suggest that your Council note this information and contact the City of Onkaparinga if you would like to discuss further, or have further questions regarding it

Should you have any further queries about the information required for the Commission to complete its inquiry into the Proposal, please contact the Commission on 7109 7164 or by email at [boundaries.commission@sa.gov.au](mailto:boundaries.commission@sa.gov.au).

Yours sincerely



**Bruce Green**  
Chair, SA Local Government Boundaries Commission

20 May 2021

cc: Mayor Erin Thompson, City of Onkaparinga



**The Hon Vickie Chapman MP**

21MLG0498

26 May 2021

Mayor Erin Thompson  
City of OnkaparingaBy email: [Erin.Thompson@onkaparinga.sa.gov.au](mailto:Erin.Thompson@onkaparinga.sa.gov.au)

Dear Mayor Thompson

I am writing to update you on the progress of the Statutes Amendment (Local Government Review) Bill 2020 (the Bill) through Parliament. On 11 May 2021 in the Legislative Council the Labor Party successfully moved a number of amendments to the Bill.

While the Marshall Government will accept the majority of amendments made in the Legislative Council, the two Labor amendments that relate to the membership of the Behavioural Standards Panel (the Panel) the Government will not support. The Local Government Association (LGA) share the Government's concerns and do not support these particular amendments.

The Panel has been carefully designed to ensure it can deal with serious behavioural matters effectively and efficiently. Our objective has always been that matters relating to repeated or serious misbehaviour by an elected member, or where an elected member has failed to comply with a council's processes or resolved actions, can be referred to the Panel and resolved quickly for the benefit of all involved.

The Bill established the membership of the Panel to include three members – one a nominee of the Minister for Local Government, one a nominee of the LGA, and the presiding member to be a joint nominee of the Minister and LGA. The original composition of the Panel was designed to ensure no person is 'represented' on the Panel – members or employees.

Labor's amendment increases the membership of the Behavioural Standards Panel to four to include a representative of a registered industrial association. Both the Government and LGA firmly believe it is essential the Panel act as an independent body whose inquiries and findings about elected member behaviour are, and are seen to be, impartial.

In an attempt to find a compromise and in recognition that matters involving employees may occasionally come before the Panel, the Government and LGA have prepared a further amendment to the Bill to require the Panel to consult with a registered industrial association throughout an inquiry process where the affected person is an employee and has requested representation.

Anything else will compromise the Panel's capacity to address issues that currently cause distress, damage the reputation of councils, cost ratepayers significant money, and fail to properly protect both elected members and council staff from unacceptable behaviour.

Yours sincerely

**VICKIE CHAPMAN MP**  
DEPUTY PREMIER  
MINISTER FOR PLANNING AND LOCAL GOVERNMENT**Government  
of South Australia**

Deputy Premier

Attorney-General

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and Local GovernmentGPO Exchange  
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**Attachment 6**

**Government of South Australia**  
Dog and Cat Management Board

Our Reference: DEW-D0013175

1 June 2021

Mayor Erin Thompson  
City of Onkaparinga  
By email: [erin.thompson@onkaparinga.sa.gov.au](mailto:erin.thompson@onkaparinga.sa.gov.au)

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Ph: 08 8124 4962  
ABN 48100971189  
[www.dogandcatboard.com.au](http://www.dogandcatboard.com.au)

Dear Mayor Thompson

Thank you for your letter dated 18 May 2021 regarding cat management.

The Dog and Cat Management Board is very aware that the issues surrounding cat management are increasingly in the minds of communities. We are also aware that this is a sensitive area of public policy and that any proposals to change the legislation towards more uniform requirements will need to be thoroughly researched, in consultation with all stakeholders including councils.

The Board will be examining a range of legislative and policy options to improve the administration and consistency of cat management practices in South Australia. The Board will consider all feedback about the Dog and Cat Management Act as part of the Act review, scheduled for 2022.

In the meantime, to achieve some consistency across the metropolitan area I would encourage you to engage with your surrounding councils in terms of the content of any cat by-law, compliance activities and also common messaging to cat owning ratepayers.

For further information please contact Gayle Grieger, Manager, Dog and Cat Management, on 0419 223 875 or [gayle.grieger@sa.gov.au](mailto:gayle.grieger@sa.gov.au).

Yours sincerely



DAVID PARKIN  
Chair  
Dog and Cat Management Board

## Attachment 7



#17088772

4 June 2021

Erin Thompson  
Mayor  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168

Level 5, 50 Flinders Street  
Adelaide SA 5000

GPO Box 1815  
Adelaide SA 5001

08 7 109 7466  
saplanningcommission@sa.gov.au

Email: [Erin.Thompson@onkaparinga.sa.gov.au](mailto:Erin.Thompson@onkaparinga.sa.gov.au)

Dear Mayor Thompson

### ENVIRONMENT AND FOOD PRODUCTION AREAS (EFPA) REVIEW – PUBLIC CONSULTATION

I am pleased to advise that as part of the Environment and Food Production Areas (EFPA) Review, the State Planning Commission has released its [Statement of Position and EFPA Review Report](#) and commenced eight weeks of public consultation from Friday, 4 June to Friday, 30 July 2021.

Our inaugural statutory review involved a detailed analysis of residential and employment land supply and demand within the Greater Adelaide Planning Region. Based on this evidence, it is the Commission's position that there is an adequate provision of land in Greater Adelaide to support housing and employment growth over the next 15 years.

As we proceed into stage two of the review process, the Commission will now consider variations of the EFPA boundaries that are recognised as anomalies and/or trivial (minor) in nature. The Commission notes that Section 7(4) of the PDI Act establishes a clear legal relationship between the EFPA and Character Preservation Districts (CPD), which are governed under the *Character Preservation (Barossa Valley) Act 2012* and *Character Preservation (McLaren Vale) Act 2012* (the CP Acts).

Following the State Government's 2018 CP Acts Review, the Commission will also investigate the merits of amending the CPD for eight previously identified anomalies received via public submissions in context to Greater Adelaide's growth. As such, the scope of the Commission's review of the EFPA boundaries, will also include an assessment of those eight CPD locations.

It should also be noted that the Commission is not able to alter the CPD boundaries. This means that any recommendations regarding the CPD will only affect future changes to the EFPA in the event the CP Acts are first amended by the Parliament.

To support the consultation process, a guide and online submission form with easy to follow instructions is now available on the PlanSA portal to step through the process of making a submission, requesting to vary the EFPA boundaries.

In addition, community information sessions will be held in EFPA locations, where people can attend to learn more about the EFPA review and how it is relevant to them.

Following the close of consultation, the Commission also intends to hold a public hearing where interested persons can speak to us directly about their submission. We strongly urge those who wish to attend to indicate their preference in the online submission form.

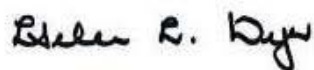
To assist us with the public consultation, we have enclosed a digital stakeholder toolkit to help inform your ratepayers and the broader community about the EFPA Review and how they can have a say.



I encourage you to participate in the consultation process and look forward to receiving your valuable input which is integral to how we continue to protect South Australia's valued food and wine regions and sustainably plan for the future development and growth across our state.

Should you require any further information regarding the EFPA Review, please visit [www.plan.sa.gov.au/en/EFPA](http://www.plan.sa.gov.au/en/EFPA) or email [PlanSA@sa.gov.au](mailto:PlanSA@sa.gov.au).

Yours sincerely,



**Helen Dyer**  
**Chair, State Planning Commission**

## Attachment 8

From the office of the Mayor  
City of Onkaparinga

Our Reference: 5469127/KS

4 June 2021

Mr Tony Braxton-Smith  
Chief Executive  
Department for Infrastructure and Transport  
PO Box 1533  
ADELAIDE SA 5000

Dear Mr Braxton-Smith

We have received concerns from residents regarding road safety at the intersection of Happy Valley Drive and Windebanks Road, Aberfoyle Park and the intersection of Chandlers Hill Road and Glenloth Drive, Happy Valley.

We have also previously referred correspondence to the Department for Infrastructure and Transport (DIT) from local MPs on behalf of residents concerned with traffic at the intersection of Chandlers Hill Road and Glenloth Drive. In April 2018, we referred concerns received from Nat Cook, Member for Fisher and, on 14 May 2020, we referred concerns received from Steve Murray, Member for Davenport.

Happy Valley Drive and Chandlers Hill Road are state roads under the care and control of DIT and Windebanks Road and Glenloth Drive local roads under City of Onkaparinga's care and control.

On behalf of residents, we have investigated the latest available collision data for 2015-2019.

At the intersection of Happy Valley Drive and Windebanks Road, a total of twelve collisions have been reported, most of which were right-angle at intersection type crashes. Of these twelve collisions crashes, six resulted in injuries.

At the intersection of Chandlers Hill Road and Glenloth Drive, a total of nine collisions have been reported, most of which were right-angle type crashes. Of these nine crashes, five resulted in injuries.

We are aware that the state government intends to open the adjacent Happy Valley Reservoir to visitors by December 2021, therefore, it is anticipated that the volume of traffic using these intersections will increase.

As these intersections are under DIT's care and control, the purpose of this letter is to bring to DIT's attention that given the number of injury collisions reported at these intersections both are eligible for black spot funding and, to offer our assistance in preparing applications for funding for the 2021-22 black spot funding round.



City of Onkaparinga  
PO Box 1  
Noarlunga Centre  
South Australia 5168  
www.onkaparingacity.com

Noarlunga office  
Ramsay Place  
Noarlunga Centre  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Aberfoyle Park office  
The Hub  
Aberfoyle Park  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Willunga office  
St Peters Terrace  
Willunga  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Woodcroft office  
175 Bains Road  
Morphett Vale  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Given the intersections are eligible for black spot funding, this presents an opportunity to explore potential intersection upgrade options and we would look forward to discussing this further.

For further discussion, please contact Morgan Ellingham, Manager Assets and Technical Services on 8384 0666 or [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au)

Yours sincerely



Erin Thompson  
**Mayor**

## Mayor's calendar 14 May 2021 – 10 June 2021

Attachment 9

<b>May</b>	
14	Meeting with Principal of Aberfoyle Park High School re renovations
18	Meeting with Nat Cook, Member for Hurtle, Cr Eaton, council staff member and Happy Valley BMX President to discuss future of the site
18	Council meeting
19	Launch and celebration of the Flinders Train Station Plaza
19	Exclusive update from Minister John Gardener on Aldinga Payinthe College
19	Post Council Meeting – Video Filming
20	LGA Board meeting – Kangaroo Island
21	LGA Board of Directors meeting – Kangaroo Island
24	Radio Interview with Radio Italia – Council updates
24	Every Generation Onkaparinga Awards Presentation
25	Meeting with Deputy Mayor Simon McMahon
25	Elected Member Organisational Expo
26	Meeting with Principal of Happy Valley Primary School
26	Meeting with council staff at Minkarra skate park
26	Meeting (via Zoom) with Minister Corey Wingard MP, CEO and council staff to discuss: Main South Road Duplication, Main Road, Hackham Sport Complex, Port Noarlunga Sports and Community Complex
27	Community member catch up at Cafe Bonjiournos
27	Meeting with residents, CEO and council staff – resident matter
27	CEO Performance Management Committee meeting
30	Church Service at Hackham West Community Centre
31	Meeting with council staff – EM communications

<b>June</b>	
1	Reconciliation Week – opening celebration at Neporendi
2	Catch up with resident – resident matter
3	Investor and Department of Trade and Investment Meeting - Media Entertainment Production Facility – meet and greet to City
3	Prevention and Management of Bullying/Harassment In or Out of the Chamber training session
4	Meeting with Principal of Thiele Primary School
4	Tribe FM monthly interview – Council updates
5	Youth Recognition Awards
6	Launch of the Kangarilla Tree Trail

8	Meeting with council staff to update on NAIDOC Mayor's reception - briefing
8	Meeting with SA Athletic League and council staff to discuss grant opportunities
8	Meeting with council staff on traffic matters
8	Meeting with council staff and Thalassa Ward Councillors on Flagstaff Hill lighting
8	Elected Member Session
9	Meeting with resident
10	Radio Interview with Coast FM – Council updates
10	LGA Board meeting (via Zoom)
10	First Nations Advisory Group - workshop



<b>May</b>	
16	Great Southern Half Marathon Event
17	Citizenship Ceremony
23	South Adelaide Football Club Pre-Match Lunch Invite: Round 7

<b>June</b>	
5	Moana Surf Life Saving Club – Senior Presentations
10	Fleurieu Living Magazine Winter Issue Launch Party

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6. Presentations

Nil.

7. Deputations

7.1 Jeanette Howell, Port Noarlunga Business & Tourism Assoc re  
Port Noarlunga Jetty 100 year celebrations

Request form shown below.

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## Request for Deputation

*(If a deputation is approved this form will be published in the relevant Council or Committee agenda)*

**I hereby request to be heard at the Council meeting on** *Click or tap to enter a date.*

**OR the** *Choose an item.* **Committee meeting on** *Click or tap to enter a date.*

Name: *Jeanette Howell*

I will be speaking on my own behalf: ☐

**OR**

I will be speaking as the spokesperson of a group of persons: ☒

If so, please advise name of group and name of person authorising on behalf of the group:

*Port Noarlunga Business & Tourism Association*

*Tourism & Events*

**The topic or issue I wish to speak about is:** *(please give sufficient details of the matter to enable consideration of your request for a deputation)*

*Port Noarlunga Jetty*

*100year JUMP*

*1921-2021*

*100year Celebrations of Port Noarlunga Jetty*

*3 day Celebration*

*Friday 10<sup>th</sup>, Saturday 11<sup>th</sup>, Sunday 12th December 2021*

*The dates are the end of School Term and the beginning of Summer Holidays*

*Friday night is the opening on the foreshore at 5pm for a family picnic and at 6pm the annual SURF ART SHOW opens, so the township will be activated at both ends, adding to the atmosphere.*

*The event is designed in the same format as we designed the Port Noarlunga Blues Festival.*

*The association sets a framework that can add standalone elements, co-ordinates them into a 3 day program for best outcome. The strategic plan is followed for the months leading up to the opening of the event.*

*This 3 day event celebrates what and who has ever been on, under, above and around Port Noarlunga Jetty and what have they been doing for the last 100 years? Your imagination is probably already thinking diving, snorkeling, fishing and the unmentionable jetty jumping. The event will explore all of these PLUS there will be exhibitions of photographs, paintings or films of the jetty created over the last 100 years displayed in cafes, restaurants and markets. The event is going to be very diverse which will attract and equally diverse number of visitors local, state and possibly nationally.*

*This is going to be a major event in the State and a great showcase opportunity for Onkaparinga Council to the state.*

*Port Noarlunga Business & Tourism Association require funding for the event and are asking for special consideration for this request.*

*Kind Regards,*

*Jeanette Howell*  
*CHAIRWOMAN*  
*PORT NOARLUNGA BUSINESS & TOURISM ASSOCIATION*

**The relevance to Council in relation to the subject matter is:**

*This is a city wide and statewide event and lines up with The City of Onkaparinga Strategic Tourism Plan and the South Australian Strategic Tourism Plan*

Changes to the City of Onkaparinga funding rounds mean that next funding will be for events starting from 1st January 2022.

The Port Noarlunga Jetty celebrations begin on the 10<sup>th</sup> December 2021, that is 21 days before the funding start date. Our association is asking that council find other funding sources for this significant statewide event.

We have researched life on, above, below and around Port Noarlunga Jetty so that the event will have many components to celebrate the many uses throughout the years and the change of life throughout the decades. The event includes a diverse range of activities so we expect it will transverse into attendance by many locals, State, and Interstate people to match their interests in them.

The jetty celebrations are to include Old Noarlunga and the Onkaparinga River and Port Noarlunga, plus visitors will be encouraged to walk or cycle along the paths north to O'Sullivan's Beach and south to Moana and will be promoting all of Onkaparinga. The occasion is a great opportunity to draw people back to remember the past and to rediscover what Port Noarlunga and other areas of the City of Onkaparinga now have to offer.

100 years is a long time. It transverses many changes including councils.

**What expectations do you have of Council as a result of this deputation?**

*Port Noarlunga Business & Tourism Association would expect that council*

**PERMITS**

Apply to authorising body to have access to the jetty and foreshore for the event.

**ACKNOWLEDGEMENT**

Acknowledge the significance of the event and the contribution of local and state people and group organisations

**100 YEAR BIRTHDAY GIFT FROM THE STATE**

Supporting letters to the state to replace the jetty lights with ornate ones  
And add solar lighting under the jetty

**FUNDING**

Funding for the event including  
Funding or covering the event for Public Liability  
Funding to insure the event cancellation

**INKIND**

**STAFF HOURS**

-Provision event staff hours to promote events and to list on all available local state event calendars as directed by the PNBATA Event Team and as they would all council events.



- Provision social media staff to promote program of events as directed by the PNBATA Event Team as they would for all council events.
- City of Onkaparinga apply to DPTI to have overflow carpark at Gray street activated with appropriate signage and provide a staff member as traffic controller. (This as a re-enactment of the past)
- Extra Collection of bins
- Extra cleaning of toilets & paper replacement

**MATERIALS**

- Council to provide a large marquee, table and chairs at Old Noarlunga breakfast Saturday morning
- Council to provide a marquee with stage and seating in Port Noarlunga
- Dedicate the large art centre space to displaying Jetty art, photos, collections and for showing movies and youtubes on the large screen.
- Extra Bins
- Extra toilets
- Toilet toilet paper & hand towels
- Provide a community bus service to transit between Old Noarlunga, Onkaparinga River, WM Hunt Reserve and Port Noarlunga connecting the event.

**What benefit will be delivered to the general community as a result of this deputation?**

*Putting sense into the future by visiting the past.*

- *Inclusion and Contribution*

*ONKAPARINGA RESIDENTS*

*Respect and understanding the history of the area. Respecting all the jetty offers and more*

*INDIGENEOUS HISTORY PRE and POST JETTY*

*Hear storytelling along the river to the jetty. and dance and opportunity for the local community to meet and engage through cooking. Learn how the indigenous cook with wattleseeds.*

*EUROPEAN HISTORY*

*Opportunity to see the changes in industry and transportation through photos and boats. Opportunity for locals to hear stories from families that once worked the land at Port Noarlunga.*

*ORGANISATIONS*

*Open to all people and organisations to contribute.*

*CLUBS show their take on celebrating Port Noarlunga Jetty and to expose their organisations activities and skills which may lead to membership example Diving Federation of Australia – Night Dive, Christies Beach Sailing Club- Night Race, Mermaids – Learn to be a mermaid*

*FAMILY FRIENDLY*

*Most events are family friendly and free. Community is out and about together First night is a picnic on the beach with activities in the sand on other days*

*ABILITY*

*Various events and activities for all ages and abilities to attend and at a variety of times.*

*LOCAL ECONOMY*

# **CITY OF ONKAPARINGA**

*Business will be part of the photographic and art trail which will bring residents and visitors in to see. The Jetty Dinner Club will be paid events and have locals looking in the fashion shops for the outfits. The 3 day event will add to the economy during the 3 days plus from return visits. Businesses will need to employ extra staff over the weekend. Return visitors to the area will also add to the economy*

## **ENVIRONMENT**

*Plastic free event – bring awareness to the environment and encourage businesses and customers to rethink their packaging.*

## **DIVERSITY**

*Involves our diverse community and their varied interests*

## **HEALTHY VIBRANT COMMUNITIES**

*Resident and visitors will have the opportunity to engage in outdoor activities*

## **ENGAGING**

*There will be a number of trails which people can engage in either now or at a later date that will have visitors returning for, and locals to continue to enjoy*

## **LOCAL HEROS**

*Movies made at the jetty. Community movie nights*

## **PAST & PRESENT RESIDENTS**

*Get together. Memories and storytelling open mic.*

## **LOCAL ARTISTS**

*Opportunity to display their jetty photos, art and film in exhibitions*

## **WINE COAST**

*McLaren Vale Wineries and local artists collaborate to enter Port Noarlunga*

*WINE COAST ART SHOW – 2021 Theme Port Noarlunga Jetty painted on wine barrels displayed on the foreshore bringing a focus to how close the coast is to McLaren Vale Wineries. Barrels auctioned to gain a place at the long barrel dinner on the beach.*

## **MARINE LIFE**

*Experiencing Marine Sanctuary, and Nature Play bringing a focus to the marine life.*

## **SCHOOLS**

*Port Noarlunga Primary School, already 100 years old will be involved in history of the jetty and their work displayed.*



## 7.2 Chris Picton MP and Matt Woodward – Dust pollution issues at Seaford Estate Moana

Request form shown below.



### Request for Deputation

*(If a deputation is approved this form will be published in the relevant Council or Committee agenda)*

**I hereby request to be heard at the Council meeting on 15 June 2021**

Name: *Chris Picton and Matt Woodward*

Address: Shop 9, 760 Grand Boulevard, Seaford Meadows 5169

Email: [kaurna@parliament.sa.gov.au](mailto:kaurna@parliament.sa.gov.au)

Telephone: 8327 0900

I will be speaking on my own behalf: ☐

**OR**

I will be speaking as the spokesperson of a group of persons: ☒

If so, please advise name of group and name of person authorising on behalf of the group:

*Residents of the Seaside Estate in Moana.*

*Authorised by Mr Matt Woodward of 13 Peacock Place, Moana.*

<p><b>The topic or issue I wish to speak about is:</b> <i>(please give sufficient details of the matter to enable consideration of your request for a deputation)</i></p> <p><i>Dust pollution and additional issues associated with the development of Seaside Estate Moana, and the impact on the local community</i></p>
<p><b>The relevance to Council in relation to the subject matter is:</b></p> <p><i>The City of Onkaparinga is responsible for the overseeing and enforcement of pollution mitigation and road/traffic management</i></p>
<p><b>What expectations do you have of Council as a result of this deputation?</b></p> <p><i>An immediate escalation of mitigation and road management strategies, and developing open communication with residents of Seaside Estate to ensure these strategies are effectively maintained and refined where appropriate</i></p>
<p><b>What benefit will be delivered to the general community as a result of this deputation?</b></p> <p><i>A substantial reduction in home maintenance and associated costs resulting from dust pollution, and the improvement of safety for nearby roads impacted by Seaside Estate development</i></p>

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## 8. Presentation by Committee chairpersons and reports to Council by Council Committees

### 8.1 Chief Executive Officer Performance Management Committee meeting minutes of 27 May 2021

**Report contact**

Sue Hammond, Council and Committee Meeting Coordinator  
8384 0747

**Meeting**

Council

**Approving officer**

Chris White, Director Corporate

**Date**

15 June 2021

#### 1. Purpose

A meeting of the Chief Executive Officer Performance Management Committee meeting was held on 27 May 2021.

Agenda for this meeting is available on the website [here](#)

Item 6.1 is a confidential item and will be considered at item 14.6 of this agenda.

There are no items that require a resolution of Council.

#### 2. Recommendations

**That Council note the minutes of the Chief Executive Officer Performance Management Committee meeting held on 27 May 2021 as attached to the agenda report.**

#### 3. Attachments

Attachment 1 – Minutes of the Chief Executive Officer Performance Management Committee meeting of 27 May 2021 (4 pages)

- END OF REPORT -



# MINUTES

## Chief Executive Officer Performance Management Committee meeting 27 May 2021

**VENUE:** Council Chamber  
Civic Centre, Ramsay Place, Noarlunga Centre

**MEETING COMMENCED:** 6.37pm

**PRESENT:** Mayor Thompson  
Cr Bray  
Cr Brown (6.40pm)  
Cr de Graaf (6.51pm)  
Cr McMahon  
Cr O'Brien  
Cr Olsen  
Cr Themeliotis  
Cr Tonkin

**APOLOGIES:** Cr Eaton  
Cr Greaves  
Cr Jamieson

**LEAVE OF ABSENCE:** Nil

**ABSENT:** Cr Peat

---

1. Opening of meeting

Mayor Thompson officially declared the meeting open at 6.37pm.

2. Confirmation of minutes

*MOVED Cr Themeliotis.*

*That the minutes of the proceedings of the Chief Executive Officer Performance Management Committee meeting held on 22 April 2021 be received and confirmed as an accurate record of those proceedings.*

*Seconded by Cr Tonkin.*

*CARRIED*

*At 6.38pm Cr Themeliotis MOVED that a suspension of proceedings occur to provide reading time of updated documents.*

*Seconded by Cr O'Brien.*

*CARRIED*

Cr Brown entered the meeting at 6.40pm.

*MOVED Cr Themeliotis.*

*At 6.43pm Cr Themeliotis MOVED that meeting proceedings resume.*

*Seconded by Cr O'Brien.*

*CARRIED*

3. Adjourned business

Nil.

4. Reports of officers

Nil.

5. Urgent business

Nil.

## 6. Confidential items

### 6.1 Chief Executive Officer Performance Review

#### 1. Exclusion of the public

*MOVED Cr Themeliotis.*

*That:*

- a. *under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at the meeting in order to consider this item in confidence, with the exception of the Team Leader Civic and Elected Member Liaison and the Council and Committee Meeting Coordinator, for the purposes of any relevant discussion and or presentation at the meeting.*
- b. *the Chief Executive Officer Performance Management Committee is satisfied that it is necessary that the public be excluded to enable the Committee to receive and consider the information and report at the meeting on the following grounds:*

*Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in this instance being matters related to the terms and conditions of the employment contract for the Chief Executive Officer.*

*The Chief Executive Officer Performance Management Committee is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the contract of employment of a person at the meeting would be inconsistent with accepted principles of professional human resource management and that the commercial nature of the information that is presented in this report is not for broader public consumption.*

- c. *accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

*Seconded by Cr O'Brien.*

**CARRIED**

#### 2. Confidential recommendations

#### 3. Period of confidentiality and delegations

*MOVED Cr O'Brien.*

- a. *That the matter of Chief Executive Officer Performance Review having been considered by the Chief Executive Officer Performance Management Committee in confidence under sections 90(2) and 90(3)(a) of the Local Government Act 1999 that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 that the agenda report, discussion and minutes of the Committee relating to the subject matter be kept confidential until 6 August 2032 (being seven years following the expiry of the CEO's contract in accordance with standard human resource recording keeping practices), with the exception that this information may be released to the Chief Executive Officer, the Director Corporate, Manager Human Resources, and the Independent Advisor.*
- b. *That, pursuant to section 91(9)(a) of the Local Government Act 1999, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.*



- c. That, pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.*

*Seconded by Cr McMahon.*

*CARRIED*

Mayor Thompson reopened the meeting to the public at 8.07pm.

7. Closure

Mayor Thompson officially declared the meeting closed at 8.07pm.

*Certified Correct .....Chair*  
*/ /2021*

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9. Reports of officers

9.1 Annual Business Plan and budget 2021-22 initial engagement findings

This report will be provided under separate cover.

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## 9.2 Hand sanitation for public toilets

### Report contact

Roderik Vincent, Team Leader Facility Operations  
Daryl Sowerby, Manager Parks & Facility Operations  
8384 0666

### Approving officer

Kirk Richardson, Director City Operations

### Meeting

Council

### Date

15 June 2021

## 1. Purpose

To provide Council with the results of the trial of providing liquid hand soap in 10 selected high use public toilets, so that consideration can be given to expanding the program into the remaining high use public toilets.

## 2. Recommendations

**That Council approve:**

- 1. That Council continues to provide liquid hand soap in the 10 selected high use public toilet trial sites (see attachment 1 to the agenda report – Public toilet usage categorisation table).**

**OR**

- 2. That Council continues to provide liquid hand soap in the 10 selected high use public toilet trial sites and expands this program to include all 31 public toilets considered to be high use (see attachment 1 to the agenda report - Public toilet usage categorisation table).**

**That the cost of this expansion in service be funded through:**

- a) Funding Option 1 (Increase rates), as outlined in the Financial Summary**

**OR**

- b) Funding Option 6 (Utilise the increase in revenue from CPI difference), as outlined in the Financial Summary.**

## 3. Executive summary

At its meeting of 8 December 2020, Council resolved:

- "1. That Council undertake a six month trial of providing liquid hand soap only in 10 selected high use sites as per attachment 1 to the agenda report.*
- 2. That the installation occur prior to 25 December 2020.*
- 3. That a report return to Council in June 2021 with the results of the trial, and for consideration in expanding the program to the remaining high use toilets.*
- 4. That during budgeting for 2021-22, the additional capital costs and operating expenses for the installation and servicing of liquid soap in the remaining high use toilets, together with*

*those already installed, be considered in the event that the program is decided to be expanded in June 2021."*

This report outlines the results of the trial of providing liquid hand soap in 10 selected high use public toilets, so that consideration can be given to expanding the program into the remaining 21 high use public toilets.

Should council approve a change to the current service level the ongoing operating costs would be addressed as part of the budget balancing process.

## 4. Background

The City of Onkaparinga provides 68 public toilet amenities city wide. Public toilet facilities are unsupervised amenities that in many cases are situated in isolated locations where natural surveillance is less than ideal.

To date due to the large number of public toilets, the financial impact of providing handwashing facilities, and the unfortunate fact that these amenities are regularly subjected to vandalism, it has been considered unreasonable and impractical to manage the provision of hand washing facilities across our entire public toilet portfolio.

This is particularly the case due to the very low requests/complaints regarding the provision of hand washing facilities in our public toilets.

COVID-19 has heightened hygiene practices and expectations within the community.

Prior to COVID-19 no requests for hand soap had been received in the last five years.

Since COVID-19 we have received only 8 requests from members of the public regarding the supply of hand soap in public toilets.

Whilst the direct number of enquiries is low, due to the public's current heightened awareness of hygiene practices, it has been appropriate for Council to review its current practices.

As a result of the trial, we currently provide liquid hand soap at the following 10 public toilets, due to the significant high use they receive.

- Star of Greece, Port Willunga
- Esplanade and Nashwauk Crescent, Moana
- 177 Main Road, McLaren Vale
- Market Square, Old Noarlunga
- Jubilee Park Reserve, Port Noarlunga
- Witton Centre, Port Noarlunga
- Wilfred Taylor Reserve, Morphett Vale
- End of Beach Road and Esplanade, Christies Beach
- Minkarra Park, Happy Valley
- Thalassa Park, Aberfoyle Park

As noted in the 8 December 2020, although liquid soap dispensers have been installed in the above public toilets as a trial, it is recommended they stay in place following the trial, unless the dispensers at individual sites are subjected to ongoing and significant vandalism. Removing them for any other reason, will most certainly raise concerns with users, as the provision of liquid soap dispensers would have increased the public's expectations of these facilities being provided.

To assist with hygiene within our public toilets, with the exception of 8 low use public toilets which are cleaned every second day, all our public toilets are cleaned daily. The cost of this contracted service is currently \$325,000 annually.

As a result of the COVID-19 pandemic, and as an additional precaution, an extra daily clean of 19 of our 31 high use toilets is currently being undertaken on weekends and public holidays. These additional cleans cost approximately \$2,680 per month depending on public holiday inclusions. The continuation of the additional service is reviewed monthly in consideration of advice received from SA Health and our Community Health team.

## 5. Discussion

At the 8 December Council meeting, it was resolved that Council undertake a six-month trial of providing liquid hand soap only in 10 selected high use sites.

This six-month trial period was recommended to ensure both peak and non-peak public toilet usage times were included in the trial period.

However, due to the requirement for this report to be tabled at the June 15 Council meeting. The trial period was reduced to approximately a four-month period, from 18 December 2020 to 30 April 2021.

This reduced trial period, still enabled the collation of valuable information and data across three months of peak use and one of non-peak use, to assist with determining appropriate options for the provision of liquid soap in public toilets moving forward.

The 10 trial sites were monitored daily by our existing cleaning contractors and staff and the following measures gathered to assist Council in considering its future service level across its public toilet portfolio:

- The amount of soap usage
- The amount of vandalism recorded

### **Soap Usage**

The average monthly cost for the purchasing and refilling of the liquid hand soap dispensers in the 10 trial sites was \$1,156.10 per month.

This figure is based on the average monthly invoice costs received for this service during the trial period.

### **Vandalism Recorded**

Our public toilets are unsupervised amenities that in many cases are situated in isolated locations where natural surveillance is less than ideal. As a result, they are unfortunately regularly subjected to vandalism.

As presented in the December council report, during the two-year period from October 2018 – October 2020 our public toilets were subjected to:

- A total of 1188 reported vandalism incidents which equated to 1.62 incidents a day. The majority of these incidents were below our current insurance threshold of \$1,300.
- A total of \$116,901 has been spent to repair damage caused by vandalism which equates to vandalism of public toilets costing council approximately \$159 per day over the past two years.

During the trial period from 18 December 2020 to 30 April 2021 the following incidents of vandalism were reported in the 10 trial sites:

- 3 liquid soap dispensers were stolen

- 30 incidents of infrastructure damage
- 30 incidents of graffiti vandalism

The following incidents of vandalism were reported across all public toilet sites:

- 3 liquid soap dispensers were stolen
- 129 incidents of infrastructure damage
- 202 incidents of graffiti vandalism

Vandalism is an ongoing issue within our public toilets and we will continue to implement crime prevention initiatives and to work with SAPol to address this issue.

Some of the key initiatives we have undertaken, which we believe has had a positive impact on reducing vandalism incidents include:

- The installation of auto locking doors where infrastructure and financial resources permit to secure the toilets in the late evening and early mornings when it is more likely that vandalism will occur. To date 13 public toilets have been fitted with auto locking doors.
- The installation of fixed CCTV that covers the outside of public toilets with the aim of deterring and or apprehending offenders. To date 7 public toilets are monitored by CCTV.
- The installation of covert CCTV that covers the outside of public toilets with the aim of apprehending offenders.
- The application of murals to public toilets with the aim of preventing ongoing graffiti vandalism. We have applied murals to 16 of our public toilets, which has significantly assisted with reducing graffiti vandalism at these sites.
- Installing more robust fixtures and fittings into older toilets as these items are replaced and recommending CPTED (Crime Prevention Through Environmental Design) initiatives are included in all new design.

## 6. Financial implications

### Financial summary

#### **Estimated cost of liquid soap dispensers in all high use public toilets**

The 10 trial sites already fitted with dispensers and the ongoing annual cost to refill these dispensers is included in the baseline budget the 2021-22 financial year. There are no additional funds required to continue this service in the 10 trial sites.

Should it be determined that the provision of liquid soap dispensers be expanded to include all 31 high use public toilets (additional 21 high use sites), the estimated cost is a once-off amount of \$3,764 for the new dispensers and an annual operating increase of \$43,124 as presented in the financial table below.

The following options are available for funding the expansion of this service, with either Option 1 or 6 being recommended given that they are consistent with the intent of the LTFP and the other options are at odds with the objectives of the LTFP.

1. **Increase rates to cover the cost of the increased service:** This approach is consistent with the LTFP Principles where a new service or increased service levels are being delivered could be accommodated through a rate increase. In this instance, the rate rise required is 0.03%, which is an increase of just under 50 cents per annum for the average residential ratepayer.
2. **Absorb into existing City Ops maintenance budget:** Given the approach to budgeting over the last few years where excess budgets have been eliminated, this may provide

additional pressure for the maintenance budgets. The cost of servicing the 10 higher profile sites has already been absorbed into the existing City Ops budget.

3. **Increase City Ops budget:** This would have the effect of increasing the operating deficit and will require extra debt to fund the increased service. This approach to funding an increased service is at odds with the direction of the LTFP where we are targeting a balanced budget (break even position) in 4 years time – increasing the structural deficit makes this more difficult to achieve.
4. **Increase savings targets to offset the increase in cost:** Whilst this is possible, there are a number of savings targets embedded in the LTFP to achieve a balanced budget which would need to be increased.
5. **Identify a budget line that has year-on-year savings and reduce this budget to offset the increased cost:** Given the approach to budgeting over the last few years where excess budgets have been eliminated, this is not likely to be achievable. While each year there have been, from time to time, operational savings identified from budget reviews, a preliminary analysis indicates this is not consistent to one single budget line and such savings are derived from a range of different budget lines for a range of different reasons. In any event, any such savings will be required to achieve a balanced budget.
6. **Utilise the increase in revenue from the CPI difference:** The next agenda item, item 9.3, outlines the movements in the draft 2021-22 budget which includes increased rates revenue from updating the CPI from 1.0 per cent (December 2020 CPI), to 1.2% (March 2021 CPI).

Item	\$	Comment
<b>Current budget</b>		
Current budget allocation	N/A	
Funding required	N/A	
External funding	N/A	
Budget impact	N/A	
FTE	N/A	
<b>Next year's budget</b>		
Funding required	\$46,908	Estimated annual ongoing operational cost to provide liquid hand soap in the additional 21 high use sites including the once off payment of \$3,784 for the required new soap dispenser units. (noting that the 10 Trial sites have been included in the 2021-22 operating budget).
Funding source	\$46,908	Either Option 1 or 6 as outlined in the financial summary
Operating position	\$46,908	Either Option 1 or 6 as outlined in the financial summary

Rate rise impact	0.03%	
FTE	N/A	
<b>Long Term Financial Plan</b>		
Debt	N/A	
Interest	N/A	
Reserve	N/A	

#### Baseline budget rate and debt impact

Year to date Decisions	Operating position	Rates (next budget)	Debt
Cumulative Impact	(\$0.386m)	(0.43%)	N/A
This proposal	(\$0.47m)	(0.03%)	N/A
Including this proposal	(\$0.433m)	(0.46%)	N/A

## 7. Risk and opportunity management

Risk	
Identify	Mitigation
Public safety	<p>Hand washing with soap has been raised as a COVID-19 response. Hand washing is a recommended method of prevention and is considered an essential way in which to prevent the spread of pathogens (germs) that can cause illness.</p> <p>Every facility has a hand basin and water washing of hands is possible. However, when hands are washed with soap, it dislodges the dirt, grease, oils, and disease-ridden faecal matter particles on hands carrying the pathogens away with the water when the soap is rinsed off. Washing hands with water alone, does not effectively dislodge the pathogens from the grease/dirt that may be present on hands.</p> <p>Accidental or deliberate spillage of liquid soap on public toilet floors could create a significant slip and injury risk for users. For the short period soap dispensers have been available in 10 public toilets, we have not been made aware of any injuries caused by slippage on soap. Council would be liable/responsible for this as the manager of the facility.</p>
Reputation/community expectation	<p>Council currently provides soap dispensers in 10 high use toilets. We currently have received eight enquiries on this issue. Level of interest appears low with expectations also low.</p> <p>If hand washing facilities were installed on a trial basis and then removed, this would most likely raise concerns as the</p>



	provision of hand washing facilities as part of the trial will most likely increase public expectations.
Political	Community Expectation: Maintaining a service to meet community expectation/increased customer complaints if service is not available
Financial/business sustainability	Should the service be expanded into the 21 additional high use sites, no budget allocations have been approved to provide this additional service. Any ongoing operating costs will be addressed as part of the budget balancing process.
Environment	Very significant amounts of paper towel being used and therefore potentially very large volumes of paper and plastic bin liners being dumped into land fill.
Compliance/legal	The provision of liquid soap, and hand drying facilities within public toilets is legislated by the Code of Practice for the Provision of Facilities for Sanitation and Personal Hygiene under the South Australian Public Health Act 2011 (the Act). The code of practice says that hand washing facilities <b>"should be provided in public toilets where practicable"</b> . The code does not provide a definition of what is meant by "where practicable", however, we have interpreted this as supplying soap and hand drying facilities in toilets where the costs associated with the provision of these facilities, including the costs associated with ongoing vandalism, damage and theft is deemed practicable and reasonable.
Service delivery	The ongoing service delivery could be managed via variations to current cleaning contracts (if funded) and internal maintenance staff
Vandalism	Our public toilets are regularly subjected to significant vandalism and hand washing facilities will provide another target for offenders, particularly in toilets that are more isolated and receive less natural surveillance and usage.  The use and storage of used paper towel in public toilets will create a very appealing target for arsonists and vandals and will most certainly result in the significant increase in vandalism and damage to our public toilets.
Financial	It is anticipated that maintenance requests and therefore maintenance costs for public toilets will increase significantly as there will be more infrastructure to be maintained, repaired and replaced when it fails and or is vandalised or stolen

Opportunity	
Identify	Maximising the opportunity
Provide Hand Hygiene to public toilets	Council currently provides hand hygiene services to 10 public toilets. An opportunity presents to increase the hygiene level of our public toilet amenities.

## 8. Timelines and deadlines

The implementation timeframe of any particular recommendation will be dependent on Council's recommendation.

It is forecast that:

- The installation of liquid soap dispensers in all high use public toilets could take up to four weeks if required. This includes time frame to receive goods and the installation being undertaken internally by our building maintenance team.

## 9. Attachments

Attachment 1 – Public toilet usage categorisation table (three pages)

- END OF REPORT -

Public Toilet Usage Categorisation Table

Name	Regional/District Categorised Reserve	Major Tourist/Visitor Destination	Coastal Higher Use in Summer	Major Retail/Eatery Destination	Consumables Use High/Medium/Low	Public Toilet Usage Category
Aldinga Beach Boat Ramp			Y	Y	H	High
Star of Greece, Port Willunga		Y	Y	Y	H	High
Snapper Point, Aldinga Beach			Y	Y	H	High
Sports Park Aldinga	Regional	Y			M	High
Frank Hilton Reserve, Maslin Beach	District		Y		M	High
Esplanade and Nashwauk Crescent, Moana		Y	Y	Y	H	High
Esplanade and Robertson Road, Moana		Y	Y		H	High
Kell Street, Willunga		Y		Y	M	High
Jubilee Rose Garden, Willunga	District	Y			H	High
177 Main Road, McLaren Vale	District	Y		Y	H	High
Kangarilla Recreation Ground	District	Y			L	High
Noarlunga Tennis Club, Old Noarlunga	District	Y			H	High
Market Square, Old Noarlunga	District	Y			H	High
Seaford Road and Esplanade, Seaford		Y			H	High
Esplanade & Wembley Street Port Noarlunga South		Y	Y		H	High
Jubilee Park Reserve, Port Noarlunga	Regional	Y	Y		H	High
Witton Centre, Port Noarlunga	District	Y	Y	Y	H	High
Esplanade South of Clark Street, Port Noarlunga			Y		M	High
Wearing Street, Port Noarlunga		Y	Y		H	High
Perrys Bend, Noarlunga Downs		Y			H	High
Wilfred Taylor Reserve, Morphett Vale	Regional	Y			H	High
Fowey Street, Christies Beach		Y		Y	H	High
End of Beach Road and Esplanade Christies Beach		Y	Y	Y	H	High
Christies Beach Boat Ramp		Y	Y		H	High
Esplanade and Gulfview Road, Christies Beach		Y	Y	Y	M	High
O'Sullivan Beach Boat Ramp		Y	Y		H	High
Minkarra Park, Happy Valley	District	Y			H	High

Public Toilet Usage Categorisation Table

Name	Regional/District Categorised Reserve	Major Tourist/Visitor Destination	Coastal Higher Use in Summer	Major Retail/Eatery Destination	Consumables Use High/Medium/Low	Public Toilet Usage Category
Clarendon Historic Hall Toilets		Y			H	High
Thalassa Park	Regional	Y			M	High
Happy Valley Recreation Ground	Regional	Y			M	High
Flagstaff Sports Park Clubrooms	District	Y			M	High
Sellicks Beach Boat Ramp			Y		M	Medium
Silver Sands			Y		M	Medium
Quandong, Aldinga Beach			Y		M	Medium
Maslin Beach end Carpark			Y		M	Medium
Moana South Regent Street, Moana			Y		M	Medium
Peddler Reserve, Seaford Rise					M	Medium
Gemmel Tassie Reserve, McLaren Vale	District	Y			L	Medium
Chapman Reserve, McLaren Vale		Y			M	Medium
Sands Road, McLaren Vale					M	Medium
PG Dawson Reserve, McLaren Flat		Y		Y	M	Medium
Old South Road, Old Reynella				Y	M	Medium
Seaford Skate Park	District	Y			M	Medium
Weatherald Terrace, Port Noarlunga South			Y		M	Medium
Cottage Lane Hackham					H	Medium
H W Cox Reserve, Morphett Vale					M	Medium
Marston Reserve, Morphett Vale					M	Medium
Robertson Street Reserve, Reynella	District				M	Medium
Galloway Road, Christies Beach					M	Medium
Serpentine Reserve, O'Halloran Hill	District				L	Medium
Clarendon Recreation Ground Riverbend Reserve	District	Y			M	Medium
Clarendon Recreation Ground Pavilion	District	Y			M	Medium
Weymouth Recreation Grounds, Coromandel Valley	District				M	Medium
Symonds Reserve, Aldinga	District				L	Medium

Public Toilet Usage Categorisation Table

Name	Regional/District Categorised Reserve	Major Tourist/Visitor Destination	Coastal Higher Use in Summer	Major Retail/Eatery Destination	Consumables Use High/Medium/Low	Public Toilet Usage Category
Creighton Reserve, Morphett Vale					M	Medium
Frank Smith Park, Coromandel Valley	District				L	Medium
Aldinga Institute Hall Ladies, Aldinga					L	Low
Aldinga Institute Hall Men's, Aldinga					L	Low
Bowering Hill Road, Maslin Nude Beach			Y		L	Low
Bassett Street Reserve, Willunga					L	Low
Kangarilla Temperance Hall					L	Low
Kangarilla Cemetery					L	Low
Jane Street Reserve, Port Noarlunga South	District				L	Low
Callander Avenue Reserve, Old Reynella					L	Low
Brixton Street Reserve, Christies Beach					L	Low
Mentone Parade, O'Sullivan Beach			Y		L	Low
Regano Road, Flagstaff Hill					L	Low
Willunga Golf Course		Y			L	Low

10 high use trial sites

21 additional high use sites

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### 9.3 2021-22 Budget update

This report will be provided under separate cover.



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## 9.4 Rating policy 2021-22

This report will be provided under separate cover.

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## 9.5 Council Rate Rebates 2021–22

**Report contact**

Justin Rice

8384 0530

**Approving officer**

Anthony Spartalis, Chief Financial Officer

**Meeting**

Council

**Date**

15 June 2021

### 1. Purpose

This report presents the draft Rate Rebate Policy for Council approval, information regarding mandatory rate rebates for 2021–22 that are applied in accordance with Sections 161 to 165, and seeks Council approval for the ongoing discretionary rebates that are approved in accordance with Section 166 of the *Local Government Act 1999*.

### 2. Recommendations

- 1. That Council adopt the draft Rate Rebate Policy 2021-22 (attachment 1 to the agenda report) for the next three (3) financial years (to be reviewed at the latest for the 2023-24 budget and financial year).**
- 2. That the agenda report be received and noted.**
- 3. Subject to any decisions made by the Council at this meeting, the discretionary rebates detailed in Attachment 5 to the agenda report are approved.**
- 4. That the new application from St Johns Ambulance Australia SA Inc (item 45), itemised in attachment 5 to the agenda report, is granted a 100% discretionary rebate for 2021–22 to ensure equity with other similar providers.**

### 3. Executive summary

In previous years, the Rate Rebate policy has been reviewed annually as part of the financial planning and budgetary process and development of the Annual Business Plan (ABP). Council administration confirms that there is no statutory requirement to review the Rate Rebate policy annually. Council's draft rating policies (including the Rate Rebate Policy) and initial rates modelling were considered by Council at its meeting on 18 May 2021 and endorsed for public consultation. No feedback specific to the draft Rate Rebate Policy has been received from the public consultation process. It is proposed that in future years, this policy will be reviewed and adopted no less than every 3 years.

The *Local Government Act 1999* (the Act) requires the Council to grant some rebates (mandatory rebates, pursuant to Section 160 – 165 of the Act). The Act also enables other rebates to be granted at Council's discretion (discretionary rebates, pursuant to Section 166 of the Act) and in accordance with Council's Rebate Policy, to ensure there is consistency across the community by applying rebates in a fair and equitable manner. In accordance with Section 159 (4) Council is able to increase the rebate to 100 per cent where the rebate in accordance with Act is less than 100%.

The Act also allows Council to apply discretion to grant a rebate pursuant to Section 166 and in accordance with Council's Rate Rebate Policy that ensures Council are equitable and consistent in the application of discretionary rebates.

There is one new discretionary rebate application that is to be considered for St Johns Ambulance station that has not been previously considered.

Council's application of rebates is discussed in the 2021–22 Annual Business Plan, which was the subject of community engagement.

## 4. Background

Community Plan 2030	<p><b>performance:</b> accountable, efficient, inclusive, sustainable</p> <p>Our communities expect Council to:</p> <ul style="list-style-type: none"> <li>• be transparent and accountable, sharing information in clear, accessible and timely way</li> <li>• make sure people can engage easily with us and ensure that their voices are considered when making our decisions</li> <li>• make financially sustainable choices for the long term.</li> </ul>
Policy and/or relevant legislation	<ul style="list-style-type: none"> <li>• 2021–22 mandatory 100% rate rebates applied under Sections 160, 162 and 163 (as applicable) of the <i>Local Government Act 1999</i></li> <li>• 2021–22 mandatory 75% rate rebates applied under Section 161 and 165(1)(b) (as applicable) under the <i>Local Government Act 1999</i></li> <li>• Discretionary rate rebates for 2021–22 applied in accordance with Section 166 of the <i>Local Government Act 1999</i> that are being approved in accordance with Council's Rebate Policy.</li> </ul>
Who did we talk to/who will we be talking to	<p>Council's application of rebates is discussed within the 2021–22 Annual Business Plan which was the subject of community engagement. Provision for rebates is included on the annual and instalment rates notices issued by Council and additional rebate information, including an application form, is available via Council's website.</p>

## 5. Discussion

The Rate Rebate Policy assists in determining community eligibility for rate rebates in accordance with the requirements of the *Local Government Act 1999* (the Act).

The *Local Government Act 1999* requires:

*Council to grant a mandatory rebate upon the applicant satisfying the requirements under Sections 159 to Section 165 of the Act.*

*Applications for discretionary rebates lodged under Section 166 of the Act will be considered under Council's Rate Rebate Policy.*

A copy of the Rate Rebate Policy for adoption is included at attachment 1.

Under the rebate provisions of Sections 159 to 166 of the Act, there are three key categories of rebate available:

- mandatory 100% rebates
- mandatory 75% rebates (with a discretionary option to increase rebates up to 100%)
- discretionary rebates.

Under each of the above listed categories, the Act specifies the criteria under which a rebate can be granted.

This report deals with those sections of the Act relating to mandatory rebates and seeks consideration of proposed discretionary rebates.

### **Mandatory Rebates**

In accordance with the Act, 100% mandatory rebates apply to properties subject to the following specific land uses:

- Health Services – Section 160
- Religious Purposes – Section 162
- Public Cemeteries – Section 163
- Royal Zoological Society of SA – Section 164.

A 75% mandatory rebate applies to rates on the following land uses:

- Community Services – Section 161 subject to specific criteria being met with an additional 25% rebate at Council's discretion
- Educational Purposes – Section 165 subject to specific criteria being met with an additional 25% rebate at Council's discretion.

On an annual basis, Council applies the land use code assigned to each property as proposed by the Valuer General. The land use code is used as a general guide to assessing eligibility. Council also requires the property owners/tenants to complete a rebate application form annually to verify eligibility.

Details of properties subject to rebate applications for 2021–22 are provided in attachments 2, 3, 4 and 5 to this report. Properties listed in the attachments are sorted in order of the relevant Section under the Act for rebate eligibility and then by ratepayer's name. In preparation for 2021–22, properties approved in accordance with Sections 160 and 161 were reviewed to ensure eligibility.

### **Mandatory Rebates 100% (attachment 2)**

Properties listed in attachment 2 which meet the criteria specified in the Act are eligible for a mandatory 100% rebate of rates.

### **Mandatory Rebates 75% (attachment 3)**

Properties listed in attachment 3 (excluding Housing Association properties) which meet the criteria specified in the Act are eligible for a mandatory 75% rebate of rates.

All service providers have completed a Rate Rebate Declaration form to confirm ongoing eligibility. Council has also undertaken research to confirm eligibility, where required. The following organisations present rebate applications that require additional consideration by Council as follows.

- School of Nativity Primary School (item 59) - increase rebate to 100%

The property listed at item 59 in attachment 3 (Nativity Primary School) is entitled to a mandatory 75% rebate. Administration also propose an additional discretionary 25% rebate given that Council has granted this additional rebate each year due to the shared land use with the adjoining government school. As the sharing of this area is ongoing, it is proposed that the additional 25% discretionary rebate be continued for 2021–22.

Council has received four new applications for 2021-22 that have been granted in accordance with mandatory provisions of the Act:

*Aboriginal Family Support Services Ltd (Items 74 to 76)*

An application has been received from Aboriginal Family Support Services Ltd for the properties located at 11 Channel Place, Seaford Meadows, 37 Adel Circuit, Huntfield Heights and 16 Felix Crescent, Morphett Vale. The rebate is claimed under Section 161(4)(c) a community service organisation providing supported accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life. The information provided verifies eligibility under the mandatory rebate provisions and as such a mandatory 75% rebate must be granted under Section 161 of the Act.

*Resthaven Inc (Items 77 & 78)*

An application has been received from Resthaven Inc, for the properties located at 100 Hub Drive, Aberfoyle Park and 3-5 James Clark Road, Noarlunga Centre, a community service organisation providing supported accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life. The information provided verifies eligibility under the mandatory rebate provisions and as such a mandatory 75% rebate must be granted under Section 161 of the Act.

### **Mandatory Rebates 75% - Housing Associations (attachment 4)**

Properties listed in attachment 4 which meet the criteria specified in the Act are eligible for a mandatory 75% rebate of rates. All community housing service providers have completed a Rate Rebate Declaration form to confirm ongoing eligibility, alternatively Council have undertaken research to confirm eligibility. In accordance with the Act, Council is required to apply all mandatory rebates once aware of eligibility, regardless of whether an application is made. Property listings undergo a desktop audit each year to confirm continued eligibility.

Rebates for associations for 2021-22 as at 1 June 2021 totalled \$736,096.

### **Discretionary Rebates**

Section 166 of the Act Council allows Council to grant rebates, and the obligation on Council is to apply equity to similar applications and to consider any social, political or environmental implications of granting or denying rebates. Each application is to be assessed in accordance with the Section 166 of the Act and Council's Rebate Policy.

As detailed in attachment 5 to this report, discretionary rate rebate applications have been received from 45 applicants. Applications are grouped by percentage of rebate and similar property use and show the actual land use of the property.

A provision for those ratepayers who were provided a rebate in 2020–21 were automatically issued with the same rebate for 2021-22. In March 2021 a Rate Rebate Declaration request was emailed to all applicants seeking confirmation of their details that ensured the rebate previously granted met the current criteria.

Section 5 of our Rate Rebate Policy includes:

*The Act is the principal legislative document that directs Council on the rebate of rates. The Act acknowledges that there are particular land uses that are economically disadvantaged and provide local community benefit and therefore must be offered rate relief in order to be sustainable. Further discretionary provisions allow for Council to determine whether other desirable land uses may be offered rate relief. In determining discretionary rebates primary consideration would be directed towards Council's strategic directions, budget considerations, the current economic climate and likely impacts on our communities.*

### **Discretionary 100% Rebates – Ongoing (attachment 5)**

It is recommended that the following ratepayer groups, pursuant to meeting criteria specified under Section 166 of the Act, be granted a discretionary rebate of 100%. Details of the



properties subject to application and the reasons justifying a 100% rebate are detailed in attachment 5:

- Mr Gavin D F Malone (item 1) - Sec 166(1)(c)
- Brentwood Drive Kindergarten (item 2) Sec 166(1)(d)(g)
- Hackham West Children's Centre DECS (item 3) Sec 166(1)(d)(g)
- Lutheran Church of Australia SA District (item 4) – Sec 166(1)(d)(g)
- Noarlunga Community Children's Centre Inc (item 5) – Sec 166(1)(d)(g)
- Guides South Australia Inc, Douglas Scrub (item 6) – Sec 166(1)(g)
- Girl guides Australia Inc (Hackham item 7) – Sec 166(1)(g)
- Scout Association of Australia (items 8 and 9) – Sec 166(1)(g)
- Blewitt Springs Community Hall and Progress Association Inc (item 10) – Sec 166(1)(j)
- Clarendon Community Association Inc (item 11) – Sec 166(1)(j)
- Lions Club of Willunga Districts Inc (item 12) – 166(1)(j)
- Cherry Gardens Memorial Hall Fund Inc (item 13) – 166(1)(j)

All the above properties received a 100% rebate for 2020–21.

### **Discretionary 75% Rebates – Ongoing**

It is recommended that the following ratepayer groups who meet criteria specified under Section 166 of the Act be granted a discretionary rebate of 75%. In establishing a framework to assess discretionary applications in 2001–02, consideration was given to the criteria established under the mandatory rebate sections of the Act. Particular consideration was given to applicants who generally met the definition of a 'community service organisation' where the service provided did not quite meet the mandatory requirements but were eligible for consideration under the discretionary criteria. The groups listed below fit into this category. The reasons justifying a 75% rebate are detailed in attachment 5:

- Onkaparinga Canoe Club Inc (items 14 and 15) – Sec 166(1)(d)(g)
- Autism Association of SA Inc (item 16) – Sec 166(1)(h)
- Unity Housing Co Ltd (items 17 to 21) – Sec 166(1)(h)
- Adelaide Benevolent & Strangers Friend Society Inc (items 22 to 33) – Sec 166(1)(h)
- Willunga Environment Centre (item 34) – Sec 166(1)(j)

All the above properties received a 75% rebate for 2020–21.

### **Discretionary 50% Rebates – Ongoing**

It is recommended that the following ratepayer groups meeting the criteria specified under Section 166 of the Act be granted a discretionary rebate of 50%. The reasons justifying a 50% rebate are detailed in attachment 5:

- Junction Australia (item 35) –Sec 166(1)(j)
- RSL McLaren Vale & Districts Sub-Branch (items 36 and 37) – Sec 166(1)(j)
- RSL Morphett Vale Sub-Branch (item 38) – Sec 166(1)(j)
- RSL Port Noarlunga & Christies Beach (item 39) – Sec 166(1)(j)
- RSPCA (SA) Inc (item 40) – Sec 166(1)(j)

- Willunga Recreation Park Inc (item 41) – Sec 166(1)(j)
- Willunga Bowling Club Inc (item 42) – Sec 166(1)(j)
- McLaren Vale Bowling Club Inc (item 43) – Sec 166(1)(j).

All these properties received a 50% rebate for 2020–21.

### **Discretionary 25% Rebates – Ongoing**

It is recommended that the below ratepayer group meeting the criteria specified under Section 166 of the Act be granted a discretionary rebate of 25%. The reasons justifying a 25% rebate are detailed in attachment 5:

- Community Corporation No 22821 Inc (item 44) – Sec 166(1)(k).

This property received a 25% rebate for 2020–21.

### **New Application for 2021–22**

In reviewing the additional discretionary rebate applications for 2021–22 (each on its own merit) consideration must be given to equity with similar applicants and creation of any precedent or expectation for future years. Council may, at its discretion, accept, reject or amend the recommendations for rebates in the items listed below.

### **St John Ambulance Australia SA Inc – New Application (Item 45)**

A new application has been received from St John Ambulance Australia SA Inc for the property located at 26 Flaxmill Road, Morphett Vale.

The application is requesting a 75% Discretionary Rebate under Section 166(1)(j) where 'the land is being used by an organisation which provides a benefit or service to the local community'.

The St John Ambulance SA is a self-funded charity that cares for the well-being of all South Australians through the provision of first aid at events, first aid training, youth development and social inclusion programs. Volunteers contribute numerous hours of community service to various community events across the local area. The basis for the application is that a rebate on their council rates would allow monies to be re-directed back into their volunteer activities in order to help continue to serve the local community.

In acknowledging the community contribution from this volunteer group, it is recommended that the application be approved for a 100% discretionary rate rebate on the basis of equity with other community service organisations that provide similar benefit or services to the local community.

## 6. Financial implications

### Financial summary

The financial impact of providing the rebates has been provided for in the draft 2021–2022 Budget.

Rebates	Amount
Mandatory 100% - ongoing	\$295,346
Mandatory 75% plus additional 25% Rebate for School of the Nativity	\$533,420
Mandatory 75% - Housing Associations	\$736,096
<b>Subtotal mandatory rebates</b>	<b>\$1,564,862</b>
Discretionary rebates	\$55,205
Discretionary rebates – proposed	\$3,406
<b>Subtotal discretionary rebates</b>	<b>\$58,611</b>
<b>Total mandatory and discretionary rebates</b>	<b>\$1,623,473</b>

## 7. Risk and opportunity management

Risk	
Identify	Mitigation
Reputation/community expectation	Failure to apply or inconsistently apply rebates could lead to a financial, legal and reputational risk to Council. Rebates are applied in accordance with Local Government Act and Council's Rebate Policy.
Financial/business sustainability	Failure to apply rebates to eligible assessments under the <i>Local Government Act 1999</i> and Council's Rebate of Rates Policy may result in some ratepayers being charged inappropriately. Mandatory rate rebate applications are assessed for eligibility and compliance with Sections 161 to 165 of the <i>Local Government Act 1999</i> .

Opportunity	
Identify	Maximising the opportunity
Council is provided with accurate forecast of the costs to Council for the provision of both mandatory and discretionary rebates	Council will be advised when considering the budget, the rebates proposed for the upcoming financial year, the proposed cost. On this basis, new applications and confirmation of ongoing discretionary rebates are to be lodged with Council by the end of March in the preceding financial year.

## 8. Timelines and deadlines

A rebate report is presented to Council on an annual basis, historically post declaration of rates. For setting of the budget and rates in 2021–22, a report providing the details of rebates proposed for 2021–22 is provided to confirm the financial impact.

## 9. Next steps

Once the information has been reviewed and the discretionary rebates endorsed, the information is held to demonstrate compliance with Council's legislative responsibilities.

The Rate Rebate policy will be reviewed again in 2022–23 for the 2023-24 financial year.

## 10. Attachments

Attachment 1 – 2021–22 Rate Rebate Policy (21 pages)

Attachment 2 – 2021–22 Mandatory Rate Rebate Groups Mandatory 100% (6 pages)

Attachment 3 – 2021–22 Rate Rebates Mandatory Groups Mandatory 75% (4 pages)

Attachment 4 – 2021–22 Rate Rebates Mandatory Rate Rebate Groups Housing Assoc 75% (1p)

Attachment 5 – 2021–22 Rate Rebates Discretionary (4 pages)

- END OF REPORT -



Attachment 1  
Draft Rate Rebate 2021–22 Policy  
Council Policy

## Draft Rate Rebate 2021–22 Policy

### Contents

1	Preamble.....	2
2	Policy purpose .....	2
3	Principles.....	2
4	Definitions .....	3
5	Detail .....	3
5.1	Rating Objectives .....	4
5.2	Mandatory rebates .....	4
5.3	Discretionary rebates.....	6
5.3.1	Rate capping .....	7
5.3.2	CWMS rebates .....	8
5.4	Applications .....	8
5.5	Review.....	10
5.6	Availability of policy .....	10
6	Attachments .....	11
7	Relevant legislation and references.....	11
8	Further information .....	11
9	Document control.....	11

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## 1 Preamble

Where Council commits to achieving standards or requirements that are beyond those imposed by law it will endeavour to achieve those standards or requirements to the best of its ability.

The contents of and the commitments that Council makes in this policy are not intended to be and should not be interpreted to be any more than a statement of the Council's general position in relation to those matters and to facilitate its aspirations wherever it is reasonable to do so.

## 2 Policy purpose

The purpose of this policy is to assist Council in deciding applications for and to provide guidance to the community as to the grounds upon which they may be entitled to a rebate of rates in accordance with the requirements of the *Local Government Act 1999 (SA)* (the Act).

In accordance with the Act this policy sets out the type of use in respect of land which the Council must grant a rebate of rates and the amount that this rebate must be and those types of land uses where the Council has discretion to grant a rebate of rates.

## 3 Principles

Council's policy directions are guided by the four themes that are central to achieving our vision as outlined in the Community Plan 2030: People, Place, Prosperity and Performance.

Council's role is to ensure that our communities have continual access to an appropriate range of facilities and services.

In all things we consider if our direction aligns with the principles that define who we are. We believe in

- putting people first
- enabling equity
- promoting strengths
- seeking to understand
- being resourceful
- encouraging investment
- working strategically towards our vision.

Council recognises that adverse economic conditions may from time to time impact on the economic base(s) within the City of Onkaparinga and will consider requests for rebates based on individual merit.

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Chapter 10 of the Act empowers local government to levy rates and charges on land and provides some general principles for consideration when developing rating policies. Our Rating Policy is the lead document in respect to the application of rates within the City of Onkaparinga and provides detailed explanations of our principles and objectives.

In developing this policy Council has also given consideration to the five principles previously identified by the local government industry in the document '*Local Government Rating – A Consultation Paper, April 2001*', that apply to the imposition of taxes on communities.

In summary those principles are:

- equity
- benefit
- ability-to-pay
- efficiency
- simplicity.

#### 4 Definitions

'Act' refers to the *Local Government Act 1999* (SA).

'Council' (with a capitalised C) refers to the elected Council body.

'council' (with a non- capitalised c) refers to council as the organisation.

'Discretionary Rebate' refers to rebates where Council may apply a rebate in accordance with criteria specified in the Act.

'Mandatory Rebate' refers to rebates that Council must grant in accordance with the Act.

'Rating' refers to the overall process of raising revenue by way of levying rates and charges.

'Rebates' refers to an amount that a rate or charge may be reduced in accordance with Chapter 10, Division 5 of the Act.

#### 5 Detail

The Act is the principal legislative document that directs Council on the rebate of rates. The Act acknowledges that there are particular land uses that are economically disadvantaged and provide local community benefit and therefore must be offered rate relief in order to be sustainable. Further discretionary provisions allow for Council to determine whether other desirable land uses may be offered rate relief. In determining discretionary rebates primary consideration would be directed towards Council's strategic directions, budget considerations, the current economic climate and likely impacts on our communities.

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The Act provides:

- for a mandatory rebate of rates in specified cases and the amount of that mandatory rebate (see section 5.2 below)
- that where Council must grant a rebate of rates under the Act, and the amount of that rebate is fixed by the Act at less than 100 per cent, Council may increase the amount of the rebate
- in Section 166, for Council to provide a discretionary rebate of rates in the cases set out in that Section (see Clause 5.3 below).

### 5.1 Rating Objectives

In developing rating policy Council has identified and developed key principles and objectives in response to the outcomes of our community engagement activities and on-going annual reviews. For further details regarding the guiding key principles and objectives, please refer to Council's Rating Policy 2021–22.

### 5.2 Mandatory rebates

Council must grant a rebate in the amount specified in respect of those land uses which the Act provides will be granted a rebate.

Rates on the following land will be rebated at 100 per cent:

- Health services (Section 160)
  - land being predominantly used for service delivery or administration by a hospital or health centre incorporated under the *South Australia Health Commission Act 1976*
- Religious purposes (Section 162)
  - land containing a church or other building used for public worship (and any grounds) or land solely used for religious purposes
- Public cemeteries (Section 163)
  - land being used for the purposes of a public cemetery
- Royal Zoological Society of SA (Section 164)
  - land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated.

Rates on the following land will be rebated at 75 per cent:

- Community services (Section 161)
  - land being predominantly used for service delivery or administration (or both) by a community services organisation. A 'community services organisation' is defined in the Act as a body that:
    - is incorporated on a not for profit basis for the benefit of the public

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- provides community services without charge or for a charge that is below the cost to the body of providing the services
- does not restrict its services to persons who are members of the body.

**It is necessary for a community services organisation to satisfy all of the above criteria to be eligible for the mandatory 75 per cent rebate.**

The Act further provides that eligibility for a rebate by a community services organisation is subject to the provision of one or more of the following community services as the predominate use of the land:

- emergency accommodation
- food or clothing for disadvantaged persons (i.e. persons who are disadvantaged by reason of poverty, illness, frailty, or mental, intellectual or physical disability)
- supported accommodation (i.e. residential care facilities in receipt of Commonwealth funding or accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life), essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities and also including accommodation for persons provided by housing associations registered under the Community Housing Providers National Law
- legal services for disadvantaged persons
- drug or alcohol rehabilitation services
- the conduct of research into, or the provision of community education about, diseases or illnesses, or the provision of palliative care to persons who suffer from diseases or illnesses.
- educational purposes (Section 165)
  - land occupied by a government school under a lease or licence and being used for educational purposes
  - land occupied by a non-government school registered under Part 5 of the Education Act 1972 and being used for educational purposes, or
  - land being used by a university or university college to provide accommodation and other forms of support for students on a not for profit basis.

Where Council is satisfied from its own records or from other sources that a person or body meets the necessary criteria for a mandatory 100 per cent or 75 per cent rebate, Council will grant the rebate of its own initiative. Where Council is not satisfied it will require the person or body to apply for the rebate in accordance with Clause 5.4 of this policy.

Where a person or body is entitled to a rebate of 75 per cent Council may, pursuant to Section 159(4) of the Act, increase the rebate up to a further 25 per cent. Council may grant the further 25 per cent rebate upon application or on its own initiative. In either case Council will consider those matters set out at Clause 5.4 of this policy.

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Where an application is made to Council for a rebate of up to a further 25 per cent the application will be made in accordance with Clause 5.4 of this policy and Council will provide written notice to the applicant of its determination of that application.

### 5.3 Discretionary rebates

Council may in its absolute discretion grant a rebate of rates or service charges in any of the following cases pursuant to Section 166(1) of the Act:

1. where it is desirable for the purpose of securing the proper development of the area (or a part of the area)
2. where it is desirable for the purpose of assisting or supporting a business in its area
3. where it will be conducive to the preservation of buildings or places of historic significance
4. where the land is being used for educational purposes
5. where the land is being used for agricultural, horticultural or floricultural exhibitions
6. where the land is being used for a hospital or health centre
7. where the land is being used to provide facilities or services for children or young persons
8. where the land is being used to provide accommodation for the aged or disabled
9. where the land is being used for a residential aged care facility that is approved for Commonwealth funding under the *Aged Care Act 1987* (Commonwealth) or a day therapy centre
10. where the land is being used by an organisation which, in the opinion of the Council, provides a benefit or service to the local community
11. where the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment
12. where the rebate is considered by the Council to be appropriate to provide relief against what would otherwise amount to a substantial change in rates payable due to:
  - a redistribution of the rates burden within the community arising from a change to the basis or structure of the council's rates
  - a change to the basis on which land is valued for the purpose of rating, rapid changes in valuations, or anomalies in valuations.
13. where the rebate is considered by the Council to be appropriate to provide relief in order to avoid what would otherwise constitute:
  - a liability to pay a rate or charge that is inconsistent with the liabilities that were anticipated by the Council in its Annual Business Plan

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- a liability that is unfair or unreasonable.
14. where the rebate is to give effect to a review of a decision of the Council under Chapter 13 Part 2 of the Act (Internal Review of council actions)
15. where the rebate is contemplated under another provision of this Act
- Council may grant a rebate of rates up to and including 100% of the relevant rates or service charges. Council may grant a rebate for a period exceeding one year, but not exceeding 10 years in respect of those cases identified at 5.3(1), 5.3(2) or 5.3(11) above.
- Council has an absolute discretion:
- to grant a rebate of rates or service charges in the above cases
  - to determine the amount of any such rebate.

Persons or bodies who seek a discretionary rebate will be required to submit an application form to council and provide such information as stipulated on the application form and any other information that the Council may reasonably require.

#### 5.3.1 Rate capping

In developing the rating policy for 2004–05 Council undertook a major review in full consultation with the community that resulted in structural change. The review was required to address the impact of significant valuation movements on rates paid, particularly the effect on the residential sector, which created hardship in many instances. Council identified the most appropriate mechanism to deal with this issue is to apply a rate 'cap' under the discretionary rebate provisions of Section 166(1)(I) of the Act. Rate capping has been applied since the 2004–05 rating year.

For the 2021–22 year, Council has determined that the maximum total rates payable on properties with a Residential land use will be the amount payable for 2020–21 plus 10% of that amount (noting that the amount payable includes this capping but excludes any other concession or relief), subject to specific criteria.

A rebate cap will not be applied where the rate increase is as a result of an increase in valuation recognising significant capital improvements on the property (regardless of when the development was undertaken) or where there has been a change in the land use since the commencement of the previous financial year or a change in ownership or licence to occupy during the two prior financial years. Council rebates or remissions are not included in the capping calculation process.

The rate cap will be applied automatically to properties that can be readily identified as being eligible. Where this rebate is not applied automatically, ratepayers who consider they could be eligible for the Rate Cap Rebate may lodge an application form which will be assessed against the eligibility criteria.

The application must be lodged by 31 August 2021. A copy of the Residential rate capping application appears at Attachment 2.

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### 5.3.2 CWMS rebates

**In developing rating policy for the 2021–22 year, Council has determined that a rebate be applied to properties subject to Community Wastewater Management Systems (CWMS) Service charges. This rebate is to assist with the transition to the Essential Services Commission of SA (ESCOSA) full cost recovery pricing requirements.**

CWMS service charge rebates will be applied where funds available within Council's CWMS Reserve are in excess of funds forecast to be required in order to manage CWMS in a financially sustainable manner. The level of service charge rebate applicable (if any) for a financial year will be approved by Council as part of the budget process for that year.

### 5.4 Applications

Council will inform the community of the provisions for rate rebates under the Act by the inclusion of suitable details in the Rating policy summary distributed with the annual rate notice.

Persons or bodies who seek a rebate of rates (and/or service charges) either:

- pursuant to Section 159(4) of the Act and Clause 5.1 of this policy
- pursuant to Section 166 of the Act and Clause 5.2 of this policy

must make written application to council pursuant to Section 159(1) of the Act in the manner and form determined by the Council and supply information as the Council may reasonably require.

Two application forms have been developed for the convenience of ratepayers:

- Rate rebate application - Attachment 1 (designed for general rebate applications)
- Residential rate capping application - Attachment 2.

Both application forms are available from council's website [www.onkaparingacity.com](http://www.onkaparingacity.com) or may be obtained from council offices located at:

- Noarlunga Office, Ramsay Place, Noarlunga Centre
- Aberfoyle Park Office, The Hub, Aberfoyle Park
- Willunga Office, St Peter's Terrace, Willunga
- Woodcroft Community Centre, 175 Bains Rd, Morphett Vale
- Aldinga Office, 11 Central Way, Aldinga Beach.

In considering applications for rebates Council may take into account matters considered relevant by Council including but not limited to the following:

- the community need that is being met by activities carried out on the land for which the rebate is sought
- the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons
- why there is a need for financial assistance through a rebate

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- the level of rebate (percentage and dollar amount) being sought and why it is appropriate
- the extent of financial assistance, if any, being provided to the applicant and/or in respect of the land by Commonwealth or State agencies
- whether the applicant has made/intends to make applications to another Council
- whether, and if so to what extent, the applicant is or will be providing a service within the Council area
- whether the applicant is a public sector body, a private not for profit body or a private for profit body
- whether there are any relevant historical considerations that may be relevant for all or any part of the current Council term
- the desirability of granting a rebate for more than one year in those circumstances identified at Clause 5.2 of this policy
- consideration of the full financial consequences of the rebate for Council
- the time the application is received
- the availability of any community grant to the person or body making the application
- whether the applicant is in receipt of a community grant
- any other matters and policies of Council, which are considered to be relevant.

All persons or bodies that wanted to apply to Council for a discretionary rebate for the 2021-22 year (excluding a Residential rate cap) were required to make application prior to 31 March 2021. On this basis the closing date for applications for 2022–23 is 31 March 2022. Applications received after this date will be considered for the following financial year. However, applicants who satisfy the criteria for a mandatory rebate will be granted the rebate at any time prior to 30 June 2022.

All persons or bodies that wish to apply to Council for a Residential Rate Cap Rebate are encouraged to do so as soon as possible after receipt of the annual rate notice. Early receipt of applications will assist to streamline the rebate process and reduce the quarterly payment amounts due. Applicants who satisfy the criteria for a Residential rate cap rebate will be granted the rebate provided the application is lodged prior to 31 August 2021.

The Act provides that Council may grant a rebate of rates or charges on such conditions as Council thinks fit in relation to discretionary rebates listed at Clause 5.3 of this policy.

Council delegates the authority to grant a Residential rate cap rebate under Section 166(1)(l) of the Act to the Chief Executive Officer.

Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies. Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year Council is entitled to recover

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rates or rates at the increased level (as the case may be) proportionate to the remaining part of the financial year.

It is an offence for a person or body to make a false or misleading statement or representation in an application or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act. The maximum penalty for this offence is \$5,000.

If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist the person or body must immediately inform Council of that fact and (whether or not Council is so informed) the entitlement to a rebate ceases. If a person or body fails to do so that person or body is guilty of an offence. The maximum penalty for this offence is \$5,000.

Council will advise rebate applicants of its determination in relation to each application in writing.

#### **5.5 Review**

A person or body that is aggrieved by a determination of Council in respect of an application for a rebate may seek a review of that by written application to Council within 21 days of the date of which the notice of determination is given pursuant to Clause 5.3 of this policy.

#### **5.6 Availability of policy**

This policy is available for inspection at council offices and also available on our website [www.onkaparingacity.com](http://www.onkaparingacity.com). Persons may also obtain a printed copy of this policy upon payment of the fee set by the Council.

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**6 Attachments**

Attachment 1 – Rate rebate application

Attachment 2 – Residential rate capping application

**7 Relevant legislation and references**Printed documents *Council policy, Draft Rating 2021–22**Council Policy, Financial Hardship Policy*Norman Waterhouse and SA Local Government Financial  
Management Group, 2001, *Rate Rebate Policies*.Wallmans Lawyers and SA Local Government Financial  
Management Group, February 2008, *Rate Rebate Policies*Legislation *Local Government Act, 1999**Health Care Act 2008**Community Housing Providers National Law Act 2013**Aged Care Act 1987 (Commonwealth)**Community Titles Act 1996*Websites [www.onkaparingacity.com](http://www.onkaparingacity.com)**8 Further information**

This policy is available for inspection, during business hours at:

City of Onkaparinga, Ramsay Place, NOARLUNGA CENTRE SA 5168

Telephone: 8384 0666, Email: [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au).

It is also available for inspection, downloading or printing from our website

[www.onkaparingacity.com.au](http://www.onkaparingacity.com.au).**9 Document control**

Author (to whom changes are to be recommended):	
Position	Name
Team Leader Revenue	Justin Rice
Stakeholders (audience – engagement groups):	
Community, Elected Members, Directors, Managers and Staff	

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<b>Reviewed by:</b>			
<b>Position</b>	<b>Name</b>	<b>Date reviewed</b>	
CFO	Anthony Spotalis	xx/xx/2021	
<b>Approved by (document owner):</b>			
<b>Position / Group</b>	<b>Name</b>	<b>Approval date</b>	<b>Approval ECM number</b>
Council	Council	xx/xx/2021	ECM xxxxxxxx
<b>Current version:</b>			
<b>Current version number</b>	<b>Release date</b>	<b>Review cycle</b>	
V 1.0	xx/xx/2021	Review every 1 year from the Approval date Risk calculation: Consequence rating- Insignificant Likelihood rating- Rare Overall risk rating- Low	
<b>History:</b>			
<b>Date</b>	<b>Author</b>	<b>Version</b>	<b>Nature of change</b>
xx/2021	Justin Rice		Yearly update
<b>Related documents:</b> (internal documents that need to be reviewed when this document is amended)			
<b>Title of document</b>			<b>Document number</b>
Rate Rebate Application 2021–22			ECM xxxxxxxx
Rate Capping Application 2021–22			ECM xxxxxxxx

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Document location:	
Published location	Original in ECM
Onkanet and public website Telephone: (08) 8384 0666 Web address: <a href="http://www.onkaparingacity.com">www.onkaparingacity.com</a> Email: <a href="mailto:mail@onkaparinga.sa.gov.au">mail@onkaparinga.sa.gov.au</a>  Postal: City of Onkaparinga, PO Box 1, Noarlunga Centre SA 5168	ECM xxxxxxxx

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Attachment 1  
Rate Rebate Application**Details of applicant**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Mobile number: \_\_\_\_\_

Email address: \_\_\_\_\_

If the applicant is not a natural person, please provide details of a contact person for the applicant

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Mobile number: \_\_\_\_\_

Email address: \_\_\_\_\_

**Details of land**

Council assessment number: \_\_\_\_\_

Valuer General number: \_\_\_\_\_

Certificate of Title reference: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Owner of land (If not above): \_\_\_\_\_

**Please note:** If the application for a rate rebate is for multiple properties, each assessment must be separately identified (a separate listing can be attached if necessary).

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**Please note:** A person or body who makes a false or misleading statement or representation in an application or provides false or misleading information or evidence in support of an application for a rebate is guilty of an offence under Section 159(2) of the Local Government Act, 1999.

**Maximum penalty: \$5,000**

#### Categories of rebate

*Please tick the category of rebate under which you are seeking a rebate (Section numbers quoted refer to the Local Government Act, 1999).*

##### 1.1 Mandatory 100%

- ☐ 1.1.1 **Health Service** – land being predominantly used for service delivery or administration by a hospital or health centre incorporated under the South Australia Health Commission Act 1976 (**Section 160**)
- ☐ 1.1.2 **Religious purposes** – land containing a church or other building used for public worship (and any grounds), or land solely used for religious purposes (**Section 162**)
- ☐ 1.1.3 **Public cemeteries** – land being used for the purposes of a public cemetery (**Section 163**)
- ☐ 1.1.4 **Royal Zoological Society of SA** - land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated (**Section 164**)

##### 1.2 Mandatory 75% - Section 161

- ☐ 1.2.1 **Community services** - land being predominantly used for service delivery or administration by a community services organisation

To qualify as a Community Service Organisation under the rebate provisions of the Local Government Act 1999 an organisation MUST MEET ALL THREE of the following criteria. (See section 'Additional Information' at end of this form.)

- ☐ (a) is incorporated on a not for profit basis for the benefit of the public, **AND**
- ☐ (b) provides community services without charge or for a charge that is below the cost to the body of providing the services, **AND**
- ☐ (c) does not restrict its services to persons who are members of the body

If you have ticked (a), (b) and (c) above, which of the following services does your organisation provide from the property specified in this application:

- ☐ emergency accommodation
- ☐ food or clothing for disadvantaged persons (ie persons who are disadvantaged by reason of poverty, illness, frailty, or mental, intellectual or physical disability)

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- ☐ supported accommodation (ie residential care facilities in receipt of Commonwealth funding or accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life)
- ☐ **Housing Association Properties - 75% Rebate**  
supported accommodation (ie accommodation for persons with mental health, intellectual, physical or other difficulties who require support in order to live an independent life)
- ☐ essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities
- ☐ legal services for disadvantaged persons
- ☐ drug or alcohol rehabilitation services, and/or
- ☐ research into, or community education about, diseases or illnesses, or palliative care to persons who suffer from diseases or illnesses

**1.3 Mandatory 75% (continued) – Section 165**

- ☐ 1.3.1 **Educational purposes** - which of the following criteria apply:
- ☐ land occupied by a government school under a lease or licence and being used for educational purposes, or
- ☐ land occupied by a non-government school registered under part 5 of the Education Act 1972 and being used for educational purposes, or
- ☐ land being used by a university or university college to provide accommodation and other forms of support for students on a not for profit basis

**Amount of rebate**

If you are seeking a mandatory rebate under clause 1.2.1 or 1.3.1 of this application for which you are entitled to a 75% rebate, are you also applying to the Council to increase that rebate?

- ☐ Yes
- ☐ No

Please specify the amount of rebate that you are applying for and reasons to justify this request:

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**2.1 Discretionary rebates – Section 166.1**

The council may in its discretion grant a rebate of rates or service charges in any of the following cases (section 166). Please indicate which of the following cases is applicable to your application:

*(Also please refer to section 'Additional Information' at end of this form)*

- ☐ (a) the rebate is desirable for the purpose of securing the proper development of the area (or a part of the area)
- ☐ (b) the rebate is desirable for the purpose of assisting or supporting a business in its area
- ☐ (c) the rebate will be conducive to the preservation of buildings or places of historic significance
- ☐ (d) the land is being used for educational purposes
- ☐ (e) the land is being used for agricultural, horticultural or floricultural exhibitions
- ☐ (f) the land is being used for a hospital or health centre
- ☐ (g) the land is being used to provide facilities or services for children or young persons
- ☐ (h) the land is being used to provide accommodation for the aged or disabled
- ☐ (i) the land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1987 (Commonwealth) or a day therapy centre
- ☐ (j) the land is being used by an organisation which provides a benefit or service to the local community
- ☐ (k) the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment
- ☐ (l) the rebate is appropriate to provide relief against what would otherwise amount to a substantial change in rates payable due to:
  - a redistribution of the rates burden within the community arising from a change to the basis or structure of the council's rates, or
  - a change to the basis on which land is valued for the purpose of rating, rapid changes in valuations, or anomalies in valuations
- ☐ (m) where the rebate is considered by the council to be appropriate to provide relief in order to avoid what would otherwise constitute:
  - a liability to pay a rate or charge that is inconsistent with the liabilities that were anticipated by the council in its annual business plan; or
  - a liability that is unfair or unreasonable
- ☐ (n) where the rebate is to give effect to a review of a decision of the council under chapter 13 part 2 of the Act (Internal Review of Council actions)
- ☐ (o) where the rebate is contemplated under another provision of this Act

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**Amount of rebate**

If you are applying for a discretionary rebate under clause 2.1 of this application, please specify the rebate amount you are applying for.

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Please specify why you (or your organisation) need financial assistance through a rebate and why the amount of rebate you have applied for is appropriate. Please also address the issues listed in the 'Additional information required' section at the end of this application form.

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**Additional information required**

The Council requires you to attach the following additional information to this application:

**Where you are seeking a mandatory rebate under clause 1.2.1 of this application – Community Services**

- evidence that the land is being used for service delivery and/or administration
- a copy of the organisation's Constitution and/or other documentation establishing that it is incorporated on a not-for-profit basis
- a copy of the organisation's latest Annual Report
- evidence that the organisation provides services free of charge or below cost
- evidence that the organisation provides services to persons other than members

**Where you are seeking a rebate in ANY OTHER CASE**

- evidence that the land is being used for the purpose for which the rebate is being sought
- information as to whether, and if so to what extent, you (or your organisation) will be providing a service within the Council area
- whether you have made or intend to make an application to another council
- the extent of financial assistance (if any) being provided by Commonwealth or State agencies
- whether you are in receipt of a community grant
- any other information that you believe is relevant in support of this application

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**Application forms**

Application forms and all additional information must be submitted to the Council **within 60 days of receipt of the Annual Rates Notice**.

A failure to submit application forms or to provide the additional information required by the Council to assess the application within the specified period may result in the Council refusing to consider the application for the current financial year.

Please note: It is the responsibility of the applicant to establish their claim for entitlement to a rebate and supply all the information required to substantiate this claim. Where insufficient information or evidence is supplied, applications may be denied for the current financial year. Under the *Local Government Act 1999*, generally rebates can only be granted on an annual basis and therefore must be applied for annually. Discretionary rebates granted in any one year may not be granted in subsequent years.

**Important information**

It is an offence for a person or body to make a false or misleading statement or representation in an application or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act. The maximum penalty for this offence is \$5,000.00, (Section 159 (2) of the *Local Government Act 1999*).

The Council may grant a rebate of rates or charges on such conditions as the Council thinks fit.

If a person or body has the benefit of a rebate of rates and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the Council of that fact and (whether or not the Council is so informed) the entitlement to a rebate ceases. If a person or body fails to notify the Council that person or body is guilty of an offence and liable to a maximum penalty of \$5,000.00, (Section 159 (7) and (8) of the *Local Government Act 1999*).

The Council may, for proper cause, determine that an entitlement to a rebate of rates under the Act no longer applies.

Where an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, the Council is entitled to recover rates, or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.

I declare that the information I have provided on and attached to this application form is true.

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signed \_\_\_\_\_

Title of Office held \_\_\_\_\_

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**What is a residential rate cap?**

Rate capping for residential properties (subject to certain criteria) recognises that in some circumstances residents have no control over increases in property valuations. Where a significant valuation increase is as a result of market forces and not as a result of changing, improving or purchasing the property, the rates levied as a result of that valuation increase should be capped at a level that minimises the impact to a reasonable level. We identified the most appropriate mechanism to deal with this issue is to apply a rate 'cap' under the discretionary rebate provisions of Section 166(1)(l) of the Act. For the 2019-20 year, Council has determined that a 10% rate cap will be applied to properties with a Residential land use, subject to specific criteria.

**You are eligible if.....**

Your General Rates (excluding the NRM Levy and any CWMS charges) have increased by more than 10% on the amount you paid last year and that this increase is not as a result of:

- significant improvements made to the property (regardless of when improvements were done) or
- a change to the land use of the property since 1 July 2020 or
- a change in the ownership of the property since 1 July 2019.

**Section A – Determination of eligibility**

Complete the following steps to determine if you are eligible for the residential rate capping rebate:

**Step 1:** Residential rates for year ending 30 June 2022 (*including Fixed Charge*) \$ \_\_\_\_\_  
(do not include NRM levy, CWMS charges or any rebates or remissions)

**Step 2:** Residential rates for year ending 30 June 2021 (*including Fixed Charge*) \$ \_\_\_\_\_  
(do not include NRM Levy, CWMS charges, rebates or remissions but you must deduct any capped rate rebate provided)

**Step 3:** Multiply the step 2 amount by 1.10 (\$ \_\_\_\_\_ x 1.10) \$ \_\_\_\_\_

**Step 4:** If the amount shown at step 1 is greater than the amount shown in step 3 you may be eligible. You should now complete **Step 5**.

**Step 5:** is the increase in rates or valuation a result of

- |   |                                     |                                    |
|---|-------------------------------------|------------------------------------|
| • significant property improvements (in recent years)?          | <b>YES</b> <input type="checkbox"/> | <b>NO</b> <input type="checkbox"/> |
| • a change in the land use of the property since 1 July 2019?   | <b>YES</b> <input type="checkbox"/> | <b>NO</b> <input type="checkbox"/> |
| • a change in the ownership of this property since 1 July 2018? | <b>YES</b> <input type="checkbox"/> | <b>NO</b> <input type="checkbox"/> |

**Step 6:** if you have answered **NO** to ALL of the questions in Step 5 and the amount shown at Step 1 is greater than the amount shown in Step 3 you should complete the declaration on the back of this form and lodge this application with council.

If you have answered **YES** to any of the questions in Step 5 you are not eligible for a residential rate cap rebate for 2020-21.

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Attachment 2  
Residential rate capping application**Section B – Ownership/ratepayer details**

Name of 'All' ratepayer(s): \_\_\_\_\_

Postal address: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Email address: \_\_\_\_\_

Name of owner: \_\_\_\_\_  
(Complete only if different to ratepayer details or indicate 'as above')

Property address: \_\_\_\_\_

Rates account no: \_\_\_\_\_

Purchase date of property: \_\_\_\_\_

**Please note:** One application is required per rateable property. Where applications are required to cover multiple properties for the same owner, please contact the revenue services section and request a bulk application form.

**Ratepayer declaration**

I wish to apply for the Residential Rate Capping rebate on my rates for the 2020-21 financial year and declare that my General Rates have increased by more than 10% AND this increase is NOT as a result of:

- significant property improvements (undertaken in recent years) or
- a change in the land use of the property (since 1 July 2020) or
- a change in ownership of the property (since 1 July 2019)

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If you are applying for a rate cap rebate, then please forward the completed application to:

**City of Onkaparinga**  
**PO Box 1**  
**Noarlunga Centre SA 5168**

Once the application has been assessed, you will be advised of the outcome in writing. Payment of rates cannot be deferred pending the outcome of the application. Amounts due must be paid as invoiced or statutory fines and interest will apply. If a rebate is granted after the payment of the first instalment account, subsequent instalments will be adjusted accordingly. If rates are paid in full prior to the granting of a rebate, a refund of any overpayment will be processed.

Ratepayers are encouraged to lodge applications for a residential rate cap rebate as early as possible, however all eligible applications received prior to **30 June 2022** will be granted.

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Item	Ratepayer	Property Address	Actual use	Section	Eligibility	Appliation %	Total Rates	Rebate
1	Drug & Alcohol Service of South Australia	1/209 Main South Road MORPHETT VALE SA 5162	Health Service	160	Mandatory	100	\$3,630.70	-\$3,630.70
2	Drug & Alcohol Service of South Australia	3/209 Main South Road MORPHETT VALE SA 5162	Health Service	160	Mandatory	100	\$5,038.76	-\$5,038.76
3	Child & Adolescent Mental Health Service	2/209 Main South Road MORPHETT VALE SA 5162	Health Service	160	Mandatory	100	\$2,878.79	-\$2,878.79
4	Capdelco Pty Ltd	1/211-213 Main South Road MORPHETT VALE SA 5162	Health Service	160	Mandatory	100	\$4,682.17	-\$4,682.17
5	Children Youth & Womens Health Services	Unit 2/50-56 Beach Road CHRISTIES BEACH SA 5165	Health Service	160	Mandatory	100	\$3,277.21	-\$3,277.21
6	McLaren Vale & District War Memorial Hospital Inc	5-9 Aldersey Street MCLAREN VALE SA 5171	Hospital	160	Mandatory	100	\$20,145.20	-\$11,361.20
7	Jehovahs Witnesses Congregations	133-141 Port Road ALDINGA SA 5173	Religious Purpose	162	Mandatory	100	\$2,293.41	-\$2,293.41
8	Aberfoyle Park Christadelphian Ecclesia Inc	16 Manning Road ABERFOYLE PARK SA 5159	Religious Purpose	162	Mandatory	100	\$3,050.18	-\$3,050.18
9	Adelaide Revival Fellowship Inc	253-255 Pimpala Road WOODCROFT SA 5162	Religious Purpose	162	Mandatory	100	\$8,271.89	-\$8,271.89
10	Almond Grove Family Church Inc	32 Old Main South Road ALDINGA SA 5173	Religious Purpose	162	Mandatory	100	\$1,763.67	-\$1,763.67
11	Australasian Conference Association Ltd	130 Pimpala Road MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$5,150.22	-\$5,150.22
12	Baptist Churches of SA Inc	72 Manning Road ABERFOYLE PARK SA 5159	Religious Purpose	162	Mandatory	100	\$3,125.86	-\$3,125.86
13	Baptist Churches of SA Inc	13-15 Saltash Avenue CHRISTIES BEACH SA 5165	Religious Purpose	162	Mandatory	100	\$3,012.34	-\$3,012.34
14	Catholic Church Endowment Soc Happy Valley	16-24 Hay Street HAPPY VALLEY SA 5159	Religious Purpose	162	Mandatory	100	\$2,825.41	-\$2,825.41
15	Catholic Church Endowment Soc Happy Valley	16A-24 Hay Street HAPPY VALLEY SA 5159	Religious Purpose	162	Mandatory	100	\$964.21	-\$964.21
16	Catholic Church Endowment Soc Morph Vale	250-262 Main South Road MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$4,109.66	-\$4,109.66
17	Catholic Church Endowment Soc Noarl Ctr	1 Honeypot Road NOARLUNGA DOWNS SA 5168	Religious Purpose	162	Mandatory	100	\$2,898.82	-\$2,898.82

Item	Ratepayer	Property Address	Actual use	Section	Eligibility	Appliation %	Total Rates	Rebate
18	Catholic Church Endowment Soc Willunga	Pt Allot 1 St Judes Street WILLUNGA SA 5172	Religious Purpose	162	Mandatory	100	\$4,185.11	-\$3,209.11
19	Catholic Church Endowment Society Incorporated	Pt Allot 1 Quinliven Road ALDINGA SA 5173	Religious Purpose	162	Mandatory	100	\$2,406.93	-\$2,406.93
20	Christian City Church South Coast Inc	5 Main South Road O'HALLORAN HILL SA 5158	Religious Purpose	162	Mandatory	100	\$5,339.41	-\$5,339.41
21	Church of Jesus Christ Latter Day Saints	258 Beach Road HACKHAM WEST SA 5163	Religious Purpose	162	Mandatory	100	\$5,812.39	-\$5,812.39
22	Churches of Christ In SA & NT Inc	179 Hub Drive ABERFOYLE PARK SA 5159	Religious Purpose	162	Mandatory	100	\$3,920.46	-\$3,920.46
23	Churches of Christ Noarlunga Centre	165 Beach Road CHRISTIE DOWNS SA 5164	Religious Purpose	162	Mandatory	100	\$3,693.43	-\$3,693.43
24	Coast and Vines Church Inc	1/12-14 Aldinga Road WILLUNGA SA 5172	Religious Purpose	162	Mandatory	100	\$2,825.95	-\$1,849.95
25	Coptic Orthodox Church (Victoria) Property Trust	Allot 1 Sec 23 Melsetter Road HUNTFIELD HEIGHTS SA 5163	Religious Purpose	162	Mandatory	100	\$3,239.37	-\$3,239.37
26	Coromandel Baptist Church Incorporated	268C Ackland Hill Road COROMANDEL EAST SA 5157	Religious Purpose	162	Mandatory	100	\$2,860.99	-\$2,860.99
27	Ecumenical Endeavours Pty Ltd	611 Grand Boulevard SEAFORD SA 5169	Religious Purpose	162	Mandatory	100	\$13,380.09	-\$13,380.09
28	Edge Church International	3/253-255 Old South Road OLD REYNELLA SA 5161	Religious Purpose	162	Mandatory	100	\$9,348.03	-\$9,348.03
29	Grow Church Inc	70-74 Pimpala Road MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$6,096.18	-\$6,096.18
30	Greek Orthodox Archdiocese Aust and	2 Morton Road CHRISTIE DOWNS SA 5164	Religious Purpose	162	Mandatory	100	\$2,860.99	-\$2,860.99
31	Hackham Baptist Family Church Inc	86-88 Penneys Hill Road HACKHAM SA 5163	Religious Purpose	162	Mandatory	100	\$3,050.18	-\$3,050.18
32	Happy Valley Baptist Church Inc	72 Candy Road HAPPY VALLEY SA 5159	Religious Purpose	162	Mandatory	100	\$1,801.51	-\$1,801.51
33	Harvest Australia Church Incorporated	Allot 21 Sec 612 States Road MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$6,947.55	-\$6,947.55
34	Impact International Christian Centre	104A Pimpala Road MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$2,898.82	-\$2,898.82

Item	Ratepayer	Property Address	Actual use	Section	Eligibility	Appliation %	Total Rates	Rebate
35	Jehovahs Witnesses Congregations	102 Fraser Avenue HAPPY VALLEY SA 5159	Religious Purpose	162	Mandatory	100	\$2,936.66	-\$2,936.66
36	Jehovahs Witnesses Congregations	1/320 Beach Road HACKHAM WEST SA 5163	Religious Purpose	162	Mandatory	100	\$4,965.26	-\$4,965.26
37	Living Church of God Ltd	63 Grants Gully Road CLARENDON SA 5157	Religious Purpose	162	Mandatory	100	\$4,066.97	-\$3,090.97
38	Living Church of God Ltd	61 Grants Gully Road CLARENDON SA 5157	Religious Purpose	162	Mandatory	100	\$3,042.38	-\$2,066.38
39	Lutheran Church of Aust McLaren Vale	Allot 829 Aldersey Street MCLAREN VALE SA 5171	Religious Purpose	162	Mandatory	100	\$3,647.79	-\$2,671.79
40	Lutheran Church of Aust SA District	32 Taylors Road ABERFOYLE PARK SA 5159	Religious Purpose	162	Mandatory	100	\$5,812.39	-\$5,812.39
41	Lutheran Church of Aust SA District	265 Beach Road MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$2,380.05	-\$2,380.05
42	Mr A K Grace and Mr T H Tunley and Mr J C Gooden	1 Romney Road HAPPY VALLEY SA 5159	Religious Purpose	162	Mandatory	100	\$2,350.17	-\$2,350.17
43	Mr M L Grace and Mr T R Seeley and Mr S M Rowe	Allot 77 Sec 279 Sunnymead Drive ABERFOYLE PARK SA 5159	Religious Purpose	162	Mandatory	100	\$2,482.60	-\$2,482.60
44	Mr M L Grace and Mr T R Seeley and Mr S M Rowe	46 Skyline Drive FLAGSTAFF HILL SA 5159	Religious Purpose	162	Mandatory	100	\$2,936.66	-\$2,936.66
45	Mr C J Wright and Mr K G Seeley and Mr A D Carman	1/33 Education Road HAPPY VALLEY SA 5159	Religious Purpose	162	Mandatory	100	\$7,890.67	-\$7,890.67
46	Mr K P Grace and Mr J C Gooden and Mr T J Scott	152 Black Road FLAGSTAFF HILL SA 5159	Religious Purpose	162	Mandatory	100	\$2,369.09	-\$2,369.09
47	New Apostolic Church	31 Olympia Crescent HACKHAM WEST SA 5163	Religious Purpose	162	Mandatory	100	\$2,217.74	-\$2,217.74
48	New Life Christian Centre Inc	12-14 Kerry Street CHRISTIES BEACH SA 5165	Religious Purpose	162	Mandatory	100	\$2,709.63	-\$2,709.63
49	Noarlunga Christian Centre Incorporated	Pce 12 Brodie Road HUNTFIELD HEIGHTS SA 5163	Religious Purpose	162	Mandatory	100	\$1,135.55	-\$1,135.55
50	Ahmadiyya Muslim Association of Aust Inc	28-30 Hillier Road MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$3,504.25	-\$3,504.25
51	Parish of The Nativity	All 103 Sec 277 Sunnymead Drive ABERFOYLE PARK	Religious Purpose	162	Mandatory	100	\$5,434.00	-\$5,434.00



Item	Ratepayer	Property Address	Actual use	Section	Eligibility	Appliation %	Total Rates	Rebate
52	Southern Life Management Association Inc	Allot 1 Sec 5 Milan Crescent HACKHAM WEST SA 5163	Religious Purpose	162	Mandatory	100	\$3,844.78	-\$3,844.78
53	Southern Vales Christadelphian Ecclesia Inc	100-104 Melsetter Road HUNTFIELD HEIGHTS SA 5163	Religious Purpose	162	Mandatory	100	\$2,104.22	-\$2,104.22
54	Synod Diocese Murray Anglican Church Inc	7 Stonehouse Lane ALDINGA SA 5173	Religious Purpose	162	Mandatory	100	\$1,385.28	-\$1,385.28
55	Synod Diocese Murray Anglican Church Inc	1/99 Main Road MCLAREN VALE SA 5171	Religious Purpose	162	Mandatory	100	\$5,253.91	-\$4,277.91
56	Synod Diocese Murray Anglican Church Inc	10 St Andrews Terrace WILLUNGA SA 5172	Religious Purpose	162	Mandatory	100	\$2,455.88	-\$1,479.88
57	Synod Diocese Murray Anglican Church Inc	12-14 Homestead Drive ABERFOYLE PARK SA 5159	Religious Purpose	162	Mandatory	100	\$2,406.93	-\$2,406.93
58	Synod Diocese Murray Anglican Church Inc	1 High Street MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$2,633.95	-\$2,633.95
59	Synod Diocese Murray Anglican Church Inc	3 William Street MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$1,265.19	-\$1,265.19
60	Synod Diocese Murray Anglican Church Inc	26 O'Halloran Road CHRISTIES BEACH SA 5165	Religious Purpose	162	Mandatory	100	\$3,579.92	-\$3,579.92
61	The Centre Trust Inc	38-44 Jagger Crescent WOODCROFT SA 5162	Religious Purpose	162	Mandatory	100	\$3,923.87	-\$3,923.87
62	The Salvation Army (SA) Property Trust	186-188 Elizabeth Road MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$3,125.86	-\$3,125.86
63	The Uniting Church In Australia Property Trust SA	2 Old Coach Road ALDINGA SA 5173	Religious Purpose	162	Mandatory	100	\$2,936.66	-\$2,936.66
64	The Uniting Church In Australia Property Trust SA	255 Main Road MCLAREN VALE SA 5171	Religious Purpose	162	Mandatory	100	\$4,139.70	-\$3,163.70
65	The Uniting Church In Australia Property Trust SA	415-417 Main Road COROMANDEL VALLEY SA 5051	Religious Purpose	162	Mandatory	100	\$6,285.37	-\$6,285.37
66	The Uniting Church In Australia Property Trust SA	50-52 Grants Gully Road CLARENDON SA 5157	Religious Purpose	162	Mandatory	100	\$2,682.92	-\$1,706.92
67	The Uniting Church In Australia Property Trust SA	50 Malpas Street OLD NOARLUNGA SA 5168	Religious Purpose	162	Mandatory	100	\$1,631.24	-\$1,631.24
68	The Uniting Church In Australia Property Trust SA	23 William Road CHRISTIES BEACH SA 5165	Religious Purpose	162	Mandatory	100	\$3,012.34	-\$3,012.34

Item	Ratepayer	Property Address	Actual use	Section	Eligibility	Appliation %	Total Rates	Rebate
69	United Pentecostal Church of SA Inc	8 Colorado Court MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$3,504.25	-\$3,504.25
70	Uniting Church In Aust Aberfoyle Park	42 Sunnymede Drive ABERFOYLE PARK SA 5159	Religious Purpose	162	Mandatory	100	\$7,420.53	-\$7,420.53
71	Uniting Church In Aust Cherry Gardens	87 Hicks Hill Road CHERRY GARDENS SA 5157	Religious Purpose	162	Mandatory	100	\$1,139.34	-\$1,139.34
72	Uniting Church In Aust Christies Beach	58-62 Ramsgate Avenue CHRISTIES BEACH SA 5165	Religious Purpose	162	Mandatory	100	\$2,571.26	-\$2,571.26
73	Uniting Church In Aust Kangarilla	1 McLaren Flat Road KANGARILLA SA 5157	Religious Purpose	162	Mandatory	100	\$1,536.64	-\$1,536.64
74	Uniting Church In Aust Willunga	33 St Andrews Terrace WILLUNGA SA 5172	Religious Purpose	162	Mandatory	100	\$3,420.76	-\$2,444.76
75	Woodcroft Christian Centre Incorporated	444 States Road MORPHETT VALE SA 5162	Religious Purpose	162	Mandatory	100	\$3,938.51	-\$3,938.51
76	Adelaide Mosque Islamic Society of SA Inc	Pt Allot 21 Martins Road MCLAREN VALE SA 5171	Cemeteries	163	Mandatory	100	\$922.59	-\$922.59
77	Catholic Church Endowment Soc Willunga	1-7 St Marys Street WILLUNGA SA 5172	Cemeteries	163	Mandatory	100	\$1,366.37	-\$1,366.37
78	Coromandel Valley Cemetery Trust Incorporated	Allot 47 Sec 1101 Avondale Road COROMANDEL VALLEY SA 5051	Cemeteries	163	Mandatory	100	\$1,120.42	-\$1,120.42
79	Methodist Church SA Property Trust	28 Ingoldby Road MCLAREN FLAT SA 5171	Cemeteries	163	Mandatory	100	\$969.07	-\$969.07
80	Synod Diocese Murray Anglican Church Inc	Allot 411 Sec 245 Aldinga Road WILLUNGA SA 5172	Cemeteries	163	Mandatory	100	\$904.74	-\$904.74
81	The Uniting Church In Australia Property Trust SA	Allot 20 Sellicks Beach Road SELICKS BEACH SA 5174	Cemeteries	163	Mandatory	100	\$844.20	-\$844.20
82	The Uniting Church In Australia Property Trust SA	6 Tatachilla Road MCLAREN VALE SA 5171	Cemeteries	163	Mandatory	100	\$1,037.17	-\$1,037.17
83	The Uniting Church In Australia Property Trust SA	257-261 Main Road MCLAREN VALE SA 5171	Cemeteries	163	Mandatory	100	\$976.63	-\$976.63
84	The Uniting Church In Australia Property Trust SA	26-34 Seaford Road OLD NOARLUNGA SA 5168	Cemeteries	163	Mandatory	100	\$882.04	-\$882.04
85	Trustee Cemetery	Allot 3 Sec 612 States Road MORPHETT VALE SA 5162	Cemeteries	163	Mandatory	100	\$554.73	-\$554.73

Item	Ratepayer	Property Address	Actual use	Section	Eligibility	Appliation %	Total Rates	Rebate
86	Uniting Church In Aust Kangarilla	36 McLaren Flat Road KANGARILLA SA 5157	Cemeteries	163	Mandatory	100	\$1,097.71	-\$1,097.71
87	Uniting Church In Aust Willunga	Allot 122 Sec 446 Binney Road MCLAREN VALE SA 5171	Cemeteries	163	Mandatory	100	\$927.44	-\$927.44
88	Uniting Church In Aust Willunga	35-37 St Andrews Terrace WILLUNGA SA 5172	Cemeteries	163	Mandatory	100	\$1,404.21	-\$1,404.21
89	Parish of The Nativity	26 London Road ABERFOYLE PARK SA 5159	Religious Purpose	162	Mandatory	100	\$1,764.87	-\$1,764.87
90	Acts Global Churches Ltd	5 Shearer Drive SEAFORD SA 5169	Religious Purpose	162	Mandatory	100	\$2,503.38	-\$2,503.38
91	St Mary's Jacobite Syrian Orthodox Church Inc	214-216 Main South Road MORPHETT VALE	Religious Purpose	162	Mandatory	100	\$2,747.47	-\$2,747.47
<b>Total ongoing rebates</b>							<b>\$313,890.10</b>	<b>-\$295,346.10</b>

Item	Ratepayer	Property Address	Actual Use	Section	Eligibility	Appliation %	Total Rates	Rebate
1	Junction Australia	34 Beach Road CHRISTIES BEACH SA 5165	Community Service Organisation	161.4.C	Mandatory	75	\$ 5,260.21	-\$3,945.16
2	Meals On Wheels Incorporated	44 Vincent Street CHRISTIES BEACH SA 5165	Community Service Organisation	161.4.C	Mandatory	75	\$ 1,990.70	-\$1,493.03
3	Minister for Disabilities	1/98 Beach Road CHRISTIES BEACH SA 5165	Community Service Organisation	161.4.C	Mandatory	75	\$ 3,678.48	-\$2,758.87
4	Minister for Health and Ageing	64 Elgin Avenue CHRISTIES BEACH SA 5165	Community Service Organisation	161.4.C	Mandatory	75	\$ 1,893.37	-\$1,420.03
5	Noarlunga Christian Centre Incorporated	Pl Pce 12 Brodie Road HUNTFIELD HEIGHTS SA 5163	Community Service Organisation	161.4.C	Mandatory	75	\$ 2,289.63	-\$1,717.23
6	Offenders Aid & Rehabilitation Services	2/87 Dyson Road CHRISTIES BEACH SA 5165	Community Service Organisation	161.4.C	Mandatory	75	\$ 1,969.13	-\$1,476.85
7	Southern Community Justice Centre	1/40 Beach Road CHRISTIES BEACH SA 5165	Community Service Organisation	161.4.C	Mandatory	75	\$ 2,944.10	-\$2,208.08
8	Uniting Communities	38 Beach Road CHRISTIES BEACH SA 5165	Community Service Organisation	161.4.C	Mandatory	75	\$ 5,599.16	-\$4,199.37
9	Erwin Vogt Foundation Inc	8 Cocking Road CHRISTIES BEACH SA 5165	Community Service Organisation	161.4.C	Mandatory	75	\$ 1,703.90	-\$1,277.93
10	Minda Inc	38-44 Panalatinga Road, OLD REYNELLA SA 5161	Community Service Organisation	161.4.C	Mandatory	75	\$ 6,508.53	-\$4,881.40
11	Minda Inc	3/37 Aldershot Road, LONSDALE SA 5160	Community Service Organisation	161.4.C	Mandatory	75	\$ 8,197.73	-\$6,148.30
12	Adelaide Benevolent & Strangers Friend Society Inc	Unit 1/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 766.50	-\$574.88
13	Adelaide Benevolent & Strangers Friend Society Inc	Unit 2/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 892.25	-\$669.19
14	Adelaide Benevolent & Strangers Friend Society Inc	Unit 3/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 892.25	-\$669.19
15	Adelaide Benevolent & Strangers Friend Society Inc	Unit 4/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 892.25	-\$669.19
16	Adelaide Benevolent & Strangers Friend Society Inc	Unit 5/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 892.25	-\$669.19
17	Adelaide Benevolent & Strangers Friend Society Inc	Unit 6/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 766.50	-\$574.88
18	Adelaide Benevolent & Strangers Friend Society Inc	Unit 7/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 892.25	-\$669.19
19	Adelaide Benevolent & Strangers Friend Society Inc	Unit 8/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 766.50	-\$574.88
20	Adelaide Benevolent & Strangers Friend Society Inc	Unit 9/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 766.50	-\$574.88
21	Adelaide Benevolent & Strangers Friend Society Inc	Unit 10/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 892.24	-\$669.18

Item	Ratepayer	Property Address	Actual Use	Section	Eligibility	Application %	Total Rates	Rebate
22	Adelaide Benevolent & Strangers Friend Society Inc	Unit 11/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 892.25	-\$669.19
23	Adelaide Benevolent & Strangers Friend Society Inc	Unit 12/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 892.25	-\$669.19
24	Adelaide Benevolent & Strangers Friend Society Inc	Unit 13/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 716.19	-\$537.15
25	Adelaide Benevolent & Strangers Friend Society Inc	Unit 14/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 691.05	-\$518.29
26	Adelaide Benevolent & Strangers Friend Society Inc	Unit 15/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 691.05	-\$518.29
27	Adelaide Benevolent & Strangers Friend Society Inc	Unit 16/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 716.19	-\$537.15
28	Adelaide Benevolent & Strangers Friend Society Inc	Unit 17/15 Shearwater Place NOARLUNGA DOWNS SA 5168	Emergency Accommodation	161.4.C	Mandatory	75	\$ 766.50	-\$574.88
29	Adelaide Benevolent & Strangers Friend Society Inc	28 Valleyview Crescent HACKHAM WEST SA 5163	Emergency Accommodation	161.4.C	Mandatory	75	\$ 1,597.20	-\$1,197.91
30	Aged Care and Housing Group Inc	84 Valley View Drive MCLAREN VALE SA 5171	Supported Accommodation	161.4.C	Mandatory	75	\$ 39,417.43	-\$11,995.08
31	Aged Care and Housing Group Inc	24-30 River Road PORT NOARLUNGA SA 5167	Supported Accommodation	161.4.C	Mandatory	75	\$ 27,417.66	-\$20,563.25
32	Aboriginal Family Support Services Ltd	32 Devonshire Crescent OLD REYNELLA SA 5161	Supported Accommodation	161.4.C	Mandatory	75	\$ 1,688.66	-\$1,266.49
33	Aboriginal Family Support Services Ltd	13 Dalpura Grove ABERFOYLE PARK SA 5159	Supported Accommodation	161.4.C	Mandatory	75	\$ 1,749.63	-\$1,312.23
34	Christadelphian Care Services SA Inc	1-3 Happy Valley Drive HAPPY VALLEY SA 5159	Supported Accommodation	161.4.C	Mandatory	75	\$ 20,253.78	-\$15,190.34
35	Churches of Christ Life Care Inc	6 Pridham Boulevard ALDINGA BEACH SA 5173	Supported Accommodation	161.4.C	Mandatory	75	\$ 33,819.42	-\$25,364.57
36	Churches of Christ Life Care Inc	280 Old South Road OLD REYNELLA SA 5161	Supported Accommodation	161.4.C	Mandatory	75	\$ 16,748.05	-\$12,561.04
37	Eldercare Inc	100 Seaford Road SEAFORD SA 5169	Supported Accommodation	161.4.C	Mandatory	75	\$ 22,311.49	-\$16,733.62
38	Eldercare Inc	150-152 Reynell Road WOODCROFT SA 5162	Supported Accommodation	161.4.C	Mandatory	75	\$ 26,426.91	-\$19,820.18
39	Greek Orthodox Archdiocese Aust	10 Morton Road CHRISTIE DOWNS SA 5164	Supported Accommodation	161.4.C	Mandatory	75	\$ 29,704.01	-\$22,278.01
40	James Brown Memorial Trust	1/54 Woodcroft Drive MORPHETT VALE SA 5162	Supported Accommodation	161.4.C	Mandatory	75	\$ 29,095.61	-\$21,821.71
41	James Brown Memorial Trust	19 Aldersey Street MCLAREN VALE SA 5171	Supported Accommodation	161.4.C	Mandatory	75	\$ 20,349.67	-\$8,674.25
42	Minda Inc	36 Education Road HAPPY VALLEY SA 5159	Supported Accommodation	161.4.C	Mandatory	75	\$ 2,100.20	-\$1,575.16



Item	Ratepayer	Property Address	Actual Use	Section	Eligibility	Appliation %	Total Rates	Rebate
43	Minda Inc	1/10 Walnut Street OLD REYNELLA SA 5161	Supported Accommodation	161.4.C	Mandatory	75	\$ 1,536.23	-\$1,152.17
44	Minda Inc	2/10 Walnut Street OLD REYNELLA SA 5161	Supported Accommodation	161.4.C	Mandatory	75	\$ 1,536.23	-\$1,152.17
45	Minda Inc	148 Hillier Road REYNELLA SA 5161	Supported Accommodation	161.4.C	Mandatory	75	\$ 1,856.33	-\$1,392.25
46	Minda Inc	146 Hillier Road REYNELLA SA 5161	Supported Accommodation	161.4.C	Mandatory	75	\$ 1,856.33	-\$1,392.25
47	Minda Inc	4/1 Walnut Street OLD REYNELLA SA 5161	Supported Accommodation	161.4.C	Mandatory	75	\$ 1,719.14	-\$1,289.36
48	Minister for Disabilities	4-6 Tina Way MORPHETT VALE SA 5162	Supported Accommodation	161.4.C	Mandatory	75	\$ 2,191.65	-\$1,643.74
49	Southern Cross Care (SA & NT) Inc	28 Liddell Drive HUNTFIELD HEIGHTS SA 5163	Supported Accommodation	161.4.C	Mandatory	75	\$ 22,540.13	-\$16,905.10
50	James Brown Memorial Trust	2/54 Woodcroft Drive MORPHETT VALE SA 5162	Private Primary School	165.1.B	Mandatory	75	\$ 2,409.98	-\$1,807.49
51	Australasian Conference Association Ltd	140 Pimpala Road MORPHETT VALE SA 5162	Private Primary School	165.1.B	Mandatory	75	\$ 33,339.89	-\$25,004.92
52	Calvary Lutheran Primary School Inc	265 Beach Road MORPHETT VALE SA 5162	Private Primary School	165.1.B	Mandatory	75	\$ 11,204.38	-\$8,403.29
53	Catholic Church Endowment Soc Morph Vale	14-16 Bains Road MORPHETT VALE SA 5162	Private Primary School	165.1.B	Mandatory	75	\$ 19,718.01	-\$14,788.54
54	Catholic Church Endowment Soc Pt Noarlunga	621-631 Grand Boulevard SEAFORD SA 5169	Private Primary School	165.1.B	Mandatory	75	\$ 15,082.82	-\$11,312.12
55	Catholic Church Endowment Society Incorporated	Pt Allot 1 Quinliven Road ALDINGA SA 5173	Private Primary School	165.1.B	Mandatory	75	\$ 12,339.53	-\$9,254.65
56	Emmaus Catholic School and	236-246 Pimpala Road WOODCROFT SA 5162	Private Primary School	165.1.B	Mandatory	75	\$ 14,988.23	-\$11,241.18
57	Lutheran Church of Aust Aberfoyle Park	28-30 Taylors Road ABERFOYLE PARK SA 5159	Private Primary School	165.1.B	Mandatory	75	\$ 11,771.96	-\$8,828.97
58	SAET Property Holdings Pty Ltd	Allot 40 Park Avenue ABERFOYLE PARK SA 5159	Private Primary School	165.1.B	Mandatory	75	\$ 20,096.42	-\$15,072.32
59	School of Nativity Primary School	26 Sunnymede Drive ABERFOYLE PARK SA 5159	Private Primary School	165.1.B	Mandatory	75 + 25	\$ 5,150.22	-\$5,150.22
60	Southern Montessori Education Centre	53 Galloway Road O'SULLIVAN BEACH SA 5166	Private Primary School	165.1.B	Mandatory	75	\$ 7,798.91	-\$5,849.19
61	Southern Vales Christian College Inc	240-258 Aldinga Beach Road ALDINGA BEACH SA 5173	Private Primary School	165.1.B	Mandatory	75	\$ 7,231.33	-\$5,423.50
62	Southern Vales Christian College Inc	140 States Road MORPHETT VALE SA 5162	Private Primary School	165.1.B	Mandatory	75	\$ 18,299.10	-\$13,724.33
63	St John The Apostle Catholic Parish School	14 Winnerah Road CHRISTIES BEACH SA 5165	Private Primary School	165.1.B	Mandatory	75	\$ 7,325.93	-\$5,494.45

Item	Ratepayer	Property Address	Actual Use	Section	Eligibility	Application %	Total Rates	Rebate
64	Sunrise Christian School	70-74 Pimpala Road MORPHETT VALE SA 5162	Private Primary School	165.1.B	Mandatory	75	\$ 7,136.74	-\$5,352.56
65	Willunga Waldorf School	Allot 409 Sec 246 Aldinga Road WILLUNGA SA 5172	Private Primary School	165.1.B	Mandatory	75	\$ 10,447.61	-\$7,835.71
66	Willunga Waldorf School	1A Jay Drive WILLUNGA SA 5172	Private Primary School	165.1.B	Mandatory	75	\$ 4,597.51	-\$1,252.14
67	Willunga Waldorf School and	1 Jay Drive WILLUNGA SA 5172	Private Primary School	165.1.B	Mandatory	75	\$ 10,756.94	-\$5,139.71
68	Cardijn College	5 Honeypot Road NOARLUNGA DOWNS SA 5168	Private Secondary School	165.1.B	Mandatory	75	\$ 27,001.95	-\$20,251.46
69	Catholic Church Endowment Society Incorporated	183 Beach Road CHRISTIE DOWNS SA 5164	Private Secondary School	165.1.B	Mandatory	75	\$ 19,055.86	-\$14,291.89
70	Tatachilla Lutheran College Assoc Inc	211 Tatachilla Road TATACHILLA SA 5171	Private Secondary School	165.1.B	Mandatory	75	\$ 40,529.22	-\$30,396.92
71	Woodcroft College Incorporated	143-173 Bains Road MORPHETT VALE SA 5162	Private Secondary School	165.1.B	Mandatory	75	\$ 36,177.78	-\$27,133.34
72	Woodcroft College Incorporated	Allot 12 Sec 613 Farnsworth Drive MORPHETT VALE SA 5162	Private Secondary School	165.1.B	Mandatory	75	\$ 2,078.29	-\$1,558.72
73	Uniting Communities Incorporated	3/107-109 Dyson Road CHRISTIES BEACH SA 5165	Community Service Organisation	161.4.C	Mandatory	75	\$ 3,319.20	-\$2,489.40
74	Aboriginal Family Support Services Ltd <b>(New Application)</b>	11 Channel Place, SEAFORD MEADOWS SA 5169 181120	Supported Accommodation	161.4.C	Mandatory	75	\$ 1,490.51	-\$1,117.88
75	Aboriginal Family Support Services Ltd <b>(New Application)</b>	37 Adel Circuit HUNTFIELD HEIGHTS SA 5163 160420	Supported Accommodation	161.4.C	Mandatory	75	\$ 1,551.48	-\$1,163.61
76	Aboriginal Family Support Services Ltd <b>(New Application)</b>	16 Felix Crescent MORPHETT VALE SA 5162 240620	Supported Accommodation	161.4.C	Mandatory	75	\$ 1,475.27	\$1,106.45
77	Resthaven Inc <b>(New Application)</b>	100 Hub Drive ABERFOYLE PARK SA 5159	Community Service Organisation	161.4.C	Mandatory	75	\$ 30,999.60	-\$23,249.70
78	Resthaven Inc <b>(New Application)</b>	3-5 James Clark Road NOARLUNGA CENTRE SA 5168	Community Service Organisation	161.4.C	Mandatory	75	\$ 6,390.02	-\$4,792.52
<b>Total ongoing rebates</b>							<b>\$ 751,500.36</b>	<b>-\$533,420.20</b>



Item Number	Ratepayer	Number of Properties	Actual Use	Section	Eligibility	Application %	Total Rates	Rebate
1	Access 2 Place Ltd	19	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 24,951.03	-\$ 18,713.32
2	Amelie Housing	80	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 107,380.07	-\$ 79,071.28
3	Anglicare SA Housing Association	39	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 53,023.55	-\$ 39,767.68
4	Common Equity Housing SA Ltd	15	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 20,802.92	-\$ 15,602.19
5	Comerstone Housing Limited	62	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 78,208.74	-\$ 58,656.74
6	Developing Alternative Solutions To Housing	2	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 3,484.50	-\$ 1,881.37
7	Julia Farr Housing Association Inc	9	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 13,246.88	-\$ 9,935.20
8	Junction Australia	319	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 415,646.85	-\$ 307,366.84
9	Uniting SA Housing Ltd	9	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 14,299.11	-\$ 9,992.35
10	Salvation Army Housing Ltd	39	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 50,978.14	-\$ 38,233.66
11	Unity Housing Co Ltd	81	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 106,468.00	-\$ 78,387.16
12	Westside Housing Association Inc	12	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 15,935.08	-\$ 11,951.34
13	Yourplace Housing Ltd	64	Approved Community Housing Association	161(4)(c)(iii)	Mandatory	75	\$ 88,716.33	-\$ 66,537.38
<b>Totals all 75% Housing Association Mandatory rebates</b>		750				<b>Totals</b>	<b>\$ 993,141.20</b>	<b>-\$ 736,096.51</b>



2021-22

Discretionary Rate Rebates

Attachment 5

Item number	Ratepayer	Property address	Actual use	Section	Eligibility	Rebate %	Recommendation/Reason	Total rates	Rebate
1	Mr Gavin Malone	Allot 50 Sec 194 Pethick Road, MCLAREN VALE	Support - Historical significance	166(1)(j)	Discretionary	100	Granted - Community Benefit - Aboriginal Historical significance	\$ 1,550.15	-\$ 1,550.15
2	Brentwood Drive Kindergarten	79A Brentwood Drive HUNTFIELD HEIGHTS	Kindergarten	166(1)(d)(g)	Discretionary	100	Granted - Equity with other Kindergartens who are exempt under the <i>Local Government Act 1999</i>	\$ 1,574.48	-\$ 1,574.48
3	Hackham West Children's Centre (DECS)	9 Vintners Walk, HACKHAM WEST	Kindergarten	166(1)(d)(g)	Discretionary	100	Granted - Equity with other Kindergartens who are exempt under the <i>Local Government Act 1999</i>	\$ 1,536.64	-\$ 1,536.64
4	Lutheran Church of Aust SA District	265 Beach Road MORPHETT VALE	Kindergarten	166(1)(d)(g)	Discretionary	100	Granted - Equity with other Kindergartens who are exempt under the <i>Local Government Act 1999</i>	\$ 1,641.08	-\$ 1,641.08
5	Noarlunga Community Childrens Centre Inc	5 Windsong Court MORPHETT VALE	Kindergarten	166(1)(d)(g)	Discretionary	100	Granted - Equity with other Kindergartens who are exempt under the <i>Local Government Act 1999</i>	\$ 2,596.11	-\$ 2,596.11
6	Guides South Australia Inc	216 Douglas Gully Road BLEWITT SPRINGS	Guides Camping Ground	166(1)(g)	Discretionary	100	Granted - Equity with other Scout/Guide groups who are exempt under <i>Recreation Grounds Exemptions Act 1981</i>	\$ 2,520.44	-\$ 2,520.44
7	Girl Guides Aust Inc	9 Greenbank Grove, HACKHAM WEST	Guide Hall	166(1)(g)	Discretionary	100	Granted - Equity with other Scout/Guide groups who are exempt under <i>Recreation Grounds Exemptions Act 1981</i>	\$ 1,309.60	-\$ 1,309.60
8	Scout Association of Aust SA Branch	Sec Pt866 Railway Road SEAFORD MEADOWS	Scout Hall	166(1)(g)	Discretionary	100	Granted - Equity with other Scout/Guide groups who are exempt under <i>Recreation Grounds Exemptions Act 1981</i>	\$ 1,479.88	-\$ 1,479.88
9	Scout Association of SA	9 Jennifer Drive MORPHETT VALE	Scout Hall	166(1)(g)	Discretionary	100	Granted - Equity with other Scout/Guide groups who are exempt under <i>Recreation Grounds Exemptions Act 1981</i>	\$ 1,347.44	-\$ 1,347.44
10	Blewitt Springs Comm Hall & Progress Assoc Inc	506 Blewitt Springs Road BLEWITT SPRINGS	Community Association Hall	166(1)(j)	Discretionary	100	Granted - Equity with other Community Associations who meet in Council Owned premises	\$ 1,498.80	-\$ 1,498.80
11	Clarendon Community Association	80 Grants Gully Road CLARENDON	Community Association Hall	166(1)(j)	Discretionary	100	Granted - Equity with other Community Associations who meet in Council Owned premises	\$ 3,004.54	-\$ 2,028.54
12	Lions Club Willunga Districts Inc	5 Strout Road MCLAREN VALE	Lions club - community support	166(1)(j)	Discretionary	100	Granted - Community Benefit - Use by Community Groups	\$ 1,971.78	-\$ 1,971.78

Item number	Ratepayer	Property address	Actual use	Section	Eligibility	Rebate %	Recommendation/Reason	Total rates	Rebate
13	Cherry Gardens Memorial Hall Fund Inc	312 Cherry Gardens Road CHERRY GARDENS	Community Association Hall	166(1)(j)	Discretionary	100	Granted - Equity with other Community Associations who meet in Council Owned premises	1574.48	-1574.48
14	Onkaparinga Canoe Club Inc	20 Wearing Street PORT NOARLUNGA	Community Sporting Facility	166(1)(d)(g)	Discretionary	75	Granted - Community Benefit - Use by Community Groups	\$ 1,169.61	-\$ 877.21
15	Onkaparinga Canoe Club Inc	18 Wearing Street PORT NOARLUNGA	Community Sporting Facility	166(1)(d)(g)	Discretionary	75	Granted - Community Benefit - Use by Community Groups	\$ 880.14	-\$ 660.10
16	Autism Association of SA Inc	11 Unley Court ONKAPARINGA HILLS	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 2,313.59	-\$ 1,735.20
17	Unity Housing Co Ltd	Unit 1/82 Booth Avenue MORPHETT VALE	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,216.14	-\$ 912.11
18	Unity Housing Co Ltd	Unit 2/82 Booth Avenue MORPHETT VALE	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,216.14	-\$ 912.11
19	Unity Housing Co Ltd	Unit 3/82 Booth Avenue MORPHETT VALE	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,216.14	-\$ 912.11
20	Unity Housing Co Ltd	Unit 4/82 Booth Avenue MORPHETT VALE	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,216.14	-\$ 912.11
21	Unity Housing Co Ltd	6 Hogg Avenue MORPHETT VALE	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,277.12	-\$ 957.84
22	Adelaide Benevolent & Strangers Friend Society Inc	Flat 1/11-13 Lambert Avenue CHRISTIES BEACH	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,063.72	-\$ 797.79
23	Adelaide Benevolent & Strangers Friend Society Inc	Flat 2/11-13 Lambert Avenue CHRISTIES BEACH	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,139.93	-\$ 854.95
24	Adelaide Benevolent & Strangers Friend Society Inc	Flat 3/11-13 Lambert Avenue CHRISTIES BEACH	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,139.93	-\$ 854.95
25	Adelaide Benevolent & Strangers Friend Society Inc	Flat 4/11-13 Lambert Avenue CHRISTIES BEACH	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,139.93	-\$ 854.95

2021-22

Discretionary Rate Rebates

Attachment 5

Item number	Ratepayer	Property address	Actual use	Section	Eligibility	Rebate %	Recommendation/Reason	Total rates	Rebate
26	Adelaide Benevolent & Strangers Friend Society Inc	Flat 5/11-13 Lambert Avenue CHRISTIES BEACH	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,139.94	-\$ 854.95
27	Adelaide Benevolent & Strangers Friend Society Inc	Unit 1/58 McKinna Road CHRISTIE DOWNS	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,082.50	-\$ 811.88
28	Adelaide Benevolent & Strangers Friend Society Inc	Unit 2/58 McKinna Road CHRISTIE DOWNS	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,082.50	-\$ 811.88
29	Adelaide Benevolent & Strangers Friend Society Inc	Unit 3/58 McKinna Road CHRISTIE DOWNS	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,077.75	-\$ 808.32
30	Adelaide Benevolent & Strangers Friend Society Inc	Unit 4/58 McKinna Road CHRISTIE DOWNS	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,077.75	-\$ 808.32
31	Adelaide Benevolent & Strangers Friend Society Inc	Unit 5/58 McKinna Road CHRISTIE DOWNS	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,082.50	-\$ 811.88
32	Adelaide Benevolent & Strangers Friend Society Inc	Unit 6/58 McKinna Road CHRISTIE DOWNS	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,082.50	-\$ 811.88
33	Adelaide Benevolent & Strangers Friend Society Inc	Unit 7/58 McKinna Road CHRISTIE DOWNS	Housing - not for profit - disability	166(1)(h)	Discretionary	75	Granted - Equity with other Community Service Organisations. Not mandatory as not emergency accommodation	\$ 1,082.50	-\$ 811.88
34	Willunga Environment Centre Inc	15 High Street WILLUNGA	Community Service Organisation	166(1)(j)	Discretionary	75	Granted - Community Benefit	\$ 3,174.86	-\$ 1,649.15
35	Junction Australia	72 Collins Parade HACKHAM	Health and Wellbeing Centre	166(1)(j)	Discretionary	50	Granted - Community Benefit	\$ 2,322.70	-\$ 1,161.36
36	RSL McLaren Vale & District Sub Branch	9 Tatachilla Road MCLAREN VALE	Community support/use	166(1)(j)	Discretionary	50	Granted - Community Benefit - Use by Community Groups	\$ 2,074.52	-\$ 549.27
37	RSL McLaren Vale & District Sub Branch	2 Aldersey Street MCLAREN VALE	Community support/use	166(1)(j)	Discretionary	50	Granted - Community Benefit - Use by Community Groups	\$ 3,524.67	-\$ 1,274.34



2021-22

Discretionary Rate Rebates

Attachment 5

Item number	Ratepayer	Property address	Actual use	Section	Eligibility	Rebate %	Recommendation/Reason	Total rates	Rebate
38	RSL Morphett Vale Sub Branch	Allot 3 Sec 594 Robertson Avenue MORPHETT VALE	Community support/use	166(1)(j)	Discretionary	50	Granted - Community Benefit - Use by Community Groups	\$ 2,413.09	-\$ 1,206.55
39	RSL Port Noarlunga & Christies Beach	Allot 6 Sec 311 Esplanade, PORT NOARLUNGA	Community support/use	166(1)(j)	Discretionary	50	Granted - Community Benefit - Use by Community Groups. Equity with other service clubs in the area	\$ 3,994.82	-\$ 1,997.41
40	RSPCA (SA) Inc	25 Meyer Road, LONSDALE	Community Service Organisation	166(1)(j)	Discretionary	50	Granted - Provides benefit to the community.	\$ 6,849.82	-\$ 3,424.91
41	Willunga Recreation Park Inc	11 Main Road WILLUNGA	Community support/use	166(1)(j)	Discretionary	50	Granted - Community Benefit - Support	\$ 1,930.53	-\$ 722.39
42	Willunga Bowling Club Inc	Allot 563 Sec 248 St Peters Terrace WILLUNGA	Community Service Organisation	166(1)(j)	Discretionary	50	Granted - Community Benefit - Use by Community Groups	\$ 2,512.64	-\$ 768.32
43	McLaren Vale Bowling Club Inc	147-149 Main Road MCLAREN VALE	Community Service Organisation	166(1)(j)	Discretionary	50	Granted - Community Benefit - Use by Community Groups	\$ 4,480.25	-\$ 1,752.13
44	Community Corporation 22821 Inc	Allotment 903 Frances Street SELICKS BEACH	CommunityTitled open space reserve	166(1)(k)	Discretionary	25	Granted - Community Benefit - Use by Community	\$ 1,192.31	-\$ 298.08
<b>Total</b>								<b>\$ 81,772.10</b>	<b>-\$ 55,205.75</b>
<b>New applications for determination</b>									
47	St John Ambulance Australia SA Inc	26 Flaxmill Road, MORPHETT VALE	Community Service Organisation	166(1)(j)	Discretionary	50	Granted - Community Benefit - Use by Community	\$ 3,407.32	-\$ 1,703.66
<b>Totals</b>									<b>-\$ 56,909.41</b>

## 9.6 Quarterly Financial Update including Budget Review 3

This report will be provided under separate cover.



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## 9.7 Debt Management Strategy

This report will be provided under separate cover.

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## 9.8 Treatment of Financial Reserves

This report will be provided under separate cover.

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## 9.9 Asset Rationalisation Policy

This report will be provided under separate cover.



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## 9.10 Review of By-law 2 Moveable Signs – Community Engagement

### Report contact

Matthew Lawrence, Manager Development Services  
8384 0137

### Meeting

Council

### Approving officer

Renee Mitchell, Director Planning and Regulatory Services

### Date

15 June 2021

## 1. Purpose

To provide results of the community engagement conducted via a YourSay survey in relation to proposed amendments of By-law 2 Moveable Signs Guidelines for the Placement of Moveable Signs.

## 2. Recommendations

1. **That Council notes the engagement report (attachment 1 to the agenda report) and updates the By-law 2 Moveable Signs "Guidelines for the Placement of Moveable Signs" to include:**

- **a definition of 'major road' as being "all roads managed by the Department of Infrastructure and Transport and the City of Onkaparinga's distributor roads, but excludes the Southern Expressway".**

### AND/OR

- **the words "with a maximum of 3 vertical banners per business premise" to Item 12 Placement, to read "No more than one vertical banner per 4 metres of frontage, and excludes the use of an A frame or T frame sign with a maximum of 3 vertical banners per business premise".**

### OR

2. **That Council notes that the engagement report (attachment 1 to the agenda report) and postpones further consideration of By-law 2 Moveable Signs and Guidelines for the Placement of Moveable Signs until the By-law review of 2023.**

## 3. Executive summary

A review of Bylaw 2 Moveable Signs and the Guidelines for the Placement of Moveable Signs was presented to the [20 April 2021 Council meeting](#) where a further report on community engagement was resolved, to gauge support for two amendments to the Guidelines for the Placement of Moveable Signs (the Guidelines).

The engagement report (attachment 1) shows a small number of responses (22) from 3000 emails (to businesses requesting input via the survey) and Facebook posts (25,690 followers).

The variation in responses to the amendments were relatively minor, noting the small sample, with:

- 60% (13 votes) against adding a definition of 'major road'
- 60% (13 votes) for the introduction of a maximum of three vertical banners per business premise.

Business owners were generally against any change to the Guidelines, whereas residents were mostly in agreement with the proposed amendments.

## 4. Background

Community Plan 2030	<b>place:</b> green, inviting, accessible, liveable <b>prosperity:</b> economically strong, environmentally thriving
Policy and/or relevant legislation	<i>Local Government Act 1999</i> By-law 2 Moveable Signs and Guidelines for the Placement of Moveable Signs
Who did we talk to	Local businesses and residents (including ON Business members)

## 5. Discussion

The report presented to Council 20 April 2021 (following a motion at the 19 January 2021 Council meeting) answered a number of queries regarding the use of moveable signs across the City and questions on the process for updating By-law 2 Moveable Signs and Guidelines.

Further clarification was sought via the resolution below:

*That Council notes:*

- *The next legislated review of the City of Onkaparinga's by-laws is due in 2023.*
- *The Review of By-law 2 Moveable Signs found no impetus for change to the existing By-law 2 Moveable Signs.*
- *That the following minor proposed changes to the Guidelines proceed to community engagement via YourSay, and a report return to the June 2021 Strategic Directions Committee meeting:*
  - *That Council's "Guidelines for the Placement of Moveable Signs" be updated to include a definition of 'major road' as being 'all roads managed by the Department of Infrastructure and Transport and the City of Onkaparinga's distributor roads but excludes the Southern Expressway.*
  - *That the "Guidelines for Vertical Banner Moveable Signs" Item 12 Placement, which states "No more than one vertical banner per 4 metres of frontage, and excludes the use of an A frame or T frame sign" be updated to include the following words at the end of the sentence, "with a maximum of 3 vertical banners per business premise".*
- *That the process of an improved, proactive, regular compliance audit program increasing the enforcement of the placement of moveable signs be implemented.*

Elected Members also requested through discussion at the meeting that business owners of Onkaparinga be advised of the survey.

The survey was open for two weeks (closing 17 May 2021) rather than the usual three weeks, to allow the report to return to the 1 June 2021 Strategic Direction Committee meeting (as resolved

by Council), which was subsequently cancelled, and the report rescheduled for the 15 June 2021 Council meeting.

The engagement report provides the data from the YourSay survey including comments from the majority of participants. Comments from Facebook posts were generally in support of existing business signage rather than further restrictions and are attached (attachment 1) for review.

## 6. Financial implications

No financial impacts apply.

## 7. Risk and opportunity management

Risk	
Identify	Mitigation
Financial/business sustainability	Reducing signage may be considered detrimental to local businesses.
Compliance/legal	Consistent messaging and engaging with businesses to advise on By-law 2 and the Guidelines will maintain compliance by businesses.

Opportunity	
Identify	Maximising the opportunity
Legislated review of By-laws 2023	The legislated seven-year review of by-laws includes public consultation requirements – changes to By-law 2 or the Guidelines may be mooted at this time by the community.

## 8. Timelines and deadlines

The next legislated review of By-law 2 Moveable signs is due 2023.

## 9. Next steps

If Council resolves to amend the Guidelines this will be implemented via a notice in the Government Gazette and businesses notified of the change via email and the increased compliance audit program now underway.

## 10. Attachments

Attachment 1 – Engagement Feedback By-law 2 Moveable Signs (8 pages)

- END OF REPORT -



# COMMUNITY ENGAGEMENT FEEDBACK REPORT

REVIEW OF BY-LAW 2 MOVEABLE SIGNS AND GUIDELINES

## INTRODUCTION

A resolution of Council's 20 April 2021 meeting required a YourSay survey be conducted to provide the community an opportunity to review minor changes proposed to By-law 2 Moveable Signs and the Guidelines for the Placement of Moveable Signs.

## COMMUNITY ENGAGEMENT PURPOSE

The purpose of the engagement was to ask for comment on the following:

- That Council's "Guidelines for the Placement of Moveable Signs" be updated to include a definition of 'major road' as being 'all roads managed by the Department of Infrastructure and Transport and the City of Onkaparinga's distributor roads but excludes the Southern Expressway.
- That the "Guidelines for Vertical Banner Moveable Signs" Item 12 Placement, which states "No more than one vertical banner per 4 metres of frontage, and excludes the use of an A frame or T frame sign" be updated to include the following words at the end of the sentence, "with a maximum of 3 vertical banners per business premise".

Outcomes from the survey may guide Council to implement the changes.

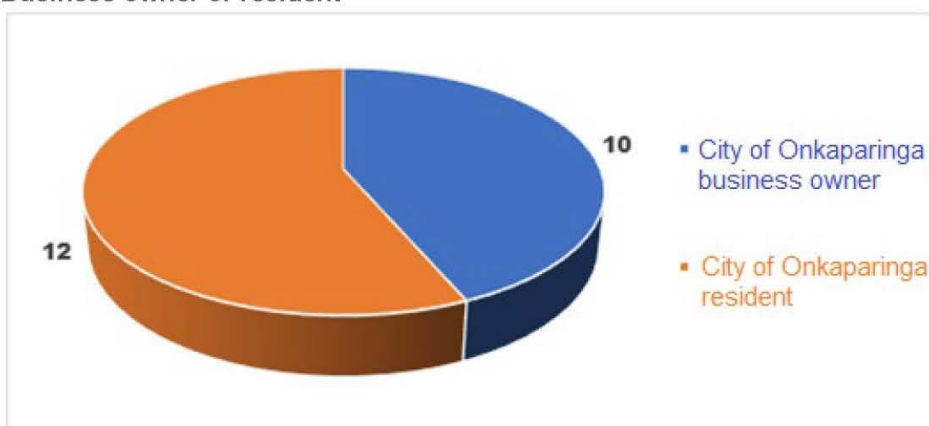
## ENGAGEMENT TECHNIQUES

Council's resolution requested community engagement via survey, with a request from the meeting to include notification via email to business groups including the OnBusiness members. The general community also received notification of the survey via Facebook posts.

## SUMMARY OF COMMUNITY ENGAGEMENT OUTCOMES

The engagement techniques generated 241 visits to the survey, with 22 participants providing a response, distributed as follows:

Business owner or resident



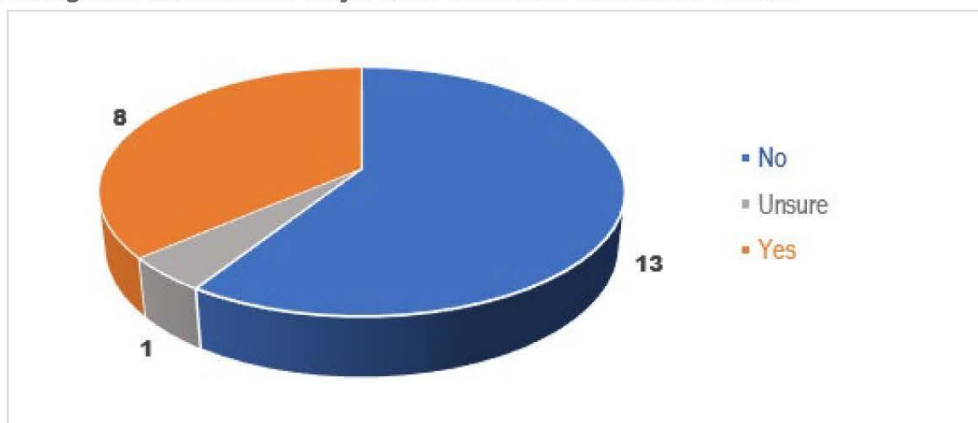
The first of two questions put to the community considered adding a definition 'major road' to the *Guidelines for the Placement of Moveable Signs*. This survey question was (incorrectly) reworded from the first page of the survey to say 'change' rather than 'add' a definition, which may have led to some



participants being unsure of the question, however, a comparison of data and comments shows that most confusion lay with understanding the result of such a change or addition.

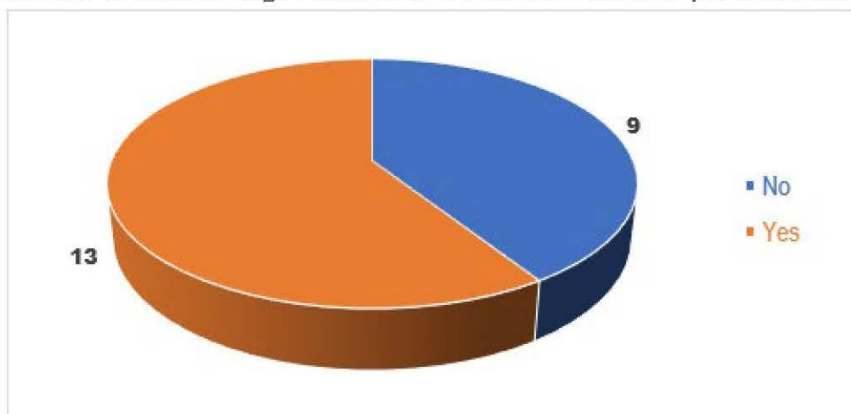
Adjusting the raw data to match the comments left by the participants gives an outcome as follows:

Change the definition of major road to include distributor roads?



The second question for consideration was to reduce the maximum number of feather flags on display per business to three, with the following results (adjusted data to match comments as above):

Number of feather flags reduced to a maximum of three per business?



## EVALUATION

The outcomes of this survey were in line with anecdotal evidence, with business owners not supportive of the proposed changes, and residents generally in favour. Comments left by the participants are attached, with a summary of visitors below:

- 231 people were **aware** of the project (separate visitors to the YourSay survey)
- 99 people were **informed** about the project (visited multiple pages or downloaded a document)
- 22 people were **engaged** about the project (completed the survey).

The small sample of the survey is not considered to be sufficient to accurately gauge the community's interest in amending the *Guidelines for the Placement of Moveable Signs*.

### YourSay Comments

Let businesses do what they like on their own premises, but minimise the signs outside of that, such as A-Frames on main roads pointing to shops down a side road.

signs should be per premises, not per business. There are some really bad examples of dogs breakfast signage. Flags/feathers should be in place of a single A frame per premises.

These flags are visually ugly and pollute our beautiful area

Please support small business by not making it more difficult or reducing current practices. The last 12 months have been tough and we believe community supports and benefits from a lively and visual presence of local business. It concerns me that there is some potential source of motivation to make things harder for us.

A business in a back street of a town may need an extra sign to direct people from the Main Street. Could the sign at the front of the business be small and not included in the 3 max signs if only displayed infrequently. Eg 1 or 2 times per month. Also signs should definitely not be allowed on median strips or where the view of cars/ pedestrians at intersections are obscured.

I think they really let me know as a customer where to find different businesses I am searching for, very important for of advertising I say.

Multiple businesses within a shop need to be considered too.  
Generally supportive of the guidelines.

Tourism is a key driver for the city. Visitors to a region like ours do not come to see tacky signage. Such displays detract from the major draw card which is the natural beauty. This is especially true in the McLaren Vale wine region. The McLaren vale preservation district is already enshrined in state law. We should use that boundary to delineate a part of the city where feather flags and corner A frame signs are not allowed, thus "preserving" the region in keeping with the Act. In the wet of the city, following the tighter rules suggested would help reduce the clutter. For those businesses inside the Preservation District who allege that taking away these signs will negatively affect their business it should be pointed out that all business competitors will suffer the same fate and therefore market share etc will stay the same. This situation is exactly what happened when cigarette advertising was banned. All competitors maintained their same market share as all were equally affected.

I would like to see all moveable signs abolished in rural areas. They are no incentive to business and spoil the appeal of the rural areas. We have a nearby winery that has council tourism signs on the adjoining road, a tourism sign opposite the business, a swing sign outside the business and a moveable sign placed outside our property, which the winery owner rudely refuses to move, despite being asked politely. The proliferation of these ugly signs is a blight on the landscape and should be far more closely monitored. The signs were previously only permitted outside a business, on the same side as the business, but this appears to have gone by the board, much to the detriment of our roadsides.

Feathered Flags. depends upon the size of the business frontage, and the same with A Frame. Very small frontage = 1 A Frame and Flag; Medium frontage = 1 A Frame, 2 Flags, Large frontage, 1 A Frame and 3 flags, Very large frontage, 2 A Frames 4 flags +. The original idea of 1 flag per 4 metres could be moved to 6 metres per flag. etc. Business with very large frontages could look very bare otherwise.

A frames ought to be permitted

It is a great idea for the council to allow business signage on all roads it would show the City of Onkaparinga Council has a genuine interest in supporting businesses in the City of Onkaparinga, great initiative, well done!

21 May 2021



Businesses abuse A frame signs near intersections in my opinion. Can something be done about them too?

The amount of feather flags and general advertising signage in our heritage towns, particularly McLaren Vale, has a detrimental effect on the overall look and atmosphere of the town. Signage is often fluorescent and unattractive, standing out among the beautiful buildings and taking over the look of the place.

A maximum of FOUR flags should be permitted along larger street frontages.




Business is difficult enough in the post-covid climate and yet council are proposing that we have even less opportunity to promote and let people know where we are. It is bad enough that we have had our signs taken down with no contact from council despite placing them where we thought was okay - maybe pass feedback on to whoever is in charge that they need to stop being lazy and actually make the effort to work with businesses rather than costing them money and working out ways to reduce their visibility even more.

I work for Saltfleet clinic. They have continued to not only keep me employed but also my fellow work colleagues whom also reside in the onkaparinga council are. All whilst going through a global pandemic and providing vital services to the community. The council has been "disappointing" in their support for such a vibrant little community in the main strip of port Noarlunga. Choosing to take down maintained signage that has always been placed in areas which do not obstruct traffics, pedestrians or being unsightly to promote the business. Which bring tourism and support to all that have managed to somehow keep their doors open during this difficult time. Review the decision yes but support the businesses that pay the rates which keep you in your jobs.

Any Councillor who supports a REDUCTION in moveable signs needs to consider businesses in this Council, including ours, have worked incredibly hard to survive through the pandemic, and moveable signs have been a key piece in our ability to survive. Over the last 12 months many unexpected risks to the business, and to our capacity to employ people and improve health outcomes in this community have emerged. These risks have been mitigated somewhat with our efforts to remain connected to clients and prospective clients in the community. Moveable signs along the nearby main road were a key part of our ability to connect with clients, thus continuing to employ people, and improve health outcomes. Our signs were well maintained, secured well and presented neatly, yet we were made to bring in most of the signs. We now have to spend more on online advertising with offshore companies such as Google and Facebook taking local dollars out of our economy. Furthermore, a recent attempt to advise community members of by way of a moveable sign was met by Council with removal of the sign and an expiation notice. This is not supporting local business to employ people nor improve community health. Any Councillor who supports a reduction in moveable signage is contributing to the demise of local small business and to the distribution of local dollars to offshore companies. I believe Council needs to take a common sense approach towards signs that are well maintained and serve purpose to employ people and provide services to the community. I believe Council should be looking for ways to preserve the beauty of the area AND permit businesses to promote to passing traffic. These do not need to be mutually exclusive if Council is open to creative ways to promote business to passing traffic. The fact that reduction is even an agenda item is an example of being out of touch with the real needs among the business community. I hope common-sense among Councillors may prevail.

21 May 2021


**Facebook posts**

**City of Onkaparinga**  
Published by Social MediaAdvisor · 14h ·  

**HAVE YOUR SAY**  
We're keen to hear your thoughts about the proposed changes to the placement of moveable signs – promoting businesses and community ventures – on roads, verges and footpaths in our City.


- Would you like to see a change to the definition of major road – noting this may reduce the number of signs some businesses can display?
- Would you like to see the number of feather flags reduced to a maximum of three vertical banners per business premise?

By-laws are local laws established by councils to deal with issues specific to the areas under the care and control of council.

Visit our Your Say page to provide your feedback   
<https://yoursay.onkaparinga.sa.gov.au/movable-signs>

Community consultation is open until 5pm on Monday 17 May 2021.

[#Onkaparinga](#)




[YOURSAY.ONKAPARINGA.SA.GOV.AU](https://yoursay.onkaparinga.sa.gov.au)  
**Moveable Signs and Guidelines**  
We are undertaking a review of By-law 2 Moveable Signs and ...

1,801  
People reached


150  
Engagements

Boost post


 5


9 comments 1 share

21 May 2021




They don't care about local businesses this just shows it and the time and money they are wasting on this could go to a far better cause.

Like · Reply · Message · 3 h  2





wouldn't it be good to see a council say to their businesses "how can we help"?

Like · Reply · Message · 57 m




hahahaha that's never going to happen in this day and age where they do everything for the complaining minority

Like · Reply · Message · 51 m  1



agree with you.

Like · Reply · Message · 47 m




Author  
**City of Onkaparinga**  

Very surprised to hear your feedback!

We care a lot about local businesses and have a dedicated program to assist and support local businesses to enhance the local economy and support jobs growth. You can learn more about our ON Business Partner Program on this website. It's free to join!

[www.onbusinesspartnerprogram.com](http://www.onbusinesspartnerprogram.com)

To further support local businesses through COVID-19, we instigated the successful Go South Go Local campaign to help our small businesses recover, assist our business community to grow and encourage shoppers to buy local and learn more about what our region has to offer. Please visit: [www.gosouthgolocal.com.au](http://www.gosouthgolocal.com.au)

Like · Reply · Commented on by **Social MediaAdvisor**  · 2 m



Safety must always be the priority.

Like · Reply · Message · 3 h



Haven't businesses in the local community struggled enough in the last 18 months to now contend with frivolous attempts to put limitations on any attempts to bring attention to their business in an effort to increase sales? The Council has an interest in not impeding this, noting that council revenue also relies on businesses surviving.

Like · Reply · Message · 3 h



How about focusing on important issues... like pedestrian crossing in Christie's beach and Port Noarlunga? Or the Christie's storm water drainage disgrace.... I'm sure targeting bricks and mortar rate paying businesses is high on the agenda... but I feel like the community expects a little more

Like · Reply · Message · 13 h



4



Too many of them around, blocking paths and vision at intersections.

Like · Reply · Message · 13 h



2



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## 9.11 Engagement improvement program progress report

**Report contact**

Dale Sutton, Team Leader Engagement, Grants and Events  
8384 0623

**Meeting**

Council

**Approving officer**

Julia Grant, Director Strategy and Engagement

**Date**

15 June 2021

### 1. Purpose

To seek approval of the Community Engagement Promise (previously called Community Engagement Charter) and Community Engagement Levels tool (previously called Community Engagement Project Hierarchy) and provide an update on the progress of the Engagement Improvement Program (EIP) which was approved at the September 2020 meeting of the Strategic Directions Committee.

### 2. Recommendations

**That Council:**

- 1. Approve the Community Engagement Promise as outlined in attachment 1 to the agenda report.**
- 2. Approve the Community Engagement Levels tool as outlined in attachment 2 to the agenda report.**
- 3. Note the progress of the Engagement Improvement Program (EIP) as detailed in this agenda report, with an analysis of the EIP to be provided to elected members by mid-2022.**

### 3. Executive summary

Community engagement is fundamental to delivering on council's key priorities and commitments to our communities, and ensuring we meet our legislative requirements. Council delivers a wide range of services and projects across its diverse business which require varying levels of community engagement (informing, consulting and encouraging active participation) including:

- seeking community input to inform council's business and financial planning
- providing notification of road closures for events
- providing information on roadworks and stormwater projects
- consulting on concept designs for major infrastructure
- involving clubs and users in the design of new sporting facilities
- co-design of community programs and services with the people that will be accessing them.

At the time of writing, council has more than 60 projects underway that involve some form of community engagement.

Given the number and diverse range of community engagements over a long period of time, there has been opportunities for improvement identified in our engagement process. Elected members have also identified key areas of improvement.

At the 1 September 2020 meeting the Strategic Directions Committee (SDC) resolved:

1. That the SDC approves the 'engagement improvement program' which includes seven improvement actions detailed in the report, that are based on the Community engagement 'refresh' report produced by Gould Thorpe Planning (attachment 1 to the agenda report) and the summary of the EM session (attachment 2 to the agenda report).
2. That the proposed stakeholder list be emailed to Elected Members for input by December 2020.
3. That the draft community engagement charter be presented to the SDC for approval in February 2021.
4. That the draft criteria for determining the project hierarchy be presented to the SDC for consideration in February 2021.
5. That an analysis of the progress of the engagement improvement program be reported to the SDC in November 2021.
6. Explore the implementation of a process that considers community advice when developing consultation tools by February 2021.

Staff have worked to progress each element of the EIP, keeping elected members informed of progress and seeking input, particularly around the Community Engagement Promise, stakeholder database and Community Engagement Levels tool.

This report provides an update on the progress of each of the relevant EIP actions along with drafts of the Community Engagement Promise and Community Engagement Levels tool for approval.

## 4. Background

Community Plan 2030	<p><b>people:</b> connected, engaged, active, healthy Our communities are connected, engaged and resilient</p> <p><b>performance:</b> accountable, efficient, inclusive, sustainable We are accountable to our communities, and ensure engagement is meaningful, and where possible community input can help shape the decisions of Council.</p>
Policy and/or relevant legislation	<p>Public consultation is carried out in line with the <i>Local Government Act 1999</i> and our Public Consultation Procedure.</p> <p>Community engagement is guided by our <a href="#">Community Engagement Framework</a>.</p>
Who did we talk to/who will we be talking to	<p>Over time a range of feedback has been received from elected members and staff regarding our community engagement approach.</p> <p>The 1 September 2020 SDC report included the Community Engagement 'refresh' report produced by Gould Thorpe Planning which outlined the people who have been engaged to inform their report, including interviews with elected members and key staff.</p> <p>Ongoing engagement with elected members and key staff has helped shape the various elements of the EIP.</p>

## 5. Discussion

The focus of elected members for the first quarter of 2021 was Long Term Financial Planning, which required a change of approach to push out the timing of the EIP report to SDC from February to June 2021. However, this has enabled greater engagement with elected members via a training session, email engagement, and more time to progress and implement elements of the EIP.

## EIP progress



Since the 1 September 2020 SDC meeting, staff have progressed the EIP as follows:

### **Provide community engagement training for elected members and key staff – COMPLETE and ONGOING**

Staff worked with the Local Government Association of SA (LGA SA) to provide elected member training on community engagement on 27 April 2021.

We have engaged key staff in the design of the Community Engagement Levels tool and continue to train staff in community engagement.

### **Develop a Community Engagement Project Hierarchy (renamed Community Engagement Levels tool) – DEVELOPED**

In consultation with key internal stakeholders, the community engagement project hierarchy tool was developed, refined, and renamed Community Engagement Levels (refer attachment 2).

While all community engagement processes are important, some have a greater impact on the community, council resources and long term goals than others.

Developing and implementing a Community Engagement Levels tool helps staff identify the ideal approach to each project/program based on key factors, such as community interest, risk and impact to guide where Engagement unit resources are channelled.

The draft Community Engagement Levels tool was shared with some elected members at the organisation expo and emailed to all elected members on 25 May 2021 seeking feedback.

A detailed calendar of engagements is in development, identifying all future engagements and associated timelines to enable effective oversight and clarity of the breadth of our engagement activities. Once our 2021-22 projects have been mapped into the calendar it will be shared with elected members.

### **Develop and promote a Community Engagement Charter (the draft charter) and represent deliberative engagement options (including lived experience) in the engagement charter (renamed Community Engagement Promise) – DEVELOPED**

Research was undertaken on charters and similar documents from other organisations to inform the development of the draft Community Engagement Promise based on best practice/examples. Deliberative engagement options were also researched, including lived experience which has been included in the draft Community Engagement Promise and in our engagement techniques toolkit (a tool for staff).

The draft charter was shared with elected members at the community engagement training session on 27 April 2021 to seek feedback and ensure it meets expectations. The document was re-titled Community Engagement Promise to avoid confusion with a state government community engagement charter that is likely to be introduced in late 2021. The updated Community Engagement Promise document was emailed to elected members on 25 May 2021. This has been included as attachment 1 to this report and once approved by Council, it will be promoted both internally to staff and externally to the community.

The Community Engagement Promise will align with the anticipated changes in the Local Government Act (projected for late 2021) and will likely exceed any changes to our legislated requirements.

### **Represent deliberative engagement options (including lived experience) in the engagement charter – DEVELOPED**

Deliberative engagement techniques including lived experience have been built into the community engagement techniques toolkit, and is mentioned in the Community Engagement Promise document.

### **Trial a stakeholder database – DEVELOPED**

The Engagement unit collated more than 30 stakeholder databases from across all sections of the organisation and from previous community engagement plans to create a master stakeholder database.

The database, which includes approximately 1700 groups, was emailed to key staff and elected members for feedback/further input and cross referenced against the [SA Directory of Community Services](#).

We are also finalising work on the guidelines for database ownership, management and use of the database, including consideration of our Privacy Statement.

Implementation of the database will take place in June 2021.

### **Update our engagement techniques summary – DEVELOPED**

A comprehensive community engagement techniques toolkit has been developed which will expand on and supercede our current engagement techniques summary. The toolkit identifies the most appropriate techniques to use for each method of engagement (inform, consult, active participation), and guides staff in how to deliver each technique, e.g. flyers, face to face meetings, surveys and focus groups. The toolkit also includes deliberative engagement techniques, such as lived experience.

The community engagement techniques toolkit will be rolled out to staff along with the Community Engagement Levels tool from July 2021.

### **Update our engagement planning, reporting and evaluation templates – DEVELOPED**

Research was undertaken on engagement templates across other councils and levels of government.

New templates have been designed based on best practice and feedback from staff and will be rolled out to staff along with the Community Engagement Levels tool from July 2021.

### **Explore the implementation of a process that considers community advice when developing consultation tools – IN PROGRESS**

At the 1 September 2020 SDC meeting Cr Bray suggested the Engagement unit explore the implementation of a process that considers community advice when developing consultation tools.

The Engagement unit are working with staff in Community Capacity to identify a suitable 2021-22 project. Once an appropriate project has been selected the team will work with Cr Bray to develop and test this process and include the outcomes in the engagement improvement project evaluation report.

### **Provide an analysis of the progress of the EIP – PLANNED**

While the resolution for the 1 September 2020 SDC meeting requires an analysis of the EIP be presented to SDC in November 2021, to allow time to implement and measure the success of all of the EIP elements it is proposed that the analysis report be delayed to mid-2022.

## **6. Financial implications**

There are no financial implications as a result of this report.

## **7. Risk and opportunity management**

<b>Opportunity</b>	
<b>Identify</b>	<b>Maximising the opportunity</b>
Reputation/community expectation Greater involvement from community groups	The Community Engagement Promise reinforces council's commitment to genuine engagement with our communities. A stakeholder database reduces the risk of stakeholders being inadvertently missed from an engagement opportunity.
More meaningful engagement	Having a range of deliberative engagement and lived experience techniques available provides staff with additional options and provides more meaningful community input into decision-making processes, appropriate to the nature of the project being engaged on.
Better understanding of community engagement  Better planned and executed community engagements  Energy is focussed where it will have the greatest impact	Training provides an opportunity for elected members and key staff to better understand community engagement. This can lead to project staff delivering better engagements, and projects having better outcomes. For elected members it will provide a greater understanding of engagement practices when reviewing draft community engagement plans. Developing a 'tiered' approach to engagement using a Community Engagement Levels tool will ensure the Engagement unit focus their efforts on the most important projects, allowing far greater involvement and influence where it is most needed.
Improved transparency	Having community engagement plans presented to Council for approval for the most important projects (as determined through the Community Engagement Levels tool) ensures an additional level of transparency and makes public our engagement approach.

## **8. Next steps**

June 2021	Seek Council approval of the draft Community Engagement Promise and the draft Community Engagement Levels tool (this report).
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	Implement the stakeholder database.
July 2021	Promote the Community Engagement Promise to staff and the community Implement the Community Engagement Levels tool and community engagement techniques toolkit for staff.
July-Nov 2021	Identify a suitable project for exploring the implementation of a process that considers community advice when developing consultation tools, and liaise with Cr Bray to develop and test this process.
Mid-2022	Provide an analysis of the progress of the engagement improvement program to SDC.

## 9. Attachments

- Attachment 1 – Community Engagement Promise (1 page)
- Attachment 2 – Community Engagement Levels tool (1 page)

- END OF REPORT -

19 May 2021

# COMMUNITY ENGAGEMENT PROMISE

We're committed to working with you to create a city that you're proud to live and work in.

Our promise describes what you can expect of us when council conducts community engagement.

It's our  
promise  
to you.

## WHAT YOU CAN EXPECT OF US

### We will encourage participation by:

- inspiring the community to participate in council decision making
- talking with the community as early as possible
- being visible in the community, coming to where you live, work and play
- making information accessible and easy to understand
- responding to queries, concerns and feedback in a timely manner
- seeking balanced participation between economic, environmental, social and cultural considerations.

### We will share information, listen and understand by:

- communicating openly and honestly
- learning about your views and needs
- respecting different opinions
- being honest about what's driving our priorities, what we can and can't do, our timelines and why decisions are made
- being responsive to the lived experience, interests and aspirations of individuals and groups within our community.

### We will take action by:

- being consistent in the way we approach decisions
- keeping our community informed about the outcomes of projects
- ensuring that if our plans change, we will let you know when this happens and why
- ensuring our approach complies with the *Local Government Act* and any other laws, policies and procedures
- ensuring community engagement is considered along with other factors in the decision-making process.

## WE WILL KNOW THINGS ARE WORKING WHEN:

- you tell us we have communicated openly and honestly
- you feel included and part of the decision-making process
- you trust us to work in the best interests of the community
- you feel we've heard and understood your point of view
- you know how to get involved, how to get in touch with us and how we can help.



## YOUR SAY

[www.onkaparingacity.com/yoursay](http://www.onkaparingacity.com/yoursay) | [yoursay@onkaparinga.sa.gov.au](mailto:yoursay@onkaparinga.sa.gov.au) | 8384 0666

CITY OF ONKAPARINGA

# COMMUNITY ENGAGEMENT LEVELS

## LEVEL 1 PARTNERSHIP MODEL

If one or more criteria fall in the high column - project/program is likely Level 1.

**Project team** – Partner with the Engagement unit through every stage of the project to jointly plan and deliver engagement activities.

**Engagement unit** – Partner with the project team through every stage of the project. Write the engagement plan, correspondence and engagement outcomes report. Jointly deliver engagement activities.

**Elected members** – Approve engagement plans (via report to Council or SDC). Promote engagement opportunity as required.

## LEVEL 2 ADVICE AND SUPPORT MODEL

No criteria fall in the high column - one or more criteria fall in the medium column - project/program is likely Level 2.

**Project team** – Plan and deliver the engagement activities using the community engagement toolkit and templates with the support of the Engagement unit.

**Engagement unit** – Provide advice and support to the project team throughout the engagement process. Review engagement plan, correspondence to stakeholders and engagement outcomes report.

**Elected members** – Promote engagement opportunity as required.

## LEVEL 3 ADVICE WHERE REQUIRED

No criteria fall in the high or medium columns - project/program is likely Level 3.

**Project team** – Plan and deliver engagement activities using the community engagement toolkit and templates.

**Engagement unit** – Provide advice and support if required.

DRAFT

## CRITERIA

	MEASURE	HIGH	MEDIUM/MODERATE	LOW
INTEREST	What is the level of interest from our communities?	This activity has (or has the potential for) high interest from one or more of the following: our communities, the media, state government and/or federal government.	There could be some interest from a small number of community members	Little or no interest from any stakeholders
	What is the level of interest from industry, media, and other levels of government?		There could be some interest from one or more of industry, media, and other levels of government	
IMPACT	What is the scale of the effect on residents and business, and the number impacted?	Any activity that is likely to inconvenience many residents (>500), or significantly disrupt the lives of residents	Any activity that is likely to inconvenience or disrupt the lives of a small number of residents (<500)	Activities where there will not be any inconvenience or only minor disruption to the lives of residents
RISK	What is the level of risk as identified in the Risk Management Framework?	Very high risk/high risk	Medium risk	Low risk
COST	What is the total cost of the project (regardless of the source of funding)?	\$1 million or more	\$500,000 - \$999,999	\$0 - \$499,999
CROSS-DIVISION	Does the project involve areas from across the organisation (from more than one division) requiring a major business process or behavioural change?	Yes	No	No

The criteria is a guide only. The Engagement unit will liaise with the relevant director to determine which projects/programs will be managed as Level 1.

Development applications must follow the notification [processes](#) set out in the Planning, Development and Infrastructure Act 2016, and the associated Planning and Design Code.

CITY OF ONKAPARINGA

## 9.12 Appointment of a member to the Audit, Risk, Value and Efficiency Committee

### Report contact

Therese Brunotte, Senior Civic & EM Advice Officer  
8301 7228

### Approving officer

Chris White, Director Corporate

### Meeting

Council

### Date

15 June 2021

### 1. Purpose

This report seeks a decision from Council on appointing an elected member to the Audit, Risk, Value and Efficiency Committee.

### 2. Recommendations

**That Council appoint Cr ..... as a member of the Audit, Risk, Value and Efficiency Committee from 15 June 2021 until the last Council meeting in December 2021.**

### 3. Executive summary

Cr O'Brien, currently an appointed elected member of the Audit, Risk, Value and Efficiency Committee (ARVEC), has resigned his membership position (effective 11 May 2021).

As a consequence, an elected member vacancy now exists on this committee.

As per the Terms of Reference for the committee (attachment 1), the membership of ARVEC is to be comprised of three independent members and two elected members, together with a proxy for the elected members. Cr Eaton remains a member of the Committee.

Staff recommend that a second elected member be appointed to the Committee for the remainder of the current term of council.

### 4. Background

Community Plan 2030	<b>performance:</b> accountable, efficient, inclusive, sustainable
Policy and/or relevant legislation	Sections 41, 126 and 128 of the <i>Local Government Act 1999</i> . <i>Local Government (Financial Management) Regulations 2011</i> Audit, Risk, Value and Efficiency Committee Terms of Reference
Who did we talk to/who will we be talking to	The Presiding Member of ARVEC has been advised of Cr O'Brien's resignation from the Committee.

## 5. Discussion

Nomination process.

- The Mayor will call for nominations to appoint a member to the Committee.
- If there is more than one nomination, a ballot is conducted to determine the outcome.
- All elected members (including the Mayor) are to indicate which member(s) they wish to vote for on the ballot paper.
- The method of counting will be 'first past the post' majority vote.
- The Mayor will then announce the membership position which will be included in the resolution.

## 6. Financial implications

There are no financial implications in appointing an elected member to the Audit, Risk, Value and Efficiency Committee.

## 7. Risk and opportunity management

Risk	
Identify	Mitigation
Reputation/community expectation	The Terms of Reference provide clear direction and guidance on the Committee's operations, membership, reporting, authority, responsibilities and functions
Compliance/legal	The Committee is established in accordance with the Local Government Act 1999 and complies with all legislative requirements in relation to functions and membership.

Opportunity	
Identify	Maximising the opportunity
Elected member participation	Nominating a new member provides continuity and elected members with the opportunity to participate on the Audit, Risk, Value and Efficiency Committee.

## 8. Timelines and deadlines

The next meeting of the Audit, Risk, Value and Efficiency Committee is scheduled for 24 June 2021 at 12pm.

## 9. Next steps

The Terms of Reference will be updated with the correct membership accordingly.

## 10. Attachments

Attachment 1 – Audit, Risk, Value and Efficiency Committee Terms of Reference (8 pages)

- END OF REPORT -





## Audit, Risk, Value and Efficiency Committee

### Terms of Reference

#### Preamble

A Committee of Council may be established by resolution of the Council.

A Committee is established for the purpose of assisting Council in the performance of its functions, inquiring into and reporting to Council on matters within the ambit of Council's responsibilities, providing advice to Council and to exercise, perform or discharge delegated powers, functions or duties of the Council.

Section 126 of the *Local Government Act 1999* requires Council to appoint an audit committee, with specific functions and responsibilities. Council has established the Audit, Risk, Value and Efficiency Committee to fulfil this role.

The establishment of a Committee does not derogate from the power of the Council to act in a matter.

#### 1. Specific purpose of the Committee

The Audit, Risk, Value and Efficiency Committee aims to provide advice to Council on its financial reporting and sustainability, internal controls and risk management systems, public interest disclosures, internal and external audit and the value and efficiency of its services, programs and processes by:

##### Financial Reporting and Sustainability

- Reviewing Council's annual financial statements to ensure that they present fairly the state of affairs of the Council.
- Reviewing the format of budgets and actual financial performance information reported to Council to ensure they comply with accounting regulations and include key financial sustainability information.
- Reviewing the annual business plan of the Council.
- Reviewing the appropriateness of Council's strategic financial decision making models and processes to ensuring consistency between strategic management plans and their impact on Council's ongoing financial sustainability.
- Reviewing Council's key financial policies.
- Reviewing procedures and policy methodologies regarding asset values and depreciation rates.

**Internal Controls and Risk Management Systems**

- Reviewing the risk profile of the City of Onkaparinga and monitoring risk exposures.
- Reviewing risk management processes and management information systems using best practice and industry models.
- Reviewing the adequacy of systems of control in relation to conflicts of interest and related work standards and practices.

**Public Interest Disclosures**

- Reviewing Council's Public Interest Disclosure policy and procedures as required under the *Public Interest Disclosure Act 2018* (PID Act), ensuring principles of good governance are implemented through Council's internal controls and processes.

**Internal Audit**

- Reviewing the provision of internal audit services, including the independence of the function from internal operations of the council, along with the adequacy of resource levels and the scope of its services and authority.
- Reviewing the adequacy and appropriateness of the internal audit charter and work plan and contribute directly to its development considering the following matters:
  - the organisation's risk profile
  - internal controls over significant risks, including non-financial management control systems
  - internal controls over revenue, expenditure, assets and liabilities
  - the efficiency, effectiveness and economy of significant Council programs and activities
  - compliance with regulations, policies, procedures, executive standards, instructions and contractual arrangements
  - Council's strategic management plans and the annual business plan.
- Reviewing internal audit reports and monitoring the implementation by management of recommendations made.
- Where appropriate and at least annually, meeting the internal auditor without management being present to discuss any issues arising from the internal audits carried out.

### External Audit

- Liaising with Council's external auditor with respect to any audit qualifications, comments or recommendations made with respect to the annual audit process and assessing the appropriateness of council's response to those matters. Meeting formally, in camera, with the external auditor, at least annually.
- Reviewing external audit findings and monitoring the implementation by management of recommendations made.
- Overseeing council's relationship with the external auditor, including but not limited to:
  - reviewing and recommending for endorsement by Council the appointment, reappointment and removal of the external auditor ensuring that the arrangements comply with legislation
  - recommending the approval of the external auditor's remuneration, whether fees for audit or non-audit services and recommending whether the level of fees is appropriate to enable an adequate audit to be conducted
  - recommending the approval of the external auditor's terms of engagement, including any engagement letter issued at the commencement of each audit and the scope of the audit
  - assessing the external auditor's independence and objectivity taking into account relevant professional and regulatory requirements and the extent of Council's relationship with the auditor, including the provision of any non-audit services
  - satisfying itself that there are no relationships (such as family, employment, investment, financial or business) between the external auditor and Council (other than in the ordinary course of business)
  - monitoring the external auditor's compliance with legislative requirements on the rotation of audit partners
  - assessing the external auditor's qualifications, expertise and resources and the effectiveness of the audit process.

### Value and Efficiency

- Reviewing assessments of council's services/programs/processes targeting the efficiency and effectiveness with which Council manages its resources to achieve its objectives and any subsequent re-engineering recommendations.
- Reviewing benchmarking of council's service delivery against other councils and other industries.
- Reviewing the appropriateness of identified corporate performance targets and measures to assist in the delivery of the objectives detailed in the Community Plan.

### Miscellaneous

- Reviewing any internal or external audit report that raises significant issues on risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant to these terms of reference. Review management's response to, and actions taken as a result of issues raised.



- Addressing issues brought to the attention of the Committee, including responding to requests from Council and the Chief Executive Officer for advice that are within the parameters of these Terms of Reference.
- The Audit, Risk, Value and Efficiency Committee will prepare and keep under review an annual work plan and consider business as per the functions of the Committee.
- The Committee will prepare an annual report to Council on its activities.
- The Committee will review its performance against these Terms of Reference annually and the results of these reviews will be included in the Committee's Annual Report.
- The Committee may at any time make recommendations to the Council to amend these Terms of Reference when the Committee forms the opinion that such amendments are necessary for the better operation of the Committee in the performance of its role.
- Matters related to the functions of the Committee may be referred to the Committee by Council.
- Providing feedback to Council on the effects of proposed legislative change affecting the Audit, Risk, Value and Efficiency Committee.

#### **Other Local Government Act responsibilities**

The Committee may propose investigations and reviews in accordance with section 130A 'Other Investigations' of the *Local Government Act 1999*.

## **2. Delegations**

The Committee has delegated authority to:

- seek any information it requires from the Chief Executive Officer in order to perform its duties
- form sub-committees of the Committee, as it deems necessary
- determine if an item should be considered in confidence
- approve minutes as a true and accurate record of proceedings
- approve the work plan and annual report of the Committee
- provide advice to Council.

## **3. Establishment of the Committee**

Pursuant to sections 126 and 41 of the *Local Government Act 1999* the Council establishes a committee to be known as the Audit, Risk, Value and Efficiency Committee (referred to in these Terms of Reference as 'the Committee').

## **4. Membership**

The *Local Government (Financial Management) Regulations 2011* requires that Council's Audit Committee must:

- have between 3 and 5 members (inclusive)
- include at least 1 person who is not a member of Council and who is determined by the Council to have financial experience relevant to the functions of an audit committee

- not include the Council's auditor as a member (section 128 of the *Local Government Act 1999*).

Membership of the Committee comprises two (2) elected members and three (3) independent representatives of which one is appointed by Council as the Chairperson. The independent members of the Committee will have, in the opinion of Council, relevant experience and knowledge.

The Committee will have a proxy member for the elected members. In the event that an elected member is unavailable, they may request the proxy member to attend a specific meeting on their behalf.

Members must notify the Chairperson and meeting secretary of non-attendance of a meeting.

The proxy member may attend meetings of the Committee but has no voting entitlement unless representing an absent elected member.

The Chairperson may approve participation by an independent member in a committee meeting via electronic means under extraordinary circumstance. A quorum must be present prior to approval.

All elected members may participate in occasional Committee meetings and workshops at the invitation of the Chairperson. Elected members who are not members of the Committee have no voting entitlements.

Elected members of the Audit, Risk, Value and Efficiency Committee will hold office for the period of 8 December 2020 until the last Council meeting in December 2021.

The independent members will each be appointed for four (4) years, such that:

- the Presiding Member's term of office commences at the mid-point of the Council term
- one independent member's term of office commences at the mid-point of the council term.
- one independent member's term of office commences on 1 July in the year following the Council election.

The Independent Members of the Committee will be paid an allowance in the form of a sitting fee for each meeting attended as set by Council resolution.

Members of the Committee may be removed from office by Council resolution at any time.

*Membership of Audit, Risk Value and Efficiency Committee*

Elected Members	Independent Members
Cr M O'Brien	Chairperson – Ms Emma Hinchey appointed until 31 December 2024.
Cr G Eaton	Mr Peter Brass appointed until 30 June 2023.
Cr B Jamieson (proxy member)	Ms Corinne Garrett appointed until 31 December 2024.

## 5. Chairperson

The Chairperson is appointed by Council, being:

Chairperson	Ms Emma Hinchey
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The role of the Chairperson is to:

- Oversee the orderly conduct of meetings in accordance with the *Local Government Act 1999*, the *Local Government (Procedures at Meetings) Regulations 2013* and the Council 'Code of Practice - Proceedings of Meetings'.
- Ensure that the Guiding Principles at Regulation 4 are observed and that all Committee members have an opportunity to participate in discussions in an open and responsible manner.
- Ensure when a matter has been debated significantly and no new information is being discussed to call the meeting to order and move the debate towards finalisation.
- Meet with Council on an annual basis to present the Committee's annual report and answer any questions relating to the function and activities of the Committee.

The Chairperson of a Committee is not excluded from debate and may add to the debate nearing its end (so as not to 'lead from the Chair'). The Chairperson of a Committee has a deliberative vote and does not have a casting vote.

If the Chairperson of the Committee is absent from a meeting, an interim Chairperson will be appointed from amongst the members present, with preference given to this being another independent member and will preside at that meeting.

The Committee minutes shall be presented to the next available meeting of Council, including recommendations that require a decision of Council, in the form resolved by the Committee, for consideration of the Council. The Chairperson of a Committee may move the motion of the Committee.

## 6. Meeting details

The Audit, Risk, Value and Efficiency Committee will meet at least quarterly at a time to be determined by the Committee, at the principal office of Council. The venue, time and date may be altered at the discretion of the Chairperson.

## 7. Meeting Procedures

Meetings of the Audit, Risk, Value and Efficiency Committee will be held in accordance with:

1. *Local Government Act 1999*
2. *Local Government (Procedures at Meetings) Regulations 2013*
3. Council's Code of Practice: Proceedings of Meetings
4. Council's Code of Practice: Access to Meetings and Documents



Where these guiding documents are silent, the Committee will consider and determine its own meeting practice, processes and procedures within the parameters of the *Local Government Act 1999*.

## **8. Access and Documents**

A minimum of three clear days' notice of the meeting, accompanied by the agenda, will be provided to members of the Committee and the public, in accordance with section 87 of the *Local Government Act 1999*.

Minutes will be available within five days after a meeting in accordance with section 91 of the *Local Government Act 1999* and will be provided to all members of the Audit, Risk, Value and Efficiency Committee.

Agendas and minutes will be made available, within the above timelines, at [www.onkaparingacity.com](http://www.onkaparingacity.com).

Members of the public are able to attend all meetings of the Committee, unless excluded from the meeting by the confidentiality provisions of section 90 of the *Local Government Act 1999*.

## **9. Deputations**

The Committee Chairperson may allow deputations to appear if they align with the business of the Committee or are referred by the Council.

A deputation must not exceed eight (8) minutes except with the consent of the Committee.

## **10. Petitions**

All petitions must be received by Council. However, Council may refer a matter arising from a petition to the Audit, Risk, Value and Efficiency Committee for consideration.

## **11. Conduct and Interests of Committee Members**

All members of the Committee must comply with the Code of Conduct for Council Members and chapter 5 part 4 of the *Local Government Act 1999* relating to Conduct and Disclosure of Interests.

## **12. Role of Administration**

The Responsible Officer for the Audit, Risk, Value and Efficiency Committee will be the Director Corporate (with the Chief Financial Officer as proxy officer).

Staff will attend meetings as required and are responsible to provide advice and recommendations to the Committee.

The Committee shall establish and maintain a close working relationship with the Responsible Officer to ensure that management has implemented operational internal controls and risk management systems.

### 13. Terms of Reference approval

<b>Responsible officers/ departments:</b>	Director Corporate
<b>Adopted by:</b>	Council
<b>Adoption date:</b>	19 November 2019
<b>Next review:</b>	By December 2021
<b>Dates of previous reviews:</b>	<p>Adopted by Council – 20 March 2012</p> <p>Altered by Committee – 18 June 2012</p> <p>Adopted Council – 10 July 2012</p> <p>Adopted by Council – 9 December 2014</p> <p>Adopted by Council - 1 December 2015</p> <p>Adopted by Council - 13 December 2016</p> <p>Amended by Committee – 13 February 2017</p> <p>Adopted by Council 21 November 2017</p> <p>Amended membership – 20 February 2018</p> <p>Adopted by Council – 11 December 2018</p> <p>Meeting time amended by Council – 19 February 2019</p> <p>Amended membership – 29 July 2019</p> <p>Meeting time amended by Council – 19 May 2020</p> <p>Adopted by Council - 17 November 2020</p>
<b>ECM DSID:</b>	<p>2131177 – 20 March 2012</p> <p>2380775 – 18 June 2012</p> <p>2380766 – 10 July 2012</p> <p>2398727 – 30 April 2013</p> <p>3787238 – 13 December 2016</p> <p>3923674 – 13 February 2017</p> <p>4207944 – 21 November 2017</p> <p>4761711 – 11 December 2018</p> <p>4822860 – 19 November 2019</p> <p>5341777 – 17 November 2020</p>

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## 9.13 Bourke Road, Aldinga - proposed closure of road

**Report contact**

Brett Williams, Senior Traffic and Transport Coordinator  
8384 0175

**Meeting**

Council

**Approving officer**

Kirk Richardson, Director City Operations

**Date**

15 June 2021

### 1. Purpose

To respond to resident concerns regarding inappropriate access and antisocial behaviour by closing Bourke Road, Aldinga as a through road to motor vehicles.

### 2. Recommendations

**That Council:**

- 1. Resolves to close Bourke Road, Aldinga between Old Coach Road and a point approximately 120 metres east of Bowering Hill Road as a through road for motor vehicles.**
- 2. Authorises a notice to be published in the next available Government Gazette providing notice of the closure of Bourke Road as a through road for motor vehicles.**
- 3. Notes that 'No Entry' signage and permanent barriers will be installed at either end of the road closure to prohibit access by motor vehicles, however still provide access for passive users including pedestrians, horse riders and bicycles.**
- 4. That Council notes that the road closure process via Section 32 of the *Road Traffic Act 1961* is reversible should there be a need to re-open the road again in the future.**

### 3. Executive summary

Concerns have been raised by the residents of 7 Bourke Road, Aldinga relating to inappropriate vehicular access and hoon behaviour accessing the unmade section of this road. Bourke Road is approximately 1.2 km in length and connects Bowering Hill Road to Old Coach Road, however only 120 metres of the western-most section of this road has a formed, unsealed surface with the remaining eastern section being an unmade track.

To address these reported issues, one option available to Council is to close the unmade section of Bourke Road under Section 32 of the *Road Traffic Act 1961*, which requires a resolution of Council along with provision of notice to stakeholders, at least one month before the meeting at which the resolution is to be considered. All written submissions received prior to the meeting are to be given due consideration and it should be noted that this process is reversible should there be a need to re-open the road again in the future.

Alternative options to closing the road could include undertaking increased surveillance of the area such as the installation of CCTV with associated signage as a deterrence, provision of more detailed signage informing motorists of the risks of attempting to travel through the unmade

section of road and/or repairing and upgrading the unmade road surface to better facilitate vehicular travel between Bowering Hill Road and Old Coach Road.

Should Council resolve to close Bourke Road under Section 32 of the *Road Traffic Act 1961*, it is recommended that this closure be only applied to 'motor vehicles' so as not to exclude potential passive users such as walkers, horse riders and pushbike riders.

#### 4. Background

Community Plan 2030	<b>place:</b> green, inviting, accessible, liveable Improving road safety will deliver increased liveability by making the area more welcoming and easier for people to access and travel between.
Policy and/or relevant legislation	The proposed closure of roads as a through road to motor vehicles for traffic management purposes is governed by the <i>Road Traffic Act 1961</i> .
Who did we talk to/who will we be talking to	Renewal SA (current owner of all allotments adjacent to Bourke Road), residents of the sole property located adjacent to Bourke Road, the leaseholder who utilises Renewal SA land for primary production purposes.

#### 5. Discussion

Council has recently received representations from the residents of 7 Bourke Road, Aldinga who expressed concerns relating to hoon drivers accessing Bourke Road and damaging the road surface. Further to this we are also aware of unauthorised 4WD access along the unformed section of Bourke Road with SA Police and Council's Community Safety Team and Asset Protection teams being contacted regularly regarding this site due to the damage that inflicted to the both the unmade surface as well as a small section of made, unsealed surface.

Bourke Road and its adjoining allotments are located within the McLaren Vale 'Character Preservation District (Not in Township)' zone overlay as specified in *State Planning Policy 22 Character Preservation (McLaren Vale) Act 2012* made under the *Planning, Development and Infrastructure Act 2016*. The Planning and Design Code indicates that development in this area is generally restricted to 'primary production and associated value adding enterprises' along with minor excavation and/or filling of land, although there is potential for each land parcel to be developed with a single dwelling which is the case for the allotment of 7 Bourke Road. It is therefore unlikely that any significant development will occur alongside Bourke Road within the foreseeable future, although it is noted that the proposed Seaford-to-Aldinga rail corridor crosses Bourke Road at its approximate mid-point.

The Bourke Road alignment extends for approximately 1.2 km between Bowering Hill Road and Old Coach Road, however only the western section extending 120 metres from Bowering Hill Road has a formal, unsealed surface providing access to a single residential dwelling and adjoining farm shed. The remaining 1,095 metre section is an unmade road with a surface consisting of natural ground. (Attachment 1).

Under Council's Road Network Plan, Bourke Road is classified as a local rural road. Local roads primarily provide access to abutting properties rather than allow for through access to other roads.

To address these reported issues, it is proposed that Council consider closing Bourke Road to prevent access. One option available to Council to prevent such access is to close the road under

Section 32 of the [Road Traffic Act 1961](#), which is required to be done so in accordance with a resolution of the Council. This provision also requires Councils to provide notice of the proposal at least one month before the meeting at which the resolution is to be considered as follows:

- To be published in a newspaper circulating generally in the State and within the area of the Council.
- Each ratepayer of land immediately abutting Bourke Road.

Therefore, in preparation for this meeting letters were originally sent to the sole ratepayer of all four allotments immediately abutting Bourke Road, which is Renewal SA, on Tuesday 16 March 2021 to notify them of the proposal to close Bourke Road, Aldinga between Old Coach Road and a point approximately 120 metres east of Bowering Hill Road as a through road for motor vehicles (Attachment 2).

This correspondence was originally sent in anticipation of the proposed road closure being considered at the April 2021 Council meeting, however due to delays in preparation of this report it was subsequently postponed to both the May 2021 and then the June 2021 meeting. Council staff have since contacted Renewal SA directly to inform them of the delay and the new Council meeting date.

In addition, a notice was also published in *The Advertiser* on Saturday 20 March 2021 (Attachment 3) on the basis of the report being considered at the April 2021 Council meeting, as well as 18 May to provide notice that the item will now be considered at the June 2021 meeting (Attachment 4).

As a courtesy to the two separate tenants of the subject land, including the residents of 7 Bourke Road who raised the original concerns with Council, letters were also sent to these stakeholders to notify them of the proposal to close Bourke Road. This included an initial letter sent on 16 March 2021 (Attachment 2) and was followed up with a site meeting on Thursday 3 June 2021 to discuss the proposal. Any relevant details in relation to this meeting can be provided as a verbal update at the Council meeting.

Additional consultation beyond the legislated requirements included advertising the proposal on Council's [Your Say web page](#) from Tuesday 1 June 2021 until Tuesday 15 June 2021, distributing emails to Your Say subscribers, additional letter-drops to surrounding residents and placement of signs at either end of Bourke Road notifying the public of the proposed closure (Attachment 5).

Under the legislation Council must give due consideration to all written submissions made on the proposal that are received by Council before the meeting. As of 2 June 2021 (the date of drafting this report) one written response has been received in response to the Your Say consultation noting the proposal was a 'good idea' along with raising concerns about after hours hooning on the beach at Aldinga. Verbal advice has also been received from Renewal SA staff, who did not raise any objections to the proposal and noted that the residential tenants on site would likely be very supportive.

It should also be noted that should the need to re-open the road be required in the future, the above process can be repeated based on a proposal to revoke the 'closed road' status.

Alternative options other than closing the road under Section 32 of the Road Traffic Act 1961 that could also be considered include:

- Increased surveillance of the area including installation of CCTV with associated prominent signage to act as a deterrent.
- Provision of detailed signage at either end of Bourke Road warning motorists of the risks should they wish to travel through such as the potential of being bogged and the associated costs with vehicle recovery.



- Repair and upgrade the unmade section of Bourke Road to better facilitate vehicular travel between Bowering Hill Road and Old Coach Road.

It should be noted that advice from council's Asset Protection team regarding the use of covert cameras indicates that these have been problematic as cameras have been removed by members of the public due to the geographical nature of the site and the operational requirements of the CCTV.

Should Council resolve to close Bourke Road under Section 32 of the Road Traffic Act 1961, to ensure that the formal closure does not legally impede access by legitimate, passive users, it is recommended that Council resolve to close the road specifically to 'motor vehicles'.

The [Australian Road Rules](#) (ARR), which operate under the Road Traffic Act 1961, define a motor vehicle as 'a vehicle (other than a motorised scooter) that is built to be propelled by a motor that forms part of the vehicle'. Along with the installation of 'No Entry' signage, this would result in a legally-enforceable provision that prohibits access by motor vehicles including 4WDs and motorcycles.

To support this road closure and deter future unauthorised access, it is proposed to install barriers, gates and No Entry signage. The type of barriers and gates to be installed will be determined in consultation with our Asset Protection team, Renewal SA and the two separate tenants.

## 6. Financial implications

Council will install the barriers, gates and No Entry signage. This can be funded under existing traffic control budgets.

## 7. Risk and opportunity management

Risk	
Identify	Mitigation
Public safety associated with council's roads	Occupants of 4WDs are not exposed to risk of crash whilst attempting to negotiate unmade terrain.
Reputation/community expectation	Investigating and acting on concerns raised by residents to council and engaging with potentially affected stakeholders of any action, should maintain or improve council's reputation amongst the local community.
Environment	Restricting unauthorised vehicular access will reduce erosion and noise impacts.
Compliance/legal	Resolving to close a road under the Road Traffic Act 1961 provides a legally-enforceable measure to restrict access.

Opportunity	
Identify	Maximising the opportunity
Respond to the concerns of residents.	Ensure appropriate community engagement processes are undertaken through the investigative process. Provide due consideration to all responses received.

## 8. Timelines and deadlines

Installation of the barriers, gates and No Entry signage can occur following publication of a notice in the Government Gazette, subject to the closure being resolved by Council. The earliest this could occur would be for the weekly Gazette published on Thursday 24 June 2021, with the deadline for notices being 4pm of the Tuesday of the week of intended publication. The installation of the barricades is subject to contractor availability.

## 9. Next steps

Council will prepare a notice to formalise the proposed closure of Bourke Road as a through road for motor vehicles to be published in the Government Gazette should the resolution be resolved to occur. Installation of the barricades, gates and No Entry signage will then occur after the notice is published in the Gazette.

## 10. Attachments

Attachment 1 – Location Map (1 page)

Attachment 2 – Letter sent on 15 March 2021 to the ratepayer of land immediately abutting Bourke Road, along with the residential & primary production leaseholders to provide notice of the Council meeting, and follow-up letter sent 13 April 2021 (2 pages)

Attachment 3 – Notice published in The Advertiser on Saturday 20 March 2021 (1 page)

Attachment 4 – Follow-up notice published in The Advertiser on Tuesday 18 May 2021 (1 page)

Attachment 5 – Notification sign installed at either end of Bourke Road (1 page)

- END OF REPORT -

Bourke Road, Aldinga

**CITY OF ONKAPARINGA** 







Our Reference: 5432334/lp

15 March 2021

## To the owner

I write to you regarding safety concerns and the proposal to prohibit motor vehicles from travelling on the unmade section of Bourke Road, Aldinga.

Following concerns raised by the community, this letter is to provide notice that a proposal resolving to install barriers to prohibit access by motor vehicles on Bourke Road between Old Coach Road and a point approximately 70m east of Bowering Hill Road, will be considered at the Council meeting to be held on Tuesday, 20 April 2021.

In accordance with Section 32 of the Road Traffic Act 1961, we are required to provide notice at least one month before the meeting where the resolution is being considered to each property owner immediately abutting the road that is proposed to be closed. As a courtesy to other stakeholders, we are also writing to leaseholders to inform them of this proposal.

Further information on the proposed resolution will be available when the meeting agenda is released on our website <https://www.onkaparingacity.com/Council/Council-and-committees/Agendas-and-Minutes> on Thursday, 15 April 2021.

The resolution will propose to install physical barriers to prohibit motor vehicles, as defined in the Australian Road Rules, from travelling along Bourke Road between Bowering Hill Road and Old Coach Road. It should be noted that existing access arrangements to the buildings at the western end of Bourke Road will be retained. If access to Bourke Road needs to be maintained, for example via a locked gate, please contact me at your earliest convenience to discuss so that an appropriate solution can be implemented where possible.

Due consideration must be given to all written submissions made on the proposal that are received by council until 4pm on Tuesday, 20 April 2021. Feedback is to be provided in writing and submitted either by email to [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au) or mail to PO Box 1, Noarlunga Centre SA 5168.

If you wish to discuss this matter further please contact me on 8384 0666 or [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au)

Yours sincerely



**Brett Williams**  
**Senior Traffic and Transport Coordinator**



City of Onkaparinga  
PO Box 1  
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South Australia 5168  
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Noarlunga office  
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Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Aberfoyle Park office  
The Hub  
Aberfoyle Park  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Willunga office  
St Peters Terrace  
Willunga  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Woodcroft office  
175 Bains Road  
Morphett Vale  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744

Our Reference: 5432334/KS

13 April 2021

### To the owner

I refer to our letter dated 15 March 2021 regarding the proposal to prohibit motor vehicles from travelling on the unmade section of Bourke Road, Aldinga.

This letter is to provide notice that the report has been moved to the Tuesday, 18 May 2021 Council meeting.

Further information on the proposed resolution will be available when the meeting agenda is released on our website [link](#) on Thursday, 13 May 2021.

Due consideration must be given to all written submissions made on the proposal that are received by council until 4pm on Tuesday, 18 May 2021. Feedback is to be provided in writing and submitted either by email to [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au) or mail to PO Box 1, Noarlunga Centre SA 5168.

If you wish to discuss this matter further please contact me on 8384 0666 or [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au)

Yours sincerely



Brett Williams  
**Senior Traffic and Transport Coordinator**



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Woodcroft office  
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Morphett Vale  
Telephone (08) 8384 0666  
Facsimile (08) 8382 8744



**NOTICE OF PROPOSAL TO CLOSE ROAD**

Following the receipt of community representations Council is proposing to close the eastern portion of Bourke Road, Aldinga to access by motor vehicles. Pursuant to Section 32 of the Road Traffic Act 1961, a resolution will be considered at the Council meeting to be held on Tuesday 20 April 2021 to install permanent barriers to prohibit access by motor vehicles as defined in the Australian Road Rules from travelling along the western section of Bourke Road.

Further information on the proposed resolution will be available when the meeting agenda is released on 15 April 2021. Due consideration must be given to all written submissions made on the proposal that are received by Council until 4pm, 20 April 2021.

Feedback to be provided in writing and submitted by Email: [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au) or Mail: PO Box 1, Noarlunga Centre SA 5168. For further information please contact Council on (08) 8384 0666.





## NOTICE OF PROPOSAL TO CLOSE ROAD

Further to a previous notice that Council is proposing to close the eastern portion of Bourke Road, Aldinga to access by motor vehicles, which was to be considered at the Council meeting to be held on Tuesday 20 April 2021, this proposal is now to be considered at the Council meeting to be held on Tuesday 15 June 2021. Pursuant to Section 32 of the Road Traffic Act 1961, a resolution will be considered at this meeting to install permanent barriers to prohibit access by motor vehicles as defined in the Australian Road Rules from travelling along the eastern section of Bourke Road.

Further information on the proposed resolution will be available when the meeting agenda is released on 10 June 2021. Due consideration must be given to all written submissions made on the proposal that are received by Council until 4pm, 15 June 2021.

Feedback to be provided in writing and submitted by Email:  
mail@onkaparinga.sa.gov.au  
or Mail: PO Box 1,  
Noarlunga Centre SA 5168.  
For further information  
please contact Council on  
(08) 8384 0666.



## YOUR SAY

### NOTICE OF PROPOSAL TO CLOSE BOURKE ROAD

Council is proposing to close the eastern portion of Bourke Road, Aldinga to access by motor vehicles, which is to be considered at the council meeting on 15 June 2021.

Pursuant to Section 32 of the Road Traffic Act 1961, a resolution will be considered at this meeting to install permanent barriers to prohibit access by motor vehicles as defined in the Australian Road Rules from travelling along the eastern section of Bourke Road.

Further information on the proposed resolution will be available when the meeting agenda is released on 10 June 2021.

Due consideration must be given to all written submissions made on the proposal that are received by council until 4pm, 15 June 2021

For more information and to have your say please visit:  
**[www.onkaparingacity.com/yoursay](http://www.onkaparingacity.com/yoursay)**

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## 9.14 Council and Committee Reporting Schedule

**Report contact**

Sue Hammond, Council and Committee Meeting Coordinator  
8384 0747

**Approving officer**

Chris White, Director Corporate

**Meeting**

Council

**Date**

15 June 2021

### 1. Purpose

This report provides an update on the reporting for upcoming Council and Committee meetings.

### 2. Recommendations

**That Council note the agenda report and Reporting Schedules (attachments 1 and 2 to the agenda report).**

### 3. Executive summary

This report is provided as per the following resolution of Council at its meeting of 21 March 2017:

That the item "Updated Work Program" from the agenda of the Strategic Directions Committee be duplicated as a monthly agenda item for Council meetings.

As the Reporting Schedule is a guide only and subject to change, members are encouraged to utilise the Elected Member website for an up to date version of the Reporting Schedule.

### 4. Discussion

**Unscheduled elected member sessions**

Fees and Charges – Council resolution 16/6/20 *"That Council review and adopt the proposed Fees and Charges for 2020–21 as included in attachment 1 to the agenda report effective from 1 July 2020 with the exception of the nine fees related to burial plot renewals, niche wall renewals and rose garden memorial renewals fees which are to be discussed at a workshop to be held as soon as possible"*.

This session will be included in an EM session later in the year.

### 5. Attachments

Attachment 1 – Reporting Schedule to 30 September 2021 (3 pages)

Attachment 2 – Schedule of elected member sessions to end of year (1 page)

- END OF REPORT -

## Report Schedule as at 10 June 2021

### EM Session 22/06/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Equestrian Relocation Options	Buckell, Matthew	CO	
Risk Appetite Statement Workshop	White, Christopher	C	

### ARVEC meeting 24/6/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT
CONFIDENTIAL - Appointment of internal auditor	Martin, Alana	C
External Audit Plan 2020-21	Carter, Kevin	C
ON Business Partner Program Organisational Effectiveness Review CONFIDENTIAL	Colebatch, Heath	C
Year End Reporting Timetable	Carter, Kevin	C

### Special Council meeting (Budget) 29/6/21

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT
2021-22 Annual Business Plan and budget adoption, and declaration of rates	Bird, Jade	C
Rate Rebate Report 2021-22 and Policy Adoption	Rice, Justin	C

### SDC meeting 6/7/21

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Council and Committee Reporting Schedule	Luke, Jonathan	PRS	
Proposed Dry Area - Morton Road Reserve and Skate Park	Hawkins, Ian	PRS	
Advocacy Plan	Inglis, Andrew	SE	
Coastal scoping study	Keath, Nina	SE	
Shellfish Reef Presentation 30 mins	Keath, Nina	SE	

### ICT Reform Project Steering Committee meeting 12/7/21

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
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### EM Session 13/07/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
1. EM Training Session - WHS Training - Sexual Harassment	Crowther, Lisa	C	
2. EM Enquiry Trial Evaluation	White, Christopher	C	

### Council meeting 20 July 2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Willunga Golf Course update	Simpson, Christopher	CS	
CEO complaint management procedure	White, Christopher	C	
Confidential items	Hammond, Susan	C	
Confidential Report- Legal Expenditure	Martin, Alana	C	
Council and Committee Reporting Schedule	Hammond, Susan	C	
Strategic Directions Committee minutes	Hammond, Susan	C	
Updated Bushfire Management Plan 2021	McDonald, Neal	C	
Buchanan Grove CONFIDENTIAL	Mitchell, Renee	PRS	
Star of Greece	Mitchell, Renee	PRS	
ON Business Grants – Round One 2021 - report to Council	Palumbo, Monique	SE	
Place name proposal for a park in Christie Downs	Sutton, Dale	SE	
Place naming proposal - reserve in Coromandel Valley	Sutton, Dale	SE	

### EM Session 27/07/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
EM Training Session - Prevention and Management of Bullying and Harassment in and out of the Chamber	Brunotte, Therese	C	

### SDC meeting 3/8/21

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Engagement outcomes report and final draft Arts and Cultural Development Action Plan 2021-24	Ranson, Terra Lea	CS	
City Wide Review of Local Heritage Places - Stage 2 review	Bali Dogra, Divya	PRS	
Council and Committee Reporting Schedule	Luke, Jonathan	PRS	
Heritage Grant Application for works at 35 High Street, Willunga	Bali Dogra, Divya	PRS	

### ARVEC meeting 9/8/21

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Integrity and Transparency Hub - FOI disclosures and s270 complaints register	Martin, Alana	C	
Internal audit quarterly update	Martin, Alana	C	
Review of Council's Financial Reserves	Spartalis, George	C	

### EM Session 10/08/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
DIT Update Main South Rd - TBC	Ellingham, Morgan	CO	
2. Planning and Design Code Update - TBC	Luke, Jonathan	PRS	



### Council meeting 17 August 2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Intersection audit, Main Road, McLaren Vale to Willunga	Williams, Brett	CO	
Audit, Risk, Value and Efficiency Committee meeting minutes	Hammond, Susan	C	
Council and Committee Reporting Schedule	Hammond, Susan	C	
Motion on notice - Cr Themeliotis - Transition to digital agendas	Morris, Desma	C	
Questions on Notice - Cr Themeliotis - Digital Agendas	Bell, Tracey	C	
Strategic Directions Committee minutes	Hammond, Susan	C	

### EM Session 24/08/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
EM Training Session - Council Meeting Procedures	Brunotte, Therese	C	

### SDC meeting 7/9/21

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Council and Committee Reporting Schedule	Luke, Jonathan	PRS	

### ICT Reform Project Steering Committee meeting 13/9/21

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
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### EM Session 14/09/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
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### Council meeting 21 September 2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Council and Committee Reporting Schedule	Hammond, Susan	C	
Quarterly Financial Update including Budget Review 4	Eckermann, Diane	C	
Strategic Directions Committee minutes	Hammond, Susan	C	

### EM Session 28/09/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF
Elected Member training - Introduction to the Mutual Schemes including Roles, Responsibilities and protections overview	Brunotte, Therese	C	

**Red/CF** = Carried Forward | **Green/DW** = DataWorks Distribution | **DEADLINE** = Date report received by Admin

#### Department acronyms

CO – City Operations  
 CS – Community Services  
 C – Corporate  
 PRS – Planning and Regulatory Services  
 Committee  
 SE – Strategy and Engagement

#### Meeting acronyms

ARVEC – Audit, Risk, Value and Efficiency Committee  
 SDC – Strategic Directions Committee  
 EM Session – Elected Member Session  
 CEOPMC – Chief Executive Officer Performance Management

## Report schedule as at 10 June 2021

### Scheduled elected member sessions to end of 2021

#### EM Session 22/06/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Equestrian Relocation Options	Buckell, Matthew	CO			0
Risk Appetite Statement Workshop	White, Christopher	C			0

#### EM Session 13/07/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
1. EM Training Session - WHS Training - Sexual Harassment	Crowther, Lisa	C			0
2. EM Enquiry Trial Evaluation	White, Christopher	C			0

#### EM Session 27/07/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
EM Training Session - Prevention and Management of Bullying and Harassment in and out of the Chamber	Brunotte, Therese	C			0

#### EM Session 10/08/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
DIT Update Main South Rd - TBC	Ellingham, Morgan	CO			0
2. Planning and Design Code Update - TBC	Luke, Jonathan	PRS			0

#### EM Session 24/08/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
EM Training Session - Council Meeting Procedures	Brunotte, Therese	C			0

#### EM Session 14/09/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
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#### EM Session 28/09/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Elected Member training - Introduction to the Mutual Schemes including Roles, Responsibilities and protections overview	Brunotte, Therese	C			0

#### EM Session 12/10/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
Local Government Review Bill	Brunotte, Therese	C			0

#### EM Session 26/10/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
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#### EM Session 09/11/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
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#### EM Session 23/11/2021

REPORT SCHEDULED	RESPONSIBLE OFFICER	DEPT	CF	DW	STATUS
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#### Department acronyms

CO – City Operations

CS – Community Services

C – Corporate

PRS – Planning and Regulatory Services

SE – Strategy and Engagement

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## 10. Questions on notice

### 10.1 Questions on notice – Cr de Graaf – Multicultural Festival Onkaparinga Event

#### Background

The Multicultural Festival is organised by Multicultural Affairs, Department of the Premier and Cabinet, and is the State Government's flagship event for promoting and showcasing multiculturalism in South Australia.

The Multicultural Festival provides an opportunity for the wider community to experience and enjoy a diverse range of cultures and traditions, and includes community groups from new, emerging and established South Australian multicultural communities.

The Multicultural Festival embodies the concept of interculturalism, which describes a dynamic inclusion of and interaction between all cultures within the community, from which all of society benefits.

Held every second year since 2013, the Multicultural Festival features multiple stages, intercultural activities and stalls for community groups to showcase their cultural heritage through art, craft, food, dance, music and activities in a large-scale, positive and celebratory platform.

The 2021 Multicultural Festival is scheduled to be held on Sunday 14 November in Victoria Square/ Tarntanyangga, Adelaide.

Further announcements about the 2021 Multicultural Festival will be available here soon.

'Come Together' Multicultural Festival Grants to support eligible multicultural community groups to participate in the 2021 Multicultural Festival are currently open for applications. *(note this was a suggestion from a resident - Mr Daniels).*

<https://www.dpc.sa.gov.au/responsibilities/multicultural-affairs/events/the-multicultural-festival>

#### Questions

*Could the City of Onkaparinga organise an event like this, and / or partner with the DPC to have a stall at their event ?*

If council delivered a multicultural event we would recommend holding it in our region for the benefit of our communities, rather than having a stall at the Multicultural Festival in the CBD.

The Events team could approach the Department of the Premier and Cabinet to ask if they would support an event in Onkaparinga using the Multicultural Festival branding.

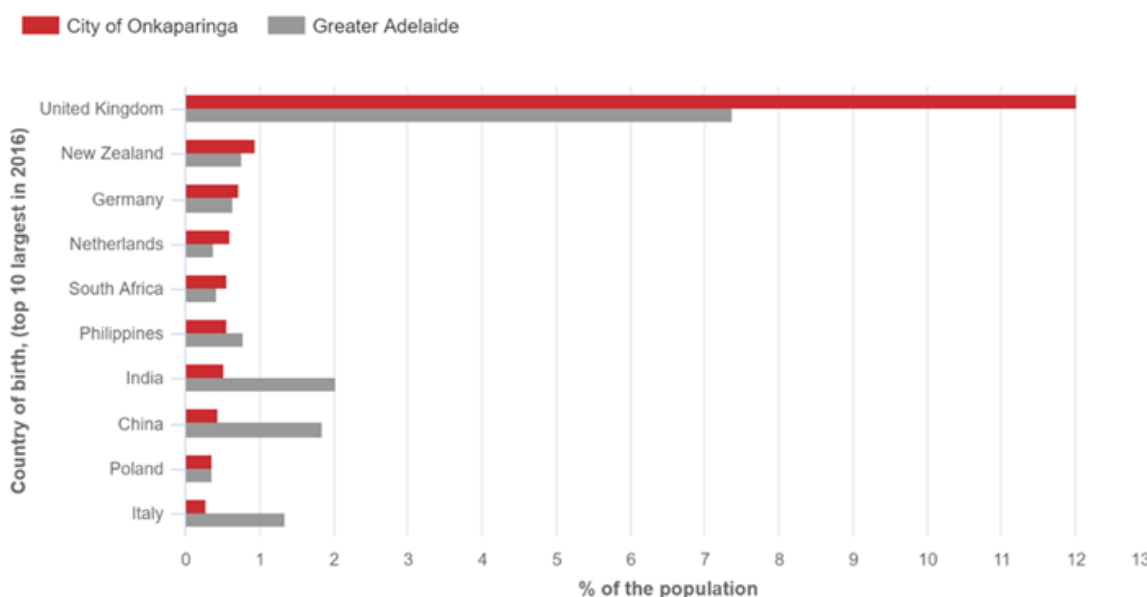
Having the Events team deliver an additional major event to those approved by Council (on 21 January 2020) in the three-year Events Plan would require additional resourcing, or potentially replace one of council's existing major events with a multicultural event. The planning time needed for an event of this nature would be around six months, and require a budget of approximately \$50,000.

*How multicultural is the City of Onkaparinga (ie what do we know about the demographic of our residents)?*

The [Community Profile](#) section on our website indicates that the Census usual resident population of the City of Onkaparinga in 2016 was 166,766. At that time 35,303 people (21%) who were living here were born overseas (compared to 26% for Greater Adelaide).

Of those [born overseas](#), 10% arrived in Australia within 5 years prior to 2016. Most people born overseas were born in the United Kingdom as indicated in this chart:

#### Birthplace, 2016



Source: Australian Bureau of Statistics, Census of Population and Housing, 2016 (Usual residence data). Compiled and presented in profile.id by .id (informed decisions).

.id informed decisions

Outside of Australia, the largest ancestries in our region were English, Scottish and Irish. While most of our residents were born in Australia, some may feel a connection to other cultures through their ancestry.

In 2016, 6.6% of City of Onkaparinga residents spoke [a language other than English at home](#) (compared with 19.6% for Greater Adelaide); the five most common languages spoken were Mandarin, German, Polish, Italian and Greek.

In 2016, 1.6% of our population were of [Aboriginal or Torres Strait Islander](#) origin compared with 1.4% for Greater Adelaide.

#### *Can the Administration see any benefits to hosting something like this in our area?*

A multicultural event would bring benefits similar to other community focussed events, and would deliver social outcomes (rather than economic/tourism outcomes).

Specifically multicultural events can create/foster:

- diversity within our community
- vibrant and resilient neighbourhoods
- cultural awareness
- social solidarity and cohesion
- community connection
- social inclusion
- tolerance
- community empowerment
- capacity-building
- confidence
- civic pride.

## 10.2 Questions on notice – Cr de Graaf – Kurna Nation Centre

### **Background**

Many of our community groups have a head quarters. It may be within a community hall, other building or community centre. This can be a place where they hold meetings, organise fundraisers or other group activities to build and support their base. Whilst Neporendi is located in Old Reynella and caters to the wider Aboriginal population, there is no Centre or Headquarters for the Kurna Nation (our local First Nations population).

During NAIDOC week and Reconciliation Week I have had residents and / or regional visitors ask me is there somewhere they they can go to consult directly with Kurna or how can they learn more about Kurna culture and cultural awareness in general in Onkaparinga. My questions are asked on behalf of residents.

Considering we have several different Kurna groups located in our immediate vicinity -

*What places if any have been considered as a Centre for the Kurna Nation?*

*Where are these plans currently at?*

*Have the Kurna representatives and elders ever been consulted about where they might like to have a Centre?*

**The responses to these questions will be provided in the minutes of this meeting.**



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## 10.3 Questions on notice – Cr de Graaf – Open Spaces Strategic Management Plan – Disposal of surplus lands

### Background

The sell off of Council lands marked as surplus has been on hold whilst the CEO helps to write up a new policy on the matter (the new Assets Rationalisation Policy). Consultations have occurred within the Finance Working Group, of which elected members are a part. These questions are intended to update the public on where these discussions are at now - including past and future directions.

It is noted no lands were disposed of by the previous Council (under the OSSMP), although this motion is a motion that was written by the previous Council calling for the sales of land potentially surplus to Council's needs - the policy is the Open Spaces Strategic Management

### Question 1

Please list the addresses and details of any parcels of land or assets (such as dis-used halls etc) that have been identified under the OSSMP as potentially surplus to Council's requirements.

### Response 1

The list of buildings that were identified through the Community Facilities study are currently held in confidence pending an implementation plan being presented back to Council for endorsement. The report to Council on this matter was considered on 10 December 2019. The confidential report is available via the elected member website.

Discussions regarding the sale of land that were identified through the [Open Space Strategic Management Plan \(OSSMP\)](#) are on hold pending Council's further consideration on its policy for asset acquisition and disposal and no further work has been undertaken on the implementation plan at this time. This policy is part of a report being brought to the 15 June 2021 Council meeting, titled 'Asset Rationalisation Policy'.

### Question 2

Regarding the ex-kindergarten on Highway Drive at Morphett Vale - previously used by Faded Lane Art Group. Was there any familial or other connection between any of the people in that art group (particularly the person whose name was on the leasing arrangement) and any of the previous or current Elected Members or Staff?

### Response 2

We have no record of a connection or relative the Lessee members (including the signatory on the Lease) had to previous or current elected members or staff.

*For information.*

At its meeting on 23 July 2013, Council resolved to undertake an open public Expression of Interest (EOI) process to ascertain community interest in the building and to determine a most suitable lessee body for a term of up to five years. Council further directed that the results of this EOI process be returned to Council for further consideration.

Applicants were requested in the EOI Application to demonstrate that they have the ability to meet a range of evaluation criteria against which the applicants were assessed.

Subsequently at its meeting on 5 November 2013, Item 9.11, Council considered all applicants via the evaluation assessment and accepted the submission received from the Faded Lane Studios for the management and occupation of the premises located at 23 Highway Drive, Morphett Vale and approved the granting of a lease for a period of up to five years.

Faded Lane Studios were a small group of youths establishing a number of business initiatives including spray can art, fashion labels and music recording.

Towards the end of their 5-year lease term they advised they had enjoyed the experience and were winding up their business operations to pursue other ventures.

### **Question 3**

Can you please list the receipts of bricks that were purchased by the community at Highway Drive Morphett Vale for this "Community Build" project. If there were not receipts for Bricks - please list what ever community receipts there were, concerning this "community build" project.

### **Response 3**

The Ground Lease does not record any responsibility for Council to contribute to the building costs of the former kindergarten and we have no known receipts on file of the purchase/donation of bricks for construction of the kindergarten.

Further to the information provided in reply to your EM Enquiry (CR 1800680) on 25 May. The kindergarten building at Highway Drive was on a 'Ground Lease' which recorded the parties agreements as follows:

- Council agreed to Lease a portion of reserve land measuring 65 feet X 195 feet (approximately 20m X 60m) (this is described as 'the Ground' within the Lease).
- Stanvac Pre-School Incorporated. agreed to erect a Kindergarten on 'the Ground' by 30 June 1975 and to pay rent to council for the use of the land. Rent at the time was set at \$10 p/a.
- Stanvac Pre-School Incorporated paid all costs associated with the kindergarten building and surrounding grounds for a commencing term of 21 years and agreed to peacefully hand the building and all improvements to council at the end of the Lease or whenever the ground was not required to be used for a kindergarten.
- According to our records, the Stanvac Pre-school kindergarten continued to lease the premises until 29 February 2012, making the full Lease term approximately 38 years (approximate life of the asset).

### **Further questions received Saturday 5 June 2021**

### **Question 4**

Please list the addresses and details of any parcels of land or assets (such as dis-used halls etc) that have been identified under the OSSMP as potentially surplus to Council's requirements.

Please attach the Open Spaces Strategic Management Plan (to the agenda, and or minutes and agenda).

### **Response 4**

See response to question 1 – noting that a link to the Opens Space Strategic Management Plan (OSSMP) is included.

## Question 5

On page 14 of the Open Spaces Strategic Management Plan it says under OPEN SPACE PROVISION LEVELS "Our total open space provision is to be between 4 - 5 hectares per 1000 head of population. Was this 4-5 hectare provision being used as a justification to reduce the open spaces within some areas - by ear marking which parcels can be brought forward for disposal by saying that a particular area already has their minimum quota of open space?"

## Response 5

The Open Space Strategic Management Plan 2018-2023 identified land that is surplus (land we will not develop) to the open space network.

The provision of 4-5 hectares of open space per 1000 head of population is a guide only and is based on best practice at both international and national level. The City of Onkaparinga's open space provision is much higher and does not take into account other open space provided by National Parks located within the City, school land, sports fields, golf courses or the beach.

The list of land that is to be assessed for consideration as surplus as highlighted in the confidential report, is a recommendation for assessment only, and is still subject to formal council processes and decisions from the elected body. Included in that process will be the assessment of impacts of the sale of the land that may have outside of the OSSMP considerations. The OSSMP has merely acted as the catalyst for the start of a process to investigate further. The 4-5 hectare provision was part of that process, however the OSSMP also considered the following elements when assessing land parcels:

- The size and current role of the land parcels
- How well serviced is each geographical area with the provision of developed parks and general open space allocation
- The aesthetic and biodiversity of each land parcel
- How the land may or may not contribute to a "sense of place"
- Ensure the physical networks between our developed reserves was preserved.

The allocation of Council owned land per 1000 head of population is shown below on a district basis. Note the table below also shows the projected future housing development over the next 25 years and the land allocated as part of the development process. The final column shows the allocation of land per 1000 of population is well above the guiding 4 - 5 hectares per 1000 of population.

District	Council Owned Open Space All (ha) less sports grounds	hectares per 1000	Potential land surplus to network (hectares)	Hectares per 1000 after surplus removed
Central North	599.72	8.56	19.15	8.28
Central North Future includes 12.5%	610.35	6.35	19.15	6.35
Central South	166.76	9.01	6.51	8.65
Central South future includes 12.5%	186.88	5.72	6.51	5.52
Hills North	35.77	5.77	3.04	5.28
Hills North Future includes 12.5%	37.27	5.61	5.60	5.15
Hills South	78.77	9.36	3.48	8.95
Hills South Future includes 12.5%	78.77	7.64	3.48	7.31
Northern	357.26	9.08	3.84	8.19
Northern Future includes 12.5%	357.26	7.98	3.84	7.20
Southern	103.18	7.42	0.34	7.40
Southern Future includes 12.5%	177.31	7.29	0.34	7.27

### Question 6

In what ways will this process be improved under the new Asset Disposal Policy? (early no etc).

**The response to this question will be provided in the minutes of this meeting.**

### Question 7

Regarding "large open spaces" that are bigger than 5 hectares in size - has the Council or staff recognised that Large Open Spaces are good for people's mental health or other benefits around large open spaces?

### Response 7

Yes, it is recognised that large parcels of open space are important to the wellbeing of the city and its residents. There are no open space parcels over 5 hectares which are shown as surplus to the Open Space Network. Most parcels that are surplus are left over small blocks of land from previous housing developments.

### Question 8

What are the names and / or positions of the members of the CLAG (Council Land Assessment Group) group - the management group previously responsible for bringing parcels of land to council with a recommendation for disposal? Will this group exist in future, and if so will Elected Members be invited to also attend?

### Response 8

The Council Land Assessment Group (CLAG) is a high-level internal advisory group that considers reports dealing with Council land and roads of a significant or permanent nature prior to being considered by the Directors Group (DG) and then to Council for formal consideration and determination.

Members of the Council Land Assessment Group (CLAG) are as follows:

- Director Planning & Regulatory Services
- Chief Financial Officer
- Manager Community Safety and Property (Chair)
- Manager Assets and Technical Services
- Manager Parks and Facility Operations
- Manager Construction and Projects
- Manager Community Capacity
- Manager Economic Growth and Tourism
- Manager Financial Services
- Manager Communication and Engagement



CLAG continues to meet to consider resident initiated requests and matters pertaining to roads. CLAG terms of reference will be reviewed, and the group aligned to respond to council's Asset Rationalisation Policy. The role of Elected Members in the early identification of assets rationalisation is currently being explored.

### Question 9

From the parcels that were already disposed of and previously had been identified as surplus under the OSSMP - please provide those details such as - how much money was made from each parcel - the address (including the ward) of each parcel. Who purchased those parcels of land ?

### Response 9

The following two completed land sales were identified as surplus to the requirements of the OSSMP.

Address	Ward	Sale Price (Inc GST)	Purchaser
3 Emberton Place, Morphett Vale	Knox	\$209,000	Private to Build home
1A Jay Drive, Willunga	Southern Vales	\$430,500	Adjoining School

### Question 10

If the Asset Rationalisation Plan is complete can you please attach this with the answers (agenda, and or minutes and agenda).

### Response 10

Refer to item 9.9 of this Agenda.

### Question 11

What are the "Hackham Greenfields"? (please provide a map) - and are these protected from residential or other development? (I am referring to lands in the vicinity of Mick O'Sheas Irish Pub, Main South Road, Hackham - approx. 10 km radius).

### Response 11

The land at Hackham is identified in the 30-Year Plan for Greater Adelaide 2017 Update as 'Future urban growth areas – unzoned'.

The Onkaparinga Local Area Plan recognises this and also identifies Hackham for future greenfield development. A copy of the OLAP can be viewed at <https://www.onkaparingacity.com/Council/Publications/Strategic-Plans>.

To further assist in defining the area, it is outlined in the attached map, Hackham Growth Areas. The 'Future urban growth areas – unzoned' is outlined in yellow. The area outlined in orange has been zoned since 2004 for residential development.

The 'Future urban growth areas – unzoned' is bound on its north western boundary by Main South Road (black dotted line) and to the south-east by the McLaren Vale Character Preservation District (red hatching).

Although yellow-bounded growth area land is currently in the Rural Zone, this is simply a legacy and does not alter the fact that this land has been identified for urban growth since 2007, when the land was brought into the urban boundary by the then Planning Minister. The land abuts, but is not within, the Character Preservation District.

A Code Amendment (via the State Planning Commission) to rezone the land would need to be undertaken before any development applications for land division or urban development can be considered.

### **Question 12**

When new housing developments are approved - does the Open Spaces Strategic Management get applied ( 4 - 5 hectares per 1000 residents ) ? (is the OSSMP part of Council's Development Plan guidelines).

### **Response 12**

The Open Space Strategic Management [Plan](#) 2018-2023 reference to 4-5 hectares per 1000 of population is a guide for new housing developments, but is not a statutory document for specific requirements when assessing a land division development application.

Under section 198 of the *Planning, Development and Infrastructure Act 2016*, when more than 20 allotments are proposed, developers are required to provide a minimum of 12.5% open space, or a monetary contribution to council's open space fund using a formula to calculate the amount paid for any shortfall.

Such land division applications are referred to our Open Space Reference Group to determine the acceptability of open space provision, location, configuration and reserve development plans.

### **Question 13**

Just looking for the question I asked about was a member of Faded Lane art group directly linked to a member of staff or a councillor or ex councillor, as a family member?

### **Response 13**

See response to question 2.

### **Question 14**

Was Highway Drive being illegally "sublet" to another group?

### **Response 14**

We are not aware of and have no record of the former Faded Lane tenants sub-licencing to any other user group during their Lease of the Highway Drive, Morphet Vale facility.

### **Question 15**

If a group is leasing a building of council - is it allowed to sublet, or rent out space such as storage space etc if it is the master lease holder - and I would assume such matters of sub letting can be done, so long as they are written in to the original lease arrangement?

### **Response 15**

Sub-licencing by the Head Lessee is provided for within our lease agreements on the written consent of the landlord (Council's delegate).

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## 10.4 Questions on notice- Cr Themeliotis – Rates fixed charge

### *1. Could you please explain the direct effect to ratepayers from increasing the fixed charge?*

The City of Onkaparinga does not receive an increase in rates revenue from ratepayers by increasing the fixed charge. The total amount of rates revenue is determined through the budget process, and for 2021–22, the total amount of rates is last years' rates revenue, plus CPI of 1.2%, plus rates revenue from new properties (growth).

Increasing the fixed charge lessens the direct link between property valuations and rates payable. This means that from the total amount of rates revenue generated, more of this is generated from the fixed charge component.

Increasing the fixed charge to \$705 for 2021–22 (the structure adopted by Council on 18 May 2021) means that of the total amount of rates revenue collected:

42% of this is from the fixed charge component, and

58% is distributed across ratepayers based on their property valuation.

In 2020–21 when the fixed charge was \$515, this meant that of the total amount of rates revenue collected:

31% was from the fixed charge component, and

69% was distributed across ratepayers based on their property valuation

The impact on individual ratepayers, from last year to this year, will be influenced by individual factors, such as the amount the fixed charge is relative to their total rates, their valuation relative to everyone else's and how much their valuation has changed relative to everyone else.

With the Valuer-General's valuation movements this year, increasing the fixed charge is one of a limited number of mitigation strategies council can use to reduce the impact of individual rate changes resulting from significantly adjusted relative property values. For lower valued properties, as the fixed charge increases, the benefit received from the lowered rate in the dollar is not fully offset, which means that their total rates will likely increase (relative to what they may have been in a lower fixed charge environment).

The response provided to Cr de Graaf's informal questions on the Rates Modelling report for the 18 May 2021 Council meeting shows the impact on different property values of increasing the fixed charge, indicating that residential properties valued at \$390,000 will see a slight reduction in their rates as the fixed charge increases, but properties valued under this will see an increase in relative terms.

### *2. Will ratepayers see a significant increase in their rates due to an increased fixed charge?*

It is important to note that an estimated 97% of residential properties, 32% of commercial and industrial properties, and 72% of primary production properties experienced an increase in their property valuation this year, which, if all else was kept equal (that is, the fixed charge and rate in the dollar), would likely have seen these ratepayers experience an increase in their rates.

As per question 1, increasing the fixed charge is a mitigation strategy to reduce the impact of individual rate increases resulting from significantly increased property values. However, for lower valued properties, as the fixed charge increases, the benefit received from the lowered rate in the dollar is not fully realised, which means that their total rates increase in relative terms.

The 'Update to item 9.10' which was sent as additional information prior to the last Council meeting provided some analysis of the various fixed charge models that were presented. This analysis showed how as the fixed charge increases, the rate in the dollar for each property category decreases – however, some ratepayers will still experience an increase in their rates. This is because ratepayers in lower valued properties do not receive as much of a benefit from reducing the rate in the dollar, as a smaller proportion of their rates is based on valuations as the fixed charge increases.

The following information comparing the numbers of ratepayers experiencing an increase or decrease in their rates compared to 2020–21 was provided in this update, noting the following:

- Model 1 (Base) = \$525 fixed charge (indexation on the \$515 fixed charge from 2020-21), whereby the large numbers of ratepayers experiencing an increase in rates compared to 2020–21 is due to the increase in valuations across the city
- Model 2 = \$670 fixed charge
- Model 3 = \$705 fixed charge

#### Residential:

	<b>Model 1 (Base)</b>	<b>Model 2</b>	<b>Model 3</b>
Decrease in rates	4,413	13,011	15,008
Increase in rates	68,107	59,509	57,512
	<b>72,520</b>	<b>72,520</b>	<b>72,520</b>

#### Commercial & Industrial

	<b>Model 1 (Base)</b>	<b>Model 2</b>	<b>Model 3</b>
Decrease in rates	1,661	1,093	1,049
Increase in rates	1,944	2,512	2,556
	<b>3,605</b>	<b>3,605</b>	<b>3,605</b>

#### Primary Production

	<b>Model 1 (Base)</b>	<b>Model 2</b>	<b>Model 3</b>
Decrease in rates	1,114	1,009	996
Increase in rates	945	1,050	1,063
	<b>2,059</b>	<b>2,059</b>	<b>2,059</b>

### *3. Are there any benefits from increasing the fixed charge to ratepayers?*

Increasing the fixed charge reduces the impact of the direct link between property valuations and rates payable. For those properties who have experienced a large valuation increase, increasing the fixed charge reduces the impact that this valuation increase would otherwise have on the rates payable, as a smaller proportion of their rates will be based on valuation.

#### 4. Are there any negative impacts in increasing the fixed charge to ratepayers?

For properties that are lower valued, as the fixed charge increases, the benefit received from the lowered rate in the dollar is not fully realised. This means that the total individual rate for these properties will increase in relative terms – due to the fact that a greater proportion of their rates is based on the fixed charge.

#### 5. How will an increased fixed charge impact primary producers and commercial businesses?

From the information provided prior to the 18 May 2021 Council meeting, the following comparisons show the impact to these sectors:

##### Commercial & Industrial

	<b>Model 1 (Base)</b>	<b>Model 2</b>	<b>Model 3</b>
Decrease in rates	1,661	1,093	1,049
Increase in rates	1,944	2,512	2,556
	<b>3,605</b>	<b>3,605</b>	<b>3,605</b>

##### Primary Production

	<b>Model 1 (Base)</b>	<b>Model 2</b>	<b>Model 3</b>
Decrease in rates	1,114	1,009	996
Increase in rates	945	1,050	1,063
	<b>2,059</b>	<b>2,059</b>	<b>2,059</b>

These comparisons indicate that when increasing the fixed charge for these sectors, more ratepayers will experience some degree of an increase in their rates. Those ratepayers who have had higher relative increases in their property's value (compared to others) will receive a benefit from increasing the fixed charge, as the reduced impact of the rate in the dollar will act as a balancing item to the additional cost from the fixed charge.

Some further comparisons are provided below, showing the rates payable on the following property values within each category:

- Average property value
- 30% below average property value
- 30% above average property value

These tables show a comparison of the \$525 fixed charge model (the 'base' model) compared to 2020–21, and a comparison of the \$705 fixed charge model compared to 2020–21.



<b>Residential</b>	<b>2020-21</b>		
	<b>Property value</b>	<b>Rates payable</b>	
30% below average	252,000	1,256	
Average	360,000	1,574	
30% above average	468,000	1,892	
	<b>2021-22 - \$525 fixed charge</b>		<b>Increase / (decrease)</b>
	<b>Property value</b>	<b>Rates payable</b>	<b>\$</b>
30% below average	269,500	1,290	33.91
Average	385,000	1,618	44.15
30% above average	500,500	1,946	54.40
	<b>2021-22 - \$670 fixed charge</b>		<b>Increase / (decrease)</b>
	<b>Property value</b>	<b>Rates payable</b>	<b>\$</b>
30% below average	269,500	1,305	49.19
Average	385,000	1,578	3.84
30% above average	500,500	1,850	- 41.51
	<b>2021-22 - \$705 fixed charge</b>		<b>Increase / (decrease)</b>
	<b>Property value</b>	<b>Rates payable</b>	<b>\$</b>
30% below average	269,500	1,340	50.28
Average	385,000	1,613	- 5.31
30% above average	500,500	1,885	- 60.91

<b>Commercial &amp; Industrial</b>	<b>2020-21</b>		
	<b>Property value</b>	<b>Rates payable</b>	
30% below average	399,000	2,276	
Average	570,000	3,030	
30% above average	741,000	3,785	
	<b>2021-22 - \$525 fixed charge</b>		<b>Increase / (decrease)</b>
	<b>Property value</b>	<b>Rates payable</b>	<b>\$</b>
30% below average	406,000	2,300	24.37
Average	580,000	3,061	30.53
30% above average	754,000	3,821	36.69
	<b>2021-22 - \$670 fixed charge</b>		<b>Increase / (decrease)</b>
	<b>Property value</b>	<b>Rates payable</b>	<b>\$</b>
30% below average	406,000	2,318	42.50
Average	580,000	3,024	- 5.72
30% above average	754,000	3,731	- 53.93
	<b>2021-22 - \$705 fixed charge</b>		<b>Increase / (decrease)</b>
	<b>Property value</b>	<b>Rates payable</b>	<b>\$</b>
30% below average	406,000	2,353	53.13
Average	580,000	3,059	- 1.25
30% above average	754,000	3,766	- 55.62

Primary Production	2020-21		
	Property value	Rates payable	
30% below average	476,000	2,055	
Average	680,000	2,715	
30% above average	884,000	3,375	
	2021-22 - \$525 fixed charge		Increase / (decrease)
	Property value	Rates payable	\$
30% below average	535,500	2,119	63.82
Average	765,000	2,802	86.88
30% above average	994,500	3,485	109.95
	2021-22 - \$670 fixed charge		Increase / (decrease)
	Property value	Rates payable	\$
30% below average	535,500	2,139	83.59
Average	765,000	2,768	52.99
30% above average	994,500	3,398	22.39
	2021-22 - \$705 fixed charge		Increase / (decrease)
	Property value	Rates payable	\$
30% below average	535,500	2,174	54.77
Average	765,000	2,803	1.10
30% above average	994,500	3,433	- 52.56

*6. Did the Valuer-General write to the City of Onkaparinga and advise that property, commercial and primary production property values would increase?*

Letters from the Valuer-General were received in October 2020, January 2021 and February 2021 to advise that the Revaluation Initiative was in effect, and that we would receive the valuation data by 1 May 2021. The letters did not specifically advise that property values would increase. The valuation data began to be received from mid-April, which needed to be updated in our corporate systems before any analysis of the impacts could occur.

*7. If the Valuer-General did write to the City of Onkaparinga what did the correspondence say?*

Copies of the letters are shown at attachment 1 to this Question on Notice.



15 October 2020

Mr Scott Ashby  
Chief Executive Officer  
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Dear Scott

**Re: Revaluation Initiative – Cycle 3 in effect for 2021-22 Financial Year and changed Council Delivery Dates**

I write to confirm that my Office is proceeding with the works involved in implementing Cycle 3 of the Revaluation Initiative (RI) and that both Cycle 2 and 3 RI valuations will come into effect from 1 July 2021 for the 2021-22 Financial Year along with the General Valuation.

Whilst councils are provided with supplementary valuation reports throughout the financial year that occasionally contain proposed values, we emphasise that these proposed values are subject to significant change up until the date of Council Delivery. Council Delivery dates differ for each council and are advised as the 'General Valuation completion date' on the top left hand corner of the supplementary valuation reports. Please note that the final delivery date for City of Onkaparinga is now 1 May 2021 for 2021-22 Financial Year. Beyond this date, limited changes will continue to occur due to revisits, assessment creation and other statutory obligations.

Due to the volume of Councils involved in Cycle 2 and 3 my Office will host a webinar session, followed by Q&A time. I will be in contact with all affected Councils in early 2021 to advise on the specifics of the webinar. If you have any questions you would like addressed during the session please forward them to [DIT.OVGCouncilEnquiries@sa.gov.au](mailto:DIT.OVGCouncilEnquiries@sa.gov.au), alternatively you can raise them in the Q&A time during the session.

Should you have any enquiries regarding the above please contact Shannon Goegan on 8456 4819.

Yours sincerely



Katherine Bartolo  
**VALUER-GENERAL**

Cc: Finance Manager  
Christina Lancaster – Senior Revenue Officer  
Amanda Faraonio – Assessment Officer

Sensitive: Personal - I2 - A1



20 January 2021

Scott Ashby  
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Dear Scott

**Re: Revaluation Initiative – Council Delivery Dates - Early visibility**

In October last year I wrote to Council advising of market disruption associated with bushfires and COVID-19, and that despite these challenges I was taking steps to ensure the works involved with the second and third cycle of the Revaluation Initiative (RI) project will come into effect from 1 July 2021 as part of the 2021-22 general valuation.

To facilitate this scope of work I advised Council of a change to their final delivery date to 1/5/2021, with limited changes to occur post this date for revisits, record creation and statutory obligations.

I can advise the works associated to complete and implement the RI as part of the 2021-22 general valuation are well advanced and I also acknowledge the challenges this may present with the final delivery date as previously advised.

To address this I will be ensuring the relevant sections of Council can obtain early visibility of the 2021-22 valuation "build" from Saturday 6 February 2021, rather than receive all the changes for the first time on the date advised above.

It must be stressed however, that the information being provided during this build will remain subject to valuation changes up until your advised final delivery date, which may encompass more than the expected revisits, record creation and changes addressing statutory obligations.

As previously advised you will be contacted shortly to participate with other RI Councils in a webinar session, which will support further information and provide an opportunity for questions.

Queries related to this Council Delivery Dates and "early visibility" can be raised with Rod Bach on 8456 4804.

Yours sincerely



Katherine Bartolo  
**VALUER-GENERAL**

CC: Christina Lancaster – Senior Revenue Officer  
Amanda Faraonio – Assessment Officer

Sensitive: Personal - I2 - A1



Office of the  
**Valuer-General**

26 February 2021

Mr Scott Ashby  
Chief Executive Officer  
City of Onkaparinga  
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Dear Scott

**Re: General Valuation Visibility Dates – City of Onkaparinga**

In October 2020 I sent correspondence to your Council to advise that the 2021-22 financial year delivery date of rating and taxing valuations was amended to 1 May 2021, with limited changes to occur past that date for the valuation of new improvements, assessment creation and other statutory obligations until 30 June 2021.

While Council cannot adopt valuations for budget setting until they are Gazetted as complete on 27 May 2021, we understand the need for Council to begin rates modelling before this.

To assist we have now granted access for Council to the proposed 2021-22 valuation roll, and the build of valuations leading up to Gazetted Date.

This build can see a shift in valuations as corrections are made and audit work is undertaken.

The first body of work to appear on the proposed roll will be the Revaluation Initiative work and associated changes to relativity within sub-markets, followed by the un-audited General Valuation changes which are generally indexed percentage movements for whole sub-markets that reflect market change. Following this there will be two significant upload of values to the proposed roll associated with residential notional values and the project work associated with retirement villages and independent living units.

The following table outlines when these events will occur for the proposed 2021-22 valuation roll.

Event	Date
Revaluation Initiative	25 March 2021
General Valuation	01 April 2021
Residential Notional Values	16 April 2021
Independent Living Units	02 April 2021
	26 new records with a combined 2,170 occupancy assessments are estimated

Generally speaking the vast majority of the proposed valuation changes occur when the general valuation is uploaded. Notional values will see decreases in rating values for affected properties, and there will be record creation activities associated with the Independent Living Units as outlined in the table above.



Details around the volume of notional values, and other updates, will be provided in follow up communication with your finance section.

We emphasise that these values are subject to change up until 1 May 2021, and as indicated above other valuation activities will continue up until 30 June 2021, which may also result in value changes.

Should you have any enquiries regarding the above, please forward them to [DIT.OVGCouncilEnquiries@sa.gov.au](mailto:DIT.OVGCouncilEnquiries@sa.gov.au)

Yours sincerely



Katherine Bartolo  
**VALUER-GENERAL**

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Amanda Faraonio [Rates@onkaparinga.sa.gov.au](mailto:Rates@onkaparinga.sa.gov.au)



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## 10.5 Questions on notice – Cr Themeliotis – Abandoned trolleys

- 1. How many complaints has council received about abandoned trolleys across our city?*
- 2. Considering the above response, have complaints increased?*
- 3. How many trolleys has council collected last financial year and how many so far this financial year?*
- 3. Are shopping centers taking responsibility for abandoned trolleys?*
- 4. Who is best placed to deal with abandoned trolleys?*

**The responses to these questions will be provided in the minutes of this meeting.**

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## 10.6 Questions on notice – Cr Themeliotis – Climate change

### *1. What activities, programs, projects, initiatives has council introduced or currently doing to address climate change?*

The attached summary (attachment 1) shows the breadth and depth of work council is undertaking to address the impacts of climate change.

### *2. What is Council currently doing to reduce its emissions?*

- Our emissions as a region are mostly electricity (55%), transport (24%), gas (15%) and waste (5%). You can find a community emissions profile on our website [here](#).
- As a council we have reduced our corporate emissions by 46% since 2010–11 and our electricity use by 37%. Our corporate emissions make up around 1% of community emissions.
- We publish a Climate Change Snapshot each year (attached) that gives a summary of our work. This is also on the Climate Ready page of our [website](#).

### *3. What more could council be doing to address climate change?*

We need to reduce emissions as much as possible and as quickly as possible to reduce the impact of climate change. We also need to alleviate the risk to our community of extreme events where possible, by sharing information and through building resilience into our asset delivery, the management of our natural assets, and in the design of our streets and public places.

We are developing a Climate Change Response Plan in 2021-22 that will consider:

- How we can accelerate our current work to reduce our emissions even further. This can be done through the progressive electrification of our fleet, efficiency upgrades and solar installation on our buildings, the electrification of the Aquatic Centre, changing all streetlights to LED and by purchasing renewable electricity. A Towards Zero Emissions Roadmap is currently being developed that includes all of these actions and will be presented to council later this year. If Council were to become carbon neutral or net zero in our operations we would need to purchase carbon offsets annually.
- Methane is a very powerful greenhouse gas, so any work to divert household food waste from landfill will reduce emissions while also creating compost that increases the capacity for soils to store carbon.
- Reducing the use of raw materials by using our purchasing power to buy products made from recycled materials.
- Increasing our work on council land to restore biodiversity and vegetation with trees and gardens that sequester carbon, cools urban areas, provides habitat, and pollinators for our horticultural areas.
- Affordable and sustainable access to water in a drying climate may depend on sourcing recycled water for irrigation of public spaces.
- Become an advocate for greener development, including advocating for increased requirements for energy efficiency in new housing to increase comfort and reduce ongoing utility bills.
- Support active transport through road and footpath design that encourages commuting by bike. Advocating for the Aldinga train and bus linkages.

# CLIMATE CHANGE MITIGATION REDUCING EMISSIONS

Our emissions as a region are mostly electricity (55%), transport (24%), gas (15%) and waste (5%).  
As a council we have reduced our corporate emissions by 46% since 2010-11 and our electricity use by 37%.

## RENEWABLE ENERGY



The equivalent of **4400 homes** are being powered by bio-gas and the state's first solar farm built on landfill at the jointly owned SRWRA at Seaford Heights.

**60% renewable energy** is being sourced from Lake Bonney wind farm for large and unmetered sites under a local government sector contract.

**1000 solar panels** have been installed at Woodcroft Community Centre, Noarlunga Office and Field Operations Centre.

The first car park solar shade at a community building in SA is at Wakefield House Positive Ageing Centre.

## BUILDING COMMUNITY CAPACITY

**Sustainable Onkaparinga workshops** reached over 45,000 people (online and in-person) in 2019-20.

**Climart Exchange** offers artists access to council's climate change data and science to interpret through their art at Sauerbier House and Clarendon Creative.

**Climate Ready Communities** with Red Cross, supported 181 people to work in their community to prepare for the impacts of climate change.

**Climate Ready Schools** with Green Adelaide Education, worked with 8 schools to apply a design thinking approach to find solutions to climate change in their schools and local communities.

The **Energy Support Program** complements energy upgrades in community buildings and supports staff and volunteers to understand and monitor their energy use.

## ENERGY EFFICIENCY



Over **12,000 street lights** have been changed to **14W LEDs** using 40 per cent less electricity to light our streets and reducing our emissions by 1900 tonnes CO<sub>2</sub>e per year.

**35 council buildings** have been upgraded to reduce energy, water use and emissions.

The McLaren Vale & Fleurieu Coast Visitor Centre is our **Southern Green Hub** and demonstrates ways that households can reduce energy and water use and carbon emissions. A trail brochure self-guides visitors on a 'green' journey, with interpretative signage at each stop.

Woodcroft Community Centre is our **Northern Green Hub** and demonstrates passive solar design and smart building controls that a business can put in place. Tours are available on request.

## FINANCING

**Building upgrade finance** helps building owners to access loans to fund environmental improvement to commercial buildings.

**Our Revolving Resources Fund** finances council energy efficiency and renewable energy projects that generate cost savings, with the savings reinvested to fund further projects.

**Our Climate Change Response Fund** finances innovative council climate change initiatives.

## WASTE



## REDUCING LANDFILL AND PROMOTING THE CIRCULAR ECONOMY

Over **14,000 tonnes** each of recycling and green organics, including food waste are collected from the kerbside each year avoiding 12,429 tonnes CO<sub>2</sub>e.

**We have set procurement targets** to prioritise the use of recycled materials when we build and install roads, street furniture, edging, bollards and boardwalks. In 2019-20 over 7900 tonnes of recycled materials were used at Wilfred Taylor Reserve nature playspace and Dinton Farm dog park.

**The first SA road using soft plastics and glass** was built in Happy Valley, which diverted thousands of plastic bags, packaging, used printer cartridges and glass bottles from landfill and has since been used on nine other road locations.

Nearly **eight tonnes of recycled asphalt** have been used for road reseals and rural road resurfacing.

**Four tonnes of recycled tyres** and other rubber have been used in playground surfaces.

**Compostable tree guards** are reducing our use of plastic.

## WHAT WE ARE DOING

## HOW WE ARE DOING IT

## TRANSPORT



We have **118km of off-road shared use paths**.

**Three public electric vehicle charging stations** are installed at the visitors centre in McLaren Vale.

**100 per cent of tail-pipe emissions** from waste and recycling trucks are offset with carbon credits purchased by Solo Resource Recovery.

## GOVERNANCE & PARTNERSHIPS

### Resilient South

*With the cities of Mitcham, Marion and Holdfast Bay.*

In 2011, we were founding partners in a regional partnership between councils and state government that continues to build the resilience of southern Adelaide. A climate change vulnerability assessment for the region was undertaken and the Resilient South Regional Climate Change Adaptation Plan was adopted by all four councils.

### Climate Adaptation Governance Assessment

In 2019 we led an SA pilot of the Informed.City tool that assesses how well councils are managing climate risks in their corporate processes, frameworks and governance. When benchmarked against over 310 other councils across Australia, the City of Onkaparinga was ranked in the top three.

### Climate change risks to assets

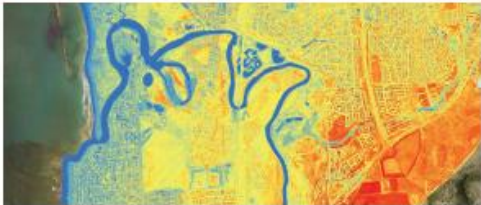
Resilient South are piloting a best practice approach to assessing the impacts of climate change on our built and natural assets.



# CLIMATE CHANGE ADAPTATION REDUCING THE IMPACTS

We are already feeling the effects of a changing climate locally with more frequent days over 40 degrees, more extreme fire danger days, changes to rainfall and harvest times, storms, coastal erosion and localised flooding. Here are some of the ways we are working to understand these impacts and to build resilience into our natural and built systems.

## GREENING ONKAPARINGA



Use the heat mapping tool at [onkaparingacity.com](http://onkaparingacity.com)

## COOLING OUR URBAN HOTSPOTS

In 2020 we mapped our suburbs and towns on a 34 degree day to measure surface temperature and tree and vegetation cover.

**Our urban green cover increased by 2.7%** from 2016 to 2020.

**We have set targets to increase urban vegetation cover** and tree canopy by 20% by 2045.

**We have set targets to plant 100,000 trees** in our streets, parks and watercourses by 2037.

**We have planted 35,000 trees** since 2016, including legacy trees for the next generation and 14 pocket forests.

**Tree tags** across the city and as part of the Willunga Tree Trail show the contribution each tree provides to the community in terms of oxygen, CO<sub>2</sub> removal and shade.

## WATER MANAGEMENT



## MANAGING FLOODS, WATER RECYCLING AND WATER SENSITIVE URBAN DESIGN

**390,000kl of waste water is recycled** each year for irrigation.

**Floodplain mapping** in eight creek catchments identifies areas of flood risk for safeguarding future developments.

**Flood warning system** at Pedlar Creek and on the Onkaparinga River triggers an emergency response in times of flooding.

**Stormwater detention basins** at John Nicholl Reserve, Aldinga Beach.

**Byards and Hart Road wetlands – recharge the aquifer and irrigate open space** by injecting water into the ground for storage and use during dry weather.

**Permeable paving and swales** at Moreton Road, Christie Downs reduce runoff and allow water to infiltrate the subsoils and landscaping.

**Tree inlets store 150 litres of stormwater** in the kerb to divert water from the road and irrigate street tree roots in Dalkeith Avenue, Morton Road, Alexander Kelly Drive and Main Road, McLaren Flat.

## NATURAL AREAS



## STRENGTHENING ECOSYSTEMS

We manage **270+ conservation sites**.

**1100km of roadside vegetation** has been mapped for woody weeds to improve biodiversity and road safety, and reduce fire risk.

**Ecological restoration** works along 71km of creeks and rivers across nine catchments.

We are **supporting volunteers at 31 Bush for Life sites** to improve habitats across our region through partnerships with 11 independent conservation community groups and Trees for Life.

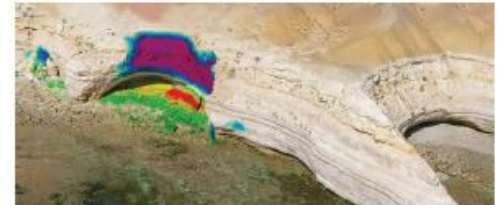
**Native vegetation has been restored** to 535 hectares.

**50,000 local native seedlings** are planted each year to increase biodiversity and improve habitat.

We monitor the density of **10 environmental weeds** including olives and desert ash.

**120 hectares of woody weeds have been removed.**

## COASTAL MANAGEMENT



## MANAGING THE IMPACTS OF STORMS AND SEA LEVEL RISE ALONG 31KM OF COAST

**A 2020 coastal scoping study** has measured the impacts of sea level rise and revealed that our coastline has been relatively stable over the past 70 years but that sea level rise is likely to increase erosion and flooding in some areas.

**Monitoring coastal risks** includes 3D mapping of coastal erosion hot spots. A tidal gauge in the Onkaparinga River is recording storm surge and tidal events.

**Protection works** stabilising the upper section of cliffs at Aldinga and Seaford with concrete retaining pillars. Investigations into long term protection measures along the base of cliffs.

**Protection of cliff bases** at Moana and Witton Bluff.

**Dune rehabilitation** at Christie Creek outlet with sand carting and drift fencing.

**Investigations, studies, designs** at Witton Bluff north, Christies Beach, O'Sullivan Beach, and Port Willunga to Aldinga Beach to determine:

- historical shoreline changes
- tide, wave and sediment transport regimes
- condition of existing protection structures
- sea level rise impacts and potential mitigation to manage erosion, including upgrading sea walls.



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## 10.7 Questions on notice – Cr Themeliotis – Green waste

1. *How has council communicated the new costs/charges to those who have an additional green waste bin?*

Each year the fees and charges are updated via Councils budget process. The fees and charges for 2021-22 were adopted by Council on 18 May 2021. Upon the anniversary of the delivery of their additional bin, the resident receives a new invoice with the endorsed fee applied. We also update the website each year with any revised cost.

2. *Has Council received any complaints from residents who have received an increased cost for an additional green waste bin?*

We have received some complaints about the rise in costs although we don't have an exact number of complaints. We estimate there have been approximately a dozen complaints on this cost. For each complaint a member from our waste and recycling team will discuss with residents the basis for how the fee is calculated and that their organics bins are now collected twice as often. Following this some residents have decided to return the bin others have accepted the new fee and continue to pay to utilise the additional service.

3. *How many residents have returned there additional green waste bin since we moved to fortnightly green waste?*

Since 1 January 2020 until 31 May 2021, we have had 1938 additional green organics bin removal requests and 1232 requests for new additional green organics bins.

The business case presented to Council to move to fortnightly collections assumed a reduction in additional bins of 70% due to a fortnightly collection schedule. This information and the anticipated higher fee was outlined as per attachment 1 of SDC report dated 7 May 2019.

At the time there were 8390 additional green organics bins in circulation. As of 25 March 2021, we had 8022 additional green organics bins still in circulation which represents a net reduction since the May 2019 report of 4.4%.

4. *How many residents have returned their second green waste bin since the increased costs?*

From the 1 July 2020 until 31 May 2021 when the new \$52.00 per annum service fee has been in effect, 1064 additional green organics bin removal requests and 768 requests for new additional green organics bins have been received.

As invoices are sent upon the anniversary of the delivery of the bin, some users still haven't received or decided if they will keep their additional bins however, we anticipate these final numbers within the coming month.

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## 11. Notice of Motion

### 11.1 Notice of Motion – Cr Jamieson – Port Noarlunga Jetty 100 year celebration

#### **Background**

The Port Noarlunga Jetty is 100 years old this year and the Port Noarlunga Business & Tourism Association (PNBATA) are planning a 3-day event to celebrate this Centennial occasion. On the 10<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> December 2021 Community residents and organisations and visitors are invited to participate in many planned activities that will happen on, under, over and around the Port Noarlunga Jetty and township.

Despite the project of building of the jetty being a controversial project in its day, the persistence of the then Port Noarlunga Association community resulted in the jetty build starting in 1919 and at completion was the first of 4 recreational jetties to be built in the state. The jetty has stood well for 100 years now servicing the local community and state, interstate, and international visitors.

Celebrating the history of Port Noarlunga Jetty's 100 years will be especially important to all that have used her, and a monumental occasion for all South Australians and the residents of the Mid Coast who love this incredible outdoor Community Hall.

The organisers have prepared a comprehensive 3 day (Included in your paperwork to support this bid for support and funding)

Throughout the event attendees will be able to participate in many activities and immerse themselves in the history and changes that were taking place in South Australia at the time of its build in 1921 and the decades that have followed until now in 2021

Due to the timing changes to the Grants and Sponsorship Program Review last year, this event falls before the new funding arrangements that are only for events that commence from 1<sup>st</sup> January 2021. This is the reason PNBATA is now applying for Council in kind support and funding to ensure the success of the event.

PNBATA require funding from Council to support the purchase of

- Public Liability and event cancellation insurances
- Additional daily toilet cleaning
- Movie licences
- Indoor/Outdoor movie technical services
- One and All Sailing Ship for 3 days & 2 nights

PNBATA have also requested the following in kind support from Council.

- Advice and support from various council staff on their areas of expertise
- Waiving of various permit fees
- Waiving of venue hire fees throughout the event.
- Design and marketing services
- Production of signs & marketing materials
- Additional bins
- The use of council's outdoor movie screen
- Staff time for specific activities during the event

#### **Volunteer Hours & Sponsorship**

This event has already attracted offers of support from local and state clubs and organisations and the local community.

it is expected, by the organisers' that the event will attract **\$99,475** community support hours and sponsorship.

**Motion**

**That Council provides. \$16,400.00 in cash and \$10,508.00 in-kind support to the Port Noarlunga Business and Tourism Association to support the delivery of their 3-day event from 10<sup>th</sup> -12<sup>th</sup> December 2021 to celebrate the centenary of the Port Noarlunga Jetty.**



PRE-EVENT	Time		COST	SPONSORSHIP	COUNCIL CASH	COUNCIL IN-KIND	SPECIFICALLY FOR
Prior to Confirming Event	Advice and support from council staff	Events team	\$200.00	City of Onkaparinga		\$200.00	Advice on event mgmt, PLI, permit fees, costings etc.
	Permits for jetty and beach use	Permits City of Onkaparinga	\$330.00	City of Onkaparinga		\$330.00	
	Insurance - Public Liability Insurance (PLI)	Community Insurance	\$500.00	City of Onkaparinga	\$500.00		
	Insurance - event cancellation insurance	Event Cancellation Insurance	\$1,800.00	City of Onkaparinga	\$1,800.00		Event cancellation insurance (does not include PLI)
		Permit for 30 Kilometre Village speed					
	Event permit	Permits overflow carpark	\$330.00	City of Onkaparinga		\$330.00	\$110 per day for the entire event. Covers everything except the roadside banners.
		Signage Overflow Carpark					
		Permits for Foreshore market tents (Sea Scouts, Nature Play SA etc)					
	Power access & usage at foreshore		\$500.00	City of Onkaparinga		\$500.00	Estimate
	Extra Toilets ?	Toilet hire	\$0.00	City of Onkaparinga	\$0.00		not required for event of this scale
	Daily Toilet Cleaning		\$300.00	City of Onkaparinga	\$300.00		Estimate
	Extra Bins	Additional bins around township and in particular foreshore/jetty area	\$150.00	City of Onkaparinga		\$150.00	Including a potential CPI increase for 2021-22
	Extra Bin pickup		\$0.00	City of Onkaparinga			Not possible over the weekends
	Wayfinding Signage		\$500.00	City of Onkaparinga		\$500.00	guestimate
		Design of posters, roadside banners and digital elements					Design services for posters, roadside banners and digital elements for use on social media
	Professional design and marketing services	Promotion on council's social media channels and online events calendar		City of Onkaparinga		\$3,000.00	Promotion on council's social media channels (without paid advertising/boosting) to reach our 40,000 combined followers
		An Article in Onkaparinga Now magazine (online version)	\$3,000.00				An Article in Onkaparinga Now magazine (online version) which would also be shared via social media.
	Banners & Posters permit	Permit for placement of roadside banners	\$78.00	City of Onkaparinga		\$78.00	\$39 for 2 weeks x 2 (4 weeks max) for up to 6 roadside banners
	Jetty Lights Up for all of Summer	Possibility for Outdoor Movie	\$470.00	City of Onkaparinga		\$470.00	hire of venue
	Port Noarlunga Art Centre	Saturday Daytime Film/ Nighttime viewing	\$1,000.00	City of Onkaparinga		\$1,000.00	Hire fees and staffing
	Outdoor Screen hire		\$500.00	City of Onkaparinga		\$500.00	Hire of screen from council for three days. Cost of set up and technicians is covered in other tabs
	Marketing Material roadside banners		\$1,000.00	City of Onkaparinga		\$1,000.00	6 x roadside banners
	Marketing Material posters	For display in cafes and restaurants for promotion	\$1,350.00	PNBATA Hanging 15 a 2 x \$45	\$1,350.00		50 x A3 and 50 x A4 posters
	Social media Marketing	Port Noarlunga social media sites & Businesses /Associations with Jetty	\$500.00	PNBATA posting x 50 x \$45	\$500.00		
	Social Media Marketing	All local High Schools Project	\$500.00	Wirrianda	\$500.00		
	Pictorial History	Port Noarlunga Primary School/Port Noarlunga Art Centre or Saubieur House	\$500.00	Students Display	\$500.00		
	Preapproval to use movies & Youtubes	Port Noarlunga Art Centre City of Onkaparinga	\$600.00	City of Onkaparinga		\$600.00	movie license
	Event Management	PNBATA Event Management	\$12,000.00	PNBATA	\$12,000.00		
	Printed Market Material	Port Noarlunga Businesses	\$1,500.00	City of Onkaparinga		\$1,500.00	
4pm	Set up mics/ stage area foreshore etc	Sponship	\$600.00	Southern Music	\$600.00		
	Staff advice around power access	Council Staff	\$200.00	City of Onkaparinga		\$200.00	Approximate value
4pm	Technition forshore power	SA Power Networks Sponsorship	\$2,000.00	Electrician/Electrical connections	\$2,000.00		
	Purchase Jetty Lights	Bunnings Sponsorship	\$1,000.00	Beacon / Bunnings/ SA POWER	\$1,000.00		
	Generator hire for lighting	Sponsorship Kennards	\$600.00	Kennards	\$600.00		
	Set up lights on jetty	SA Power Networks Sponsorship	\$500.00	SA Power networks	\$500.00		Estimate only
	Decorate Foreshore	PNBATA Businsses	\$1,350.00	PNBATA 10 x 3 x 1day	\$1,350.00		
	Set up beach markers	100 Year Event Team	\$540.00	PNBATA 4 a 3 x 1 day	\$540.00		
	Jetty Lights Up for all of Summer	City of Onkaparinga Power Bill	\$0.00	City of Onkaparinga		\$0.00	not possible due to power being at capacity on the jetty
	History Book Building Port Noarlunga Jetty	Purchase photos and printing books	\$1,200.00	City of Onkaparinga	\$1,200.00		
	Township Maps with guided tours	Design and printing	\$1,500.00	City of Onkaparinga	\$1,500.00		
	Ticketing Set up	TBA/ Volunteer to manage PNBATA Administration	\$200.00	PNBATA 1 x 10 x 2 hours	\$900.00		
			\$37,298.00		\$22,340.00	\$5,900.00	\$8,258.00



FRIDAY 10th DECEMBER 2021	Time			COST	SPONSORSHIP	PNBATA	COUNCIL CASH	COUNCIL IN-KIND	SPECIFICALLY FOR
Prior to Ceremony	Friday noon	One and All tall ship	2 nights 3 days arrive Friday and sit outside reef leave Sunday	\$9,900.00	City of Onkaparinga			\$9,500.00	
		Photo Exhibitions in cafes and restaurants	Businesss & Artists	\$0.00	Businesses/artists		\$0.00		
		Jetty Art Exhibitions in cafes and restaurants	Business & Artists	\$0.00	Businesses/artists		\$0.00		
		Musicians along the jetty	Youth Program	\$750.00	City Onkaparing Youth Program				\$750.00
		Wine Coast Villas Art Show Painted Barrells - Jetty	To be delivered to Wine Coast Villas open air gallery 9 Auction)	\$2,400.00	Sponsorship Prize		\$2,400.00		
Opening Ceremony	5pm	MC	Jeanette Howell Port Noarlunga Business & Tourism Association		PNBATA		\$0.00		
Friday 10th December 2021		5.05 Welcome to Country	Trevor	\$200.00	City of Onkaparinga			\$200	
		5.15 Governor Speech	Invitation to Governor & Wife Thank you Dinner x two \$200	\$200.00	Sponsorship Hortas		\$200.00		
		5.25 Mayor Speech	Erin Thompson City of Onkaparinga	\$0.00	City of Onkaparinga				No cost (not included as in-kind either)
		5.35 DJ		\$600.00	Sponsorship		\$600.00		
		5.5 Dance Studio	Dance Group	\$400.00	Sponsorship		\$400.00		
		6 Surf Art Show Opening	Tim	\$0.00	City of Onkaparinga				\$0.00 Already covered by the Surf Art Show
		6 Café & Restaurant Dinners	Decade Dining, Dancing and Dressing Up- Businesses to pre sell tickets	\$6,750.00	Businesses 15 x 10 hours		\$6,750.00		
	5pm to 8 pm	Wine Coast Villas Barrell Art - Jetty	Open Air Art Gallery at Wine Coast Villas Book a Barrell	\$1,080.00	Opening 1 x 8 x 3		\$1,080.00		
	7pm	Night Diving SA Federation	Hire of Port Noarlunga Surf Life Saving Club for Diving the reef Lectures	\$500.00	City of Onkaparinga			\$500.00	
	8	Solar lights light up	SA Power Netwrok Volunteers/ Community bring their own sola	\$15,000.00	SA Power Networks		\$15,000.00		
	8.3	Jetty lights up/Laser	Representation Laser/Lights old Jetty	\$1,000.00	City of Onkaparinga			\$1,000.00	
		All In One Lights Up	Included	\$0.00	All in One		\$0.00		
	9pm Close	SA Diving Federation Night Dive/lectures	SA Diving Federation	\$4,760.00	SA Diving Federation 6 x 6 x 3		\$4,760.00		
	Movie	RSL Deadline Galipolli	Outdoor Cinema RSL Volunteers	\$720.00	RSL Volunteers 4 x 4 x 1		\$720.00		
				\$44,260.00			\$31,910.00	\$11,200.00	\$750.00

**SATURDAY 11th DECEMBER 2021** Time  
Saturday 11th December 2021

			COST	SPONSORSHIP	PNBATA	COUNCIL CASH	COUNCIL IN-KIN SPECIFICALLY FOR	Quoted by
	MC	Jeanette Howell Port Noarlunga Business & Tourism Associatio	\$0.00	PNBATA	\$0.00			
	Musicians along the jetty	Youth Program	\$750.00	City Onkaparing Youth Program			\$750.00	Speak to Travis Demsey
10 am to 4 pm	Foreshore Jetty Story telling open mic	Locals and visitors retell stories about the jetty	\$500.00	Café coffee vouchers	\$500.00			
10 am to 4 pm	Mermaids right of jetty	Mermaids appearing at various location and times for photos	\$3,240.00	Sponsorship 6 x 4 x 3	\$3,240.00			
10 am to 4 pm	Wattle Seed Scones & Jam	At bakery, cafes, restaurants	\$540.00	Community 4 x 3 x 1	\$540.00			
10 am to 4 pm	Sandcastles and boats	Nature Play	\$1,800.00	Nature Play 4 x 5 x 2	\$1,800.00			
10 am to 4 pm	Snorkelling	SA Experiencing Marine Sanctuaries	\$0.00	SA Experiencing Marine Sanctuari	\$0.00			
10 am to 4 pm	Sand Activities	Marine Activities Various organisations	\$675.00	Various 3 x 5 x 1	\$675.00			N/A speak to Department of Education or PN SLSC for Nippers Program
10 am to 4 pm	Fishing	local individuals and groups BFC Sponsorship	\$540.00	BFC Sponsorship 3 x 4 x 1	\$540.00			
	Indigeneos Tours and Story telling	Bus service to sites Ticketed event	\$720.00	Local Kaurna person 2 x 8 x 1	\$720.00			
	Wine Coast Villas Barrell Art - Port Noarlunga	Open Air Gallery	\$800.00	Bus Sponsorship	\$800.00			Not something we offer for community events
12 noon	Jetty Selkie Movies	Port Noarlunga Arts Centre	\$0.00	Beach Road	\$0.00			
	Outdoor Screen set-up and pack-down		\$250.00	City of Onkaparinga		\$250.00		as per page 1
2pm to 4 pm	Port Noarlunga Jetty Collection of YouTubes	Port Noarlunga Arts Centre	\$1,250.00	City of Onkaparinga		\$1,250.00		cinema gear/setup/operational & tech support for the duration of the event/pack down
2pm	SA Achitects - Building the jetty	SA Architects Purchased tickets McCloud House afternoon tea	\$900.00	Research/Permission 20 x 1 x 1	\$900.00			You Tube may be free
6pm	6:00 PM Café & Restaurant Dinners	Decade Dining, Dancing and Dressing Up- Businesses to pre se	\$2,640.00	Research/1 x 30 + 3 x 3 hours x 2 =	\$2,640.00			
6pm	Family Movie - Selkie Storm Boy	Sauerbieur House on portable screen	\$2,700.00	Businesses 30 x 2 hours	\$2,700.00			
6pm	Night Diving	SA Diving Federation	\$0.00	City of Onkaparinga				Included in above
8pm	One and All tall ship lights up		\$0.00	SA Diving Federation	\$0.00			
	Jetty lights up							
			\$17,305.00		\$15,055.00	\$1,500.00	\$750.00	



SUNDAY 12th DECEMBER 2021 Time			COST	SPONSORSHIP	PNBATA	COUNCIL CASH	COUNCIL IN-KIND	SPECIFICALLY FOR
PORT NOARLUNGA								
		Musicians along the jetty	Youth Program	\$750.00	City Onkaparing Youth Program			\$750.00
10 am to 4 pm		Foreshore Jetty Story telling open mic POD CAST	Jetty Stories POD CAST Radio Station Live and recorded	\$500.00	Café vouchers	\$500		
		Master Swimming Association Jetty To Reef Swim	SA Masters Swimming Association	\$500.00	Cafes vouchers	\$500		
		Mermaids right of jetty	Free Play appearing in various locations and available for photos	\$200.00	Sponsorship	\$0		
		Paint the Jetty	Local artists invite public to paint at the foreshore	\$1,899.00	Local Artists 4 x 2 x 5	\$1,800		
		Sandcastles and boats	Nature Play	\$0.00	PERMITS City of Onkaparinga		\$0.00	Covered on Pre-event sheet
		Snorkelling	SA Experiencing Marine Sanctuaries	\$0.00	SA Experiencing Marine Sanctuaries	\$0		
		Sand Activities	City of Onkaparinga local organisations	\$0.00	PERMITS City of Onkaparinga		\$0.00	Covered on Pre-event sheet
		Fishing	local individuals and groups	\$500.00	Café Vouchers	\$500		
		Wine Coast Villas Barrell Art - Port Noarlunga Jetty	Open Air Gallery	\$0.00	Beach Road Wines			
12 noon		Jetty Selkie Movies	Port Noarlunga Arts Centre	\$250.00	City of Onkaparinga		\$250.00	
		Outdoor Screen set-up and pack-down	? Cinema at the Art Centre ? No need for the Outdoor Set Up	\$1,250.00	City of Onkaparinga		\$0.00	cinema gear/setup/operational & tech support for the duration of the event/pack down
2pm to 4 pm		Port Noarlunga Jetty Collection of YouTubes	Port Noarlunga Arts Centre	\$0.00	Port Noarlunga Arts Centre		\$0.00	You Tube may be free
		Jetty Parade		\$300.00	Fancy That Dress Up 30 x 1 x 1	\$1,350		
		SA Diving Federation	Jetty Learn to Dive	\$0.00	SA Diving Federation	\$0		
2pm		SA Architects - Building the jetty	SA Architects Purchased tickets & afternoon tea	\$0.00	Ticketed	\$0		
2pm		All in One Leaves	PNBATA Pack up	\$900.00	Packup 10 x 2	\$900		
		Close of event	Jetty Lights all Summer/ Changes colour Christmas & New Year	\$0.00	SA Power Networks	\$0		
				\$7,049.00		\$5,550.00	\$250.00	\$750.00

TOTAL COSTS	EVENT COSTS	PNBATA VOLUNTEER EVENT SUPPORT	COUNCIL CASH	COUNCIL IN-KIND	TOTAL COUNCIL SUPPORT REQ'D
Pre-event	\$51,456.00	\$37,298.00	\$5,900.00	\$8,258.00	\$14,158.00
Friday	\$44,260.00	\$31,910.00	\$11,200.00	\$750.00	\$11,950.00
Saturday	\$17,305.00	\$15,055.00	\$1,500.00	\$750.00	\$2,250.00
Sunday	\$7,049.00	\$5,550.00	\$250.00	\$750.00	\$1,000.00
<b>TOTALS</b>	<b>\$120,070.00</b>	<b>\$89,813.00</b>	<b>\$18,850.00</b>	<b>\$10,508.00</b>	<b>\$29,358.00</b>
	100%	75%			25.00%

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## 11.2 Notice of Motion – Cr Peat – Manage risks to Hooded Plovers

### Background

In reference to the Deputation provided to Council on the 20<sup>th</sup> April by Bird Life Australia (Emma Stephens) and supported by Green Adelaide (Tony Flaherty) about Hooded Plovers.

The presentation requested Council to consider the following: -

- Dogs on Leash (The request for Dog on Leash will require a change to Council's By-laws which are due for review next year)
- Dedicated Ranger (The request for a Dedicated Ranger will require additional funding by Council which has budgetary implications.)

Ms. Stephens stated that foxes are high risk and responsible for many deaths of Hooded Plover chicks and is the major reason why Hooded Plovers regularly move their nesting location in an avoidance measure.

During the presentation Mr. Flaherty referred to Green Adelaide's 'Bird Life Report' which contains the latter requests and others and therefore the 'Bird Life Report' be used as the basis for the report to council.

### Motion

**That a report to Council August meeting establishes what Green Adelaide / Bird Life Australia is doing to control / manage:**

- **The infestation of Foxes along the City of Onkaparinga's 32 kilometers of coastline and specifically the section Aldinga to Sellicks.**
- **The management of the domestic Cat population from the surrounding homes around the Washpool resulting in Hooded Plovers regularly moving their nesting location in an avoidance measure.**
- **The danger Sea Gulls present to newly hatched Hooded Plovers as Volunteers reports this year (2021) that Sea Gulls killed two (2) Hooded Plover chicks hatched at Aldinga.**
- **Will Green Adelaide pay for a dedicated Ranger and will a dedicated Ranger be necessary all year round to patrol all our coastline or portion thereof.**
- **Should Green Adelaide not fund an additional Ranger what is the funding implications upon Council's budget should council undertake this role.**

### Further:

- **What By-laws need to be amended to fulfil the Dog on Leash request due for review next year eg will it apply to the whole of the City's 32 kilometers of coastline or sections thereof.**
- **Has council a role to play in the extermination of Foxes and control of domestic Cats specific to the saving of native fauna.**



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## 12. Petitions

### 12.1 Petition – proposed outdoor shooting range at Old Noarlunga

**Report contact**

Ben Victory, Manager Planning  
8384 0602

**Meeting**

Council

**Approving officer**

Renee Mitchell, Director Planning and Regulatory Services

**Date**

15 June 2021

#### 1. Purpose

A petition has been received containing 117 signatures requesting that Council refuse a development application for an outdoor shooting range at Piggott Range Road, Old Noarlunga (Attachment 1).

#### 2. Recommendations

- 1. That the petition be received.**
- 2. That the petition be referred to the Council Assessment Panel for information when the development application is considered by the Panel.**
- 3. That the head petitioner be notified of Council's decision.**

#### 3. Discussion

A petition was received on 31 May 2021 opposing a development application (DA) for an outdoor shooting range at 1559 Piggott Range Road, Old Noarlunga (Attachment 1). It raises concerns about potential noise, contamination and safety impacts, and requests that Council refuse the proposal.

DA 145/158/2021 was lodged on 18 January 2021 for an outdoor shooting range. The site is the former abattoir, using the land to the east of the existing buildings. The proposed range would be for the use of licensed shooters to train, practice and compete.

Detailed information about the proposal and the required DA processes are set out in the fact sheet provided as Attachment 2, which is also available on council's [website](#).

We are currently awaiting further information from the applicant, before category 2 notification and a formal referral to the Environment Protection Authority are undertaken. Following the notification and referral process, including the applicant's response to any representations and EPA issues, a report will be provided to the Council Assessment Panel for its consideration. The report will include a copy of the petition for the information of the Panel, as the petition has been received outside the formal public notification period and is therefore not a valid representation.

#### 4. Attachments

Attachment 1 – Copy of petition (7 pages)

Attachment 2 – Fact sheet – proposed outdoor shooting range (4 pages)

- END OF REPORT -

Development Services  
RECEIVED  
31 MAY 2021

## Petition

To the Mayor and Councillors of the City of Onkaparinga

CITY OF  
ONKAPARINGA

Petition contact person:	Beth Bacchus
Telephone:	8317 6044
Address:	30 Church Hill Road, Old Noarlunga SA 5168
Email:	hello@thecemeteryonthehill.com.au
Date:	21 <sup>st</sup> May 2021
The petition of:	Residents of Old Noarlunga and surrounding areas and other concerned people

### Draws attention of the Council:

To the development application for "Outdoor firing range and training facility", application number: 158/2021, at 1559 Piggott Range Road, OLD NOARLUNGA SA 5168. The site is in an area known for its peaceful environment. It is close to residential areas, a primary school, businesses, and a wildlife habitat. The proposed operating hours are six days per week: Mon-Fri: 10am-7pm or dark, Sat: 5pm or dark.

The noise report in the development application references NSW guidelines for gun range noise rather than the more stringent and recent Victorian guidelines, and the proposed noise abatement berms cover only a small part of the site, which will allow noise to refract and echo into the adjacent valleys and reach a large number of homes.

The proposal also fails to adequately address the heavy metal (especially lead) contamination risks of the site as a whole. Additionally, residents are concerned about the risk of stray shots and noise impact on the wildlife as well as adverse effects on land values.

### The petitioners therefore request that the Council:

- Reject the proposal, on the basis that it fails to address these issues and so is inappropriate for the location:
1. Noise analysis was not performed against the most up-to-date noise standards, and did not take measurements at residential sites, the nearby school, and businesses across the valleys.
  2. Noise testing was not conducted under different weather conditions.
  3. Noise testing was not conducted for the full range of shooting disciplines and events to be offered, especially in regard to shotgun sports.
  4. Environmental analysis of heavy metal contamination risks was not conducted and mitigation measures have not been planned for the site as a whole, specifically addressing lead dust at firing points, stop butt ends, and in relation to lead shot dispersal.
  5. Noise abatement measures do not cover entire length of the range.
  6. No plans have been made for fencing the entire site to prevent wildlife and people from entering.
  7. Hours of operation are excessive and intrusive.

Name	Address	Signature
Fay Harding	66/40 Sylvan Way Grange	
Grant Smith	3A FOSTERS RD GREEN PAGES	
Barbara Boffi	6 Arcadia Ave, Para Hills	
Brian Denton	4A TOONIS AVE HOPE VALLEY	
Mary Denton	" " " "	
IAN HARDING	66/40 SYLVAN WAY GRANGE	
CAROL BOWDEN	27A ALFRED ST. INVERWOOD	
M. Bilcke	19 Dennis Goe Vista	
Achisholm	30 Baird Street, Mawson Lakes	

Once submitted to Council this petition will become a public document and may be published in a Council or Committee agenda

# Petition

To the Mayor and Councillors of the City of Onkaparinga

Petition contact person:	Beth Bacchus
Telephone:	8317 6044
Address:	30 Church hill Road, Old Noarlunga SA 5168
Email:	hello@thecemeteryonthehill.com.au
Date:	21 <sup>st</sup> May 2021
The petition of:	Residents of Old Noarlunga and surrounding areas and other concerned people

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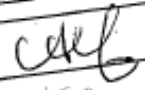





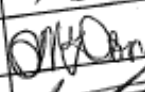


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  - Noise testing was not conducted under different weather conditions.
  - Noise testing was not conducted for the full range of shooting disciplines and events to be offered, especially in regard to shotgun sports.
  - Environmental analysis of heavy metal contamination risks was not conducted and mitigation measures have not been planned for the site as a whole, specifically addressing lead dust at firing points, stop butt ends, and in relation to lead shot dispersal.
  - Noise abatement measures do not cover entire length of the range.
  - No plans have been made for fencing the entire site to prevent wildlife and people from entering.
  - Hours of operation are excessive and intrusive.









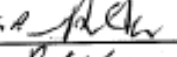
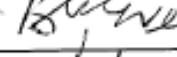


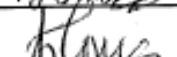
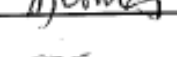


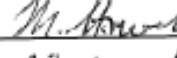




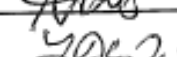
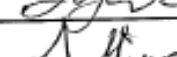
Name	Address	Signature
Adele Murphy	Harris Street, Old Noarlunga	
Kelly Wilson	Freyer St, Seaford Rse	
Carly May	Edinburgh Ave Seaford Rse	
Kyle Myers	Featherstone Drive, Huntfield Hills	
Paula Horst	Tintara Walk, Noarlunga downs	
Tamara Williams	Old Noarlunga	
MUCHALA FOREST	12 LEECH ST, SAARCO MENAUS, SA	
Cassie McDonnell	15 Loud St, Old Noarlunga SA 5168	
Christine Fibell	49 Trim Cres, Old Noarlunga 5168	

Once submitted to Council this petition will become a public document and may be published in a Council or Committee agenda



Petition regarding development application for "Outdoor firing range and training facility", application number: 158/2021, at 1559 Piggott Range Road, OLD NOARLUNGA SA 5168.

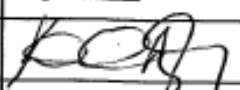

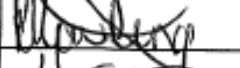









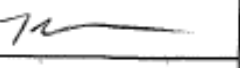


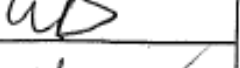

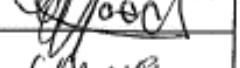
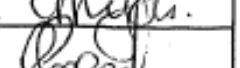

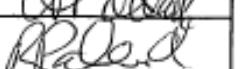
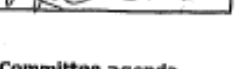
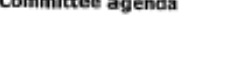
Residents are concerned about adverse effects on the surrounding homes, businesses, school, and wildlife, including noise, contamination, accidental injury, and damage to house and land value. The residents urge council to reject the application, on the grounds that insufficient analysis has been performed and inadequate mitigation of these risks has been planned.

Name	Address	Signature
PL	4 MOUNTAIN DR HAZELWOOD	
A. PUGH	163/672 GRAND BVD. SEAFORD 5169	
KATHY PLOWRIGHT	163/670 GRAND BVD SEAFORD 5169	
Kyle Dillinghurst	39 Helsinki Rd Hackham West 5163	
JEFF MILTON	15 SEATON AVE HAZELWOOD	
Amanda Senboth	5 ACACIA PARADE	
Christine Selby	5 ACACIA PARADE	
R. McLEOD	103/89 Seraphim Dr Noarlunga	
B. McLEOD	103/89 Seraphim Dr Noarlunga	
JO FRENCH	6 RITA AVE, ROSTREVOR 5013	
Patrick Amadio	101 Maxwell Rd Hackham West	
Andrew Comas	41 Paranga Parade Old Noarlunga 5169	
JANE COMAS	41 PARANGA PDE OLD NOARLUNGA 5168	
Sally Murray	2/69 " " "	
MARTIN Howells	22 Greenlee Parade Aldinga Beach 5173	
R. J. Saltmarsh	23 Paranga Pde Old Noarlunga	
Christina Carli	2 EDWARD ST. OLD NOARLUNGA	
Chairs Richards	1/69, Paranga Pde, Old Noarlunga	
Helen Wall	5 Travis Cr, Nth Haven	
LES WALL	5 Travis Cr Nth Haven	
Josie Mius	17 Almond Gr Morphett Vale	
John Anns	25 Third Ave Moana 5169	
ANATOLY PATRICK	RE PARANGA RD OLD NOARLUNGA	

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Petition regarding development application for "Outdoor firing range and training facility", application number: 158/2021, at 1559 Piggott Range Road, OLD NOARLUNGA SA 5168.

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Name	Address	Signature
Rachel Muth	30 Harris St, Old Noarlunga 5168	
Danielle James	18 Superlone, Seaford meadows 5169	
Rachel Gowing	20 Ashton Rise, Huntfield Heights	
Cathy Harvey	20 Karri cres Huntfield	
Kristy Moyle	13 Leane St, Huntfield Heights	
Liz GLESTONBURY	1 LEECH AVE MORRIST VALL	
Mel Barge	35 Simcoe Ave Seaford meadows	
Melissa Store	81 Serafino Drive, Noarlunga Downs	
Math Filseth	49 trim Crescent Old Noarlunga	
Erin Meserke	3 Lyndhurst Rd Seaford	
Nicola Lowe	146 Grand Blvd, Seaford Rise	
Angela Griffiths	52 Old Coach Rd Maslin Beach	
Nicki Usher	7 Kentwood rd morrisset Vale	
Trevor McMahon	"	
Wanne Amee	52 old Coach rd Maslin beach	
Daniel Morgan	47 Croser Ave Aldinga Beach	
Greg Bristow	2 Seajul st ALDINGA BEACH	
Alicia McConachy	7 Sextant Ave Seaford	
Elouise Moody	11 Sandhurst AV N/Downs	
Colleen Myles	28 onkaparinga dr, Old Noarlunga	
PHIL POLLARD	68 OXFORD ST PT. NOARLUNGA STA	
Finne Pollard	68 Oxford St Pt. Noarlunga 5167	
Ryan Pollard	18 Gardenia st	

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Petition regarding development application for "Outdoor firing range and training facility", application number: 158/2021, at 1559 Piggott Range Road, OLD NOARLUNGA SA 5168.

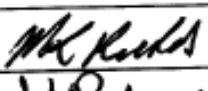
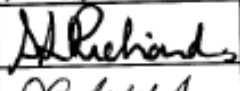

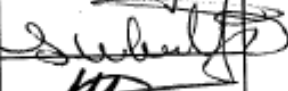




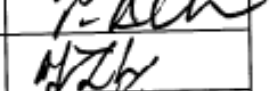
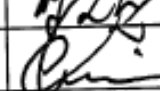
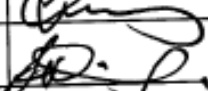
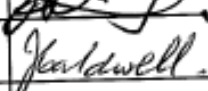
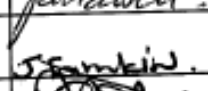

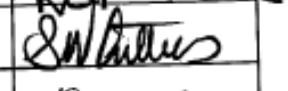
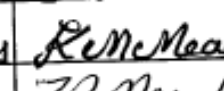




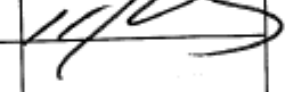

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Name	Address	Signature
Sharon Morrison	8 Blue Gum Cr. Blackland	[Signature]
Chris MacKinnon	69 Paringa Pde Old Noarlunga	[Signature]
Chris + Heather Finlay	23 Paringa Pde Old Noarlunga	[Signature]
WAYNE Thomas	1 Triange Court Noarlunga Downs	[Signature]
Iain Vince	5 Lancaster Circuit, Old Noarlunga	[Signature]
Sonya Vince	5 Lancaster Circuit Old Noarlunga	[Signature]
Brenda Sumner	10 <sup>th</sup> ONKAPARINGA DR. OLD NOARLUNGA	[Signature]
Renee Stapleton	20 Lancaster Circuit, Old Noarlunga	[Signature]
Samantha Bassett	19 Paterson Drive Hackham	[Signature]
Kimley Becker	36 Penn Link Noarlunga Downs	[Signature]
Dawn Cury	3 MARUGA CRES OLD NOARLUNGA	[Signature]
NATALIE Cury	3 MARUGA CRES OLD NOARLUNGA	[Signature]
Dulcie Wry	89, Seraphino Dr. Villa 62 515161	[Signature]
Heather Atcorn	27 Auckland Ave, Christies Beach 5165	[Signature]
Keith Chambers	37 NASH CRES MORPHETT VALE 5162	[Signature]
Beth Bachur	27 Wilpena St Eden Hills 5050	[Signature]
Barbara Zwarts	10 Torresan Cres Flagstaff Hill 5159	[Signature]
ROD ZWARTS	" " " " " "	[Signature]
Matt Levine	8 Mallow crt O'Sullivan Beach	[Signature]
Mike Levine	36 LINDSAY DRWS MORPHETT VALE	[Signature]
Dianne Levine	" " " " " "	[Signature]
Judy Summers	22 Hollins St Old Noarlunga	[Signature]
Zarsha Clifford	19 Darwendale Street Huntfield Heights	[Signature]

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Name	Address	Signature
MARILYN RICHARDS	18 LOUD ST OLD NOARLUNGA 5168	
SUSAN RICHARDS	18 LOUD ST OLD NOARLUNGA 5168	
<del>Dorothy Whitfield</del>	47a Rolleston Ave Salisbury North 5108	<del></del>
<del>Sheree Whitfield</del>	47A ROLLESTON AVE SALISBURY NTH 5108	<del></del>
Megan Tree	2/38 Macfarlane st Glenelg North 5045	
Andrea Grant	4/6 West Street Ascot Park SA	
Ann Grant	51 Tallowood St. Rushforth NSW	
CRAIG JACKSON	7 CHARLES STREET OLD NOARLUNGA	
Pam Allen	7 Charles Street Old Noarlunga	
ALLISON ZITO	7 NORTHWOOD Green Onkaparinga Hills	
NEVILLE DINNING	29 CUMERACHA RD O SULLIVAN BEACH	
Joy	" " "	
JANET CALDWELL	109 State Rd MORPHETT VALE 5162	
Jane Tamkin	1175 WORK AVENUE CLARENT PK.	
Belo Whittier	152 Pine Road Woodcroft	
Sheree Whittier	152 Pine Rd. Woodcroft 5162	
Kristine Mead	6 Northcote Walk, Mawson Lakes	
Tina Mead	6 Northcote Walk Mawson Lakes	
Ashley Daniels	11A mead foot close moana vic	
Peter Hicks	3 Church Hill Rd. OLD NOARLUNGA (P.O. Box 35)	
Liam Burchus	27 Wilpern st, Eden Hills, 5050	
Darren Burchus	30 Church Hill Rd Old Noarlunga	

Once submitted to Council this petition will become a public document and may be published in a Council or Committee agenda

Residents are concerned about adverse effects on the surrounding homes, businesses, school, and wildlife, including noise, contamination, accidental injury, and damage to house and land value. The residents urge council to reject the application, on the grounds that insufficient analysis has been performed and inadequate mitigation of these risks has been planned.

J. Ireland  
J. Ireland  
Ks  
Mike Pao  
L. Brune  
L. Brune

Once submitted to Council this petition will become a public document and may be published in a Council or Committee agenda





FIGURE 1: SUBJECT LAND SHOWN IN RED

## FACTSHEET

### PROPOSED OUTDOOR SHOOTING RANGE AT PIGGOTT RANGE ROAD, OLD NOARLUNGA

#### What is proposed?

A development application (number 145/158/2021) was lodged with council on 18 January 2021, seeking approval for an outdoor shooting range. The site is the former abattoir at 1559 Piggott Range Road, Old Noarlunga, using the land to the east of the existing buildings.

The proposed range would be for the use of licensed shooters to train, practice and compete.

The proposed operating hours are Mondays to Fridays 10am to 7pm (or until dark in the winter months) and

Saturdays 10am to 5pm.

Three different ranges are proposed:

- a small-bore range for a maximum of eight people
- a long range for a maximum of eight people
- a pistol range for a maximum of six people.

Backstops at the end of the ranges are to be made from earth berms with a concrete core. Shooting bays are to be within shelters constructed from concrete filled tyres within an earth berm and a metal roof covered in soil.

An Environmental Noise Assessment from a qualified



City of Onkaparinga PO Box 1, Noarlunga Centre South Australia 5168

Telephone (08) 8384 0666 | Facsimile (08) 8382 8744 | [www.onkaparingacity.com](http://www.onkaparingacity.com)

acoustic engineer has been submitted as part of the proposal.

Written approval in principle has also been provided by the Firearms Branch of SA Police, with a final approval needed following an inspection (should the application be approved by council).

---

### What zone is it located in?

The land is mainly in the Urban Employment Zone (Old Noarlunga Policy Area 19), with a narrow eastern strip of the allotment in the Hills Face Zone, of council's [Development Plan](#).

Figure 1 on the previous page shows the land as bounded in red, with the Urban Employment Zone in blue and the Hill Face Zone in green.

The applicant has advised that all elements of the proposal will be confined to the Urban Employment Zone only, with further information requested from the applicant to confirm this.

The key Development Plan policies against which this proposal will be assessed are on pages 438-44 for the Urban Employment Zone and pages 456-457 for the Old Noarlunga Policy Area 19. Other council-wide policies in the Development Plan will also be considered.

The Urban Employment Zone envisages a range of industrial, commercial, tourist and/or community uses to encourage investment towards total site redevelopment and rehabilitation of this former abattoir site.

---

### What is the assessment process?

Development applications must be assessed against the relevant policies and provisions of the Onkaparinga Council [Development Plan](#). There are General Section provisions to guide issues such as the interface between land uses, including noise impacts, and hazards such as contamination.

A shooting range is not listed as either a 'complying' or 'non-complying' form of development in the Urban

Employment Zone. The proposal therefore defaults to what is known as a 'merit' assessment.

The application is also required to be undertaken in accordance with the processes prescribed by the [Development Act 1993](#) and [Development Regulations 2008](#).

Council staff have requested further information from the applicant, including details about management of the site and confirmation of the siting of elements of the proposal in relation to boundaries.

As the proposed shooting range is within 3.0 kilometres of a dwelling, the application is required to be referred to the Environment Protection Authority (EPA) (Schedule 22(8)(6) of the Development Regulations). The EPA can request further information from the applicant and direct the council to either refuse the application or impose conditions on any approval.

If council approves the application, the EPA will also issue a licence under the [Environment Protection Act 1993](#).

Limited public notification will also be undertaken (explained further below).

A decision will be made upon:

- receipt of advice/direction from the EPA
- consideration of any valid representations received during the notification process
- consideration of the applicant's response to any valid representations
- assessment against the relevant policies and provisions of council's Development Plan (explained further below).

---

### Can I have a say?

Public notification is required to be undertaken for the application, but it is restricted to only those landowners/occupiers adjacent the property, defined as being land abutting and across a road or reserve within 60 metres.



This is known as a category 2 form of notification.

We are required to do this because the application is subject to a referral to the EPA.

We will send letters to the landowners and occupiers of the properties identified with green dots, as shown in Figure 2, advising them of the proposal and the opportunity for representations to be lodged during the public notification period (10 working days only).



FIGURE 2: GREEN DOTS IDENTIFYING THE PROPERTIES TO BE NOTIFIED AS PART OF THE CATEGORY 2 PUBLIC NOTIFICATION PROCESS

The development legislation specifically prevents councils from consulting beyond these properties.

One of the landowners to be consulted is the Minister for Environment and Water, being the owner of the [Onkaparinga River National Park](#). We have also informally advised the [Department for Environment and Water](#) of the application.

Only those directly notified by council as part of this process can lodge representations that are legally valid and therefore able to be considered by council as part of the assessment.

Should we receive any valid representations during the public notification period, those people may request to be heard by the [Council Assessment Panel](#). The applicant will also be afforded the same opportunity.

Category 2 representors do not have any appeal rights against the merits of a decision of council to approve an application.

The applicant has the right of appeal against a decision of council to refuse an application or a condition imposed upon an approval.

Section 86(1)(f) of the Development Act allows a person who can demonstrate an interest in the application, by virtue of being an owner or occupier of an adjacent piece of land, to apply to the [Environment, Resources and Development Court](#) for a review of council's description of the proposal and/or categorisation of the proposal for public notification purposes.

---

### Are there any other issues?

A portion of Piggott Range Road along the northern boundary of the proposed site is a closed road. Advice will be sought from council's Property Transactions team on what impacts this may have upon the proposal, if any, and how this may be addressed.

Piggott Range Road also forms part of the [Tom Roberts Horse Trail](#). We will undertake further investigations to understand what impacts the proposal may have upon this trail, if any, and how this may be addressed.

---

### Who makes the decision and when?

The decision for this development application will be made by the Council Assessment Panel (CAP).

This may be because we either:

- receive a representation that requests to be heard by the Panel

or, in the event no representations are received, it is

- referred to the Panel by the Director Planning & Regulatory Services as it is a proposal of significant social or environmental interest.

Upon receipt of the further information we have requested from the applicant, the application will:

- be referred to the EPA, which has six weeks to provide comment or direction to council



- commence category 2 public notification for 10 business days.

The applicant can respond in writing to council on any valid representations received.

Upon completion of these processes, the council planning officer or our consultant will make an assessment against council's Development Plan, considering any representations and the EPA's advice, which is then presented to the CAP in a detailed report for its consideration.

The application will be placed on a CAP agenda for a meeting yet to be scheduled.

Any representors and the applicant will be formally notified of the CAP meeting date.

Anyone can attend the CAP meeting to observe the discussion, debate and decision making but they cannot participate.

---

### **Who can I speak to for more information?**

The council has engaged a planning consultant, Rebecca Rutschack at URPS, to assist with the assessment of this development application. Rebecca may be contacted via:

- [mail@urps.com.au](mailto:mail@urps.com.au)
- 8333 7999.

Anyone may request to view the application documents without charge at our [Noarlunga office](#), but copies or photos cannot be provided or taken. However, copies of application documents can be provided during the notification period, subject to the provision of identity and a fee to council.

The Environment, Resources and Development Court may be contacted via:

- [erdcourt@courts.sa.gov.au](mailto:erdcourt@courts.sa.gov.au)
- 8204 0289.

## 12.2 Petition – proposed equestrian centre Jay Drive, Willunga

### Report contact

Matt Buckell, Manager Construction & Projects  
8384 0666

### Approving officer

Kirk Richardson, Director City Operations

### Meeting

Council

### Date

15 June 2021

## 1. Purpose

A petition has been received containing fifty-eight (58) signatures requesting Council do not go ahead with the development of an equestrian centre at Jay Drive, Willunga.

## 2. Recommendations

### That:

- Council receive the petition at attachment 1 to the agenda report.**
- Council note that options for relocation of the Aldinga equestrian facilities is proposed to be further discussed at a meeting with Elected Members on 24 June 2021 with a report to be presented to Council for consideration in August 2021.**
- The head petitioner be notified of Council's decision.**

## 3. Executive summary

The petition (attachment 1) received 8 June 2021 has been submitted by residents requesting Council do not use the land at Jay Drive, Willunga for the development of an equestrian centre.

## 4. Background

Community Plan 2030	<b>people:</b> connected, engaged, active, healthy
Policy and/or relevant legislation	N/A
Who did we talk to/who will we be talking to	Properties adjoining the Jay Drive, Willunga open space were visited in May 2021, including residents located on McGowan Place, Cheeseman Grove and Norman Road.

## 5. Discussion

The Aldinga Sports Park Master Plan was considered and approved by Strategic Directions Committee on 2 February 2021.

It envisages the co-location of new soccer facilities within the Aldinga Sports Park adjacent the new Aldinga Payinthe School soccer pitches to create a new soccer hub. This requires the relocation of the Aldinga equestrian facilities. Council has committed to finding a new location for the Aldinga equestrian clubs and facilities that matches the existing provision and standard of facilities.

Council staff have been working through a number of site options for relocation of the Aldinga Equestrian facilities and as part of preliminary review of these options, Jay Drive, Willunga was identified as one of several sites that meet the minimum land size requirement.

At the suggestion that Jay Drive may be a suitable site, further analysis on the site potential was undertaken, including a soft sounding with adjacent residents to gauge views on the proposal.

We have maintained ongoing communication with ward members as we consider and explore potential site options.

## 6. Financial implications

There are no financial implications in the consideration of this petition.

## 7. Risk and opportunity management

Petitions provide a way for the public to inform Council of their needs and concerns and/or provide information that may assist or influence Council's decision.

## 8. Timelines and deadlines

Further discussion with Elected Members on 24 June 2021 with the intent that a report be presented to Council for consideration in August 2021.

## 9. Next steps

Investigation into site options for relocation of the Aldinga equestrian facilities is continuing in consultation with the Aldinga equestrian clubs and elected members.

A formal report will be presented to Council for direction on the preferred location for these clubs and facilities.

## 10. Attachments

Attachment 1 – Petition (6 pages)

- END OF REPORT -

## Petition

### To the Mayor and Councillors of the City of Onkaparinga

<b>Petition contact person:</b>	Claire Amai
<b>Telephone:</b>	0421852313
<b>Address</b>	5 Cheeseman Grove, Willunga, 5172
<b>Email:</b>	<a href="mailto:ideasmum@gmail.com">ideasmum@gmail.com</a>
<b>Date:</b>	1st June, 2021

**The petition of:** *(identify the individuals or group, eg 'residents of the City of Onkaparinga')*

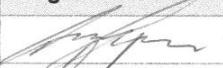
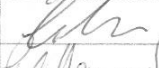

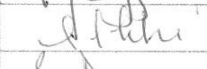
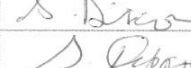
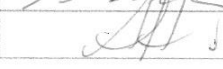

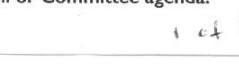
Residents of the City of Onkaparinga (in particular, residents of Willunga)

**Draws attention of the council:** *(identify the circumstances of the case)*

The council is proposing to develop the open space on Jay Drive, Willunga for the purposes of an Equestrian Centre. Residents feel that removing the green space for public use would be a loss for the community who frequently use the space. Local residents also believe the space is too close to existing housing, and would create ongoing problems for those living nearby, including excessive noise, odour, privacy issues and health risks (from dust, vermin, herbicide spray drift and mosquito borne illness). This level of "local nuisance" would have a detrimental effect on the health, well being and quality of life of those living in close proximity.

**The petitioners therefore request that the Council:**

Does not go ahead with the development of the Jay Drive site for an Equestrian Centre, and instead considers an alternative location which is further away from existing housing.

Name (print)	Address	Signature
ARA AMAI	5 CHEESEMAN GROVE, WILLUNGA	
CLAIRE AMAI	5 CHEESEMAN GROVE, WILLUNGA	
ERIC HANCOCK	3 Cheeseman Grove, Willunga	
VICKI DUGGAN	2/1 Cheeseman Grove Willunga	
Sharon Gels	2 Mcgowan Place Willunga	
Steve Dixon	15 Kernick Ave, Willunga	
Sue Dixon	15 Kernick Ave Willunga	
Annabelle Amy	1 Quinn Road Willunga	

Once submitted to Council this petition will become a public document and may be published in a Council or Committee agenda.

1 of 6



## Petition

### To the Mayor and Councillors of the City of Onkaparinga

**Petition contact person:**

Claire Amai

**Telephone:**

0421852313

**Address**

5 Cheeseman Grove, Willunga, 5172

**Email:**

[ideasmum@gmail.com](mailto:ideasmum@gmail.com)

**Date:**

1st June, 2021

**The petition of:** *(identify the individuals or group, eg 'residents of the City of Onkaparinga')*

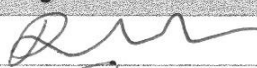





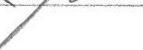

Residents of the City of Onkaparinga (in particular, residents of Willunga)

**Draws attention of the council:** *(identify the circumstances of the case)*

The council is proposing to develop the open space on Jay Drive, Willunga for the purposes of an Equestrian Centre. Residents feel that removing the green space for public use would be a loss for the community who frequently use the space. Local residents also believe the space is too close to existing housing, and would create ongoing problems for those living nearby, including excessive noise, odour, privacy issues and health risks (from dust, vermin, herbicide spray drift and mosquito borne illness). This level of "local nuisance" would have a detrimental effect on the health, well being and quality of life of those living in close proximity.

**The petitioners therefore request that the Council:**

Does not go ahead with the development of the Jay Drive site for an Equestrian Centre, and instead considers an alternative location which is further away from existing housing.

Name (print)	Address	Signature
Renée McGowan	38 Domain Street Moana	
Nick Board	Hack St. Mt. Barker	
Catherine Freeborn	Burton Bank Aldinga Beach	
Deb Crisp	24 Aquamarine Av, Aldinga Beach	
Alex Waller-Symonds	1 Jay Dr Willunga	
Jarrod Andersen	23 Kingston Ct Jedford Rd	
Sophie Binder	St Marys St, Willunga	
Joelle Thomas	Malcolm St Scherfeld Rd	

Once submitted to Council this petition will become a public document and may be published in a Council or Committee agenda.

2 of 6

The petitioners request that the Onkaparinga Council does not go ahead with the development of the Jay Drive site for an Equestrian Centre, and instead considers an alternative location which is further away from existing housing.

Name (print)	Address	Signature
Susan Thompson	14 Cheeseman Gr. Willunga.	S Thompson
Bar Jeffery	9 Cheeseman Grove, Willunga	Bar Jeffery
Izak Bruschi	113 Norman Rd, Willunga	I Bruschi
PAUL CADMAN	33 NORMAN RD WILLUNGA	P Cadman
Marlene brow	4 Cheeseman Gr Willunga	M J brow.
NORM WALLIS	7 KERNICK AVE WILLUNGA.	N Wallis
WAYNE WARRIS	7 Kernick Ave Willunga SA	W Waris
Brad Turner	5 McGowan Pl Willunga	B Turner
Cam Turner	5 McGowan Pl Willunga	C Turner
Petra Turner	5 McGowan Pl, Willunga	P Turner
Katrice Turner	5 McGowan Pl, Willunga	K Turner
Jayden Turner	5 McGowan Pl, Willunga	J Turner
Logan Brennand	5 McGowan Pl, Willunga	L Brennand
Jennifer Hancock	3 Cheeseman Grove Willunga	J Hancock
Wendy Cleggett	3 McGowan Place, Willunga	W Cleggett
John Cleggett	3 McGowan Place, Willunga	J Cleggett
EMMA LORETAN	14 ST JOHNS TCE WILLUNG STH	Emma Loretan
Susan Bennett	47 Norman Rd Willunga	S Bennett
MALCOLM MILLARD	2 MAINWARING ST WILLUNGA	M Millard
Maurice Millard	2 Mainwaring St Willunga	M Millard
Michael Millard	2 mainwaring street willunga.	M Millard
Nicola Ivait	8 mainwaring st willunga	N Ivait
TRAVIS BUTT	5 MAINWARING ST WILLUNGA	T Butt
Joanne Allchin	7 Mainwaring St Willunga	J Allchin
Claire Taylor	7 Mainwaring St Willunga	C Taylor
Steve Allchin	7 Mainwaring St Willunga	S Allchin
Tracy Tulloch	6 Cheeseman Grove Willunga	T Tulloch

Once submitted to Council this petition will become a public document and may be published in a Council or Committee agenda.









13. Urgent business

14. Confidential items

**Confidential Clause**

If the Council so determines items 14.1 to 14.8 may be considered in confidence under Section 90(2) of the *Local Government Act 1999* on grounds contained in the Recommendations below.



Scott Ashby  
Chief Executive Officer

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## 14.1 Leave of absence request

### 1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:  
Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

### 2. Confidential recommendations

### 3. Period of confidentiality and delegations

- a. That the matter of Leave of absence request having been considered by the Council in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, related attachments, discussion and minutes of the Council relating to the subject matter be kept confidential until 6 August 2021.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.



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## 14.2 CEO Performance Management Committee meeting confidential minutes of 27 May 2021

### 1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Committee to consider the report at the meeting on the following grounds:

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), in this instance being matters related to the terms and conditions of the employment contract for the Chief Executive Officer

The Council is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the contract of employment of a person at the meeting would be inconsistent with accepted principles of professional human resource management and that the commercial nature of the information that is presented in this report is not for broader public consumption.

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

### 2. Confidential recommendations

### 3. Period of confidentiality and delegations

- a. That the matter of CEO Performance Management Committee meeting confidential minutes of 27 May 2021 having been considered by the Council in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, discussion and minutes of the Council relating to the subject matter be kept confidential until 6 August 2032 (being seven years following the expiry of the CEO's contract in accordance with standard human resource record keeping practices) (with the exception that this information may be released to the Chief Executive Officer, the Director Corporate, Manager Human Resources and the Independent Advisor), with the exception of part c. of the resolution which will be released once considered by Council in accordance with legislative requirements to disclose the remuneration of the CEO on the Register of Salaries.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

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### 14.3 Mount Bold Advocacy Update

This report will be provided under separate cover.

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## 14.4 Animal Detention Facility

### 1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:

Section 90(3)(b) information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom council is conducting, or proposing to conduct business, or to prejudice the commercial position of the council and would, on balance, be contrary to the public interest.

The report should be dealt with in confidence as it may prejudice the commercial position of Council and its negotiations with service providers.

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

### 2. Confidential recommendations

### 3. Period of confidentiality and delegations

- a. That the matter of Animal Detention Facility having been considered by the Council in confidence under sections 90(2) and 90(3)(b) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, related attachments, discussion and minutes of the Council relating to the subject matter be kept confidential until a decision has been made in relation to the detention of dogs and cats..
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.



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## 14.5 EM2021-01 Code of Conduct for Council Members Preliminary Assessment Report

### 1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:  
  
Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).  
  
Preliminary Assessment reports in relation to Code of Conduct for Council Members complaints must be considered in confidence as per clause 4.10 of Council's Procedure for Investigating Complaints under the Code of Conduct for Council Members 2019.
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

### 2. Confidential recommendations

### 3. Period of confidentiality and delegations

- a. That the matter of EM2021-01 Code of Conduct for Council Members Preliminary Assessment report having been considered by the Council in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, related attachments, discussion and minutes of the Council relating to the subject matter be kept confidential excluding communication with the complainant and subject of the complaint, Preliminary Assessor or any future mediator or investigator in relation to Council's decision, and any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2021-01.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

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## 14.6 EM2021-02 Code of Conduct for Council Members Preliminary Assessment Report

### 1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Preliminary Assessment reports in relation to Code of Conduct for Council Members complaints must be considered in confidence as per clause 4.10 of Council's Procedure for Investigating Complaints under the Code of Conduct for Council Members 2019.

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

### 2. Confidential recommendations

### 3. Period of confidentiality and delegations

- a. That the matter of EM2021-02 Code of Conduct for Council Members Preliminary Assessment having been considered by the Council in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, related attachments, discussion and minutes of the Council relating to the subject matter be kept confidential excluding communication with the complainant and subject of the complaint, Preliminary Assessor or any future mediator or investigator in relation to Council's decision and any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2021-02.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

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## 14.7 EM2021-03 Code of Conduct for Council Members Preliminary Assessment Report

### 1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Preliminary Assessment reports in relation to Code of Conduct for Council Members complaints must be considered in confidence as per clause 4.10 of Council's Procedure for Investigating Complaints under the Code of Conduct for Council Members 2019.

- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

### 2. Confidential recommendations

### 3. Period of confidentiality and delegations

- a. That the matter of EM2021-03 Code of Conduct for Council Members Preliminary Assessment Report having been considered by the Council in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda report, related attachments, discussion and minutes of the Council relating to the subject matter be kept confidential excluding communication with the complainant and subject of the complaint, Preliminary Assessor or any future mediator or investigator in relation to Council's decision, and any future report presented to Council which determines a breach of the Code of Conduct for Council Members has been determined in relation to EM2021-03.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.



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## 14.8 Notice of Motion – Cr Peat – Aldinga Library

### 1. Exclusion of the public

That:

- a. under the provisions of Section 90(2) of the *Local Government Act 1999* an order be made that the public, with the exception of staff on duty, be excluded from attendance at the meeting in order to consider this item in confidence.
- b. the Council is satisfied that it is necessary that the public, with the exception of staff on duty, be excluded to enable the Council to consider the report at the meeting on the following grounds:  
 Section 90(3)(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which—
  - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - (ii) would, on balance, be contrary to the public interest.
 Section 90(3)(g) matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.

### 2. Confidential recommendations

### 3. Period of confidentiality and delegations

- a. That the matter of Notice of Motion – Cr Peat – Aldinga Library having been considered by the Council in confidence under sections 90(2) and 90(3)(d) and (g) of the *Local Government Act 1999* that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the agenda item, discussion and minutes of the Council relating to the subject matter be kept confidential until the completion of the existing lease arrangements concerning the current site of the Aldinga Library.
- b. That, pursuant to section 91(9)(a) of the *Local Government Act 1999*, Council delegates the duty to conduct an annual review of the confidentiality order to the Chief Executive Officer, or their sub-delegate.
- c. That, pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order to the Chief Executive Officer, or their sub-delegate.

## 15. Closure

# Conflict of Interest Disclosure Form

**CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS**

<b>Councillor:</b>	<b>Date:</b>
<b>Meeting name:</b>	<b>Agenda item no:</b>

**1. I have identified a conflict of interest as:**

MATERIAL ☐                      ACTUAL ☐                      PERCEIVED ☐

**MATERIAL:** Conflict arises when a councillor or a nominated person will gain a benefit or suffer a loss (whether directly or indirectly and whether pecuniary or personal) if the matter is decided in a particular manner. If declaring a material conflict of interest, Councillors must declare the conflict and leave the meeting at any time the item is discussed.

**ACTUAL:** Conflict arises when there is a conflict between a councillor's interests (whether direct or indirect, personal or pecuniary) and the public interest, which might lead to decision that, is contrary to the public interest.

**PERCEIVED:** Conflict arises in relation to a matter to be discussed at a meeting of council, if a councillor could reasonably be taken, from the perspective of an impartial, fair-minded person, to have a conflict of interest in the matter – whether or not this is in fact the case.

**2. The nature of my conflict of interest is as follows:**

*(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)*

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**3. I intend to deal with my conflict of interest in the following transparent and accountable way:**

☐ I intend to **leave** the meeting

**OR**

☐ I intend to **stay** in the meeting *(complete part 4)*

**4. The reason I intend to stay in the meeting and consider this matter is as follows:**

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*(This section must be filled in. Ensure sufficient detail is recorded of the specific circumstances of your interest.)*

and that I will receive no benefit or detriment direct or indirect, personal or pecuniary from considering and voting on this matter.

**CONFLICTS MUST ALSO BE DECLARED VERBALLY DURING MEETINGS**

Governance use only: Member voted FOR/AGAINST the motion.
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## Ordinary Business Matters

A **material, actual** or **perceived** Conflict of Interest does not apply to a matter of ordinary business of the council of a kind prescribed by regulation.

- (1) *The following ordinary business matters are prescribed under Regulation 8AAA of the Local Government (General) Regulations 2013.*
  - (a) *the preparation, discussion, conduct, consideration or determination of a review under section 12 of the Act*
  - (b) *the preparation, discussion, adoption or revision of a policy relating to allowances and benefits payable to members if the policy relates to allowances and benefits payable equally to each member (rather than allowances and benefits payable to particular members or particular office holders)*
  - (c) *the preparation, discussion, adoption or alteration of a training and development policy under section 80A of the Act*
  - (d) *the preparation, discussion, adoption or amendment of a strategic management plan under section 122 of the Act*
  - (e) *the adoption or revision of an annual business plan*
  - (f) *the adoption or revision of a budget*
  - (g) *the declaration of rates (other than a separate rate) or a charge with the character of a rate, and any preparation or discussion in relation to such a declaration*
  - (h) *a discussion or decision of a matter at a meeting of a council if the matter—*
    - (i) *relates to a matter that was discussed before a meeting of a subsidiary or committee of the council*
    - (ii) *the relevant interest in the matter is the interest of the council that established the committee or which appointed, or nominated for appointment, a member of the board of management of the council subsidiary or regional subsidiary.*
- (2) *For the purposes of section 75(3)(b) of the Act, a member of a council who is a member, officer or employee of an agency or instrumentality of the Crown (within the meaning of section 73(4) of the Act) will not be regarded as having an interest in a matter before the council by virtue of being a member, officer or employee.*

## Engagement and membership with groups and organisations exemption

A member will not be regarded as having a conflict of interest **actual** or **perceived** in a matter to be discussed at a meeting of council **by reason only of**:

- an engagement with a community group, sporting club or similar organisation undertaken by the member in his or her capacity as a member; or membership of a political party
- membership of a community group, sporting club or similar organisation ( as long as the member **is not** an office holder for the group, club or organisation)
- the member having been a student of a particular school or his or her involvement with a school as parent of a student at the school
- a nomination or appointment as a member of a board of a corporation or other association, if the member was nominated for appointment by a Council.

However, the member will still be required to give careful consideration to the nature of their association with the above bodies. Refer Conflict of Interest Guidelines.

**For example:** If your **only** involvement with a group is in your role as a Council appointed liaison as outlined in the Council appointed liaison policy, you will not be regarded as having a conflict of interest actual or perceived in a matter, and are NOT required to declare your interest.