

15.3 Chief Executive Officer Review Panel meeting minutes

General Manager : Donna Barchiesi, Group Manager Governance
Report Author : Karen Carter, Executive Assistant to the CEO
Contact Number : 8384 0670
Attachments : 1 Chief Executive Officer Review Panel meeting minutes held on
20 January 2012

A meeting of the Chief Executive Officer Review Panel was held on 20 January 2012.

There were no items requiring a resolution of Council. The following confidential resolutions are for noting only.

5.1 Interim probationary review

1. That:

- a. **under the provisions of Section 90(2) of the *Local Government Act 1999* an Order be made that the public be excluded from attendance at the meeting in order to consider in confidence this item.**
- b. **That Council is satisfied that it is necessary that the public be excluded to enable Council to consider the report at the meeting on the following grounds:**

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

The Council is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the employment performance of a person at the meeting would be inconsistent with accepted principles of professional human resource management.

- c. **accordingly on this basis, the principle that this meeting of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and/or discussion confidential.**

1. **That the Council note the following resolution of the Chief Executive Officer Review Panel.**

Cr Nash MOVED:

2. *That the Chief Executive Officer Review Panel determine the content of the interim report to Council regarding the performance of the Chief Executive Officer during the first three months of employment.*
3. *That Mayor Rosenberg prepares a draft report and email to the panel for comment. Following concurrence of the panel members Mayor Rosenberg will discuss the report with the Chief Executive Officer before presentation to Council at the meeting to be held 7 February 2012.*

Seconded by Cr Kilby.

CARRIED

- 2. That an Order be made under the provisions of Section 91(7) and (9) of the *Local Government Act 1999* that the abovementioned document (or part of such document) including the minutes and the report of the Council relating to discussion of the subject matter of that document having been dealt with on a confidential basis under Section 90 of the Act, should be kept confidential on the grounds of information contained in 90(3)(a) until 31 December 2013.**