

11.1 Chief Executive Officer Review Panel Minutes

General Manager	:	Donna Barchiesi, Group Manager Governance
Report Author	:	Karen Carter, Civic and Executive Administration Officer
Contact Number	:	8384 0670
Attachments	:	Nil

A meeting of the Chief Executive Officer Review Panel (the Panel) was held on 24 March 2011. There were no items requiring a resolution of Council. The following confidential item is for noting by Council.

5.1 Appointment of an independent person to the Chief Executive Officer Review Panel

1. *That:*

a. *under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public and staff with the exception of Kate Harmon (Manager Employment & Customer) be excluded from attendance at the meeting in order to consider in confidence this item.*

b. *the Chief Executive Officer Review Panel is satisfied that it is necessary that the public be excluded to enable the Chief Executive Officer Review Panel to consider the report at the meeting on the following grounds:*

Section 90(3)(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which -

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to the public interest;

c. *accordingly, on this basis the principle that meetings of the Chief Executive Officer Review Panel should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

2. *That the Chief Executive Officer Review Panel appoint Allison Ashby of AME Recruitment as the independent person to be a part of the Chief Executive Officer Review Panel for the 2010/11 review, subject to the agreement of the Chief Executive Officer.*

3. *That the matter of the Appointment of an independent person to the Chief Executive Officer Review Panel having been considered in confidence under Section 90(3)(d) of the Local Government Act 1999 an order be made under the provisions of Section 91(7) and (9) of the Local Government Act 1999 that the Appointment of an independent person to the Chief Executive Officer Review Panel and the minutes and the report of the Chief Executive Officer Review Panel relating to discussion of the subject matter be kept confidential until the appointment of the independent member is finalised and confirmed to the members of the Chief Executive Officer Review Panel.*