

4.1 Chief Executive Officer Performance Review Committee meeting minutes

Director : Donna Barchiesi, Director People and Governance
Report Author : Karen Carter, Executive Assistant to the CEO
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Attachments : 1 Chief Executive Officer Review Panel meeting minutes held on 11 April 2012

A meeting of the Chief Executive Officer Performance Review Committee was held on 11 April 2012.

There were no items requiring a resolution of Council. The following confidential resolutions are for noting only.

5.1 Finalisation of the Chief Executive Officer's probationary review

1. That:

- a. **under the provisions of Section 90(2) of the *Local Government Act 1999* an Order be made that the public be excluded from attendance at the meeting in order to consider in confidence this item.**
- b. **That Council is satisfied that it is necessary that the public be excluded to enable Council to consider the report at the meeting on the following grounds:**

Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

The Council is satisfied that it is reasonably foreseeable that the public disclosure or discussion of information concerning the employment performance of a person at the meeting would be inconsistent with accepted principles of professional human resource management.

- c. **accordingly on this basis, the principle that this meeting of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and/or discussion confidential.**
2. **That the Council note the following resolution of the Chief Executive Officer Review Panel.**

Cr Schulze MOVED:

2. *That having determined the outcome of the six month probationary review for the Chief Executive Officer that the Chairperson be delegated the authority to prepare a draft report reflecting that determination. The report is to be circulated to the members of the CEO Performance Review Committee for comment. Following receipt of that comment, the Chairperson will complete the report for inclusion in the agenda for the Special Council meeting to be held on 30 April 2012.*

Seconded by Cr Kilby

CARRIED

- 3. That the matter of the Chief Executive Officer probationary review having been considered in confidence under Section 90(2) and (3)(a) of *the Local Government Act 1999* an order be made under the provisions of Section 91(7) and (9) of the Act that the report and the minutes of the Chief Executive Review Panel relating to discussion of the subject matter having been dealt with on a confidential basis under Section 90(3)(a) of the Act, be kept confidential until 31 December 2013.**