

**Attachment 10.1**

**Chief Executive Officer Review Panel Committee Meeting Minutes**

**3 pages**

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**City of Onkaparinga**

TWINNING

**Minutes of the Chief Executive Officer Review Panel****held on 11 September 2007 at 8.00am**

**VENUE** : Meeting Room 2 Ramsay Place,  
Noarlunga Centre

**MEETING COMMENCED** : 8.00am

**PRESENT** : Cr T P Fletcher (Chairperson)  
Mayor L Rosenberg  
Cr S Brown  
Cr D Erwin

**APOLOGIES** : Cr P Schulze

**ABSENT** :

**LEAVE OF ABSENCE** : Cr R Peat

**IN ATTENDANCE** : Mr M Hender (Consultant)

**1. Opening of Meeting**

Cr Fletcher officially declared the meeting open at 8.00am

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**2. Confirmation of Minutes of the Chief Executive Officer Review Panel held on 14 August 2007**

*Mayor Rosenberg MOVED that the Minutes of the proceedings of the Chief Executive Officer Review Panel Committee Meeting held on 14 August 2007 be received and confirmed as an accurate record of those proceedings.*

*Seconded by Cr Erwin.*

*CARRIED*

**3. Reports of Officers**

**3.1 Chief Executive Officer Review Update**

*Cr S Brown MOVED that the Chief Executive Review Panel finalise the recommended Strategic Performance Objectives for the Chief Executive Officer, and that they be reported to Council at its meeting of 18 September 2007.*

*Seconded by Cr Erwin.*

*CARRIED*

**4. Confidential Items**

**4.1 Chief Executive Officer Review Update**

*Mayor Rosenberg MOVED*

1. (a) *That under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at the meeting with the exception of Mr Mark Hender in order to consider in confidence this item.*
- (b) *That the Chief Executive Officer Review Panel is satisfied that it is necessary that the public be excluded to enable the Chief Executive Officer Review Panel to (receive, discuss or consider) the (information/matter/report) at the meeting on the following grounds:*
  - *Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);*

- (c) *That accordingly, on this basis the principle that meetings of the Chief Executive Officer Review Panel should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

*Seconded by Cr Erwin.*

*CARRIED*

*Mayor Rosenberg MOVED that the Chief Executive Officer Review panel :-*

- 1. Advise Council that the Performance Review of the Chief Executive Officer for the period 1 July 2006 to 30<sup>th</sup> June 2007 has been undertaken in accordance with the Panel's Terms of Reference and in accord with the requirements of the Chief Executive Officer's Employment Contract;*
- 2. Recommends to Council that Mr Tate be acknowledged and congratulated for his continued achievement of consistently high ratings in all aspects of his performance.*
- 3. Recommends to Council the (CEO Review) Panel's Terms of Reference as amended (in attachment 1) be endorsed.*
- 4. Recommends to Council that it endorse the proposed 2007 – 2008 CEO Strategic Performance Objectives (as attached)*
- 5. That the above be reported to the Council at its meeting of 18 September 2007.*

*Seconded Cr Erwin.*

*CARRIED*

*Mayor Rosenberg MOVED*

- 3. That an order be made under the provisions of Section 91(7) and (9) of the Local Government Act 1999 that the abovementioned document (or part of such document) including the minutes and the report of the Chief Executive Officer Review Panel relating to discussion of the subject matter of that document, having been dealt with on a confidential basis under Section 90 of the Act, should be kept confidential on the grounds of information contained in Section 90(3)(a) and reviewed no later than 31 December 2008.*

*Seconded by Cr Erwin.*

*CARRIED*

**5. Other Business**

**6. Closure**

There being no further business Cr Fletcher closed the meeting at 10.15am

*Certified Correct.....Chair*  
/ / 2007