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**City of Onkaparinga**  
**Minutes of Special Council meeting**  
**held on 14 September 2011**

**Venue** : Council Chamber, Civic Centre  
Ramsay Place, Noarlunga Centre

**Meeting commenced** : 7.00pm

**Present** : Mayor L F Rosenberg  
Cr M Bray  
Cr S Brown  
Cr D Chapman  
Cr H Greaves  
Cr G Kilby  
Cr H Merritt  
Cr S Nash  
Cr D Parslow  
Cr P Schulze  
Cr N Swann  
Cr Sutherland  
Cr Knight  
Cr S Webster

**Apologies** : Cr W Jamieson  
Cr W Olsen  
Cr Y Wenham  
Cr R Brown  
Cr K Richardson

**Leave of absence** :

**Absent** : Cr R de Jonge

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**Pledge:**

*We recognise this City's considerable natural and cultural heritage, including thousands of years of traditional ownership by Kurna, and the more recent contribution from people either born here or who have migrated here. As we meet together, we build on this heritage by respecting and listening to each other, thinking clearly, being receptive to new ideas, speaking honestly, and deciding wisely for the current and future well-being of those we serve.*

**1. Opening of meeting**

Mayor Rosenberg officially declared the meeting open at 7.00 pm

**2. Reports of officers**

**2.1 Chief Executive Officer recruitment and recommendation for appointment**

*Cr Nash MOVED that the report be noted.*

*Seconded by Cr Kilby.*

*CARRIED*

**3. Confidential Items**

**3.1 Chief Executive Officer recruitment and recommendation for appointment**

*Cr Webster MOVED:*

*1. That:*

- a. under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at the meeting in order to consider in confidence this item*
- b. the Council is satisfied that it is necessary that the public and staff with the exception of (details to be inserted at the meeting) be excluded to enable the Council to receive and consider the information and report at the meeting on the following grounds:  
  
Section 90(3)(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)*
- c. accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential.*

*Seconded by Cr Greaves.*

*CARRIED*

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Cr Greaves left the meeting at 8.05 pm.

*Cr Webster MOVED:*

1. *That Council approve the recommended applicant, Mark Dowd being appointed to the position of Chief Executive Officer subject to suitable contractual arrangements.*
2. *That the Chief Executive Officer Review Panel be authorised to further negotiate conditions of employment; including the annual total starting salary package between \$250,000 to \$270,000 and a probationary period of twelve months and a potential duration of contract of further 3 plus 3 years;*
3. *That the Mayor is delegated the authority to finalise and sign the contract of employment.*

*Seconded by Cr Swann.*

**CARRIED UNANIMOUSLY**

*Cr Nash MOVED:*

4. *That the matter of the Chief Executive Office recruitment and recommendation for appointment having been considered in confidence under Section 90(3)(a) of the Local Government Act 1999 an order be made under the provisions of Section 91(7) and (9) of the Local Government Act 1999 that the Chief Executive Office recruitment and recommendation for appointment, the minutes and the report of the Chief Executive Officer Review Panel relating to discussion of the subject matter be kept confidential until the contractual negotiations and arrangements for the appointment have been finalised, the offer of employment has been formally accepted and the Council has been advised.*

*Seconded by Cr Chapman.*

**CARRIED**

### **3. Closure**

Mayor Rosenberg officially declared the meeting closed at 9.10pm.

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