CITY OF ONKAPARINGA

Application Form

Outdoor Dining on Council Road Verge

Please Allow up to four (4) weeks for your request to be considered
We endeavour to support all requests, however in some instances the proposed activity may not be deemed appropriate and therefore may not be approved
Please read the Outdoor Dining & Footpath Trading Guidelines before completing this form

APPLICANT DETAILS

Applicant Name:			
Business/Trading Name:		ABN:	
Postal Address:			
Daytime Phone Number:		Email Address:	

I/We hereby make an application to request the use of the Council road verge for outdoor dining, situated at:

Address: _____

TERM *(up to five years)*	**Dates:** From: _____ to: _____

Proposed number of patrons for outdoor dining area? _____

Development Approval (DA) may be required for the establishment of outdoor dining. Please contact the Duty Planner on (08) 8384 0666 to discuss

Were you advised a DA is required?	YES ☐	NO ☐
If yes, have you applied for DA?	YES ☐	NO ☐
If a DA has not been applied for, when will this be submitted? _____		
Are you proposing to serve liquor within the proposed outdoor dining area?	YES ☐	NO ☐

ATTACH THE FOLLOWING ITEMS: *(Tick items that are attached)*

- ☐ **Site Plans** and drawings showing the proposed location and dimensions of the proposed outdoor dining set up, including location of tables, chairs, protective bollards, planters, umbrellas, heaters, etc.
- ☐ **Copy of your application to Consumer and Business Services** requesting an extension to your **Liquor Licence** *(if applicable).*
- ☐ **Certificate of Currency** confirming Public Liability Insurance of a minimum of $20 million (NB: once application is approved, the Applicant's Certificate of Currency will need to note Council's interest and a copy is to be provided to Council).

An invoice in respect of the Licence Fee will be issued separately once approval is granted

Please submit application:

Click here to submit via email:

mail@onkaparinga.sa.gov.au

For any further queries, please call The Permits & Licences Team on (08) 8384 0666.

Submit via post:

The Permits & Licences Team
City of Onkaparinga
PO Box 1
NOARLUNGA CENTRE SA 5168

Submit via Fax: (08) 8382 8744

Updated: 23 June 2023