

POLICY– COUNCIL

Elected member allowance, benefits and support policy

CONTENTS

1. Document control.....	2
2. Preamble.....	2
3. Policy purpose.....	2
4. Scope.....	3
5. Policy.....	3
6. Relevant legislation and references.....	3
7. Further information.....	3

1. Document control

Author – name and position (to whom changes are recommended)	Therese Brunotte, Senior Civic and Elected Member Advice Officer
Stakeholders (audience and engagement groups)	Elected Members
Reviewed by – name and position	Desma Morris, Manager Governance Karyn Ryan, Team Leader Civic Governance David Stobbe, Director Corporate
Approved by (document owner)	Council
Approval date	13 December 2022
Approval ECM number	5843935
Current version number	
Review cycle (number of years)	Review by December 2026
History (previous review dates)	22 May 2003 19 July 2005 5 December 2006 10 June 2008 1 December 2009 7 December 2010 9 December 2014 11 December 2018
Related policies/procedures	Elected member allowance, benefits and support procedure
Document location	Original: CiAnywhere Published: Onkanet and public website

Electronic version on the intranet or website is the controlled version.

2. Preamble

The contents of and the commitments that council makes in this policy are not intended to be and should not be interpreted to be any more than a statement of the City of Onkaparinga's general position in relation to those matters, and to facilitate its aspirations wherever it is reasonable to do so.

3. Policy purpose

The purpose of this policy is to ensure that elected members receive appropriate and adequate levels of support to enable them to fulfil their roles. The *Local Government Act 1999* determines the mandatory allowances that apply and how they will be managed, paid and reported.

It is acknowledged that any legislative requirement which affects council will take precedence over council's policies and procedures.

4. Scope

This Policy has been developed to fulfil Council's obligations under sections 59, 77, 78 and 79 of the *Local Government Act 1999* (Act) and *Local Government (Members Allowances and Benefits) Regulations 2010* (Regulations) which require council to pay allowances and reimburse costs incurred while fulfilling the role of an elected member. This policy applies to all elected members of the City of Onkaparinga and is to be read in conjunction with the Elected member allowance, benefits and support procedure which summarises the provisions of the Act and Regulations in respect to elected member allowances, the provisions of facilities and support, the different types of expenses and the circumstances in which those expenses will be or can be reimbursed.

5. Policy

We are committed to implementing legislative requirements and good decision-making processes, which lead to effective and efficient outcomes for our communities.

We are committed to ensuring elected members are:

- paid the appropriate allowance as specified in the *Local Government Act 1999*
- reimbursed for approved out of pocket expenses incurred while undertaking council related duties
- provided with access to adequate and appropriate resources and support which enables them to fulfil their role.

In accordance with section 79 of the Act all elected member allowances and benefits will be recorded in the public register of allowances and benefits.

The Elected Member Register of Allowances and Benefits is made available on our website on a quarterly basis. A person is entitled to obtain an extract from the Register (on payment of a fee) at the principal office of the council during ordinary office hours.

6. Relevant legislation and references

Local Government Act 1999

Local Government (Members Allowances and Benefits) Regulations 2010

Remuneration Tribunal SA, Report and Determination No 2 of 2022: Members of Local Government Councils

Elected Member Allowance, Benefits and Support Procedure

7. Further information

This policy is available for inspection, downloading or printing from our website www.onkaparingacity.com.au.