

Request a service or report an issue

Request a service

Click the 'Request a service' button from City of Onkaparinga website.
See button here.

Start **entering the issue or service you are requesting** in answer to 'What is Your Request in Relation To?'

What Is Your Request In Relation To? *



Or **click the arrow icon** to display the list of possible request options available. Use the drop-down arrow (or start free typing) to choose the appropriate request type.

Complete the 'Request Details' which will help us to collect the required information to respond to your request.

Request Information

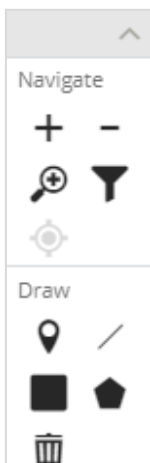


Please answer all questions marked with an asterisk to help us collect all of the required information about the issue or service you are requesting.

Complete 'Location' details where relevant to the issue or service you are requesting.

Location

All information provided, including 'Additional Location Details' will help us to easily identify the location of the issue if a specific address is not known.



Location

Please provide an address for the location of the issue, or use the marker to drop a pin on the map. You can also provide additional information to assist us with locating the issue in the Additional Location Details

Location Search

Additional Location Details

If it's easier, use the functions available in the map view to pinpoint the location of the issue.

Enter your contact details in the fields provided.

If you are entering a request as a representative of an organisation, **select** the option of 'Organisation'.

Please answer all questions marked with an asterisk to help us collect all of the required information.

Please note our Privacy Statement in relation to the collection of your information being only for the purposes of responding to the issue or request for service you are submitting.

Privacy Statement

The personal information requested is being collected by the City of Onkaparinga for the purpose of obtaining further information or responding to your request. Council may disclose this information to relevant service authorities or contractors to address the issues raised. Your information will not be given to any other person or agency unless you have given us permission or we are required to by law.

For more information see the [City of Onkaparinga Privacy Statement](#).

To be notified when your request has been submitted and when the request has been closed, **select** the option of 'Notify me on'.

Notify me on



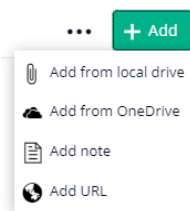
Use the drop-down arrow to **select** your preferred 'Method of Contact' – email or SMS.

+ Add

If there are any attachments you would like to add to your request that provide additional information about the issue or service you are requesting, please use them by **clicking** on the 'Add' button.

Attachments

Please note: the upload of videos will be restricted based on size limitations.



SUBMIT

Click the 'Submit' button when you have completed the request.

Once you have submitted your request, a 'Request ID' reference will be displayed. Please note this reference if you need to follow this request up with council in future. If you chose a 'Notify Me on' option, you will receive an email or sms with the request id reference for your information confirming that your request has been received.

