



Application Form

Filming on Council Land

****Please allow two (2) weeks for non-exclusive use and eight (8) weeks for exclusive use for request to be considered****

****We endeavour to support all requests, however in some instances the proposed activity may not be deemed appropriate and therefore may not be approved****

APPLICANT DETAILS

Name:			
Organisation: (if applicable)		ABN: (if applicable)	
Postal Address:			
Daytime Contact Number:		Email Address:	

Hereby make application to the City of Onkaparinga to film on Council land at:

From _____ to _____

between the hours of _____ to _____ on each day
(complete separate sheet if different times on each day)

Purpose of filming (e.g. Advertising commercial shots, major film, documentary, low budget film etc.)

Is exclusive use of the land required (Public Consultation is required, additional fees apply)

YES NO

(If yes, please explain why)

How many people will be involved including film crew and actors? _____(approximately)

What filming equipment will be used?

Will special effects be used?

YES NO

(If yes, provide details)

Will dressing of the land be required?

YES NO

(If yes, provide details)

Is vehicle access required?

YES NO

(If yes, number of vehicles, where is access required from and to, how many times would vehicles travel over Council land?)

Are animals involved in the filming?

YES NO

(If yes, provide details)

Will there be any adverse impact on the Council land or anticipated damage? YES NO
(If yes, provide details)

Would there be any impact on adjoining residential properties? YES NO
(If yes, what measures would be taken to minimise potential disturbance)

We require you to acknowledge the City of Onkaparinga and identify the location in any credits?
 Can you comply with this? YES NO

ATTACH THE FOLLOWING ITEMS: *(Indicate using tick boxes that items are attached)*

Site map showing exact location of filming

Copy of Public Liability insurance to a minimum of \$20 million

Evidence of payment of administration fee \$98.00 (non-refundable). To arrange payment you may visit one of our Council offices or call 8384 0666 and ask to speak with front counter staff who can arrange payment, please quote 'PEREXE'. Include your receipt number as evidence_____.

If your application is received with less than 7 days notice a fast track fee of \$171.00 will apply.

A Permit Fee will apply in addition to the administration fee (additional fees to be advised upon assessment).

Subject to any variation by Council, any permit issued is subject to:

- The general and/or special conditions which Council determines;
- Payment of the prescribed fees (invoiced separately when activity is approved).
- A permit will be issued up to a maximum of three (3) days, longer term use of the land will require a Licence to be issued.

Contact Permits Officer for details of applicable fees (see email below or telephone 8384 0666)

<p>Please submit application:</p>	<p>Click here to submit via email mail@onkaparinga.sa.gov.au</p> 	<p>By post or fax to: Permits and Licences Officers City of Onkaparinga PO Box 1 NOARLUNGA CENTRE SA 5168 Fax 8382 8744</p>
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Receipt – Office Use Only

Receipt Number:- PERTAX	Amount:	Date of Payment:
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