

**\*\*Application form must be submitted four (4) weeks before intended use\*\***

**\*\*We endeavour to support all requests, in some instances the proposed activity or event may not be deemed appropriate and therefore may not be approved\*\***

**Please note:**

This booking does not grant the applicant exclusive use of any part of a reserve, foreshore or any equipment or infrastructure in them, as the reserves and foreshores are public areas and are to remain accessible to all.

**APPLICANT DETAILS:**

Name:			
Organisation:		ABN:	
Postal Address:			
Daytime Contact Number:		Email Address:	

**Hereby make application to the City of Onkaparinga for the use of Council Reserve/ Foreshore for Commercial Outdoor Fitness Training at:**

\_\_\_\_\_ (refer to Approved Sites Attached)

From \_\_\_\_\_ to \_\_\_\_\_ (for a **minimum of 3 months and maximum of 12 months**)

on \_\_\_\_\_ (nominate days of the week)

between the hours of \_\_\_\_\_ and \_\_\_\_\_ with \_\_\_\_\_ sessions per day

**PROPOSED USE:**

Anticipated attendance \_\_\_\_\_

Details of type of outdoor fitness training: \_\_\_\_\_

Other relevant details to be advised:

\_\_\_\_\_

\_\_\_\_\_

**ATTACH THE FOLLOWING ITEMS:** (Indicate using tick boxes that items are attached)

- Applicant's evidence of registration with a recognised fitness peak body such as Fitness Australia or Physical Activity Australia relevant to the intended activities
- Minimum qualification of 'Certificate 4 Fitness'
- Professional indemnity insurance for a minimum of \$5 million and public liability insurance to a minimum of \$20 million per single accident/event
- Current senior first aid certificate
- Current National Police Clearance for all instructors to be involved in the activity

**The following conditions will apply (as varied by Council from time to time) in addition to Council's standard terms and conditions:**

1. Payment of the prescribed fee of \$8.00 per session for up to 12 months, is subject to annual review by Council. An invoice will be issued once the application is processed;
2. While undertaking the Permitted Use the Licence Holder must have the current Licence with him/her and produce it upon request to an authorised Council officer;
3. **An exclusion zone will apply in that the Licence Holder must ensure the group is a minimum of 10 metres from any playground, toilet, kiosk, flagged area of beach or adjoining residential**

**property boundary;**

4. The Permitted Use of the Licence Area is entirely at the Licence Holder's sole risk and responsibility including being solely responsible for ensuring the safety of all participants and ensuring other park/beach users are not affected by the use and occupation of the Licence Area;
5. The Use of the Licence Area does not give the Licence Holder exclusive use of any part and the Licence Holder must take into consideration the use by members of the public, using only a reasonable portion of the Licence Area;
6. The Licence Holder must maintain current throughout the duration of the Licence:
  - (a) Registration with a recognised fitness peak body such as Fitness Australia or Physical Activity Australia relevant to the intended activities;
  - (b) A minimum qualification of 'Certificate 4 Fitness';
  - (c) Professional indemnity insurance for a minimum of \$5 million and public liability insurance to a minimum of \$20 million;
  - (d) A Current Senior First Aid Certificate;
  - (e) Current National Police Clearance for all instructors to be involved in the activity; and
  - (f) Compliance with the industry's Code of Practice.
7. The Licence Holder must not do the following:
  - (a) Use music, amplified music or voice equipment such as loud speakers or megaphones;
  - (b) Undertake aggressive or intimidating activities that involve shouting, loud voice calls or instructions;
  - (c) Undertake activities using picnic shelters and benches as part of fitness activities; or
  - (d) Use any equipment that may damage the reserve/foreshore (tyres, heavy ropes etc.);
  - (e) Use any conservation areas such as sand dunes systems; or
  - (f) Place any pegs or markers in the Land.
8. The use of fixed fitness equipment on the Licence Area (if any) is not to be used exclusively by the Licence Holder and it's participants and such use must take into consideration use by other members of the public;
9. The Licence Holder must ensure it complies with the ratios of instructor to participants as determined by the recognised fitness peak body;
10. The Licence Holder must advise all participants that parking is only permitted in accordance with the Australian Road Rules next to reserves and foreshore;
11. Vehicle access is prohibited over reserves and is only permitted on the foreshore over vehicle access beaches;
12. Care must be taken to ensure other reserve/beach users and local residents are not inconvenienced, disturbed or put at risk;
13. The Licence Holder must ensure that all equipment:
  - (a) is used under supervision at all times and does not create a risk or hazard to other users of the reserve/foreshore; and
  - (b) is not suspended from any trees or structures; or attached to other park equipment.
14. The Licence Holder must not display any unauthorised signage except for an 'A' frame in accordance with Council's Compliance Officers requirements (call Council on 8384 0666 for further information);
15. The Licence Holder must comply with any relevant Council By-Laws;
16. It is acknowledged by the Licence Holder that this Licence may be terminated by Council in its absolute discretion, which may be due to complaints by nearby local residents or for other reasons. In the case of complaints Council may terminate the Licence or in its absolute discretion nominate an alternative reserve for use by the Licence Holder for the remainder of the Term of this Licence. If continued complaints are received Council may determine not to permit the Licence Holder to conduct future Outdoor Fitness Training on Council Land;
17. The maintenance regime and conditions of the Licence Area may vary from year to year depending on weather conditions, water restrictions and the budgetary constraints of Council and, Council cannot guarantee at any time the Licence Area will remain fit for its intended purpose; and
18. If a location is requested which is not on the Approved Site list, an assessment fee of \$98 (administration fee- non-refundable) will be invoiced to the applicant.

**Please submit application:**

Click here to submit via email  
[mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au)



**By post or fax to:**

Permits and Licences Officers  
City of Onkaparinga  
PO Box 1  
NOARLUNGA CENTRE SA 5168  
Fax 8382 8744