



FUND YOUR DREAMS 2019-20

GUIDELINES



Fund Your Dreams 2019-20

PURPOSE OF THE CONTRIBUTIONS

This contribution is to recognise and support young people in accessing opportunities that will build their capacity and foster their passions.

Some examples of capacity building activities include but are not limited to:

- Conferences
- Project work
- Competitions
- Leadership programs

ELIGIBILITY

All applicants must:

- Be between the ages of 8-25 years
- An organisation or business that works with young people
- Live, learn, work or play in the City of Onkaparinga
- Applications must be submitted by 21 October 2019

AMOUNT AVAILABLE

Contributions of up to \$500 for individual and \$1000 for groups/organisations.

Prior to completing the application form, applicants are encouraged to discuss their initiative with a Community Development Officer for Youth on 8384 0666 or mail@onkaparinga.sa.gov.au

NON-ALLOWABLE COSTS

Funds will not be provided for:

- money already spent
- recurrent operational costs such as postage, telephone, stationery, electricity, maintenance or public liability insurance
- capital developments such as renovations or building changes that will form a permanent part of a structure

ASSESSMENT PROCESS

Once an application has been received:

- applicants will receive written acknowledgement upon receipt of application
- the application will be assessed by the Onkaparinga Youth Committee (further information or clarification on the application will be sought if required)
- the assessment panel will determine which applications will be funded and to what amount
- applicants will be notified of the outcome by 25 October 2019

WHEN CAN YOU APPLY

Fund Your Dreams 2019-20

Any applicants can apply if they meet the Fund Your Dreams Funding Guidelines.

Applications must be received **at least three weeks** before the scheduled commencement of the activity, with notification of the outcome of your application advised by 25 October 2019 following receipt of the application.

CONDITIONS OF FUNDING

The successful applicant will be required to sign the Conditions of Funding and agree:

- that the contribution received from the City of Onkaparinga will be expended as outlined in the application, unless otherwise negotiated.
- to acknowledge City of Onkaparinga's funding of the activity in any publicity or promotion.
- to provide City of Onkaparinga a completed evaluation form within three months of the completion date of the activity. All projects taking place in the final three months of the financial year (April, May and June) will be required to submit their evaluations by 30 June.
- that the information provided in the evaluation form may be used on the City of Onkaparinga website, in newsletters, local messenger, or other public documents. The applicant may also be asked to present at a youth forum and or meeting to share their experience.
- that it is the responsibility of the applicant or parent /guardian if under the age of 18 to obtain and hold all necessary insurances and take all necessary precautions to ensure safety and compliance with relevant legislation including the *Children and Young People (Safety) Act 2017*.
- to indemnify City of Onkaparinga against all actions, costs, claims, charges and expenses whatsoever for any matter arising out of this activity.
- that any variation from the above conditions will require negotiations with Onkaparinga Youth Team Leader and confirmation in writing attached to the Conditions of Funding

OTHER INFORMATION

For enquiries and support in making an application contact a Community Development Officer for Youth on 8384 0666 or mail@onkaparinga.sa.gov.au
