



## 2020-21 SPORT AND ACTIVE RECREATION DONATION PROGRAM

This program enables council to consider donations to assist residents competing in an intrastate, interstate or overseas sporting or active recreation event representing the City of Onkaparinga.

Effective 1 July 2020

APPLICATION FORM - INDIVIDUAL





## 2020-21 Sport and Active Recreation Donation Program

### Individual Application Form

- Please refer to the 2020-21 Sport and Active Recreation Donation Program guidelines when completing this form. Please note applications must be received at least **four weeks** prior to the event taking place.
- You may add attachments if there is not enough space available. All sections of the application form must be completed and the applicant must provide a copy of the official selection letter that clearly states the name of the applicant nominated to attend the competition or event.
- Please contact **Community Administration on 8384 0697** for any assistance required with the completion of this form.
- There is no closing date for applications. The program will close when the funding pool has been fully expended.

### APPLICANT DETAILS

<b>Name of applicant/competitor</b>			
(must be parent/caregiver if participant is under 18)			
<b>Name of competitor (if under 18)</b>			
Date of birth		Age	
Address			
Suburb		Postcode	
Postal address			
Suburb		Postcode	
Home phone		Work phone	
Mobile phone		Email	

### EVENT INFORMATION

Briefly describe the event for which you are seeking a donation

<b>Event Title</b>	
Category (eg age group)	
Event location	
Event date(s)	
What will council's donation be used for?	
How will the donation benefit the recipient or the City of Onkaparinga?	

## CONDITIONS OF GRANT

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I confirm and agree with the following:

- The information given in this application, including any attachments is true and correct.
- The donation received from the City of Onkaparinga will be expended as outlined in this application, unless otherwise negotiated.
- To acknowledge council's funding of the activity in any publicity or promotion.
- To provide the City of Onkaparinga a completed evaluation form within 4 weeks of the completion date of the activity.
- The evaluation form that the applicant is required to complete will request information about the event and the positive impact of the assistance which council has provided. The information provided may be used by council on the City of Onkaparinga website, in newsletters, local messenger, or other public documents.
- Failure to comply with these conditions will restrict future donation applications.

I understand that any variation from the above conditions will require negotiations with the City of Onkaparinga.

Application will be assessed and we will advise you in writing of the outcome within two weeks of the event.

If successful, our preferred method of payment is by Electronic Funds Transfer. Please provide details of your nominated account for payment.

Bank account holders name:			
Financial institution:			
Branch address:			
BSB No:		Account No:	
Email address (for payment notification)			

I (applicant name)			(must be over 18 years of age)
Declare that the payment of the grant funds is for an activity done as a hobby or recreational pursuit, or for activities that are wholly of a private or domestic nature.			
Signature		Date	

## EVENT/COMPETITION CHECKLIST

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Please ensure that your application meets all the essential requirements listed below.

1. Does your application meet the guidelines (including funding and eligibility requirements)?	Yes / No
2. Have you fully completed the application form?	Yes / No
3. Have you signed the application and, if less than 18 years of age, has the parent/caregiver signed the application?	Yes / No
4. Have you attached a photocopy of the selection letter from the peak body or the association running the event or competition?	Yes / No

**If you need assistance to complete this form please contact  
Community Administration on 8384 0697**

**Please complete and return to [mail@onkaparinga.sa.gov.au](mailto:mail@onkaparinga.sa.gov.au)**