



2020-21 Grants and Sponsorship Programs

AUSPICE FORM

If your group agrees to auspice a grant for an unincorporated group, this will make you responsible for any funding received on behalf of that group. Your responsibilities include:

- reading, understanding and counter signing the application before it is submitted
- receiving and banking the funds if the application is successful
- liaising with the applicant about the funding for the activity
- paying all accounts as agreed with the applicant
- ensuring accurate and appropriate financial documentation is received, e.g. tax invoices
- providing a financial reconciliation to the applicant at the conclusion of the activity.

Please complete the form, have it signed and enclose as part of the application process.

Event/Project being auspiced			
Name of organisation being auspiced			
Name of Project/Event being auspiced			
Date of Project/Event being auspiced			
Authorised signatory of Event Organising Committee			
Name		Position	
Signature			Date
Mobile/Phone		Email	
Auspecting body details			
Name of auspecting body			
Contact Person Name			
Position in Organisation			
Address of auspecting body			
Email			
Phone and/or Mobile			
Website and/or Social Media			
Auspecting body Incorporation Number			
Auspecting body ABN			
Authorised signatory of auspecting body			
Name		Position	
Signature			Date
Mobile/Phone		Email	